CITY COUNCIL MEETING
JULY 8, 2019

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:30 PM

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE TO THE FLAG

IV. PROCLAMATIONS

A. Eagle Scout Recognition for Troop 3143 Akshay Chaparala

B. Proclamation for Dr. Donald C. Martin

V. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 6/17/2019)

B. Financial Management Report: Month Ending May 31, 2019

VI. PUBLIC HEARING

A. PH-19-03: City of Alpharetta Capital Improvement Element
Consideration of a resolution adopting the 2019 Capital Improvement Element and Annual Report

B. E-19-02: Old Alabama Road Connector / Chapman Sign Exception
Consideration of a sign exception to reduce the required 10' setback from the right-of-way to allow for two (2) secondary monument signs within 1' of the property line. The property is located at 10375, 10405 & 10425 Old Alabama Road Connector is legally described as being located in Land Lot 738, 1st District, 2nd Section, Fulton County, Georgia.

VII. NEW BUSINESS

A. Traffic Preemption System (RFP 19-113)

B. Intergovernmental Agreement with Fulton County for Election Services

VIII. PUBLIC COMMENT

IX. REPORTS

X. ADJOURNMENT TO EXECUTIVE SESSION

CITY COUNCIL MEETING
STAFF REPORT

Submitting Department: City Clerk
Submitted By: Erin Cobb
Sponsored By:
Meeting Date: July 8, 2019

I. AGENDA ITEM TITLE: COUNCIL MEETING MINUTES (MEETING OF 6/17/2019)

II. RECOMMENDATION:

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO
FISCAL IMPACT: NO
INCLUDED IN CURRENT FY CPTL BUDGET: NO
INCLUDED IN CURRENT FY OPRT. BUDGET: NO
TOTAL PROJECT COST:
APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

IV. REPORT IN BRIEF:

V. ALTERNATIVES:

VI. ATTACHMENTS:

City Council Meeting draft minutes 6-17-2019

City Council Meeting
June 17, 2019
Office of the City Clerk

ALPHARETTA CITY
HALL COUNCIL
CHAMBERS
2 PARK PLAZA
6:30 PM

This summary is provided as a convenience and service to the public, media and staff. It is not the intent to record proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted as heard by Council, but not quoted or paraphrased. This document includes limited presentation by Council and invited speakers in summary form. This is not an official record of the Alpharetta City Council Meeting proceedings. Official Minutes are recorded and available for review.

I. CALL TO ORDER

- *Mayor Gilvin called the meeting to order at 6:30 p.m.*

II. ROLL CALL

- Council Members
  - Mayor Jim Gilvin
  - Mayor Pro Tem Donald F. Mitchell
  - Jason Binder
  - Ben Burnett (absent)
  - John Hipes
  - Dan Merkel
  - Karen Richard
- Staff
  - Bob Regus, City Administrator
  - Scott Hastey, City Attorney
  - James Drinkard, Asst. City Administrator
  - Peter Sewczwicz, Director of Public Works
  - John Robison, Director of Public Safety
  - Morgan Rodgers, Director of Recreation, Parks & Cultural Services
  - Kathi Cook, Director of Community Development
  - Michael Woodman, Senior Planner
  - Tom Harris, Director of Finance
  - Matthew Thomas, Economic Development Manager
  - Kurt Kirby, Project Manager
  - Kim Zane, Cultural Services Manager

III. PLEDGE TO THE FLAG

IV. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 6/10/2018)

B. Alcoholic Beverage License Applications

PH-19-AB-14 **WRIG City Center LLC**
d/b/a Central City Tavern
19 Academy St. #1D
Alpharetta, GA 30009

Restaurant
Consumption on Premises
Beer, Wine, Liquor, Sunday Sales

Owner: Brian Will
Registered Agent: Brian Will

PH-19-AB-16 **Ming Rui Inc.**
d/b/a Oshi Poke Bowl and Sushi
875 N. Main St. Suite 305
Alpharetta, GA 30004

Restaurant
Consumption on Premises
Beer & Sunday Sales

Owner: Yanbin Lin
Registered Agent: Maria Elena Gallegos

- Council Member Merkel offered a motion to approve the Consent Agenda
  - The motion received a second from Council Member Binder
  - The motion was approved (5-0); Mayor Pro Tem Mitchell abstained, Council Member Burnett absent

V. PROCLAMATIONS

A. Proclamation for "Kathy Swahn Day"

VI. PRESENTATIONS

A. Presentations and Discussions by Eric Bosman with Kimley-Horn regarding the Fulton County Transit Plan; Tim Matthews with Georgia Department of Transportation regarding Express Lanes; and Emily Ritzler with MARTA regarding the Bus Rapid Transit Plan.

- Fulton County Commissioner, Liz Hausmann, came forward to introduce the presenters and gave a brief overview of the proposed transportation improvements.

- Kimley-Horn representative, Eric Bosman, came forward to present an overview of the Fulton County Transit Master Plan, additionally describing the following plans for Fulton County:
    - Adopt the updated Short-Term Transit Plan with project list as presented.
    - Pursue alternate funding strategies in addition to a Sales Tax Referendum including state-level strategic investments.
    - Complete additional analysis for projects in the short-term update, including ridership projections for GA 400 and economic development potential along South Fulton Parkway.
    - Finalize preliminary design and station locations for rapid transit projects in dedicated or managed lanes (GA400, South Fulton Parkway, I-285).
    - Plan voter education process.
    - Make go/no-go decision on Nov. 2020 Call for Referendum.

- Georgia Department of Transportation representative, Tim Matthews, came forward to present an overview of the SR 400 Express Lanes Project:
    - GDOT is currently coordinating with MARTA on options for Bus Rapid Transit (BRT) and inline bus stations.
    - Express lane benefits include; more reliable travel times, more consistent travel speeds, and increased transit options and opportunities.
    - Project limits between I-285 and McFarland Parkway (project limits are likely to change later this year).
    - Two buffer-separated express lanes in each direction along SR 400 between I-285 and McGinnis Ferry Road.
    - One buffer-separated express lane in each direction of McGinnis Ferry Road to McFarland Parkway.
    - SR 400 over Mansell Road – bridge to be widened to accommodate 2 Express Lanes in each direction, with partial reconstruction of ramps.
    - Haynes Bridge Road over SR 400 – bridge to be retained, conditional on approval of shoulder width Policy Design Exception, and partial reconstruction of ramps.
    - Kimball Bridge Road – Full Direct Access Ramp (DAR); if DAR, then bridge to be replaced, otherwise can be retained.
    - Old Milton Parkway over SR 400 – Bridge to be retained and partial reconstruction of ramps.
    - Webb Bridge Road over SR 400 – bridge can potentially be retained, conditional on approval of shoulder width Policy Design Exception.
    - Webb+ is a potential new location roadway providing Express Lane and BRT Access.
    - SR 400 over Windward Parkway – bridge to be widened; BRT only access.
    - Kimball Bridge Road is a proposed Express Lane only access point.

- GDOT's Program Management Consultant, Tom Hutchinson, came forward to address questions from Mayor and Council.

- AECOM's Associate Vice-President of Transportation, Scott Gero, came forward to address further questions from Mayor and Council.

- MARTA representative, Emily Ritzler, came forward to present an overview of the Bus Rapid Transit Plan:
    - The GA 400 transit schedule is currently in the environmental review phase, which started in 2015. Project development is projected to take place in 2020; engineering is projected to take place in 2021-2022; construction is projected to take place in 2022-2024; and operation is projected for 2025.

- Next steps scheduled are; advance station design and revise project as needed; identify station area park and rides; and commit local funding (e.g. Fulton County referendum).
- GA 400 potential station locations are:
  - Windward Parkway
  - Old Milton Parkway
  - North Point Mall
  - Holcomb Bridge Road
  - North Springs

Public Comment:

- Clifford Martin, 700 Anna Lane, Alpharetta, came forward to ask questions regarding the Bus Rapid Transit Plan and the SR 400 Express Lanes Project. Additionally, Mr. Martin proposed transit options with the Alpharetta city limits.

- Jerry Nazick, 2850 Lakewind Court, Alpharetta, came forward to comment on the projects proposed by GDOT and MARTA. Specifically, asking would GDOT consider improving alternate routes before starting the work on SR 400, also Mr. Nazick stated that we are getting one additional lane on SR 400 at quite an expense.

- Wendy Emert, 20 Country Place Court, Alpharetta, came forward to express concern about the sidewalks near her neighborhood located next to GA 400. Ms. Emert also expressed concern regarding being notified when these projects are moving forward.

- Mayor Gilvin requested we take a 5-minute break.

VII. PUBLIC HEARING

A. V-19-02: 112 Thompson Street / Bed & Breakfast Variance

NOTE: This item has been deferred by Staff and will be neither heard nor considered during this meeting.

B. PH-19-03 Northwinds Summit/Monte Hewett Homes

NOTE: This item has been withdrawn by the Applicant and will be neither heard nor considered during this meeting.

C. MP-19-02 / V-19-06: Brixmor Mansell Crossing/Regency Park Master Plan

- Director of Community Development, Kathi Cook, came forward to present this item.
- Staff recommends Mayor and Council approve MP-19-02/V-19-06 Brixmor Mansell Crossing/Regency Park Master Plan, subject to the following conditions:

  1. Property shall be developed substantially as depicted on the plan prepared by Kimley-Horn & Associates, Inc., dated 6/5/2019, except for modifications required to comply with these conditions.

  2. Non-entertainment retail use shall be limited to no more than 6,300 square feet.

  3. Regency Park Pod 4 shall be limited to theater, restaurant (no drive-through, except existing drive-through restaurant can remain) and entertainment retail use. Notwithstanding the foregoing, should Starbucks relocate on site, it may have a drive-through window. In addition, non-entertainment retail use shall be limited to the following:

a. Art Gallery

b. Athletic Facility/Fitness Studio

c. Bakery

d. Bank, Savings & Loan, ATM

e. Barber Shop

f. Beauty Shop

g. Brewery

h. Brew Pub

i. Clinic (with approval of a conditional use)

j. Convenience Store (without pumps)

k. Dance Studio

l. Drug Store (Pharmacy)

m. Dry Cleaning, Pick-up Station

n. Florist

o. Grocery Store/Specialty Food Store

p. Hardware and Garden Supply Store

q. Home Improvement/Furniture Store

r. Indoor Recreational Facility

s. Jewelry Store

t. Laundry, Pick-up Station

u. Office Supply

v. Optometrist and Eyewear Store

w. Pet Day Care

x. Pet Grooming

y. Print Shop

z. Retail Establishment, entertainment

aa. Retail Establishment

bb. School, Commercial

cc. Shop or Studio, Craftsman/Artist

dd. Spa Services (with approval of a conditional use)

ee. Stationary Card Store

ff. Stockbroker or Financial Services

4. Maximum building setback from North Point Parkway shall be 20'.

5. Building elevations shall comply with the North Point Overlay with respect to building design and material regulations, subject to final approval by the DRB.

6. Developer shall improve the North Point Parkway streetscape to include a 10' planter and 12' sidewalk, as approved by Staff. Street furniture shall be provided along North Point Parkway. In addition, applicant shall incorporate areas for future placemaking arbors on the LDP plans.

7. Minimum 50,500 square feet (1.16 acres) of open space (36,000 square feet of civic space and 14,500 square feet of amenity space), consisting of a multi-use trail connection, plazas, pocket park, patio, outdoor dining and other amenity areas shall be provided, as depicted on the 6/5/2019 site plan and 4/1/2019 civic space plan. Civic space shall be developed with decorative landscape, hardscape, seating and pedestrian-scale lighting, as approved by DRB.

8. Developer shall dedicate a permanent public access easement and construct a 12' multi-use trail connection, as depicted on the plan prepared by Kimley-Horn & Associates, Inc., dated 6/5/2019, with final alignment/design/materials approved by Staff and construction completed prior to the final CO. Connection to the Big Creek Greenway shall be accessible for pedestrians and bikes. Wayfinding signage shall be provided at key locations along multi-use trail connection, as well as on Mansell Road. Trail connection shall include seating areas, lighting, landscape, hardscape and trail entrance gateways at the Big Creek Greenway and North Point Parkway. Multi-use trail improvements shall not be eligible for impact fee credits. Developer shall maintain easement.

9. If the developer improves the Mansell Road Big Creek Greenway entrance with a gateway and signage, the improvements shall be eligible for impact fee credits.

10. A thermoplastic multi-use crosswalk with North Point Leaf pattern, or as approved by Staff, shall be provided at the intersection with North Point Parkway.

11. Parking lot tree islands shall comply with UDC requirements.

12. Dumpster enclosures shall have a design and materials that are compatible with primary buildings and shall be heavily screened with landscaping from the public right-of-way.

13. New internal streets shall be private and shall be substantially as depicted on the plan prepared by Kimley-Horn & Associates, Inc., dated 6/5/2019, as approved by the City's Traffic Engineer.

14. Pedestrian-scale lighting shall be provided throughout the development in compliance with North Point Placemaking Plan.

15. Landscape plan shall be approved by the Design Review Board prior to the issuance of an LDP and shall incorporate plants consistent with the EcoDistrict.

16. Focal point feature shall be provided at project entrance from North Point Parkway and shall be consistent with monuments depicted in the City's North Point Creative Placemaking Plan, as approved by Staff.

17. Developer shall determine if any existing landscaping (trees and shrubs) can be spaded and relocated on-site to enhance the maturity level of landscaping at time of project completion.

18. Developer shall conduct an assessment of required landscaping and replace any dead, dying or missing landscape material, as approved by DRB.

19. If additional stormwater facilities are necessary, they shall be aesthetically pleasing and bioswales shall be used where feasible.

20. New utilities shall be placed underground.

21. Offsite improvements made by the Developer shall be entitled to credits against impact fees. Improvements in the right-of-way count as a system improvement.

22. It is understood that this site will be subdivided in the future. Provided that the subdivision complies with these conditions, then it will not require additional land use approvals such as setback variances and the like.

23. Change of use associated with the theater building shall require City Council approval.

- The applicant, Kathryn Zickert on behalf of Brixmor, is requesting to amend the Regency Park Master Plan Pod 4 to allow non-entertainment retail uses and a variance to the North Point Overlay streetscape regulations as it relates to new internal streets. The proposal includes the construction of three (3), 1-story restaurant and retail buildings along North Point Parkway. Regency Park Master Plan Pod 4 is limited to a movie theater (primary use), entertainment retail and restaurant. The subject property is located at 7660 North Point Parkway, near the northeast corner of Mansell Road and North Point Parkway.

- The submitted request, if approved, would allow for the construction of two (2), 1-story restaurant buildings and one (1), 1-story non-entertainment retail building along North Point Parkway. The property is subject to the Regency Park Master Plan Pod 4, which allows a movie theater, entertainment retail (bookstores, phone stores, internet stores, etc.) and restaurant. The subject property is located at 7660 North Point Parkway, near the northeast corner of Mansell Road and North Point Parkway.

- The 13.9-acre property is zoned PSC (Planned Shopping Center) and is developed with a vacant movie theater and building currently occupied by Barnes & Noble bookstore and Starbucks. Surrounding properties are also zoned PSC and subject to the Regency Park Master Plan, except that the property to the south is zoned O-I (Office-Institutional). Chili's, Buffalo Wild Wings and Burger King are located to the south, the former Toys 'R Us is located to the west, Hyatt Place hotel is located to the north and the Big Creek Greenway is located to the southeast. The Comprehensive Land Use Plan designation of the property is 'Commercial', which allows the proposed development.

- The Regency Park (MP-91-10) Master Plan was approved in 1992 for a 127-acre mixed use development consisting of office, shopping center, entertainment and retail service uses. The Master Plan includes six (6) pods extending along both sides of North Point Parkway from Mansell Road to Encore Parkway. Pod 4 has an 'Entertainment' land use designation with theater/cinema as the primary use, as well as entertainment retail and restaurant (with and without a drive-through). A master plan amendment was approved in 2008 to allow an AT&T phone store to occupy a building previously used as a restaurant.

- The North Point LCI was developed in 2008 with a 10-year update adopted in February 2018. The vision for the LCI is to become a walkable, mixed-use village with a focus on sustainability, greenspace and connectivity. The applicant's proposal to redevelop a surface parking lot by adding buildings and open space along North Point Parkway, is consistent with the LCI's vision and would contribute to a walkable environment.

- The applicant has stated that they are speaking to a prospective tenant for the former AMC movie theater. In addition, the Barnes & Noble bookstore and Starbucks are intended to remain within their current space. Users of the proposed non-entertainment retail and restaurant buildings have not been identified.

- The applicant is requesting a variance from Unified Development Code (UDC) Subsection 2.10.3(B), North Point Overlay Site Regulations, to modify development regulations related to Type 'D' Corridors, which include proposed internal streets created within existing parking lots. The applicant proposes two (2) new private streets within the existing parking lot, of which sidewalks are provided on one (1) side of the street. The streetscape regulations require minimum 10' sidewalks on both sides of a Type 'D' Corridor. The applicant does not control the southwest side of the existing project driveway from North Point Parkway, which limits their ability to improve a sidewalk on that property.

- The 13.9-acre site is currently developed with the 52,336 square foot former AMC Movie Theater and the 27,820 square foot Barnes & Noble and Starbucks. A large surface parking lot is located between the existing buildings and North Point Parkway and Mansell Road. Currently, there are 949 surface parking spaces on the subject property.

- The submitted plan depicts approximately 6.4 acres of the site as being redeveloped. A 1-story, 4,000 square foot restaurant building (Bldg. A) is oriented to the project driveway off North Point Parkway, as well as a 1-story, 6,300 square foot restaurant building (Bldg. B) and a 1-story, 6,300 square foot retail building (Bldg. C) oriented to North Point Parkway. North Point Parkway streetscape improvements are depicted, including a 10' planter and 12' sidewalk.

- Unified Development Code (UDC) Parking regulations and North Point Overlay requirements would require 556 parking spaces for the movie theater, Barnes & Noble and proposed restaurant and retail buildings. The site plan depicts 695 surface parking spaces to remain on the site. The North Point Overlay limits the impervious area of surface parking stalls to no more than the surface area of the building(s) they serve. However, the applicant's proposal represents redevelopment of an existing surface parking lot, including a net reduction of 253 surface parking spaces.

- Vehicular access to the site is currently provided from two (2) driveways; one on North Point Parkway and one on Mansell Road. A new project driveway is depicted at the northeast corner of the property adjacent to the Hyatt Place hotel. Pedestrian connections are provided throughout the development, connecting the public sidewalk to all buildings, existing and proposed. A new twelve-foot (12') multi-use sidewalk/trail is depicted through the development providing a connection to the Big Creek Greenway at the southwest corner of the site. Additional pedestrian facilities are depicted between Buildings C and the Barnes & Noble building and along the new private street bisecting the surface parking lot.

- The North Point Overlay requires a minimum 5% amenity space and 10% civic space on non-residential developments over five (5) acres. The site plan depicts 5.2%, or 14,500 square feet, of amenity space and 12.9%, or 36,000 square feet, of civic space. The site plan depicts landscaped and hardscaped civic space around the new buildings along North Point Parkway, including two (2) 10,900 square foot plazas and a 6,000 square foot pocket park. Plazas are proposed to be improved with an arbor, giant chess board, fire pits, seating, band stage, soft playground area for kids, landscape and hardscape. In addition, a multi-use trail connection is depicted providing a connection between North Point Parkway and the Big Creek Greenway. Amenity space is depicted to include outdoor dining areas, patios, and hardscape areas improved for pedestrian enjoyment.

- The tree survey and assessment identify several parking lot and landscape strip trees that are in 'Good' condition. If approved, it is recommended that the developer explore spading and relocating existing landscape trees on the property to enhance the maturity level of landscaping at time of project completion. Bio-retention areas are depicted in planters and landscape islands. However, it is unclear if additional

stormwater facilities will be provided.

- The North Point Overlay requires that EcoDistrict measures be incorporated into new developments and redevelopments. The applicant's proposal represents an increase to the existing building footprint on the site of more than 30%. Therefore, the applicant must incorporate a minimum of two (2) EcoDistrict points into the proposed development. According to the site plan, the applicant is requesting credit for six (6) EcoDistrict points. EcoDistrict measures proposed on the property include Bio-retention, Sustainable Landscaping, Enhanced Bicycle Amenities and Alternative Transportation. If approved, the developer should provide the EcoDistrict measures as requested on the applicant's site plan.

EcoDistrict Measure	Description	Available Points	Requested Points
Bio-retention	Bio-retention areas	2	2
Sustainable Landscaping Measure	Xeriscape plant materials	1	1
Enhanced Bicycle Amenities Measure	Provide repair center, bike parking and paths	1-2	2
Alternative Transportation Measure	Provide Ride-Sharing pick-up and drop-off zones	1-2	1
TOTAL		**5 – 7 pts**	**6 pts**

- The applicant provided a trip generation report. As shown in the table below, the proposed uses would add 125 PM Peak Hour trips to the subject property.

Table 1: Trip Generation

Land Use	ITE Code	Density	Daily Traffic			AM Peak Hour			PM Peak Hour		
			Total	Enter	Exit	Total	Enter	Exit	Total	Enter	Exit
Shopping Center	820	6,300 SF	238	119	119	6	4	2	24	12	12
High-Turnover (Sit-Down) Restaurant	932	10,300 SF	1,156	578	578	102	56	46	101	63	38
		TOTAL	**1,394**	**697**	**697**	**108**	**60**	**48**	**125**	**75**	**50**

- Staff has reviewed the applicant's proposal and finds that it can generally support the request for master plan amendment and variance to streetscape regulations. The property is located in the North Point LCI, which envisions the area as a mixed-use, walkable environment with an emphasis on sustainability, open space and connectivity. The applicant's proposal promotes the specific objectives in the PSC zoning district, including connectivity, building orientation to the street, redevelopment of surface parking, access to alternative modes of transportation, creation of vistas and view corridors, pedestrian-friendly streetscape, provision of open space, creative placemaking, high quality landscape plan and aesthetically pleasing and creative stormwater management practices. The zoning proposal is consistent with the Comprehensive Land Use Plan designation of the property, which is 'Commercial'. Given the amount of retail existing in the North Point Parkway corridor, conditions are recommended limiting non-entertainment retail uses.

- The North Point LCI discusses area-wide initiatives, such as Placemaking, Maximizing the Big Creek Greenway and Incorporating Green Pathways. The LCI also discusses utilizing the Big Creek Greenway to its full potential by improving accessibility and visibility of the Greenway. As part of meeting the City's open space requirements, the applicant proposes a multi-use trail connection to the Big Creek Greenway

through the subject site and connecting to the sidewalk along North Point Parkway.

- The report submitted by the applicant states that letters were mailed to each property owner within 500' of the subject property stating the applicant's intent. The report states that no comments were received in response to the mailed letters.
- The CZIM was held on May 8, 2019. There were no public comments reflected on the sign-in sheet.
- Attorney Kathryn Zickert came forward to speak on behalf of the applicant.

Public Comment:

- No Public Comment

❖ Council Member Richard offered a motion to approve MP-19-02/V-19-06 Brixmor Mansell Crossing/Regency Park Master Plan, subject to the following conditions:

1. Property shall be developed substantially as depicted on the plan prepared by Kimley-Horn & Associates, Inc., dated 6/13/2019, except for modifications required to comply with these conditions.
2. Non-entertainment retail use shall be limited to no more than 6,300 square feet.
3. Regency Park Pod 4 shall be limited to theater, restaurant (no drive-through, except existing drive-through restaurant can remain) and entertainment retail use. Notwithstanding the foregoing, should Starbucks relocate on site, it may have a drive-through window. In addition, non-entertainment retail use shall be limited to the following:

   a. Art Gallery

   b. Athletic Facility/Fitness Studio

   c. Bakery

   d. Bank, Savings & Loan, ATM

   e. Barber Shop

   f. Beauty Shop

   g. Brewery

   h. Brew Pub

   i. Clinic (with approval of a conditional use)

   j. ~~Convenience Store (without pumps)~~

   k. Dance Studio

   l. Drug Store (Pharmacy)

   m. Dry Cleaning, Pick-up Station

   n. Florist

   o. Grocery Store/Specialty Food Store

   p. Hardware and Garden Supply Store

q. ~~Home Improvement/Furniture Store~~

r. Indoor Recreational Facility

s. ~~Jewelry Store~~

t. Laundry, Pick-up Station

u. ~~Office Supply~~

v. Optometrist and Eyewear Store

w. Pet Day Care

x. Pet Grooming

y. Print Shop

z. Retail Establishment, entertainment

aa. ~~Retail Establishment~~

bb. School, Commercial

cc. Shop or Studio, Craftsman/Artist

dd. Spa Services (with approval of a conditional use)

ee. Stationary Card Store

ff. Stockbroker or Financial Services

4. Maximum building setback from North Point Parkway shall be 20'.

5. Building elevations shall comply with the North Point Overlay with respect to building design and material regulations, subject to final approval by the DRB.

6. Developer shall improve the North Point Parkway streetscape to include a 10' planter and 12' sidewalk, as approved by Staff. Street furniture shall be provided along North Point Parkway. In addition, applicant shall incorporate areas for future placemaking arbors on the LDP plans.

7. Minimum 50,500 square feet (1.16 acres) of open space (36,000 square feet of civic space and 14,500 square feet of amenity space), consisting of a multi-use trail connection, plazas, pocket park, patio, outdoor dining and other amenity areas shall be provided, as depicted on the 6/13/2019 site plan and 4/1/2019 civic space plan. Civic space shall be developed with decorative landscape, hardscape, seating and pedestrian-scale lighting, as approved by DRB.

8. Developer shall dedicate a permanent public access easement and construct a 12' multi-use trail connection, as depicted on the plan prepared by Kimley-Horn & Associates, Inc., dated 6/13/2019, with final alignment/design/materials approved by Staff and construction completed prior to the final CO. Connection to the Big Creek Greenway shall be accessible for pedestrians and bikes. Wayfinding signage shall be provided at key locations along multi-use trail connection, as well as on Mansell Road. Trail connection shall include seating areas, lighting, landscape, hardscape and trail entrance gateways at the Big Creek Greenway and North Point Parkway. Multi-use trail improvements shall not be eligible for impact fee credits. Developer shall maintain easement.

9. If the developer improves the Mansell Road Big Creek Greenway entrance with a gateway and signage, the improvements shall be eligible for impact fee credits.

10. A thermoplastic multi-use crosswalk with North Point Leaf pattern, or as approved by Staff, shall be provided at the intersection with North Point Parkway.

11. Parking lot tree islands shall comply with UDC requirements.

12. Dumpster enclosures shall have a design and materials that are compatible with primary buildings and shall be heavily screened with landscaping from the public right-of-way.

13. New internal streets shall be private and shall be substantially as depicted on the plan prepared by Kimley-Horn & Associates, Inc., dated 6/13/2019, as approved by the City's Traffic Engineer.

14. Pedestrian-scale lighting shall be provided throughout the development in compliance with North Point Placemaking Plan.

15. Landscape plan shall be approved by the Design Review Board prior to the issuance of an LDP and shall incorporate plants consistent with the EcoDistrict.

16. Focal point feature shall be provided at project entrance from North Point Parkway and shall be consistent with monuments depicted in the City's North Point Creative Placemaking Plan, as approved by Staff.

17. Developer shall determine if any existing landscaping (trees and shrubs) can be spaded and relocated on-site to enhance the maturity level of landscaping at time of project completion.

18. Developer shall conduct an assessment of required landscaping and replace any dead, dying or missing landscape material, as approved by DRB.

19. If additional stormwater facilities are necessary, they shall be aesthetically pleasing and bioswales shall be used where feasible.

20. New utilities shall be placed underground.

21. Offsite improvements made by the Developer shall be entitled to credits against impact fees. Improvements in the right-of-way count as a system improvement.

22. It is understood that this site will be subdivided in the future. Provided that the subdivision complies with these conditions, then it will not require additional land use approvals such as setback variances and the like.

23. Change of use associated with the theater building shall require City Council approval.

- The motion received a second from Council Member Binder

- Mayor Pro Tem Mitchell offered a friendly amendment for consideration of additional greenspace

- Council Member Richard and Council Member Binder did not accept the friendly amendment offered by Mayor Pro Tem Mitchell

- The motion was approved unanimously (6-0); Council Member Burnett absent

D. V-19-05 North Fulton Compounding Pharmacy Variance

- Senior Planner, Michael Woodman, came forward to present this item.

- Staff recommends Mayor and Council approve V-19-05 North Fulton Compounding Pharmacy Variance, subject to the following conditions:

  1. Property shall be developed substantially in accordance with submitted plan prepared by Place Maker Design, dated 5/1/2019, except for modifications required to comply with the conditions below.

  2. Building architecture, materials and design shall comply with the Alpharetta Downtown Code regulations, subject to review by the City's Downtown Consultant and final approval by DRB. Aluminum storefront system, as depicted on the applicant's conceptual rendering, shall not be permitted. Exterior lighting shall relate to the building architecture and sized appropriately, as approved by DRB.

  3. Foundation plantings shall be required on the west, south and east sides of the building.

  4. New greenspace surrounding the building shall be planted with a mix of trees, shrubs, grasses and ground cover of varying heights, textures and colors, as approved by the DRB.

  5. At least two (2) parking lot landscape islands, planted with a canopy tree, shall be provided within the row of parking adjacent to South Main Street. In addition, the corners of the property along South Main Street shall have a shade tree and decorative landscaping.

  6. If sufficient planting space exists between new GDOT wall and multi-use trial along South Main Street, property owner shall install the required parking lot screening shrubs, as approved by DRB. If shrubs are removed during GDOT construction, property owner shall reinstall any lost vegetation.

  7. Developer shall conduct an assessment of required landscaping and replace any dead, dying or missing landscape material, as approved by DRB.

  8. Pedestrian connection shall be provided from front door to the sidewalk along South Main Street.

  9. Dumpster enclosure shall be upgraded with a metal gate, as approved by DRB.

  10. Run-off reduction shall be addressed with green stormwater BMPs, as approved by Staff.

  11. New hardscape areas shall be constructed of pervious material, as approved by Staff and DRB.

  12. Developer shall obtain a land disturbance permit (LDP).

- The applicant, C & G Land, LLC, is requesting a variance to allow parking to remain between the street and a building on a property located in the Downtown Overlay. The property was formerly developed as a McDonald's fast food restaurant with drive-through. The subject property is located at 305 South Main Street on the north side of South Main Street west of Maxwell Road.

- The submitted request, if approved, will allow parking to remain between the street and a building on a property located in the Downtown Overlay. Before its recent demolition, the property was developed with a McDonald's fast food restaurant with drive-through. The applicant proposes to construct a 1-story, 4,223 square foot building for a compounding pharmacy over the former McDonald's building footprint and removal of the drive-through facilities. The surrounding surface parking lot is proposed to remain. The subject property is located at 305 South Main Street on the north side of South Main Street west of Maxwell Road.

- The property is zoned C-2 (General Commercial) and is located in the Downtown Overlay. Surrounding properties are also zoned C-2. Amana Academy/Alpharetta Square is located to the north and east, Elegant Auto Brokers is located to the south and Tabernacle Baptist Church is located to the west. The Comprehensive Land Use Plan designation of the property is 'Mixed Use', which allows the proposed compounding pharmacy.

- The applicant is requesting a variance from Unified Development Code (UDC) Appendix A: Alpharetta Downtown Code, Subsection 2.4.6, Vehicle Access and Parking Locations, to allow parking between a building and the closest street. The variance request is necessary because the former building was demolished and the new building triggers compliance with the Downtown Overlay regulations. If approved, conditions are recommended requiring aesthetic and screening landscape enhancements.

- The applicant is requesting a variance from Unified Development Code (UDC) Appendix A: Alpharetta Downtown Code, Subsection 2.4.6, Vehicle Access and Parking Locations, to allow parking between a building and the closest street. The variance request is necessary because the former building was demolished and the new building triggers compliance with the Downtown Overlay regulations. If approved, conditions are recommended requiring aesthetic and screening landscape enhancements.

- The proposed building is for North Fulton Compounding Pharmacy, which currently operates within the Alpharetta city limits at 11940 Alpharetta Highway, Suite 106. The applicant's floor plan depicts approximately 700 square feet of sales area with the balance of the 4,223 square foot building consisting of offices, labs and fulfillment area. The description below is from the applicant's website:

  "North Fulton Compounding Pharmacy opened its doors in 1985 and began compounding quality, customized prescriptions for patients in and around the North Fulton area. The pharmacy is centered around the physician-patient-pharmacist relationship and helping patients receive medications that are customized specifically to their healthcare needs."

- The applicant's site plan depicts a 1-story, 4,223 square foot building surrounded by angled parking spaces served by a one-way drive aisle. Access to the site is provided from two (2) one-way curb cuts from the Alpharetta Square project driveway. The drive-through facilities have been removed and replaced with new landscape area and sidewalk. It is recommended that any new hardscape areas be constructed of pervious materials.

- A total of 49 surface parking spaces are depicted to remain on the applicant's site plan, of which the Downtown Overlay would require twelve (12) spaces for the compounding pharmacy. The Downtown Code states that parking in excess of 120% of the requirement be constructed of pervious material. Since the excess parking already exists on the site, it is recommended that all new hardscape areas

be constructed of pervious materials.

- The applicant provided conceptual renderings of the proposed building, which generally appear to meet the Alpharetta Downtown Code with respect to architectural style. The 1-story building is depicted to be brick with a flat roof. It is unclear if the brick is painted or just a light color brick. The center of the building has been raised to give the appearance of a 2nd story, since the site sits approximately 5' – 8' lower than the finished elevation of South Main Street. The City's Downtown Consultant reviewed the conceptual renderings and had the following comments:
    - Massing and scale look good
    - Fenestration should match on all elevations, aluminum storefront systems are not permitted in the Downtown Overlay
    - To achieve historic architectural style, brick detailing on the cornice, headers and sills will be very important
    - Exterior lighting should be bolder, and up-lighting should be hidden behind landscaping
    - Recommend foundation landscaping to soften the building
    - Is the brick painted or not? Recommend that a brick color is chosen and approved at DRB
- Staff has reviewed the applicant's proposal and finds that it can generally support the request for variance. The proposal represents redevelopment of an existing site where surface parking will remain. If approved, conditions are approved requiring site landscaping to improve aesthetics and screening.
- The report submitted by the applicant states that property owners within 500' were contacted regarding the applicant's intent. The report states that no comments were received.
- The CZIM was held on May 8, 2019. There were no public comments on the sign-in sheet.
- Tim Vaccaro with Place Maker Design, 1000 Circle 75 Pkwy, Atlanta, came forward to speak on behalf of the applicant.

Public Comment:

- Ruth Ann Tatum, 250 Pebble Trail, Alpharetta, came forward in support of this item.

❖ Council Member Richard offered a motion to approve V-19-05 North Fulton Compounding Pharmacy Variance, subject to the following conditions:

1. Property shall be developed substantially in accordance with submitted plan prepared by Place Maker Design, dated 6/XX/2019, except for modifications required to comply with the conditions below.

2. Building architecture, materials and design shall comply with the Alpharetta Downtown Code regulations, subject to review by the City's Downtown Consultant and final approval by DRB. Aluminum storefront system, as depicted on the applicant's conceptual rendering, shall not be permitted. Exterior lighting shall relate to the building architecture and sized appropriately, as approved by

DRB. Store front windows will incorporate mullions.

3. Foundation plantings shall be required on the west, south and east sides of the building.

4. New greenspace surrounding the building shall be planted with a mix of trees, shrubs, grasses and ground cover of varying heights, textures and colors, as approved by the DRB.

5. At least two (2) parking lot landscape islands, planted with a canopy tree, shall be provided within the row of parking adjacent to South Main Street. In addition, the corners of the property along South Main Street shall have a shade tree and decorative landscaping.

6. If sufficient planting space exists between new GDOT wall and multi-use trial along South Main Street, property owner shall install the required parking lot screening shrubs, as approved by DRB. If shrubs are removed during GDOT construction, property owner shall reinstall any lost vegetation.

7. Developer shall conduct an assessment of required landscaping and replace any dead, dying or missing landscape material, as approved by DRB.

8. Pedestrian connection shall be provided from front door to the sidewalk along South Main Street.

9. Dumpster enclosure shall be upgraded with a metal gate, as approved by DRB.

10. If required, run-off reduction shall be addressed with green stormwater BMPs, as approved by Staff.

11. New hardscape areas shall be constructed of pervious material, as approved by Staff and DRB.

12. If required, developer shall obtain a land disturbance permit (LDP).

- The motion received a second from Council Member Binder, with a friendly amendment to add a condition #13; the applicant will provide screening on the Northeast and West side along Highway 9, if needed, in order to block front parking, as determined by Staff and approved by DRB

- Council member Richard accepted the friendly amendment offered by Council Member Binder

- Council Member Hipes offered a friendly amendment that the ten (10) diagonal parking spots which drive in toward South Main Street, be eliminated and landscaped, as determined by Staff and approved by DRB

- Council Member Richard did not accept the friendly amendment offered by Council Member Hipes

- The motion was approved (5-1); Council Member Hipes voting in opposition, Council Member Burnett absent

E. PH-19-04 Edison Drive Road Abandonment/Change of Condition

- On the behalf of Council Member Burnett, Mayor Gilvin announced that Council Member Burnett would be recusing himself from this item.

- Director of Community Development, Kathi Cook, came forward to present this item.

- Staff recommends Mayor and Council approve PH-19-04 EDISON DRIVE change to Council condition with the following condition:

    1. Additional right-of-way needed for a future round-a-bout shall be dedicated by the applicant to the City at the intersection of Edison Drive and the AT&T drive to facilitate future improvements. Improvements may include the construction of a roundabout if required by future developments or public transportation improvements.

- The applicant, Joe McGorrey, requests removal of a previous condition of Council requiring the construction of a roundabout at the existing intersection with AT&T's drive. They do propose to dedicate additional needed right of way to the City in case future improvements are needed. The applicant proposes to build a new roundabout on the applicant's property in conjunction with the Edison at Alpharetta loft office development.

- A setback variance was granted to the applicant in October 2018. A condition of zoning required the applicant to build a roundabout at the intersection of AT&T's entrance and Edison Drive. Since that approval the applicant obtained an estimate of $500,00 for the construction of which 50% was eligible for impact fee credits. Because the area does not experience significant traffic the applicant is requesting consideration of removing the requirement and any request for impact fee credits from the City.

- The applicant shows a new roundabout internal to the site that would be open for public access but maintained by the applicant and is not eligible for impact fee credits.

- According to the City's Transportation Engineer, a roundabout is not required at the intersection of AT&T and Edison at this time. Traffic volumes are low, and a better future connection would be an extension to Dryden Road which would allow access to a future traffic signal being installed by Windward Park on North Point Parkway. However, there is no timeline for the connection.

- Vice President of Business Development for Landis Evans and Partners, Chris Owens, came forward to speak on behalf of the applicant.

Public Comment:

- No Public Comment

- Council Member Richard offered a motion to approve PH-19-04 EDISON DRIVE change to Council condition with the following condition:

  1. Additional right-of-way needed for a future round-a-bout shall be dedicated by the applicant to the City at the intersection of Edison Drive and the AT&T drive to facilitate future improvements. Improvements may include the construction of a roundabout if required by future developments or public transportation improvements.

  - The motion received a second from Council Member Binder

  - The motion was approved unanimously (6-0); Council Member Burnett absent and recused himself from this item

VIII. OLD BUSINESS

A. Unified Development Code and Code of Ordinances Text Amendments – Design Review Board *(2nd Reading)*

- Senior Planner, Michael Woodman, came forward to present this item and described the following additions that were made to the ordinance since the first reading:

  - Downtown Overlay. That portion of the City generally bounded by Canton Street and Mayfield Road to the North; Wills Road and the western boundaries of Milton Manor and Milton Estates Subdivisions to the West; South Main Street, Old Milton Parkway and the southern boundary of Alpha Park Subdivision to the South; and Westside Parkway and the eastern boundary of Alpha Park Subdivision to the East. The study area of the City of Alpharetta Downtown Master Plan shall be shown on the Official Zoning Map and labeled "Downtown Overlay." In the event of a conflict between the general description set out herein and the Map, the Map shall control.

- Consideration of text amendments to Code of Ordinances Section 36-65 to add a definition for 'Downtown Overlay' and to Section 36-66 to require Design Review Board review of new construction applications that are forwarded by the Director of Community Development.

- The Board currently reviews commercial projects within the Downtown Overlay, Corridors of Influence and Interchange Districts. Staff currently reviews items outside of those areas and is recommending a change to the Code in order to allow the Board to review any commercial project if forwarded by the Director.

- Staff also recommends amendments to Unified Development Code (UDC) Section 1.4 Definitions to add a definition for 'Downtown Overlay' and to Section 5.4 Design Review Board adding applicability language to the powers and duties of the Board.

- City Attorney, Scott Hastey, read the ordinance aloud.

Public Comment:

- No Public Comment

❖ Council Member Richard offered a motion to approve the ordinance

- The motion received a second from Council Member Binder
- The motion was approved unanimously (6-0); Council Member Burnett absent

IX. NEW BUSINESS

A. Park System Wayfinding and Signage Replacements (RFP 19-115)

- Director of Recreation, Parks & Cultural Services, Morgan Rodgers, came forward to present this item.
- Staff recommends Mayor and Council award RFP 19-115 to Roswell Signs LLC (Signarama Roswell) for the construction and installation of park wayfinding and signage replacements through a 5-year on-call contract and authorize the Mayor to execute all necessary documents.
- The City has adopted a Park Wayfinding Guidebook that provides a locally appropriate identity and placement plan for the City of Alpharetta that addresses the multiple facets of the park and trails system. The guide includes system brand, sign typologies, placement guidelines, and an implementation strategy. The park system wayfinding concept uses existing branding guidelines and corresponds with the established look and feel for the City of Alpharetta. Additionally, the City has detailed design drawings for the wayfinding and signage types listed within the Park Wayfinding Guidebook.
- With signage and wayfinding guidelines/design-drawings in place, the next step is to contract with a vendor for the construction and installation of said wayfinding and signage replacements.
- To this end, Recreation, Parks, and Cultural Services staff, in conjunction with Finance staff, prepared RFP 19-115 and advertised in March/April 2019. Proposals were received on April 18, 2019 and consisted of three responses which were submitted to an Evaluation Committee for review and ranking. This Committee consisted of staff members from the Recreation, Parks and Cultural Services Department as well as the Community Development Department.
- The Evaluation Committee met on May 15, 2019 to tabulate the overall scores. Each proposal was evaluated based on the following criteria: Qualifications of Project Lead/Project Team (25%); Approach to Project (22%); Comparable Experience (30%); Alpharetta vendor preference (3%); and cost (20%). The resulting scores were as follows (ranking of "1" to "5" with "5" being the highest).
    - 4.16 Roswell Signs LLC (Signarama Roswell)
    - 3.57 Canam Sign & Imaging (CIB International)
    - 3.31 Waybaytay Holdings Inc. (Signs Inc.)

- While the main goal of the RFP was to select a strong signage partner with which to work towards implementation of the Park Wayfinding Guidebook (multi-year contract), cost was requested for the immediate replacement of multiple park monument signs to gauge the cost competitiveness of the responding firms. Based on existing budgetary appropriations, staff requested pricing on Phase I signage which included monument signs at the following parks: Cogburn Road Park; North Point Park Greenway Access; Rock Mill Park (two signs); and North Park (two signs). Canam Sign & Imaging was the lowest at $45,019.60; followed by Roswell Signs LLC ($49,161.91); and Signs Etc. ($65,800).

- Additionally, pricing estimates were requested on wayfinding signage (e.g. pedestrian directional, vehicular directional, etc.) to give staff a better idea of funding levels required to implement the wayfinding and signage program. Roswell Signs LLC was the most cost competitive from a signage perspective. But higher on the hourly installation costs. Staff will utilize this pricing as a guideline when releasing the selected vendor to construct signs under this contract.

- After reviewing all of the proposals, the committee found that Roswell Signs LLC approach to the project and comparable experience is best suited to accomplish our Wayfinding and Sign replacement plan. The cost analysis found their prices to be comparable to the other proposals submitted. With these factors in mind, staff recommends awarding RFP 19-115 to Roswell Signs, LLC.

Public Comment:

- No Public Comment

❖ Mayor Pro Tem Mitchell offered a motion to award RFP 19-115 to Roswell Signs LLC (Signarama Roswell) for the construction and installation of park wayfinding and signage replacements through a 5-year on-call contract and authorize the Mayor to execute all necessary documents.

- The motion received a second from Council Member Merkel

- The motion was approved unanimously (6-0); Council Member Burnett absent

B. "The Laborer" - Miscellany Sculpture

- Director of Recreation, Parks & Cultural Services, Morgan Rodgers, came forward to present this item

- Staff recommends Mayor and Council approve the purchase of the public sculpture known as "The Laborer", in an amount not to exceed $24,000, as a part of the City's permanent sculpture collection.

- The recommendation is to purchase The Laborer sculpture by artist Mike Wasol to add to the City's permanent sculpture collection and remain in the same location. The Laborer is currently an on-loan piece that was curated for the Miscellany Sculpture Exhibit.

- The City created a public Facebook poll to include five Miscellany Sculptures that met the budget requirements for the program. Below represent the end results from the

public poll with 1 having the most votes to 5 having the fewest votes.

1. The Laborer
2. Scorpion
3. Hanging Series
4. Homage
5. Morning Flower

- The Laborer is interactive allowing the viewer a step inside the sculpture to see a night-time sky filled with stars.

Public Comment:

- Don Nahser, 305 Karen Drive, Alpharetta, came forward in support of the item.

❖ Mayor Pro Tem Mitchell offered a motion to approve the purchase of the public sculpture known as "The Laborer" in an amount, not to exceed $24,000, as a part of the City's permanent sculpture collection.

- Council Member Hipes offered a friendly amendment to keep the sculpture in its current location
- Mayor Pro Tem Mitchell accepted the friendly amendment offered by Council Member Hipes
- Council Member Merkel offered a friendly amendment for an addition to Council Member Hipes amendment; to keep the sculpture in its current location "as long as it's feasible"
- Council Member Hipes accepted the friendly amendment offered by Council Member Merkel
- The motion received a second from Council Member Binder
- The motion was approved unanimously (6-0); Council Member Burnett absent

X. WORKSHOP

A. Omnium Gatherum Exhibit – Outdoor Art on Loan Project

- Director of Recreation, Parks and Cultural Services, Morgan Rodgers, came forward to present this item.
- The Outdoor Art on Loan Project for 2019 is called "Omnium Gatherum" and scheduled to replace the current outdoor exhibit called "Miscellany" in summer of 2019.
- The City of Alpharetta has an agreement with Arts Alpharetta to continue the Outdoor Art on Loan Project with the intended purpose to further goals and policies set forth in the City's Comprehensive Plan and Downtown Master Plan and the Art in Public Places Guidelines & Polices.
- The City has awarded a grant in the amount of $85,000.00 to Arts Alpharetta for the

purpose of managing the Project within the City of Alpharetta in a manner that is consistent with the Grant Purpose.

- Before notifying juried artists for the "Omnium Gatherum" Exhibit, the agreement requires Arts Alpharetta to notify the City of its proposed selections and provide the City a ten (10) day period to review the proposed selections/sculptures. If the City notifies Arts Alpharetta of its disapproval of the proposed sculpture during said ten (10) day period, Arts Alpharetta shall not select the subject sculpture for the exhibition.

- Outdoor Art on Loan - 2019 "Omnium Gatherum" Process:
  - Locate the Artists:
    - Sculpture entries were gathered from CODAworx which is an international global online community that showcases and celebrates design projects featuring commissioned artwork in interior, public and architectural spaces.
  - Selection Process:
    - Arts Alpharetta contracted Susan Wright, Agent of the Cashin's Sculpture Garden at Chukkar Farm Polo Club and Event Facility, to jury the CODAworx sculpture entries. She submitted 10 juried sculptures to Arts Alpharetta for the proposed outdoor exhibit.
    - Arts Alpharetta Board reviewed Susan Wright's juried sculpture selections and the Board then voted for their top 8 sculptures with 2 back up sculptures and then submitted to the City of Alpharetta to for final approval.
    - City of Alpharetta Staff created a committee comprised of 5 staff members to vote on their top 8 sculptures then submit to Council in a workshop for their final approval.
    - City of Alpharetta Council gives final approval for the 2019 Outdoor Art on Loan Project / "Omnium Gatherum" Exhibit.
  - Implementation Process:
    - Arts Alpharetta will notify selected artists and begin the placement process.
    - Emphasis will be placed on publicly owned properties and give diverse opportunities but still allow for an outdoor walking exhibit format.
    - City Staff will assist Arts Alpharetta in selection of sculpture locations and try to utilize existing concrete sculpture bases to minimize costs.
    - "Omnium Gatherum" Exhibit estimated completion is September 2019.

Public Comment:

- No Public Comment

XI. PUBLIC COMMENT

- Don Nahser, 305 Karen Drive, Alpharetta, came forward to address a vape shop sign that he saw on Old Milton Parkway.

XII. REPORTS

- Council Member Binder announced that the goats are back at Wills Park to help clear the weeds. Additionally, the Brooke Street Park Summer Concert Series continues this Saturday, June 22nd; Home by Dark featuring UGA Alum Kyshona Armstrong and Jenn

Bostic and Food Truck Alley continues to be a big hit which takes place every Thursday through October 10, 2019. Council Member Binder also commented about Alpharetta's Music at Twilight which takes place on Friday nights at the Old Milton Park.

- Mayor Gilvin mentioned receiving a call of concern regarding the noise level at the Brooke Street Park concert on Saturday.

XIII. ADJOURNMENT

- With no further business to discuss or items to be heard, Mayor Gilvin adjourned the meeting at 10:11 PM

Respectfully submitted,

Erin Cobb

Erin Cobb, City Clerk

CITY COUNCIL MEETING
STAFF REPORT

Submitting Department: Finance
Submitted By:
Sponsored By:
Meeting Date: July 8, 2019

I. AGENDA ITEM TITLE: FINANCIAL MANAGEMENT REPORT: MONTH ENDING MAY 31, 2019

II. RECOMMENDATION:

Approve the Financial Management Reports for the month ending May 31, 2019 (period 11 of Fiscal Year 2019).

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

IV. REPORT IN BRIEF:

On a monthly basis, the Finance Department prepares detailed revenue and expenditure statements for all city operating funds (including prior-year comparisons for the General Fund).

In addition, this report includes:

1. Detailed capital project report including life-to-date activity;
2. Payments $5,000 and greater;
3. Purchase orders with an estimated cost between $5,000 and $50,000; and
4. Status of current year bids/RFPs.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Financial Management Report (May 2019)

City of Alpharetta, GA

Finance Department
2 Park Plaza, Alpharetta, GA 30009
Thomas G. Harris, Finance Director
(678) 297-6094 (o)
www.alpharetta.ga.us

Financial Management Reports

THE CITY OF ALPHARETTA GEORGIA

for the month ending
May 31, 2019
(period 11 of 12 – unaudited)

Financial Management Reports
Fiscal Year 2019

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2 PARK PLAZA
ALPHARETTA, GA 30009
PHONE: 678.297.6000
WWW.ALPHARETTA.GA.US

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: THOMAS G. HARRIS, FINANCE DIRECTOR

DATE: JULY 8, 2019

RE: FINANCIAL MANAGEMENT REPORTS AS OF MAY 31, 2019

The documents contained herein represent the financial management reports for the City of Alpharetta ("city") as of the period ending May 31, 2019.

General Fund

Revenue: The following section pertains to information detailed in the attached Revenue Summary and Collection Comparison report. FY 2019 revenues are budgeted at $68 million (net of Carryforward Fund Balance totaling $6 million). As of May 31, 2019, actual revenue collections total 100%.

Collection trends indicate a net gain over budget of $4.7 million with the detail as follows:

• Property Taxes	$ 470,000
• Motor Vehicle Title Taxes	125,000
• Local Option Sales Taxes	1,000,000
• Franchise Taxes	337,930
• Insurance Premium Taxes	212,996
• Real Estate Transfer Taxes	130,000
• Building Permit Fees	1,287,810
• Court Fines	(95,000)
• Plan Review Fees	359,850
• Development Permits/Fees	94,921
• Investment Earnings	530,000
• Other	254,191
	$4,707,698

Motor Vehicle Title Tax (TAVT) collections is trending 12% higher than FY 2018 ($933,613 was collected in FY 2018) and is estimated to total $1 million by year-end (non-standard revenue collection as it is dependent upon vehicle sales) which is $125,000 greater than budget. Main driver

MAYOR
JIM GILVIN

MAYOR PRO TEM
DONALD F. MITCHELL

COUNCIL MEMBERS
JASON BINDER
BEN BURNETT
JOHN HIPES
DAN MERKEL
KAREN RICHARD

CITY ADMINISTRATOR
ROBERT J. REGUS

includes a revision in the TAVT formula that increases the local share from 45% to 51% pursuant to the underlying legislation in addition to vehicle sale activity.

Local Option Sales Taxes is trending 6% higher than FY 2018 and is estimated to total $16.7 million by year-end ($15.9 million was collected in FY 2018) which is $1 million greater than budget.

Franchise Tax collections are estimated to total $6.5 million in FY 2019, which represents an increase over budget of $337,930. Collections in FY 2018 totaled $6.2 million. The growth in FY 2019 is due primarily to the partial-year impact of raising the Cable Franchise Fee from 3% to 5% effective January 1, 2019 as well as growth in electric franchise fee collections. The largest portion of Franchise Fees comes from GA Power and Suwanee (electric) and totaled $4.7 million in 2019 (2018 collections totaled $4.5 million).

Insurance Premium Tax collections total $4.1 million in FY 2019 and represent an 8% increase over FY 2018 collections of $3.8 million.

Building Permit Fee collections is trending 37% higher than FY 2018 and is estimated to total $2.9 million by year-end ($2.2 million was collected in FY 2018) which is $1.3 million greater than budget.

Municipal Court Fine collections is trending flat with FY 2018 and is estimated to total $1.9 million by year-end ($1.8 million was collected in FY 2018) which is -$95,000 less than budget. This revenue source has been in steady decline for multiple years with the trend accelerating in FY 2018. Factors for the decline include a combination of reduced tickets/citations and law changes that reduce collectability of court fines. However, recent months highlight a reversal of the decline along with positive growth during December-May.

Plan Review Fee collections is trending 56% higher than FY 2018 and is conservatively estimated to total $1.1 million by year-end ($719,380 was collected in FY 2018) which is $359,850 greater than budget. Plan review fees were adjusted in the 1st quarter of 2019 to keep pace with cost drivers.

Development Permit Fee collections is trending 39% higher than FY 2018 and is conservatively estimated to total $244,921 by year-end ($187,353 was collected in FY 2018) which is $94,921 greater than budget.

Investment Earnings is trending 124% higher than FY 2018 and is estimated to total $680,000 by year-end ($227,599 was collected in FY 2018) which is $605,000 greater than budget. Factors include rising interest rates coupled with a change in investment strategy (e.g. shifts within a small portion of the portfolio towards longer-term investments and higher investment returns).

Expenditures: The following section pertains to information detailed in the attached Expenditure Summary by Department (expenditure rollup by department) and Expenditure Summary by Category (expenditure rollup by account) reports.

As of May 31, 2019, city departments (not including General Government[1]) have encumbered and expensed 86%, or $52 million, of their FY 2019 budget appropriations.

Contingency: The General Fund contingency balance totals $1.6 million.

Special Revenue Funds (large funds only)

The following section references information included within the attached GAAP Financial Statements.

Hotel/Motel Fund: FY 2019 revenues are budgeted at $9 million (net of carryforward fund balance totaling $1.8 million) with budgeted disbursements as follows: Alpharetta Convention & Visitor's Bureau (43.75% or $3.8 million); Facilities (18.75% and a portion of the carryforward fund balance detailed above; $979,963 for debt service on the Series 2016 Convention Center Bonds, $465,804 for eligible initiatives such as the Arts Center and Equestrian Center, and $814,470 in non-allocated); and the city (37.5% or $3.2 million). Debt Service Reserve funding (Convention Center Bonds) from the Facilities portion of the tax totals $1.5 million (funded in prior years and represents the remaining portion of the carryforward fund balance figure referenced above).

As of May 31, 2019, the city has collected 87% or $7.9 million (ten-months of collections). All collections have been distributed to the participating entities based on their proportionate share. Hotel Tax collections is trending 21% higher than FY 2018 and will likely exceed current budget levels.

E-911 Fund: FY 2019 revenues are budgeted at $4.1 million (net of carryforward fund balance totaling $1 million for capital initiatives and reserve balances in excess of the 21% Emergency Reserve target). As of May 31, 2019, the city has collected 76% or $3.1 million, which includes the 1st-3rd quarterly payments under the City of Milton Intergovernmental Agreement. Revenue distribution now falls under the State 911 Authority so trends will be impacted in the short-term as the Authority establishes revenue distribution dates and works with vendors to audit collections and location data.

Expenditures/encumbrances during the same time period total $4.2 million and represent general operations, blanket purchase orders that will sustain operations/capital initiatives throughout the year, and one-time capital initiatives. There are no budget variances anticipated at this time.

Debt Service Fund

The following section pertains to information detailed within the attached GAAP Financial Statements.

FY 2019 revenues are budgeted at $5.1 million (net of carryforward fund balance totaling $1 million). As of May 31, 2019, actual revenue totaled in excess of 100% of budget ($5.6 million).

[1] General Government is utilized to account for non-operating transactions such as transfers-out to other city funds, contingency, etc.

Grant Funds

The following section references information included within the attached Grant Funds Detail Reports.

Operating Grant Fund (Fund 220): Available funding totals $139,135 and represents unencumbered/ unspent project appropriations of $39,135 and a non-allocated reserve for future projects (grant matches) of $100,000.

Capital Grants Fund (Fund 340): Available funding totals $472,965 and represents unencumbered/unspent capital project appropriations and interfund transfers of $60,938 and a non-allocated reserve for future capital projects (grant matches) of $412,027.

Capital Project Funds

The following section references information included within the attached Capital Project Funds Detail Reports.

General Capital Project Fund (Fund 301): Available city funding totals $11.1 million and represents unencumbered/unspent capital project appropriations of $8 million and a non-allocated reserve for future capital projects of $3 million.

Available ABC (Alpharetta Business Community) funding totals $59,873 and represents unencumbered/unspent capital project appropriations (sidewalk connectivity).

Stormwater Capital Fund (Fund 302): Available funding totals $597,215 and represents unencumbered/ unspent capital project appropriations.

Conference Center Bond Fund (Fund 316): This fund accounts for proceeds of the Development Authority of Alpharetta Revenue Bonds, Series 2016 (Alpharetta Conference Center Project). Construction costs are fully expensed. Residual funds are being allocated towards debt service on the Series 2016 Bonds (Interfund transfer to the Hotel Fund).

Parks and Transportation Bond Fund (Fund 317): This fund accounts for proceeds of the voter approved General Obligation Bonds, Series 2016. Available funding totals $15.8 million and represents unencumbered/unspent capital project appropriations.

TSPLOST Capital Project Fund (Fund 335): This fund accounts for collections under the Transportation Special Local Option Sales Tax (TSPLOST) that went into effect on April 1, 2017. Available funding totals $16.3 million.

Enterprise Fund

The following section pertains to information detailed within the attached GAAP Financial Statements.

Solid Waste Fund: FY 2019 revenues are currently budgeted at $4 million (net of carryforward fund balance totaling $341,192 constituting reserve balances in excess of the 21% Emergency Reserve designation). As of May 31, 2019, the city has collected $5.3 million, which represents the 1st-4th quarter billings, associated investment earnings, and the 1st quarter advanced billing for FY 2020 ($1.2 million). During the year-end close process, the 1st quarter advanced billing will be accrued to FY 2020. After adjusting for the FY 2020 advanced billing, FY 2019 revenues

total $4.1 million. Expenditures/encumbrances during the same time period total $4 million and represent general operations/blanket purchase orders (e.g. sanitation hauler) that will sustain operations throughout the year. There are no budget variances anticipated at this time.

Other Items

Council Member Stipend Activity Listing: The FY 2019 budget includes appropriations of $9,000 for the Mayor and $5,000 for each City Council Post and the available balances as of May 31, 2019 are as follows:

	Budget	Expenditures (year-to-date)	Available Balance
Mayor: Jim Gilvin	$ 9,000	$ 6,011	$ 2,989
Post #1: Donald Mitchell	$ 5,000	$ 4,851	$ 149
Post #2: Ben Burnett	$ 5,000	$ 4,975	$ 25
Post #3: Karen Richard	$ 5,000	$ 1,701	$ 3,299
Post #4: John Hipes	$ 5,000	$ 1,467	$ 3,533
Post #5: Jason Binder	$ 5,000	$ 1,824	$ 3,176
Post #6: Dan Merkel	$ 5,000	$ 911	$ 4,089

Development Authority[2] (Component Reporting Unit)

The following section pertains to information detailed within the attached Alpharetta Development Authority Financial Statements.

As of May 31, 2019, the Development Authority has $94,282 in available resources to support its main functions of promoting the public good and general welfare, trade, commerce, industry, general tax base and the employment opportunities available in the city.

Other reports included with this packet are as follows:

- Listing of Payments $5,000 and greater;
- Listing of PO's between $5,000 and $50,000; and
- Bid/RFP Status

[2] The Development Authority is a public corporation created and existing under the Constitution and laws of the State of Georgia and is governed by seven directors duly appointed by the Alpharetta City Council.

GENERAL FUND

Revenue Report

CITY OF ALPHARETTA

Financial Management Reports
General Fund (Unaudited)
Revenue Summary and Collection Comparison
For the month ended May 31, 2019

	Current Fiscal Year					Prior Fiscal Year		
	2019 Budget	2019 YTD	% Collected	2019 Estimated	Variance	2018 Actual	2018 YTD	% Collected
Top 10 Revenues:								
Property Taxes								
Current Year	$ 24,080,000	$ 24,461,846	101.6%	$ 24,550,000	$ 470,000	$ 21,154,929	$ 21,113,795	99.8%
Delinquent	237,000	163,003	68.8%	182,730	(54,270)	410,211	338,224	82.5%
Motor Vehicle Tax	115,000	123,344	107.3%	135,000	20,000	182,797	156,355	85.5%
Motor Vehicle Title Fee	900,000	860,150	95.6%	1,025,000	125,000	933,613	768,314	82.3%
Local Option Sales Tax	15,650,000	14,045,987	89.8%	16,650,000	1,000,000	15,907,320	13,229,761	83.2%
Franchise Tax	6,200,000	6,246,674	100.8%	6,537,930	337,930	6,177,460	5,804,423	94.0%
Insurance Premium Tax	3,900,000	4,112,996	105.5%	4,112,996	212,996	3,813,796	3,813,796	100.0%
Alcohol Beverage Excise Tax	2,200,000	1,881,368	85.5%	2,200,000	-	2,210,031	1,787,024	80.9%
Building Permit Fees	1,600,000	2,738,613	171.2%	2,887,810	1,287,810	2,232,284	1,997,871	89.5%
Business and Occupational Tax	1,150,000	1,145,267	99.6%	1,175,047	25,047	1,120,188	1,090,701	97.4%
Municipal Court Fines	1,975,000	1,711,382	86.7%	1,880,000	(95,000)	1,793,974	1,705,232	95.1%
Recreation/Special Event Fees	2,843,073	2,831,224	99.6%	3,054,969	211,896	2,740,903	2,535,872	92.5%
Hotel/Motel Tax (City portion)	3,225,000	2,802,324	86.9%	3,225,000	-	2,874,701	2,308,428	80.3%
subtotal	$ 64,075,073	$ 63,124,179	98.5%	$ 67,616,482	$ 3,541,409	$ 61,552,208	$ 56,649,797	92.0%
Other Revenues	4,269,179	5,086,347	119.1%	5,435,467	1,166,288	4,438,617	3,996,802	90.0%
Total Revenues	$ 68,344,252	$ 68,210,526	99.8%	$ 73,051,950	$ 4,707,698	$ 65,990,825	$ 60,646,599	91.9%
Carryforward Fund Balance	6,100,065							

GENERAL FUND

Expenditure Reports

CITY OF ALPHARETTA

Financial Management Reports
General Fund (unaudited)
Expenditure Summary by Department
For the month ended May 31, 2019

	Current Fiscal Year						Prior Fiscal Year		
	2019 Budget	2019 Encumbrances	2019 Exp. (YTD)	Funds Available	% Enc./Exp.	% Exp.	2018 Exp. (Total)	2018 Exp. (YTD)	% Exp.
Expenditures by Department:									
Mayor & Council	$ 364,389	$ 668	$ 319,123	$ 44,598	87.8%	87.6%	$ 292,533	$ 265,781	90.9%
City Administration	1,976,939	12,793	1,579,653	384,493	80.6%	79.9%	2,181,453	1,974,121	90.5%
Finance	3,366,136	62,957	2,901,387	401,791	88.1%	86.2%	3,319,528	2,987,481	90.0%
City Attorney	690,000	-	358,452	331,548	51.9%	51.9%	725,172	289,647	39.9%
Information Technology	1,742,223	7,342	1,520,978	213,903	87.7%	87.3%	1,602,409	1,440,667	89.9%
Human Resources	505,846	1,219	372,226	132,400	73.8%	73.6%	367,541	305,747	83.2%
Municipal Court	1,096,466	31,777	852,118	212,571	80.6%	77.7%	983,191	884,118	89.9%
Public Safety	28,473,681	269,250	24,662,489	3,541,941	87.6%	86.6%	26,161,349	23,473,849	89.7%
Public Works	8,821,264	207,245	7,298,001	1,316,018	85.1%	82.7%	7,770,820	6,765,130	87.1%
Recreation, Parks & Cultural Svcs	9,976,763	524,872	8,191,090	1,260,801	87.4%	82.1%	8,586,625	7,291,168	84.9%
Community Development	3,162,560	18,445	2,758,223	385,892	87.8%	87.2%	2,793,574	2,495,010	89.3%
subtotal	$ 60,176,267	$ 1,136,570	$ 50,813,740	$ 8,225,956	86.3%	84.4%	$ 54,784,195	$ 48,172,718	87.9%
General Government:									
Non-Departmental	$ -	$ -	$ -	$ -	-	-	$ 10,000	$ 10,000	100.0%
Insurance Premiums (Risk)	689,500	-	632,042	57,458	91.7%	91.7%	665,000	609,583	91.7%
Gwinnett Tech Bond P&I	286,590	-	286,590	-	100.0%	100.0%	286,840	286,840	100.0%
Transfer(s) to other Funds	11,580,047	-	9,716,726	1,863,321	83.9%	83.9%	14,022,363	12,853,833	91.7%
Contingency	1,711,913	-	108,410	1,603,503	6.3%	6.3%	45,697	44,687	97.8%
subtotal	$ 14,268,050	$ -	$ 10,743,768	$ 3,524,282	75.3%	75.3%	$ 15,029,900	$ 13,804,943	91.8%
Total Expenditures	$ 74,444,317	$ 1,136,570	$ 61,557,508	$ 11,750,238	84.2%	82.7%	$ 69,814,095	$ 61,977,661	88.8%

THE CITY OF
ALPHARETTA
GEORGIA

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CITY OF ALPHARETTA

Financial Management Reports
General Fund (unaudited)
Expenditure Summary by Category
For the month ended May 31, 2019

	Current Fiscal Year						Prior Fiscal Year		
	2019 Budget	2019 Encumbrances	2019 Exp. (YTD)	Funds Available	% Enc./Exp.	% Exp.	2018 Exp. (Total)	2018 Exp. (YTD)	% Exp.
Expenditures by Category:									
Salaries & Benefits:									
(1) Regular Salaries	$ 26,604,442	$ -	$ 22,213,133	$ 4,391,309	83.5%	83.5%	$ 24,851,331	$ 21,851,901	87.9%
Overtime	1,341,499	-	1,811,052	(469,553)	135.0%	135.0%	1,627,910	1,410,044	86.6%
Group Insurance	8,014,365	-	6,756,981	1,257,384	84.3%	84.3%	7,012,482	6,484,900	92.5%
FICA and Social Security	2,124,634	-	1,738,422	386,212	81.8%	81.8%	1,911,771	1,678,636	87.8%
Defined Benefit Pension	2,599,935	-	2,599,935	-	100.0%	100.0%	2,500,954	2,500,954	100.0%
401(A) Retirement/Match	1,802,656	-	1,761,411	41,245	97.7%	97.7%	1,557,303	1,415,072	90.9%
(2) Other	1,383,147	-	1,297,303	85,844	93.8%	93.8%	763,999	696,221	91.1%
subtotal	$ 43,870,678	$ -	$ 38,178,237	$ 5,692,441	87.0%	87.0%	$ 40,225,750	$ 36,037,728	89.6%
Maintenance & Operations:									
Professional Services	$ 2,971,942	$ 320,683	$ 2,400,728	$ 250,531	91.6%	80.8%	$ 2,465,138	$ 2,137,773	86.7%
Legal Services	690,000	-	358,452	331,548	51.9%	51.9%	725,172	289,647	39.9%
Vehicle Fuel/Maintenance	968,034	2,692	797,010	168,332	82.6%	82.3%	946,260	825,741	87.3%
Maintenance Contracts	2,329,215	392,273	1,762,580	174,363	92.5%	75.7%	1,983,110	1,694,096	85.4%
IT Professional Services	1,434,804	148,641	1,207,825	78,338	94.5%	84.2%	1,409,769	1,321,070	93.7%
General Supplies	1,064,188	54,207	806,526	203,454	80.9%	75.8%	987,269	838,935	85.0%
Utilities	2,828,318	3,833	2,155,971	668,515	76.4%	76.2%	2,362,169	1,986,000	84.1%
Other	3,257,838	200,462	2,391,095	666,281	79.5%	73.4%	2,843,355	2,252,846	79.2%
subtotal	$ 15,544,339	$ 1,122,791	$ 11,880,186	$ 2,541,362	83.7%	76.4%	$ 13,722,242	$ 11,346,106	82.7%
Capital:									
OSSI/Fire Truck Leases	$ 628,550	$ -	$ 630,405	$ (1,855)	100.3%	100.3%	$ 578,654	$ 578,654	100.0%
Software Leases	76,943	-	76,942	1	100.0%	100.0%	180,944	180,944	100.0%
Other	55,757	13,779	47,970	(5,992)	110.7%	86.0%	76,604	29,286	38.2%
subtotal	$ 761,250	$ 13,779	$ 755,317	$ (7,847)	101.0%	99.2%	$ 836,202	$ 788,884	94.3%
General Government:									
Non-Departmental	$ -	$ -	$ -	$ -	-	-	$ 10,000	$ 10,000	100.0%
Insurance Premiums (Risk)	689,500	-	632,042	57,458	91.7%	91.7%	665,000	609,583	91.7%
Gwinnett Tech Bond P&I	286,590	-	286,590	-	100.0%	100.0%	286,840	286,840	100.0%
Transfer(s) to other Funds	11,580,047	-	9,716,726	1,863,321	83.9%	83.9%	14,022,363	12,853,833	91.7%
Contingency	1,711,913	-	108,410	1,603,503	6.3%	6.3%	45,697	44,687	97.8%
subtotal	$ 14,268,050	$ -	$ 10,743,768	$ 3,524,282	75.3%	75.3%	$ 15,029,900	$ 13,804,943	91.8%
Total Expenditures	$ 74,444,317	$ 1,136,570	$ 61,557,508	$ 11,750,238	84.2%	82.7%	$ 69,814,095	$ 61,977,661	88.8%

Notes:

(1) Includes the following components: regular salaries, holiday leave, temporary and seasonal salaries, and separation payout.

(2) Includes the following components: workers compensation, educational programs, automobile allowance, tuition reimbursement, and employee service awards.

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GRANT FUNDS

Revenue & Expenditure Reports

CITY OF ALPHARETTA

Financial Management Reports

Grant Funds

Operating Grant Fund Detail (Fund 220; life-to-date for active projects)

As of May 31, 2019

			Project Snapshot		FY 2019					
Account #		Project	Total Project Authorization	Prior Year Collections/ Expenditures	Carryforward Budget	FY 2019 Appropriations	Total Budget	Collections/ Expenditures	Encumbrances	Remaining
Revenues										
Public Safety										
22031150-331110	C1617	2015/16 BULLETPROOF VEST (DOJ)	$ 34,201	$ 32,298	$ 1,903	$ -	$ 1,903	$ 1,902		$ 1
22031150-331110	C1730	2017 BULLETPROOF VEST (DOJ)	13,178	-	13,178	-	13,178	3,016		10,162
22031150-331110	C1831	2018 BULLETPROOF VEST (DOJ)	15,375	-	15,375	-	15,375	-		15,375
22031150-331110	C1910	TURNOUT GEAR WASHER	22,728	-	22,728	-	22,728	-		22,728
		subtotal			*$ 53,184*	*$ -*	*$ 53,184*	*$ 4,918*		*$ 48,266*
Recreation, Parks & Cultural Services										
22061150-336000	C1837	2018 CAMP HAPPY HEARTS	4,622	-	4,622	-	4,622	4,623		(1)
22061150*371000	C1930	GRPA CONTRIBUTION	1,000	-	-	1,000	1,000	1,000		-
		subtotal			*$ 4,622*	*$ 1,000*	*$ 5,622*	*$ 5,623*		*$ (1)*
General Government										
22090200-391100		TRANSFER IN/GENERAL FUND (MATCH)			$ -	$ 30,000	$ 30,000	$ 27,500		$ 2,500
22090200-361000		INTEREST EARNINGS			-	-	-	1,073		(1,073)
22090200-391340		TRANSFER IN FROM CAPITAL GRANT FUND			60,912	-	60,912	-		60,912
22090200-395000		CARRYFORWARD FUND BALANCE			45,046	-	45,046	-		45,046
		subtotal			*$ 105,958*	*$ 30,000*	*$ 135,958*	*$ 28,573*		*$ 107,385*
		Total			$ 163,764	$ 31,000	$ 194,764	$ 39,114		$ 155,650
Expenditures										
Public Safety										
22031150-542100	C1617	2015/16 BULLETPROOF VEST (DOJ)	$ 68,400	$ 65,988	$ 2,412	$ -	$ 2,412	$ 2,412	$ -	$ -
22031150-542100	C1730	2017 BULLETPROOF VEST (DOJ)	26,356	-	26,356	-	26,356	20,887	-	5,469
22031150-542100	C1831	2018 BULLETPROOF VEST (DOJ)	30,750	-	30,750	-	30,750	-	-	30,750
22031150-542100	C1910	TURNOUT GEAR WASHERS	25,000	-	25,000	-	25,000	-	23,085	1,915
		subtotal			*$ 84,518*	*$ -*	*$ 84,518*	*$ 23,299*	*$ 23,085*	*$ 38,134*
Recreation, Parks & Cultural Services										
22061150-531100	C1815	2017 CAMP HAPPY HEARTS	$ 14,550	$ 14,549	$ 1	$ -	$ 1	$ -	$ -	$ 1
22061150-531100	C1837	2018 CAMP HAPPY HEARTS	9,245	-	9,245	-	9,245	8,739	506	-
22061150-521200	C1930	PROFESSIONAL SERVICES (GRPA)	950	-	-	950	950	-	-	950
22061150-523400	C1930	PRINTING & BINDING (GRPA)	50	-	-	50	50	-	-	50
		subtotal			*$ 9,246*	*$ 1,000*	*$ 10,246*	*$ 8,739*	*$ 506*	*$ 1,001*
Non-Allocated										
(1) 22090200-579000		RESERVE FOR CITY GRANT MATCHES			$ 70,000	$ 30,000	$ 100,000	$ -	$ -	$ 100,000
		subtotal			*$ 70,000*	*$ 30,000*	*$ 100,000*	*$ -*	*$ -*	*$ 100,000*
		Total			$ 163,764	$ 31,000	$ 194,764	$ 32,038	$ 23,591	$ 139,135

Notes:

(1) Represents funding available for City matches to City Council approved Grants.

CITY OF ALPHARETTA

Financial Management Reports

Grant Funds

Capital Grant Fund Detail (Fund 340; life-to-date for active projects)

As of May 31, 2019

			Project Snapshot		FY 2019					
Account #		Project	Total Project Authorization	Prior Year Collections/ Expenditures	Carryforward Budget	FY 2019 Appropriations	Total Budget	Collections/ Expenditures	Encumbrances	Remaining
Revenue										
Public Works										
34041100-331350	C0005	GDOT TE GRANT-ENCORE BRIDGE	$ 779,701	$ 779,701	$ -	$ -	$ -	$ -		$ -
34041100-331351	C0005	GDOT GRANT-ENCORE BRIDGE	7,600,000	7,406,078	193,922	-	193,922	311,990		(118,068)
34041100-336001	C0005	NFCID SRTA-ENCORE BRIDGE	1,000,000	1,000,000	-	-	-	-		-
34041100-336002	C0005	NFCID-ENCORE BRIDGE	2,788,114	2,703,589	84,525	-	84,525	84,524		1
34041100-334310	C1219	MILLING AND RESURFACING (LMIG)	3,371,177	2,769,200	601,977		601,977	601,977		0
34041100-331350	C1927	WINDWARD TRIPLE LEFTS (GDOT-FED)	2,317,942	-	2,317,942	-	2,317,942	-		2,317,942
34041100-334350	C1927	WINDWARD TRIPLE LEFTS (GTIB-NFCID)	1,433,200	-	1,433,200	-	1,433,200	35,295		1,397,905
34041100-336003	C1927	WINDWARD TRIPLE LEFT (FULTON COUNTY-NFC	-	-	-	-	-	37,207		(37,207)
		subtotal			*$ 4,631,566*	*$ -*	*$ 4,631,566*	*$ 1,070,993*		*$ 3,560,573*
Community Development										
34074150-331150	C1921	NORTHPOINT PLACEMAKING PLAN	75,000	-	$ 75,000	$ -	$ 75,000	$ 40,694		$ 34,306
		subtotal			*$ 75,000*	*$ -*	*$ 75,000*	*$ 40,694*		*$ 34,306*
General Government										
34090200-361000		INTEREST EARNINGS			$ -	$ -	$ -	$ 16,364		$ (16,364)
34090200-395000		CARRYFORWARD FUND BALANCE			215,502	-	215,502	-		215,502
		subtotal			*$ 215,502*	*$ -*	*$ 215,502*	*$ 16,364*		*$ 199,138*
		Total			$ 4,922,068	$ -	$ 4,922,068	$ 1,128,051		$ 3,794,017
Expenditures										
Public Works										
34041100-541410	C0005	ENCORE PKWY GREENWAY CONNECTION	$ 11,917,500	$ 11,915,240	$ 2,260	$ -	$ 2,260	$ 2,259	$ -	$ 1
34041100-541410	C1219	MILLING AND RESURFACING (LMIG)	3,371,177	2,769,200	601,977	-	601,977	601,977	-	0
34041100-541410	C1927	WINDWARD TRIPLE LEFTS	3,751,142	-	3,751,142	-	3,751,142	174,277	3,576,865	1
		subtotal			*$ 4,355,379*	*$ -*	*$ 4,355,379*	*$ 778,512*	*$ 3,576,865*	*$ 2*
Community Development										
34074150-52100	C1921	NORTHPOINT PLACEMAKING PLAN	93,750	-	$ 93,750	$ -	$ 93,750	$ 35,734	$ 57,992	$ 24
		subtotal			*$ 93,750*	*$ -*	*$ 93,750*	*$ 35,734*	*$ 57,992*	*$ 24*
Non-Allocated										
(1) 34090200-579000		RESERVE FOR CITY MATCHES			$ 412,027	$ -	$ 412,027	$ -	$ -	$ 412,027
34090200-611220		TRANSFER OUT TO OPERATING GRANT FUND			60,912	-	60,912	-	-	60,912
		subtotal			*$ 412,027*	*$ -*	*$ 472,939*	*$ -*	*$ -*	*$ 472,939*
		Total			$ 4,861,156	$ -	$ 4,922,068	$ 814,246	$ 3,634,857	$ 472,965

Notes:

(1) Represents funding available for City matches to City Council approved Grants.

CAPITAL PROJECT FUNDS

Revenue & Expenditure Reports

CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

General Capital Project Fund Detail (Fund 301; life-to-date for active projects)

As of May 31, 2019

			Project Snapshot		FY 2019					
Account #		Project	Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2019 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Revenue										
30141100-336000	C0005	FULTON-ENCORE (WATERLINE)	$ 534,906	$ 519,567	$ 15,339	$ -	$ 15,339	$ 15,339		$ -
30141100-336000	C1410	RUCKER RD WATERLINE	1,782,350	-	1,782,350	-	1,782,350	1,320,798		461,552
30141100-371000	C1410	RUCKER RD-WEITZ SEWER LINE	68,080	-	68,080	-	68,080	68,080		-
30141100-336000	C1702	KIMBALL BR RD IMPROVEMENTS	6,083,354	-	6,083,354	-	6,083,354	-		6,083,354
30141100-371000	C1712	ALPHALOOP (AVALON)	1,000,000	-	1,000,000	-	1,000,000	-		1,000,000
30141100-371001	C1712	ALPHALOOP (CID)	250,000	-	250,000	-	250,000	212,609		37,391
30141100-336000	C1714	BETHANY/MID BROADWELL ROUNDABOUT	292,195	-	292,195	-	292,195	-		292,195
30141100-336000	C1715	BETHANY/MAYFIELD ROUNDABOUT	436,492	-	436,492	-	436,492	-		436,492
30141100-336000	C1828	WARSAW SIDEWALKS (ROSWELL)	83,914	-	83,914	-	83,914	-		83,914
30141100-336000	C1927	WINDWARD TRIPLE LEFTS (FC WATER)	490,517	-	490,517	-	490,517	-		490,517
30141100-371001	C1927	WINDWARD TRIPLE LEFTS (NFCID)	160,137	-	160,137	-	160,137	-		160,137
30141100-371002	C1927	WINDWARD TRIPLE LEFTS (NFCID-FC)	500,000	-	500,000	-	500,000	-		500,000
30141100-336000	C1928	RUCKER ROAD - ROSWELL CONTRIBUTION	2,905,158	-	2,905,158	-	2,905,158	-		2,905,158
30161150-371000	C1834	NUTCRACKER PROGRAM	31,500	-	31,500	-	31,500	31,500		-
30161150-371000	C1926	NORTHSIDE MOU (PARKS)	40,000	-	40,000	-	40,000	40,000		-
30161150-371000	C1929	COMM AG PROGRAM	1,810	-	1,810	-	1,810	1,809		1
30161150-383000	C1931	FOUNTAIN REPAIR	24,350	-	24,350	-	24,350	24,350		-
30174150-371000	C0019	DOWNTOWN PARKING FUND	175,000	-	175,000	-	175,000	175,000		-
30174150-337000	C0910	CONTRIBUTION (TREE BANK)	373,600	255,200	118,400	-	118,400	118,400		-
30176100-371000	C1442	MAIN ST. IMPROVEMENTS (ABC)	1,812,724	1,774,772	37,952	-	37,952	-		37,952
30176100-371000	C1712	ALPHALOOP (ABC)	444,002	309,187	134,815	-	134,815	20,002		114,813
		subtotal			*$ 14,631,363*	*$ -*	*$ 14,631,363*	*$ 2,027,887*		*$ 12,603,476*
Non-Departmental										
30190200-395000		CARRYFORWARD FUND BALANCE			$ 11,391,446	$ 2,750,000	$ 14,141,446	$ -		$ 14,141,446
30190200-391100		TRANSFER-IN FROM THE GENERAL FUND (MATCH)			979,982	8,695,065	9,675,047	7,970,476		1,704,571
30190200-361000		INTEREST EARNINGS			225,000	-	225,000	324,553		(99,553)
		subtotal			*$ 12,596,428*	*$ 11,445,065*	*$ 24,041,493*	*$ 8,295,029*		*$ 15,746,464*
		Total			**$ 27,227,791**	**$ 11,445,065**	**$ 38,672,856**	**$ 10,322,917**		**$ 28,349,939**

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Expenditures										
Administration										
30113230-544100	C1130	DOWNTOWN FACADE GRANT PROGRAM	$ 180,753	$ 176,024	$ 4,729	$ -	$ 4,729	$ 4,728	$ -	$ 1
30113230-542400	C1222	RECORDS MANAGEMENT	35,001	32,616	2,385	-	2,385	-	-	2,385
30113230-544100	C1300	CITY ECON DEVELOPMENT TOOLKIT	296,159	158,159	13,000	125,000	138,000	28,850	-	109,150
30113230-541300	C1501	HISTORY ROOM (CITY CENTER)	327,315	314,794	12,521	-	12,521	5,570	-	6,951
30113230-544200	C1527	VETERANS MEMORIAL	105,511	75,785	29,726	-	29,726	21	-	29,705
30113230-571000	C1532	ATC OPERATIONAL FUNDS	220,000	95,000	6,664	118,336	125,000	125,000	-	-
30113230-544100	C1822	AG TECH SPONSORSHIP	37,000	25,000	12,000	-	12,000	12,000	-	-
		subtotal			*$ 81,025*	*$ 243,336*	*$ 324,361*	*$ 176,169*	*$ -*	*$ 148,192*
Finance										
30115150-542400	C1101	ARCHIVE FILING & SCANNING	$ 5,809	$ -	$ 5,809	$ -	$ 5,809	$ 5,537	$ -	$ 272
30115150-542400	C1102	FINANCE SOFTWARE IMPROVEMENT	87,002	85,117	1,885	-	1,885	-	-	1,885
30115150-542400	C1141	TYLER ERP SYSTEM	355,505	313,179	42,326	-	42,326	2,337	2,600	37,389
		subtotal			*$ 50,020*	*$ -*	*$ 50,020*	*$ 7,874*	*$ 2,600*	*$ 39,546*
Information Technology										
30117400-542400	C0900	CISCO DATA NETWORK	$ 300,001	$ 144,058	$ 155,943	$ -	$ 155,943	$ 11,693	$ -	$ 144,250
30117400-542400	C1000	GIS AERIAL MAPPING	50,001	25,487	24,514	-	24,514	-	1,700	22,814
30117400-542400	C1103	NETWORK AND VOIP	167,678	112,961	54,717	-	54,717	-	9,893	44,824
30117400-542400	C1312	BACKUP DATA STORAGE MGMT.	510,002	475,874	34,128	-	34,128	-	-	34,128
30117400-542400	C1313	TECHNOLOGY REPLACEMENT	1,962,366	1,358,489	303,877	300,000	603,877	484,631	11,187	108,059
30117400-542400	C1400	PW DATA CTR SERVER REPLACEMENT	417,503	202,215	5,288	210,000	215,288	-	-	215,288
30117400-542400	C1615	APP/DESKTOP VIRTUALIZATION	415,001	87,779	177,222	150,000	327,222	-	-	327,222
30117400-542400	C1725	CITY FIBER RELOCATION	30,000	7,695	22,305	-	22,305	-	-	22,305
30117400-542400	C1809	GIS PARCEL CORRECTIONS	80,000	26,300	53,700	-	53,700	50,425	3,275	-
		subtotal			*$ 831,694*	*$ 660,000*	*$ 1,491,694*	*$ 546,750*	*$ 26,055*	*$ 918,889*
Public Safety										
30131150-542200	C1202	FLEET REPLACEMENT	$ 5,068,284	$ 4,039,615	$ 20,669	$ 1,008,000	$ 1,028,669	$ 978,301	$ 57,112	$ (6,744)
30131150-542400	C1205	SEC CAMERA SY	75,000	-	-	75,000	75,000	-	-	75,000
30131150-541300	C1229	PS ROOF REPAIR	67,458	-	(22,542)	90,000	67,458	67,458	-	-
30131150-542100	C1401	PS EQUIPMENT REPLACEMENT	650,671	477,681	28,290	144,700	172,990	108,532	59,193	5,265
30131150-541300	C1630	PS HQ EXPANSION	2,523,344	2,459,446	(1,102)	65,000	63,898	63,897	-	1
30131150-541300	C1706	RAPSTC IMPROVEMENTS	216,693	-	216,693	-	216,693	-	-	216,693

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30131150-544200	C1707	LICENSE PLATE REC GRANT	80,000	-	80,000	-	80,000	-	75,679	4,321
30131150-544200	C1832	ICMA PS Study	125,000	44,000	81,000	-	81,000	73,261	7,739	-
30131150-541410	C1907	TRAFFIC PREEMPTIVE SYSTEM	150,000	-	-	150,000	150,000	357	-	149,643
30131150-542100	C1910	TUR-OUT GEAR	25,000	-	-	25,000	25,000	6,880	-	18,120
		subtotal			*$ 403,008*	*$ 1,557,700*	*$ 1,960,708*	*$ 1,298,687*	*$ 199,723*	*$ 462,298*
Public Works										
30141100-541410	C0005	COA/FULTON-ENCORE BRIDGE	$ 636,289	$ 636,289	$ -	$ -	$ -	$ -	$ -	$ -
30141100-541410	C0041	TRAFFIC SIGNAL INTERCONNECT	279,779	29,778	250,001	-	250,001	55,630	47,630	146,741
30141100-541410	C0042	STREET LIGHTING	50,000	-	-	50,000	50,000	-	-	50,000
30141100-541200	C0910	TREE REPLACEMENT FUND	1,277,248	449,221	828,027	-	828,027	33,517	130,915	663,596
30141100-541200	C1008	CEMETERY AUTHORITY-MAINTENANCE	458,254	96,997	361,257	-	361,257	34,700	24,715	301,842
30141100-541410	C1207	BRIDGE MAINTENANCE	1,278,383	1,088,172	15,211	175,000	190,211	-	-	190,211
30141100-541410	C1208	MAST ARM MAINTENANCE	452,946	418,346	9,600	25,000	34,600	34,600	-	-
30141100-541410	C1215	STRIPING & SIGNAGE	1,198,586	846,777	171,809	180,000	351,809	208,445	128,587	14,777
30141100-541410	C1217	TRAFFIC CALMING & INTERSECTION IMP	253,583	210,369	8,214	35,000	43,214	40,194	-	3,020
30141100-541410	C1218	TRAFFIC SIGNAL SYSTEM MAINTENANCE	404,265	273,243	31,022	100,000	131,022	93,342	15,555	22,125
30141100-541410	C1219	MILLING AND RESURFACING	14,070,951	10,737,249	1,408,702	1,925,000	3,333,702	1,412,631	1,698,236	222,835
30141100-541410	C1220	TRAFFIC CONTROL EQUIPMENT	587,489	458,837	28,652	100,000	128,652	47,861	10,019	70,771
30141100-541410	C1221	DESIGN SERVICES	709,308	499,730	94,578	115,000	209,578	33,568	35,298	140,712
30141100-542200	C1223	FLEET REPLACEMENT	965,649	696,811	24,338	244,500	268,838	238,602	-	30,236
30141100-541200	C1302	TREE PLANTING & LANDSCAPING IMP	658,315	484,732	73,583	100,000	173,583	22,979	16,606	133,998
30141100-541200	C1311	DOWNTOWN ENHANCEMENTS	106,537	97,087	9,450	-	9,450	9,450	-	-
30141100-541420	C1325	RUCKER SIDEWALK (DEVPR CONTR)	50,000	5,000	45,000	-	45,000	-	45,000	-
30141100-541410	C1407	MINOR INTERSECTION UPGRADES	112,168	77,104	35,064	-	35,064	13,072	-	21,992
30141100-541410	C1410	RUCKER RD CORRIDOR IMPROVEMENTS	2,610,000	1,082,035	1,527,965	-	1,527,965	1,083,007	420,258	24,701
30141100-541420	C1512	SIDEWALK IMPROVEMENTS	824,801	627,545	197,256	-	197,256	83,571	-	113,685
30141100-541200	C1515	DOWNTOWN WASTE COMPACTOR	49,940	-	49,940	-	49,940	37,455	12,485	-
30141100-541410	C1637	OLD ROSWELL ST PEDESTRIAN IMP	150,000	-	150,000	-	150,000	-	150,000	-
30141100-541410	C1702	KIMBALL BR RD IMPROVEMENTS	6,083,354	-	6,083,354	-	6,083,354	-	6,083,354	-
30141100-541300	C1704	WEST PARKING GARAGE	7,573,774	1,555,906	6,017,868	-	6,017,868	5,345,995	496,358	175,515
30141100-541420	C1712	ALPHALOOP	1,328,368	9,000	1,319,368	-	1,319,368	82,797	36,478	1,200,093
30141100-541410	C1714	BETHANY/MID BROADWELL ROUNDABOUT	292,195	-	292,195	-	292,195	-	-	292,195
30141100-541410	C1715	BETHANY/MAYFIELD ROUNDABOUT	436,492	-	436,492	-	436,492	-	-	436,492
30141100-541430	C1721	MAYFIELD RD CULVERT	409,106	12,146	396,960	-	396,960	396,960	-	0
30141100-541420	C1801	SIDEWALK MAINTENANCE/REPAIR	300,000	-	100,000	200,000	300,000	7,024	41,976	251,000

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30141100-541420	C1808	CITY CTR SIDEWALKS/UTILITIES	563,435	563,435	(26,079)	26,079	-	(9,878)	-	9,878
30141100-541420	C1828	WARSAW SIDEWALKS (ROSWELL)	83,914	-	83,914	-	83,914	83,914	-	0
30141100-541300	C1836	PARKING GARAGE REPAIRS	206,815	-	206,815	-	206,815	165,349	-	41,466
30141100-541410	C1900	PARK PAVEMENT PRESERVATION	250,000	-	-	250,000	250,000	23,324	-	226,676
30141100-541410	C1901	TRAFFIC RESPONSIVE SYSTEM MAINT	50,000	-	-	50,000	50,000	3,586	3,577	42,838
30141100-541300	C1902	FIRE STATION RENOVATIONS	125,000	-	-	125,000	125,000	19,591	14,798	90,611
30141100-541300	C1903	CID RENOVATIONS	70,000	-	-	70,000	70,000	41,447	9,511	19,041
30141100-541300	C1904	PW HQ RENOVATIONS	40,000	-	-	40,000	40,000	-	28,051	11,949
30141100-541300	C1905	GYM RENOVATIONS	35,000	-	-	35,000	35,000	4,594	-	30,406
30141100-541300	C1906	CITY HALL RENOVATIONS	50,000	-	-	50,000	50,000	1,600	-	48,400
30141100-541500	C1909	PARK PLAZA SIGNAL	227,700	-	-	227,700	227,700	34,614	185,250	7,836
30141100-541200	C1915	PS HQ PARKING LOT	13,760	-	(6,240)	20,000	13,760	13,760	-	-
30141100-541410	C1918	PEDESTRIAN SAFETY STUDY	124,280	-	(720)	125,000	124,280	116,802	7,478	-
30141100-541410	C1922	WILLS RD WIDENING	45,540	-	45,540	-	45,540	11,040	7,800	26,700
30141100-541410	C1923	BUICE RD TRAFFIC CALMING	250,000	-	250,000	-	250,000	-	-	250,000
30141100-541410	C1927	WINDWARD TRIPLE LEFT	1,150,654	-	1,150,654	-	1,150,654	17,985	1,131,653	1,016
30141100-5541410	c1928	RUCKER RD - ROSWELL CONTRIBUTION	2,905,158	-	2,905,158	-	2,905,158	-	2,905,158	1
		subtotal			*$ 24,574,948*	*$ 4,268,279*	*$ 28,843,227*	*$ 9,843,128*	*$ 13,686,743*	*$ 5,313,356*
Recreation, Parks & Cultural Services										
30161150-541500	C0922	SYNTHETIC TURF REPLACEMENT	$ 885,362	$ 422,841	$ 12,521	$ 450,000	$ 462,521	$ 460,581	$ 1,940	$ -
30161150-541500	C1221	DESIGN SERVICES	142,052	88,855	33,197	20,000	53,197	28,433	1,535	23,229
30161150-541500	C1225	ATHLETIC SCOREBOARDS	196,203	173,836	2,367	20,000	22,367	21,932	-	435
30161150-541300	C1229	REC & PARK BLDG. RE-ROOF	947,039	810,039	-	137,000	137,000	29,595	90,376	17,029
30161150-541500	C1230	NORTH PARK TENNIS CT RESURFACE	59,948	-	(52)	60,000	59,948	59,948	-	0
30161150-542200	C1232	FLEET REPLACEMENT	335,090	306,751	339	28,000	28,339	28,339	-	-
30161150-542100	C1402	RP EQUIPMENT REPLACEMENT	392,999	356,999	-	36,000	36,000	36,000	-	-
30161150-541500	C1424	WILLS PK POOL EXPANSION	2,340,452	2,303,807	36,645	-	36,645	36,645	-	1
30161150-541500	C1524	ADAPTIVE PLAYGROUND EQUIPMENT	28,501	20,422	8,079	-	8,079	-	-	8,079
30161150-544200	C1600	DOWNTOWN SCULPTURE PROGRAM	165,000	120,442	44,558	-	44,558	12,800	1,125	30,633
30161150-541500	C1612	PARK SIGNAGE	55,001	53,141	1,860	-	1,860	1,860	-	-
30161150-541500	C1614	THE STORIES PROJECT	50,000	-	25,000	25,000	50,000	2,500	22,500	25,000
30161150-541510	C1636	GREENWAY REPAIR AND MAINTENANCE	102,169	2,169	100,000	-	100,000	100,000	-	0
30161150-541500	C1641	PARK MASTER PLANS	296,451	154,084	142,367	-	142,367	81,675	39,373	21,319
30161150-541500	C1804	PARK REPAIRS/IMPROVEMENTS	215,895	104,488	11,407	100,000	111,407	90,950	2,772	17,685
30161150-541300	C1805	NP RESTROOM EXPANSION	30,000	-	30,000	-	30,000	-	-	30,000
30161150-541500	C1806	PARKS PLAYGROUND EQUIPMENT	150,001	37,704	12,297	100,000	112,297	5,556	-	106,741

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30161150-544100	C1807	PUBLIC ARTS PROGRAM	170,000	62,500	22,500	85,000	107,500	22,500	-	85,000
30161150-531600	C1834	NUTCRACKER PROGRAM	31,500	-	31,500	-	31,500	29,706	-	1,794
30161150-541500	C1908	WAYFINDING SIGNAGE	75,000	-	-	75,000	75,000	4,606	3,099	67,294
30161150-541500	C1920	PARK DEVELOPMENT	566,307	-	286,307	280,000	566,307	23,757	82,070	460,480
30161150-541500	C1924	EMERGENCY CALL BOXES	64,400	-	64,400	-	64,400	63,400	1,000	-
30161150-541500	C1926	NORTHSIDE MOU (PARKS)	40,000	-	40,000	-	40,000	860	39,140	-
30161150-541500	C1929	COMMUNITY AGRICULTURE PROGRAM	1,810	-	1,810	-	1,810	43	-	1,768
30161150-541500	C1931	FOUNTAIN REPAIR	24,350	-	24,350	-	24,350	24,350	-	-
		subtotal			*$ 931,452*	*$ 1,416,000*	*$ 2,347,452*	*$ 1,166,036*	*$ 284,930*	*$ 896,486*
Community Development										
30174150-544100	C0019	DOWNTOWN PARKING FUND	$ 438,249	$ 260,748	$ 177,501	$ -	$ 177,501	$ -	$ -	$ 177,501
30174150-542400	C1222	RECORDS MANAGEMENT	50,002	22,169	27,833	-	27,833	6,635	3,365	17,833
30174150-542200	C1433	FLEET REPLACEMENT	230,326	180,326	-	50,000	50,000	45,599	-	4,401
30174150-541410	C1603	DESIGN SERVICES	280,002	140,529	59,473	80,000	139,473	61,959	29,699	47,815
30174150-541300	C1824	OFFICE BUILDOUT (CITY HALL)	80,001	34,636	45,365	-	45,365	40,068	-	5,297
30174150-541410	C1917	MILTON AVE. CONCEPT DESIGN	40,000	-	-	40,000	40,000	8,477	27,948	3,575
		subtotal			*$ 310,172*	*$ 170,000*	*$ 480,172*	*$ 162,738*	*$ 61,013*	*$ 256,422*
Alpharetta Business Community Sidewalk Projects										
30176100-541420	C1442	MAIN ST IMPROVEMENTS	$ 1,812,724	$ 1,774,772	$ 37,952	$ -	$ 37,952	$ 33,312	$ -	$ 4,640
30176100-541420	C1712	ALPHALOOP	444,002	309,187	134,815	-	134,815	71,056	8,526	55,233
		subtotal			*$ 172,767*	*$ -*	*$ 172,767*	*$ 104,368*	*$ 8,526*	*$ 59,873*
Non-Departmental										
30190200-579000		NON-ALLOCATED			$ (127,295)	$ 3,129,750	$ 3,002,455	$ -	$ -	$ 3,002,455
		subtotal			*$ (127,295)*	*$ 3,129,750*	*$ 3,002,455*	*$ -*	*$ -*	*$ 3,002,455*
		Total			$ 27,227,791	$ 11,445,065	$ 38,672,856	$ 13,305,748	$ 14,269,590	$ 11,097,518

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Revenue									
Non-Departmental									
30290200-361000	INTEREST EARNINGS			$ -	$ -	$ -	$ 24,932		$ (24,932)
30290200-391100	TRANSFER IN/GENERAL FUND MATCH			-	1,875,000	1,875,000	1,718,750		156,250
30290200-395000	CARRYFORWARD FUND BALANCE			543,757	-	543,757	-		543,757
	Total			**$ 543,757**	**$ 1,875,000**	**$ 2,418,757**	**$ 1,743,682**		**$ 675,075**
Expenditures									
Public Works									
30241100-541430 C1216	SW DRAINAGE MAINTENANCE	$ 389,429	$ 127,080	$ 112,349	$ 150,000	$ 262,349	$ 75,567	$ 44,251	$ 142,532
30241100-541430 C1308	SW PIPE & STRUCTURE R&M	3,049,213	1,557,659	266,554	1,225,000	1,491,554	936,856	441,244	113,454
30241100-541430 C1503	STORMWATER STUDIES	200,000	38,923	61,077	100,000	161,077	46,131	90,466	24,480
30241100-541430 C1604	STORMWATER INSPECTIONS	283,420	147,286	36,134	100,000	136,134	88,828	14,146	33,160
30241100-541430 C1721	MAYFIELD RD CULVERT	450,840	383,197	67,643	-	67,643	67,643	-	0
30261150-541430 C1919	WILLS PARK STREAM RESTORATION	300,000	-	-	300,000	300,000	7,214	9,198	283,588
	Total			**$ 543,757**	**$ 1,875,000**	**$ 2,418,757**	**$ 1,222,238**	**$ 599,304**	**$ 597,215**

CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

Convention Center Capital Fund Detail (Fund 316; life-to-date for all projects)

As of May 31, 2019

		Project Snapshot		FY 2019					
Account #	Project	Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2019 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Revenue									
Non-Departmental									
31690200-395000	CARRYFORWARD FUND BALANCE			$ 374,722	$ -	$ 374,722	$ -		$ 374,722
31690200-361000	INTEREST EARNINGS			5,500	-	5,500	5,585		(85)
	Total			**$ 380,222**	**$ -**	**$ 380,222**	**$ 5,585**		**$ 374,637**
Expenditures									
31690200-611275	TRANSFER OUT TO HOTEL/MOTEL FUND			$ 380,222	$ -	$ 380,222	$ 380,308	$ -	$ (86)
	Total			**$ 380,222**	**$ -**	**$ 380,222**	**$ 380,308**	**$ -**	**$ (86)**

CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

Parks and Transportation Bond Fund Detail (Fund 317; life-to-date for all projects)

As of May 31, 2019

			Project Snapshot		FY 2019					
Account #		Project	Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2019 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Revenue										
Non-Departmental										
31790200-395000		CARRYFORWARD FUND BALANCE			$ 37,792,647	$ -	$ 37,792,647	$ -		$ 37,792,647
31790200-361000		INTEREST EARNINGS			700,000	-	700,000	775,019		(75,019)
		Total			$ 38,492,647	$ -	$ 38,492,647	$ 775,019		$ 37,717,628
Expenditures										
31741100-541410	C1410	RUCKER RD CORRIDOR	14,850,001	3,052,006	$ 11,797,995	$ -	$ 11,797,995	$ 1,733,415	$ 10,064,580	$ -
31741100-541420	C1512	SIDEWALK IMP (NON-ALLOCATED)	937,166	249,185	687,981	-	687,981	18,382	6,000	663,599
31741100-541410	C1631	MCGINNIS RD IGA (FORSYTH)	1,500,000	400,000	1,100,000	-	1,100,000	-	-	1,100,000
31741100-541410	C1702	KIMBALL BR RD IMPROVEMENTS	9,209,084	642,719	8,566,365	-	8,566,365	46,585	8,364,123	155,657
31741100-541410	C1703	WINDWARD PKWY IMPROVEMENTS	2,000,001	300,516	1,699,485	-	1,699,485	84,815	19,021	1,595,650
31741100-541420	C1712	ALPHALOOP	500,000	86,927	413,073	-	413,073	81,378	78,057	253,638
31741100-541420	C1715	BETHANY/MAYFIELD ROUNDABOUT	403,154	-	403,154	-	403,154	43,390	-	359,764
31741100-541420	C1726	SIDEWALKS IMP PHASE 1	356,162	356,162	-	-	-	-	-	-
31741100-541420	C1727	MAYFIELD RD SIDEWALK	914,337	913,204	1,133	-	1,133	1,133	-	-
31741100-541420	C1814	SIDEWALKS IMP PHASE 3	276,441	276,441	-	-	-	-	-	-
31741100-541420	C1818	SIDEWALKS IMP PHASE 4	276,490	276,490	-	-	-	-	-	-
31741100-541420	C1820	SIDEWALKS IMP PHASE 5	209,395	102,516	106,879	-	106,879	106,879	-	1
31741100-541420	C1826	SPRUELL CIRCLE SIDEWALK	308,584	7,400	301,184	-	301,184	(7,356)	301,184	7,356
31741100-541420	C1828	WARSAW AREA SIDEWALKS	225,489	74,635	150,854	-	150,854	101,571	40,138	9,145
31741100-541420	C1829	PROVIDENCE AREA SIDEWALKS	946,479	56	946,423	-	946,423	14,829	926,423	5,171
31741100-541420	C1925	MORRISON PARKWAY SIDEWALKS	648,307	-	648,307	-	648,307	-	-	648,307
31761150-541000	C1100	PARK LAND ACQUISITION	4,000,001	3,481,232	518,769	-	518,769	7,519	-	511,250
31761150-541500	C1424	WILLS PK POOL EXPANSION	2,700,000	2,685,197	14,803	-	14,803	14,803	-	-
31761150-541500	C1611	ARTS CENTER IMP	1,500,001	1,256,001	244,000	-	244,000	238,632	4,890	478
31761150-541300	C1708	GREENWAY EXT TO FORSYTH	6,500,001	883,671	5,616,330	-	5,616,330	334,804	94,550	5,186,977
31761150-541300	C1709	EASTSIDE COMMUNITY CTR	2,500,000	-	2,500,000	-	2,500,000	-	-	2,500,000
31761150-541000	C1711	CULTURAL ARTS LAND/PARK LAND	1,450,000	-	1,450,000	-	1,450,000	-	-	1,450,000
31741100-579000		PW RESERVE	734,064	-	734,064	-	734,064	-	-	734,064
31761150-579000		PARKS RESERVE	591,848	-	591,848	-	591,848	-	-	591,848
31790200-584000		BOND ISSUANCE COST (S2016 BOND)	361,301	361,301	-	-	-	-	-	-
		Total			$ 38,492,647	$ -	$ 38,492,647	$ 2,820,778	$ 19,898,965	$ 15,772,903

CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

TSPLOST Fund Detail (Fund 335; life-to-date for all projects)

As of May 31, 2019

			Project Snapshot		FY 2019					
Account #		Project	Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2019 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Revenue										
Non-Departmental										
33590200-395000		CARRYFORWARD FUND BALANCE			$ 11,793,814	$ -	$ 11,793,814	$ -		$ 11,793,814
33590200-313400		TSPLOST			2,940,000	8,160,000	11,100,000	9,373,951		1,726,049
33541100-361000		INTEREST EARNINGS			225,000	-	225,000	316,126		(91,126)
		Total			**$ 14,958,814**	**$ 8,160,000**	**$ 23,118,814**	**$ 9,690,077**		**$ 13,428,737**
Expenditures										
33541100-541410		ROADWAY IMPROVEMENTS	$ 4,178,391	$ 22,040	$ (386,653)	$ 4,543,004	$ 4,156,351	$ -	$ -	$ 4,156,351
33541100-541410	C1631	MCGINNIS RD IGA (FORSYTH)	2,400,000	-	-	2,400,000	2,400,000	-	-	2,400,000
33541100-541410	C1638	ACADEMY ST/WEBB BR RD OP IMP	404,577	225,656	178,921	-	178,921	147,610	31,310	1
33541100-541410	C1713	KIMBALL BR RD OP IMPROVEMENTS	1,359,741	132,139	1,227,602	-	1,227,602	85,718	1,070,009	71,875
33541100-541410	C1714	BETHANY RD @ MID BROADWELL RD	1,241,614	166,921	357,697	716,996	1,074,693	105,119	104,507	865,067
33541100-541410	C1715	BETHANY RD @ MAYFIELD RD	1,768,504	208,911	1,559,593	-	1,559,593	91,082	191,813	1,276,698
33541100-541410	C1716	MORRIS RD OPERATIONAL IMP	3,480,759	367,225	2,613,534	500,000	3,113,534	827,382	2,268,792	17,360
33541100-541410	C1717	OLD MILTON PKWY CAPACITY IMP	1,790,675	212,740	1,577,935	-	1,577,935	529,328	17,521	1,031,086
33541100-541410	C1718	WINDWARD PKWY IMP	1,618,062	185,100	1,432,962	-	1,432,962	-	-	1,432,962
33541100-541410	C1800	HAYNES BRIDGE RD IMP	5,000,000	-	5,000,000	-	5,000,000	-	-	5,000,000
33541100-541410	C1932	ACADEMY ST IMPROVEMENTS	242,175	-	242,175	-	242,175	-	242,175	-
33541100-541410	C1933	WEBB BRIDGE RD IMPROVEMENTS	569,718	-	569,718	-	569,718	-	569,718	1
33541100-541410	C1934	IMPROVEMENTS	345,305	-	345,305	-	345,305	-	345,305	-
33541100-541410	C1935	IMPROVEMENTS	240,025	-	240,025	-	240,025	-	240,025	-
		Total			**$ 14,958,814**	**$ 8,160,000**	**$ 23,118,814**	**$ 1,786,239**	**$ 5,081,175**	**$ 16,251,401**

SPECIAL REVENUE FUNDS WITH CAPITAL PROJECTS

Revenue & Expenditure Reports

CITY OF ALPHARETTA

Financial Management Reports
Special Revenue Funds
Confiscated Assets Fund (Fund 210; life-to-date for active projects)
As of May 31, 2019

Account #		Project	Project Snapshot: Total Project Authorization	Project Snapshot: Prior Year Actuals	FY 2019: Carryforward Budget	FY 2019: FY 2019 Appropriations	FY 2019: Total Budget	FY 2019: Collections / Expenditures	FY 2019: Encumbrances	Funds Available
Revenue										
DEA										
21031110-351300		CONFISCATION/FEDERAL SEIZURE	2,672,386	2,372,386	$ 300,000	$ -	$ 300,000	$ 370,331		$ (70,331)
21031110-361000		INTEREST EARNINGS	5,255	4,655	600	-	600	601		(1)
21031110-392100		SALE OF CAPITAL ASSETS (FEDERAL)	14,366	14,366	-	-	-	-		-
21031110-395000		CARRYFORWARD FUND BALANCE	438,992	-	151,485	287,507	438,992	-		438,992
		subtotal			*$ 452,085*	*$ 287,507*	*$ 739,592*	*$ 370,932*		*$ 368,660*
State										
21031120-351301		CONFISCATION/STATE SEIZURE	180,033	180,033	$ -	$ -	$ -	$ 8,722		$ (8,722)
21031120-395000		CARRYFORWARD FUND BAL(STATE)	(115,815)	-	(115,815)	-	(115,815)	-		(115,815)
		subtotal			*$ (115,815)*	*$ -*	*$ (115,815)*	*$ 8,722*		*$ (124,537)*
21031120-336000	C1817	SWAT EQUIP(MILTON/ROSWELL) (STATE)	207,616	65,025	$ 142,591	$ -	$ 142,591	$ 142,590		$ 1
		subtotal			*$ 142,591*	*$ -*	*$ 142,591*	*$ 142,590*		*$ 1*
		Total			$ 478,861	$ 287,507	$ 766,368	$ 522,244		$ 244,124
Expenditures										
DEA										
21031110-51*		PERSONNEL SERVICES	1,523,439	1,235,932	$ -	$ 287,507	$ 287,507	$ 261,235	$ -	$ 26,273
21031110-52*		MAINTENANCE AND OPERATIONS	133,457	105,938	27,519	-	27,519	27,242	3,000	(2,723)
21031110-542100	C1401	MACHINERY AND EQUIPMENT	47,246	28,817	18,429	-	18,429	-	-	18,429
21031110-542400	C1812	BODY CAMERA PROGRAM	15,140	-	15,140	-	15,140	15,140	-	-
21031110-531600		SMALL EQUIPMENT	39,654	-	39,654	-	39,654	4,960	19,715	14,979
21031110-579007		NEXT YEAR BUDGET RESERVE	351,344	-	351,344	-	351,344	-	-	351,344
		subtotal			*$ 452,086*	*$ 287,507*	*$ 739,593*	*$ 308,577*	*$ 22,715*	*$ 408,301*
State										
21031120-532400		NON-RECURRING EXPENSES	234,941	214,941	$ 20,000	$ -	$ 20,000	$ 22,592	$ -	$ (2,592)
21031110-579000		NON-ALLOCATED	6,775	-	6,775	-	6,775	-	-	6,775
		subtotal			*$ 26,775*	*$ -*	*$ 26,775*	*$ 22,592*	*$ -*	*$ 4,183*
		Total			$ 478,861	$ 287,507	$ 766,368	$ 331,169	$ 22,715	$ 412,484

CITY OF ALPHARETTA

Financial Management Reports
Special Revenue Funds
Impact Fee Fund (Fund 270; life-to-date for active projects)
As of May 31, 2019

Account #		Project	Project Snapshot: Total Project Authorization	Project Snapshot: Prior Year Actuals	FY 2019: Carryforward Budget	FY 2019: FY 2019 Appropriations	FY 2019: Total Budget	FY 2019: Collections / Expenditures	FY 2019: Encumbrances	Funds Available
Revenue										
27074110-341321		IMPACT FEES STREETS & HIGHWAYS	$ 1,768,260	$ 1,518,260	$ 250,000	$ -	$ 250,000	$ 226,578		$ 23,422
27074110-341323		IMPACT FEES RECREATION & PARKS	3,678,623	3,128,623	505,000	45,000	550,000	538,588		11,412
27074110-341324		IMPACT FEES PUBLIC SAFETY	773,001	598,001	175,000	-	175,000	147,332		27,668
		subtotal			*$ 930,000*	*$ 45,000*	*$ 975,000*	*$ 912,498*		*$ 62,502*
Non-Departmental										
27074110-395000		CARRYFORWARD FUND BALANCE			$ 2,179,187	$ 565,000	$ 2,744,187	$ -		$ 2,744,187
27074110-361000		INTEREST EARNINGS			50,000	-	50,000	74,705		(24,705)
		subtotal			*$ 2,229,187*	*$ 565,000*	*$ 2,794,187*	*$ 74,705*		*$ 2,719,482*
		Total			**$ 3,159,187**	**$ 610,000**	**$ 3,769,187**	**$ 987,203**		**$ 2,781,984**
Expenditures										
Public Safety										
27031150-541300	C1630	PS HQ EXPANSION	$ 718,750	$ 678,750	$ -	$ 40,000	$ 40,000	$ 40,000	$ -	$ (0)
		subtotal			*$ -*	*$ 40,000*	*$ 40,000*	*$ 40,000*	*$ -*	*$ (0)*
Public Works										
27041100-541410	C1410	RUCKER RD CORRIDOR	$ 1,150,000	$ -	$ 1,150,000	$ -	1,150,000	$ 23,700	$ 418,877	$ 707,423
27041100-541410	C1909	PARK PLAZA SIGNAL	72,300	-	-	72,300	72,300	-	-	72,300
27041100-541410	C1922	WILLD RD WIDENING	14,460	-	14,460	-	14,460	14,460	-	-
		subtotal			*$ 1,164,460*	*$ 72,300*	*$ 1,236,760*	*$ 38,160*	*$ 418,877*	*$ 779,723*
Recreation, Parks & Cultural Services										
27061150-541500	C1611	ALPHARETTA ARTS CENTER	$ 1,300,001	$ 1,286,395	$ 13,606	$ -	$ 13,606	$ 13,606	$ -	$ -
27061150-541000	C1711	CULTURAL ARTS LAND/PARK LAND	150,000	-	150,000	-	150,000	-	-	150,000
27061150-541500	C1808	CITY CTR SIDEWALKS/UTILITIES	300,000	-	300,000	-	300,000	300,000	-	-
27061150-541500	C1920	PARK DEVELOPMENT	433,693	-	313,693	120,000	433,693	-	-	433,693
		subtotal			*$ 777,299*	*$ 120,000*	*$ 897,299*	*$ 313,606*	*$ -*	*$ 583,693*
Non-Departmental										
27074110-579001		NON-ALLOCATED STREETS & HIGHWAYS			$ 485,141	$ 377,700	$ 862,841	$ -	$ -	$ 862,841
27074110-579002		NON-ALLOCATED RECREATION & PARKS			523,453	-	523,453	-	-	523,453
27074110-579003		NON-ALLOCATED PUBLIC SAFETY			208,834	-	208,834	-	-	208,834
		subtotal			*$ 1,217,428*	*$ 377,700*	*$ 1,595,128*	*$ -*	*$ -*	*$ 1,595,128*
		Total			**$ 3,159,187**	**$ 610,000**	**$ 3,769,187**	**$ 391,766**	**$ 418,877**	**$ 2,958,544**

CITY OF ALPHARETTA

Financial Management Reports
Special Revenue Funds
Hotel/Motel Fund (Fund 275; life-to-date for active projects)
As of May 31, 2019

Account #		Project	Project Snapshot: Total Project Authorization	Project Snapshot: Prior Year Actuals	FY 2019: Carryforward Budget	FY 2019: FY 2019 Appropriations	FY 2019: Total Budget	FY 2019: Collections / Expenditures	FY 2019: Encumbrances	Funds Available
Revenue										
27590150-314100		HOTEL/MOTEL TAXES	42,375,036	33,775,036	$ 950,000	$ 7,650,000	$ 8,600,000	$ 7,470,797		$ 1,129,203
27590150-319201		PENALTY/INTEREST HOTEL/MOTEL TAXES	-	-	-	-	-	2,066		(2,066)
27590150-391316		TRANSFER IN FROM CONF CTR BOND FUND	380,222	-	380,222	-	380,222	380,308		(86)
		subtotal			*$ 1,330,222*	*$ 7,650,000*	*$ 8,980,222*	*$ 7,853,171*		*$ 1,127,051*
Non-Departmental										
27590150-395000		CARRYFORWARD FUND BALANCE	1,770,515	-	$ 1,770,515	$ -	$ 1,770,515	$ -		$ 1,770,515
		subtotal			*$ 1,770,515*	*$ -*	*$ 1,770,515*	*$ -*		*$ 1,770,515*
		Total			**$ 3,100,737**	**$ 7,650,000**	**$ 10,750,737**	**$ 7,853,171**		**$ 2,897,566**
Expenditures										
Alpharetta Convention & Visitors Bureau										
27590150-572002		ALPHA CONV & VISITORS BUREAU DISTRIBUTION	18,493,377	14,730,877	$ 415,625	$ 3,346,875	$ 3,762,500	$ 3,269,377	$ -	$ 493,123
		subtotal			*$ 415,625*	*$ 3,346,875*	*$ 3,762,500*	*$ 3,269,377*	*$ -*	*$ 493,123*
City/Other										
27590150-521200		PROFESSIONAL SERVICES	10,050	7,050	$ -	$ 3,000	$ 3,000	$ 3,100	$ -	$ (100)
27590150-611100		CITY OF ALPHARETTA DISTRIBUTION	16,251,035	13,026,035	356,250	2,868,750	3,225,000	2,802,324	-	422,676
		subtotal			*$ 356,250*	*$ 2,871,750*	*$ 3,228,000*	*$ 2,805,424*	*$ -*	*$ 422,576*
Tourism Product Development										
27590150-541500	C1611	ALPHARETTA ARTS CENTER	550,001	385,609	$ 164,392	$ -	$ 164,392	$ 164,391	$ -	$ 1
27590150-541500	C1908	WAYFINDING SIGNAGE	51,412	-	-	51,412	51,412	-	-	51,412
27590150-541500	C1911	EQUESTRIAN CENTER	250,000	-	-	250,000	250,000	-	-	250,000
27590150-579000		RESERVE (TOURIST PRODUCT DEVELOPMENT)	814,470	-	664,470	150,000	814,470	-	-	814,470
27590150-579006		DEBT SERVICE RESERVE	1,500,000	-	1,500,000		1,500,000	-	-	1,500,000
27590151-581100	D1600	PRINCIPAL (2016 CONF CTR BOND)	200,000	-	-	200,000	200,000	200,000	-	-
27590151-582100	D1600	INTEREST PAYMENT (2016 CONF CTR BOND)	2,335,555	1,555,592	-	779,963	779,963	779,963	-	1
		subtotal			*$ 2,328,862*	*$ 1,431,375*	*$ 3,760,237*	*$ 1,144,354*	*$ -*	*$ 2,615,884*
		Total			**$ 3,100,737**	**$ 7,650,000**	**$ 10,750,737**	**$ 7,219,154**	**$ -**	**$ 3,531,583**

OTHER REPORTS

Payments $5,000 and Greater

CITY OF ALPHARETTA

Financial Management Reports

Listing of Payments $5,000 and greater

for the month ended May 31, 2019

Vendor	Description	Department	$ Amount
Ace American Insurance Co (EFT)	Monthly Workers Comp	Finance	$ 14,362.98
Allied Paving Contractors Inc.	FY2019 Milling and Resurfacing	Public Works	$ 599,838.01
Allied Paving Contractors Inc.	FY2019 Milling and Resurfacing	Public Works	$ 307,368.30
Alpharetta Convention & Visitors Bureau	Hotel/Motel Occupancy Tax Allocation	Finance	$ 343,046.10
Alpharetta High School Band Boosters	2019 Taste of Alpharetta Ticket Reimbursement	Recreation, Parks & Cultural Svcs	$ 10,857.50
American Facility Services Inc.	Janitorial Services	Various	$ 8,154.16
American Facility Services Inc.	Janitorial Services	Public Works	$ 10,087.02
Aquatic Consulting and Equipment	Stand/Diving Board and Permit	Recreation, Parks & Cultural Svcs	$ 22,370.00
Ashley Banan	May 2019 AGA	Recreation, Parks & Cultural Svcs	$ 6,649.10
AT&T	Lan Services	Information Technology	$ 5,694.75
AT&T/Bellsouth @ 85	4/11/19 - 5/10/19 Telephone Services	Public Safety	$ 25,003.57
AT&T/Bellsouth @ 85	Telephone Services	Public Safety	$ 25,003.45
Atkins North America Inc.	Road Improvements	Public Works	$ 6,710.28
Atkins North America Inc.	Rucker Road Construction	Public Works	$ 27,275.88
Atkins North America Inc.	Road Improvements and Rucker Road Construction	Public Works	$ 37,434.57
Atlantis Plumbing LLC	Plumbing Maintenance and Repair	Recreation, Parks & Cultural Svcs	$ 12,200.00
Attanasio, Karla	Right of Way and Temporary Easement Purchase	Public Works	$ 32,400.00
Bovis, Kyle & Burch LLC (wire)	Land Purchase	Finance	$ 25,200.00
Butch Thompson Enterprises Inc.	Mayfield Road Drainage Improvements	Public Works	$ 140,419.15
Cigna (wire)	Monthly Premiums	Finance	$ 43,955.45
Cigna (wire)	Monthly Premiums	Finance	$ 136,891.18
Cigna (wire)	Monthly Premiums	Finance	$ 35,532.48
City of Roswell	March and April 2019 Training Center	Public Safety	$ 31,353.33
Corelogic Commercial Tax Svcs	Tax Refund	Finance	$ 8,211.19
DC Pool Service LLC	Water Pumps and Accessories	Recreation, Parks & Cultural Svcs	$ 24,350.00
Downey Trees Inc.	Tree Trimming and Pruning Services	Recreation, Parks & Cultural Svcs	$ 7,702.50
Downey Trees Inc.	Tree Trimming and Pruning Services	Recreation, Parks & Cultural Svcs	$ 11,805.00
Dynatest North America	Roadway Rating and Pavement Analysis	Public Works	$ 45,516.30
Ed Castro Landscape Inc.	Spring Planting of Planters and Grounds Maintenance	Recreation, Parks & Cultural Svcs	$ 11,615.00
Education Alliance LLC	Information Matrix	City Administration	$ 27,000.00
Emergency Care Medical Group PC	FY2019 Medical Director	Public Safety	$ 31,500.00

CITY OF ALPHARETTA

Financial Management Reports

Listing of Payments $5,000 and greater

for the month ended May 31, 2019

Vendor	Description	Department	$ Amount
ESIS (wire)	Invoice Payment	Finance	$ 14,362.98
Fulton County Board of Commission	April 2019 State Reports-LVAP Fund Disbursements	Municipal Court	$ 9,372.75
Fulton County Board of Education	April 2019 Fuel	Finance	$ 41,495.74
Fulton County Finance Dept.	1/1 - 3/31/19 Animal Control Services	Public Works	$ 19,735.89
Fun-Fare Enterprises Inc.	2019 Taste of Alpharetta Ticket Reimbursement	Recreation, Parks & Cultural Svcs	$ 5,840.78
Georgia Bureau of Investigation	Alcohol/Liquor License and Private Employment Check	Public Safety	$ 9,695.50
Georgia Power Co	Power Bill	Finance	$ 170,974.93
Georgia Superior Court Clerks	April 2019 State Reports	Municipal Court	$ 41,208.78
Hasley Recreation Inc.	Shade Walk	Recreation, Parks & Cultural Svcs	$ 30,340.00
Hico Avalon LLC	Tax Refund	Finance	$ 22,097.25
Holt Ney Zatcoff & Wasserman	Tax Refund	Finance	$ 31,449.16
Instawares	Range	Public Works	$ 5,841.63
James W Casto	May 25, 2019 Brooke Street Park	Recreation, Parks & Cultural Svcs	$ 5,000.00
JJ Soccer LLC	4/23/19 - 5/5/19 Soccer	Recreation, Parks & Cultural Svcs	$ 8,123.60
Kimball Farms Community Neighborhood Assoc	Kimball Farms Neighborhood Monument Sign	Public Works	$ 5,000.00
Kimley-Horn & Associates Inc.	North Point LCI Area	Community Development	$ 5,580.41
LD Gymnastics Inc.	Payment 3 of 4 Gymnastics	Recreation, Parks & Cultural Svcs	$ 9,701.62
LD Gymnastics Inc.	Payment 4 of 4 Spring Gymnastics	Recreation, Parks & Cultural Svcs	$ 9,701.62
Lowe's	Tax Refund	Finance	$ 5,009.80
Mass Services Inc. (ACI)	April 2019 Equestrian Stall Cleaning	Recreation, Parks & Cultural Svcs	$ 13,571.02
Meer Electrical Contractors Inc.	Electrical and Lighting Services	Recreation, Parks & Cultural Svcs	$ 18,377.13
Milton High School Band Booster Club	2019 Taste of Alpharetta Ticket Reimbursement	Recreation, Parks & Cultural Svcs	$ 10,857.50
North Georgia Amateur Umpire Assoc	April 2019 Umpire	Recreation, Parks & Cultural Svcs	$ 5,096.00
Peace Officer's Annuity & Benefit Fund of GA	April 2019 State Reports	Municipal Court	$ 9,620.25
Pitney Bowes Inc.	Meter Refill	City Administration	$ 5,017.00
Pond & Company	Big Creek Greenway and Pedestrian Bridge Repair	Recreation, Parks & Cultural Svcs	$ 91,022.50
Pond & Company	Big Creek Greenway	Public Works	$ 7,545.00
Premier Events LLC	Taste of Alpharetta/Arts Streetfest/Brooke St Park Concerts/Food Truck Alley Events	Recreation, Parks & Cultural Svcs	$ 39,469.32
Progress Software Corporation	Annual Sitefinity Enterprise Edition	City Administration	$ 8,999.00
RCS Productions.Com	Food Truck Event and 2019 Brew Moon Event	Recreation, Parks & Cultural Svcs	$ 6,925.00

CITY OF ALPHARETTA

Financial Management Reports

Listing of Payments $5,000 and greater

for the month ended May 31, 2019

Vendor	Description	Department	$ Amount
Repro Products Inc.	Contracted Equipment	Finance	$ 5,467.53
Repro Products Inc.	Printer Cloud	Information Technology	$ 6,437.55
Repro Products Inc.	Contracted Equipment	Finance	$ 5,478.09
Republic Services #800	April and May 2019 Waste Services and Sanitation Tags	Finance	$ 8,388.90
Republic Services #800	Waste Management Services	Finance	$ 340,833.07
Republic Services #800	Waste Management Services	Finance	$ 6,516.94
Ross, Mike	Impact Fees Refund	Community Development	$ 6,689.53
Royal Cup Coffee	March and April 2019 Coffee/Water Services	Finance	$ 7,808.46
Ruppert Landscape	Landscaping and Shrub Planting	Public Works	$ 7,992.38
Ruppert Landscape	April 2019 Maintenance	Public Works	$ 31,868.50
Russell Landscape LLC	Rest Haven Cemetery and Monthly Maintenance	Public Works	$ 15,212.69
Sawnee Electric Membership Corp	Power Bills	Finance	$ 32,807.88
Sawyer Electrical Company	Painting Mast Arms	Public Works	$ 34,600.00
Specialty Floor Solutions LLC	Tile Sealant	Recreation, Parks & Cultural Svcs	$ 6,995.00
SunTrust P-Card	E-Payables Payment	Finance	$ 22,514.07
SunTrust P-Card	Procurement Card Payment	Finance	$ 175,371.37
Sustainable Water Planning & Engineering	Stormwater Inspections	Public Works	$ 28,790.00
Sweeping Corporation of America Inc.	Street Sweeping Services	Public Works	$ 6,987.06
Tech Alpharetta Inc.	June 2019 ATC CEO Pay	Development Authority	$ 10,416.66
The Christman Company	Downtown Parking Deck	Public Works	$ 422,934.00
The Cincinnati Life Insurance Company	May 2019 Premium	Finance	$ 6,328.98
The Estate of Majell Payne Walters	Right of Way Purchase	Public Works	$ 14,600.00
Thyssenkrupp Elevator Corp	Elevator Hydraulic Cylinders and Maintenance	Public Works	$ 63,932.50
Timmons Group Inc.	CityWorks Performance Audit	Community Development	$ 8,957.50
Tri Scapes Inc.	April 2019 Landscape Maintenance	Recreation, Parks & Cultural Svcs	$ 21,865.66
Tri Scapes Inc.	Rock Mill Park and Greenway	Recreation, Parks & Cultural Svcs	$ 39,683.00
United Rentals (North America(Inc.)	Barrier Wall Concrete	Various	$ 5,790.00
Utility Asset Management Inc.	Pine Grove Drive	Public Works	$ 66,924.00
Utility Associates Inc.	Body Worn Cameras and Support	Public Safety	$ 40,260.00
Verizon Wireless Services	3/13/19 - 4/12/19 Wireless Services/Data Cards/Equipment Charges	Information Technology	$ 18,465.49

CITY OF ALPHARETTA

Financial Management Reports

Listing of Payments $5,000 and greater

for the month ended May 31, 2019

Vendor	Description	Department	$ Amount
Verizon Wireless Services	Wireless Services/Data Cards/Equipment Charges	Information Technology	$ 20,567.67
Vertical Earth	SR400 @ Windward Pkwy and Retainage on Warsaw Area Sidewalk Improvements	Public Works	$ 90,683.61
Wade Coots Company Inc.	Rucker Road Sewer Extension	Public Works	$ 61,958.50
Wells Fargo Commercial	Tax Refund	Finance	$ 7,627.80
Windward Point Whp Inc.	Tax Refund	Finance	$ 5,562.58

THE CITY OF
ALPHARETTA
GEORGIA

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OTHER REPORTS

Purchase Orders between $5,000 and $50,000

CITY OF ALPHARETTA

Financial Management Reports

Listing of PO's between $5,000.01 and $50,000.00

for the month ended May 31, 2019

Purchase Order #	Vendor	Department	Purchase Order Amt.	Description
19000556	Care Environmental Corp	Public Works	$ 13,780.00	Household Hazardous Waste and Paint Collection Event service provider
19000557	Prologic Its LLC	Public Safety	$ 20,939.64	Upfitting of (2) public safety SUVs
19000559	Atlantis Plumbing LLC	Rec., Parks & Cultural Svcs	$ 7,600.00	Emergency repair at Equestrian Center
19000561	Jones Contracting Group LLC	Rec., Parks & Cultural Svcs	$ 49,850.00	Prep and painting of covered arena beams, ceiling, press box building, and overhang at the Equestrian Center
19000563	Miriam McAlister	Rec., Parks & Cultural Svcs	$ 7,000.00	Alpharetta Sharks swim team coach
19000569	Education Alliance LLC	Administration	$ 27,000.00	Information matrix topic: Great Places to Live, Work, and Raise a Family
19000571	DC Pool Service	Rec., Parks & Cultural Svcs	$ 24,350.00	Village Green fountain equipment replacement
19000573	Jones Contracting Group LLC	Rec., Parks & Cultural Svcs	$ 6,250.00	Prep and painting of concession/restroom building at Equestrian Center
19000574	Specialty Floor Solutions LLC	Rec., Parks & Cultural Svcs	$ 6,995.00	Saniglaze restorative bonding process to the concrete surrounding pool concession stand and pool concession stand wrap
19000579	CDW LLC	Information Technology	$ 10,999.27	Adobe InDesign, Adobe Photoshop, and Adobe Creative Cloud license subscription for city departments
19000589	Blackjack Paving, Sealcoating & Striping LLC	Public Works	$ 7,965.00	Thermoplastic markings at (10) locations
19000590	Wilburn Engineering LLC	Public Works	$ 15,000.00	Replacement of traffic signal loop detection equipment at (6) intersections
19000593	Rico International Inc.	Rec., Parks & Cultural Svcs	$ 9,104.20	(1) Club Car Carryall 300 EL
19000597	Playsouth LLC	Rec., Parks & Cultural Svcs	$ 40,328.00	Fitness equipment and rubber surface path to the equipment location
19000599	Mason Tractor Company Inc.	Rec., Parks & Cultural Svcs	$ 8,855.74	Repairs to 2015 Kubota L3560 Tractor
19000600	Control Technologies Inc.	Public Works	$ 47,630.00	(22) traffic signal controllers
19000603	Lazy Grass LLC	Rec., Parks & Cultural Svcs	$ 19,024.00	Provide and install synthetic grass in (2) areas adjacent to Old Roswell St
19000604	Earthly Matters Contracting Inc.	Rec., Parks & Cultural Svcs	$ 5,945.00	Prep and painting of Wills Park Tennis Building and Equestrian Center Bathhouse
19000608	Specialty Floor Solutions LLC	Rec., Parks & Cultural Svcs	$ 23,337.60	Saniglaze restorative bonding process in (4) restroom buildings at Wills Park
19000610	Thin Blue Line of Leadership LLC	Public Safety	$ 5,109.25	Instructor cost for (4) days of training

OTHER REPORTS

Bid/RFP Status

CITY OF ALPHARETTA

Financial Management Reports

Bid/RFP Status

for the month ended May 31, 2019

Bid#	RFP#	Department	Description	Close Date	Number of Vendor Responses	Award Date	Awarded To	Award Amount	Note	Purchase Order Date	Purchase Order #
18-003		Public Works	SR 400 Ramp at Windward Parkway Phase 2	6/14/2018	7	11/26/2018	Vertical Earth	$ 4,882,794.38		2/15/2019	19000453
	18-109 RFP	Public Safety	Public Safety Emergency Medical Equipment & Supplies	6/21/2018	7	8/6/2018	Southeastern Emergency Equipment	$ 55,000.00	1		
18-009		Public Works	Morris Road Operational Improvements	7/12/2018	5	8/27/2018	Vertical Earth	$ 2,600,127.17		12/12/2018	19000368
	19-101 RFP	Com Dev	Creative Placemaking Plan for North Point Area	8/2/2018	7	9/17/2018	MKSK	$ 93,726.00		10/17/2018	19000288
	19-1001 RFQ	Public Works	Roadway Rating and Pavement Analysis	8/9/2018	5	n/a	Shortlisted to 4 firms for RFP 19-104				
19-002		Public Works	Morrison Parkway Sidewalk Improvements	8/23/2018	5	9/4/2018	Sol Construction, LLC	$ 618,306.40	3		
	19-104 RFP	Public Works	Roadway Rating and Pavement Analysis	9/6/2018	4	10/1/2018	Dynatest North America	$ 329,644.50		10/30/2018	19000309
	19-102 RFP	Public Safety	Fire Department Structural Turnout Gear	9/12/2018	4	10/15/2018	Bennett Fire Products Company, Inc.				
19-003		Public Works	FY 2019 Milling & Resurfacing	9/13/2018	3	10/1/2018	Allied Paving, Inc.	$ 3,301,963.20		2/22/2019	19000461
	19-103 RFP	Rec/Parks	North Park Artificial Turf Replacement	9/13/2018	4	10/15/2018	Sprinturf, LLC	$ 462,521.00		11/29/2018	19000348
19-004		Public Works	Bethany Road Roundabouts	9/27/2018	6	11/5/2018	CMES, Inc.	$ 3,225,687.00			
19-006		Public Works	Multiple Sidewalk Improvements	10/25/2018	7	12/10/2018	A1 Contracting, LLC	$ 926,423.00		2/26/2019	19000467
19-008		Finance	XEROX Multi-Function Copiers	11/8/2018	3	11/12/2018	Repro Products, Inc.		2	2/27/2019	19000472
	19-1002 RFQ	Public Works	On-Call Survey Services	11/16/2018	18	n/a	Shortlisted to 6 firms for future RFP 19-110				
19-007		Public Works	Kimball Bridge Road Corridor Improvements	11/29/2018	6	1/14/2019	CMES, Inc.	$ 15,691,990.00		3/29/2019	19000520
	~~19-105 RFP~~	~~Public Works~~	~~Wills Park Stream Restoration~~	~~11/29/2018~~	~~3~~						
	19-106 RFP	Rec/Parks	Event Management Services	12/6/2018	5	3/11/2019	Premier Events	$ 122,000.00			
	19-1003 RFQ	Public Works	Bid Creek Greenway Extension	12/13/2018	5	n/a	Shortlisted to 3 firms for future RFP 19-108				
19-009		Public Works	Alpha Loop Gap - Thompson Street	1/24/2019	7	6/3/2019	Vertical Earth, Inc.	$ 572,928.79			
19-010		Public Works	Park Plaza at Academy Street Intersection Improvements	1/24/2019	3	2/18/2019	GTG Traffic Signals	$ 185,240.00		5/9/2019	19000560
	19-109 RFP	Admin and Information	City Council AV Project Design/Build	2/21/2019	3						
	19-107 RFP	Public Safety and Information	Video and Badge Security Systems	2/28/2019	2	6/10/2019	NetPlanner Systems, Inc.		5		
	19-112 RFP	Rec/Parks	Wills Park Pool Maintenance	3/7/2019	3	3/25/2019	DC Pool Service LLC	not to exceed $60,000.00	4	4/2/2019	19000528
~~19-011~~		~~Public Works~~	~~Old Roswell Street Parking Lot Compactor Improvements~~	~~3/14/2019~~	~~2~~						

CITY OF ALPHARETTA

Financial Management Reports

Bid/RFP Status

for the month ended May 31, 2019

Bid#	RFP#	Department	Description	Close Date	Number of Vendor Responses	Award Date	Awarded To	Award Amount	Note	Purchase Order Date	Purchase Order #
	19-111 RFP	Rec/Parks	On-Call Electrical Services for Events	3/21/2019	2	6/3/2019	Meer Electric, Inc.	$ 35,000.00			
	19-110 RFP	Public Works	On-Call Survey Services	4/16/2019	6	5/20/2019	TerraMark Land Surveying, Inc.				
	19-1005 RFQ	Rec/Parks	On-Call Park Trail Construction Services	4/18/2019	7	6/3/2019	Steele & Associates, Inc.; Integrated Construction &				
	19-113 RFP	Public Safety	Traffic Preemption System for Emergency Response	4/18/2019	2						
	19-115 RFP	Rec/Parks	Parks Wayfinding & Signage Replacements - Phase 1	4/18/2019	3	6/17/2019	Roswell Signs, LLC (Signarama Roswell)		6		
19-013		Rec/Parks	Stall Cleaning	5/3/2019	2	6/3/2019	Mass Services, Inc. (dba The Dumpster Company)		7		
	19-108 RFP	Public Works	Big Creek Greenway Extension	5/3/2019	2						
	19-116 RFP	Rec/Parks	On-Call Equipment Rental for Events	5/9/2019	3						
19-012		General	Sale of City-Owned Real Property, Retail Condominium Unit	6/13/2019	4						
	19-117 RFP	Admin	Website Planning and Project Management Services	7/11/2019							
20-001		Public Works	FY 2020 Milling, Resurfacing and Pavement Preservation	6/27/2019							

Notes:

1 Award of $55,000 is appropriations for medical supplies as needed throughout the fiscal year.
2 Award below threshold requiring Council contract award.
3 Waiting for construction easements
4 Not to exceed $60,000 per year - includes service and pool chemicals
5 Award is for a 5-year service contract to provide maintenance, management and support, as well as replacement/expansion of security cameras. Initial replacement/expansion projects included in this award are for City Jail and 2 Park Plaza Parking Garage.
6 Five-year contract. Initial budget = $118,700
7 Five-year contract. Initial budget = $150,000

OTHER REPORTS

GAAP Financial Statements

City of Alpharetta
Balance Sheet
Governmental Funds
May 31, 2019

	Major Governmental Funds						Non-Major	Total
	General Fund	Capital Project Fund	Capital Grant Fund	Conf Center Bond Fund	Construction Bond Fund	T-SPLOST Capital Fund	Governmental Funds	Governmental Funds
ASSETS								
Cash / Cash Equivalents / Investments	$ 32,828,829	$ 11,609,931	$ 471,436	$ -	$ 36,072,378	$ 19,731,526	$ 9,599,555	$ 110,313,655
Receivables (net of allowance for uncollectibles)			-					
Taxes Receivable								
Property Taxes	368,705	-	-	-	-	-	79,184	447,889
Other Taxes	.	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-
Accounts	164,612	-	-	-	-	-	2,629	167,241
Due from Other Funds	-	-	-	-	-	-	-	-
Prepaid Items	-	-	-	-	-	-	-	-
Cash - Restricted	-	356,746	-	-	-	-	-	356,746
Intergovernmental Receivable	-	418,484	36,319	-	-	-	5,283	460,085
Restricted	-	-		-	-	-	-	-
Total Assets	**33,362,145**	**12,385,161**	**507,755**	**-**	**36,072,378**	**19,731,526**	**9,686,651**	**111,745,615**
LIABILITIES AND FUND BALANCES								
Liabilities								
Current								
Accounts Payable	1,458,046	181,340	-	-	-	-	53,514	1,692,899
Retainage Payable	-	626,721	60,198	-	325,490	33,873	-	1,046,281
Intergovernmental Payable			-	-	-	-	-	-
Arbitrage Payable	-	-	-	-	-	-	-	-
Accounts payable/AR Suspense acct								
Claims Payable	-	-	-	-	-	-	-	-
Payroll Payable	91,789	-	-	-	-	-	8,384	100,174
Due to Other Funds	-	-	-	-	-	-	-	-
Deferred Revenue	522,213	418,484	(81,750)	-	-	-	87,079	946,026
Unearned Revenue	-	-	-	-	-	-	-	-
Teen Driving/Donation	-	-	-	-	-	-	-	-
T.A.D Payment to County	-	-	-	-	-	-	-	-
Compensated Absences	-	-	-	-	-	-	-	-
Non-Current								
Unclaimed Property	-	-	-	-	-	-	-	-
Claims Payable	-	-	-	-	-	-	-	-
Total Liabilities	**2,072,048**	**1,226,545**	**(21,552)**	**-**	**325,490**	**33,873**	**148,977**	**3,785,380**
Fund Balances:								
Restricted for:								
Capital Projects	-	356,746	529,307	-	35,746,888	19,697,653	3,339,624	59,670,218
Law Enforcement	-	-	-	-	-	-	514,253	514,253
Emergency Telephone Activities	-	-	-	-	-	-	973,494	973,494
Grant Projects	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	1,188,447	1,188,447
Promotion of Tourism	-	-	-	-	-	-	2,404,532	2,404,532
Assigned for:								-
Grant Projects	-		-	-	-	-	52,122	52,122
Capital Projects	-	10,801,870	-	-	-	-	-	10,801,870
2019 Fiscal year Expenditures	6,100,065	-	-	-	-	-	-	6,100,065
Unassigned	25,190,032	-	-	-	-	-	1,065,202	26,255,234
Total Fund Balances	31,290,097	11,158,616	529,307	-	35,746,888	19,697,653	9,537,674	107,960,235
Total Liabilities and Fund Balances	**$ 33,362,145**	**$ 12,385,161**	**$ 507,755**	**$ -**	**$ 36,072,378**	**$ 19,731,526**	**$ 9,686,651**	**$ 111,745,615**

City of Alpharetta
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Period Ended May 31, 2019

	Major Governmental Funds						Non-Major	Total
	General Fund	Capital Project Fund	Capital Grant Fund	Conf Ctr Fund Fund	S2016 Const Bond Fund	T-SPLOST Capital Fund	Governmental Funds	Governmental Funds
REVENUES								
Taxes:								
Property Tax	$ 24,705,414	$ -	$ -	$ -	$ -	$ -	$ 7,472,863	$ 32,178,277
Local Option Sales Tax	14,045,987	-	-	-	-	-	5,551,449	19,597,436
Transportation Special Purpose Local Option Sales Tax	-	-	-	-	-	9,373,951	-	9,373,951
Other Taxes	15,398,554	-	-	-	-	-	3,083,364	18,481,918
Licenses and permits	3,308,351	-	-	-	-	-	912,498	4,220,849
Intergovernmental	507,098	1,454,537	1,111,687	-	-	-	379,053	3,452,375
Charges for services	4,736,249	-	-	-	-	-	152,131	4,888,380
Impact Fees		-	-	-	-	-	1,000	1,000
Fines/Forfeitures	1,717,209	-	-	-	-	-	199,523	1,916,731
Investment earnings	671,230	324,553	16,364	5,585	775,019	316,126	-	2,108,878
Contributions and Donations	-	336,391	-	-	-	-	-	336,391
Misc Revenue		24,350						24,350
Other	185,172	212,609	-	-	-	-	-	397,781
Total revenues	**65,275,264**	**2,352,440**	**1,128,051**	**5,585**	**775,019**	**9,690,077**	**17,751,881**	**96,978,316**
EXPENDITURES								
Current:								
Unallocated	-	-	-	-	-	-	3,269,377	3,269,377
General government	7,903,938	730,792	-	-	-	-	5,471,535	14,106,265
Public safety	24,662,489	1,298,687	-	-	-	-	4,377,979	30,339,155
Public works	7,298,001	9,843,128	778,512	-	2,225,020	1,786,239	1,253,184	23,184,084
Economic and community development	2,758,223	162,738	35,734	-	-	-	-	2,956,694
Alpharetta Business Community		104,368		-	-	-	-	104,368
Culture and recreation	8,191,090	1,166,036	-	-	595,758	-	493,950	10,446,833
Debt service:								
Principal	-	-	-	-	-	-	200,000	200,000
Interest	-	-	-	-	-	-	779,963	779,963
Other Costs	740,452	-	-	-	-	-	-	740,452
Bond issuance costs	286,590	-	-	-	-	-	3,100	289,690
Capital outlay	-	-	-	-	-	-	-	-
Total expenditures	**51,840,782**	**13,305,748**	**814,246**	**-**	**2,820,778**	**1,786,239**	**15,849,088**	**86,416,881**
Excess (deficiency) of revenues over (under) expenditures	13,434,481	(10,953,308)	313,805	5,585	(2,045,759)	7,903,838	1,902,793	10,561,435
OTHER FINANCING SOURCES (USES)								
Transfers in	2,802,324	7,970,476	-	-	-	-	380,308	11,153,108
Transfers out	(9,716,726)	-	-	(380,308)	-	-	(1,056,074)	(11,153,108)
Loan Proceeds	-	-	-	-	-	-	-	-
Capital Leases	-	-	-	-	-	-	-	-
Sale of capital assets	123,366	-	-	-	-	-	-	123,366
Sale of non-capital assets	9,572	-	-	-	-	-	-	9,572
Land Sale	-	-	-	-	-	-	-	-
Insurance Proceeds	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
Total other financing sources and (uses)	(6,781,464)	7,970,476	-	(380,308)	-	-	(675,766)	132,939
Net change in fund balances	6,653,017	(2,982,831)	313,805	(374,723)	(2,045,759)	7,903,838	1,227,027	10,694,374
Fund balances - beginning	**24,637,080**	**14,141,447**	**215,502**	**374,723**	**37,792,647**	**11,793,815**	**8,310,647**	**97,265,862**
Fund balances - ending	**$ 31,290,097**	**$ 11,158,616**	**$ 529,307**	**$ -**	**$ 35,746,888**	**$ 19,697,653**	**$ 9,537,674**	**$ 107,960,235**

City of Alpharetta
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended May 31, 2019

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Taxes:			
Property Tax	$ 24,322,000	$ 24,705,414	$ 383,414
Local Option Sales Tax	15,650,000	14,045,987	(1,604,013)
Other Taxes	15,739,500	15,398,554	(340,946)
Licenses and Permits	2,023,250	3,308,351	1,285,101
Intergovernmental	460,000	507,098	47,098
Charges for Service	4,467,273	4,736,249	268,976
Fines/Forfeitures	1,987,500	1,717,209	(270,291)
Investment Earnings	150,000	671,230	521,230
Contributions and Donations	-	-	-
Other	200,416	185,172	(15,244)
Total revenues	64,999,939	65,275,264	275,325
EXPENDITURES			
Current:			
General government			
City Administration	1,976,939	1,592,446	384,493
Finance	3,366,136	2,964,345	401,791
Human Resources	505,846	373,446	132,400
Legal	690,000	358,452	331,548
Mayor and Council	364,389	319,791	44,598
Municipal Court	1,096,466	883,895	212,571
Information Technology	1,742,223	1,528,320	213,903
Non-Departmental	689,500	632,042	57,458
Contingency/OP Onitiative Reserve	1,711,913	108,410	1,603,503
Total general government	12,143,412	8,761,146	3,382,266
Public Safety	28,473,681	24,931,740	3,541,941
Public works	8,821,264	7,505,246	1,316,018
Economic and community development	3,162,560	2,776,668	385,892
Culture and recreation	9,976,763	8,715,962	1,260,801
Debt Service			
Principal	180,000	180,000	-
Interest	106,590	106,590	-
Total expenditures	62,864,270	52,977,352	9,886,918
Excess (Deficiency) of revenues over expenditures	2,135,669	12,297,911	10,162,242
OTHER FINANCING SOURCES (USES)			
Transfers in	3,225,000	2,802,324	(422,676)
Transfers out	(11,580,047)	(9,716,726)	1,863,321
Capital leases	-	-	-
Land Sale	-	-	-
Sale of capital assets	75,813	123,366	47,553
Sale of non-capital assets	43,500	9,572	(33,928)
Total other financing sources and uses	(8,235,734)	(6,781,464)	1,454,270
Net change in fund balances	(6,100,065)	5,516,447	11,616,512
Fund balances - beginning		**24,637,080**	
Fund balances - ending		**$ 30,153,527**	
Adjustments to GAAP basis:			
Encumbrances		1,136,570	
Misc adj		-	
Fund balances-ending		**$ 31,290,097**	

City of Alpharetta
Capital Project Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended May 31, 2019

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Intergovernmental	$ 12,207,719	$ 1,454,537	$ (10,753,182)
Contributions & Donations	1,489,157	336,391	(1,152,766)
Investment earnings	225,000	324,553	99,553
Misc Revenue	24,350	24,350	-
Other	910,137	212,609	(697,528)
Total revenues	14,856,363	2,352,440	(12,503,923)
EXPENDITURES			
Capital Outlay			
General Government:			
City Administration	324,361	176,169	148,192
Finance	50,020	10,474	39,546
Information Technology	1,491,694	572,805	918,889
Non-departmental	3,000,000	-	3,000,000
Total general government	4,866,075	759,447	4,106,628
Public Safety	1,963,163	1,498,410	464,753
Engineering & Public Works	28,843,227	23,529,871	5,313,356
Alpharetta Business Community	172,767	112,894	59,873
Economic and community development	480,172	223,750	256,422
Culture and recreation	2,321,292	1,450,966	870,326
Total Capital Outlay	38,646,696	27,575,338	11,071,358
Excess (Deficiency) revenue over expenditures	(23,790,333)	(25,222,898)	(1,432,565)
OTHER FINANCING SOURCES (USES)			
Transfers in	9,675,047	7,970,476	(1,704,571)
Capital leases	-	-	-
Budgeted Fund Balance	-	-	-
Total other financing sources and uses	9,675,047	7,970,476	(1,704,571)
Net change in fund balances	(14,115,286)	(17,252,422)	(3,137,136)
Fund balances - beginning		**14,141,447**	
Fund balances - ending		**$ (3,110,974)**	
Adjustments to GAAP basis:			
Encumbrances		14,269,590	
Misc adj-			
Fund balances-ending		**$ 11,158,616**	

City of Alpharetta
Capital Grant Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended May 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
Revenues:			
Intergovernmental	$ 4,706,566	$ 1,111,687	$ (3,594,879)
Contributions & Donations	-	-	-
Interest Earnings	-	16,364	16,364
Total	4,706,566	1,128,051	(3,578,515)
Expenditures:			
Public Safety	-	-	-
General Government	472,939	-	472,939
Community Development	93,750	93,726	24
Public Works	4,355,379	4,355,377	2
Recreation & Parks	-	-	-
Non-Departmental	-	-	-
Total	4,922,068	4,449,103	472,965
Excess (Deficiency) revenue over expenditures	(215,502)	(3,321,052)	(3,105,550)
Other Financing Sources & Uses:			
Transfers in	-	-	-
Budgeted Fund Balance	-	-	-
Subtotal:	-	-	-
Net change in fund balance	(215,502)	(3,321,052)	(3,105,550)
Fund balance - beginning		**215,502**	
Fund balance - ending		**$ (3,105,550)**	
Adjustments to GAAP basis:			
Misc adj			
Encumbrances		3,634,857	
Fund balances - ending		**$ 529,307**	

City of Alpharetta
Conference Center Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended May 31, 2019

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES	$ -	$ -	$ -
Bond Proceeds	-	-	-
Premium on Bond Proceeds	-	-	-
Misc Rev	-	-	-
Investment Earnings	5,500	5,585	85
Total revenues	5,500	5,585	85
EXPENDITURES			
General Government:			
Cost of Bond Issuance	-	-	-
Non-Departmental			-
Total general government	-	-	-
City Administration			-
Public Safety	-	-	-
Excess (Deficiency) of Revenues	-	-	-
Over expenditures	5,500	5,585	85
OTHER FINANCING SOURCES			
General Obligation Bond Proceeds	-	-	-
Operating Transfers Out	(380,222)	(380,308)	(86)
Total other financing sources (uses)	-	(380,308)	(380,308)
Net change in fund balances	5,500	(374,723)	(380,223)

Fund balances - beginning	**374,723**
Fund balances - ending	**$ -**
Adjustments to GAAP basis:	
Encumbrances	
Fund balances-ending	**$ -**

City of Alpharetta
Bond Construction Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended May 31, 2019

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Bond Proceeds	$ -	$ -	$ -
Premium on Bond Proceeds	-	-	-
Misc Revenue	-	-	-
Investment Earnings	70,000	775,019	705,019
Total revenues	70,000	775,019	705,019
EXPENDITURES			
General Government:			
Cost of Bond Issuance	-	-	-
Public Works	27,556,897	22,024,546	5,532,351
Recreation & Parks	10,935,750	695,198	10,240,552
Total general government	38,492,647	22,719,744	15,772,903
City Administration			
Public Safety	-	-	-
Excess (Deficiency) of Revenues Over expenditures	(38,422,647)	(21,944,725)	16,477,922
OTHER FINANCING SOURCES			
General Obligation Bond Proceeds	-	-	-
Operating Transfers Out			-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(38,422,647)	(21,944,725)	16,477,922

Fund balances - beginning	**37,792,647**
Fund balances - ending	**$ 15,847,922**
Adjustments to GAAP basis:	
Encumbrances	19,898,965
Fund balances-ending	**$ 35,746,888**

City of Alpharetta
TSPLOST Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended May 31, 2019

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Transportation Special Purpose Local Option Sales Tax	$ 11,100,000	$ 9,373,951	$ (1,726,049)
Investment Earnings	225,000	316,126	91,126
Total revenues	11,325,000	9,690,077	(1,634,923)
EXPENDITURES			
General Government:			
Cost of Bond Issuance			-
Public Works	23,118,814	6,867,413	16,251,401
Recreation & Parks			-
Total general government	23,118,814	6,867,413	16,251,401
City Administration			-
Public Safety	-	-	-
Excess (Deficiency) of Revenues			-
Over expenditures	(11,793,814)	2,822,664	14,616,478
OTHER FINANCING SOURCES			
General Obligation Bond Proceeds			-
Operating Transfers Out			-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(11,793,814)	2,822,664	14,616,478

Fund balances - beginning	**11,793,815**
Fund balances - ending	**$ 14,616,479**
Adjustments to GAAP basis:	
Encumbrances	5,081,175
Fund balances-ending	**$ 19,697,653**

City of Alpharetta
Internal Service Fund - Medical Insurance
Statement of Net Position
May 31, 2019

ASSETS		
Current Assets:		
Cash and Cash Equivalents & Investments	$	552,893
Accounts Receivables (net of allowance for uncollectibles)		-
Total Current Assets		552,893
Noncurrent Assets:		
Restricted Cash, Cash Equivalents, and Investments		-
Total Restricted Assets		-
Total Noncurrent Assets		-
Total Assets		**552,893**
LIABILITIES		
Current Liabilities:		
Accounts Payable	$	-
Claims Payables		956,128
Accrued Interest Payable		-
Due to Other Funds		-
Total Current Liabilities		
Current Liabilities Payable from Restricted Assets:		-
Total Current Liabilities Payable from Restricted Assets		956,128
Noncurrent Liabilities:		-
Other Non-Current Liabilities		
Total Noncurrent Liabilities		-
Total Liabilities		**956,128**
NET ASSETS		
Invested in Capital Assets, net of related debt		-
Reserved for Debt Service		-
Reserved for Encumbrances		-
Unreserved		-
Total Net Assets		(403,235)
Total Liabilities & Net Assets	**$**	**552,893**

City of Alpharetta
Internal Service Fund - Medical Insurance
Statement of Revenues, Expenses, and Changes in Net position - Budget and Actual
For the Period Ended May 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES			
Investment Earnings	$ -	$ 139	$ (139)
Employer Medical Contribution	6,455,648	5,837,977	(617,671)
Employee Medical Contribution	714,809	702,402	(12,407)
Insurance Proceeds	-	-	-
Total revenues	7,170,457	6,540,518	(629,939)
EXPENDITURES			
Medical Premiums	1,637,589	1,360,724	276,865
Medical Claims	5,487,755	5,283,090	204,665
Contingency	(254,826)	-	(254,826)
Total expenditures	6,870,518	6,643,814	226,704
Excess (Deficiency) of Revenues Over expenditures	299,939	(103,296)	(403,235)
OTHER FINANCING SOURCES			
Asset Disposition		-	
Operating Transfers In	-	-	-
Operating Transfers Out	(1,500,000)	(1,500,000)	-
Total other financing sources (uses)	(1,500,000)	(1,500,000)	-
Net change in fund balances	(1,200,061)	(1,603,296)	(403,235)

Fund balances - beginning	**1,200,062**
Fund balances - ending	**$ (403,235)**
Adjustments to GAAP basis:	
Encumbrances	-
Misc adj	
Fund balances-ending	**$ (403,235)**

City of Alpharetta
Enterprise Fund -Solid Waste
Statement of Net Position
May 31, 2019

.	Solid Waste
ASSETS	
Current Assets:	
Cash and Cash Equivalents & Investments	$ 1,971,565
Inventories, at cost	-
Accounts Receivables (net of allowance for uncollectibles)	1,083,002
Prepaid Insurance Expenses	-
Total Current Assets	3,054,568
Noncurrent Assets:	
Restricted Cash, Cash Equivalents, and Investments	-
Total Restricted Assets	-
Other	-
Capital Assets	
Buildings and System	-
Machinery and Equipment	
Less Accumulated Depreciation	-
Total Capital Assets (net of accumulated depreciation)	-
Total Noncurrent Assets	-
Total Assets	**3,054,568**
LIABILITIES	
Current Liabilities:	
Accounts Payable	1,357
Accounts Payable/ Customer Credit Balances	-
Accounts Payable/ Customer Pre-Paid Service	-
Accounts Payable/ A/R Module Suspense Acct	-
Payroll Liabilities	395
Accrued Salaries	-
Accrued Interest Payable	-
Compensated Absences Payable	676
Notes Payable - Revenue Bonds	-
Due to Other Funds	-
Total Current Liabilities	2,428
Current Liabilities Payable from Restricted Assets:	
Revenue Bonds Payable	-
Total Current Liabilities Payable from Restricted Assets	-
Noncurrent Liabilities:	
Customer Deposits	-
Compensated Absences less Current Portion	-
Revenue Bonds Payable	-
Total Noncurrent Liabilities	-
Total Liabilities	**2,428**
NET ASSETS	
Invested in Capital Assets, net of related debt	-
Reserved for Debt Service	-
Reserved for Encumbrances	-
Unreserved	3,052,139
Total Net Assets	3,052,139
Total Liabilities & Net Assets	**$ 3,054,568**

City of Alpharetta
Enterprise Fund - Solid Waste
Statement of Revenues, Expenses, and Changes in Net Position
For the Period Ended May 31, 2019

Operating revenues:		
Charges for sales and services:		
Refuse Collection charges	$	5,307,835
Misc Revenue		4
Total operating revenues		5,307,839
Operating expenses:		
Administration		4,013,462
Non-departmental		-
Total operating expenses		4,013,462
Operating Gain (loss)		1,294,377
Non-operating revenues (expenses):		
Investment earnings		53,313
Total non-operating revenue (expenses)		53,313
Income (loss) before transfers		1,347,690
Transfers In		-
Transfers Out		-
Change In Net Assets		1,347,690
Total net assets-beginning		**1,186,192**
Total net assets-ending (net of encumbrances)		**2,533,882**
Adjustments to GAAP basis:		
Encumbrances		518,258
Misc adj-Encumbrances Resv/Prior Year		
Total net assets-ending	**$**	**3,052,139**

City of Alpharetta
Internal Service Fund - Risk Management
Statement of Net Position
May 31, 2019

ASSETS		
Current Assets:		
Cash and Cash Equivalents & Investments	$	1,476,877
Accounts Receivables (net of allowance for uncollectibles)		-
Total Current Assets		1,476,877
Noncurrent Assets:		
Restricted Cash, Cash Equivalents, and Investments		-
Total Restricted Assets		-
Total Noncurrent Assets		-
Total Assets		**1,476,877**
LIABILITIES		
Current Liabilities:		
Accounts Payable		208,069
Claims Payables		734,234
Accrued Interest Payable		-
Due to Other Funds		-
Total Current Liabilities		942,303
Current Liabilities Payable from Restricted Assets:		
		-
Total Current Liabilities Payable from Restricted Assets		-
Noncurrent Liabilities:		-
Other Non-Current Liabilities		-
Total Noncurrent Liabilities		-
Total Liabilities		**942,303**
NET ASSETS		
Invested in Capital Assets, net of related debt		-
Reserved for Debt Service		-
Reserved for Encumbrances		-
Unreserved		534,574
Total Net Assets		534,574
Total Liabilities & Net Assets	**$**	**1,476,877**

City of Alpharetta
Internal Service Fund - Risk Management
Statement of Revenues, Expenses, and Changes in Net position - Budget and Actual
For the Period Ended May 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES			
Investment Earnings	$ 4,000	$ 24,829	$ 20,829
Charges for Service	1,446,500	1,325,958	(120,542)
Discounts	-	-	-
Insurance Proceeds	-	14,573	14,573
Total revenues	1,450,500	1,365,360	(85,141)
EXPENDITURES			
Workers Compensation Admin	-	-	-
Professional Fees	132,000	105,544	26,456
Auto Liability	170,000	163,093	6,907
Property & Equipment Liability	100,000	87,694	12,306
Fine Art Liability	2,500	2,500	-
General Liability	60,000	57,952	2,048
Law Enforcement Liability	91,500	86,283	5,217
Public Entity Liability	62,733	62,733	0
Workers Comp Excess Liabilty	107,000	105,684	1,316
Employee Benefits Liability	-	-	-
Criminal Liability	4,500	3,386	1,114
Cyber Liability	7,000	6,805	195
Umbrella Liability	56,000	53,745	2,255
Medical Services	35,000	2,132	32,868
Claims/Judgements	1,451	3,567	(2,116)
Claims/Vehicle	37,000	109,638	(72,638)
Claims/General	23,000	-	23,000
Claims/Public Entity	48,497	49,403	(906)
Claims/Workers Comp	512,319	230,385	281,934
Contingency	222,136	-	222,136
Total expenditures	1,672,636	1,130,544	542,092
Excess (Deficiency) of Revenues Over expenditures	(222,136)	234,816	456,952
OTHER FINANCING SOURCES			
Asset Disposition		-	
Operating Transfers In	-	-	-
Operating Transfers Out	-	-	-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(222,136)	234,816	456,952

Fund balances - beginning	**222,137**
Fund balances - ending	**$ 456,952**
Adjustments to GAAP basis:	
Encumbrances	77,622
Misc adj	
Fund balances-ending	**$ 534,574**

City of Alpharetta
Statement of Net Position
OPEB Health Fund
May 31, 2019

		OPEB Plan
ASSETS		
Current Assets:		
Cash and Cash Equivalents	$	(47,481)
Investments		1,325,220
		-
Accounts Receivables (net of allowance for uncollectibles)		4,920
Total Assets		1,282,659
LIABILITIES		
Current Liabilities:		
Accounts Payable		1,287
		-
Due to Other Funds		-
Total Current Liabilities		1,287
Current Liabilities Payable from Restricted Assets:		
		-
Total Current Liabilities Payable from Restricted Assets		-
Noncurrent Liabilities:		
		-
Total Noncurrent Liabilities		-
Total Liabilities		1,287
NET ASSETS		
Net Assets held in trust for pension benefits		1,281,372
Total Net Assets		1,281,372
Total Liabilities & Net Assets	**$**	**1,282,659**

City of Alpharetta
Statement of Changes in Fiduciary Net Position
OPEB Health Fund
For the Period Ended May 31, 2019

		Actual Amounts
Additions:		
Employer Contribution	$	85,000
Employee Contribution		
Total Contribution		85,000
Investment Income		(14,420)
Net appreciation in FMV		(44,014)
Accrued Interest & Dividends		3,708
Interest and Dividends		32,546
Total Investment Income		(22,180)
Total Additions (Deductions)		**62,820**
Deductions:		
Benefits payments		-
Professional Fees		3,537
Manager Fees		198
Consulting Fees		1,778
Agent Custody Fees-ADR		92
Total deductions		5,605
Net Increase (Decrease)		57,215
OTHER FINANCING SOURCES (USES)		
Transfers in/out		-
Net Assets held in trust for pension benefits		
Beginning of year		1,224,157
Total net assets	**$**	**1,281,372**

City of Alpharetta
Statement of Net Position
OPEB Reimbursement Fund
May 31, 2019

		OPEB Plan
ASSETS		
Current Assets:		
Cash and Cash Equivalents	$	2,728
Investments		1,988,668
		-
Accounts Receivables (net of allowance for uncollectibles)		7,281
Total Assets		1,998,677
LIABILITIES		
Current Liabilities:		
Accounts Payable		1,887
		-
Due to Other Funds		-
Total Current Liabilities		1,887
Current Liabilities Payable from Restricted Assets:		
		-
Total Current Liabilities Payable from Restricted Assets		-
Noncurrent Liabilities:		
		-
Total Noncurrent Liabilities		-
Total Liabilities		1,887
NET ASSETS		
Net Assets held in trust for pension benefits		1,996,791
Total Net Assets		1,996,791
Total Liabilities & Net Assets	**$**	**1,998,677**

City of Alpharetta
Statement of Changes in Fiduciary Net Position
OPEB Reimbursement Fund
For the Period Ended May 31, 2019

		Actual Amounts
Additions:		
Employer Contribution	$	550,000
Employee Contribution		
Total Contribution		550,000
Investment Income		(29,682)
Net appreciation in FMV		(51,696)
Accrued Interest & Dividends		9,495
Interest and Dividends		27,323
Total Investment Income		(44,560)
Total Additions (Deductions)		**505,440**
Deductions:		
Benefits payments		-
Professional Fees		5,535
Manager Fees		297
Consulting Fees		2,760
Agent Custody Fees-ADR		58
Total deductions		8,649
Net Increase (Decrease)		496,791
OTHER FINANCING SOURCES (USES)		
Transfers in		1,500,000
Net Assets held in trust for pension benefits		
Beginning of year		-
Total net assets	**$**	**1,996,791**

City of Alpharetta
Statement of Net Position
Pension Trust Fund
May 31, 2019

		Pension Trust Fund
ASSETS		
Current Assets:		
Cash and Cash Equivalents	$	124,137
Investments		70,694,948
		-
Accounts Receivables (net of allowance for uncollectibles)		275,733
Total Assets		71,094,817
LIABILITIES		
Current Liabilities:		
Accounts Payable		54,845
		-
Due to Other Funds		-
Total Current Liabilities		54,845
Current Liabilities Payable from Restricted Assets:		
		-
Total Current Liabilities Payable from Restricted Assets		-
Noncurrent Liabilities:		
		-
Total Noncurrent Liabilities		-
Total Liabilities		54,845
NET ASSETS		
Net Assets held in trust for pension benefits		71,039,972
Total Net Assets		71,039,972
Total Liabilities & Net Assets	**$**	**71,094,817**

City of Alpharetta
Statement of Changes in Fiduciary Net Position
Pension Trust Fund
For the Period Ended May 31, 2019

		Actual Amounts
Additions:		
Employer Contribution	$	2,699,997
Employee Contribution		298,589
Total Contribution		2,998,586
Investment Gain/Losses		921,403
Net appreciation in FMV		(1,774,079)
Interest and Dividends		1,220,727
Accrued Interest & Dividends		12,226
Other Receipts		-
Total Investment Income		380,277
Total Additions (Deductions)		**3,378,863**
Deductions:		
Benefits payments		2,126,100
Custodial Fees		5,177
Administrative Fees		45,082
Legal Fees		4,325
Manager Fees		57,103
Consulting Fees		148,033
Agent Custody Fees-ADR		244,551
		-
Total deductions		2,630,370
Net Increase (Decrease)		748,493
Net Assets held in trust for pension benefits		
Beginning of year		70,291,479
Total net assets	**$**	**71,039,972**

City of Alpharetta
Combining Balance Sheet
Non-Major Governmental Funds
May 31, 2019

	Special Revenue							Total Non-major Governmental Funds
	Hotel Motel	Impact Fee	Confiscated Assets	Grant Operating	E911	Debt Service Fund	Stormwater Capital Fund	
ASSETS								
Cash / Cash Equivalents / Investments	$ 2,404,532	$ 3,339,624	$ 514,909	$ 52,122	$ 982,051	$ 1,236,878	$ 1,069,439	$ 9,599,555
Taxes Receivable	-	-	-	-	-	-	-	-
Pre-Paid Expenditures	-	-	-	-	-	-	-	-
Accounts Receivable	2,629	-	-		-	-	-	2,629
Property Taxes	-	-	-	-	-	79,184	-	79,184
Intergovernmental Receivable	-	-	-	5,283	-	-	-	5,283
Due From Other Funds								
Restricted	-	-	-	-	-	-	-	-
Total Assets	**2,407,162**	**3,339,624**	**514,909**	**57,405**	**982,051**	**1,316,062**	**1,069,439**	**9,686,651**
LIABILITIES								
Accounts Payable	-	-	-	-	828	48,448	4,238	53,514
Retainage Payable	-	-	-	-	-		-	-
Intergovernmental Payable								-
Arbitrage Payable	-	-	-	-	-	-	-	-
Accounts payable/AR Suspense acct	-	-	-	-	-	-	-	-
Compensated Absences	-	-	-	-	-	-	-	-
Payroll Liabilities	-	-	656	-	7,729	-	-	8,384
Due to Other Fund	-	-		-	-	-	-	-
Deferred Revenue	2,629	-	-	5,283	-	79,167	-	87,079
Unearned Revenue	-	-	-	-	-	-	-	-
Total Liabilities	**2,629**	**-**	**656**	**5,283**	**8,557**	**127,615**	**4,238**	**148,977**
FUND BALANCES								
Restricted:								
Capital Projects	-	3,339,624	-	-	-	-	-	3,339,624
Law Enforcement	-	-	514,253	-	-	-	-	514,253
Promotion of Tourism	2,404,532	-	-	-	-	-	-	2,404,532
Emergency Telephone Activities	-	-	-	-	973,494	-	-	973,494
Debt Service	-	-	-	-	-	1,188,447	-	1,188,447
Assigned for: Grant Projects	-	-	-		-	-	-	-
Grant Projects	-	-	-	52,122	-	-	-	52,122
Unassigned:	-	-	-		-		1,065,202	1,065,202
Total Fund Balances	2,404,532	3,339,624	514,253	52,122	973,494	1,188,447	1,065,202	9,537,674
Total Liabilities and Fund Balances	**$ 2,407,162**	**$ 3,339,624**	**$ 514,909**	**$ 57,405**	**$ 982,051**	**$ 1,316,062**	**$ 1,069,439**	**$ 9,686,651**

City of Alpharetta
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Non-major Governmental Funds
For the Period Ended May 31, 2019

	Special Revenue							Total Non-major Governmental Funds
	Hotel Motel	Impact Fee	Confiscated Assets	Grant Operations	E911 Fund	Debt Service Fund	Stormwater Service Fund	
REVENUES:								
Hotel Motel Tax	$ 7,472,863	$ -	$ -	$ -		$ -	$ -	$ 7,472,863
Property tax	-	-	-	-	-	5,551,449	-	5,551,449
Charges for Service	-	-	-	-	3,083,364	-	-	3,083,364
Impact Fees	-	912,498	-	-	-	-	-	912,498
Forfeiture Income	-	-	379,053	-	-	-	-	379,053
Intergovernmental	-	-	142,590	9,541	-	-	-	152,131
Contributions & Donations	-	-	-	1,000	-	-	-	1,000
Investment Earnings	-	74,705	601	1,073	21,728	76,483	24,932	199,523
Other	-	-	-	-	-	-	-	-
Total revenues	**7,472,863**	**987,203**	**522,244**	**11,614**	**3,105,092**	**5,627,932**	**24,932**	**17,751,881**
EXPENDITURES:								
Tourism	3,269,377	-	-	-	-	-	-	3,269,377
Community Development	-	-	-	-	-	-	-	-
Culture/Recreation	164,391	313,606	-	8,739	-	-	7,214	493,950
Public Safety	-	40,000	331,169	23,299	3,983,511	-	-	4,377,979
Public Works	-	38,160	-	-	-	-	1,215,024	1,253,184
General Government	-	-	-	-	-	5,471,535	-	5,471,535
Debt Service:	-	-	-	-	-	-	-	-
Principal	200,000	-	-	-	-	-	-	200,000
Interest	779,963	-	-	-	-	-	-	779,963
Bond Issuance Costs	3,100	-	-	-	-	-	-	3,100
Total expenditures	**4,416,831**	**391,766**	**331,169**	**32,038**	**3,983,511**	**5,471,535**	**1,222,238**	**15,849,088**
Excess (deficiency) of revenues over expenditures	3,056,032	595,437	191,076	(20,424)	(878,419)	156,397	(1,197,306)	1,902,793
OTHER FINANCING SOURCES (USES):								
Transfers in / out:								
Conference Center fund	380,308	-	-	-	-	-	-	380,308
Debt service fund	-	-	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-	-	-
Operating grants fund	-	-	-	-	-	-	-	-
Capital grants fund	-	-	-	-	-	-	-	-
General fund	(2,802,324)	-	-	27,500	-	-	1,718,750	(1,056,074)
Budgeted Fund Balance:	-	-	-	-	-	-	-	-
Total other financing sources and (uses)	(2,422,016)	-	-	27,500	-		1,718,750	(675,766)
Net change in fund balances	634,016	595,437	191,076	7,076	(878,419)	156,397	521,444	1,227,027
Fund balances - beginning	**1,770,516**	**2,744,187**	**323,177**	**45,047**	**1,851,913**	**1,032,049**	**543,758**	**8,310,647**
Fund balances - ending	**$ 2,404,532**	**$ 3,339,624**	**$ 514,253**	**$ 52,122**	**$ 973,494**	**$ 1,188,447**	**$ 1,065,202**	**$ 9,537,674**

City of Alpharetta
Hotel Motel Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended May 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Hotel Motel Tax	$ 8,600,000	$ 7,472,863	$ (1,127,137)
Transfers In	380,222	380,308	86
Misc Revenue	-	-	-
Investment Earnings	-	-	-
Total revenues	8,980,222	7,853,171	(1,127,051)
EXPENDITURES:			
Professional Services	3,000	3,100	(100)
Recreation Improvements	465,804	164,391	301,413
Alpharetta Convention & Visitor's Bureau	3,762,500	3,269,377	493,123
Alpharetta Business Community	-	-	-
Debt Service Reserve	1,500,000	-	1,500,000
Bond Principal	200,000	200,000	-
Bond Interest	779,963	779,963	1
Contingency	814,470	-	814,470
Total Expenditures	7,525,737	4,416,831	3,108,906
Excess of revenues over expenditures	1,454,485	3,436,340	1,981,855
OTHER FINANCING SOURCES (USES):			
Transfers Out	(3,225,000)	(2,802,324)	422,676
Total other financing sources and uses	(3,225,000)	(2,802,324)	422,676
Net change in fund balances	(1,770,515)	634,016	2,404,531
Fund balances - beginning		**$ 1,770,516**	
Fund balances - ending		**$ 2,404,532**	
Enbumbrances		$ -	
Fund balances - ending		**$ 2,404,532**	

City of Alpharetta
Impact Fee Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended May 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Impact Fees	$ 50,000	$ 912,498	$ 862,498
Investment Earnings	2,744,187	74,705	(2,669,482)
Total Revenues	2,794,187	987,203	(1,806,984)
EXPENDITURES:			
Public Safety	40,000	40,000	(0)
Public Works	1,236,760	457,037	779,723
Recreation & Parks	897,299	313,606	583,693
Community Development	1,595,128	-	1,595,128
General Government	-	-	-
Total expenditures	3,769,187	810,643	2,958,544
Excess (deficiency) of revenues over expenditures	(975,000)	176,560	(1,151,560)
OTHER FINANCING SOURCES (USES):			
Transfers Out	-	-	-
Total other financing sources and uses	-	-	-
Net change in fund balances	(975,000)	176,560	(1,151,560)
Fund balances - beginning		**2,744,187**	
Fund balances - ending		**$ 2,920,748**	
Encumbrances		418,877	
Fund balances - ending		$ 3,339,624	

City of Alpharetta
Confiscated Assets Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended May 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Forfeiture Income	$ 300,000	$ 379,053	$ 79,053
Investment Earnings	600	601	1
Intergovernmental	142,591	142,590	(1)
Misc Revenue	-	-	-
Total Revenues	443,191	522,244	79,053
EXPENDITURES:			
Public Safety	766,368	353,884	412,484
Non-Departmental	-	-	-
Total expenditures	766,368	353,884	412,484
Excess (deficiency) of revenues over expenditures	(323,177)	168,360	491,537
OTHER FINANCING SOURCES (USES):	-	-	-
Net change in fund balances	(323,177)	168,360	491,537
Fund balances - beginning		**323,177**	
Fund balances - ending		**$ 491,538**	
Adjustments to GAAP basis:			
Encumbrances		22,715	
Fund balances - ending		**$ 514,253**	

City of Alpharetta
Grant Fund - Operating
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended May 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Intergovernmental	$ 57,806	$ 9,541	(48,265)
Contributions & Donations	-	1,000	1,000
Discounts Taken		-	-
Interest Earnings	-	1,073	1,073
Transfers in	90,912	27,500	(63,412)
Contingencies	-	-	-
Total	148,718	39,114	(109,604)
EXPENDITURES:			
General Government	100,000	-	100,000
Community Development	-	-	-
Engineering/Public Works	-	-	-
Public Safety	84,518	46,384	38,134
Recreation & Parks	10,246	9,245	1,001
Contingencies	-	-	-
Operating Transfers Out	-	-	-
Non-Allocated	-	-	-
Total	194,764	55,629	139,135
Excess (deficiency) of revenues over expenditures	(46,046)	(16,515)	29,531
OTHER FINANCING SOURCES (USES):	-	-	-
Net change in fund balance	(46,046)	(16,515)	29,531
Fund balance - beginning		**45,047**	
Fund balance - ending		**$ 28,531**	
Adjustments to GAAP basis:			
Encumbrances		23,591	
Fund balances - ending		**$ 52,122**	

City of Alpharetta
Emergency 911 Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended May 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Charges for Service	$ 4,055,000	$ 3,083,364	$ (971,636)
Capital Lease			-
Investment Earnings	11,693	21,728	10,035
Total Revenues	4,066,693	3,105,092	(961,601)
EXPENDITURES:			
Public Safety	5,028,605	4,179,534	849,071
Total expenditures	5,028,605	4,179,534	849,071
Excess (deficiency) of revenues over expenditures	(961,912)	(1,074,441)	(112,529)
OTHER FINANCING SOURCES (USES):			
Transfers In	-	-	-
Transfers Out - Capital Project Fund	-	-	-
Total other financing sources and uses	-	-	-
Net change in fund balances	(961,912)	(1,074,441)	(112,529)
Fund balances - beginning		**1,851,913**	
Fund balances - ending		**$ 777,472**	
Adjustments to GAAP basis:			
Encumbrances		196,023	
Fund balances - ending		**$ 973,494**	

City of Alpharetta
Debt Service Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended May 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Property tax	$ 5,134,000	$ 5,551,449	$ 417,449
Misc Revenue		-	-
Investment earnings	10,000	76,483	66,483
Total revenues	5,144,000	5,627,932	483,932
EXPENDITURES:			
Current:			
General government			
Finance			-
Non-departmental		-	-
Total general government	-	-	-
Debt Service:			
Principal	2,832,100	2,832,100	-
Interest	2,636,413	2,635,960	453
Contingency	702,536	-	702,536
Bond issuance costs	5,000	3,475	1,525
Total debt service	6,176,049	5,471,535	704,514
Total expenditures	6,176,049	5,471,535	704,514
Excess (Deficiency) of revenues over expenditures	(1,032,049)	156,397	1,188,446
OTHER FINANCING SOURCES (USES):			
Transfers in			-
Transfers out			-
Total other financing sources and uses	-	-	-
	(1,032,049)	156,397	1,188,446
Fund balances - beginning		**1,032,049**	
Fund balances - ending		**$ 1,188,447**	

City of Alpharetta
Stormwater Capital Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended May 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Misc Revenue	$ -	$ -	$ -
Investment Earnings	-	24,932	24,932
Total Revenues	-	24,932	24,932
EXPENDITURES:			
Public Works	2,118,757	1,805,130	313,627
Recreation & Parks	300,000	16,412	283,588
Total expenditures	2,418,757	1,821,542	597,215
Excess (deficiency) of revenues over expenditures	(2,418,757)	(1,796,609)	622,148
OTHER FINANCING SOURCES (USES):			
Transfers In	1,875,000	1,718,750	(156,250)
Transfers Out	-	-	-
Total other financing sources and uses	1,875,000	1,718,750	(156,250)
Net change in fund balances	(543,757)	(77,859)	465,898
Fund balances - beginning		**543,758**	
Fund balances - ending		**$ 465,898**	
Adjustments to GAAP basis:			
Encumbrances		599,304	
Fund balances - ending		**$ 1,065,202**	

DEVELOPMENT AUTHORITY

Revenue & Expenditure Report
GAAP Financial Statements

ALPHARETTA DEVELOPMENT AUTHORITY

Financial Management Report - As of May 31, 2019

	Account #	Project	Total Budget	Actuals (Collections/ Expenditures)	Forecasted Receivables/ Encumbrances	Remaining
Revenues						
	99575100-346900	Bond Application Fee	$ 50,000	$ 50,000		$ -
	99575100-361000	Investment Earnings	-	176		(176)
	99575100-389000	Miscellaneous Revenue	-	100		(100)
	99575100-334310-C1528	FISERV REBA Grant	125,000	125,000		-
	99575100-371000-C1532	ATC Operational Funding (COA)	125,000	125,000		-
	99575100-381000-C1535	Innovation Center Operations (ATC)	13,187	13,062	4,429	4,554
		subtotal	*$ 313,187*	*$ 313,338*	*$ 4,429*	*$ 4,278*
(1)	99575100-395000	Carryforward Fund Balance	$ 109,117	$ -		$ 109,117
		subtotal	*$ 109,117*	*$ -*		*$ 109,117*
		Total	$ 422,304	$ 313,338		$ 113,395
Expenditures						
	99575100-571000-C1403	Local Job Creation Grant Program	$ 32,500	$ -	$ -	$ 32,500
	99575100-544100-C1532	ATC Operational Funds	125,000	114,583	-	10,417
	99575100-544100-C1601	High Impact Permitting Grant Program (IGA with COA)	20,948	-	-	20,948
	99575100-544100-C1822	AG Tech Sponsorship	12,000	12,000	-	-
	99575100-544100-C1528	FISERV REBA Grant	125,000	-	-	125,000
	99575100-531100	General Supplies and Materials	1,944	1,943	-	1
		subtotal	*$ 317,392*	*$ 128,527*	*$ -*	*$ 188,865*
(2)	99575100-523860-C1535	Innovation Center Operations (Maintenance Contracts)	$ 5,313	$ 6,870	$ 44	$ (1,601)
	99575100-531200-C1535	Innovation Center Operations (Miscellaneous Utilities)	609	784	-	(175)
	99575100-531210-C1535	Innovation Center Operations (Water/Sewer)	95	126	-	(31)
	99575100-531220-C1535	Innovation Center Operations (Natural Gas)	2,452	4,013	-	(1,561)
	99575100-531230-C1535	Innovation Center Operations (Electricity)	2,485	3,417	-	(932)
		subtotal	*$ 10,954*	*$ 15,211*	*$ 44*	*$ (4,301)*
	99575100-579000	Reserve	$ 93,958	$ -	$ -	$ 93,958
		subtotal	*$ 93,958*	*$ -*	*$ -*	*$ 93,958*
		Total	$ 422,304	$ 143,738	$ 44	$ 278,522

(1) Carryforward Fund Balance represents cash available at the end of the prior fiscal year that is programmed into the current fiscal year budget. As this account represents cash already received, there will not be actual collections.

(2) Innovation Center utilities are being funded by the Alpharetta Technology commission (ATC) on a reimbursement basis. As such, expenses will outpace budget at month end due to the billing/reimbursement delay.

ALPHARETTA DEVELOPMENT AUTHORITY

Financial Management Report - As of May 31, 2019

Account #	Project	Total Budget	Actuals (Collections/ Expenditures)	Forecasted Receivables/ Encumbrances	Remaining

Fund Balance Reconciliation

Fund Balance (beginning of Fiscal Year)	**$**	**109,118**
Revenues collected to date		313,338
Expenditures incurred to date		(143,738)
Fund Balance (current)	**$**	**278,718**
Forecasted revenue collections		4,429
Fund Balance (forecasted)	**$**	**283,147**
Allocation of Forecasted Fund Balance:		
Spendable (available for investment by the Board)	$	94,282
Non-Spendable (unspent/remaining project allocations)		188,865
	$	283,147

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GAAP

Financial Statements

City of Alpharetta
Balance Sheet
COMPONENT UNIT-DEVELOPMENT AUTHORITY
May 31, 2019

ASSETS		
Current Assets:		
Cash and Cash Equivalents	$	278,540
Investments		828
Receivables		1,572
Restricted Cash for Bond Issuance Costs		-
Total Assets		**280,940**
LIABILITIES		
Current Liabilities:		
Accounts Payable		650
Deferred Revenue		1,572
Due to Other Funds		-
Total Current Liabilities		2,222
Current Liabilities Payable from Restricted Assets:		
		-
Total Current Liabilities Payable from Restricted Assets		-
Noncurrent Liabilities:		
		-
Total Noncurrent Liabilities		-
Total Liabilities		2,222
Fund Balance		
Restricted		184,436
Unassigned		94,282
Total Fund Balance		278,718
Total Liabilities & Fund Balance	**$**	**280,940**

City of Alpharetta
Statement of Revenues, Expenditures, and Changes in Fund Balance
COMPONENT UNIT-DEVELOPMENT AUTHORITY
For the Period Ended May 31, 2019

		Actual Amounts
Revenues		
Rent/Royalties	$	13,062
State Grant		125,000
Fees		50,000
Contributions & Donations		125,000
Miscellaneous Income-Interest		176
Miscellaneous Revenue		100
Total Revenues		**313,338**
Expenditures		
Economic Development		126,583
Maintenance Contracts		6,870
Supplies		1,943
Utilities - Miscellaneous		8,341
Debt Service:		
Principal		-
Interest		-
Total Expenditures		**143,738**
Excess (deficiency) of revenues over (under) expenditures		169,600
Other Financing Sources (Uses)		
Sale of capital assets		-
Net Change in Fund Balances		169,600
Fund Balance, Beginning of Year		**109,118**
Fund Balance, End of Year	**$**	**278,718**

THE CITY OF

ALPHARETTA

GEORGIA

CITY COUNCIL MEETING
STAFF REPORT

Submitting Department: Community Development
Submitted By: Kathi Cook
Sponsored By:
Meeting Date: July 8, 2019

I. AGENDA ITEM TITLE: PH-19-03: CITY OF ALPHARETTA CAPITAL IMPROVEMENT ELEMENT
CONSIDERATION OF A RESOLUTION ADOPTING THE 2019 CAPITAL IMPROVEMENT ELEMENT AND ANNUAL REPORT

II. RECOMMENDATION:

Approve a resolution adopting the 2018-2019 Capital Improvement Element and Annual Report as required to keep Qualified Local Government status.

III. REPORT IN BRIEF:

The Georgia Planning Act of 1989 (The Act) requires that local governments keep their Comprehensive Plans current as a pre-requisite for maintaining Qualified Local Government status, a requirement for eligibility for receipt of State of Georgia funds. The Act requires that local governments provide annual updates to their Capital Improvement Element (CIE), prepared in accordance with the Minimum Planning Standards and Procedures and the Development Impact Fee Compliance Requirements.

The CIE is designed to provide insight into key infrastructure and public improvement projects being undertaken and completed by local jurisdictions. The Annual Report details on an annualized basis the collection and use of funds derived from impact fees. Together these documents provide a means of tracking local government performance and serve as a tool for measuring progress with respect to achieving community goals as outlined in the Comprehensive Plan.

The City of Alpharetta is required to transmit its annual update of the Capital Improvement Element to the Atlanta Regional Commission for review prior to Council Adoption.

IV. ALTERNATIVES:

Failure to update the Capital Improvement Element in accordance with the Georgia Planning Act of 1989 would result in the loss of Qualified Local Government status, which would make the City ineligible to receive most State funding. Further, failure to submit this annual report would make the City ineligible to collect impact fees on new development.

V. ATTACHMENTS:

CIE Adoption Resolution 2019, 2018-2019 CIE Impact Fee Report

RESOLUTION NO.

A Resolution Of The City Council Of Alpharetta Georgia For The Adoption Of The Capital Improvements Element And Annual Report

WHEREAS, the Georgia Planning Act encourages local governments to keep their comprehensive plans current in order for the plans to be used for policy guidance and as management tools for daily decisions, and

WHEREAS, the Capital Improvements Element and Annual Report was prepared in accordance with the Development Impact Fee Compliance Requirements and the Minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989, and a Public Hearing was held on May 6th at 6:30 PM at the City Hall of Alpharetta, Georgia; and

WHEREAS, the City of Alpharetta has received notification from the Atlanta Regional Commission that the Georgia Department of Community Affairs has, on June 3rd, 2019, issued a finding of fact that the Capital Improvement Element adequately address the Local Planning Requirements; and

WHEREAS, such updates are required to extend status to the City of Alpharetta as a Qualified Local Government.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Alpharetta hereby adopts the update of the capital improvements element and annual report; transmitting these documents to the Atlanta Regional Commission, per the Georgia Planning Act of 1989.

SO RESOLVED this _____ day of _____, 2019.

CITY OF ALPHARETTA

By: _____
Jim Gilvin, Mayor

(SEAL)

COUNCIL MEMBERS

_____

_____

_____

Attest:

_____

_____

_____
City Clerk

_____

CITY OF ALPHARETTA, GA
ANNUAL IMPACT FEE FINANCIAL REPORT
FISCAL YEAR 2018

	Impact Fee Fund				General Fund	
	Roads	**Public Safety**	**Recreation and Parks**	**Total Impact Fee Fund**	**Administrative Costs***	**Total**
Impact Fee Fund Balance on July 1, 2017	**$ 1,554,060.18**	**$ 518,249.44**	**$ 2,023,146.43**	**$ 4,095,456.05**	**$ -**	**$ 4,095,456.05**
Fiscal Year 2018 Activity						
Sources:						
Impact Fees Collected	$ 262,083.95	$ 69,099.51	$ 1,047,233.20	$ 1,378,416.66	$ 44,062.24	$ 1,422,478.90
Impact Fee Refunds	(7,013.20)	-	(24,814.61)	(31,827.81)	(954.83)	(32,782.64)
Accrued Interest	11,982.60	3,890.25	20,172.01	36,044.86	-	36,044.86
Total Sources	***$ 267,053.35***	***$ 72,989.76***	***$ 1,042,590.60***	***$ 1,382,633.71***	***$ 43,107.41***	***$ 1,425,741.12***
(Uses):						
Project Expenditures/Debt Service	$ -	$ (520,464.39)	$ (2,213,437.97)	$ (2,733,902.36)	$ -	$ (2,733,902.36)
Administrative Costs	-	-	-	-	(43,107.41)	(43,107.41)
Total Uses	***$ -***	***$ (520,464.39)***	***$ (2,213,437.97)***	***$ (2,733,902.36)***	***$ (43,107.41)***	***$ (2,777,009.77)***
Impact Fee Fund Balance on June 30, 2018	**$ 1,821,113.53**	**$ 70,774.81**	**$ 852,299.06**	**$ 2,744,187.40**	**$ -**	**$ 2,744,187.40**
Impact Fees Encumbered at June 30, 2018	***$ 150,000.00***	***$ -***	***$ 7,891.67***	***$ 157,891.67***		***$ 157,891.67***

* Administrative Costs exceed 3% due to multiple transactions involving developers utilizing impact fee credits to reduce their impact fee obligations (in accordance with our Impact Fee Ordinance) but still remitting the required 3% administrative fee.

CITY OF ALPHARETTA, GA
CAPITAL IMPROVEMENT ELEMENT (FY's 2018-2022)
Service Area for each Public Facility: Citywide

Public Facility	Project Description	Project Start Date (Fiscal Year)	Project End Date (Fiscal Year)	Local Cost of Project	Maximum % of Funding from Impact Fees	Maximum Funding from Impact Fees	Impact Fees Expended in FY 2018	Impact Fees Expended in Previous Years	Total Impact Fees Expended to Date	Impact Fees Encumbered as of the end of FY 2018	Current/ Forecasted Funding Sources	Status/ Comment	Responsible Department
Roads													
	Impact Fee Ordinance Update	2014	2016	$ 35,000	100.00%	$ 35,000	$ -	$ 34,999.98	$ 34,999.98	$ -	Impact Fees (100%)	Completed	Community Development
	Rucker Rd Corridor Improvements	2017	2020	16,734,571	24.10%	4,033,032	-	-	-	150,000.00	GO Bond (89%); Impact Fees (7%); General Revenues (4%)	Construction Phase	Public Works
	Kimball Bridge Rd Congestion Mitigation (North Point Pkwy to Waters Rd)	2017	2023	9,209,084	24.10%	2,219,389	-	-	-	-	GO Bond (100%)	Construction Phase	Public Works
	Windward Pkwy Corridor Improvements (S.R. 9 to Westside Pkwy)	2017	2023	2,000,000	24.10%	482,000	-	-	-	-	GO Bond (100%)	Design Phase	Public Works
	Northwinds Traffic Signal (temporary)	2017	2018	56,079	75.90%	42,564	-	42,564.32	42,564.32	-	Impact Fees (76%); General Revenue (4%)	Completed	Public Works
	Kimball Bridge Rd Bicycle/Pedestrian/Operational Improvements	2017	2022	4,906,529	24.10%	1,182,473	-	-	-	-	TSPLOST (100%)	Conceptual Design Phase	Public Works
	Bethany Rd at Mid-Broadwell Rd Intersection Improvements	2017	2021	1,241,614	24.10%	299,229	-	-	-	-	TSPLOST (100%)	Construction Phase	Public Works
	Bethany Rd at Mayfield Rd Intersection Improvements	2017	2021	2,171,658	24.10%	523,370	-	-	-	-	TSPLOST (81%); GO Bond (19%)	Construction Phase	Public Works
	Morris Rd Operational Improvements	2017	2021	3,480,759	24.10%	838,863	-	-	-	-	TSPLOST (100%)	Construction Phase	Public Works
	Old Milton Parkway Capacity Improvements	2017	2023	6,000,000	24.10%	1,446,000	-	-	-	-	TSPLOST (100%)	Conceptual Design Phase	Public Works
	Windward Parkway Business District/Union Hill Rd Capacity Improvements	2017	2023	19,225,594	24.10%	4,633,368	-	-	-	-	TSPLOST (100%)	Design Phase	Public Works
	Academy St/Webb Bridge Rd Operational and Pedestrian Improvements	2018	2023	15,396,029	24.10%	3,710,443	-	-	-	-	TSPLOST (98%); General Revenue (2%)	Design Phase	Public Works
	Haynes Bridge Rd Capacity Improvements	2019	2023	5,000,000	24.10%	1,205,000	-	-	-	-	TSPLOST (100%)	IGA Phase (City of Johns Creek)	Public Works
	McGinnis Ferry Rd Capacity Improvements	2020	2023	4,000,000	24.10%	964,000	-	-	-	-	TSPLOST (60%); GO Bond (38%); General Revenue (2%)		Public Works
	Adaptive Traffic Signal/ITS	2019	2021	1,322,153	24.10%	318,639	-	-	-	-	TSPLOST (76%); General Revenue (24%)		Public Works
	Milton Ave Improvements	2021	2024	2,050,000	24.10%	494,050	-	-	-	-	TBD		Public Works
	Alpharetta Downtown Streets	2025	2027	1,500,000	24.10%	361,500	-	-	-	-	TBD		Public Works
	Major Intersection Improvements	2021	2029	2,300,000	24.10%	554,300	-	-	-	-	TBD		Public Works
	Webb Bridge Rd Bridge over GA 400 (replacement)	2021	2024	4,293,644	24.10%	1,034,768	-	-	-	-	TBD		Public Works
	Kimball Bridge Rd Bridge over GA 400 (replacement)	2021	2024	3,000,000	24.10%	723,000	-	-	-	-	TBD		Public Works
	Davis Dr Extension to Westside Parkway	2021	2024	500,000	75.90%	379,500	-	-	-	-	TBD		Public Works
	Connector Rd (North Point Pkwy to Edison Dr)	2021	2024	1,200,000	75.90%	910,800	-	-	-	-	TBD		Public Works
	Pedestrian/Safety Improvements at Marietta St. & SR9	2021	2024	200,000	24.10%	48,200	-	-	-	-	TBD		Public Works
	Hembree Road Turn Lanes	2022	2024	765,000	24.10%	184,365	-	-	-	-	TBD		Public Works
	Marjean Way Extension	2021	2024	3,500,000	75.90%	2,656,500	-	-	-	-	TBD		Public Works
	Wills Road Widening (Milton Avenue to Old Milton Pkwy)	2019	2023	1,260,000	24.10%	303,660	-	-	-	-	TBD	Conceptual Design Phase	Public Works
	Waters Rd Traffic Calming	2021	2024	3,400,000	24.10%	819,400	-	-	-	-	TBD		Public Works
	Kimball Bridge Rd Improvements (Waters Rd to Buice Rd)	2021	2024	2,400,000	24.10%	578,400	-	-	-	-	TBD		Public Works
	Street lighting Conversions/New Installations	2021	2029	547,200	24.10%	131,875	-	-	-	-	TBD		Public Works
	Douglas Rd Traffic Calming (no roundabout)	2021	2024	500,000	24.10%	120,500	-	-	-	-	TBD		Public Works
	Douglas Rd Traffic Calming (roundabout)	2021	2024	1,750,000	24.10%	421,750	-	-	-	-	TBD		Public Works
	Park Plaza Signalization Upgrade	2019	2021	300,000	24.10%	72,300	-	-	-	-	Impact Fees (24%); General Revenue (76%)	Construction Phase	Public Works
	Roundabout Studies	2021	2023	125,000	24.10%	30,125	-	-	-	-	TBD		Public Works

CITY OF ALPHARETTA, GA
CAPITAL IMPROVEMENT ELEMENT (FY's 2018-2022)
Service Area for each Public Facility: Citywide

Public Facility	Project Description	Project Start Date (Fiscal Year)	Project End Date (Fiscal Year)	Local Cost of Project	Maximum % of Funding from Impact Fees	Maximum Funding from Impact Fees	Impact Fees Expended in FY 2018	Impact Fees Expended in Previous Years	Total Impact Fees Expended to Date	Impact Fees Encumbered as of the end of FY 2018	Current/ Forecasted Funding Sources	Status/ Comment	Responsible Department
	Hopewell Rd at Vaughan Drive Roundabout	2021	2024	1,750,000	24.10%	421,750	-	-	-	-	TBD		Public Works
	Haynes Bridge Rd Street lighting (Old Milton Pkwy to Academy)	2022	2023	300,000	24.10%	72,300	-	-	-	-	TBD		Public Works
				$ 122,419,914		$ 32,252,413	$ -	$ 77,564.30	$ 77,564.30	$ 150,000.00			
Public Safety													
	Impact Fee Ordinance Update	2014	2016	$ 15,625	100.00%	$ 15,625	$ -	$ 15,625.01	$ 15,625.01	$ -	Impact Fees (100%)	Completed	Community Development
	Public Safety Headquarters Expansion	2017	2019	4,616,132	100.00%	4,616,132	520,464.39	158,285.61	678,750.00	-	General Revenues (54%); Impact Fees (16%); DEA (13%); E-911 Fees (17%)	Complete (minor punchlist items remain)	Public Safety/ Public Works
	Public Safety Headquarters Parking Expansion	2021	2022	100,000	100.00%	100,000	-	-	-	-	TBD		Public Safety/ Public Works
	Hazardous Materials Truck & Trailer	2020	2021	250,000	62.30%	155,750	-	-	-	-	TBD		Public Safety
	Aerial Ladder Truck for Fire Station 81	2022	2023	1,500,000	62.30%	934,500	-	-	-	-	TBD		Public Safety
	New and Expanded Municipal Court Facility	2021	2024	4,050,000	TBD	TBD	-	-	-	-	TBD		Public Safety
				$ 10,531,757		$ 5,822,007	$ 520,464.39	$173,910.62	$ 694,375.01	$ -			
Recreation and Parks													
	Impact Fee Ordinance Update	2014	2016	$ 11,875	100.00%	$ 11,875	$ -	$ 11,875.01	$ 11,875.01	$ -	Impact Fees (100%)	Completed	Community Development
	Sidewalk Improvements	2017	2029	1,761,967	24.00%	422,872	-	-	-	-	GO Bond (53%); General Revenues (47%)	Design Phase	Public Works
	Waters Rd Sidewalk Improvements	2021	2022	1,020,000	24.00%	244,800	-	-	-	-	TBD		Public Works
	City Center Walking Trail	2017	2019	300,000	100.00%	300,000	-	-	-	-	Impact Fees (100%)	Complete (FY 2019)	Public Works
	Eastside Community Center/YMCA Partnership	2017	2022	2,500,000	30.96%	774,000	-	-	-	-	GO Bond (100%)		Parks
	Alpharetta Arts Center Development	2017	2019	3,387,246	54.17%	1,834,871	1,113,437.97	172,957.36	1,286,395.33	7,891.67	GO Bond (44%); Impact Fees (38%); General Revenues (2%); Hotel/Motel Taxes (16%)	Complete (minor punchlist items remain)	Parks/Public Works
	Wills Park Pool Renovation/Expansion	2017	2019	6,140,453	36.12%	2,217,932	1,100,000.00	-	1,100,000.00	-	GO Bond (44%); Impact Fees (18%); General Revenues (38%)	Completed	Parks/Public Works
	Parkland Acquisition	2017	2019	4,000,000	100.00%	4,000,000	-	-	-	-	GO Bond (100%)	Land Acquisition/Demolition Phase	Parks
	Cultural Arts/Parkland Acquisition	2017	2022	1,600,000	100.00%	1,600,000	-	-	-	-	GO Bond (91%); Impact Fees (9%)		Parks
	Greenway Extension to Forsyth County	2017	2021	6,500,000	25.63%	1,665,950	-	-	-	-	GO Bond (100%)	Design Phase	Parks/Public Works
	AlphaLoop City Trail	2017	2022	9,572,370	100.00%	9,572,370	-	-	-	-	General Revenues (8%); Developer Contributions (10%); GO Bond (5%); TBD (77%)	Design Phase	Community Development/ Public Works
	North Park (Fields 1-4) Concession Building Renovation	2021	2023	300,000	86.16%	258,480	-	-	-	-	TBD		Parks
	Park Master Plans for newly acquired Park Lands	2018	2020	296,451	100.00%	296,451	-	-	-	-	General Revenue (100%)		Parks
	Neighborhood Park Renovation/Development	2021	2027	3,850,000	43.34%	1,668,590	-	-	-	-	TBD		Parks
	Wills Park Equestrian Center Improvements	2021	2024	2,100,000	68.93%	1,447,530	-	-	-	-	TBD		Parks
	Pocket Park Development	2021	2024	425,000	36.12%	153,510	-	-	-	-	TBD		Parks

CITY OF ALPHARETTA, GA
CAPITAL IMPROVEMENT ELEMENT (FY's 2018-2022)
Service Area for each Public Facility: Citywide

Public Facility	Project Description	Project Start Date (Fiscal Year)	Project End Date (Fiscal Year)	Local Cost of Project	Maximum % of Funding from Impact Fees	Maximum Funding from Impact Fees	Impact Fees Expended in FY 2018	Impact Fees Expended in Previous Years	Total Impact Fees Expended to Date	Impact Fees Encumbered as of the end of FY 2018	Current/ Forecasted Funding Sources	Status/ Comment	Responsible Department
	Georgia 400 Bicycle Expressway and Greenway	2022	2025	16,000,000	25.63%	4,100,800	-	-	-	-	TBD		Public Works
	Spruell Circle Sidewalks Improvements	2018	2020	308,584	24.00%	74,060	-	-	-	-	GO Bond (100%)	Construction Phase	Public Works
	Providence/Charlotte Dr Sidewalks Improvements	2018	2020	946,479	24.00%	227,155	-	-	-	-	GO Bond (100%)	Construction Phase	Public Works
	Providence Rd Sidewalk Improvements	2021	2022	600,000	24.00%	144,000	-	-	-	-	TBD		Public Works
	Morrison Pkwy Sidewalk Improvements	2019	2021	648,307	24.00%	155,594	-	-	-	-	GO Bond (100%)	Construction Phase	Public Works
	Alpharetta Arts Center Parking Expansion	2021	2022	950,000	54.17%	514,615	-	-	-	-	TBD		Parks/Public Works
	Design and Construction of new Park Spaces	2018	2023	1,000,000	43.34% to 48.15%	433,693	-	-	-	-	Impact Fees (43%); General Revenue (57%)		Parks/Public Works
	Activity Centers Interior Improvements	2022	2029	1,400,000	54.17%	758,380	-	-	-	-	TBD		Parks
	Historic Preservation Initiative	2021	2022	250,000	36.12%	90,300	-	-	-	-	TBD		Parks
	North Park Master Plan/Development	2021	2025	1,600,000	9.06% to 91.91%	TBD	-	-	-	-	TBD		Parks
	Webb Bridge Park Master Plan/Development	2022	2026	1,600,000	9.06% to 91.91%	TBD	-	-	-	-	TBD		Parks
	Wills Park Master Plan/Development	2021	2029	8,615,000	9.06% to 91.91%	TBD	-	-	-	-	TBD		Parks
				$ 77,683,732		$ 32,967,827	$ 2,213,437.97	$184,832.37	$ 2,398,270.34	$ 7,891.67			
	Total						$ 2,733,902.36	$436,307.29	$ 3,170,209.65	$ 157,891.67			

CITY COUNCIL MEETING
STAFF REPORT

Submitting Department: Community Development
Submitted By:
Sponsored By:
Meeting Date: July 8, 2019

I. AGENDA ITEM TITLE: E-19-02: OLD ALABAMA ROAD CONNECTOR / CHAPMAN SIGN EXCEPTION
CONSIDERATION OF A SIGN EXCEPTION TO REDUCE THE REQUIRED 10' SETBACK FROM THE RIGHT-OF-WAY TO ALLOW FOR TWO (2) SECONDARY MONUMENT SIGNS WITHIN 1' OF THE PROPERTY LINE. THE PROPERTY IS LOCATED AT 10375, 10405 & 10425 OLD ALABAMA ROAD CONNECTOR IS LEGALLY DESCRIBED AS BEING LOCATED IN LAND LOT 738, 1ST DISTRICT, 2ND SECTION, FULTON COUNTY, GEORGIA.

II. RECOMMENDATION:

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO
FISCAL IMPACT: NO
INCLUDED IN CURRENT FY CPTL BUDGET: NO
INCLUDED IN CURRENT FY OPRT. BUDGET: NO
TOTAL PROJECT COST:
APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

IV. REPORT IN BRIEF:

V. ALTERNATIVES:

VI. ATTACHMENTS:

Chapman Old Alabama Connector Sign Exception CC Staff Report, Aerial Map, Location Map, LASER MED (Monument Sign) Alpharetta, Georgia 6.13.19, Photos, Monument Sign-Part B, Letter to Alpharetta Residents April 2019(2), Chapman Sign Exception Complete App

CITY COUNCIL MEETING
STAFF REPORT

SUBMITTING DEPARTMENT: COMMUNITY DEVELOPMENT
SUBMITTED BY: KATHI COOK
DRAFTED BY: MICHAEL WOODMAN

I. AGENDA ITEM TITLE: E-19-02 CHAPMAN/OLD ALABAMA ROAD CONNECTOR SIGN EXCEPTION

CITY COUNCIL: JULY 8, 2019

II. RECOMMENDATION:

Approve E-19-02 Chapman/Old Alabama Road Connector Sign Exception, subject to the following conditions:

1. Two (2) monument signs, each no more than 32 square feet in sign copy area and limited to no more than four (4) tenant panels, shall be permitted no closer than one-foot (1') from the property line along Old Alabama Road Connector.
2. Monument signs shall provide sufficient sight distance should Old Alabama Road Connector be expanded in the future, as approved by Staff.
3. Monument signs shall have a brick or stone base and sign cabinet shall not be internally-illuminated. Decorative landscape beds shall be provided at the base of each monument sign and tree removal shall be limited, with final approval by Staff.

III. REPORT IN BRIEF:

The applicant, Jean Chapman, is requesting consideration of a sign exception to allow two (2) secondary monument signs within one-foot (1') of the property line along Old Alabama Road Connector. The Unified Development Code (UDC) requires that secondary monument signs be setback at least 10' from the public right-of-way. The subject property is located at 10375, 10405 & 10425 Old Alabama Road Connector on the east side of Old Alabama Road Connector and south of Mansell Road.

DISCUSSION

The submitted request, if approved, would allow two (2) secondary monument signs within one-foot (1') of the public right-of-way (Old Alabama Road Connector). The Unified Development Code (UDC) requires that secondary monument signs be setback at least 10' from the public right-of-way. The subject property is located at 10375, 10405 & 10425 Old Alabama Road Connector on the east side of Old Alabama Road Connector and south of Mansell Road.

The subject property is zoned O-I (Office-Institutional) and is developed with three (3), 1-story office condominium buildings. Surrounding properties are also zoned O-I, except that the property to the east is City of Roswell. Verizon Wireless is located to the west, City of Roswell to the east, an undeveloped office parcel to the south and North Point Prep School is located to the north.

UDC Section 2.6.11 (F) General Provisions – Placement of Signs states, "Except within the Central Business District, all free-standing signs must be set back at least ten (10) feet from the public right-of-way. Within the Central Business District, all free standing signs must be set back at least five (5) feet from the public right-of-way."

The applicant proposes two (2) secondary monument signs at each of the project entrances and located no closer than one-foot (1') from the property line along Old Alabama Road Connector. The subject property's front property line, along Old Alabama Road Connector, is setback approximately 40' – 50' from the edge of the road. In addition, the development's parking lot is located approximately 3' – 4' from the front property line. It appears that right-of-way for a future expansion of Old Alabama Road Connector was secured from the property after its development, which ultimately lead to a very limited area to place ground signage. According to the City's Public Works Department, there are no plans to widen Old Alabama Road Connector.

EXCEPTION REQUIREMENTS

The City of Alpharetta Unified Development Code Article II, Section 4.5.4. outlines the criteria set forth for granting an exception to the sign regulations. The ordinance specifically states…"an exception may be granted upon a finding that":

1. There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of size, shape or topography; or

Response: The office condominiums are setback 40' – 50' from the Old Alabama Road Connector right-of-way. If approved, conditions are recommended requiring that both monument signs provide sufficient sight distance should Old Alabama Road Connector be expanded in the future.

2. The application of the Ordinance to this particular piece of property would create an unnecessary hardship; or

Response: The office condominiums are setback 40' – 50' from the Old Alabama Road Connector right-of-way. If approved, conditions are recommended requiring that both monument signs provide sufficient sight distance should Old Alabama Road Connector be expanded in the future.

3. There are conditions that are peculiar to the property which adversely affect its reasonable use or usability as currently zoned; or

Response: The office condominiums are setback 40' – 50' from the Old Alabama Road Connector right-of-way. If approved, conditions are recommended requiring that both monument signs provide sufficient sight distance should Old Alabama Road Connector be expanded in the future.

4. Relief, if granted, would not cause substantial detriment to the public good or impair the purpose and intent of the Ordinance.

Response: The sign exception would not cause substantial detriment to the public good as the proposal is unique given that the office condominium development is setback 40' – 50' from Old Alabama Road Connector. If approved, conditions are recommended requiring that both monument signs provide sufficient sight distance should Old Alabama Road Connector be expanded in the future.

CONCURRENCES

Staff has reviewed the application and is in general agreement with the requested sign exception. The sign exception criteria have been met and the applicant's request should not impact surrounding properties. The proposal is unique given that the office condominium development is setback 40' – 50' from Old Alabama Road Connector. If approved, conditions are recommended requiring that both monument signs provide sufficient sight distance should Old Alabama Road Connector be expanded in the future.

CITIZEN PARTICIPATION PLAN

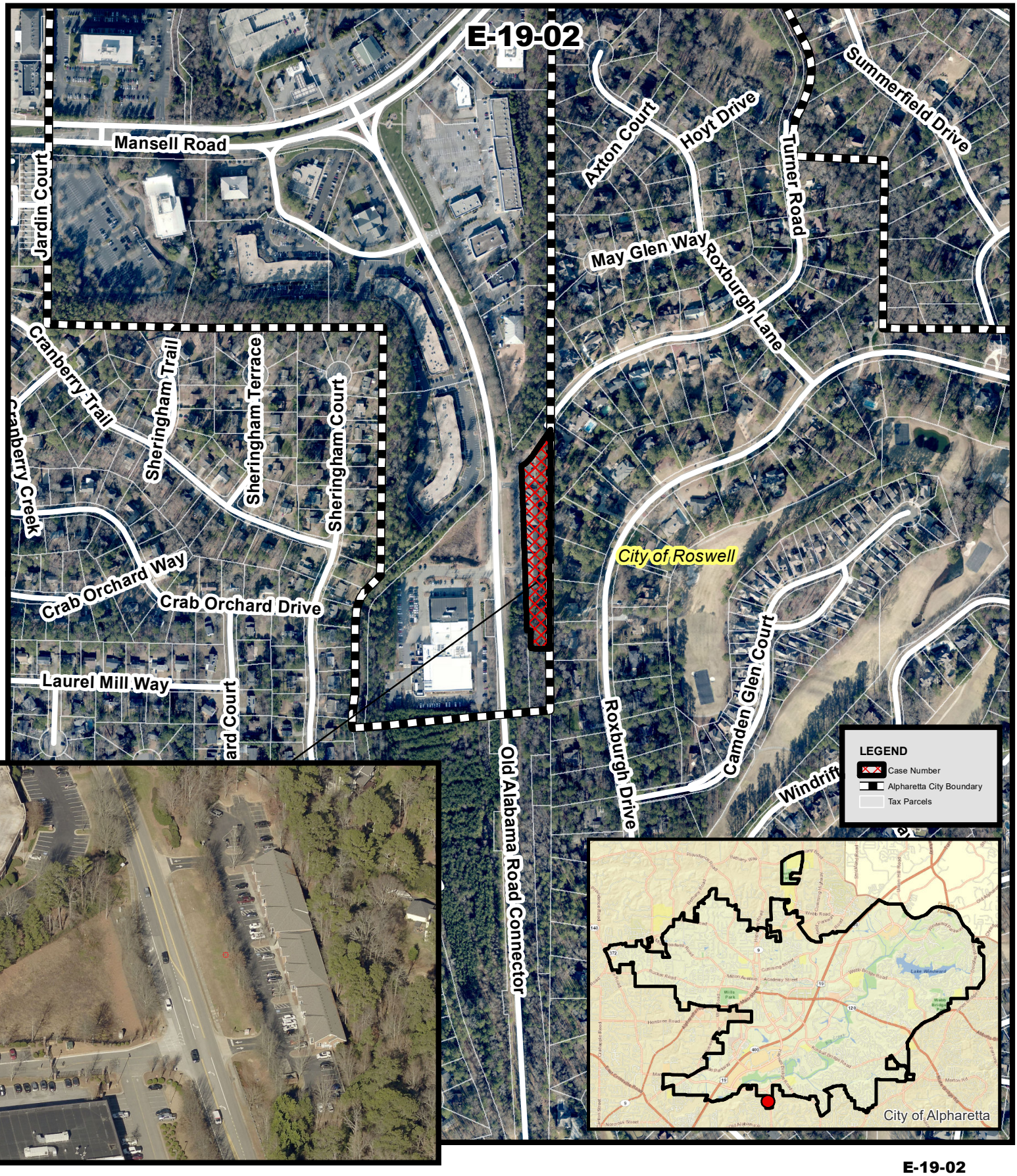
The applicant notified adjacent property owners of the sign variance request and intent for the property. The citizen participation report states that no comments were received.

COMMUNITY ZONING INFORMATION MEETING

The CZIM was held on June 12, 2019. No one signed-in and there were no comments on the request.

IV. ATTACHMENTS:

- Sign Locations & Details

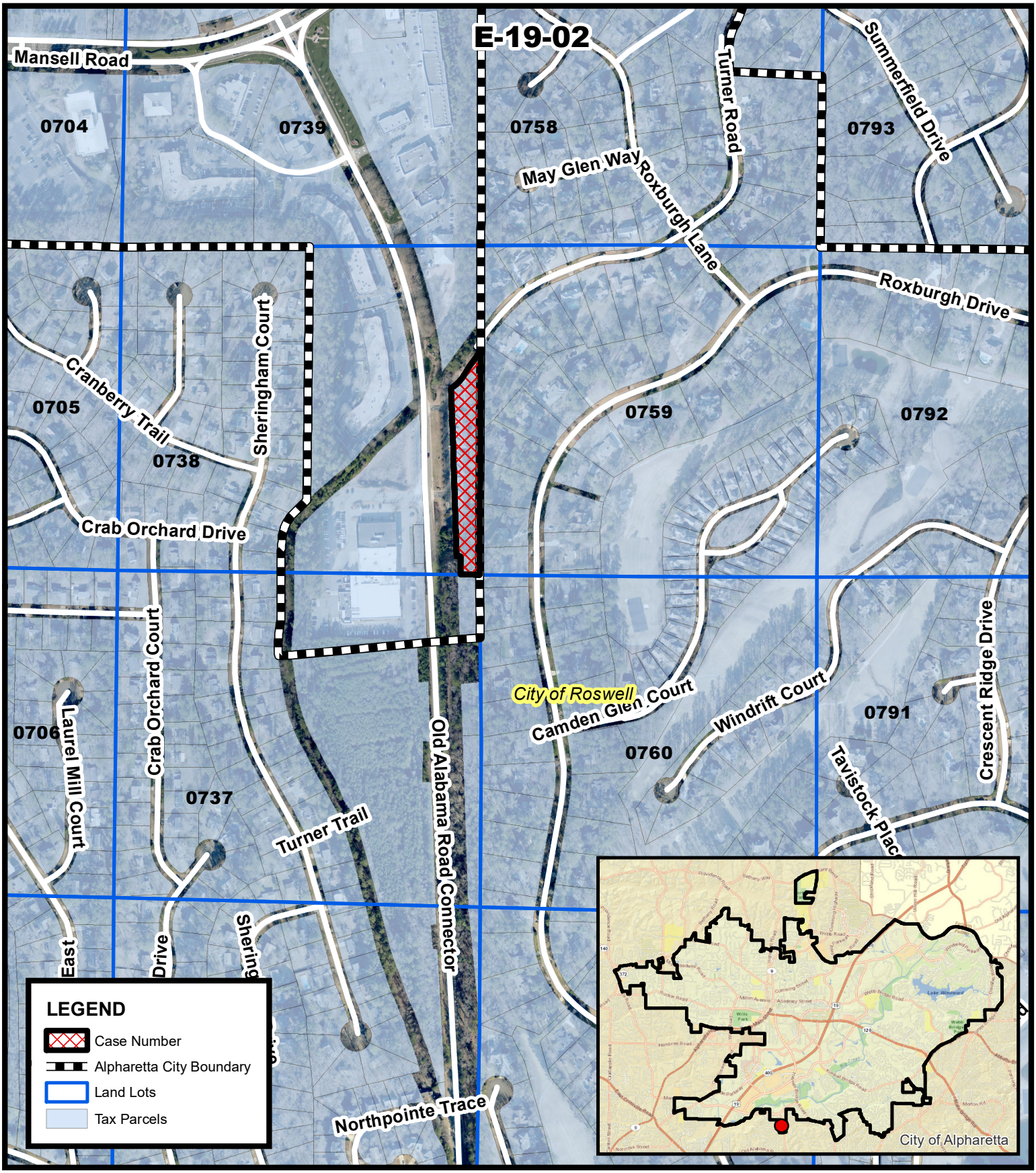


E-19-02
D/LL: 1/2/738
CC: 7/8/19

Aerial Map
Jean Chapman Sign Exception
10405 Old Alabama Connector

THE CITY OF ALPHARETTA GEORGIA

Location Map Provided by:
Community Development - GIS



THE CITY OF ALPHARETTA GEORGIA

Location Map
Jean Chapman Sign Exception
10405 Old Alabama Connector

E-19-02
D/LL: 1/2/738
CC: 7/8/19

Location Map Provided by:
Community Development - GIS

REVISED SET - MAY 17, 2019
REVISED SET - JUNE 13, 2019

SIGN TYPES

NEW SINGLE-SIDED NON-ILLUMINATED MONUMENT SIGNS (QUANTITY: 2)

LaserMed

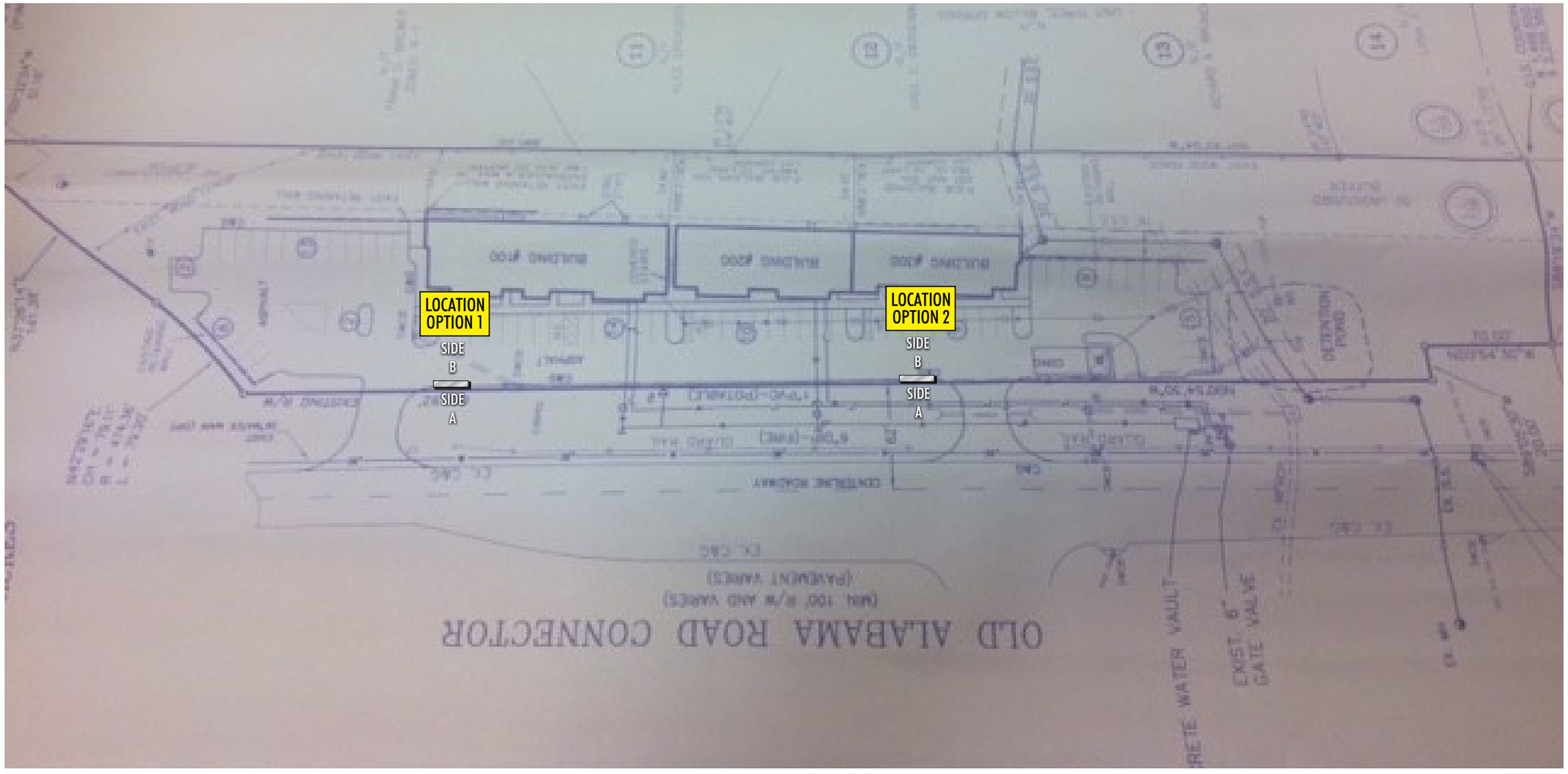
Botox Ultherapy Vein clinic

10405 OLD ALABAMA CONNECTOR
ALPHARETTA, GEORGIA 30022

SIGNAGE DOCUMENT

ACCOUNT REP: JIMMY NEWMON
DESIGNER: BRYANT MARK

CLAYTON Signs
WE BRING THE WORLD TO YOUR DOOR
5198 NORTH LAKE DRIVE
LAKE CITY, GEORGIA 30260
OFFICE: 404-361-3800
FACSIMILE: 404-361-7038
WWW.CLAYTONSIGNS.COM
Since 1965



BOTH MONUMENT SIGNS (NON ILLUMINATED)
20'-0" SET BACK FROM ROAD

A 10405 OLD ALABAMA CONNECTOR (ALPHARETTA, GEORGIA 30022) MAP

SCALE: 1/32" = 1'-0"

QUANTITY: 2 MONUMENT SIGNS

EACH MONUMENT SIGN = 70 SQUARE FEET

CLAYTON Signs
5198 NORTH LAKE DRIVE
LAKE CITY, GA 30260
404-361-3800
FAX 404-361-7038
WWW.CLAYTONSIGNS.COM

DATE - 6 / 13 / 2019

SIGN TYPES
NEW SINGLE-SIDED NON-ILLUMINATED MONUMENT SIGNS (QUANTITY: 2)

LaserMed
Botox Ultherapy Vein clinic
10405 OLD ALABAMA CONNECTOR
ALPHARETTA, GEORGIA 30022

REVISIONS:
DATE _____
DATE _____

DESIGNER BRYANT MARK
ACCOUNT REP. JIMMY NEWMON
SCALE: AS INDICATED
DRAWING FILE NAME
0:\ BM\ Folder L \ LASER MED (Monument Sign) Alpharetta, Georgia 6.13.19.cdr

ALL ELECTRICAL SIGNS ARE
120 VOLTS
UNLESS OTHERWISE INDICATED

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CLAYTON Signs
5198 NORTH LAKE DRIVE
LAKE CITY, GA 30260
404-361-3800
FAX 404-361-7038
WWW.CLAYTONSIGNS.COM

DATE - 6 / 13 / 2019

SIGN TYPES
NEW SINGLE-SIDED NON-ILLUMINATED MONUMENT SIGNS (QUANTITY: 2)

LaserMed
Botox Ultherapy Vein clinic
10405 OLD ALABAMA CONNECTOR
ALPHARETTA, GEORGIA 30022

REVISIONS:
DATE _____
DATE _____

DESIGNER BRYANT MARK
ACCOUNT REP. JIMMY NEWMON
SCALE: AS INDICATED
DRAWING FILE NAME
0:\ BM\ Folder L \ LASER MED (Monument Sign) Alpharetta, Georgia 6.13.19.cdr

ALL ELECTRICAL SIGNS ARE
120 VOLTS
UNLESS OTHERWISE INDICATED

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A NEW SINGLE-SIDED NON-ILLUMINATED MONUMENT SIGNS (RECESSED WOOD PLANKS)

SCALE: 1/4″=1′-0″

SIGN LOCATION 1

EACH MONUMENT SIGN = 70 SQUARE FEET

CLAYTON Signs
5198 NORTH LAKE DRIVE
LAKE CITY, GA 30260
404-361-3800
FAX 404-361-7038
WWW.CLAYTONSIGNS.COM

DATE - 6 / 13 / 2019

SIGN TYPES
NEW SINGLE-SIDED NON-ILLUMINATED MONUMENT SIGNS (QUANTITY: 2)

LaserMed
Botox Ultherapy Vein clinic
10405 OLD ALABAMA CONNECTOR
ALPHARETTA, GEORGIA 30022

REVISIONS:
DATE _____
DATE _____

DESIGNER BRYANT MARK
ACCOUNT REP. JIMMY NEWMON
SCALE: AS INDICATED
DRAWING FILE NAME
O:\ BM\ Folder L \ LASER MED (Monument Sign) Alpharetta, Georgia 6.13.19.cdr

ALL ELECTRICAL SIGNS ARE
120 VOLTS
UNLESS OTHERWISE INDICATED

THIS DRAWING IS AN ORIGINAL, UNPUBLISHED DESIGN CREATED BY CLAYTON SIGNS, INC. IT IS NOT TO BE REPRODUCED, CHANGED, OR EXHIBITED TO ANYONE OUTSIDE OF YOUR COMPANY IN WHOLE OR IN PART WITHOUT WRITTEN PERMISSION FROM THE OWNER OF CLAYTON SIGNS, INC.. ANY SUCH ACTIONS MAY BE SUBJECT TO LEGAL ACTION IN A COURT OF LAW.
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A NEW SINGLE-SIDED NON-ILLUMINATED MONUMENT SIGNS (RECESSED WOOD PLANKS)

SCALE: 1/4″=1′-0″

SIGN LOCATION 2

EACH MONUMENT SIGN = 70 SQUARE FEET

PAINT COLORS

ADDRESS NUMBERS
SW 7757 HIGH REFLECTIVE WHITE. GLOSS FINISH

SIGN CABINET
MP 41342SP BRUSHED ALUMINUM LRV 68.2

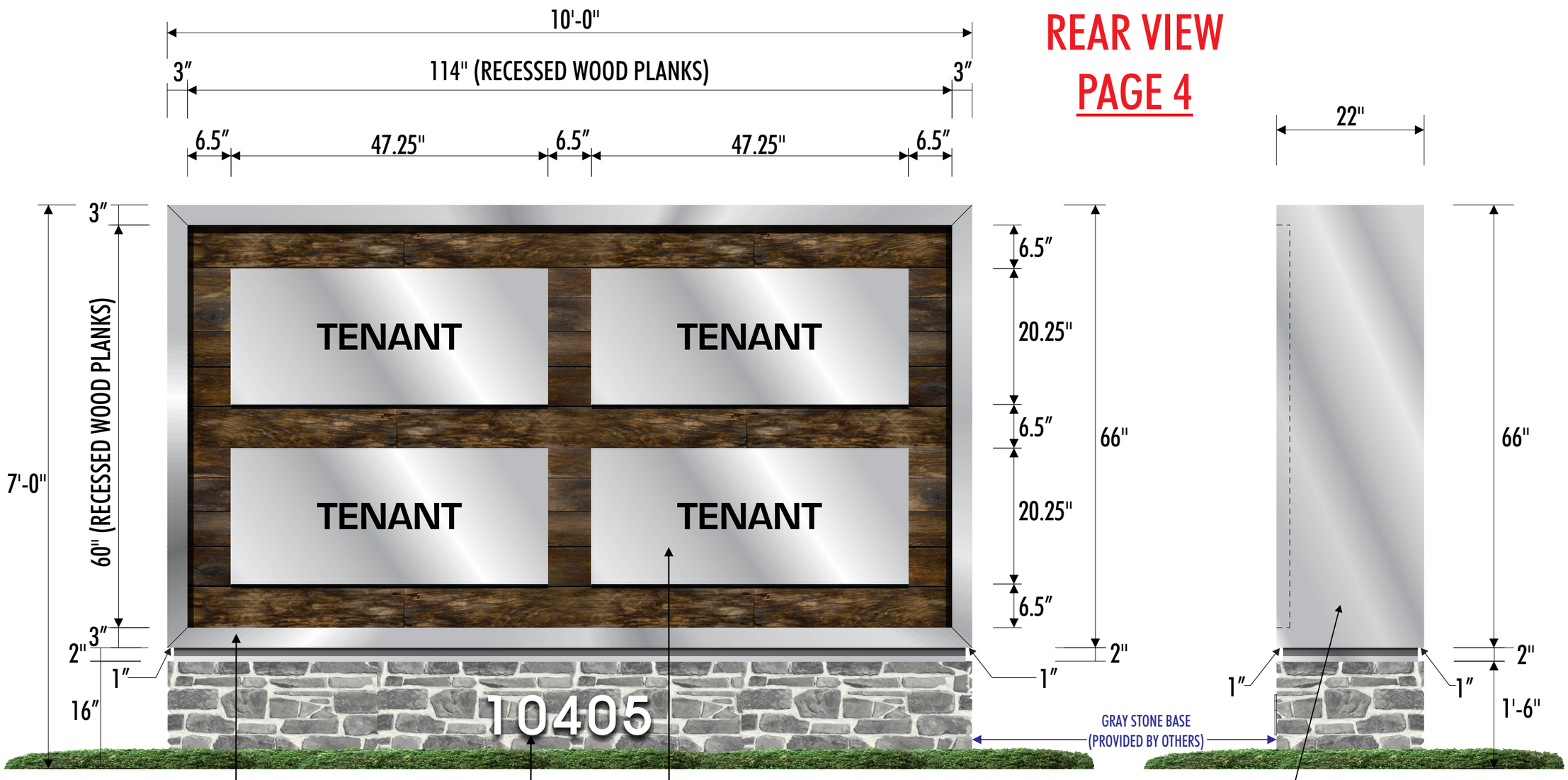
RECESSED CEDAR BROWN WOOD PLANKS

CUSTOM MATERIALS

GRAY STONE (PROVIDED BY OTHERS)

CLAYTON Signs
5198 NORTH LAKE DRIVE
LAKE CITY, GA 30260
404-361-3800
FAX 404-361-7038
WWW.CLAYTONSIGNS.COM

REAR VIEW
PAGE 4



A NEW SINGLE-SIDED NON-ILLUMINATED MONUMENT SIGNS (RECESSED WOOD PLANKS)

SCALE: 3/4"=1'-0"

QUANTITY: 2 MONUMENT SIGNS

EACH MONUMENT SIGN = 70 SQUARE FEET

DATE - 6 / 13 / 2019

SIGN TYPES
NEW SINGLE-SIDED NON-ILLUMINATED MONUMENT SIGNS (QUANTITY: 2)

LaserMed
Botox Ultherapy Vein clinic
10405 OLD ALABAMA CONNECTOR
ALPHARETTA, GEORGIA 30022

REVISIONS:
DATE
DATE

DESIGNER BRYANT MARK
ACCOUNT REP. JIMMY NEWMON
SCALE: AS INDICATED
DRAWING FILE NAME
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SIGN CABINET
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RECESSED CEDAR BROWN WOOD PLANKS

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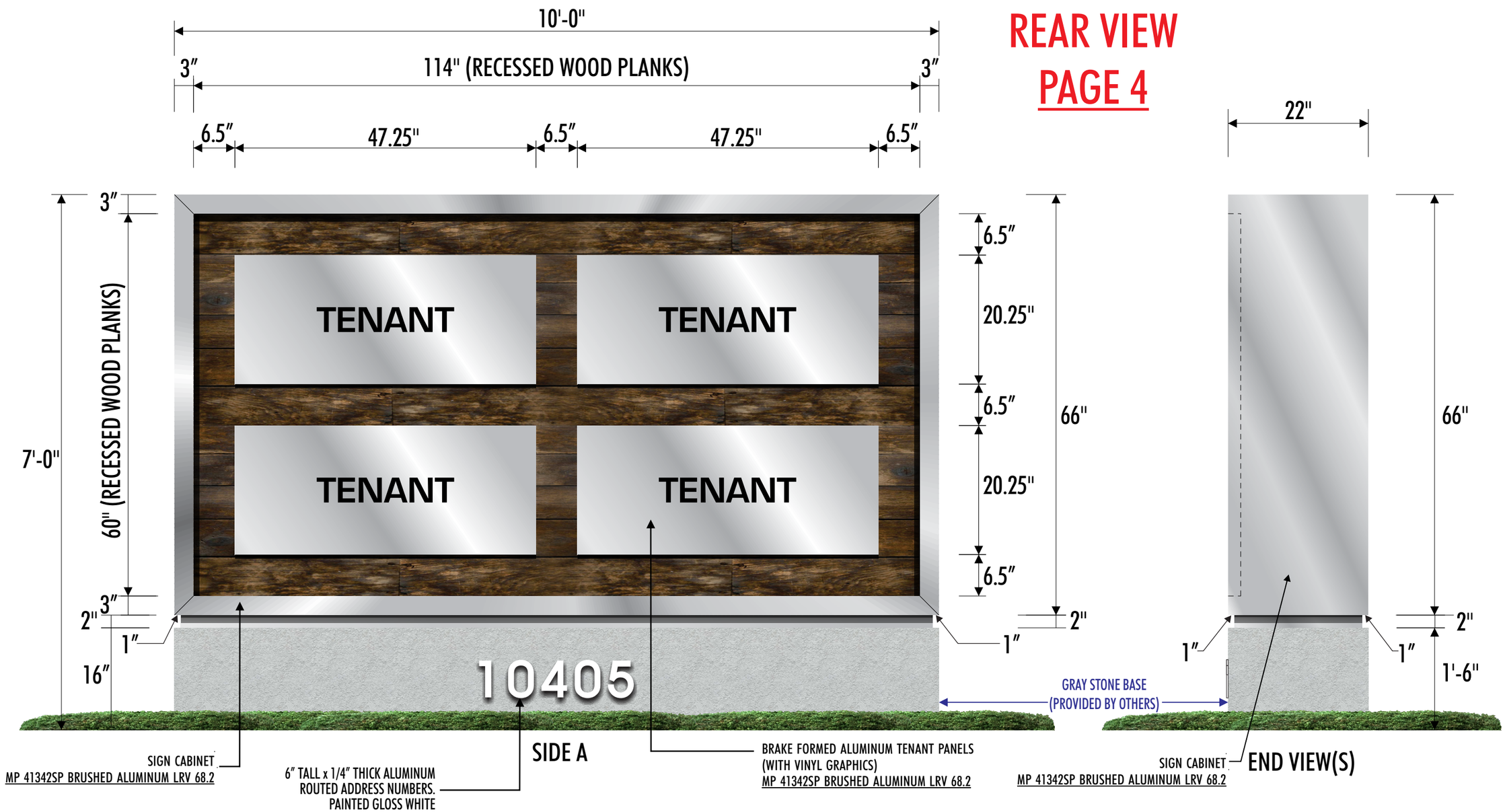
REAR VIEW
PAGE 4



A NEW SINGLE-SIDED NON-ILLUMINATED MONUMENT SIGNS (RECESSED WOOD PLANKS)

SCALE: 3/4"=1'-0"

OPTION ALUMINUM TEXTURED BASE

EACH MONUMENT SIGN = 70 SQUARE FEET

DATE - 6 / 13 / 2019

SIGN TYPES
NEW SINGLE-SIDED NON-ILLUMINATED MONUMENT SIGNS (QUANTITY: 2)

LaserMed
Botox Ultherapy Vein clinic
10405 OLD ALABAMA CONNECTOR
ALPHARETTA, GEORGIA 30022

REVISIONS:
DATE
DATE

DESIGNER BRYANT MARK
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PAINT COLORS

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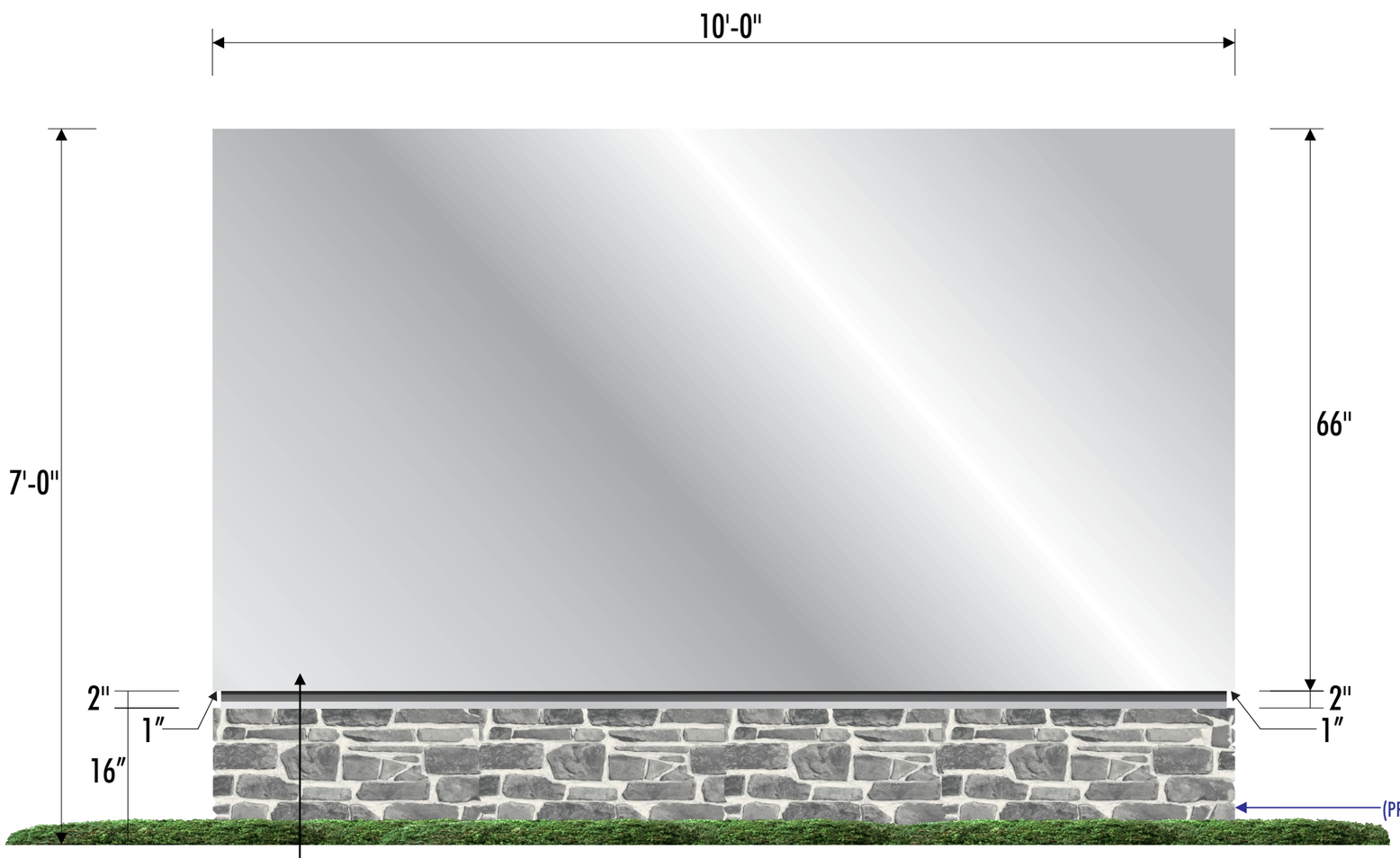

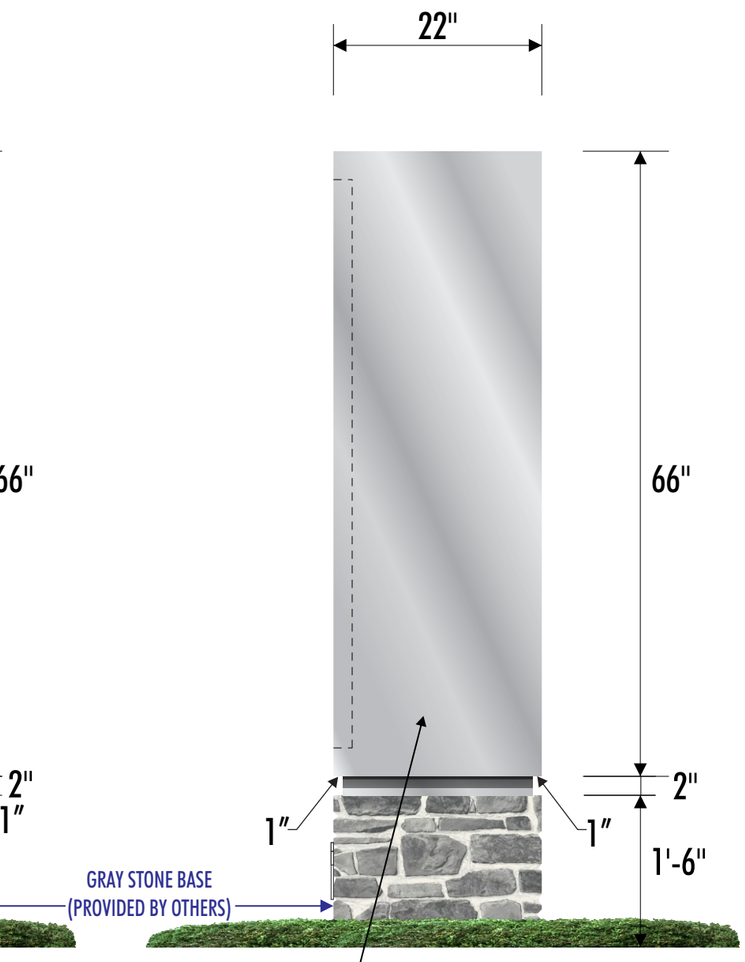

DATE - 6 / 13 / 2019

SIGN TYPES
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A NEW SINGLE-SIDED NON-ILLUMINATED MONUMENT SIGNS (RECESSED WOOD PLANKS)

SCALE: 3/4"=1'-0"

QUANTITY: 2 MONUMENT SIGNS

EACH MONUMENT SIGN = 70 SQUARE FEET

CITIZEN PARTICIPATION FORM - PART B

This form must be completed and submitted to the City of Alpharetta Community Development Department a minimum of twenty (20) working days prior to the scheduled Public Hearing. Failure to do so will result in cancellation of the scheduled hearing.

Public Hearing or Project Name: _____

Contact Name: Jean Chapman Telephone: 404-664-7086

Please describe comments and concerns provided by any and all individuals contacted as part of the the Citizen Participation Program. If any individuals provided written correspondence, please attach copies of same to this report.

None.

Method by which these individuals were contacted. Please mark all that apply. *Please provide samples of any and all written communications used to provide notification.*

- [x] Letter
- [ ] Personal Visits
- [ ] Telephone
- [ ] Group Meeting
- [ ] Email
- [ ] Other *(Please Specify)* _____

Attach a list of people who have been notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified.

I, the undersigned, as an authorized representative of the applicant and Public Hearing item identified above, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Citizen Participation Form - Part B and in any and all documents provided in support of this report are true and accurate. I further understand that any false statements provided by representatives of the applicant as part of this report may result in penalties up to and including denial of the subject application.

Signature of Authorized Agent: Jean Chapman Date: 06/06/19

Print Form

April 26, 2019

RE: E-19-02 Jean Chapman Sign Exception

Dear Alpharetta Resident,

Connector One Offices Condo Association, Inc. has applied for an exception in order to place a monument sign in front of the business complex located at 10425 Old Alabama Road Connector, Suite 101 Alpharetta, Georgia 30022.
The sign will better assist new and existing patients in locating the offices.

The Community Zoning Information Meeting for this item is Wednesday, June 12, 2019 from 6:00 to 7:00 p.m.in the rotunda of City Hall.

This item will be considered by City Council on Monday, July 8, 2019 at 6:30 p.m. at 2 Park Plaza, Alpharetta, GA 30009 in Council Chambers at City Hall.

Please submit any letters of concern that you may have regarding the sign to the following address:

Connector One Offices Condo Association, Inc.
10425 Old Alabama Road Connector, Suite 101
Alpharetta, Georgia 30022.

Warmest Regards,

Dr. Jean Chapman

Owner, LaserMed Skin & Vein Clinic

CITY OF ALPHARETTA

PUBLIC HEARING APPLICATION

FOR OFFICE USE ONLY

Case #: PHA190014

☑ Fee Paid Initial: PC

COMMUNITY DEVELOPMENT DEPARTMENT • 2 PARK PLAZA • ALPHARETTA, GA 30009

1. This page should be the first page in each of your completed application packets.
2. It is preferred that all responses be typed. Illegible applications will not be accepted.
3. Prior to signing and submitting your application, please check all information supplied on the following pages to ensure that all responses are complete and accurate. Incomplete applications will not be accepted.
4. Payment of all applicable fees must be made at the time of application. Payment may be made via cash, credit card (American Express, Master Card or Visa), or check made payable to "City of Alpharetta."
5. Applications will be accepted only on the designated submittal dates between the hours of 8:30 AM and 3:30 PM.
6. If you have any questions regarding this form, please contact the Community Development Department by calling 678-297-6070.

Contact Information:

Contact Name: Jean Chapman, MD Telephone: 404-664-7086

Address: 10405 Old Alabama Rd. Connector Suite: 201

City Alpharetta State: GA Zip: 30022 Fax: 770-619-9068

Mobile Tel: 678-990-4900 Email: info@lasermedskinclinic.com

Subject Property Information:

Address: 10375, 10405, 10425 Old Alabama Connector Rd. Current Zoning: O/I

District: Section: Land Lot: Parcel ID:

Proposed Zoning: Current Use: Office Complex

This Application For *(Check All That Apply)*:

- ☐ Conditional Use
- ☐ Rezoning
- ☑ Variance
- ☐ Comprehensive Plan Amendment
- ☐ Master Plan Amendment
- ☐ Master Plan Review
- ☐ Public Hearing
- ☐ Other *(Specify)*: Variance for monument sign set back
- ☐ Exception

Dear City Council,

I, Jean Chapman, M.D. on behalf of Connector One Office Condo Association am applying for a variance on the location of the monument sign for our office complex on 10375, 10405, 10425 Old Alabama Connector Rd. Alpharetta, GA 30022. We are requesting to install the monument sign at "0" setback from the Right of Way in our property and NOT in the Right of Way.

The complex has not had a monument sign since it was built in 2003 and each business only has 3 sq ft small signs on the wall of the buildings which are very difficult to see from the road due to the large Right of Way between the road and the parking lot of the complex.

There are currently 4 owners of the buildings in this complex and at least 3 tenants that represent this complex who would love to have more visibility to help our business recognition and development.

I have purchased one of the buildings last year and moved my medical practice 5 months ago from Old Alabama Rd where I was for the last 15 years. However I've had numerous existing patients who are lost and can't find us even near this complex due to the fact there is no sign to let them know I have moved into this complex.

I do believe we have a hardship due to the above mentioned dilemma and would absolutely appreciate your consideration for allowing the variance on the location of the monument sign at "0" setback in our property.

I appreciate it.

Sincerely,

Jean Chapman, M.D.

APPLICANT REQUEST AND INTENT

What is the proposed use(s) of the property?

Office complex — N/A

Applicant's Request (Please itemize the proposal):

Requesting variance for the monument sign set back from 10 feet to 0-1 foot as the current signs on the buildings are hard to see due to building set back because of a large right-of-way between the road and the buildings.

Applicant's Intent *(Please describe what the proposal would facilitate).*

We are intending to install a visible sign for the whole complex at the property line just outside of the Right of Way that is a large space separating the road and the parking lot.

PROPERTY OWNER AUTHORIZATION

Property Owner Information:

Contact Name: Connector One Office Condo Association Inc. Telephone: 770-442-0770

Address: 10425 Old Alabama Rd Connector Suite: 101

City Alpharetta State: GA Zip: 30022

Authorization:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that I am the legal owner, as reflected in the records of Fulton County, Georgia, of the property identified below, which is the subject of the attached Application for Public Hearing before the City of Alpharetta, Georgia.

As the legal owner of record of the subject property, I hereby authorize the individual named below to act as the applicant in the pursuit of the Application for Public Hearing in request of the items indicated below.

- ☐ Annexation
- ☐ Special Use
- ☐ Rezoning
- ☐ Conditional Use
- ☑ Variance
- ☐ Master Plan
- ☐ Land Use Application
- ☐ Other

Identify Authorized Applicant:

Name of Authorized Applicant: Jean Chapman, M.D. Telephone: 404-664-7086

Address: 10405 Old Alabama Road Connector Suite: 201

City Alpharetta State: GA Zip: 30022

So Sworn and Attested:

Owner Signature: Date: 4/26/2019

LEE ONEAL, PRESIDENT CONNECTOR ONE OFFICE CONDO ASSOC. INC

PAM ROOKS NOTARY PUBLIC CHEROKEE COUNTY, GEORGIA MY COMMISSION EXPIRES FEBRUARY 07, 2021

Notary:

Notary Signature: Date: 4/26/19

DISCLOSURE FORM

The Official Code of Georgia Annotated requires disclosure of campaign contributions to government officials by an applicant or opponent of a rezoning or public hearing petition (O.C.G.A. 36-67 A-1).

Applicants must file this form with the City of Alpharetta Community Development Department within ten (10) days after filing for rezoning or public hearing. Opponents to a rezoning or public hearing petition must file this form five (5) days prior to the Planning Commission meeting at which the subject rezoning or public hearing petition is scheduled to be heard.

Name of Applicant or Opponent: CONNECTOR ONE OFFICE CONDO ASSOCIATION, INC.

Subject Public Hearing Case: _____

Campaign Contribution Information:

Please provide the requested information for each contribution with a dollar amount or value of $250 or more made within the past two (2) years to an Alpharetta Official by the individual identified above. Please use a separate form for each Alpharetta Official to whom such a contribution as been made.

If the individual identified above has made no such contributions to an Alpharetta Official within the past two (2) years, please indicate this by entering "N/A" on the appropriate lines below.

Name of Official: N/A Position: _____

Description of Contribution: N/A Value: _____

Description of Contribution: N/A Value: _____

Description of Contribution: N/A Value: _____

Description of Contribution: N/A Value: _____

Description of Contribution: N/A Value: _____

Campaign Contribution Information:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Disclosure Form is true and accurate and that I have disclosed herein any and all campaign contributions made to an Official of the City of Alpharetta, Georgia in accordance with O.C.G.A. 36-67 A-1.

Signature: [signature], PRESIDENT Date: 4/26/2019

CONNECTOR ONE OFFICE CONDO ASSOC., INC

SIGN VARIANCE REVIEW CRITERIA

Are there exceptional conditions pertaining to the property where the sign is to be located as a result of the property size, shape, or topography which are not applicable to other lands or structures in the area? If "yes," please explain.

☑ Yes ☐ No

Large Right of Way area blends right into the property's parking lot causing harship in finding a space to install monument sign. Signs on the buildings too small and far from the road.

Would the applicant be deprived of rights that are commonly enjoyed by others similarly situated? If "yes," please explain.

☑ Yes ☐ No

Nearby properties have no such right of way ~~in front~~ between the road and their properties and seem to have a monument signs by the road which are very visible.

Would granting the variance confer on the applicant any significant privileges which are denied to others similarly situated? If "yes," please explain.

☐ Yes
☑ No

Are the exceptional circumstances the result of actions of the applicant or the applicant's representatives? If "yes," please explain.

☐ Yes
☑ No

Is the requested variance the minimum necessary to allow the applicant to enjoy rights commonly enjoyed by others similarly situated? If "no," please explain.

☑ Yes
☐ No

Would granting of the variance violate more than one standard of the Unified Development Code? If "yes," please explain.

☐ Yes
☑ No

Would granting the variance result in allowing a sign that interferes with road or highway visibility or obstruct or otherwise interfere with the safe and orderly movement of traffic? On a separate sheet or sheets, please defend your response.

☐ Yes ☑ No

CITIZEN PARTICIPATION FORM - PART A

This form must be completed and submitted with the applicant's completed Public Hearing Application. Applications submitted to the City of Alpharetta without a completed Citizen Participation Form - Part A will not be accepted.

Public Hearing or Project Name: Connector One Office Condo Association

Contact Name: Jean Chapman Telephone: 404-664-7086

The following people will be notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified. Use additional pages as needed.

See Attached

Method by which these individuals will be contacted. Please mark all that apply. *If you select "Other," please provide a description of the method of contact that will be used.*

- [x] Letter
- [ ] Personal Visits
- [ ] Telephone
- [ ] Group Meeting
- [ ] Email
- [ ] Other *(Please Specify)*

Please describe the method(s) by which these individuals will have the opportunity to respond or contact the applicant with questions or concerns about the proposal.

Please see attached sample letter to be sent out.

ACE HOLDING L L C
10455 OLD ALABAMA CONNECTOR RD
ALPHARETTA GA 30022-8271

B & O PROPERTIES LLC
10425 OLD ALABAMA RD
ALPHARETTA GA 30022

BABABEKOV NONA & NIZRI MICHAEL
145 MAY GLEN WAY
ROSWELL GA 30076

BODDIE JOYCE M
2435 ROXBURGH DR
ROSWELL GA 30076

BRADY WARE REALTY LLC
3601 RIGBY RD STE 400
DAYTON OH 45342

BRUNDAGE RICHARD A
2485 ROXBURGH DR
ROSWELL GA 30076

CASTLEBERRY INVESTMENTS LLC
10405 OLD ALABAMA CONNECTOR RD STE 201
ALPHARETTA GA 30022

CASTLEBERRY INVESTMENTS LLC
9315 INDUSTRIAL TRCE # A
ALPHARETTA GA 30004

CLARK PETER
2510 ROXBURGH DR
ROSWELL GA 30076

DAHLBY STANLEY D & DAHLBY PAULETTE F
2470 ROXBURGH DR
ROSWELL GA 30076

DAVIS MICHAEL L & KATHY H
10465 TURNER RD
ROSWELL GA 30076

DRAYER E WADE & LAURIE MASON
2545 ROXBURGH DR
ROSWELL GA 30076

FERRIS ALEXIS & CHRISTOPHER
2460 ROXBURGH DR
ROSWELL GA 30076

HENDRIX ROSDON AND JEFFERY DELL TRUSTEE
150 MAY GLEN WAY
ROSWELL GA 30076

HETLAND STEVEN CHRISTOFER
2465 ROXBURGH DR
ROSWELL GA 30076

JAMESON ROBERT P & MELISSA C
10445 TURNER RD
ROSWELL GA 30076

KAKOS ROBERT J & SHARON Y
135 MAY GLEN WAY
ROSWELL GA 30076

KESLER ROBERT W & DIANA C
10470 TURNER RD
ROSWELL GA 30076

LEE JIH YIRNG & LEE WANLI C
2530 ROXBURGH DR
ROSWELL GA 30076

LEE JIH YIRNG & WANLI C
2530 ROXBURGH DR
ROSWELL GA 30076

LEHMANN MICHAEL W & KIMBERLY BETH
10435 TURNER RD
ROSWELL GA 30076

MALONEY BRIAN P & MALONEY KIMBERLY R
2495 ROXBURGH DR
ROSWELL GA 30076

MATSUZAWA CHIEKO
10450 TURNER RD
ROSWELL GA 30076

MC KENZIE MICHAEL J SR
10455 TURNER RD
ROSWELL GA 30076

MORELL CHARLES J & LORI A
10480 TURNER RD
ROSWELL GA 30076

MORRIS ROBERT C & MIMMS CHRISTINA L
2475 ROXBURGH DR
ROSWELL GA 30076

PRIDMORE BOBBIE A H
2525 ROXBURGH DR
ROSWELL GA 30076

QUEEN JIMMY & QUEEN MARGARET J
2500 ROXBURGH DR
ROSWELL GA 30076

RCM FUND 1 OWNER LLC
3525 PIEDMONT ROAD NE, BUILDING 7 NE BLDG/STE 7 700
ATLANTA GA 30305

RIDDLE JAMES & CAROLYN H
2555 ROXBURGH DR
ROSWELL GA 30076

ROSENBERG JOHN S & PAMELA
10460 TURNER RD
ROSWELL GA 30076

SANDERS JOSEPH F
10425 TURNER RD
ROSWELL GA 30076

SAUTER CATHERINE H
10475 TURNER RD
ROSWELL GA 30076

SCARTZ DOMINICK T JR & JUANITA
2455 ROXBURGH DR
ROSWELL GA 30076-2456

SHELKOFF MORRIE S
2520 ROXBURGH DR
ROSWELL GA 30076

STARK SARAH J
2480 ROXBURGH DR
ROSWELL GA 30076

TRISTAR FUND V LP
1335 CANTON RD STE D
MARIETTA GA 30066

TRISTAR FUND VI LP
1201 PEACHTREE ST NE SUITE 1110
ATLANTA GA 30361

VERIZON WIRELESS LLC
P.O. BOX 2549
ADDISON TX 75001

WILLOW CLUB LTD
2500 CLUB SPRINGS DR
ROSWELL GA 30076

WITTE WILLIAM D & MONICA
2471 ROXBURGH DR
ROSWELL GA 30076

YOSS THERESA F & NALLS GREGORY C
2490 ROXBURGH DR
ROSWELL GA 30076

EXHIBIT A
Legal Description

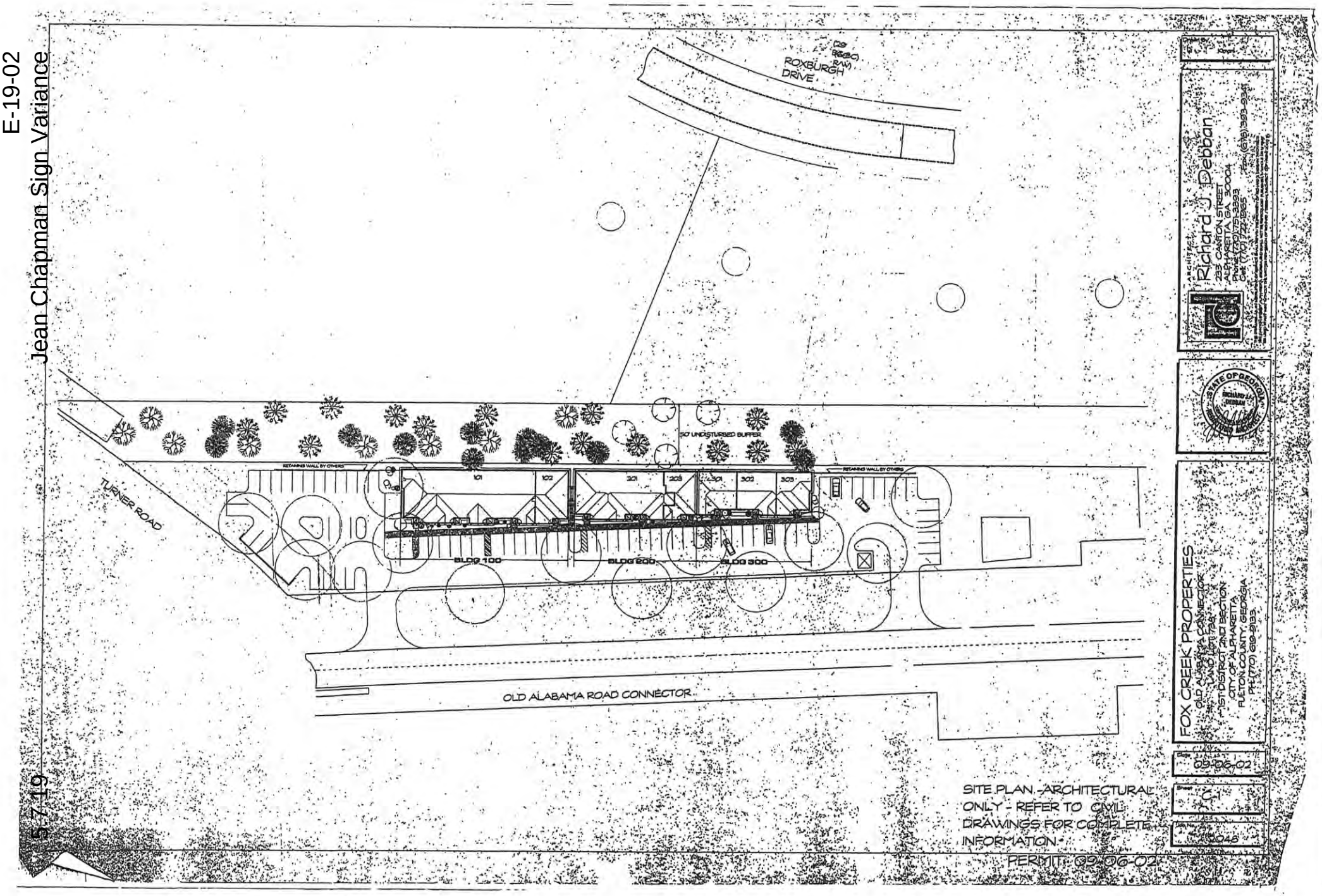
ALL THAT TRACT OR PARCEL OF LAND lying and being in Land Lot 738, 1st District, 2nd Section, Fulton County, Georgia and being shown as Unit 201 of Building 200, of Connector One Office Condominium, as per plat recorded in Condominium Plat Book 242, Page 58, Fulton County Records, said plat by this reference being incorporated herein and made a part hereof for a more complete description, and on the architectural plans applicable thereto recorded in Condominium Plans Cabinet 26, Folder 51-55, aforesaid records, together with all right, title and interest of Grantor in the Building and all appurtenances thereto under that certain Declaration of Condominium for Connector One Office Condominium recorded in Deed Book 35404, Page 20, Fulton County Records, as amended by First Amendment to Declaration of Condominium for Connector One Office Condominium, recorded at Deed Book 35561, Page 468, aforesaid records, (said Declaration together with all exhibits thereto and amendments thereto and as may be amended from time to time, hereinafter being referred to as the "Declaration"). The interest herein conveyed includes without limiting the foregoing, the undivided percentage interest in the common elements of the Connector One Office Condominium appurtenant to the Building and Unit, as the same is specified in the Declaration.

Said recorded Condominium Plat and Condominium Plans, together with said recorded Declaration, including any and all recorded amendments thereto, are incorporated herein by reference as a part of the description of the property conveyed hereby.

E-19-02

Jean Chapman Sign Variance

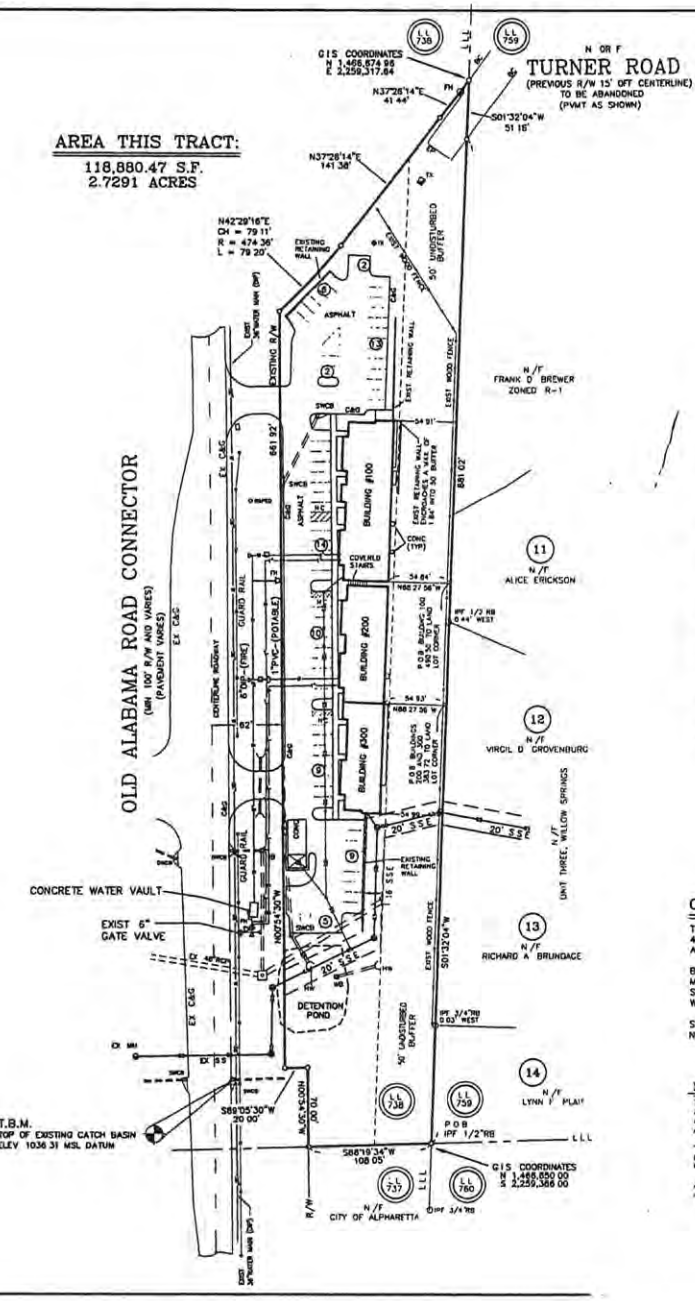
5719



E-19-02

Jean Chapman Sign Variance

5.7.19



AREA THIS TRACT:

118,880.47 S.F.
2.7291 ACRES

LEGEND:

BC	= BACK OF CURB
BWL	= BROKEN WHITE LINE
C&G	= CURB AND GUTTER
CB	= CATCH BASIN
CI	= CURB INLET
CL	= CENTERLINE
CMF	= CONCRETE MONUMENT FOUND
CMP	= CORRUGATED METAL PIPE
CO	= CLEAN OUT
CP	= CANOPY POLE
CT	= CRIMP TOP PIN
DE	= DRAINAGE ESMT.
DI	= DROP INLET
DWCB	= DBL. WING CATCH BASIN
DYL	= DBL. YELLOW LINE
EP	= EDGE OF PAVEMENT
FC	= FACE OF CURB
FCI	= FLARED END SECTION
FH	= FIRE HYDRANT
FDC	= FIRE DEPT. CONNECTION
FDV	= FIRE DEPT. VALVE
GI	= GRATE INLET
GW	= GUY WIRE
GY	= GUY POLE
HW	= HEAD WALL
IPF	= IRON PIN FOUND
IPS	= IRON PIN SET
JB	= JUNCTION BOX
MV	= INVERT
LLL	= LAND LOT LINE
LP	= LIGHT POLE
MH	= MANHOLE (SANITARY SEWER)
OI	= OPEN TOP PIPE
PL	= PROPERTY LINE
PP	= POWER POLE
RB	= REINFORCING BAR
RCP	= REINFORCED CONCRETE PIPE
R/W	= RIGHT-OF-WAY
SSE	= SANITARY SEWER ESMT
S/W	= SIDEWALK
SWCB	= SGL. WING CATCH BASIN
SWL	= SOLID WHITE LINE
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TSP	= TRAFFIC SIGNAL POLE
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UGP	= UNDERGROUND POWER
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PARKING SUMMARY:

STANDARD SPACES	67 EACH
HANDICAPPED SPACES	3 EACH
TOTAL SPACES	70 EACH

SURVEY NOTES:

MATTERS OF RECORD NOT SHOWN HEREON ARE EXCEPTED

CERTAIN INTERIOR IMPROVEMENTS NOT SHOWN HEREON.

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OWNER/DEVELOPER

CASTLEBERRY INVESTMENTS, LLC
9315 INDUSTRIAL BLVD., SUITE A
ALPHARETTA, GEORGIA 30004
CONTACT: GEORGE HOVIS
TEL: (770) 619-9133

SEWER AND WATER NOTE:

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DUMPSTER PAD WITH RECYCLING BIN TO BE ENCLOSED WITH MASONRY AND OPAQUE METAL GATE

THERE ARE NO BURN PITS OR BURY PITS ON THIS SITE

ALL CLEAN-OUTS ARE AS PER FULTON CO. STD DETAIL NO 909 HEAVY DUTY CLEAN-OUTS ARE USED IN PAVED AREAS (USF 7635)

WATER LINE LOCATIONS SHOWN HEREON ARE APPROXIMATE

BUILDING DIMENSION DETAIL.

GRAPHIC SCALE

LOCATION MAP:

REFERENCE MATERIAL:

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SEE ARCHITECTS FLOOR PLAN FOR IDENTIFYING NUMBERS OF PROPOSED CONDOMINIUM UNITS

PRECISION OF SURVEY:

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THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 158,542 FEET

FIELD ANGLES AND LINEAR DISTANCES MEASURED USING NIKON DTS-303 TOTAL STATION

ALPHARETTA L.D.P. # D2001005
BUILDING PERMIT NO. B02-0553
FULTON CO. L.D.P. # 01069 SSR2

DAVID A. BURRE
ENGINEERS & SURVEYORS, INC.
11660 ALPHARETTA HWY SUITE 100
ROSWELL 30075

CONDOMINIUM RECORD PLAT FOR
CONNECTOR ONE
OFFICE CONDOMINIUMS

GEORGIA REGISTERED NO. 1955 DAVID A. BURRE

NO	DESCRIPTION	DATE	BY	APPR

DRAWN BC
DATE 04-04-2003
SCALE SHEET 1" = 30'
SURVEY BY D.A.B.
LAND LOT(S) 738
DISTRICT FIRST
SECTION SECOND
CITY ALPHARETTA
COUNTY FULTON CO., GEORGIA

SHEET 1 OF 1

PROJECT NUMBER
98-2295

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REVISED SET - APRIL 30, 2019

SIGN TYPES

NEW DOUBLE-SIDED NON-ILLUMINATED MONUMENT SIGN (OPTION 2)

LaserMed

Botox Ultherapy Vein clinic

10405 OLD ALABAMA CONNECTOR
ALPHARETTA, GEORGIA 30022

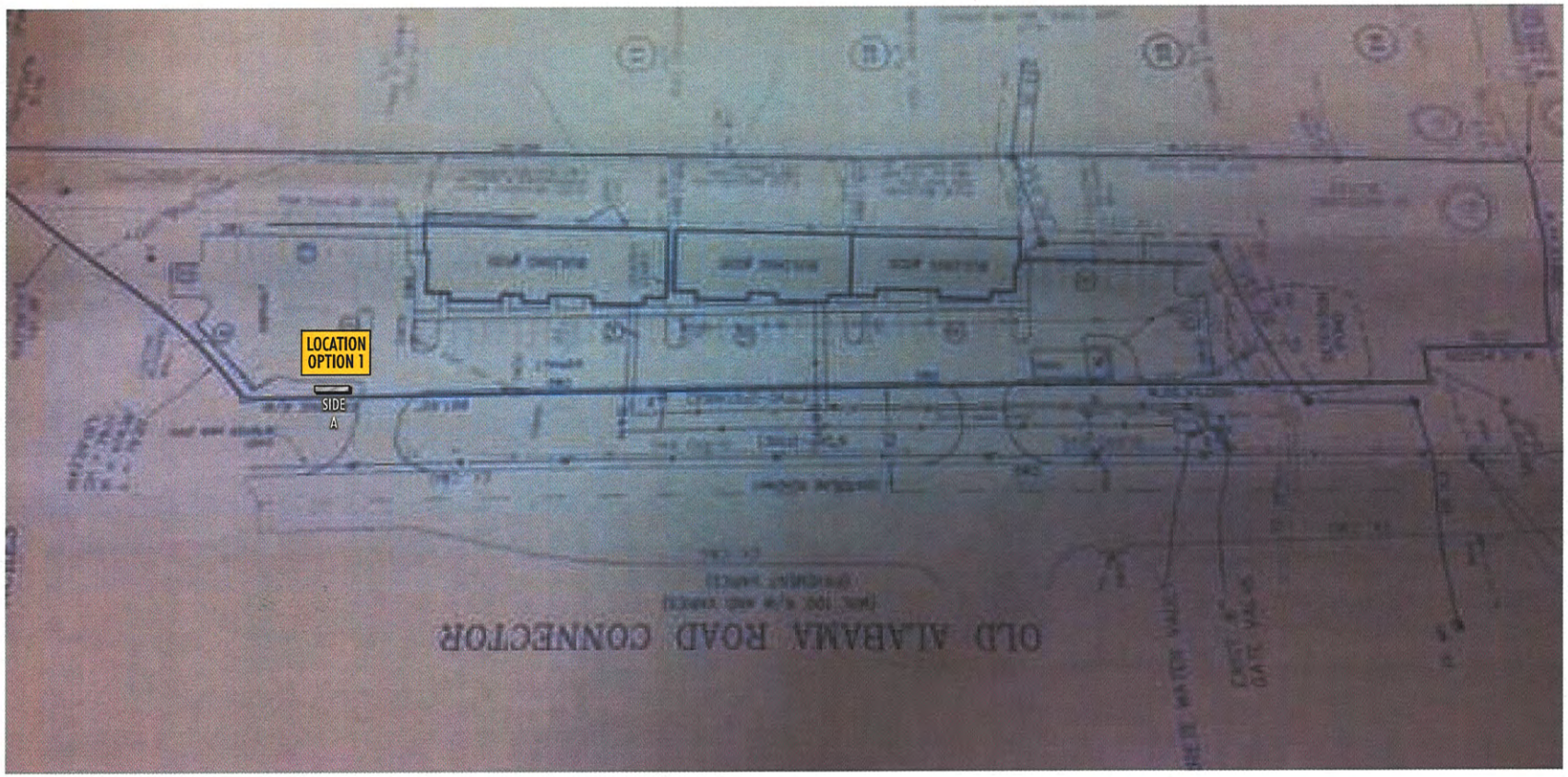
SIGNAGE DOCUMENT

ACCOUNT REP: JIMMY NEWMON
DESIGNER: BRYANT MARK

5.7.19

Jean Chapman Sign Variance

E-19-02



NEW MONUMENT SIGN (NON ILLUMINATED)
20'-0" SET BACK FROM ~~ROAD~~ ROW

A 10405 OLD ALABAMA CONNECTOR (ALPHARETTA, GEORGIA 30022) MAP

SCALE: 1/32" = 1'-0"

CLAYTON Signs
5198 NORTH LAKE DRIVE
LAKE CITY, GA 30260
404-361-3800
FAX 404-361-7038
WWW.CLAYTONSIGNS.COM

DATE - 4 / 30 / 2019

SIGN TYPES
NEW DOUBLE-SIDED NON-ILLUMINATED MONUMENT SIGN (OPTION 2)

LaserMed
Botox Ultracapy Vein clinic
10405 OLD ALABAMA CONNECTOR
ALPHARETTA, GEORGIA 30022

REVISIONS:
DATE
DATE

DESIGNER BRYANT MARK
ACCOUNT REP. JIMMY NEWMON
SCALE: AS INDICATED
DRAWING FILE NAME
O:\ BM\ Folder L \ LASER MED (Monument Sign) Alpharetta, Georgia 4.22.19. Option 2. cdr

ALL ELECTRICAL SIGNS ARE
120 VOLTS
UNLESS OTHERWISE INDICATED

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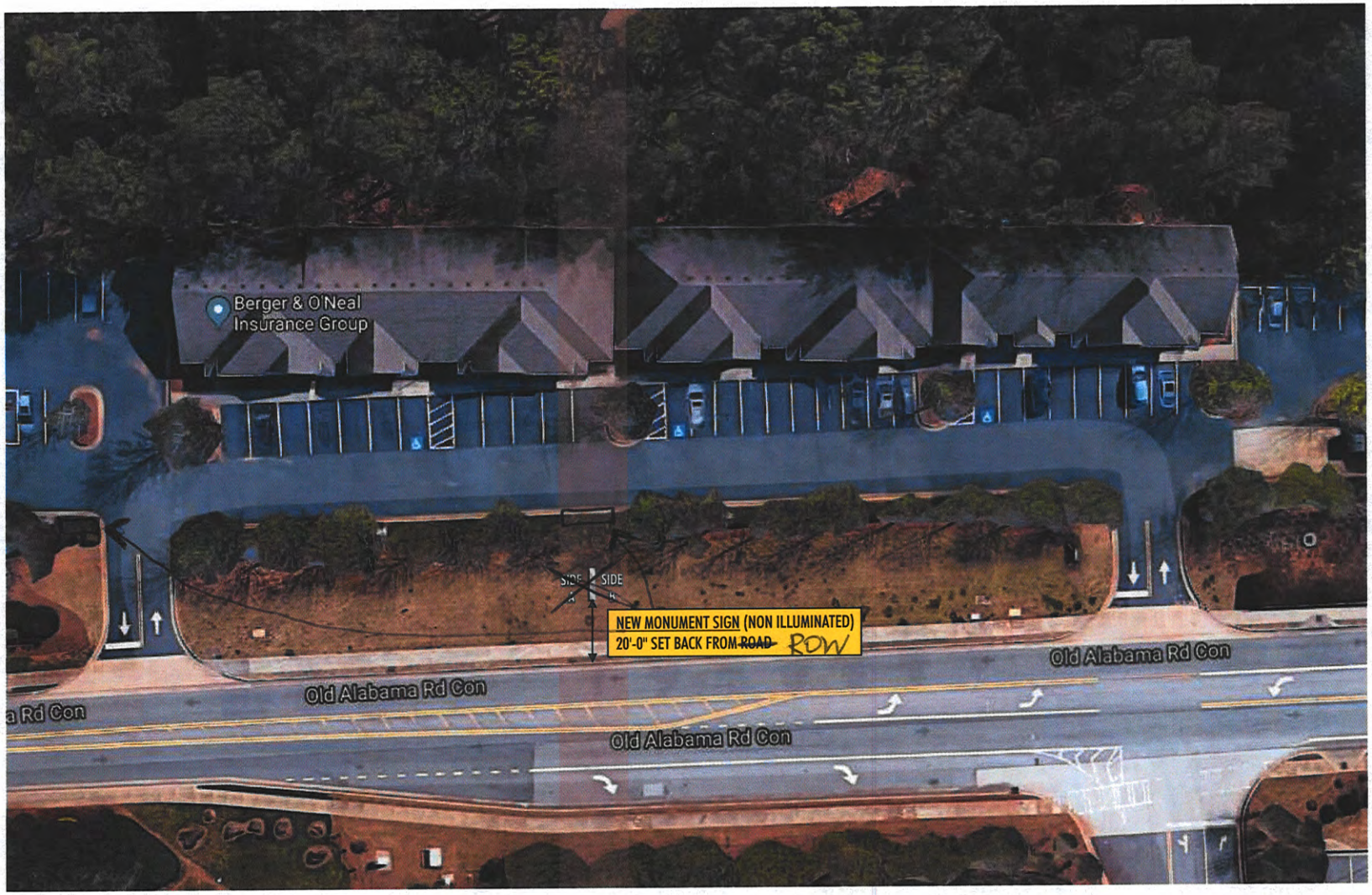
PAGE
1

5-7-19

Jean Chapman Sign Variance

E-19-02



A 10405 OLD ALABAMA CONNECTOR (ALPHARETTA, GEORGIA 30022) MAP

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CLAYTON Signs
5198 NORTH LAKE DRIVE
LAKE CITY, GA 30260
404-361-3800
FAX 404-361-7038
WWW.CLAYTONSIGNS.COM

DATE - 4 / 22 / 2018

SIGN TYPES

NEW DOUBLE-SIDED NON-ILLUMINATED MONUMENT SIGN (OPTION 2)

LaserMed
Better Dermatology Vein Clinic
10405 OLD ALABAMA CONNECTOR
ALPHARETTA, GEORGIA 30022

REVISIONS:
DATE _____
DATE _____

DESIGNER BRYANT MARK
ACCOUNT REP. JIMMY NEWMON
SCALE: AS INDICATED
DRAWING FILE NAME
D:\ BM\ Folder L \ LASER MED (Monument Sign) Alpharetta, Georgia 4.22.19. Option 2. cdr

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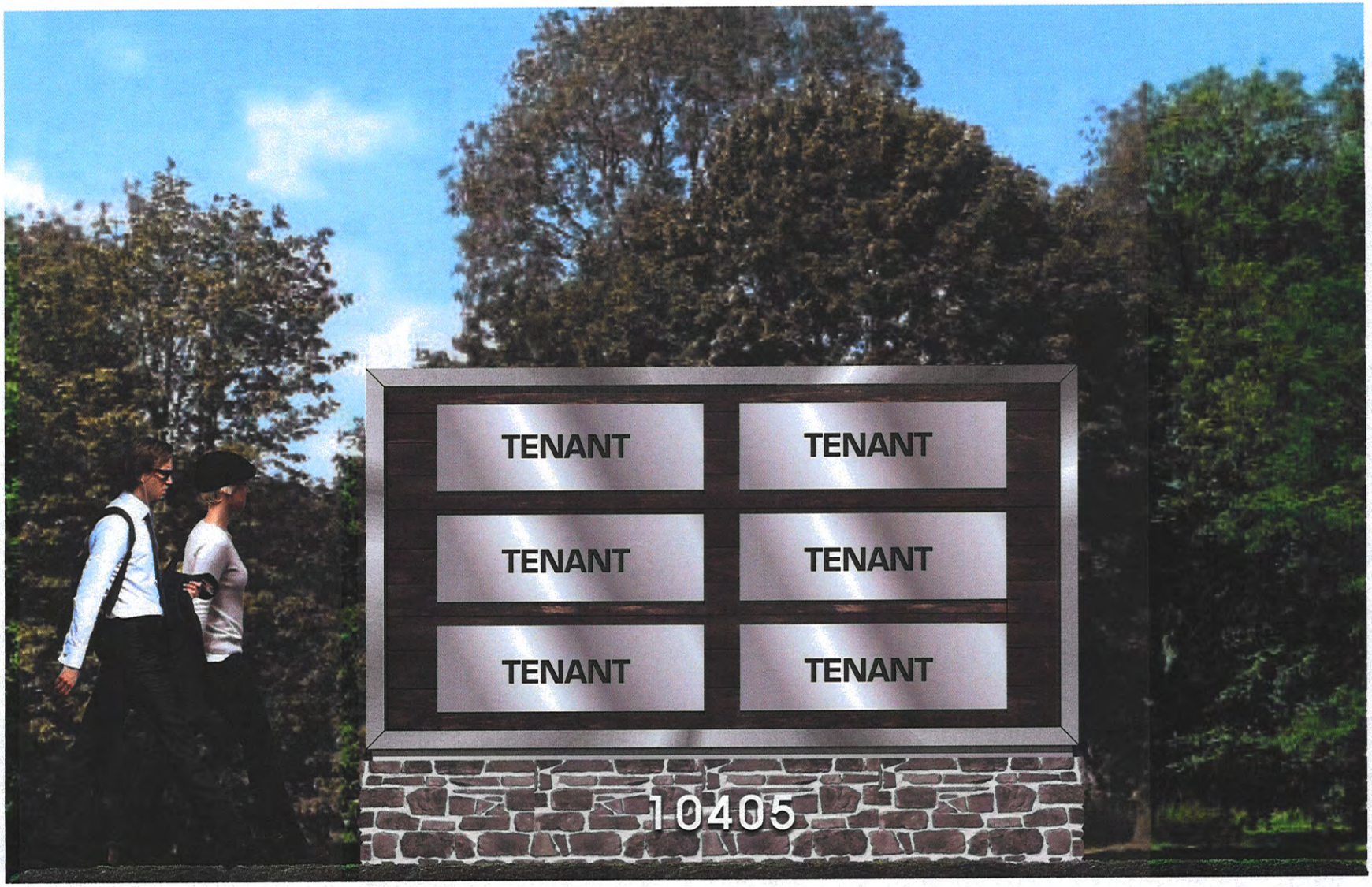

A NEW DOUBLE-SIDED NON-ILLUMINATED MONUMENT SIGN (OPTION 2)

SCALE: 3/4"=1'-0"

OVERALL MONUMENT SIGN = 70 SQUARE FEET

CLAYTON Signs
5198 NORTH LAKE DRIVE
LAKE CITY, GA 30260
404-361-3800
FAX 404-361-7038
WWW.CLAYTONSIGNS.COM

DATE - 4 / 22 / 2018

SIGN TYPES
NEW DOUBLE-SIDED NON-ILLUMINATED MONUMENT SIGN (OPTION 2)

LaserMed
Relax Rejuvenate Revitalize
10405 OLD ALABAMA CONNECTOR
ALPHARETTA, GEORGIA 30022

REVISIONS:
DATE _____
DATE _____

DESIGNER BRYANT MARK
ACCOUNT REP. JIMMY NEWMON
SCALE: AS INDICATED
DRAWING FILE NAME
D:\ BM\ Folder L \ LASER MED (Monument Sign) Alpharetta, Georgia 4.22.19. Option 2. cdr

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PAGE
2

PAINT COLORS FOR NEW MONUMENT SIGN (DOUBLE-SIDED)

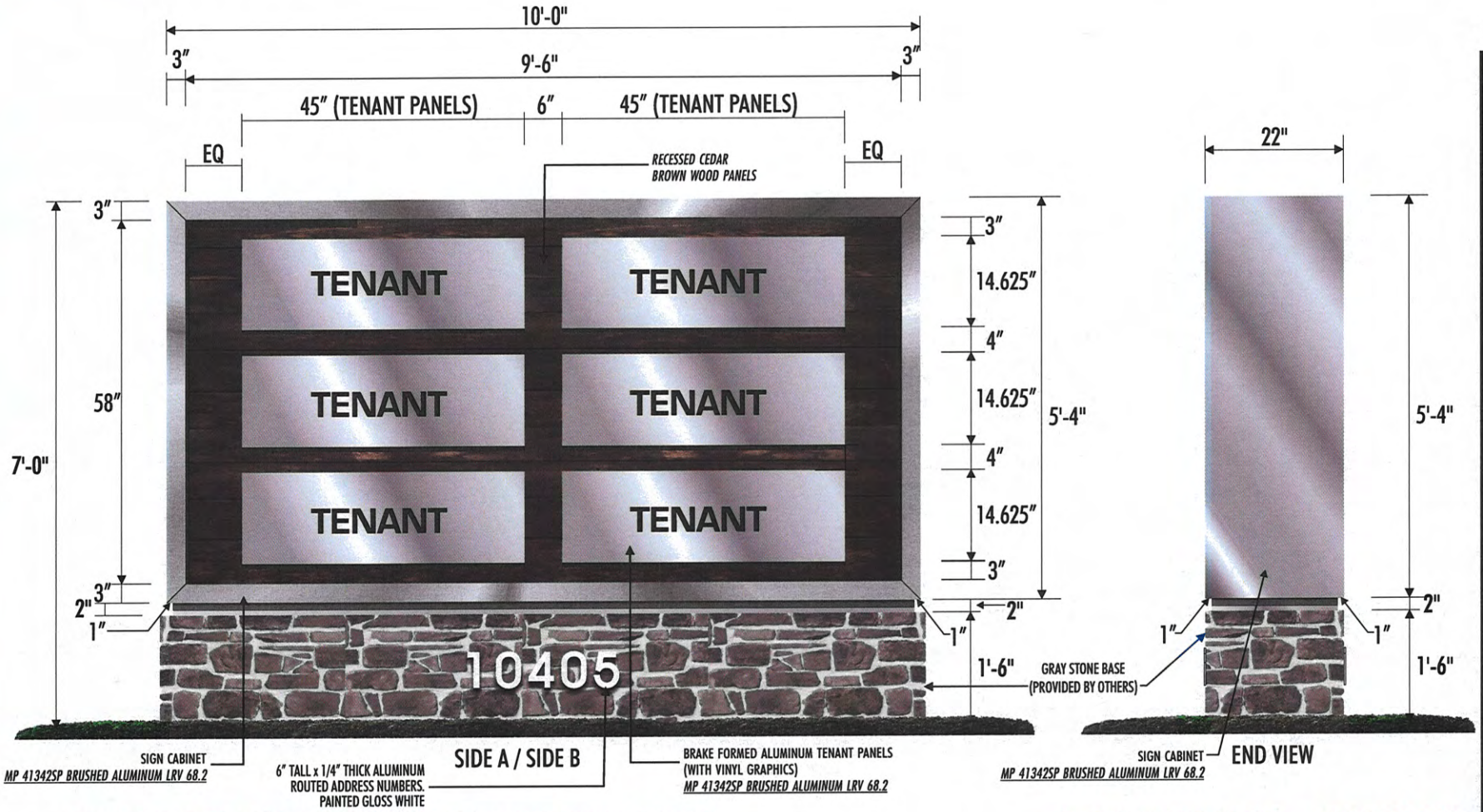
ADDRESS NUMBERS
SW 7757 HIGH REFLECTIVE WHITE. GLOSS FINISH

SIGN CABINET
MP 41342SP BRUSHED ALUMINUM LRV 68.2

CUSTOM MATERIALS

GRAY STONE (PROVIDED BY OTHERS)

RECESSED CEDAR BROWN WOOD



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LaserMed
Botox Cosmetic Vein Clinic
10405 OLD ALABAMA CONNECTOR
ALPHARETTA, GEORGIA 30022

REVISIONS:
DATE
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MAGNETIC

LEGEND:

BC	= BACK OF CURB
BWL	= BROKEN WHITE LINE
C&G	= CURB AND GUTTER
CB	= CATCH BASIN
CI	= CURB INLET
CL	= CENTERLINE
CMF	= CONCRETE MONUMENT FOUND
CMP	= CORRUGATED METAL PIPE
CO	= CLEAN OUT
CP	= CAMERA POLE
CT	= CRIMP TOP PIN
DE	= DRAINAGE ESMT.
DI	= DROP INLET
DWCB	= DBL. WING CATCH BASIN
DYL	= DBL. YELLOW LINE
EP	= EDGE OF PAVEMENT
FC	= FACE OF CURB
FES	= FLARED END SECTION
FH	= FIRE HYDRANT
FDC	= FIRE DEPT. CONNECTION
FDV	= FIRE DEPT. VALVE
GI	= GRATE INLET
GW	= GUY WIRE
GP	= GUY POLE
HW	= HEAD WALL
IPF	= IRON PIN FOUND
IPS	= IRON PIN SET
JB	= JUNCTION BOX
INV	= INVERT
LLL	= LAND LOT LINE
LP	= LIGHT POLE
MH	= MANHOLE (SANITARY SEWER)
OT	= OPEN TOP PIPE
PL	= PROPERTY LINE
PP	= POWER POLE
RB	= REINFORCING BAR
RCP	= REINFORCED CONCRETE PIPE
R/W	= RIGHT-OF-WAY
SSE	= SANITARY SEWER ESMT
S/W	= SIDEWALK
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9315 INDUSTRIAL BLVD , SUITE A
ALPHARETTA, GEORGIA 30004
CONTACT· GEORGE HOVIS
TEL· (770) 619-9133

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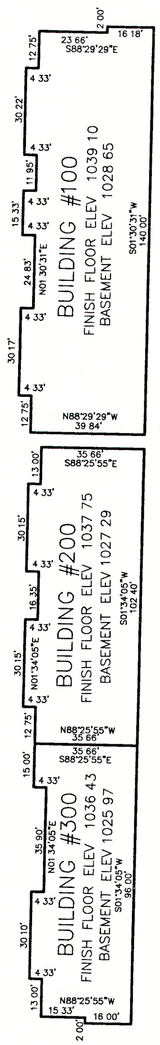
GRAPHIC SCALE

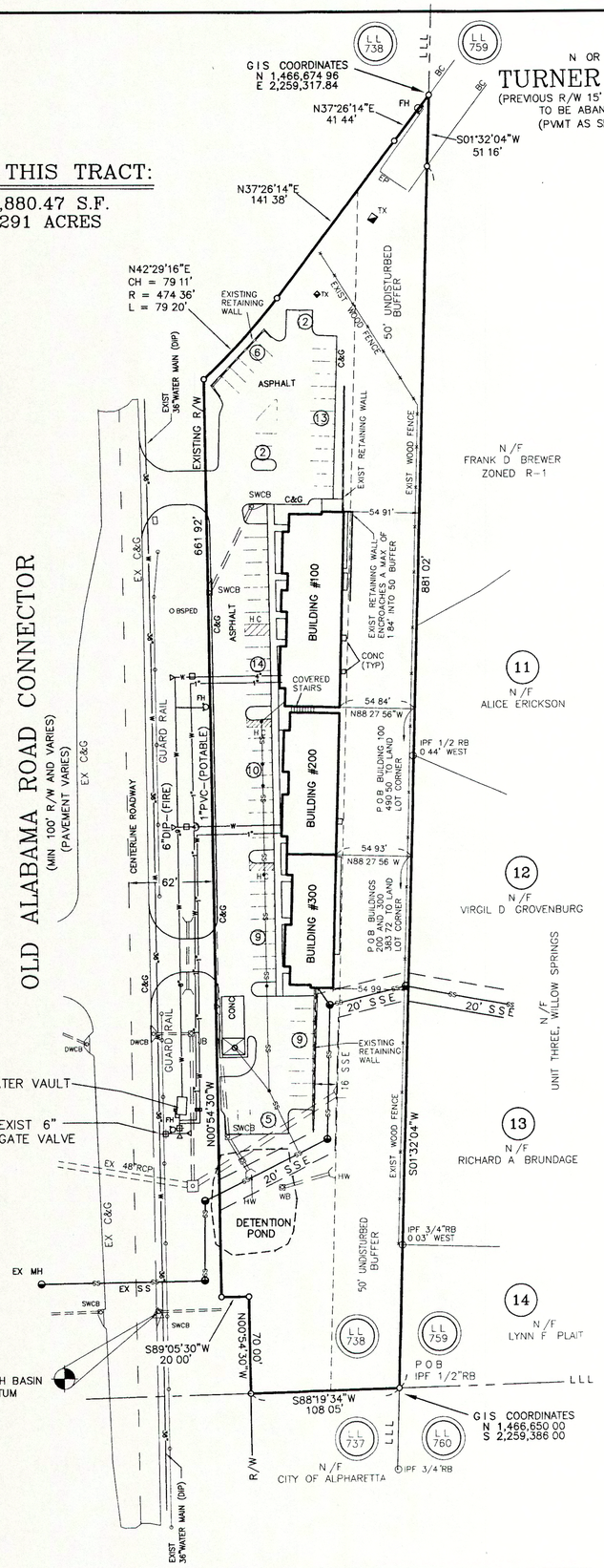
50' 0 50' 100' 150' 200' 250'

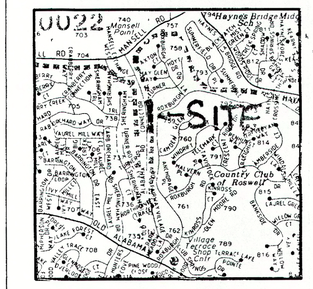


BUILDING DIMENSION DETAIL.

AREA THIS TRACT:

118,880.47 S.F.
2.7291 ACRES





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SEE ARCHITECTS FLOOR PLAN FOR IDENTIFYING NUMBERS OF PROPOSED CONDOMINIUM UNITS

PRECISION OF SURVEY:

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THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 158,542 FEET

FIELD ANGLES AND LINEAR DISTANCES MEASURED USING A TOPCON GTS-303 TOTAL STATION

ALPHARETTA L.D.P. # D2001005
BUILDING PERMIT NO. B02-0553
FULTON CO. L.D.P. # 01069 SSR2

DAVID A. BURRE
ENGINEERS & SURVEYORS, INC.
11660 ALPHARETTA HWY SUITE 100
ROSWELL -0500

CONDOMINIUM RECORD PLAT FOR
CONNECTOR ONE OFFICE CONDOMINIUMS

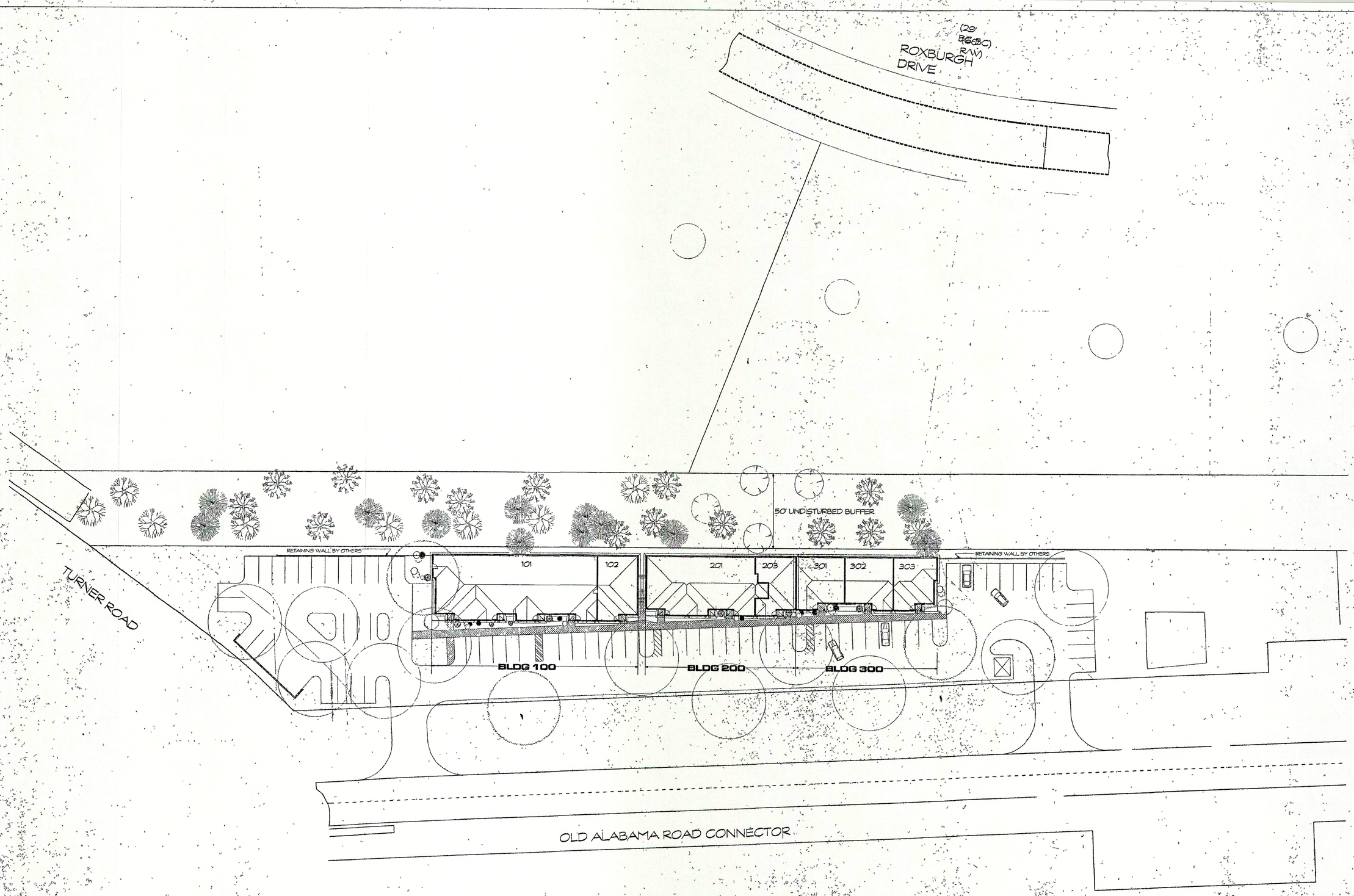
GEORGIA REGISTERED LAND SURVEYOR NO. 1965 DAVID A BURRE

NO	DESCRIPTION	DATE	BY	APPR

DRAWN BOC
DATE 04-04-2003
SCALE HORIZ 1" = 50'
VERT 1" = N A
LAND LOT(S) 738
DISTRICT SECOND
SECTION ALPHARETTA
COUNTY FULTON, CO, GEORGIA

SHEET 1 OF 1

PROJECT NUMBER
98-2295



SITE PLAN - ARCHITECTURAL ONLY - REFER TO CIVIL DRAWINGS FOR COMPLETE INFORMATION

PERMIT: 09-06-02

Drawn By: Kimani

ARCHITECT
Richard J. Debban
233 CANTON STREET
ALPHARETTA, GA 30004
Phone: (770) 751-3393
Cell: (770) 722-1965
Fax: (678) 393-9341

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STATE OF GEORGIA
RICHARD J. DEBBAN
REGISTERED ARCHITECT

FOX CREEK PROPERTIES

OLD ALABAMA CONNECTOR
LAND LOT 738
1ST DISTRICT 2ND SECTION
CITY OF ALPHARETTA
FULTON COUNTY, GEORGIA
PH: (770) 619-9133

Date: 09-06-02

Sheet: C-1

Job No.: 2048

CITY COUNCIL MEETING
STAFF REPORT

Submitting Department: Public Safety
Submitted By: Will Merrill
Sponsored By:
Meeting Date: July 8, 2019

I. AGENDA ITEM TITLE: TRAFFIC PREEMPTION SYSTEM (RFP 19-113)

II. RECOMMENDATION:

Award RFP 19-113 to Temple Inc. at a cost not to exceed $300,000 for the installation of a traffic preemption system, associated equipment, and 5-year connectivity and support contract and authorize the Mayor to execute all necessary documents.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: YES

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: $300,000.00 (100 INTERSECTIONS AND 14 FIRE APPARATUS).

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
Traffic Preemption System (30131150-541410-C1907)	$300,000.00

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
None	$0.00

IV. REPORT IN BRIEF:

A traffic preemption system allows Fire Apparatus to turn traffic lights “green” and move through intersections in a more safe manner when responding to emergency calls. The City’s current traffic preemption system is over 20-years old, operates at only 40 intersections (of 129 signalized intersections in the City), and uses only Line-of-Sight (LOS) technology to activate the system. New technology is location-based (GPS) and much more efficient at moving traffic through lights upon pre-determined routes (as opposed to LOS). Updated traffic preemption system technology will result in improved call response time as well as roadway safety for the public and our first responders.

Anticipating the need to replace the traffic preemption system, the Public Safety Department requested funding in both the FY 2019 and 2020 budgets. Funding totaling $300,000 is now available to implement this technology at as many intersections as the funding allows.

To this end, Public Safety Department staff, in conjunction with Finance staff, prepared RFP 19-113 and advertised in March/April 2019. Proposals were received on April 18, 2019 and consisted of two responses which were submitted to the Evaluation Committee for review and ranking.

The Evaluation Committee met on May 8, 2019 to tabulate the overall scores. Each proposal was evaluated based on the following criteria: comparable experience (30%); project team (15%); approach to project (30%); and Cost/# of Intersections (25%). The resulting scores were as follows (ranking of “1” to “5” with “5” being the highest):

1. Temple Inc. (4.30)

2. OB Traffic (2.53)

The Temple proposal scored higher than OB Traffic in every category except cost. Temple's average cost per intersection totaled $2,831 which OB Traffic totaled $2,012. The Temple proposal will allow for the installation of traffic preemption system technology at 100 intersections throughout the City. A significant improvement over the 40 intersections currently active. Temple's traffic preemption system has a proven track record in the State of Georgia along with stellar support and maintenance.

Based upon the results of the RFP, staff recommends the award of RFP 19-113 to Temple, Inc.

V. ALTERNATIVES:

VI. ATTACHMENTS:

RFP 19-113 Traffic Preemption System, Temple Proposal, Temple Cost Proposal 100 Intersections, Scoring Sheet

CITY OF ALPHARETTA
REQUEST FOR PROPOSALS (RFP)
(THIS IS NOT AN ORDER)

Finance Department
2 Park Plaza
Alpharetta, GA 30009
P: (678) 297-6052
F: (678) 297-6093
purchasing@alpharetta.ga.us

RFP TITLE:	**TRAFFIC PREEMPTION SYSTEM FOR EMERGENCY RESPONSE**
RFP #:	**19-113**
RFP RESPONSE DUE DATE/TIME:	**APRIL 18, 2019 AT 10:00 AM**
RFP ISSUE DATE:	**MARCH 21, 2019**
NUMBER OF PAGES:	**48**

SINGLE POINT OF CONTACT DURING PROCUREMENT PROCESS

PROCUREMENT AGENT: Stephanie Cochran

City of Alpharetta
Finance Department
2 Park Plaza
Alpharetta, GA 30009

Phone: 678-297-6052 FAX: 678-297-6093
Email: purchasing@alpharetta.ga.us
Procurement Website: https://www.ebidexchange.com/alpharetta

INSTRUCTIONS TO SUBMIT A PROPOSAL:

1. CITY HALL NORMAL HOURS FOR DELIVERIES: MON-THURS 8:30 AM–5:00 PM; FRI 8:30 AM–4:30 PM
2. PROPOSAL PACKAGE MUST BE SEALED IN OPAQUE PACKAGING; NO FAXED OR EMAILED RESPONSES ACCEPTED
3. SUBMIT UNBOUND (3-RING BINDER OK) **ONE** PAPER ORIGINAL WITH ORIGINAL SIGNATURES; **THREE** PAPER COPY OF ORIGINAL; AND **ONE** CD-ROM/FLASH DRIVE COPY OF ORIGINAL
4. **ONE** COST PROPOSAL ORIGINAL IN SEPARATE SEALED ENVELOPE
5. NO PUBLIC OPENING WILL BE HELD FOR RFP RESPONSES

DELIVER SEALED PROPOSAL TO:

CITY OF ALPHARETTA
FINANCE DEPARTMENT
CITY HALL 1ST FLOOR CASHIER'S OFFICE
2 PARK PLAZA
ALPHARETTA, GA 30009
ATTN: STEPHANIE COCHRAN

EXTERIOR OF OFFEROR'S SEALED ENVELOPE/PACKAGE MUST NOTE:

Offeror's Name and Address
RFP Title & Number as noted on top of this page
RFP Due Date & Time as noted on top of this page
(or as may be changed by Official Written Addendum)

THIS PAGE MUST BE COMPLETED, SIGNED, AND RETURNED WITH EACH RESPONSE

By signing and returning this form with a Proposal, the authorized signer and represented firm have read, understand, and agree to information within this Request for Proposal and with required and informational documents, files, and/or forms posted to webpage for this RFP and made part of this RFP and any contract that may be awarded as a result of response to this RFP. Furthermore, Offeror acknowledges and agrees that Offeror has carefully examined and fully understands the provisions and requirements of this RFP, has made a personal examination of the site of the proposed work (if applicable), is satisfied as to the actual conditions and requirements of the proposed Work, and hereby proposes and agrees that if Offeror's Proposal is accepted, Offeror will contract with the City in full conformance with the Contract Documents.

FIRM/OFFEROR NAME: _____

FIRM/OFFEROR MAILING ADDRESS: _____

FIRM/OFFEROR PHONE NUMBER(S): _____

FIRM/OFFEROR FAX NUMBER(S): _____

EMAIL ADDRESS FOR OFFEROR'S CONTACT: _____

AUTHORIZED OFFEROR SIGNATURE: _____

PRINTED NAME OF SIGNER: _____

OFFEROR FEDERAL I.D. NUMBER: _____

OFFEROR DUNS NUMBER: _____

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SECTION 1: SCHEDULE OF EVENTS

SINGLE POINT OF CONTACT:

- Any vendor interested in responding to the procurement is not allowed to communicate with any City staff or elected officials regarding the procurement, except for communication with or at the direction of the City Procurement Agent in charge of the solicitation as designated by the City Procurement Officer and, if applicable, authorized communications at the Pre-Conference or Site Visit.
- Any unauthorized contact may disqualify the Vendor from further consideration.
- Single point of contact information is located on cover page of this document.

EVENT **DATE**

1. RFP Issue Date ..... (Thursday, March 21, 2019)

2. Deadline for Receipt of Written Questions ..... (Tuesday, April 9, 2019 at 4:00PM)
   - Submit each written question or request for information separately using the question tab and entry field found within the solicitation posting at https://www.ebidexchange.com/alpharetta See Appendix D, Section A.2.4

3. Deadline for Posting of Written Answers ..... (Friday, April 12, 2019 at 4:00PM)
   - Answers to questions for clarification can be found within the question tab found within the solicitation posting at https://www.ebidexchange.com/alpharetta. All substantial changes to scope, specs, etc. will be posted by written addendum. See Appendix D, Section A.2.5

4. RFP Response (Proposal) Due Date/Time ..... (Thursday, April 18, 2019 at 10:00AM)
   - Regardless of cause, late responses will not be accepted and will automatically be disqualified from further consideration. See Appendix D, Section A.4

CITY HALL NORMAL HOURS OF OPERATION FOR RECEIPT OF DELIVERIES:

Monday – Thursday 8:30 AM – 5:00 PM;
Friday 8:30 AM – 4:30 PM

Offeror is notified that no one will be available to accept packages outside posted normal business hours for City Hall. Any Proposal left prior to opening time, left after closing times, or left with someone other than 1st floor Customer Service or Finance Procurement Team will be at Offeror's risk.

It shall be the Offeror's sole risk to assure delivery to the receptionist's desk at the designated location by the designated RFP Response (Proposal) Due Date/Time noted on Cover Page, page 1 and in Section 1 Schedule of Events of this document.

Late responses will not be opened and may be returned to the Offeror at the expense of the Offeror or destroyed if requested or no reply from Offeror within 72 hours of City's email response.

(All time references in this document are to be understood as local, Eastern Time for our City.)

SECTION 2: SCOPE OF PROJECT/SPECIFICATIONS

2.1 City's Intent

The City of Alpharetta (City) is seeking qualified, experienced, and licensed firms to provide a GPS Emergency Traffic Preemption System. The Emergency Traffic Preemption System would be installed on fire equipment vehicles under this contract. The proposed system must be compatible with existing traffic signal control equipment, onboard technologies, communication systems, and centralized management systems.

The City is requesting the Offeror to provide a turn-key solution for the City's Traffic Preemption System, including, but not limited to the following: all equipment, design for any required integration, interfacing, training, testing, optional hardware/software installation, warranties, and project management.

It is the City's intent to initially equip 14 apparatus' and a minimum of 50 signals.. With a current total of 129 signalized intersections and 6 fire stations, the City would like to upgrade as many intersections and equip as many vehicles as the budget will allow.

This procurement is issued under the authority of the City of Alpharetta Procurement Policy and applicable law. The City has the authority to reject all proposals or any proposal that is non-responsive or not responsible, and to waive technicalities and informalities to award a contract that is in the best interest of the City.

2.2 Organization of Proposal

Each proposal must be organized in the order set forth below. Paper 'Original' and each paper 'Copy' shall have tabs separating each section. Original, all paper copies, and digital copies must contain same information. Original Proposal and all Copies must be submitted in a sealed envelope/package. Cost Proposal to be within a sealed envelope within the sealed Proposal package.

1. **Cover Page** – Offeror's authorized official to complete, sign, and return with proposal response;
2. Section 2.4 Project Specific Requirements – include all requested documents, information, etc. Explain any exceptions, clarifications, etc.;
3. **Section 3, Offeror Qualification and Requirements** – include all requested documents and information;
4. **Required Forms** – Complete each Appendix A Required Forms as directed on each form and each applicable Appendix B Optional and Informational Forms as directed on each form;
5. **Additional Appendices** (ONLY if applicable) – include all requested documents and information;
6. **Addenda Acknowledgement** (ONLY if applicable) – if any addenda are formally issued by the City.
7. **Section 4 – Cost Proposal and Proposal Price Certification** to be within a sealed envelope within the sealed Proposal package.

2.3 (section not used)

2.4 Scope of Work

System Architecture

The City intends to implement a TSP/EP system that can perform in a distributed architecture with remote monitoring capabilities. However, a offeror may provide a (optional) cost proposal with the same line items for a centralized architecture so long as the proposed system does not result in increased bandwidth or communication requirements that results in increased operational costs to the City and does not decrease system reliability due to latency while meeting all other requirements. The offeror should include a description of meeting the federal architecture requirements.

System Reporting

The proposed system shall be capable of storing data logs both locally and centrally. The data log reports shall include, as a minimum, a record of system users by agency identification number, vehicle classification, vehicle identification number, date, begin time, end time, priority status (High, Low), direction, and designation if priority request was granted. The proposed system shall be capable of providing a coordinated report with data logged by the systems on-board the transit vehicles that provide a performance summary of transit vehicle travel times and schedule adherence during time periods with and without signal priority activation. This information shall be available by route and by segment.

System Reliability
The proposed system shall be capable of operating effectively throughout temperature extremes of from -30°C (-22° F) to +74°C (165° F) and be capable of withstanding the vibration and shock forces associated with transit and emergency response vehicles. The proposed system shall also be capable of operating over a relative humidity range of 5% to 95%. All installed units, cables, mounting hardware and connectors shall be designed to withstand the full range of transit and emergency vehicle operating environments.

Hosting and Connectivity and Service
The proposer shall point out where connectivity is required (either base or optional services) to provide the service. The proposer, as part of the quote, shall include 5- and 10-years options for Connectivity and Service, as part of a line item price. The proposer shall also note which service would be supplied or must be used with their equipment or if the City would be free to choose the supplier.

The Connectivity and Service agreement shall include at a minimum:

- Cellular Connectivity
- Upgrade the cellular modem if the technology is not supported by the cellular networks.
- Telephone and email support
- No cellular overage charges
- Extended warranty on the hardware for the period of the Connectivity and Service
- Agreement
- Over-the-air software updates
- Over-the-air security updates
- Future Connected Vehicles Service

Burn -In
Once tested and accepted, the City shall take over operation of the system and run it for 30 days. The 30-day burn-in period applies to all equipment and software provided under this contract. Should any system requirement not work to the City's satisfaction during this burn-in period, it is the vendor's responsibility to correct or address the system to bring it into compliance with the specification and system requirements. This burn in period shall start once the system is 100% in place and all parts have passed conditional acceptance testing. The maintenance period shall start after a successful burn-in process.

Training
The offeror shall develop a schedule for completion of training for different groups including, but not limited to, transit drivers, road supervisors and administration staff. The offeror shall provide operations and maintenance manuals for the City's approval in advance of the training sessions. A minimum of 8 hours of classroom training will be required as well as 16 hours of on-the-job training for installation process. Separate training will be required for preemption and priority. Training shall include setting up the transit priority system. The City may record training sessions for future use. The offeror's will be required to certify that those trained are capable and able to perform all installation activities properly.

Warranty
The offeror shall provide an unrestricted warranty of parts and labor and telephone support during a maintenance period of not less than five (5) years following certification and acceptance by the City. During this maintenance period, and through the contract period, the proposer's shall provide software and firmware upgrades at no additional costs. The proposer shall also include a price for an additional warranty to last to 10 years (5 additional years), with the City having the option to accept it or not.

The offeror shall provide a copy of the manufacturer's written warranty outlining the conditions stated above with the cost proposal. Coverage and coverage limitations are to be administered as detailed in the manufacturer's warranty/maintenance document.

Field Unit Verification/Validation Performance Test Plan
The cost proposal shall include a Field Unit Verification/Validation Performance Test Plan meeting System Engineering principles. The verification portion of the plan will demonstrate system performance to the specifications guaranteed by the equipment provider and insure that the installations are completed per manufacturer documented installation procedures. The validation portion of the plan will demonstrate that the system meets user expectations as defined in these specifications and insure that any/all performance issues have been addressed.

If selected, the offeror will work with the City to finalize, coordinate and implement the Field Unit Verification/Validation Performance Test Plan and will, furthermore, document and distribute the Test Plan results in a predetermined and agreed upon format. The Field Unit Verification/Validation Performance will be completed no later than 90 days after award of contract. The Final Test Plan will specify the number of completed intersections and vehicles required to perform a comprehensive test. Upon completion of all or an adequate magnitude of installations a test will be done to confirm that all equipment is properly functioning.

Optional System Features
The City would like to see the following optional (or standard if included with the basic system) feature included in the bid line items to compare varying equipment more consistently: Remote Monitoring System, a system that has the capability to monitor typical traffic signal controller operations such as incoming AC power, battery back-up status, cabinet flash, stop time, conflict monitor status, door switches, fan status, vehicle detectors, and more.

Some items included with the TSP/EP system should feature:

- Web based system viewable on any modern web browser on a mobile phone.
- Intersection detail display showing alarm status, time of last communications, physical
- readings such as voltage and temperature/humidity, flashing status, stop time status,
- door open, and fan operation.
- Comprehensive alarm generation capability on any parameter becoming out of tolerance.
- Comprehensive alerting capability, to enable the response personnel to be notified when an abnormal situation has occurred.
- Ability to control other equipment such as flashers, cameras, ITS equipment, and variable message signs.
- Ability to remotely cycle power to connected equipment such as network switches, cameras, and similar equipment.

The proposal may also include within their cost proposal descriptions of any existing optional system features not described in these specifications but included normally with the proposer system that would offer enhanced system performance or capabilities. The City will consider these additional features during the evaluation and reserves the right to include them as a requirement of the proposed system.

The proposal may also include with their cost proposal descriptions of future optional system features available or currently in development or testing that could enhance system performance or capabilities. The proposal shall include a price limiting offer for these future features to the City in the cost proposal that includes a maximum dollar amount per year for the upgrade of the installed system with the future features. The City will consider these additional features during bid evaluation and reserves the right to include them as a requirement of the proposed system.

The City reserves the right before awarding the contract, to require offeror to submit such evidence of the companies qualifications as it may deem necessary and may consider any evidence available to it of the financial, technical, and other qualifications and abilities of the offeror.

2.5 ePayables

Replying to this RFQ confirms Offeror's agreement to accept electronic payment (ePayables) of invoices if awarded a contract.

2.6 Contract Term

The Contract is for a term of **(5) five** years commencing **[*insert date*]**, and terminating **[*insert date*]**, as further provided for in the Contract and in accordance with O.C.G.A. § 36-60-13.

The term of the Contract may be extended by the City, with the written consent of the Contractor, for such additional period of time as may be necessary or advantageous to the City.

The Contract price(s) and/or rates for the above-stated contract term will remain as offered in the Contractor's proposal cost submission and accepted/awarded by the City Council. For any such renewal term commencing after the first two (2) years of this Contract, prices may be increased by the lesser of three percent (3%) or the Consumer Price Index factor (US City Average – All Items; most recent month). Contractor shall provide the City with the subsequent prices or rates for any renewal term, if different from the then existing prices or rates, at least ninety (90) days prior to the expiration of the then existing term. Subsequent prices or rates are guaranteed for a minimum of twelve (12) months.

For any automatic renewal of the contract required pursuant to O.C.G.A. § 36-60-13, notice of intent to not renew will be given to the Contractor in writing by the City, no less than thirty (30) days before the expiration date of the initial term of the contract.

2.7 Subcontractor Reporting

For all applicable projects totaling over $50,000.00 and with a service related component, the City requires contractors to agree to the public disclosure of the names of any first-tier subcontractors engaged to perform services in relation to the contract.

Contractors are required to inform relevant subcontractors that the subcontractor's participation in fulfilling the contract may be publicly disclosed.

The contractor shall provide a list of subcontractors to the City with each invoice or application for payment submitted. The list shall include the subcontractor's name and scope of service provided.

2.8 Allowed Truck Routes

Certain trucks may travel in and through the City of Alpharetta using only those streets and roads highlighted in the Truck Route Map provided in Appendix E and also available for review online at:

http://www.alpharetta.ga.us/government/departments/public-works/alpharetta-truck-routes.

As noted in Chapter 18 (Traffic) of the Code of the City of Alpharetta, Georgia, except as specifically set out herein, trucks (defined as motor vehicle having a gross vehicular weight rating (G.V.W.R.) in excess of thirty-six thousand pounds (36,000 lbs.) or having an overall length in excess of thirty feet (30'), except vehicles designed to carry passengers) are prohibited from using any street within the City except those designated below:

1) SR 9 (North Main Street – South Main Street)
2) SR 120
3) Haynes Bridge Road (SR 120 to City Limits)
4) Hembree Road (Westside Parkway to Roswell City Limits continuing on Roswell Truck Route)
5) Mansell Road
6) Maxwell Road (SR 9 to Hembree Road)
7) McGinnis Ferry Road
8) North Point Parkway
9) Union Hill Road
10) Westside Parkway
11) Windward Concourse
12) Windward Parkway (SR 9 to Union Hill Road)

Exceptions to the above schedule are when the terminal, parking lot, repair garage, headquarters, place of pickup or delivery of the restricted motor vehicle is not on a designated truck route, ingress to and egress from such places shall be made by the most direct route available between the terminal, parking lot, repair garage, headquarters, place of pickup or delivery and the nearest designated truck route.

SECTION 3: OFFEROR QUALIFICATIONS

3.1 City's Right to Investigate

The City may make such investigations as deemed necessary to determine the ability of the Offeror to provide the supplies and/or perform the services specified.

3.2 Offeror Informational Requirements

In determining the capabilities of an Offeror to perform the services specified herein, the following informational requirements must be met by the Offeror. Failure to include all of the elements specified may be cause for rejection. Additional information may be provided, but should be brief and relevant to the goals of this RFP.

Each proposal shall provide the following information:

3.2.1 Cover Letter and Company Profile: Provide a Cover Letter including a brief business profile and a summary describing why your firm/team is qualified for this project. At a minimum, state the following:

1. Business name and home office address, identify whether this or another office address is responsible for work of this project,
2. Offeror shall specify how long the individual/company submitting the Proposal has been in the business of providing services similar to those requested in this RFP.
3. Identify one contact person. This person shall be the single point of contact on behalf of the Offeror firm/team, responsible for correspondence to and from the organization and the City. If necessary, the City will send all Project-related communications to this contact person. (This may be the person registered in our eBid system.) Include the following contact information:
   - mailing address,
   - telephone number, and
   - e-mail address.
4. ***Authorized Signer – Electronic Signature*** *for contract execution*: the City uses DocuSign to electronically deliver contracts to the awarded contractor for digital signing. To enable routing of contracts digitally for execution, include the following information for contractor's authorized signer. This employee must have the authority to bind the firm in the contract process:
   - Authorized signer's name as it should be listed for signing,
   - Authorized signer's title
   - Authorized signer's email address

***3.2.2 References*:** Offeror shall provide a minimum of three (3) references, not including the City of Alpharetta, for each item/service proposed in this RFP. The references may include any government, university, or similar entity where the Offeror, preferably within the last three (3) years, has successfully completed projects, which are similar in goals, scope, and complexity to the project describe herein.

At a minimum, the Offeror shall provide:

- the referenced company's name,
- the location where the service was provided,
- contact person(s),

- contact person's telephone number,
- contact person's email address,
- a complete description of the item/service type and dates provided, and
- project contract value/budget

These references may be contacted to verify Offeror's ability to perform the contract. The City reserves the right to use any information or additional references deemed necessary to establish the ability of the Offeror to perform the conditions of this request. Negative references may be grounds for Proposal disqualification.

3.2.3 Resumes and Experience of Key Personnel:

Offeror shall provide resumes or summaries of qualification, work experience, education, skills, etc. for all lead personnel, project manager, etc. as applicable. For each resume, provide:

- name,
- years of experience performing similar work,
- qualifications, skills, etc.
- Length of employment with current employer

***3.2.4 Method of Providing Services*:** Offeror shall provide a description of the work plan and the methods to be used that will convincingly demonstrate to the City what the Offeror intends to do, the timeframes necessary to accomplish the Work, and how the Work will be accomplished.

3.2.5 Available Resources:

1. **Bonding Capacity**:
    a. The selected firm will be required to submit payment and performance bonds upon contract execution. Each bond is required to be in the amount of 100% of the contract.
    b. Offerors shall demonstrate their financial stability to supply, install, and support the services specified by providing evidence of bonding capacity in the amount of the construction budget (e.g. a letter from your Surety agent stating that one or more Sureties will issue Bonds in the amount of the project budget if your team is selected).
    c. Surety evidence may be included in an Appendix to the proposal. It does not count toward the page limit.
2. **Insurance**: Provide a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, workers compensation, business automobile liability, and professional liability insurance.
    a. Insurance evidence may be included in an Appendix to the proposal. It does not count toward the page limit.
3. **Resources**: Demonstrate capability to provide resources, including equipment, staffing, sub-contractors, and any other resources necessary to meet project requirements.
    a. Resource evidence may be included in an Appendix to the proposal. It does not count toward the page limit.

3.3 General Insurance Requirements

Upon Council approval, the awarded Contractor shall provide the City with a Certificate of Insurance (COI) to the procurement agent listed on the cover page for this RFP. The COI shall indicate the existence of the policies prior to the beginning of the contract work or term. Thereafter, a renewal certificate shall be delivered to the City at least thirty (30) days prior to the expiration date of each expiring policy. If at any time, any of the policies shall be or become unsatisfactory to the City as to form or substance, or any of the carries issuing such policies shall be or become unsatisfactory to the City, the Contractor shall deliver to the City representative upon demand a certified copy of any policy required herein for review. The Certificates of Insurance shall state that the City of Alpharetta is additionally insured.

- **Workers Compensation:** Workers Compensation $500,000 per accident per employee with waiver of subrogation. Required documentation includes certificate from insurance company showing issuance of workmen's compensation coverage for the State of Georgia.
- **Comprehensive General Liability Insurance:**

Commercial General Liability	$1,000,000 each occurrence $1,000,000 aggregate

- **Comprehensive Auto Liability Insurance:**

Bodily Injury Liability	$1,000,000 each occurrence
Property Damage Liability	$ 100,000 each occurrence

- **Excess Umbrella Liability:**

Combined Single Limit Bodily Injury and / or Property Damage	$1,000,000 each occurrence $1,000,000 aggregate

Insurance; Indemnification. The awarded Contractor shall maintain the types and amounts of insurance set forth as from time to time reasonably shall be requested by the City. The awarded Contractor shall provide proof of such insurance to the City at the same time as the execution of any resulting Contract and/or purchase order, and as and when requested by the City during the term hereof. Acceptance of a certificate or proof of insurance does not constitute approval or agreement by the City that the insurance requirements have been satisfied. The awarded Contractor shall indemnify and hold the City harmless from all claims, demands, losses, attorneys' fees and liabilities of any type or nature arising out of or related to the Contractor's, or Contractor's agents', employees' or subcontractors', negligent performance or non-performance of any resulting Contract and/or purchase order, including, but not limited to, claims for injury to person or property; provided, however, that this indemnification obligation shall not apply to claims arising from the sole negligence of the City or its employees. Nothing in this paragraph or any resulting Contract and/or purchase order shall be deemed to constitute a waiver of the City's sovereign immunity, create rights in any third party, or create any third party beneficiaries.

3.4 Bonding Requirements

Bonds are required for this projects. See Appendix A for Bid Bond form and see Appendix C for all Bonding Requirements

SECTION 4: COST PROPOSAL

4.1 Schedule of Items

a. Offerors ***must*** respond to this RFP by utilizing the Cost Proposal form provided. (This form may also be provided by City as a separate, fillable Excel worksheet.)

b. Offeror's authorized official shall complete, sign, and return one (1) Paper Original of the Cost Proposal and Proposal Price Certification within the sealed proposal package in a separate, sealed, opaque envelope marked with following information found on Cover Page, page 1 and in Section 1 Schedule of Events of this document:

- **Cost Proposal**
- Offeror's Name,
- RFP #,
- RFP Title, and
- Due Date/Time.

c. The Cost Proposal form will be used as the primary representation of each Offeror's cost/price, and will be used extensively during proposal evaluations and ranking.

d. Additional information should be included as necessary to explain in detail the Offeror's cost/price.

e. Additional Cost proposal sheets shall not be included in proposal original or copy (paper or digital).

f. **Deliveries**: In the event there are to be deliveries on site, all goods and materials will be F.O.B. Destination, Freight Prepaid and Allowed. The onsite delivery/destination address shall in all cases be confirmed with the City's designated project manager for the project. All deliveries will be to a location within the City of Alpharetta.

g. No freight or postage charges will be paid by the City of Alpharetta unless such charges are included and accepted in the Proposal price and contract award by the City. The Contractor, at Contractor's expense, will arrange to have someone onsite to inspect and accept delivery. The Contractor has sole responsibility for securing all materials at the Project site.

h. **Taxes**: No sales tax will be charged on any orders.

Sales Tax Exempt# 301-682441

Federal Tax Identification# 58-6011454

Copies of the City's Sales and Use Tax Certificate of Exemption and Form W-9, Taxpayer Identification and Certification are available upon request.

The City is requesting the Offeror to provide a turn-key solution for the City's Traffic Preemption System, including, but not limited to the following: all equipment, design for any required integration, interfacing, training, testing, optional hardware/software installation, warranties, and project management.

It is the City's intent to initially equip 14 apparatus' and a minimum of 50 signals. With a current total of 129 signalized intersections and 6 fire stations, the City would like to upgrade as many intersections and equip as many vehicles as the budget of $300,000. The City currently has a budget of $150,000 for this project and is asking for an additional $150,000 in the upcoming FY2020 budget.

At a minimum the City expects to complete 14 apparatus and 50 signal installations within year one.

List the total cost per item including total cost to the City (freight, installation, training, etc.)

Quantity	Item Description	Price Each	Total Price
	Total Turn-key cost to the City for the above items.		$ 300,000.00

List any additional items on a separate sheet of paper.

Award will consider price, but price will not be the sole, determining factor.

Proposal Price Certification

In compliance with Section 2 Scope of Project/Specifications, the undersigned offers and agrees that if this Proposal is accepted by the City Council within one hundred twenty (120) days of the date of RFP Proposal Response Due Date/Time, that the undersigned will furnish any or all of the deliverables upon which prices are quoted, at the price set opposite each, to the designated point(s) within the time specified.

COMPANY_____

ADDRESS_____

AUTHORIZED SIGNATURE(S) _____

PRINT / TYPE NAME(S) AND TITLE(S) _____

_____

CONTACT INFO: PHONE NUMBER _____

CONTACT INFO: E-MAIL ADDRESS _____

4.2 Invoicing, Payment Processing, and ePayables

Replying to this RFP confirms Offeror's agreement to accept electronic payment (ePayables) of invoices if awarded a contract.

The City agrees to pay the Contractor in current funds for the performance of the Contract subject to additions and deductions as provided in the Contract, and, if applicable, to make payments in the manner and on the periodic basis agreed to by the City during the pre-construction meeting or prior to the commencement of the Work. Upon completion of the Work or, if agreed to by the City, upon completion of certain portions thereof, the Contractor shall submit an invoice detailing the appropriate charges as currently allowed.

The Contractor shall submit, on a monthly basis (or on such other periodic basis set forth herein), an invoice for the portion of Work provided to the City under the Contract at the billing address specified below. The City shall retain ten percent (10%) of the gross value of completed portions of the Work. After the Work is fifty percent (50%) complete (inclusive of change orders in the Work that adjust the Contract Price), Owner shall withhold no additional retainage from subsequent progress payments. No retainage shall be held from design services. When all Work is completed and final acceptance has been approved by the City, the Contractor may invoice for the amount retained.]

The contractor shall provide with each invoice or application for payment submitted, a list of subcontractors that have provided a service or services to the City. The list shall include the subcontractor's name and scope of service provided.

The City will process approved payment requests under this Project to the awarded Contractor only. Payment to subcontractors and suppliers is the responsibility of the Contractor. The City will not entertain any other payment arrangements.

Invoices shall be submitted to:

City of Alpharetta
Public Safety Department
2565 Old Milton Pkwy
Alpharetta, GA 30009

Upon receipt of invoice and inspection and acceptance of the Work, the City will render payment. All such invoices will be paid within forty-five (45) days by the City unless any items thereon are questioned, in which event payment will be withheld pending verification of the amount claimed and the validity of the claim. The Contractor will provide complete cooperation during any such investigation.

Offerors, who are individuals, shall provide their social security numbers on Page 1 of this RFP. Offerors that are proprietorships, partnerships, limited liability companies, corporations, or other legal entities, shall provide their federal employer identification number on Page 1 of this RFP. All Offerors shall provide a completed and signed W-9 located in Appendix A: Required Forms.

SECTION 5: EVALUATION CRITERIA

All proposals received will be reviewed by the Procurement Agent to ensure that all administrative requirements of the RFP package have been met, such as all documents requiring a signature have been signed and submitted. Failure to meet these requirements may be cause for rejection. Only responsive proposals will be given to Evaluation Committee for further review.

The Evaluation Committee will evaluate the remaining proposals and determine a ranking based on the information provided in response to this RFP. Proposals will be evaluated based on stated evaluation criteria. In ranking against stated criteria, the City may consider such factors as accepted industry standards and a comparative evaluation of all other qualified RFP responses in terms of differing price, quality, quantity, and contractual factors. These rankings will be used to determine the most advantageous offering to the City.

Any proposal that fails to achieve a passing ranking for any part/section for which a passing ranking is indicated will be eliminated from further consideration.

After completing the initial ranking, the Evaluation Committee may create a shortlist made up of a grouping of the highest-ranking Offerors. In the event of a shortlist, Offerors may be asked to arrange a site visit; may be invited for a presentation or interview; or may be asked to supply additional information for evaluation. Once all evaluations are complete, the Evaluation Committee may either recommend to award to the highest-ranking Offeror or if necessary, to seek discussion/negotiation or a “best and final offer” in order to determine the highest-ranking Offeror.

Each criteria will be scored for each proposal using a scale of 0 - 5; 5 = highest score available for any criteria.

Each Offeror will be evaluated individually using weights for each criterion below:

Comparable Experience	30%
Project Team	15%
Approach to Project	30%
Cost	25%
Phase I Total	**100%**

APPENDIX A: REQUIRED FORMS

Forms required to be returned with every response to this request. These forms are necessary to ensure compliance with various laws as described within the procurement.

Instructions for Submitting Required Forms

One completed original of each form listed below shall be returned within the sealed 'Original' Response package. Vendor's response may be declared non-responsive if all forms are not returned complete with all information, signatures, and notarized (if required).

1. Bid Bond – A certified check may be submitted in lieu of a Bid Bond.
2. Disclosure Form and Certificate of Non-Collusion
3. Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters
4. IRS Form W-9 (Request for Taxpayer Identification Number and Certification)
5. E-Verify/I-9 (Affidavit Verifying Contractor Participation in Federal Work Authorization Program)

Bid Bond

(Five Percent (5%) of Bid)

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned

_____, as **CONTRACTOR**, and

_____, as **SURETY**, are hereby

held and firmly bound unto CITY OF ALPHARETTA, GEORGIA, as **CITY**, in the penal sum of

_____Dollars ($_____) for

the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns.

Signed this_____ day of_____ , 201____ .

The condition of the above obligation is such that whereas the **CONTRACTOR** has submitted to the **CITY** a certain bid attached hereto and hereby made a part hereof to enter into a contract in writing for the installation of The Emergency Traffic Preemption System including, but not limited to, the equipment, labor, materials and follow up training for the installation on fire equipment vehicles and intersection mast arms under this contract.

NOW, THEREFORE,

(a) If said bid shall be rejected or in the alternate,

(b) If said bid shall be accepted and the **CONTRACTOR** shall execute and deliver a Contract in the Form of Contract attached hereto (properly complete in accordance with said bid) and shall furnish a bond for his faithful performance of said Contract and for the payment of all persons performing labor or furnishing material in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

BID BOND

Page 2 of 2

The **SURETY**, for value received, hereby stipulates and agrees that the obligations of said **SURETY** and its bond shall be in no way impaired or affected by any extension of the time within which the **CITY** may accept such bids, and said **SURETY** does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the **CONTRACTOR** and the **SURETY** corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

_____

CONTRACTOR (SEAL)

By: _____

_____

SURETY (SEAL)

By: _____

Georgia Representative

Surety Contact Information:

Address: _____

Phone: _____

Fax: _____

Email: _____

Surety companies executing bonds must appear on the Treasury Department's most current list (Circular 570, as amended) and be authorized to conduct business in the State of Georgia.

City of Alpharetta Disclosure Form and Certificate of Non-Collusion

DISCLOSURE FORM and CERTIFICATE OF NON-COLLUSION

Bidder must disclose any possible conflict of interest with any City of Alpharetta (City) elected official and/or employee and if a known relationship exists between any principal or employee of your corporation, firm, team, organization, or person and any City elected official and/or employee. Relationship may consist of financial, personal, or family relations or may be in the form of campaign contributions to elected officials.

If, to your knowledge, no relationship exists, this shall be stated in your response. Failure to disclose such a relationship (or lack thereof) may result in response being declared non-responsive and will not be considered further. If already awarded, may result in cancellation of a purchase and/or contract as a result of your response.

Check one of the following, as it applies to your firm and this request. Use additional forms if needed:

- ☐ **No known relationship exists**. *If this box checked, skip to signature and firm information at bottom of form.*
- ☐ **Relationship does exist**. *If this box checked, include the name and position of the City Official to whom a campaign contribution was made or official/employee relationship. Use a separate form for each official to whom a contribution has been made within the past two (2) years or for additional official/employee relationships.*

Elected Official name and position:	
Amount/Value of Contribution:	
Date and description of Contribution:	
List other Relationship Type and name of City Employee/Official:	

By signing this form, I certify that:

- As an officer of this firm, or per the attached letter of authorization, I am duly authorized to certify the information provided herein is accurate and true; and my firm shall comply with all State and Federal Equal Opportunity and Non-Discrimination requirements and conditions of employment.
- That the firm's response is made without prior understanding, agreement, or connection with any corporation, firm, team, organization, or person submitting a response for the same materials, supplies, equipment, opportunity, or services and is in all respects fair and without collusion or fraud. My firm understands and agrees that bid/proposal collusion is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards; and
- That the provisions of the Official Code of Georgia Annotated, Sections 45-10-20 et seq. have not been violated and will not be violated in any respect. O.C.G.A. 45-10-20 through 45-10-28 provide that it is unlawful for a state [*City*] employee to transact business with the agency by which that person is employed for himself, on behalf of a business in which the employee or his/her spouse or dependents has a substantial interest, or on behalf of anyone as agent, broker, dealer, or representative. Transacting business in defined as selling real property, personal property, or services, or purchasing surplus real or personal property.

Firm's Full Legal Name:
(PLEASE TYPE OR PRINT) _____

Authorized Signature: _____

Printed Name and Title of Person Signing: _____

Date: _____

Firm's Address: _____

Contact's Email Address: _____

**This form must be completed in its entirety, signed by the firm's authorized signer and returned with your response in order for the response to be eligible for consideration.*

Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters

THE CITY OF ALPHARETTA GEORGIA

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, PROPOSED DEBARMENT, AND OTHER RESPONSIBILITY MATTERS

The Contractor certifies to the best of its knowledge and belief that neither it nor any of its principals:

1. are presently debarred, suspended, proposed for debarment, or declared ineligible from submitting bids or proposals by any federal, state or local entity, department or agency;

2. have within a three-year period preceding this bid/offer, been convicted or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performance of a public (Federal, state or local) contract or subcontract; violation of Federal or state antitrust statues relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, tax evasion, or receiving stolen property;

3. are presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph 2 of this certification;

4. have within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal, state or local public agency.

Firm's Full Legal Name:
(PLEASE TYPE OR PRINT) _____

Authorized Signature: _____

Printed Name and Title of Person Signing: _____

Date: _____

Firm's Address: _____

Contact's Email Address: _____

**This form must be completed in its entirety, signed by the firm's authorized signer and returned with your response in order for the response to be eligible for consideration.*

Request for Taxpayer Identification Number and Certification (W-9)

Form **W-9**
(Rev. November 2017)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

Requester's name and address (optional)

6 City, state, and ZIP code

7 List account number(s) here (optional)

Part I **Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

☐☐☐ – ☐☐ – ☐☐☐☐

or

Employer identification number

☐☐ – ☐☐☐☐☐☐☐

Part II **Certification**

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person ▶** **Date ▶**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

Cat. No. 10231X Form **W-9** (Rev. 11-2017)

Affidavit Verifying Contractor Participation in Federal Work Authorization Program (E-Verify/I-9)

THE CITY OF ALPHARETTA GEORGIA

AFFIDAVIT VERIFYING CONTRACTOR PARTICIPATION IN FEDERAL WORK AUTHORIZATION PROGRAM

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the **City of Alpharetta (GA)** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b).

Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

_____
Federal Work Authorization (E-Verify) User Identification Number

_____
Date of Authorization

_____
Name of Contractor

_____
Name of Project

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 201__ in _____ (city), _____ (state).

_____
Signature of Authorized Officer or Agent

_____
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE ____ DAY OF _____, 201__.

_____
NOTARY PUBLIC

My Commission Expires:

_____

APPENDIX B: OPTIONAL AND INFORMATIONAL FORMS

- **Optional Forms**: Submit with procurement response only if relevant.

  1. **Notice of 'No Bid'** Only return if relevant.

- **Informational Forms**: To be held on file by Bidders/Contractors and available to City for review upon request:

  2. Affidavit Verifying Subcontractor Participation in Federal Work Authorization Program (E-Verify/I-9) *(if using subcontractor(s) – Prime Contractor to retain on file)*
  3. Affidavit Verifying Sub-Subcontractor Participation in Federal Work Authorization Program (E-Verify/I-9) *(if using sub-subcontractor(s) – Prime Contractor to retain on file)*

Local Vendor Certification Form

City of Alpharetta

Local Vendor Certification Form

THE CITY OF ALPHARETTA GEORGIA

Finance Department
2 Park Plaza
Alpharetta, GA 30009
Phone: 678-297-6094
Fax: 678-297-6063
www.alpharetta.ga.us

The City of Alpharetta has enacted an Alpharetta Vendor Preference (a.k.a. Local Vendor Preference) which applies to all formal procurements between $50,000.01 and $500,000.00 excluding Public Works Construction Projects ($100,000.00 and greater), grant funded projects, and other exceptions as set forth in Section III(E) of the Alpharetta Purchasing Policy.

Invitation to Bid (ITB): An Alpharetta Vendor will be given preference in contract award if their responsive and responsible bid is within 3% of the low-bid offered by a non-Alpharetta vendor.

Request for Proposal (RFP): An Alpharetta Vendor will be provided a preference of 3% as an evaluation criterion.

Alpharetta Vendors must submit this form with their ITB/RFP to receive the preference.

Qualifications

A person or business entity must meet ALL of the following criteria to qualify as an Alpharetta Vendor. Please check all the apply.

- ☐ Has a permanent place of business with full-time employee(s) within City limits for a minimum of six months prior to the issuance date of any formal solicitation to which the business will be responding. The permanent place of business must distribute goods/services and cannot be a post office box or a residence.
- ☐ Has a valid business license from the City.
- ☐ Is not delinquent on any taxes/fees owed to the City (e.g. property taxes, business license fees, false alarm fees, etc.).

Certification

Business/Company Name: _____

Current Business/Company Address: _____

If the business has been located at the above address for less than six months, please provide the previous physical address below.

Previous Business/Company Address: _____

The place of business identified above employs the following number of full-time employee(s): _____

City of Alpharetta Business License # _____

Please provide a copy of you current City of Alpharetta Occupational Tax Certificate Business Registration (a.k.a. Business License) with your ITB/RFP response.

Business Representative Approval/Contact Information

Name (print):		Date:	
Position Title:		Phone #:	
Signature:		E-mail:	

This Section is for City Use Only

Qualifications Verification: _____ Date: _____

Notice of "No Bid" Form

THE CITY OF ALPHARETTA GEORGIA

Finance Department
2 Park Plaza
Alpharetta, GA 30009
P: (678) 297-6052
F: (678) 297-6093
purchasing@alpharetta.ga.us

CITY OF ALPHARETTA
NOTICE OF "NO BID"

SOLICITATION # _____ **CLOSING/DUE DATE** _____

IMPORTANT NOTICE – Please read

It is important to the City of Alpharetta to receive a reply from all invited bidders. There is no obligation to submit a bid, quotation, or proposal.

INSTRUCTIONS:

If you are unable, or do not wish to participate on this bid, quotation, or proposal, please complete this form in full and forward to the City's procurement division at the contact information provided below.

State your reason for not participating by checking the applicable space(s) or by explaining briefly in the space provided. If submitting a Notice of "No Bid", it is not necessary to return any other bid/quotation/proposal information in connection with this solicitation.

1. We do not manufacture/supply the commodity _____
2. We do not manufacture/supply to the specification _____
3. Cannot handle due to present work load _____
4. Quantity/job too large _____
5. Quantity/job too small _____
6. Cannot meet delivery/completion requirements _____
7. Agreements with distributors/dealers do not permit us to sell direct _____
8. Licensing restrictions _____

Other reasons/additional comments: _____

_____

Do you wish to bid on these goods/services in the future? Yes _____ No _____

_____
Firm Name

_____
Firm Address

_____
Signature of Person Authorized to Bind this Firm

_____
Date

_____
Typed or Printed Name and Title

_____
Phone Number and E-mail Address

Email, Fax, or Mail to the Procurement Agent in charge of this solicitation at the contact number/address listed in Section 1.0. Mark the correspondence as "Notice of No Bid".

Affidavit Verifying Subcontractor Participation in Federal Work Authorization Program (E-Verify/I-9)

AFFIDAVIT VERIFYING SUBCONTRACTOR PARTICIPATION IN FEDERAL WORK AUTHORIZATION PROGRAM

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with _____ (contractor) on behalf of the **City of Alpharetta (GA)** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice that a sub-subcontractor has received an affidavit from any other contracted sub-subcontractor, the undersigned subcontractor must forward, within five (5) business days of receipt, a copy of the notice to the contractor.

Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

_____
Federal Work Authorization (E-Verify) User Identification Number

_____
Date of Authorization

_____
Name of Subcontractor

_____
Name of Project

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 201__ in _____ (city), _____ (state).

_____
Signature of Authorized Officer or Agent

_____
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE ____ DAY OF _____, 201__.

_____ _____
NOTARY PUBLIC My Commission Expires

Affidavit Verifying Sub-Subcontractor Participation in Federal Work Authorization Program (E-Verify/I-9)

THE CITY OF ALPHARETTA GEORGIA

AFFIDAVIT VERIFYING SUB-SUBCONTRACTOR PARTICIPATION IN FEDERAL WORK AUTHORIZATION PROGRAM

By executing this affidavit, the undersigned sub-subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for _____ (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract) and _____ (contractor) on behalf of the **City of Alpharetta (GA)** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the sub-subcontractor with the information required by O.C.G.A. § 13-10-91(b). The undersigned sub-subcontractor shall submit, at the time of such contract, this affidavit to _____ (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract). Additionally, the undersigned sub-subcontractor will forward notice of receipt of any affidavit from a sub-subcontractor to _____ (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract.

Sub-subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

_____
Federal Work Authorization (E-Verify) User Identification Number

_____
Date of Authorization

_____
Name of Sub-subcontractor

_____
Name of Project

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 201__ in _____ (city), _____ (state).

_____
Signature of Authorized Officer or Agent

_____
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE ____ DAY OF _____, 201__.

_____ _____
NOTARY PUBLIC My Commission Expires

APPENDIX C: BONDING REQUIREMENTS AND SAMPLE CONTRACT DOCUMENTS

Bonding Requirements and Sample Documents

Bid Bond

A bid bond in the amount of 5% of contract price required for all Public Works Projects. Refer to **Appendix A** for Bid Bond form.

By signing and submitting this bid to the City, **BIDDER** agrees that in case of failure on their part to execute said contract and bond, or provide satisfactory proof of carriage of the insurance required, within fourteen (14) calendar days after the award thereof, the Bid Bond or certified check accompanying their bid and the money payable thereon shall be forfeited to the **CITY** as liquidated damages; otherwise, the check or Bond accompanying this proposal shall be returned to the **BIDDER**.

Performance and Payment Bonds

Prior to commencing the Work, the Contractor, as principal, and a surety company listed in the Federal Register and licensed to write surety insurance in the State of Georgia, as surety, shall give a Performance Bond and a Payment Bond, each in the amount of one hundred percent (100%) of the price of the Contract. “Performance bond” means a bond with good and sufficient sureties or guarantees for the faithful performance of the Contract and to indemnify the City for any damages occasioned by a failure to perform same within the prescribed time. Such bond shall be payable to, in favor of, and for the protection of the City. “Payment bond” means a bond with good and sufficient sureties or guarantees payable to the City and intended for the use and protection of all subcontractors and all persons supplying labor, materials, machinery, and equipment in the prosecution of the Work provided for in the Contract for the use of all persons doing work or furnishing skills, tools, machinery, or materials under or for the purpose of constructing the Project. The life of these bonds shall extend through the Final Completion date of the Project for an additional sixty (60) day maintenance period (where applicable) and a twelve-month warranty/guarantee period after Final Completion.

100% Performance Bond

Bond Number: _____

KNOW ALL MEN BY THESE PRESENTS: that, _____, as Principal, hereinafter call **CONTRACTOR**, and _____, a corporation organized and existing under the laws of the State of Georgia, hereinafter call **Surety**, are held and firmly bound unto CITY OF ALPHARETTA, GEORGIA, as oblige, hereinafter call **CITY**, in the amount of_____($) for the payment whereof **CONTRACTOR** and **Surety** bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly be these presents.
WHEREAS, CONTRACTOR has by written agreement dated _____, 201___ , entered into a contract with **CITY** for:

> Installation of The Emergency Traffic Preemption System including, but not limited to, the equipment, labor, materials and follow up training for the installation on fire equipment vehicles and intersection mast arms under this contract.

in accordance with drawings and specifications prepared by **CITY**, which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, the condition of this obligation is such that, if **CONTRACTOR** shall promptly and faithfully perform said Contract, then this obligation shall be null and void, otherwise it will remain in full force and effect.

The **Surety** hereby waives notice of any alteration or extension of time made by the **CITY**.

Whenever **CONTRACTOR** shall be, and declared by **CITY** to be in default under the Contract, the **CITY** having performed **CITY**'s obligation thereunder, the **Surety** may promptly remedy the default, or shall promptly:

1. Complete the Contract in accordance with its terms and conditions; or,

2. Obtain a bid or bids for completing the Contract in accordance with its terms and conditions, and upon determination by **Surety** of the lowest bidder, or, if the **CITY** elects, upon determination by the **CITY** and **Surety** jointly of the lowest responsible bidder, arrange for a Contract between such Bidder and the **CITY**, and make available as work progresses (even though there should be a default or a succession of defaults under the Contract or Contract of Completion arranged under this paragraph) sufficient funds to pay the cost of completion less the balance of the Contract price; but not exceeding, including other costs and damages for which the **Surety** may be liable hereunder, the amount set forth in the first paragraph hereof. The term "Balance of the Contract Price", as used in this paragraph shall mean the total amount payable by **CITY** to **CONTRACTOR** under the Contract and any amendments hereto, less the amount properly paid by **CITY** to **CONTRACTOR**.

100% Performance Bond

Page 2 of 2

No action can be instituted on this bond after one year from the completion of the Contract and the acceptance by the **CITY** of the work thereunder.

Signed and sealed this _____day of_____ , 201___ .

In the presence of:

Contractor:_____

_____ By:_____(Seal)
Witness

Surety:_____

_____ By:_____ (Seal)
Witness Georgia Representative

Surety Contact Information:

Address: _____

_____

_____

Phone: _____

Fax: _____

Email: _____

Surety companies executing bonds must appear on the Treasury Department's most current list (Circular 570, as amended) and be authorized to conduct business in the State of Georgia.

100% Labor and Material Payment Bond

Bond Number: _____

KNOW ALL MEN BY THESE PRESENTS: that, _____, as Principal, hereinafter call **CONTRACTOR**, and _____, a corporation organized and existing under the laws of the State of Georgia, hereinafter call **Surety**, are held and firmly bound unto CITY OF ALPHARETTA, GEORGIA, as oblige, hereinafter call **CITY**, in the amount of _____($) for the payment whereof **CONTRACTOR** and **Surety** bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly be these presents.

WHEREAS, CONTRACTOR has by written agreement dated _____, 201___ , entered into a contract with **CITY** for:

> Installation of The Emergency Traffic Preemption System including, but not limited to, the equipment, labor, materials and follow up training for the installation on fire equipment vehicles and intersection mast arms under this contract.

in accordance with drawings and specifications prepared by **CITY**, which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, the condition of this obligation is such that if **CONTRACTOR** shall promptly make payment to all claimants as is herein below defined, for all labor and materials used or reasonably required for use in the performance of the Contract, this obligation shall be null and void; otherwise it shall remain in full force and effect subject, however, to the following conditions:

1. A claimant is defined as one having a direct contract with the **CONTRACTOR** or with a Subcontractor of the **CONTRACTOR** for labor, material, or both, used or reasonably required for use in the performance of the Contract; labor and material being construed to include that part of water, gas, power, light, heating oil, gasoline, telephone service, rental of equipment, or repair of equipment directly applicable to the Contract.

2. The above-named **CONTRACTOR** and **Surety** hereby jointly and severally agree with the **CITY** that every claimant as herein defined, who has not been paid in full before the expiration of a period of ninety (90) days after the date on which the last of such claimant's work or labor was done or performed, or materials were furnished by such claimant, may sue on this bond for the use of such claimant, prosecute the suit to final judgment for such sum or sums as may be justly due claimant, and have execution thereon. The **CITY** shall not be liable for the payment of any costs or expenses of any such suit.

3. No suit or action shall be commenced hereunder by any claimant:

   A. Unless claimant, other than one having a direct contract with the **CONTRACTOR**, shall have given written notice to any two of the following: the **CONTRACTOR**, the **CITY**, or the **Surety** above-named, within ninety (90) days after such claimant did or performed the last of the work or labor, or furnished the

100% Labor And Material Payment Bond

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last of the materials for which said claim is made, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were furnished, or for whom the work or labor was done or performed. Such notice shall be served by mailing the same by registered mail or certified mail, postage prepaid, in an envelope addressed to the **CONTRACTOR**, the **CITY**, or the **Surety**, at any place where an office is regularly maintained for the transaction of business, or served in any manner in which legal process may be served in the State in which the aforesaid project is located, save that such service need not be made by a public officer.

B. After one year from the completion of the Contract and the acceptance by **CITY** of the Work thereunder; it being understood, however, that if any limitation embodied in this bond is prohibited by any law controlling the construction hereof, such limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.

C. Other than in a state court of competent jurisdiction in and for the **CITY** or other political subdivision of the State in which the Project, or any part thereof, is situated, or in the United States District Court for the district in which the Project, or any part thereof, is situated and not elsewhere.

4. The amount of this bond shall be reduced by and to the extent of any payment or payments made in good faith hereunder, inclusive of the payment by **Surety** for mechanics' liens which may be filed on record against improvement, whether or not claim for the amount of such lien be presented under and against this bond.

Signed and sealed this _____day of_____ , 201___ .

In the presence of:

Contractor:_____

_____ By:_____ (Seal)
Witness

Surety:_____

_____ By:_____ (Seal)
Witness Georgia Representative

100% Labor And Material Payment Bond

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Surety Contact Information:

Address: _____

_____

_____

Phone: _____

Fax: _____

Email: _____

Surety companies executing bonds must appear on the Treasury Department's most current list (Circular 570, as amended) and be authorized to conduct business in the State of Georgia.

Subcontractor Participation List

To: City of Alpharetta, Georgia

From: [Contractor/Consultant Name]

Re: [Contract or Purchase Order No.], [Project Name]

Date: [Date of Accompanying Invoice]

Is the accompanying invoice the final invoice for this project? _____ Yes _____ No

Select one of the following:

_____ No subcontractors providing a service have been utilized on this project.

_____ Below is a list of all subcontractors which have provided a service on this project.

	Subcontractor Name	Scope of Services
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

Add additional pages as needed to list all subcontractors.

APPENDIX D: PROCUREMENT INFORMATION

A. VENDOR INSTRUCTIONS

A.1 Single Point of Contact

- Any vendor interested in responding to the procurement is not allowed to communicate with any City staff or elected officials regarding the procurement, except for communication with or at the direction of the City Procurement Agent in charge of the solicitation as designated by the City Procurement Officer and, if applicable, authorized communications at the Pre-Conference or Site Visit.
- Any unauthorized contact may disqualify the Vendor from further consideration.
- Single point of contact information is located on cover page of this document

A.2 Required Review

A.2.2 Review: Vendors should carefully review the procurement in its entirety including all instructions, requirements, specifications, addenda, and terms/conditions. Vendor shall promptly notify the Procurement Agent, identified as single point of contact for this solicitation, in writing according to Appendix D, Section A.2.4 Form of Questions concerning any ambiguity, inconsistency, unduly restrictive specifications, or error that may be discovered upon examination of the procurement.

A.2.3 Addenda: The City may revise the procurement by issuing an addendum prior to the Response Due Date/Time. The addendum will be posted on the City's website alongside the posting of the original procurement document at https://www.ebidexchange.com/alpharetta. Any publicly issued addendum will become part of the procurement documents for the project and part of any subsequent contract.

- Any material changes to the procurement, including changes to the Scope of Project/Specifications/Statement of Work, Schedule of Events, etc., will be formally communicated through an addendum that will be added to the solicitation posting, which can be found at https://www.ebidexchange.com/alpharetta.
- Any other form of interpretation, correction, or change to the procurement will not be binding upon the City.
- Vendors replying to the request must sign and return any addendum acknowledgement page with their response.
- Failure to submit the procurement response in accordance with an addendum may be cause for rejection.
- In unusual circumstances, the City may postpone an opening/due date and time in order to notify vendors of an addendum and to give vendors sufficient time to respond to the addendum.
- It is the vendor's responsibility to review the Schedule of Events and the web page for additional documents and/or addenda issued for the project.

A.2.4 Form of Questions:

- Questions must be addressed in writing using the question tab found within the solicitation posting at https://www.ebidexchange.com/alpharetta. Registration and login are required to view documents, ask questions, and view the City's responses.
- Questions must be received by the City on or before time and date noted in Section 1 Schedule of Events**.**
- Each question must be submitted separately.
- Each question must provide clear reference to the section, page, and item in question.
- Questions received after the deadline may not be considered.

A.2.5 City's Answers:

- The City will provide official written answers to all written questions received on or before Question Deadline noted in procurement Section 1 Schedule of Events.

- Answers to questions for clarification can be found within the question tab found within the solicitation posting at https://www.ebidexchange.com/alpharetta. Registration and login are required to view documents, ask questions, and view the City's responses.
- All questions will be answered within the question tab or in an officially posted addendum**.**

A.3 Pre-Conference, Site Visit (If Offered)

(1) If Offered, the date and time of a pre-bid conference or site visit will be noted in Section 1 Schedule of Events**.**

- **Mandatory Pre-Bid or Pre-Proposal Conference or Site Visit**: Mandatory pre-bid or pre-proposal conference or site visit will start on time. Late attendees may not be admitted or allowed to sign-in. Bids or Proposals will only be accepted from Vendors that were in attendance and signed-in at the meeting.
- **Voluntary Pre-Bid or Pre-Proposal Conference or Site Visit**: Participation in the conference is optional. However, it is advisable that all interested parties participate.
- For either Mandatory or Voluntary Conference, Event Registration prior to the conference is requested, but not necessary to attend. Registration may be completed at the Events tab found within the solicitation posting at https://www.ebidexchange.com/alpharetta
  - All responses to questions at the Pre- Conference or Site Visit will be oral and in no way binding on the City. (See Section A.2)

A.4 Submitting a Response to an ITB, RFP, RFQ

A.4.1 Failure to Comply with Instructions: The City may choose not to evaluate, may deem non-responsive, and/or may disqualify from further consideration any response that fails to comply with the instructions, is difficult to understand, is difficult to read, or is missing any requested information.

A.4.2 Standard Forms: Vendors **must** respond to the procurement by completing the standard forms set forth in Appendix A: Required Forms. The standard forms include legal requirements that must be met before the contract award process commences. See procurement Appendix A: Required Forms for further instructions.

A.4.3 Standard Contract: By submitting a response to the procurement, Vendor agrees to execute a contract materially incorporating those certain provisions set forth in all procurement documents and including, but not limited to Appendix D, Section C. Additional Terms and Conditions upon contract award by the City Council. However, the City notifies and the Vendor acknowledges that Additional Terms and Conditions does not define the total extent of the contract language.

A.4.4 Vendor's Signature:

- The Cover Page of the procurement and any other pages requiring signatures must be completed and signed in ink by an individual authorized to legally bind the entity submitting the response and must be submitted with the response.
- The Bid or Proposal Price Certification with Vendor's signature in response to the procurement represents, warrants, and guarantees that the prices quoted have been established without collusion and without effort to preclude the City from obtaining the best possible supply or service.
- By signing and submitting a response to the procurement, Vendor acknowledges and agrees that the Vendor has carefully examined and fully understands the provisions and requirements of this procurement; has made a personal examination of the Project site (if applicable); is satisfied as to the actual conditions, specifications/scope of work, and requirements; and hereby agrees that if Vendor's bid/proposal is accepted, Vendor will enter into a contract with the City and perform same in full conformance with the Contract Documents.
- Proof of authority of the person signing the response must be furnished upon request.

A.4.5 Organization of Response: Each response must be organized in the order set forth in Section 2.2 of the Procurement.

A.4.6 Late Submissions, Withdrawals, and Corrections:

Late Response: Regardless of cause, late responses will not be accepted and will automatically be disqualified from further consideration. It shall be the Vendor's sole risk to assure delivery to the receptionist's desk at the designated office by the designated Response Due Date/Time as noted in Section 1 Schedule of Events. Late responses will not be opened and may be returned to the Vendor at the expense of the Vendor or destroyed if requested.

Response Withdrawal: A Vendor requesting to withdraw their Bid/Proposal prior to the Response Due Date/Time as noted in Section 1 Schedule of Events may submit a letter to the Procurement Agent for this procurement (noted on cover page of procurement) requesting to withdraw. The letter must be on company letterhead and signed by an individual authorized to legally bind the firm.

A Vendor requesting to withdraw after the Response Due Date/Time as noted in Section 1 Schedule of Events will be required to submit a letter with documented facts supporting the reason for withdrawal within two (2) business days of the Response Due Date/Time. The letter must be on company letterhead and signed by an individual authorized to legally bind the firm. The Vendor must present clear and convincing evidence that an unintentional error was made. The Procurement Officer will review the withdrawal request and a judgment will be made. Generally for Bids, withdrawal is not permitted after Bids are opened (for reasons other than obvious clerical errors).

Response Correction: If an error is discovered prior to the Response Due Date/Time as noted in Section 1 Schedule of Events, the Vendor can submit a corrected response. The corrected response should be clearly marked to indicate that it replaces the original response.

For Bids (ITB) with public openings, if an obvious clerical error not involving unit pricing is discovered after the Bid has been opened, the Bidder may submit a letter to the designated Procurement Agent within two (2) business days of opening requesting that the error be corrected. The letter must be on company letterhead and signed by an individual authorized to legally bind the firm or subject legal entity. The Bidder must present clear and convincing evidence that an unintentional error was made. The Procurement Officer will review the correction request and a judgment will be made. Generally, modifications to opened Bids for reasons other than obvious clerical errors are not permitted. No changes to any unit price will be made after the bids are opened. Errors in the mathematical extension of the quantities and unit prices will be corrected by the City and the revised total bid amounts are then to be used to determine the lowest reliable bidder.

A.4.7 Notice of "No Bid": It is important to the City of Alpharetta to receive a reply from all invited Vendors. There is no obligation to submit a bid, quotation, or proposal; however, if the vendor is unable or do not wish to participate in a procurement and the "Notice of No Bid" is not executed and returned to the City, the firm may be deleted from our list of qualified Bidders/Offerors. This form is located in Appendix B: Optional and Informational Forms.

A.5 Cost of Preparing a Response

A.5.1 City Not Responsible for Preparation Costs: The costs for developing and delivering bids, responses, proposals, or submissions to the procurement and any subsequent presentations of the procurement as requested by the City are entirely the responsibility of the Vendor. The City is not liable for any expense incurred by the Vendor in the preparation and presentation of their response.

A.5.2 All Timely Submitted Materials Become City Property: All materials submitted, including those from awarded Vendor as well as those from unsuccessful Vendors, in response to the procurement become the property of the City and are to be appended to any formal documentation, which would further define or expand any contractual relationship between the City and Vendor resulting from the procurement process.

A.6 Accessing Procurement Opportunities and Vendor Registration

A.6.1 Accessing Procurement Opportunities Online: Vendors interested in responding to the procurement can locate all associated documents at https://www.ebidexchange.com/alpharetta. Registration and login at this eBid Systems site are required to view/download documents and view/ask questions.

A.6.2 Vendor Registration: Vendors may also register as a vendor with the City by going to www.alpharetta.ga.us, select the **Business** dropdown, and then choose **Vendors**. Web based registration is the method of registration used by the City for all transactions such as contracts,

purchase orders, payments, etc. A Vendor may submit a response without first entering vendor registration, but online registration is required of an awarded contractor.

A.7 Alpharetta Vendor Preference (a.k.a. Local Vendor)

It is the policy of the City to invest in the local community when appropriate through securing goods/services from local businesses at competitive pricing and terms. This is to encourage local businesses to compete for City Business for formal procurement with a contract value of $50,000.01 to $500,000.00. If applicable to this procurement, the form can be found in Information Forms.

Vendors must complete the **Local Vendor Certification** form in Appendix B: Optional and Information Forms. Every Vendor seeking qualification for local preference must include the completed form and all required documentation noted on the form in the Vendor's response to this procurement.

To apply for the Alpharetta Vendor Preference, the Vendor must meet the following requirements:

- Has a permanent place of business with full-time employee(s) within City limits for a minimum of six months prior to the issuance date of any formal solicitation to which said business is responding;
- The permanent place of business must distribute goods/services and cannot be a post office box or a residence;
- Has a valid business license from the City; and
- Is not delinquent on any taxes/fees owed to the City (e.g. property taxes, business license fees, etc.).

B. RESPONSE RECEIPT AND EVALUATION PROCESS

B.1 Authority

The procurement is issued under the authority of the City of Alpharetta Procurement Policy and applicable law. The City has the authority to reject any and all Bids and to waive technicalities and informalities as further set forth in this section.

B.2 ITB: Receipt of Bids and Public Inspection

B.2.1 ITB Public Information:

During the opening of Bids, the Bidder's name, Bid amount and other pertinent information will be read aloud and recorded. No other information will be disclosed at that time. Each Bid and all information received in response to an ITB, including copyrighted material, is deemed "public record" in accordance with O.C.G.A § 50-18-70, et seq., and will be subject to public inspection and copying shortly after Bid opening with the following four exceptions:

1. bona fide trade secrets that have been specifically identified, properly marked, separated, and documented and to which the Bidder has attached an affidavit declaring that such specific information constitutes a trade secret pursuant to Article 27 of Chapter 1 of Title 10 of the Official Code of Georgia Annotated, will not be disclosed; provided however, if the City determines that such specifically identified information does not in fact constitute a trade secret, the City will notify the Bidder of its intent to disclose such information prior to its initial disclosure as required by law;
2. matters involving individual safety, as determined by the City, may be withheld from disclosure;
3. any company financial information in the form of records containing tax matters or tax information that is confidential under state or federal law, which has been requested by the City to determine vendor responsibility, unless prior written consent has been given by the Bidder will not be disclosed;
4. any document or record, or portion thereof, containing information exempt from disclosure pursuant to O.C.G.A. § 50-18-70, et seq., may be withheld from disclosure as determined by the City; and
5. any other document or record, or portion thereof, mandated by law to be kept confidential, as determined by the City.

All open records requests must be presented in writing with specific items requested. The Open Records Request form is available from the City's main website and requested through the City Clerk's office.

B.2.2 Procurement Agent's Review of Bids: The Procurement Agent in charge of the solicitation will open and review the Bids and separate out any information that meets the referenced exceptions in *Section B.2.1* above, providing the following conditions have been met:

1. Documents or records containing information that the Bidder wishes to keep confidential must be specifically identified and clearly marked and separated from the rest of the Bid;
2. The Bid does not contain any such confidential material in the cost/price section; and
3. An affidavit from the Bidder specifically identifying information as a trade secret and declaring that such information constitutes a trade secret pursuant to Article 27 of Chapter 1 of Title 10 of the Official Code of Georgia Annotated is attached to each separated document or record in the Bid that Bidder wishes to be kept confidential because it contains trade secrets.

Information separated out under this process will be available for initial review only by the Procurement Officer, Procurement Agent, and limited other designees. Bidders acknowledge that the act of separating out such information by the Procurement Agent does not operate to exempt such information from disclosure as a public record; rather, the disclosure of such information is governed by O.C.G.A. § 50-18-70, et seq. Bidders should be prepared to pay all legal costs and fees associated with defending a claim for confidentiality in the event an (open records) request is submitted by another party and the City determines that such information is subject to disclosure.

B.3 RFP/RFQ: Receipt of Proposals or Statements of Qualifications, Public Inspection

B.3.1 RFP/RFQ Public Information:

Upon receipt of all sealed proposals, only the name of each supplier and the date and time of receipt shall be recorded. No other information will be disclosed nor shall the proposals be considered open record until after council award. All information received in response to an RFP or an RFQ, including copyrighted material, is deemed public information and will be made available for public viewing and copying shortly after the council award with the following five exceptions:

1. bona fide trade secrets that have been specifically identified, properly marked, separated, and documented and to which the Offeror has attached an affidavit declaring that such specific information constitutes a trade secret pursuant to Article 27 of Chapter 1 of Title 10 of the Official Code of Georgia Annotated, will not be disclosed; provided however, if the City determines that such specifically identified information does not in fact constitute a trade secret, the City will notify the Offeror of its intent to disclose such information prior to its initial disclosure as required by law;
2. matters involving individual safety, as determined by the City, may be withheld from disclosure;
3. any company financial information in the form of records containing tax matters or tax information that is confidential under state or federal law, which has been requested by the City to determine vendor responsibility, unless prior written consent has been given by the Offeror will not be disclosed;
4. any document or record, or portion thereof, containing information exempt from disclosure pursuant to O.C.G.A. § 50-18-70, et seq., may be withheld from disclosure as determined by the City; and
5. any other document or record, or portion thereof, mandated by law to be kept confidential, as determined by the City.

All open records requests must be presented in writing with specific items requested. The Open Records Request form is available from the City's main website and requested through the City Clerk's office.

B.3.2 Procurement Agent's Review of Proposals and SOQs: The Procurement Agent in charge of the solicitation will open and review the Proposals or Statements of Qualifications (SOQ) and separate out any information that meets the referenced exceptions in *Section B.3.1* above, providing the following conditions have been met:

1. Documents or records containing information that the Offeror wishes to keep confidential must be specifically identified and clearly marked and separated from the rest of the Proposal or SOQ;
2. The Proposal or SOQ does not contain any such confidential material in the cost/price section; and

3. An affidavit from the Offeror specifically identifying information as a trade secret and declaring that such information constitutes a trade secret pursuant to Article 27 of Chapter 1 of Title 10 of the Official Code of Georgia Annotated is attached to each separated document or record in the Proposal or SOQ that Offeror wishes to be kept confidential because it contains trade secrets.

Information separated out under this process will be available for initial review only by the Procurement Officer, Procurement Agent, and limited other designees. Offerors acknowledge that the act of separating out such information by the Procurement Agent does not operate to exempt such information from disclosure as a public record; rather, the disclosure of such information is governed by O.C.G.A. § 50-18-70, et seq. Offerors should be prepared to pay all legal costs and fees associated with defending a claim for confidentiality in the event an (open records) request is submitted by another party and the City determines that such information is subject to disclosure.

B.4 Classification and Evaluation of Responses

B.4.1 Initial Classification of Responses as Responsive and Responsible:

All responses will initially be classified as either "responsive" or "nonresponsive".

1. Responses may be found nonresponsive any time during the evaluation process if
   - any of the required information is not provided;
   - the submitted price is found to be excessive or inadequate; or
   - the Bid, Proposal, or SOQ does not comply with the plans and specifications as described and required by the procurement.
   - Submissions found nonresponsive will not be considered further.
2. The Procurement Officer or designee will determine whether a Bidder has met the standards of responsibility – i.e., whether the Bidder has the capability in all respects to perform fully and reliably the requirements of this ITB and resulting contract based on the factors below. Such a determination may be made at any time during the evaluation of a Bid response if information surfaces that would result in a determination of non-responsibility.
   - If a Bidder is found non-responsible, the determination must be in writing, made a part of the procurement file, and mailed to the affected Bidder.

***(2) Invitation to Bid (ITB)*:**

B.4.2 Evaluation of Bids: During the evaluation of the Bids, the City reserves the right to request clarification of Bid responses, if deemed necessary for a complete evaluation of Bids. See Appendix D, Section A.4.6, Late Submissions, Withdrawals, and Corrections for allowable corrections.

Award will be made to the responsive and responsible Bidder whose Bid is most economical according to designated criteria.

The determination of the lowest responsive and responsible Bidder may involve all or some of the following factors. The City shall be the judge of the factors and will make the award in the best interest of the City.

- price;
- conformity to specifications;
- financial ability to meet the contract;
- previous performance;
- facilities and equipment;
- availability of repair parts;
- experience;
- delivery promise;
- terms of payment;
- compatibility as required;
- other costs;
- and other objective and accountable factors, if any.

B.4.3 Completeness of Bid: Selection and award will be based on the Bidder's Bid. Submitted responses may not include references to information located elsewhere, such as Internet websites or libraries, unless specifically requested.

B.4.4 Contract Award Based on Bid Response: Contract award, if any, will be made by City Council upon recommendation, to the Bidder providing the lowest responsive and responsible Bid and who provides all required documents.

- ***Electronic Signature***: The City of Alpharetta may elect to electronically deliver contracts to the awarded contractor for digital signing. Both State of Georgia and Federal law recognize and uphold the use of electronic signatures. DocuSign is the City's current electronic signature solution allowing users to route and sign contracts and agreements securely.

(3) ***Request for Proposals (RFP)*:**

B.4.5 Evaluation of Proposals: All responsive proposals will be evaluated based on stated evaluation criteria within the RFP. The City shall be the judge of the factors and will make the award in the best interest of the City.

B.4.6 Completeness of Proposals: Selection and award will be based on the Offeror's Proposal and other items outlined in the RFP. Submitted responses may not include references to information located elsewhere, such as Internet websites or libraries, unless specifically requested.

B.4.7 Opportunity for Discussion/Negotiation and/or Oral Presentation/ Product Demonstration: After receipt of all proposals and prior to the determination of the award, the City may initiate discussions with one or more Offerors should clarification or negotiation be necessary. Offerors may also invite Offerors to a Presentation and Interview and/or product demonstration to clarify their RFP response or to further define their offer. In either case, Offerors should be prepared to send qualified personnel to the City to discuss technical and contractual aspects of the proposal. Oral presentations and product demonstrations, if requested, shall be at the Offeror's expense.

B.4.8 Best and Final Offer: The "Best and Final Offer" is an option available to the City under the RFP process which permits the City to request a "best and final offer" from one or more Offerors if additional information is required to make a final decision. Offerors may be contacted asking that they submit their "best and final offer", which must include any and all discussed and/or negotiated changes.

B.4.9 Evaluation Committee Recommendation for Award: The Evaluation Committee will provide a written recommendation for award to the Procurement Agent that contains the ranking and related supporting documentation for its decision. The Procurement Agent will review the recommendation to ensure its compliance with the RFP process and criteria before concurring with the Evaluation Committee's recommendation.

B.4.10 Contract Award: Contract award, if any, will be made by City Council upon recommendation from the Evaluation Committee to the highest-ranking Offeror who provides all required documents and successfully completes the negotiation process.

- ***Electronic Signature***: The City of Alpharetta may elect to electronically deliver contracts to the awarded contractor for digital signing. Both State of Georgia and Federal law recognize and uphold the use of electronic signatures. DocuSign is the City's current electronic signature solution allowing users to route and sign contracts and agreements securely.

(4) ***Request for Qualifications (RFQ)*:**

B.4.11 Evaluation of SOQs: The Evaluation Committee will evaluate the Statements of Qualifications (SOQ) and recommend whether to award to the highest-ranking Offeror or add to the Approved list to participate in any subsequent RFP or ITB process; or if necessary, to seek additional information in order to determine the highest-ranking Offeror(s).

All responsive SOQs will be evaluated based on stated evaluation criteria within the RFQ. These rankings will be used to determine the most advantageous offering(s) to the City.

B.4.12 Completeness of SOQs: Selection and award will be based on the Offeror's SOQ and other items outlined in the RFQ. Submitted responses may not include references to information located elsewhere, such as Internet websites or libraries, unless specifically requested. Information or materials presented by Offerors outside the formal SOQ or additional information, if requested, will not be considered, will have no bearing on any award, and may result in the Offeror being disqualified from further consideration.

B.4.13 Opportunity for Interview: After receipt of all SOQs and prior to the determination of the award (or addition to Approved list for subsequent RFP or ITB process), the City may invite Offerors to

an interview to clarify their RFQ response or to further define the SOQ. Offerors should be prepared to send qualified personnel to the City to discuss technical and contractual aspects of the SOQ. Interviews, if requested, shall be at the Offeror's expense.

B.4.14 Evaluation Committee Recommendation for Award or Shortlisted Offeror List: The Evaluation Committee will provide a written recommendation to council for any award. If it is determined to be necessary, the Evaluation Committee may develop and present a shortlist including the highest ranked Qualified Contractors to the Procurement Officer that contains the ranking and related supporting documentation for its decision. The Procurement Officer will review the recommendation to ensure its compliance with the RFQ process and criteria before concurring with the Evaluation Committee's recommendation.

Only the Offerors included in the shortlist may be invited to participate in any subsequent RFP/ITB or interviews for the good/service detailed herein. Contract award, if any, will be made through the RFP/ITB to the highest-ranking Offeror(s)/Bidder(s) who provides all required documents and successfully completes the contract negotiation process.

RFQ's may not result directly in a Contract Award. An RFQ may be Step 1 of a two-step process followed by an RFP or ITB to be issued only to shortlisted Offerors determined through SOQ evaluation to be Qualified Offerors.

B.5 City's Rights Reserved

While the City has every intention to award a contract as a result of the procurement process, issuance of the ITB, RFP, or RFQ in no way constitutes a commitment by the City to award and execute a contract. Upon a determination such actions would be in its best interest, the City, in its sole discretion, reserves the right to:

- cancel or terminate the ITB, RFP, or RFQ at any time. A notice of cancellation will be issued on the City's website. If the ITB, RFP, or RFQ is cancelled, the City will not reimburse any vendor for the preparation of their Response. Responses may be returned, at Vendor's expense, upon request if unopened;
- reject any or all Bids, responses, or submissions received in response to the ITB, RFP, or RFQ;
- waive and/or amend any technicalities or informalities, or undesirable, inconsequential, or inconsistent provisions or specifications of the ITB, RFP, or RFQ which would not have significant impact on any Bid or response;
- not award a contract if it is in the best interest of the City not to proceed with contract execution; and
- terminate any contract if the City determines adequate funds are not available.

C. ADDITIONAL TERMS AND CONDITIONS

Certain City standard terms and conditions, which will be incorporated into the Contract, are set forth below ("Terms and Conditions"). Vendors should notify the City of any Terms and Conditions that either preclude them from responding to this procurement or add unnecessary cost. This notification must be made by the deadline for receipt of written questions or with the Vendor's response. Any requests received prior to the deadline for receipt of questions for material, substantive, important exceptions to the Terms and Conditions will be addressed by formal written addendum issued by the designated Procurement Agent. The City reserves the right to address any non-material, minor, and/or insubstantial exceptions to the Terms and Conditions.

C.1 Additional Contract Provisions and Terms

The procurement, including all documents and appendices attached hereto, referenced herein and/or incorporated herein, and any addenda hereto, and the response of the awarded Contractor, including any amendments thereto, will be incorporated into the Contract (as previously set forth, all of such documents are collectively referred to as the "Contract Documents").

The Terms and Conditions set forth herein do not define the total extent of the contract language. In the event of a conflict or dispute as to the duties and responsibilities of the City and Contractor under any

resulting Contract Documents, the Contract, will govern in accordance to the order of precedence set forth therein.

C.2 Performance Prior to Contract Execution

The successful Contractor shall not begin performance of the Project prior to the execution of a formal written contract by the City and the successful Contractor. Any Contractor beginning performance prior to the execution of the Contract shall be deemed to be proceeding at the Contractor's risk, and shall not be entitled to any compensation for such performance. Under such circumstances, the City reserves the right to withdraw or cancel the award of the procurement.

C.3 Subcontractors

The lowest responsive and responsible Contractor will be the prime contractor if a contract is awarded and executed and shall be responsible, in total, for all work of any subcontractors. All subcontractors, if any, must be listed in the Contractor's response to this procurement. The City reserves the right to approve all subcontractors. The Contractor shall be responsible to the City for the negligent acts and negligent omissions of all subcontractors or agents and of persons directly or indirectly employed by such subcontractors, and for the acts and omissions of persons employed directly by the Contractor. Further, nothing contained within the procurement, or otherwise in the Contract Documents created as a result of any contract award derived from the procurement, shall create any contractual relationships between any subcontractor of the Contractor and the City.

C.4 Independent Contractor

The Contractor shall at all times be acting as an independent contractor and not be considered or deemed to be an agent, employee, joint venture, or partner of the City. The Contractor shall have no authority to contract for or bind City in any manner. Neither the Contractor nor its employees are employees of the City. The Contractor shall have and maintain the responsibility for and control of the rendition of the Work (including, the services performed) under the Contract, the discipline of its employees, and other matters incident to the performance of the Work (services, duties, and responsibilities as described and contemplated in the Contract). The Contractor is required to supply the City with proof of compliance with the Workers' Compensation Act while performing work for the City. Proof of compliance must be received with the Contractor's response to the procurement at the address listed on the Cover Page of the procurement.

C.5 Compliance with Illegal Immigration Reform and Enforcement Act

E-Verify Program:

The City of Alpharetta is committed to compliance with Federal and State laws requiring the verification of newly hired employees to ensure they are lawfully entitled to work in the United States. As such, the City shall not enter into a contract for the physical performance of services unless the Contractor registers and participates in a federal work authorization program (E-Verify). Further, Contractors submitting a Bid or Proposal for the physical performance of service shall include a fully executed E-Verify affidavit as part of their Response to the procurement.

Requirement to Participate in a Federal Work Authorization Program (E-Verify):

No Contractor shall submit a response for the physical performance of service unless the Contractor participates in a Federal Work Authorization Program and complies with the requirements of O.C.G.A. § 13-10-91.

(5) Pursuant to O.C.G.A. § 13-10-91, the Contractor represents, warrants, acknowledges, and/or agrees that:

a. The Contractor has registered and participates in a federal work authorization program to verify the employment eligibility of all newly hired employees;

b. Subcontractors shall not enter into any contract with the Contractor for the physical performance of services within the State of Georgia unless such subcontractor registers and participates in a federal work authorization program to verify the employment eligibility of all newly hired employees; and

c. Sub-subcontractors shall not enter into any contract with a subcontractor or sub-subcontractor for the physical performance of services within the State of Georgia unless such sub-

subcontractor registers and participates in a federal work authorization program to verify the employment eligibility of all newly hired employees.

(6) As of the date of enactment of O.C.G.A. § 13-10-91, the applicable federal work authorization program is "E-Verify"

(*https://e-verify.uscis.gov/enroll/StartPage.aspx?JS=YES*), operated by the United States Citizenship and Immigration Services Bureau of the United States Department of Homeland Security. Information and instructions regarding E-Verify program registration, corporate administrator registration, and designated agent registration can be found at such website address.

Contractor, Subcontractor, and Sub-subcontractor Evidence of Compliance:

(1) The Contractor, if entering a contract with the City providing the physical performance of services, shall comply with the requirements of O.C.G.A. § 13-10-91.

(2) Pursuant to O.C.G.A. §13-10-91, in the event the Contractor employs or contracts with a subcontractor in connection with a covered contract, Contractor shall secure from such subcontractor attestation of the subcontractor's compliance with O.C.G.A. § 13-10-91 by the subcontractor's execution of the subcontractor affidavit, the form of which is provided in *Appendix A* hereof, and maintain records of such attestation for inspection by the City at any time. Such subcontractor affidavit shall become a part of the contractor/subcontractor agreement.

(3) Pursuant to O.C.G.A. §13-10-91, in the event the Contractor employs or contracts with a subcontractor that employs or contracts with any sub-subcontractor, the subcontractor will secure from such sub-subcontractor attestation of the sub-subcontractor's compliance with O.C.G.A. § 13-10-91 by the sub-subcontractor's execution of the sub-subcontractor affidavit, the form of which is also provided in *Appendix A* hereof, and maintain records of such attestation for inspection by the City at any time. Such sub-subcontractor affidavit shall become a part of the subcontractor/sub-subcontractor agreement.

(4) The Contractor shall comply with any and all other applicable requirements and provisions of O.C.G.A. § 13-10-91 and other applicable rules and regulations promulgated in relation thereto.

(5) All portions of contracts pertaining to compliance with O.C.G.A. § 13-10-91 and all other applicable rules and regulations promulgated in relation thereto, and any affidavit related hereto, shall be open for public inspection in this State at reasonable times during normal business hours.

Forms necessary to ensure compliance with this section are included in Required Forms and must be received at the address listed on the procurement's Cover Page prior to review of Contractor's response.

C.6 Compliance with Laws

The Contractor shall, in performance of work under the Contract, fully comply with all applicable federal, state, or local laws, rules, and regulations, including, but not limited to, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973. Any subletting or subcontracting by the Contractor subjects subcontractors to the same provision. The Contractor agrees that the hiring of persons to perform the contract will be made on the basis of merit and qualifications and there will be no discrimination based upon race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin by the persons performing the contract.

C.7 Compliance with Title VI of the Civil Rights Act of 1964

The City of Alpharetta, as a federal grant recipient, conforms to Title VI of the Civil Rights Act of 1964 and its amendments. Title VI of the Civil Rights Act of 1964 requires that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Presidential Executive Order 12898 addresses environmental justice in minority and low-income populations. Presidential Executive Order 13166 addresses services to those individuals with limited English proficiency.

The City is committed to enforcing the provisions of Title VI and to taking positive and realistic affirmative steps to ensure the protection of rights and opportunities for all persons affected by its programs.

Any person who believes they have been subjected to unlawful discriminatory practice under Title VI has a right to file a formal complaint. Any such complaint must be filed in writing or in person with the City of Alpharetta's, Title VI Compliance Officer, within one hundred-eighty (180) days following the date of the alleged discriminatory action. For more information or Title VI Discrimination Complaint Forms contact the Title VI Compliance Officer at the following:

Human Resources: Title VI Compliance
City Of Alpharetta
2 Park Plaza
Alpharetta, GA 30009
Tel: 678-297-6014

C.8 Substitutions and Change Orders

NO substitutions of material, schedule cancellations, or Change Orders are permitted after Contract award without written approval by the Director of the contracting City Department or his authorized representative. Cumulative Change Orders in excess of $50,000.00 or 10% of the original contract shall require the approval of the City Council.

Where specific employees are proposed by the Contractor for the work, those employees shall perform the work as long as those employees work for the Contractor, either as employees or subcontractors, unless the City agrees to a replacement or requests same based on an objective standard of review of past performance. Requests for any substitution will be reviewed and may be approved by the City at its sole discretion. Verbal agreements to the contrary will not be recognized. In the event a substitution of a Contractor employee is required due to termination of employment by Contractor, Contractor shall provide the City with prompt written notice of the need for such substitution and shall cooperate with the City in providing a replacement.

C.9 Contract Termination

The City may, by written notice to the Contractor, terminate the Contract without cause; provided, the City must give notice of termination to the Contractor at least 14 days prior to the effective date of termination.

D. DEFINITIONS OF CERTAIN TERMS

The intent and meaning of the following terms, which may be used throughout the ITB process, shall be interpreted as follows:

Bid: The response submitted by a Bidder to an Invitation to Bid (ITB) to provide goods or services at the prices quoted.

Bidder: One who submits a response to an ITB.

Bonds:

Bid Bond: An insurance agreement, accompanied by a monetary commitment, by which a third party (the surety) accepts liability and guarantees that the bidder will not withdraw the bid. The bidder will furnish bonds in the required amount and if the contract is awarded to the bonded bidder, the bidder will accept the contract as bid, or else the surety will pay a specific amount. A Bid Deposit may be accepted in lieu of the Bid Bond.

Labor and Materials Bond (Payment Bond): A financial or contractual instrument, issued by a surety that guarantees that subcontractors will be paid for labor and materials expended on the contract. Acceptable forms of payment bonds may include cashier's check, certified check, or irrevocable letter of credit issued by a financial institution; a surety or blanket bond; United States Treasury bond; or certificate of deposit.

Performance Bond: An instrument executed, subsequent to award, by a successful bidder that protects the public entity from loss due to the bidder's inability to complete the contract as agreed. A risk mechanism that secures the fulfillment of all contract requirements. *May be referred to as a Completion Bond.*

Contract: The formal written agreement executed by the City and the Contractor setting forth the obligations of the parties thereunder, including, but not limited to, the performance of the Work/Services and the basis of payment.

Contract Documents: Collectively refer to the ITB, RFP, or RFQ as issued by the City and including all appendices attached, referenced, and/or incorporated in the request; addenda; and Bid or proposal of awarded contractor including any amendments thereto.

Contractor: The successful Bidder or Offeror to whom (or which) a contract resulting from the ITB, RFP, or RFQ is awarded by the City, and who (or which) has executed a formal written contract with the City to furnish goods, services, or construction for an agreed upon price.

DOAS: The State of Georgia's Department of Administrative Services.

Ineligible Vendor List: List maintained by the procurement team of vendors that are not eligible to provide any commodities or services to the City due to non-performance (see Penalties for Non-Performance section for more information). The length of time a vendor remains on the Ineligible Vendor List is dependent upon the severity of the performance problem(s), not to exceed three years

Invitation to Bid (also known as ITB, Competitive Sealed Bids, Request for Bids, or Bid): The method of procurement when the cost of goods and/or services is $50,000.01 or greater, where there are clear and defined specifications available, and where cost is the primary basis of award. Evaluation is based solely on the response to the criteria set forth in the Bid document. This process does not include discussion or negotiations with bidders.

Legal Organ: The local newspaper selected for the posting of legal notices and advertisements for the City to reach the most citizens in an economical manner. At the time of this publication, our legal organ is the Alpharetta-Roswell Revue & News.

NIGP: National Institute of Governmental Purchasing whose mission is to develop, support and promote the public procurement profession through premier educational and research programs, professional support, and advocacy initiatives that benefit members and constituents.

Offeror: One who submits a response to a Request for Proposal (RFP) or Request for Qualifications (RFQ).

Procurement Agent: Procurement team member representing the primary public contact for these procurement processes: facilitating, issuing, and receiving Bids, Proposals, and Statements of Qualifications.

Procurement Officer: Director of Finance or his/her designee.

Project: The entire services, function, construction, work product, improvement, repairs, deliverables, and/or goods to be performed, provided, and/or supplied as set forth in the ITB, RFP, or RFQ and the Contract Documents and as generally described in the title to this ITB, RFP, or RFQ.

Proposal: A document submitted by an Offeror in response to an RFP to be used as the basis for evaluation, for negotiations, for entering into a contract.

Request for Proposals (also called RFP, Formal Sealed Proposal, or Proposal): The method of procurement when the cost of goods and/or services is $50,000.01 or greater and where the Competitive Sealed Bid method is neither practical nor advantageous and cost is not the primary consideration. This process does provide for the negotiation of terms, including price, prior to contract award.

Request for Qualifications (also called RFQ, Request for Qualified Contractors, or RFQC): The Formal Request for Qualifications is a prequalification process used to obtain statements of qualifications from contractors prior to issuing the solicitation. An RFQ is often Step 1 of a two-step process followed by an RFP or ITB to be issued only to Providers/Suppliers determined to be Qualified Providers/Suppliers.

Response: Synonymous with Bid, Proposal, or Statement of Qualifications (SOQ).

Responsible: The contractor has the capacity in all respects to perform fully the contract requirements, and the experience, integrity, perseverance, reliability, facilities, equipment, and credit which will assure good faith performance. Must possess the full capability, including financial and technical, to perform as contractually required. Must be able to fully document the ability to provide good faith performance.

Responsive: The contractor has submitted a Bid/Proposal that conforms in all material respects to the requirements stated in the solicitation document, including all form and substance.

Scope of Work/Project: A detailed, written description of the contractual requirements for materials and services contained within a Competitive Sealed Bid/ Request for Proposal. A well-conceived and clearly written scope serves many purposes including:

- Establishing a clear understanding of what is needed;
- Encouraging competition in the marketplace and promoting economic stimulus;
- Satisfying a critical need of government; and
- Obtaining the best value for the taxpayer.

Specifications: A precise description of the physical or functional characteristics of a product, good, or construction item. A description of goods and/or services. A description of what the purchaser seeks to buy and what a bidder must be responsive to in order to be considered for award of a contract. Specifications generally fall under the following categories: design, performance, combination (design and performance), brand name or approved equal, qualified products list and samples. May also be known as a purchasing description.

Statement of Qualifications (also called SOQ): Response to an RFQ which includes the qualifications of the contractor to provide or supply the requested services.

Subcontractor: Any person or business entity employed to perform part of a contractual obligation under the control of the principal contractor. Any supplier, distributor, or firm that furnishes supplies or services to a prime contractor or another subcontractor.

Title VI of the Civil Rights Act of 1964 states: No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

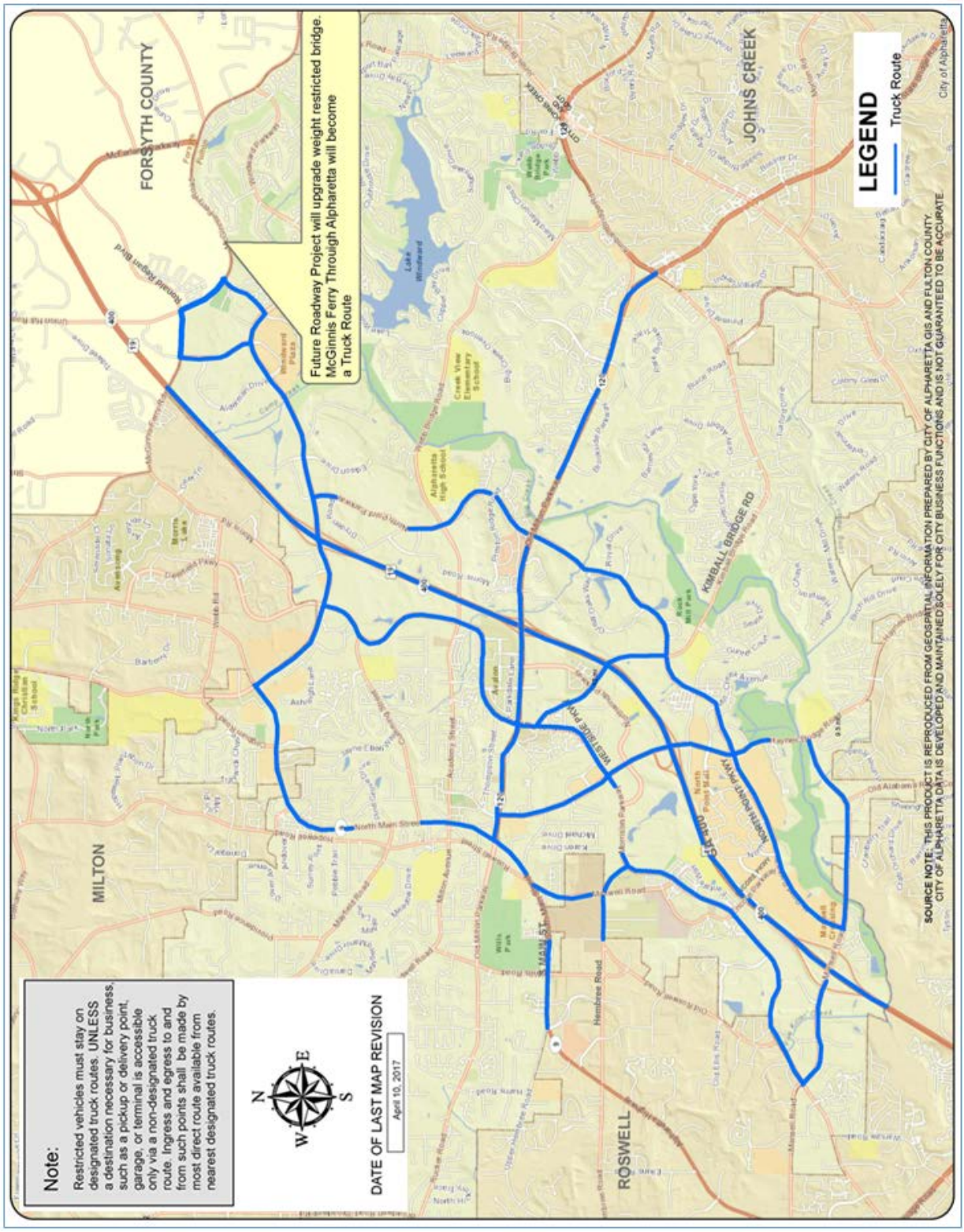
- ***Complaint:*** Any verbal or written communication received by the City of Alpharetta from members of the public referencing a general complaint regarding the inequitable distribution of benefits, services, amenities, programs or activities financed in whole or in part with federal funds is perceived as an informal charge. A complaint is further defined as any written complaint by an individual or group seeking to remedy perceived discrimination by policies, practices or decisions, which have an adverse impact resulting in inequitable distribution of benefits, services, amenities, programs or activities financed in whole or in part with federal funds.

Vendor: A supplier/seller of goods and/or services. Synonymous with Bidder, Offeror, or Contractor within City's formal procurement.

Work: The furnishing of all labor, materials, equipment, superintendence, and other incidentals necessary or convenient to the successful completion of the Project, including the performance of all services and requirements set forth in the ITB, RFP, or RFQ hereof as the Scope of Work or Specification (in accordance with the specifications provided therein), and the carrying out of all obligations, duties, and responsibilities imposed by the Contract Documents in the provision thereof.

APPENDIX E: ALLOWED TRUCK ROUTE MAP

Online: http://www.alpharetta.ga.us/government/departments/public-works/alpharetta-truck-routes



CITY OF ALPHARETTA
REQUEST FOR PROPOSALS (RFP)
(THIS IS NOT AN ORDER)

THE CITY OF ALPHARETTA GEORGIA

Finance Department
2 Park Plaza
Alpharetta, GA 30009
P: (678) 297-6052
F: (678) 297-6093
purchasing@alpharetta.ga.us

RFP TITLE:	**TRAFFIC PREEMPTION SYSTEM FOR EMERGENCY RESPONSE**
RFP #:	**19-113**
RFP RESPONSE DUE DATE/TIME:	**APRIL 18, 2019 AT 10:00 AM**
RFP ISSUE DATE:	**MARCH 21, 2019**
NUMBER OF PAGES:	**48**

SINGLE POINT OF CONTACT DURING PROCUREMENT PROCESS

PROCUREMENT AGENT: Stephanie Cochran

City of Alpharetta
Finance Department
2 Park Plaza
Alpharetta, GA 30009

Phone: 678-297-6052 FAX: 678-297-6093
Email: purchasing@alpharetta.ga.us
Procurement Website: https://www.ebidexchange.com/alpharetta

INSTRUCTIONS TO SUBMIT A PROPOSAL:

1. CITY HALL NORMAL HOURS FOR DELIVERIES: MON-THURS 8:30 AM–5:00 PM; FRI 8:30 AM–4:30 PM
2. PROPOSAL PACKAGE MUST BE SEALED IN OPAQUE PACKAGING; NO FAXED OR EMAILED RESPONSES ACCEPTED
3. SUBMIT UNBOUND (3-RING BINDER OK) **ONE** PAPER ORIGINAL WITH ORIGINAL SIGNATURES; **THREE** PAPER COPY OF ORIGINAL; AND **ONE** CD-ROM/FLASH DRIVE COPY OF ORIGINAL
4. **ONE** COST PROPOSAL ORIGINAL IN SEPARATE SEALED ENVELOPE
5. NO PUBLIC OPENING WILL BE HELD FOR RFP RESPONSES

DELIVER SEALED PROPOSAL TO:

CITY OF ALPHARETTA
FINANCE DEPARTMENT
CITY HALL 1ST FLOOR CASHIER'S OFFICE
2 PARK PLAZA
ALPHARETTA, GA 30009
ATTN: STEPHANIE COCHRAN

EXTERIOR OF OFFEROR'S SEALED ENVELOPE/PACKAGE MUST NOTE:

Offeror's Name and Address
RFP Title & Number as noted on top of this page
RFP Due Date & Time as noted on top of this page
(or as may be changed by Official Written Addendum)

THIS PAGE MUST BE COMPLETED, SIGNED, AND RETURNED WITH EACH RESPONSE

By signing and returning this form with a Proposal, the authorized signer and represented firm have read, understand, and agree to information within this Request for Proposal and with required and informational documents, files, and/or forms posted to webpage for this RFP and made part of this RFP and any contract that may be awarded as a result of response to this RFP. Furthermore, Offeror acknowledges and agrees that Offeror has carefully examined and fully understands the provisions and requirements of this RFP, has made a personal examination of the site of the proposed work (if applicable), is satisfied as to the actual conditions and requirements of the proposed Work, and hereby proposes and agrees that if Offeror's Proposal is accepted, Offeror will contract with the City in full conformance with the Contract Documents.

FIRM/OFFEROR NAME:	Temple Inc
FIRM/OFFEROR MAILING ADDRESS:	PO Box 2066 Decatur, AL 35602
FIRM/OFFEROR PHONE NUMBER(S):	800-633-3221
FIRM/OFFEROR FAX NUMBER(S):	256-353-4578
EMAIL ADDRESS FOR OFFEROR'S CONTACT:	tyler.berry@temple-inc.com
AUTHORIZED OFFEROR SIGNATURE:	Tyler Berry
PRINTED NAME OF SIGNER:	Tyler Berry
OFFEROR FEDERAL I.D. NUMBER:	63-0573758
OFFEROR DUNS NUMBER:	041021528

THE CITY OF ALPHARETTA

GDOT Georgia Department of Transportation

RFP 19-113

TRAFFIC PREEMPTION SYSTEM FOR EMERGENCY RESPONSE

Submitted by:

Temple

In partnership with:

applied INFORMATION

Dear City of Alpharetta Staff,

Temple Inc., in partnership with Applied Information Inc., is pleased to present the City of Alpharetta with this bid response for Traffic Preemption Systems for Emergency Response. Since 2014, Temple Inc. and Applied Information Inc. have been working together to provide agencies with smart traffic solutions to alleviate pain points in city, county, and state transportation and infrastructure. One of the team's key areas of expertise is the design and deployment of Emergency Vehicle Preemption systems, which the team has been deploying since 2015. The team is committed to working with the city to help emergency responders reach citizens as soon as possible and improve outcomes in emergency situations.

Temple Inc. Is headquartered in Decatur, Alabama, but the office in Gainesville will be charge of this project as the team is more knowledgeable of the area and is more easily accessible to Alpharetta. Applied Information Inc. is headquartered in Suwanee, GA and will be working on the project from this office. the Team is uniquely in possession of local knowledge about the North Atlanta Metropolitan Area. The Team has also completed a number of projects in neighboring cities and counties and have firsthand experience with unique features and challenges that the North Atlanta region presents, such as extreme congestion during rush hour and construction along major roadways and traffic back-up on divided highways. The Temple and AI team are local to the region and are able to easily assist the City at a moment's notice if need be.

The Team also understands the importance of on-going project support. The Team will commit to providing the City of Alpharetta support with installation, deployment, and configuration, and also, will support with training City personnel on how to maintain and work with the system. The team believes that if Alpharetta is not fully comfortable operating the system, then this would be a failure on our part. Integrity, Service, and Relationships are the core values of the team. This means that Temple and AI will not only ensure a proper project is delivered, but that the City is able to fully embrace our technology that we are proposing.

The Temple and Applied Information team are committed to improving the traffic ecosystem of the City of Alpharetta through the deployment of an Emergency Vehicle Preemption system. To this end, the team will work closely with the City to deploy and maintain the system. The team will remain cognizant of the needs and goals of the City, such as improved emergency vehicle response times and emergency responder safety. Once again, the Team thanks the city for an opportunity to bid and is grateful acceptance of this proposal.

Any questions can be directed to the Team's Project Manager, Winter Horbal. Winter Horbal's contact information is the following: Mailing address: 142 Lakeshore Drive, Berkeley Lake, GA 30096. Cell: 678-412-5554 Email: winter.horbal@temple-inc.com

Sincerely,

Temple Inc.

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SECTION 1: Introduction

In most growing cities throughout America, with the City of Alpharetta included, emergency response times are increasing as traffic worsens. Emergency vehicle drivers are finding it more and more difficult to navigate roadways safely and arrive at emergency scenes within prescribed standard times.

The Temple/Applied Information Team (hereinafter referred to as the Team) will provide the City of Alpharetta with a solution to this ever-growing problem. The Team's *Glance Preemption and Priority System* will assist the City of Alpharetta by providing green lights to emergency vehicles en route to an emergency scene. The implementation of this system will ensure an improvement in the safety of firefighters and emergency service personnel, while also improving the travel times for emergency vehicles.

The *Glance Preemption and Priority System* is a turn-key solution which we will be installing cabinet units and in-vehicle units to provide a complete solution to the City of Alpharetta. We will provide in-vehicle units (*AI-500-066*) to be installed in emergency vehicles, and in-field cabinet units (*AI-500-086*) which will be retrofit into existing intersection cabinets. Selected intersections along the City of Alpharetta's major and highly congested roadways will be equipped with the in-field cabinet unit. The infrastructure to be installed in-field is a robust, easy-to-integrate, and versatile tool which will allow for communication between the traffic signal and the emergency vehicle. This allows for preemption capability, which will provide green lights to emergency responders and allow clearance of any built-up traffic that is blocking the route of the responding emergency vehicle. First responders will therefore be able to get to their destination more quickly and safely, as all traffic ahead of an intersection is cleared and opposing traffic is safely brought to a halt. The system uses Applied Information's Glance Smart City Supervisory System (Glance). Glance is a cloud-based software system which allows for easy viewing, monitoring, and control pf installed units and view their health and status from anywhere, on any internet-connected device via a web-browser.

Benefits of Preemption and Priority

Major benefits that will be seen by the City of Alpharetta through the installation of the *Glance Preemption and Priority System* includes:

- "*Green to Scene"* – Proactively clearing traffic at intersections, while successfully bringing any opposing traffic at an intersection safely to a halt.
- *Faster emergency response times – A*daptive preemption and priority systems clear traffic ahead of a vehicle's arrival. This can reduce emergency response times by up to 30% (possibly more in varying circumstances).
- *Easy to install* - The Glance system is easy to install and maintain. Hardware retrofits into existing cabinets and self-locates for quick setup.
- *Next generation technology* – Glance powers the system with a combination of cellular and GPS technology, making it more efficient than optical systems.
- *Redundant communication* – The system uses two forms of communication, cellular and radio communication. This provides a redundant, and therefore, more reliable solution.
- *900MHz radio* – The 900MHz radio works over a greater distance than the 2.4GHz radio. The lower frequency of the 900MHz radio is also less congested.
- *Improve your ISO rating* – Emergency response times are a critical component of ISO ratings. With Glance, it is possible to improve your score to benefit citizens and fire departments alike.

Preemption and Priority in the City of Alpharetta

The Team will install their *Glance Preemption and Priority System* into traffic intersections within the City. This system will provide the City of Alpharetta with a GPS Emergency Traffic Preemption System. The system includes GPS based preemption equipment which uses both cellular and radio communication. Glance in-field intersection units are compatible with existing traffic signal controllers, while in-vehicle units are compatible with existing emergency vehicle technologies. The *Glance Smart City Supervisory Platform* provides a centralized management system, and all communication will be based over the cellular network. Details of the system to be implemented in the City of Alpharetta are as follows:

System Summary:

City of Alpharetta – Traffic Preemption System	
Number of Intersections Equipped	100 (AI-500-086 Units)
Number of Vehicles Equipped	14 (AI-500-066 Units)
Number of connectivity and support plans	Connectivity and Support for all installed units

All units:

- Are compatible with the City of Alpharetta's current Intelight traffic signal controllers (Specific to in-field units).
- Are under warranty (5-year or 10-year options available)
- Support "over-the-air" system updates
- Connectivity and Support plan for as long as the unit is under warranty

The Team

Both Temple and Applied Information have a large presence within the State of Georgia. The Team has successfully deployed a number of preemption and priority systems, along with other products within their repertoire of ITS devices. Nearby areas that currently have the Team's devices installed includes; the City of Marietta (America's first Smart City), North Avenue (Georgia's most connected corridor), John's Creek, Gwinnett County, and Sandy Springs to name a few. Both Applied Information and Temple were instrumental in successful project deployment for each of these cities throughout Georgia, specifically North Atlanta.

Applied Information's headquarter offices are situated in Suwannee, GA, a mere 25-minute drive from the City of Alpharetta. The Temple technicians are based in Gainesville, GA. By having offices so close to the City of Alpharetta, the Team will be able to provide efficient hands-on support throughout all phases of the project. Assistance can be provided throughout the time of installation, configuration, verification and validation, burn-in, and over the chosen (5) or (10) years of the connectivity and support plan.

SECTION 2: Project Specific Requirements

System Architecture

The Team will implement an Emergency Preemption (EP) system, with Transit Signal Priority (TSP) capabilities. The system to be implemented will perform in a distributed architecture with remote monitoring capabilities. Details of the system can be seen below.

Our System

The Team will provide the City of Alpharetta with the *Glance Emergency Vehicle Preemption System*, which offers GPS-based emergency preemption. This system's in-field hardware includes cabinet units to be installed at pre-defined traffic signal intersection and in-vehicle units to be installed in pre-selected emergency vehicles. Each intersection and vehicle device will be shipped fully configured per intersection and vehicle classification. This will allow for the team to save time during the installation process. Access to Applied Information's *Glance Smart City Supervisory System* (Glance) comes standard with purchase and installation of the required hardware.

In-Field Hardware

All installed in-field hardware (cabinet units and in-vehicle units) are proven off-the-shelf hardware and are easily deployable and maintainable. These units will provide the City with Preemption and Priority for emergency vehicles. Cabinet units are compatible with all major traffic intersection controllers and can easily be retrofit into existing traffic signal cabinets. The in-vehicle units are compatible with emergency vehicle on-board technologies and are connected anywhere in the vehicle where there is power available to the unit.

Each Intersection and Vehicle unit is equipped with a built-in cellular modem and GPS for self-locating and vehicle tracking. The cellular modem allows for all communication to be routed over the 4G cellular network. This enables communication between vehicles and infrastructure and Glance. Through this connection, full functionality and testing of emergency preemption systems can commence as soon as the units have been installed. Details of the units required to provide the City with a Preemption and Priority System are shown below:

AI-500-086 Series Glance Preempt & Priority Field Monitoring Unit

Each intersection is to be equipped with the AI-500-086 cabinet unit processor. Units are readily available and are retrofit into existing traffic intersection cabinets. The operation of the cabinet unit is separate to the make/model of the traffic signal controller, which makes the AI-500-086 hardware compatible with all major traffic signal controller suppliers (including Intelight controllers, which are the traffic controllers used in the City of Alpharetta). All units come with multiple digital and analog IO as well as 8 relay contacts to trigger preemption commands to the traffic signal controllers.

Intersection cabinet units are 1U 19" Rack Mountable and fit into existing 332 or 336 GDOT traffic signal cabinets. Each cabinet will also include a TF4001-AI interface panel, which will be wired specifically for Emergency Preemption as well as Glance intersection monitoring inputs. Eight (8) preempts will be supported if the City chooses to utilize them. The status of preempts will be indicated by LEDs on the front of the intersection device.

The AI-500-086 cabinet unit can be seen in the figure below.

Figure 1: AI-500-086 Cabinet Unit

AI-500-066 Series Glance Preempt & Priority In-Vehicle Unit

Each emergency vehicle is to be equipped with the AI-500-066 in-vehicle unit processor. Units are readily available and are designed to be compatible with existing on-board emergency vehicle technologies. The in-vehicle unit monitors emergency signals, indicators and ignition switch to have the ability to automatically request priority/preemption at the traffic intersections. The AI-500-066 in-vehicle unit can be seen in the figure below.

Figure 2: AI-500-066 In-Vehicle Unit

Glance Smart City Supervisory System

Glance is a central browser-based platform that all of AI's in-field hardware is connected to. The platform will connect the cellular-based preemption system into a single, easy-to-use application. This will allow for complete connection, control and remote monitoring of the system by the fire department and city staff within the City of Alpharetta. All communication between the in-field devices and the Glance platform is routed over the cellular network. Each device sends/receives data to/from Glance via the existing 4G cellular network.

This supervisory system will allow the City of Alpharetta to manage their ITS (Intelligent Transportation System) assets under one web-based application. This will include the installed Preemption and Priority AI-500-086 and AI-500-066 units. With the system being a cloud-hosted software solution, operators will be able to log in to Glance via any internet connected device. Glance provides the user with remote viewing of the overview of each installed device and is able to monitor, collect and store data. The monitoring of the emergency preemption system includes tracking of vehicles, logging of vehicle information, replay of emergency calls, recording of average response times, call history, routes traveled, and calls per vehicle and intersection to name a few. This data is stored and readily available for view, analysis and complete system evaluation.

The Glance Smart City Supervisory System makes for easy managing of traffic systems and includes many innovative features such as:

- Cloud and web-based software
- No servers needed, and no special software required, only a browser
- No maintenance costs. One-time license fee

- Devices self-locate themselves by Utilizing build in GPS & Cell Modem
- Always know where faults are as devices always report position
- Time Synch with GPS time for traffic controllers

- Automatic configuration of IP address (no static IP's needed)
- Synchronization with Glance server
- "Over-The-Air" OTA software updates

- Automated Alerts via Text and Email when cabinet faults are detected.
- AC failure, Battery failure, Flash, Red Monitor, etc.

- Control and Configure devices remotely utilizing build in Cell modem
- Know the problem before the technician leaves

- Key Performance Indicator (KPI) reports showcasing device uptime
- Automated weekly and monthly reports

An example of the Glance home screen that can be accessed from any browser platform can be seen in the image below.

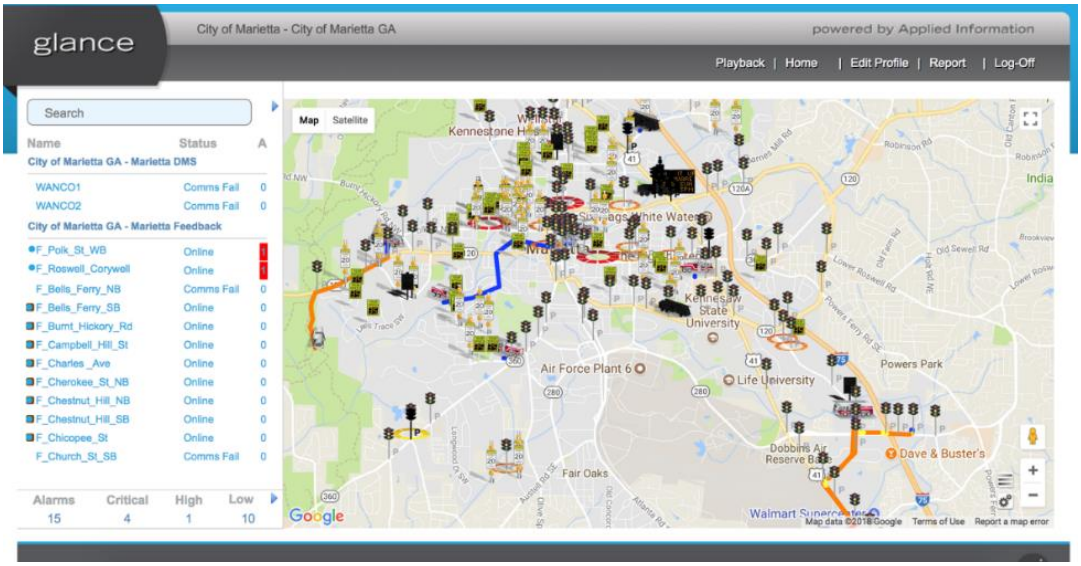


Figure 3: Glance Home Screen

Glance Playback

Additionally, Glance tracks and records travel times and the route taken by the emergency vehicle. In this way, fire departments are able to record the times it took them to reach emergency scenes. A playback option is available, where an “action replay” of the trip is recorded on the map, and departments can use this information to determine whether or not the best route was taken to get to the emergency scene. An example is shown in the Figure below.

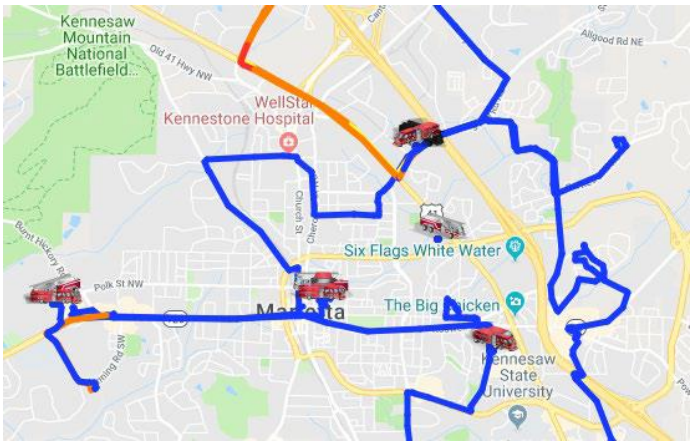


Figure 4: Emergency Vehicle Playback with Glance

Glance Monitoring

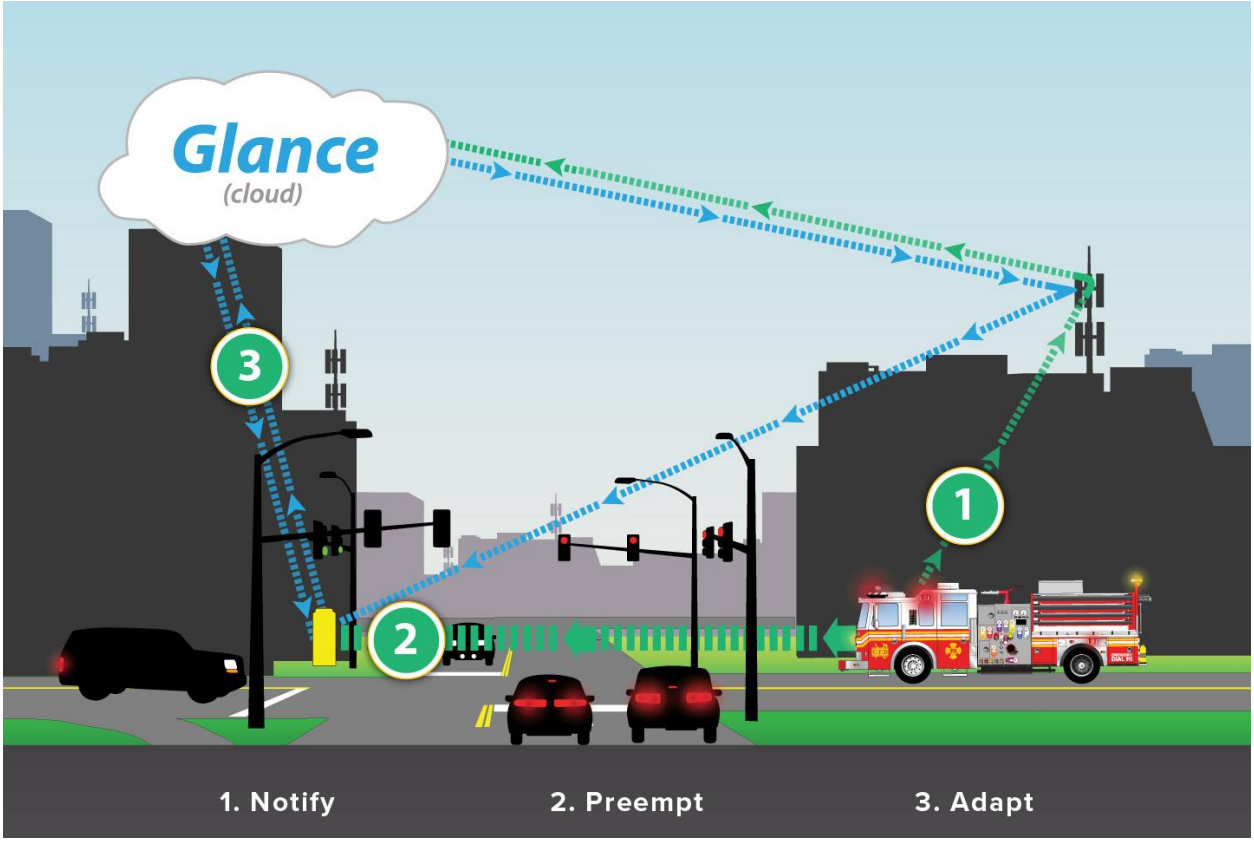
Glance monitors in-field devices 24/7. If it detects a fault in the field, an alert is sent to the necessary personnel. In this way, a fault is known way before it is reported by an emergency vehicle driver who is not able to preempt the signal. In this way, the fault can be fixed as soon as possible, to achieve maximum uptime for preemption and priority, which ensures increased safety of emergency vehicle drivers, and consistent emergency call travel times.

Glance Preemption and Priority System

The following information details how the Team's Traffic Preemption System for Emergency Response works. The diagram illustrates the connection between the above described in-field hardware, the cellular network and Glance.

How it works

This GPS based emergency vehicle traffic signal preemption system tracks emergency response vehicles and provides preemption and priority requests to the traffic signal controller. The emergency vehicle in-vehicle unit, traffic intersection cabinet unit and the Glance cloud work in conjunction with one another to notify, preempt and adapt the traffic intersection signal controllers, to provide "Green to Scene" for emergency vehicles.



Notify, Preempt, Adapt

1. The moment the emergency vehicle responds to a call-out, the in-vehicle unit uses a cellular signal to alert Glance of the emergency call.
2. Glance processes the route and communicates wirelessly with the traffic cabinet to clear traffic ahead of the vehicles arrival, while bringing other vehicles safely to a stop.
3. Glance monitors route progress in real time and dynamically adapts preemption requests as the traffic situations change.

System Features

The Glance Preemption and Priority system has a number of unique features that are listed below.

Enhanced GPS

This system has a new enhanced GPS chipset with dead reckoning. The GPS connects to the on-board diagnostic port of the vehicle and receives the number of wheel revolutions. This information combined with the compass heading and the use of advanced gyroscopes allows the GPS to be continue to track the vehicles even when satellite communication is lost (such as driving under an overpass, in tunnels or when the vehicle is parked inside).

Cellular and Radio Communication

The system utilizes both LOS (line-of-sight) 900MHz radio and cellular communication to trigger preemption and priority calls. Unlike other GPS preemption systems, in addition to LOS communication, this system allows for 'over-the-hill' and 'around-the-bend' communication. This provides a redundant, more reliable communication system. An added benefit of cellular communication is that it allows for preemption calls to be triggered far in advance, providing the signals enough time to clear all of the phases ahead.

*Around-the-Bend Preemption***:** An example of why around-the-bend preemption is necessary is shown below.

To safely clear an intersection, approximately 30 seconds is required. In the example given, an emergency vehicle is driving at 55mph, meaning that approximately 2420ft is needed to provide a safe 30 second preempt call. If the system being used in this given scenario only had LOS preemption, a preempt request could only be requested 800ft before the intersection. In this case an unsafe preemption request of only 10 seconds would be provided.

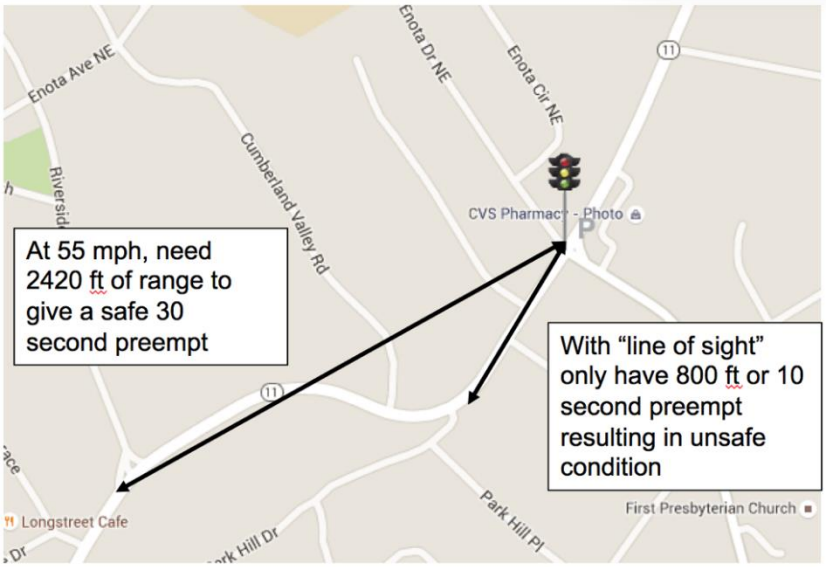


Figure 5: Example of Intersection with Safe Preemption using Cellular Communication

Intelligent Rules Engine

The System provides a platform to assign and implement rules and zones for traffic preemption. Rules are created on the Glance, which offers a web-based configuration utility with an easy-to-use map-based interface. The system is capable of configuring preemption and priority requests for more than 120 seconds before the emergency vehicle approaches the intersection. An example of this map-base configuration platform is shown in the Figure below.

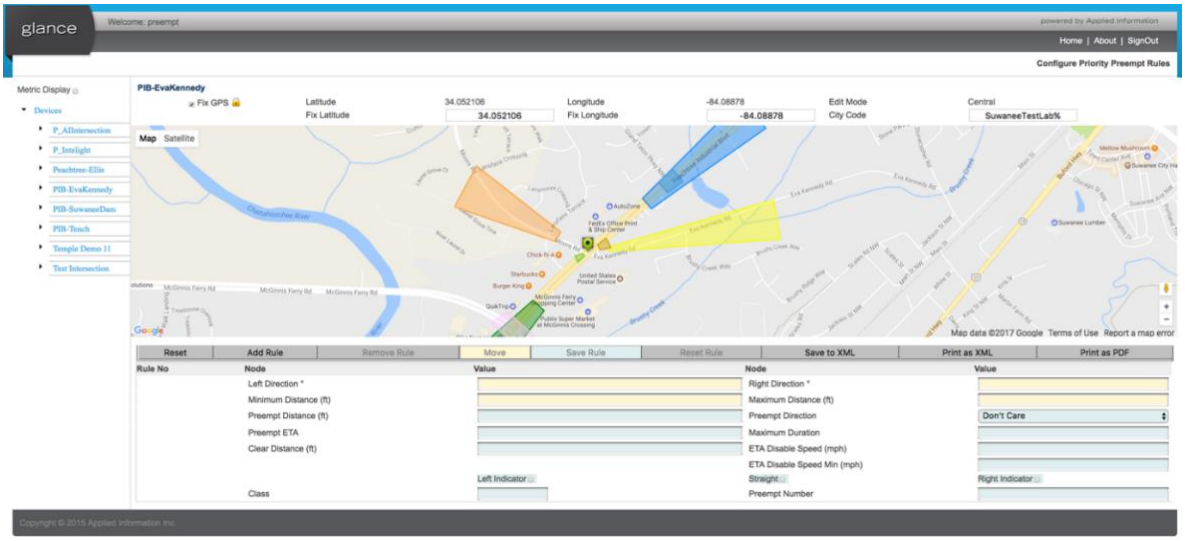


Figure 6: Glance Preemption and Priority Configuration Utility

System Interoperability

The Glance Preemption and Priority System offers interoperability. What this means is that fire departments are able to provide mutual/automatic aid between cities. Emergency vehicles within the city of Alpharetta will be able to receive green, preempted lights at intersections outside of the City of Alpharetta, if surrounding areas are also equipped with the Glance Preemption and Priority units. This will assist in reducing travel times, should the City of Alpharetta's emergency vehicles receive a call when they are outside of the city bounds, or if they are needed at an emergency scene outside of the city.

Adaptive Preemption

A difficult area to address in providing preemption is at congested intersections. When there is traffic congestion at an intersection, emergency vehicles will often get stuck and are unable to get close enough to the intersection to trigger preemption. Applied Information technology has the ability to trigger a preemption call, even when the vehicle is detected in congestion.

When a vehicle is outside of the mapped preempt zone / radio range, the call will be sent via the cellular network, to that the intersection. This call can then clear the path of the emergency vehicle. This is a major benefit of "around the bend" and "over the hill" preemption capabilities. Without this cellular communication, the vehicle is stuck in traffic until it reaches the mapped zone.

An example of where this is particularly useful is shown in the Figure below. This figure is taken from Google Maps and is a divided highway along the 400, in the City of Alpharetta.

Figure 7: Example of a Divided Highway in the City of Alpharetta

This adaptive preemption is invaluable for emergency vehicles, specifically when they get stuck in areas such as a divided highway. This section of the highway does not leave enough space for the emergency vehicle to fit through the cars, and therefore the emergency vehicle has to wait until it reaches a certain distance away from the intersection. With the use of the cellular network, and “around the corner” preemption capabilities, the cars ahead of the emergency vehicle can be cleared in advance. This allows the emergency vehicle to pass through as soon as possible, saving valuable travel time, and ensuring that emergency responders reach the emergency scene as soon as possible.

System Reporting

Once the Preemption and Priority systems are installed, they are automatically connected to the Glance cloud-based platform. The Glance Smart City Supervisory System is able to generate system reports, which provide a robust set of standard or custom reports based on individual business requirements. Reports visualize all data that has been collected from the in-field devices and are stored within the Glance platform.

Local and Central Data Storing:

The proposed system is able to store data both locally and centrally. The Glance system provides a central system for data collection and storage. Additionally, through this system, users are able to configure and alter preemption rules centrally through Glance. These rules are then sent "over-the-air" to the intersection cabinet units, where information is locally stored until further updates are sent. Alternatively, the end-user will be able to edit the pre-emption rules locally at the roadside by connecting a laptop to the controller.

All in-field data is sent to the Glance central platform. This can be viewed in real-time and stored for later viewing as-needed. From this centrally stored data, reports are created. There reports will assist the City and Fire Departments by providing the necessary data on their installed preemption and priority units.

Data Log Reports

Glance is able to retrieve information from all in-field devices and as mentioned, stores this information within the system. Glance sorts through this information and provides reports based off the information recorded.

Provided reports include, but are not limited to the following information:

- Record of system users by agency identification number
- Vehicle classification
- Vehicle identification number
- Date
- Begin time
- End time
- Priority status
- Direction
- Designation

Additional information provided through Glance includes:

- Average response times of emergency vehicles
- Route travelled by emergency vehicle
- Calls and trips made per emergency vehicle
- Preemption/priority calls per intersection
- Playback of emergency call route
- Heat maps of dates and times of active emergency vehicles
- Record of requests granted

The combined use of Glance and modern GPS technology ensures that the location and speed of emergency vehicles can consistently be identified and recorded. The Glance software is web based and provides real-time monitoring of all road activity, such as tracking of vehicles, logging of vehicle information, and replaying of actual emergency calls.

The following indicates the reports which are provided by Glance which relate to preemption and priority in-field units. These reports include all of the information mentioned above.

- Preempt active status
- Intersection health report
- Preemption intersection report
- Preempt vehicle service trip report

Preempt Active Status

The preempt active status is graphed for each installed intersection. As seen below, it indicates the date and number of active preempt calls on each given day over a 10-day period.

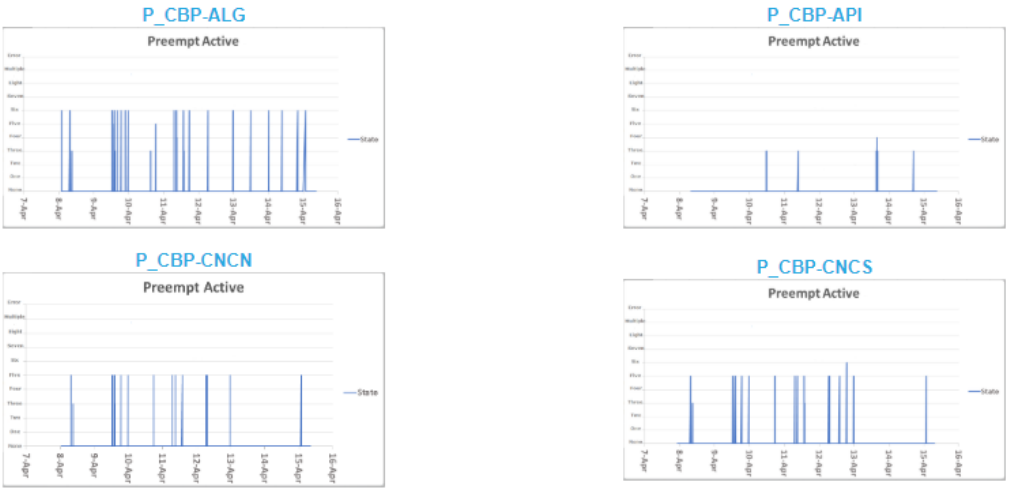


Figure 8: Preempt Active Status Graph Examples

Intersection Health Report

The Intersection Health report takes into account the last three days of data from the intersection units and provides a health status for each of the units. This report indicates the average minimum and maximum AC Voltage values, state of the average AC Voltage, minimum and maximum Monitor Battery Voltage, Network Status, Cell Signal, and the Communications Reliability. The Figure to follow shows an example of an Intersection Health Report.

This is used to monitor the in-field cabinet units to ensure that they are working as they should be. If anything goes wrong, the Glance system will register that there is a fault and send out a notification to necessary personnel. This ensure that they are alerted as soon as there is a problem in the field, instead of waiting until it is physically reported. The fault can then be rectified, so that the preemption and priority system is up and running as soon as possible.

Intersection Health Report for Marietta Intersections

13 March, 2019 06:40 AM

BUSINESS	DEVICE	AC VOLTAGE (AVG)			MONITOR BATTERY		BBS BATTERY		NETWORK STATUS	CELL SIGNAL	Comm Reliability %
		MIN	MAX	STATE	MIN	MAX	MIN	MAX			
City of Marietta GA: Marietta Intersections											
ONLINE	P_ALG-MER (4262)	122.98	125.39	GOOD	13.49	13.50			All Good	-93	100%
ONLINE	P_ALG-SAW (4264)	123.73	125.91	GOOD	13.56	13.60			All Good	-95	100%
ONLINE	P_ALG-SCF (4263)	122.12	125.05	GOOD	13.46	13.47			All Good	-92	100%
ONLINE	P_ATL-AND (4276)	120.34	127.52	GOOD	13.49	13.50			All Good	-83	100%
ONLINE	P_ATL-EDX (4277)	121.26	125.22	GOOD	13.49	13.50			All Good	-75	100%
ONLINE	P_ATL-GRM (4265)	120.92	124.76	GOOD	13.49	13.50			All Good	-99	100%
ONLINE	P_ATL-PRL (4266)	119.20	122.98	GOOD	13.44	13.45			All Good	-99	100%
ONLINE	P_BHK-PLK (4267)	118.85	121.66	GOOD	13.43	13.45			All Good	-81	100%
ONLINE	P_BLF-ADA (4319)	121.89	124.94	GOOD	13.53	13.54			All Good	-95	100%
ONLINE	P_BLF-WIL (4320)	125.05	127.98	GOOD	13.63	13.64			All Good	-109	100%
ONLINE	P_BMR-WAL (4318)	121.55	125.45	GOOD	13.54	13.55			All Good	-102	100%

Figure 9: Intersection Health Report Example

Preempt Intersection Report

The intersection report is used to record the preempt calls at each intersection. This report shows the date and time, intersection, trigger vehicle, time (in seconds), heading (in degrees), ETA (estimated time of arrival, in seconds), distance (ft.), speed (mph), which green sense was triggered, communication type, the preemption rule, and the preempt active and status.

Preempt Intersection Report for Marietta Intersections

14 April, 2019 06:44 AM - 15 April, 2019 06:44 AM

Device Local		Trigger Vehicle	Time Seconds	Headg (Deg)	ETA Seconds	Distnce (FT)	Speed (mph)	Greens 1	Greens 2	Comms	Rule	Preempt	
Date	Time									Cell/Radio		Active	Status
Marietta Intersections: P_ALG-MER													
Apr-14-2019	9:16:56 AM	M_Mar Bus Test (1113)	0	251	26	1841	47	-2---6--		Cell	3	Five	OK
	9:16:59 AM		0	252	22	1631	48	-----6--		Cell	3	Five	OK
	9:17:11 AM		0	248	11	791	47	-----6--		Both	3	Five	OK
	9:17:24 AM		0	74	255	85	39	-----6--		Both	3	None	OK
		Duration	0	seconds									
Apr-14-2019	8:09:35 PM	M_Mar Bus Test (1113)	0	251	27	1841	46	-2---6--		Cell	3	Five	OK
	8:09:38 PM		3	252	24	1631	46	-----6--		Cell	3	Five	OK
	8:09:49 PM		14	249	12	883	47	-----6--		Both	3	Five	OK
	8:10:03 PM		28	75	255	85	47	-----6--		Both	3	None	OK
		Duration	28	seconds									

Figure 10: Preempt Intersection Report Example

Vehicle Service Trip Report

Vehicle service trip reports are provided. Details from each emergency vehicle with the installed in-vehicle unit records all in-field information. This is sent to the Glance platform, which organizes the data into a readable format. This information is reported for each emergency vehicle, where vehicle classification and vehicle identification number is provided. Each report includes a summary trip report as well as the detailed vehicle service trip report for each of the emergency preemption calls.

Vehicle Service Trip Report for 1636							
1 February, 2019 06:21 AM - 6 February, 2019 06:21 AM							
TRIP NO.	TYPE	DATE	TIME SPAN (LOCAL)	TOTAL TIME hh:mm:ss	TOTAL MILES	AVERAGE SPEED (mph)	START and END Map Links
		Average Availability	94.08%	1636 Squad 52 SUMMARY (1 vehicles)			
IDLE TRIPS	53	Average Vehicle UTILIZATION	5.73%	6:52:36	72.3	7.6	Overall Average Speed 7.6 mph
SERVICE TRIPS	18	Average Vehicle UTILIZATION	0.19%	0:13:36	4.5	10.7	Average travel time is 03:03 minutes over 2 trips (> 0.5 miles) of an average 1.4 miles at 25.1 mph
SERVICE TRIPS TOTAL							

Figure 11: Vehicle Service Trip Report Summary

As seen in the Figures above and below, the trip number, vehicle type, date, time span (in local time), total miles, average speed (mph) and start and end map links are provided for each preempt call. The detailed trip summary report can be seen below.

TRIP NO.	TYPE	DATE	TIME SPAN (LOCAL)	TOTAL TIME hh:mm:ss	TOTAL MILES	AVERAGE SPEED (mph)	START and END Map Links
(City of Marietta GA) Marietta Fire: 1636 Squad 52 (1313)							
1	Service	February 1, 2019	11:34:45 AM 11:34:55 AM	0:00:10	0.01	1.63	http://maps.google.com/maps?q=33.9482078552246,-84.523696899414 http://maps.google.com/maps?q=33.9482192993164,-84.523742675781
2	Service	February 1, 2019	1:05:09 PM 1:08:06 PM	0:02:57	0.81	15.89	http://maps.google.com/maps?q=33.947566986084,-84.5230865478516 http://maps.google.com/maps?q=33.9454689025879,-84.512802124023
3	Service	February 1, 2019	3:26:31 PM 3:26:45 PM	0:00:14	0.06	6.63	http://maps.google.com/maps?q=33.9494400024414,-84.533180236816 http://maps.google.com/maps?q=33.9492301940918,-84.533149719238
4	Service	February 1, 2019	9:47:33 PM 9:47:54 PM	0:00:21	0.10	11.71	http://maps.google.com/maps?q=33.9588356018066,-84.542762756347 http://maps.google.com/maps?q=33.9588432312012,-84.542922973632
5	Service	February 2, 2019	8:24:23 AM 8:24:56 AM	0:00:33	0.08	4.57	http://maps.google.com/maps?q=33.9535865783691,-84.547035217285 http://maps.google.com/maps?q=33.9539642333984,-84.547142028808
6	Service	February 2, 2019	9:56:31 AM 9:56:42 AM	0:00:11	0.05	8.46	http://maps.google.com/maps?q=33.9422340393066,-84.528038024902 http://maps.google.com/maps?q=33.9422988891602,-84.527969360351
7	Service	February 2, 2019	1:01:12 PM 1:01:16 PM	0:00:04	0.01	2.48	http://maps.google.com/maps?q=33.9331130981445,-84.519241333007 http://maps.google.com/maps?q=33.9331436157227,-84.519325256347
8	Service	February 3, 2019	8:31:30 AM 8:31:47 AM	0:00:17	0.01	0.85	http://maps.google.com/maps?q=33.9481506347656,-84.523551940918 http://maps.google.com/maps?q=33.9481430053711,-84.523574829101
9	Service	February 3, 2019	11:50:17 AM 11:50:43 AM	0:00:26	0.02	2.31	http://maps.google.com/maps?q=33.9481391906738,-84.523727416992 http://maps.google.com/maps?q=33.9481964111328,-84.523620605468
10	Service	February 3, 2019	11:54:09 AM 11:54:21 AM	0:00:12	0.01	2.23	http://maps.google.com/maps?q=33.9480743408203,-84.523727416992 http://maps.google.com/maps?q=33.9481353759766,-84.523689270019

Figure 12: Detailed Vehicle Service Trip Report

Glance Playback Feature

Fire or Emergency Departments are able to replay emergency trips via Glance, and decide if the best route was utilized or if an alternate route would be more advantageous for future emergency calls. The figure which follows shows the route taken by the emergency vehicle. This travel information can be seen in real-time, or in this case, as a playback of the emergency with a timestamp based on the location within playback.

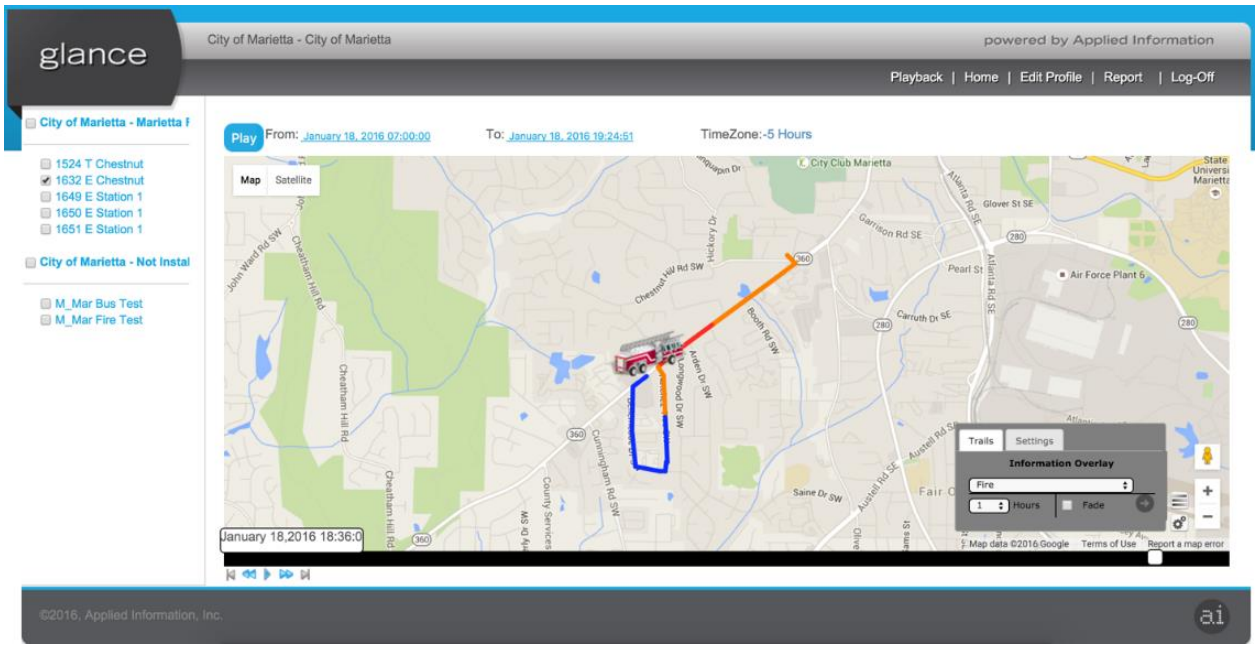


Figure 13: Emergency Vehicle Call Playback

Heat Maps

The figure which follows shows the heat map of dates and times of active emergency vehicles. This is useful for fire departments for staffing purposes. This gives the department an idea of when the busiest times are, so that they can ensure that there is enough staff available for the busiest times of day.

Odessa Fire: Service Trip SUMMARY (18 vehicles) 1 September, 2018 - 19 September, 2018

HOUR >	0:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:0
01 Sat	0	0	0	0	0	0	0	2	5	7	1	2	1	2	1	13	6	1	4	9	7
02 Sun	5	1	3	0	0	0	1	3	3	0	3	3	2	5	2	7	1	3	1	2	6
03 Mon	2	1	0	0	0	2	3	3	2	4	4	3	0	0	0	0	1	5	4	5	3
04 Tue	3	1	2	3	2	0	2	5	5	3	6	4	3	5	1	2	6	4	8	3	6
05 Wed	0	0	0	0	0	1	2	1	2	5	4	3	5	6	5	2	5	4	3	3	1
06 Thu	0	0	2	0	4	0	3	0	3	6	8	0	0	3	11	5	5	3	3	2	3
07 Fri	4	1	3	0	2	1	0	0	3	7	2	8	6	5	4	6	3	1	8	1	0
08 Sat	3	2	0	0	5	5	3	5	0	5	1	0	4	2	4	1	3	2	2	2	1
09 Sun	1	4	2	2	1	4	0	1	0	2	2	1	6	5	4	1	0	1	0	2	14
10 Mon	0	0	0	0	0	0	0	3	4	1	5	7	3	10	7	2	3	6	5	4	6
11 Tue	0	0	0	3	0	2	3	4	0	2	7	6	3	4	7	1	2	3	3	8	0
12 Wed	0	0	1	0	0	0	2	3	2	4	1	2	7	4	3	2	5	8	7	5	1
13 Thu	1	0	0	4	0	0	0	3	2	4	2	2	4	5	4	1	5	13	9	2	0
14 Fri	3	0	0	4	3	0	0	7	5	10	5	3	4	5	2	6	3	7	4	4	0
15 Sat	1	0	1	0	3	3	2	3	7	1	5	5	1	0	5	3	8	6	7	3	0
16 Sun	1	0	5	0	2	0	1	3	1	8	0	4	3	3	7	1	1	5	7	7	0
17 Mon	4	0	1	1	1	2	1	3	1	6	5	2	8	6	11	4	1	1	5	5	3
18 Tue	1	1	1	1	0	2	3	6	4	4	4	11	6	4	9	4	0	6	10	5	3
19 Wed	1	0	0	0	0	1	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0
20 Thu	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
21 Fri	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
22 Sat	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23 Sun	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
24 Mon	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
25 Tue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
26 Wed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
27 Thu	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
28 Fri	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Figure 14: Trip Summary Heat Map

System Reliability

The proposed system is capable of operating effectively throughout temperature extremes, and are capable of withstanding vibration and shock forces associated with transit and emergency response vehicles. Additionally, all cables, mounting hardware and connectors are designed to withstand the full range of transit and emergency vehicle operating environments.

NEMA TS2 Certified

Both the AI-500-086 and AI-500-066 processors NEMA TS2 certified and are compliant with the NEMA TS2 Environmental Requirements. The requirements are outlined as follows:

- Temperature range: -34 to 74°C
- Humidity over temperature range: 18 to 95%
- Vibration: 0.5g at 5 to 30Hz
- Shock: 10g's

Actual Operating Temperatures

The actual operating temperature and humidity range of the AI-500-086 an AI-500-065 units are as follows:

- Temperature range: -40°C to 80°C
- Humidity over temperature range: 5% to 95%

Withstanding Varying Operating Environments

Both the AI-500-086 and AI-500-066 units have been deployed in multiple states all over the country. Currently over 500 cities throughout the United States have installed the Team's products. Cellular and radio communications of these devices have proven to work in all of the cities who use these products. The team's products passed NEMA's TS2 testing, which includes an environmental test and this report is available for review. FCC Testing reports are also available as this was accomplished in 2016 for the intersection and vehicle devices.

System Warranty

Applied Information is able to provide a 5-year or 10-year warranty. We are confident in the durability and reliability of our products.

Support Team

Should any problem occur in-field, Temple and Applied Information will be able to help in whatever way they can. Applied Information offices are based in Suwannee, GA, a mere 25-minutes away from the City of Alpharetta. Temple has offices located in Gainesville, GA and are also able to provide hands-on service and assistance, should the in-field units need attention.

Hosting and Connectivity Service

Connectivity and Support Plan

The connectivity and support plan for in-field hardware includes:

- *Cellular Connectivity*
  All devices are equipped with a built-in cellular modem, allowing for cellular communication between the in-field device, Glance, and TravelSafely. Ultimately, this provides a platform for C-V2X (cellular vehicle-to-everything) communication.

- *Upgrade of Cellular Modem*
  Currently all in-field devices operate on the 4G network. If/when this is no longer supported, the Team will upgrade the cellular modems. With the immanent release of 5G connectivity, when cellular companies make the switch to 5G connectivity, the Team will replace all existing modems with 5G connectivity.

- *Telephone and Email Support*
  The team is able to provide support via telephone and email.
  Telephone: 678.830.2170
  Email: support@appinfoinc.com

- *No Cellular Overage Charges*
  With this connectivity plan in place, there will be no overage charges regardless of the amount of data used.

- *Extended Warranty of Hardware*
  For the period of the implemented Connectivity and Service Plan, an extended warranty on the hardware is provided with a “no questions asked” policy.

- *Over-the-air Software Updates*
  All in-field hardware supports over-the-air software updates. Software updates are sent to the cabinet unit or in-vehicle unit via the cellular network. Devices can consistently be kept up-to-date with the new releases/versions of software.

- *Over-the-air Security Updates*
  All in-field hardware supports over-the-air security updates. Software updates are sent to the cabinet unit or in-vehicle unit via the cellular network. Devices can consistently be kept up-to-date with the latest security available.

- *Future Connected Vehicle Service*
  All installed units will support C-V2X (cellular vehicle-to-everything) technology as and are able to support future connected vehicle services. This is included as standard for all units installed. There is an extensive list of additional features offered by the AI-500-086 cabinet unit, which the City of Alpharetta will have access to once these units are installed. These additional features can be seen in the “Optional System Features” Section.

5-year or 10-year Plans Available

The Team will offer the City of Alpharetta a choice between their 5-year and 10-year connectivity and service support plan. All above options are included in both the 5-year or 10-year plan.

Additional Support

The Team will be providing on-site support with the operation and maintenance of the system. One of the unique aspects of the system is that everything is cloud based so that the support can be provided remotely. Every device is monitored 24/7 and alerts are provided as soon as a device goes offline. This means that everyone is notified as soon as an issue is determined. These alerts are sent over email and text to ensure that all necessary personnel are notified. Additionally, there are no maintenance fees associated with the Glance technology and equipment.

Service Provider and Connectivity Type

Service Provider: AT&T

Type of connectivity: Base service cellular connectivity

Reason for choosing AT&T: With thousands of Applied Information data plans and Connectivity Service Packages deployed in the United States, the Team is able to pool many plans together and acquire 4G plans from AT&T that are extremely reliable and this has produced hundreds of satisfied customers across the nation. AT&T is therefore the base service cellular connectivity provider for this project.

The Team is able to provide support as-needed. Applied Information has access to the AT&T's entire network. We are therefore able to provide support much quicker than AT&T can directly. We are able to provide a "one-stop shop" solution to the City of Alpharetta. Currently AI is monitoring and maintaining over 12,000 devices on AT&T's network.

Burn-In and Acceptance Testing

Applied Information does factory burn-ins where we burn-in the equipment for a period of time to make sure that the system works correctly before being deployed in the field. All parts to be installed in the field will have passed conditional acceptance testing. We will then install all necessary equipment. Once each unit is successfully installed, fully commissioned and 100% in place, we allow for a 30-day burn-in period.

The City of Alpharetta will then take over operation and run the system over a 30-day period. This burn-in will apply to all equipment and software under this contract. If any system requirement does not work to the City's satisfaction during this burn-in period, the Team will correct and address the system to bring it into compliance with the specification and system requirements.

Corrections will be made, and once the City is fully satisfied with the system, the maintenance period shall start.

Training:

The team will provide training for technicians, administrative staff, drivers, road supervisors and for any other group requested by the City of Alpharetta.

The Team will provide formal training and materials on the following:

- Equipment Installation (Cabinet unit/In-vehicle unit/Glance Equipment)
- Configuration of all devices
- Integration of devices into the central system
- Commissioning of cabinet unit and in-vehicle unit equipment assemblies
- MAP Development/Modification and other related components as specified

Classroom Training:

Classroom training will be an 8-hour session lasting one work-day and will be able to support 20 individuals per session.

Available Training	
Product Training:	Operation and Configuration of AI-500-086 units
Facilitated by:	Applied Information Inc.
Training location:	Department's training facility (Training can also be offered at Applied Information Offices, in Suwanee, GA)
Available to:	City of Alpharetta personnel
No. of participants:	Up to 20 persons
Length of training:	8 hours

Additional Training for Operation and Maintenance of Glance Software and Equipment:

Another (8) hour course that the team offers will also involve at least (1) Temple representative and at least (1) Applied Information representative

- Trainers will begin with logging in those who are allowed to use the Glance system and run through a certified Glance Software Training Program, which properly teaches familiarity with:
    - Glance Maps, Displays, Icons, Street Views
    - Alarms and meanings of each alarm/alert and layout on Glance
    - Regional Grouping based on preferences
    - Individual Detail Displays, Parameters, Graphs, Logs and Diagnostics Reviewing all Reports and how to get the most benefit out of using them.
- Training will include Glance MAP and preemption configuration utility and how to modify and change parameters to optimize the system.
- Remote Training is available during the deployment period. This can be performed via webinar upon request.
- A survey will be provided post-training to see if any trainees need more focused attention

Staff members associated with these tasks:

Temple, Inc. -	Brian Whittle
Applied Information -	Walt Townsend

Each training attendee is provided with a training manual (which they are able to keep). An installation practice rig, specifically designed for intersection unit configuration practice is shared between two members. The practice rig is used in conjunction with the provided training manual. Training is designed to be comprehensive and provide attendees with a hands-on experience.

Information included in the training pack:

- Intersection Unit Quick Start Installation Guide
- Glance User Guide for Intersection Unit
- Intersection Configuration (Controllers / Preemption & Priority / TravelSafely)
- In-Vehicle Installation Notes
- Recommended Best Practices
- Setting up a VPN

The training manual provides step-by step guides on how to install, configure and maintain the Applied Information's intersection cabinet units.

Figure 15: Intersection Unit Training Pack

Using the practice rig:

The practice rig is designed to provide a hands-on experience in the classroom, where trainees are able to practice system setup during the training session. In this way, they are able to run through the motion of fully completing installation and configuration of the units. If any confusion arises during the setup, they are able to raise concerns and get help from the trainer.

At the end of the training session, the trainee should understand all product capabilities of the intersection unit and be ready to successfully install a unit in the field.

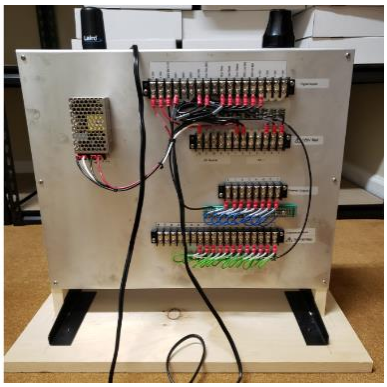


Figure 16: Intersection Unit Practice Rig

In-Field Training:

Training for Install/Setup/Test:

Hands-on training, which focuses on the installation and testing of the preemption and priority system, will commence on-site during the first installation. The trainees will likely be signal technicians and infrastructure support personnel, however, training will be open to all employees and contractors from the City of Alpharetta, and any other related agencies in order to better understand how the devices are installed and tested.

Training Period:
This training includes 16-hours of on-the job training, which will be performed over a two-day period.

Trainee Limit:
20 people, manuals provided (same training manuals will be used – "Intersection Unit Training Pack")

Method:
Onsite with (2) Temple Technicians, (1) Applied Information. The following training will include, but is not limited to the following:

- Trainees will witness the installation of the cabinet unit processor (AI-500-086). This will also include placement of the cellular antennas.
- Our Technicians, via laptop, will instruct how to program and link MAP and Preemption data to the traffic signal controllers.
- Once activated and Glance shows the current status of the device, the following tests will be implemented by Temple Technicians:
    - Location – ensuring that Glance shows unit at the installed location
    - Cabinet Monitoring Functionality:
        - Power Fail Alarm – triggered by removing AC
        - Cabinet Flash alarm
        - Cabinet temperature and humidity
        - Stop Time/Conflict Flash
    - Communications:
        - Cellular signal strength
        - Radio signal acquiring distance acceptable in all directions
    - Button Testing each controller to ensure the preemption is working in all directions.
    - Conduct test runs in each approach to the traffic intersection to test the functionality of preemption in all directions.

Staff members associated with these tasks:

Applied Information -	Walt Townsend
Temple-	*David Owen*
	David Barrett Jr.

Preemption and Priority Training

Driver Training

Training which focuses on safe and effective driving of Preempt and Priority systems will be provided to the city. For preemption, the trainees will likely be emergency vehicle drivers and for priority, the trainees will likely be transit drivers. However, like the installation training, this training will be made available to all groups that the City wishes to have trained.

The goal of Applied Information's Preemption and Priority systems is that they are easy to utilize. Thus, the system works automatically once the driver has switched on his/her unit. Driver training will consist of an hour presentation followed by a question and answer session.

Learning Outcomes:
How the system works, the technology behind it, establish contacts for troubleshooting if problems occur.

Staff members associated with these tasks:

Applied Information Inc.- Chris Holloway

Training Certification

A formal certification will be provided to all who successfully complete training. The template of the certificate to be provided can be seen in the Figure to follow.

CERTIFICATE
OF COMPLETION
This certifies that
[Name of Recipient]
has successfully completed the training course of
[COURSE NAME]
Date
Signature
applied
INFORMATION

Warranty

Included in the purchase of the AI-500-086 and AI-500-066 units is a once-off license fee, and a five-year connectivity and support plan. Within this plan, a five-year warranty is in effect. Applied Information has a “no-questions asked” policy. What this means is that Applied Information will repair or replace any faulty cabinet units upon request within the warranty period

For as long as the connectivity and support plan is active, AI ensures guaranteed connectivity, upgrade of cell modems (in conjunction with technology changes), telephone and email support, hardware warranty, no overage charges, “over-the-air” software updates, security, and security updates.

All firmware/software updates are carried out remotely, via cellular connectivity, using “over-the-air” upgrading. These software updates are implemented at no additional cost to the City of Alpharetta.

Additional warranty is available for a 10-year period (5 years over and above the original 5- year coverage plan). The City of Alpharetta has the option to accept either the 5-year, or 10-year plan. The same connection and support services plan is available during either of these periods. Pricing for each of the warranty/connection services (5-year vs. 10-year plans) are provided in the cost proposal.

The following page details the letter of warranty which will be provided with the purchase and installation of AI in-field equipment.

April 16, 2019

Temple Inc.
305 Bank Street
Decatur, AL 35601

RE: AI Equipment Warranty Statement
RFP 19-113 Traffic Preemption System
City of Alpharetta, Georgia

Greetings,

This letter is in regards to the Applied Information (AI) Equipment Warranty statement request.

Applied Information warrants AI branded products, for a period of Warranty Length in years, commensurate to the purchased and or renewed length of connectivity and support, from the date of purchase from AI or its authorized distributor (Temple). In the event of a need for repair, AI will repair or replace the Product and return it to the customer free of charge.

As long as the AI branded equipment has any part of an active/renewable Connectivity & Support Service plan, the system components are fully covered for warranty repair, software & firmware updates and telephone support at no additional cost.

Sincerely,

Peter Ashley
VP Business Development
Applied Information Inc.

Field Unit Verification/Validation Performance Test Plan

All installation and configuration of each device will be completed per the manufacturer's installation procedures. Applied Information provides a comprehensive training manual which includes installation details for both the cabinet unit and in-vehicle unit at well as configuration setup instructions for preemption and priority at each intersection. Within this manual, a Quick Start Installation Guide for Cabinet Unit Installation is included. This guide is used to assist field technicians in the installation/wiring/commissioning of the cabinet unit. Each guide comes with a field unit verification/validation performance test plan, in the form of an "Acceptance Test Plan" (ATP) for the Glance Preemption and Priority System. This checklist is used for each unit installed and it can be kept on file for record.

The intersection, unit name, unit ID and the date are recorded for each ATP. A pass/fail checklist is then filled out to ensure that unit performance is tested in the field. This validation, through the checklist ensures that each and every unit installed demonstrates that the system meets expectations as defined in the given product specifications. By fully completing the checklist, any/all performance issues have been met.

This ATP is inserted below and includes details on configurations, communications, cabinet monitoring functioning, cabinet preempt setup and functional preempt testing. If both the Applied Information and City of Alpharetta Representatives are satisfied with the installation and configuration of the unit, it will be signed off by both representatives and the ATP will be kept for record purposes.

Acceptance Test Plan

Glance Priority and Preemption System

Intersection: _____ **Unit ID:** _____

Unit Name: _____ **Date:** _____

Information on Cabinet (Glance)

Configurations (before installation)	**Pass/Fail**	**Notes**
Basic configuration – check Glance configuration to verify the device type has been correctly configured		
• Cabinet type Caltrans/NEMA		
• Battery backup system (BBS) Yes/No		
• EDI Monitor (Ethernet) NONE/CMU/MMU		
Preempt configuration – Check Glance preempt configuration to verify the following has been done correctly		
• GPS latitude/longitude fixed at correct location		
• City code correct		
• Preempt configuration completed for all approaches		

Acceptance Test Procedures (In-field)

Physical Inspection	**Pass/Fail**	**Notes**
Verify the following		
• All equipment present with no defects		
• All equipment connected and wired correctly		

Communications (during installation)	**Pass/Fail**	**Notes**
Verify the following		
• Cellular signal strength		

Cabinet monitoring functions (during installation)	**Pass/Fail**	**Notes**
Verify that the following I/O functions correctly		
• Unit comes online and checks into Glance		
• Distance from actual to fixed GPS position is within acceptable parameters (reported in Glance level 3)		
• AC Supply Voltage		
• Cabinet temperature and humidity		
• BBS Battery Voltage (if BBS present)		
• Conflict Monitor Details (if CMU/MMU present)		
• Cabinet Flash/Manual Flash		
• Stop Time/Conflict Flash		
• BBS On Battery (if BBS present)		
• BBS Low Battery (if BBS present)		
• Cabinet fan		
• Cabinet door status		
• Clock Sync		

Cabinet Preempt Setup (during installation)	**Pass/Fail**	**Notes**
Verify preempt mapping to controller inputs are correct and controller preempt timing parameters have been correctly configured. Use preempt test button on cabinet unit for this. **Note: it is critical to do this "button test" of each preempt at the cabinet before attempting a drive test.**		
Preempt 1 Output: Controller Preempt Input #		
• Preempt 2 Output Controller Preempt Input #		
• Preempt 3 Output Controller Preempt Input #		
• Preempt 4 Output Controller Preempt Input #		
• Preempt 5 Output Controller Preempt Input #		
• Preempt 6 Output Controller Preempt Input #		
• Preempt 7 Output Controller Preempt Input #		
• Preempt 8 Output Controller Preempt Input #		

Green Sense Setup (During installation)	**Pass/Fail**	**Notes**
Verify that the Green Sense inputs have been connected to the correct phase outputs. (Green sense inputs will be logged in the Glance level 3 detail screen "more details" when you activate a preempt using the test button.)		
• All Green Sense Inputs Connected Correctly		

Functional preempt testing (during installation)				
Drive test the intersection from each direction and record the following results from the Glance level 3 data log				
Approach from North	Distance	ETA	Time	Notes
• Preempt Activated				
• Radio first activation				
• Intersection in dwell phases				
• Preempt cleared				
Approach from South	Distance	ETA	Time	Notes
• Preempt Activated				
• Radio first activation				
• Intersection in dwell phases				
• Preempt cleared				
Approach from East	Distance	ETA	Time	Notes
• Preempt Activated				
• Radio first activation				
• Intersection in dwell phases				
• Preempt cleared				
Approach from West	Distance	ETA	Time	Notes
• Preempt Activated				
• Radio first activation				
• Intersection in dwell phases				
• Preempt cleared				

Comments:

_____
_____
_____
_____
_____
_____
_____
_____

Approved by:

City Representative:

Name: _____ Sign: _____

Date: _____

Applied Information Representative:

Name: _____ Sign: _____

Date: _____

Optional System Features

Remote Monitoring System

A remote monitoring system comes standard with purchase and installation of the AI-500-086 units. The AI-500-086 has the ability to monitor typical traffic signal controller operations, in addition to its preemption and priority capabilities.

The AI-500-086 unit is connected directly to the intersection controller. It is therefore able to extract information from this controller to allow monitoring and maintenance capabilities. All information received via the cabinet unit is sent to Glance via the cellular network. All information received can be viewed remotely, from any internet connected device, and the system can be viewed by logging in to

The **Glance AI-500-086 cabinet unit** is a TERL approved unit which monitors all aspect of the traffic signal cabinet. The following monitoring capabilities are included but not limited to:

- AC Voltage
- Battery Back Up Voltage
- Battery Back Up System Alarms (Low Battery and On AC)
- Monitor Battery
- Cabinet Flash
- Cabinet Stop Time
- Cabinet Manual Flash
- Cabinet Fan Status
- Cabinet Heater Status
- Conflict Monitor Status and Health
- Cabinet Door Status
- Cabinet Temperature
- Cabinet Humidity
- Preemption Status
- Green Sense (which phases are active)
- GPS Time Synchronization of Controller
- Traffic Signal Controller pass-through commutations such as ATMS now to Naztech
- SPAT information

1. *Web based system viewable on any modern web browser on a mobile phone.*

   There are no special servers required to use the Glance Platform. Glance can be accessed from any internet browser. Therefore, any internet connected device such as a computer, tablet, or smart mobile phone can be used to open Glance. Glance uses the latest HTTSP/SSL security, and can be run off commonly used browsers such as Microsoft Edge, Internet Explorer, Google Chrome, Firefox, or Safari.

2. *Intersection detail display showing alarm status, time of last communications, physical readings such as voltage and temperature/humidity, flashing status, stop time status, door open, and fan operation.*

   Glance is able to provide an overview on the status and health of each unit installed. In the image below, an example of an installed AI-500-086 unit is shown, which details the various statuses of the in-field unit.

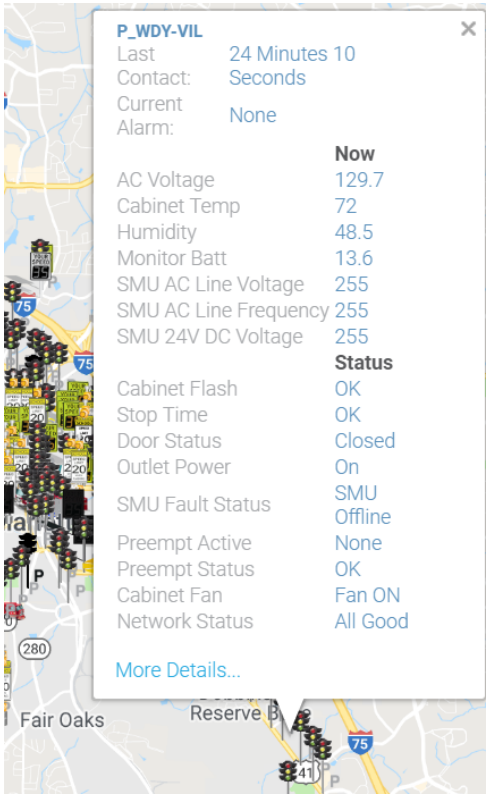


Figure 17: Basic System Overview on Glance

By clicking on “more details”, a more comprehensive set of data can be seen. This is shown in the image below. Additionally, graphs are dawn up and can be viewed, which show “SMU Channel Status and RMS Voltage”, “Preempt Active”, “AC Voltage”, “Cabinet Temperature”, “Monitor Battery Voltage”, and “Humidity” over a 10-day period.

Current Status :	Online
Current Alarms :	
Power Status :	OK
Current Error Status :	OK
Timezone :	-5 Hours
Time Since Last Contact :	0 Minutes 25 Seconds 1/3/2019 7:50:27 AM

	Now	Min	Max	Avg
AC Voltage (V)	129.2	128.0	131.5	129.5
Cabinet Temp (F)	72	70	80	73
Humidity (%)	48.0	31.8	48.7	45.7
Monitor Batt (V)	13.6	13.6	13.6	13.6
SMU AC Line Voltage (V AC)	255	255	255	255
SMU AC Line Frequency (Hz)	255	255	255	255
SMU 24V DC Voltage (V)	255	255	255	255

	Status
Cabinet Flash	OK
Stop Time	OK
Door Status	Closed
Outlet Power	On
Preempt Active	None
Preempt Status	OK
SMU Fault Status	SMU Offline
Cabinet Fan	Fan ON
Network Status	All Good
Inputs	

[More Details]

	Status	
Outlet Power		On
Output		

Figure 18: Detailed System Overview

3. *Comprehensive alarm generation capability on any parameter becoming out of tolerance.*

   The system provides a great overview of the status and health of all traffic signal cabinets. Devices are monitored 24/7, and alerts are sent out as soon as any device goes offline. Text and email alerts are provided to response personnel as soon as any parameter becomes out of tolerance. These include but are not limited to AC failure, battery failure, flash, and red monitor faults.

4. *Comprehensive alerting capability, to enable the response personnel to be notified when an abnormal situation has occurred.*

   Automated alerts are sent via text and email when cabinet faults are detected. The alert details the exact problem experienced, and once the problem has been resolved, it will additionally send out a confirmation message.

   These alerts ensure that problems can be rectified as soon as a fault is detected. Included in the AI-500-086 unit is a battery backup, so that alerts can still be sent out in the event of a power failure.

5. *Ability to control other equipment such as flashers, cameras, ITS equipment, and variable message signs.*

   Glance is able to monitor and control all the devices supplied by Applied Information, which includes Preemption and Priority systems, Intersections, Pedestrian Crossing Safety System, School Beacon Flasher Units, Wireless Video Monitoring System, and ITS equipment. This includes control of dynamic message signs, portable signs, over-height detection systems, wrong way detection, warning signals and more.

6. *Ability to remotely cycle power to connected equipment such as network switches, cameras, and similar equipment*

   The Glance platform allows you to cycle power to devices in the traffic cabinet from your smartphone, tablet, or computer. This save traffic engineers from driving to cabinets, when the problem can be fixed by simply cycling the power.

Existing Optional System Features

TravelSafely

TravelSafely is a connected traveler system that connects citizens to infrastructure and citizens one another. *TravelSafely* is a smartphone application that comes as a standard with the purchase and installation of AI-500-086 units. It is a free smartphone application that anybody can use on an Apple or Android device. The app is available for free download from the respective application store. The application works off the cellular network (and is also compatible with DSRC technology). This is currently one of the most innovative products on the market, whose solution provides multiple benefits for all forms of mobility. Applied Information realized that the key to rapid deployment of connected vehicles is to take advantage of existing cellular communication, to enable everyone to be able to connect to the system.

TravelSafely provides advanced detection utilizing the smartphone application as the detector. This allows for advanced detection at every intersection and recognizes other road users such as motorists, pedestrians, cyclists and emergency/transit vehicles. Alerts are sent via the application, which adds an additional layer of safety to all road users.

TravelSafely, communicates the position, speed, direction and status of the emergency vehicle to all other nearby road users. The application alerts drivers by communicating when the emergency vehicle is approaching. Such as, “Emergency vehicle right” (or left/ahead/behind as appropriate). This allows fellow road users to take the appropriate measures to make it easier and safer for emergency vehicles to pass by. This feature is significant for the City of Alpharetta, as an emergency priority and preemption system is to be installed.

Below is a list of the current functions provided by *TravelSafely.*

- **SPaT/MAP display of signal timing**
- **Red-light running at traffic signals**
- Bus/transit priority
- Intelligent school beacons
- Where is the emergency vehicle coming from?
- Motorist – Cyclist communication
- Motorist – Pedestrian communication
- Work Zone warnings
- Curve warning/reduce speed
- Rear-end collision warning
- **Virtual/advance traffic detectors to make signals work better**

The pointers in bold are specific to the installed cabinet unit and their features are expanded on in the “Additional Cabinet Features” section which follows.

Note that these additional functions are available at no extra cost. It is an all-inclusive application and all features are available through the installation of the AI-500-086 cabinet unit.

Additional Cabinet Features

Signal Phase and Timing (SPaT) and MAP Information to the Motorist

As a vehicle approaches a traffic intersection, a SPaT message will be abstracted from the traffic controller and communicated to the driver via *TravelSafely*. Users will receive information on traffic signal status and timing for when the signal will change. Three seconds before the signal changes to green, *TravelSafely* annunciates "Get ready for green".

TravelSafely allows for traffic signals to alert not only by sight, but by sound as well, by talking to the driver, to indicate traffic signal changes. With this alert, drivers can prepare themselves for a green light, pull off quicker and not waste valuable time at intersections. With the "get ready for green" warning, it is expected that a 5-10% improvement in throughput at intersections can be achieved.

Figure 19: TravelSafely Providing SPaT Information

The figure alongside shows how *TravelSafely* provides information on Signal Phase and Timing. A visual representation of the system in action can be seen by watching the video in the link provided: https://youtu.be/sKq0Wm7JSRA

Red-light Running at Traffic Signals

Vehicles that run a red light are hazardous to motorists adhering to the laws pertaining to traffic signals. One of the most dangerous conditions is when a vehicle runs a red light well into the red-light cycle. *TravelSafely* can accurately detect when a vehicle is likely to run a red light. The system tracks the vehicle speed and acceleration as well as the signal status, determining the likelihood of the vehicle running the red light. An alert is broadcasted to notify the motorist of red-light running and additionally sends an alert to any nearby vulnerable road user. This provides warning to and protection of both parties on the road.

The figure below shows *TravelSafely* warning the driver of red light running. To see a visual representation of this in action can be seen by watching the video in the link provided: https://youtu.be/sKq0Wm7JSRA

Figure 20: TravelSafely Warning Red Light Running

Virtual/Advance Traffic Detectors

Many traffic intersections do not have advanced detectors, as the cost of installing them can be prohibitive. This can lead to a large amount of inefficiencies controlling traffic by not being able to detect approaching vehicles.

The connected vehicles technology allows the system to track each individual vehicle/cyclist/pedestrian approaching the traffic intersection. Virtual loops can be created to detect vehicles far in advance and input these into the traffic controller. This allows the traffic controller to optimize timings due to traffic congestion, without the need of installing expensive detectors. When a controller is in free actuation and someone approaches the traffic light with *TravelSafely*, it provides an input and gives the intersection controller time to change, to service the approaching road user. This solution also allows for the prioritization of different modes of transport, as every individual road user can be tracked or detected while approaching an intersection.

Current and Future System Enhancements

Applied Information is part of the 5GAA, and are involved in the creation and supplying of next generation cellular V2X technology and are in partnership with Ford and Qualcomm. AI is currently providing both companies with a testing ground for the testing of these new cellular V2X technologies.

AI connected with Ford Vehicles in an attempt to grow the ecosystem of connected vehicle systems. *TravelSafely* now works with all Ford Motor vehicles running Ford Sync 3. Connected vehicles will connect and display SPaT countdown displays and warnings from all connected infrastructure directly on the dashboard. Other vehicles and smartphones running *TravelSafely* will also be displayed. This unit has all the same functionalities as the smartphone port of *TravelSafely*. This will be integrated into all Ford vehicles by the end of 2022.

See *TravelSafely* specs for more information on the app.

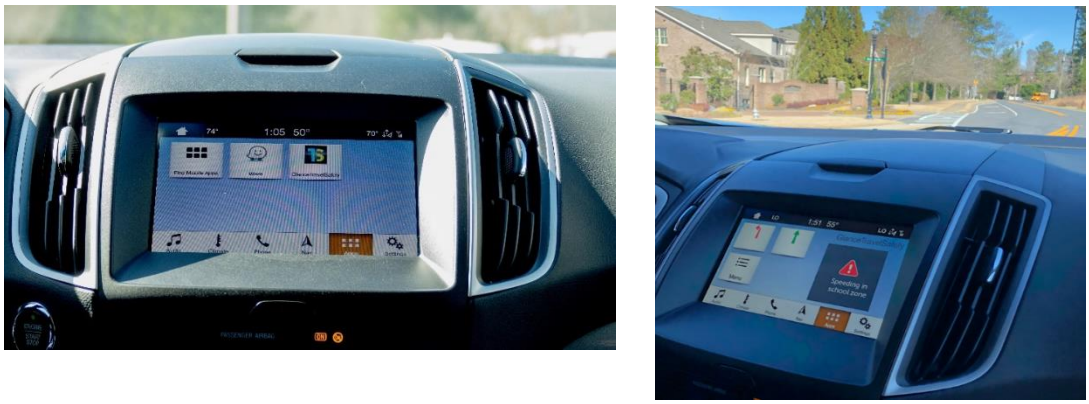


Figure 21: TravelSafely on Ford Vehicle Dashboard

SECTION 3: Offeror Qualifications

Company Profiles

Temple

Temple, Inc. is a fourth-generation family business with 65 years of transportation and industry experience. Based in Decatur, Alabama, Temple's capabilities have evolved from its humble beginnings to supply and support the best ITS solutions in the industry. Temple is guided by a commitment to integrity, outstanding service, and customer relationships. To this end, Temple supplies effective solutions for an array of traffic needs, such as Emergency Vehicle Preemption, School Zone Safety, Mass transit, ITS networking, and more. Temple is able to provide traffic product support/ application assistance and provides technical support for its customers.

Temple has worked with Georgia DOT and with other Georgia agencies on multiple occasions. Temple has successfully completed work in the North Atlanta Metro regions in the past and has even supplied and supported cities in the region with Emergency Preemption Equipment. Because of these experiences, Temple is aware of unique local challenges and needs that the North Atlanta Metro region is experiencing. Temple is committed to improving safety and mobility for everyone. To this end, Temple has partnered with Applied Information Inc. to offer the best possible solution for the City of Alpharetta.

Applied Information

Applied Information Inc. (AI) is an industry-leading developer of connected, intelligent transportation systems (ITS) solutions designed to improve safety, reliability, and mobility. Formed in 2011 and based in Atlanta, GA, the AI team is armed with decades of technical and business experience. Creating unique, easy-to-use, and reliable solutions, Applied Information is at the forefront of delivering next generation advances in CV systems, with the inclusion of preemption and priority systems. With a focus of solving the complex problems that challenge the industry, AI has deployed more than 10,000 devices in over 500 cities in the USA to-date. AI boasts a considerable amount of experience in the deployment of connected technology, which includes cellular and DSRC technology solutions. Some of AI's major projects include "Marietta Smart City", America's first connected, Smart City, and Renew Atlanta's North Avenue corridor, GA's most densely connected corridor (North Avenue, ATL). Each of these locations have implemented the Glance Preemption and Priority System. AI has been presented with multiple noteworthy awards for their contribution to Smart Cities and connected vehicle solutions. These include "Winner of the 2018 NEMA Illumination" award and "Winner of 2017 Mobile Breakthrough Social Impact" award.

Temple with their experience in the traffic industry and their dedication to service for their customers and Applied Information's knowledge and their ability to create and produce quality connected infrastructure solutions make an unparalleled team. The two companies are able to work in tandem; with AI supplying high-quality innovative solutions and Temple supplying quick, effective distribution and deployment of solutions. This partnership has been proven as Temple and Applied Information Inc. have worked together a multitude of times in the past to implement traffic safely and monitoring and management devices. More specifically, the team has worked together previously to deploy Emergency Preemption Systems. These include preemption systems in the cities of Marietta, GA, Atlanta, GA, and Lawrence, KS.

Authorized Signer – Electronic Signature

For Contract Execution and other documents needing signature from the City by Temple, Inc., Forrest Temple is the authorized signer.

Forrest Temple
President
forrest.temple@temple-inc.com

References

The Team has completed projects in similar magnitude and nature to the Traffic Preemption System for Emergency Response in the City of Alpharetta. Details of reference projects can be seen in the table below. Additional information on each project and involvement with Universities is further provided.

PROJECT REFERENCES	
Reference 1: Marietta Smart City	
Company Name	City of Marietta
Location	Marietta, GA
Contact Person	Duane Farist
Telephone	770-893-7141
Email address	dfarist@mariettaga.gov
Items/Service Provided	120 in-field cabinet units and 20 in-vehicle Priority and Preemption units were deployed. (In addition to this, 45 connected school zones, 44 safe speed zones and connected vehicle work zones were implemented).
Project Date	June 2018
Contract Value / Budget	Approximately $800,000.00 (total project)
Reference 2: Renew Atlanta	
Company Name	Renew Atlanta
Location	North Avenue, Atlanta, GA
Contact Person	Keary Lord
Telephone	404-990-2325
Email address	keary.lord@atkinsglobal.com
Items/Service Provided	60 traffic intersections (20 with DSRC radios and cellular, 40 with cellular) and 20 vehicle units installed with Priority and Preemption technology.

Project Date	September 2017
Contract Value / Budget	Approximately $400,000.00 (total project)
Reference 3: City of Lawrence	
Company Name	City of Lawrence
Location	Lawrence, KS
Contact Person	Todd Lohman
Telephone	785-423-3339
Email address	tlohman@lawrenceks.org
Items/Service Provided	115 in-field preemption units and 35 in-vehicle units
Project Date	April 2018
Contract Value / Budget	Approximately $800,000.00 (total project)

Reference 1: Marietta Smart City

The Marietta Smart City project came about when the City of Marietta became aware of the benefits that connected vehicle technology could provide. Applied Information, in collaboration with Temple, developed a Smart City Traffic Management platform that would be able to monitor and control all of Marietta's traffic infrastructure. This project included the installation of 120 traffic intersection cabinet units, 45 connected school zones, 44 safe speed zones, and connected vehicle work zones were installed throughout the City.

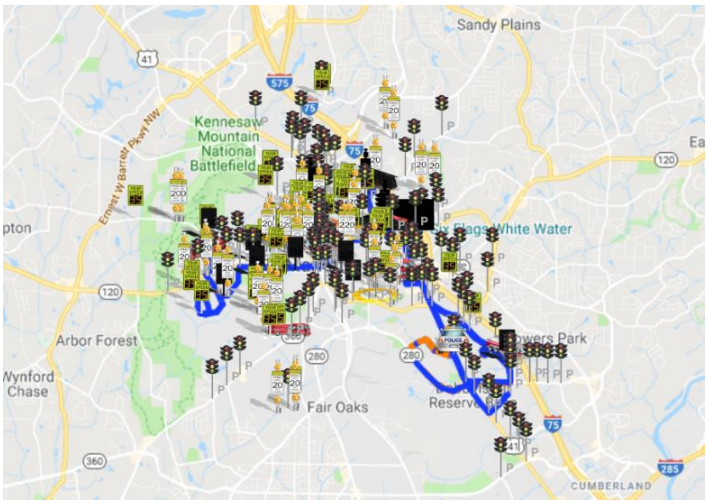


Figure 22: Marietta Smart City - Connected Field Devices (as seen in Glance)

As mentioned previously, 120 of Marietta's intersections are equipped with preemption technology and 20 of their fire response vehicles are equipped with on board units. This system has allowed the Marietta Fire department to significantly improve their response times. In a case study carried out in Marietta, GA, officials calculated that when a fire apparatus stopped at a red traffic signal, there was a minimum delay of 11.2 seconds. On average, there were five intersections crossed per trip, meaning that responders were able to save an average of 56 seconds en route to an emergency scene if responders had a green light at all intersections. This leads to close to a minute in saved in response time for the Marietta Fire Department. As quoted by the former Marietta Fire Chief, Jackie Gibbs, “The drivers know they’ve got a green light in front of them, they know that everyone else has a red light, and they know the traffic is going to move ahead of them. This is the biggest improvement to response times that I’ve seen in my career.”

An additional benefit this system is that it permits the City to monitor the performance of their traffic devices to ensure that the highest available up-time is achieved. The City is also able to monitor and control their devices remotely, via the cloud-based Glance platform. Feedback on the performance of each traffic device as well as reports are provided to city management. If any faults are detected, alerts are sent out to the correct personnel to rectify the problems, ensuring the Smart City consistently provides safety to residents in Marietta, GA.

Reference 2: Renew Atlanta

The North Avenue corridor in Atlanta, GA selected Applied Information to showcase what can be done to improve the lives of the citizens using connected vehicle technology. The City outfitted intersections, school beacons, fire trucks, ambulances, weather stations, pedestrian crossings, and busses with technology to support the future. The North Avenue corridor is now known as being the most connected corridor in the state and is additionally being used as a living lab for traffic management, through technology. The multiple CV technology components of the project were specifically installed to use the latest technology-adaptive traffic signals for a more efficient flow of traffic.

What makes this project similar to the needs of the City of Alpharetta, is that a preemption and priority system was installed along the corridor for city fire and other emergency personnel to use. The North Avenue system, as a whole, uses a hybrid system, which utilizes both DSRC and cellular communications. Sixty traffic intersections were equipped with connected vehicle technology with preemption and priority capabilities. Forty of these intersections solely use cellular connectivity, while 20 of the intersections are equipped with the hybrid system (DSRC and Cellular).

Recently, the effectiveness of this project was evaluated, and it was found that along with improved traffic flow, there was a 25% reduction in crashes along the corridor. In addition to this,

The Smart City World Congress awarded the City and project with their Mobility Award. This reduction in crashes and Mobility Award showcases the success and real-world benefits that can be seen in a connected corridor.

Figure 17: North Avenue Smart Corridor

Reference 3: City of Lawrence

The City of Lawrence selected Applied Information's Emergency Vehicle Preemption system because of the benefits the system could offer the city's fire department. In total, the city installed 115 in-field preemption units and 35 in-vehicle units. Installation of the AI-500-086 cabinet units, units that relay preemption request to the traffic controller, were completed in February 2018. The fittings of AI-500-066 in-vehicle units were done in stages, with the final installation being completed in April 2018.

City of Lawrence purchased and uses the system primarily for preemption, but the traffic department also had the goal of connecting their traffic signals to their Central ATMS system (Siemens Tactics). The City of Lawrence only had about 40 signals connected via fiber and utilized the cellular communications capability of the AI-500-086 units installed to connect their other 80 signals to the Siemens Tactic system. The city also utilized remote front panel to connect directly to traffic controllers to access virtual front panel display from the Glance system. Much like Lawrence, the City of Alpharetta's traffic department would be able to utilize the connected devices to monitor as an additional benefit that would cost not cost the city.

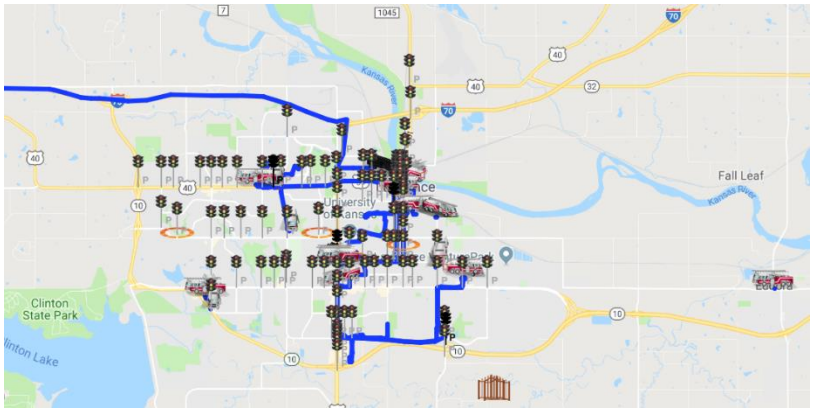


Figure 23: Lawrence KS - Connected Field Devices as seen in Glance

Previous Project Involvement with Universities

Applied Information has also worked with various universities to evaluate connected vehicle technology, including preemption systems. These partnerships have allowed AI to evaluate their products and create better solutions for agencies.

University of Alabama

The University of Alabama, in conjunction with the Alabama Department of Transportation, deployed a hybrid connected vehicle technology system at 85 major intersections in Tuscaloosa, AL and Northport, AL. How this experience benefits City of Alpharetta is that DSRC and cellular connected devices were installed in each of the 85 major intersections. Each of these intersections are therefore equipped with preemption and priority capabilities, and the ability to test the capabilities of these systems.

The purpose of this project was to create a real-world connected vehicle test lab in Alabama. The goal of these deployment efforts was to establish a flexible connected vehicle platform where safety and operational applications of the connected vehicle paradigm could be tested. Work on the system is still ongoing, and further evaluation of equipment is planned.

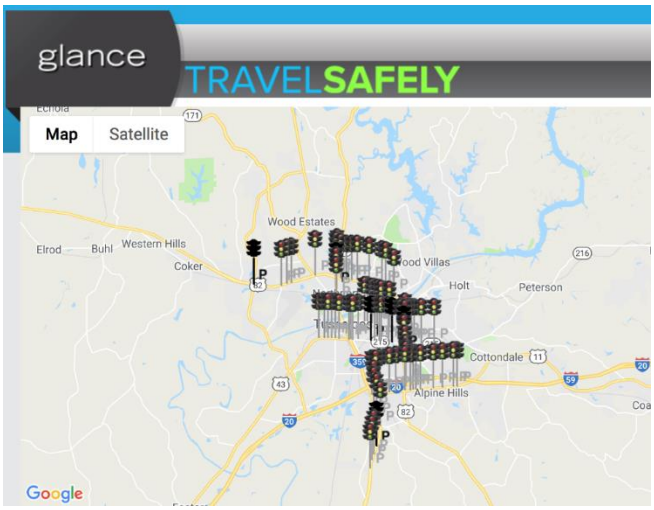


Figure 24: University of Alabama - Tuscaloosa and Northport, AL

University Research

Research on the effectiveness of each system, and a comparison between the two systems was performed and is still ongoing. The living lab in Tuscaloosa and Northport will provide more information about DSRC and cellular technology as the project continues to develop. A summary of the first preliminary results can be seen below.

> *"Cellular technology was much easier to connect and deploy widely, as the smartphone application used could be easily downloaded to any smartphone. DSRC radios were functional, but providing on-board units to the public was not possible. This showed the difficulty of widespread DSRC deployment past the pilot phase. Despite some concerns, the cellular technology was not shown to struggle with latency when communicating with the smartphone application. In practical terms, the latency between DSRC radios and cellular connected technology was approximately equivalent*."

These results demonstrate that cellular-based communications have significant usage benefits in comparison to DSRC deployments as well as refuting the long-held belief that cellular communications increased latency in traffic communications. This is significant to Alpharetta as one of the requirements is that the system does not introduce latency.

Applied Information, along with The University of Alabama put together a white paper detailing the project, implementation details and a discussion on project outcomes. One of the future planned studies for this living lab is to evaluate the effectiveness of a preempt and priority system in improving travel times.

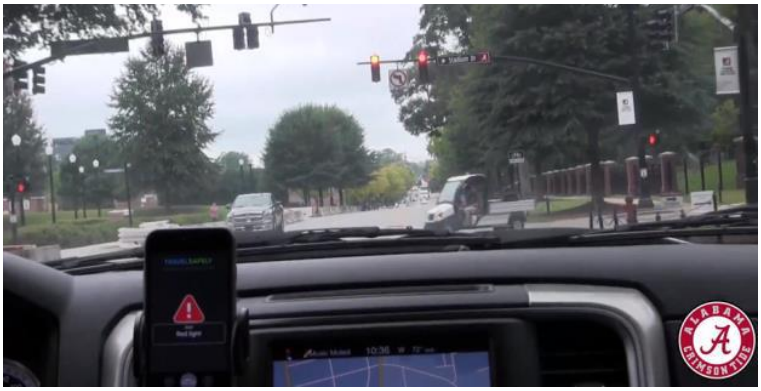


Figure 25: Demonstration of University of Alabama Connected Vehicle Technology

Georgia Tech:

Applied Information is facilitating and managing the living lab demonstration along North Avenue Renew Atlanta project. Georgia Tech has joined AI and the City as an official research partner on the project. Georgia Tech is currently in the process of developing a real-time model of the corridor. In addition to this, AI in conjunction with Georgia Tech have been working together on developing a product known as “Firehose”. This product allows Applied Information to send all vehicle information and traffic signal information directly to the university servers. This real-time data can then be supplied to and used by university researchers for further studies on the effectiveness of CV technology. This is allowing the City of Atlanta and Georgia Tech to evaluate the effectiveness of the equipment deployed and the corridor as a whole’s effect on the regional area traffic.

For further information on this project, the following link is provided:
https://www.news.gatech.edu/2018/11/16/north-ave-smart-corridor-project-honored

This relationship is significant to the city of Alpharetta in two ways. The first is that similar to how AI is able to share data with Georgia Tech, AI is able to share data with the City of Alpharetta at no cost to either the city or AI. This information would not be provided to third parties without the explicit permission of the city. This would allow the city evaluate the usefulness of the preemption equipment purchased and would also help the city to evaluate the strengths and weaknesses of the fire department. The second benefit to AI’s relationship with Georgia Tech, is that if the City of Alpharetta decides to conduct evaluation studies regarding the installed equipment or other studies/evaluations of the sort AI is able to provide connections with world classes researchers in the transportation industry.

Key Personnel

The following lists and introduces personnel who will play a key role in implementation of this project. Full resumes demonstrating work history, education, and such forth for each of the following personnel can be found attached to this proposal. Blurbs for technicians are present in this section.

Temple

Winter Horbal- Project Manager

- Experience: 16 years of experience in Engineering and Transportation
- Time with Temple: 2011- Present
- Core Competencies: Project Management, Transportation Engineering, Sales, Traffic Analysis, Interagency Communication

Forrest Temple- Temple President

- Experience: 12 years of experience in Transportation
- Time with Temple: 2003- Present
- Core Competencies: Project Management, Strategic Planning, Traffic Management, Customer Service, Manufacturing

David Whitcomb- ITS Specialist

- Experience: 14 years of experience in Computer Science
- Time with Temple: 2006- Present
- Core Competencies: Programming, ITS Design and Deployment, Network Management

David Barrett- Georgia Technical Support Team Lead

- Experience: 46 years of experience in Engineering
- Time with Temple: 2001- Present
- Core Competencies: Engineering, Civil Engineering, Electronics, Product Planning, Project Management, Installation
- Contact: Cell: 770.330.9834
  Email: ***david.barrett@temple-inc.com***

David Barrett leads our Georgia Technical Team over in Gainesville, Georgia. He has received an IMSA Level 3 certification and is also certified to service and support many of Temple, Inc.'s products, including Emergency Vehicle Preemption. Prior to his employment with Temple, Inc. David worked with the City of Gainesville, GA for 30 years. David will oversee our field technical team as they successfully install, commission, and deploy Applied Information's solutions for Alpharetta's EVP System.

David Barrett Jr.- Georgia Technical Support

- Experience: 12 years of experience in Transportation
- Core Competencies: Product Deployment, Installation, Operations, Strategic Planning, Contract Management
- Contact: Cell: 678.316.3515
  Email: ***d.barrett.jr@temple-inc.com***

David Barrett, Jr. is a member of our Georgia Technical Team over in Gainesville, Georgia. He has received an IMSA Level 2 certification and is also a certified technician for Emergency Vehicle Preemption. David will be responsible for much of the field work necessary to commission the EVP system for this project.

David Owen- Georgia Technical Support

- Experience: 8 years of experience in Product Deployment
- Core Competencies: Certified Technician and Trainer, ITS Applications, Installations

David Owen is a member of our Georgia Technical Team over in Gainesville, Georgia. He focuses on ITS applications including Glance and EVP. With 8 years of experience, David has shown the capability to not only succeed in his service roles with traditional traffic devices but also has become very knowledgeable with Central Software and Integration to Traffic Management Centers and Traffic Adaptive Implementation. He is also a certified technician for all of the products that Temple represents. Traveling out of the Gainesville office allows for rapid response in the event of any problems that might arise during the project. David is also a certified trainer for many of the products that Temple represents and has completed programs such as “Train the Trainer” for devices ranging from Detection to EVP Solutions.

Jason Gray – GTG Traffic Signals

- Experience: 24 years of experience in traffic signal industry
- Core Competencies: Contracting, Installation, Project management

Jason and his team will install, alongside with Temple, the intersection and vehicle preempt devices for the proposed project. GTG Traffic will also provide Project Management duties with Temple to assist us in maintaining schedules.

Applied Information

Walter Townsend- V.P of Application

- Experience: 30+ years in Application Engineering
- Time with AI: October 2016- Present
- Core Competencies: Connected Vehicle Solutions, Product Development, Product Configuration, Product Support, Product Training

Kleinjan Deetlefs- V.P of Operations

- Experience: 25+ years in Engineering and Management
- Time with AI: 2012- Present
- Core Competencies: Product Development, Project Management, Administration, General Engineering

Peter Ashley- V.P of Business Development and Marketing

- Experience: 10+ years in Engineering and Sales
- Time with AI: September 2014- Present
- Core Competencies: Inter-agency communication, Client Relationship, Connected Vehicle Solutions, Project Concept Development, Project Management, Project Support, Product Training

Chris Holloway- Business Development Manager South East

- Experience: 25+ years in Transportation and Sales
- Time with AI: March 2018- Present
- Core Competencies: Customer Service, Key Client Relationships, Technical Product Sales

Mike Slavik- Sales Engineer East Coast

- Experience: 15+ years in Industry and Manufacturing
- Time with AI: December 2017- Present
- Core Competencies: Industrial Controls, Knowledge of NFPA 70-, NEC/CSA/UL/NEMA, Back-up Power Apps, AC Drives & Motors, Analyze Issues/Problem Solving, Electronic Principals

Work Plan / Approach to Project

The Temple/AI team has deployed many successful Emergency Preemption projects in the South East. We are confident in our approach to tackling these projects and we believe that our experience in installation, maintenance, support and service will make us the best choice to complete a successful project.

There are (6) major tasks included in the project:

1. Supply and Installation of Intersection Preempt Devices
2. Supply and Installation of Vehicle Preempt Devices
3. Acceptance Testing / Commissioning
4. EVP Training of City Personnel
5. GLANCE Training of City Personnel
6. Ongoing City Support

Supply and Installation of Intersection Devices

Upon project award, Temple, Inc. will schedule, along with the City, a project kickoff meeting to determine an acceptable schedule for deployment. The project kickoff meeting will be held at the City's facility at a time that is best suited by the City.

Temple is offering (2) Options in this proposal:

- 100 Intersections of Preemption, 14 Vehicle Preemption Devices, 5-year connectivity & support package, or
- 85 Intersections of Preemption, 14 Vehicle Preemption Devices, 10-year connectivity & support package

Either option being selected, Temple, Inc. can supply the material within (4) weeks of Notice to Proceed and can begin the installation process. In the meantime, between NTP and Delivery, the City and Temple/AI will determine which corridor/intersections to begin the installation on.

Need from City: Temple needs to know, at this point, which Preempts the City utilizes. This will allow Temple to focus on a seamless installation of the system.

The equipment will be delivered to Temple's Gainesville Office, where pre-installation configuration will take place. Each device will be configured with proper GPS coordinates, nomenclature, Device ID#, and intersection preempt plans.

Installation Timeline: Once the intersection deployment plan is accepted, Temple can begin installation at an estimated pace of approximately (5) AI 500-086 per day. This would complete the install plan of (100) intersections within (4) weeks, or (30) working days.

Drive-Testing Timeline: Once the devices are installed, Temple can begin drive testing each intersection. This process will involve (2) Temple technicians with Alpharetta-configured Cellular Test Devices driving the corridor and ensuring that preempts from all approaches are properly being called. Remote personnel will also be monitoring the progress at each intersection and recording the results of these tests. These results will be provided at the project close-out process. This will be completed within (2) weeks after installation.

Total lapsed time from NTP: (6) weeks.

Supply and Installation of Vehicle Preempt Devices

The Supply of the Vehicle Preempt Devices will mirror the above plan as well as configuration details. Temple, Inc. and GTG Traffic will perform the installation of the AI 500-066 devices on the City's EMS Vehicles. During Vehicle Device installation, it is required that a representative from the Fire Department or Fleet Maintenance is present during this installation. Whomever is responsible from the City for maintaining the vehicles would need to be present to avoid surprises. Temple estimates that the team can complete (2) EMS vehicles per day, provided no delays outside of the team's control. As stated, the Vehicle devices will be configured and named in Glance Central Software.

Installation Timeline:	(2) weeks
Total lapsed Time from NTP:	(8) weeks
Installation Team:	David Barrett, Jr., David Owen, (1) GTG Technician

Acceptance Testing / Commissioning

Post-Installation of the Intersection Preempt Devices (AI 500-086) and the Vehicle Preempt Devices (AI 500-066), the Team will go through the Acceptance Test Plan along with the City. The "ATP Document", which is enclosed, will certify to the City that each intersection is properly installed, commissioned, and works as proposed.

This process can take place after training or before training as it's up to the City to determine.

ATP Testing Timeline:	(1) week (onsite)

EVP and GLANCE Training of City Personnel

The Temple and AI Team will be providing Training on the Emergency Preemption System as required. It is imperative for Temple to instill confidence in the proposed Applied Information solution for Alpharetta's system. Temple will follow the below general outline, however, if additional time is requested, we will comply. Temple will provide (2) traffic signal technicians as well as a lead-instructor. Applied Information will also have an instructor present at this training.

The team will provide training for technicians, administrative staff, drivers, and for any other group requested by the city. Information on Training is addressed in "Section 2: Project Specific Requirements" under the sub-heading "Training".

As a summary, the training to be provided includes:

- (1) 8-hour Training for Operation and Configuration of Preempt Equipment
- (1) 8-hour Course for Operation and Maintenance of GLANCE Software
- (1) 16-hour On-site Training for Installation Process
- (1) Preemption and Priority Drive Training Session

Ongoing City Support

Temple, Inc. and Applied Information believe that it is imperative for the City of Alpharetta to be fully comfortable with our EVP system and fully embrace it as their own. To ensure that this goal comes to fruition, the Team will provide ongoing City support well after the deliverables are completed. With Applied Information being located in Suwannee, GA and with Temple's office in Gainesville, GA, the team is very close to Alpharetta and will continue to monitor the system.

Temple will provide monthly reports to Alpharetta for the City to view, broadly, the health of their system. The report will be formatted as below and is a good tool for the City to utilize for maintenance.

Resumes

NAME: Winter Horbal, P.E.
EDUCATION: Bachelor of Civil Engineering, Auburn University (01)

EXPERIENCE SUMMARY:
Winter has over (10) years of experience in the civil engineering and transportation industry with current practice areas that include: development of regional impacts, traffic impact analysis, traffic operations, signal timing, and other general transportation planning related projects.

Mrs. Horbal is Temple, Inc.'s Georgia Representative and performs Project Management duties for traffic and ITS related projects. Winter is extremely involved with organizations such as ITS Georgia and other affiliated ITS organizations and is considered an industry professional expert in her field.

Sales Representative
Temple, Inc. www.temple-inc.com June 2011 – present

Division Manager
Foresite Group March 2009 – June 2011

Managed the Foresite Group's Transportation Planning and Engineering Division.

Project Engineer
Kimley-Horn and Associates February 2005 – February 2009

Led multiple projects and was a key team member on numerous land development and transportation related projects. Performed studies for local municipal and government projects

Engineer Analyst
Krebs & Associates October 2002 – February 2005

Responsibilities included water and wastewater design projects, erosion control design, stormwater monitoring plans, utility design, sanitary sewer design, site grading and project permitting.

NAME: Forrest Temple
EDUCATION: B Sc. Business Administration, Entrepreneurship
Auburn University, (2005)

EXPERIENCE SUMMARY:
Forrest has 11 years of experience in the Transportation Industry and has operated as President of Temple, Inc. since 2013, focusing on the Administrative / Project Management /Product Management and Operations side of the business. Representing the fourth generation of Temple, Inc., Forrest brings new insights and initiatives to the family board, which consists of Blake Temple (Chair) and Blair Temple (CEO).

In his 11 years at Temple, Forrest has assumed the roles of: President, Director of Administration, Director of Edge-Lit Signage, Production Supervisor, and Inventory Control. Prior to arriving at Temple, Inc., Forrest was outside of the industry working as a Superintendent at Carrol and Green Group, LLC., located in Oxford, Mississippi, where he was a General Contractor managing a $20 million development.

President
Temple, Inc. www.temple-inc.com January 2013 – present

Director of Administration
Temple, Inc. November 2011 – January 2013

As the Director of Administration, Forrest was responsible for managing functional groups consisting of Customer Service, Order Fulfillment, Purchasing, Repair, and Project Management. The DOA role focuses on process-improvement and day-to-day operations.

Director of Edge-Lit
Temple, Inc. www.templeedgelit.comFebruary 2009 – November 2011

In 2009 Temple, Inc. purchased the illuminated street name sign division of Carmanah Technologies (BC, Canada). The division manufactures illuminated street signage selling to a network of (13) distributors across the country and Canada. Forrest was responsible for manufacturing oversight, procurement, human resources, and inventory.

Final Assembly Supervisor
Temple, Inc. January 2007 – February 2009
Forrest oversaw the production arm of Temple manufacturing, reporting to the Director of Operations. During his stint in this role, Forrest was responsible for leading a team of assemblers that managed a large production contract for the state of Georgia.

NAME: Brian Whittle
Chief Instructor
Training Development
Software / Hardware Phone Support

EXPERIENCE SUMMARY:

Based in Gainesville, GA, Mr. Whittle is Temple's Chief Instructor for software and traffic cabinets in both the Caltrans and NEMA environments.

He has nearly 15 years of experience with local, master, and central software in agencies of all sizes, including many large agencies in Georgia and Florida. He was instrumental in developing Temple's acclaimed training methodology and materials, and is also the creator of Temple's unique cabinet and intersection simulators, allowing realistic, practical scenarios and exercises to be used during training. For over 10 years Mr. Whittle, has been the primary instructor for the classes held at Temple's main facility in Alabama, and has provided numerous on-site SEPAC and Tactics classes throughout Temple's territory.

Brian has (35) years of software development experience and is often used as a resource for Siemens ITS in their application development.

RECENT EXPERIENCE:

Chief Instructor / Training Dev / Phone Support

Temple, Inc. www.temple-inc.com 2002 – present

Chief Software Architect

Dicarta, Inc. 1999 – 2002

Director, New Technology Group

QAD, Inc. 1992 – 1998

PETER ASHLEY

Applied Information, VP Business Development

Peter is currently the Vice President of Business Development and Marketing at Applied Information Inc. and leads the company's team of sales and marketing professionals. Applied information has established technologies in multiple sectors in transportation, including intersection management, connected vehicle priority/preemption systems, pedestrian safety, mobile data acquisition, parking and ITS management. Peter has over 10 years of worldwide experience in Intelligent Transportation Systems business working in 3 different countries. His global experience provides a unique insight on the advancing ITS systems in our industry.

Education:
BSc. Eng. (Electrical) – First Class Honors, University of Cape Town, South Africa – 2006

Years of experience:
10 years

Core Competencies:

- Inter-agency communication
- Client relationship
- Connected vehicle solutions
- Project concept development
- Project management
- Project support
- Product training

Relevant Project Experience with Applied Information:

Project #1: City of Marietta, GA – Smart City

The City of Marietta deployed Applied Information's equipment to monitor and control the city's traffic devices. This includes 120 traffic signal controllers, 40 school beacon devices, 42 driver feedback signs, 10 emergency preemption vehicles and 5 pedestrian crossings. The preempt and priority technology connects emergency vehicles and traffic signal control devices through connected vehicle technology clearing intersections of traffic and pedestrians, improving response times and safety. The city is also in also testing the TravelSafely connected vehicle system that provides additional safety and optimizes traffic for the citizens of Marietta. For this project, Peter was a primary source of contact between the agencies involved. Peter ensured that Marietta received all the products and applications requested, and that they were satisfied with the products. He also ensured that necessary personnel were trained on how to use the Glance systems and provided training material.

Project #2: North Avenue, City of Atlanta, GA – Connected Vehicle Corridor

The North Avenue corridor in Atlanta, GA selected Applied Information to show what can be done to improve the lives of the citizens using Autonomous and Connected Vehicle technology. The City outfitted intersections, school beacons, fire trucks, ambulances, weather stations, pedestrian crossings and busses with technology to support the future. This technology was demonstrated on September 14, 2017, where a number of the technology applications were demonstrated. The focus of these demonstrations provided practical, real-world applications so that the city citizens could see how the technology will save lives, and improve the traffic. The project included the installation of 60 traffic intersections (20 with DSRC radios and cellular, 40 with only cellular), 20 vehicle units, 8 school beacons, 3 weather stations and 4 pedestrian crossings. For this project, Peter was a primary source of contact between the agencies involved. He facilitated and helped formulate the necessary components for the corridor. Peter ensured that the City of Atlanta received all the products and applications requested, and that they were satisfied with the products.

Project #3, University of Alabama in Tuscaloosa, AL – Connected Vehicle Intersections

The University of Alabama in Tuscaloosa selected Applied Information to equip 85 traffic intersections with connected vehicle technology. This project included the supplying 85 Road Side Units (RSU's), 85 Dedicated Short Range Radios (DSRC) and 85 build in cellular modems for each intersection. The university will be evaluating the system and using the TravelSafely cellphone app as well as On Board Units (OBU) to test out the connected vehicle system. For this project, Peter was a primary source of contact between the agencies involved. Peter ensured that the University received all the products and applications requested, and that they were satisfied with the products. As this project is on-going, Peter is currently working the city to provide support to the project and ensures that the devices in the system are working.

Previous Work Experience

Sales Manager/Product Manager

Imtech Traffic & Infra - Amersfoort, The Netherlands 2011 – 2014

Peter managed an International Sales team for Imtech Traffic & Infra and worked with a large network of international distributers around the world. Imtech Traffic & Infra is a European technical service provider delivering total solutions for the traffic and the infrastructural market. Imtech combines electrical, mechanical engineering and ICT to bring the best solutions for moving people, materials, energy & data flows. Peter assisted with the development of new markets by securing new distributers in these markets. He also worked on introducing new products to existing markets to increase sales, while additionally monitoring the market and searching for new projects and potential product development to ensure the company remained competitive and current within the market.

Sales Manager/Product Manager

Intelligent Device Inc./Delcan Technologies – Atlanta GA, USA 2009 – 2011

Peter managed a 5-member sales and product development team for Intelligent Devices. Intelligent Devices is a technology company that specializes in the transportation market especially on standards development. Intelligent Devices is involved in system integration, software development, hardware development and consulting. As part of his position, Peter was involved in putting together product development, marketing and sales plans, while ensuring that these plans were executed. He also managed the sales team's national and international activities, ranging from tradeshows to client visits while additionally managing a bid team that put together a number of award winning bids.

Project Manager and Product Manager

Intelligent Device Inc. Johannesburg/Cape Town, South Africa. 2007 - 2009

Peter worked as the project manager for the Intelligent Parking System at OR Tambo International Airport. He was involved with all aspects of the project, from managing finances, project management, installation, testing and commissioning. He also helped develop the Intelligent Parking Guidance System as this was the first deployment of a newly developed technology. He managed an installation team of 30 people on site that installed 12,000 parking spaces in 6 months while additionally managing client expectations and delivering the project on budget and on schedule. The project was a huge success and the company was awarded future projects from ACSA that included other airports as well as new parking garages.

WALTER TOWNSEND

Applied Information, VP of Applications

Software engineer experienced in system design and integration. Primary work has been in the development and delivery of Advanced Traffic Management Systems (ATMS) for city and state-level customers. Other areas of ITS experience include adaptive traffic control systems, real-time network communication, XML C2C interfaces, GIS map integration, Transit Signal Priority, and Connected Vehicle technology. Walter's experience in traffic intersections makes him the key point of contact for the integration to the traffic signals for connected vehicle messages.

Education:
BSc Eng. (Electrical)- Georgia Institute of Technology

Computer Engineering, Cooperative Engineering Program

Years of experience:
30+ years

Core Competencies:

- Connected vehicle solutions
- Product deployment
- Product configuration
- Product support
- Product training

Relevant Project Experience with Applied Information:

Project #1: City of Marietta, GA – Smart City

The City of Marietta deployed Applied Information's equipment to monitor and control the city's traffic devices. This includes 120 traffic signal controllers, 40 school beacon devices, 42 driver feedback signs, 10 emergency preemption vehicles and 5 pedestrian crossings. The preempt and priority technology connects emergency vehicles and traffic signal control devices through connected vehicle technology clearing intersections of traffic and pedestrians, improving response times and safety. The city is also in also testing the TravelSafely connected vehicle system that provides additional safety and optimizes traffic for the citizens of Marietta. Walter was the project manager for the Marietta Smart City project. He was responsible for managing the deployment and commission of the units that were installed. More specifically, Walter oversaw and personally helped configure the Connected Vehicle, Preempt, and TravelSafely applications that connect software and hardware.

Project #2: North Avenue, City of Atlanta, GA – Connected Vehicle Corridor

The North Avenue corridor in Atlanta, GA selected Applied Information to show what can be done to improve the lives of the citizens using Autonomous and Connected Vehicle technology. The City outfitted intersections, school beacons, fire trucks, ambulances, weather stations, pedestrian crossings and busses with technology to support the future. This technology was demonstrated on September 14, 2017, where a number of the technology applications were demonstrated. The focus of these demonstrations provided practical, real-world applications so that the city citizens could see how the technology will save lives, and improve the traffic. The project included the installation of 60 traffic intersections (20 with DSRC radios and cellular, 40 with only cellular), 20 vehicle units, 8 school beacons, 3 weather stations and 4 pedestrian crossings. Walter was the project manager for the North Avenue, Connected Vehicle Corridor. He was responsible for the deployment and commission of the units installed in this corridor. More specially, Walt managed the configurations of the preemption and TravelSafely applications. Also, as this is a "hybrid corridor", meaning that it contains both cellular and DSRC equipment, Walter managed configuration of the DSRC RSU units and ensured interoperability between the cellular and DSRC equipment

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Project #3, University of Alabama in Tuscaloosa, AL – Connected Vehicle Intersections

The University of Alabama in Tuscaloosa selected Applied Information to equip 85 traffic intersections with connected vehicle technology. This project included the supplying 85 Road Side Units (RSU's), 85 Dedicated Short Range Radios (DSRC) and 85 build in cellular modems for each intersection. The university will be evaluating the system and using the TravelSafely cellphone app as well as On Board Units (OBU) to test out the connected vehicle system. This is an on-going project that Walter is managing. For this project, Walter has supervised the deployment of hardware and managed the deployment of the TravelSafely application tied to the units. Walter is currently managing the ongoing tasks of commissioning the AI 500-085 RSU units that are being installed in Tuscaloosa.

Previous Work Experience (most recent)

Systems Architect, Consulting Engineer

Siemens Industry May 2010 – September 2011

Responsible for system architecture and software design for arterial and freeway traffic management system products.

Engineering Project Manager

Siemens January 2007 – April 2010

Managed projects involving the integration and deployment of freeway and arterial traffic management systems, including Siemens CONCERT and TACTICS systems. Deployed CONCERT as statewide ATMS for SCDOT. Coordinated deployment of TEMPO ramp metering software on 2070 platform for GDOT. Worked with customers to define requirements, develop integration and test plans, interface with software development team to design software to meet requirements, create and execute deployment plans, and coordinate acceptance testing and post-acceptance support activities. Coordinated with other branches of Siemens on international software deliveries.

Regional Manager, Southeast

Siemens March 2000 – December 2000

Responsible for projects involving the integration and deployment of freeway and arterial traffic management systems, including Siemens i2 and INSIGHT systems. Delivered ATMS systems at three locations for ALDOT. Supervised staff of seven software developers and engineers. Worked with customers to define requirements, develop integration and test plans, interface with software development team to design software to meet requirements, create and execute deployment plans, and coordinate acceptance testing and post-acceptance support. Designed CORBA-based real-time messaging architecture used as backbone for traffic control systems. Participated in NTCIP Center to Center (C2C) standards development and deployment of current standards including NTCIP 2306. Provided Independent Verification & Validation (IV&V) consulting software design oversight services to FDOT on the Florida statewide ATMS project, including configuration management audits, software development process monitoring, document review, and facilitation of technical communication between software development contractor and FDOT stakeholders.

NAME: Kleinjan Deetlefs

EDUCATION B Sc. Eng (Electrical)

University of Stellenbosch,

South Africa – 1983

Experience Summary:

Kleinjan Deetlefs is a senior level professional with 25 years' engineering and management experience. His background includes general engineering, new product development, operations management, project management, contract negotiations and administration. He has a proven ability to work effectively with clients, handle multiple tasks and respond to rapidly changing requirements. He has been exposed to a number of industries, and has for the last 17 years been involved in the transportation infrastructure and ITS industry. Mr. Deetlefs is the VP of Operations at Applied Information since January 2013.

Before joining Applied Information, he was the VP of Engineering at McCain Inc. and before that he served in the same capacity at US Traffic Corporation (now merged with Peek Traffic). In his capacity as director of engineering at McCain Inc. he initiated and successfully completed the development of a next generation traffic control product line consisting of central and field software and various field hardware platforms together forming a comprehensive suite of solutions. At US Traffic Corp. he managed multiple large scale projects from contract award through project completion, including the development and manufacture of next generation intersection control hardware and software for New York City. He has served as an active member of a number of industry committees including NEMA 3TS, NTCIP and ATC. This knowledge of the traffic industry provides the team with unparalleled experience and understanding the traffic controllers.

VP Operations and Engineering
Applied Information 2012-present

Kleinjan is the Vice President Operations and Engineering. Kleinjan manages operations and the engineering department in Applied Information and provides key leadership in the company. Applied information has established technologies in multiple sectors in transportation, including intersection management, connected vehicle priority/preemption systems, pedestrian safety, mobile data acquisition, parking and ITS management.

Vice President – Engineering
McCain Inc, Vista, CA 2007 – 2012

California based engineering and manufacturing company specializing in traffic control and intelligent transportation systems with annual revenue of $90 million. Served as Vice President of Engineering and was part of senior management team reporting directly to company CEO.

- Overall responsible for all company engineering activities and product development strategy for hardware and software development.

- Initiate and oversee complete product line renewal for the company in line with national standards for ITS (Intelligent Transportation Systems) including:
    - New ATC intersection controller hardware platforms
    - From ground up development of new intersection control software suite
    - Adaptive traffic control software module for arterials (latest technology for improved traffic flow)
    - Central traffic management software system (MS .net framework development environment)
- Starting 2011 also responsible for technology sales and software project implementations.

Vice President – Engineering; Operations Manager (Acting)
US Traffic Corporation, Santa Fe Springs, CA 2003 – 2007

US Traffic Corporation is a wholly owned subsidiary of Quixote Corporation (Quixote Corporation was sold to Trinity Industries). Quixote is a transportation market leader positioning themselves as a single source solution provider in all areas of transportation. Served as Vice President of Engineering and took on added responsibilities as Operations Manager (August 2005 to September 2006). Part of senior management team reporting directly to division president.

- Restructured engineering departments of three independent companies acquired for strategic growth. This included medium to long term strategic planning, relocation and re-staffing of key divisions in order to create focused engineering teams and pursue objectives effectively.
- Manage all aspects of operations of Santa Fe Springs facility in support of average monthly revenue of $2.5 million.
- Managed multiple large scale projects, ranging to $5 million, from contract award through project completion.
- Initiate subcontract development of new Central Intelligent Transportation System software suite of products to support all USTC product lines.
- Initiate strategic development effort to consolidate electronic hardware platforms to a single “next generation” multipurpose platform in order to minimize manufacturing and support cost and maximize return on engineering investment.
- Managed the partial relocation and partial divestment of the Santa Fe Springs manufacturing operation as part of the Quixote Corporation restructuring plan over a 4-month period ending in September 2006.
- Initiate and manage a $20 million development and supply contract for the second phase of a new intersection control system for the City of New York.
- Introduced a number of key new products as part of the USTC next generation intersection control product range.

MIKE SLAVIK

SALES ENGINEER

Mike Slavik is an accomplished Applications Engineer with 15+ years of demonstrated success in industrial and manufacturing environments. Mike pays exceptional attention to detail and adherence to standards with a technical expertise in Electro-Mechanical systems and equipment. At Applied Information Inc. Mike is the Sales Engineer for the South East region of the United States.

CORE COMPETENCIES

- Personnel Management
- Industrial Controls
- Knowledge of NFPA 70-NEC/CSA/UL/NEMA
- Back-up Power Apps
- AC Drives & Motors
- Quotations and cost
- estimations
- Analyze issues/problem
- solving
- Electronic & Electrical
- principals
- Personnel coach & mentor
- Troubleshooting/Repair

EXPERIENCE

Sales Engineer

Applied Information Inc Dec 2017 – Present

Sales Engineering of Applied Information's products and services in the vehicle traffic industry utilizing the internet of things (IoT) for emergency vehicle preemption, school beacon systems and intersection monitoring to include training and Customer Support in technical issues.

Facilities Maintenance Tech III

Elite Line Services (ELS) Aug 2017 – Nov 2017

Contract maintenance at a warehouse DC for a major on-line retailer in the Braselton, GA area.

- Performing electrical and mechanical maintenance on conveyance lines, VFD's, PLC's, HMI's, motors, conveyor belts and rollers.
- Timekeeping and job tracking utilizing a CMMS.

Senior Applications Engineer
Alpha Technologies Inc. 2005- 2015

- Direct support of multiple sales managers and representatives for the configuration and quotations of Alpha's various powering solutions to include: UPS's, Batteries, portable and fixed generators.
- Conducted regular training of internal personnel on the identification/operation and configurations of power supply and battery systems.
- Evaluate customer and sales requests for new or customized product solutions and coordinate with Product
- Management and Engineering for development and resolution.

Operations Support Manager
GB Enterprises (AAII) 2005-2005

- Direct warehouse personnel for the picking and building of orders by utilizing the MFG Backlog report, schedule and plan out-going orders

- Assist purchasing with the interpretation of sales orders in relation to placing purchase orders on 3rd party vendors to ensure completeness and accuracy
- Interface directly with key customers to schedule export crating, submission of correct paperwork and pickup of orders

Applications/Sales Engineer
Alpha Industrial Power 2004-2005

- Direct support of 5 Regional Sales Managers and multiple sales representatives, to include quotations of customized Nickel Cadmium and Lead Acid battery systems, UPS's and pre/after-sales product support.
- Oversee and conducted the charging/refreshing of battery inventory.
- Performed testing and evaluation of new product developments.
- Assist and support internal sales team and customer support reps (CSR)

Sales Engineer 1
Alpha Technologies Inc. 1998-2004

- Managed the AT&T Atlanta, install project. Coordinating efforts of multiple contractors, suppliers, local utilities, city governments and Alpha personnel, to install, turn-up and test stand-alone generator power nodes.
- Managed the re-work project (XM2 phase 3) for all affected customers in the Southeast. Coordinating the efforts of contractors and Alpha repair personnel to implement all required changes and repairs to the XM2 power supplies.
- Direct Support of 2 Regional Sales Managers, to include custom product quotations, product training, and after-sales support.

S.E. Regional Field Service Engineer
Robicon Corporation 1992-1998

- Performed Start-up, maintenance and repairs of Variable Speed Drives (VFD's), Soft Start Motor Starters and Heating & Regulating Controllers.
- Increased regional sales of maintenance contracts.
- Conducted classroom and on-site training seminars for engineers and technicians to include Operation, Maintenance of VFD's, Motor Starters, Heat & Reg and Relay Panels.
- Repaired electronic sub-assemblies to component level utilizing troubleshooting and soldering skills.

Electronic Technician 1st Class
U.S. Navy 1984-1992

- Managed a team of 10 technicians in the Submarine Electronics repair shop.
- Authored a repair procedure which saved the US Navy hundreds of thousands of dollars per repair of Submarine radars.
- Initiated an "Apprenticeship" program to give technicians real-world credit for on-the-job training and experience.
- Qualified and authorized to perform preventive and corrective maintenance on multiple pieces of electronic navigation equipment.

CHRISTOPHER HOLLOWAY

BUSSINESS DEVELOPMENT MANAGER, SOUTHEAST

Chris Holloway is a successful Business Development Manager with over 25 years of experience in sales and customer service. Chris specializes in relational, solution, and technical sales and excels at developing relationships with clients and potential clients and using his technical knowledge of products. Chris is attentive to detail and will go the extra mile to ensure that customers receive what they need and request. Chris is instrumental in ensuring customer satisfaction.

Education:

Austin High School

Years of Experience: 25

Core Competencies:

- Customer Service
- Technical Product
- Key Client Relationships

EXPERIENCE

Business Development Manager, Southeast Region

Applied Information Inc. March 2018 to Present

At applied Information, Chris manages distribution, presenting of safety technology solutions of AI to public works, traffic engineers, emergency services, municipal, county, and state government leaders. Chris facilities communications between customers and Applied Information for sales and customer support. Chris ensures that Applied Information is able to satisfy the needs and requests of customers in the Southeast region of the United States.

Missionary to Ghana, West Africa

WorldVenture June 2012 to March 2018

In this role, Chris built relationships with non-believers for the purposes of sharing the gospel of Jesus Christ. Chris discipled both believers and non-believers, and acted as the field leader responsible for the setting of the vision and mission of the Ghana field by, managing funds, raising funds, and overseeing all ministry. This included beginning and managing a poultry business in Nkwanta, Ghana.

Georgia Sales Representative

Temple Inc. November 1988 – June 2012

Chris was responsible for selling Temple, Inc.'s products and services to governmental agencies and private contractors in the state of Georgia. He also sold products and services of the companies which Temple, Inc. were the official distributors for. With his expertise, Chris was able to grow the business from $1.7 million in 1988 to $20 million by June of 2012.

Intersection Cabinet Design Engineer

Temple Inc. April 1988 – November 1988

In this role, Chris was responsible for reviewing traffic signal operation plans and design the cabinet prints for the production personnel to build.

ASROC Gunners Mate

US Navy June 1984 – March 1988

In the Navy, Chris achieved Petty Officer Third Class. He was responsible for the maintenance and operation of the ASROC Missile Delivery System, for fire suppression system operation in the ships magazine, and for the safe storage and security of nuclear and non-nuclear weapons.

Warehouse Manager

Temple Inc. August 1982 – June 1984

In this role, Chris processed all shipments in and out of the warehouse, innated inventory control, and did annual end of fiscal year inventory counts.

Temple

Available Resources for Project

Bonding Capacity: Temple, Inc. has included in this proposal a Bid Bond and will provide a 100% Performance/Payment Bond if awarded.

Insurance: Enclosed is a copy of Temple's insurance showing City of Alpharetta's required coverage.

Resources:

- *Equipment*: Temple, Inc. is a stocking distributor with over 22,000 square feet of warehousing and manufacturing space in Decatur, AL
- *Staffing*: To support this project, Temple is well-equipped to provide the City with support that is needed for this project. See project team bios and qualifications
- *Subcontractors*: Temple, Applied Information, and GTG Traffic have teamed together for this project. All (3) companies have offices in Georgia

Dated: April 17, 2019

Forrest Temple

Forrest Temple
President

Temple, Inc.
P.O. Box 2066 • Decatur, AL 35602-2066
(256) 353–3820 •(800) 633–3221
Sales/Customer Fax (256) 353–4578 • *Accounting Fax* (256) 353–3351

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 04/17/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Valent Group, LLC
1425 6th Avenue S.E.
Decatur AL 35601

CONTACT NAME: Carrie Williams
PHONE (A/C, No, Ext): (256) 260-1202 FAX (A/C, No): (256) 350-5318
E-MAIL ADDRESS: cwilliams@valentgroup.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Travelers Insurance Group	25674
INSURER B : Alabama Self-Insured W/C Fund/F	
INSURER C : Sentry Insurance	24988
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Temple, Inc.
P.O. Box 2066
317 Bank Street
Decatur AL 35602

COVERAGES **CERTIFICATE NUMBER:** Master 2019/20 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC OTHER:	Y		Y630999K9226	04/01/2019	04/01/2020	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
							Employee Benefits Liab	$ 2,000,000
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY [X] Comp [X] Collision	Y		Y810999K9226	04/01/2019	04/01/2020	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
							Uninsured motorist	$ 1,000,000
A	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [X] RETENTION $ 10,000	Y		CUP 99K9226	04/01/2019	04/01/2020	EACH OCCURRENCE	$ 1,000,000
							AGGREGATE	$ 1,000,000
								$
B/C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [ ] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		311000	01/01/2019	01/01/2020	[X] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
C	Workers Compensation-FL, GA, NC			90-53092-01	01/01/2019	01/01/2020	Each Acc/Each Empl	1,000,000
							Policy Limit	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is an additional insured with respect to General Liability coverage regarding the above named insured where required by written contract.

CERTIFICATE HOLDER

City of Alpharetta Public Safety Department
2565 Old Milton Pkwy
Alpharetta GA 30009

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Bid Bond

(Five Percent (5%) of Bid)

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned

Temple, Inc., as **CONTRACTOR**, and

Old Republic Surety Company, as **SURETY**, are hereby

held and firmly bound unto CITY OF ALPHARETTA, GEORGIA, as **CITY**, in the penal sum of

Fifteen thousand dollars Dollars ($ 15,000) for

the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns.

Signed this 17 day of April, 2019.

The condition of the above obligation is such that whereas the **CONTRACTOR** has submitted to the **CITY** a certain bid attached hereto and hereby made a part hereof to enter into a contract in writing for the installation of The Emergency Traffic Preemption System including, but not limited to, the equipment, labor, materials and follow up training for the installation on fire equipment vehicles and intersection mast arms under this contract.

NOW, THEREFORE,

(a) If said bid shall be rejected or in the alternate,

(b) If said bid shall be accepted and the **CONTRACTOR** shall execute and deliver a Contract in the Form of Contract attached hereto (properly complete in accordance with said bid) and shall furnish a bond for his faithful performance of said Contract and for the payment of all persons performing labor or furnishing material in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

BID BOND

The **SURETY**, for value received, hereby stipulates and agrees that the obligations of said **SURETY** and its bond shall be in no way impaired or affected by any extension of the time within which the **CITY** may accept such bids, and said **SURETY** does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the **CONTRACTOR** and the **SURETY** corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Temple, Inc

CONTRACTOR (SEAL)

By: [signature]

Old Republic Surety Company

SURETY

By: [signature]

Georgia Representative

Surety Contact Information:

Address: P.O. Box 1635, Milwaukee, WI. 53201

Phone: 256-260-1202

Fax: 256-350-5318

Email: cwilliams@valentgroup.com

Surety companies executing bonds must appear on the Treasury Department's most current list (Circular 570, as amended) and be authorized to conduct business in the State of Georgia.

OLD REPUBLIC SURETY COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint:

PAUL W. ELLIOTT, CARRIE WILLIAMS, OF DECATUR, AL

its true and lawful Attorney(s)-in-Fact, with full power and authority, not exceeding $50,000,000, for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, asbestos abatement contract bonds, waste management bonds, hazardous waste remediation bonds or black lung bonds), as follows:

ALL WRITTEN INSTRUMENTS IN AN AMOUNT NOT TO EXCEED
TWO MILLION DOLLARS($2,000,000)---------- FOR ANY SINGLE OBLIGATION.

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This document is not valid unless printedon colored background and is multi-colored. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president, or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company
(i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
(ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
(iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER, that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 2ND day of AUGUST, 2018.

OLD REPUBLIC SURETY COMPANY

Assistant Secretary

OLD REPUBLIC SURETY COMPANY CORPORATE SEAL 1981

President

STATE OF WISCONSIN, COUNTY OF WAUKESHA-SS

On this 2ND day of AUGUST, 2018, personally came before me, Alan Pavlic and Jane E Cherney, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say; that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.

KATHRYN R. PEARSON NOTARY PUBLIC STATE OF WISCONSIN

Notary Public

My commission expires: 9/28/2018

(Expiration of notary commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

92-0970

Signed and sealed at the City of Brookfield, WI this 16th day of April, 2019.

OLD REPUBLIC SURETY COMPANY CORPORATE SEAL 1981

Assistant Secretary

S S NESBITT & CO INC

THIS DOCUMENT HAS A COLORED BACKGROUND AND IS MULTI-COLORED ON THE FACE. THE COMPANY LOGO APPEARS ON THE BACK OF THIS DOCUMENT AS A WATERMARK. IF THESE FEATURES ARE ABSENT, THIS DOCUMENT IS VOID.

2285 ORSC 22262 (5-10)

City of Alpharetta Disclosure Form and Certificate of Non-Collusion

DISCLOSURE FORM and CERTIFICATE OF NON-COLLUSION

Bidder must disclose any possible conflict of interest with any City of Alpharetta (City) elected official and/or employee and if a known relationship exists between any principal or employee of your corporation, firm, team, organization, or person and any City elected official and/or employee. Relationship may consist of financial, personal, or family relations or may be in the form of campaign contributions to elected officials.

If, to your knowledge, no relationship exists, this shall be stated in your response. Failure to disclose such a relationship (or lack thereof) may result in response being declared non-responsive and will not be considered further. If already awarded, may result in cancellation of a purchase and/or contract as a result of your response.

Check one of the following, as it applies to your firm and this request. Use additional forms if needed:

- ☒ **No known relationship exists**. *If this box checked, skip to signature and firm information at bottom of form.*
- ☐ **Relationship does exist**. *If this box checked, include the name and position of the City Official to whom a campaign contribution was made or official/employee relationship. Use a separate form for each official to whom a contribution has been made within the past two (2) years or for additional official/employee relationships.*

Elected Official name and position:	
Amount/Value of Contribution:	
Date and description of Contribution:	
List other Relationship Type and name of City Employee/Official:	

By signing this form, I certify that:

- As an officer of this firm, or per the attached letter of authorization, I am duly authorized to certify the information provided herein is accurate and true; and my firm shall comply with all State and Federal Equal Opportunity and Non-Discrimination requirements and conditions of employment.
- That the firm's response is made without prior understanding, agreement, or connection with any corporation, firm, team, organization, or person submitting a response for the same materials, supplies, equipment, opportunity, or services and is in all respects fair and without collusion or fraud. My firm understands and agrees that bid/proposal collusion is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards; and
- That the provisions of the Official Code of Georgia Annotated, Sections 45-10-20 et seq. have not been violated and will not be violated in any respect. O.C.G.A. 45-10-20 through 45-10-28 provide that it is unlawful for a state [*City*] employee to transact business with the agency by which that person is employed for himself, on behalf of a business in which the employee or his/her spouse or dependents has a substantial interest, or on behalf of anyone as agent, broker, dealer, or representative. Transacting business in defined as selling real property, personal property, or services, or purchasing surplus real or personal property.

Firm's Full Legal Name: *(PLEASE TYPE OR PRINT)* Temple Inc

Authorized Signature: Tyler Berry

Printed Name and Title of Person Signing: Tyler Berry Georgia Estimator

Date: 4-17-19

Firm's Address: PO Box 2066 Decatur, AL 35602

Contact's Email Address: tyler.berry@temple-inc.com

**This form must be completed in its entirety, signed by the firm's authorized signer and returned with your response in order for the response to be eligible for consideration.*

Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters

THE CITY OF ALPHARETTA GEORGIA

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, PROPOSED DEBARMENT, AND OTHER RESPONSIBILITY MATTERS

The Contractor certifies to the best of its knowledge and belief that neither it nor any of its principals:

1. are presently debarred, suspended, proposed for debarment, or declared ineligible from submitting bids or proposals by any federal, state or local entity, department or agency;
2. have within a three-year period preceding this bid/offer, been convicted or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performance of a public (Federal, state or local) contract or subcontract; violation of Federal or state antitrust statues relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, tax evasion, or receiving stolen property;
3. are presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph 2 of this certification;
4. have within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal, state or local public agency.

Firm's Full Legal Name: *(PLEASE TYPE OR PRINT)* Temple Inc

Authorized Signature: Tyler Berry

Printed Name and Title of Person Signing: Tyler Berry Georgia Estimator

Date: 4-17-19

Firm's Address: PO Box 2066 Decatur, AL 35602

Contact's Email Address: tyler.berry@temple-inc.com

**This form must be completed in its entirety, signed by the firm's authorized signer and returned with your response in order for the response to be eligible for consideration.*

Request for Taxpayer Identification Number and Certification (W-9)

Form **W-9**
(Rev. November 2017)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Temple Inc

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from FATCA reporting code (if any)

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
305 Bank St

Requester's name and address (optional)

6 City, state, and ZIP code
Decatur, AL 35601

7 List account number(s) here (optional)

Part I **Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
☐☐☐ - ☐☐ - ☐☐☐☐

or

Employer identification number
63 - 0573758

Part II **Certification**

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ Sandra Payne Date ▶ 4-17-19

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

Cat. No. 10231X Form **W-9** (Rev. 11-2017)

Affidavit Verifying Contractor Participation in Federal Work Authorization Program (E-Verify/I-9)

THE CITY OF ALPHARETTA GEORGIA

AFFIDAVIT VERIFYING CONTRACTOR PARTICIPATION IN FEDERAL WORK AUTHORIZATION PROGRAM

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the **City of Alpharetta (GA)** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b).

Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

131008
Federal Work Authorization (E-Verify) User Identification Number

February 2012
Date of Authorization

Temple Inc
Name of Contractor

Traffic Preemption System for Emergency Response
Name of Project

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on April, 17, 2019 in Decatur (city), AL (state).

Tyler Berry
Signature of Authorized Officer or Agent

Tyler Berry Georgia Estimator
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 17th DAY OF April, 2019.

Carol S. Harris
NOTARY PUBLIC

My Commission Expires: **My Commission Expires: June 28, 2021**

Finance Department
2 Park Plaza
Alpharetta, GA 30009
P: (678) 297-6052
F: (678) 297-6093
purchasing@alpharetta.ga.us

THE CITY OF ALPHARETTA GEORGIA

CITY OF ALPHARETTA ADDENDUM # 1

ADDENDUM POSTING DATE:	**FRIDAY, APRIL 12, 2019**
RFP TITLE:	**TRAFFIC PREEMPTION SYSTEM FOR EMERGENCY RESPONSE**
RFP #:	**19-113**
RFP **RESPONSE DUE DATE/TIME:**	**APRIL 18, 2019 AT 4:00PM**
RFP ISSUE DATE:	**MARCH 21, 2019**
NUMBER OF PAGES:	**2**

TO ALL OFFERORS:

1. The attached information is made part of the RFP noted above and part of any contract that may be awarded as a result of response to this RFP.
2. The purpose of this addendum is to provide additional and/or revised information or documents.
3. In the event of a conflict between previously released information and the information contained herein, the information contained herein shall prevail.
4. A signature on this page acknowledges receipt of this addendum.
5. This signed addendum acknowledgment must be included with Proposal response.
6. A signature on this addendum does not constitute your signature on the original Proposal document.
7. See Addendum information beginning on the next page.

Temple Inc
Firm Name

PO Box 2066 Decatur, AL 35602
Firm Address

Tyler Berry
Signature of Person Authorized to Bind this Firm

4-17-19
Date

Tyler Berry Georgia Estimator
Typed or Printed Name and Title

800-633-3221 tyler.berry@temple-inc.com
Phone Number and E-mail Address

The request for proposal documents are hereby modified in the following respects:

1. **Change Section 3.2.5 Available Resources, #2 to now read:**

   Insurance: Provide a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, workers compensation, business automobile liability, and excess umbrella liability insurance.

   Section 3.3 General Insurance Requirements has detail of correct insurance requirements.

2. **Question:** Is mutual indemnification available (Section 3.3, page 10 of RFP #19-113)?

   City's Response: The Insurance Requirements including Insurance Indemnification will remain as posted in RFP 19-113. Section 3.3 of the RFP, The City's General Insurance Requirements are set forth below. Please pay particular attention to the highlighted section.

   3.3 General Insurance Requirements

   Upon Council approval, the awarded Contractor shall provide the City with a Certificate of Insurance (COI) to the procurement agent listed on the cover page for this RFP. The COI shall indicate the existence of the policies prior to the beginning of the contract work or term. Thereafter, a renewal certificate shall be delivered to the City at least thirty (30) days prior to the expiration date of each expiring policy. If at any time, any of the policies shall be or become unsatisfactory to the City as to form or substance, or any of the carries issuing such policies shall be or become unsatisfactory to the City, the Contractor shall deliver to the City representative upon demand a certified copy of any policy required herein for review. The Certificates of Insurance shall state that the City of Alpharetta is additionally insured.

   - **Workers Compensation:** Workers Compensation $500,000 per accident per employee with waiver of subrogation. Required documentation includes certificate from insurance company showing issuance of workmen's compensation coverage for the State of Georgia.
   - **Comprehensive General Liability Insurance:**

Commercial General Liability	$1,000,000 each occurrence $1,000,000 aggregate

   - **Comprehensive Auto Liability Insurance:**

Bodily Injury Liability	$1,000,000 each occurrence
Property Damage Liability	$ 100,000 each occurrence

   - **Excess Umbrella Liability:**

Combined Single Limit Bodily Injury and / or Property Damage	$1,000,000 each occurrence $1,000,000 aggregate

Insurance; Indemnification. The awarded Contractor shall maintain the types and amounts of insurance set forth as from time to time reasonably shall be requested by the City. The awarded Contractor shall provide proof of such insurance to the City at the same time as the execution of any resulting Contract and/or purchase order, and as and when requested by the City during the term hereof. Acceptance of a certificate or proof of insurance does not constitute approval or agreement by the City that the insurance requirements have been satisfied. The awarded Contractor shall indemnify and hold the City harmless from all claims, demands, losses, attorneys' fees and liabilities of any type or nature arising out of or related to the Contractor's, or Contractor's agents', employees' or subcontractors', negligent performance or non-performance of any resulting Contract and/or purchase order, including, but not limited to, claims for injury to person or property; provided, however, that this indemnification obligation shall not apply to claims arising from the sole negligence of the City or its employees. Nothing in this paragraph or any resulting Contract and/or purchase order shall be deemed to constitute a waiver of the City's sovereign immunity, create rights in any third party, or create any third party beneficiaries.

END ADDENDUM

* Option 1

List the total cost per item including total cost to the City (freight, installation, training, etc.)

Quantity	Item Description	Price Each	Total Price
100	Intersection Preempt Device and Accessories	$1,451.67	$145,166.67
100	5 Year Connectivity / Support Package	$ 571.87	$ 57,187.20
14	Vehicle Preempt Device and Accessories	$ 1,208.00	$ 16,912.00
14	5 Year Connectivity / Support Package	$ 1,143.74	$ 16,012.42
Lump Sum	Installation, Commissioning, Project Management	$64,700.00	$ 64,700.00
	Total Turn-key cost to the City for the above items.		$ 300,000.00

List any additional items on a separate sheet of paper.

Award will consider price, but price will not be the sole, determining factor.

Proposal Price Certification

In compliance with Section 2 Scope of Project/Specifications, the undersigned offers and agrees that if this Proposal is accepted by the City Council within one hundred twenty (120) days of the date of RFP Proposal Response Due Date/Time, that the undersigned will furnish any or all of the deliverables upon which prices are quoted, at the price set opposite each, to the designated point(s) within the time specified.

COMPANY Temple Inc

ADDRESS PO Box 2066 Decatur, AL 35602

RFP Evaluation / Scoring Sheet (Detail)

Public Safety

RFP # 19-113

OFFERORS	Temple	OB Traffic

Scoring Instructions:

1. Score each criteria for each proposal using a scale of 1 - 5; 5 = highest score available for any crit
2. Scores should be noted for each criteria as this will be the basis for evaluation.
3. Weights will be applied to combined scores.
4. Cost will be evaluated separately.

CRITERIA		
Comparable Experience - 30%	1.35	0.53
Project Team - 15%	0.71	0.30
Approach to Project - 30%	1.35	0.45
Cost - 25%	0.89	1.25
Total Proposal Score ***% (Cost not Opened-Scored)***	4.30	2.53

CITY COUNCIL MEETING
STAFF REPORT

Submitting Department: City Clerk
Submitted By: Erin Cobb
Sponsored By:
Meeting Date: July 8, 2019

I. AGENDA ITEM TITLE: INTERGOVERNMENTAL AGREEMENT WITH FULTON COUNTY FOR ELECTION SERVICES

II. RECOMMENDATION:

Staff seeks City Council's approval of an Intergovernmental Agreement (IGA) between Fulton County and the City of Alpharetta for the provision of election services for the 2019 Municipal Election in the amount of $201,945.00.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: YES

TOTAL PROJECT COST: UNDER THE TERMS OF THE IGA, THE CITY OF ALPHARETTA WILL REMIT $201,945.00 TO FULTON COUNTY UPON CONTRACT EXECUTION. THE REMITTED FUNDS WILL BE MAINTAINED IN A SEPARATE ELECTION ACCOUNT WITH ALL EXPENSES AND CHARGES IN CONNECTION WITH THE ELECTION TO BE RECORDED AND PAID FROM SAID ACCOUNT. WITHIN 120 DAYS AFTER THE ELECTION AND ANY SUBSEQUENT RUNOFF ELECTION, THE COUNTY WILL FURNISH TO THE CITY A COMPLETE STATEMENT SHOWING ALL EXPENSES INCURRED IN THE ELECTION AND (1) REFUND EXCESS FUNDS TO THE CITY OR (2) BILL THE CITY FOR ANY DEFICITS.

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
Fulton County Elections (10013301-521200-ACC00)	$201,945.00

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
N/A	$0.00

IV. REPORT IN BRIEF:

The City of Alpharetta has requested that Fulton County conduct our 2019 Municipal Election on November 5, 2019. The County will handle all aspects of the election with the exception of qualifying, which will be handled by the City Clerk's office. Qualifying will take place on August 19, 2019 through August 21, 2019.

The November 2019 Municipal Election will be held in order to elect a Mayor and three (3) members of the City Council (Posts 4, 5, and 6). Also included in this election are House Bill 430 (elimination of income restrictions on senior homestead exemptions) and House Bill 431 (an increase in homestead exemption from $40,000 to $45,000) Referendums.

The total amount of the contract is $201,945.00, which includes services for election day and an early voting period of 3 weeks. This amount has increased since the previous Municipal Elections for the following reasons:

- The City of Atlanta was involved during the previous elections and will not be having an election this year. When several cities are holding elections at once, Fulton County divides the costs amongst cities based on the number of registered voters per city. The City of Atlanta contains a very high number of registered voters; therefore, when they are involved in the election, they consume a significant portion of the cost.
- Fulton County now does Head of Household mailings before major elections. These mailings provide important election information to each eligible household.
- Fulton County is now requiring more hands-on training for the poll workers. The increase in training results in additional payments for class instructors, class assistants, and other temporary employees who assist with the classes.
- Additionally, Fulton County has increased Election Day security.

Currently we have $144,000.00 budgeted for election services which was based on historical cost trends. The additional funds will be transferred during the mid-year budget adjustments from (1) Contingency; (2) Revenues exceeding budget; or (3) a combination of both.

V. ALTERNATIVES:

VI. ATTACHMENTS:

IGA with Fulton County for Election Services, IGA for Election Services Exhibit B - Updated

INTERGOVERNMENTAL AGREEMENT
FOR THE PROVISION OF ELECTION SERVICES
BETWEEN
FULTON COUNTY, GEORGIA and
CITY OF ALPHARETTA, GEORGIA

THIS INTERGOVERNMENTAL AGREEMENT is entered into this ____ day of _____, 2019, between Fulton County, Georgia ("County"), a political subdivision of the State of Georgia, and the City of Alpharetta, Georgia ("City"), a municipal corporation lying wholly or partially within the County.

WHEREAS, the parties to this Agreement are both governmental units; and

WHEREAS, the County and the City desire to maintain a mutually beneficial, efficient and cooperative relationship that will promote the interests of the citizens of both jurisdictions; and

WHEREAS, the City desires to contract with the County to conduct this election for the citizens of the City pursuant to the applicable laws of the State of Georgia; and

WHEREAS, the City and the County are authorized by Art. IX, Sec. III, Par. I of the Constitution of the State of Georgia to contract for any period not exceeding fifty (50) years for the provision of facilities or services which they are authorized by law to provide, including an agreement for the conduct of the City elections; and

WHEREAS, O.C.G.A. § 21-2-45(c) authorizes the governing authority of any municipality to contract with the county within which that municipality wholly or partially lies to conduct any or all elections; and

WHEREAS, pursuant to O.C.G.A. § 21-2-45(c), a municipality may by ordinance authorize a county to conduct such election(s), and the City has adopted such an ordinance; and

WHEREAS, the Fulton County Board of Registration and Elections ("BRE") has jurisdiction over the conduct of primaries and elections and the registration of electors in the County; and

WHEREAS, the BRE, among other things, is responsible for the selection and appointment of the elections Superintendent, who selects, appoints, and trains poll workers for elections;

NOW THEREFORE, in consideration of the following mutual obligations, the County and City agree as follows:

ARTICLE 1
CONDUCT OF ELECTIONS

1.1 This Agreement will govern the conduct of any and all elections which the City requests the County to conduct, including any and all runoffs which may be necessary. It is the intent of the parties that City elections be conducted in compliance with all applicable federal, state and local legal requirements.

1.2 For each City election, City, at its sole option, shall submit to County a request in the form attached hereto as Exhibit A. Requests must be made in conformance with O.C.G.A § 21-2-540, now and as it may be amended hereafter, to the address specified in the Notice Section below. If a timely request is not made, the County shall have no obligation to conduct the City election which was the subject of the request.

1.3 In the event any special City election becomes necessary, the City and the County shall confer and determine a mutually convenient date as allowed by law to conduct any such election.

ARTICLE 2
TERM OF AGREEMENT

This Agreement shall commence on the date that it is executed by or on behalf of the governing authority of Fulton County, Georgia and will terminate on December 31, 2019, unless otherwise terminated as set forth herein.

ARTICLE 3
DUTIES AND RESPONSIBILITIES

Pursuant to this Agreement, each party shall provide the following enumerated services for the election to be held November 5, 2019:

3.1 Upon receipt of request to perform a City election, and the agreement to conduct a City election, the County through the Superintendent or their designee(s) shall be responsible for:

a) Designating early and advance voting sites and hours;

b) Placing the City's candidate(s) on the electronic and printed ballots for City elections after qualifying;

c) Placing the City's referendum question(s) on the ballot for a City election after timely written notice from the City is received by the County (which such notice shall include all necessary details and information);

d) Hiring, training, supervising and paying poll officers and absentee ballot clerks;

e) Preparing and submitting to the City Clerk, as required by state law O.C.G.A. § 21-2-224(e), now and as it may be amended hereafter, a list of electors.

f) Performing duties of elections Superintendent, and absentee ballot clerk for the November 5, 2019 City election;

g) Performing logic and accuracy testing as required by Sections 183-1-12-.02 and .07 of the Official Compilation of Rules and Regulations of the State of Georgia, now and as they may be hereafter amended;

h) Providing staff, equipment and supplies for conducting the November 5, 2019 City election at City polling places on City election days and for conducting recounts as may be required;

i) Certifying City election returns as required by state law O.C.G.A. § 21-2-493, now and as it may be amended hereafter, and submitting certified City election returns to the Georgia Secretary of State and City Clerk or as otherwise directed;

j) Upon a change in City precincts or voter districts, notifying City residents of any change in voting districts and/or municipal precincts; and

3.2 The City shall be responsible for:

a) Recommending early voting sites and hours of operation to the County.

b) Adopting Election resolutions pursuant to O.C.G.A. § 21-2-45(c), now and as it may be amended hereafter, and calls for special City elections as required by O.C.G.A. § 21-2-540, now and as it may be amended hereafter;

c) Preparing qualifying materials for potential candidates and performing qualifying of candidates, including any write-in candidates, for City elections as required by state law, specifically O.C.G.A. § 21-2-130 *et seq.*, now and as it may be amended hereafter;

d) Placing advertisements in the City's legal organ regarding calls for City elections, as required by state law O.C.G.A. § 21-2-540, now and as it may be amended hereafter;

e) Fixing and publishing the qualifying fee as required by state law under O.C.G.A. § 21-2-131, now and as it may be amended hereafter;

f) Collecting and retaining the qualifying fee as required by state law O.C.G.A. § 21-2-131, now and as it may be amended hereafter;

g) Performing filing officer duties as required by the Georgia Government Transparency and Campaign Finance Commission for any and all state reports filed by the candidates or committees in conjunction with City elections to ensure compliance with Title 21, Chapter 5 of the Official Code of Georgia;

h) If the City desires to review and verify the accuracy of the voter list(s) for City residents, it must do so not less than 30 days prior to Election Day;

i) Providing the County with an electronic copy of referendums that must be placed on a ballot;

j) Reviewing ballot proofs and notifying County of corrections or approval within twenty-four (24) hours of receiving proofs for candidate listings; and

k) Otherwise cooperating with the County in the performance of this Agreement and providing the County such documentation and information as it may reasonably request to facilitate the performance of its duties under this Agreement.

ARTICLE 4
COMPENSATION AND CONSIDERATION

4.1 For City elections that are to be conducted contemporaneously with a countywide General election, pursuant to this Agreement and to action of the Board of Commissioners on August 3, 2016, the City will not be charged for the cost of said election.

4.2 For City elections that are to be conducted contemporaneously with a countywide Special election, the City will share in the costs of conducting the election, plus a 10% administrative fee of the actual election costs based on the municipality's pro-rata share of the number of electors in the municipality versus the total number of electors in the County. The City will pay the actual cost of such election based on a budget prepared in accordance with the form attached hereto as Exhibit B.

i) An estimate of the City's pro-rata share of the election costs based on the number of electors will be provided to the City and 75% of that amount is due to the County ninety (90) days prior to Election Day.

ii) Following the election, the actual costs of the election will be determined, as well as the City's pro-rata share of the actual costs.

iii) If based on the estimated election, costs a refund is due to the City, said refund will issue within ninety (90) days after the election.

iv) If based on the estimated election costs the City owes the County an additional amount for the election, the County will issue an invoice for that amount which is due and payable within thirty (30) days of receipt.

4.3 For City elections that are not conducted contemporaneously with any countywide election, the City will pay the actual cost of such election based on a budget prepared in accordance with the form attached hereto as Exhibit B.

i) The City will pay the County the sum determined in Exhibit B for the election to be maintained in a separate election account. Said amount is due ninety (90) days prior to Election Day.

ii) Following the election, the actual costs of the election will be determined.

iii) If based on the payment made in compliance with Exhibit B a refund is due to the City said refund will issue within ninety (90) days after the election.

4.4 Failure to timely remit the funds owed will result in a 10% per month penalty.

ARTICLE 5
LEGAL RESPONSIBILITIES

5.1 The City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any City election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registration and Elections, and the County Election Superintendent in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs, including, but not limited to, court costs and attorney fees for the County Attorney or outside counsel, incurred by the County as a result of any such claim or litigation. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County.

5.2 In the event that a City election is contested, the City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any contested City election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and the County Election Superintendent in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs incurred in responding to the election challenge, including, but not limited to, attorney's fees for the County Attorney or outside counsel and all expenses associated with the election challenge and any appeals thereafter. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County. If a second election is required, such election will constitute a City Election under this Agreement and shall be conducted in accordance with the terms of this Agreement.

5.3 To the extent allowed by law, the City agrees to defend and hold harmless the County with respect to any claim, demand, action, damages, judgment, cost and/or expenses (including, without limitation, reasonable attorney's fees and legal expenses) to which the County may be subjected as a consequence of or as a result of any error, omission, tort, intentional tort, willful misconduct, or any other negligence on the part of the City and/or its employees.

5.4 To the extent allowed by law, the County agrees to defend and hold harmless the City with respect to any claim, demand, action, damages, judgment, cost and/or expenses (including, without limitation, reasonable attorney's fees and legal expenses) to which the City may be subjected as a consequence of or as a result of any error, omission, tort, intentional tort, willful misconduct, or any other negligence on the part of the County and/or its employees.

5.5 It is the intent of the parties to be covered under the auspices of any applicable immunity granted by law.

5.6 Should it be necessary to comply with legal requirements that any of the County's personnel shall be sworn in as a temporary officer or employee of the City, such formality shall be observed without limitation.

5.7 In the event that a city law, ordinance, or code pertaining to the administration of the election directly contradicts or makes more/less strict a portion of the State of Georgia's Election Code (O.C.G.A. § 21), then the County shall only be responsible for enforcing the requirements set forth in O.C.G.A. § 21.

ARTICLE 6
EMPLOYMENT STATUS

6.1 All County personnel assigned under this Agreement are and will continue to be employees of the County for all purposes, including, but not limited to: duties and responsibilities, employee benefits, grievance, payroll, pension, promotion, annual or sick leave, standards of performance, training, workers compensation and disciplinary functions.

6.2 All County personnel assigned under this Agreement are and will continue to be part of the Fulton County Department of Registration and Elections and under the supervision of the Superintendent.

6.3 All City personnel assigned under this Agreement are and will continue to be employees of the City.

ARTICLE 7
RECORDKEEPING AND REPORTING

7.1 The County Registration and Elections Department is the central repository for all departmental records and makes available public records as defined and required by the Georgia Open Records Act, O.C.G.A. § 50-18-70, *et seq.*, O.C.G.A. § 21-2-51 and O.C.G.A. § 21-2-72, now and as they may be amended hereafter. During the term of this Agreement, the County will continue to comply with the applicable provisions of the Georgia Open Records Act and the Georgia Election Code.

7.2 Except as limited by any provision of state or federal law, the City may request, review and access data and County records at a mutually agreed upon time to ensure compliance with this Agreement.

ARTICLE 8
E-VERIFY AND TITLE VI

Each party agrees that it will comply with all E-Verify and Title VI requirements and execute any documents reasonably required related to such compliance. Further, each party agrees that any contracts let for work completed pursuant to this Agreement shall contain all required E-verify and Title VI requirements under applicable law.

ARTICLE 9
AUTHORIZATION

Each of the individuals executing this Agreement on behalf of his or her respective party agrees and represents to the other party that he or she is authorized to do so and further agrees and represents that this Agreement has been duly passed upon by the required governmental agency or council in accordance with all applicable laws and spread upon the minutes thereof. The parties hereto agree that this Agreement is an intergovernmental contract and is entered into pursuant to Article IX, Section III, Paragraph I of the Constitution of the State of Georgia 1983.

Further, the Fulton County Board of Registration and Elections has reviewed and approved this Agreement and has authorized its Chairman and its Chief Administrative Officer to execute any ancillary documents required to complete the November 2019 General Election, including but not limited to the Notice of the Call of the General Election and the Notice of the General Election.

ARTICLE 10
TERMINATION AND REMEDIES

Either party may unilaterally terminate this Agreement, in whole or in part, for any reason whatsoever or no reason at all, by notice in writing to the other party delivered at least thirty (30) days prior to the effective date of the termination.

ARTICLE 11
NOTICES

All required notices shall be given by certified first class U.S. Mail, return receipt requested. The parties agree to give each other non binding duplicate facsimile notice. Future changes in address shall be effective upon written notice being given by the City to the County Elections Superintendent or by the County to the City Clerk via certified first class U.S. mail, return receipt requested. Notices shall be addressed to the parties at the following addresses:

If to the County: Fulton County Board of Registration and Elections
Attn: Director
130 Peachtree St SW, Suite 2186
Atlanta, Georgia 30303
Facsimile: 404.730.7024

With a copy to: Fulton County Office of the County Attorney
Attn: County Attorney
141 Pryor Street SW, Suite 4038
Atlanta, Georgia 30303
Facsimile: 404.730.6540

If to the City: City Clerk
_____
_____

With a copy to: City Attorney
_____
_____

ARTICLE 12
NON-ASSIGNABILITY

Neither party shall assign any of the obligations or benefits of this Agreement.

ARTICLE 13
ENTIRE AGREEMENT

The parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and Agreement of the parties regarding the subject matter of the Agreement. This Agreement constitutes the entire understanding and agreement between the Parties concerning the subject matter of this Agreement, and supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the City or the County. All parties must sign any subsequent changes in the Agreement.

ARTICLE 14
SEVERABILITY, VENUE AND ENFORCEABILITY

If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the state of Georgia without regard to conflicts of law principles thereof. Should any party institute suit concerning this Agreement, venue shall be in the Superior Court of Fulton County, Georgia. Should any provision of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same, it being agreed that the agents of all parties have participated in the preparation hereof.

ARTICLE 15
BINDING EFFECT

This Agreement shall inure to the benefit of, and be binding upon, the respective parties' successors.

ARTICLE 16
COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the City and County have executed this Agreement through their duly authorized officers on the day and year first above written.

FULTON COUNTY, GEORGIA

APPROVED AS TO SUBSTANCE:

(Seal)

_____
Chair, Board of Commissioners

Attest: _____
Clerk to Commission

Date:_____

ATTEST:

_____

APPROVED AS TO FORM:

_____
Fulton County Attorney's Office

APPROVED AS TO SUBSTANCE:

_____
Richard Barron
Director, Fulton County Department of Registration and Elections

SIGNATURES APPEAR ON THE FOLLOWING PAGE

CITY OF ALPHARETTA, GEORGIA

_____(SEAL) **_____**

Mayor City Clerk (SEAL)

Date:_____

APPROVED AS TO FORM: **APPROVED AS TO SUBSTANCE:**

_____ _____

City Attorney City Clerk

EXHIBIT A

As per the Agreement executed on _____, the City of Alpharetta, hereby requests that Fulton County conduct its Election on November 5, 2019, within the boundary of Fulton County.

The last day to register to vote in this election is October 7, 2019.

The list of early voting locations will be forthcoming.
.

This _____ day of _____, 2019.

_____ (SEAL)
City Clerk

The Fulton County Board of Registrations and Elections agrees to conduct the City of Alpharetta Election on November 5, 2019, within the boundary of Fulton County.

This _____ day of _____, 2019.

_____ (SEAL)
Elections Superintendent
Fulton County Board of Registrations and
Elections

EXHIBIT B

PRORATION OF ELECTION FEES ESTIMATE CITY OF ALPHARETTA EXHIBIT B		
ELECTION	November 5, 2019 Municipal Election	December 3, 2019 Runoff
DISTRICT	All of Alpharetta	NO RUNOFF
NUMBER OF ACTIVE REG VOTERS (June 2019)	41496	
DISTRIB%	13.0%	
OVERTIME - 1001	$ 12,329	
TEMP SAL - 1160	$ 65,806	
Early Voting - 1160	$ 52,440	
SS-SALARIES - 1010	$ 764	
SS - MEDICARE - 1011	$ 179	
UNEMP INS - 1060	$ 25	
RENTAL EQUIP - 1120	$ 2,779	
RENTAL BLDGS - 1121	$ 900	
POLL WORKERS PERS - 1159	$ 26,792	
STIPEND - 1169	$ 169	
HOSP - 1307	$ 474	
ADV- 1342	$ 1,947	
MILEAGE - 1346	$ 65	
VEH SUPPLIES - 1452	$ 454	
POSTAGE - 1456	$ 1,947	
PRINTING - 1459	$ 4,542	
PHOTO COPIES - 1461	$ 714	
OFFICE SUPPLIES/BALLOTS - 1462	$ 6,878	
STOCK PAPER - 1475	$ 519	
INS (HEALTH) - 1501	$ 1,332	
INS (LIFE) - 1505	$ 74	
INS (DENTAL) - 1510	$ 148	
INS (VISION) - 1512	$ 25	
RETIRE MATCH - 1522	$ 370	
SECURITY 1174	$ 1,298	
DC-CNTR-EPLR - 1527	$ 493	
DC-CNTR-2% - 1529	$ 123	
SUBTOTAL	$ 183,586	
10% ADMIN FEE	$ 18,359	
TOTAL	**$ 201,945**	
GRAND TOTAL FOR BOTH ELECTIONS	**$ 201,945**	