



CITY COUNCIL MEETING

JULY 15, 2019

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:30 PM

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE TO THE FLAG
- IV. CONSENT AGENDA
 - A. Council Meeting Minutes (Meeting of 7-8-2019)
- V. NEW BUSINESS
 - A. Speed Detection Camera System for School Zones (RFP 20-103)
 - B. Fiscal Year 2020 Local Maintenance and Improvement Grant
 - C. Fiscal Year 2020 Milling and Resurfacing (ITB 20-001)
 - D. Resolution Authorizing Fulton County Board of Registration and Elections to Conduct The City Of Alpharetta's November 5, 2019 General Election
 - E. Ordinance: Calling The City Of Alpharetta General Election (**1st Reading**)
AN ORDINANCE TO REGULATE AND PROVIDE FOR THE CALLING OF THE CITY OF ALPHARETTA GENERAL CITY ELECTION; TO PROVIDE FOR PUBLICATION AND NOTICE OF THE ELECTION; TO ESTABLISH A CANDIDATE QUALIFICATION PERIOD; TO REAFFIRM CANDIDATE QUALIFICATION FEES; TO ESTABLISH A VOTER REGISTRATION CUT-OFF DATE; AND FOR OTHER PURPOSES
 - F. Ordinance: Calling of a Referendum (Special) Election (**1st Reading**)
AN ORDINANCE TO REGULATE AND PROVIDE FOR THE CALLING OF A REFERENDUM (SPECIAL) ELECTION TO BE HELD IN CONJUNCTION WITH THE STATE-WIDE GENERAL ELECTION ON NOVEMBER 5, 2019, TO DETERMINE THE APPROVAL OR REJECTION OF THE ELIMINATION OF THE INCOME RESTRICTION FOR THE \$10,000.00 HOMESTEAD EXEMPTION FROM CITY OF ALPHARETTA AD VALOREM TAXES FOR RESIDENTS 65 YEARS AND OLDER; TO PROVIDE FOR THE PUBLICATION AND NOTICE OF THE ELECTION; TO ESTABLISH A VOTER REGISTRATION CUT-OFF DATE; AND FOR OTHER PURPOSES
 - G. Ordinance: Calling of a Referendum (Special) Election (**1st Reading**)
AN ORDINANCE TO REGULATE AND PROVIDE FOR THE CALLING OF A REFERENDUM (SPECIAL) ELECTION TO BE HELD IN CONJUNCTION WITH THE STATE-WIDE GENERAL ELECTION ON NOVEMBER 5, 2019, TO DETERMINE THE APPROVAL OR REJECTION OF AN ADDITIONAL \$5,000.00 REGULAR HOMESTEAD EXEMPTION FROM CITY OF ALPHARETTA AD VALOREM TAXES; TO PROVIDE FOR THE PUBLICATION AND NOTICE OF THE ELECTION; TO ESTABLISH A VOTER REGISTRATION CUT-OFF DATE; AND FOR OTHER PURPOSES
- VI. PUBLIC COMMENT
- VII. REPORTS
- VIII. ADJOURNMENT TO EXECUTIVE SESSION



CITY COUNCIL MEETING STAFF REPORT

Submitting Department: City Clerk

Submitted By: Erin Cobb

Sponsored By:

Meeting Date: July 15, 2019

I. AGENDA ITEM TITLE: COUNCIL MEETING MINUTES (MEETING OF 7-8-2019)

II. RECOMMENDATION:

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

V. ALTERNATIVES:

VI. ATTACHMENTS:

City Council Meeting draft minutes 7-8-2019



City Council Meeting
July 8, 2019
Office of the City Clerk

ALPHARETTA CITY
HALL COUNCIL
CHAMBERS
2 PARK PLAZA
6:30 PM

This summary is provided as a convenience and service to the public, media and staff. It is not the intent to record proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted as heard by Council, but not quoted or paraphrased. This document includes limited presentation by Council and invited speakers in summary form. This is not an official record of the Alpharetta City Council Meeting proceedings. Official Minutes are recorded and available for review.

I. CALL TO ORDER

- *Mayor Gilvin called the meeting to order at 6:30 p.m.*

II. ROLL CALL

- Council Members
 - o Mayor Jim Gilvin
 - o Mayor Pro Tem Donald F. Mitchell
 - o Jason Binder
 - o Ben Burnett
 - o John Hipes
 - o Dan Merkel
 - o Karen Richard
- Staff
 - o Bob Regus, City Administrator
 - o Sam Thomas, City Attorney
 - o James Drinkard, Asst. City Administrator
 - o Peter Sewczwicz, Director of Public Works
 - o John Robison, Director of Public Safety
 - o Morgan Rodgers, Director of Recreation, Parks & Cultural Services
 - o Michael Woodman, Senior Planner
 - o Eric Graves, Senior Transportation Engineer/Planner
 - o Tom Harris, Director of Finance

III. PLEDGE TO THE FLAG

IV. PROCLAMATIONS

A. Eagle Scout Recognition for Troop 3143 Akshay Chaparala

B. Proclamation for Dr. Donald C. Martin

V. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 6/17/2019)

B. Financial Management Report: Month Ending May 31, 2019

❖ Council Member Merkel offered a motion to approve the consent agenda

- The motion received a second from Mayor Pro Tem Mitchell
- The motion was approved (6-1); Council Member Burnett abstained

VI. PUBLIC HEARING

A. PH-19-03: City of Alpharetta Capital Improvement Element

- Senior Transportation Engineer/Planner, Eric Graves, came forward to present this item.
- Staff recommends Mayor and Council approve a resolution adopting the 2018-2019 Capital Improvement Element and Annual Report as required to keep Qualified Local Government status.
- The Georgia Planning Act of 1989 (The Act) requires that local governments keep their Comprehensive Plans current as a pre-requisite for maintaining Qualified Local Government status, a requirement for eligibility for receipt of State of Georgia funds. The Act requires that local governments provide annual updates to their Capital Improvement Element (CIE), prepared in accordance with the Minimum Planning Standards and Procedures and the Development Impact Fee Compliance Requirements.
- The CIE is designed to provide insight into key infrastructure and public improvement projects being undertaken and completed by local jurisdictions. The Annual Report details on an annualized basis the collection and use of funds derived from impact fees. Together these documents provide a means of tracking local government performance and serve as a tool for measuring progress with respect to achieving community goals as outlined in the Comprehensive Plan.
- The City of Alpharetta is required to transmit its annual update of the Capital Improvement Element to the Atlanta Regional Commission for review prior to Council Adoption.
- City Attorney, Sam Thomas, read the resolution aloud.

Public Comment:

- No Public Comment
- ❖ Council Member Richard offered a motion to approve PH-19-03: City of Alpharetta Capital Improvement Element and the resolution adopting the 2018-2019 Capital Improvement Element and Annual Report as required to keep Qualified Local Government status.
 - The motion received a second from Council Member Binder
 - The motion was approved unanimously (7-0)

B. E-19-02: Old Alabama Road Connector / Chapman Sign Exception

- Senior Planner, Michael Woodman, came forward to present this item.
- Staff recommends Mayor and Council approve E-19-02: Old Alabama Road Connector / Chapman Sign Exception, subject to the following conditions:
 1. Two (2) monument signs, each no more than 32 square feet in sign copy area and limited to no more than four (4) tenant panels, shall be permitted no closer than one-foot (1') from the property line along Old Alabama Road Connector.
 2. Monument signs shall provide sufficient sight distance should Old Alabama Road Connector be expanded in the future, as approved by Staff.
 3. Monument signs shall have a brick or stone base and sign cabinet shall not be internally illuminated. Decorative landscape beds shall be provided at the base of each monument sign and tree removal shall be limited, with final approval by Staff.
- The applicant, Jean Chapman, is requesting consideration of a sign exception to allow two (2) secondary monument signs within one-foot (1') of the property line along Old Alabama Road Connector. The Unified Development Code (UDC) requires that secondary monument signs be setback at least 10' from the public right-of-way. The subject property is located at 10375, 10405 & 10425 Old Alabama Road Connector on the east side of Old Alabama Road Connector and south of Mansell Road.
- The subject property is zoned O-I (Office-Institutional) and is developed with three (3), 1-story office condominium buildings. Surrounding properties are also zoned O-I, except that the property to the east is City of Roswell. Verizon Wireless is located to the west, City of Roswell to the east, an undeveloped office parcel to the south and North Point Prep School is located to the north.
- UDC Section 2.6.11 (F) General Provisions – Placement of Signs states, "Except within the Central Business District, all free-standing signs must be set back at least ten (10) feet from the public right-of-way. Within the Central Business District, all free-standing signs must be set back at least five (5) feet from the public right-of-way."

- The applicant proposes two (2) secondary monument signs at each of the project entrances and located no closer than one-foot (1') from the property line along Old Alabama Road Connector. The subject property's front property line, along Old Alabama Road Connector, is setback approximately 40' – 50' from the edge of the road. In addition, the development's parking lot is located approximately 3' – 4' from the front property line. It appears that right-of way for a future expansion of Old Alabama Road Connector was secured from the property after its development, which ultimately lead to a very limited area to place ground signage. According to the City's Public Works Department, there are no plans to widen Old Alabama Road Connector.
- Staff has reviewed the application and is in general agreement with the requested sign exception. The sign exception criteria have been met and the applicant's request should not impact surrounding properties. The proposal is unique given that the office condominium development is setback 40' – 50' from Old Alabama Road Connector. If approved, conditions are recommended requiring that both monument signs provide sufficient sight distance should Old Alabama Road Connector be expanded in the future.
- The applicant notified adjacent property owners of the sign variance request and intent for the property. The citizen participation report states that no comments were received.
- The CZIM was held on June 12, 2019. No one signed-in and there were no comments on the request.
- The applicant, Jean Chapman, came forward to address questions from Mayor and Council and ensured Council that the address posted on the sign will be visible from the road.

Public Comment:

- No Public Comment
- ❖ Council Member Richard offered a motion to approve the E-19-02: Old Alabama Road Connector / Chapman Sign Exception, subject to the following conditions:
 1. Two (2) monument signs, each no more than 32 square feet in sign copy area and limited to no more than four (4) tenant panels, shall be permitted no closer than one-foot (1') from the property line along Old Alabama Road Connector.
 2. Monument signs shall provide sufficient sight distance should Old Alabama Road Connector be expanded in the future, as approved by Staff.
 3. Monument signs shall have a brick or stone base and sign cabinet shall not be internally illuminated. Decorative landscape beds shall be provided at the base of each monument sign and tree removal shall be limited, with final approval by Staff.
- The motion received a second from Council Member Binder
- The motion was approved unanimously (7-0)

VII. NEW BUSINESS

A. Traffic Preemption System (RFP 19-113)

- Director of Public Safety, John Robison, came forward to present this item.
- Staff recommends Mayor and Council approve RFP 19-113 to Temple Inc. at a cost not to exceed \$300,000 for the installation of a traffic preemption system, associated equipment, and 5-year connectivity and support contract and authorize the Mayor to execute all necessary documents.
- A traffic preemption system allows Fire Apparatus to turn traffic lights “green” and move through intersections in a safer manner when responding to emergency calls. The City’s current traffic preemption system is over 20-years old, operates at only 40 intersections (of 129 signalized intersections in the City), and uses only Line-of-Sight (LOS) technology to activate the system. New technology is location-based (GPS) and much more efficient at moving traffic through lights upon pre-determined routes (as opposed to LOS). Updated traffic preemption system technology will result in improved call response time as well as roadway safety for the public and our first responders.
- Anticipating the need to replace the traffic preemption system, the Public Safety Department requested funding in both the FY 2019 and 2020 budgets. Funding totaling \$300,000 is now available to implement this technology at as many intersections as the funding allows.
- To this end, Public Safety Department staff, in conjunction with Finance staff, prepared RFP 19-113 and advertised in March/April 2019. Proposals were received on April 18, 2019 and consisted of two responses which were submitted to the Evaluation Committee for review and ranking.
- The Evaluation Committee met on May 8, 2019 to tabulate the overall scores. Each proposal was evaluated based on the following criteria: comparable experience (30%); project team (15%); approach to project (30%); and Cost/# of Intersections (25%). The resulting scores were as follows (ranking of “1” to “5” with “5” being the highest):
 1. Temple Inc. (4.30)
 2. OB Traffic (2.53)
- The Temple proposal scored higher than OB Traffic in every category except cost. Temple’s average cost per intersection totaled \$2,831 which OB Traffic totaled \$2,012. The Temple proposal will allow for the installation of traffic preemption system technology at 100 intersections throughout the City. A significant improvement over the 40 intersections currently active. Temple’s traffic preemption system has a proven track record in the State of Georgia along with stellar support and maintenance.

Public Comment:

- No Public Comment

- ❖ Council Member Hipes offered a motion to approve RFP 19-113 to Temple Inc. for an amount not to exceed \$300,000 for the installation of a traffic preemption system, associated equipment, and 5-year connectivity and support contract and authorize the Mayor to execute all necessary documents.

- The motion received a second from Council Member Merkel

- The motion was approved unanimously (7-0)

B. Intergovernmental Agreement with Fulton County for Election Services

- City Clerk, Erin Cobb, came forward to present this item.
- Staff recommends Mayor and Council's approval of an Intergovernmental Agreement (IGA) between Fulton County and the City of Alpharetta for the provision of election services for the 2019 Municipal Election in the amount not to exceed \$201,945.00.
- The City of Alpharetta has requested that Fulton County conduct our 2019 Municipal Election on November 5, 2019. The County will handle all aspects of the election with the exception of qualifying, which will be handled by the City Clerk's office. Qualifying will take place on August 19, 2019 through August 21, 2019.
- The November 2019 Municipal Election will be held in order to elect a Mayor and three (3) members of the City Council (Posts 4, 5, and 6). Also included in this election are House Bill 430 (elimination of income restrictions on senior homestead exemptions) and House Bill 431 (an increase in homestead exemption from \$40,000 to \$45,000) Referendums.
- The total amount of the contract is \$201,945.00, which includes services for election day and an early voting period of 3 weeks. This amount has increased since the previous Municipal Elections for the following reasons:
 - o The City of Atlanta was involved during the previous elections and will not be having an election this year. When several cities are holding elections at once, Fulton County divides the costs amongst cities based on the number of registered voters per city. The City of Atlanta contains a very high number of registered voters; therefore, when they are involved in the election, they consume a significant portion of the cost.
 - o Fulton County now does Head of Household mailings before major elections. These mailings provide important election information to each eligible household.
 - o Fulton County is now requiring more hands-on training for the poll workers. The increase in training results in additional payments for class instructors, class assistants, and other temporary employees who assist with the classes.
 - o Additionally, Fulton County has increased Election Day security.

- Currently we have \$144,000.00 budgeted for election services which was based on historical cost trends. The additional funds will be transferred during the mid-year budget adjustments from (1) Contingency; (2) Revenues exceeding budget; or (3) a combination of both.

Public Comment:

- No Public Comment
- ❖ Council Member Merkel offered a motion to approve the Intergovernmental Agreement (IGA) between Fulton County and the City of Alpharetta for the provision of election services for the 2019 Municipal Election in an amount not to exceed \$201,945.00.
 - The motion received a second from Council Member Richard
 - The motion was approved unanimously (7-0)

VIII. PUBLIC COMMENT

- No Public Comment

IX. REPORTS

- Council Member Binder thanked the Staff that created a great Fourth of July event at Wills Park. Additionally, Council Member Binder announced that Saturday, July 13th the City will be hosting another Home by Dark concert series at Brooke Street Park featuring Marcia Ramirez and Caeland Garner.
- Council Member Hipes commended the Alpharetta arts community for hosting the Southern Summer Arts Center gallery show that took place over the weekend.
- Council Member Richard announced the Community Zoning Information Meeting scheduled for Wednesday, July 10, 2019 at 6:00 pm in the rotunda of City Hall.
- Mayor Pro Tem Mitchell commended the Public Works Department who was instrumental in the success of the Fourth of July event at Wills Park.
- Mayor Gilvin made an announcement regarding the recent loss of a Hall County officer who was killed in the line of duty and to keep him and his family in your thoughts. Additionally, commending our Public Safety Department who put their lives on the line everyday for the safety of our residents.

X. ADJOURNMENT TO EXECUTIVE SESSION

- ❖ Council Member Merkel offered a motion to adjourn to Executive Session
 - The motion received a second from Mayor Pro Tem Mitchell
 - The motion was approved (6-1); Council Member Burnett voting in opposition
- ❖ With no further business to discuss or items to be heard, Mayor Gilvin adjourned the meeting at 7:08 PM

Respectfully submitted,

A handwritten signature in cursive script that reads "Erin Cobb". The ink is dark and the signature is fluid.

Erin Cobb, City Clerk



CITY COUNCIL MEETING STAFF REPORT

Submitting Department: Public Safety
Submitted By: Will Merrill
Sponsored By:
Meeting Date: July 15, 2019

I. **AGENDA ITEM TITLE:** SPEED DETECTION CAMERA SYSTEM FOR SCHOOL ZONES (RFP 20-103)

II. **RECOMMENDATION:**

Award RFP 20-103 to RedSpeed for the implementation and installation of School Zone Speed Detection Camera systems and authorize the Mayor to execute all necessary documents.

III. **BUDGET IMPLICATIONS:**

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT.
BUDGET: NO

TOTAL PROJECT COST: NO COST TO THE CITY. 100%
VIOLATOR FUNDED. SEE BELOW FOR REVENUE SHARING
DETAILS.

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. **REPORT IN BRIEF:**

The Department of Public Safety receives complaints on a daily basis regarding speeding in school zones. Providing enforcement capabilities at each of the nine (9) schools in the City is extremely manpower and resource intensive.

During the 2017-2018 legislative session, The Georgia General Assembly passed HB 978, which has been signed into law, allowing the use of photo/video enforcement in school zones under State Statutes 40-6-163 and 40-14-18. The law also set requirements for local legislation, school board endorsement, state permitting, execution, and the implementation of camera enforcement.

With this legislative change in mind, the Department of Public Safety proposed to address the constant school zone speeding complaints in nine (9) school zones by using technology vs manpower with the objectives to increase student safety, change driver behavior and reduce complaints. Some of the expected benefits of using currently available technology include: a constant enforcement presence in school zones, traffic data collection, Automated License Plate Reading (ALPR) capabilities and the enforcement system is completely violator funded. The vendor company will incur all equipment installation, calibration, and maintenance costs as well as all costs associated with collecting and distribution of fines.

This year a study was conducted by a vendor which showed that on one day there were over 3557 speeding violations in six (6) school zones during a 9-10 hour period (violations were not measured in all locations or directions of travel). These violations were at least 11 mph over the posted speed limit.

With this data and the desire to improve school zone safety, Public Safety staff, in conjunction with Finance

staff, prepared RFP 20-103 and advertised in June 2019. Proposals were received on June 20, 2019 and consisted of three (3) responses which were submitted to the Evaluation Committee for review and ranking. This Committee consisted of Public Safety personnel.

The Evaluation Committee met on June 24, 2019 to tabulate the overall scores. Each proposal was evaluated based on the following criteria: Timeline (37%); Features (30%) Experience/References (30%); and Local Vendor preference (3%). The resulting scores were as follows (ranking of "1" to "5" with "5" being the highest):

1. RedSpeed: 4.37
2. Sensys America: 3.44
3. Verra Mobility: 3.24

Reference checks were conducted on RedSpeed and substantiated what the Evaluation Committee found through their proposal review. As set forth in the RFP, this program is to be 100% violator funded. All proposals were competitive from a revenue sharing standpoint with RedSpeed providing the City with 31% (with ALPR technology) to 33% (no ALPR Technology) of each paid citation. These funds will be used exclusively for Public Safety activities. With these factors in mind, staff recommends award of RFP 20-103 to RedSpeed.

V. ALTERNATIVES:

VI. ATTACHMENTS:

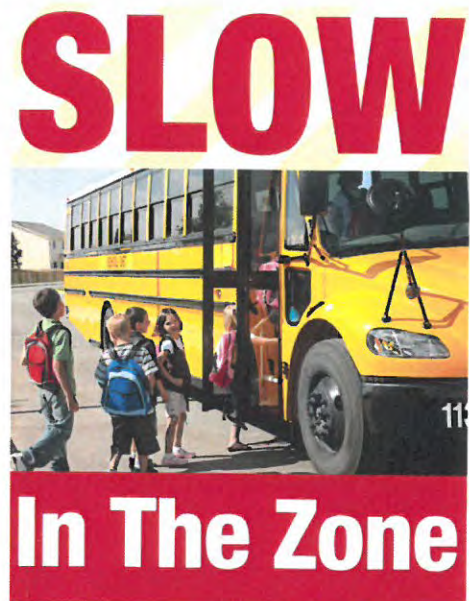
RedSpeed (Proposal), RedSpeed (Cost Proposal), Evaluation Summary, RFP 20-103 Speed Detection Camera System for School Zones

SEALED PROPOSAL COPY 1 OF 3

**Speed Detection Camera System
for School Zones
Submission Date:
June 20, 2019
10:00am**

Submitted To:
The City of Alpharetta, GA.
Ms. Stephanie Cochran &
The Selection Committee
Finance Department
City Hall 1st Floor Cashier's Office
2 Park Plaza
Alpharetta, GA 30009
678-297-6052

Submitted By:
RedSpeed Georgia
400 Eisenhower Lane North
Lombard, IL 60148
Headquarters Phone (630) 317-5700
FAX (630) 424-0217
Robert Liberman – Managing Director
Direct Phone (630) 317-5710
Robert.Liberman@RedSpeed-USA.com



**CITY OF ALPHARETTA
REQUEST FOR PROPOSALS (RFP)
(THIS IS NOT AN ORDER)**



Finance Department
2 Park Plaza
Alpharetta, GA 30009
P (678) 297-6052
F (678) 297-6093
purchasing@alpharetta.ga.us

RFP TITLE: SPEED DETECTION CAMERA SYSTEM FOR SCHOOL ZONES
RFP #: 20-103
RFP RESPONSE DUE DATE/TIME: JUNE 20, 2019 AT 10:00 AM
RFP ISSUE DATE: JUNE 6, 2019
NUMBER OF PAGES: 38

SINGLE POINT OF CONTACT DURING PROCUREMENT PROCESS

PROCUREMENT AGENT: Stephanie Cochran
City of Alpharetta Phone: 678-297-6052 FAX: 678-297-6093
Finance Department Email: purchasing@alpharetta.ga.us
2 Park Plaza Procurement Website: <https://www.ebidexchange.com/alpharetta>
Alpharetta, GA 30009

INSTRUCTIONS TO SUBMIT A PROPOSAL:

1. CITY HALL NORMAL HOURS FOR DELIVERIES: MON-THURS 8:30 AM-5:00 PM, FRI 8:30 AM-4:30 PM
2. PROPOSAL PACKAGE MUST BE SEALED IN OPAQUE PACKAGING; NO FAXED OR EMAILED RESPONSES ACCEPTED
3. SUBMIT UNBOUND (3-RING BINDER OK) ONE PAPER ORIGINAL WITH ORIGINAL SIGNATURES; THREE PAPER COPY OF ORIGINAL; AND ONE CD-ROM/FLASH DRIVE COPY OF ORIGINAL
4. NO PUBLIC OPENING WILL BE HELD FOR RFP RESPONSES

DELIVER SEALED PROPOSAL TO:

CITY OF ALPHARETTA
FINANCE DEPARTMENT
CITY HALL 1ST FLOOR CASHIER'S OFFICE
2 PARK PLAZA
ALPHARETTA, GA 30009
ATTN: STEPHANIE COCHRAN

EXTERIOR OF OFFEROR'S SEALED ENVELOPE/PACKAGE MUST NOTE:

Offeror's Name and Address
RFP Title & Number as noted on top of this page
RFP Due Date & Time as noted on top of this page
(or as may be changed by Official Written Addendum)

THIS PAGE MUST BE COMPLETED, SIGNED, AND RETURNED WITH EACH RESPONSE

By signing and returning this form with a Proposal, the authorized signer and represented firm have read, understand, and agree to information within this Request for Proposal and with required and informational documents, files, and/or forms posted to webpage for this RFP and made part of this RFP and any contract that may be awarded as a result of response to this RFP. Furthermore, Offeror acknowledges and agrees that Offeror has carefully examined and fully understands the provisions and requirements of this RFP, has made a personal examination of the site of the proposed work (if applicable), is satisfied as to the actual conditions and requirements of the proposed Work, and hereby proposes and agrees that if Offeror's Proposal is accepted, Offeror will contract with the City in full conformance with the Contract Documents.

FIRM/OFFEROR NAME: REDSPEED GEORGIA, LLC
FIRM/OFFEROR MAILING ADDRESS: 400 EISENHOWER LANE NORTH, LOMBARD, IL 60148
FIRM/OFFEROR PHONE NUMBER(S): 630-317-5710
FIRM/OFFEROR FAX NUMBER(S): 630-424-0217
EMAIL ADDRESS FOR OFFEROR'S CONTACT: ROBERT.LIBERMAN@REDSPEED-USA.COM
AUTHORIZED OFFEROR SIGNATURE: Robert Liberman
PRINTED NAME OF SIGNER: ROBERT LIBERMAN
OFFEROR FEDERAL I.D. NUMBER: 32-0580067
OFFEROR DUNS NUMBER: 79-099-9242

ORGANIZATION OF THE PROPOSAL

	Cover Page	1
TAB 1	Organization of the Proposal	2
	Index Cross-Referencing Mandatory Response Criteria	3
	Cover Letter / Executive Summary	4
TAB 2	Scope of Work	8
TAB 3	Offeror Qualifications & Requirements	58
	Project Staffing	63
TAB 4	Appendix 1 Sample Traffic Studies	72
TAB 5	Required Forms	
	Cost Proposal and Price Certification	Separate Sealed Envelope

INDEX

<u>Required Feature</u>	<u>Page Numbers</u>
Needs Testing (Provided by Vendor)	23 Installation Timeline 72 Appendix 1 Sample Traffic Studies
Vendor Responsible for Equipment / Signage	16
Vendor Responsible for Permits / Maintenance	23-30
Police Training (Provided by Vendor)	56
Police Review of 45 days Stored Data	9-12
Police Access to Live Stream Video from Site	9-12 See Supplemental DVD for demo
Violation Management Software	32-36
Hot List Data input to ALPR system	9,13-15
Automated License Plate Readers at Each Location	13-15 See Supplemental DVD for demo
High Definition Video Camera Enforcement	9
Infrared Illumination (No Flash)	18
Automated License Plate Integration (Vigilant, etc.)	13-15
Traffic Data for Speed and Traffic Volume	47
System Programmable to school calendar, specific enforcement times and speed thresholds	16-17
Fixed Camera Enforcement System	16-17
Multi-Lane, High Volume Coverage	9, 16-17
Hearing Support	42-44
Price Proposal	Separate Sealed Envelope

RedSpeed® Georgia

1

**Cover Letter /
Executive Summary**

City of Alpharetta, GA.

**Speed Detection
Camera System
for School Zones**

**Request for Proposal
#20-103**

2

Scope of Work

3

**Offeror Qualifications
and Requirements**

4

Appendix 1

5

Required Forms

June 20, 2019

Ms. Stephanie Cochran
City of Alpharetta
Finance Department
City Hall 1st Flr. Cashier's Office
2 Park Plaza
Alpharetta, GA 30009

Selection Committee
City of Alpharetta
2 Park Plaza
Alpharetta, GA 30009

RE: RedSpeed Cover Letter / Executive Summary

Dear Ms. Cochran & the City of Alpharetta Selection Committee:

RedSpeed is pleased to propose a cutting-edge School Zone Speed Safety Program in response to the above-referenced RFP. RedSpeed is a pioneer in automated traffic enforcement and we are pleased to submit a proposal that conforms with all of the specifications requested by the City.

The safety program offered by RedSpeed includes exclusive and valuable features that will make the City's program successful by reducing speeding while simultaneously providing the community with new safety tools like ALPR and 45-day video recall that will make policing more effective and efficient.

RedSpeed Exclusive Capabilities

Multiple Video Cameras: RedSpeed's Speed Camera System is a completely HD video-based camera system, innovative within the Photo Enforcement industry and not available thru any other enforcement provider. Video-based enforcement increases captured violations significantly, particularly in areas with high traffic and busses/trucks that "hide" offenders from still cameras but are easily located in video. Our cameras also provide a valuable safety tool. In addition to a scene "overview" shot, lane specific video cameras offer a "zoom capability" essential to identifying plate numbers in situations such as Amber or Silver Alerts. The City will receive Brand New Equipment, not refurbished systems removed from other installations.

Live High Definition Video Streaming & Intersection Viewing: RedSpeed's proprietary website SiteOps™ enables authorized users to view real time traffic at enforced approaches from a PC, Tablet or Smart Phone. Users are also able to "rewind" the video footage, a function that is particularly valuable to on-scene officers faced with recreating accident specifics.

High Definition Video Archive Retrieval – SiteOps™: Each video camera is equipped with 24 terabytes of on-site storage, maintaining 45 days of video data. Thru the SiteOps™ website, City authorized users can remotely access and download archived video footage directly from the intersection cameras according to selected date and time parameters. The availability of this footage, combined with the immediate access, is invaluable to Police when investigating crashes occurring within the enforced school zone locations or for other investigative purposes.

Infra-red – No White Flash: The infra-red LED illuminator utilized by RedSpeed eliminates the need for the bright and disruptive white, strobe flash used by other vendors. The light source is continuous and undetectable to the naked eye, consistently capturing clear vehicle images while eliminating driver complaints resulting from a flashing white light (false positives) and complaints from the community.

Additional benefits offered by RedSpeed Florida include:

- **RedCheck™ Total Offense Processing Software and Patented Adjudication System** enables Police Officers, Adjudicators, and authorized municipal users to review violations and evidence packages via a secure Internet connection. The RedCheck™ software is web-based, so there are no supplemental hardware or software costs; all that is required is a standard Internet connection.

RedSpeed has worked closely with Police Officers within our partner communities to develop software which is:

- User-friendly,
- Addresses the unique and specific requirements of municipalities, and is
- A single platform-based solution, eliminating the need for multiple systems and the potential for incompatibility issues.

Since enforcement processing is integrated, the violation reviewing process is faster and labor costs associated with this function are reduced. All documentation generated by the system is stored against the respective violation number, allowing for instant access and complete case history at the touch of a button.

- **3D/UHD Object Tracking Radar Vehicle Detection:** RedSpeed utilizes state of the art, non-invasive Radar technology to alert the system to a violation. The Radar technology is resistant to weather (snow, flooding) and unaffected by roadway resurfacing projects, dramatically reducing the potential for system downtime.
- **License Plate Reader:** An optional module which works simultaneously with the Speed Enforcement Cameras. Real-time license plate identification with a centralized data archive across all the municipal enforcement cameras. Real-time alerts can be set via text or email, with the capacity to input customized hot lists. **Collected data can be merged with either Genentec or Vigilant database systems.** The LPR functionality is not restricted by the enforcement hours set for the School Zone Speed Cameras.
- **Dedicated Project Implementation Team:** RedSpeed assigns a dedicated Project Manager who will oversee all aspects of the City's program. Services provided include: Coordinating intersection evaluation studies, compiling and preparing all the data and correspondence required for GDOT permit applications, preparing program evaluations and assisting the City's personnel with any and all questions which may arise.
- **National Law Enforcement Telecommunications System (NLETS) Strategic Partner:** RedSpeed was approved thru an extensive security check to partner with this state-of-the-art secure information sharing system. As a result, RedSpeed is able to obtain all the vehicle owner and registration information necessary to issue a violation. The accessible databases encompass virtually all 50 States with information inquiries being returned in less than 6 seconds, resulting in highly efficient and rapid processing.
- **www.SpeedViolation.com** This user-friendly website is maintained by RedSpeed and available 24/7. Violators may view the digital images of their violation, pay fines on-line using debit or credit card, and download fillable affidavit forms.
- **Payment Processing** For accountability and complete transparency of operation, RedSpeed recommends an outside bank lockbox operation and credit card acceptance / reconciliation system be utilized. These systems are maintained and balanced daily by RedSpeed personnel. To combat public concern s over payments being mailed out-of-state, RedSpeed will utilize an Atlanta, Georgia based lockbox processing facility.
- **Customer Service:** The cornerstone of the RedSpeed philosophy is a commitment to unparalleled customer service and support to our client communities. RedSpeed believes that the program is not just about equipment and technology, it's the partnership between the municipality and our team which ensures a successful program.

To assist citation recipients, RedSpeed operates a full-service Call Center Monday through Friday, from 9 a.m. to 4 p.m. CST. Callers are connected with live Call Center Operators fluent in English and Spanish (and other languages as necessary) through a municipality specific toll-free number established by RedSpeed. These operators have on-line access to all violation information and can assist with any customer service needs.

- **Violation Image / Video Quality:** RedSpeed's photo enforcement system provides highly enforceable images and video, with an enforcement success rate as high as 99.02%. If the City desires, the Speed Enforcement System has the capability of capturing a 10 seconds of extremely high-quality video at 30 frames per second. Images of potential violations are captured under every weather or lighting condition: Glare, heat, rain, wind, light, dark, as well as gradual and dramatic ambient lighting changes.

It should be noted that the variety of illegal products intended to obscure or distort the camera's ability to detect and read vehicle license plates are ineffective against the RedSpeed system. During the violation review process, reviewers can adjust the negative, brightness and contrast of the plate image to further facilitate the correct identification of the numbers / letters.

- **Evidence Archival:** RedSpeed provides, at no additional cost, violation evidence archival on a designated, secure servers for not less than 5 years after the disposition of a case or the termination of the contract. Evidence is not downloaded to Blue Ray disc or secondary storage devices but is maintained at a state-of-the art DuPont facility outside of Chicago.

In the event the relationship between RedSpeed and the City is severed, RedSpeed will ensure all data pertaining to captured violations up to the date of termination is made available to the City in a manner conducive to business continuity and processing. This cannot be said of all vendors, who have immediately restricted community access to reporting and violation history upon notification their existing automated enforcement contract was either being terminated or not renewed.

- **Evidence Security:** RedSpeed ensures evidence integrity using immediate data and image encryption at the time of capture and multiple firewalls. Data never leaves RedSpeed's control, since all back-office reviewing, and citation processing is completed in RedSpeed's Lombard, IL office, utilizing digital certificates, digital signatures, and audit trails.

In addition to maintaining a secure, back-up storage facility at the Lombard, Illinois headquarters, all RedSpeed's core systems and servers, including the Nlets interface, are housed at a co-location within Server Central in Elk Grove Village Illinois, one of the top managed data service facilities in the United States, further safeguarding the security of the City's violation data.

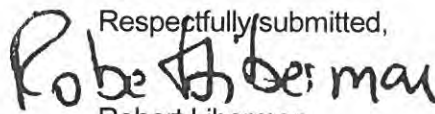
- **Maintenance:** RedSpeed provides round the clock, 365 days per year on-call engineers for prompt initial response.
- **Warranty:** RedSpeed prides itself on utilizing durable equipment which is scrupulously maintained through regularly scheduled on-site maintenance and daily system monitoring. The result is a highly reliable system which provides consistent operation to the City. RedSpeed stands behind its product with a comprehensive warranty which applies for the duration of the City's contract and is included as part of the proposed pricing. In the event of a malfunction, RedSpeed is responsible for swiftly resolving the problem at no cost to the City. The only exception to the warranty coverage would be incidents arising because of acts or omissions by the City or its agents.
- **Community Education Support:** Customized materials designed to educate the community about the objectives of the photo enforcement program and its applicability as a tool to improve traffic safety (and benefit all residents) will be provided prior to the system's activation and for the duration of the partnership.

- **Financial Stability:** RedSpeed has only experienced growth and has never been the target of potential mergers or acquisitions. Financially solvent, the company is not currently nor ever has been faced with either downsizing or bankruptcy. A solid, proactive business plan for controlled but steady growth ensures that all employees will be trained to meet the needs of our clients, our goal will always be to exceed the needs of our clients, and that quality assurance practices will be applied to every phase of our operation.

RedSpeed Georgia has verified resources available to meet all expenses associated with the installation, implementation, and maintenance of the City's School Zone Speed Enforcement Program.

- **Experience:** RedSpeed has a long and successful history of operations in several states. We are proud have been selected for the first sixteen (16) programs in Georgia (and growing) and we are leading the permitting process with G-DOT. RedSpeed has never sued or been sued by a client. RedSpeed proudly presents a number of client references in accordance with the RFP response.

Please consider this letter as evidence of RedSpeed Georgia's formal commitment to providing the City of Alpharetta with all the services specified in the Request for Proposal. We are very excited at the prospect of partnering with you and would consider it a privilege to provide a higher level of safety to your residents. On behalf of the entire RedSpeed team, we look forward to your favorable response.

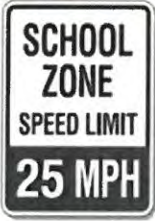
Respectfully submitted,

Robert Liberman
Managing Director
RedSpeed Georgia, LLC
(630) 317-5710

Tab 2

Speed Enforcement Camera

Scope of Services

3 IN 1 DIGITAL CAMERA ENFORCEMENT CAPABILITIES OVERVIEW

Speed Enforcement	Video Surveillance	License Plate Reader
3D Object Tracking Radar	Multiple, Lane-Specific HD Cameras Provide Live Streaming Capability	Real-Time License Plate Identification
Lane Identification	45 Day Video Archival	Centralized Archive Across All Enforcement Cameras
Works in All Weather Conditions	Remote Camera Access and Video Retrieval	Real-Time Alerts with Notification via Text Message or Email
Concurrent Tracking of up to 150 Objects	Ideal for Accident Reconstruction or Criminal Investigations	Customizable Hot Lists
Can work simultaneously with Red Light Enforcement		Plate Data exportable to Genetec or Vigilant Database Systems
		

MULTIPLE VIDEO CAMERAS

RedSpeed is the **only vendor** utilizing **lane-specific**, brilliant high definition **motion picture video cameras** in combination with infra-red (IR) illuminators to maximize the number of violations successfully captured and prosecuted. It is important to emphasize that these lane-specific video cameras **substantially increase the number of prosecutable violations.** The number increases substantially on roads with heavy queuing traffic or roads used by large scale vehicles such as tractor trailers, construction vehicles, etc., which, when enforced by still image systems (used by competitors) result in lost violations due to obstructed license plate views.

RedSpeed's all-video based camera system solution offers significant benefits:

Reduced Camera Downtime: Unlike many competitors' mechanical shutter-based cameras, RedSpeed's network-based system does not suffer from mechanical maintenance issues; i.e. it does not break down after a certain (and limited) number of photographs have been taken. This feature significantly reduces camera downtime and mandatory maintenance.

Roadway Viewing: Having an **all-video based system** enables Police to simultaneously record video evidence from multiple angles, showing both an overall roadway "scene" as well as each individual lane with resolution high enough to read each passing car license plate. This method is significantly more helpful during accident investigations or scene reconstructions as it can provide an unparalleled level of detail. Most competitors simply rely on a combination of video camera for roadway overview evidence and still, mechanical shutter-based cameras for before/after and zoom-in images.

SiteOps™ LIVE ROADWAY VIEWING

RedSpeed's proprietary, web based SiteOps™ software can be utilized by authorized municipal users to access "live" video and archived video data on specific roadways without suspending the enforcement function. Having an all-video based system enables Police to simultaneously view and record video evidence from multiple angles, showing both an overall roadway "scene" as well as each individual lane with resolution high enough to read each passing car license plate.

This method is significantly more helpful during accident investigations or scene reconstructions as it can provide an unparalleled level of detail. Most competitors rely on a combination of video camera for roadway overview evidence and still, mechanical shutter-based cameras for before/after and zoom-in images.

While other vendors may offer an overview option, they cannot provide the zoom capability necessary to allow Police users to identify and confirm license plate numbers.

By logging onto <https://Siteops.RedCheck.org>, authorized users may view:

Live Roadway Overview

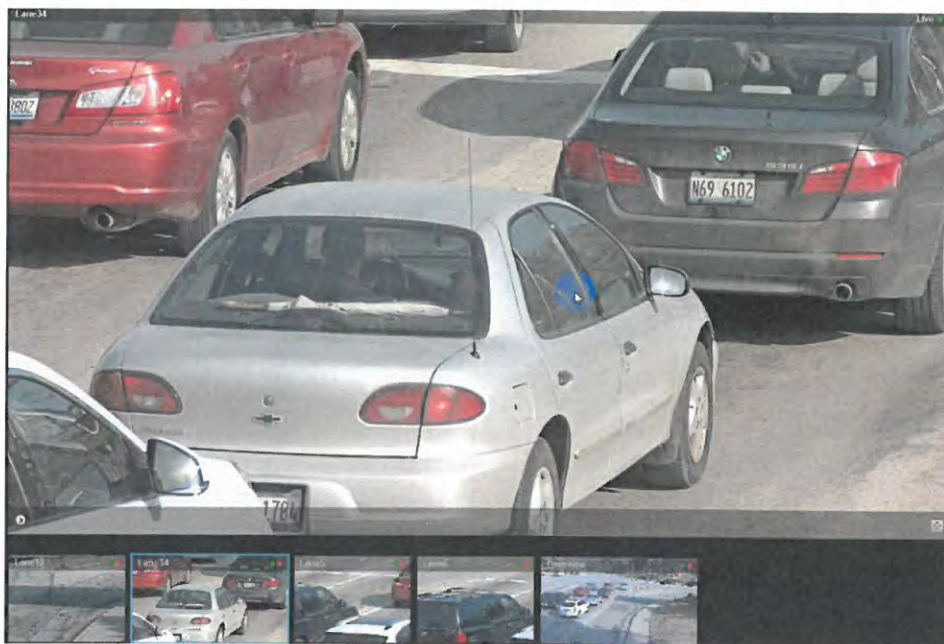
View real time overview of roadway traffic at enforced approaches in 30FPS, full HD 1080P.



Lane Specific View

Unique to RedSpeed, the high definition, lane specific video cameras record all lanes simultaneously, enabling authorized users to select a specific lane on the overview screen and zoom in to identify license plate numbers.

This is a valuable tool during instances such as Amber Alerts. **Other vendors cannot provide the zoom capability** which allows Police to identify and confirm license plate numbers.



Download Archived Video Footage

Up to 45 days of video data archival is available.

Once the requested data has been exported, selecting the download feature allows the User to save the data directly to their PC.



Live roadway viewing / streaming is accessible on all mobile devices including I Pads, Tablets and Smart Phones. This functionality is particularly valuable since it enables officers to immediately access live streaming and archived video footage for accident reconstruction while on scene.



To date SiteOps™ has been integral in solving recent homicides within the Illinois suburbs of Western Springs and Blue Island. It also assisted the Village of Elk Grove, IL in apprehending an individual responsible for multiple home burglaries as well as assisting the Village of Justice, IL in identifying and apprehending an individual responsible for extensive neighborhood vandalism and property destruction. Within Florida the Sarasota Police Department has credited RedSpeed's SiteOps functionality with helping identify and apprehend individuals involved in a car theft operation.

The enclosed DVD includes a short video demonstration of the SiteOps™ functionality.

License Plate Recognition System – Amber & Silver Alert Functionality

RedSpeed's License Plate Recognition System (LPRS) is an optional add-on module that works in parallel with the Speed enforcement system.

Speed enforcement need not be suspended to run the LPR system. The LPR System remain active and collecting data regardless of the enforcement parameters applied to the Speed Camera functionality.

The enclosed DVD includes a short video demonstration of the LPRS functionality.

Since LPRS utilizes existing camera hardware, no camera or roadway modifications are required. LPRS provides authorized police users with:

- Real-time Amber or Silver Alert functionality
- Access to a 30-day (configurable upon installation) archive of all license plates detected by the system.
- Ability to merge captured data into Genetec and/or Vigilant database systems.

Authorized users access the system via a web-based, secure portal at <https://lprs.redcheck.org>

Once authenticated, users can either create or modify new alerts or search historical data.

If LPRS is installed on multiple approaches within a Municipality, the system allows for alerts and searches to be enabled either system wide within the community or by individual sites.

When creating a new alert, the user is required to provide an exact or partial license plate number (for example, when searching for plates containing "123", the user could enter *123*. If the plate ends with 123, the search will be *123).

In addition to plate number, additional alert attributes must be added: vehicle color, state, make, case#, etc.

Each alert is set to expire in either 7 or 14 calendar days.

User can be notified in real time of any matches using either email or text message.
The LPRS provides an overview of all active alerts, number of matches and expiration dates.
Authorized users can create new alerts or edit/delete existing ones.



License Plate Recognition System

Welcome, Robert Liberman! [Log Out]

Alerts

Plate Archive

Add Plate

#	Date Added	License Plate Number	License Plate State	# of Matches	Expires	Created by	Action	
1	10/19/2016	*630*	Illinois	6254	Amber alert test	11/02/2016	Robert Liberman	Edit Delete

Detailed alert results show the location, date and time of the record license plate image matches, as well as a high-resolution original image. Using the date/time/location, authorized user can then access RedSpeed's SiteOps



Search Result of "*630"

Vehicle Info

Make: *630*

State: Illinois

Color: Blue

Search Info

Case #: 123 34567

Created by: Robert Liberman

Added: 10/19/2016 at 10:38

Report Info

Case #: 123 34567

Created by: Robert Liberman

Added: 10/19/2016 at 10:38

#	Date/Time Recorded	License Plate Number	Location	Zoom Plate Image
6243	10/19/2016 06:05:05 AM	V386302	Loop (V) OGDEN & YACKLEY W	
6242	10/19/2016 05:58:50 AM	ZF10305	Loop (V) OGDEN & YACKLEY W	
6241	10/19/2016 06:53:15 PM	930445012	Loop (V) OGDEN & YACKLEY W	
6240	10/19/2016 07:21:07 PM	3300304	Loop (V) OGDEN & YACKLEY W	
6239	10/19/2016 05:12:30 PM	Q630329	Frontier Park (V) GRAND & HANBURY S	
6238	10/19/2016 05:15:40 PM	X342610	Frontier Park (V) GRAND & HANBURY S	
6237	10/19/2016 05:04:03 PM	A630201	Loop (V) OGDEN & YACKLEY W	
6236	10/19/2016 04:42:20 PM	A633322	Loop (V) OGDEN & YACKLEY W	
6235	10/19/2016 04:43:18 PM	830166300	Loop (V) OGDEN & YACKLEY W	
6234	10/19/2016 04:27:32 PM	1561300	Frontier Park (V) GRAND & HANBURY S	
6233	10/19/2016 04:05:02 PM	930479726	Frontier Park (V) GRAND & HANBURY S	



Page 1 of 126 (6254 items)

RedSpeed LPRS 5.0.5 © 2014-2016 RedSpeed USA. All rights reserved.

Finally, the "Plate Archive" tab allows authorized users to search the historical archive of all plates captured by the system or multiple LPR systems (if the municipality has activated the LPRS functionality across all cameras within their community).

Searches of the archive can be conducted by specifying plate, date, time or location.

License Plate Recognition System

Alerts **Plate Archive**

Search by Plate Number: Filter Results by Location: Filter Results by Capture Date/Time: From: 10/19/2016 To: 10/19/2016 Time: 9:43 AM Search: Clear

1. 10/19/2016 10:43:06 AM 2007465 Franklin Park (N) GRAND & MANNHEIM S

2. 10/19/2016 10:43:06 AM 86507 Franklin Park (N) GRAND & MANNHEIM S

3. 10/19/2016 10:43:06 AM 4765285 Franklin Park (N) GRAND & MANNHEIM S

4. 10/19/2016 10:43:06 AM 578908 Franklin Park (N) GRAND & MANNHEIM S

5. 10/19/2016 10:43:06 AM 6140 Link (V) DODGE & VICKLEY W

6. 10/19/2016 10:43:06 AM 718 Link (V) DODGE & VICKLEY W

7. 10/19/2016 10:43:06 AM 1479 Link (V) DODGE & VICKLEY W

8. 10/19/2016 10:43:06 AM 7522305 Link (V) DODGE & VICKLEY W

9. 10/19/2016 10:43:06 AM 1120098 Link (V) DODGE & VICKLEY W

10. 10/19/2016 10:43:06 AM 1630451 Link (V) DODGE & VICKLEY W

11. 10/19/2016 10:43:06 AM 8008465 Franklin Park (N) GRAND & MANNHEIM S

Page 1 of 30 (1493) Results

RedSpeed® LPRS v. 3.0 © 2014-2016 RedSpeed® USA. All rights reserved.

Sample email alert of match to plate search.

LPRS Alert: "5010" Message (HTML)

File Message Tell me what you want to do

Ignore Delete Archive Reply Reply Forward All Create New Rules OneNote Assign Mark Categorize Translate Zoom Move Actions Policy Unread Tags Editing Zoom

From: REDSPEED@GMAIL.COM
To: Robert Liberman
Subject: LPRS Alert: "5010"

RedSpeed's LPRS found a plate matching search criteria: *5010*. See details below:

Plate: N501039
City: City of Franklin Park
Street: GRAND & MANNHEIM S
Date/Time: 10/21/2016 8:20:58 AM

Site Code: RS10107



For more information or to edit/delete this notification please log in: <https://lprs.redcheck.org>

REDSPEED SPEED ENFORCEMENT CAMERA SYSTEM

RedSpeed is proud to present the City with 2 fixed deployment options – a street level fixed Cabinet solution or a Pole mounted solution. Either solution features RADAR vehicle speed detection technology with state-of-the art digital imaging and is supported by RedSpeed's proprietary RedCheck™ Total Violation Management System. As part of the proposed turn-key solution, RedSpeed will provide and install all equipment including, but not limited to, poles, cabinets and related operational equipment associated with the Speed Camera System. The system is specifically designed to withstand the harshest of weather conditions (-30 to 110°F), with enclosures being fitted with temperature monitors to control cooling fans based upon the unit's internal temperature. The camera enclosures are water and salt resistant, dust proof, bullet proof and highly scratch resistant. The systems have been designed for installation in extremely hostile environments where safety and security are a high priority, secured with heavy duty locks and hinges. All metalwork is constructed from either aluminum or stainless steel, zinc dipped, and powder painted according to the City's standards to minimize any visual impact. The adaptable and streamlined designs result in an efficient integration into to street infrastructure with a minimal footprint. The proposed systems are fully networked and continuously time synched to a central server to ensure consistency between all systems, in addition to supporting site analytics such as speed, traffic counts and volume.

FIXED CABINET SOLUTION

The system itself is compact, intuitive, and very simple to operate. The purpose of this compact unit is to offer a solution for single lane or smaller roads where available deployment space is limited. The complete, real time embedded operating system and unique software specifications enhance the system's efficiency and stability. Dual monitoring watchdogs (software / hardware) technology guard against system downtime. Multiple HD cameras and 45-days of storage work in conjunction with the radar unit to facilitate full ALPR functionality and live video footage viewing (with up to 45 days of recorded footage) with a direct link for the Police Department.

**SPECIFICATIONS**

The narrow beam RADAR unit utilizes Doppler shift to determine vehicle speed.

The system is capable of tracking up to 4 lanes in one direction, capturing only the rear license plates as required under Georgia State Law).

The system utilizes LED Infra-Red illumination during any periods of low light level conditions – eliminating the need for the distracting white flash illumination utilized by other vendors.

RedSpeed Technicians monitor all Cameras daily to ensure operational efficiency. Cameras can be accessed remotely to make any necessary adjustments, including brightness and contrast.

4G Cellular or fixed land line communications are utilized to transmit the encrypted violation data packages to RedSpeed's back office processing facility using AES and MD5. All costs association with the communication lines are the responsibility of RedSpeed.

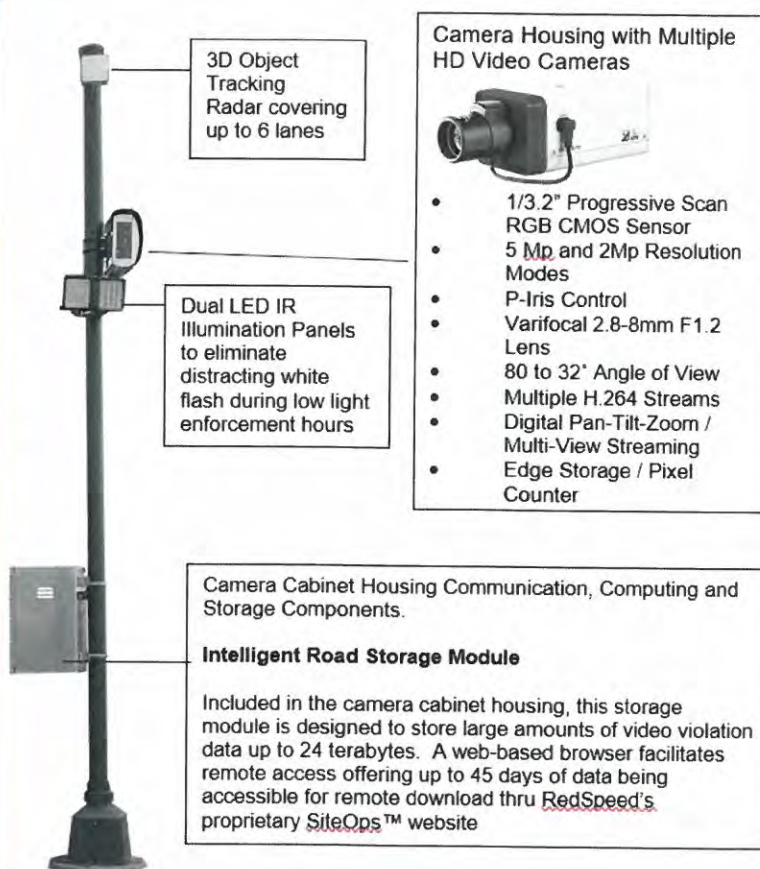
The system always ensures correct daily speed measurements thru an internal self-test function

Annual System Calibration and Certification is conducted by an independent 3rd party utilizing the latest electronic frequency generators rather than conventional tuning fork tests.



FIXED POLE MOUNTED SOLUTION

- The streamlined, 15' aluminum break-away pole was designed to be as minimally intrusive to its surroundings.
- Enclosures are climatically monitored to control the AC Units based upon the unit's internal temperature.
- All components are fashioned so that maintenance and other operations can be accomplished quickly and easily without impacting public safety.
- 3D/UHD Tracking Radar which can cover up to 6 lanes.
- Multiple 5Mp HD Network based Video cameras with up to 45 days of storage.
- Dual LED IR Illumination panels (no distracting white light)
- Main enclosure is fitted with full AC to control internal temperatures.
- System supports full remote monitoring and access by RedSpeed Technicians.



SPEED DETECTION ACCURACY

RedSpeed utilizes the most advanced 3D/UHD object tracking radar technology. It provides highly accurate and reliable speed and position data, tracking multiple vehicles in parallel lanes simultaneously. The system scans more than 20 times per second from 0.1 m/s to 88 m/s (320 km/h). RedSpeed's radar technology also incorporates a double redundancy:

- 1) By utilizing two independent receive antennas, the values measured by both must be perfectly matched to generate a reported speed,
- 2) Vehicle speeds are first measured by the Doppler shift and then by the range progress over time, the two measurements being independent and redundant. (Speed accuracy Typ. < ± 0.28 m/s or $\pm 1\%$)

CAMERA SET-UP

RedSpeed's Speed Cameras are designed so that deployment is easily configurable to specific school calendars, speed, and time thresholds via a user friendly setup screen. Once the enforcement parameters are entered, the camera will only be operational during the pre-determined times.

RedSpeed personnel will be continually verifying the deployment details to allow for special school holidays, institute days or closures because of inclement weather. Authorized Police and School District users may also access this application to verify accuracy.

Speed Camera Setup

Speed Limit: School Speed Limit:

School Speed Limit AM: To

School Speed Limit PM: To

School Start: / /

School End: / /

Operational Days: ☒ Monday ☒ Tuesday ☒ Wednesday ☒ Thursday ☒ Friday ☒ Saturday ☒ Sunday

Add New Day Off: / /

DUAL-PANEL, INFRA-RED LED FLASH



IR Flash Unit

One of the unique features setting the RICS system apart from all competitors is that it is equipped with dual-panel infrared LED illuminator which automatically illuminate an roadway up to 150' in low light conditions and allow the camera to record high-resolution video and images.

Researchers from Florida State University's Dept. of Psychology published a study linking white flash illumination (utilized by other vendors) to distracted driving. They determined that younger and older drivers were particularly susceptible to the effects of the white flash, as it delayed the ability to process safety related events and caused confusion.

The need for bright and disruptive white flash, (which frequently results in driver complaints), is eliminated. The light source is continuous and undetectable to the naked eye.

RedSpeed is the Only Vendor offering this Infra-red, Flash-Free Solution.

BENEFITS OF INFRA-RED ILLUMINATION (IR)

- Researchers from the Department of Psychology at Florida State University recently published a scientific study
- It suggests that white flashes associated with photo enforcement cameras distract younger drivers, pulling attention away from the roadway and delaying processing of safety-related events
- Considering the perceptual and attentional declines that occur with age, older drivers may be especially susceptible to the distracting effects of white flashes, particularly in situations in which the flash is more salient (a bright flash at night compared to during the day)
- RedSpeed's speed and red light photo enforcement system is the **only system currently on the market** that utilizes infra-red (IR) illumination and eliminates the need for distracting and dangerous white flash.

RedSpeed®USA

To learn more about RedSpeed's products, follow this link:
<https://www.redcheck.org/video/system>

License Plate Sprays and Covers

As the use of automated enforcement cameras to enforce speed laws has become more common, so has the pervasiveness of license plate fogging sprays and reflective covers. The variety of products intended to obscure or distort the camera's ability to detect and read vehicle license plates are ineffective against RedSpeed's RICS system.

Another benefit of RedSpeed's utilization of Infra-Red illumination is that since no strobe or white flash is utilized during daylight hours, reflective materials are ineffective.

During Night conditions when flash is utilized, the intensity of the flash is variable and once again renders the reflective materials useless.

RedSpeed violation reviewers can also adjust the negative, brightness and contrast of the plate image to further facilitate the correct identification of the numbers / letters.

VIOLATION SAMPLES



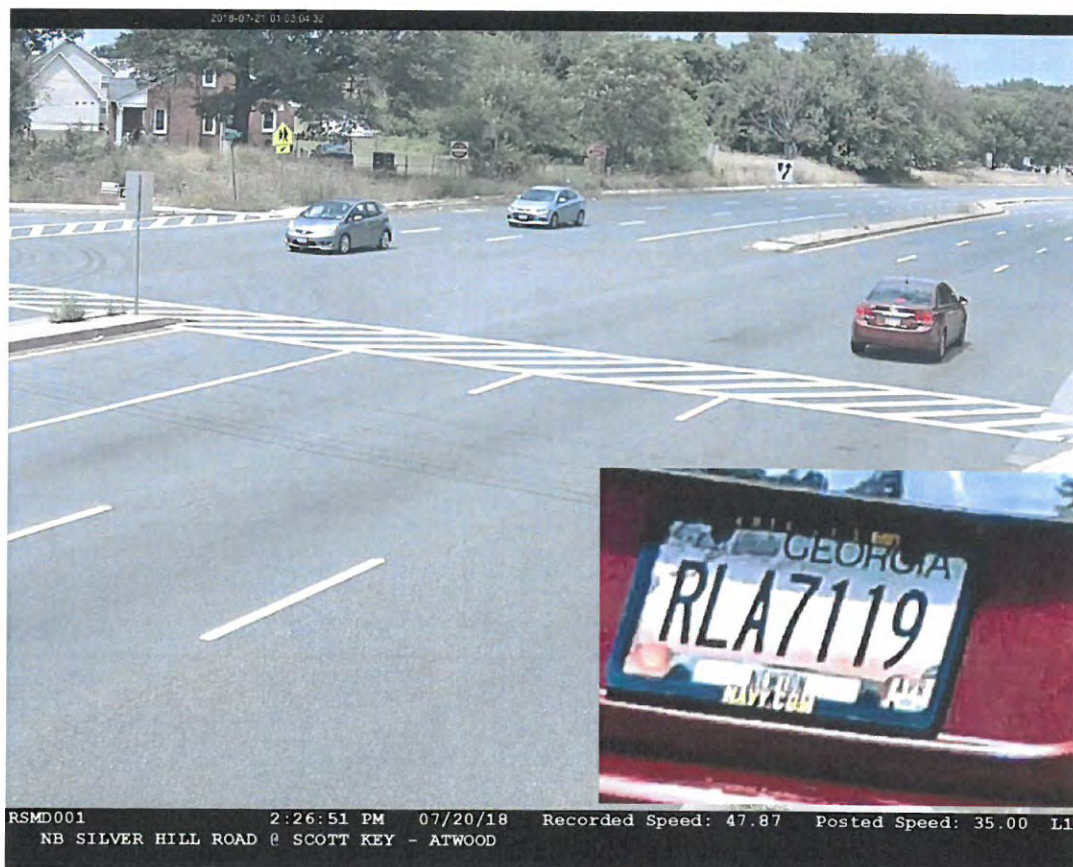




RSMD002 4:58:51 PM 07/17/18 Recorded Speed: 51.67 Posted Speed: 35.00 L1
SB Silver Hill Road @ Scott Key Drive - Atwood



RSMD002 4:58:51 PM 07/17/18 Recorded Speed: 51.67 Posted Speed: 35.00 L1
SB Silver Hill Road @ Scott Key Drive - Atwood



VIOLATION DATA BAR

A secure data bar is embedded to each of the digital images collected at the instant the violation is captured. The data bar is simultaneously encrypted with the violation images to ensure there is no possible opportunity for evidence tampering. Emphasis should be placed on the data bar being **embedded and not attached** into the image, as attaching the image could (in a court of law) potentially be misrepresented as a manipulation of the image.

Each violation is assigned a 16-digit permanent and encrypted RedCheck™ Identification Number which remains with the violation through the violation's entire lifecycle. This tracking number enables both RedSpeed and the City authorized users to monitor and audit every violation captured by the system, and functions as a digital signature confirming the authenticity of the data.

The Data Line in all RedSpeed captured images will be **customized** to include all the specific requirements of the City. The Data Line is clear and legible on the printed violation as well as on the on-line or computer screen image. As indicated on the sample violation images above, the existing bar includes, but is not limited to:

- Date of Violation
- Time of Violation
- Location of Violation
- Speed Travelled
- Posted Speed Limit-
- Lane of Travel
- Camera ID Number

INSTALLATION TIME FRAME

RedSpeed is confident that it offers not only the finest technology available in the marketplace but can assure the City of Alpharetta of the smoothest permitting and installation processes.

RedSpeed is proud to have been selected for the first sixteen (16) and counting programs in Georgia. To date, we understand that we are the only vendor to have submitted permits to G-DOT and in so doing have worked with the Agency on all aspects of permitting including modification of existing permit forms to comply with HB978. Our capabilities in installation are unmatched.

1. Contract between the City of Alpharetta and RedSpeed Georgia is fully executed.
2. Upon receipt of the City's list of requested School Safety Zone Enforcement locations, RedSpeed will conduct speed studies, prepare the results evaluations, and begin site & power surveys. (Samples of the traffic studies are provided in Appendix 1)
3. The City signs all required documents relative to the School District's permit application for Georgia Department of Transportation. These documents will become part of the GDOT/County permit application package prepared by RedSpeed.
4. RedSpeed's licensed professional engineer (Wolverton Engineering) will prepare signed and sealed plans for each School Safety Zone GDOT application.
5. RedSpeed will compile and submit individual permit application packets for all selected School Zone Safety Cameras GDOT/County & or City (if required) enforcement locations.

GDOT Permit submissions will include:

- Letter from the City indicating their desire to utilize automated Speed Enforcement at the specific location,
- Signed and sealed Engineering plans,
- Power request confirmation and account number for service (per camera)

- Comcast Communications confirmation request for service (per camera-if required)
- Additional information as required.

6. Construction and system installation phase commence immediately upon Permit receipt.

7. GDOT inspection and sign off (if required) - Sites go live August 12th, 2019

Municipality Prep (**Concurrent Activity**)

1. Contract executed
2. Business rules review
3. School Safety Zone details supplied
4. City of Alpharetta provide details and signatures for GDOT permit application letters for all cameras

1 week

GDOT Permits

1. Speed study to confirm feasibility
2. Site meeting with civil engineering contractor and Power Utility Company
3. Commission engineering plans
4. Power connection order (New locations only)
5. Order Comcast if required – cellular modems will be used typically
6. Plans approval/Construction permit issued

**4 Weeks –
6 Weeks**

Field Technology

1. Contractor installation to include ducting, foundations, power disconnect & signage
2. Power utility connection
3. System installation & calibration
4. GDOT Turn-On Inspection (if required)

**1 Weeks –
3 Weeks**

Back Office Setup (concurrently after municipal prep)

1. Create user accounts & roles
2. Set up notices and letters
3. Set up toll-free number and updated phone system
4. Update Phone System

1 Week

NOTE: Timeline assumptions are based upon the cooperation of all 3rd parties, including the Georgia Dept. of Transportation, Fulton County, Power Utility company, Comcast, and Engineering and Construction firms.

SUBCONTRACTORS

WOLVERTON ENGINEERING

Clay Smith
6745 Sugarloaf Parkway, Suite 100
Duluth, GA 30097
www.wolvertoninc.com

MOYE ELECTRIC

David Moye
100 Laurens Industrial Parkway
Dublin, GA 31021
www.moye-electric.net



WOLVERTON

System Maintenance

Maintenance Responsibilities

RedSpeed understands and accepts that all maintenance activities necessary to ensure the effective and consistent operation of the speed enforcement equipment (inclusive of cameras and ancillary equipment) shall be the sole responsibility of RedSpeed. All costs associated with electricity or other related power sources necessary to operate the systems shall also be the sole responsibility of RedSpeed.

Disaster Recovery Plan

Recognizing that emergencies do not always occur during normal business hours, RedSpeed will establish a 24/7 engineering support hotline specifically for use by City of Alpharetta authorized personnel. This communication channel is available to address any service requests from a simple service disruption to a total system knockdown.

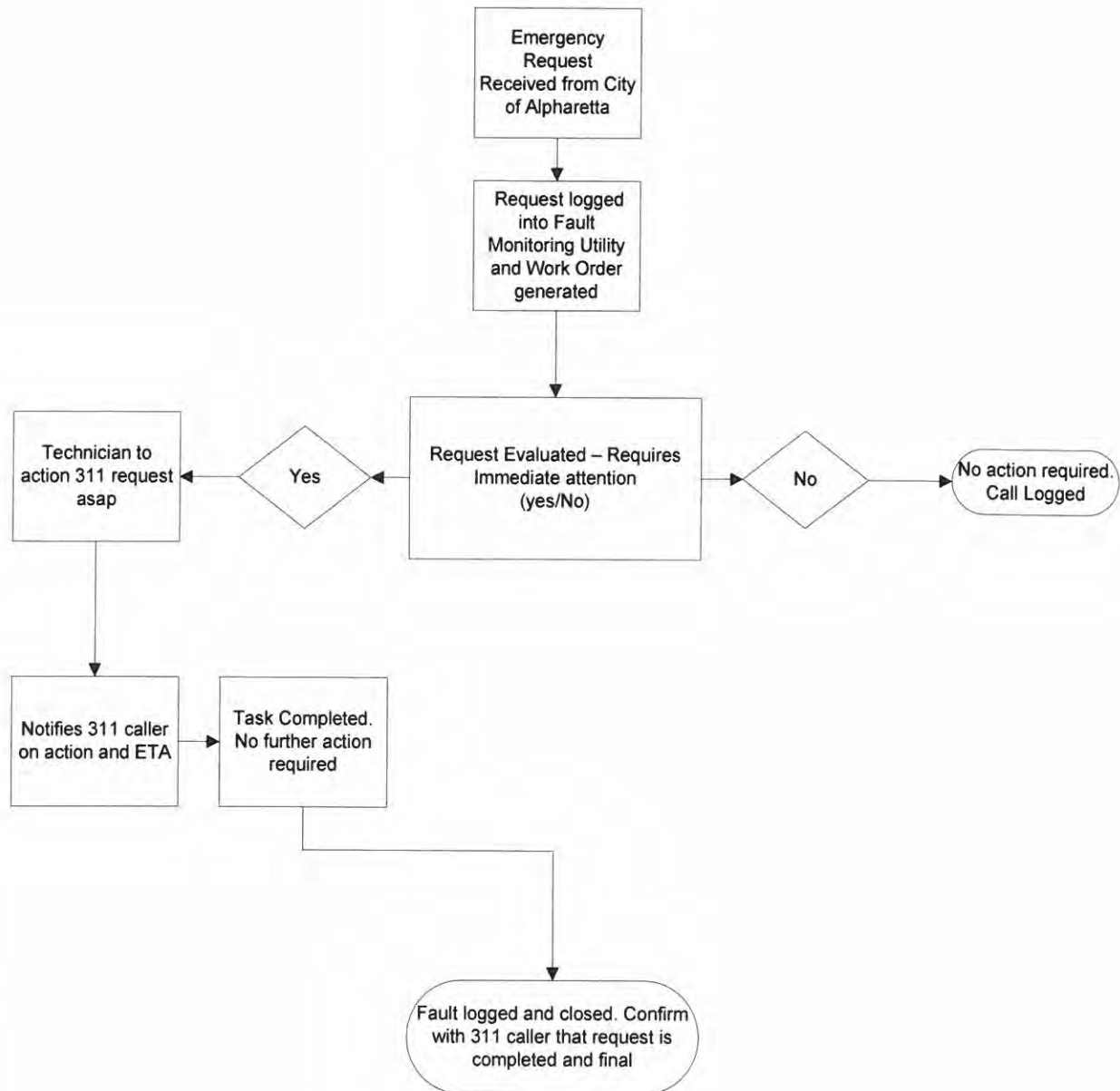
Since all systems are being continuously monitored via RedSpeed's system monitoring utility, if a malfunction at an individual site is detected the on-call Field Services Engineer will immediately advise the appropriate City personnel of the incident and will advise the steps that will be taken to correct the situation.

The table below identifies some common Client requests and RedSpeed's committed response time.

PRIORITY REQUESTS	RESPONSE TIME
Knockdown – Make safe	During Normal Business Hours – 2 hours max After Hours – Within 4 hours
Knockdown – Repair & Reinstatement to full operational status	Within 72 hours
311 Requests- Managed ASAP	According to request (Urgent)
Routine Daily Maintenance Repairs	Within 2 – 8 hours
Disruption in service of any system malfunction	Within 24 Hours
Street cable replacement	Within 48 hours
Sign Replacement	Within 48 hours
Remove Graffiti and Touch-up Equipment	Within 48 hours

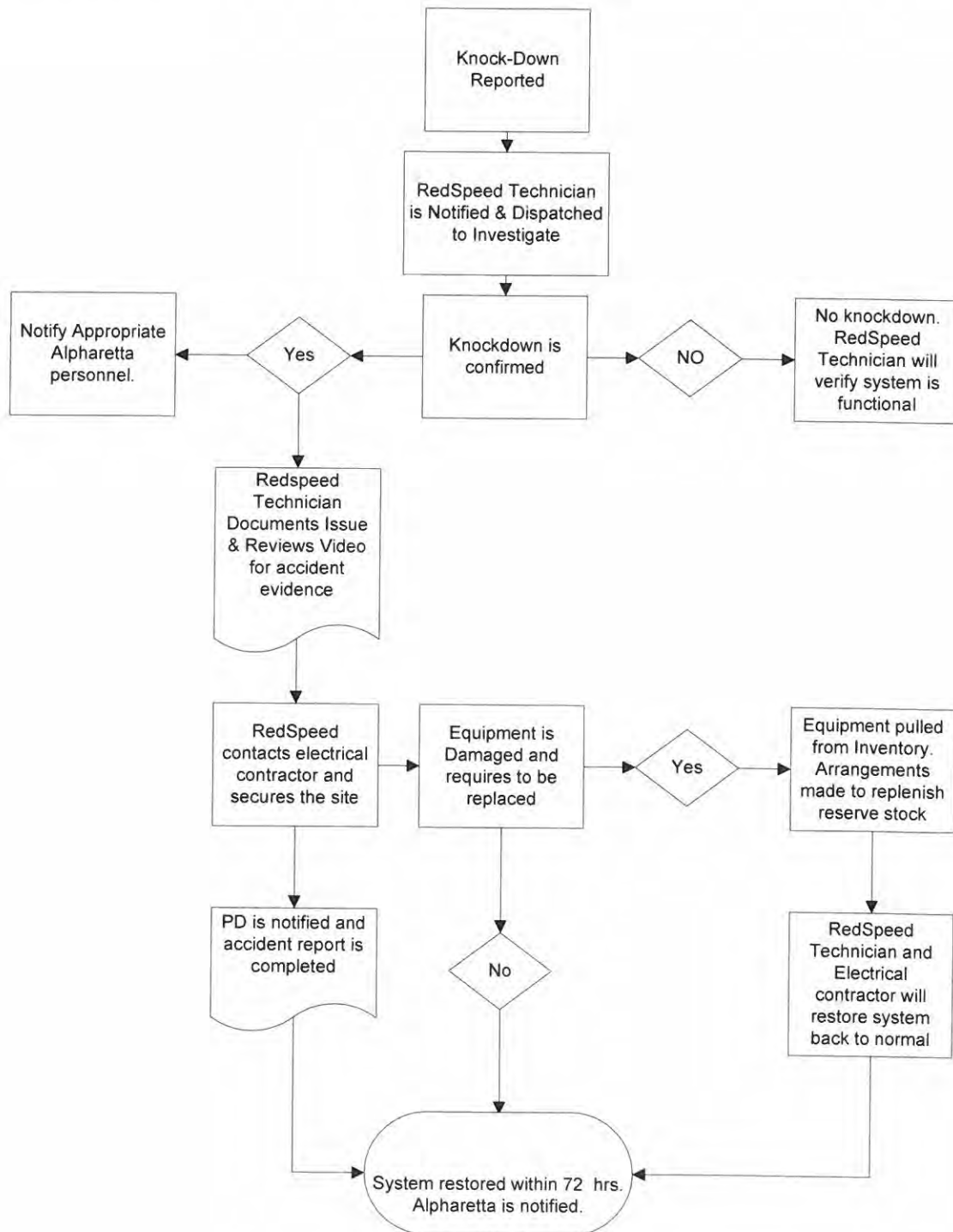
Emergency Response Flow Chart

Upon receiving the City's call or email request, the on-call field engineer will take down the pertinent details and immediately document the request within the Fault Monitoring Utility to generate a work order. If the request is relative to the operation of a site, the field engineer will work to identify the source of the problem and determine if the problem can be corrected remotely. If a remote correction is an available option, the field engineer will take the necessary steps to restore the site's functionality and advise the requesting party once the work is completed.



Knockdown Procedure Flow Chart

During a critical situation such as a knockdown, RedSpeed understands that nothing less than an immediate response is acceptable. The following flow chart demonstrates RedSpeed's action plan for these instances. Working in cooperation with the relevant Alpharetta departments and our partner subcontractors, RedSpeed will guarantee the downed systems will be replaced and restored to full operational capacity within 72 hours.



Maintenance Procedures

The maintenance and operation of RedSpeed enforcement equipment is paramount, and the staff provides all customers with prompt and professional service which results in swift problem resolutions. RedSpeed provides round the clock, 365 days per year on-call operators for prompt initial response.

We intend to safeguard the operational efficiency of the City's equipment using daily operational checks, preventative maintenance schedules and proprietary site monitoring software. Drawing upon our years of experience, RedSpeed has designed a comprehensive and proven Maintenance and Support Program which will maximize the daily performance of each of the City's enforcement systems. The result will be continued industry leading capture and efficiency rates. In addition, the data collected thru the procedures and site monitoring software will provide valuable information to support the City's public education efforts.

RedSpeed's proposed program is comprised of three tiers:

- ✓ Preventative Maintenance,
- ✓ Daily Remote Monitoring and Response Maintenance
- ✓ Emergency Response.

It is RedSpeed's belief that a solid Preventative Maintenance Plan is critical to an enforcement program's success, allowing for the identification of potential problems before a malfunction (and subsequent downtime) can occur. These maintenance activities will be coordinated by RedSpeed's Field Services Engineering Manager and performed by RedSpeed field engineers during every site visit. A detailed rotation schedule ensures that every site is visited **a minimum of one time per month** by trained RedSpeed engineers.

Visual Mechanical Inspection conducted during a site visit includes:

- Visual inspection / examination of the base, pole, collar, camera and controller housing for damage, corrosion, cracks and alignment. This inspection is to confirm the equipment is both operationally and aesthetically sound.
- Visual inspection of all controller cabinets and camera housings to safeguard against leaks, general wear, or damage.
- Visual inspection of the pole and camera housing to ensure security of all earth connections, terminations, and ground rods.
- Visual examination of the ground reinstatement for the camera pole, controller, footway chambers and ducting.
- Visual inspection of the flash alignment and function. The proper functioning of the flash unit is confirmed by the technician firing the flash –observing the flash visually in addition to taking a live view image.
- Check protective finishes on all enclosures including paint, PVC and galvanizing.
- Checking of security and alignment of all hinges, brackets and camera enclosure fixing bolts. Adjustments and retightening will be performed according to specified torque settings. Damaged or missing fixings will be replaced.
- Checking of all controller cabinet and pole housing wiring and connections.
- AC Power -The AC power will be checked using a DVM (digital voltmeter). If the incoming AC is +/- 10%, both CDOT and BOE will be immediately notified of the reading by the Field Engineering Manager.
- Verify warning or circuit identification labels are not missing, damaged or illegible. Providing new labels if required.

During the site visit field engineers will also perform the following cleaning tasks:

- Cleaning of the camera enclosure glass to maximize image clarity.
- Removing all loose dust, grime, mud, and snow if weather permits.
- Removing all labels, stickers, posters, and graffiti.
- Washing down all external finished surfaces with suitable detergent.
- Repainting of metalwork if required.
- Removing dust and dirt from the interior pole base compartment and camera housing.
- Cleaning inside the inner surface of camera and flash lens cover.
- Lubricating padlocks following the cleaning operation to help prevent locks from freezing and rusting.

Visual Inspection of Roadway and Signage includes:

- All lanes will be inspected for street deterioration such as potholes or cracking and to confirm pavement markings and striping are in good condition. Should the technician identify a concern, the engineering manager will be advised, and the appropriate City personnel notified.
- Verify all required Enforcement Notification signs are correct and present.
- Visual examination of in-ground detection devices for signs of wear or damage.

City authorized users may access copies of specific enforcement location maintenance logs via the SiteOps interface as shown below.

RedSpeed® SiteOps Welcome Mark Haylock | Log Out

Site's Locations

- Florida
 - Coral Gables
 - Sarasota
 - Bahia Vista St & S Tuttle Ave E/B
 - Bee Ridge Rd & S Tamiami Trail / US**
 - Beneva Rd & Fruitville Rd S/B
 - Fruitville Rd & N Tuttle Ave W/B
 - Fruitville Rd & N Washington Blvd E/I
 - Fruitville Rd & N Lockwood Ridge Rd I
 - Fruitville Rd & N Lockwood Ridge Rd *
 - Lockwood Ridge Rd & Fruitville Blvd I
 - Tamiami Tr / US 41 & Bahia Vista St

Bee Ridge Rd & S Tamiami Trail / US 41 W/B

Information	Live Camera View	Monthly Maintenance Log	Speed Report	Traffic Count Report	Support	Settings	
Log ID	Log Date	Signage	Sensors Detection	Camera Lens	Metalwork Inspection	Auxiliary Items	Technician Name
3	9/6/2018	Yes	Good	Yes	Yes	Pass	Engineer 1
2	8/8/2018	Yes	Good	Yes	Yes	Pass	Engineer 1
1	7/13/2018	Yes	Good	Yes	Yes	Pass	Engineer 1

Create New Report Preview

RSI SiteOps - Checklist Preview Page 1 of 2

Technician Name: Engineer 1 Date: 09/06/2018
Location: Bee Ridge Rd & S Tamiami Trail / US 41 W/B RSP/L0019

- Signage:** Verify presence & mounting

Sign 1	Yes
Sign 2	Yes
- Sensors Detection:** Verify presence, condition & operation

Lane 1	Good
Lane 2	Good
Lane 3	Good
Lane 4	Good
- Camera Lens:** Check for cleanliness or damage

Front 1 lens cleaned	Yes
Front 2 lens cleaned	Yes
- Metalwork Inspection:** Check for damage & cleanliness

Camera 1 enclosure	Yes
Camera 2 enclosure	Yes
IS Illuminator cables (confirm operation)	Yes
Pole	Yes
Base	Yes
Collar	Yes
Three collar or pole mounted enclosure	Yes
- Auxiliary Items:** Check functionality & damage

Voltage & Grounding	Pass
Traffic signs & aspect flashing interface module	Pass
USB Sensor interface module	Pass
AC module	Pass
Communications (modem/POC switch/module)	Pass
24 VDC transformer	Pass
Network cables	Pass
Time format & synchronization	Pass

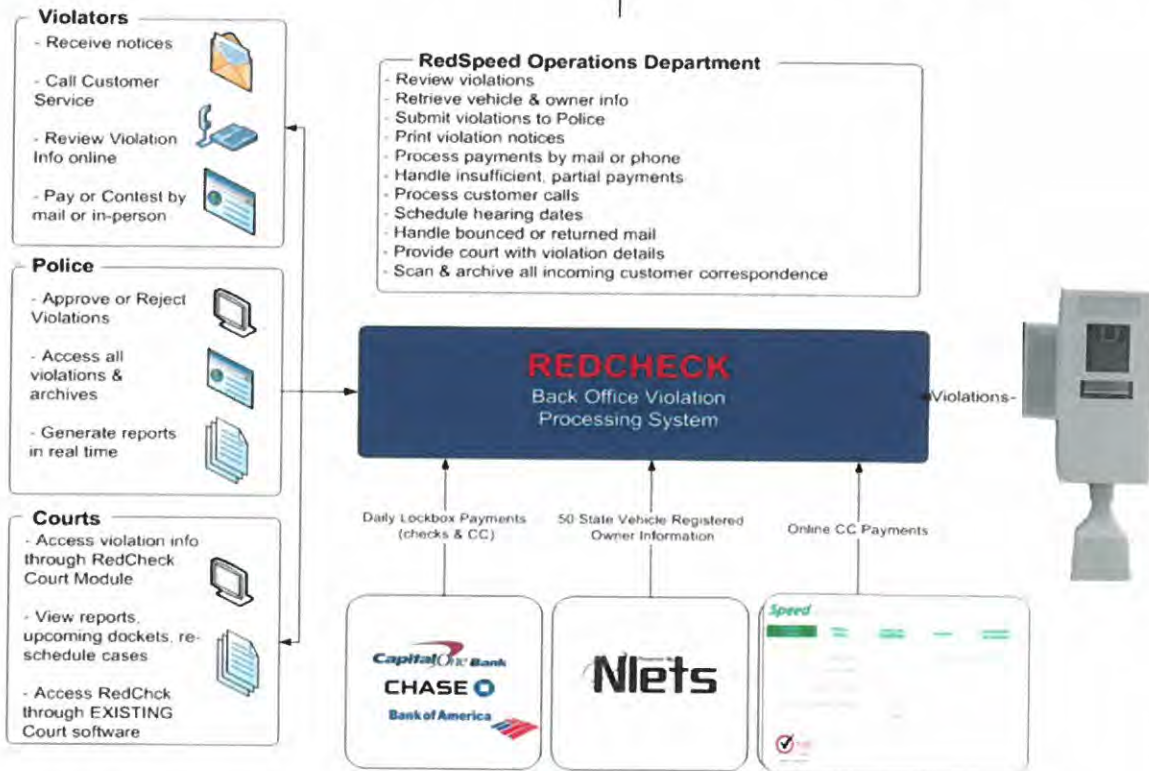
Violation Processing

WEB BASED VIOLATION PROCESSING AND DOCUMENT MANAGEMENT SYSTEM

RedCheck™ - RedSpeed's proprietary, Violation Management Software, is an entirely web-based, complete Document Management System. RedCheck™ provides authorized municipal users with the freedom and flexibility to perform 100% of the violation reviewing functions 24/7 from any location where Internet access is available. In addition, authorized municipal users may view notice documents and produce statistical reports (depending upon the roles assigned to their log-in credentials).

BENEFITS OF THE REDCHECK™ SYSTEM

- RedSpeed's Violation Processing and Document Management System is completely Internet based, so there is no need for additional software to be installed on the City's machines and no risk of compatibility issues with Alpharetta's existing data infrastructure.
- The RedCheck™ software system is easily customized to the needs of specific municipal agents, and technical support is available 24 hours a day / 365 day a year.
- RedCheck™ reviewing software is compatible with the following browsers: Internet Explorer / Edge, Google (Chrome and Safari), Fire Fox.
- PC (Minimum System Requirements): Windows 7 SP1 & Higher, Mac OS 10.10 and higher.
- Cloud based and secure, RedCheck™ allows remote, authorized users 24/7 access to a violation's lifecycle from any web-enabled computer thru a secure Internet portal. For optimum utilization, it is recommended that a Windows based browser be employed.
- Utilizing simple "point and click" navigation, authorized users can swiftly and easily review violator information, view static and video images, approve, and reject violations in less than 12 seconds.
- Accuracy logic has been programmed into the interface, indicating vacant information fields, or incorrectly input data, maintaining the validity and integrity of the RedCheck™ Database System.
- Software updates can easily be applied by RedSpeed without disrupting municipal user workflow.
- All captured violation data is immediately transmitted back to the RedSpeed data center thru a secured VPN connection and imported directly into RedCheck™. As a result, no long-term data storage devices are required at the camera site.
- All processing of violations is done by vetted RedSpeed employees at the RedSpeed corporate headquarters in Lombard, Illinois. No data is sent out of the country for processing.
- ***It is understood that all still and video images recorded by RedSpeed systems at designated sites within Alpharetta are the property of the City. In the event the relationship between Alpharetta and RedSpeed is severed, all data captured prior to that event will be processed in full and made available to the municipality***



RedCheck™ Login Screen

Authorized municipal users access RedCheck™ by entering a unique and secure login and password on the Log In screen shown below. Individual user accounts authenticate the identity of a user and are used to grant or deny users access to resources through the assignment of specific "User Roles". User viewing privileges and functionality are based on a pre-established set of entitlements which would be assigned according to the City's direction. All users are not required to have the same set of privileges, with roles being assigned according to the user's position and function.

The assignment of specific access to individuals ensures accurate auditing of the users within the RedCheck environment. Any modifications, calls taken, or notes can be audited and traced. All information, including the violation numbers, dates and times of incidents, license plate numbers, registered owners' information, and the status of violations are viewable and easily retrievable all from one screen to authorized municipal users.

Municipalities requiring an additional level of security above our username/password and digital certificate authentication strategy, can use Red Speed's optional Two Factor Authentication strategy. This mechanism uses a combination of something a user knows (username/password) and something a user has (one-time password). Users can plug in a USB key fob and generate their own one-time password, this in combination with their username, will allow access to the RedCheck™ Software application for police reviewing.

Once the Log-in process has been completed, a list of violations awaiting Operator Review will display. This list is comprised of violation data which was encrypted at site when captured and decrypted upon arrival at the RedSpeed Lombard, IL headquarters as it is uploaded into RedCheck™.

RedSpeed®USA

Log In

Please enter your username and password.

Account Information

Username:

Password:

☐ Keep me logged in

Log In

 or click [here](#) if you forgot your password.

Step 1 – RedSpeed Initial Violation Verification

1. Specially trained RedSpeed Violation Review personnel review the still images of a violation for possible discrepancies and to evaluate the clarity of the captured images.

RedSpeed's multiple video camera system is designed to capture only the rear of vehicles travelling thru the enforced school zone. **At no time will any digital images captured by the camera include facial images which could identify the driver, passenger, or contents of the vehicle.**

The RedCheck™ System allows both RedSpeed and Police reviewers to “play and view” not only a full motion 10 second video of each violation but also four unique still scenes:

- (1) An image of the vehicle at the report line,
- (2) An image of the same vehicle a specific distance further in the enforcement zone,
- (3) A full shot of the back of the vehicle including license plate image, and
- (4) A close-up image of the license plate.

The RedSpeed Reviewer crops the zoomed-in license plate image from an image specifically captured for this purpose. This optimized license plate image is used to establish the vehicle's ID and is also printed directly to the notice.



STEP 2 – Secondary RedSpeed Supervisor Review / Registered Owner Identification

Following this initial review, a supervisor reviews and verifies the images and video of the violation for a 2nd time before submitting the license plate number and type of plate (passenger, temporary, or other) for verification thru the Division of Driver Services and the Georgia Dept. of Revenue, or a third-party data provider such as Nlets or LexisNexis Collection Services. After undergoing an extensive and stringent security check, RedSpeed has been approved as a Strategic Partner with the National Law Enforcement Telecommunications System (**Nlets**). This partnership provides immediate (within 6 seconds of making the request) Department of Motor Vehicles information for each record: Make of Vehicle; Year of Vehicle; VIN; Registration Date; Registered Owner Name(s); Registered Owner(s) Address, City, State, and Zip Code; Ownership Status from a database covering **all 50 States**.



Once the registered owner information has been received, the violation is reviewed a 3rd and final time by a RedSpeed Violation Review Supervisor before it becomes available to the City's Police Reviewers through the Web Based RedCheck™ Client System.

ALPHARETTA POLICE DEPARTMENT VIOLATION REVIEW AND APPROVAL

Once the registered owner information has been received the violation is reviewed a 3rd and final time by a Violation Review Supervisor before it becomes available to the Alpharetta Police Department through RedCheck™.

RedSpeed will provide, at no cost to the City, all training and training manuals necessary to ensure all individuals responsible for the reviewing and approving of violations are knowledgeable and proficient with all the components of the RedCheck™ system.



RedSpeed®USA Reports

Welcome, Debra Berrup [Log Out]

Search criteria: Violation #, Owner, Address, Plate #, State, From, To

Violation Status: ☐ Wait for LexisNexis Response, ☐ Wait for Supervisor Confirm, ☒ Wait for Police Approval, ☐ Request for In-Person Hearing, ☐ Hearing Scheduled

Location: ☒ All Locations, ☐ 0011141156be - WSB 203267, ☐ 0011141159d2 - RMSE 9, ☐ 001114115ac3 - WSB 201465, ☐ 001114115adf - WSB 217367

Municipality: ☐ MD Chestertown (T), ☐ MD Dalmar (T), ☒ MD District Heights (C), ☐ MD Easton (T), ☐ MD Pittsville (T)

Apply Clear

Name	Location	Date/Time	Lane	T/R	Speed	Status
	SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 8:17 AM	3	0.0	46.09	Wait for Police Approval
	SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 7:56 AM	3	0.0	47.65	Wait for Police Approval
	SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 7:45 AM	2	0.0	55.48	Wait for Police Approval
	SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 7:43 AM	1	0.0	47.2	Wait for Police Approval
	NB SILVER HILL ROAD @ SCOTT KEY - ATWOOD	6/12/2019 7:26 AM	2	0.0	55.25	Wait for Police Approval
	SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 6:48 AM	3	0.0	50.33	Wait for Police Approval
	SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 6:45 AM	1	0.0	47.2	Wait for Police Approval
	SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 6:45 AM	3	0.0	48.77	Wait for Police Approval
	SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 6:43 AM	2	0.0	47.2	Wait for Police Approval
	SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 6:35 AM	2	0.0	50.11	Wait for Police Approval
	SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 6:21 AM	2	0.0	53.24	Wait for Police Approval
	SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 6:03 AM	3	0.0	50.55	Wait for Police Approval
	SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 6:02 AM	3	0.0	54.58	Wait for Police Approval
	SB Silver Hill Road @ Scott Key Drive - Atwood	6/11/2019 7:58 PM	2	0.0	48.09	Wait for Police Approval
	SB Silver Hill Road @ Scott Key Drive - Atwood	6/11/2019 7:53 PM	1	0.0	48.77	Wait for Police Approval
	SB Silver Hill Road @ Scott Key Drive - Atwood	6/11/2019 7:51 PM	3	0.0	47.2	Wait for Police Approval

Page 2 of 4 (200 items) [1] [2] [3] [4]

200 Awaiting Review | 0 Approved | 0 Rejected

Images Download Notices Edit Info

Violation #: 1805200542755356 Type: Speed 46 MPH Owner: GARY HAWKINS
Plate number: SDG0454 Plate state: MD Address: 7143 DONNELL PL APT C6
Make: JEEP Year: C/S/Zip: DISTRICT HEIGHTS MD 20747
VIN: 1C4NJCBA5GD819737 Exp. date: 05/01/2020 Origin: MVA
Status: Wait for Police Approval Info:

The total number of violations awaiting review is displayed at the bottom of the display and will provide a running tally as violations are approved or rejected.

The City of Alpharetta will always have the final decision on whether or not a citation is issued. Approval or Rejection of violations is carried out by selecting either the Approve or Reject box after the still images and video clip have been reviewed.

When rejecting violations, users are prompted to enter a reject reason from a pre-defined, drop-down list as shown below. "Batch" approvals or rejections are not allowed by the RedCheck™ software.

After viewing the violation video clip and confirming the vehicle information corresponds with the still images, the Officer may elect to Approve or Reject the violation by clicking the appropriate Icon.



APPROVE



REJECT

The screenshot shows the RedSpeed USA Reports interface. On the left, there's a sidebar with filters for Location, Date/Time, Lane, TR, Speed, and Status. The main area displays a table of violations. A video review window is open on the right, showing a car on a road. Below the video, there are buttons for 'Approve', 'Reject', 'Images', 'Download', 'Print', and 'Edit Info'. The 'Print' button is highlighted with a red box.

Name	Location	Date/Time	Lane	TR	Speed	Status
SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 8:17 AM	2	0.0	48.09	Wait for Police Approval	
SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 7:56 AM	2	0.0	47.65	Wait for Police Approval	
SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 7:45 AM	2	0.0	55.48	Wait for Police Approval	
SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 7:43 AM	1	0.0	47.2	Wait for Police Approval	
NB SILVER HILL ROAD @ SCOTT KEY DRIVE - ATWOOD	6/12/2019 7:29 AM	2	0.0	55.25	Wait for Police Approval	
SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 6:48 AM	1	0.0	50.33	Wait for Police Approval	
SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 6:43 AM	1	0.0	47.2	Wait for Police Approval	
SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 6:43 AM	3	0.0	48.77	Wait for Police Approval	
SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 6:42 AM	2	0.0	47.2	Wait for Police Approval	
SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 6:38 AM	2	0.0	50.11	Wait for Police Approval	
SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 6:21 AM	2	0.0	53.24	Wait for Police Approval	
SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 6:03 AM	3	0.0	50.55	Wait for Police Approval	
SB Silver Hill Road @ Scott Key Drive - Atwood	6/12/2019 6:02 AM	2	0.0	54.88	Wait for Police Approval	
SB Silver Hill Road @ Scott Key Drive - Atwood	6/11/2019 7:58 PM	2	0.0	49.09	Wait for Police Approval	
SB Silver Hill Road @ Scott Key Drive - Atwood	6/11/2019 7:53 PM	1	0.0	48.71	Wait for Police Approval	
SB Silver Hill Road @ Scott Key Drive - Atwood	6/11/2019 7:53 PM	3	0.0	47.2	Wait for Police Approval	

Authorized users may view and print copies of all notices sent regarding a violation by simply selecting the Notices icon as indicated above.

Notice List

Notice Type	Print Date
Delinquency Notice	01/22/2019
1st Notice	12/18/2018

Page 1 of 1 (2 items) [1]

OK

VIOLATION NOTIFICATION**Warning Notices**

For a period designated by the City, Warning letters are printed for violations captured at newly enforced school zone locations. After the initial warning period, through the violation Status feature of the system, infraction notices are printed automatically using RedChecks's date-based violation print schedule.

Notice Printing and Mailing

As part of the turnkey, back-office processing solution proposed by RedSpeed, all supplies necessary to produce and distribute violation notices on behalf of the City shall be provided by RedSpeed. Printing and mailing of full color first Notices of Violation via first class mail will be done by RedSpeed employees at the corporate headquarters in Lombard, Illinois. Notices approved by the City are printed and mailed the following business day.

The Notice of Violation generated by RedSpeed on behalf of Alpharetta will include one set of images showing the cited vehicle at the report line plus a cropped and optimized zoom shot of the license plate. In addition, notice recipients will be provided with detailed information regarding:

- Payment options with a remittance envelope is included with each Notice of Violation. The remittance envelope will reflect an Atlanta, Georgia lockbox address, eliminating public concern over payments being sent out-of-state.
- On-line Violation Viewing and Payment instructions for www.SpeedViolation.com and
- Toll free customer service hotlines for bi-lingual "live" operator assistance in both English and Spanish.

The number of printed citations prepared for mailing is verified multiple times prior to being delivered by a RedSpeed employee to the post office the same day as printed.

This verification includes:

- ✓ Confirming number of violations selected and sent to the print queue,
- ✓ Confirming the number of citation notices passed thru the envelope inserter matches number sent to the print queue,
- ✓ Final manual count of the prepared citation envelopes.

Any citations returned bearing a yellow forwarding address label affixed to them by the Postal Service are updated and reissued within 48 business hours of receipt.



City of Alpharetta School Safety
Program
PO BOX 12345
Atlanta GA 00000-000

NOTICE #: 1808300526034346

PIN: 1234

View Images and submit payment at

<https://secure.speedviolation.com>

Amount Due: \$75.00

Payment or Contest Must Be Received By: 01/01/2019

NOTICE OF SCHOOL SPEED VIOLATION

OFFENSE IN VIOLATION OF O.C.G.A. Sec. 40-14-18

A vehicle registered to you and described and pictured herein was detected and recorded by a school speed monitoring system exceeding the posted speed limit within 1,000 feet of the boundary of an elementary or secondary school by at least 10 MPH in violation of O.C.G.A. Sec. 40-14-18. As the registered owner(s), you are liable for the violation. These recorded images constitute a *prima-facie* evidence of the facts contained herein.

DATE AND TIME OF
VIOLATION 12/12/2019

VIOLATION LOCATION
East Bound on Center St, Henry County GA

REGISTERED OWNER'S NAME
Greg Parks

STREET ADDRESS
400 E. Erie St

CITY
Atlanta

STATE
GA

ZIP CODE
10001

DID UNLAWFULLY ☒ OPERATE/DRIVE

POSTED SPEED LIMIT
35 MPH

VEHICLE SPEED
46 MPH

VEHICLE INFORMATION

YEAR	MAKE	MODEL	STYLE	COLOR	LIC NUMBER	LIC STATE
2001	HUM	FIANTR	SEDA	BLK	2DR4XXX	MD

Certificate: I am a duly authorized certified peace officer employed by the City of Alpharetta to enforce the school limit. Based on the inspection of photographically recorded images, the owner's motor vehicle was operated in disregard or disobedience of the speed limit within 1,000 feet of the boundary of an elementary or secondary school and that such disregard or disobedience was not authorized by law.

Sworn to or Affirmed by:

Signature: G. Parks

BADGE #1234-5



Payment of the violation penalty will not result in points assessed to your driving record nor shall it be used for any insurance purposes in the provision of motor vehicle insurance coverage.

WARNING: Failure to pay the violation penalty or to contest liability in a timely manner will result in the inability to renew the motor vehicle registration and/or prohibit the title transfer of such vehicle within the State of Georgia until all applicable fines are settled.



City of Alpharetta School Safety
Program
PO BOX 12345
Atlanta GA 00000-000

NAME: Greg Parks

PAYMENT OR CONTEST
MUST BE RECEIVED BY: 1/1/2019

NOTICE # 123456789

ISSUE DATE: 12/12/2019

PIN: 12345

STATE: GA PLATE: 2DR4XXX

FINE AMOUNT DUE: \$75.00

DO NOT MAIL CASH

DO NOT fold the Notice of Violation stub.

DO NOT staple the check or money order to the Notice of Violation stub.

Make your check or money order payable to:
ALPHARETTA SCHOOL SAFETY PROGRAM

Write Notice # on the front of your payment.

Pay by phone by calling 1-800-000-0000 24 hours a day.

7 days a week.

Pay Online at <https://secure.speedviolation.com>

WARNING: Failure to pay the civil monetary penalty or to contest liability by the "Payment or Contest Must Be Received By" date indicated on this Notice shall waive any right to contest liability and you shall be liable for a civil monetary penalty. Failure to respond within the time allowed will result in this jurisdiction submitting a referral to the Georgia Dept. of Revenue. Such referral shall result in the nonrenewal of the registration of such motor vehicle and shall prohibit the title transfer of such vehicle within the State of Georgia.

You are the registered owner(s) of the vehicle described and pictured herein, which was detected and recorded by a school speed monitoring system exceeding the posted speed limit by at least 10 MPH within 1,000 feet of the boundary of an elementary or secondary school in violation of the Official Code of Georgia Article 2 of Chapter 14 of Title 40. These recorded images constitute prima facie evidence of a violation of the Georgia law prohibiting exceeding the maximum posted speed limit.

This violation carries a civil penalty of \$75.00 for the first offense and \$125.00 for the second and subsequent offenses. This violation is not considered a moving traffic violation for the purpose of points assessment, will not be made part of your driving record and will not be used for any insurance purposes in the provision of motor vehicle insurance coverage.

Section I: TO PAY THE CIVIL PENALTY

NOTE: The deadline to remit payment or contest the violation is shown on the reverse side of this notice in the "Payment or Contest Must Be Received By" box on the top right corner.

ONLINE PAYMENT: Visit <https://secure.speedviolation.com>

PAYMENT BY PHONE: Call 1-888-790-4111, available 24 hours a day, 7 days a week.

PAYMENT BY MAIL: Mail your personal check, cashier's check or money order (payable to CITY OF ALPHARETTA SCHOOL SAFETY PROGRAM) in the enclosed envelope along with the remittance stub at the bottom of the reverse side of this notice. Print the Notice # on your personal check, cashier's check or money order. Payment mailing address:

Section II: CONTEST THE VIOLATION

IN-PERSON ADMINISTRATIVE HEARING: By requesting an Administrative Hearing you will be scheduled to appear in person to present your violation and supporting documentation to a representative of the County's police department. Should your documentation not fit the criteria for the violation to be dismissed, you will be asked to submit payment or request a hearing in Municipal Court. To request a hearing on the above referenced Notice of Violation, submit the signed and dated coupon below in the envelope provided. Your response must be received on or before the "Payment or Contest Must Be Received By" date indicated on the reverse of this Notice. You will be notified by mail of the assigned Administrative Hearing date, time and location.

Alternatively, in the envelope provided, you may submit: (1) a copy of a certified police report showing that at the time of the alleged violation, the vehicle had been reported to the police as stolen; or (2) evidence establishing that at the time of the alleged violation you were not the registered owner of the vehicle. You may download a form for this purpose at <https://secure.speedviolation.com>

MUNICIPAL COURT HEARING: If after appearing at the Administrative Hearing you wish to dispute your violation in Municipal Court, you will be provided with a date, time, and location in which to appear. A Municipal Hearing Notice will be mailed to you confirming your scheduled appearance. If you appear in Municipal Court, and are found liable, the court may, in addition to the fine amount, assess court costs and additional administrative fees.

VIEW YOUR IMAGES AND VIDEO: You may view the images and video of this violation online at <https://secure.speedviolation.com>. You will need your Notice # and PIN printed on the front of this Notice.

QUESTIONS: If you have questions or require assistance, please contact Customer Service at 1-888-123-4567 between 9:00 AM and 5:00 PM EST.

Detach here and return bottom portion in the enclosed envelope.

I submit this form as a request to contest this Notice of Violation and acknowledge that it must be postmarked by the "Payment or Contest Must Be Received By" date to be a valid request. I understand that I must attend this hearing in person, unless represented by counsel appearing in person on my behalf. I also understand that I will be notified of the date, time and location of the hearing.

Please sign and print name using blue or black ink.

SIGNATURE _____

NAME: _____

ON-LINE VIOLATION VIEWING & PAYMENT PORTAL – www.SpeedViolation.com

RedSpeed maintains an on-line system, available 24 hrs. per day 365 days per year, which enables citation recipients to view the high-resolution scene image plus the zoomed in plate image. All original, captured images can be viewed in a full screen enlargement mode with a single click. In addition, citation recipients may download fillable Affidavits and Hearing Request Forms. All Violation Notices generated by RedSpeed on behalf of the City will include detailed instructions on how to access the website. To ensure security, access to the individual's violation is only available after the individual inputs their citation number, license plate number and verification characters

RedSpeed employs multiple mechanisms to safeguard this online payment portal from hackers and other unauthorized users.

A Secure Socket Layer (SSL) URI scheme and Norton SSL certificate are used to encrypt and authenticate the Hypertext Transfer Protocol (HTTP) connection.

To ensure each transaction through the website is being made by a user and not an automated computer attack, a CAPTCHA test is required which requires the user to enter distorted numeric verification characters not recognizable to computers.

<https://secure.speedviolation.com>

SpeedViolation.com

Violation Details Privacy Policy Terms and Conditions Security

* Citation Number: [You can click here to see a sample \(a new window will open\)](#)

* License Plate Number:

Verification Characters: 645584

* Enter the above Verification Characters:

To Pay online, input all requested information and click **SUBMIT** button

 Norton
powered by Symantec
SECURE SSL CERTIFICATE

If you experience problems with this site please contact customer support at Support@RedSpeedViolation.com

Once the individual has securely signed into the website, they may view all digital evidence of the violation in original format / resolution.

Individuals requiring assistance may select the **Support** tab available on every screen. This tab allows users to email questions directly to a Violator Support Specialist.

Upon completing the transaction, the violator will receive an email confirmation as pictured below which should be retained for their records.

SpeedViolation.com

Violation Details Privacy Policy Terms and Conditions Security

Click on pictures to zoom-in (new browser window will be opened)

Citation Number: 190610031766553

License Plate Number: BOS322

License Plate State: IA

License Plate Type: PASSENGER

Vehicle Make: FORD

Municipality: Fort Dodge (C)

Violation Location: 1400 Blk 20th Avenue N

Violation Date: 02/16/15

Violation Time: 11:51 AM

Ordinance Number Violated: Ordinance #2138 Code Section Chapter 10.60

Recorded Speed: 37 MPH

Posted Speed Limit: 25 MPH

Violation Status: 1st Notice

Total Amount Due: \$75.00

Respond By Date: 03/23/15





Please read the following before making your payment:

VIOLATION PAYMENT

Payment of the fine and any applicable penalty operates as a final disposition of the violation. Payment will NOT impact your driving privileges OR insurance.

DISTRIBUTION OF INFORMATION

We do not rent, sell or trade any personal information about you to third parties.

WHAT SECURITY IS PROVIDED

We are committed to protecting the security of your personal information. Payment transactions are protected through Secure Sockets Layer (SSL) encryption, so that only appropriate personnel who have agreed to keep such information in strict confidence are able to decode your information.

Please note that most Internet browsers also offer security alerts that permit you to determine whether or not your transmission is secured.

[Pay Notice](#) [Cancel](#)

SpeedViolation.com

Violation Details Privacy Policy Terms and Conditions Security

Violation Notice Number: 1805200108253004

Bill Date: 09/08/11

Confirmation No	Violation No	Description	Issued Date	Registered Owner	Amount Due	ePayment Convenience Fee	Balance Due
32497839-4E69E359-465-1531EA	1805200108253004	Speed	07/09/10		\$40.00	\$3.50	\$0.00

A copy of this receipt has been emailed to:

Thank you for using SpeedViolation.com

[Click here to search for violations](#)

If you experience problems with this site please contact customer support at Support@RedSpeedViolation.com
This site must be used with Internet Explorer 6 or higher

VIOLATOR SUPPORT CALL CENTER

RedSpeed operates a full-service Call Center to address all customer service needs related to a citation. Accessible thru a City Specific Toll-Free number, callers will be connected with live Call Center Representatives fluent in English and Spanish (RedSpeed also offers operators fluent in other languages as necessary). These operators have on-line access to all violation information, including the still and video images associated with a violation. A manual of Frequently-Asked-Questions (FAQs) is used by Call Center staff to respond uniformly to all inquiries. Unique circumstances that the City may wish incorporated into the FAQs can be easily accommodated.

Customer Service calls are recorded and monitored by Supervisors for quality assurance and training purposes, with hold times not exceeding 2 minutes during the hours of operation.

The highest level of customer service is assisted by the RedCheck™ Oasys Call Retrieval and Archival System. Each incoming call is recorded and notated, then attached to the violation record.

Call Center Representatives can assist callers with a multitude of services including:

- Violation Payment Processing via credit or debit card.
- Addressing Frequently Asked Questions by referencing an FAQ Manual to ensure all inquiries are responded to uniformly per the City's specifications.

Each Representative is specially trained to:

- Work well with the public and view problems from the customer's perspective,
- Provide real solutions to any problems incurred by callers,
- Be intuitive to sense a caller's frustration and the ability to create a calming effect,
- Strong verbal communication with an emphasis on maintaining a non-confrontational voice.

The screenshot displays the OASYS Talkcenter software interface. The top window shows a list of calls with columns for Start Date/Time, Duration, Outside Name, Outside Number, Call Direction, DNIS/DID, Account Code, Subject, and Area Code. Below this, a detailed view of a specific call is shown, including a timeline of events, a list of extensions, and a section for annotations. The interface is designed for call center operators to manage and track calls efficiently.

Start Date/Time	Duration	Outside Name	Outside Number	Call Direction	DNIS/DID	Account Code	Subject	Area Code
9/21/2009 2:56:55	7:33	ANGULO GERARDO	(219) 616-5097	Inbound	8049			615
9/21/2009 2:57:4...	12:30	U.S. CELLULAR	(847) 293-7722	Inbound	5794			219
9/21/2009 2:59:0...	8:43	GARCIA LETICIA	(847) 340-3973	Inbound	5798			847
9/21/2009 3:01:0...	8:01	YORK CLAIRIS	(312) 827-4384	Inbound	5793			847
9/21/2009 3:01:27 PM	9:15	CINCHIO, CINCHIO	(630) 879-5677	Inbound	5787			312
9/21/2009 3:05:3...	9:04	ILLINOIS CALL	(773) 981-1973	Inbound	5794			630
9/21/2009 3:06:4...	7:01	ILLINOIS CALL	(630) 313-0445	Inbound	5787			773
9/21/2009 3:07:2...	3:38	ILLINOIS CALL	(630) 903-3492	Inbound	5767			630
9/21/2009 3:07:3...	7:14	EDEN AUGUSTUS E	(708) 544-0630	Inbound	5786			630
9/21/2009 3:07:4...	7:04	EDEN AUGUSTUS E	(773) 764-4965	Inbound	5770			708
9/21/2009 3:09:38 PM	2:44	PURAC AMERICA	(847) 808-9446	Inbound	5799			847

RedSpeed's RedCheck Violation Processing Software provides comprehensive evidence packages with a single click. Municipal users no longer need to retrieve violations and painstakingly download each of the required items individually. Users may select individual violations, or all cases scheduled for a specific hearing date.

Download Selected

☐	Hearing Date	Violation #	Violator Name	Requested By	Requested Date	Evidence Package	Reschedule Hearing
☐	11/08/2018 03:30 PM	201020002906186	GINEAN MARIE RAPP	francisco.bueno	10/09/2018 10:04 AM	Ready	
☐	11/08/2018 03:30 PM	201020002772070	ORONDE ANTHONY VASSELL	francisco.bueno	10/09/2018 10:01 AM	Ready	
☐	11/08/2018 03:30 PM	201020002522554	IDA RAQUEL RODRIGUEZ	francisco.bueno	10/10/2018 10:49 AM	Ready	
☐	11/08/2018 03:30 PM	201020002543167	JOYCE ANN DAVANZO	francisco.bueno	10/16/2018 07:01 AM	Ready	
☐	11/08/2018 03:30 PM	201020002634167	JUAN G PEREZ	francisco.bueno	10/02/2018 01:06 PM	Ready	
☐	11/08/2018 03:30 PM	201020002677897	ALBERTO WILLIAM VAN DER MEIJ	francisco.bueno	10/02/2018 08:25 AM	Ready	
☐	11/08/2018 03:30 PM	201020002685067	ALBERTO WILLIAM VAN DER MEIJ	francisco.bueno	10/02/2018 08:24 AM	Ready	
☐	11/08/2018 03:30 PM	201020002466749	JEAN M NADELJIS	francisco.bueno	10/17/2018 01:17 PM	Ready	
☐	11/08/2018 03:30 PM	201020002476836	DORA KAY MORSE	francisco.bueno	10/17/2018 01:15 PM	Ready	
☐	12/06/2018 03:30 PM	201020002266251	MARSHA SPRAGUE ENGLAND	francisco.bueno	10/16/2018 11:55 AM	Ready	

The generated evidence package is comprised of all notices issued to the party, a complete violation history summary including date, action, operator, still and video images, and scanned copies of all correspondence and affidavits submitted by the individual. Once selected, the items are compiled into a zipped file which can be saved to either a computer or data stick.

Case History

Action	Date	User	Details
Evidence Package Ready	09/28/2018 10:36 AM	SYSTEM	
Administrative Hearing	09/28/2018 10:36 AM		
Administrative Hearing Scheduled	09/28/2018 07:42 AM		
2010100001987181_MARIANO.pdf	09/28/2018 07:42 AM		
Secondary Review Approved	08/13/2018 09:12 AM		
Notice of Violation	06/12/2018 01:02 PM		
Approve by Police	06/12/2018 10:42 AM		
Approve by Supervisor	06/11/2018 03:03 PM		
FLHSMV response received	06/11/2018 09:01 AM	system	
Wait for FLHSMV	06/08/2018 02:55 PM		
Approve by Operator	06/05/2018 08:00 PM		

Page 1 of 1 (12 items) [1]

OK Add Document

Download Violation's Files

What kind of documents should be included?

- ☒ Images
- ☒ Video
- ☒ Notices
- ☒ Other Docs

OK Cancel

CITY OF CORAL GABLES
Intersection Safety Program
PO Box 1371
Bedford Park, IL 60499-1371

CITY OF CORAL GABLES
NOTICE OF VIOLATION

Notice Number: **200010000160922**
PIN Number: **1096**

View your video and pay with your Visa or MasterCard
at <https://secure.redlightviolations.com>

Amount Due: **\$158.00**
Due Date: **01/27/2018**

CARPENTERSVILLE, IL 60110-2406

Onr (Date) 12/27/2017	AT TIME 2:47 AM	AT LOCATION US 1 Dixie Hwy & Granada Blvd SW	COUNTY MIAMI-DADE
NAME [REDACTED]			
STREET ADDRESS [REDACTED]			
CITY CARPENTERSVILLE		STATE IL	ZIP CODE 60110-2406
DID UNLAWFULLY ☒ OPERATE/DRIVE ☐ PARK ☐			
X YEAR 2002	MAKE Vehno	MODEL S60	STYLE Sedan 4 Door
X PLATE NUMBER I C	STATE IL	COLOR Blue	
REGISTRATION NUMBER			

Do Pen and there comes the following officer:
FAILURE TO COMPLY WITH A STEADY RED SIGNAL




The following documents illustrate an evidence packet utilized by existing clients. The package generated for Alpharetta will be customized according to the City's specific needs and Court requirements.



City of Saratoga
Department Safety Program
P.O. Box 20284
Tampa, FL 33620-2028

CITY OF SARATOGA
OFFICE OF INSULATION



BOOK NAME NUMBER

Notice Number: 0000000002-740116
FD Number: 00000
How much notice and you with your trip in Florida?
www.cityofsaratoga.com/notice.htm

Amount Due: \$150.00
Due Date: 09/24/2019



FD Number	FD Type	FD Description	Comments
0000000002	00000	Notice Due to Notice Due to Notice	0000000002

Notice Number: 0000000002-740116
FD Number: 00000
How much notice and you with your trip in Florida?
www.cityofsaratoga.com/notice.htm

Amount Due: \$150.00
Due Date: 09/24/2019



FD Number	FD Type	FD Description	Comments
0000000002	00000	Notice Due to Notice Due to Notice	0000000002

Notice Number: 0000000002-740116
FD Number: 00000
How much notice and you with your trip in Florida?
www.cityofsaratoga.com/notice.htm

Amount Due: \$150.00
Due Date: 09/24/2019



FD Number	FD Type	FD Description	Comments
0000000002	00000	Notice Due to Notice Due to Notice	0000000002

Notice Number: 0000000002-740116
FD Number: 00000
How much notice and you with your trip in Florida?
www.cityofsaratoga.com/notice.htm

Amount Due: \$150.00
Due Date: 09/24/2019



FD Number	FD Type	FD Description	Comments
0000000002	00000	Notice Due to Notice Due to Notice	0000000002

Notice Number: 0000000002-740116
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How much notice and you with your trip in Florida?
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Due Date: 09/24/2019



FD Number	FD Type	FD Description	Comments
0000000002	00000	Notice Due to Notice Due to Notice	0000000002

Notice Number: 0000000002-740116
FD Number: 00000
How much notice and you with your trip in Florida?
www.cityofsaratoga.com/notice.htm

[illegible][illegible]

	City of Sarasota Intersection Safety Program P.O. Box 30369 Tampa, FL 33630-3369
	Violation Evidence Report
Contingent Number: _____	
Director Number: _____	
Discrepant Number: 2018090802470226	
	

	City of Tampa Intersection Safety Program P.O. Box 36361 Tampa, FL 33620-2361
	Violation Evidence Report
Complaint Number: _____ Incident Number: _____ Enforcement Number: <u>2816100000124 PUA 01</u>	

	City of Sarasota Intervention Safety Program P.O. Box 30368 Tampa, FL 33630-3368
	Violation Evidence Report
	Complaint Number: _____
	Detected Number: _____
Dispatch Number: 2012-030882-14 152 03	

		City of Sarasota Interactions Safety Program P.O. Box 30385 Tampa, FL 33630-3385	
Violation Evidence Report			
Complaint Number (Docket Number)			
Document Number 2016209661476236			
Document Information:		Violation Information:	
Document Type	VIOLATION DATA REPORT	Violation Date / Time	8/20/2012 @ 20:03 PM
Where:	1-2	Violation Location	Sutton Ave & Bahia Vista St NE SARASOTA, FL
Issue Date:	10/22/2014	Plate No. (Auto)	FL1907M FL
Appearance Date:	11/06/2014	Make / Model / Year	2011 / 2002
		Registered Owner	DORE KAY MORTISSE
		Name / Address	2117 CRAWFORD AVE SARASOTA
		Driver	DORE K
		Name / Address	2117 CR SARASOTA

 City of Sarasota 3000 Adams Ln Sarasota, FL 34237		
Camera Log Report		
Document #	2010080802174336	
Location	82710000 Tullee Ave & Bahia Vista St BUS	
Event	Date / Time	Status
Onsite/Offsite Stop	07/21/2010 01:02:00 AM	Onsite/Offsite "Tech" Passed
Violation	07/20/2010 04:28:03 PM	
Document End	07/21/2010 02:00:00 AM	Onsite/Offsite "Tech" Passed

☐ Station with Packet

REDSPEED SYSTEM LOG REPORT

I, David Herrera, do hereby swear that

I am employed by RedSpeed

I am of sound mind, capable of making this certification, over the age of 18, and execute this certification based upon my own personal knowledge of RedSpeed's business and the method by which RedSpeed created, transmitted, and stored the information contained in the **RedSpeed System Log Report**

I am the duly authorized custodian of the **RedSpeed System Log Report**, and in such capacity I have authority to certify the **RedSpeed System Log Report** is a true and correct copy of an original record maintained by RedSpeed

The **RedSpeed System Log Report** referenced below is a copy of a business record which was made automatically by the RedCheck Violation Processing System, at or near the time of the self-test of the automatic red light enforcement system

I certify that the testing that was conducted and is contained in the **RedSpeed System Log Report** is a regular practice in the course of RedSpeed's regularly conducted business activities and is kept in ordinary course of RedSpeed's regularly conducted business activities

I DECLARE UNDER PENALTY OF PERJURY IN THE STATE OF FLORIDA THAT THE
AFOREMENTIONED INFORMATION IS TRUE AND CORRECT



RedSpeed System Log Report
07/20/2018

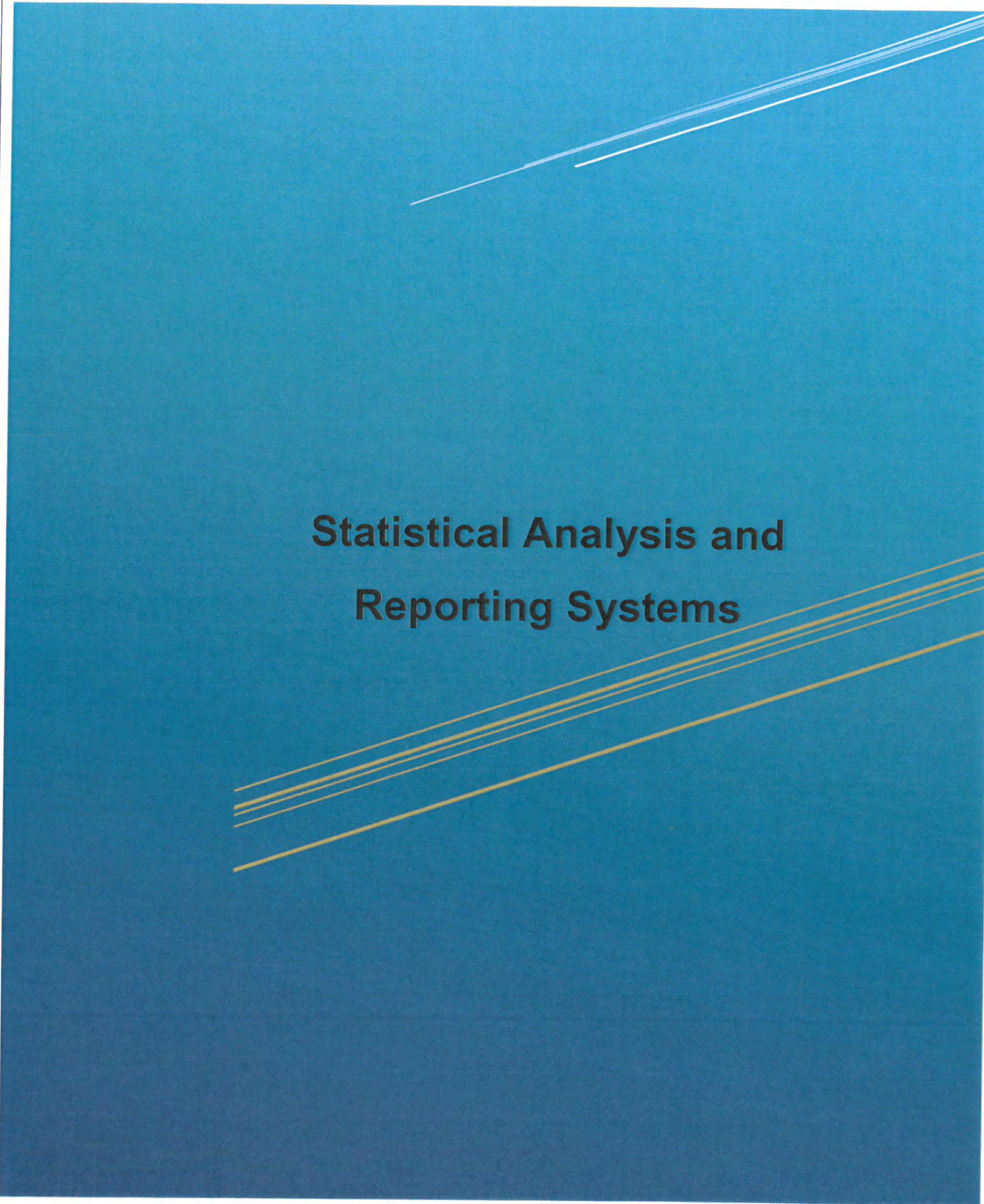
Location: RSFL0008 Tuttle Ave & Bahia Vista St NE
Date: 07/20/2018
Event Time Status

Automated Self Test 02:00 16 AM All Tests Passed

 City of Sarasota International Safety Program P.O. Box 30068 Tampa, FL 33630-0068	
Violation Evidence Report	
Complaint Number: Driver Number: Document Number: 2016220000101748 05	
NOTES	
Date:	Entered By:
Administrative Hearing	Francisco Isidro
Administrative Hearing Schedule	Francisco Isidro
Adm. Offense Document	Francisco Isidro
Accident	Francisco Isidro
Notice of Violation	Francisco Isidro
Appeal by Driver	Francisco Isidro
Appeal by Supervisor	Francisco Isidro
FL/DNR, response to event	Francisco Isidro
File for FL/DNR	Francisco Isidro
Response to Complaint	Francisco Isidro
Report into system	Francisco Isidro

Responsible for Associated Hearing Costs

RedSpeed assumes responsibility for providing all relevant digital evidence relevant to school zone speed violations issued by the program for presentation at in-person hearings. RedSpeed also agrees to provide, upon request with advance notice, a representative capable of providing expert testimony on the theory, operation, and functional capabilities of the camera system. Upon request, RedSpeed shall also work with City-identified individuals to educate them on all facets of the system, preparing them to provide expert testimony if necessary.



Statistical Analysis and Reporting Systems

Statistical Analysis and Reporting Systems

The RedCheck™ Violation Processing and Document Management System includes numerous pre-configured reports to provide municipal clients with detailed statistics pertaining to all aspects of their photo enforcement program. These reports have been designed based upon requests from existing clients and can certainly be customized to meet any specific requirements of the City. All reports are accessible online by authorized municipal users at any time.

Payment by Camera Location

RedSpeed® Florida, LLC

2099 Adams Ln
Sarasota, FL 34237

Payment By Camera Location

Submission Criteria			Sort by: LOCATION			In Collections: ALL		
From Date: 08/01/2018		To Date: 08/31/2018		Violation Type: ALL		Payment Status: All Payments		
Transaction Date	Status	User Id	Payment Channel	Payment Type	Terminal Number	Notice Number	Applied Date	Applied Amount
08/30/2018	Applied	SYSTEM	Lockbox	Paper Check	1371000002017	2010200002039168	08/30/2018	\$158.00
08/30/2018	Applied	SYSTEM	Lockbox	Paper Check	1371000002017	2010200002707294	08/30/2018	\$158.00
08/31/2018	Applied	SYSTEM	Web	Credit Card	Q38058-35	2010200002779947	08/31/2018	\$158.00
08/31/2018	Applied	SYSTEM	Web	Credit Card	Q38058-35	2010200002208225	08/31/2018	\$158.00
08/31/2018	Applied	SYSTEM	Web	Credit Card	Q38058-35	2010200001982826	08/31/2018	\$158.00
Washington Blvd & Fruitville Rd N/B				128	\$20224.00			
Total Transactions:				966	Total Amount: \$152593.27			

Violation Status by Location

RedSpeed® Florida, LLC

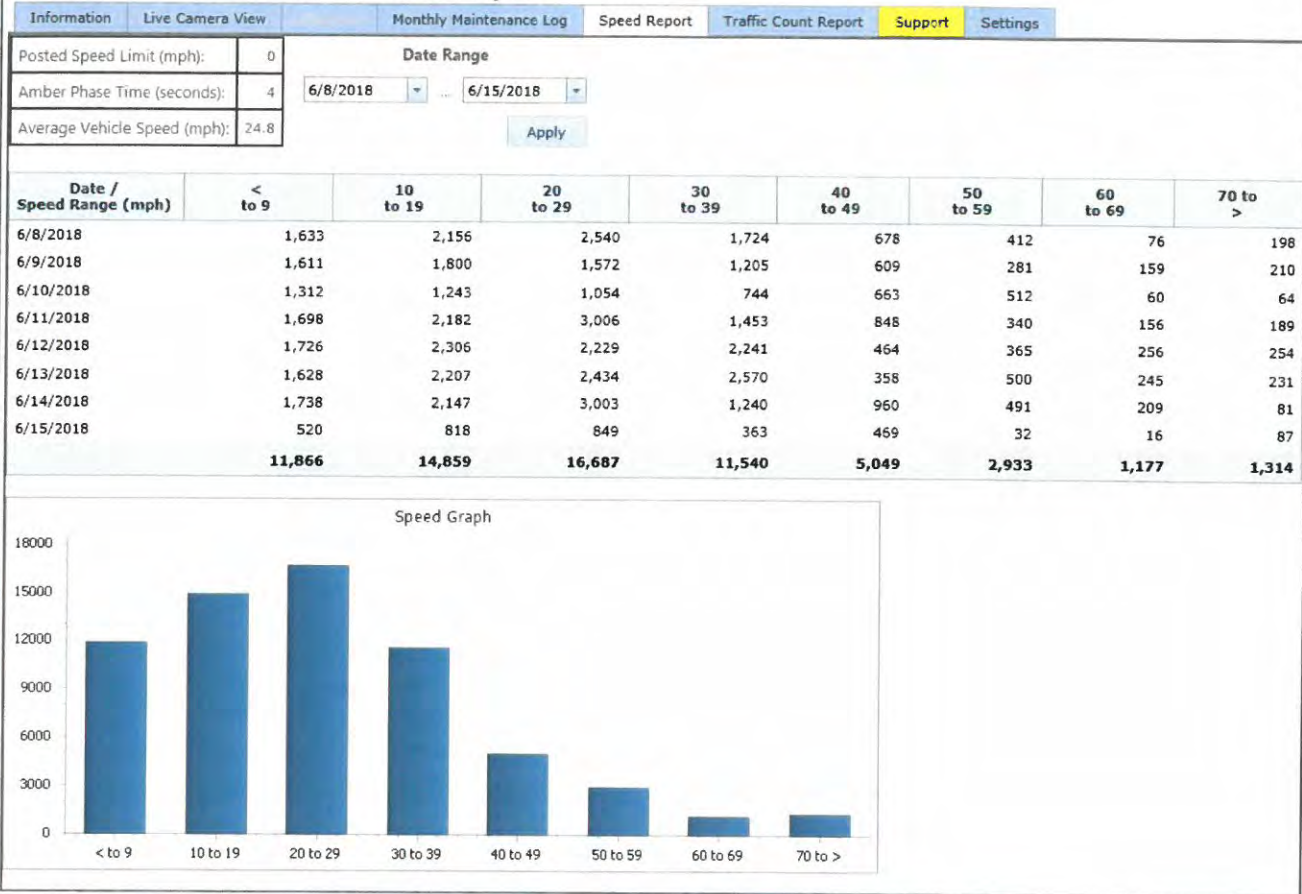
VIOLATION STATUS BY LOCATION (based on violation date)

Date: 08/01/2018 - 08/31/2018

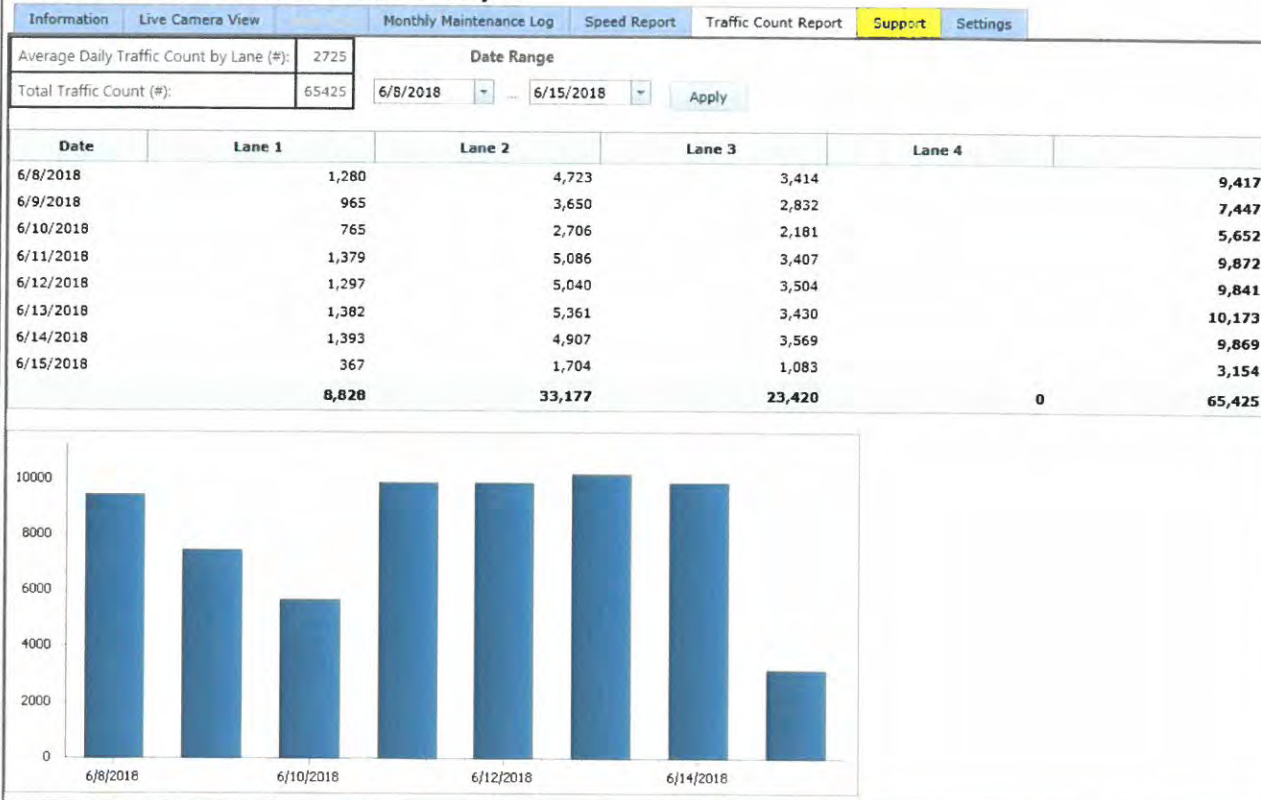
LOCATION	WORKING VIOLATIONS	POLICE REVIEW QUEUE	DISMISSED	NOV	PAID	ADMIN HEARING	FINAL ADMIN ORDER	REGISTRATION HOLD	UTC ELIGIBLE	UTC
Tuttle Ave & Bahia Vista St S/B	82		503	65	32	1			1	
Bahia Vista St & S Tuttle Ave E/B	52		157	44	22				1	
Tuttle Ave & Bahia Vista St N/B	90		270	84	38	1				
Beneva Rd & Fruitville Rd S/B	49		178	42	18				1	
Tuttle Ave & Fruitville Rd S/B	403		421	342	188	4	2		6	
Fruitville Rd & N Tuttle Ave W/B	174		810	117	68					
Lockwood Ridge Rd & Fruitville S/B	110		1139	59	29				3	
Fruitville & N Lockwood Ridge W/B	7		73	6	1				1	
Fruitville & N Lockwood Ridge E/B	58		132	52	30				1	
Tamiami Trail & University Pkwy N/B	169		1181	34	10				1	
Tamiami Trail & University Pkwy S/B	166		321	143	57				4	
Tamiami Trail & Bee Ridge Rd N/B	70		231	62	34	1			1	
Tamiami Trail & Bee Ridge Rd S/B	361		449	300	175	2			3	
Bee Ridge Rd & Tamiami Trail W/B	29		118	28	18					
Tamiami Trail & Bahia Vista St N/B	79		262	74	32				1	
Tamiami Trail & Bahia Vista St S/B	137		262	124	64				3	
Washington Blvd & Fruitville Rd N/B	189		374	151	73				2	
Fruitville & N Washington Blvd E/B	205		588	177	93	2	1		5	
Washington Blvd & 17th St S/B	139		1281	34	14					
Tamiami Trail & Siesta Dr N/B	248		2191	48	17				1	
	2817		10941	1986	1013	11	3		35	

Traffic Count and Speed Analysis

Tuttle Ave & Bahia Vista St S/B



Tuttle Ave & Bahia Vista St S/B



Officer Approval Report

RedSpeed® Florida, LLC

CORAL GABLES
2801 Salredo St
Coral Gables, FL 33134

Officer Approval Report

Submission Criteria

From Action Date: 08/01/2018

To Action Date: 08/31/2018

Violation Type: ALL VIOLATION TYPES

Officer	Violations Reviewed # of Violations	Violations Approved # of Accepted	Violations Rejected # of Rejected	% Approved
	0	0	0	0.000
	0	0	0	0.000
	0	0	0	0.000
	0	0	0	0.000
	0	0	0	0.000
	0	0	0	0.000
	0	0	0	0.000
	0	0	0	0.000
	984	694	290	70.528
	0	0	0	0.000
	0	0	0	0.000
	0	0	0	0.000
	1	0	1	0.000
	0	0	0	0.000
Totals:	985	694	291	70.457

Rejection Factors	Count
ADMINISTRATIVE DECISION	26
DMV - NO MATCHES OR RECORDS	6
SLOW ROLL - RIGHT TURN	258

Review Overpayments and Underpayments

RedSpeed® Florida, LLC

2099 Adams Ln
Sarasota, FL 34237

Review Overpayments and Underpayments

Submission Criteria

From Date: 04/01/2019

To Date: 04/07/2019

Violation Type: ALL

In Collections: ALL
Payment Status: All Payments

Overpayment

Payment Date	Payment Channel	Payment Type	Terminal Number	Notice Number	Applied Date	Balance Before Payment	Received Amount	Return	Payment Received on Status
04/01/2019	Lockbox	Paper Check	1371000002017	2010200002977509	04/01/2019	-\$265.00	\$158.00	\$423.00	Uniform Traffic Citation
04/01/2019	Lockbox	Paper Check	1371000002017	2010200003605099	04/01/2019	\$0.00	\$158.00	\$158.00	Uniform Traffic Citation
04/01/2019	Lockbox	Paper Check	1371000002017	2010200005075406	04/01/2019	\$158.00	\$159.00	\$1.00	Notice Of Violation

Payment Detail Report

RedSpeed® Florida, LLC

Form Date: 10/01/2018 To Date: 10/01/2018

Client	Notice Number	Name	Violation Date	Trans Date	Payment Method	Payment Type	Deposit Date	Payment Amount	Service Fee	Payment Status	General Revenue Fund	Health Administration Fund	Brain and Spinal Fund	Location Code	Location Intersection	Payment Bank ID	Payment Applied to Fine	Payment Applied to Fee	Escrow
Florida, Sarasota	2010200002962993		07/27/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0018	Tamiami Trail & Bee Ridge Rd S/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200002711118		08/06/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0023	Frutville & N Washington Blvd E/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200003129782		09-12-2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0008	Tuttle Ave & Bahia Vista St S/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200002544807		07/26/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0010	Tuttle Ave & Frutville Rd S/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200002589456		07/29/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0016	Tamiami Trail & University Pkwy S/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200002253185		07/04/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0016	Tamiami Trail & University Pkwy S/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200002963359		07/27/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0020	Tamiami Trail & Bahia Vista St N/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200002500603		07/26/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0023	Frutville & N Washington Blvd E/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200002978321		08/30/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0010	Tuttle Ave & Frutville Rd S/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200002982420		08/30/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0021	Tamiami Trail & Bahia Vista St S/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200002956572		07/27/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0021	Tamiami Trail & Bahia Vista St S/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200003134880		09/12/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0010	Tuttle Ave & Frutville Rd S/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200002983442		07/13/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0014	Frutville & N Lockwood Ridge E/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200002989280		08/23/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0010	Tuttle Ave & Frutville Rd S/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200002979636		08/30/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0022	Washington Blvd & Frutville Rd N/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200002801814		08/16/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0014	Frutville & N Lockwood Ridge E/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200002548543		07/26/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0019	Bee Ridge Rd & Tamiami Trail W/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200002779670		08/14/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0010	Tuttle Ave & Frutville Rd S/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200002981099		08/30/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0018	Tamiami Trail & Bee Ridge Rd S/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200002572125		07/28/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0011	Frutville Rd & N Tuttle Ave W/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200002524204		07/24/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0024	Washington Blvd & 17th St S/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200002519075		07/28/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0025	Tamiami Trail & Seesta Dr N/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200002575844		07/26/2018	10/01/2018	Telephone	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0020	Tamiami Trail & Bahia Vista St N/E	1	\$158.00	\$0.00	\$0.00
Florida, Sarasota	2010200002964019		08/27/2018	10/01/2018	Web	Credit Card	10/01/2018	\$158.00	\$7.90	Applied	\$70.00	\$10.00	\$3.00	RSFL0010	Tuttle Ave & Frutville Rd S/E	1	\$158.00	\$0.00	\$0.00

Escrow	\$0.00
Hearings	\$0.00
City	\$9000.00
State	\$9960.00
Total	\$18960.00

10/18/2018 04:01 PM

Page 1 of 5

Hearing Schedule and Decision Report Report

RedSpeed® Florida, LLC

2099 Adams Ln
Sarasota, FL 34237

Hearing Schedule

Submission Criteria

From Hearing Date: 09/01/2018 To Hearing Date: 09/30/2018

Hearing Type: HEARING

Hearing Location: Sarasota City Hall, Annex Building 1st Floor, 1565 1st Street

Hearing Date: Thursday, September 6, 2018 03:30 PM

Notice Number	Defendant	Officer Name	Disposition	Reason	Fine Amount	Court Fee	Total Due	Due Date	Notes
2010200001300206		Y OFC. JOHN LAKE	PAID	NO DEFENSE	\$158.00	\$0.00	\$158.00	12/14/2018	
2010200001773213		MICHELLE RINACA	PAID	GENERAL DENIAL	\$158.00	\$50.00	\$208.00	10/06/2018	
2010200002113112		CLIFFORD CESPEDES	PAID	GENERAL DENIAL	\$158.00	\$50.00	\$208.00	12/06/2018	
2010200002547886		MICHELLE RINACA	PAID	GENERAL DENIAL	\$158.00	\$0.00	\$158.00	12/06/2018	
2010200002257485		CLIFFORD CESPEDES	PAID	GENERAL DENIAL	\$158.00	\$0.00	\$158.00	12/06/2018	
2010200002464741		MICHELLE RINACA	UPHELD	GENERAL DENIAL	\$158.00	\$0.00	\$158.00	12/07/2018	
2010200001731955		OFC. DAVID KENNEDY	UPHELD	GENERAL DENIAL	\$158.00	\$0.00	\$158.00	12/07/2018	
2010200002159705		CLIFFORD CESPEDES	UPHELD	GENERAL DENIAL	\$158.00	\$0.00	\$158.00	12/07/2018	

Upheld: 3 Dismissed: 0 Paid: 5 Total: 8

Hearing Date: Thursday, September 20, 2018 03:30 PM

Notice Number	Defendant	Officer Name	Disposition	Reason	Fine Amount	Court Fee	Total Due	Due Date	Notes
2010200002448225		CLIFFORD CESPEDES	PAID	GENERAL DENIAL	\$158.00	\$0.00	\$158.00	10/27/2018	
2010200001737922		MICHELLE RINACA	UPHELD	NO DEFENSE	\$158.00	\$50.00	\$208.00	10/27/2018	

Upheld: 1 Dismissed: 0 Paid: 1 Total: 2

Upheld: 4 Dismissed: 0 Paid: 6 Grand Total: 10

Ad Hoc Reports

The ability to generate ad hoc reports is available in addition to the pre-designed reports available thru RedSpeed's proprietary RedCheck violation processing software. Authorized municipal users can establish data parameters, exporting the information into pre-selected chart, graph or table formats.

192.168.214.199

Ad Hoc Reporting

Columns
Drag the columns from the left side into the table in the middle to display them in your report. Drag them into the outer right table to use them for sorting.

Data

- Id
- Name
- USASState
- City
- Address
- Zip
- Ordinance
- StartDate
- WarningPeriod
- TicketCost
- InsufficientAmount
- PartialAmountPenalty
- IncreaseAmount
- ORINumber
- Active
- NumberOfSites

Columns

- Municipalities.City
- Municipalities.Address
- Municipalities.Zip
- Municipalities.Ordinance
- Municipalities.StartDate
- Municipalities.ORINumber
- Municipalities.NumberOfSites

Sorting

- Municipalities.City

Drag Columns from Here

Drop Data Here

Drop Data Here

Ad Hoc Reporting

Visual Database Wizard
Drag the database tables into the right-hand area to use their data for your report.

local

- dbo
 - Table
 - Table_1
 - View
 - Municipalities

Municipalities

- Id
- Name
- USASState
- City
- Address
- Zip
- Ordinance
- StartDate
- WarningPeriod
- TicketCost
- InsufficientAmount
- PartialAmountPenalty
- IncreaseAmount
- ORINumber
- Active
- NumberOfSites

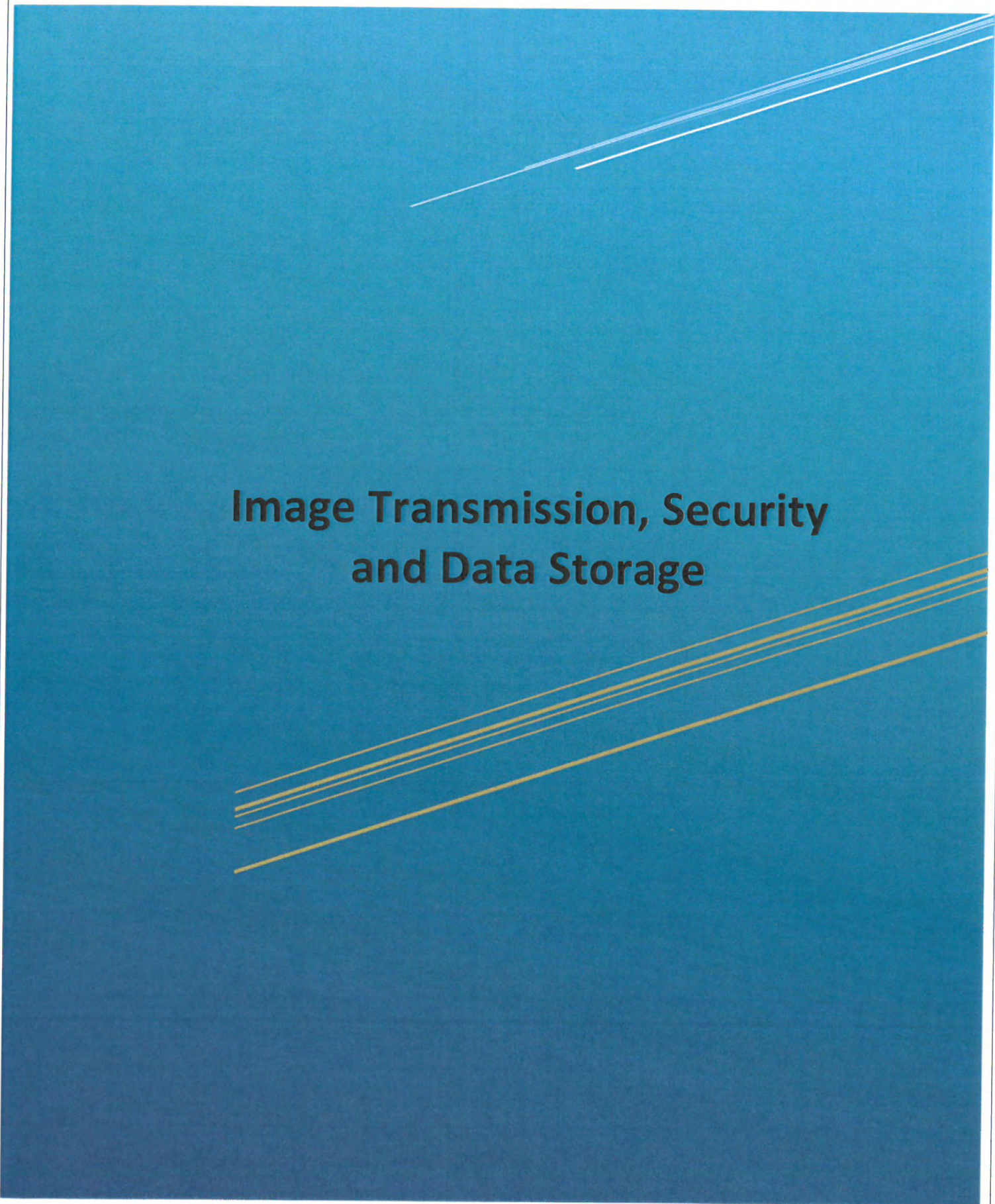


Image Transmission, Security and Data Storage

Data Security

From RedSpeed's inception, RedCheck™ back-office system was developed to maintain the highest levels of security. RedCheck™ and the systems that support the program are hosted at a state-of-the-art DuPont facility just outside Chicago which provides 24/7/ security staff, video surveillance and dual-factor authentication via biometric and proximity scanners to limit access to only authorized users.

RedSpeed recently completely overhauled its entire infrastructure to mirror the same system security software used by the US Military, DARPA, Raytheon and NASA. A wide range of technologies, including on-prem agent software, firewalls, security certificates, all report to a centralized intuitive system that automatically identifies and remediates outbreaks and threats via SaaS threat intelligence data identification. This multi-layered approach ensures the availability and integrity of the data as well as the system itself are fully protected.

Enterprise level Next-Gen Intrusion Prevention System (NGIPS) Cisco firewalls with Cisco's FirePOWER AMP modules scan all incoming network connections. All connections are filtered through a set of Access Control Lists (ACL's) and allowed protocols. RedSpeed's email system is protected by NGIPS using geofencing and Exchange 365 heuristic filters to only allow emails from the United states and anyone outside that region must be white listed. Malicious messages automatically get discarded when embedded code is detected by filters. All the NGIPS FirePOWER syslog node points (Cisco networking devices) and AMP agents report back to the latest security information and event management (**SIEM**) LogRhythm software. Outgoing user connections are monitored via Cisco Umbrella (formerly OpenDNS) SaaS DNS services for malicious activity and policy-based proxy filters which also report back to the SIEM for closer analysis.

The proprietary RedCheck™ and SiteOps™ web sites are protected with SSL security certificates to provide authorization and authentication services to users. All data transfers are also encrypted to prevent data snooping. Each authorized user has a unique login and a complex password comprised of a minimum of 7 characters. During log-in, all users are validated against a Kerberos secured Microsoft Active Directory database.

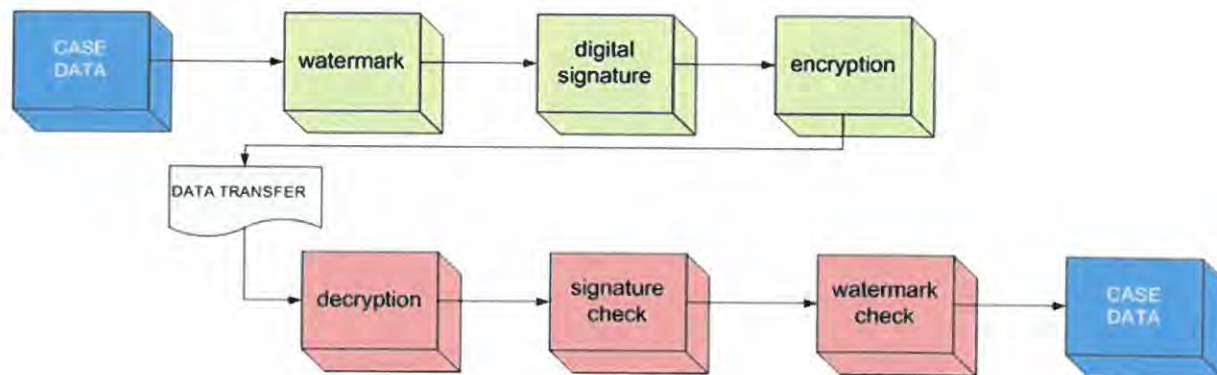
User account access is also defined thru permissions applied using role-based templates. Each user has a specific set of roles that will allow them to perform limited actions. If the user's account has not been granted access to a specific role, the user will not be able to perform that function. This prevents users from gaining access not previously authorized or applied. Additionally, all user activities are audited within a Microsoft SQL Database and the SIEM with logs retained and backed up at another site using VEEAM multi-site replication backups per CJIS policy for data retention.



The reliability and speed of the RedCheck™ system is never in question, as the data backup, disk redundancy, and network speed have been optimized for multiple connections. A fully managed fiber-optic internet connection into the facility allows for hundreds of concurrent connections to access the live database without any decrease in performance. This would also include a full copper redundancy back up line. Our server cluster provides reliability and a high percentage of available uptime. This type of network configuration will guard against loss of data entry and information integrity degradation.

Unlike many vendors who rely on antiquated magnetic tapes for storage, these purged images and video are stored digitally on a full secondary back up system, as well as being stored in the cloud. This data can be easily accessed on request of the municipality. All data can be sorted and organized into relevant reports.

The RedCheck™ system secures the integrity of violation data by using a combination of digital signature, Public Key Cryptography Infrastructure (PKI), and Virtual Private Network (VPN) technology. Each violation is assigned a unique digital signature before being encrypted. Using PKI requires a pair of keys to successfully decrypt and import the violation. One half of the key resides in our data center and the other half resides inside the camera system. Both keys must match exactly for the violation data to be decrypted and the digital signature verified. If one part of the process does not match, the violation will not be imported. While PKI protects the violation data, the VPN protects the data transfer to RedSpeed's back office. The VPN uses many high levels of encryption to ensure no tampering has occurred during transmission as demonstrated in the following flow chart:



A secure room has been established to allow access to the Nlets database. Equipped with computer terminals running on a system completely independent of main system servers, a limited number of authorized users who have passed stringent security checks and finger printing are able to access Nlets information. Requiring a unique access pass card which is restricted to only business hours Monday thru Friday, users are monitored by security cameras while using the terminals in securely controlled spaces remotely.

RedSpeed further safeguards the security of the RedCheck system and violation data by maintaining high levels of security at the Lombard headquarters and processing facility. Employees are assigned access scan cards which allow them to enter the building thru two specific entrances monitored by external card reader entry systems. As a result, Management is able to track the time and date any individual has entered or departed the facility. Within the building access to specific departments, such as the printing and mailing department, is available only to authorized users during specific times of day.

RedSpeed has also augmented its staff to include 365 24/7 NOC (also FBI background cleared) for monitoring and remediation to ensure that our systems are always running. This incorporates the latest monitoring software of all nodes by SolarWinds Orion and LogRhythm for event notifications.

Data Archival

RedSpeed will securely archive all enforceable violation data (still images, video clip, notice copies, correspondence) related to individual violations for no less than five years after the final disposition of a case.

Public Awareness and Training

Public Awareness

Recognizing community support, cultivated thru education, is paramount to the continued success of Alpharetta's program. RedSpeed will work closely with the City to ensure the existing message remains consistent. These materials designed to educate the community about the objectives of the School Zone Speed Photo Enforcement Program and its applicability to improve traffic safety (and benefit all residents) will be provided prior to deployment and for the duration of the partnership. The continuous dissemination of accurate information will ensure continued community support and eliminate the potential for speculation and misinformation.

With the City's approval the media materials will include:

- City Specific Flyers based upon the results of the speed studies for community publications,
 - City specific "Frequently Asked Questions" document for upload to the municipal website and for distribution thru City identified channels.
 - Map detailing the locations at which Photo Enforcement is being utilized. This can be disseminated with printed material or posted to the City's website,
 - Posters urging residents to "Slow in the Zone" for display throughout the community. Posters are customized with both Speed Enforcement Locations and the Municipal Website where residents may view the Frequently Asked Questions document and location maps.
- ✓ Print News Releases announcing the City's plan to continue utilizing School Zone Speed Enforcement technology,
 - ✓ Newsletter Articles for community publications,
 - ✓ City specific "Frequently Asked Questions" document for upload to the municipal website.
 - ✓ 11"x17" Glossy Posters to display throughout the community directing residents to visit the Alpharetta Public Safety Department website for additional information.

Help Them Show Up...



Slow Up!

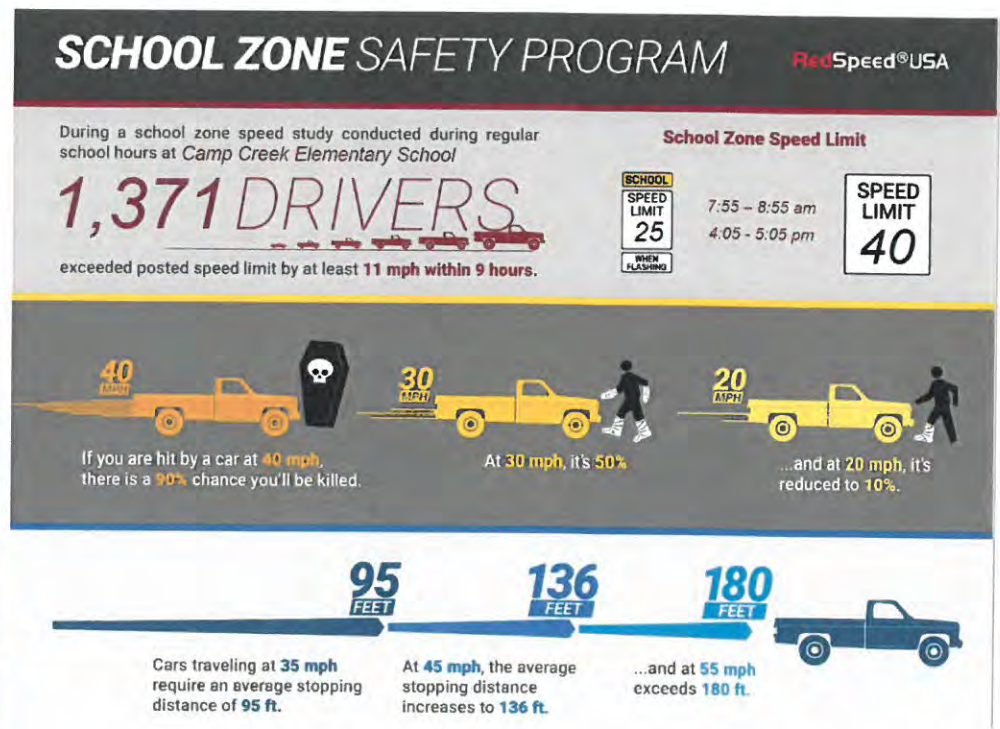
For Information on the City of Alpharetta's School Zone Speed Enforcement Program Visit www.Alpharetta.ga.us

Help Them Show Up...



Slow Up!

For Information on the City of Alpharetta's School Zone Speed Enforcement Program Visit www.Alpharetta.ga.us
Public Safety Department Page



Municipal Personnel Training & Training Materials

RedSpeed believes the success of the program is dependent upon every authorized municipal agent involved having a thorough and solid understanding of all operational elements of the School Zone Speed Enforcement program. As such, top priority will be given to ensuring authorized personnel involved with the City's program will receive customized training that addresses each core component of the RedCheck™ and SiteOps™ systems.

Beginning with an initial "Business Rules" meeting to outline RedSpeed's project approach, no aspect of the program is overlooked without full disclosure and discussion.

Business Rules Topics include:

- GDOT constraints and timelines
- Launch Schedules – locations, dates, Warning period, public awareness campaign
- Equipment – what equipment will be supplied, installation guidelines, Training
- Violation Review – Initial screening (if City prefers RedSpeed violation review personnel conduct an initial screening), Officer review and approval / rejection, Notice mailing
- Hearing Process – existing process, role of City, clerks, payment process, scheduling, and violator notification
- Revenue Collection and Reporting – Various methods of submitting payment, reconciliation of payments and funds disbursements to City.

Site Visit:

The RedSpeed Project Manager will take City personnel out to an enforced intersection to familiarize them with the system's hardware:

- Camera Enclosure
- Vehicle Detection
- Processor
- Pole
- Electric connections
- Placement of Required Signage



- On-site, classroom style training, in addition to one-on one hands-on instruction, will be conducted by a RedSpeed representative, with all necessary training materials provided by RedSpeed.
- On-site training will be provided at no cost for as many individuals as the City requests, to ensure all personnel are fully versed on the system. Scheduling will be based upon the most convenient times for City personnel.
- Major topics within RedCheck™ include navigating the violations summary and details screen to access violations, approving, and rejecting violations and generating the various customized reports available thru the system.
- This training will be supplemented by on-going support and additional "refresher courses" for existing personnel, as well as training for new personnel as needed.
- SiteOps™ training will explore the many facets of the system. Personnel will learn how to utilize the Live View module and the steps involved with accessing and downloading archived video footage.

Ongoing support for all municipal users will be provided by the same individuals providing the training. These individuals will be available at any time to address any of the City's questions or requests.

RedSpeed provides detailed, screen-by-screen function related training materials for all City personnel. As staff adjustments are made, RedSpeed will provide additional materials to ensure all active participants in the program have their own reference manual. Upon request, refresher training will be provided for both existing and new personnel at no cost to the City.

Tab 3
Proposer
Qualifications

Company Profile

RedSpeed Georgia, LLC was established in 2018 and is a subsidiary of RedSpeed USA and RedSpeed International, Ltd., which designs, develops and manufactures enforcement systems. RedSpeed International is a 30-year-old United Kingdom based company and the documented leader in the research, development, manufacture, and installation of digital camera systems which capture vehicle speed and red-light violations with the highest level of accuracy. The main corporate function is to market the RedSpeed range of traffic related equipment for traffic law enforcement. Products are manufactured mainly for police/traffic departments, highways agencies, local and state government law enforcement agencies, safety camera partnerships, civil engineers and road construction agencies.

RedSpeed International's global market presence includes:

- United Kingdom
- Northern Ireland
- India
- Kazakhstan
- South Africa
- Spain
- Brazil
- Italy
- Mexico
- Panama



RedSpeed® Corporate Headquarters

RedSpeed USA and its subsidiary RedSpeed Georgia are located in Illinois.

BUSINESS NAME AND OFFICE ADDRESS

RedSpeed Georgia
400 Eisenhower Lane North
Lombard, IL 60148

Point of Contact to whom all correspondence should be sent and Authorized Signer on behalf of RedSpeed Georgia:

Robert Liberman
Managing Director
630-317-5710 Office Direct
630-424-0217 Facsimile

Robert.Liberman@RedSpeed-USA.com

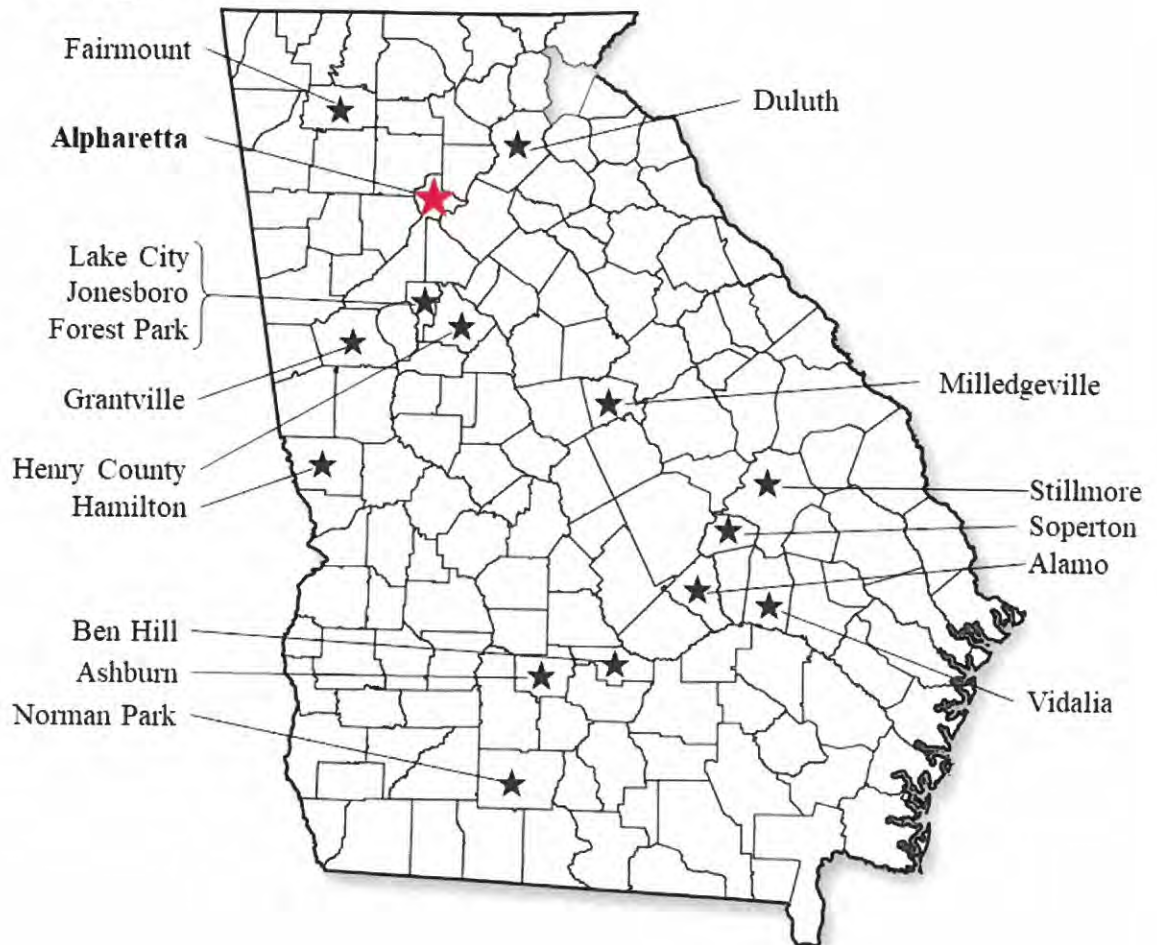
RedSpeed's capability to meet Alpharetta's requirements are exemplified in its 13 years of operating performance within Illinois, Iowa and Maryland. Our dedicated team of over 85 individuals has worked hand-in-hand with these communities, developing installation policies and procedures, identifying potential locations, developing workflows for permit acquisition and program launch. These programs were customized to strictly adhere to State Law, as well as tailored to meet the individual requests of each community. ***This is exactly the type of personalized service the City of Alpharetta can expect by partnering with RedSpeed.***

RedSpeed's adaptability and commitment to customer service have enabled us to successfully meet and exceed the expectations of 66 Maryland, Illinois, Florida and Iowa clients over 13 years. Additionally, RedSpeed is honored to have been selected for the first sixteen (16) and growing automated safety programs in Georgia.

RedSpeed Georgia is currently contracted to provide School Zone Speed Enforcement technology to the Georgia municipalities appearing below in black. No other vendor has our capability, investment or experience working with G-DOT and other stakeholders.

It would be a great privilege to be selected by Alpharetta to install a world-class cutting-edge program.

RedSpeed® Georgia



VENDOR REFERENCES

The following references are for Maryland Communities currently utilizing the School Zone Speed Enforcement technology presented in this proposal.

- (1) Client Name: **City of District Heights**
- (2) Address: 2000 Marbury Drive
- (3) City, State, Zip Code: District Heights, MD 20747
- (4) Project Contact: Troy Harrison
- (5) Telephone Number: 301-336-1400
- (6) Email: harrisont@districtheights.org
- (7) Contract Award Date: Contract awarded 1/29/2010

- (1) Client Name: **City of Annapolis**
- (2) Address: 199 Taylor Avenue
- (3) City, State, Zip Code: Annapolis, MD 21401
- (4) Project Contact: Captain Mark Seidel
- (5) Telephone Number: 410-268-3000
- (6) Email: mseidel@annapolis.gov
- (7) Contract Award Date: 8/1/2012

- (1) Client Name: **Town of Snow Hill**
- (2) Address: 216 W. Green Street
- (3) City, State, Zip Code: Snow Hill, MD 21863
- (4) Project Contact: Mark Townsend
- (5) Telephone Number: 410-632-2447
- (6) Email: townsend@snowhillmd.com
- (7) Contract Award Date: 1/6/2012

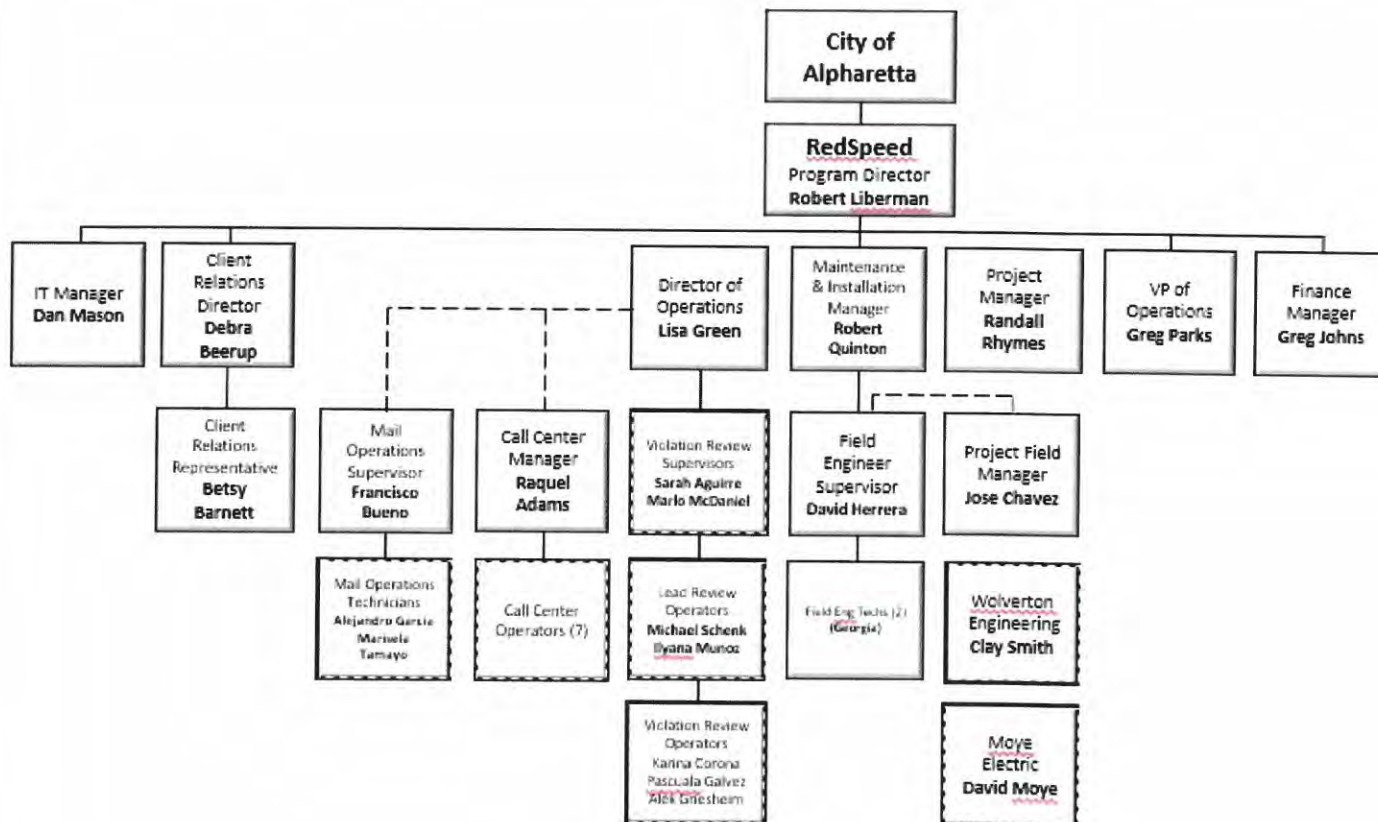


- (1) Client Name: **Town of Chestertown**
- (2) Address: 601 High Street
- (3) City, State, Zip Code: Chestertown, MD 21620
- (4) Project Contact: Chief Adrian Baker
- (5) Telephone Number: 410-778-1800 extension 14
- (6) Email: baker@chestertownpolice.com
- (7) Contract Award Date: 10/13/2011

- (1) Client Name: **Town of Pittsville**
- (2) Address: 7505 Gumboro Road
- (3) City, State, Zip Code: Pittsville, MD 21850
- (4) Project Contact: Chief Robert Harris
- (5) Telephone Number: 410-835-8872
- (6) Email: pittsvillecop@gmail.com
- (7) Contract Award Date: 4/23/2018



The organizational chart below identifies the structure and reporting lines for the City of Alpharetta project. These individuals have extensive knowledge in launching and supporting automated enforcement programs and have played integral parts in the enforcement programs operated within, Maryland, Iowa Florida, and Illinois.



REDSPEED® KEY PERSONNEL

RedSpeed understands that the success of Alpharetta's School Zone Speed Enforcement Program will require an experienced team of individuals. We have assembled a comprehensive implementation and management team comprising seasoned industry professionals who have worked hand-in-hand with existing Maryland Speed Enforcement clients representing each key service delivery culture –Engineering, Project Management and Operations.

The following team members have been assembled to spearhead this program based on their individual experience, dedication, and proven ability to perform at the highest levels on similar projects:

Robert Liberman – Program Director

Years with RedSpeed : 13 years

Founding member of RedSpeed

Education: Bachelor of Science, Information Systems

Project Responsibilities:

Robert Liberman has been with RedSpeed since its inception in 2006 and brings over 17 years of expertise to the RedSpeed team. As a Financial Information Systems Analyst with JP Morgan, he was responsible for the design and development of Financial Applications Software. He has served as a Senior Project Manager with Morgan Stanley, Sun Microsystems and Prudential Financial. Upon joining the RedSpeed organization, he drew upon this extensive managerial background to grow the company from concept to a leader in Automated Photo Enforcement within Illinois. Under his direction, the company grew to service over 65 municipal clients by offering industry leading customer service and technology. Mr. Liberman was instrumental in establishing all of RedSpeed's business practices, including client management, back office operational procedures, finance, IT and governmental relations. Mr. Liberman personally selected and trained all RedSpeed's key senior staff members, all of whom are still employed with RedSpeed.

Greg Parks - Vice President of Operations

Years with RedSpeed: 3 years

Education: Bachelor of Arts, Economics

Instructor Certification – International Police Management Institute, Univ. of North Florida

Project responsibilities:

Possessing over 23 years of public sector service experience, Mr. Parks has been an integral contributor in the development of Automated Photo Enforcement Programs throughout the state of Florida and Georgia. In 2010 he played a significant role in the passage of the Mark Wandall Safety Act and has worked tirelessly with the Florida State Legislature and League of Cities to defend against repeal Bills presented in the legislative sessions. During his 10 years advocating the merits of red-light camera programs, no individual has amassed the wealth of expertise specific to these programs as Mr. Parks. His knowledge base encompasses all aspects of the programs from passing State and Local legislation, to ensuring compliancy laws are met and new programs are successfully launched. This expertise will prove invaluable as the State of Georgia launches new School Zone Speed Enforcement Programs.

Robert Quinton – Field Engineering Manager

Years with RedSpeed: 12 years with RedSpeed

2 years with RedSpeed International.

Education: Bachelor of Science, Electrical Engineering

Project Responsibilities:

Rob Quinton brings over 26 years' experience to the project with extensive education and training in electrical engineering. In his current role, Mr. Quinton oversees the operation and maintenance of 160+ red light and speed enforcement cameras while managing a team of field engineers in multiple states. He possesses extensive knowledge in Analogue and Digital Systems Design, Software Development, and Communication Systems.

Mr. Quinton will be responsible for directing the extensive training provided to all RedSpeed Field Services Engineers relating to equipment installation and maintenance, as well as establishing workflows and maintenance assignment schedules. He will direct all work performed by not only the Field Services Engineers, but also maintenance performed by the subcontractors. Mr. Quinton will be responsible for ensuring that any service issues are handled swiftly and correctly.

Debra Beerup – Director of Client Relations & Marketing

Years with RedSpeed: 12 years

Founding member of RedSpeed

Education: Bachelor of Arts, Organizational Communications and Marketing

Project Responsibilities:

Debra Beerup brings over 30 years of Project Management, Marketing and Sales experience to support the City's program. As a founding member of the RedSpeed team, Ms. Beerup joined the company as the Director of Marketing, responsible for the creation of all community awareness and training materials. Her role was expanded to encompass client relations and project management, based upon her proven track record of delivering on time projects and consistently exceeding client expectations. She has also worked closely with City personnel and the RedSpeed programming staff to customize the RedCheck Violation Software to meet the client's needs and implement community specific "wish list" items as new programs were launched within Maryland, Iowa and Florida. She will bring this commitment and enthusiasm to the City of Alpharetta's program.

Jose Chavez – Field Project Manager

Years with RedSpeed: 12 years

Founding member of RedSpeed

Education: Bachelor of Science, Technical Management

Project Responsibilities:

Jose Chavez brings over 17 years' experience in technical support and test engineering management. In his current position with RedSpeed, Mr. Chavez has been responsible for overseeing the planning and execution of all existing suburban installations, from initial site and traffic study evaluations thru obtaining GDOT approval. His role on the Alpharetta project will be as liaison between all sub-contractors, sub-consultants, field engineers and City personnel. Working in conjunction with Robert Quinton, Mr. Chavez will be responsible for all field engineer training, assignment, and performance evaluation.

Lisa Green – Director of Operations**Years with RedSpeed: 12 years****Founding member of RedSpeed****Education:** Associate in Business Management**Project Responsibilities:**

Lisa Green will manage all the operational functions of the Lombard based Violation Reviewers responsible for the initial violation review, as well as the Printing and Mailing Room personnel responsible for preparing the Violation Notices. Ms. Green has played a pivotal role in the development of RedSpeed's violation review program. Since joining the RedSpeed team, her department has quadrupled in size, and she has taken the lead in developing every facet of the department's work guidelines. Her accomplishments have included designing and implementing the reviewer training agenda, operating manual, and training modules. She has established daily operator productivity goals and reports, as well as a quality assurance monitoring and evaluation program. Ms. Green will bring this valuable and proven hands-on experience to the City's program, creating the same quality and results driven department she established to successfully support RedSpeed's all of RedSpeed's clients nationwide.

Dan Mason – Information Technologies Manager**Years with RedSpeed: 4 years****Education:** Bachelor of Science, Information Technologies**Project Responsibilities:**

Dan Mason has over 16 years in Network Security and Project Management, as well as being a Technical Trainer (End User and Network Professional). He is experienced in Application Development and made significant contributions to the development and enhancement of RedCheck™. Mr. Mason's technical experience includes: User Management, Microsoft Desktop, Cisco, Novell Server and VPN-Remote technologies. He will work closely with the Client Relations, Field Engineering and Violation Reviewing departments on the installation, configuration and troubleshooting of networks, hardware and software related to the City's program to maximize system performance and reliability. He will oversee the maintenance and testing of on-line violations review software RedLightViolations.com as well as create any Customized Reports required by Sarasota.

Gregory Johns– Finance Manager**Years with RedSpeed: 9 years****Education:** Bachelor of Arts & Master's Degree - Business Administration / Accounting,
United States Marine Corps Supply Chief / Staff Sergeant**Project Responsibilities:**

Greg Johns brings over 17 years of Accounting and Management experience to support the City's program. Greg will work closely with the City's Finance department to coordinate the disbursement of fine revenue and ensure all reports required by the City are designed and implemented according to their specifications.



Raquel Adams– Call Center Manager

Years with RedSpeed: 12 years

Project Responsibilities:

Raquel Adams brings over 16 years of customer service and call center management experience. Prior to joining the RedSpeed team, Raquel was a customer service representative for the Illinois State Tollway where she excelled at dispute resolution. She has used her extensive background and knowledge of customer service and diplomacy to build a Call Center comprised of seasoned professionals, ensuring all individuals calling into the Alpharetta specific customer service number will receive clear and concise information and assistance.

Randall Rhymes– Georgia Based Project Manager

Years with RedSpeed: .5 years

Project Responsibilities:

Randall Rhymes was brought into the RedSpeed team based upon his extensive law enforcement expertise and in particular his expertise in School Safety and Polcing. Mr. Rhymes began his career working with the City of Pearson, GA police department and the Atkinson County Sherrif's department where he ultimately was promoted to the position of Sergeant overseeing all road patrol personnel. In 2013 he joined the Atkinson County School District as Director of Security and spearheaded the creation of the Atkinson County Board of Education Police department. Mr. Rhymes is well versed in creating Police policies and working with law enforcement to develop strategies to enhance student safety. He has played an integral part in conducting speed studies for RedSpeed's Georgia clients, and will be the local point of contact for the program.

The following details RedSpeed's operational plan for ensuring all enforcement locations are fully operational by the August 12, 2019 deadline.

INSTALLATION TIME FRAME

1. Contract between the City of Alpharetta and RedSpeed Georgia is fully executed.
2. Upon receipt of the City's list of requested School Safety Zone Enforcement locations, RedSpeed will conduct speed studies, prepare the results evaluations and begin site & power surveys. (Samples of the traffic studies are provided in Appendix 1)
3. The City signs all required documents relative to the School District's permit application for Georgia Department of Transportation. These documents will become part of the GDOT/County permit application package prepared by RedSpeed.
4. RedSpeed's licensed professional engineer (Wolverton Engineering) will prepare signed and sealed plans for each School Safety Zone GDOT application.
5. RedSpeed will compile and submit individual permit application packets for all selected School Zone Safety Cameras GDOT/County & or City (if required) enforcement locations.

GDOT Permit submissions will include:

- Letter from the City indicating their desire to utilize automated Speed Enforcement at the specific location,
 - Signed and sealed Engineering plans,
 - Power request confirmation and account number for service (per camera)
 - Comcast Communications confirmation request for service (per camera-if required)
 - Additional information as required.
6. Construction, signage and system installation phase commence immediately upon Permit receipt.
 7. GDOT inspection and sign off (if required) - Sites go live August 12th, 2019 with thirty (30) day warning period.

Municipality Prep (**Concurrent Activity**)

1. Contract executed
2. Business rules review
3. School Safety Zone details supplied
4. City of Alpharetta provide details and signatures for GDOT permit application letters for all cameras

1 week

GDOT Permits

1. Speed study to confirm feasibility
2. Site meeting with civil engineering contractor and Power Utility Company
3. Commission engineering plans
4. Power connection order (New locations only)
5. Order Comcast if required – cellular modems will be used typically
6. Plans approval/Construction permit issued

**4 Weeks –
6 Weeks**

Field Technology

1. Contractor installation to include ducting, foundations, power disconnect & signage
2. Power utility connection
3. System installation & calibration
4. GDOT Turn-On Inspection (if required)

**1 Weeks –
3 Weeks**

Back Office Setup (concurrently after municipal prep)

1. Create user accounts & roles
2. Set up notices and letters
3. Set up toll-free number and updated phone system
4. Update Phone System

1 Week

NOTE: Timeline assumptions are based upon the expediency of all 3rd parties, including the Georgia Dept. of Transportation, Fulton County, Power Utility company, Comcast and Engineering and Construction firms.

AVAILABLE RESOURCES

As illustrated below, RedSpeed maintains insurance limits meeting and exceeding the City's requirements.



REDSILL-01

KAJOHNSON

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/17/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Mesiraw Insurance Services, Inc. 353 N Clark St 11th fl Chicago, IL 60654		CONTACT NAME: Katherine Johnson PHONE (A/C, No, Ext): (312) 595-6000 FAX (A/C, No): E-MAIL ADDRESS: Katherine.Johnson@alliant.com															
INSURED Redspeed Georgia, LLC 400 Eisenhower Lane North Lombard, IL 60148		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Continental Insurance Company</td> <td>35289</td> </tr> <tr> <td>INSURER B: Valley Forge Insurance Company</td> <td>20508</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Continental Insurance Company	35289	INSURER B: Valley Forge Insurance Company	20508	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER E:																	
INSURER F:																	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

INSR LTC	TYPE OF INSURANCE	ADDL INSR	SUBR WVR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ SUBJECT ☐ LOC ☐ OTHER			6072753303	10/09/2018	10/09/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			6072753270	10/09/2018	10/09/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 10,000			6072753298	10/09/2018	10/09/2019	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	6072753284	10/09/2018	10/09/2019	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Coverage

CERTIFICATE HOLDER

CANCELLATION

Evidence of Coverage	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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The letter below certifies RedSpeed Georgia has verified resources available to meet all expenses associated with the installation, implementation, and maintenance of the City's School Zone Speed Enforcement Program.



CIBC Bank USA
120 S. LaSalle Street
Chicago, Illinois 60603
Tel: 312 564-2000

June 6, 2019

City of Alpharetta
Finance Department
City Hall 1st Floor Cashier's Office
2 Park Plaza
Alpharetta, GA 30009
Attn: Stephanie Cochran

RE: RedSpeed Georgia

To Whom It May Concern:

Please use this letter to confirm that referenced client has an open and active \$2,500,000.00 line of credit with CIBC BANK USA. This line of credit is available to support the acquisition and installation of photo enforcement cameras within the state of Georgia.

Please feel free to contact us directly should you require anything additional.

Sincerely,

A handwritten signature in black ink, appearing to read "Tashia M. Sims", written over a large, stylized "S" that loops around the name.

Tashia M. Sims
Commercial Banking Officer

Appendix 1
Sample School Zone
Speed Traffic Studies

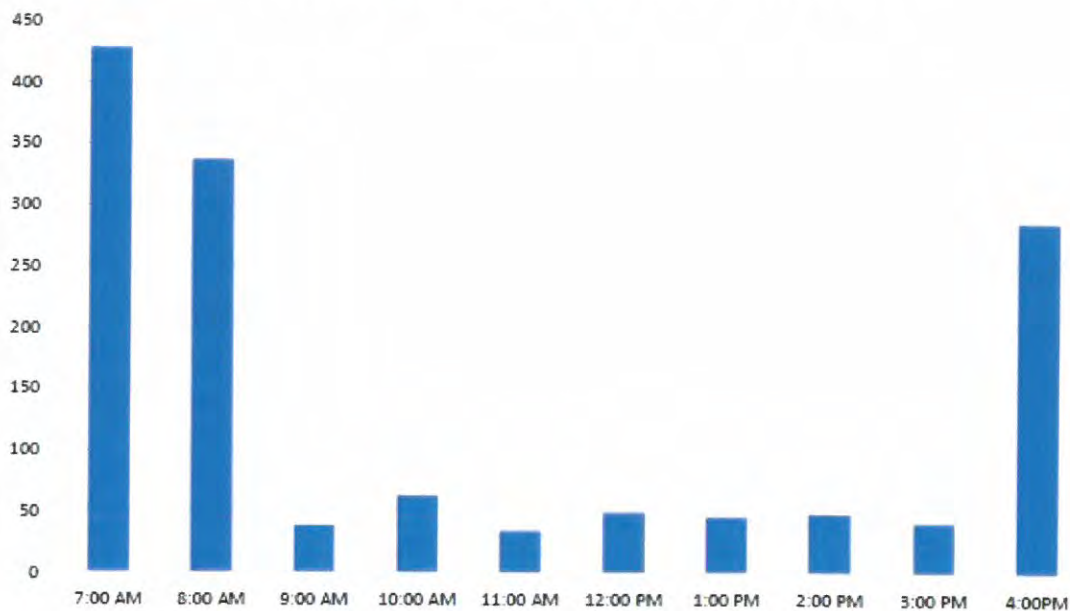
Georgia Schools Speed Study
Camp Creek Elementary School, Atlanta

4345 Welcome All Terrace	
SCHOOL ZONE SPEED LIMIT (During Enforced Hrs):	25 MPH
SPEED LIMIT (During Normal Hrs):	40 MPH
VIOLATION TRIGGER SPEED:	35 MPH and 50 MPH (Respectively)
SCHOOL ZONE HOURS OF OPERATION:	7:55AM - 8:55AM / 4:05PM - 5:05PM
STUDY DATE & TIME:	4-18-2019, 7:00 AM – 5:00 PM
AVERAGE DAILY TRAFFIC COUNT:	7,900
WEATHER CONDITIONS:	FAIR, NO RAIN
# OF LANES:	ONE LANE IN EACH DIRECTON (Both Lanes Checked)
TOTAL VIOLATIONS DETECTED:	1,371

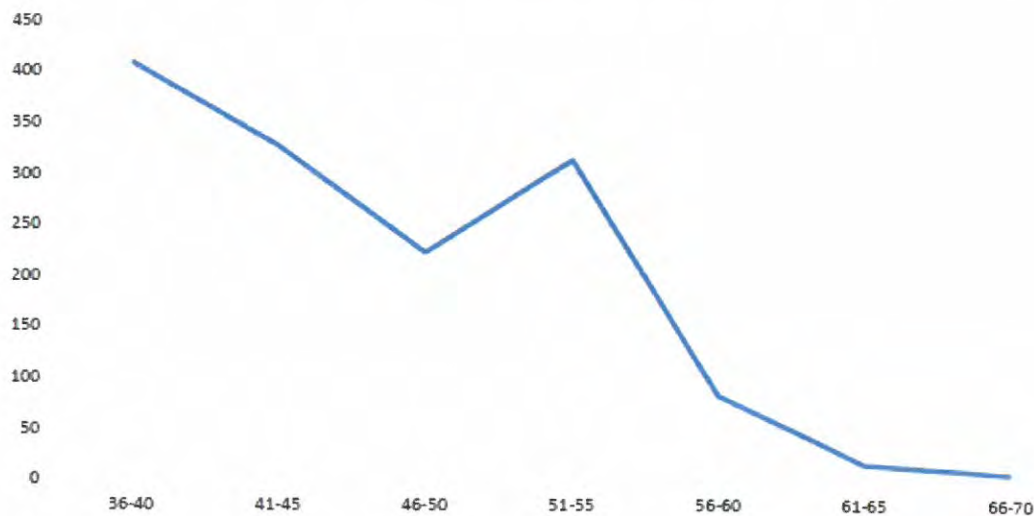


Georgia Schools Speed Study
Camp Creek Elementary School, Atlanta

OF VIOLATIONS EXCEEDING SPEED THRESHOLD



OF VIOLATIONS BY DETECTED SPEED



Georgia Schools Speed Study
Camp Creek Elementary School, Atlanta

	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	Total
36-40	103	159								146	408
41-45	132	108								86	326
46-50	127	56								39	222
51-55	53	11	31	38	25	39	35	39	30	12	313
56-60	10	3	7	22	6	9	8	4	10	3	82
61-65	3	0	1	1	3	1	3	2	1	0	15
66-70	0	0	0	2	0	0	0	3	0	0	5
Total	428	337	39	63	34	49	46	48	41	286	1,371

City of Alpharetta Disclosure Form and Certificate of Non-Collusion



DISCLOSURE FORM and CERTIFICATE OF NON-COLLUSION

Bidder must disclose any possible conflict of interest with any City of Alpharetta (City) elected official and/or employee and if a known relationship exists between any principal or employee of your corporation, firm, team, organization, or person and any City elected official and/or employee. Relationship may consist of financial, personal, or family relations or may be in the form of campaign contributions to elected officials.

If, to your knowledge, no relationship exists, this shall be stated in your response. Failure to disclose such a relationship (or lack thereof) may result in response being declared non-responsive and will not be considered further. If already awarded, may result in cancellation of a purchase and/or contract as a result of your response. Check one of the following, as it applies to your firm and this request. Use additional forms if needed:

- ☐ No known relationship exists. If this box checked, skip to signature and firm information at bottom of form.
- ☐ Relationship does exist. If this box checked, include the name and position of the City Official to whom a campaign contribution was made or official/employee relationship. Use a separate form for each official to whom a contribution has been made within the past two (2) years or for additional official/employee relationships.

Elected Official name and position:	
Amount/Value of Contribution:	
Date and description of Contribution:	
List other Relationship Type and name of City Employee/Official:	

By signing this form, I certify that:

- As an officer of this firm, or per the attached letter of authorization, I am duly authorized to certify the information provided herein is accurate and true; and my firm shall comply with all State and Federal Equal Opportunity and Non-Discrimination requirements and conditions of employment.
- That the firm's response is made without prior understanding, agreement, or connection with any corporation, firm, team, organization, or person submitting a response for the same materials, supplies, equipment, opportunity, or services and is in all respects fair and without collusion or fraud. My firm understands and agrees that bid/proposal collusion is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards; and
- That the provisions of the Official Code of Georgia Annotated, Sections 45-10-20 et seq. have not been violated and will not be violated in any respect. O.C.G.A. 45-10-20 through 45-10-28 provide that it is unlawful for a state [City] employee to transact business with the agency by which that person is employed for himself, on behalf of a business in which the employee or his/her spouse or dependents has a substantial interest, or on behalf of anyone as agent, broker, dealer, or representative. Transacting business is defined as selling real property, personal property, or services, or purchasing surplus real or personal property.

Firm's Full Legal Name:
(PLEASE TYPE OR PRINT) REDSPEED GEORGIA, LLC

Authorized Signature:

Printed Name and Title of Person Signing: ROBERT LIBERMAN MANAGING DIRECTOR

Date: 6-18-19

Firm's Address: 400 EISENHOWER LANE NORTH LOMBARD, IL 60148

Contact's Email Address: ROBERT.LIBERMAN@REDSPEED-USA.COM

*This form must be completed in its entirety, signed by the firm's authorized signer and returned with your response in order for the response to be eligible for consideration.

Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters**CERTIFICATION REGARDING DEBARMENT,
SUSPENSION, PROPOSED DEBARMENT,
AND OTHER RESPONSIBILITY MATTERS**

The Contractor certifies to the best of its knowledge and belief that neither it nor any of its principals:

1. are presently debarred, suspended, proposed for debarment, or declared ineligible from submitting bids or proposals by any federal, state or local entity, department or agency;
2. have within a three-year period preceding this bid/offer, been convicted or had a civil judgment rendered against them for, commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performance of a public (Federal, state or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, tax evasion, or receiving stolen property;
3. are presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph 2 of this certification;
4. have within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal, state or local public agency.

Firm's Full Legal Name:
(PLEASE TYPE OR PRINT)

REDSPEED GEORGIA, LLC

Authorized Signature:

Robert Liberman

Printed Name and Title of
Person Signing:

ROBERT LIBERMAN MANAGING DIRECTOR

Date:

6-18-19

Firm's Address:

400 EISENHOWER LANE NORTH LOMBARD, IL 60148

Contact's Email Address:

ROBERT.LIBERMAN@REDSPEED-USA.COM

**This form must be completed in its entirety, signed by the firm's authorized signer and returned with your response in order for the response to be eligible for consideration.*

Request for Taxpayer Identification Number and Certification (W-9)

Form W-9
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
REDSPEED GEORGIA, LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) **C**

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3).
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Applies to accounts mentioned outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
400 EISENHOWER LANE NORTH

6 City, state, and ZIP code
LOMBARD, IL 60148

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

--	--	--	--	--	--	--	--	--	--

OR

Employer identification number

3	2	-	0	5	8	0	0	6	7
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶

Date ▶ **6-18-19**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What Is backup withholding*, later.

Cat. No. 10231X

Form W-9 (Rev. 10-2018)

Affidavit Verifying Contractor Participation in Federal Work Authorization Program (E-Verify/I-9)



AFFIDAVIT VERIFYING CONTRACTOR PARTICIPATION IN FEDERAL WORK AUTHORIZATION PROGRAM

GEORGIA

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the City of Alpharetta (GA) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b).

Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:
20-5218257

Federal Work Authorization (E-Verify) User Identification Number

03/22/2017

Date of Authorization

REDSPEED GEORGIA, LLC

Name of Contractor

SPEED DETECTION CAMERA SYSTEM FOR SCHOOL ZONES

Name of Project

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on JUNE 18, 2019 in LOMBARD (city), IL (state).

Signature of Authorized Officer or Agent

ROBERT LIBERMAN, MANAGING DIRECTOR

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 18 DAY OF JUNE, 2019

NOTARY PUBLIC

My Commission Expires:

Dec 30, 2019



Affidavit Verifying Subcontractor Participation in Federal Work Authorization Program (E-Verify/I-9)



AFFIDAVIT VERIFYING SUBCONTRACTOR PARTICIPATION IN FEDERAL WORK AUTHORIZATION PROGRAM

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with RedSpeed (contractor) on behalf of the City of Alpharetta (GA) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice that a sub-subcontractor has received an affidavit from any other contracted sub-subcontractor, the undersigned subcontractor must forward, within five (5) business days of receipt, a copy of the notice to the contractor.

Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

EVV# 110645

Federal Work Authorization (E-Verify) User Identification Number
4/1/2008

Date of Authorization

Wolverton & Associates, Inc.

Name of Subcontractor

RedSpeed Speed Camera Permits - Alpharetta

Name of Project

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on June 14, 2019 in Duluth (city), Georgia (state).

Signature of Authorized Officer or Agent

Joseph R. Macrina, P.E., Chief Operating Officer

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 14th DAY OF June, 2019.

Catherine M. Sola
NOTARY PUBLIC

11-22-2020
Commission Expires



Affidavit Verifying Sub-Subcontractor Participation in Federal Work Authorization Program (E-Verify/I-9)



AFFIDAVIT VERIFYING SUB-SUBCONTRACTOR PARTICIPATION IN FEDERAL WORK AUTHORIZATION PROGRAM

GEORGIA

By executing this affidavit, the undersigned sub-subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for Wolverton & Associates, Inc. (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract) and RedSpeed (contractor) on behalf of the City of Alpharetta (GA) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the sub-subcontractor with the information required by O.C.G.A. § 13-10-91(b). The undersigned sub-subcontractor shall submit, at the time of such contract, this affidavit to RedSpeed (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract). Additionally, the undersigned sub-subcontractor will forward notice of receipt of any affidavit from a sub-subcontractor to RedSpeed (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract).

Sub-subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

EVV# 110645

Federal Work Authorization (E-Verify) User Identification Number
4/1/2008

Date of Authorization
Wolverton & Associates, Inc.

Name of Sub-subcontractor
RedSpeed Speed Camera Permits - Alpharetta

Name of Project

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on June 14, 2019 in Duluth (city), Georgia (state)

Signature of Authorized Officer or Agent
Joseph R. Macrina, P.E., Chief Operating Officer

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 14th DAY OF June, 2019
Catherine M. Sola
NOTARY PUBLIC

My Commission Expires 11-22-2020



Affidavit Verifying Subcontractor Participation in Federal Work Authorization Program (E-Verify/I-9)



AFFIDAVIT VERIFYING SUBCONTRACTOR PARTICIPATION IN FEDERAL WORK AUTHORIZATION PROGRAM

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with RedSpeed GA (contractor) on behalf of the City of Alpharetta (GA) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice that a sub-subcontractor has received an affidavit from any other contracted sub-subcontractor, the undersigned subcontractor must forward, within five (5) business days of receipt, a copy of the notice to the contractor.

Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

193381

Federal Work Authorization (E-Verify) User Identification Number

04/15/2010

Date of Authorization

Moye Electric Co Inc

Name of Subcontractor

RedSpeed Speed Cameras - Alpharetta

Name of Project

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on June 13, 2019, in Dublin (city), GA (state).

Signature of Authorized Officer or Agent

David Moye VP
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 13th DAY OF June, 2019.

AGNES CADWELL
NOTARY PUBLIC

02-21-2021
My Commission Expires



Affidavit Verifying Sub-Subcontractor Participation in Federal Work Authorization Program (E-Verify/I-9)



AFFIDAVIT VERIFYING SUB-SUBCONTRACTOR PARTICIPATION IN FEDERAL WORK AUTHORIZATION PROGRAM

GEORGIA

By executing this affidavit, the undersigned sub-subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract) and (contractor) on behalf of the City of Alpharetta (GA) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the sub-subcontractor with the information required by O.C.G.A. § 13-10-91(b). The undersigned sub-subcontractor shall submit, at the time of such contract, this affidavit to (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract). Additionally, the undersigned sub-subcontractor will forward notice of receipt of any affidavit from a sub-subcontractor to (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract).

Sub-subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

193381

Federal Work Authorization (E-Verify) User Identification Number

04/15/2010

Date of Authorization

Moye Electric Co., Inc.

Name of Sub-Subcontractor

Red Speed Cameras, Alpharetta

Name of Project

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on June 13 2019 in Dublin (city), GA (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 13th DAY OF June, 2019.

Shirley Caldwell
NOTARY PUBLIC

02/21/2021
My Commission Expires

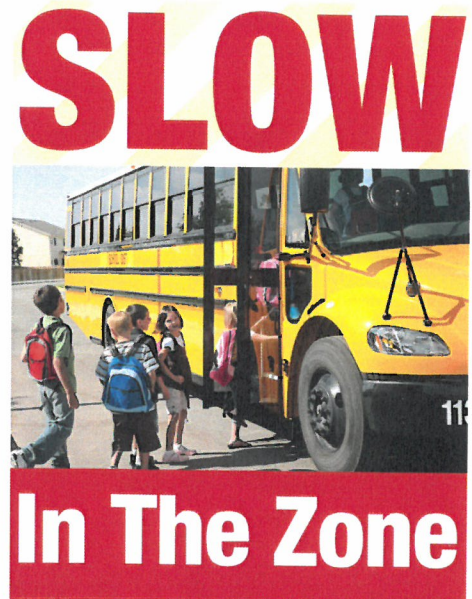
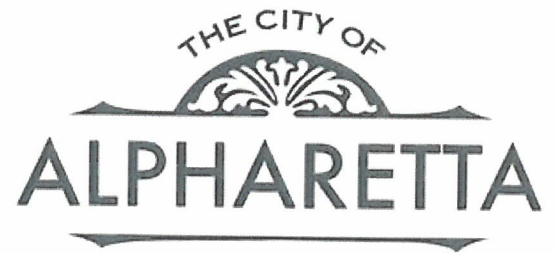


SEALED PROPOSAL COST PROPOSAL

**Speed Detection Camera System
for School Zones
Submission Date:
June 20, 2019
10:00am**

Submitted To:
The City of Alpharetta, GA.
Ms. Stephanie Cochran &
The Selection Committee
Finance Department
City Hall 1st Floor Cashier's Office
2 Park Plaza
Alpharetta, GA 30009
678-297-6052

Submitted By:
RedSpeed Georgia
400 Eisenhower Lane North
Lombard, IL 60148
Headquarters Phone (630) 317-5700
FAX (630) 424-0217
Robert Liberman – Managing Director
Direct Phone (630) 317-5710
Robert.Liberman@RedSpeed-USA.com



SECTION 4: OPERATING MODEL**4.1 Schedule of Items**

- a. Offerors **must** respond to this RFP by utilizing the Cost Proposal form provided. (This form may also be provided by City as a separate, fillable Excel worksheet.)
- b. Offeror's authorized official shall complete, sign, and return one (1) Paper Original of the Cost Proposal and Proposal Price Certification within the sealed proposal package in a separate, sealed, opaque envelope marked with following information found on Cover Page, page 1 and in Section 1 Schedule of Events of this document:
- **Operating Model**
 - Offeror's Name,
 - RFP #,
 - RFP Title, and
 - Due Date/Time.
- c. The Cost Proposal form will be used as the primary representation of each Offeror's cost/price, and will be used extensively during proposal evaluations and ranking.
- d. Additional information should be included as necessary to explain in detail the Offeror's cost/price.
- e. Additional Cost proposal sheets shall not be included in proposal original or copy (paper or digital).
- f. **Deliveries:** In the event there are to be deliveries on site, all goods and materials will be F.O.B. Destination, Freight Prepaid and Allowed. The onsite delivery/destination address shall in all cases be confirmed with the City's designated project manager for the project. All deliveries will be to a location within the City of Alpharetta.
- g. No freight or postage charges will be paid by the City of Alpharetta unless such charges are included and accepted in the Proposal price and contract award by the City. The Contractor, at Contractor's expense, will arrange to have someone onsite to inspect and accept delivery. The Contractor has sole responsibility for securing all materials at the Project site.
- h. **Taxes:** No sales tax will be charged on any orders.
- Sales Tax Exempt# 301-682441
- Federal Tax Identification# 58-6011454
- Copies of the City's Sales and Use Tax Certificate of Exemption and Form W-9, Taxpayer Identification and Certification are available upon request.

Operating Model:

Please describe your operating model including citation billing and remittance to the City. Also, please provide the revenue split the City will receive along with any other pertinent information.

This request is issued as no cost to the City and completely revenue funded for the contract. The City will not entertain any other pricing arrangement.

Proposal Price Certification

In compliance with Section 2 Scope of Project/Specifications, the undersigned offers and agrees that if this Proposal is accepted by the City Council within ninety (90) days of the date of RFP Proposal Response Due Date/Time, that the undersigned will furnish any or all of the deliverables upon which prices are quoted, at the price set opposite each, to the designated point(s) within the time specified.

COMPANY _____ REDSPEED GEORGIA, LLC _____

ADDRESS _____ 400 EISENHOWER LANE NORTH LOMBARD, IL 60148

AUTHORIZED SIGNATURE(S) _____

Robert Liberman

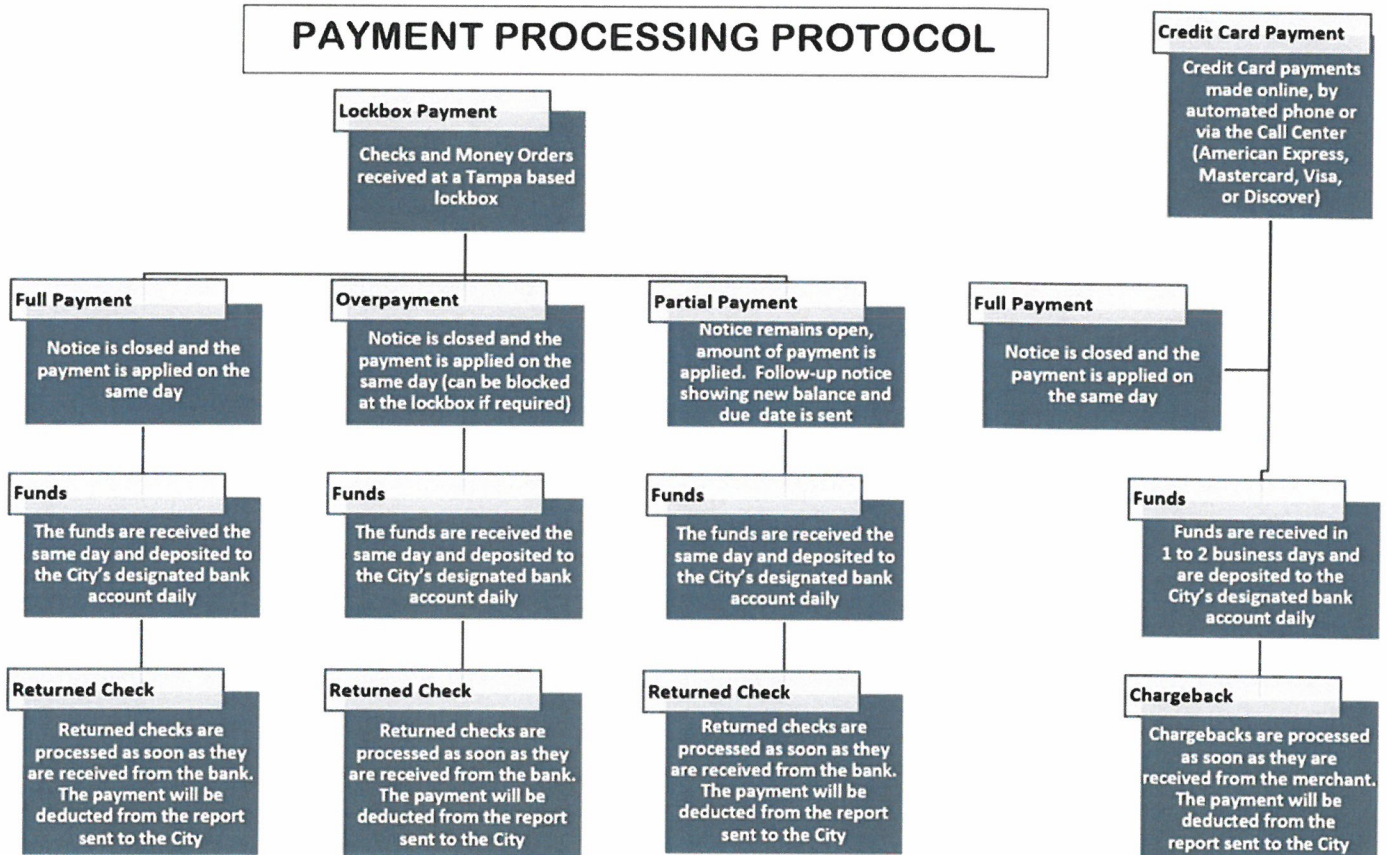
PRINT / TYPE NAME(S) AND TITLE(S) ROBERT LIBERMAN, MANAGING DIRECTOR

CONTACT INFO: PHONE NUMBER _____ 630-317-5710 _____

CONTACT INFO: E-MAIL ADDRESS _____ ROBERT.LIBERMAN@REDSPEED-USA.COM

OPERATING MODEL AND COST PROPOSAL

RedSpeed finance personnel conduct daily reconciliations of all Check, Money order and Credit Card payments received thru the Atlanta based lockbox. The flow chart below illustrates the processes utilized in Florida to address any payment anomalies, and the same would be prepared based upon the City's guidelines and preferences.





Violators pay notices via Credit/Debit Cards, Check or Money Order through:

- RedSpeed Lockbox (Check, MO, Credit or Debit Cards)
- www.SpeedViolation.Com (Credit or Debit Cards)
- RedSpeed City Specific Toll Free 800 Number (Credit or Debit Cards)



RedSpeed collects and processes all payments on Alpharetta's behalf 24/7/365 and deposits them into an account



Weekly or Monthly (depending upon the City's preference)
RedSpeed distributes funds via ACH into the City of Alpharetta's bank account after applying applicable service fees (33% to 35% of collected payments)

COST PROPOSALDescription of Pricing

This Cost Proposal shall be all-inclusive for the installation and implementation of a turnkey Automated School Zone Speed Detection System. Pricing includes all related Speed camera equipment and RedCheck™ Violation Reviewing software, camera monitoring service, maintenance, violation processing and mailing expenses, lockbox and credit card payment processing services, call center – customer service support, community awareness support and SiteOps™ Live Camera Viewing.

33% Service Fee for each Paid Citation.

Optional Services

License Plate Reader (LPR) module: An additional 2% service fee for each Paid Citation per approach shall apply.

RFP Evaluation / Scoring Sheet (Detail)
Speed Detection Camera System for School Zones
RFP # 20-103

OFFERORS	RedSpeed	Verra Mobility	Sensys America
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Scoring Instructions:

1. Score each criteria for each proposal using a scale of 1 - 5; 5 = highest score available for any criteria.
2. Scores should be noted for each criteria as this will be the basis for evaluation.
3. Weights will be applied to combined scores.
4. Cost will be evaluated separately.

CRITERIA			
Timeline - 37%	1.67	1.67	0.74
Features - 30%	1.43	0.90	1.28
Experience/References -30%	1.28	0.68	1.43
Alpharetta Local Vendor Preference - 3%	0	0	0
Total Proposal Score % (Cost not Opened-Scored)	4.37	3.24	3.44

**CITY OF ALPHARETTA
REQUEST FOR PROPOSALS (RFP)
(THIS IS NOT AN ORDER)**



Finance Department
2 Park Plaza
Alpharetta, GA 30009
P: (678) 297-6052
F: (678) 297-6093
purchasing@alpharetta.ga.us

RFP TITLE:	SPEED DETECTION CAMERA SYSTEM FOR SCHOOL ZONES
RFP #:	20-103
RFP RESPONSE DUE DATE/TIME:	JUNE 20, 2019 AT 10:00 AM
RFP ISSUE DATE:	JUNE 6, 2019
NUMBER OF PAGES:	38

SINGLE POINT OF CONTACT DURING PROCUREMENT PROCESS

PROCUREMENT AGENT: Stephanie Cochran
City of Alpharetta Phone: 678-297-6052 FAX: 678-297-6093
Finance Department Email: purchasing@alpharetta.ga.us
2 Park Plaza Procurement Website: <https://www.ebidexchange.com/alpharetta>
Alpharetta, GA 30009

INSTRUCTIONS TO SUBMIT A PROPOSAL:

1. CITY HALL NORMAL HOURS FOR DELIVERIES: MON-THURS 8:30 AM–5:00 PM; FRI 8:30 AM–4:30 PM
2. PROPOSAL PACKAGE MUST BE SEALED IN OPAQUE PACKAGING; NO FAXED OR EMAILED RESPONSES ACCEPTED
3. SUBMIT UNBOUND (3-RING BINDER OK) **ONE** PAPER ORIGINAL WITH ORIGINAL SIGNATURES; **THREE** PAPER COPY OF ORIGINAL; AND **ONE** CD-ROM/FLASH DRIVE COPY OF ORIGINAL
4. NO PUBLIC OPENING WILL BE HELD FOR RFP RESPONSES

DELIVER SEALED PROPOSAL TO:

CITY OF ALPHARETTA
FINANCE DEPARTMENT
CITY HALL 1ST FLOOR CASHIER'S OFFICE
2 PARK PLAZA
ALPHARETTA, GA 30009
ATTN: STEPHANIE COCHRAN

EXTERIOR OF OFFEROR'S SEALED ENVELOPE/PACKAGE MUST NOTE:

Offeror's Name and Address
RFP Title & Number as noted on top of this page
RFP Due Date & Time as noted on top of this page
(or as may be changed by Official Written Addendum)

THIS PAGE MUST BE COMPLETED, SIGNED, AND RETURNED WITH EACH RESPONSE

By signing and returning this form with a Proposal, the authorized signer and represented firm have read, understand, and agree to information within this Request for Proposal and with required and informational documents, files, and/or forms posted to webpage for this RFP and made part of this RFP and any contract that may be awarded as a result of response to this RFP. Furthermore, Offeror acknowledges and agrees that Offeror has carefully examined and fully understands the provisions and requirements of this RFP, has made a personal examination of the site of the proposed work (if applicable), is satisfied as to the actual conditions and requirements of the proposed Work, and hereby proposes and agrees that if Offeror's Proposal is accepted, Offeror will contract with the City in full conformance with the Contract Documents.

FIRM/OFFEROR NAME: _____

FIRM/OFFEROR MAILING ADDRESS: _____

FIRM/OFFEROR PHONE NUMBER(S): _____

FIRM/OFFEROR FAX NUMBER(S): _____

EMAIL ADDRESS FOR OFFEROR'S CONTACT: _____

AUTHORIZED OFFEROR SIGNATURE: _____

PRINTED NAME OF SIGNER: _____

OFFEROR FEDERAL I.D. NUMBER: _____

OFFEROR DUNS NUMBER: _____

TABLE OF CONTENTS

TABLE OF CONTENTS	2
SECTION 1: SCHEDULE OF EVENTS.....	3
SECTION 2: SCOPE OF PROJECT/SPECIFICATIONS.....	4
2.1 CITY’S INTENT	4
2.2 ORGANIZATION OF PROPOSAL	4
2.3 SCOPE OF WORK.....	4
2.4 PROJECT SPECIFIC REQUIREMENTS	4
2.5 ePAYABLES	5
2.6 CONTRACT TERM	5
2.7 SUBCONTRACTOR REPORTING	5
2.8 ALLOWED TRUCK ROUTES	5
SECTION 3: OFFEROR QUALIFICATIONS.....	6
3.1 CITY’S AUTHORITY AND RIGHT TO INVESTIGATE.....	6
3.2 OFFEROR INFORMATIONAL REQUIREMENTS	6
3.3 GENERAL INSURANCE REQUIREMENTS	8
SECTION 4: COST PROPOSAL.....	9
4.1 SCHEDULE OF ITEMS.....	9
4.2 INVOICING, PAYMENT PROCESSING, AND ePAYABLES	11
4.3 ALPHARETTA VENDOR PREFERENCE (A.K.A. LOCAL VENDOR).....	11
SECTION 5: EVALUATION CRITERIA	12
APPENDIX A: REQUIRED FORMS.....	13
CITY OF ALPHARETTA DISCLOSURE FORM AND CERTIFICATE OF NON-COLLUSION.....	14
CERTIFICATION REGARDING DEBARMENT, SUSPENSION, PROPOSED DEBARMENT, AND OTHER RESPONSIBILITY MATTERS.....	15
REQUEST FOR TAXPAYER IDENTIFICATION NUMBER AND CERTIFICATION (W-9)	16
AFFIDAVIT VERIFYING CONTRACTOR PARTICIPATION IN FEDERAL WORK AUTHORIZATION PROGRAM (E- VERIFY/I-9)	17
APPENDIX B: OPTIONAL AND INFORMATIONAL FORMS.....	18
LOCAL VENDOR CERTIFICATION FORM	19
NOTICE OF “No Bid” FORM	20
AFFIDAVIT VERIFYING SUBCONTRACTOR PARTICIPATION IN FEDERAL WORK AUTHORIZATION PROGRAM (E-VERIFY/I-9)	21
AFFIDAVIT VERIFYING SUB-SUBCONTRACTOR PARTICIPATION IN FEDERAL WORK AUTHORIZATION PROGRAM (E-VERIFY/I-9)	22
APPENDIX C: BONDING REQUIREMENTS AND SAMPLE CONTRACT DOCUMENTS	23
SUBCONTRACTOR PARTICIPATION LIST.....	23
FINAL AFFIDAVIT.....	24
APPENDIX D: PROCUREMENT INFORMATION	25
A. VENDOR INSTRUCTIONS.....	25
B. RESPONSE RECEIPT AND EVALUATION PROCESS	28
C. ADDITIONAL TERMS AND CONDITIONS.....	32
D. DEFINITIONS OF CERTAIN TERMS	35
APPENDIX E: ALLOWED TRUCK ROUTE MAP.....	38

SECTION 1: SCHEDULE OF EVENTS

SINGLE POINT OF CONTACT:

- Any vendor interested in responding to the procurement is not allowed to communicate with any City staff or elected officials regarding the procurement, except for communication with or at the direction of the City Procurement Agent in charge of the solicitation as designated by the City Procurement Officer and, if applicable, authorized communications at the Pre-Conference or Site Visit.
- Any unauthorized contact may disqualify the Vendor from further consideration.
- Single point of contact information is located on cover page of this document.

EVENT

DATE

- RFP Issue Date June 6, 2019
- Deadline for Receipt of Written Questions June 13, 2019 at 4:00PM
 - Submit each written question or request for information separately using the question tab and entry field found within the solicitation posting at <https://www.ebidexchange.com/alpharetta> See Appendix D, Section A.2.4
- Deadline for Posting of Written Answers June 14, 2019 at 4:00PM
 - Answers to questions for clarification can be found within the question tab found within the solicitation posting at <https://www.ebidexchange.com/alpharetta>. All substantial changes to scope, specs, etc. will be posted by written addendum. See Appendix D, Section A.2.5
- RFP Response (Proposal) Due Date/Time June 20, 2019 at 10:00AM
 - Regardless of cause, late responses will not be accepted and will automatically be disqualified from further consideration. See Appendix D, Section A.4

CITY HALL NORMAL HOURS OF OPERATION FOR RECEIPT OF DELIVERIES:

Monday – Thursday 8:30 AM – 5:00 PM;
Friday 8:30 AM – 4:30 PM

Offeror is notified that no one will be available to accept packages outside posted normal business hours for City Hall. Any Proposal left prior to opening time, left after closing times, or left with someone other than 1st floor Customer Service or Finance Procurement Team will be at Offeror's risk.

It shall be the Offeror's sole risk to assure delivery to the receptionist's desk at the designated location by the designated RFP Response (Proposal) Due Date/Time noted on Cover Page, page 1 and in Section 1 Schedule of Events of this document.

Late responses will not be opened and may be returned to the Offeror at the expense of the Offeror or destroyed if requested or no reply from Offeror within 72 hours of City's email response.

(All time references in this document are to be understood as local, Eastern Time for our City.)

SECTION 2: SCOPE OF PROJECT/SPECIFICATIONS

2.1 City's Intent

The City of Alpharetta is requesting proposals from qualified Offerors for a school zone speed detection system. The Offeror will provide and install all equipment and monitor the camera system for violations. The equipment and monitoring will be provided at no cost to the City with revenue sharing of any collections.

2.2 Organization of Proposal

Each proposal must be organized in the order set forth below. Paper 'Original' and each paper 'Copy' shall have tabs separating each section. Original, all paper copies, and digital copies must contain same information. Original Proposal and all Copies must be submitted in a sealed envelope/package. Cost Proposal to be within a sealed envelope within the sealed Proposal package.

1. **Cover Page** – Offeror's authorized official to complete, sign, and return with proposal response;
2. **Section 2.3, Scope of Work and Section 2.4 Project Specific Requirements** – include all requested documents, information, etc. Explain any exceptions, clarifications, etc.;
3. **Section 3, Offeror Qualification and Requirements** – include all requested documents and information;
4. **Required Forms** – Complete each Appendix A Required Forms as directed on each form and each applicable Appendix B Optional and Informational Forms as directed on each form;
5. **Additional Appendices** (ONLY if applicable) – include all requested documents and information;
6. **Addenda Acknowledgement** (ONLY if applicable) – if any addenda are formally issued by the City.
7. **Section 4 – Cost Proposal and Proposal Price Certification** to be within a sealed envelope within the sealed Proposal package.

2.3 Scope of Work

The vendor will supply a speed camera detection system and program for nine school zones in the City of Alpharetta. This system must be exclusively violator funded. All installation, maintenance, calibration, administration, and regulatory compliance costs are the responsibility of the vendor. The vendor may accomplish this through a revenue split per citation paid, or a fixed cost per citation paid. The program must be fully operational by August 12, 2019. The vendor is responsible for ensuring that the program meets and maintains compliance with all local, state, and federal laws.

2.4 Project Specific Requirements

- Vendor performs all necessary needs testing.
- Vendor provides and installs all signage and equipment related to the program.
- Vendor maintains all equipment, documentation, certifications, and permissions related to the program.
- Vendor provides system training to the police department at no cost.
- Vendor provides the police department with the ability to review stored footage (minimum 45 days).
- Vendor provides the police department with the ability to live stream video from the camera feeds.
- Vendor provides software for the approval and management of citations, review of video, and input of "hot list" data.
- Vendor provides software for accessing automated license plate readers features.
- Speed detection camera system must be a high definition motion picture camera system that uses only infrared for lighting.
- Automated license plate readers for each location.
- Ability to merge automated license plate readers data with Genentec and/or Vigilant database systems.
- System must provide traffic data for speed and volume based on time of day.

- System must be programmable for school calendar, specific enforcement times, and variable speed thresholds.
- System must be fixed location in nature.
- System must manage multi-lane roads with high volumes of traffic.
- Vendor provides all necessary documentation of certifications, citations, and evidence needed for court hearings.
- The service contract with the City of Alpharetta must be reviewable with an option to terminate after one year of implementation.
- Automated license plate readers and video system capabilities must be maintained at all times without regard to school calendar or the volume of citations generated at any location.
- Vendor is responsible for the cost of returning physical locations to their previous state if any equipment is removed or uninstalled for any reason.

2.5 ePayables

Replying to this RFP confirms Offeror's agreement to accept electronic payment (ePayables) of invoices if awarded a contract (if applicable.)

2.6 Contract Term

The Contract is for a term of **[5]** years commencing **[insert date]**, and terminating **[insert date]**, as further provided for in the Contract and in accordance with O.C.G.A. § 36-60-13.

The term of the Contract may be extended by the City, with the written consent of the Contractor, for such additional period of time as may be necessary or advantageous to the City.

The Contract price(s) and/or rates for the above-stated contract term will remain as offered in the Contractor's proposal cost submission and accepted/awarded by the City Council. Any contract extension beyond the above-stated contract term shall be based on the same terms and conditions as the original term with the exception of the price(s) or rates. The price(s) or rates for any extended term are guaranteed for a minimum of twelve (12) months. Any increase (or decrease) in prices or rates after the above-stated term, which includes any renewal term(s), shall be limited to three percent (3%) or the Consumer Price Index (US City Average – All Items; most recent month) factor, whichever is the lesser.

For any automatic renewal of the contract required pursuant to O.C.G.A. § 36-60-13, notice of intent to not renew will be given to the Contractor in writing by the City, no less than thirty (30) days before the expiration date of the initial term of the contract.

2.7 Subcontractor Reporting

For all applicable projects totaling over \$50,000.00 and with a service-related component, the City requires contractors to agree to the public disclosure of the names of any first-tier subcontractors engaged to perform services in relation to the contract.

Contractors are required to inform relevant subcontractors that the subcontractor's participation in fulfilling the contract may be publicly disclosed.

The contractor shall provide a list of subcontractors to the City with each invoice or application for payment submitted. The list shall include the subcontractor's name and scope of service provided.

2.8 Allowed Truck Routes

Certain trucks may travel in and through the City of Alpharetta using only those streets and roads highlighted in the Truck Route Map provided in Appendix E and also available for review online at:

<http://www.alpharetta.ga.us/government/departments/public-works/alpharetta-truck-routes>.

As noted in Chapter 18 (Traffic) of the Code of the City of Alpharetta, Georgia, except as specifically set out herein, trucks (defined as motor vehicle having a gross vehicular weight rating (G.V.W.R.) in excess of thirty-six thousand pounds (36,000 lbs.) or having an overall length in excess of thirty feet (30'), except vehicles designed to carry passengers) are prohibited from using any street within the City except those designated below:

- 1) SR 9 (North Main Street – South Main Street)
- 2) SR 120
- 3) Haynes Bridge Road (SR 120 to City Limits)
- 4) Hembree Road (Westside Parkway to Roswell City Limits continuing on Roswell Truck Route)
- 5) Mansell Road
- 6) Maxwell Road (SR 9 to Hembree Road)
- 7) McGinnis Ferry Road
- 8) North Point Parkway
- 9) Union Hill Road
- 10) Westside Parkway
- 11) Windward Concourse
- 12) Windward Parkway (SR 9 to Union Hill Road)

Exceptions to the above schedule are when the terminal, parking lot, repair garage, headquarters, place of pickup or delivery of the restricted motor vehicle is not on a designated truck route, ingress to and egress from such places shall be made by the most direct route available between the terminal, parking lot, repair garage, headquarters, place of pickup or delivery and the nearest designated truck route.

SECTION 3: OFFEROR QUALIFICATIONS

3.1 City's Authority and Right to Investigate

This procurement is issued under the authority of the City of Alpharetta Procurement Policy and applicable law. The City has the authority to reject all proposals or any proposal that is non-responsive or not responsible, and to waive technicalities and informalities to award a contract that is in the best interest of the City. The City may also elect to contingently accept one or more proposals so that in the case of the default of the Successful Offeror, the City will accept the Contingent Proposal.

The City may make such investigations as deemed necessary to determine the ability of the Offeror to provide the supplies and/or perform the services specified.

3.2 Offeror Informational Requirements

In determining the capabilities of an Offeror to perform the services specified herein, the following informational requirements must be met by the Offeror. Failure to include all of the elements specified may be cause for rejection. Additional information may be provided but should be brief and relevant to the goals of this RFP.

Each proposal shall provide the following information:

3.2.1 Cover Letter and Company Profile: Provide a Cover Letter including a brief business profile and a summary describing why your firm/team is qualified for this project. At a minimum, state the following:

1. Business name and home office address, identify whether this or another office address is responsible for work of this project,
2. Offeror shall specify how long the individual/company submitting the Proposal has been in the business of providing services similar to those requested in this RFP.
3. Identify one contact person. This person shall be the single point of contact on behalf of the Offeror firm/team, responsible for correspondence to and from the organization and the City. If necessary, the City will send all Project-related communications to this contact person. (This may be the person registered in our eBid system.) Include the following contact information:
 - mailing address,
 - telephone number, and
 - e-mail address.

4. **Authorized Signer – Electronic Signature for contract execution:** the City uses DocuSign to electronically deliver contracts to the awarded contractor for digital signing. To enable routing of contracts digitally for execution, include the following information for contractor's authorized signer. This employee must have the authority to bind the firm in the contract process:

- Authorized signer's name as it should be listed for signing,
- Authorized signer's title
- Authorized signer's email address

3.2.2 Design / Construction Background, Experience, Qualifications, and Capabilities:

At a minimum, the Offeror shall identify at least three (3), but no more than six (6) comparably sized projects of a similar type to the project described in this RFP. The projects shall have been completed within the last three (3) years and shall be similar to this request.

Note for each project if involvement was for Design, Construction, or Design/Build; Prime or Sub-contractor.

For each project indicate:

1. Description of the project using photographs, project descriptive narratives, letters of recommendation, etc.
2. Project owner and reference information. At a minimum, the Offeror shall provide
 - the company name,
 - the location where the services were provided,
 - contact person(s),
 - contact person's telephone number,
 - contact person's email address.

These references may be contacted to verify Offeror's ability to perform the services requested.

The City reserves the right to use any information or additional references deemed necessary to establish the ability of the Offeror to perform the conditions of this request. Negative references may be grounds for Proposal disqualification.

3.2.3 Resumes and Experience of Key Personnel:

Offeror shall provide resumes or summaries of qualification, work experience, education, skills, etc. for all lead personnel, project manager, etc. as applicable. For each resume, provide:

- name,
- years of experience performing similar work,
- qualifications, skills, etc.
- Length of employment with current employer

3.2.4 Method of Providing Services: Offeror shall provide a description of the work plan and the methods to be used that will convincingly demonstrate to the City what the Offeror intends to do, the timeframes necessary to accomplish the Work, and how the Work will be accomplished.

3.2.5 Available Resources:

1. **Insurance:** Provide a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, workers compensation, business automobile liability, and professional liability insurance.
 - a. Insurance evidence may be included in an Appendix to the proposal. It does not count toward the page limit.
2. **Resources:** Demonstrate capability to provide resources, including equipment, staffing, sub-contractors, and any other resources necessary to meet project requirements.
 - a. Resource evidence may be included in an Appendix to the proposal.

3.3 General Insurance Requirements

Upon Council approval, the awarded Contractor shall provide the City with a Certificate of Insurance (COI) to the procurement agent listed on the cover page for this RFP. The COI shall indicate the existence of the policies prior to the beginning of the contract work or term. Thereafter, a renewal certificate shall be delivered to the City at least thirty (30) days prior to the expiration date of each expiring policy. If at any time, any of the policies shall be or become unsatisfactory to the City as to form or substance, or any of the carriers issuing such policies shall be or become unsatisfactory to the City, the Contractor shall deliver to the City representative upon demand a certified copy of any policy required herein for review. The Certificates of Insurance shall state that the City of Alpharetta is additionally insured.

- **Workers Compensation:** Workers Compensation \$500,000 per accident per employee with waiver of subrogation. Required documentation includes certificate from insurance company showing issuance of workmen's compensation coverage for the State of Georgia.
- **Comprehensive General Liability Insurance:**

Commercial General Liability	\$1,000,000 each occurrence
	\$1,000,000 aggregate
- **Comprehensive Auto Liability Insurance:**

Bodily Injury Liability	\$1,000,000 each occurrence
Property Damage Liability	\$ 100,000 each occurrence
- **Excess Umbrella Liability:**

Combined Single Limit Bodily Injury and / or Property Damage	\$1,000,000 each occurrence \$1,000,000 aggregate
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Insurance; Indemnification. The awarded Contractor shall maintain the types and amounts of insurance set forth as from time to time reasonably shall be requested by the City. The awarded Contractor shall provide proof of such insurance to the City at the same time as the execution of any resulting Contract and/or purchase order, and as and when requested by the City during the term hereof. Acceptance of a certificate or proof of insurance does not constitute approval or agreement by the City that the insurance requirements have been satisfied. The awarded Contractor shall indemnify and hold the City harmless from all claims, demands, losses, attorneys' fees and liabilities of any type or nature arising out of or related to Contractor's, or its officers', agents', employees' or subcontractors', performance or non-performance of this Contract; provided, however, that this indemnification obligation shall not apply to any Claims arising from the sole negligence of the City. Nothing in this paragraph or any resulting Contract and/or purchase order shall be deemed to constitute a waiver of the City's sovereign immunity, create rights in any third party, or create any third party beneficiaries.

SECTION 4: OPERATING MODEL

4.1 Schedule of Items

- a. Offerors **must** respond to this RFP by utilizing the Cost Proposal form provided. (This form may also be provided by City as a separate, fillable Excel worksheet.)
- b. Offeror's authorized official shall complete, sign, and return one (1) Paper Original of the Cost Proposal and Proposal Price Certification within the sealed proposal package in a separate, sealed, opaque envelope marked with following information found on Cover Page, page 1 and in Section 1 Schedule of Events of this document:
 - **Operating Model**
 - Offeror's Name,
 - RFP #,
 - RFP Title, and
 - Due Date/Time.
- c. The Cost Proposal form will be used as the primary representation of each Offeror's cost/price, and will be used extensively during proposal evaluations and ranking.
- d. Additional information should be included as necessary to explain in detail the Offeror's cost/price.
- e. Additional Cost proposal sheets shall not be included in proposal original or copy (paper or digital).
- f. **Deliveries:** In the event there are to be deliveries on site, all goods and materials will be F.O.B. Destination, Freight Prepaid and Allowed. The onsite delivery/destination address shall in all cases be confirmed with the City's designated project manager for the project. All deliveries will be to a location within the City of Alpharetta.
- g. No freight or postage charges will be paid by the City of Alpharetta unless such charges are included and accepted in the Proposal price and contract award by the City. The Contractor, at Contractor's expense, will arrange to have someone onsite to inspect and accept delivery. The Contractor has sole responsibility for securing all materials at the Project site.
- h. **Taxes:** No sales tax will be charged on any orders.

Sales Tax Exempt# 301-682441

Federal Tax Identification# 58-6011454

Copies of the City's Sales and Use Tax Certificate of Exemption and Form W-9, Taxpayer Identification and Certification are available upon request.

Operating Model:

Please describe your operating model including citation billing and remittance to the City. Also, please provide the revenue split the City will receive along with any other pertinent information.

This request is issued as no cost to the City and completely revenue funded for the contract. The City will not entertain any other pricing arrangement.

Proposal Price Certification

In compliance with Section 2 Scope of Project/Specifications, the undersigned offers and agrees that if this Proposal is accepted by the City Council within ninety (90) days of the date of RFP Proposal Response Due Date/Time, that the undersigned will furnish any or all of the deliverables upon which prices are quoted, at the price set opposite each, to the designated point(s) within the time specified.

COMPANY _____

ADDRESS _____

AUTHORIZED SIGNATURE(S) _____

PRINT / TYPE NAME(S) AND TITLE(S) _____

CONTACT INFO: PHONE NUMBER _____

CONTACT INFO: E-MAIL ADDRESS _____

4.2 Invoicing, Payment Processing, and ePayables

Replying to this RFP confirms Offeror's agreement to accept electronic payment (ePayables) of invoices if awarded a contract.

The City agrees to pay the Contractor in current funds for the performance of the Contract subject to additions and deductions as provided in the Contract, and, if applicable, to make payments in the manner and on the periodic basis agreed to by the City during the pre-construction meeting or prior to the commencement of the Work. Upon completion of the Work or, if agreed to by the City, upon completion of certain portions thereof, the Contractor shall submit an invoice detailing the appropriate charges as currently allowed.

The City will process approved payment requests under this Project to the awarded Contractor only. Payment to subcontractors and suppliers is the responsibility of the Contractor. The City will not entertain any other payment arrangements.

Invoices shall be submitted to:

City of Alpharetta
Public Safety Department
2565 Old Milton Pkwy
Alpharetta, GA 30009

Upon receipt of invoice and inspection and acceptance of the Work, the City will render payment. All such invoices will be paid within forty-five (45) days by the City unless any items thereon are questioned, in which event payment will be withheld pending verification of the amount claimed and the validity of the claim. The Contractor will provide complete cooperation during any such investigation.

Offerors, who are individuals, shall provide their social security numbers on Page 1 of this RFP. Offerors that are proprietorships, partnerships, limited liability companies, corporations, or other legal entities, shall provide their federal employer identification number on Page 1 of this RFP. All Offerors shall provide a completed and signed W-9 located in Appendix A: Required Forms.

4.3 Alpharetta Vendor Preference (a.k.a. Local Vendor)

It is the policy of the City to invest in the local community when appropriate through securing goods/services from local businesses at competitive pricing and terms. This is to encourage local businesses to compete for City Business for formal procurement with a contract value of \$50,000.01 to \$500,000.00.

To apply for the Alpharetta Vendor Preference the Vendor must meet the following requirements:

- Has a permanent place of business with full-time employee(s) within City limits for a minimum of six months prior to the issuance date of any formal solicitation to which said business is responding;
- The permanent place of business must distribute goods/services and cannot be a post office box or a residence;
- Has a valid business license from the City; and
- Is not delinquent on any taxes/fees owed to the City (e.g. property taxes, business license fees, etc.).

Vendors must complete the **Local Vendor Certification** form located in Appendix B: Optional and Information Forms. Every Vendor seeking qualification for local preference must include the completed form and all required documentation noted on the form in the Vendor's response to this RFP.

An Alpharetta vendor that has submitted the Local Vendor Certification Form with all required information and has been confirmed as eligible for preference by City personnel will be given preference of three percent (3.00%), or equivalent unit of measure, shall be provided as an evaluation criterion to any approved Alpharetta Vendor's proposal.

SECTION 5: EVALUATION CRITERIA

All proposals received will be reviewed by the Procurement Agent to ensure that all administrative requirements of the RFP package have been met, such as all documents requiring a signature have been signed and submitted. Failure to meet these requirements may be cause for rejection. Only responsive proposals will be given to Evaluation Committee for further review.

The Evaluation Committee will evaluate the remaining proposals and determine a ranking based on the information provided in response to this RFP. Proposals will be evaluated based on stated evaluation criteria. In ranking against stated criteria, the City may consider such factors as accepted industry standards and a comparative evaluation of all other qualified RFP responses in terms of differing price, quality, quantity, and contractual factors. These rankings will be used to determine the most advantageous offering to the City.

Any proposal that fails to achieve a passing ranking for any part/section for which a passing ranking is indicated will be eliminated from further consideration.

After completing the initial ranking, the Evaluation Committee may create a shortlist made up of a grouping of the highest-ranking Offerors. In the event of a shortlist, Offerors may be asked to arrange a site visit; may be invited for a presentation or interview; or may be asked to supply additional information for evaluation. Once all evaluations are complete, the Evaluation Committee may either recommend to award to the highest-ranking Offeror or if necessary, to seek discussion/negotiation or a "best and final offer" in order to determine the highest-ranking Offeror.

Each criteria will be scored for each proposal using a scale of 0 - 5; 5 = highest score available for any criteria.

Phase I

Each Offeror will be evaluated individually using weights for each criterion below:

Timeline	37
Features	30
Experience / References	30
Alpharetta Vendor Preference	3%
Phase I Total	100%

Phase II

At the team's discretion high scoring offerors may be invited for presentation of the system and interview. This Phase 2 scoring will be based on the presentation and interview only.

APPENDIX A: REQUIRED FORMS

Forms required to be returned with every response to this request. These forms are necessary to ensure compliance with various laws as described within the procurement.

Instructions for Submitting Required Forms

One completed original of each form listed below shall be returned within the sealed 'Original' Response package. Vendor's response may be declared non-responsive if all forms are not returned complete with all information, signatures, and notarized (if required).

1. Disclosure Form and Certificate of Non-Collusion
2. Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters
3. IRS Form W-9 (Request for Taxpayer Identification Number and Certification)
4. E-Verify/I-9 (Affidavit Verifying Contractor Participation in Federal Work Authorization Program)

City of Alpharetta Disclosure Form and Certificate of Non-Collusion



DISCLOSURE FORM and CERTIFICATE OF NON-COLLUSION

Bidder must disclose any possible conflict of interest with any City of Alpharetta (City) elected official and/or employee and if a known relationship exists between any principal or employee of your corporation, firm, team, organization, or person and any City elected official and/or employee. Relationship may consist of financial, personal, or family relations or may be in the form of campaign contributions to elected officials.

If, to your knowledge, no relationship exists, this shall be stated in your response. Failure to disclose such a relationship (or lack thereof) may result in response being declared non-responsive and will not be considered further. If already awarded, may result in cancellation of a purchase and/or contract as a result of your response.

Check one of the following, as it applies to your firm and this request. Use additional forms if needed:

- ☐ **No known relationship exists.** *If this box checked, skip to signature and firm information at bottom of form.*
- ☐ **Relationship does exist.** *If this box checked, include the name and position of the City Official to whom a campaign contribution was made or official/employee relationship. Use a separate form for each official to whom a contribution has been made within the past two (2) years or for additional official/employee relationships.*

Elected Official name and position:	
Amount/Value of Contribution:	
Date and description of Contribution:	
List other Relationship Type and name of City Employee/Official:	

By signing this form, I certify that:

- As an officer of this firm, or per the attached letter of authorization, I am duly authorized to certify the information provided herein is accurate and true; and my firm shall comply with all State and Federal Equal Opportunity and Non-Discrimination requirements and conditions of employment.
- That the firm's response is made without prior understanding, agreement, or connection with any corporation, firm, team, organization, or person submitting a response for the same materials, supplies, equipment, opportunity, or services and is in all respects fair and without collusion or fraud. My firm understands and agrees that bid/proposal collusion is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards; and
- That the provisions of the Official Code of Georgia Annotated, Sections 45-10-20 et seq. have not been violated and will not be violated in any respect. O.C.G.A. 45-10-20 through 45-10-28 provide that it is unlawful for a state [City] employee to transact business with the agency by which that person is employed for himself, on behalf of a business in which the employee or his/her spouse or dependents has a substantial interest, or on behalf of anyone as agent, broker, dealer, or representative. Transacting business in defined as selling real property, personal property, or services, or purchasing surplus real or personal property.

Firm's Full Legal Name:
(PLEASE TYPE OR PRINT)

Authorized Signature:

Printed Name and Title of Person
Signing:

Date:

Firm's Address:

Contact's Email Address:

**This form must be completed in its entirety, signed by the firm's authorized signer and returned with your response in order for the response to be eligible for consideration.*

Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters



CERTIFICATION REGARDING DEBARMENT, SUSPENSION, PROPOSED DEBARMENT, AND OTHER RESPONSIBILITY MATTERS

The Contractor certifies to the best of its knowledge and belief that neither it nor any of its principals:

1. are presently debarred, suspended, proposed for debarment, or declared ineligible from submitting bids or proposals by any federal, state or local entity, department or agency;
2. have within a three-year period preceding this bid/offer, been convicted or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performance of a public (Federal, state or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, tax evasion, or receiving stolen property;
3. are presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph 2 of this certification;
4. have within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal, state or local public agency.

Firm's Full Legal Name:
(PLEASE TYPE OR PRINT)

Authorized Signature:

Printed Name and Title of
Person Signing:

Date:

Firm's Address:

Contact's Email Address:

**This form must be completed in its entirety, signed by the firm's authorized signer and returned with your response in order for the response to be eligible for consideration.*

Request for Taxpayer Identification Number and Certification (W-9)

Form W-9 (Rev. October 2018) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification ▶ Go to www.irs.gov/FormW9 for instructions and the latest information.	Give Form to the requester. Do not send to the IRS.
Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	
	☐ Individual/sole proprietor or single-member LLC	
	☐ C Corporation	
	☐ S Corporation	
	☐ Partnership	
☐ Trust/estate		
☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____		
Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.		
☐ Other (see instructions) ▶ _____		
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):		
Exempt payee code (if any) _____		
Exemption from FATCA reporting code (if any) _____		
(Applies to accounts maintained outside the U.S.)		
5 Address (number, street, and apt. or suite no.) See instructions.		
Requester's name and address (optional)		
6 City, state, and ZIP code		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)	
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later.	
Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.	
Social security number	
or	
Employer identification number	

Part II Certification			
Under penalties of perjury, I certify that:			
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and			
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and			
3. I am a U.S. citizen or other U.S. person (defined below); and			
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.			
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.			
Sign Here	<table style="width: 100%;"><tr><td style="width: 60%;">Signature of U.S. person ▶</td><td style="width: 40%;">Date ▶</td></tr></table>	Signature of U.S. person ▶	Date ▶
Signature of U.S. person ▶	Date ▶		

General Instructions Section references are to the Internal Revenue Code unless otherwise noted. Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9 . Purpose of Form An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following. • Form 1099-DIV (dividends, including those from stocks or mutual funds) • Form 1099-MISC (various types of income, prizes, awards, or gross proceeds) • Form 1099-B (stock or mutual fund sales and certain other transactions by brokers) • Form 1099-S (proceeds from real estate transactions) • Form 1099-K (merchant card and third party network transactions) • Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition) • Form 1099-C (canceled debt) • Form 1099-A (acquisition or abandonment of secured property) Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN. <i>If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.</i>	• Form 1099-DIV (dividends, including those from stocks or mutual funds) • Form 1099-MISC (various types of income, prizes, awards, or gross proceeds) • Form 1099-B (stock or mutual fund sales and certain other transactions by brokers) • Form 1099-S (proceeds from real estate transactions) • Form 1099-K (merchant card and third party network transactions) • Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition) • Form 1099-C (canceled debt) • Form 1099-A (acquisition or abandonment of secured property) Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN. <i>If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.</i>
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Cat. No. 10231X

Form **W-9** (Rev. 10-2018)

Affidavit Verifying Contractor Participation in Federal Work Authorization Program (E-Verify/I-9)



AFFIDAVIT VERIFYING CONTRACTOR PARTICIPATION IN FEDERAL WORK AUTHORIZATION PROGRAM

GEORGIA

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the **City of Alpharetta (GA)** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b).

Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization (E-Verify) User Identification Number

Date of Authorization

Name of Contractor

Name of Project

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 201__ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE ____ DAY OF _____, 201__.

NOTARY PUBLIC

My Commission Expires:

APPENDIX B: OPTIONAL AND INFORMATIONAL FORMS

- **Optional Forms:** Submit with procurement response only if relevant.
 1. **Local Vendor Certification Form**
 - Return completed form with copy of current business license.
 - To apply for the Alpharetta Vendor Preference the Vendor must meet the following requirements:
 - o Has a permanent place of business with full-time employee(s) within City limits for a minimum of six months prior to the issuance date of any formal solicitation to which said business is responding;
 - o The permanent place of business must distribute goods/services and cannot be a post office box or a residence;
 - o Has a valid business license from the City; and
 - o Is not delinquent on any taxes/fees owed to the City (e.g. property taxes, business license fees, etc.).
 2. **Notice of 'No Bid'** Only return if relevant.
- **Informational Forms:** To be held on file by Bidders/Contractors and available to City for review upon request:
 3. Affidavit Verifying Subcontractor Participation in Federal Work Authorization Program (E-Verify/I-9) *(if using subcontractor(s) – Prime Contractor to retain on file)*
 4. Affidavit Verifying Sub-Subcontractor Participation in Federal Work Authorization Program (E-Verify/I-9) *(if using sub-subcontractor(s) – Prime Contractor to retain on file)*

Local Vendor Certification Form

City of Alpharetta

Local Vendor Certification Form



Finance Department
2 Park Plaza
Alpharetta, GA 30009
Phone: 678-297-6094
Fax: 678-297-6063
www.alpharetta.ga.us

The City of Alpharetta has enacted an Alpharetta Vendor Preference (a.k.a. Local Vendor Preference) which applies to all formal procurements between \$50,000.01 and \$500,000.00 excluding Public Works Construction Projects (\$100,000.00 and greater), grant funded projects, and other exceptions as set forth in Section III(E) of the Alpharetta Purchasing Policy.

Invitation to Bid (ITB): An Alpharetta Vendor will be given preference in contract award if their responsive and responsible bid is within 3% of the low-bid offered by a non-Alpharetta vendor.

Request for Proposal (RFP): An Alpharetta Vendor will be provided a preference of 3% as an evaluation criterion.

Alpharetta Vendors must submit this form with their ITB/RFP to receive the preference.

Qualifications

A person or business entity must meet ALL of the following criteria to qualify as an Alpharetta Vendor. Please check all that apply.

- ☐ Has a permanent place of business with full-time employee(s) within City limits for a minimum of six months prior to the issuance date of any formal solicitation to which the business will be responding. The permanent place of business must distribute goods/services and cannot be a post office box or a residence.
- ☐ Has a valid business license from the City.
- ☐ Is not delinquent on any taxes/fees owed to the City (e.g. property taxes, business license fees, false alarm fees, etc.).

Certification

Business/Company Name:

Current Business/Company Address:

If the business has been located at the above address for less than six months, please provide the previous physical address below.

Previous Business/Company Address:

The place of business identified above employs the following number of full-time employee(s):

City of Alpharetta Business License #

Please provide a copy of you current City of Alpharetta Occupational Tax Certificate Business Registration (a.k.a. Business License) with your ITB/RFP response.

Business Representative Approval/Contact Information

Name (print):

Date:

Position Title:

Phone #:

Signature:

E-mail:

This Section is for City Use Only

Qualifications Verification:

Date:

Notice of "No Bid" Form

CITY OF ALPHARETTA NOTICE OF "NO BID"



Finance Department
2 Park Plaza
Alpharetta, GA 30009
P: (678) 297-6052
F: (678) 297-6093
purchasing@alpharetta.ga.us

SOLICITATION # _____

CLOSING/DUE DATE _____

IMPORTANT NOTICE – Please read

It is important to the City of Alpharetta to receive a reply from all invited bidders. There is no obligation to submit a bid, quotation, or proposal.

INSTRUCTIONS:

If you are unable, or do not wish to participate on this bid, quotation, or proposal, please complete this form in full and forward to the City's procurement division at the contact information provided below.

State your reason for not participating by checking the applicable space(s) or by explaining briefly in the space provided. If submitting a Notice of "No Bid", it is not necessary to return any other bid/quotation/proposal information in connection with this solicitation.

1. We do not manufacture/supply the commodity _____
2. We do not manufacture/supply to the specification _____
3. Cannot handle due to present work load _____
4. Quantity/job too large _____
5. Quantity/job too small _____
6. Cannot meet delivery/completion requirements _____
7. Agreements with distributors/dealers do not permit us to sell direct _____
8. Licensing restrictions _____

Other reasons/additional comments: _____

Do you wish to bid on these goods/services in the future? Yes _____ No _____

Firm Name

Firm Address

Signature of Person Authorized to Bind this Firm

Date

Typed or Printed Name and Title

Phone Number and E-mail Address

Email, Fax, or Mail to the Procurement Agent in charge of this solicitation at the contact number/address listed in Section 1.0. Mark the correspondence as "Notice of No Bid".

Affidavit Verifying Subcontractor Participation in Federal Work Authorization Program (E-Verify/I-9)



AFFIDAVIT VERIFYING SUBCONTRACTOR PARTICIPATION IN FEDERAL WORK AUTHORIZATION PROGRAM

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with _____ (contractor) on behalf of the **City of Alpharetta (GA)** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice that a sub-subcontractor has received an affidavit from any other contracted sub-subcontractor, the undersigned subcontractor must forward, within five (5) business days of receipt, a copy of the notice to the contractor.

Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization (E-Verify) User Identification Number

Date of Authorization

Name of Subcontractor

Name of Project

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 201__ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE ____ DAY OF _____, 201__.

NOTARY PUBLIC

My Commission Expires

Affidavit Verifying Sub-Subcontractor Participation in Federal Work Authorization Program (E-Verify/I-9)



AFFIDAVIT VERIFYING SUB-SUBCONTRACTOR PARTICIPATION IN FEDERAL WORK AUTHORIZATION PROGRAM

GEORGIA

By executing this affidavit, the undersigned sub-subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for _____ (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract) and _____ (contractor) on behalf of the **City of Alpharetta (GA)** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the sub-subcontractor with the information required by O.C.G.A. § 13-10-91(b). The undersigned sub-subcontractor shall submit, at the time of such contract, this affidavit to _____ (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract). Additionally, the undersigned sub-subcontractor will forward notice of receipt of any affidavit from a sub-subcontractor to _____ (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract).

Sub-subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization (E-Verify) User Identification Number

Date of Authorization

Name of Sub-subcontractor

Name of Project

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 201__ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE ____ DAY OF _____, 201__.

NOTARY PUBLIC

My Commission Expires

APPENDIX C: BONDING REQUIREMENTS AND SAMPLE CONTRACT DOCUMENTS

Subcontractor Participation List

To: City of Alpharetta, Georgia

From: [Contractor/Consultant Name]

Re: [Contract or Purchase Order No.], [Project Name]

Date: [Date of Accompanying Invoice]

Is the accompanying invoice the final invoice for this project? _____ Yes _____ No

Select one of the following:

_____ No subcontractors providing a service have been utilized on this project.

_____ Below is a list of all subcontractors which have provided a service on this project.

	Subcontractor Name	Scope of Services
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		

14

15

Add additional pages as needed to list all subcontractors.

Final Affidavit

[Optional: For construction projects. Remove if not appropriate for this Bid]

TO: CITY OF ALPHARETTA, GEORGIA

I, _____, hereby certify that all suppliers of materials, equipment and service, Subcontractors, mechanics, and laborers employed by _____ or any of their Subcontractors in connection with the Work of:

[PROJECT TITLE AND DESCRIPTION]

in the CITY OF ALPHARETTA have been paid and satisfied in full as of _____, 201____, and that there are no outstanding obligations or claims of any kind for the payment of which **CITY** on the above named project might be liable, or subject to, in any lawful proceeding at law or in equity. Schedule of Subcontractor Participation has been completed and made part of this Final Affidavit.

Signature

Title

Personally appeared before me this _____ day of _____, 201____.

_____, who under oath deposes and says: that they are of the firm of _____; that they have read the above statement; and that to the best of their knowledge and belief same is an exact true statement.

Notary Public

My Commission Expires

APPENDIX D: PROCUREMENT INFORMATION

A. VENDOR INSTRUCTIONS

A.1 **Single Point of Contact**

- Any vendor interested in responding to the procurement is not allowed to communicate with any City staff or elected officials regarding the procurement, except for communication with or at the direction of the City Procurement Agent in charge of the solicitation as designated by the City Procurement Officer and, if applicable, authorized communications at the Pre-Conference or Site Visit.
- Any unauthorized contact may disqualify the Vendor from further consideration.
- Single point of contact information is located on cover page of this document

A.2 **Required Review**

A.2.2 Review: Vendors should carefully review the procurement in its entirety including all instructions, requirements, specifications, addenda, and terms/conditions. Vendor shall promptly notify the Procurement Agent, identified as single point of contact for this solicitation, in writing according to Appendix D, Section A.2.4 Form of Questions concerning any ambiguity, inconsistency, unduly restrictive specifications, or error that may be discovered upon examination of the procurement.

A.2.3 Addenda: The City may revise the procurement by issuing an addendum prior to the Response Due Date/Time. The addendum will be posted on the City's website alongside the posting of the original procurement document at <https://www.ebidexchange.com/alpharetta>. Any publicly issued addendum will become part of the procurement documents for the project and part of any subsequent contract.

- Any material changes to the procurement, including changes to the Scope of Project/Specifications/Statement of Work, Schedule of Events, etc., will be formally communicated through an addendum that will be added to the solicitation posting, which can be found at <https://www.ebidexchange.com/alpharetta>.
- Any other form of interpretation, correction, or change to the procurement will not be binding upon the City.
- Vendors replying to the request must sign and return any addendum acknowledgement page with their response.
- Failure to submit the procurement response in accordance with an addendum may be cause for rejection.
- In unusual circumstances, the City may postpone an opening/due date and time in order to notify vendors of an addendum and to give vendors sufficient time to respond to the addendum.
- It is the vendor's responsibility to review the Schedule of Events and the web page for additional documents and/or addenda issued for the project.

A.2.4 **Form of Questions:**

- Questions must be addressed in writing using the question tab found within the solicitation posting at <https://www.ebidexchange.com/alpharetta>. Registration and login are required to view documents, ask questions, and view the City's responses.
- Questions must be received by the City on or before time and date noted in Section 1 Schedule of Events.
- Each question must be submitted separately.
- Each question must provide clear reference to the section, page, and item in question.
- Questions received after the deadline may not be considered.

A.2.5 **City's Answers:**

- The City will provide official written answers to all written questions received on or before Question Deadline noted in procurement Section 1 Schedule of Events.

- Answers to questions for clarification can be found within the question tab found within the solicitation posting at <https://www.ebidexchange.com/alpharetta>. Registration and login are required to view documents, ask questions, and view the City's responses.
- All questions will be answered within the question tab or in an officially posted addendum.

A.3 Pre-Conference, Site Visit (If Offered)

(1) If Offered, the date and time of a pre-bid conference or site visit will be noted in Section 1 Schedule of Events.

- **Mandatory Pre-Bid or Pre-Proposal Conference or Site Visit:** Mandatory pre-bid or pre-proposal conference or site visit will start on time. Late attendees may not be admitted or allowed to sign-in. Bids or Proposals will only be accepted from Vendors that were in attendance and signed-in at the meeting.
- **Voluntary Pre-Bid or Pre-Proposal Conference or Site Visit:** Participation in the conference is optional. However, it is advisable that all interested parties participate.
- For either Mandatory or Voluntary Conference, Event Registration prior to the conference is requested, but not necessary to attend. Registration may be completed at the Events tab found within the solicitation posting at <https://www.ebidexchange.com/alpharetta>
 - All responses to questions at the Pre- Conference or Site Visit will be oral and in no way binding on the City. (See Section A.2)

A.4 Submitting a Response to an ITB, RFP, RFQ

A.4.1 Failure to Comply with Instructions: The City may choose not to evaluate, may deem non-responsive, and/or may disqualify from further consideration any response that fails to comply with the instructions, is difficult to understand, is difficult to read, or is missing any requested information.

A.4.2 Standard Forms: Vendors **must** respond to the procurement by completing the standard forms set forth in Appendix A: Required Forms. The standard forms include legal requirements that must be met before the contract award process commences. See procurement Appendix A: Required Forms for further instructions.

A.4.3 Standard Contract: By submitting a response to the procurement, Vendor agrees to execute a contract materially incorporating those certain provisions set forth in all procurement documents and including, but not limited to Appendix D, Section C. Additional Terms and Conditions upon contract award by the City Council. However, the City notifies and the Vendor acknowledges that Additional Terms and Conditions does not define the total extent of the contract language.

A.4.4 Vendor's Signature:

- The Cover Page of the procurement and any other pages requiring signatures must be completed and signed in ink by an individual authorized to legally bind the entity submitting the response and must be submitted with the response.
- The Bid or Proposal Price Certification with Vendor's signature in response to the procurement represents, warrants, and guarantees that the prices quoted have been established without collusion and without effort to preclude the City from obtaining the best possible supply or service.
- By signing and submitting a response to the procurement, Vendor acknowledges and agrees that the Vendor has carefully examined and fully understands the provisions and requirements of this procurement; has made a personal examination of the Project site (if applicable); is satisfied as to the actual conditions, specifications/scope of work, and requirements; and hereby agrees that if Vendor's bid/proposal is accepted, Vendor will enter into a contract with the City and perform same in full conformance with the Contract Documents.
- Proof of authority of the person signing the response must be furnished upon request.

A.4.5 Organization of Response: Each response must be organized in the order set forth in Section 2.2 of the Procurement.

A.4.6 Late Submissions, Withdrawals, and Corrections:

Late Response: Regardless of cause, late responses will not be accepted and will automatically be disqualified from further consideration. It shall be the Vendor's sole risk to assure delivery to the receptionist's desk at the designated office by the designated Response Due Date/Time as noted in Section 1 Schedule of Events. Late responses will not be opened and may be returned to the Vendor at the expense of the Vendor or destroyed if requested.

Response Withdrawal: A Vendor requesting to withdraw their Bid/Proposal prior to the Response Due Date/Time as noted in Section 1 Schedule of Events may submit a letter to the Procurement Agent for this procurement (noted on cover page of procurement) requesting to withdraw. The letter must be on company letterhead and signed by an individual authorized to legally bind the firm.

A Vendor requesting to withdraw after the Response Due Date/Time as noted in Section 1 Schedule of Events will be required to submit a letter with documented facts supporting the reason for withdrawal within two (2) business days of the Response Due Date/Time. The letter must be on company letterhead and signed by an individual authorized to legally bind the firm. The Vendor must present clear and convincing evidence that an unintentional error was made. The Procurement Officer will review the withdrawal request and a judgment will be made. Generally for Bids, withdrawal is not permitted after Bids are opened (for reasons other than obvious clerical errors).

Response Correction: If an error is discovered prior to the Response Due Date/Time as noted in Section 1 Schedule of Events, the Vendor can submit a corrected response. The corrected response should be clearly marked to indicate that it replaces the original response.

For Bids (ITB) with public openings, if an obvious clerical error not involving unit pricing is discovered after the Bid has been opened, the Bidder may submit a letter to the designated Procurement Agent within two (2) business days of opening requesting that the error be corrected. The letter must be on company letterhead and signed by an individual authorized to legally bind the firm or subject legal entity. The Bidder must present clear and convincing evidence that an unintentional error was made. The Procurement Officer will review the correction request and a judgment will be made. Generally, modifications to opened Bids for reasons other than obvious clerical errors are not permitted. No changes to any unit price will be made after the bids are opened. Errors in the mathematical extension of the quantities and unit prices will be corrected by the City and the revised total bid amounts are then to be used to determine the lowest reliable bidder.

A.4.7 Notice of "No Bid": It is important to the City of Alpharetta to receive a reply from all invited Vendors. There is no obligation to submit a bid, quotation, or proposal; however, if the vendor is unable or do not wish to participate in a procurement and the "Notice of No Bid" is not executed and returned to the City, the firm may be deleted from our list of qualified Bidders/Offerors. This form is located in Appendix B: Optional and Informational Forms.

A.5 Cost of Preparing a Response

A.5.1 City Not Responsible for Preparation Costs: The costs for developing and delivering bids, responses, proposals, or submissions to the procurement and any subsequent presentations of the procurement as requested by the City are entirely the responsibility of the Vendor. The City is not liable for any expense incurred by the Vendor in the preparation and presentation of their response.

A.5.2 All Timely Submitted Materials Become City Property: All materials submitted, including those from awarded Vendor as well as those from unsuccessful Vendors, in response to the procurement become the property of the City and are to be appended to any formal documentation, which would further define or expand any contractual relationship between the City and Vendor resulting from the procurement process.

A.6 Accessing Procurement Opportunities and Vendor Registration

A.6.1 Accessing Procurement Opportunities Online: Vendors interested in responding to the procurement can locate all associated documents at <https://www.ebidexchange.com/alpharetta>. Registration and login at this eBid Systems site are required to view/download documents and view/ask questions.

A.6.2 Vendor Registration: Vendors may also register as a vendor with the City by going to www.alpharetta.ga.us, select the **Business** dropdown, and then choose **Vendors**. Web based registration is the method of registration used by the City for all transactions such as contracts,

purchase orders, payments, etc. A Vendor may submit a response without first entering vendor registration, but online registration is required of an awarded contractor.

A.7 *Alpharetta Vendor Preference (a.k.a. Local Vendor)*

It is the policy of the City to invest in the local community when appropriate through securing goods/services from local businesses at competitive pricing and terms. This is to encourage local businesses to compete for City Business for formal procurement with a contract value of \$50,000.01 to \$500,000.00. If applicable to this procurement, the form can be found in Information Forms.

Vendors must complete the **Local Vendor Certification** form in Appendix B: Optional and Information Forms. Every Vendor seeking qualification for local preference must include the completed form and all required documentation noted on the form in the Vendor's response to this procurement.

To apply for the Alpharetta Vendor Preference, the Vendor must meet the following requirements:

- Has a permanent place of business with full-time employee(s) within City limits for a minimum of six months prior to the issuance date of any formal solicitation to which said business is responding;
- The permanent place of business must distribute goods/services and cannot be a post office box or a residence;
- Has a valid business license from the City; and
- Is not delinquent on any taxes/fees owed to the City (e.g. property taxes, business license fees, etc.).

B. RESPONSE RECEIPT AND EVALUATION PROCESS

B.1 *Authority*

The procurement is issued under the authority of the City of Alpharetta Procurement Policy and applicable law. The City has the authority to reject any and all Bids and to waive technicalities and informalities as further set forth in this section.

B.2 *ITB: Receipt of Bids and Public Inspection*

B.2.1 *ITB Public Information:*

During the opening of Bids, the Bidder's name, Bid amount and other pertinent information will be read aloud and recorded. No other information will be disclosed at that time. Each Bid and all information received in response to an ITB, including copyrighted material, is deemed "public record" in accordance with O.C.G.A § 50-18-70, et seq., and will be subject to public inspection and copying shortly after Bid opening with the following four exceptions:

1. bona fide trade secrets that have been specifically identified, properly marked, separated, and documented and to which the Bidder has attached an affidavit declaring that such specific information constitutes a trade secret pursuant to Article 27 of Chapter 1 of Title 10 of the Official Code of Georgia Annotated, will not be disclosed; provided however, if the City determines that such specifically identified information does not in fact constitute a trade secret, the City will notify the Bidder of its intent to disclose such information prior to its initial disclosure as required by law;
2. matters involving individual safety, as determined by the City, may be withheld from disclosure;
3. any company financial information in the form of records containing tax matters or tax information that is confidential under state or federal law, which has been requested by the City to determine vendor responsibility, unless prior written consent has been given by the Bidder will not be disclosed;
4. any document or record, or portion thereof, containing information exempt from disclosure pursuant to O.C.G.A. § 50-18-70, et seq., may be withheld from disclosure as determined by the City; and
5. any other document or record, or portion thereof, mandated by law to be kept confidential, as determined by the City.

All open records requests must be presented in writing with specific items requested. The Open Records Request form is available from the City's main website and requested through the City Clerk's office.

B.2.2 Procurement Agent's Review of Bids: The Procurement Agent in charge of the solicitation will open and review the Bids and separate out any information that meets the referenced exceptions in *Section B.2.1* above, providing the following conditions have been met:

1. Documents or records containing information that the Bidder wishes to keep confidential must be specifically identified and clearly marked and separated from the rest of the Bid;
2. The Bid does not contain any such confidential material in the cost/price section; and
3. An affidavit from the Bidder specifically identifying information as a trade secret and declaring that such information constitutes a trade secret pursuant to Article 27 of Chapter 1 of Title 10 of the Official Code of Georgia Annotated is attached to each separated document or record in the Bid that Bidder wishes to be kept confidential because it contains trade secrets.

Information separated out under this process will be available for initial review only by the Procurement Officer, Procurement Agent, and limited other designees. Bidders acknowledge that the act of separating out such information by the Procurement Agent does not operate to exempt such information from disclosure as a public record; rather, the disclosure of such information is governed by O.C.G.A. § 50-18-70, et seq. Bidders should be prepared to pay all legal costs and fees associated with defending a claim for confidentiality in the event an (open records) request is submitted by another party and the City determines that such information is subject to disclosure.

B.3 RFP/RFQ: Receipt of Proposals or Statements of Qualifications, Public Inspection

B.3.1 RFP/RFQ Public Information:

Upon receipt of all sealed proposals, only the name of each supplier and the date and time of receipt shall be recorded. No other information will be disclosed nor shall the proposals be considered open record until after council award. All information received in response to an RFP or an RFQ, including copyrighted material, is deemed public information and will be made available for public viewing and copying shortly after the council award with the following five exceptions:

1. bona fide trade secrets that have been specifically identified, properly marked, separated, and documented and to which the Offeror has attached an affidavit declaring that such specific information constitutes a trade secret pursuant to Article 27 of Chapter 1 of Title 10 of the Official Code of Georgia Annotated, will not be disclosed; provided however, if the City determines that such specifically identified information does not in fact constitute a trade secret, the City will notify the Offeror of its intent to disclose such information prior to its initial disclosure as required by law;
2. matters involving individual safety, as determined by the City, may be withheld from disclosure;
3. any company financial information in the form of records containing tax matters or tax information that is confidential under state or federal law, which has been requested by the City to determine vendor responsibility, unless prior written consent has been given by the Offeror will not be disclosed;
4. any document or record, or portion thereof, containing information exempt from disclosure pursuant to O.C.G.A. § 50-18-70, et seq., may be withheld from disclosure as determined by the City; and
5. any other document or record, or portion thereof, mandated by law to be kept confidential, as determined by the City.

All open records requests must be presented in writing with specific items requested. The Open Records Request form is available from the City's main website and requested through the City Clerk's office.

B.3.2 Procurement Agent's Review of Proposals and SOQs: The Procurement Agent in charge of the solicitation will open and review the Proposals or Statements of Qualifications (SOQ) and separate out any information that meets the referenced exceptions in *Section B.3.1* above, providing the following conditions have been met:

1. Documents or records containing information that the Offeror wishes to keep confidential must be specifically identified and clearly marked and separated from the rest of the Proposal or SOQ;
2. The Proposal or SOQ does not contain any such confidential material in the cost/price section; and

3. An affidavit from the Offeror specifically identifying information as a trade secret and declaring that such information constitutes a trade secret pursuant to Article 27 of Chapter 1 of Title 10 of the Official Code of Georgia Annotated is attached to each separated document or record in the Proposal or SOQ that Offeror wishes to be kept confidential because it contains trade secrets.

Information separated out under this process will be available for initial review only by the Procurement Officer, Procurement Agent, and limited other designees. Offerors acknowledge that the act of separating out such information by the Procurement Agent does not operate to exempt such information from disclosure as a public record; rather, the disclosure of such information is governed by O.C.G.A. § 50-18-70, et seq. Offerors should be prepared to pay all legal costs and fees associated with defending a claim for confidentiality in the event an (open records) request is submitted by another party and the City determines that such information is subject to disclosure.

B.4 Classification and Evaluation of Responses

B.4.1 Initial Classification of Responses as Responsive and Responsible:

All responses will initially be classified as either “responsive” or “nonresponsive”.

1. Responses may be found nonresponsive any time during the evaluation process if
 - any of the required information is not provided;
 - the submitted price is found to be excessive or inadequate; or
 - the Bid, Proposal, or SOQ does not comply with the plans and specifications as described and required by the procurement.
 - Submissions found nonresponsive will not be considered further.
2. The Procurement Officer or designee will determine whether a Bidder has met the standards of responsibility – i.e., whether the Bidder has the capability in all respects to perform fully and reliably the requirements of this ITB and resulting contract based on the factors below. Such a determination may be made at any time during the evaluation of a Bid response if information surfaces that would result in a determination of non-responsibility.
 - If a Bidder is found non-responsible, the determination must be in writing, made a part of the procurement file, and mailed to the affected Bidder.

(2) Invitation to Bid (ITB):

B.4.2 Evaluation of Bids: During the evaluation of the Bids, the City reserves the right to request clarification of Bid responses, if deemed necessary for a complete evaluation of Bids. See Appendix D, Section A.4.6, Late Submissions, Withdrawals, and Corrections for allowable corrections.

Award will be made to the responsive and responsible Bidder whose Bid is most economical according to designated criteria.

The determination of the lowest responsive and responsible Bidder may involve all or some of the following factors. The City shall be the judge of the factors and will make the award in the best interest of the City.

- | | |
|---|--|
| • price; | • experience; |
| • conformity to specifications; | • delivery promise; |
| • financial ability to meet the contract; | • terms of payment; |
| • previous performance; | • compatibility as required; |
| • facilities and equipment; | • other costs; |
| • availability of repair parts; | • and other objective and accountable factors, if any. |

B.4.3 Completeness of Bid: Selection and award will be based on the Bidder's Bid. Submitted responses may not include references to information located elsewhere, such as Internet websites or libraries, unless specifically requested.

B.4.4 Contract Award Based on Bid Response: Contract award, if any, will be made by City Council upon recommendation, to the Bidder providing the lowest responsive and responsible Bid and who provides all required documents.

- **Electronic Signature:** The City of Alpharetta may elect to electronically deliver contracts to the awarded contractor for digital signing. Both State of Georgia and Federal law recognize and uphold the use of electronic signatures. DocuSign is the City's current electronic signature solution allowing users to route and sign contracts and agreements securely.

(3) Request for Proposals (RFP):

B.4.5 Evaluation of Proposals: All responsive proposals will be evaluated based on stated evaluation criteria within the RFP. The City shall be the judge of the factors and will make the award in the best interest of the City.

B.4.6 Completeness of Proposals: Selection and award will be based on the Offeror's Proposal and other items outlined in the RFP. Submitted responses may not include references to information located elsewhere, such as Internet websites or libraries, unless specifically requested.

B.4.7 Opportunity for Discussion/Negotiation and/or Oral Presentation/ Product Demonstration: After receipt of all proposals and prior to the determination of the award, the City may initiate discussions with one or more Offerors should clarification or negotiation be necessary. Offerors may also invite Offerors to a Presentation and Interview and/or product demonstration to clarify their RFP response or to further define their offer. In either case, Offerors should be prepared to send qualified personnel to the City to discuss technical and contractual aspects of the proposal. Oral presentations and product demonstrations, if requested, shall be at the Offeror's expense.

B.4.8 Best and Final Offer: The "Best and Final Offer" is an option available to the City under the RFP process which permits the City to request a "best and final offer" from one or more Offerors if additional information is required to make a final decision. Offerors may be contacted asking that they submit their "best and final offer", which must include any and all discussed and/or negotiated changes.

B.4.9 Evaluation Committee Recommendation for Award: The Evaluation Committee will provide a written recommendation for award to the Procurement Agent that contains the ranking and related supporting documentation for its decision. The Procurement Agent will review the recommendation to ensure its compliance with the RFP process and criteria before concurring with the Evaluation Committee's recommendation.

B.4.10 Contract Award: Contract award, if any, will be made by City Council upon recommendation from the Evaluation Committee to the highest-ranking Offeror who provides all required documents and successfully completes the negotiation process.

- **Electronic Signature:** The City of Alpharetta may elect to electronically deliver contracts to the awarded contractor for digital signing. Both State of Georgia and Federal law recognize and uphold the use of electronic signatures. DocuSign is the City's current electronic signature solution allowing users to route and sign contracts and agreements securely.

(4) Request for Qualifications (RFQ):

B.4.11 Evaluation of SOQs: The Evaluation Committee will evaluate the Statements of Qualifications (SOQ) and recommend whether to award to the highest-ranking Offeror or add to the Approved list to participate in any subsequent RFP or ITB process; or if necessary, to seek additional information in order to determine the highest-ranking Offeror(s).

All responsive SOQs will be evaluated based on stated evaluation criteria within the RFQ. These rankings will be used to determine the most advantageous offering(s) to the City.

B.4.12 Completeness of SOQs: Selection and award will be based on the Offeror's SOQ and other items outlined in the RFQ. Submitted responses may not include references to information located elsewhere, such as Internet websites or libraries, unless specifically requested. Information or materials presented by Offerors outside the formal SOQ or additional information, if requested, will not be considered, will have no bearing on any award, and may result in the Offeror being disqualified from further consideration.

B.4.13 Opportunity for Interview: After receipt of all SOQs and prior to the determination of the award (or addition to Approved list for subsequent RFP or ITB process), the City may invite Offerors to

an interview to clarify their RFQ response or to further define the SOQ. Offerors should be prepared to send qualified personnel to the City to discuss technical and contractual aspects of the SOQ. Interviews, if requested, shall be at the Offeror's expense.

B.4.14 Evaluation Committee Recommendation for Award or Shortlisted Offeror List: The Evaluation Committee will provide a written recommendation to council for any award. If it is determined to be necessary, the Evaluation Committee may develop and present a shortlist including the highest ranked Qualified Contractors to the Procurement Officer that contains the ranking and related supporting documentation for its decision. The Procurement Officer will review the recommendation to ensure its compliance with the RFQ process and criteria before concurring with the Evaluation Committee's recommendation.

Only the Offerors included in the shortlist may be invited to participate in any subsequent RFP/ITB or interviews for the good/service detailed herein. Contract award, if any, will be made through the RFP/ITB to the highest-ranking Offeror(s)/Bidder(s) who provides all required documents and successfully completes the contract negotiation process.

RFQ's may not result directly in a Contract Award. An RFQ may be Step 1 of a two-step process followed by an RFP or ITB to be issued only to shortlisted Offerors determined through SOQ evaluation to be Qualified Offerors.

B.5 City's Rights Reserved

While the City has every intention to award a contract as a result of the procurement process, issuance of the ITB, RFP, or RFQ in no way constitutes a commitment by the City to award and execute a contract. Upon a determination such actions would be in its best interest, the City, in its sole discretion, reserves the right to:

- cancel or terminate the ITB, RFP, or RFQ at any time. A notice of cancellation will be issued on the City's website. If the ITB, RFP, or RFQ is cancelled, the City will not reimburse any vendor for the preparation of their Response. Responses may be returned, at Vendor's expense, upon request if unopened;
- reject any or all Bids, responses, or submissions received in response to the ITB, RFP, or RFQ;
- waive and/or amend any technicalities or informalities, or undesirable, inconsequential, or inconsistent provisions or specifications of the ITB, RFP, or RFQ which would not have significant impact on any Bid or response;
- not award a contract if it is in the best interest of the City not to proceed with contract execution; and
- terminate any contract if the City determines adequate funds are not available.

C. ADDITIONAL TERMS AND CONDITIONS

Certain City standard terms and conditions, which will be incorporated into the Contract, are set forth below ("Terms and Conditions"). Vendors should notify the City of any Terms and Conditions that either preclude them from responding to this procurement or add unnecessary cost. This notification must be made by the deadline for receipt of written questions or with the Vendor's response. Any requests received prior to the deadline for receipt of questions for material, substantive, important exceptions to the Terms and Conditions will be addressed by formal written addendum issued by the designated Procurement Agent. The City reserves the right to address any non-material, minor, and/or insubstantial exceptions to the Terms and Conditions.

C.1 Additional Contract Provisions and Terms

The procurement, including all documents and appendices attached hereto, referenced herein and/or incorporated herein, and any addenda hereto, and the response of the awarded Contractor, including any amendments thereto, will be incorporated into the Contract (as previously set forth, all of such documents are collectively referred to as the "Contract Documents").

The Terms and Conditions set forth herein do not define the total extent of the contract language. In the event of a conflict or dispute as to the duties and responsibilities of the City and Contractor under any

resulting Contract Documents, the Contract, will govern in accordance to the order of precedence set forth therein.

C.2 Performance Prior to Contract Execution

The successful Contractor shall not begin performance of the Project prior to the execution of a formal written contract by the City and the successful Contractor. Any Contractor beginning performance prior to the execution of the Contract shall be deemed to be proceeding at the Contractor's risk, and shall not be entitled to any compensation for such performance. Under such circumstances, the City reserves the right to withdraw or cancel the award of the procurement.

C.3 Subcontractors

The lowest responsive and responsible Contractor will be the prime contractor if a contract is awarded and executed and shall be responsible, in total, for all work of any subcontractors. All subcontractors, if any, must be listed in the Contractor's response to this procurement. The City reserves the right to approve all subcontractors. The Contractor shall be responsible to the City for the negligent acts and negligent omissions of all subcontractors or agents and of persons directly or indirectly employed by such subcontractors, and for the acts and omissions of persons employed directly by the Contractor. Further, nothing contained within the procurement, or otherwise in the Contract Documents created as a result of any contract award derived from the procurement, shall create any contractual relationships between any subcontractor of the Contractor and the City.

C.4 Independent Contractor

The Contractor shall at all times be acting as an independent contractor and not be considered or deemed to be an agent, employee, joint venture, or partner of the City. The Contractor shall have no authority to contract for or bind City in any manner. Neither the Contractor nor its employees are employees of the City. The Contractor shall have and maintain the responsibility for and control of the rendition of the Work (including, the services performed) under the Contract, the discipline of its employees, and other matters incident to the performance of the Work (services, duties, and responsibilities as described and contemplated in the Contract). The Contractor is required to supply the City with proof of compliance with the Workers' Compensation Act while performing work for the City. Proof of compliance must be received with the Contractor's response to the procurement at the address listed on the Cover Page of the procurement.

C.5 Compliance with Illegal Immigration Reform and Enforcement Act

E-Verify Program:

The City of Alpharetta is committed to compliance with Federal and State laws requiring the verification of newly hired employees to ensure they are lawfully entitled to work in the United States. As such, the City shall not enter into a contract for the physical performance of services unless the Contractor registers and participates in a federal work authorization program (E-Verify). Further, Contractors submitting a Bid or Proposal for the physical performance of service shall include a fully executed E-Verify affidavit as part of their Response to the procurement.

Requirement to Participate in a Federal Work Authorization Program (E-Verify):

No Contractor shall submit a response for the physical performance of service unless the Contractor participates in a Federal Work Authorization Program and complies with the requirements of O.C.G.A. § 13-10-91.

- (5) Pursuant to O.C.G.A. § 13-10-91, the Contractor represents, warrants, acknowledges, and/or agrees that:
 - a. The Contractor has registered and participates in a federal work authorization program to verify the employment eligibility of all newly hired employees;
 - b. Subcontractors shall not enter into any contract with the Contractor for the physical performance of services within the State of Georgia unless such subcontractor registers and participates in a federal work authorization program to verify the employment eligibility of all newly hired employees; and
 - c. Sub-subcontractors shall not enter into any contract with a subcontractor or sub-subcontractor for the physical performance of services within the State of Georgia unless such sub-

subcontractor registers and participates in a federal work authorization program to verify the employment eligibility of all newly hired employees.

- (6) As of the date of enactment of O.C.G.A. § 13-10-91, the applicable federal work authorization program is "E-Verify"

(<https://e-verify.uscis.gov/enroll/StartPage.aspx?JS=YES>), operated by the United States Citizenship and Immigration Services Bureau of the United States Department of Homeland Security. Information and instructions regarding E-Verify program registration, corporate administrator registration, and designated agent registration can be found at such website address.

Contractor, Subcontractor, and Sub-subcontractor Evidence of Compliance:

- (1) The Contractor, if entering a contract with the City providing the physical performance of services, shall comply with the requirements of O.C.G.A. § 13-10-91.
- (2) Pursuant to O.C.G.A. §13-10-91, in the event the Contractor employs or contracts with a subcontractor in connection with a covered contract, Contractor shall secure from such subcontractor attestation of the subcontractor's compliance with O.C.G.A. § 13-10-91 by the subcontractor's execution of the subcontractor affidavit, the form of which is provided in *Appendix A* hereof, and maintain records of such attestation for inspection by the City at any time. Such subcontractor affidavit shall become a part of the contractor/subcontractor agreement.
- (3) Pursuant to O.C.G.A. §13-10-91, in the event the Contractor employs or contracts with a subcontractor that employs or contracts with any sub-subcontractor, the subcontractor will secure from such sub-subcontractor attestation of the sub-subcontractor's compliance with O.C.G.A. § 13-10-91 by the sub-subcontractor's execution of the sub-subcontractor affidavit, the form of which is also provided in *Appendix A* hereof, and maintain records of such attestation for inspection by the City at any time. Such sub-subcontractor affidavit shall become a part of the subcontractor/sub-subcontractor agreement.
- (4) The Contractor shall comply with any and all other applicable requirements and provisions of O.C.G.A. § 13-10-91 and other applicable rules and regulations promulgated in relation thereto.
- (5) All portions of contracts pertaining to compliance with O.C.G.A. § 13-10-91 and all other applicable rules and regulations promulgated in relation thereto, and any affidavit related hereto, shall be open for public inspection in this State at reasonable times during normal business hours.

Forms necessary to ensure compliance with this section are included in Required Forms and must be received at the address listed on the procurement's Cover Page prior to review of Contractor's response.

C.6 Compliance with Laws

The Contractor shall, in performance of work under the Contract, fully comply with all applicable federal, state, or local laws, rules, and regulations, including, but not limited to, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973. Any subletting or subcontracting by the Contractor subjects subcontractors to the same provision. The Contractor agrees that the hiring of persons to perform the contract will be made on the basis of merit and qualifications and there will be no discrimination based upon race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin by the persons performing the contract.

C.7 Compliance with Title VI of the Civil Rights Act of 1964

The City of Alpharetta, as a federal grant recipient, conforms to Title VI of the Civil Rights Act of 1964 and its amendments. Title VI of the Civil Rights Act of 1964 requires that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Presidential Executive Order 12898 addresses environmental justice in minority and low-income populations. Presidential Executive Order 13166 addresses services to those individuals with limited English proficiency.

The City is committed to enforcing the provisions of Title VI and to taking positive and realistic affirmative steps to ensure the protection of rights and opportunities for all persons affected by its programs.

Any person who believes they have been subjected to unlawful discriminatory practice under Title VI has a right to file a formal complaint. Any such complaint must be filed in writing or in person with the City of Alpharetta's, Title VI Compliance Officer, within one hundred-eighty (180) days following the date of the alleged discriminatory action. For more information or Title VI Discrimination Complaint Forms contact the Title VI Compliance Officer at the following:

Human Resources: Title VI Compliance
City Of Alpharetta
2 Park Plaza
Alpharetta, GA 30009
Tel: 678-297-6014

C.8 Substitutions and Change Orders

NO substitutions of material, schedule cancellations, or Change Orders are permitted after Contract award without written approval by the Director of the contracting City Department or his authorized representative. Cumulative Change Orders in excess of \$50,000.00 or 10% of the original contract shall require the approval of the City Council.

Where specific employees are proposed by the Contractor for the work, those employees shall perform the work as long as those employees work for the Contractor, either as employees or subcontractors, unless the City agrees to a replacement or requests same based on an objective standard of review of past performance. Requests for any substitution will be reviewed and may be approved by the City at its sole discretion. Verbal agreements to the contrary will not be recognized. In the event a substitution of a Contractor employee is required due to termination of employment by Contractor, Contractor shall provide the City with prompt written notice of the need for such substitution and shall cooperate with the City in providing a replacement.

C.9 Contract Termination

The City may, by written notice to the Contractor, terminate the Contract without cause; provided, the City must give notice of termination to the Contractor at least 14 days prior to the effective date of termination.

D. DEFINITIONS OF CERTAIN TERMS

The intent and meaning of the following terms, which may be used throughout the ITB process, shall be interpreted as follows:

Bid: The response submitted by a Bidder to an Invitation to Bid (ITB) to provide goods or services at the prices quoted.

Bidder: One who submits a response to an ITB.

Bonds:

Bid Bond: An insurance agreement, accompanied by a monetary commitment, by which a third party (the surety) accepts liability and guarantees that the bidder will not withdraw the bid. The bidder will furnish bonds in the required amount and if the contract is awarded to the bonded bidder, the bidder will accept the contract as bid, or else the surety will pay a specific amount. A Bid Deposit may be accepted in lieu of the Bid Bond.

Labor and Materials Bond (Payment Bond): A financial or contractual instrument, issued by a surety that guarantees that subcontractors will be paid for labor and materials expended on the contract. Acceptable forms of payment bonds may include cashier's check, certified check, or irrevocable letter of credit issued by a financial institution; a surety or blanket bond; United States Treasury bond; or certificate of deposit.

Performance Bond: An instrument executed, subsequent to award, by a successful bidder that protects the public entity from loss due to the bidder's inability to complete the contract as agreed. A risk mechanism that secures the fulfillment of all contract requirements. *May be referred to as a Completion Bond.*

Contract: The formal written agreement executed by the City and the Contractor setting forth the obligations of the parties thereunder, including, but not limited to, the performance of the Work/Services and the basis of payment.

Contract Documents: Collectively refer to the ITB, RFP, or RFQ as issued by the City and including all appendices attached, referenced, and/or incorporated in the request; addenda; and Bid or proposal of awarded contractor including any amendments thereto.

Contractor: The successful Bidder or Offeror to whom (or which) a contract resulting from the ITB, RFP, or RFQ is awarded by the City, and who (or which) has executed a formal written contract with the City to furnish goods, services, or construction for an agreed upon price.

DOAS: The State of Georgia's Department of Administrative Services.

Ineligible Vendor List: List maintained by the procurement team of vendors that are not eligible to provide any commodities or services to the City due to non-performance (see Penalties for Non-Performance section for more information). The length of time a vendor remains on the Ineligible Vendor List is dependent upon the severity of the performance problem(s), not to exceed three years

Invitation to Bid (also known as ITB, Competitive Sealed Bids, Request for Bids, or Bid): The method of procurement when the cost of goods and/or services is \$50,000.01 or greater, where there are clear and defined specifications available, and where cost is the primary basis of award. Evaluation is based solely on the response to the criteria set forth in the Bid document. This process does not include discussion or negotiations with bidders.

Legal Organ: The local newspaper selected for the posting of legal notices and advertisements for the City to reach the most citizens in an economical manner. At the time of this publication, our legal organ is the Alpharetta-Roswell Revue & News.

NIGP: National Institute of Governmental Purchasing whose mission is to develop, support and promote the public procurement profession through premier educational and research programs, professional support, and advocacy initiatives that benefit members and constituents.

Offeror: One who submits a response to a Request for Proposal (RFP) or Request for Qualifications (RFQ).

Procurement Agent: Procurement team member representing the primary public contact for these procurement processes: facilitating, issuing, and receiving Bids, Proposals, and Statements of Qualifications.

Procurement Officer: Director of Finance or his/her designee.

Project: The entire services, function, construction, work product, improvement, repairs, deliverables, and/or goods to be performed, provided, and/or supplied as set forth in the ITB, RFP, or RFQ and the Contract Documents and as generally described in the title to this ITB, RFP, or RFQ.

Proposal: A document submitted by an Offeror in response to an RFP to be used as the basis for evaluation, for negotiations, for entering into a contract.

Request for Proposals (also called RFP, Formal Sealed Proposal, or Proposal): The method of procurement when the cost of goods and/or services is \$50,000.01 or greater and where the Competitive Sealed Bid method is neither practical nor advantageous and cost is not the primary consideration. This process does provide for the negotiation of terms, including price, prior to contract award.

Request for Qualifications (also called RFQ, Request for Qualified Contractors, or RFQC): The Formal Request for Qualifications is a prequalification process used to obtain statements of qualifications from contractors prior to issuing the solicitation. An RFQ is often Step 1 of a two-step process followed by an RFP or ITB to be issued only to Providers/Suppliers determined to be Qualified Providers/Suppliers.

Response: Synonymous with Bid, Proposal, or Statement of Qualifications (SOQ).

Responsible: The contractor has the capacity in all respects to perform fully the contract requirements, and the experience, integrity, perseverance, reliability, facilities, equipment, and credit which will assure good faith performance. Must possess the full capability, including financial and technical, to perform as contractually required. Must be able to fully document the ability to provide good faith performance.

Responsive: The contractor has submitted a Bid/Proposal that conforms in all material respects to the requirements stated in the solicitation document, including all form and substance.

Scope of Work/Project: A detailed, written description of the contractual requirements for materials and services contained within a Competitive Sealed Bid/ Request for Proposal. A well-conceived and clearly written scope serves many purposes including:

- Establishing a clear understanding of what is needed;
- Encouraging competition in the marketplace and promoting economic stimulus;
- Satisfying a critical need of government; and
- Obtaining the best value for the taxpayer.

Specifications: A precise description of the physical or functional characteristics of a product, good, or construction item. A description of goods and/or services. A description of what the purchaser seeks to buy and what a bidder must be responsive to in order to be considered for award of a contract. Specifications generally fall under the following categories: design, performance, combination (design and performance), brand name or approved equal, qualified products list and samples. May also be known as a purchasing description.

Statement of Qualifications (also called SOQ): Response to an RFQ which includes the qualifications of the contractor to provide or supply the requested services.

Subcontractor: Any person or business entity employed to perform part of a contractual obligation under the control of the principal contractor. Any supplier, distributor, or firm that furnishes supplies or services to a prime contractor or another subcontractor.

Title VI of the Civil Rights Act of 1964 states: No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

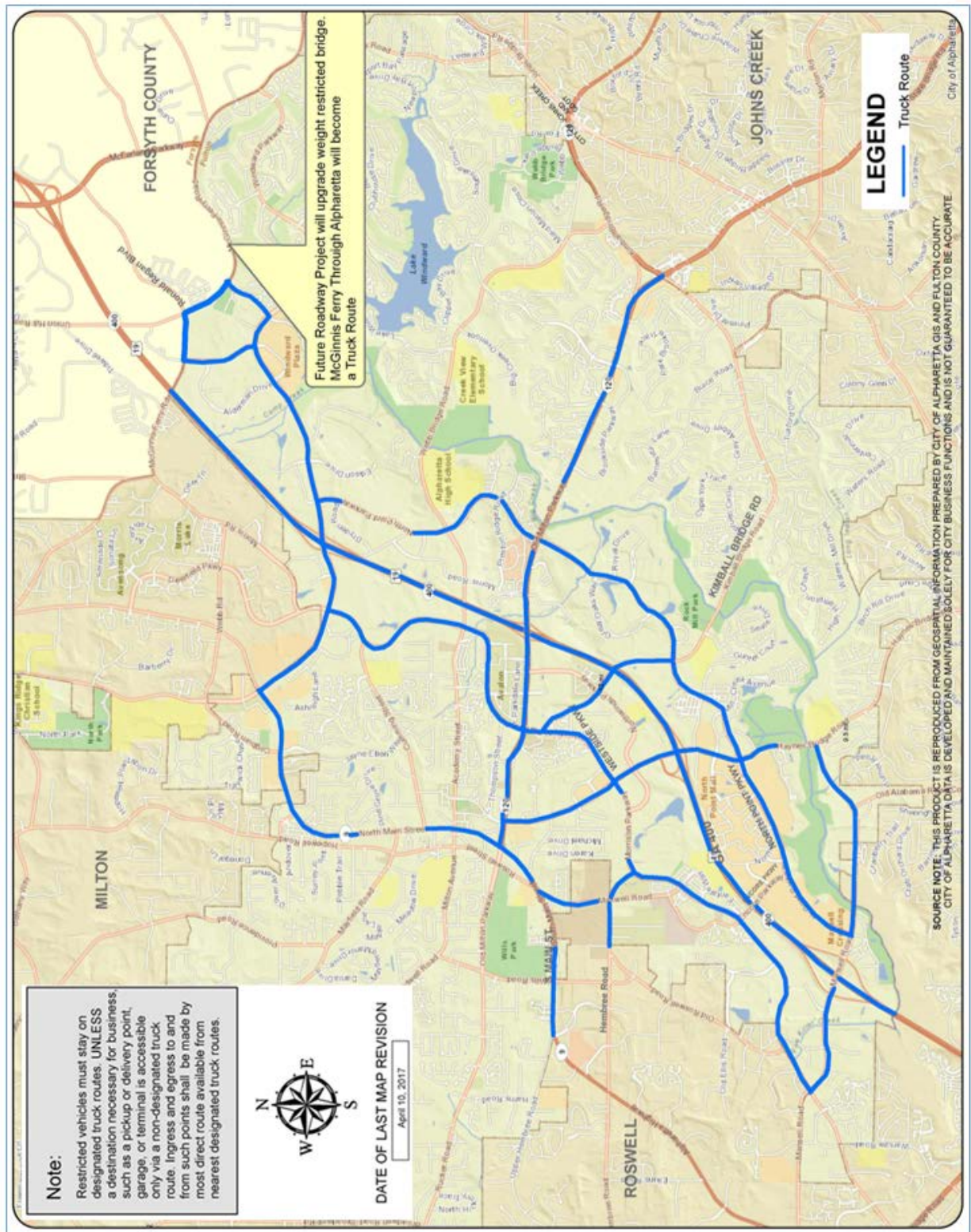
- **Complaint:** Any verbal or written communication received by the City of Alpharetta from members of the public referencing a general complaint regarding the inequitable distribution of benefits, services, amenities, programs or activities financed in whole or in part with federal funds is perceived as an informal charge. A complaint is further defined as any written complaint by an individual or group seeking to remedy perceived discrimination by policies, practices or decisions, which have an adverse impact resulting in inequitable distribution of benefits, services, amenities, programs or activities financed in whole or in part with federal funds.

Vendor: A supplier/seller of goods and/or services. Synonymous with Bidder, Offeror, or Contractor within City's formal procurement.

Work: The furnishing of all labor, materials, equipment, superintendence, and other incidentals necessary or convenient to the successful completion of the Project, including the performance of all services and requirements set forth in the ITB, RFP, or RFQ hereof as the Scope of Work or Specification (in accordance with the specifications provided therein), and the carrying out of all obligations, duties, and responsibilities imposed by the Contract Documents in the provision thereof.

APPENDIX E: ALLOWED TRUCK ROUTE MAP

Online: <http://www.alpharetta.ga.us/government/departments/public-works/alpharetta-truck-routes>





CITY COUNCIL MEETING STAFF REPORT

Submitting Department: Public Works
Submitted By: Jill Bazinet, Matt Malone
Sponsored By:
Meeting Date: July 15, 2019

I. AGENDA ITEM TITLE: FISCAL YEAR 2020 LOCAL MAINTENANCE AND IMPROVEMENT GRANT

II. RECOMMENDATION:

Adopt the attached resolution providing approval of the submission of the Fiscal Year 2020 Local Maintenance and Improvement Grant application to the Georgia Department of Transportation.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL
IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: YES

INCLUDED IN
CURRENT FY
OPRT.
BUDGET: NO

TOTAL PROJECT COST: THE CITY OF ALPHARETTA WAS ALLOCATED \$656,660.64 THROUGH THE FISCAL YEAR 2020 LOCAL MAINTENANCE AND IMPROVEMENT GRANT (LMIG) PROGRAM. THERE IS A MATCH REQUIREMENT OF 30% FOR THIS GRANT. THE CITY MUST ADD \$196,998.20 OF FUNDING TOWARDS THIS PROJECT, FOR A TOTAL OF \$853,658.84. THIS MATCH IS CURRENTLY BUDGETED IN THE PUBLIC WORKS CAPITAL BUDGET UNDER THE CATEGORY OF MILLING AND RESURFACING.

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
LMIG Grant - Milling and Resurfacing (34041100-541410-C1219)	\$656,660.64
LMIG Grant Match (30141100-541410-C1219)	\$196,998.20

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
LMIG Grant - Milling and Resurfacing (34041100-334310-C1219)	\$656,660.64
-	\$0.00

IV. REPORT IN BRIEF:

The Georgia Department of Transportation (GDOT) began accepting applications for the Fiscal Year 2020 Local Maintenance and Improvement Grant (LMIG) Program on July 1, 2019.

Per GDOT guidelines, the following projects are allowable under the LMIG program:

- Preliminary engineering (including engineering for right-of-way plans and utility plans)
- Construction supervision and inspection
- Utility adjustments or replacement
- Patching, leveling, and resurfacing a paved roadway
- Grading, drainage, base, and paving existing or new roads
- Replacing storm drain pipe or culverts
- Intersection improvements
- Turn lanes
- Bridge repair or replacement

- Sidewalk adjacent (within right-of-way) to a public road or street
- Roadway signs, striping, and guardrail installation
- Signal installation or improvement
- Aggregate surface course for dirt road maintenance

The following projects are not eligible with LMIG funds:

- Right-of-way acquisition
- Street lighting
- Beautification and streetscapes
- Walking trails and tracks
- Landscaping
- Administrative services

The LMIG budget for FY 2020 is based on the collection of motor fuel taxes from FY 2019. The amount of each local government's allocation is based on the total centerline road miles for your local road system and the total population of your city / county as compared with the total statewide centerline road miles and total statewide population.

LMIG funds can be escrowed by the local government for a maximum of three fiscal years for the construction of larger projects, but GDOT expects the vast majority of the projects to be completed within the fiscal year of the grant.

All LMIG projects must be completed as soon as possible, but substantially complete within three years from the date of the LMIG application. All preconstruction activities, advertisements, lettings, and quality control of work and materials will be the responsibility of the local government.

The Public Works Department proposes to use the FY20 LMIG allocation and match to fund the following milling and resurfacing projects:

- Fieldstone Crossing - Windward Parkway to Cul De Sac
- Fieldstone Way- Fieldstone Crossing to End
- Fieldstone Edge- Fieldstone Crossing to Cul De Sac
- Fieldstone Landing- Fieldstone Crossing to Cul De Sac
- Fieldstone Path-Fieldstone Crossing to Cul De Sac
- Fieldstone Walk- Fieldstone Crossing to Cul De Sac
- Copper Circle -Schooner Ridge to Schooner Ridge
- Seven Seas Court- Schooner Ridge to Cul De Sac
- Clipper Court-Seven Seas Court to Cul De Sac
- Caney Creek Landing-Newport Bay Passage to Cul De Sac
- Landings Court-Caney Creek Landing to Cul De Sac
- Landings Overlook-Caney Creek Landing to Cul De Sac
- Landings Cove-Caney Creek Landing to Cul De Sac
- Welford Trace-Rucker Road to Cul De Sac
- Spring Place Lane-Rucker Road to Cul De Sac
- Laurelwood Farm Drive -Rucker Road to Cul De Sac
- Selbridge Way-Rucker Road to Brookmill Point
- Brookmill Point-End to End
- Watermill Falls-Brookmill Point to end
- Hughes Branch Close-Crabapple Chase Drive to Cul De Sac
- Celestial Way-Crabapple Meadow Way to Cul De Sac
- Crabapple Tree Court-Crabapple Chase Drive to Cul De Sac
- Crabapple Meadow Way -Crabapple Chase Dr. to Crabapple Chase Dr.
- Park Glenn Drive -Webb Bridge to Cul De Sac
- Chicory Way-Park Glenn Drive to Cul De Sac
- Amberlilly Dr-Park Glenn Drive to Cul De Sac
- Newport Court-Newport Bay Drive to Cul De Sac

- Newport Terrace-Newport Bay Drive to Cul De Sac
- Newport Heights -Newport Bay Drive to Cul De Sac
- Newport Trace-Newport Heights to Cul De Sac
- Newport Fairway-Newport Bay Drive to Cul De Sac
- Newport Green-Newport Bay Drive to Newport Bay Drive
- Brookeview Court -Park Brooke Trace to Cul De Sac
- Brook Forest Court -Park Brooke Trace to Cul De Sac
- Park Brooke Court -Park Brooke Drive to Cul De Sac
- Brookline Court-Brookline Drive to Cul de Sac
- Brookline Drive-Park Brooke Drive to Cul De Sac
- Park Brooke Way -Park Brooke Drive to Cul De Sac
- Benson Court-Richards Circle to Cul De Sac
- Vance Court-Richards Circle to Cul De Sac
- Schooner Ridge - Southlake Drive to Southlake Drive

Note: This application is due on January 1, 2020

V. ALTERNATIVES:

VI. ATTACHMENTS:

FY20 Local Maintenance and Improvement Grant - Attachment 1, GDOT Application Cover Letter FY 2020, FY 20 LMIG Application, 2020 LMIG Project List



A RESOLUTION TO AUTHORIZE THE MAYOR AND CITY COUNCIL TO SUBMIT A FY18 LOCAL MAINTENANCE AND IMPROVEMENT GRANT APPLICATION TO THE GEORGIA DEPARTMENT OF TRANSPORTATION

WHEREAS, the Georgia Department of Transportation made available funding under the Fiscal Year 2020 Local Maintenance and Improvement Grant Program; and

WHEREAS, such funding may be used to fund transportation improvement projects such as adding turn lanes, milling and resurfacing, or repairing bridges; and

WHEREAS, the Georgia Department of Transportation has allocated the City of Alpharetta \$656,660.64 for Fiscal Year 2020 through the program's funding allocation formula; and

WHEREAS, the City of Alpharetta must include an additional 30% match for the project; and

WHEREAS, the City of Alpharetta desires to use this funding to complete milling and resurfacing along forty one roads in the City; and

WHEREAS, evidence authorizing the acceptance of said application must be provided.

NOW, THEREFORE BE IT SO RESOLVED, this 15th day of July, 2019, by the Mayor and Council of the City of Alpharetta that the submission of the Fiscal Year 2020 Local Maintenance and Improvement Grant application is hereby approved; and the Mayor is hereby authorized to execute the necessary award package with directives under the Local Maintenance and Improvement Grant Program.

Adopted this _____ day of _____ 2019.

CITY OF Alpharetta, GEORGIA

By: _____
Mayor

Council Member

Council Member

Council Member

Council Member

Council Member

Council Member

Attest: _____
City Clerk



2 PARK PLAZA
ALPHARETTA, GA 30009
PHONE: 678.297.6000
WWW.ALPHARETTA.GA.US

July 15, 2019

Mr. Lewis Brooker
District State Aid Coordinator
Georgia Department of Transportation, District 7
5025 New Peachtree Road
Chamblee, Georgia 30341

Re: FY 2020 Local Maintenance and Improvement Grant Application

Mr. Brooker:

The City of Alpharetta appreciates the opportunity to apply for funding through the FY 2020 Local Maintenance and Improvement Grant Program.

Please find enclosed the City of Alpharetta's LMIG application and project list. For this particular offering, the City is planning to use the awarded amount to supplement the funding we have allocated in the City's FY 2020 Capital Budget for milling and resurfacing of the City's roadway. A list of the specific roadways towards which these funds will be applied is included.

All projects associated with previous LMIG funding allocated to the City of Alpharetta have been completed and Statements of Final Project Expenditures have been previously submitted to your office.

Should you have any questions regarding this application, please contact Ms. Jill Bazinet in our Public Works Department at 678-297-6203 or via email at jbazinet@alpharetta.ga.us.

Sincerely,

Jim Gilvin
Mayor
City of Alpharetta

MAYOR
JIM GILVIN

MAYOR PRO TEM
DONALD F. MITCHELL

COUNCIL MEMBERS
JASON BINDER
BEN BURNETT
JOHN HIPES
DAN MERKEL
KAREN RICHARD

CITY
ADMINISTRATOR
ROBERT J. REGUS

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL
MAINTENANCE & IMPROVEMENT GRANT (LMIG)
APPLICATION FOR FISCAL YEAR 2020
TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.**

LOCAL GOVERNMENT INFORMATION

Date of Application: July 15, 2019

Name of local government: City of Alpharetta

Address: 2 Park Plaza, Alpharetta, Georgia 30009

Contact Person and Title: Jill Bazinet, Senior Engineer

Contact Person's Phone Number: 678-297-6203

Contact Person's Fax Number: 678-297-6201

Contact Person's Email: jbazinet@alpharetta.ga.us

Is the Priority List attached?

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

I, Jim Gilvin (Name), the Mayor (Title), on behalf of the City of Alpharetta (Local Government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act of 1989 (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), and the Local Government Budgets and Audits Act (O.C.G.A. 36-81-7 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government's Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment ACT (TIA).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application ("Loss"). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL
MAINTENANCE & IMPROVEMENT GRANT (LMIG)
APPLICATION FOR FISCAL YEAR 2020**

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a roadway or bridge shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made. All projects identified on the Project list shall be constructed in accordance with the Department's Standard Specifications of Transportation Systems (Current Edition), Supplemental Specifications (Current Edition), and Special Provisions.

Local Government:

95319

E-Verify Number

_____(Signature)

Sworn to and subscribed before me,

Jim Gilvin (Print)

This ____ day of ____, 20__.

Mayor / ~~Commission Chairperson~~

In the presence of:

_____(Date)

NOTARY PUBLIC

LOCAL GOVERNMENT SEAL:

My Commission Expires:

NOTARY SEAL:

FOR GDOT USE ONLY

The local government's Application is hereby granted and the amount allocated to the local government is _____. Such allocation must be spent on any or all of those projects listed in the Project List.

This ____ day of ____, 20__.

GDOT Office of Local Grants

GDOT LMIG APPLICATION CHECKLIST

1. Local Government **must include a cover letter** with their LMIG Application. The cover letter shall include the following:
 - a. Overview of type of project(s) being requested
 - b. Status of previous LMIG funding
 - c. Signature of Mayor or County Commission Chairperson
2. The LMIG Application Form shall include the following:
 - a. Signature of Mayor or County Commission Chairperson
 - b. County/City Seal
 - c. Notary signature and seal
3. Project List including a brief description of work to be done at each location.

**FY 2020 Local Maintenance and Improvement Grant
City of Alpharetta**

LMIG Roads

Name of Roads	Extents	Length (Lane Miles)	Description of Work	Est. Cost	Project Schedule
Fieldstone Crossing	Windward Parkway to Cul-de-sac	0.73	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$60,499	Work expected to begin September 2019. Expected completion of June 2020.
Fieldstone Way	Fieldston Crossing to End	0.27	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$22,375	Work expected to begin September 2019. Expected completion of June 2020.
Fieldstone Edge	Fieldston Crossing to Cul-de-sac	0.16	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$13,814	Work expected to begin September 2019. Expected completion of June 2020.
Fieldstone Landing	Fieldston Crossing to Cul-de-sac	0.24	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$20,202	Work expected to begin September 2019. Expected completion of June 2020.
Fieldstone Path	Fieldston Crossing to Cul-de-sac	0.19	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$16,120	Work expected to begin September 2019. Expected completion of June 2020.
Fieldstone Walk	Fieldston Crossing to Cul-de-sac	0.20	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$17,126	Work expected to begin September 2019. Expected completion of June 2020.
Copper Circle	Schooner Ridge to Schooner Ridge	0.10	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$7,793	Work expected to begin September 2019. Expected completion of June 2020.

**FY 2020 Local Maintenance and Improvement Grant
City of Alpharetta**

LMIG Roads

Name of Roads	Extents	Length (Lane Miles)	Description of Work	Est. Cost	Project Schedule
Seven Seas Court	Schooner Ridge to Cul-de-sac	0.36	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$39,519	Work expected to begin September 2019. Expected completion of June 2020.
Clipper Court	Seven Seas Court to Cul-de-sac	0.05	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$14,707	Work expected to begin September 2019. Expected completion of June 2020.
Caney Creek Landing	Newport Bay Passage to Cul-de-sac	0.50	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$40,934	Work expected to begin September 2019. Expected completion of June 2020.
Landings Court	Caney Creek Landing to Cul-de-sac	0.13	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$10,871	Work expected to begin September 2019. Expected completion of June 2020.
Landings Overlook	Caney Creek Landing to Cul-de-sac	0.20	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$16,624	Work expected to begin September 2019. Expected completion of June 2020.
Landings Cove	Caney Creek Landing to Cul-de-sac	0.14	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$12,143	Work expected to begin September 2019. Expected completion of June 2020.
Welford Trace	Rucker Road to Cul-de-sac	0.50	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$52,313	Work expected to begin September 2019. Expected completion of June 2020.

**FY 2020 Local Maintenance and Improvement Grant
City of Alpharetta**

LMIG Roads

Name of Roads	Extents	Length (Lane Miles)	Description of Work	Est. Cost	Project Schedule
Spring Place Lane	Rucker Road to Cul-de-sac	0.35	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$40,926	Work expected to begin September 2019. Expected completion of June 2020.
Laurelwood Farm Drive	Rucker Road to Cul-de-sac	0.13	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$15,721	Work expected to begin September 2019. Expected completion of June 2020.
Selbridge Way	Rucker Road to Brookmill Point	0.09	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$7,795	Work expected to begin September 2019. Expected completion of June 2020.
Brookmill Point	End to End	0.56	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$58,441	Work expected to begin September 2019. Expected completion of June 2020.
Watermill Falls	Brookmill Point to End	0.28	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$31,067	Work expected to begin September 2019. Expected completion of June 2020.
Hughes Branch Close	Crabapple Chase Drive to Cul-De-Sac	0.18	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$19,434	Work expected to begin September 2019. Expected completion of June 2020.
Celestial Way	Crabapple Meadow Way to Cul-de-sac	0.18	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$19,817	Work expected to begin September 2019. Expected completion of June 2020.

**FY 2020 Local Maintenance and Improvement Grant
City of Alpharetta**

LMIG Roads

Name of Roads	Extents	Length (Lane Miles)	Description of Work	Est. Cost	Project Schedule
Crabapple Tree Court	Crabapple Chase Drive to Cul-de-sac	0.34	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$34,915	Work expected to begin September 2019. Expected completion of June 2020.
Park Glenn Drive	Webb Bridge to Cul-de-sac	0.79	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$79,177	Work expected to begin September 2019. Expected completion of June 2020.
Chicory Way	Park Glenn Drive to Cul-de-sac	0.11	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$15,975	Work expected to begin September 2019. Expected completion of June 2020.
Amberlilly Drive	Park Glenn Drive to Cul-de-sac	0.18	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$21,873	Work expected to begin September 2019. Expected completion of June 2020.
Newport Court	Newport Bay Drive to Cul-de-sac	0.13	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$10,871	Work expected to begin September 2019. Expected completion of June 2020.
Newport Terrace	Newport Bay Drive to Cul-de-sac	0.13	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$10,871	Work expected to begin September 2019. Expected completion of June 2020.
Newport Heights	Newport Bay Drive to Cul-de-sac	0.49	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$40,299	Work expected to begin September 2019. Expected completion of June 2020.

**FY 2020 Local Maintenance and Improvement Grant
City of Alpharetta**

LMIG Roads

Name of Roads	Extents	Length (Lane Miles)	Description of Work	Est. Cost	Project Schedule
Newport Trace	Newport Heights to Cul-de-sac	0.17	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$14,050	Work expected to begin September 2019. Expected completion of June 2020.
Newport Fairway	Nweport Bay Drive to Cul-de-sac	0.19	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$16,120	Work expected to begin September 2019. Expected completion of June 2020.
Newport Green	Newport Bay Drive to Newport Bay Drive	0.10	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$8,934	Work expected to begin September 2019. Expected completion of June 2020.
Brookeview Court	Park Brooke Trace to Cul-de-sac	0.06	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$12,643	Work expected to begin September 2019. Expected completion of June 2020.
Brook Forest Court	Park Brooke Trace to Cul-de-sac	0.26	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$28,904	Work expected to begin September 2019. Expected completion of June 2020.
Park Brooke Court	Park Brooke Drive to Cul-de-sac	0.10	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$19,434	Work expected to begin September 2019. Expected completion of June 2020.
Brookline Court	Brookline Drive to Cul-de-sac	0.03	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$14,447	Work expected to begin September 2019. Expected completion of June 2020.

**FY 2020 Local Maintenance and Improvement Grant
City of Alpharetta**

LMIG Roads

Name of Roads	Extents	Length (Lane Miles)	Description of Work	Est. Cost	Project Schedule
Brookline Drive	Park Brooke Drive to Cul-de-sac	0.34	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$48,596	Work expected to begin September 2019. Expected completion of June 2020.
Park Brooke Way	Park Brooke Drive to Cul-de-sac	0.04	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$10,982	Work expected to begin September 2019. Expected completion of June 2020.
Benson Court	Richards Circle to Cul-de-sac	0.04	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$15,344	Work expected to begin September 2019. Expected completion of June 2020.
Vance Court	Richards Circle to Cul-de-sac	0.07	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$17,650	Work expected to begin September 2019. Expected completion of June 2020.
Crabapple Meadow Way	Crabapple Chase Drive to Crabapple Chase Drive	0.64	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$67,078	Work expected to begin September 2019. Expected completion of June 2020.
Schooner Ridge	Southlake Drive to Southlake Drive	2.36	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$186,004	Work expected to begin September 2019. Expected completion of June 2020.

Est. Total: \$1,212,408

FY 20 LMIG Award	\$ 656,660.64
30% City Match	\$ 196,998.20
Total	\$ 853,658.84

Costs over this amount will be funded by the City of Alpharetta.



CITY COUNCIL MEETING STAFF REPORT

Submitting Department: Public Works
Submitted By: Jill Bazinet, Matt Malone
Sponsored By:
Meeting Date: July 15, 2019

I. AGENDA ITEM TITLE: FISCAL YEAR 2020 MILLING AND RESURFACING (ITB 20-001)

II. RECOMMENDATION:

Please award Bid No. 20-001 to Allied Paving Contractors, Inc. in an amount not to exceed \$5,073,000.00 for the FY 2020 Milling and Resurfacing Project and authorize the Mayor to execute all necessary documents.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: YES INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: \$5,073,000

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
Milling and Resurfacing (30141100-541410-C1219)	\$4,416,339.36

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
Milling and Resurfacing - LMIG (30141100-541410-C1219)	\$656,660.64

IV. REPORT IN BRIEF:

The City of Alpharetta maintains over 500 lane mile of roadway. Each year the City budgets dollars towards the milling and resurfacing of these roads. Accomplishing this task extends the roads' useful life and increases the roads' ability to handle traffic volumes.

In FY 2019 Alpharetta funded a project to evaluate city roadway conditions. The objective was to collect accurate data and information about the City's road inventory and surface condition that would allow the City's staff to optimize their plan for road network repair and rehabilitation under budget constraints. The new information collected, in conjunction with historical repair and rehabilitation information, and traffic information helps the City make consistent and cost-effective decisions for roadway preservation. Based on these ratings, 60 locations (39 lane miles) were included in the annual offering. These roads include:

Nighttime

- N1. North Point Parkway - Old Milton PKWY to Webb Bridge
- N2. North Point Parkway - Webb Bridge Road to Windward PKWY
- N3. Windward Parkway - North Main Street to Cogburn Road

Daytime

- 1. Old Milton Parkway - Wills Road to Hwy 9
- 2. Canton Street - Hopewell Road to Hwy 9
- 3. Canton Street - Mayfield Road to Hopewell Road
- 4. Hopewell Road - Canton street to City Limits
- 5. Clubhouse Drive - Lake Windward Drive to Lake Shore overlook
- 6. Golf Club Drive - Windward Parkway to Club Court
- 7. Lake Windward Drive - Webb Bridge Road to Lake Windward Overlook
- 8. Lake Windward Drive - Harbour Ridge Drive to Clubhouse Drive

9. Fieldstone Crossing - Windward Parkway to Cul De Sac
10. Fieldstone Way - Fieldstone Crossing to End
11. Fieldstone Edge - Fieldstone Crossing to Cul De Sac
12. Fieldstone Landing - Fieldstone Crossing to Cul De Sac
13. Fieldstone Path - Fieldstone Crossing to Cul De Sac
14. Fieldstone Walk - Fieldstone Crossing to Cul De Sac
15. Schooner Ridge - Southlake Drive to Southlake Drive
16. Copper Circle - Schooner Ridge to Schooner Ridge
17. Seven Seas Court - Schooner Ridge to Cul De Sac
18. Clipper Court - Seven Seas Court to Cul De Sac
19. Caney Creek Landing - Newport Bay Passage to Cul De Sac
20. Landings Court - Caney Creek Landing to Cul De Sac
21. Landings Overlook - Caney Creek Landing to Cul De Sac
22. Landings Cove - Caney Creek Landing to Cul De Sac
23. Welford Trace - Rucker Road to Cul De Sac
24. Spring Place Lane - Rucker Road to Cul De Sac
25. Laurelwood Farm Drive - Rucker Road to Cul De Sac
26. Selbridge Way - Rucker Road to Brookmill Point
27. Brookmill Point - End to End
28. Watermill Falls - Brookmill Point to end
29. Crabapple Chase Drive - Rucker Road to 372
30. Hughes Branch Close - Crabapple Chase Drive to Cul De Sac
31. Celestial Way - Crabapple Meadow Way to Cul De Sac
32. Crabapple Tree Court - Crabapple Chase Drive to Cul De Sac
33. Crabapple Meadow Way - Crabapple Chase Dr. to Crabapple Chase Dr.
34. Park Glenn Dr - Webb Bridge to Cul De Sac
35. Chicory Way - Park Glenn Drive to Cul De Sac
36. Amberlilly Dr - Park Glenn Drive to Cul De Sac
37. Newport Court - Newport Bay Drive to Cul De Sac
38. Newport Terrace - Newport Bay Drive to Cul De Sac
39. Newport Heights - Newport Bay Drive to Cul De Sac
40. Newport Trace - Newport Heights to Cul De Sac
41. Newport Fairway - Newport Bay Drive to Cul De Sac
42. Newport Green - Newport Bay Drive to Newport Bay Drive
43. Park Brooke Trace - Park Brooke Drive to Cul De Sac
44. Brookeview Court - Park Brooke Trace to Cul De Sac
45. Brook Forest Court - Park Brooke Trace to Cul De Sac
46. Park Brooke Court - Park Brooke Drive to Cul De Sac
47. Brookline Court - Brookline Drive to Cul de Sac
48. Brookline Drive - Park Brooke Drive to Cul De Sac
49. Park Brooke Way - Park Brooke Drive to Cul De Sac
50. Mayfield Manor Drive - Mayfield Road to Richards Circle
51. Benson Court - Richards Circle to Cul De Sac
52. Vance Court - Richards Circle to Cul De Sac

Soil Cement

- SC1. Lake Windward Drive - Lake Windward Overlook to Harbour Ridge Drive
- SC2. Clubhouse Drive - Windward PKWY to Lake Windward Drive
- SC3. Mayfield Manor Drive - Richards Circle to Cul De Sac
- SC4. Richards Circle - Mayfield Manor Drive to Mayfield Manor Drive
- SC5. Jenkins Court - Mayfield Manor Dr. to Cul De Sac

Work along North Point Parkway and Windward Parkway will be accomplished at night.

Included in the scope of work is an alternative pavement repair method, Soil Cement. Soil Cement is used when the condition of the subgrade is insufficient and traditional milling and resurfacing is not a viable option. Soil Cement will be used on Lake Windward Drive, Clubhouse Drive, Mayfield Manor Drive, Richards Circle, and Jenkins Court.

The Departments of Public Works and Finance prepared a request for bids (ITB 20-001) for the locations listed above. The City advertised for competitive bids on May 23, 2019. Bids for the project we received on June 27, 2019, and the City received a total of four bids from the following:

CW Matthews, Inc	\$4,724,590.00
Allied Paving Contractors, Inc	\$4,446,874.65
Stewart Brothers, Inc.	\$6,618,233.73
Blount Construction Company, Inc.	\$5,291,448.40

The apparent low bidder, Allied Paving Contractors, has completed multiple roadway and paving projects in the Metro Atlanta area including the City of Sandy Springs, City of Dunwoody, and Gwinnett County. The Department of Public Works contracted with Allied to complete our FY 2018 and FY 2019 milling and resurfacing projects and was pleased with their workmanship.

Based on the approved budget and the unit prices provided in Allied Paving's bid, City Staff has identified additional roads to be milled and resurfaced. These roads are those identified with the lowest average condition scores (based on the FY19 Pavement Condition Index (PCI) ratings). By increasing the contract to \$5,073,000.00 the City contract will also cover these roads (6 lane miles):

1. Norcross Street - Cul De Sac to End
2. Oakview Court - Pin Oak Lane to Cul De Sac
3. Wildwood Court - Willow Tree Way to Cul De Sac
4. Thermopylae Court - Cutty Sark Way to Cul De Sac
5. Summer Breeze Court - Cul De Sac to Cul De Sac
6. Summer Breeze Terrace - Summer Breeze Court to Cul De Sac
7. Morning Mist Drive - Summer Breeze Court to Cul De Sac
8. Ketton Way - Morning Mist Drive to Cul De Sac
9. Keaton Court - Ketton Way to Cul De Sac
10. Tumbling Creek Drive - Summer Breeze Court to Cul De Sac
11. Brook Landing Court - Tumbling Creek Drive to Cul De Sac
12. Morning Mist Way - Morning Mist Drive to Cul De Sac
13. Lauren Hall Court - Waters Road to Lauren Hall Court
14. Olde Lauren Court- Lauren Hall Court to Cul De Sac
15. Hall Court - Lauren Hall Court to Cul De Sac
16. Goldenrod Drive - Cul De Sac to Cul De Sac
17. Bellflower Drive - Park Bridge Parkway to Goldenrod Drive

On June 27, 2019, city staff met with representatives of Allied Paving Contractors, Inc. to review the scope of work and the City's expectations. Allied assured staff that they could complete the project for the bid amount and within the allocated time frame. Thus, staff determined Allied Paving Contractors, Inc., to be the lowest responsive and responsible bidder.

As this is a unit price contract, progress payments to the contractor will be based on the quantity of work completed for each item per the values submitted by the contractor in its bid to the City. The City's representative will verify the quantity is correct prior to approving the payment.

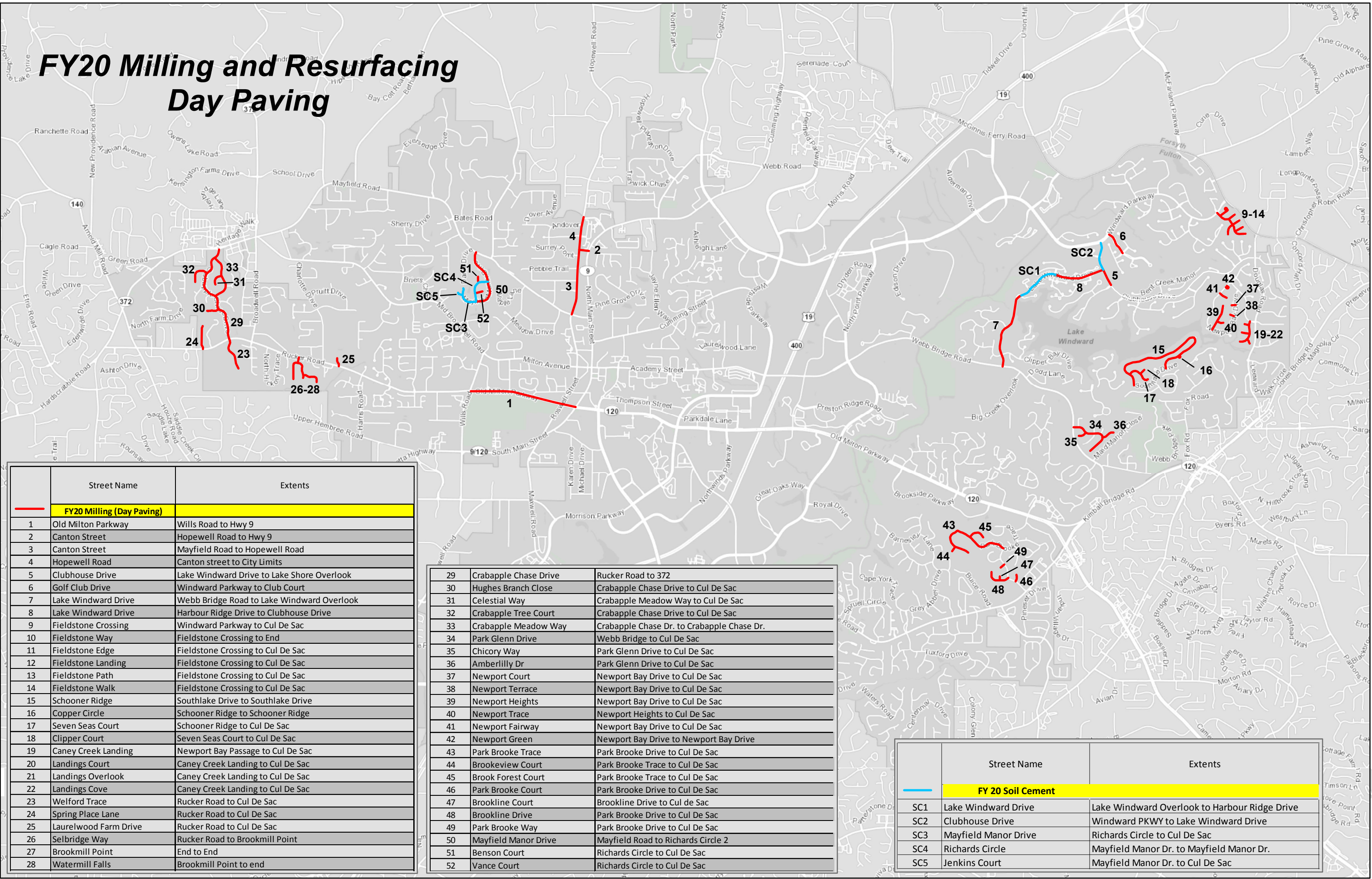
All work included in this project's scope shall be completed by Friday, June 26, 2020.

V. ALTERNATIVES:

VI. ATTACHMENTS:

FY20MR Day, FY20MR Night updated, FY20MR Day+Additional

FY20 Milling and Resurfacing Day Paving

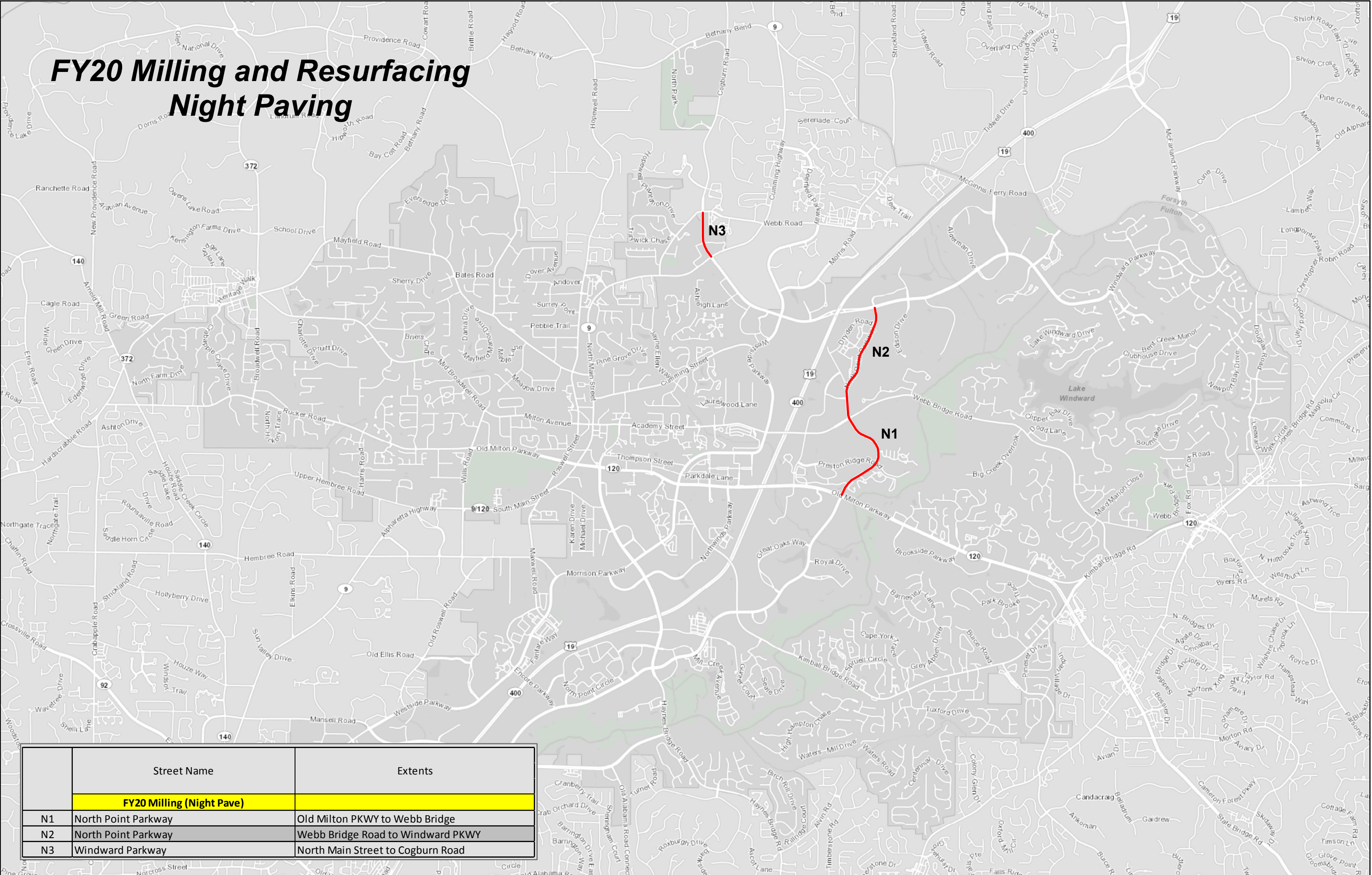


	Street Name	Extents
	FY20 Milling (Day Paving)	
1	Old Milton Parkway	Wills Road to Hwy 9
2	Canton Street	Hopewell Road to Hwy 9
3	Canton Street	Mayfield Road to Hopewell Road
4	Hopewell Road	Canton street to City Limits
5	Clubhouse Drive	Lake Windward Drive to Lake Shore Overlook
6	Golf Club Drive	Windward Parkway to Club Court
7	Lake Windward Drive	Webb Bridge Road to Lake Windward Overlook
8	Lake Windward Drive	Harbour Ridge Drive to Clubhouse Drive
9	Fieldstone Crossing	Windward Parkway to Cul De Sac
10	Fieldstone Way	Fieldstone Crossing to End
11	Fieldstone Edge	Fieldstone Crossing to Cul De Sac
12	Fieldstone Landing	Fieldstone Crossing to Cul De Sac
13	Fieldstone Path	Fieldstone Crossing to Cul De Sac
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16	Copper Circle	Schooner Ridge to Schooner Ridge
17	Seven Seas Court	Schooner Ridge to Cul De Sac
18	Clipper Court	Seven Seas Court to Cul De Sac
19	Caney Creek Landing	Newport Bay Passage to Cul De Sac
20	Landings Court	Caney Creek Landing to Cul De Sac
21	Landings Overlook	Caney Creek Landing to Cul De Sac
22	Landings Cove	Caney Creek Landing to Cul De Sac
23	Welford Trace	Rucker Road to Cul De Sac
24	Spring Place Lane	Rucker Road to Cul De Sac
25	Laurelwood Farm Drive	Rucker Road to Cul De Sac
26	Selbridge Way	Rucker Road to Brookmill Point
27	Brookmill Point	End to End
28	Watermill Falls	Brookmill Point to end

29	Crabapple Chase Drive	Rucker Road to 372
30	Hughes Branch Close	Crabapple Chase Drive to Cul De Sac
31	Celestial Way	Crabapple Meadow Way to Cul De Sac
32	Crabapple Tree Court	Crabapple Chase Drive to Cul De Sac
33	Crabapple Meadow Way	Crabapple Chase Dr. to Crabapple Chase Dr.
34	Park Glenn Drive	Webb Bridge to Cul De Sac
35	Chicory Way	Park Glenn Drive to Cul De Sac
36	Amberlilly Dr	Park Glenn Drive to Cul De Sac
37	Newport Court	Newport Bay Drive to Cul De Sac
38	Newport Terrace	Newport Bay Drive to Cul De Sac
39	Newport Heights	Newport Bay Drive to Cul De Sac
40	Newport Trace	Newport Heights to Cul De Sac
41	Newport Fairway	Newport Bay Drive to Cul De Sac
42	Newport Green	Newport Bay Drive to Newport Bay Drive
43	Park Brooke Trace	Park Brooke Drive to Cul De Sac
44	Brookeview Court	Park Brooke Trace to Cul De Sac
45	Brook Forest Court	Park Brooke Trace to Cul De Sac
46	Park Brooke Court	Park Brooke Drive to Cul De Sac
47	Brookline Court	Brookline Drive to Cul de Sac
48	Brookline Drive	Park Brooke Drive to Cul De Sac
49	Park Brooke Way	Park Brooke Drive to Cul De Sac
50	Mayfield Manor Drive	Mayfield Road to Richards Circle 2
51	Benson Court	Richards Circle to Cul De Sac
52	Vance Court	Richards Circle to Cul De Sac

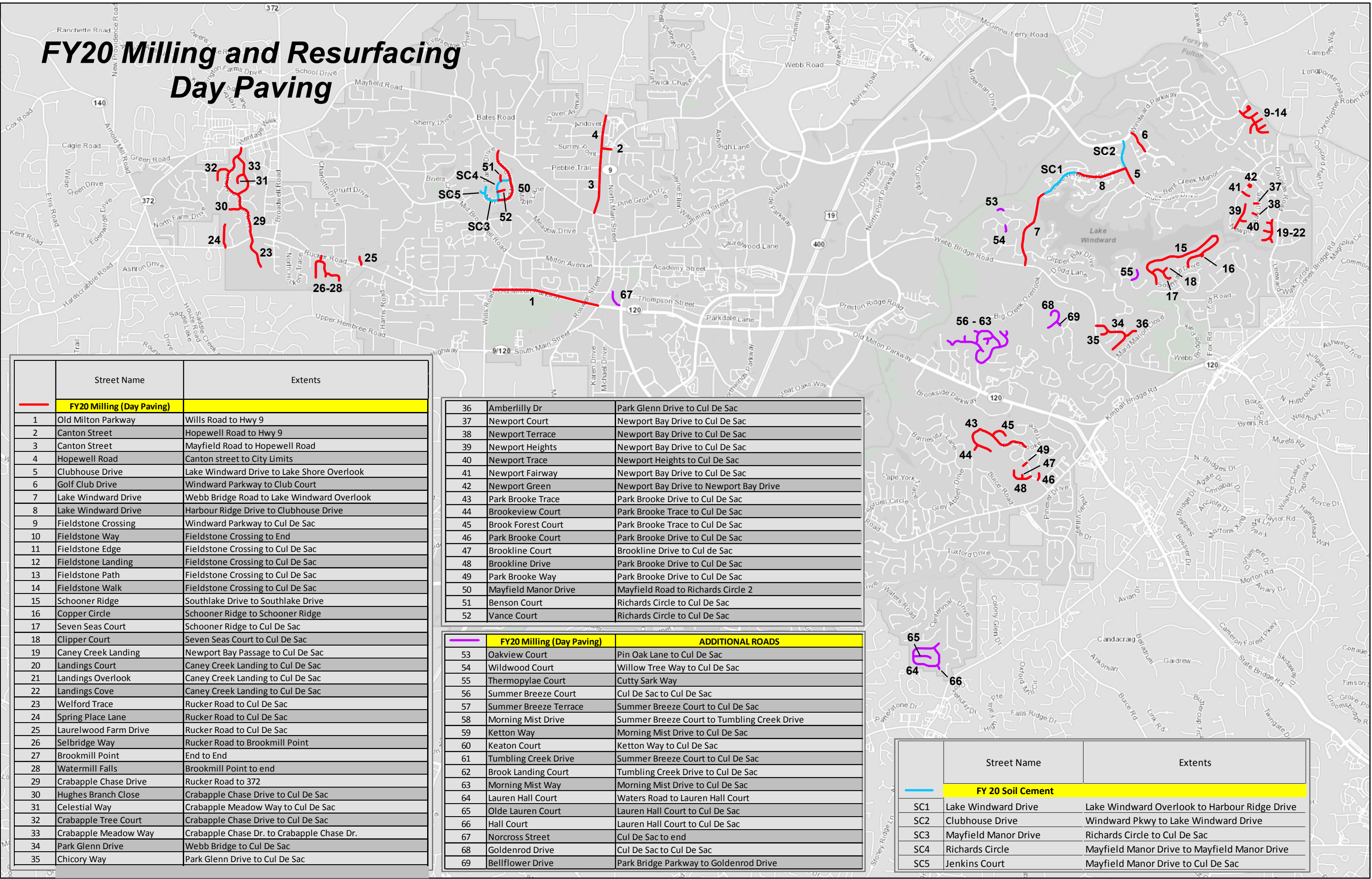
	Street Name	Extents
	FY 20 Soil Cement	
SC1	Lake Windward Drive	Lake Windward Overlook to Harbour Ridge Drive
SC2	Clubhouse Drive	Windward PKWY to Lake Windward Drive
SC3	Mayfield Manor Drive	Richards Circle to Cul De Sac
SC4	Richards Circle	Mayfield Manor Dr. to Mayfield Manor Dr.
SC5	Jenkins Court	Mayfield Manor Dr. to Cul De Sac

FY20 Milling and Resurfacing Night Paving



	Street Name	Extents
	FY20 Milling (Night Pave)	
N1	North Point Parkway	Old Milton PKWY to Webb Bridge
N2	North Point Parkway	Webb Bridge Road to Windward PKWY
N3	Windward Parkway	North Main Street to Cogburn Road

FY20 Milling and Resurfacing Day Paving



	Street Name	Extents
	FY20 Milling (Day Paving)	
1	Old Milton Parkway	Wills Road to Hwy 9
2	Canton Street	Hopewell Road to Hwy 9
3	Canton Street	Mayfield Road to Hopewell Road
4	Hopewell Road	Canton street to City Limits
5	Clubhouse Drive	Lake Windward Drive to Lake Shore Overlook
6	Golf Club Drive	Windward Parkway to Club Court
7	Lake Windward Drive	Webb Bridge Road to Lake Windward Overlook
8	Lake Windward Drive	Harbour Ridge Drive to Clubhouse Drive
9	Fieldstone Crossing	Windward Parkway to Cul De Sac
10	Fieldstone Way	Fieldstone Crossing to End
11	Fieldstone Edge	Fieldstone Crossing to Cul De Sac
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14	Fieldstone Walk	Fieldstone Crossing to Cul De Sac
15	Schooner Ridge	Southlake Drive to Southlake Drive
16	Copper Circle	Schooner Ridge to Schooner Ridge
17	Seven Seas Court	Schooner Ridge to Cul De Sac
18	Clipper Court	Seven Seas Court to Cul De Sac
19	Caney Creek Landing	Newport Bay Passage to Cul De Sac
20	Landings Court	Caney Creek Landing to Cul De Sac
21	Landings Overlook	Caney Creek Landing to Cul De Sac
22	Landings Cove	Caney Creek Landing to Cul De Sac
23	Welford Trace	Rucker Road to Cul De Sac
24	Spring Place Lane	Rucker Road to Cul De Sac
25	Laurelwood Farm Drive	Rucker Road to Cul De Sac
26	Selbridge Way	Rucker Road to Brookmill Point
27	Brookmill Point	End to End
28	Watermill Falls	Brookmill Point to end
29	Crabapple Chase Drive	Rucker Road to 372
30	Hughes Branch Close	Crabapple Chase Drive to Cul De Sac
31	Celestial Way	Crabapple Meadow Way to Cul De Sac
32	Crabapple Tree Court	Crabapple Chase Drive to Cul De Sac
33	Crabapple Meadow Way	Crabapple Chase Dr. to Crabapple Chase Dr.
34	Park Glenn Drive	Webb Bridge to Cul De Sac
35	Chicory Way	Park Glenn Drive to Cul De Sac

36	Amberlilly Dr	Park Glenn Drive to Cul De Sac
37	Newport Court	Newport Bay Drive to Cul De Sac
38	Newport Terrace	Newport Bay Drive to Cul De Sac
39	Newport Heights	Newport Bay Drive to Cul De Sac
40	Newport Trace	Newport Heights to Cul De Sac
41	Newport Fairway	Newport Bay Drive to Cul De Sac
42	Newport Green	Newport Bay Drive to Newport Bay Drive
43	Park Brooke Trace	Park Brooke Drive to Cul De Sac
44	Brookeview Court	Park Brooke Trace to Cul De Sac
45	Brook Forest Court	Park Brooke Trace to Cul De Sac
46	Park Brooke Court	Park Brooke Drive to Cul De Sac
47	Brookline Court	Brookline Drive to Cul de Sac
48	Brookline Drive	Park Brooke Drive to Cul De Sac
49	Park Brooke Way	Park Brooke Drive to Cul De Sac
50	Mayfield Manor Drive	Mayfield Road to Richards Circle 2
51	Benson Court	Richards Circle to Cul De Sac
52	Vance Court	Richards Circle to Cul De Sac

	FY20 Milling (Day Paving)	ADDITIONAL ROADS
53	Oakview Court	Pin Oak Lane to Cul De Sac
54	Wildwood Court	Willow Tree Way to Cul De Sac
55	Thermopylae Court	Cutty Sark Way
56	Summer Breeze Court	Cul De Sac to Cul De Sac
57	Summer Breeze Terrace	Summer Breeze Court to Cul De Sac
58	Morning Mist Drive	Summer Breeze Court to Tumbling Creek Drive
59	Ketton Way	Morning Mist Drive to Cul De Sac
60	Keaton Court	Ketton Way to Cul De Sac
61	Tumbling Creek Drive	Summer Breeze Court to Cul De Sac
62	Brook Landing Court	Tumbling Creek Drive to Cul De Sac
63	Morning Mist Way	Morning Mist Drive to Cul De Sac
64	Lauren Hall Court	Waters Road to Lauren Hall Court
65	Olde Lauren Court	Lauren Hall Court to Cul De Sac
66	Hall Court	Lauren Hall Court to Cul De Sac
67	Norcross Street	Cul De Sac to end
68	Goldenrod Drive	Cul De Sac to Cul De Sac
69	Bellflower Drive	Park Bridge Parkway to Goldenrod Drive

	Street Name	Extents
	FY 20 Soil Cement	
SC1	Lake Windward Drive	Lake Windward Overlook to Harbour Ridge Drive
SC2	Clubhouse Drive	Windward Pkwy to Lake Windward Drive
SC3	Mayfield Manor Drive	Richards Circle to Cul De Sac
SC4	Richards Circle	Mayfield Manor Drive to Mayfield Manor Drive
SC5	Jenkins Court	Mayfield Manor Drive to Cul De Sac



CITY COUNCIL MEETING STAFF REPORT

Submitting Department: City Clerk

Submitted By: Erin Cobb

Sponsored By:

Meeting Date: July 15, 2019

I. AGENDA ITEM TITLE: RESOLUTION AUTHORIZING FULTON COUNTY BOARD OF REGISTRATION AND ELECTIONS TO CONDUCT THE CITY OF ALPHARETTA'S NOVEMBER 5, 2019 GENERAL ELECTION

II. RECOMMENDATION:

Approve a Resolution authorizing Fulton County Board of Registration and Elections to conduct the City of Alpharetta's November 5, 2019 General Election.

III. REPORT IN BRIEF:

At the July 8, 2019 City Council Meeting, Council voted to approve an Intergovernmental Agreement between the City of Alpharetta and Fulton County Board of Registration for the November 5, 2019 Municipal General Election. The attached Resolution is required by the County, in conjunction with the executed IGA, to formalize the City's intent to have Fulton County conduct our 2019 Municipal Election.

IV. ALTERNATIVES:

V. ATTACHMENTS:

RESOLUTION AUTHORIZING FULTON CO TO CONDUCT ELECTION

**A RESOLUTION TO AUTHORIZE THE FULTON COUNTY BOARD OF
REGISTRATION AND ELECTIONS TO CONDUCT THE CITY OF ALPHARETTA'S
NOVEMBER 5, 2019 GENERAL ELECTION; TO AUTHORIZE THE CITY TO
ENTER INTO A CONTRACT WITH FULTON COUNTY FOR SUCH PURPOSES;
AND FOR OTHER PURPOSES**

WHEREAS, the City of Alpharetta is required to hold a non-partisan general election on the 5th day of November 2019, to elect a Mayor and three (3) members of the City Council (Posts 4, 5, and 6) for a full four (4) year term each; and

BY THIS RESOLUTION, the Council desires to authorize the Fulton County Board of Registration of Elections to conduct this general election and to authorize the Mayor to enter into a contract with Fulton County for such purposes;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL, AND IT IS HEREBY

RESOLVED that the Fulton County Board of Registration and Elections shall conduct the general election of November 5, 2019 and is hereby appointed as the Election Superintendent to perform all duties of the Election Superintendent with the exception of the publication of the election and the obtaining of pre-clearance of the election pursuant to the Federal Voting Rights Act of 1965, if required; and **IT IS FURTHER**

RESOLVED that the Mayor and such other city officials as are necessary are authorized to enter into and execute on behalf of the City a contract with Fulton County for the conduct of the election, which contract was presented at the July 8, 2019 Council meeting and approved in the minutes.

SO RESOLVED this _____ day of _____, 2019.

CITY OF ALPHARETTA, GEORGIA

By: _____
Jim Gilvin, Mayor

[SIGNATURES CONTINUED ON FOLLOWING PAGE]

[SIGNATURES CONTINUED FROM PRECEDING PAGE]

COUNCIL MEMBERS

Mayor Pro Tem Mitchell

Council Member Burnett

Council Member Richard

Council Member Hipes

Council Member Binder

Council Member Merkel

(SEAL)

Attest:

Erin Cobb, City Clerk



CITY COUNCIL MEETING STAFF REPORT

Submitting Department: City Clerk

Submitted By: Erin Cobb

Sponsored By:

Meeting Date: July 15, 2019

I. AGENDA ITEM TITLE: ORDINANCE: CALLING THE CITY OF ALPHARETTA GENERAL ELECTION (**1ST READING**)

AN ORDINANCE TO REGULATE AND PROVIDE FOR THE CALLING OF THE CITY OF ALPHARETTA GENERAL CITY ELECTION; TO PROVIDE FOR PUBLICATION AND NOTICE OF THE ELECTION; TO ESTABLISH A CANDIDATE QUALIFICATION PERIOD; TO REAFFIRM CANDIDATE QUALIFICATION FEES; TO ESTABLISH A VOTER REGISTRATION CUT-OFF DATE; AND FOR OTHER PURPOSES

II. RECOMMENDATION:

Please approve the attached Ordinance calling for the 2019 Alpharetta General Election.

III. REPORT IN BRIEF:

The Georgia Election Code requires that when a municipality authorizes their County to conduct their election, the municipality shall by Ordinance, authorize such an action. This Ordinance serves to meet that statute requirement and in addition provides the following:

- 1.) Calls the Alpharetta General Election
- 2.) Provides Publication and Notice of the Alpharetta General Election
- 3.) Provides notification of the candidate qualification period and reaffirms the associated fees
- 4.) Provides notice of voter registration deadline for the Alpharetta General Election

IV. ALTERNATIVES:

V. ATTACHMENTS:

ORD REG_PROV FOR CALL OF ELEC (POSTS 456 and Mayor) (1)

**AN ORDINANCE TO REGULATE AND PROVIDE FOR THE CALLING OF
THE CITY OF ALPHARETTA GENERAL CITY ELECTION; TO PROVIDE FOR
PUBLICATION AND NOTICE OF THE ELECTION; TO ESTABLISH A CANDIDATE
QUALIFICATION PERIOD; TO REAFFIRM CANDIDATE QUALIFICATION FEES;
TO ESTABLISH A VOTER REGISTRATION CUT-OFF DATE;
AND FOR OTHER PURPOSES**

WHEREAS, pursuant to the Charter of the City of Alpharetta and the laws of the State of Georgia, the City of Alpharetta is required to hold a non-partisan general election on the 5th day of November, 2019, to elect a Mayor and three (3) members of the City Council (Posts 4, 5, and 6) for a full four (4) year term each; and

WHEREAS, by this Ordinance the Council desires to call the election and to provide for a period of candidate qualification and voter registration;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL, AND IT IS HEREBY ORDAINED that a non-partisan general election is hereby called to be held in the City of Alpharetta, Georgia, on the 5th day of November, 2019, to elect a Mayor and three (3) members of the City Council (Posts 4, 5, and 6) for a full four (4) year term each;

BE IT FURTHER ORDAINED that those residents who have not previously registered shall make application for registration no later than the close of business on October 7, 2019; and

BE IT FURTHER ORDAINED that those residents who wish to qualify as a candidate in the election shall file a notice of candidacy in the Office of the City Clerk no earlier than 8:30 A.M. on August 19, 2019 and no later than 5:00 P.M. on August 21, 2019, and that all candidates for election shall designate, at the time of qualifying, the post for which they are seeking election; and

BE IT FURTHER ORDAINED, as previously published by the City as required by law, the qualification fee for Mayor shall be \$900.00 and for City Council shall be \$450.00; and

BE IT FURTHER ORDAINED that the City Clerk is hereby authorized and directed to publish a notice at least two (2) weeks prior to the opening of the qualifying period and once a week for not less than four (4) weeks immediately preceding the date of the election (and for such other dates as the Clerk or City Attorney may deem appropriate), in the Alpharetta-Roswell Herald, which notice shall contain the information required by applicable law; and

BE IT FURTHER ORDAINED that any and all ordinances or resolutions in conflict with this Ordinance are hereby repealed.

ADOPTED AND APPROVED this _____ day of _____, 2019.

CITY OF ALPHARETTA, GEORGIA

By: _____
Jim Gilvin, Mayor

COUNCIL MEMBERS

Mayor Pro Tem Mitchell

Council Member Burnett

Council Member Richard

Council Member Hipes

Council Member Binder

Council Member Merkel

(SEAL)

Attest:

Erin Cobb, City Clerk

1342044



CITY COUNCIL MEETING STAFF REPORT

Submitting Department: City Clerk

Submitted By: Erin Cobb

Sponsored By:

Meeting Date: July 15, 2019

I. AGENDA ITEM TITLE: ORDINANCE: CALLING OF A REFERENDUM (SPECIAL) ELECTION (1ST READING)

AN ORDINANCE TO REGULATE AND PROVIDE FOR THE CALLING OF A REFERENDUM (SPECIAL) ELECTION TO BE HELD IN CONJUNCTION WITH THE STATE-WIDE GENERAL ELECTION ON NOVEMBER 5, 2019, TO DETERMINE THE APPROVAL OR REJECTION OF THE ELIMINATION OF THE INCOME RESTRICTION FOR THE \$10,000.00 HOMESTEAD EXEMPTION FROM CITY OF ALPHARETTA AD VALOREM TAXES FOR RESIDENTS 65 YEARS AND OLDER; TO PROVIDE FOR THE PUBLICATION AND NOTICE OF THE ELECTION; TO ESTABLISH A VOTER REGISTRATION CUT-OFF DATE; AND FOR OTHER PURPOSES

II. RECOMMENDATION:

Approve an ordinance to regulate and provide for the calling of a referendum (special) election to be held in conjunction with the state-wide general election on November 5, 2019, to determine the approval or rejection of the elimination of the income restriction for the \$10,000.00 homestead exemption from City of Alpharetta ad valorem taxes for residents 65 years and older; to provide for the publication and notice of the election; and to establish a voter registration cut-off date.

III. REPORT IN BRIEF:

House Bill 430 was passed by the General Assembly of the State of Georgia during the 2018 legislative session and signed into law on April 30, 2019. House Bill 430 allows the City of Alpharetta to eliminate the income restriction for the \$10,000.00 homestead exemption from the City's ad valorem taxes for residents 65 years and older.

The additional homestead exemption granted by the Act is conditioned upon approval by a majority of the qualified electors residing within the City limits. The Act further provides that the City shall conduct an election for purposes of submitting the Act to the electors. This special election will be held in conjunction with the state-wide general election on November 5, 2019.

IV. ALTERNATIVES:

V. ATTACHMENTS:

CALLING FOR SPECIAL ELECTION - ELIMINATION OF INCOME RESTRICTION FOR HOMESTEAD EXEMPTION(3322937.1)

**AN ORDINANCE TO REGULATE AND PROVIDE FOR THE CALLING OF A
REFERENDUM (SPECIAL) ELECTION TO BE HELD IN CONJUNCTION WITH THE
STATE-WIDE GENERAL ELECTION ON NOVEMBER 5, 2019, TO DETERMINE THE
APPROVAL OR REJECTION OF THE ELIMINATION OF THE INCOME
RESTRICTION FOR THE \$10,000.00 HOMESTEAD EXEMPTION FROM CITY OF
ALPHARETTA AD VALOREM TAXES FOR RESIDENTS 65 YEARS AND OLDER;
TO PROVIDE FOR THE PUBLICATION AND NOTICE OF THE ELECTION;
TO ESTABLISH A VOTER REGISTRATION CUT-OFF DATE;
AND FOR OTHER PURPOSES**

WHEREAS, House Bill 430 (the "Act"), a local law passed by the General Assembly of the State of Georgia during the 2018 legislative session and signed into law on April 30, 2019, allows the City of Alpharetta to eliminate the income restriction for the \$10,000.00 homestead exemption from City of Alpharetta ad valorem taxes for municipal purposes for residents 65 years and older; and

WHEREAS, in accordance with Art. VII, Section II, Paragraph 2 of the Georgia Constitution, the additional homestead exemption granted by the Act is conditioned upon approval by a majority of the qualified electors residing within the limits of the City of Alpharetta voting in a referendum thereon; and

WHEREAS, the Act further provides that the City of Alpharetta shall call and conduct an election, which shall be held on November 5, 2019, for the purpose of submitting the Act to the electors of the City of Alpharetta for approval or rejection; and

WHEREAS, the Mayor and Council of the City of Alpharetta desire to call a special election to be held in conjunction with the state-wide general election on November 5, 2019, in order for the qualified electors of the City to determine whether the Act providing for the additional homestead exemption from City of Alpharetta ad valorem taxes for municipal purposes shall be approved or rejected.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALPHARETTA, AND IT IS HEREBY ORDAINED that there be, and there is hereby called to be held in the City of Alpharetta, Georgia, on November 5, 2019, a referendum (special) election for the purpose of submitting the Act to the qualified electors of the City of Alpharetta for approval or rejection as set forth in the following paragraph; and

BE IT FURTHER ORDAINED that the ballots to be used in said election shall have written or printed thereon the following words:

“() Yes Shall the Act be approved which eliminates the income restriction for the \$10,000.00 homestead exemption from
() No all City of Alpharetta ad valorem taxes for residents age 65 years and older?”; and

BE IT FURTHER ORDAINED that the date of the special election be and it is hereby set for November 5, 2019, and the regular polling places of the City, be opened at 7:00 A.M. and closed at 7:00 P.M., and the election be held in conjunction with the state-wide general election and in accordance with the election laws of the State of Georgia, and that the returns of said election be made to the City, which shall, in the presence of and together with the poll managers, who shall bring up the returns, consolidate said returns and declare the result of said election in the manner required by law; and

BE IT FURTHER ORDAINED that the City Clerk is hereby authorized and directed to publish a notice of the call of said election on or about July 26, 2019, in the Alpharetta-Roswell Herald and to publish notice of the call of said election in such other newspapers of general circulation within the City as the City Clerk or City Attorney deem appropriate, if any, and the notice of said election shall be in substantially the form attached hereto as Exhibit “A” and contain such information as required by applicable law; and

BE IT FURTHER ORDAINED that the City Clerk is hereby authorized and directed to execute all necessary documents and perform such other acts necessary to call said special election; and

BE IT FURTHER ORDAINED that the Fulton County Department of Registration and Elections shall conduct the special election and is hereby appointed as the Elections Superintendent to perform all duties of the Election Superintendent; and

BE IT FURTHER ORDAINED that books for registration of voters in the aforementioned special election shall remain open until the close of business on October 7, 2019, and that any resident of the City who has not previously registered may do so prior to such date and time; and

BE IT FURTHER ORDAINED that the Elections Superintendent is further authorized and requested to publish a notice of the date and purpose of the election in the legal organ of the City of Alpharetta once a week for two weeks immediately preceding the date of the election. The notice of the election shall be in substantially the form attached hereto as Exhibit “B”; and

BE IT FURTHER ORDAINED that the Mayor and such other City officials as are necessary are authorized to enter into and execute on behalf of the City a contract with Fulton County for the conduct of the election; and

BE IT FURTHER ORDAINED that any and all ordinances or resolutions in conflict with this Ordinance are hereby repealed.

ADOPTED AND APPROVED this _____ day of _____, 2019.

CITY OF ALPHARETTA, GEORGIA

By: _____
Jim Gilvin, Mayor

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

COUNCILMEMBERS

C. Sam Thomas, City Attorney

Jason Binder

Ben Burnett

(SEAL)

John Hipes

Erin Cobb, City Clerk

Dan Merkel

First Reading_____

Donald Mitchell

Second Reading_____

Adopted_____

Karen Richard

Exhibit "A"

**NOTICE AND CALL OF SPECIAL ELECTION
IN THE CITY OF ALPHARETTA, GEORGIA**

TO THE QUALIFIED VOTERS OF THE CITY OF ALPHARETTA, GEORGIA:

YOU ARE HEREBY NOTIFIED that on the 5th day of November, 2019, in conjunction with the state-wide general election, an election will be held in the City of Alpharetta, Georgia, at which election there will be submitted to the qualified voters thereof for their determination the question of whether House Bill 430 (the "Act"), a local law to eliminate the income restriction for the \$10,000.00 homestead exemption from all City of Alpharetta ad valorem taxes for residents age 65 years and older, is approved or rejected.

The election shall be held at the regular polling places of the City of Alpharetta and the polls will be open from 7:00 A.M. to 7:00 P.M. on the date fixed for the election. The dates and hours for advanced voting will be provided by Fulton County at a later date.

Those residents qualified to vote at the election shall be determined in all respects in accordance with the election laws of the State of Georgia and the Charter and Ordinances of the City of Alpharetta. Those residents who have not previously registered shall make application for registration no later than the close of business on October 7, 2019. Residents may make application for registration in person at City Hall or any other Fulton County, Georgia registration location, or in any other location and in any other manner authorized by law.

This notice is given pursuant to an Ordinance of the Council of the City of Alpharetta, Georgia, adopted on the 22nd day of July, 2019.

CITY OF ALPHARETTA, GEORGIA

By: /s/ Erin Cobb
City Clerk

Exhibit "B"

**NOTICE OF SPECIAL ELECTION TO DETERMINE WHETHER A LOCAL LAW
PROVIDING ADDITIONAL HOMESTEAD EXEMPTION FROM CITY OF ALPHARETTA
AD VALOREM TAXES IS APPROVED OR REJECTED**

TO THE QUALIFIED VOTERS OF THE CITY OF ALPHARETTA:

NOTICE IS HEREBY GIVEN that on the 5th day of November, 2019, in conjunction with the state-wide general election, an election will be held at the regular polling places in all the election districts of the City of Alpharetta, Georgia, at which time there will be submitted to the qualified voters of the City of Alpharetta, Georgia, for their determination the question of whether House Bill 430 (the "Act"), a local law to provide a new homestead exemption from City of Alpharetta ad valorem taxes for city purposes in an amount equal to the amount by which the current year assessed value of a homestead exceeds the adjusted base year assessed value of such homestead, is approved or rejected.

The ballots to be used in said election shall have written or printed thereon the following words:

"() Yes Shall the Act be approved which eliminates the income restriction for the \$10,000.00 homestead exemption from
() No all City of Alpharetta ad valorem taxes for residents age 65 years and older?"

Voters desiring to vote for approval of the Act shall vote "Yes," and voters desiring to vote for rejection of the Act shall vote "No." If more than one-half of the votes cast on such question are for approval of the Act, Section 1 of the Act, providing the new homestead exemption from City of Alpharetta property taxes for city purposes, shall become of full force and effect on January 1, 2020. If the Act is not so approved, Section 1 of the Act shall not become effective and the Act shall be automatically repealed on January 1, 2020.

The election shall be held at the regular polling places of the City of Alpharetta and the polls will be open from 7:00 A.M. to 7:00 P.M. on the date fixed for the election.

Those residents of the City of Alpharetta, Georgia, qualified to vote at such election shall be determined in all respects in accordance with the election laws of the State of Georgia.

This notice is given pursuant to an Ordinance of the Council of the City of Alpharetta, Georgia, adopted on the 22nd day of July, 2019.



CITY COUNCIL MEETING STAFF REPORT

Submitting Department: City Clerk

Submitted By: Erin Cobb

Sponsored By:

Meeting Date: July 15, 2019

I. AGENDA ITEM TITLE: ORDINANCE: CALLING OF A REFERENDUM (SPECIAL) ELECTION (1ST READING)

AN ORDINANCE TO REGULATE AND PROVIDE FOR THE CALLING OF A REFERENDUM (SPECIAL) ELECTION TO BE HELD IN CONJUNCTION WITH THE STATE-WIDE GENERAL ELECTION ON NOVEMBER 5, 2019, TO DETERMINE THE APPROVAL OR REJECTION OF AN ADDITIONAL \$5,000.00 REGULAR HOMESTEAD EXEMPTION FROM CITY OF ALPHARETTA AD VALOREM TAXES; TO PROVIDE FOR THE PUBLICATION AND NOTICE OF THE ELECTION; TO ESTABLISH A VOTER REGISTRATION CUT-OFF DATE; AND FOR OTHER PURPOSES

II. RECOMMENDATION:

Approve an ordinance to regulate and provide for the calling of a referendum (special) election to be held in conjunction with the state-wide general election on November 5, 2019, to determine the approval or rejection of an additional \$5,000.00 regular homestead exemption for City of Alpharetta ad valorem taxes; to provide for the publication and notice of the election; and to establish a voter registration cut-off date.

III. REPORT IN BRIEF:

House Bill 431 was passed by the General Assembly of the State of Georgia during the 2018 legislative session and signed into law on April 30, 2019. House Bill 431 allows the City to provide an additional \$5,000.00 homestead exemption for the City's ad valorem taxes.

The additional homestead exemption granted by the Act is conditioned upon approval by a majority of the qualified electors residing within the City limits. The Act further provides that the City conduct an election for the purpose of submitting the Act to the electors for approval or rejection. This election will be held in conjunction with the state-wide general election on November 5, 2019.

IV. ALTERNATIVES:

V. ATTACHMENTS:

CALLING FOR SPECIAL ELECTION - INCREASE HOMESTEAD EXEMPTION(3322824.1)

**AN ORDINANCE TO REGULATE AND PROVIDE FOR THE CALLING OF A
REFERENDUM (SPECIAL) ELECTION TO BE HELD IN CONJUNCTION WITH THE
STATE-WIDE GENERAL ELECTION ON NOVEMBER 5, 2019, TO DETERMINE THE
APPROVAL OR REJECTION OF AN ADDITIONAL \$5,000.00 REGULAR
HOMESTEAD EXEMPTION FROM CITY OF ALPHARETTA AD VALOREM TAXES;
TO PROVIDE FOR THE PUBLICATION AND NOTICE OF THE ELECTION;
TO ESTABLISH A VOTER REGISTRATION CUT-OFF DATE;
AND FOR OTHER PURPOSES**

WHEREAS, House Bill 431 (the "Act"), a local law passed by the General Assembly of the State of Georgia during the 2018 legislative session and signed into law on April 30, 2019, allows the City of Alpharetta to provide an additional \$5,000.00 homestead exemption from City of Alpharetta ad valorem taxes for municipal purposes; and

WHEREAS, in accordance with Art. VII, Section II, Paragraph 2 of the Georgia Constitution, the additional homestead exemption granted by the Act is conditioned upon approval by a majority of the qualified electors residing within the limits of the City of Alpharetta voting in a referendum thereon; and

WHEREAS, the Act further provides that the City of Alpharetta shall call and conduct an election, which shall be held on November 5, 2019, for the purpose of submitting the Act to the electors of the City of Alpharetta for approval or rejection; and

WHEREAS, the Mayor and Council of the City of Alpharetta desire to call a special election to be held in conjunction with the state-wide general election on November 5, 2019, in order for the qualified electors of the City to determine whether the Act providing for the additional homestead exemption from City of Alpharetta ad valorem taxes for municipal purposes shall be approved or rejected.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALPHARETTA, AND IT IS HEREBY ORDAINED that there be, and there is hereby called to be held in the City of Alpharetta, Georgia, on November 5, 2019, a referendum (special) election for the purpose of submitting the Act to the qualified electors of the City of Alpharetta for approval or rejection as set forth in the following paragraph; and

BE IT FURTHER ORDAINED that the ballots to be used in said election shall have written or printed thereon the following words:

“() Yes Shall the Act be approved which increases the homestead exemption from all City of Alpharetta ad valorem taxes
 () No for residents of the City of Alpharetta from \$40,000.00 to \$45,000.00?”; and

BE IT FURTHER ORDAINED that the date of the special election be and it is hereby set for November 5, 2019, and the regular polling places of the City, be opened at 7:00 A.M. and closed at 7:00 P.M., and the election be held in conjunction with the state-wide general election and in accordance with the election laws of the State of Georgia, and that the returns of said election be made to the City, which shall, in the presence of and together with the poll managers, who shall bring up the returns, consolidate said returns and declare the result of said election in the manner required by law; and

BE IT FURTHER ORDAINED that the City Clerk is hereby authorized and directed to publish a notice of the call of said election on or about July 26, 2019, in the Alpharetta-Roswell Herald and to publish notice of the call of said election in such other newspapers of general circulation within the City as the City Clerk or City Attorney deem appropriate, if any, and the notice of said election shall be in substantially the form attached hereto as Exhibit “A” and contain such information as required by applicable law; and

BE IT FURTHER ORDAINED that the City Clerk is hereby authorized and directed to execute all necessary documents and perform such other acts necessary to call said special election; and

BE IT FURTHER ORDAINED that the Fulton County Department of Registration and Elections shall conduct the special election and is hereby appointed as the Elections Superintendent to perform all duties of the Election Superintendent; and

BE IT FURTHER ORDAINED that books for registration of voters in the aforementioned special election shall remain open until the close of business on October 7, 2019, and that any resident of the City who has not previously registered may do so prior to such date and time; and

BE IT FURTHER ORDAINED that the Elections Superintendent is further authorized and requested to publish a notice of the date and purpose of the election in the legal organ of the City of Alpharetta once a week for two weeks immediately preceding the date of the election. The notice of the election shall be in substantially the form attached hereto as Exhibit “B”; and

BE IT FURTHER ORDAINED that the Mayor and such other City officials as are necessary are authorized to enter into and execute on behalf of the City a contract with Fulton County for the conduct of the election; and

BE IT FURTHER ORDAINED that any and all ordinances or resolutions in conflict with this Ordinance are hereby repealed.

ADOPTED AND APPROVED this _____ day of _____, 2019.

CITY OF ALPHARETTA, GEORGIA

By: _____
Jim Gilvin, Mayor

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

COUNCILMEMBERS

C. Sam Thomas, City Attorney

Jason Binder

Ben Burnett

(SEAL)

John Hipes

Erin Cobb, City Clerk

Dan Merkel

First Reading_____

Donald Mitchell

Second Reading_____

Adopted_____

Karen Richard

Exhibit "A"

**NOTICE AND CALL OF SPECIAL ELECTION
IN THE CITY OF ALPHARETTA, GEORGIA**

TO THE QUALIFIED VOTERS OF THE CITY OF ALPHARETTA, GEORGIA:

YOU ARE HEREBY NOTIFIED that on the 5th day of November, 2019, in conjunction with the state-wide general election, an election will be held in the City of Alpharetta, Georgia, at which election there will be submitted to the qualified voters thereof for their determination the question of whether House Bill 431 (the "Act"), a local law to provide a new homestead exemption from City of Alpharetta ad valorem taxes for city purposes in an amount equal to the amount by which the current year assessed value of a homestead exceeds the adjusted base year assessed value of such homestead, is approved or rejected.

The election shall be held at the regular polling places of the City of Alpharetta and the polls will be open from 7:00 A.M. to 7:00 P.M. on the date fixed for the election. The dates and hours for advanced voting will be provided by Fulton County at a later date.

Those residents qualified to vote at the election shall be determined in all respects in accordance with the election laws of the State of Georgia and the Charter and Ordinances of the City of Alpharetta. Those residents who have not previously registered shall make application for registration no later than the close of business on October 7, 2019. Residents may make application for registration in person at City Hall or any other Fulton County, Georgia registration location, or in any other location and in any other manner authorized by law.

This notice is given pursuant to an Ordinance of the Council of the City of Alpharetta, Georgia, adopted on the 22nd day of July, 2019.

CITY OF ALPHARETTA, GEORGIA

By: /s/ Erin Cobb
City Clerk

Exhibit "B"

**NOTICE OF SPECIAL ELECTION TO DETERMINE WHETHER A LOCAL LAW
PROVIDING ADDITIONAL HOMESTEAD EXEMPTION FROM CITY OF ALPHARETTA
AD VALOREM TAXES IS APPROVED OR REJECTED**

TO THE QUALIFIED VOTERS OF THE CITY OF ALPHARETTA:

NOTICE IS HEREBY GIVEN that on the 5th day of November, 2019, in conjunction with the state-wide general election, an election will be held at the regular polling places in all the election districts of the City of Alpharetta, Georgia, at which time there will be submitted to the qualified voters of the City of Alpharetta, Georgia, for their determination the question of whether House Bill 431 (the "Act"), a local law to provide a new homestead exemption from City of Alpharetta ad valorem taxes for city purposes in an amount equal to the amount by which the current year assessed value of a homestead exceeds the adjusted base year assessed value of such homestead, is approved or rejected.

The ballots to be used in said election shall have written or printed thereon the following words:

"() Yes Shall the Act be approved which increases the homestead exemption from all City of Alpharetta ad valorem taxes
() No for residents of the City of Alpharetta from \$40,000.00 to \$45,000.00?"

Voters desiring to vote for approval of the Act shall vote "Yes," and voters desiring to vote for rejection of the Act shall vote "No." If more than one-half of the votes cast on such question are for approval of the Act, Section 1 of the Act, providing the new homestead exemption from City of Alpharetta property taxes for city purposes, shall become of full force and effect on January 1, 2020. If the Act is not so approved, Section 1 of the Act shall not become effective and the Act shall be automatically repealed on January 1, 2020.

The election shall be held at the regular polling places of the City of Alpharetta and the polls will be open from 7:00 A.M. to 7:00 P.M. on the date fixed for the election.

Those residents of the City of Alpharetta, Georgia, qualified to vote at such election shall be determined in all respects in accordance with the election laws of the State of Georgia.

This notice is given pursuant to an Ordinance of the Council of the City of Alpharetta, Georgia, adopted on the 22nd day of July, 2019.