



City Council Meeting OCTOBER 7, 2019

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:30 PM

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE TO THE FLAG
- IV. CONSENT AGENDA
 - A. Council Meeting Minutes (Meeting of 9/23/2019)
 - B. Financial Management Report: Month Ending August 31, 2019
- V. PUBLIC HEARING
 - A. E-19-04 Honey Baked Ham Sign Exception
Consideration of a sign exception to allow a 2nd wall sign on the same building elevation facing North Point Parkway. The property is located at 7601 North Point Parkway, Suite A and is legally described as being located in Land Lot 655, 1st District, 2nd Section, Fulton County, Georgia.
 - B. E-19-03 Smoothie King/Twin Oaks Sign Exception
Consideration of a sign exception to reduce the minimum setback for a monument sign. The property is located at 3460 Old Milton Parkway and is legally described as being located in Land Lot 911, 1st District, 2nd Section, Fulton County, Georgia.
 - C. PH-19-20 North Point Creative Placemaking Plan
Consideration of adoption of the North Point Creative Placemaking Plan.
- VI. NEW BUSINESS
 - A. Resolution of Commitment for Federal Funds Projects
 - B. Georgia Outdoor Stewardship Program Grant Resolution
 - C. On Call Park and Trail Construction Services for Windward Soccer Complex.
 - D. Playground Installation at Windward Soccer Complex (RFP 20-110)
 - E. Arboricultural On-Call Services for Public Works Contract, RFP #20-101
 - F. Preemptive Signal Change Order and MOU with North Fulton Community Improvement District
 - G. Modifications and Renewal of the Intergovernmental Agreement Between Roswell and Alpharetta for RAPSTC
 - H. Resolution in Support of Locally-Established Building Design Standards for Residential Dwellings and in Opposition to HB 302 and Senate Bill 172
- VII. WORKSHOP
 - A. Discussion Of Website Redesign Project

VIII. PUBLIC COMMENT

IX. REPORTS

X. ADJOURNMENT TO EXECUTIVE SESSION



City Council Meeting STAFF REPORT

Submitting Department: City Clerk

Submitted By: Erin Cobb

Sponsored By:

Meeting Date: October 7, 2019

I. AGENDA ITEM TITLE: COUNCIL MEETING MINUTES (MEETING OF 9/23/2019)

II. RECOMMENDATION:

III. REPORT IN BRIEF:

IV. ALTERNATIVES:

V. ATTACHMENTS:

City Council Meeting draft minutes 9-23-2019 (002)



City Council Meeting
September 23, 2019
Office of the City Clerk
CITY HALL 2 PARK PLAZA
6:30 PM

This summary is provided as a convenience and service to the public, media and staff. It is not the intent to record proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted as heard by Council, but not quoted or paraphrased. This document includes limited presentation by Council and invited speakers in summary form. This is not an official record of the Alpharetta City Council Meeting proceedings. Official Minutes are recorded and available for review.

I. CALL TO ORDER

- *Mayor Gilvin called the meeting to order at 6:30 p.m.*

II. ROLL CALL

- Council Members
 - o Mayor Jim Gilvin
 - o Mayor Pro Tem Donald F. Mitchell
 - o Jason Binder
 - o Ben Burnett
 - o John Hipes
 - o Dan Merkel
 - o Karen Richard
- Staff
 - o Bob Regus, City Administrator
 - o Sam Thomas, City Attorney
 - o James Drinkard, Asst. City Administrator
 - o John Robison, Director of Public Safety
 - o Morgan Rodgers, Director of Recreation, Parks & Cultural Services
 - o Kathi Cook, Director of Community Development
 - o Michael Woodman, Senior Planner
 - o Tom Harris, Director of Finance
 - o Kurt Kirby, Projects Manager

III. PLEDGE TO THE FLAG

IV. CONSENT AGENDA

A. Alcoholic Beverage License Application

**PH-19-AB-21 Omni Ventures, LLC
d/b/a Godavari
865 N. Main Street #108
Alpharetta, GA 30009**

**Restaurant
Consumption on Premises
Beer, Wine, Sunday Sales**

**Owner: Omni Ventures, LLC.
Registered Agent: Prathivind Bejgum**

B. Council Meeting Minutes (Meeting of 9/16/2019)

- ❖ Mayor Pro Tem Mitchell offered a motion to approve the consent agenda
 - The motion received a second from Council Member Burnett
 - The motion was approved unanimously (7-0)

V. PUBLIC HEARING

A. CU-19-04 DUI Lady/Colony Park

- Senior Planner, Michael Woodman, came forward to present this item.
- Staff recommend Mayor and Council approve CU-19-04 DUI Lady/Colony Park, subject to the following conditions:
 1. 'School, Commercial' shall be added as a conditional use at 308 Maxwell Road Suite 500, limited to no more than 1,106 square feet.
 2. Conditional use approval shall be limited to the DUI Lady; no additional 'School, Commercial' businesses or subleasing shall be permitted within the approved space.
 3. ~~Hours of operation shall be Tuesday & Thursday 2:00 PM – 7:00 PM (office hours), Friday 5:00 PM – 9:30 PM (classes) and Saturday & Sunday 8:00 AM – 5:00 PM (classes). Business may have 1 additional class during daytime hours (8:00 AM – 5:00 PM) Monday through Friday. Office hours shall be Monday – Friday 10:00 AM – 7:00 PM. Class hours shall be Monday – Friday 5:00 PM – 10:00 PM and Saturday & Sunday 9:00 AM – 6:00 PM. Two weeks out of the month the business may hold classes Tuesday – Thursday 9:00 AM – 5:00 PM.~~
 4. Signage shall be limited to a wall sign no larger than three (3) square feet and located beside the front door. No additional signage shall be permitted. No lighting window trim.

- The applicant, Lynn Hayes, is requesting a conditional use permit to allow 'School, Commercial' for the DUI Lady. The business provides DUI classes and risk reduction education. The subject property is located at 308 Maxwell Road, Suite 500 in the Colony Park office park, which is generally located at the southeast corner of South Main Street and Maxwell Road.
- The submitted request, if approved, would permit the applicant to operate a 'School, Commercial' for the DUI Lady in a 1,106 square foot suite in the Colony Park office park. The applicant's business offers DUI classes and risk reduction education. The subject property is located at 308 Maxwell Road, Suite 500 in the Colony Park office park, which is generally located at the southeast corner of South Main Street and Maxwell Road.
- Colony Park is an office condominium park developed with 16, 2-story office buildings. The applicant's business is proposed in an office building at the rear of the property. The subject property is zoned O-I (Office-Institutional), which allows 'School, Commercial' with approval of a conditional use permit. Surrounding properties are zoned C-2 (General Commercial) to the north, west and south and R-12 (Dwelling, 'For-Sale', Residential) to the east. Alpha Park Subdivision is located to the east; Chevron, Reds Package Store, Seven Seas Cafe and Lamp & Shade City Lighting are located to the north; Elegant Auto Brokers to the west; and the former Comcast cable office is located to the south.
- The DUI Lady is a local business that has been in operation for approximately 11 years. The business previously operated at 217 South Main Street, which is currently vacant pending redevelopment. DUI Lady offers court-mandated Risk Reduction classes, as well as an under 21 Prevention program, family coaching and parent workshops. Hours of operation are Tuesday and Thursday 2:00 PM – 7:00 PM (office hours), Friday 5:00 PM – 9:30 PM (classes) and Saturday and Sunday 8:00 AM – 5:00 PM (classes). According to the applicant, the average class size is between 6 – 10 students and Ms. Hayes is the only employee for the business.
- Staff's analysis finds that the requested conditional use is not in conflict with the established conditional use standards and should have little impact on the area. The proposed use would be complimentary to surrounding uses and sufficient parking exists in the evenings and on the weekends when the applicant is conducting classes. If approved, conditions should be established that regulate and limit an expansion of services and limit signage.
- The report submitted by the applicant states that property owners were contacted regarding the applicant's intent. The report states that no comments were received.
- The CZIM was held on August 14, 2019. There were no public comments on the sign-in sheet.
- The applicant, Lynn Hayes, 217 South Main Street, Alpharetta, came forward to answer any questions from Mayor and Council.

Public Comment:

- No Public Comment

- ❖ Council Member Richard offered a motion to approve CU-19-04 DUI Lady/Colony Park, subject to the following conditions:

1. 'School, Commercial' shall be added as a conditional use at 308 Maxwell Road Suite 500, limited to no more than 1,106 square feet.
2. Conditional use approval shall be limited to the DUI Lady; no additional 'School, Commercial' businesses or subleasing shall be permitted within the approved space.
3. Office hours shall be Monday – Friday 10:00 AM – 7:00 PM. Class hours shall be Monday – Friday 5:00 PM – 10:00 PM and Saturday & Sunday 9:00 AM – 6:00 PM. Two weeks out of the month the business may hold classes Tuesday – Thursday 9:00 AM – 5:00 PM.
4. Signage shall be limited to a wall sign no larger than three (3) square feet and located beside the front door. No additional signage shall be permitted. No lighting window trim.

- The motion received a second from Council Member Merkel
- The motion was approved unanimously (7-0)

B. PH-19-08 Gardner House/133 Cumming Street

NOTE: This item has been deferred by the Applicant and will be neither heard nor discussed during this meeting. The item has been rescheduled to October 28, 2019.

C. PH-19-07 Unified Development Code Text Amendments – Smoke Shop and Tobacco Store (1st Reading) Sponsor: Council Member Burnett

- Director of Community Development, Kathi Cook, came forward to present this item.
- Staff recommends Mayor and Council approve amendments to the Unified Development Code as it relates to 'Smoke Shop and Tobacco Store'.
- Consideration of text amendments to Unified Development Code (UDC) Subsection 1.4 Definitions.
- Staff proposes to amend the definition of 'Smoke Shop and Tobacco Store' to address vape products, as well as distance requirements from certain uses. 'Smoke Shop and Tobacco Store' is permitted by right in the LI (Light Industrial) zoning district and as a conditional use in the C-1 (Neighborhood Commercial) and C-2 (General Commercial) zoning districts.
- City Attorney, Sam Thomas, read the ordinance aloud.

Public Comment:

- No Public Comment

- ❖ Council Member Burnett offered a motion to approve PH-19-07 amendments to the Unified Development Code as it relates to 'Smoke Shop and Tobacco Store'.

- The motion received a second from Council Member Merkel
- The motion was approved unanimously (7-0)

VI. OLD BUSINESS

A. PH-19-21 Unified Development Code Text Amendments - Wireless Telecommunications Facilities **(2nd Reading)**

- City Attorney, Sam Thomas, came forward to present this item.
- Consideration of text amendments to Unified Development Code (UDC) Subsection 2.8.10, Wireless Telecommunications Facilities in Public Rights-of-Way. Staff proposes amendments to Subsection 2.8.10 of the Unified Development Code in order to come into compliance with Senate Bill 66 with respect to small cell facilities in the public right-of-way. The new Section 2.8.10 is similar to the Model Small Cell Ordinance recommended by Georgia Municipal Association (GMA).
- This item was heard at the September 5, 2019 Planning Commission meeting. There were no public comments. After discussion, the Planning Commission recommended to approve the item; vote (7-0).
- Since the first reading there has been one change made to the Ordinance. The following definition has been added to Exhibit "A":
 - o *"GMA Pole" means any pole installed in City of Alpharetta rights-of-way, as dictated by O.C.G.A. Title 36, Chapter 66 supported by Georgia Municipal Association (GMA) lobbyists in cooperation with large telecom company lobbyists.*
- City Attorney, Sam Thomas, read the ordinance aloud.

Public Comment:

- No Public Comment
- ❖ Council Member Burnett offered a motion to approve the second reading of PH-19-21 Unified Development Code Text Amendments - Wireless Telecommunications Facilities
 - The motion received a second from Council Member Merkel
 - The motion was approved unanimously (7-0)

B. PH-19-22 Unified Development Code Text Amendments – Bed & Breakfast Definition **(2nd Reading)** Sponsor: Staff

- Senior Planner, Michael Woodman, came forward to present the item.
- Consideration of text amendments to Unified Development Code (UDC) Subsection 1.4 Definitions. Text amendments are proposed to the definition of 'Bed and Breakfast'. The current definition limits the use to no more than 15

guests. However, it is more appropriate and easier to regulate the number of guest rooms. In addition, the City's parking regulations are based on the number of guest rooms, not the number of guests.

- City Attorney, Sam Thomas, read the ordinance aloud.

Public Comment:

- No Public Comment
- ❖ Council Member Richard offered a motion to approve the second reading of PH-19-22 Unified Development Code Text Amendments – Bed & Breakfast Definition
 - The motion received a second from Mayor Pro Tem Mitchell
 - The motion was approved unanimously (7-0)

VII. NEW BUSINESS

A. Website Planning and Project Management Services (RFP 19-117)

- ❖ *This item has been deferred by Mayor and Council. It will be heard as a workshop item at the October 7, 2019 City Council Meeting.*

B. Wills Park Inclusive and Adaptive Playground Enhancements

- Director of Recreation, Parks & Cultural Services, Morgan Rodgers, came forward to present this item.
- Staff recommends Mayor and Council Please award Playsouth Playground Creators a contract in an amount not to exceed \$98,240.00 to enhance the Wills Park Playground with adaptive and inclusive play components to the existing playground as well as authorizing the Mayor to execute all necessary documents.
- The Alpharetta Recreation, Parks and Cultural Services Department will be enhancing the playground at the Wills Park Recreation Center with components that will be inclusive for all users. The project is part of the Adaptive Playground and Equipment capital initiatives as well as the Northside Hospital Wellness Memorandum of Understanding (MOU).
- Wills Park was designated to be the feature park for this program. After an evaluation of the playgrounds in the park, it was determined that the Wills Park Recreation Center was the best location for the enhancements.
- BCI Burke Company is the equipment manufacturer for the existing equipment. For warranty and maintenance purposes, the department would like to use the same equipment. Playsouth Playground Creators is the exclusive supplier of this Burke Playground equipment for the state of Georgia.
- For these reasons, staff requests the approval of a contract with Playsouth Playground Creators in order to enhance the Wills Park Playground with adaptive and inclusive play components.

Public Comment:

- No Public Comment
- ❖ Council Member Binder offered a motion to approve a contract with Playsouth Playground Creators in an amount not to exceed \$98,240.00 to enhance the Wills Park Playground with adaptive and inclusive play components to the existing playground as well as authorizing the Mayor to execute all necessary documents
 - The motion received a second from Council Member Richard
 - The motion was approved unanimously (7-0)

C. RFP 20-105 Public Safety Vehicle Up-fitting

- Director of Public Safety, John Robison, came forward to present this item.
- Staff recommends Mayor and Council Please award RFP 20-105 to Dana Safety Supply and Prologic ITS for Public Safety vehicle up-fitting and authorize the Mayor to execute all necessary documents.
- The Department of Public Safety annually up-fits new vehicles with emergency lights, sirens, radios, cages, etc. The City's current vehicle up-fitting contract will expire in October 2019. With this RFP, it is the City's intent to award a 5-year non-exclusive contract to the two vendor(s) that best met the requirements listed in the RFP.
- The Department of Public Safety and Finance Department worked together to prepare a Request for Proposal (RFP 20-105) and advertised for proposals on August 1, 2019 with a Response due date of August 29, 2019. The City received qualified proposals from the following two firms; Prologic ITS and Dana Safety Supply – which submitted two proposals that we identified as “A” and “B”. The differentiation was due to bidding two different manufacture's equipment.
- The Evaluation Committee met September 11th to tabulate the overall scores. Each proposal was evaluated based on the following; Comparable Experience/Company Profile (47%), Project Team/Key Personnel (30%); Method of Providing Service (20%); and Alpharetta vendor preference (3%). The resulting scores for the proposals were as follows (ranking of “1” to “5” with “5” being the highest):

1. Dana Safety Supply “B”	4.27
2. Dana Safety Supply “A”	4.09
3. Prologic ITS	3.67

- The Department of Public Safety desires to enter into a contract with both Dana Safety Supply and Prologic ITS to ensure competitive pricing and alternative service and supply sources. The Department has worked with both vendors and is impressed with their service delivery and the quality of their products. Therefore, staff recommends award of RFP 20-105 to Dana Safety Supply and Prologic ITS.

Public Comment:

- No Public Comment

- ❖ Council Member Hipes offered a motion to award RFP 20-105 to Dana Safety Supply and Prologic ITS for Public Safety vehicle up-fitting and authorize the Mayor to execute all necessary documents.

- The motion received a second from Council Member Merkel
- The motion was approved unanimously (7-0)

D. RAPSTC Mold Remediation and HVAC Replacement

- Director of Public Safety, John Robison, came forward to present this item.
- Staff recommends Mayor and Council approve \$280,757 from unallocated funds for mold remediation at the Roswell Alpharetta Public Safety Training Center (RAPSTC).
- On December 8, 2017, Alpharetta/Roswell experienced inclement weather that included snow. On December 11, 2017, staff found damage to the RAPSTC building that was later determined to be a catastrophic failure of the roof trusses deeming the structure inhabitable.
- After extensive negotiations and collaboration between the City of Alpharetta, the insurance company and the City of Roswell, a rebuild bid was awarded to Turner Construction. The rebuild analysis conducted by Turner Construction revealed active mold that needed remediation. The mold remediation firm concluded that the mold did not come from the roof or the roof event. The insurance policy excludes mold.
- The HVAC system was scheduled to be replaced within the next year and the decision was made to go forward with the replacement now, which will reduce the cost due to a new roof being constructed.
- The following costs are associated with mold remediation and HVAC replacement for the Roswell Alpharetta Public Safety Training Center (RAPSTC):

Turner – Mold Remediation Cost \$386,480
POH – Architectural Fees \$9,100
HVAC Replacement \$165,934
Total Cost = \$561,514

- The City of Roswell will be paying for 50% of the total cost which leaves the City of Alpharetta responsible for \$280,757.
- Staff is requesting approval of a change order for the mold remediation for the Roswell Alpharetta Public Safety Training Center (RAPSTC).

Public Comment:

- No Public Comment

- ❖ Council Member Hipes offered a motion to approve the RAPSTC Mold Remediation and HVAC Replacement in an amount not to exceed \$280,757 and authorize the Mayor to execute all necessary documents
 - The motion received a second from Council Member Merkel
 - The motion was approved unanimously (7-0)

E. Lobbyist Contract with Peachtree Government Relations

- City Administrator, Bob Regus, came forward to present this item.
- Earlier this month Mr. Regus sent Mayor and Council a proposal from Peachtree Government Relations (PGR) requesting the opportunity to provide lobbying services for the City beginning October 1st and going through the end of June 2020.
- PGR brings many years of governmental relations experience to us. Mr. Regus has personally known its President, Don Bolia since the mid 1990's and has known Don to be a responsible and prudent relationship builder who looks out for what is best for his clients.
- When we need approval for legislation that has been adopted, like increasing the homestead exemption, or increasing the hotel motel tax, we usually approach our local delegation and seldom have any issues. We certainly want to maintain those relationships and I would recommend we continue working our local legislation in that way. Having PGR on board can only help since they are at the Capitol day in and day out most every day of the year not just when the legislature is in session and can be an advocate for our local legislation to other members of the larger Fulton County delegation.
- Where PGR can really benefit us is giving us information on what is going on in committee meetings right now in September, when there is a better opportunity to have a committee understand our view on a matter. Far too often we only find out about legislation when it has been introduced and we are in a reactive position trying to influence legislation and we know how difficult that can be.
- To fund the contract Mr. Regus is working with our Economic Development Manager, Matthew Thomas, to identify savings in the Economic Development budget that can be reallocated.

Public Comment:

- No Public Comment
- ❖ Council Member Burnett offered a motion to approve the contract with Peachtree Government Relations to provide lobbying services for the City beginning October 1, 2019 and going through the end of June 2020 in an amount not to exceed \$3,000 a month for the term of nine months
 - The motion received a second from Council Member Richard
 - The motion was approved unanimously (7-0)

VIII. WORKSHOP

A. Homestead Exemption

Sponsor: Council Member Burnett

- City Administrator, Bob Regus, and Director of Finance, Tom Harris, came forward to present this workshop item.
- Council Member Burnett requested this workshop in order to follow up on the potential tax allocation district presented at the last City Council Meeting, if passed will involve potential projects along North Point Parkway. Additionally, highlighting the importance of monitoring our homestead exemption and tax revenues and what potential bonding capacity we would have should the TAD be approved.

IX. PUBLIC COMMENT

- Jerold Schulman, 1045 Essex Court, Alpharetta, came forward to address an issue of a blockage in a stream, as well as rat and snake infestation, effecting about 21 properties that border the stream that flows between Wellstone Drive and the Somerset Subdivision.

X. REPORTS

- Council Member Binder announced the dedication at the Northside Hospital Fitness Facility located in Wills Park at 2:30 pm on Wednesday, September 25, 2019.
- Mayor Gilvin presented a brief update on the proposed Georgia 400 Flex Lanes project and how it will impact the community.

XI. ADJOURNMENT TO EXECUTIVE SESSION

- ❖ Council Member Merkel offered a motion to adjourn to Executive Session
 - The motion received a second from Mayor Pro Tem Mitchell
 - The motion was passed unanimously (7-0)
- ❖ With no further business to discuss or items to be heard, Mayor Gilvin adjourned the meeting to Executive Session at 7:35 P.M.

Respectfully submitted,



Erin Cobb, City Clerk



City Council Meeting STAFF REPORT

Submitting Department: Finance

Submitted By:

Sponsored By:

Meeting Date: October 7, 2019

I. AGENDA ITEM TITLE: FINANCIAL MANAGEMENT REPORT: MONTH ENDING AUGUST 31, 2019

II. RECOMMENDATION:

Approve the Financial Management Reports for the month ending August 31, 2019 (period 2 of Fiscal Year 2020).

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

On a monthly basis, the Finance Department prepares detailed revenue and expenditure statements for all city operating funds (including prior-year comparisons for the General Fund).

In addition, this report includes:

1. Detailed capital project report including life-to-date activity;
2. Payments \$5,000 and greater;
3. Purchase orders with an estimated cost between \$5,000 and \$50,000; and
4. Status of current year bids/RFPs.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Financial Management Report (August 2019)

City of Alpharetta, GA

Finance Department
2 Park Plaza, Alpharetta, GA 30009
Thomas G. Harris, Finance Director
(678) 297-6094 (o)
www.alpharetta.ga.us

Financial Management Reports



for the month ending
August 31, 2019
(period 2 of 12 – unaudited)

Financial Management Reports

Fiscal Year 2020

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2 PARK PLAZA
ALPHARETTA, GA 30009
PHONE: 678.297.6000
WWW.ALPHARETTA.GA.US

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS
FROM: THOMAS G. HARRIS, FINANCE DIRECTOR *TH*
DATE: OCTOBER 7, 2019
RE: FINANCIAL MANAGEMENT REPORTS AS OF AUGUST 31, 2019

The documents contained herein represent the financial management reports for the City of Alpharetta ("city") as of the period ending August 31, 2019.

The Finance Department is currently in the process of closing the accounting books for Fiscal Year 2019 (FY 2019). The figures represented herein are subject to change in accordance with accounting entries made during the closing process.

General Fund

Revenue: The following section pertains to information detailed in the attached Revenue Summary and Collection Comparison report. FY 2020 revenues are budgeted at \$70 million (net of Carryforward Fund Balance totaling \$6 million). As of August 31, 2019, actual revenue collections total 6% or \$4 million.

Revenue collection percentages are typically low for the first several months of the fiscal year due to various factors including: (a) property tax billings mailed in October that carry a December due date; and (b) accrual entries aimed at ensuring the city's revenues accurately reflect the period in which they were earned.

The FY 2020 budget for current year property taxes (non-motor vehicles) totals \$23.5 million and is based on a billable digest of \$5.1 billion (net of all exemptions/motor vehicle values). This figure was calculated in April/May 2019 based on staff forecasts of property values (including new construction estimates) and associated exemptions.

The actual digest for FY 2020, as provided by the Fulton County Tax Commissioner, currently totals \$5.4 billion (net of all exemptions/motor vehicle values). This digest figure will be reduced through property tax appeals, but the city will not know the full extent until appeal data is provided by the Fulton County Tax Commissioner. As it is still early, the

MAYOR
JIM GILVIN

MAYOR PRO TEM
DONALD F. MITCHELL

COUNCIL MEMBERS
JASON BINDER
BEN BURNETT
JOHN HIPES
DAN MERKEL
KAREN RICHARD

CITY
ADMINISTRATOR
ROBERT J. REGUS

budgetary estimate for FY 2020 property tax collections will remain at \$23.5 million pending collection data and appeal write-down trends.

Expenditures: The following section pertains to information detailed in the attached Expenditure Summary by Department (expenditure rollup by department) and Expenditure Summary by Category (expenditure rollup by account) reports.

As of August 31, 2019, city departments (not including General Government¹) have encumbered and expensed 26%, or \$16 million, of their FY 2020 budget appropriations.

Contingency: The General Fund contingency balance totals \$972,682.

Special Revenue Funds (large funds only)

The following section references information included within the attached GAAP Financial Statements.

Hotel/Motel Fund: FY 2020 revenues are budgeted at \$9 million (net of carryforward fund balance totaling \$2.7 million) with budgeted disbursements as follows: Alpharetta Convention & Visitor's Bureau (43.75% or \$3.9 million); Facilities (18.75% and a portion of the carryforward fund balance detailed above; \$979,963 for debt service on the Series 2016 Convention Center Bonds, \$1.3 million for eligible initiatives such as Wayfinding Signage, Equestrian Center Improvements, and Wills Park Master Plan Improvements, and \$521,780 in non-allocated); and the city (37.5% or \$3.3 million). Debt Service Reserve funding (Convention Center Bonds) from the Facilities portion of the tax totals \$1.5 million (funded in prior years and represents the remaining portion of the carryforward fund balance figure referenced above).

E-911 Fund: FY 2020 revenues are budgeted at \$4.2 million (net of carryforward fund balance totaling \$455,466 for capital initiatives and reserve balances in excess of the 21% Emergency Reserve target). As of August 31, 2018, the city has collected less than 1% of budget. Between accrual entries aimed at ensuring the city's revenues accurately reflect the period in which they were earned (i.e. moving collections from FY 2020 to FY 2019) and the inherent delay in collections, a true reflection of the monthly revenue trend will not be available until the September financial management reports.

Expenditures/encumbrances during the same time period total \$1.6 million and represent general operations, blanket purchase orders that will sustain operations/capital initiatives, and one-time capital initiatives.

Debt Service Fund

The following section pertains to information detailed within the attached GAAP Financial Statements.

FY 2020 revenues are budgeted at \$5.1 million (net of carryforward fund balance totaling \$1.2 million). As of August 31, 2019, actual revenue totaled less than 1% of budget and will remain low until property tax collections in December.

¹ General Government is utilized to account for non-operating transactions such as transfers-out to other city funds, contingency, etc.

Grant Funds

The following section references information included within the attached Grant Funds Detail Reports.

Operating Grant Fund (Fund 220): Available funding totals \$156,139 and represents unencumbered/unspent project appropriations of \$54,974 and a non-allocated reserve for future projects (grant matches) of \$101,165.

Capital Grants Fund (Fund 340): Available funding totals \$547,603 and represents unencumbered/unspent capital project appropriations of \$26 and a non-allocated reserve for future capital projects (grant matches) of \$547,577.

Capital Project Funds

The following section references information included within the attached Capital Project Funds Detail Reports.

General Capital Project Fund (Fund 301): Available city funding totals \$16 million and represents unencumbered/unspent capital project appropriations of \$15.2 million and a non-allocated reserve for future capital projects of \$1.1 million.

Available ABC (Alpharetta Business Community) funding totals \$241,018 and represents unencumbered/unspent capital project appropriations (sidewalk connectivity).

Stormwater Capital Fund (Fund 302): Available funding totals \$3.1 million and represents unencumbered/unspent capital project appropriations and a non-allocated reserve.

Parks and Transportation Bond Fund (Fund 317): This fund accounts for proceeds of the voter approved General Obligation Bonds, Series 2016. Available funding totals \$15.5 million and represents unencumbered/unspent capital project appropriations.

TSPLOST Capital Project Fund (Fund 335): This fund accounts for collections under the Transportation Special Local Option Sales Tax (TSPLOST) that went into effect on April 1, 2017. Available funding totals \$25.8 million.

Enterprise Fund

The following section pertains to information detailed within the attached GAAP Financial Statements.

Solid Waste Fund: FY 2020 revenues are currently budgeted at \$4.1 million (net of carryforward fund balance totaling \$327,787 constituting reserve balances in excess of the 21% Emergency Reserve designation). As of August 31, 2019, the city has collected \$2.2 million, which represents the 1st-2nd quarter billings and associated investment earnings. Expenditures/encumbrances during the same time period total \$4 million and represent general operations and blanket purchase orders (e.g. sanitation hauler) that will sustain operations throughout the year.

Other Items

Council Member Stipend Activity Listing: The FY 2020 budget includes appropriations of \$9,000 for the Mayor and \$5,000 for each City Council Post and the available balances as of August 31, 2019 are as follows:

	Budget	Expenditures (year-to-date)	Available Balance
Mayor: Jim Gilvin	\$ 9,000	\$ 4,062	\$ 4,938
Post #1: Donald Mitchell	\$ 5,000	\$ 317	\$ 4,683
Post #2: Ben Burnett	\$ 5,000	\$ 0	\$ 5,000
Post #3: Karen Richard	\$ 5,000	\$ 107	\$ 4,893
Post #4: John Hipes	\$ 5,000	\$ 28	\$ 4,972
Post #5: Jason Binder	\$ 5,000	\$ 49	\$ 4,951
Post #6: Dan Merkel	\$ 5,000	\$ 30	\$ 4,970

Development Authority² (Component Reporting Unit)

The following section pertains to information detailed within the attached Alpharetta Development Authority Financial Statements.

As of August 31, 2019, the Development Authority has \$56,780 in available resources to support its main functions of promoting the public good and general welfare, trade, commerce, industry, general tax base and the employment opportunities available in the city.

Other reports included with this packet are as follows:

- Listing of Payments \$5,000 and greater;
- Listing of PO's between \$5,000 and \$50,000; and
- Bid/RFP Status

² The Development Authority is a public corporation created and existing under the Constitution and laws of the State of Georgia and is governed by seven directors duly appointed by the Alpharetta City Council.



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GENERAL FUND

Revenue Report



CITY OF ALPHARETTA
 Financial Management Reports
 General Fund (Unaudited)
Revenue Summary and Collection Comparison
 For the month ended August 31, 2019

	Current Fiscal Year					Prior Fiscal Year		
	2020 Budget	2020 YTD	% Collected	2020 Estimated	Variance	2019 Actual	2019 YTD	% Collected
Top 10 Revenues:								
Property Taxes								
Current Year	\$ 23,500,000	\$ -	0.0%	\$ 23,500,000	\$ -	\$ 24,550,694	\$ 270	0.0%
Delinquent	282,000	1,308	0.5%	282,000	-	216,452	2,938	1.4%
Motor Vehicle Tax	95,000	10,491	11.0%	95,000	-	140,918	13,488	9.6%
Motor Vehicle Title Fee	1,025,000	170,533	16.6%	1,025,000	-	1,022,296	80,889	7.9%
Local Option Sales Tax	16,450,000	1,393,430	8.5%	16,450,000	-	16,849,321	1,348,620	8.0%
Franchise Tax	6,570,000	139	0.0%	6,570,000	-	6,787,133	34,245	0.5%
Insurance Premium Tax	4,200,000	-	0.0%	4,200,000	-	4,112,996	-	0.0%
Alcohol Beverage Excise Tax	2,300,000	203,512	8.8%	2,300,000	-	2,330,292	189,365	8.1%
Building Permit Fees	1,800,000	335,390	18.6%	1,800,000	-	2,887,710	812,678	28.1%
Business and Occupational Tax	1,175,000	50,039	4.3%	1,175,000	-	1,170,422	42,533	3.6%
Municipal Court Fines	1,675,000	408,857	24.4%	1,675,000	-	1,834,716	345,604	18.8%
Recreation/Special Event Fees	2,709,450	646,563	23.9%	2,738,634	29,184	3,068,901	657,692	21.4%
Hotel/Motel Tax (City portion)	3,300,000	311,393	9.4%	3,300,000	-	3,394,250	300,296	8.8%
subtotal	\$ 65,081,450	\$ 3,531,655	5.4%	\$ 65,110,634	\$ 29,184	\$ 68,366,102	\$ 3,828,617	5.6%
Other Revenues	4,679,708	611,270	13.1%	4,690,741	11,033	5,523,779	872,798	15.8%
Total Revenues	\$ 69,761,158	\$ 4,142,925	5.9%	\$ 69,801,375	\$ 40,217	\$ 73,889,881	\$ 4,701,415	6.4%
Carryforward Fund Balance	5,537,018							



GENERAL FUND

Expenditure Reports



CITY OF ALPHARETTA
 Financial Management Reports
 General Fund (unaudited)
Expenditure Summary by Department
 For the month ended August 31, 2019

	Current Fiscal Year						Prior Fiscal Year		
	2020 Budget	2020 Encumbrances	2020 Exp. (YTD)	Funds Available	% Enc./Exp.	% Exp.	2019 Exp. (Total)	2019 Exp. (YTD)	% Exp.
Expenditures by Department:									
Mayor & Council	\$ 382,496	\$ 984	\$ 73,176	\$ 308,336	19.4%	19.1%	\$ 350,366	\$ 68,024	19.4%
City Administration	2,018,666	90,005	530,438	1,398,224	30.7%	26.3%	1,719,687	394,264	22.9%
Finance	3,548,890	153,458	903,212	2,492,220	29.8%	25.5%	3,239,835	857,916	26.5%
City Attorney	750,000	-	-	750,000	0.0%	0.0%	358,452	(257,017)	-71.7%
Information Technology	2,119,345	42,430	414,794	1,662,120	21.6%	19.6%	1,698,595	367,312	21.6%
Human Resources	643,973	18,459	122,994	502,519	22.0%	19.1%	450,691	59,427	13.2%
Municipal Court	1,119,715	211,184	171,689	736,841	34.2%	15.3%	968,091	199,608	20.6%
Public Safety	29,771,142	544,992	6,220,040	23,006,110	22.7%	20.9%	27,549,519	5,678,122	20.6%
Public Works	8,955,157	868,276	1,527,404	6,559,477	26.8%	17.1%	8,393,347	1,420,386	16.9%
Recreation, Parks & Cultural Svcs	10,273,012	1,855,443	1,852,905	6,564,665	36.1%	18.0%	9,611,431	1,676,085	17.4%
Community Development	3,435,510	40,222	718,087	2,677,201	22.1%	20.9%	3,071,694	609,170	19.8%
subtotal	\$ 63,017,906	\$ 3,825,453	\$ 12,534,740	\$ 46,657,714	26.0%	19.9%	\$ 57,411,710	\$ 11,073,296	19.3%
General Government:									
Non-Departmental	\$ -	\$ -	\$ -	\$ -	-	-	\$ -	\$ -	-
Insurance Premiums (Risk)	667,500	-	111,250	556,250	16.7%	16.7%	689,500	114,917	16.7%
Gwinnett Tech Bond P&I	291,190	-	-	291,190	0.0%	0.0%	286,590	-	0.0%
Transfer(s) to other Funds	10,316,268	-	1,719,378	8,596,890	16.7%	16.7%	11,580,047	1,766,678	15.3%
Contingency	1,005,312	32,500	130	972,682	3.2%	0.0%	114,858	11,890	10.4%
subtotal	\$ 12,280,270	\$ 32,500	\$ 1,830,758	\$ 10,417,012	15.2%	14.9%	\$ 12,670,995	\$ 1,893,484	14.9%
Total Expenditures	\$ 75,298,176	\$ 3,857,953	\$ 14,365,498	\$ 57,074,726	24.2%	19.1%	\$ 70,082,704	\$ 12,966,780	18.5%



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CITY OF ALPHARETTA
Financial Management Reports
General Fund (unaudited)
Expenditure Summary by Category
For the month ended August 31, 2019

	Current Fiscal Year						Prior Fiscal Year		
	2020 Budget	2020 Encumbrances	2020 Exp. (YTD)	Funds Available	% Enc./Exp.	% Exp.	2019 Exp. (Total)	2019 Exp. (YTD)	% Exp.
Expenditures by Category:									
Salaries & Benefits:									
(1) Regular Salaries	\$ 27,801,401	\$ -	\$ 3,957,987	\$ 23,843,414	14.2%	14.2%	\$ 25,350,884	\$ 3,893,012	15.4%
Overtime	1,506,500	-	350,020	1,156,480	23.2%	23.2%	2,049,636	331,884	16.2%
Group Insurance	8,506,331	-	1,694,175	6,812,156	19.9%	19.9%	7,326,002	1,654,838	22.6%
FICA and Social Security	2,237,908	-	313,271	1,924,637	14.0%	14.0%	1,983,757	305,128	15.4%
Defined Benefit Pension	2,675,532	-	2,675,532	-	100.0%	100.0%	2,599,935	2,599,935	100.0%
401(A) Retirement/Match	1,935,988	-	389,922	1,546,066	20.1%	20.1%	1,915,111	355,510	18.6%
(2) Other	1,429,469	-	736,590	692,879	51.5%	51.5%	1,360,750	205,499	15.1%
subtotal	\$ 46,093,129	\$ -	\$ 10,117,497	\$ 35,975,632	22.0%	22.0%	\$ 42,586,075	\$ 9,345,805	21.9%
Maintenance & Operations:									
Professional Services	\$ 3,212,270	\$ 1,250,121	\$ 616,229	\$ 1,345,920	58.1%	19.2%	\$ 2,785,455	\$ 407,774	14.6%
Legal Services	750,000	-	-	750,000	0.0%	0.0%	358,452	(257,017)	-71.7%
Vehicle Fuel/Maintenance	1,002,100	5,238	106,512	890,351	11.2%	10.6%	965,234	143,370	14.9%
Maintenance Contracts	2,504,445	1,580,388	188,173	735,884	70.6%	7.5%	2,104,653	294,882	14.0%
IT Professional Services	1,958,732	514,219	723,510	721,004	63.2%	36.9%	1,383,364	400,740	29.0%
General Supplies	1,039,219	138,000	126,499	774,719	25.5%	12.2%	957,602	120,848	12.6%
Utilities	2,734,925	-	238,562	2,496,363	8.7%	8.7%	2,609,678	225,360	8.6%
Other	3,045,297	336,902	417,627	2,290,768	24.8%	13.7%	2,894,177	391,533	13.5%
subtotal	\$ 16,246,988	\$ 3,824,868	\$ 2,417,112	\$ 10,005,008	38.4%	14.9%	\$ 14,058,614	\$ 1,727,491	12.3%
Capital:									
OSSI/Fire Truck Leases	\$ 631,289	\$ -	\$ -	\$ 631,289	0.0%	0.0%	\$ 630,405	\$ -	0.0%
Software Leases	-	-	-	-	-	-	76,942	-	0.0%
Other	46,500	585	130	45,785	1.5%	0.3%	59,673	-	0.0%
subtotal	\$ 677,789	\$ 585	\$ 130	\$ 677,074	0.1%	0.0%	\$ 767,021	\$ -	0.0%
General Government:									
Non-Departmental	\$ -	\$ -	\$ -	\$ -	-	-	\$ -	\$ -	-
Insurance Premiums (Risk)	667,500	-	111,250	556,250	16.7%	16.7%	689,500	114,917	16.7%
Gwinnett Tech Bond P&I	291,190	-	-	291,190	0.0%	0.0%	286,590	-	0.0%
Transfer(s) to other Funds	10,316,268	-	1,719,378	8,596,890	16.7%	16.7%	11,580,047	1,766,678	15.3%
Contingency	1,005,312	32,500	130	972,682	3.2%	0.0%	114,858	11,890	10.4%
subtotal	\$ 12,280,270	\$ 32,500	\$ 1,830,758	\$ 10,417,012	15.2%	14.9%	\$ 12,670,995	\$ 1,893,484	14.9%
Total Expenditures	\$ 75,298,176	\$ 3,857,953	\$ 14,365,498	\$ 57,074,726	24.2%	19.1%	\$ 70,082,704	\$ 12,966,780	18.5%

Notes:

- (1) Includes the following components: regular salaries, holiday leave, temporary and seasonal salaries, and separation payout.
- (2) Includes the following components: workers compensation, educational programs, automobile allowance, tuition reimbursement, and employee service awards.



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GRANT FUNDS

Revenue & Expenditure Reports



CITY OF ALPHARETTA
 Financial Management Reports
 Grant Funds
Operating Grant Fund Detail (Fund 220; life-to-date for active projects)
 As of August 31, 2019

			Project Snapshot		FY 2020													
			Total Project Authorization	Prior Year Collections/ Expenditures	Carryforward Budget	FY 2020 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Remaining								
Account #	Project																	
Revenues																		
Public Safety																		
22031150-331110	C1730	2017 BULLETPROOF VEST (DOJ)	\$	13,179	\$	8,299	\$	4,880	\$	-	\$	4,880						
22031150-331110	C1831	2018 BULLETPROOF VEST (DOJ)		15,375		-	15,375		-		15,375							
22031150-331110	C1910	TURNOUT GEAR WASHER		22,728		22,728		-		-	-							
subtotal							\$	20,255	\$	-	\$	20,255						
Recreation, Parks & Cultural Services																		
22061150-371000	C1930	GRPA CONTRIBUTION		1,000		1,000		-		-	-							
22061150-336000	C2013	2019 CAMP HAPPY HEARTS		11,250		-	11,250		5,625		5,625							
22061150-336000	C2014	2019 FC ARTS & CULTURE		4,200		-	4,200		3,780		420							
22061150-336000	C2015	LCI COMMUNITY MEETINGS		4,000		-	4,000		4,000		-							
subtotal							\$	19,450	\$	-	\$	15,450	\$	13,405	\$	6,045		
General Government																		
22090200-361000	INTEREST EARNINGS							-	559		(559)							
22090200-395000	CARRYFORWARD FUND BALANCE						118,038	-	118,038		118,038							
subtotal							\$	118,038	\$	-	\$	118,038	\$	559	\$	117,479		
Total							\$	157,743	\$	-	\$	153,743	\$	13,964	\$	143,779		
Expenditures																		
Public Safety																		
22031150-542100	C1617	2015/16 BULLETPROOF VEST (DOJ)	\$	68,400	\$	68,400	\$	-	\$	-	\$	-	\$	-	\$	-		
22031150-542100	C1730	2017 BULLETPROOF VEST (DOJ)		26,357		22,654		3,703		-	3,703		1,514		-	2,189		
22031150-542100	C1831	2018 BULLETPROOF VEST (DOJ)		30,750		-	30,750		-		-		-		-	30,750		
22031150-542100	C1910	TURNOUT GEAR WASHERS		25,000		23,085		1,915		-	1,915		-		-	1,915		
subtotal							\$	36,368	\$	-	\$	36,368	\$	1,514	\$	-	\$	34,854
Recreation, Parks & Cultural Services																		
22061150-521200	C1930	PROFESSIONAL SERVICES (GRPA)	\$	710	\$	-	710	\$	90	\$	-	\$	620					
22061150-523400	C1930	PRINTING & BINDING (GRPA)		50		-	50		-		-		50					
22061150-531000	C2013	2019 CAMP HAPPY HEARTS		11,250		-	11,250		-		-		11,250					
22061150-531100	C2014	2019 FC ARTS & CULTURE		4,200		-	4,200		-		-		4,200					
22061150-531100	C2015	LCI COMMUNITY MEETINGS		4,000		-	4,000		-		-		4,000					
subtotal							\$	20,210	\$	-	\$	16,210	\$	90	\$	-	\$	20,120
Non-Allocated																		
(1) 22090200-579000	RESERVE FOR CITY GRANT MATCHES						\$	101,165	\$	-	\$	101,165	\$	-	\$	-	\$	101,165
subtotal							\$	101,165	\$	-	\$	101,165	\$	-	\$	-	\$	101,165
Total							\$	157,743	\$	-	\$	153,743	\$	1,604	\$	-	\$	156,139

Notes:

(1) Represents funding available for City matches to City Council approved Grants.



CITY OF ALPHARETTA
 Financial Management Reports
 Grant Funds
Capital Grant Fund Detail (Fund 340; life-to-date for active projects)
 As of August 31, 2019

			Project Snapshot		FY 2020							
			Total Project Authorization	Prior Year Collections/ Expenditures	Carryforward Budget	FY 2020 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Remaining		
Account #	Project											
Revenue												
Public Works												
34041100-334310	C1219	MILLING AND RESURFACING (LMIG)	\$	3,371,176	\$	3,371,176	\$	-	\$	-	\$	-
34041100-331350	C1927	WINDWARD TRIPLE LEFTS (GDOT-FED)		2,317,943		117,151		2,200,792		-		2,213,217
34041100-334350	C1927	WINDWARD TRIPLE LEFTS (GTIB-NFCID)		1,433,201		35,295		1,397,906		-		1,385,481
34041100-336003	C1927	WINDWARD TRIPLE LEFT (FULTON COUNTY-F)		-		-		-		-		-
		subtotal						-		-		-
								3,598,698		-		3,598,698
Community Development												
34074150-331150	C1921	NORTHPOINT PLACEMAKING PLAN		76,296		63,192		13,104		-		13,104
		subtotal						13,104		-		13,104
General Government												
34090200-361000		INTEREST EARNINGS						-		-		(1,530)
34090200-395000		CARRYFORWARD FUND BALANCE						398,612		-		398,612
		subtotal						398,612		-		397,082
		Total						4,010,414		-		4,008,884
Expenditures												
Public Works												
34041100-541410	C1219	MILLING AND RESURFACING (LMIG)	\$	3,371,177	\$	3,371,177	\$	-	\$	-	\$	-
34041100-541410	C1927	WINDWARD TRIPLE LEFTS		3,751,143		303,067		3,448,076		-		2
		subtotal						3,448,076		-		2
Community Development												
34074150-52100	C1921	NORTHPOINT PLACEMAKING PLAN		93,751		78,990		14,761		-		25
		subtotal						14,761		-		25
Non-Allocated												
(1) 34090200-579000		RESERVE FOR CITY MATCHES						547,577		-		547,577
34090200-611220		TRANSFER OUT TO OPERATING GRANT FUND						-		-		-
		subtotal						547,577		-		547,577
		Total						4,010,414		-		547,603

Notes:

(1) Represents funding available for City matches to City Council approved Grants.



CAPITAL PROJECT FUNDS

Revenue & Expenditure Reports



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
General Capital Project Fund Detail (Fund 301: life-to-date for active projects)
 As of August 31, 2019

			Project Snapshot		FY 2020					
			Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2020 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Account #	Project									
Revenue										
30113230-336000	C0924	ECONOMIC DEVELOPMENT PLAN	\$ 37,500	\$ -	\$ -	\$ 37,500	\$ 37,500	\$ -		\$ 37,500
30141100-336000	C1410	RUCKER RD WATERLINE	1,782,351	1,391,214	391,137	-	391,137	-		391,137
30141100-371000	C1410	RUCKER RD-WEITZ SEWER LINE	68,080	68,080	-	-	-	(29,122)		29,122
30141100-336000	C1702	KIMBALL BR RD IMPROVEMENTS	6,083,354	-	6,083,354	-	6,083,354	-		6,083,354
30141100-371000	C1712	ALPHALOOP (AVALON)	1,000,000	-	1,000,000	-	1,000,000	-		1,000,000
30141100-371001	C1712	ALPHALOOP (CID)	250,001	213,212	36,789	-	36,789	-		36,789
30141100-336000	C1714	BETHANY/MID BROADWELL ROUNDABOUT	292,195	-	292,195	-	292,195	-		292,195
30141100-336000	C1715	BETHANY/MAYFIELD ROUNDABOUT	436,492	-	436,492	-	436,492	-		436,492
30141100-336000	C1828	WARSAW SIDEWALKS (ROSWELL)	83,914	-	83,914	-	83,914	-		83,914
30141100-336000	C1927	WINDWARD TRIPLE LEFTS (FC WATER)	490,517	-	490,517	-	490,517	-		490,517
30141100-371001	C1927	WINDWARD TRIPLE LEFTS (NFCID)	160,137	-	160,137	-	160,137	-		160,137
30141100-371002	C1927	WINDWARD TRIPLE LEFTS (NFCID-FC)	500,001	40,188	459,813	-	459,813	-		459,813
30141100-336000	C1928	RUCKER ROAD - ROSWELL CONTRIBUTION	2,905,158	-	2,905,158	-	2,905,158	-		2,905,158
30161150-371000	C1926	NORTHSIDE MOU (PARKS)	80,000	40,000	-	40,000	40,000	-		40,000
30161150-371000	C1929	COMM AG PROGRAM	1,907	1,907	-	-	-	2,157		(2,157)
30176100-371000	C1442	MAIN ST. IMPROVEMENTS (ABC)	1,808,084	1,774,772	33,312	-	33,312	-		33,312
30176100-371000	C1712	ALPHALOOP (ABC)	689,187	329,189	359,998	-	359,998	-		359,998
		subtotal			\$ 12,732,816	\$ 77,500	\$ 12,810,316	\$ (26,965)		\$ 12,837,281
Non-Departmental										
30190200-395000		CARRYFORWARD FUND BALANCE			\$ 7,062,736.00	\$ 3,000,000.00	\$ 10,062,736.00	\$ -		\$ 10,062,736.00
30190200-391100		TRANSFER-IN FROM THE GENERAL FUND (MATCH)				7,766,268.00	7,766,268.00	1,294,378.00		6,471,890.00
30190200-361000		INTEREST EARNINGS					-	52,034.30		(52,034.30)
		subtotal			\$ 7,062,736	\$ 10,766,268	\$ 17,829,004	\$ 1,346,412		\$ 16,482,592
		Total			\$ 19,795,552	\$ 10,843,768	\$ 30,639,320	\$ 1,319,447		\$ 29,319,873



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
General Capital Project Fund Detail (Fund 301: life-to-date for active projects)
 As of August 31, 2019

Account #Project			Project Snapshot		FY 2020					
			Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2020 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Expenditures										
Administration										
30113230-544100	C0924	ECONOMIC DEVELOPMENT PLAN	\$ 75,000	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ 75,000
30113230-542400	C1222	RECORDS MANAGEMENT	35,001	32,616	2,385	-	2,385	-	-	2,385
30113230-544100	C1300	CITY ECON DEVELOPMENT TOOLKIT	383,660	187,010	109,150	87,500	196,650	-	-	196,650
30113230-541300	C1501	HISTORY ROOM (CITY CENTER)	327,316	320,364	6,952	-	6,952	-	-	6,952
30113230-544200	C1527	VETERANS MEMORIAL	105,544	75,806	29,738	-	29,738	-	-	29,738
		subtotal			\$ 148,225	\$ 162,500	\$ 310,725	\$ -	\$ -	\$ 310,725
Finance										
30115150-542400	C1101	ARCHIVE FILING & SCANNING	\$ 5,810	\$ 5,537	\$ 273	\$ -	\$ 273	\$ 272	\$ -	\$ 1
30115150-542400	C1102	FINANCE SOFTWARE IMPROVEMENT	87,002	85,117	1,885	-	1,885	1,885	-	-
30115150-542400	C1141	TYLER ERP SYSTEM	355,506	315,517	39,989	-	39,989	1,797	2,600	35,592
		subtotal			\$ 42,147	\$ -	\$ 42,147	\$ 3,955	\$ 2,600	\$ 35,592
Information Technology										
30117400-542400	C0900	CISCO DATA NETWORK	\$ 300,001	\$ 155,751	\$ 144,250		\$ 144,250	\$ -	\$ -	\$ 144,250
30117400-542400	C1000	GIS AERIAL MAPPING	50,001	25,487	24,514		24,514	-	1,700	22,814
30117400-542400	C1103	NETWORK AND VOIP	167,678	112,961	54,717		54,717	-	9,893	44,824
30117400-542400	C1312	BACKUP DATA STORAGE MGMT.	510,002	475,874	34,128		34,128	998	-	33,130
30117400-542400	C1313	TECHNOLOGY REPLACEMENT	2,262,367	1,849,302	113,065	300,000	413,065	4,082	5,068	403,915
30117400-542400	C1400	PW DATA CTR SERVER REPLACEMENT	417,503	202,215	215,288		215,288	-	-	215,288
30117400-542400	C1615	APP/DESKTOP VIRTUALIZATION	415,001	87,779	327,222		327,222	-	-	327,222
30117400-542400	C1725	CITY FIBER RELOCATION	30,000	7,695	22,305		22,305	-	-	22,305
30117400-542400	C1809	GIS PARCEL CORRECTIONS	80,000	76,725	3,275		3,275	-	3,275	-
		subtotal			\$ 938,764	\$ 300,000	\$ 1,238,764	\$ 5,080	\$ 19,936	\$ 1,213,747
Public Safety										
30131150-541300	C1111	EXHAUST REMOVAL SYSTEM	\$ 76,000	\$ -	\$ -	\$ 76,000	\$ 76,000	\$ 8,179	\$ -	\$ 67,821
30131150-542200	C1202	FLEET REPLACEMENT	5,784,285	5,054,937	13,348	716,000	729,348	-	12,458	716,890
30131150-542400	C1205	SEC CAMERA SY	75,000	-	75,000		75,000	-	67,803	7,197
30131150-541300	C1229	PS ROOF REPAIR	432,458	67,458	-	365,000	365,000	-	337,725	27,275
30131150-542100	C1401	PS EQUIPMENT REPLACEMENT	969,472	626,422	24,250	318,800	343,050	16,951	118,061	208,038
30131150-541300	C1706	RAPSTC IMPROVEMENTS	216,693	-	216,693		216,693	-	-	216,693
30131150-544200	C1707	LICENSE PLATE REC GRANT	80,000	-	80,000		80,000	25,680	49,999	4,321
30131150-542200	C1810	NEW FLEET	54,250	-	-	54,250	54,250	-	-	54,250
30131150-544200	C1832	ICMA PS STUDY	125,001	117,261	7,740		7,740	-	7,739	1
30131150-541410	C1907	TRAFFIC PREEMPTIVE SYSTEM	300,000	357	149,643	150,000	299,643	-	-	299,643



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		Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2020 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	
30131150-542100	C1910 TURN-OUT GEAR	25,000	6,880	18,120	-	18,120	-	-	18,120
30131150-544200	C2006 HAZMAT TRUCK AND TRAILER	94,250	-	-	94,250	94,250	-	-	94,250
30131150-542400	C2007 SERVER MIGRATION	25,000	-	-	25,000	25,000	12,160	1,800	11,040
	subtotal			\$ 584,794	\$ 1,799,300	\$ 2,384,094	\$ 62,970	\$ 595,585	\$ 1,725,539
Public Works									
30141100-541410	C0041 TRAFFIC SIGNAL INTERCONNECT	\$ 279,779	\$ 133,038	\$ 146,741	\$ -	\$ 146,741	\$ -	\$ 47,630	\$ 99,111
30141100-541410	C0042 STREET LIGHTING	50,000	-	50,000	-	50,000	-	-	50,000
30141100-541200	C0910 TREE REPLACEMENT FUND	1,277,249	482,738	794,511	-	794,511	-	130,282	664,230
30141100-541200	C1008 CEMETERY AUTHORITY-MAINTENANCE	460,275	145,702	314,573	-	314,573	1,530	9,180	303,863
30141100-541410	C1207 BRIDGE MAINTENANCE	1,453,383	1,088,172	190,211	175,000	365,211	-	45,175	320,036
30141100-541410	C1208 MAST ARM MAINTENANCE	502,946	452,946	-	50,000	50,000	-	-	50,000
30141100-541410	C1215 STRIPING & SIGNAGE	1,398,587	1,068,752	129,835	200,000	329,835	11,305	102,962	215,568
30141100-541410	C1217 TRAFFIC CALMING & INTERSECTION IMP	303,584	251,888	1,696	50,000	51,696	5,451	16,516	29,730
30141100-541410	C1218 TRAFFIC SIGNAL SYSTEM MAINTENANCE	504,266	368,905	35,361	100,000	135,361	11,745	33,687	89,929
30141100-541410	C1219 MILLING AND RESURFACING	18,570,951	13,438,630	632,321	4,500,000	5,132,321	254,346	202,868	4,675,107
30141100-541410	C1220 TRAFFIC CONTROL EQUIPMENT	687,490	519,013	68,477	100,000	168,477	9,773	4,975	153,729
30141100-541410	C1221 DESIGN SERVICES	784,308	568,255	141,053	75,000	216,053	2,000	54,000	160,053
30141100-542200	C1223 FLEET REPLACEMENT	1,096,649	935,413	30,236	131,000	161,236	135	-	161,101
30141100-541200	C1302 TREE PLANTING & LANDSCAPING IMP	758,316	508,069	150,247	100,000	250,247	-	-	250,247
30141100-541420	C1325 RUCKER SIDEWALK (DEVPR CONTR)	50,000	5,000	45,000	-	45,000	-	45,000	-
30141100-541410	C1407 MINOR INTERSECTION UPGRADES	112,168	90,176	21,992	-	21,992	-	-	21,992
30141100-541410	C1410 IMPROVEMENTS	2,580,880	2,296,921	283,959	-	283,959	(29,122)	288,379	24,702
30141100-541420	C1512 SIDEWALK IMPROVEMENTS	824,802	711,116	113,686	-	113,686	-	-	113,686
30141100-541410	C1637 OLD ROSWELL ST PEDESTRIAN IMP	150,000	-	150,000	-	150,000	-	150,000	-
30141100-541410	C1702 KIMBALL BR RD IMPROVEMENTS	6,083,354	-	6,083,354	-	6,083,354	-	6,083,354	-
30141100-541300	C1704 WEST PARKING GARAGE	7,573,775	7,289,412	284,363	-	284,363	72,387	67,656	144,320
30141100-541420	C1712 ALPHALOOP	1,328,368	94,212	1,234,156	-	1,234,156	820	660,954	572,382
30141100-541410	C1714 BETHANY/MID BROADWELL ROUNDABOUT	292,195	-	292,195	-	292,195	-	292,195	0
30141100-541410	C1715 BETHANY/MAYFIELD ROUNDABOUT	436,492	-	436,492	-	436,492	-	436,492	0
30141100-541420	C1801 SIDEWALK MAINTENANCE/REPAIR	500,001	36,491	263,510	200,000	463,510	1,779	12,510	449,222
30141100-542100	C1802 PW EQUIPMENT REPLACEMENT	50,000	-	-	50,000	50,000	-	-	50,000
30141100-541420	C1808 CITY CTR SIDEWALKS/UTILITIES	553,557	563,435	(9,878)	-	(9,878)	-	-	(9,878)
30141100-541300	C1836 PARKING GARAGE REPAIRS	206,815	165,349	41,466	-	41,466	-	39,268	2,198
30141100-541410	C1900 PARK PAVEMENT PRESERVATION	250,000	23,324	226,676	-	226,676	-	-	226,676
30141100-541410	C1901 TRAFFIC RESPONSIVE SYSTEM MAINT	100,000	7,162	42,838	50,000	92,838	-	-	92,838



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			Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2020 Appropriations	FY 2020 Total Budget	Collections / Expenditures	Encumbrances	Funds Available								
30141100-541300	C1902	FIRE STATION RENOVATIONS	250,001	20,181	104,820	125,000	229,820	-	14,798	215,022								
30141100-541300	C1904	PW HQ RENOVATIONS	80,000	28,051	11,949	40,000	51,949	-	-	51,949								
30141100-541300	C1905	GYM RENOVATIONS	35,000	4,594	30,406	-	30,406	-	2,850	27,556								
30141100-541300	C1906	CITY HALL RENOVATIONS	65,000	1,600	48,400	15,000	63,400	-	-	63,400								
30141100-541500	C1909	PARK PLAZA SIGNAL	227,701	90,539	137,162	-	137,162	-	88,740	48,422								
30141100-541410	C1918	PEDESTRIAN SAFETY STUDY	324,279	124,279	-	200,000	200,000	5,600	2,675	191,725								
30141100-541410	C1923	BUICE RD TRAFFIC CALMING	250,000	-	250,000	-	250,000	-	-	250,000								
30141100-541410	C1927	WINDWARD TRIPLE LEFT	1,150,655	192,908	957,747	-	957,747	109,702	847,028	1,017								
30141100-541410	C1928	RUCKER RD - ROSWELL CONTRIBUTION	2,905,158	276,867	2,628,291	-	2,628,291	-	2,628,290	1								
30141100-541410	C2001	MUNICIPAL COURT RENOVATIONS	70,000	-	-	70,000	70,000	-	-	70,000								
30141100-541300	C2002	ROSWELL ST TRASH ENCLOSURE	125,000	-	-	125,000	125,000	-	65,734	59,266								
30141100-541300	C2003	HVAC REPLACEMENTS	75,000	-	-	75,000	75,000	-	-	75,000								
30141100-541300	C2004	GENERATOR REPLACEMENTS	100,000	-	-	100,000	100,000	-	-	100,000								
30141100-544200	C2005	CITY HALL BEAUTIFICATION	10,000	-	-	10,000	10,000	-	-	10,000								
30141100-541410	C2012	HOPEWELL/VAUGHAN RD ROUNDABOUT	113,850	-	-	113,850	113,850	-	-	113,850								
subtotal					\$	16,363,846	\$	6,654,850	\$	23,018,696	\$	457,452	\$	12,373,195	\$	10,188,049		
Recreation, Parks & Cultural Services																		
30161150-541500	C1221	DESIGN SERVICES	\$	162,053	\$	118,414	\$	23,639	\$	20,000	\$	43,639	\$	-	\$	16,250	\$	27,389
30161150-541300	C1229	REC & PARK BLDG. RE-ROOF		947,039		926,485		20,554		-		20,554		-		19,650		904
30161150-542200	C1232	FLEET REPLACEMENT		485,090		335,090		-		150,000		150,000		-		150,000		-
30161150-542100	C1402	RP EQUIPMENT REPLACEMENT		512,999		392,999		-		120,000		120,000		22,689		19,336		77,975
30161150-541500	C1524	ADAPTIVE PLAYGROUND EQUIPMENT		28,501		20,422		8,079		-		8,079		-		-		8,079
30161150-544200	C1600	DOWNTOWN SCULPTURE PROGRAM		165,000		134,367		30,633		-		30,633		-		-		30,633
30161150-541500	C1614	THE STORIES PROJECT		50,000		10,000		40,000		-		40,000		-		15,000		25,000
30161150-541510	C1636	GREENWAY REPAIR AND MAINTENANCE		352,169		102,169		-		250,000		250,000		-		15,950		234,050
30161150-541500	C1641	PARK MASTER PLANS		296,451		275,132		21,319		-		21,319		-		-		21,319
30161150-541500	C1804	PARK REPAIRS/IMPROVEMENTS		315,895		208,149		7,746		100,000		107,746		4,950		18,550		84,246
30161150-541300	C1805	NP RESTROOM EXPANSION		30,000		-		30,000		-		30,000		-		-		30,000
30161150-541500	C1806	PARKS PLAYGROUND EQUIPMENT		150,001		43,259		106,742		-		106,742		-		-		106,742
30161150-544100	C1807	PUBLIC ARTS PROGRAM		170,000		144,500		25,500		-		25,500		-		25,500		-
30161150-531600	C1834	NUTCRACKER PROGRAM		31,500		29,706		1,794		-		1,794		-		-		1,794
30161150-541500	C1908	WAYFINDING SIGNAGE		75,000		8,898		66,102		-		66,102		-		30,596		35,507
30161150-541500	C1920	PARK DEVELOPMENT		566,307		46,862		519,445		-		519,445		2,333		59,694		457,418



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			Project Snapshot		FY 2020						
			Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2020 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available	
Account #	Project										
30161150-541500	C1924	EMERGENCY CALL BOXES	64,400	63,400	1,000	-	1,000	-	-	1,000	
30161150-541500	C1926	NORTHSIDE MOU (PARKS)	80,000	40,000	-	40,000	40,000	-	-	40,000	
30161150-541500	C1929	COMMUNITY AGRICULTURE PROGRAM	1,908	43	1,865	-	1,865	-	-	1,865	
30161150-541500	C2010	PARK ENHANCEMENTS	150,000	-	-	150,000	150,000	19,255	60,207	70,538	
	subtotal				\$ 904,418	\$ 830,000	\$ 1,734,418	\$ 49,227	\$ 430,733	\$ 1,254,458	
Community Development											
30174150-544100	C0019	DOWNTOWN PARKING FUND	\$ 438,249	\$ 260,748	\$ 177,501	\$ -	\$ 177,501	\$ -	\$ -	\$ 177,501	
30174150-542400	C1222	RECORDS MANAGEMENT	50,002	28,803	21,199	-	21,199	-	3,365	17,834	
30174150-542200	C1433	FLEET REPLACEMENT	280,327	225,925	4,402	50,000	54,402	-	-	54,402	
30174150-541410	C1603	DESIGN SERVICES	360,003	216,846	63,157	80,000	143,157	743	26,599	115,815	
30174150-541300	C1824	OFFICE BUILDOUT (CITY HALL)	168,002	74,704	5,298	88,000	93,298	-	-	93,298	
30174150-541410	C1917	MILTON AVE. CONCEPT DESIGN	40,001	33,226	6,775	-	6,775	-	3,198	3,577	
30174150-542200	C2000	FLEET (2020 NEW CODE OFFICERS)	50,000	-	-	50,000	50,000	-	-	50,000	
	subtotal				\$ 278,332	\$ 268,000	\$ 546,332	\$ 743	\$ 33,163	\$ 512,427	
Alpharetta Business Community Sidewalk Projects											
30176100-541420	C1712	ALPHALOOP	\$ 689,187	\$ 380,581	\$ 308,606	\$ -	\$ 308,606	\$ 59,400	\$ 8,188	\$ 241,018	
	subtotal				\$ 308,606	\$ -	\$ 308,606	\$ 59,400	\$ 8,188	\$ 241,018	
Non-Departmental											
30190200-579000		NON-ALLOCATED			\$ 226,420	\$ 829,118	\$ 1,055,538	\$ -	\$ -	\$ 1,055,538	
	subtotal				\$ 226,420	\$ 829,118	\$ 1,055,538	\$ -	\$ -	\$ 1,055,538	
	Total				\$ 19,795,552	\$ 10,843,768	\$ 30,639,320	\$ 638,827	\$ 13,463,399	\$ 16,537,094	



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Stormwater Capital Fund Detail (Fund 302; life-to-date for all projects)
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Account #	Project	Project Snapshot		FY 2020						
		Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2020 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available	
Revenue										
Non-Departmental										
30290200-361000	INTEREST EARNINGS			\$ -	\$ -	\$ -	\$ 5,774		\$ (5,774)	
30290200-391100	TRANSFER IN/GENERAL FUND MATCH			-	2,550,000	2,550,000	425,000		2,125,000	
30290200-395000	CARRYFORWARD FUND BALANCE			900,710	-	900,710	-		900,710	
	Total			\$ 900,710	\$ 2,550,000	\$ 3,450,710	\$ 430,774		\$ 3,019,936	
Expenditures										
Public Works										
30241100-541430 C1216	SW DRAINAGE MAINTENANCE	\$ 539,429	\$ 226,470	\$ 162,959	\$ 150,000	\$ 312,959	\$ 5,296	\$ 29,080	\$ 278,583	
30241100-541430 C1308	SW PIPE & STRUCTURE R&M	5,249,213	2,746,933	302,280	2,200,000	2,502,280	7,823	184,357	2,310,100	
30241100-541430 C1503	STORMWATER STUDIES	300,001	132,474	67,527	100,000	167,527	-	43,046	124,481	
30241100-541430 C1604	STORMWATER INSPECTIONS	383,420	236,114	47,306	100,000	147,306	-	97,566	49,740	
30261150-541430 C1919	WILLS PARK STREAM RESTORATION	300,000	7,214	292,786	-	292,786	-	9,198	283,589	
	subtotal			\$ 872,858	\$ 2,550,000	\$ 3,422,858	\$ 13,119	\$ 363,246	\$ 3,046,493	
Non-Departmental										
30290200-579000	NON-ALLOCATED			\$ 27,852	\$ -	\$ 27,852	\$ -	\$ -	\$ 27,852	
	subtotal			\$ 27,852	\$ -	\$ 27,852	\$ -	\$ -	\$ 27,852	
	Total			\$ 900,710	\$ 2,550,000	\$ 3,450,710	\$ 13,119	\$ 363,246	\$ 3,074,345	



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Parks and Transportation Bond Fund Detail (Fund 317; life-to-date for all projects)
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			Project Snapshot		FY 2020						
			Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2020 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available	
Account #	Project										
Revenue											
Non-Departmental											
31790200-395000	CARRYFORWARD FUND BALANCE				\$ 31,904,246	\$ 1,325,912	\$ 33,230,158	\$ -		\$ 33,230,158	
31790200-361000	INTEREST EARNINGS				-	-	-	136,291		(136,291)	
	Total				\$ 31,904,246	\$ 1,325,912	\$ 33,230,158	\$ 136,291		\$ 33,093,867	
Expenditures											
31741100-541410	C1410	RUCKER RD CORRIDOR	14,850,002	7,001,516	\$ 7,848,486	\$ -	\$ 7,848,486	\$ 38,097	\$ 7,810,389	\$ 1	
31741100-541420	C1512	SIDEWALK IMP (NON-ALLOCATED)	866,525	271,647	594,878	-	594,878	-	-	594,878	
31741100-541410	C1631	MCGINNIS RD IGA (FORSYTH)	1,500,000	400,000	1,100,000	-	1,100,000	-	-	1,100,000	
31741100-541410	C1702	KIMBALL BR RD IMPROVEMENTS	9,209,085	689,309	8,519,776	-	8,519,776	-	8,364,123	155,653	
31741100-541410	C1703	WINDWARD PKWY IMPROVEMENTS	2,000,001	401,613	1,598,388	-	1,598,388	-	-	1,598,388	
31741100-541420	C1712	ALPHALOOP	500,001	171,697	328,304	-	328,304	9,917	64,748	253,639	
31741100-541420	C1715	BETHANY/MAYFIELD ROUNDABOUT	403,154	43,390	359,764	-	359,764	-	359,764	-	
31741100-541420	C1726	SIDEWALKS IMP PHASE 1	356,162	356,162	-	-	-	-	-	-	
31741100-541420	C1727	MAYFIELD RD SIDEWALK	914,337	914,337	-	-	-	-	-	-	
31741100-541420	C1814	SIDEWALKS IMP PHASE 3	276,441	276,441	-	-	-	-	-	-	
31741100-541420	C1818	SIDEWALKS IMP PHASE 4	276,490	276,490	-	-	-	-	-	-	
31741100-541420	C1820	SIDEWALKS IMP PHASE 5	209,395	209,395	-	-	-	-	-	-	
31741100-541420	C1826	SPRUELL CIRCLE SIDEWALK	308,585	7,444	301,141	-	301,141	-	301,184	(43)	
31741100-541420	C1828	WARSAW AREA SIDEWALKS	225,489	176,206	49,283	-	49,283	-	-	49,283	
31741100-541420	C1829	PROVIDENCE AREA SIDEWALKS	1,017,121	339,743	677,378	-	677,378	35,660	641,717	1	
31741100-541420	C1925	MORRISON PARKWAY SIDEWALKS	648,307	-	648,307	-	648,307	-	-	648,307	
31761150-541000	C1100	PARK LAND ACQUISITION	4,000,001	3,488,751	511,250	-	511,250	-	-	511,250	
31761150-541500	C1424	WILLS PK POOL EXPANSION	2,700,000	2,700,000	-	-	-	-	-	-	
31761150-541500	C1611	ARTS CENTER IMP	1,500,002	1,494,633	5,369	-	5,369	-	-	5,369	
31761150-541300	C1708	GREENWAY EXT TO FORSYTH	6,500,002	1,241,975	5,258,027	-	5,258,027	5,481	71,050	5,181,496	
31761150-541300	C1709	EASTSIDE COMMUNITY CTR	2,500,000	-	2,500,000	-	2,500,000	-	-	2,500,000	
31761150-541000	C1711	CULTURAL ARTS LAND/PARK LAND	1,450,000	-	1,450,000	-	1,450,000	-	-	1,450,000	
31741100-579000		PW RESERVE	826,191	-	92,127	734,064	826,191	-	-	826,191	
31761150-579000		PARKS RESERVE	653,616	-	61,768	591,848	653,616	-	-	653,616	
31790200-584000		BOND ISSUANCE COST (S2016 BOND)	361,301	361,301	-	-	-	-	-	-	
	Total				\$ 31,904,246	\$ 1,325,912	\$ 33,230,158	\$ 89,155	\$ 17,612,975	\$ 15,528,028	



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
TSPLOST Fund Detail (Fund 335; life-to-date for all projects)
 As of August 31, 2019

		Project Snapshot		FY 2020					
		Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2020 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Revenue									
Non-Departmental									
33590200-395000	CARRYFORWARD FUND BALANCE			\$ 16,653,031	\$ 4,372,820	\$ 21,025,851	\$ -		\$ 21,025,851
33590200-313400	TSPLOST			-	11,400,000	11,400,000	956,669		10,443,331
33541100-361000	INTEREST EARNINGS					-	81,665		(81,665)
	Total			\$ 16,653,031	\$ 15,772,820	\$ 32,425,851	\$ 1,038,334		\$ 31,387,517
Expenditures									
33541100-541410	ROADWAY IMPROVEMENTS	\$ 17,298,978	\$ 22,040	\$ 1,504,118	\$ 15,772,820	\$ 17,276,938	\$ -	\$ -	\$ 17,276,938
33541100-541410	C1631 MCGINNIS RD IGA (FORSYTH)	2,400,000	-	2,400,000	-	2,400,000	-	-	2,400,000
33541100-541410	C1638 ACADEMY ST/WEBB BR RD OP IMP	404,577	380,208	24,369	-	24,369	-	941	23,428
33541100-541410	C1713 KIMBALL BR RD OP IMPROVEMENTS	1,359,597	219,423	1,140,174	-	1,140,174	48	1,068,251	71,875
	BETHANY RD @ MID BROADWELL RD								
33541100-541410	C1714	1,247,355	272,879	974,476	-	974,476	81,824	892,651	1
33541100-541410	C1715 BETHANY RD @ MAYFIELD RD	1,768,505	301,550	1,466,955	-	1,466,955	142,902	1,314,459	9,594
33541100-541410	C1716 MORRIS RD OPERATIONAL IMP	3,480,759	1,614,714	1,866,045	-	1,866,045	116,815	1,729,270	19,960
33541100-541410	C1717 OLD MILTON PKWY CAPACITY IMP	1,790,676	759,586	1,031,090	-	1,031,090	623	14,377	1,016,090
33541100-541410	C1718 WINDWARD PKWY IMP	185,600	185,100	500	-	500	-	-	500
33541100-541410	C1800 HAYNES BRIDGE RD IMP	5,000,000	-	5,000,000	-	5,000,000	-	-	5,000,000
33541100-541410	C1932 ACADEMY ST IMPROVEMENTS	242,176	84,423	157,753	-	157,753	-	157,753	0
33541100-541410	C1933 WEBB BRIDGE RD IMPROVEMENTS	569,718	9,208	560,510	-	560,510	2,850	557,660	0
	WINDWARD PKWY EAST IMPROVEMENTS								
33541100-541410	C1934	345,305	40,596	304,709	-	304,709	3,192	301,517	0
	WINDWARD PKWY WEST IMPROVEMENTS								
33541100-541410	C1935	240,026	17,694	222,332	-	222,332	2,219	220,112	1
	Total			\$ 16,653,031	\$ 15,772,820	\$ 32,425,851	\$ 350,473	\$ 6,256,990	\$ 25,818,388



SPECIAL REVENUE FUNDS WITH CAPITAL PROJECTS

Revenue & Expenditure Reports



CITY OF ALPHARETTA
 Financial Management Reports
 Special Revenue Funds
Confiscated Assets Fund (Fund 210; life-to-date for active projects)
 As of August 31, 2019

		Project Snapshot		FY 2020						
		Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2020 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available	
Account #	Project									
Revenue										
DEA										
21031110-351300	CONFISCATION/FEDERAL SEIZURE	2,752,512	2,752,512	\$ -	\$ -	\$ -	7,177		\$ (7,177)	
21031110-361000	INTEREST EARNINGS	5,290	5,290	-	-	-	(5)		5	
21031110-395000	CARRYFORWARD FUND BALANCE	481,733	-	56,683	425,050	481,733	-		481,733	
	Total			\$ 56,683	\$ 425,050	\$ 481,733	\$ 7,173		\$ 474,560	
Expenditures										
DEA										
21031110-51*	PERSONNEL SERVICES	1,821,389	1,526,339	\$ -	\$ 295,050	\$ 295,050	\$ 52,451	\$ -	\$ 242,599	
21031110-52*	MAINTENANCE AND OPERATIONS	147,830	130,330	17,500	-	17,500	20,500	-	(3,000)	
21031110-531600	SMALL EQUIPMENT	24,676	8,082	16,594	-	16,594	-	16,593	1	
21031110-579007	NEXT YEAR BUDGET RESERVE	40,089	-	40,089	-	40,089	-	-	40,089	
21031110-542100	C2009 PATROL RIFLE PROGRAM	112,500	-	(17,500)	130,000	112,500	-	66,380	46,120	
	Total			\$ 56,683	\$ 425,050	\$ 481,733	\$ 72,951	\$ 82,973	\$ 325,809	



CITY OF ALPHARETTA
 Financial Management Reports
 Special Revenue Funds
State Confiscated Assets Fund (Fund 211; life-to-date for active projects)
 As of August 31, 2019

		Project Snapshot		FY 2020					
		Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2020 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Account #	Project								
Revenue									
State									
21131120-351301	CONFISCATION/STATE SEIZURE	8,722	8,722	\$ -	\$ -	\$ -	\$ 1,189		\$ (1,189)
21131120-391210	TRANSFER IN/DEA FUND	39,681	26,776	12,905	-	12,905	-		12,905
	subtotal			\$ 12,905	\$ -	\$ 12,905	\$ 1,189		\$ 11,716
	Total			\$ 12,905	\$ -	\$ 12,905	\$ 1,189		\$ 11,716
Expenditures									
State									
21131120-532400	NON-RECURRING EXPENSES	35,497	22,592	\$ 12,905	\$ -	\$ 12,905	\$ 7,308	\$ -	\$ 5,597
	subtotal			\$ 12,905	\$ -	\$ 12,905	\$ 7,308	\$ -	\$ 5,597
	Total			\$ 12,905	\$ -	\$ 12,905	\$ 7,308	\$ -	\$ 5,597



CITY OF ALPHARETTA
 Financial Management Reports
 Special Revenue Funds
Impact Fee Fund (Fund 270; life-to-date for active projects)
 As of August 31, 2019

Account #		Project	Project Snapshot		FY 2020					
			Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2020 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Revenue										
27074110-341321		IMPACT FEES STREETS & HIGHWAYS	\$ 1,764,622	\$ 1,764,622	\$ -	\$ -	\$ -	\$ 44,571		\$ (44,571)
27074110-341323		IMPACT FEES RECREATION & PARKS	3,693,255	3,693,255	-	-	-	84,498		(84,498)
27074110-341324		IMPACT FEES PUBLIC SAFETY	747,438	747,438	-	-	-	15,003		(15,003)
		subtotal			\$ -	\$ -	\$ -	144,071		\$ (144,071)
Non-Departmental										
27074110-395000		CARRYFORWARD FUND BALANCE			\$ 1,800,788	\$ 1,595,128	\$ 3,395,916	\$ -		\$ 3,395,916
27074110-361000		INTEREST EARNINGS			-	-	-	15,404		(15,404)
		subtotal			\$ 1,800,788	\$ 1,595,128	\$ 3,395,916	\$ 15,404		\$ 3,380,512
		Total			\$ 1,800,788	\$ 1,595,128	\$ 3,395,916	\$ 159,475		\$ 3,236,441
Expenditures										
Public Safety										
27031150-544200	C2006	HAZMAT TRUCK & TRAILER	\$ 155,750	\$ -	\$ -	\$ 155,750	\$ 155,750	\$ -	\$ -	\$ 155,750
		subtotal			\$ -	\$ 155,750	\$ 155,750	\$ -	\$ -	\$ 155,750
Public Works										
27041100-541410	C1410	RUCKER RD CORRIDOR	\$ 1,150,000	\$ 23,700	\$ 1,126,300	\$ -	1,126,300	\$ -	\$ 515,763	\$ 610,537
27041100-541410	C1909	PARK PLAZA SIGNAL	72,300	-	72,300	-	72,300	-	45,935	26,365
27041100-541410	C2012	HOPEWELL/VAUGHAN ROUNDABOUT	36,150	-	-	36,150	36,150	-	-	36,150
		subtotal			\$ 1,198,600	\$ 36,150	\$ 1,234,750	\$ -	\$ 561,698	\$ 673,052
Recreation, Parks & Cultural Services										
27061150-541000	C1711	CULTURAL ARTS LAND/PARK LAND	\$ 150,000	\$ -	\$ 150,000	\$ -	150,000	\$ -	\$ -	\$ 150,000
27061150-541500	C1920	PARK DEVELOPMENT	433,693	-	433,693	-	433,693	-	-	433,693
		subtotal			\$ 583,693	\$ -	\$ 583,693	\$ -	\$ -	\$ 583,693
Non-Departmental										
27074110-579001		NON-ALLOCATED STREETS & HIGHWAYS			\$ 14,231	\$ 826,691	\$ 840,922	\$ -	\$ -	\$ 840,922
27074110-579002		NON-ALLOCATED RECREATION & PARKS			27,949	523,453	551,402	-	-	551,402
27074110-579003		NON-ALLOCATED PUBLIC SAFETY			(23,685)	53,084	29,399	-	-	29,399
		subtotal			\$ 18,495	\$ 1,403,228	\$ 1,421,723	\$ -	\$ -	\$ 1,421,723
		Total			\$ 1,800,788	\$ 1,595,128	\$ 3,395,916	\$ -	\$ 561,698	\$ 2,834,218



CITY OF ALPHARETTA
 Financial Management Reports
 Special Revenue Funds
Hotel/Motel Fund (Fund 275; life-to-date for active projects)
 As of August 31, 2019

Account #		Project	Project Snapshot		FY 2020					
			Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2020 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Revenue										
27590150-314100		HOTEL/MOTEL TAXES	50,855,794	42,055,794	\$ -	\$ 8,800,000	\$ 8,800,000	\$ 830,382		\$ 7,969,618
27590150-319201		PENALTY/INTEREST HOTEL/MOTEL TAXES	2,066	2,066	-	-	-	-		-
		subtotal			\$ -	\$ 8,800,000	\$ 8,800,000	\$ 830,382		\$ 7,969,618
Non-Departmental										
27590150-395000		CARRYFORWARD FUND BALANCE	2,697,155	-	\$ 1,882,685	\$ 814,470	\$ 2,697,155	\$ -		\$ 2,697,155
		subtotal			\$ 1,882,685	\$ 814,470	\$ 2,697,155	\$ -		\$ 2,697,155
		Total			\$ 1,882,685	\$ 9,614,470	\$ 11,497,155	\$ 830,382		\$ 10,666,773
Expenditures										
Alpharetta Convention & Visitors Bureau										
27590150-572002		ALPHA CONV & VISITORS BUREAU DISTRIBUTION	22,540,835	18,690,835	\$ -	\$ 3,850,000	\$ 3,850,000	\$ 363,292	\$ -	\$ 3,486,708
		subtotal			\$ -	\$ 3,850,000	\$ 3,850,000	\$ 363,292	\$ -	\$ 3,486,708
City/Other										
27590150-521200		PROFESSIONAL SERVICES	16,490	13,490	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ 3,000
27590150-611100		CITY OF ALPHARETTA DISTRIBUTION	19,720,285	16,420,285	-	3,300,000	3,300,000	311,393	-	2,988,607
		subtotal			\$ -	\$ 3,303,000	\$ 3,303,000	\$ 311,393	\$ -	\$ 2,991,607
Tourism Product Development										
27590150-541500	C1908	WAYFINDING SIGNAGE	\$ 151,412	\$ -	\$ 51,412	\$ 100,000	\$ 151,412	\$ -	\$ -	\$ 151,412
27590150-544100	C1908	WAYFINDING SIGNAGE	95,000	-	-	95,000	95,000	-	-	95,000
27590150-541500	C1911	EQUESTRIAN CENTER	250,000	-	250,000	-	250,000	-	-	250,000
27590450-541500	C2011	WILLS PARK MASTER PLAN	850,000	-	-	850,000	850,000	-	193,750	656,250
27590150-579000		RESERVE (TOURIST PRODUCT DEVELOPMENT)	521,780	-	81,273	440,507	521,780	-	-	521,780
27590150-579006		DEBT SERVICE RESERVE	1,500,000	-	1,500,000	-	1,500,000	-	-	1,500,000
27590151-581100	D1600	PRINCIPAL (2016 CONF CTR BOND)	400,000	200,000	-	200,000	200,000	-	-	200,000
27590151-582100	D1600	INTEREST PAYMENT (2016 CONF CTR BOND)	3,111,517	2,335,554	-	775,963	775,963	-	-	775,963
		subtotal			\$ 1,882,685	\$ 2,461,470	\$ 4,344,155	\$ -	\$ 193,750	\$ 4,150,405
		Total			\$ 1,882,685	\$ 9,614,470	\$ 11,497,155	\$ 674,685	\$ 193,750	\$ 10,628,720



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OTHER REPORTS

Payments \$5,000 and Greater



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended August 31, 2019

Vendor	Description	Department	\$ Amount
AB Gymnastics LLC	Gymnastics Instructor	Recreation, Parks & Cultural Services	\$ 7,512.00
Ace American Insurance Co (EFT)	Monthly Workers Comp	Finance	\$ 10,669.21
Ace Truck Body & Trailer Repair Inc	Maintenance and Repairs	Public Works	\$ 7,733.52
Adrian Rodolfo Bazzini Caeiro	Right of Way/Temp Easement Purchase	Public Works	\$ 5,300.00
AECOM Technical Services Inc	OMP Costing Plans and Kimball Bridge West Improvements	Public Works	\$ 16,302.50
Allied Paving Contractors Inc	FY2019 Milling and Resurfacing	Public Works	\$ 186,124.77
Alpharetta Convention and Visitor Bureau	Hotel/Motel Occupancy Tax Alloc	Finance	\$ 363,292.17
Alta Planning + Design	Alpha Loop	Public Works	\$ 9,916.80
American Facility Services Inc	July 2019 Janitorial Services	Various	\$ 9,730.77
American Facility Services Inc	July 2019 Janitorial Services	Public Works	\$ 10,437.02
AT&T	July 2019 Phone Service	Information Technology	\$ 5,694.76
AT&T/Bellsouth @ 85 Annex	7/11-8/10/19 Telephone Service	Public Safety	\$ 10,912.98
Atkins North America Inc	Webb Bridge Road/Academy Street Improvements	Public Works	\$ 9,207.81
Atkins North America Inc	Road Improvements/Roundabouts and Rucker Road Improvements	Public Works	\$ 47,483.73
Atkins North America Inc	Road Improvements and Roundabouts	Public Works	\$ 17,248.96
Atkins North America Inc	Rucker Road Corridor Improvements	Public Works	\$ 38,096.55
Atlanta Business Chronicle	July 5, 2019 Ad	City Administration	\$ 5,850.00
Bank of America Corp	Business License Refund	Finance	\$ 24,321.00
Beecham, William S	Earnest Money Refund	Public Works	\$ 30,056.90
Butch Thompson Enterprises Inc	Concrete Driveways	Public Works	\$ 47,540.57
Carahsoft Technology Corporation	LinkedIn Learning	Information Technology	\$ 5,000.00
CDW LLC	Carbon Black and Tenable Security Center	Information Technology	\$ 59,512.30
Cigna (wire)	Premiums	Finance	\$ 37,181.72
Cigna (wire)	Premiums	Finance	\$ 43,376.34
Cigna (wire)	Premiums	Finance	\$ 149,220.39
CMC Rescue Inc	Escape Line	Public Safety	\$ 9,785.00
CMES Inc	Bethany Road Roundabouts	Public Works	\$ 196,135.19
Courtview Justice Solutions Inc	Annual CourtTrac and Web Hosting Services	Municipal Court	\$ 6,374.00
Critical Components Inc	Data Center UPS	Information Technology	\$ 5,298.00
CW Matthews Contracting Co Inc	Rucker Road Corridor Improvements	Public Works	\$ 1,397,292.86
Dataworks Plus LLC	Annual Livescan Maintenance	Public Safety	\$ 5,159.77



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended August 31, 2019

Vendor	Description	Department	\$ Amount
David Eristavi	Payment 1 of 4 Soccer	Recreation, Parks & Cultural Services	\$ 11,280.00
Dell Marketing LP	Annual VLA Enterprise	Information Technology	\$ 207,241.87
DLT Solutions LLC	Annual AutoCAD Government and Maintenance	Information Technology	\$ 5,620.27
Downey Trees Inc	Tree Trimming/Pruning Services	Public Works	\$ 8,625.00
Downey Trees Inc	Tree Services and Shrub Removal	Various	\$ 8,310.00
Downey Trees Inc	Tree and Shrub Services	Various	\$ 5,911.50
Ed Castro Landscape Inc	August 2019 Landscape Management and Core/Top Dress	Recreation, Parks & Cultural Services	\$ 10,255.58
Elarbee, Thompson, Sapp & Wilson LLP	Professional Services thru 6/30/19	City Administration	\$ 6,025.50
ESO Solutions Inc	Annual CAD Integration	Public Safety	\$ 25,630.42
Fran Shoenthal	Court Solicitor	Municipal Court	\$ 6,110.00
Fulton County - Dept of Finance	Water Bills	Finance	\$ 10,684.58
Fulton County Board of Commission	July 2019 State Reports-LVAP Fund Disbursements	Municipal Court	\$ 9,123.00
Fulton County Board of Education	Fuel Bill	Finance	\$ 38,223.27
Fulton County Board of Education	Fuel Bill	Finance	\$ 35,311.68
Fulton County Sheriff Department	Court Bond Refunds	Municipal Court	\$ 5,150.00
Fulton County Sheriff Department	Court Bond Refunds	Municipal Court	\$ 5,500.00
Fulton County-Dept of Finance	Water Bills	Finance	\$ 6,979.32
Galls Inc	Uniforms	Public Safety	\$ 8,759.75
Galls Inc	Employee Uniforms	Public Safety	\$ 5,438.55
Georgia Bureau of Investigation	Alcohol/Liquor License and Georgia Check	Public Safety	\$ 9,295.00
Georgia Power Co	Power Bill	Finance	\$ 179,383.55
Georgia Power Co	Power Bill	Finance	\$ 6,934.32
Georgia Subsequent Injury Trust Fund	SITF Annual Assessment	Risk Management	\$ 26,275.00
Georgia Superior Court Clerks	July 2019 State Reports	Municipal Court	\$ 39,715.21
GH Tours Inc	September 20 thru 22 Trip	Recreation, Parks & Cultural Services	\$ 7,370.00
GIS Planning	Zoom Prospector Enterprise	City Administration	\$ 11,330.00
GTG Traffic Signals	Park Plaza at Academy Street	Public Works	\$ 50,332.50
Gulf States Distributors Inc	Ammunition	Public Safety	\$ 36,580.00
Hohenberger, Betty S and Edward C	Right of Way/Temp Easement Purchase	Public Works	\$ 5,400.00
Home By Dark Productions LLC	8/10/19 Brooke Street Park Event	Recreation, Parks & Cultural Services	\$ 5,000.00
Home By Dark Productions LLC	8/24/19 Brooke Street Park Event	Recreation, Parks & Cultural Services	\$ 5,000.00



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended August 31, 2019

Vendor	Description	Department	\$ Amount
Home By Dark Productions LLC	8/24/19 Brooke Street Park Event	Recreation, Parks & Cultural Services	\$ 5,000.00
Jason Moody	Multiple Sidewalk Segments	Public Works	\$ 110,635.20
LD Gymnastics Inc	Gymnastics and Cheer Camps	Recreation, Parks & Cultural Services	\$ 12,956.63
Mason Tractor Company	Kubota Tractor/Loader/Bucket	Recreation, Parks & Cultural Services	\$ 22,689.34
Mauldin & Jenkins LLC	Finance Compliance Work 6/30/19	Finance	\$ 5,500.00
More to Hoopz LLC	Summer Camps and Late Adds	Recreation, Parks & Cultural Services	\$ 6,522.75
Morris Media Network	August 2019 Ad	City Administration	\$ 6,634.00
Municipal Emergency Services Inc	Rack Mobile	Public Safety	\$ 8,179.44
North Fulton Regional Radio Sys Auth	Quarter 2 for FY2020 Subsidy Payment	Public Safety	\$ 112,827.00
Overhead Door Co of Georgia	Door Maintenance and Repairs	Public Works	\$ 5,753.95
Peace Officer's Annuity & Benefit Fund of GA	July 2019 State Reports	Municipal Court	\$ 9,563.50
Pond & Company	Alpha Loop/Big Creek Greenway/Road Improvements	Public Works	\$ 113,075.00
Preferred Communications of Georgia	6A Drops and Relocate Lobby Phone	Various	\$ 5,112.50
Premier Events LLC	Deposit - Wire and Wood Event and Scarecrow Harvest	Recreation, Parks & Cultural Services	\$ 27,500.00
Republic Services #800	Waste Services	Finance	\$ 11,415.40
Republic Services #800	On Call Services and July 2019 Sanitation	Finance	\$ 7,471.72
Republic Services #800	Waste Management Services	Finance	\$ 340,268.63
Ruppert Landscape	July 2019 Landscape Maintenance	Public Works	\$ 33,648.22
Ruppert Landscape	Public Safety Headquarters Landscape Improvements	Public Works	\$ 22,078.28
Russell Landscape LLC	July 2019 Landscape Maintenance	Public Works	\$ 15,212.69
Sawnee Electric Membership Corp	Power Bills	Finance	\$ 33,719.46
Shallow Creek Kennels Inc	Narcotics/Patrol K9 with Training	Public Safety	\$ 17,500.00
Shapiro, Marvin S and Mary E	Right of Way/Temp Easement Purchase	Public Works	\$ 6,500.00
SHI International Corp	Log Rhythm	Information Technology	\$ 50,086.00
Sims, James and Cheryl	Right of Way/Temp Easement Purchase	Public Works	\$ 6,400.00
Specialty Floor Solutions LLC	Variglaze	Recreation, Parks & Cultural Services	\$ 14,580.00
SunTrust P-Card	August 2019 E-Payables Payment	Finance	\$ 37,060.06
SunTrust P-Card	P-Card Payment	Finance	\$ 163,211.91
Superion LLC	OneSolution Tech Services and Project Management	Public Safety	\$ 12,160.00
Synergistic Software Inc	License Identification System	Public Safety	\$ 25,680.00
Tech Alpharetta Inc	August and September 2019 ATC Operational	Development Authority	\$ 16,666.70



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended August 31, 2019

Vendor	Description	Department	\$ Amount
Terramark Land Surveying Inc	Canton St Pedestrian Crossing and Big Creek-Marconi Dr Greenway	Public Works	\$ 10,581.25
Tetra Tech	Windward Parkway Improvements	Public Works	\$ 56,207.90
Tetra Tech	Stormwater Studies and Erosion Control	Public Works	\$ 21,350.40
The Christman Company	Downtown Parking Deck	Public Works	\$ 83,614.00
The Cincinnati Life Insurance Company	August 2019 Premium	Finance	\$ 6,821.20
Thinkgard LLC	Annual Agreement Datagard	Information Technology	\$ 113,639.52
Tri Scapes Inc	July 2019 Landscape Maintenance	Recreation, Parks & Cultural Services	\$ 21,865.66
Tyler Technologies Inc	Annual Support and License	Finance	\$ 84,496.68
Utilicom Supply Associates	Traffic Signals and Equipment	Public Works	\$ 9,610.46
Verismic Software Inc	Annual Cloud Management	Information Technology	\$ 8,640.00
Veristor Systems Inc	MimeCast S2	Information Technology	\$ 14,800.00
Veristor Systems Inc	Annual Software Maintenance and Support	Information Technology	\$ 8,041.90
Veristor Systems Inc	Mimecast Implementation	Information Technology	\$ 5,400.00
Veristor Systems Inc	Annual Vmware Workspace One Standard	Information Technology	\$ 13,996.50
Verizon Wireless Services	Wireless Services	Information Technology	\$ 19,696.70
Verizon Wireless Services	Data Cards and Wireless Services	Information Technology	\$ 20,344.29
Vertical Earth	SR400 @ Windward Parkway	Public Works	\$ 162,139.98
Vertical Earth	Morris Road Operational Improvements	Public Works	\$ 152,625.64
Vertical Earth	SR400 @ Windward Parkway	Public Works	\$ 299,086.65
Wilburn Engineering Inc	Alpha Loop	Public Works	\$ 10,425.00
Wrike Inc	Annual Wrike Collaborator License and Enterprise	Information Technology	\$ 28,017.95



OTHER REPORTS

Purchase Orders between
\$5,000 and \$50,000



CITY OF ALPHARETTA
Financial Management Reports
Listing of PO's between \$5,000.01 and \$50,000.00
for the month ended August 31, 2019

Purchase Order #	Vendor	Department	Purchase Order Amt.	Description
20000161	Shallow Creek Kennels Inc	Public Safety	\$ 17,500.00	K9 and handler/K9 training
20000164	Critical Components Inc	Finance	\$ 5,298.00	Annual maintenance for Public Works data center's UPS
20000167	Butch Thompson Enterprises Inc	Public Works	\$ 34,265.95	Sitework associated with the additional Old Roswell St parking lot dumpster enclosure
20000168	Medical Priority Consultants Inc	Information Technology	\$ 39,600.00	Priority Dispatch System ESP renewal, service and support
20000169	ESO Solutions Inc	Public Safety	\$ 25,630.42	Fire and emergency services software maintenance and support
20000170	Dataworks Plus LLC	Public Safety	\$ 5,159.77	Livescan annual software and hardware support
20000172	Bound Tree Medical LLC	Public Safety	\$ 30,000.00	EMS supplies
20000177	Pond & Company	Public Works	\$ 46,000.00	Design services for alternative options for the GDOT SR400 Express Lane projects
20000178	Zayo Bandwidth LLC	Information Technology	\$ 24,744.00	Internet service provider for COA data center and data network
20000179	E Hope M Riveron-Gruver	Rec., Parks & Cultural Svcs	\$ 8,000.00	Instructor services for painting classes at Adult Activity Center and Arts Center
20000181	DLT Solutions LLC	Information Technology	\$ 5,620.27	Autodesk AutoCAD annual subscription
20000182	Rubberform Recycled Products LLC	Public Works	\$ 13,711.91	Speed cushions for Pebble Trail and Shady Grove
20000184	Courtview Justice Solutions Inc	Information Technology	\$ 6,374.00	Annual maintenance and support for Courtview Court-trac System
20000186	Mason Tractor Co Inc	Rec., Parks & Cultural Svcs	\$ 22,689.34	(1) Kubota L3901HST tractor
20000188	PB Parent LLC	Public Works	\$ 13,365.00	Repairs to sprinkler systems at various city facilities
20000190	Aerobic Fitness Inc	Rec., Parks & Cultural Svcs	\$ 5,500.00	Instructor services for step aerobics and Pilates/yoga/weight training classes
20000191	Roswell Signs LLC	Rec., Parks & Cultural Svcs	\$ 30,595.50	Park signage replacements/repairs
20000195	Zagster Inc	Rec., Parks & Cultural Svcs	\$ 24,840.00	Bicycle rental stations with additional bikes to be installed at City Center
20000199	AT&T Corporation	Information Technology	\$ 24,240.00	Internet services
20000203	Holland & Knight LLP	Finance	\$ 8,000.00	Legal services for condominium documents for retail condo unit
20000205	Brooks-Berry-Haynie & Associates Inc	Public Works	\$ 29,112.00	Traffic light upgrades for (4) intersections on North Point Parkway
20000206	Hasley Recreation Inc	Rec., Parks & Cultural Svcs	\$ 13,537.00	(11) Cast iron benches
20000207	The Adams Co/Holtco Inc	Rec., Parks & Cultural Svcs	\$ 5,362.05	(15) 48-gallon metal trash receptacles with dome lids
20000209	Georgia State Soccer Association Inc	Rec., Parks & Cultural Svcs	\$ 25,000.00	Soccer affiliation for recreation and travel leagues
20000211	Veristor System Inc	Information Technology	\$ 10,750.34	Veristor First Call annual maintenance and support
20000212	Control Technologies Inc	Public Works	\$ 47,630.00	(22) Traffic signal controllers
20000213	Ed Castro Landscape Inc	Rec., Parks & Cultural Svcs	\$ 6,014.00	Replace 2600 square feet of Zoysia sod on City Green
20000215	Allan Vigil Ford Lincoln Inc	Rec., Parks & Cultural Svcs	\$ 35,328.00	(1) 2020 Ford F-150 4X4 Truck
20000216	Collective Data Inc	Information Technology	\$ 7,092.00	Collective Fleet annual maintenance and support
20000218	Alpha Omega Tactical	Public Safety	\$ 6,227.00	SWAT uniforms
20000219	CDW LLC	Information Technology	\$ 13,883.21	Netmotion Mobility annual maintenance and support
20000224	Earthly Matters Contracting Inc	Rec., Parks & Cultural Svcs	\$ 11,975.00	Interior and exterior painting at multiple buildings in Wills Park
20000226	Arturo's Painting & Moore LLC	Rec., Parks & Cultural Svcs	\$ 13,400.00	Painting, wood, and gutter repairs at Adult Activity Center building
20000228	North American Fire Equipment Company	Public Safety	\$ 6,406.00	Fire extinguisher simulator for training
20000231	Steele & Associates Inc	Rec., Parks & Cultural Svcs	\$ 18,550.00	Webb Bridge Park pedestrian bridge repair
20000234	BeyondTrust Corporation	Information Technology	\$ 5,302.50	Annual license and maintenance support for REDIM software
20000235	Technology Association of Georgia	Administration	\$ 27,500.00	2020 TAG Sponsorships
20000238	Halloran Masonry Inc	Public Works	\$ 6,478.00	Construction of Old Roswell St parking lot dumpster modifications



OTHER REPORTS

Bid/RFP Status



CITY OF ALPHARETTA
Financial Management Reports
Bid/RFP Status
for the month ended August 31, 2019

Bid#	RFP#	Department	Description	Close Date	Number of Vendor Responses	Award Date	Awarded To	Award Amount	Note	Purchase Order Date	Purchase Order #
19-002		Public Works	Morrison Parkway Sidewalk Improvements	8/23/2018	5	9/4/2018	Sol Construction, LLC	\$ 618,306.40	1		
19-009		Public Works	Alpha Loop Gap - Thompson Street	1/24/2019	7	6/3/2019	Vertical Earth, Inc.	\$ 572,928.79		8/8/2019	20000166
	19-113 RFP	Public Safety	Traffic Preemption System for Emergency Response	4/18/2019	2	7/8/2019	Temple, Inc.	\$ 300,000.00		9/6/2019	20000249
	19-116 RFP	Rec/Parks	On-Call Equipment Rental for Events	5/9/2019	3	7/22/2019	Atlanta Tent Rentals				
	19-108 RFP	Public Works	Big Creek Greenway Extension	5/3/2019	2				2		
19-012		General	Sale of City-Owned Real Property, Retail Condominium Unit	6/13/2019	4	7/22/2019	GCKR Realty, LLC	\$ 876,600.00	3		
20-001		Public Works	FY 2020 Milling, Resurfacing and Pavement Preservation	6/27/2019	4	7/15/2019	Allied Paving Contractors, Inc.	\$ 5,073,000.00			
	19-117 RFP	Admin	Website Planning and Project Management Services	7/11/2019	8						
	20-103 RFP	Public Safety	Speed Detection Camera System for School Zones	6/21/2019	3	8/19/2019	RedSpeed	\$ -	4		
20-003		Public Works	Fire Station Renovations: Kitchens and Bathrooms	7/11/2019	4	8/19/2019	Rick B. General Contractors	\$ 162,051.00			
	20-102 RFP	Rec/Parks	On-Call Tree Service for Parks	8/8/2019	4	9/9/2019	Downey Trees, Inc.				
	20-101 RFP	Public Works	On-Call Arboricultural Services for Public Works	8/8/2019	6						
	20-1001 RFQ	Rec/Parks	Event Lighting and Seasonal Décor	8/8/2019	2		Shortlist to RFP 20-111				
	20-108 RFP	Finance	Public Sector Budget Software	8/16/2019	2						
	20-106 RFP	Public Works	On-Call Pavement Markings	8/22/2019	3						
	20-105 RFP	Public Safety	Upfitting & Equipment Maintenance for PS Vehicles	8/29/2019	3						
	20-107 RFP	Com Dev	N.Pt Area and Alpha Loop Trail Connectivity Feasibility Study	9/12/2019	7						
	20-110 RFP	Rec/Parks	Playground Design/Build at Windward Soccer Complex	9/19/2019							
	20-109 RFP	Finance	City Banking Services	9/26/2019							

Notes:

- 1 Update: All easements/ROWs received, however 9-9-19 - Contract cancelled for convenience. Project to be re-bid with expanded scope. New ITB 20-005 to issue 9-26-19.: Waiting for construction easements
- 2 Shortlisted from RFQ 19-1003. Award waiting on funding/budgeting
- 3 Purchase and Sale agreement executed. Closing date not set, but should be before end of year
- 4 Implementation, installation, operation at no cost to the City. 100% violator funded.



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OTHER REPORTS

GAAP Financial Statements

**City of Alpharetta
Balance Sheet
Governmental Funds
August 31, 2019**

	Major Governmental Funds					Non-Major Governmental Funds	Total Governmental Funds
	General Fund	Capital Project Fund	Capital Grant Fund	Construction Bond Fund	T-SPLOST Capital Fund		
ASSETS							
Cash / Cash Equivalents / Investments	\$ 19,902,443	\$ 11,211,123	\$ 259,316	\$ 33,848,486	\$ 21,822,828	\$ 10,559,188	\$ 97,603,383
Receivables (net of allowance for uncollectibles)							
Taxes Receivable							
Property Taxes	164,845	-	-	-	-	42,910	207,756
Other Taxes	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-
Accounts	-	-	-	-	-	-	-
Due from Other Funds	-	-	-	-	-	-	-
Prepaid Items	-	-	-	-	-	-	-
Cash - Restricted	-	341,289	-	-	-	-	341,289
Intergovernmental Receivable	-	940,199	95,174	-	-	3,785	1,039,158
Restricted	-	-	-	-	-	-	-
Total Assets	20,067,288	12,492,610	354,490	33,848,486	21,822,828	10,605,883	99,191,585
LIABILITIES AND FUND BALANCES							
Liabilities							
Current							
Accounts Payable	1,759,551	0	37,303	571,192	109,116	31,097	2,508,258
Retainage Payable	-	819,657	-	-	-	-	819,657
Intergovernmental Payable	-	-	-	-	-	-	-
Arbitrage Payable	-	-	-	-	-	-	-
Accounts payable/AR Suspense acct	-	-	-	-	-	-	-
Claims Payable	-	-	-	-	-	-	-
Payroll Payable	56,257	-	-	-	-	3,766	60,023
Due to Other Funds	-	-	-	-	-	-	-
Deferred Revenue	163,884	940,199	-	-	-	42,893	1,146,976
Unearned Revenue	-	-	-	-	-	-	-
Teen Driving/Donation	-	-	-	-	-	-	-
T.A.D Payment to County	-	-	-	-	-	-	-
Compensated Absences	-	-	-	-	-	-	-
Non-Current							
Unclaimed Property	-	-	-	-	-	-	-
Claims Payable	-	-	-	-	-	-	-
Total Liabilities	1,979,692	1,759,856	37,303	571,192	109,116	77,756	4,534,915
Fund Balances:							
Restricted for:							
Capital Projects	-	341,289	317,187	33,277,295	21,713,712	3,555,391	59,204,873
Law Enforcement	-	-	-	-	-	421,600	421,600
Emergency Telephone Activities	-	-	-	-	-	1,023,000	1,023,000
Grant Projects	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	1,229,258	1,229,258
Promotion of Tourism	-	-	-	-	-	2,852,852	2,852,852
Assigned for:							
Grant Projects	-	-	-	-	-	130,398	130,398
Capital Projects	-	10,391,465	-	-	-	-	10,391,465
2019 Fiscal year Expenditures	6,100,065	-	-	-	-	-	6,100,065
Unassigned	11,987,531	-	-	-	-	1,315,627	13,303,158
Total Fund Balances	18,087,596	10,732,754	317,187	33,277,295	21,713,712	10,528,127	94,656,670
Total Liabilities and Fund Balances	\$ 20,067,288	\$ 12,492,610	\$ 354,490	\$ 33,848,486	\$ 21,822,828	\$ 10,605,883	\$ 99,191,585

City of Alpharetta
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Period Ended August 31, 2019

	Major Governmental Funds					Non-Major Governmental Funds	Total Governmental Funds
	General Fund	Capital Project Fund	Capital Grant Fund	S2016 Const Bond Fund	T-SPLOST Capital Fund		
REVENUES							
Taxes:							
Property Tax	\$ 10,981	\$ -	\$ -	\$ -	\$ -	\$ 830,382	\$ 841,363
Local Option Sales Tax	1,393,430	-	-	-	-	2,094	1,395,523
Transportation Special Purpose Local Option S	-	-	-	-	956,669	-	956,669
Other Taxes	511,890	-	-	-	-	-	511,890
Licenses and permits	453,831	-	-	-	-	144,071	597,902
Intergovernmental	15,352	-	-	-	-	8,366	23,718
Charges for services	909,742	-	-	-	-	13,405	923,147
Impact Fees	-	-	-	-	-	-	-
Fines/Forfeitures	407,582	-	-	-	-	31,584	439,166
Investment earnings	93,361	52,034	1,530	136,291	81,665	-	364,880
Contributions and Donations	-	(26,965)	-	-	-	-	(26,965)
Misc Revenue	-	-	-	-	-	-	-
Other	35,364	-	-	-	-	-	35,364
Total revenues	3,831,532	25,069	1,530	136,291	1,038,334	1,029,902	6,062,657
EXPENDITURES							
Current:							
Unallocated	-	-	-	-	-	363,292	363,292
General government	2,234,626	13,881	-	-	-	2,350	2,250,857
Public safety	6,263,028	62,970	-	-	-	876,998	7,202,996
Public works	1,559,813	459,052	84,251	83,673	350,473	15,858	2,553,120
Economic and community development	725,014	743	-	-	-	-	725,757
Alpharetta Business Community	-	59,400	-	-	-	-	59,400
Culture and recreation	1,897,547	53,383	-	5,481	-	90	1,956,501
Debt service:							
Principal	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-
Other Costs	111,510	-	-	-	-	-	111,510
Bond issuance costs	-	-	-	-	-	-	-
Capital outlay	-	-	-	-	-	-	-
Total expenditures	12,791,538	649,429	84,251	89,155	350,473	1,258,587	15,223,433
Excess (deficiency) of revenues over (under) expenditures	(8,960,006)	(624,360)	(82,721)	47,136	687,861	(228,686)	(9,160,776)
OTHER FINANCING SOURCES (USES)							
Transfers in	311,393	1,294,378	-	-	-	-	1,605,771
Transfers out	(1,719,378)	-	-	-	-	113,607	(1,605,771)
Loan Proceeds	-	-	-	-	-	-	-
Capital Leases	-	-	-	-	-	-	-
Sale of capital assets	-	-	-	-	-	-	-
Sale of non-capital assets	-	-	-	-	-	-	-
Land Sale	-	-	-	-	-	-	-
Insurance Proceeds	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-
Total other financing sources and (uses)	(1,407,985)	1,294,378	-	-	-	113,607	-
Net change in fund balances	(10,367,991)	670,018	(82,721)	47,136	687,861	(115,079)	(9,160,776)
Fund balances - beginning	28,455,586	10,062,736	399,908	33,230,159	21,025,851	10,643,206	103,817,446
Fund balances - ending	\$18,087,596	\$ 10,732,754	\$ 317,187	\$33,277,295	\$ 21,713,712	\$ 10,528,127	\$ 94,656,670

City of Alpharetta
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2019

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Taxes:			
Property Tax	\$23,767,000	\$ 10,981	\$ (23,756,019)
Local Option Sales Tax	16,450,000	1,393,430	(15,056,570)
Other Taxes	16,820,214	511,890	(16,308,324)
Licenses and Permits	2,318,250	453,831	(1,864,419)
Intergovernmental	60,000	15,352	(44,648)
Charges for Service	4,876,483	909,742	(3,966,741)
Fines/Forfeitures	1,687,500	407,582	(1,279,918)
Investment Earnings	200,000	93,361	(106,639)
Contributions and Donations	-	-	-
Other	156,244	35,364	(120,880)
Total revenues	<u>66,335,691</u>	<u>3,831,532</u>	<u>(62,504,159)</u>
EXPENDITURES			
Current:			
General government			
City Administration	2,018,666	629,058	1,389,608
Finance	3,548,890	1,058,695	2,490,195
Human Resources	643,973	142,651	501,322
Legal	750,000	-	750,000
Mayor and Council	382,496	75,911	306,585
Municipal Court	1,119,715	387,110	732,605
Information Technology	2,119,345	457,722	1,661,623
Non-Departmental	667,500	111,250	556,250
Contingency/OP Onitiative Reserve	1,005,312	32,760	972,552
Total general government	<u>12,255,897</u>	<u>2,895,157</u>	<u>9,360,740</u>
Public Safety	29,771,142	6,808,020	22,963,122
Public works	8,955,157	2,428,089	6,527,068
Economic and community development	3,435,510	765,236	2,670,274
Culture and recreation	10,273,012	3,752,989	6,520,023
Debt Service			
Principal	190,000	-	190,000
Interest	101,190	-	101,190
Total expenditures	<u>64,981,908</u>	<u>16,649,491</u>	<u>48,332,417</u>
Excess (Deficiency) of revenues over expenditures	<u>1,353,783</u>	<u>(12,817,959)</u>	<u>(14,171,742)</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	3,300,000	311,393	(2,988,607)
Transfers out	(10,316,268)	(1,719,378)	8,596,890
Capital leases	-	-	-
Land Sale	-	-	-
Sale of capital assets	80,913	-	(80,913)
Sale of non-capital assets	44,554	-	(44,554)
Total other financing sources and uses	<u>(6,890,801)</u>	<u>(1,407,985)</u>	<u>5,482,816</u>
Net change in fund balances	<u>(5,537,018)</u>	<u>(14,225,944)</u>	<u>(8,688,926)</u>
Fund balances - beginning		28,455,586	
Fund balances - ending		<u>\$14,229,643</u>	
Adjustments to GAAP basis:			
Encumbrances		3,857,953	
Misc adj		-	
Fund balances-ending		<u>\$18,087,596</u>	

City of Alpharetta
Capital Project Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2019

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Intergovernmental	\$ 10,720,267	\$ -	\$ (10,720,267)
Contributions & Donations	1,433,310	(26,965)	(1,460,275)
Investment earnings	-	52,034	52,034
Misc Revenue	-	-	-
Other	696,926	-	(696,926)
Total revenues	<u>12,850,503</u>	<u>25,069</u>	<u>(12,825,434)</u>
EXPENDITURES			
Capital Outlay			
General Government:			
City Administration	310,725	-	310,725
Finance	42,147	6,555	35,592
Information Technology	1,238,764	29,862	1,208,902
Contingency	1,055,538	-	1,055,538
Total general government	<u>2,647,174</u>	<u>36,417</u>	<u>2,610,757</u>
Public Safety	2,384,094	658,556	1,725,538
Engineering & Public Works	23,018,696	12,832,248	10,186,448
Alpharetta Business Community	308,606	67,588	241,018
Economic and community development	546,332	33,905	512,427
Culture and recreation	1,734,418	484,116	1,250,302
Total Capital Outlay	<u>30,639,320</u>	<u>14,112,829</u>	<u>16,526,491</u>
Excess (Deficiency) revenue over expenditures	<u>(17,788,817)</u>	<u>(14,087,760)</u>	<u>3,701,057</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	7,766,268	1,294,378	(6,471,890)
Capital leases	-	-	-
Budgeted Fund Balance	-	-	-
Total other financing sources and uses	<u>7,766,268</u>	<u>1,294,378</u>	<u>(6,471,890)</u>
Net change in fund balances	<u>(10,022,549)</u>	<u>(12,793,382)</u>	<u>(2,770,833)</u>
Fund balances - beginning		10,062,736	
Fund balances - ending		<u><u>\$ (2,730,646)</u></u>	
Adjustments to GAAP basis:			
Encumbrances		13,463,400	
Misc adj-			
Fund balances-ending		<u><u>\$ 10,732,754</u></u>	

City of Alpharetta
Capital Grant Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
Revenues:			
Intergovernmental	\$ 3,611,802	\$ -	\$ (3,611,802)
Contributions & Donations	-	-	-
Interest Earnings	-	1,530	1,530
Total	<u>3,611,802</u>	<u>1,530</u>	<u>(3,610,272)</u>
Expenditures:			
Public Safety	-	-	-
General Government	547,577	-	547,577
Community Development	14,761	14,736	25
Public Works	3,448,076	3,448,074	2
Recreation & Parks	-	-	-
Non-Departmental	-	-	-
Total	<u>4,010,414</u>	<u>3,462,811</u>	<u>547,603</u>
Excess (Deficiency) revenue over expenditures	<u>(398,612)</u>	<u>(3,461,281)</u>	<u>(3,062,669)</u>
Other Financing Sources & Uses:			
Transfers in	-	-	-
Budgeted Fund Balance	-	-	-
Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>(398,612)</u>	<u>(3,461,281)</u>	<u>(3,062,669)</u>
Fund balance - beginning		<u>399,908</u>	
Fund balance - ending		<u>\$(3,061,373)</u>	
Adjustments to GAAP basis:			
Misc adj			
Encumbrances		3,378,560	
Fund balances - ending		<u>\$ 317,187</u>	

City of Alpharetta
Bond Construction Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2019

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Bond Proceeds	\$ -	\$ -	\$ -
Premium on Bond Proceeds	-	-	-
Misc Revenue	-	-	-
Investment Earnings	-	136,291	136,291
Total revenues	-	136,291	136,291
EXPENDITURES			
General Government:			
Cost of Bond Issuance	-	-	-
Public Works	22,851,896	17,625,599	5,226,297
Recreation & Parks	10,378,262	76,531	10,301,731
Total general government	33,230,158	17,702,130	15,528,028
City Administration			
Public Safety	-	-	-
Excess (Deficiency) of Revenues Over expenditures	(33,230,158)	(17,565,839)	15,664,319
OTHER FINANCING SOURCES			
General Obligation Bond Proceeds	-	-	-
Operating Transfers Out			
Total other financing sources (uses)	-	-	-
Net change in fund balances	(33,230,158)	(17,565,839)	15,664,319
Fund balances - beginning		33,230,159	
Fund balances - ending		\$ 15,664,320	
Adjustments to GAAP basis:			
Encumbrances		17,612,975	
Fund balances-ending		\$ 33,277,295	

City of Alpharetta
TSPLOST Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2019

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Transportation Special Purpose Local Option Sales Tax	\$ 11,400,000	\$ 956,669	\$ (10,443,331)
Investment Earnings	-	81,665	81,665
Total revenues	11,400,000	1,038,334	(10,361,666)
EXPENDITURES			
General Government:			
Cost of Bond Issuance			-
Public Works	32,425,851	6,607,463	25,818,388
Recreation & Parks			-
Total general government	32,425,851	6,607,463	25,818,388
City Administration			-
Public Safety	-	-	-
Excess (Deficiency) of Revenues Over expenditures	(21,025,851)	(5,569,129)	15,456,722
OTHER FINANCING SOURCES			
General Obligation Bond Proceeds			-
Operating Transfers Out			-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(21,025,851)	(5,569,129)	15,456,722
Fund balances - beginning		21,025,851	
Fund balances - ending		\$ 15,456,722	
Adjustments to GAAP basis:			
Encumbrances		6,256,990	
Fund balances-ending		\$ 21,713,712	

City of Alpharetta
Internal Service Fund - Medical Insurance
Statement of Net Position
August 31, 2019

ASSETS

Current Assets:	
Cash and Cash Equivalents & Investments	\$ 699,420
Accounts Receivables (net of allowance for uncollectibles)	-
Total Current Assets	<u>699,420</u>
Noncurrent Assets:	
Restricted Cash, Cash Equivalents, and Investments	-
Total Restricted Assets	<u>-</u>
Total Noncurrent Assets	<u>-</u>
Total Assets	<u>699,420</u>

LIABILITIES

Current Liabilities:	
Accounts Payable	\$ -
Claims Payables	956,128
Accrued Interest Payable	-
Due to Other Funds	-
Total Current Liabilities	-
Current Liabilities Payable from Restricted Assets:	-
Total Current Liabilities Payable from Restricted Assets	<u>956,128</u>
Noncurrent Liabilities:	
Other Non-Current Liabilities	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>956,128</u>

NET ASSETS

Invested in Capital Assets, net of related debt	-
Reserved for Debt Service	-
Reserved for Encumbrances	-
Unreserved	-
Total Net Assets	<u>(256,707)</u>
Total Liabilities & Net Assets	<u>\$ 699,420</u>

City of Alpharetta
Internal Service Fund - Medical Insurance
Statement of Revenues, Expenses, and Changes in Net position - Budget and Actual
For the Period Ended August 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES			
Investment Earnings	\$ -	\$ -	\$ -
Employer Medical Contribution	6,972,100	1,122,923	(5,849,177)
Employee Medical Contribution	714,809	112,350	(602,459)
Insurance Proceeds	-	9	-
Total revenues	<u>7,686,909</u>	<u>1,235,282</u>	<u>(6,451,627)</u>
EXPENDITURES			
Medical Premiums	1,750,000	293,120	1,456,880
Medical Claims	5,891,909	740,646	5,151,264
Contingency	(413,225)	-	(413,225)
Total expenditures	<u>7,228,684</u>	<u>1,033,765</u>	<u>6,194,919</u>
 Excess (Deficiency) of Revenues Over expenditures	 <u>458,225</u>	 <u>201,517</u>	 <u>(256,708)</u>
 OTHER FINANCING SOURCES			
Asset Disposition		-	
Operating Transfers In	-	-	-
Operating Transfers Out			-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>
 Net change in fund balances	 <u>458,225</u>	 <u>201,517</u>	 <u>(256,708)</u>
 Fund balances - beginning		(458,224)	
 Fund balances - ending		<u><u>\$ (256,707)</u></u>	
Adjustments to GAAP basis:			
Encumbrances		-	
Misc adj			
Fund balances-ending		<u><u>\$ (256,707)</u></u>	

City of Alpharetta
Enterprise Fund -Solid Waste
Statement of Net Position
August 31, 2019

	<u>Solid Waste</u>
ASSETS	
Current Assets:	
Cash and Cash Equivalents & Investments	\$ 2,080,351
Inventories, at cost	-
Accounts Receivables (net of allowance for uncollectibles)	923,834
Prepaid Insurance Expenses	-
Total Current Assets	<u>3,004,185</u>
Noncurrent Assets:	
Restricted Cash, Cash Equivalents, and Investments	-
Total Restricted Assets	<u>-</u>
Other	-
Capital Assets	
Buildings and System	-
Machinery and Equipment	
Less Accumulated Depreciation	-
Total Capital Assets (net of accumulated depreciation)	<u>-</u>
Total Noncurrent Assets	<u>-</u>
Total Assets	<u>3,004,185</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	4,401
Accounts Payable/ Customer Credit Balances	-
Accounts Payable/ Customer Pre-Paid Service	-
Accounts Payable/ A/R Module Suspense Acct	-
Payroll Liabilities	67
Accrued Salaries	-
Accrued Interest Payable	-
Compensated Absences Payable	676
Notes Payable - Revenue Bonds	-
Due to Other Funds	-
Total Current Liabilities	<u>5,143</u>
Current Liabilities Payable from Restricted Assets:	
Revenue Bonds Payable	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
Customer Deposits	-
Compensated Absences less Current Portion	-
Revenue Bonds Payable	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>5,143</u>
NET ASSETS	
Invested in Capital Assets, net of related debt	-
Reserved for Debt Service	-
Reserved for Encumbrances	-
Unreserved	<u>2,999,041</u>
Total Net Assets	<u>2,999,041</u>
Total Liabilities & Net Assets	<u>\$ 3,004,185</u>

City of Alpharetta
Enterprise Fund - Solid Waste
Statement of Revenues, Expenses, and Changes in Net Position
For the Period Ended August 31, 2019

Operating revenues:	
Charges for sales and services:	
Refuse Collection charges	\$ 2,156,911
Misc Revenue	-
Total operating revenues	<u>2,156,911</u>
Operating expenses:	
Administration	4,021,272
Non-departmental	-
Total operating expenses	<u>4,021,272</u>
Operating Gain (loss)	(1,864,361)
Non-operating revenues (expenses):	
Investment earnings	<u>10,829</u>
Total non-operating revenue (expenses)	<u>10,829</u>
Income (loss) before transfers	(1,853,533)
Transfers In	-
Transfers Out	<u>-</u>
Change In Net Assets	(1,853,533)
Total net assets-beginning	<u>1,207,425</u>
Total net assets-ending (net of encumbrances)	<u>(646,108)</u>
Adjustments to GAAP basis:	
Encumbrances	3,645,149
Misc adj-Encumbrances Resv/Prior Year	
Total net assets-ending	<u>\$ 2,999,041</u>

City of Alpharetta
Internal Service Fund - Risk Management
Statement of Net Position
August 31, 2019

ASSETS

Current Assets:	
Cash and Cash Equivalents & Investments	\$ 988,053
Accounts Receivables (net of allowance for uncollectibles)	-
Total Current Assets	<u>988,053</u>
Noncurrent Assets:	
Restricted Cash, Cash Equivalents, and Investments	-
Total Restricted Assets	<u>-</u>
Total Noncurrent Assets	<u>-</u>
Total Assets	<u>988,053</u>

LIABILITIES

Current Liabilities:	
Accounts Payable	208,069
Claims Payables	-
Accrued Interest Payable	-
Due to Other Funds	-
Total Current Liabilities	<u>208,069</u>
Current Liabilities Payable from Restricted Assets:	
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
Other Non-Current Liabilities	734,234
Total Noncurrent Liabilities	<u>734,234</u>
Total Liabilities	<u>942,303</u>

NET ASSETS

Invested in Capital Assets, net of related debt	-
Reserved for Debt Service	-
Reserved for Encumbrances	-
Unreserved	45,750
Total Net Assets	<u>45,750</u>

Total Liabilities & Net Assets	<u>\$ 988,053</u>
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City of Alpharetta
Internal Service Fund - Risk Management
Statement of Revenues, Expenses, and Changes in Net position - Budget and Actual
For the Period Ended August 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES			
Investment Earnings	\$ 7,500	\$ 4,575	\$ (2,925)
Charges for Service	1,499,800	249,967	(1,249,833)
Discounts	-	-	-
Insurance Proceeds	-	14,911	14,911
Total revenues	<u>1,507,300</u>	<u>269,453</u>	<u>(1,237,847)</u>
EXPENDITURES			
Workers Compensation Admin	-	-	-
Professional Fees	135,300	119,441	15,859
Auto Liability	170,000	165,625	4,375
Property & Equipment Liability	95,000	108,853	(13,853)
Fine Art Liability	3,500	-	3,500
General Liability	60,000	55,354	4,646
Law Enforcement Liability	92,500	86,313	6,187
Public Entity Liability	65,000	73,360	(8,360)
Workers Comp Excess Liability	107,000	100,398	6,602
Employee Benefits Liability	-	-	-
Criminal Liability	4,000	3,386	614
Cyber Liability	7,000	-	7,000
Umbrella Liability	56,000	54,246	1,754
Medical Services	15,000	319	14,681
Claims/Judgements	-	639	(639)
Claims/Vehicle	54,940	26,126	28,814
Claims/Property/Equip	45,000	-	45,000
Claims/General Liability	28,000	350	27,650
Claims/Workers Comp	590,000	10,669	579,331
Contingency	539,495	-	539,495
Total expenditures	<u>2,067,735</u>	<u>805,078</u>	<u>1,262,657</u>
Excess (Deficiency) of Revenues Over expenditures	<u>(560,435)</u>	<u>(535,625)</u>	<u>24,810</u>
OTHER FINANCING SOURCES			
Asset Disposition	-	-	-
Operating Transfers In	-	-	-
Operating Transfers Out	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	<u>(560,435)</u>	<u>(535,625)</u>	<u>24,810</u>

Fund balances - beginning

560,436

Fund balances - ending

\$ 24,811

Adjustments to GAAP basis:

Encumbrances

20,940

Misc adj

Fund balances-ending

\$ 45,750

City of Alpharetta
Statement of Net Position
OPEB Health Fund
August 31, 2019

	OPEB Plan
ASSETS	
Current Assets:	
Cash and Cash Equivalents	\$ (38,127)
Investments	1,447,598
	-
Accounts Receivables (net of allowance for uncollectibles)	5,190
Total Assets	<u>1,414,661</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	12,596
	-
Due to Other Funds	-
Total Current Liabilities	<u>12,596</u>
Current Liabilities Payable from Restricted Assets:	
	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>12,596</u>
NET ASSETS	
Net Assets held in trust for pension benefits	<u>1,402,065</u>
Total Net Assets	<u>1,402,065</u>
Total Liabilities & Net Assets	<u>\$ 1,414,661</u>

City of Alpharetta
Statement of Changes in Fiduciary Net Position
OPEB Health Fund
For the Period Ended August 31, 2019

	<u>Actual Amounts</u>
Additions:	
Employer Contribution	\$ 48,087
Employee Contribution	-
Total Contribution	<u>48,087</u>
Investment Income	(1,842)
Net appreciation in FMV	8,759
Accrued Interest & Dividends	584
Interest and Dividends	<u>5,280</u>
Total Investment Income	<u>12,781</u>
Total Additions (Deductions)	<u>60,868</u>
Deductions:	
Benefits payments	-
Professional Fees	-
Manager Fees	-
Consulting Fees	-
Agent Custody Fees-ADR	<u>1,974</u>
Total deductions	<u>1,974</u>
Net Increase (Decrease)	<u>58,895</u>
OTHER FINANCING SOURCES (USES)	
Transfers in/out	-
Net Assets held in trust for OPEB benefits	
Beginning of year	1,343,171
Total net assets	<u>\$ 1,402,065</u>

City of Alpharetta
Statement of Net Position
OPEB Reimbursement Fund
August 31, 2019

	OPEB Plan
ASSETS	
Current Assets:	
Cash and Cash Equivalents	\$ 20,632
Investments	2,641,666
	-
Accounts Receivables (net of allowance for uncollectibles)	9,832
Total Assets	<u>2,672,131</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	28,261
	-
Due to Other Funds	-
Total Current Liabilities	<u>28,261</u>
Current Liabilities Payable from Restricted Assets:	
	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>28,261</u>
NET ASSETS	
Net Assets held in trust for pension benefits	<u>2,643,870</u>
Total Net Assets	<u>2,643,870</u>
Total Liabilities & Net Assets	<u>\$ 2,672,131</u>

City of Alpharetta
Statement of Changes in Fiduciary Net Position
OPEB Reimbursement Fund
For the Period Ended August 31, 2019

	<u>Actual Amounts</u>
Additions:	
Employer Contribution	\$ 575,000
Employee Contribution	
Total Contribution	<u>575,000</u>
Investment Income	(39,248)
Net appreciation in FMV	5,400
Accrued Interest & Dividends	8,282
Interest and Dividends	<u>8,248</u>
Total Investment Income	<u>(17,317)</u>
Total Additions (Deductions)	<u>557,683</u>
Deductions:	
Benefits payments	-
Professional Fees	-
Manager Fees	3,661
Consulting Fees	-
Agent Custody Fees-ADR	<u>-</u>
Total deductions	<u>3,661</u>
Net Increase (Decrease)	<u>554,022</u>
OTHER FINANCING SOURCES (USES)	
Transfers in	-
Net Assets held in trust for pension benefits	
Beginning of year	2,089,848
Total net assets	<u>\$ 2,643,870</u>

**City of Alpharetta
Statement of Net Position
Pension Trust Fund
August 31, 2019**

	<u>Pension Trust Fund</u>
ASSETS	
Current Assets:	
Cash and Cash Equivalents	\$ 49,565
Investments	76,501,975
	-
Accounts Receivables (net of allowance for uncollectibles)	508,328
Total Assets	<u>77,059,868</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	594,179
	-
Due to Other Funds	-
Total Current Liabilities	<u>594,179</u>
Current Liabilities Payable from Restricted Assets:	
	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>594,179</u>
NET ASSETS	
Net Assets held in trust for pension benefits	<u>76,465,689</u>
Total Net Assets	<u>76,465,689</u>
Total Liabilities & Net Assets	<u><u>\$ 77,059,868</u></u>

City of Alpharetta
Statement of Changes in Fiduciary Net Position
Pension Trust Fund
For the Period Ended August 31, 2019

	<u>Actual Amounts</u>
Additions:	
Employer Contribution	\$ 2,775,000
Employee Contribution	70,550
Total Contribution	<u>2,845,550</u>
Investment Gain/Losses	500,381
Net appreciation in FMV	(926,679)
Interest	261,324
Accrued Interest & Dividends	66,729
Other Receipts	-
Total Investment Income	<u>(98,245)</u>
Total Additions (Deductions)	<u>2,747,305</u>
Deductions:	
Benefits payments	455,435
Custodial Fees	
Administrative Fees	135,273
Legal Fees	
Manager Fees	
Consulting Fees	
Agent Custody Fees-ADR	-
Total deductions	<u>590,708</u>
Net Increase (Decrease)	<u>2,156,597</u>
Net Assets held in trust for pension benefits	
Beginning of year	74,309,092
Total net assets	<u>\$ 76,465,689</u>

City of Alpharetta
Combining Balance Sheet
Non-Major Governmental Funds
August 31, 2019

	Special Revenue							Total Non-major	
	Hotel Motel	Impact Fee	Confiscated Assets	State Confiscated Assets	Grant Operating	E911	Debt Service Fund	Stormwater Capital Fund	Governmental Funds
ASSETS									
Cash / Cash Equivalents / Investments	\$ 2,852,852	\$ 3,555,391	\$ 414,981	\$ 6,786	\$ 130,398	\$ 1,027,668	\$ 1,255,485	\$ 1,315,627	\$ 10,559,188
Taxes Receivable	-	-	-	-	-	-	-	-	-
Pre-Paid Expenditures	-	-	-	-	-	-	-	-	-
Accounts Receivable	-	-	-	-	-	-	-	-	-
Property Taxes	-	-	-	-	-	-	42,910	-	42,910
Intergovernmental Receivable	-	-	-	-	3,785	-	-	-	3,785
Due From Other Funds									
Restricted	-	-	-	-	-	-	-	-	-
Total Assets	2,852,852	3,555,391	414,981	6,786	134,183	1,027,668	1,298,395	1,315,627	10,605,883
LIABILITIES									
Accounts Payable	-	-	-	-	3,785	1,069	26,243	-	31,097
Retainage Payable	-	-	-	-	-	-	-	-	-
Intergovernmental Payable									
Arbitrage Payable	-	-	-	-	-	-	-	-	-
Accounts payable/AR Suspense acct	-	-	-	-	-	-	-	-	-
Compensated Absences	-	-	-	-	-	-	-	-	-
Payroll Liabilities	-	-	167	-	-	3,599	-	-	3,766
Due to Other Fund	-	-	-	-	-	-	-	-	-
Deferred Revenue	-	-	-	-	-	-	42,893	-	42,893
Unearned Revenue	-	-	-	-	-	-	-	-	-
Total Liabilities	-	-	167	-	3,785	4,668	69,137	-	77,756
FUND BALANCES									
Restricted:									
Capital Projects	-	3,555,391	-	-	-	-	-	-	3,555,391
Law Enforcement	-	-	414,814	6,786	-	-	-	-	421,600
Promotion of Tourism	2,852,852	-	-	-	-	-	-	-	2,852,852
Emergency Telephone Activities	-	-	-	-	-	1,023,000	-	-	1,023,000
Debt Service	-	-	-	-	-	-	1,229,258	-	1,229,258
Assigned for: Grant Projects	-	-	-	-	-	-	-	-	-
Grant Projects	-	-	-	-	130,398	-	-	-	130,398
Unassigned:	-	-	-	-	-	-	-	1,315,627	1,315,627
Total Fund Balances	2,852,852	3,555,391	414,814	6,786	130,398	1,023,000	1,229,258	1,315,627	10,528,127
Total Liabilities and Fund Balances	\$ 2,852,852	\$ 3,555,391	\$ 414,981	\$ 6,786	\$ 134,183	\$ 1,027,668	\$ 1,298,395	\$ 1,315,627	\$ 10,605,883

City of Alpharetta
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Non-major Governmental Funds
For the Period Ended August 31, 2019

	Special Revenue							Total Non-major	
	Hotel Motel	Impact Fee	Confiscated Assets	State Confiscated Assets	Grant Operations	E911 Fund	Debt Service Fund	Stormwater Service Fund	Governmental Funds
REVENUES:									
Hotel Motel Tax	\$ 830,382	\$ -	\$ -		\$ -		\$ -	\$ -	\$ 830,382
Property tax	-	-	-		-	-	2,094	-	2,094
Charges for Service	-	-	-		-	-	-	-	-
Impact Fees	-	144,071	-		-	-	-	-	144,071
Forfeiture Income	-	-	7,177	1,189	-	-	-	-	8,366
Intergovernmental	-	-	-		13,405	-	-	-	13,405
Contributions & Donations	-	-	-		-	-	-	-	-
Investment Earnings	-	15,404	(5)		559	4,291	5,560	5,774	31,584
Other	-	-	-		-	-	-	-	-
Total revenues	830,382	159,475	7,173	1,189	13,964	4,291	7,654	5,774	1,029,902
EXPENDITURES:									
Tourism	363,292	-	-		-	-	-	-	363,292
Community Development	-	-	-		-	-	-	-	-
Culture/Recreation	-	-	-		90	-	-	-	90
Public Safety	-	-	74,092	7,308	1,514	794,083	-	-	876,998
Public Works	-	-	-		-	-	-	15,858	15,858
General Government	-	-	-		-	-	2,350	-	2,350
Debt Service:	-	-	-		-	-	-	-	-
Principal	-	-	-		-	-	-	-	-
Interest	-	-	-		-	-	-	-	-
Bond Issuance Costs	-	-	-		-	-	-	-	-
Total expenditures	363,292	-	74,092	7,308	1,604	794,083	2,350	15,858	1,258,587
Excess (deficiency) of revenues over expenditures	467,090	159,475	(66,919)	(6,119)	12,360	(789,793)	5,304	(10,083)	(228,686)
OTHER FINANCING SOURCES (USES):									
Transfers in / out:									
Conference Center fund		-	-		-	-	-	-	-
Debt service fund	-	-	-		-	-	-	-	-
Capital Projects	-	-	-		-	-	-	-	-
Operating grants fund	-	-	-		-	-	-	-	-
Capital grants fund	-	-	-		-	-	-	-	-
Capital Fund				-					
General fund	(311,393)	-	-		-	-	-	425,000	113,607
Budgeted Fund Balance:	-	-	-		-	-	-	-	-
Total other financing sources and (uses)	(311,393)	-	-	-	-	-		425,000	113,607
Net change in fund balances	155,697	159,475	(66,919)	(6,119)	12,360	(789,793)	5,304	414,917	(115,079)
Fund balances - beginning	2,697,155	3,395,916	481,733	12,906	118,038	1,812,793	1,223,954	900,710	10,643,206
Fund balances - ending	\$2,852,852	\$3,555,391	\$ 414,814	\$ 6,786	\$ 130,398	\$1,023,000	\$ 1,229,258	\$ 1,315,627	\$ 10,528,127

City of Alpharetta
Hotel Motel Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Hotel Motel Tax	\$ 8,800,000	\$ 830,382	\$ (7,969,618)
Transfers In	-	-	-
Misc Revenue	-	-	-
Investment Earnings	-	-	-
Total revenues	<u>8,800,000</u>	<u>830,382</u>	<u>(7,969,618)</u>
EXPENDITURES:			
Professional Services	3,000	-	3,000
Recreation Improvements	1,251,412	193,750	1,057,662
Economic Development	95,000	-	-
Alpharetta Convention & Visitor's Bureau	3,850,000	363,292	3,486,708
Alpharetta Business Community	-	-	-
Debt Service Reserve	1,500,000	-	1,500,000
Bond Principal	200,000	-	200,000
Bond Interest	775,963	-	775,963
Contingency	521,780	-	521,780
Total Expenditures	<u>8,197,155</u>	<u>557,042</u>	<u>7,640,113</u>
Excess of revenues over expenditures	<u>602,845</u>	<u>273,340</u>	<u>(329,505)</u>
OTHER FINANCING SOURCES (USES):			
Transfers Out	(3,300,000)	(311,393)	2,988,607
Total other financing sources and uses	<u>(3,300,000)</u>	<u>(311,393)</u>	<u>2,988,607</u>
Net change in fund balances	<u>(2,697,155)</u>	<u>(38,053)</u>	<u>2,659,102</u>
Fund balances - beginning		<u>\$ 2,697,155</u>	
Fund balances - ending		<u>\$ 2,659,102</u>	
Enbumentances		\$ 193,750	
Fund balances - ending		<u>\$ 2,852,852</u>	

City of Alpharetta
Impact Fee Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Impact Fees	\$ -	\$ 144,071	\$ 144,071
Investment Earnings	-	15,404	15,404
Total Revenues	-	159,475	159,475
EXPENDITURES:			
Public Safety	155,750	-	155,750
Public Works	1,234,750	561,698	673,052
Recreation & Parks	583,693	-	583,693
Community Development	1,421,723	-	1,421,723
General Government	-	-	-
Total expenditures	3,395,916	561,698	2,834,218
Excess (deficiency) of revenues over expenditures	(3,395,916)	(402,223)	(2,993,693)
OTHER FINANCING SOURCES (USES):			
Transfers Out	-	-	-
Total other financing sources and uses	-	-	-
Net change in fund balances	(3,395,916)	(402,223)	(2,993,693)
Fund balances - beginning		3,395,916	
Fund balances - ending		\$ 2,993,693	
Encumbrances		561,698	
Fund balances - ending		\$ 3,555,391	

City of Alpharetta
Confiscated Assets Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Forfeiture Income	\$ -	\$ 7,177	\$ 7,177
Investment Earnings	-	(5)	(5)
Intergovernmental	-	-	-
Misc Revenue	-	-	-
Total Revenues	-	7,173	7,173
EXPENDITURES:			
Public Safety	481,733	157,065	324,668
Non-Departmental	-	-	-
Total expenditures	481,733	157,065	324,668
Excess (deficiency) of revenues over expenditures	(481,733)	(149,893)	331,840
OTHER FINANCING SOURCES (USES):			
Transfer In	-	-	-
Transfer Out	-	-	-
Total other financing sources and uses	-	-	-
Net change in fund balances	(481,733)	(149,893)	331,840
Fund balances - beginning		481,733	
Fund balances - ending		\$ 331,840	
Adjustments to GAAP basis:			
Encumbrances		82,973	
Fund balances - ending		\$ 414,814	

City of Alpharetta
State Confiscated Assets Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Forfeiture Income	\$ -	\$ 1,189	\$ 1,189
Investment Earnings	-	-	-
Intergovernmental	-	-	-
Misc Revenue	-	-	-
Total Revenues	-	1,189	1,189
EXPENDITURES:			
Public Safety	12,905	7,308	5,597
Non-Departmental	-	-	-
Total expenditures	12,905	7,308	5,597
Excess (deficiency) of revenues over expenditures	(12,905)	(6,119)	6,786
OTHER FINANCING SOURCES (USES):			
Transfer In	12,905	-	
Transfer Out	-	-	
Total other financing sources and uses	12,905	-	-
Net change in fund balances	-	(6,119)	6,786
Fund balances - beginning		12,906	
Fund balances - ending		\$ 6,786	
Adjustments to GAAP basis:			
Encumbrances		-	
Fund balances - ending		\$ 6,786	

City of Alpharetta
Grant Fund - Operating
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Intergovernmental	\$ 39,705	\$ 13,405	(26,300)
Contributions & Donations	-	-	-
Discounts Taken	-	-	-
Interest Earnings	-	559	559
Transfers in	-	-	-
Contingencies	-	-	-
Total	39,705	13,964	(25,741)
EXPENDITURES:			
General Government	101,165	-	101,165
Community Development	-	-	-
Engineering/Public Works	-	-	-
Public Safety	36,368	1,514	34,854
Recreation & Parks	16,210	90	16,120
Contingencies	-	-	-
Operating Transfers Out	-	-	-
Non-Allocated	-	-	-
Total	153,743	1,604	152,139
Excess (deficiency) of revenues over expenditures	(114,038)	12,360	126,398
OTHER FINANCING SOURCES (USES):	-	-	-
Net change in fund balance	(114,038)	12,360	126,398
Fund balance - beginning		118,038	
Fund balance - ending		\$ 130,398	
Adjustments to GAAP basis:			
Encumbrances		-	
Fund balances - ending		\$ 130,398	

City of Alpharetta
Emergency 911 Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Charges for Service	\$ 4,175,000	\$ -	\$ (4,175,000)
Capital Lease			-
Investment Earnings	17,120	4,291	(12,829)
Total Revenues	<u>4,192,120</u>	<u>4,291</u>	<u>(4,187,829)</u>
EXPENDITURES:			
Public Safety	4,647,586	1,580,957	3,066,629
Total expenditures	<u>4,647,586</u>	<u>1,580,957</u>	<u>3,066,629</u>
Excess (deficiency) of revenues over expenditures	<u>(455,466)</u>	<u>(1,576,666)</u>	<u>(1,121,200)</u>
OTHER FINANCING SOURCES (USES):			
Transfers In	-	-	-
Transfers Out - Capital Project Fund	-	-	-
Total other financing sources and uses	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	<u>(455,466)</u>	<u>(1,576,666)</u>	<u>(1,121,200)</u>
Fund balances - beginning		<u>1,812,793</u>	
Fund balances - ending		<u>\$ 236,127</u>	
Adjustments to GAAP basis:			
Encumbrances		786,873	
Fund balances - ending		<u>\$ 1,023,000</u>	

City of Alpharetta
Debt Service Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Property tax	\$ 5,085,000	\$ 2,094	\$ (5,082,906)
Misc Revenue		-	-
Investment earnings	12,000	5,560	(6,440)
Total revenues	5,097,000	7,654	(5,089,346)
EXPENDITURES:			
Current:			
General government			
Finance			-
Non-departmental		-	-
Total general government	-	-	-
Debt Service:			
Principal	2,785,000	-	2,785,000
Interest	2,561,086	-	2,561,086
Contingency	968,874	-	968,874
Bond issuance costs	5,000	2,350	2,650
Total debt service	6,319,960	2,350	6,317,610
Total expenditures	6,319,960	2,350	6,317,610
Excess (Deficiency) of revenues over expenditures	(1,222,960)	5,304	1,228,264
OTHER FINANCING SOURCES (USES):			
Transfers in			-
Transfers out			-
Total other financing sources and uses	-	-	-
	(1,222,960)	5,304	1,228,264
Fund balances - beginning		1,223,954	
Fund balances - ending		\$ 1,229,258	

City of Alpharetta
Stormwater Capital Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Misc Revenue	\$ -	\$ -	\$ -
Investment Earnings	-	5,774	5,774
Total Revenues	-	5,774	5,774
EXPENDITURES:			
Public Works	3,130,072	369,906	2,760,166
Recreation & Parks	292,786	9,198	283,589
Contingency	27852	0	27,852
Total expenditures	3,450,710	379,104	3,071,606
Excess (deficiency) of revenues over expenditures	(3,450,710)	(373,330)	3,077,380
OTHER FINANCING SOURCES (USES):			
Transfers In	2,550,000	425,000	(2,125,000)
Transfers Out	-	-	-
Total other financing sources and uses	2,550,000	425,000	(2,125,000)
Net change in fund balances	(900,710)	51,670	952,380
Fund balances - beginning		900,710	
Fund balances - ending		\$ 952,381	
Adjustments to GAAP basis:			
Encumbrances		363,246	
Fund balances - ending		\$ 1,315,627	

DEVELOPMENT AUTHORITY



Revenue & Expenditure Report GAAP Financial Statements



ALPHARETTA DEVELOPMENT AUTHORITY

Financial Management Report - As of August 31, 2019

Account #	Project	Total Budget	Actuals (Collections/ Expenditures)	Forecasted Receivables/ Encumbrances	Remaining
Revenues					
99575100-346900	Bond Application Fee	\$ -	\$ -		\$ -
99575100-361000	Investment Earnings	-	14		(14)
99575100-389000	Miscellaneous Revenue	-	-		-
99575100-371000-C1532	ATC Operational Funding (COA)	100,000	100,000		-
99575100-381000-C1535	Innovation Center Operations (ATC)	1,573	(389)	1,964	3,926
	subtotal	\$ 101,573	\$ 99,624	\$ 1,964	\$ 3,912
(1) 99575100-395000	Carryforward Fund Balance	\$ 147,713	\$ -		\$ 147,713
	subtotal	\$ 147,713	\$ -		\$ 147,713
	Total	\$ 249,286	\$ 99,624		\$ 151,625
Expenditures					
99575100-571000-C1403	Local Job Creation Grant Program	\$ 32,500	\$ -	\$ -	\$ 32,500
99575100-544100-C1532	ATC Operational Funds	100,000	16,667	83,333	-
99575100-544100-C1601	High Impact Permitting Grant Program (IGA with COA)	20,948	-	-	20,948
99575100-544100-C0924	Economic Development Strategic Plan (split with COA)	37,500	-	-	37,500
99575100-531100	General Supplies and Materials	-	-	-	-
	subtotal	\$ 190,948	\$ 16,667	\$ 83,333	\$ 90,948
(2) 99575100-523860-C1535	Innovation Center Operations (Maintenance Contracts)	\$ 1,057	\$ 1,057	\$ -	\$ (0)
99575100-531200-C1535	Innovation Center Operations (Miscellaneous Utilities)	87	87	-	(0)
99575100-531210-C1535	Innovation Center Operations (Water/Sewer)	7	7	-	(0)
99575100-531220-C1535	Innovation Center Operations (Natural Gas)	212	212	-	0
99575100-531230-C1535	Innovation Center Operations (Electricity)	210	210	-	(0)
	subtotal	\$ 1,573	\$ 1,574	\$ -	\$ (1)
99575100-579000	Reserve	\$ 56,765	\$ -	\$ -	\$ 56,765
	Total	\$ 249,286	\$ 18,241	\$ 83,333	\$ 147,712

(1) Carryforward Fund Balance represents cash available at the end of the prior fiscal year that is programmed into the current fiscal year budget. As this account represents cash already received, there will not be actual collections.

(2) Innovation Center utilities are being funded by the Alpharetta Technology commission (ATC) on a reimbursement basis. As such, expenses will outpace budget at month end due to the billing/reimbursement delay.



ALPHARETTA DEVELOPMENT AUTHORITY
Financial Management Report - As of August 31, 2019

Account #	Project	Total Budget	Actuals (Collections/ Expenditures)	Forecasted Receivables/ Encumbrances	Remaining
Fund Balance Reconciliation					
Fund Balance (beginning of Fiscal Year)			\$ 147,714		
Revenues collected to date			99,624		
Expenditures incurred to date			(18,241)		
Fund Balance (current)			\$ 229,098		
Forecasted revenue collections			1,964		
Fund Balance (forecasted)			\$ 231,061		
Allocation of Forecasted Fund Balance:					
Spendable (available for investment by the Board)			\$ 56,780		
Non-Spendable (unspent/remaining project allocations)			174,281		
			\$ 231,061		



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GAAP



Financial Statements

City of Alpharetta
Balance Sheet
COMPONENT UNIT-DEVELOPMENT AUTHORITY
August 31, 2019

ASSETS

Current Assets:

Cash and Cash Equivalents	\$ 228,920
Investments	828
Receivables	-
Restricted Cash for Bond Issuance Costs	-

Total Assets 229,748

LIABILITIES

Current Liabilities:

Accounts Payable	650
Deferred Revenue	-
Due to Other Funds	-
Total Current Liabilities	<u>650</u>

Current Liabilities Payable from Restricted Assets:

-
-

Total Current Liabilities Payable from Restricted Assets

Noncurrent Liabilities:

-
-
Total Noncurrent Liabilities

650
650

Total Liabilities

Fund Balance

Restricted	86,948
Unassigned	142,150
Total Fund Balance	<u>229,098</u>

Total Liabilities & Fund Balance \$ 229,748

City of Alpharetta
Statement of Revenues, Expenditures, and Changes in Fund Balance
COMPONENT UNIT-DEVELOPMENT AUTHORITY
For the Period Ended August 31, 2019

	<u>Actual Amounts</u>
Revenues	
Rent/Royalties	\$ (389)
State Grant	-
Fees	-
Contributions & Donations	100,000
Miscellaneous Income-Interest	14
Miscellaneous Revenue	<u>-</u>
Total Revenues	<u>99,624</u>
Expenditures	
Economic Development	16,667
Maintenance Contracts	1,057
Supplies	-
Utilities - Miscellaneous	517
Debt Service:	
Principal	-
Interest	<u>-</u>
Total Expenditures	<u>18,241</u>
Excess (deficiency) of revenues over (under) expenditures	81,384
Other Financing Sources (Uses)	
Sale of capital assets	<u>-</u>
Net Change in Fund Balances	81,384
Fund Balance, Beginning of Year	<u>147,714</u>
Fund Balance, End of Year	<u>\$ 229,098</u>





City Council Meeting STAFF REPORT

Submitting Department: Community Development

Submitted By:

Sponsored By:

Meeting Date: October 7, 2019

I. AGENDA ITEM TITLE: E-19-04 HONEY BAKED HAM SIGN EXCEPTION

CONSIDERATION OF A SIGN EXCEPTION TO ALLOW A 2ND WALL SIGN ON THE SAME BUILDING ELEVATION FACING NORTH POINT PARKWAY. THE PROPERTY IS LOCATED AT 7601 NORTH POINT PARKWAY, SUITE A AND IS LEGALLY DESCRIBED AS BEING LOCATED IN LAND LOT 655, 1ST DISTRICT, 2ND SECTION, FULTON COUNTY, GEORGIA.

II. RECOMMENDATION:

Approve E-19-04 Honey Baked Ham Sign Exception, subject to Staff conditions.

III. REPORT IN BRIEF:

IV. ALTERNATIVES:

V. ATTACHMENTS:

Honey Baked Ham Sign Exception CC Staff Report, Future Land Use, Aerial Map, Zoning Map, Location Map, CZIM Sign In Sheet, Citi Part B for Packet, NORTHPOINT - ALPHARETTA (080619), Photo of Sign, Complete Honey Baked Sign Exception App



CITY COUNCIL MEETING STAFF REPORT

SUBMITTING DEPARTMENT: COMMUNITY DEVELOPMENT

SUBMITTED BY: KATHI COOK

DRAFTED BY: MICHAEL WOODMAN

I. AGENDA ITEM TITLE: E-19-04 HONEY BAKED HAM SIGN EXCEPTION

CITY COUNCIL: OCTOBER 7, 2019

II. RECOMMENDATION:

Approve E-19-04 Honey Baked Ham Sign Exception, subject to the following conditions:

1. Wall sign location, size, type, color, illumination and associated landscaping shall be limited to submitted plans, with final approval by Staff.
2. No additional wall signs shall be permitted for the applicant's tenant space.

III. REPORT IN BRIEF:

The applicant, Honey Baked Ham, is requesting consideration of a sign exception to allow an additional wall sign, for a total of two (2) wall signs, on the south elevation of the Honey Baked Ham tenant space. The Unified Development Code (UDC) allows one (1) wall sign per road frontage for each tenant and no more than one (1) wall sign on the front elevation. In addition, the UDC allows a wall sign for corner tenants in a shopping center, such as Honey Baked Ham, and a wall sign on the rear of the building facing a parking lot. The applicant is requesting to aggregate allowable wall sign area and distribute over the two (2) proposed wall signs on the front of the building. The subject property is located at 7601 North Point Parkway, Suite A, on the northwest side of North Point Parkway and north of Mansell Road.

DISCUSSION

The submitted request, if approved, would allow two (2) wall signs on the front elevation of the Honey Baked Ham tenant space facing North Point Parkway. The Unified Development Code (UDC) allows one (1) wall sign per road frontage for each tenant and no more than one (1) wall sign on the front elevation. In addition, the UDC allows a wall sign for corner tenants in a shopping center, such as Honey Baked Ham, and a wall sign on the rear of the building facing a parking lot. The applicant is requesting to aggregate allowable wall sign area and distribute over the two (2) proposed wall signs on the front of the building. The subject property is located at 7601 North Point Parkway, Suite A, on the northwest side of North Point Parkway and north of Mansell Road.

The subject property is zoned PSC (Planned Shopping Center) and is developed with a 1-story, 6,000 square foot multi-tenant building with two (2) tenant spaces. Surrounding properties are also zoned PSC and are located within the North Point Overlay. Mattress Firm is located in the adjacent suite to the northeast, TJ MAXX and Five Below to the west and Barnes and Noble to the southeast.

UDC Section 2.6.12 (A)(2) *Signs Permitted in Strip Shopping Centers (less than 50,000 sq. ft. enclosed leasable space)* – *Wall Signs* states, "One wall sign per road frontage for each tenant

space no greater than one (1) sq. ft. of sign area per one (1) ln. ft. of tenant space frontage shall be permitted; provided, however, no more than two (2) wall signs shall be allowed for a tenant space (i.e. Corner tenants within strip shopping centers may have a wall sign on the end of the building in addition to the wall sign on the front of the building for a maximum of two (2) wall signs)." The North Point Overlay allows one (1) additional wall sign, not to exceed 24 square feet, located on the rear of the building, since it backs up to a parking area.

The applicant proposes two (2) walls on the front elevation of the building facing North Point Parkway. Honey Baked Ham has 75' of tenant frontage facing North Point Parkway and 40' of tenant frontage on the corner of the building. Including the maximum 24 square foot wall sign allowance on the rear of the building, a total of 139 square feet of sign area is permitted for three (3) wall signs on the applicant's tenant space. The applicant is in the process of replacing the existing wall sign over the front entrance of the tenant space with an 18.9 square foot, internally illuminated wall sign, which has received Design Review Board approval and a sign permit has been issued. A 2nd wall sign is proposed as a painted wall graphic, or stencil, in the outline of a 'Pig' and is proposed to be 69.1 square feet. External gooseneck downlighting is proposed to illuminate the 'Pig' wall sign. As shown in the table below, the applicant is requesting two (2) wall signs on the front elevation of the building, which is 51 square feet, or 37%, less in total sign area than what is permitted by the Sign Code.

Elevation	# Allowed	# Requested	Allowed Sign Area	Requested Sign Area
East (North Point Pkwy)	1	2	75 SF	69.1 SF (pig) + 18.9 SF (main entrance) = SF
South (corner)	1	0	40 SF	0 SF
West (parking lot)	1	0	24 SF	0 SF
TOTAL	3	5	139 SF	88 SF

EXCEPTION REQUIREMENTS

The City of Alpharetta Unified Development Code Article II, Section 4.5.4. outlines the criteria set forth for granting an exception to the sign regulations. The ordinance specifically states..."an exception may be granted upon a finding that":

1. There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of size, shape or topography; or

Response: The applicant's proposed wall sign area of 88 square feet for two (2) wall signs on the front elevation of the tenant space is 37% less than the allowable sign area of 139 square feet for three (3) wall signs.

2. The application of the Ordinance to this particular piece of property would create an unnecessary hardship; or

Response: The applicant is asking to aggregate allowable sign area and distribute over the same building elevation. The proposed overall sign area of the two (2) wall signs is 37% less than the total allowed sign area of the three (3) wall signs.

3. There are conditions that are peculiar to the property which adversely affect its reasonable use or usability as currently zoned; or

Response: Granting the applicant's sign exception would not grant the applicant significant privileges denied to others, since the proposed sign area is 37% less than the maximum sign area allowed by Code.

4. Relief, if granted, would not cause substantial detriment to the public good or impair the purpose and intent of the Ordinance.

Response: The sign exception would not cause substantial detriment to the public good as the proposed overall sign area is much less than the maximum allowed. The two (2) smaller wall signs would be more aesthetically pleasing than three (3) wall signs with a total sign area of 139 square feet.

CONCURRENCES

Staff has reviewed the application and is in general agreement with the requested sign exception. The criteria have been met and the applicant's request should not impact surrounding properties. The applicant is permitted a total wall sign area of 139 square feet, of which the applicant proposes 88 square feet of sign area for the two (2) wall signs facing North Point Parkway. If approved, conditions are recommended limiting the size, location, type, color and illumination, as well as limiting additional wall signs for the applicant's tenant space. Two (2) smaller signs would be more aesthetically-pleasing than three (3) wall signs with a total sign area of 139 square feet.

CITIZEN PARTICIPATION PLAN

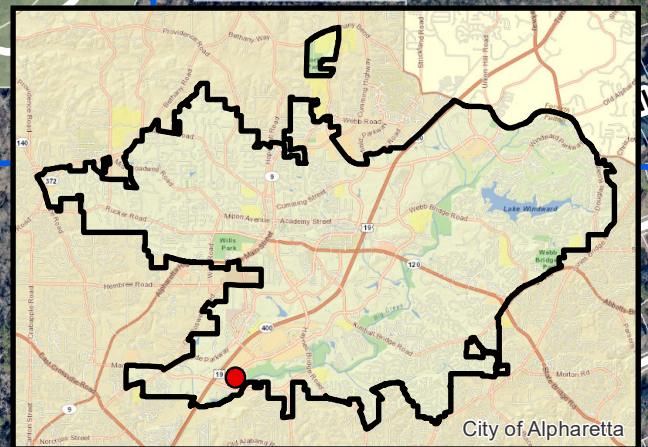
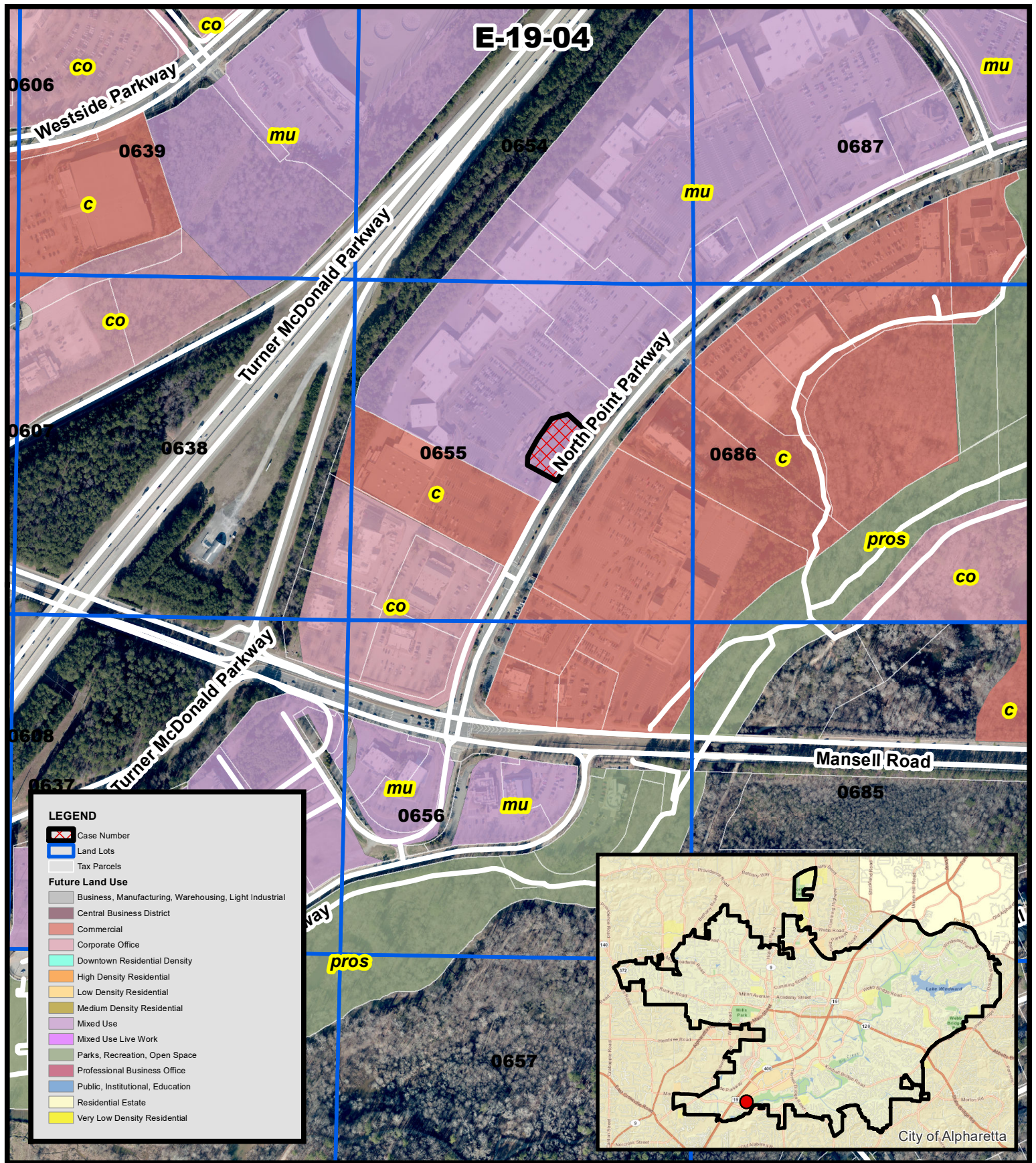
The applicant notified adjacent property owners of the sign variance request and intent for the property. The citizen participation report states that no comments were received.

COMMUNITY ZONING INFORMATION MEETING

The CZIM was held on September 11, 2019. There were no public comments on the sign-in sheet.

IV. ATTACHMENTS:

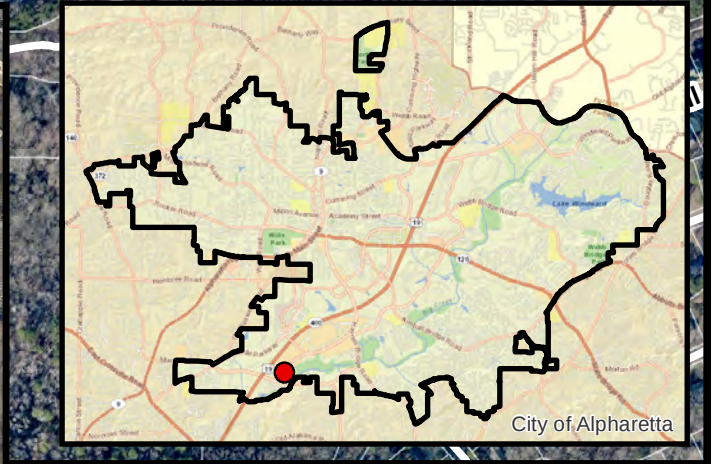
- Sign Location & Details



Future Land Use Honey Baked Ham Sign Exception 7601 North Point Parkway

E-19-04
D/LL: 1/2/655
CC: 10/7/19

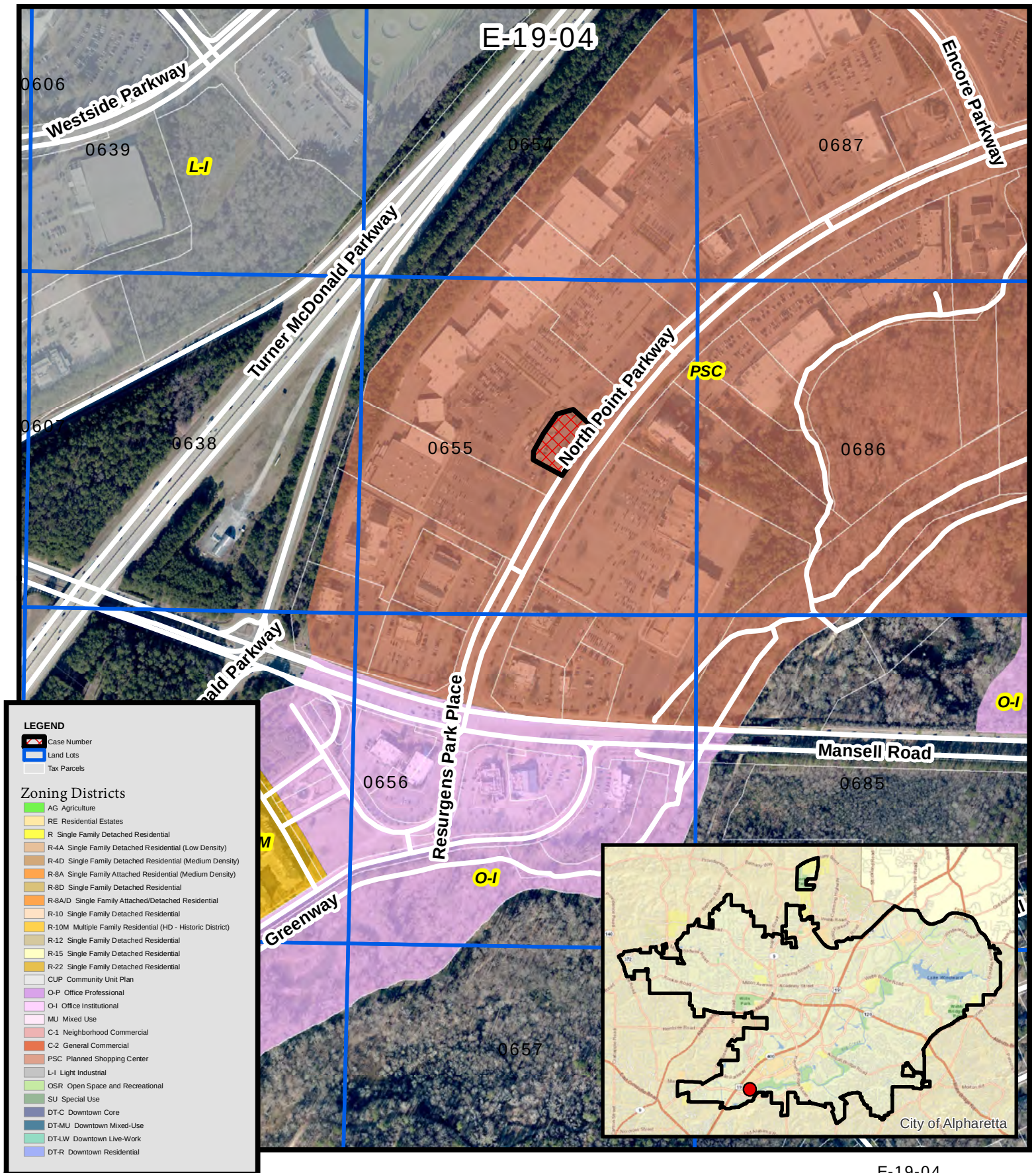
Location Map Provided by:
Community Development - GIS



Aerial Map
Honey Baked Ham Sign Exception
7601 North Point Parkway

E-19-04
D/LL: 1/2/655
CC: 10/7/19

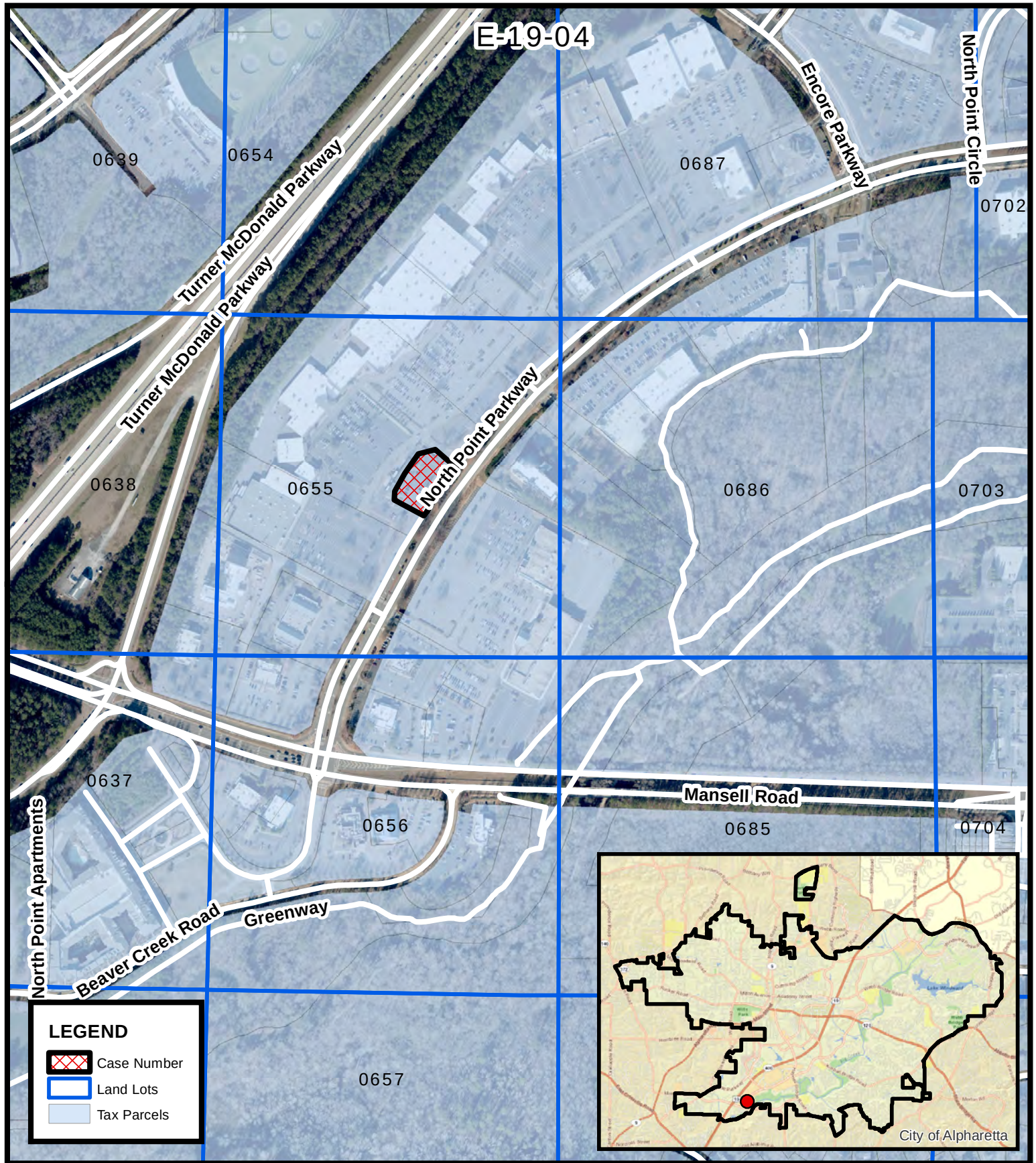
Location Map Provided by:
Community Development - GIS



Zoning Map Honey Baked Ham Sign Exception 7601 North Point Parkway

E-19-04
D/LL: 1/2/655
CC: 10/7/19

Location Map Provided by:
Community Development - GIS



Location Map
Honey Baked Ham Sign Exception
7601 North Point Parkway

E-19-04
D/LL: 1/2/655
CC: 10/7/19

Location Map Provided by:
Community Development - GIS

Please Sign-In If you wish to Speak on Public Hearing Item

Honey Baked Ham Sign Exception

9.11.19

[illegible]

CITIZEN PARTICIPATION FORM - PART B

This form must be completed and submitted to the City of Alpharetta Community Development Department a minimum of twenty (20) working days prior to the scheduled Public Hearing. Failure to do so will result in cancellation of the scheduled hearing.

Public Hearing or Project Name: Honey Baked Ham

Contact Name: Rosa Shaw

Telephone: 770-874-9400 x226

Please describe comments and concerns provided by any and all individuals contacted as part of the the Citizen Participation Program. If any individuals provided written correspondence, please attach copies of same to this report.

We have not received any comments or concerns.

Method by which these individuals were contacted. Please mark all that apply. *Please provide samples of any and all written communications used to provide notification.*

- | | |
|--|---|
| ☒ Letter | ☐ Personal Visits |
| ☐ Telephone | ☐ Group Meeting |
| ☐ Email | ☐ Other (Please Specify) _____ |

Attach a list of people who have been notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified.

I, the undersigned, as an authorized representative of the applicant and Public Hearing item identified above, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Citizen Participation Form - Part B and in any and all documents provided in support of this report are true and accurate. I further understand that any false statements provided by representatives of the applicant as part of this report may result in penalties up to and including denial of the subject application.

Signature of Authorized Agent: 

Date: 9/12/19

Print Form



1238 Logan Circle NW
Atlanta, GA 30318
770 874-9400
770 874-9401 fax

Dear Property Owner,

This letter is to inform you that a Modification to Variance Condition Application has been submitted to the City of Alpharetta on land located 500 feet of your property. Please be advised of the following information pertaining to the application and public hearings:

CASE NUMBER: PHA190033

APPLICANT NAME: Honey Baked Ham

REQUEST: Modification to Variance Condition to add additional signage

STREET LOCATION: 7601 North Point Pkwy Ste A Alpharetta, GA 30005

PROPOSED DEVELOPMENT: Restaurant

CITY COUNCIL HEARING

October 7, 2019

6:30 pm

PUBLIC HEARING LOCATION

2 Park Plaza

Alpharetta, GA 30009

If you have questions about the zoning application, please contact Rosa Shaw at 770-874-9400 x 226 or rshaw@apollosign.com

Sincerely,

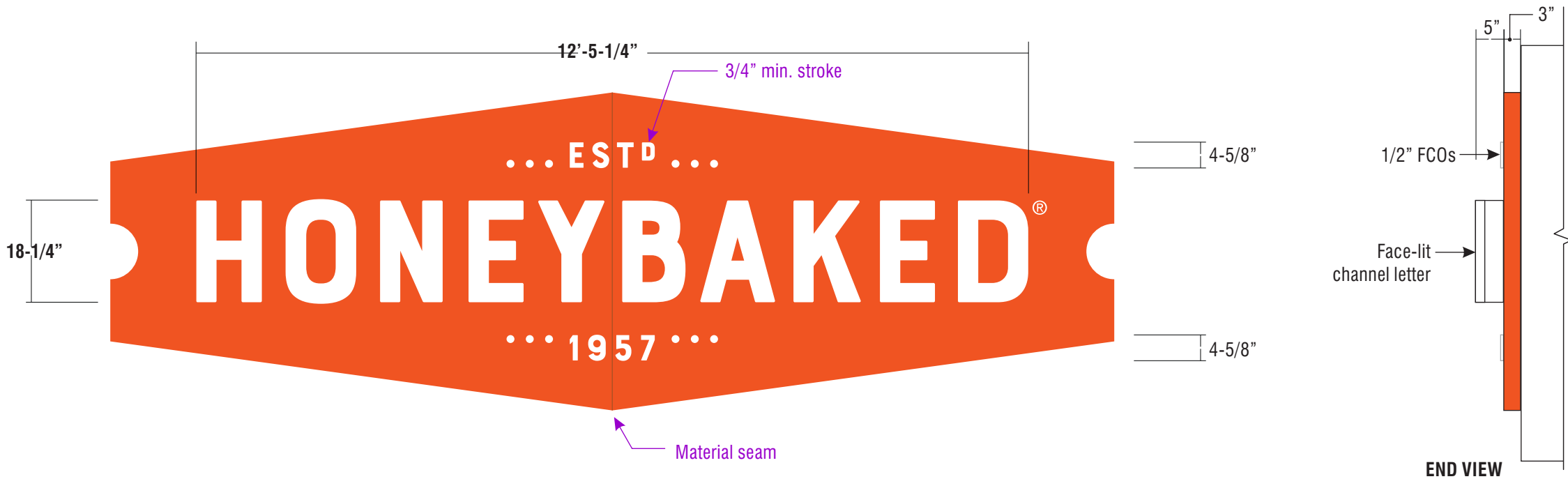
Rosa Shaw



FACE-LIT CHANNEL LETTERS W/ BACKER

Scale: 1/2"=1'-0"
18.9 square feet

A



- BACKER:** 3" alum angle framing with .090 faces; All painted Orange; Angle framing secured to internal 1-1/2" sq tube framework (*not visible*) with mechanical fasteners at returns - painted to match returns
- FACE:** .090 aluminum panel painted Orange; No visible fasteners on face
- GRAPHICS:** EST 1957: 1/2" thick flat cut out acrylic copy and graphics painted White; *Will not illum. at night*
Backsides drilled and tapped to accept studs for flush mounting to backer;
® to be surface applied Matte White vinyl
- INSTALL:** Internal backer framework to be thru bolted flush to fascia using min. 3/8" all thread fasteners with wood blocking as required

"HONEYBAKED" FACE-LIT CHANNEL LETTERS

- FACES:** 3/16" #7328 White acrylic
- TRIMCAP:** 1" jewelite painted a White flat finish
- RETURNS:** 5" deep .040 alum. - insides pre-painted White; Outsides painted White - flat finish
- BACKS:** .063 Alum. - pre-painted White
- ILLUM.:** White LEDs as required per manufacturer;
Power supplies to be remotely located
- INSTALL:** Flush mount letters to backer with mechanical fasteners - painted White

QUANTITY: (1) One letterset with backer required for STOREFRONT elevation

COLOR PALETTE

SW 6884 Orange - Flat finish
RAL Match: 2001

White - Flat finish
#7328 White acrylic
3M 7725-20 Matte White vinyl

SIMULATED NIGHT VIEW



LED CHANNEL W/ BACKER - DRYVIT - REMOTE, FLUSH

Min. 3/8" Non-corrosive All thread thru-bolt fastener

Angle Iron Stringer or Wood Blocking as needed

Power supply housing

Electronic power supply

Listed disconnect switch

Greenfield conduit 1/2" minimum

1/2" EMT conduit

Primary electrical source

Dryvit finish

Fab'd backer

Trim cap

Riv-nut

Acrylic face

Aluminum backs

LED illumination

12 volt jacketed cable

Weep holes 1/4" dia. exterior locations only

LED CHANNEL W/ BACKER - DRYVIT - REMOTE, FLUSH

NOT TO SCALE

LED CHANNEL W/ BACKER - DRYVIT - REMOTE, FLUSH

ALL ELECTRICAL COMPONENTS TO BE UL LISTED, APPROVED AND INSTALLED PER N.E.C. (NEC) ALL TO BE ELECTRICALLY GROUNDING PER N.E.C. 250. ALL POWER SUPPLIES TO BE INSTALLED IN A UL LISTED, APPROVED AND GROUNDING PER N.E.C. 250. ALL ELECTRICAL COMPONENTS TO BE UL LISTED, APPROVED AND INSTALLED PER N.E.C. (NEC) ALL TO BE ELECTRICALLY GROUNDING PER N.E.C. 250. ALL POWER SUPPLIES TO BE INSTALLED IN A UL LISTED, APPROVED AND GROUNDING PER N.E.C. 250. ALL ELECTRICAL COMPONENTS TO BE UL LISTED, APPROVED AND INSTALLED PER N.E.C. (NEC) ALL TO BE ELECTRICALLY GROUNDING PER N.E.C. 250. ALL POWER SUPPLIES TO BE INSTALLED IN A UL LISTED, APPROVED AND GROUNDING PER N.E.C. 250.



8959 Tyler Boulevard
Mentor, Ohio 44060

440.209.6200
800.627.4460

theMCgroup.com

CLIENT:

HONEYBAKED

ADDRESS:

7601 NORTH POINT PKWY, STE A
ALPHARETTA, GA 30005

PAGE NO.

7

TICKET NO.:

540696

DATE:

06/26/19

PROJECT MANAGER:

JENNIFER HUNT

DESIGNER:

JT

ELECTRONIC FILE NAME:

HONEYBAKED HAM\2019\GA\NORTHPOINT - ALPHARETTA

REVISION HISTORY:	
06/27/19 JT	Rev. specs and sign type and size; Added add'l options
06/28/19 JT	Del. all options but #2 and rev. specs per customer info
06/28/19 JTpm	Rev. sign per customer request
07/01/19 JT	Updated specs per customer request

CLIENT SIGNATURE:

APPROVAL DATE:



CITY OF ALPHARETTA

PUBLIC HEARING APPLICATION

FOR OFFICE USE ONLY

Case #: _____

☐ Fee Paid Initial: _____

COMMUNITY DEVELOPMENT DEPARTMENT

2 PARK PLAZA

ALPHARETTA, GA 30009

1. This page should be the first page in each of your completed application packets.
2. It is preferred that all responses be typed. Illegible applications will not be accepted.
3. Prior to signing and submitting your application, please check all information supplied on the following pages to ensure that all responses are complete and accurate. Incomplete applications will not be accepted.
4. Payment of all applicable fees must be made at the time of application. Payment may be made via cash, credit card (American Express, Master Card or Visa), or check made payable to "City of Alpharetta."
5. Applications will be accepted only on the designated submittal dates between the hours of 8:30 AM and 3:30 PM.
6. If you have any questions regarding this form, please contact the Community Development Department by calling 678-297-6070.

Contact Information:

Contact Name: Rosa ShawTelephone: 770-874-9400 x 226Address: 1238 Logan Cir NW

Suite: _____

City AtlantaState: GAZip: 30318

Fax: _____

Mobile Tel: 404-450-3333Email: rshaw@apollosign.com

Subject Property Information:

Address: 7601 North Point Pkwy

Current Zoning: _____

District: _____ Section: _____ Land Lot: _____ Parcel ID: _____

Proposed Zoning: _____ Current Use: Retail store

This Application For (Check All That Apply):

☐ Conditional Use☐ Master Plan Amendment☐ Exception☐ Rezoning☐ Master Plan Review☒ Variance☐ Public Hearing☐ Comprehensive Plan Amendment☐ Other (Specify): _____

APPLICANT REQUEST AND INTENT

What is the proposed use(s) of the property?

The property is currently and will continue to be used as the Honey Baked Ham store.

Applicant's Request *(Please itemize the proposal):*

We are applying for a variance to add our logo to the front of the building

Applicant's Intent *(Please describe what the proposal would facilitate).*

Add signage to the front of the building

PROPERTY OWNER AUTHORIZATION

Honey Baked Ham Sign Exception

Property Owner Information:

Contact Name: SAM OLSON Telephone: 470-286-1140

Address: 4535 Mansell Road Suite: 120

City: Alpharetta State: GA Zip: 30022

Authorization:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that I am the legal owner, as reflected in the records of Fulton County, Georgia, of the property identified below, which is the subject of the attached Application for Public Hearing before the City of Alpharetta, Georgia.

As the legal owner of record of the subject property, I hereby authorize the individual named below to act as the applicant in the pursuit of the Application for Public Hearing in request of the items indicated below.

- | | |
|---|--|
| ☐ Annexation | ☐ Special Use |
| ☐ Rezoning | ☐ Conditional Use |
| ☐ Variance | ☐ Master Plan |
| ☐ Land Use Application | ☐ Other |

Identify Authorized Applicant:

Name of Authorized Applicant: _____ Telephone: _____

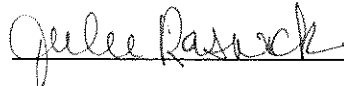
Address: _____ Suite: _____

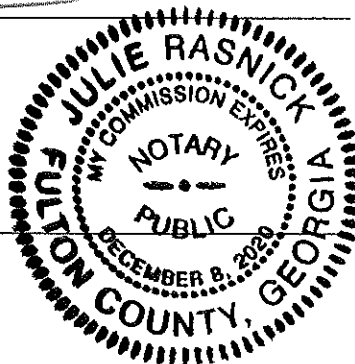
City: _____ State: _____ Zip: _____

So Sworn and Attested:

Owner Signature:  Date: 7/23/19

Notary:

Notary Signature:  Date: 7/23/2019



ALPHARETTA PLANNING COMMISSION REVIEW CRITERIA

How will this proposal be compatible with surrounding properties?

Yes

How will this proposal affect the use and value of the surrounding properties?

No

Can the property be developed for a reasonable economic use as currently zoned? Please explain why or why not.

What would be the increase to population and traffic if the proposal were approved?

The approval of the variance would not create an increase to traffic

What would be the impact to schools and utilities if the proposal were approved?

No

How is the proposal consistent with the Alpharetta Comprehensive Plan; particularly the Future Land Use Map?

Are there existing or changing conditions which affect the development of the property and support the proposed request?

No

On a separate sheet or sheets, please provide any information or evidence that supports your request and the statements that you have provided in this application.

SIGN VARIANCE REVIEW CRITERIA

Are there exceptional conditions pertaining to the property where the sign is to be located as a result of the property size, shape, or topography which are not applicable to other lands or structures in the area? If "yes," please explain.

☐ Yes

☒ No

Would the applicant be deprived of rights that are commonly enjoyed by others similarly situated? If "yes," please explain.

☐ Yes

☒ No

Would granting the variance confer on the applicant any significant privileges which are denied to others similarly situated? If "yes," please explain.

☐ Yes

☒ No

Are the exceptional circumstances the result of actions of the applicant or the applicant's representatives? If "yes," please explain.

☐ Yes

☒ No

Is the requested variance the minimum necessary to allow the applicant to enjoy rights commonly enjoyed by others similarly situated? If "no," please explain.

☐ Yes We want to add our logo to the right side of our building, the other signs on the front of the building are on the left side.

☐ No

Would granting of the variance violate more than one standard of the Unified Development Code? If "yes," please explain.

☐ Yes

☒ No

Would granting the variance result in allowing a sign that interferes with road or highway visibility or obstruct or otherwise interfere with the safe and orderly movement of traffic? On a separate sheet or sheets, please defend your response.

☐ Yes

☒ No

CITIZEN PARTICIPATION FORM - PART A

This form must be completed and submitted with the applicant's completed Public Hearing Application. Applications submitted to the City of Alpharetta without a completed Citizen Participation Form - Part A will not be accepted.

Public Hearing or Project Name: Honey Baked Ham

Contact Name: Rosa Shaw

Telephone: 770-874-9400

The following people will be notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified. Use additional pages as needed.

Method by which these individuals will be contacted. Please mark all that apply. *If you select "Other," please provide a description of the method of contact that will be used.*

- | | |
|------------------------------------|--|
| ☐ Letter | ☐ Personal Visits |
| ☐ Telephone | ☐ Group Meeting |
| ☐ Email | ☐ Other <i>(Please Specify)</i> |

Please describe the method(s) by which these individuals will have the opportunity to respond or contact the applicant with questions or concerns about the proposal.

CITIZEN PARTICIPATION FORM - PART B

This form must be completed and submitted to the City of Alpharetta Community Development Department a minimum of twenty (20) working days prior to the scheduled Public Hearing. Failure to do so will result in cancellation of the scheduled hearing.

Public Hearing or Project Name: Honey Baked Ham

Contact Name: Rosa Shaw

Telephone: 770-874-9400

Please describe comments and concerns provided by any and all individuals contacted as part of the the Citizen Participation Program. If any individuals provided written correspondence, please attach copies of same to this report.

Method by which these individuals were contacted. Please mark all that apply. *Please provide samples of any and all written communications used to provide notification.*

☐ Letter

☐ Personal Visits

☐ Telephone

☐ Group Meeting

☐ Email

☐ Other (Please Specify) _____

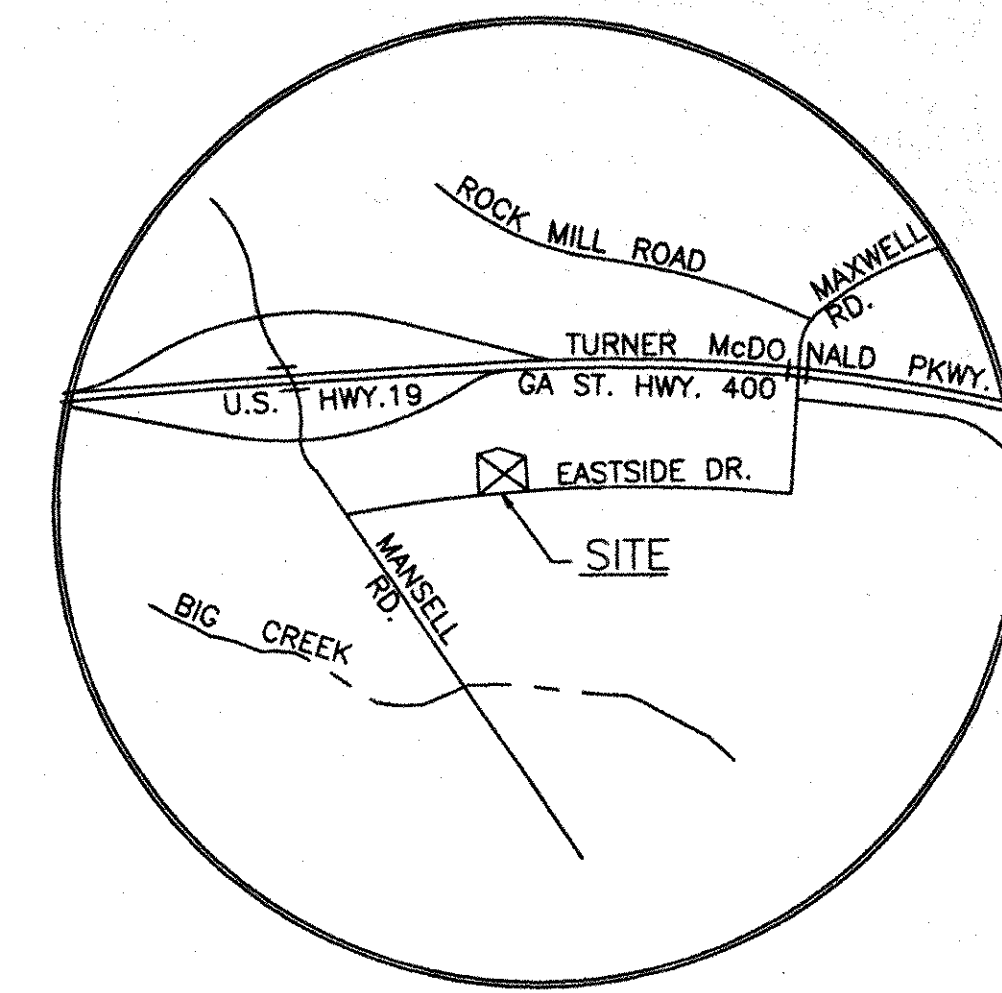
Attach a list of people who have been notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified.

I, the undersigned, as an authorized representative of the applicant and Public Hearing item identified above, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Citizen Participation Form - Part B and in any and all documents provided in support of this report are true and accurate. I further understand that any false statements provided by representatives of the applicant as part of this report may result in penalties up to and including denial of the subject application.

Signature of Authorized Agent: _____

Date: _____

Print Form

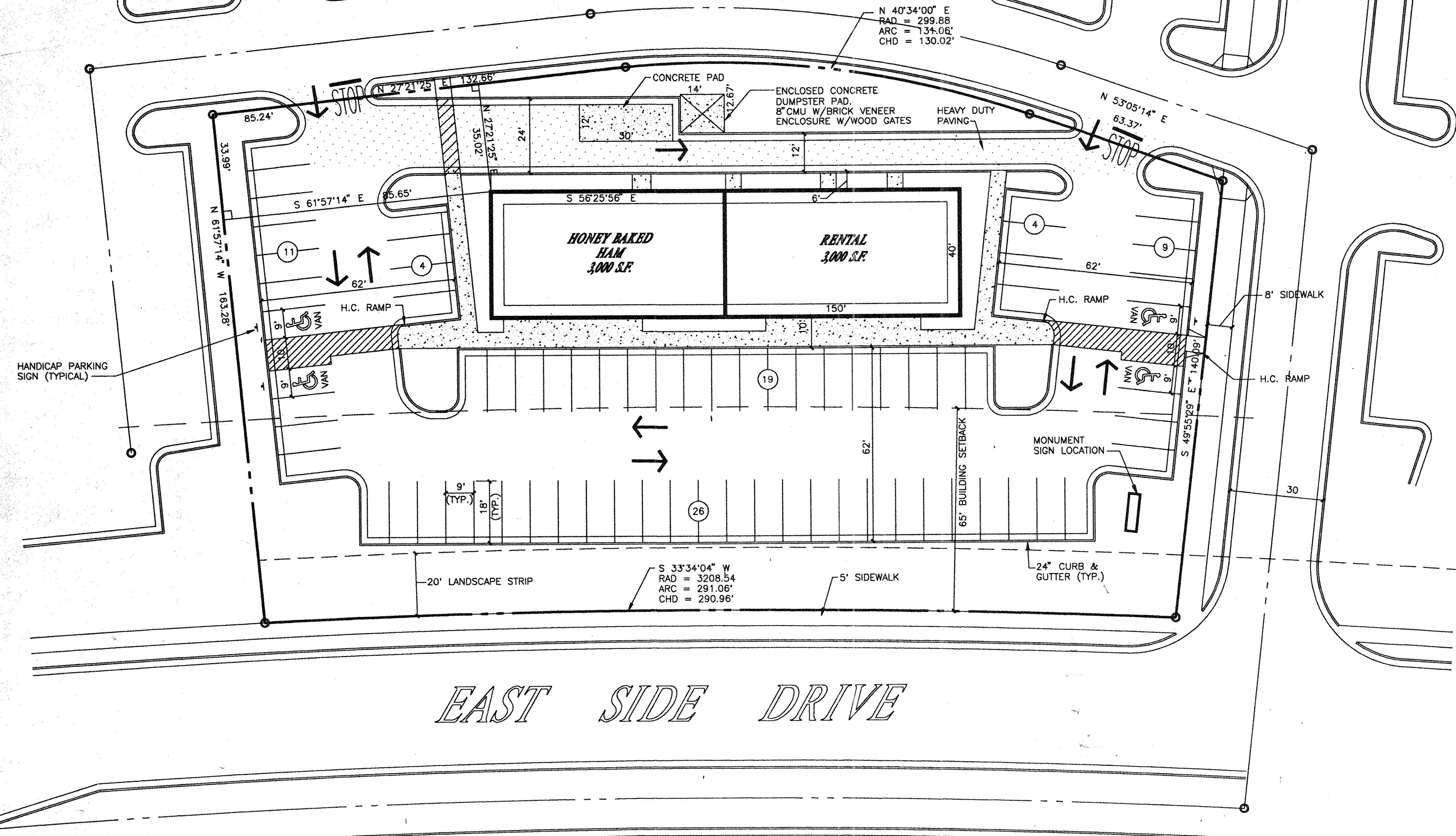


VICINITY MAP
NO SCALE

SITE ANALYSIS	
HONEY BAKED HAM	3,000 S.F.
RETAIL SPACE	3,000 S.F.
TOTAL	6,000 S.F.
PARKING	73 SPACES
PARKING RATIO	12.2/MSF
TOTAL LAND AREA	1.17 AC±
PROPOSED ZONING	C-1

GENERAL NOTES

- ALL WORK SHALL COMPLY WITH APPLICABLE STATE, FEDERAL AND LOCAL CODES.
- ALL MATERIALS AND CONSTRUCTIONS METHODS TO BE IN ACCORDANCE WITH THE GEORGIA DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS, CITY OF ALPHARETTA AND FULTON COUNTY REQUIREMENTS.
- THERE MAY BE ADDITIONAL UTILITIES NOT SHOWN ON THESE PLANS. THE ENGINEER ASSUMES NO RESPONSIBILITY FOR LOCATIONS SHOWN AND IT SHALL BE THE RESPONSIBILITY OF CONTRACTOR TO VERIFY THE LOCATIONS OF ALL UTILITIES WITHIN THE LIMITS OF CONSTRUCTION AND NOTIFY THE ENGINEER.
- CONTRACTOR IS RESPONSIBLE FOR NOTIFICATION AND LIAISON WITH UTILITY COMPANIES IN THE PROCESS OF LOCATING, RELOCATION AND TIE-IN TO PUBLIC UTILITIES.
- OFF-STREET PARKING SHALL BE PROVIDED FOR ALL CONSTRUCTION VEHICLES. NO PARKING OR STORING OF CONSTRUCTION EQUIPMENT, MATERIALS OR VEHICLES SHALL BE PERMITTED WITHIN ANY PUBLIC RIGHT-OF-WAY.
- CONTRACTOR IS TO NOTIFY CITY OF ALPHARETTA AND FULTON COUNTY INSPECTOR 24 HOURS PRIOR TO CONSTRUCTION.
- "AS-BUILT" OF ROADWAYS, STORM DRAINS, SEWERS, WATER SYSTEM, AND DETENTION PONDS REQUIRED PRIOR TO ACCEPTANCE.
- CONTRACTOR IS RESPONSIBLE FOR ALL REQUIRED AS-BUILTS FOR UTILITIES, ROADWORK AND DETENTION PONDS TO BE SUPPLIED TO GOVERNMENTAL AGENCIES PRIOR TO FINAL ACCEPTANCE.
- THIS PROJECT TO BE SERVED BY PUBLIC GRAVITY SEWER. ALL SEWERS MUST BE GRAVITY FED UNLESS SPECIFICALLY APPROVED BY FULTON COUNTY AND SO NOTED ON THE PLANS.
- EXISTING STRUCTURES WITH CONSTRUCTION LIMITS ARE TO BE ABANDONED, REMOVED, OR RELOCATED AS NECESSARY.
- CONTRACTOR SHALL OBTAIN ALL PERMITS BEFORE CONSTRUCTION BEGINS.
- BUILDING DIMENSIONS SHOWN ON THIS PLAN ARE "LEASE" DIMENSIONS. FOR ACTUAL DIMENSIONS, SEE ARCHITECTURAL PLANS.

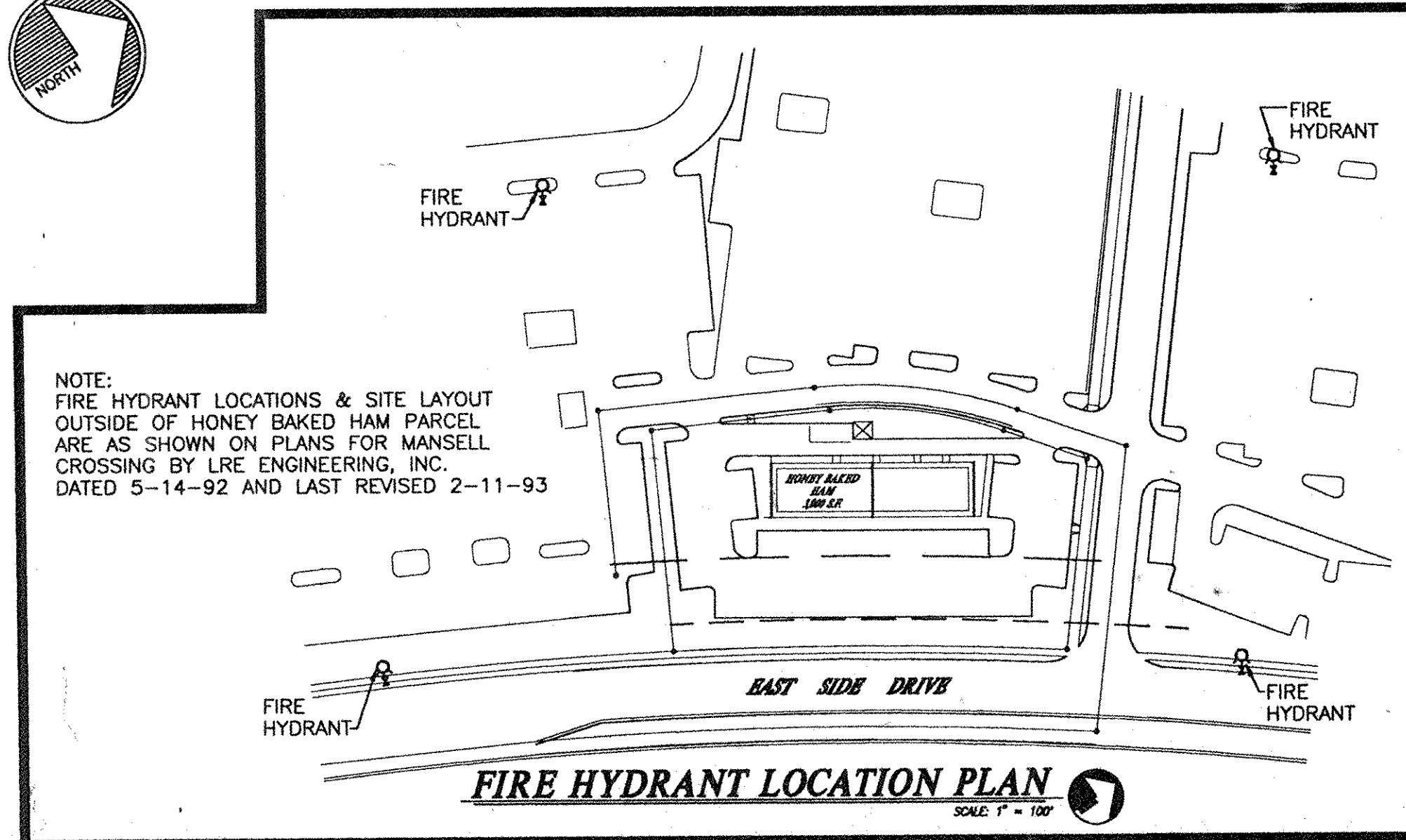


SITE PLAN

SCALE: 1" = 20'

SITE IS IN LAND LOT 655, 1ST DISTRICT, 2ND SECTION, FULTON COUNTY, GEORGIA, AND THE CITY OF ALPHARETTA.

NOTE:
FIRE HYDRANT LOCATIONS & SITE LAYOUT OUTSIDE OF HONEY BAKED HAM PARCEL ARE AS SHOWN ON PLANS FOR MANSELL CROSSING BY LRE ENGINEERING, INC. DATED 5-14-92 AND LAST REVISED 2-11-93



FIRE HYDRANT LOCATION PLAN

SCALE: 1" = 100'

ROBERTSON / LOIA / ROOF
5780 Peachtree Dunwoody Road
Suite 195
Atlanta, Georgia 30342

Phone: (404) 257-9790
Fax: (404) 851-1732

Michael Loia & Associates
ARCHITECTURE
INTERIOR DESIGN
PROJECT MANAGEMENT
5076 WINTERS CHAPEL ROAD
SUITE 100
ATLANTA, GEORGIA 30360
404-396-3207

Honeybaked Ham
Mansell Crossing
Alpharetta, Georgia

JOB NUMBER
93229
DRAWN
TTG
DATE
06-01-93
SHEET
C-1
OF 4 SHEETS
RLR JOB NUMBER
93-147



SITE ADDRESS:

7601 NORTH POINT PKWY, STE A
ALPHARETTA, GA 30005



440.209.6200
800.627.4460
theMCgroup.com

SIGN CODE:

PRE-PERMIT SIGN INFO		Property ID:	Honey
A.) Project Name:	Honey Baked Ham	Date Completed:	5/29/19
B.) Street Address:	7601 N Point Parkway Ste. A		
C.) City / State / Zip:	Alpharetta, GA 30005		
D.) Municipal Contact:	Bret Schroeder		
E.) Contact Phone:	678-297-6088	Email:	bschroeder@alpharetta.ga.us
F.) Address/City/ST/Zip:	2 Park Plaza Alpharetta, GA 30009		
G.) Jurisdiction:	City/Town of: Alpharetta	Fax:	678-297-6071
H.) Zoning/Category:	PSC Planned Shopping Center	Yes/No	
I.) Permit app fee:	5% of project cost. \$50 min and \$500 max fee	Master Sign Plan:	See Notes
J.) Permit Process time:	Allow 2 weeks	If yes, is copy available?	Yes
K.) Permit required if only refacing?			Yes
L.) Property Owner approval needed?	Yes	Sealed Engineer Plans Required?	No
M.) Temporary/coming-soon Banners allowed?	Size? 24 sq max		Yes
N.) Temporary freestanding Signs allowed?	Size? Yes, but must be on existing monument sign (cannot exceed panel)		Yes
O.) Temporary Signs require Permit? Give Time allowed:	See end notes, either 1-14 days OR 2-7 day options		Yes
Notes: Discuss all signs with landlord of the center. City regulates their own code.			
ATTACHED SIGNS			
1.) Formula for sq. ft. (Max for Main ID & Secondary signs): 1 sq ft per lineal foot of tenant wall facing street			
2.) Sq Ft on sign sides/rear: 1 sq ft per lineal foot of tenant wall facing street			
3.) Transferable allowances? No			
4.) # allowed: 1 per wall (2 max per tenant) Illumination: Internal & External			
5.) Calculation Method: Box Entire letter set/Cabinet, including Backer Panel			
6.) Max. Overall Height: cannot exceed roofline/height of wall			
7.) Cabinet signs allowed? Not prohibited by city, but discuss with landlord to see if this is the best option			
8.) Special Wall sign codes-this property: None per code, check with landlord.			
9.) Special storefront building colors: None per code, check with landlord.			
FREESTANDING SIGNS			
1.) Formula for sq. ft. (Max for Main ID & Secondary signs): Not for individual tenants of the center. Discuss tenant panel reface with landlord.			
2.) # allowed: Illumination:			
3.) Height Max: Grade-to-sign Clearance:			
4.) Set-back: Calculation Method:			
DIRECTIONAL SIGNS			
1.) # Allowed: Not Allowed for Tenants Illumination:			
2.) Max. SqFt: Max. Height:			
3.) Permit: Custom Logo:			
VARIANCE			
1. Variance Meeting: 3rd Thursdays App. Deadline: 1 month prior to meeting date			
2. Processing Time: allow 60-90 days Est. Fees: \$750 plus \$250 mailing fee			
3. Attorney or expeditor required? ☒ Yes ☐ No			
4. Probability of variance approval? 50%			
5. Documents Required: 8 # of Sets Other:			
☒ Sign Details ☐ Engineering Seal ☐ Utl. Number			
☒ Building Elevations ☐ Owner Authorization Ltr. ☐ Property ID#			
☒ Site Plan ☐ Legal Description ☐ Addtl Prof. Seals			
Sign criteria is reported as presented to us as of the "Date Completed". This provider is not responsible for changes in local sign code after the completion date, nor for the review process, interpretations, calculations or fees of local authorities. Where required by local authority, this understood a permit will be obtained prior to manufacture.			
Rev. 10/16/18 Copyright 2018 All Rights Reserved			

PRE-PERMIT SIGN INFO - Additional Notes	Property ID:	Honey
Sign permit apps may be submitted via email at signs@alpharetta.ga.us		
City enforces their own ordinance, but discuss signs with landlord of the center (Mansell Crossing) to see if they have any additional sign criteria for this center.		
Banners/temp signs are subject to landlord review, but city indicates that banners require a permit and are permitted in all zoning districts pursuant to the following standards: 1. Banners shall be permitted for either one (1) fourteen (14) day period per calendar year per lot or two (2) seven (7) day periods per calendar year per lot. An individual banner permit may be divided into two (2) non-consecutive seven (7) day periods provided the dates are stated on the permit. However, in the case of lots which contain a shopping center (or strip shopping center) with multiple tenant spaces, each tenant space shall be allowed to erect or place a banner for either one (1) fourteen (14) day period per calendar year or two (2) seven (7) day periods per calendar year. 2. In addition to the foregoing, banners shall be allowed on private property during an approved temporary use, as defined in Section 2.3.2 of the U.D.C., for the approved period of such temporary use, but not to exceed forty-five (45) days; provided, however, the placement of banners on lots during approved temporary uses shall not be permitted more than two (2) times per calendar year per lot. Any such banners shall be removed upon termination of the temporary use or within forty-five (45) days from the date it is first placed on the lot, whichever is first to occur. Upon removal, no banner shall be placed on the same lot for a period of sixty (60) days. 3. Banners shall not exceed 24 sq. ft. total area in size. 4. Banners must either be free-standing or mounted to the wall of a tenant space or the lot's existing monument sign. If free-standing, the height of the banner shall not exceed five (5) [feet] above grade. If mounted to the wall of a tenant space, the width of the banner shall not exceed tenant frontage and shall not extend above the horizontal plane of the roof where the building wall and roof meet. If mounted to the lot's existing monument sign, the banner shall not extend beyond the sign face of the monument sign. 5. Banners shall be erected with supports or other means so that they do not sag or become dilapidated.		
One (1) under-canopy sign is permitted for each tenant space within a strip shopping center, which shall not exceed 8 sq. ft. in area (subject to landlord review). Wall signs should not project more than 12 inches.		

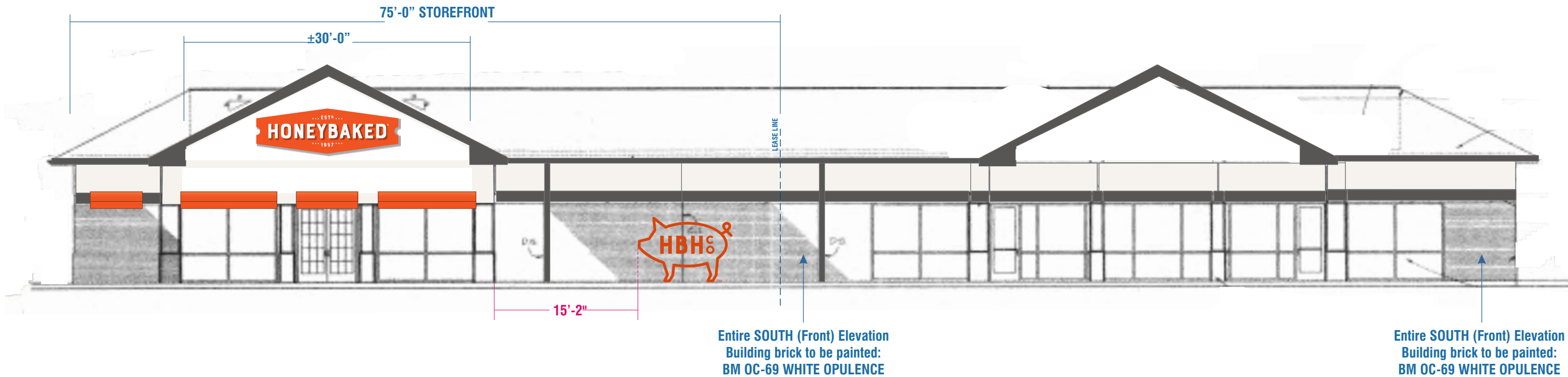
SUMMARY:

ADDITIONAL NOTES:



EXISTING FULL ELEVATION

Scale: 3/32" = 1'-0"



8959 Tyler Boulevard
Mentor, Ohio 44060
440.209.6200
800.627.4460
theMCgroup.com

CLIENT:	
ADDRESS:	7601 NORTH POINT PKWY, STE A ALPHARETTA, GA 30005
PAGE NO.	2

TICKET NO.:	540696	DATE:	07/24/19
PROJECT MANAGER:	JENNIFER HUNT	DESIGNER:	JB
ELECTRONIC FILE NAME:	HONEYBAKED HAM\2019\GA\NORTHPOINT - ALPHARETTA - VARIANCE		

REVISION HISTORY:	

CLIENT SIGNATURE:
APPROVAL DATE:



PROPOSED POST-REMODEL STOREFRONT

Scale: 3/16"=1'-0"

E-19-04

Honey Baked Ham Sign Exception

EXISTING PRE-REMODEL CONDITIONS



FOR REFERENCE ONLY



8959 Tyler Boulevard
Mentor, Ohio 44060

440.209.6200
800.627.4460

theMCgroup.com

CLIENT:	
ADDRESS:	7601 NORTH POINT PKWY, STE A ALPHARETTA, GA 30005
PAGE NO.	3

TICKET NO.:	540696	DATE:	07/24/19
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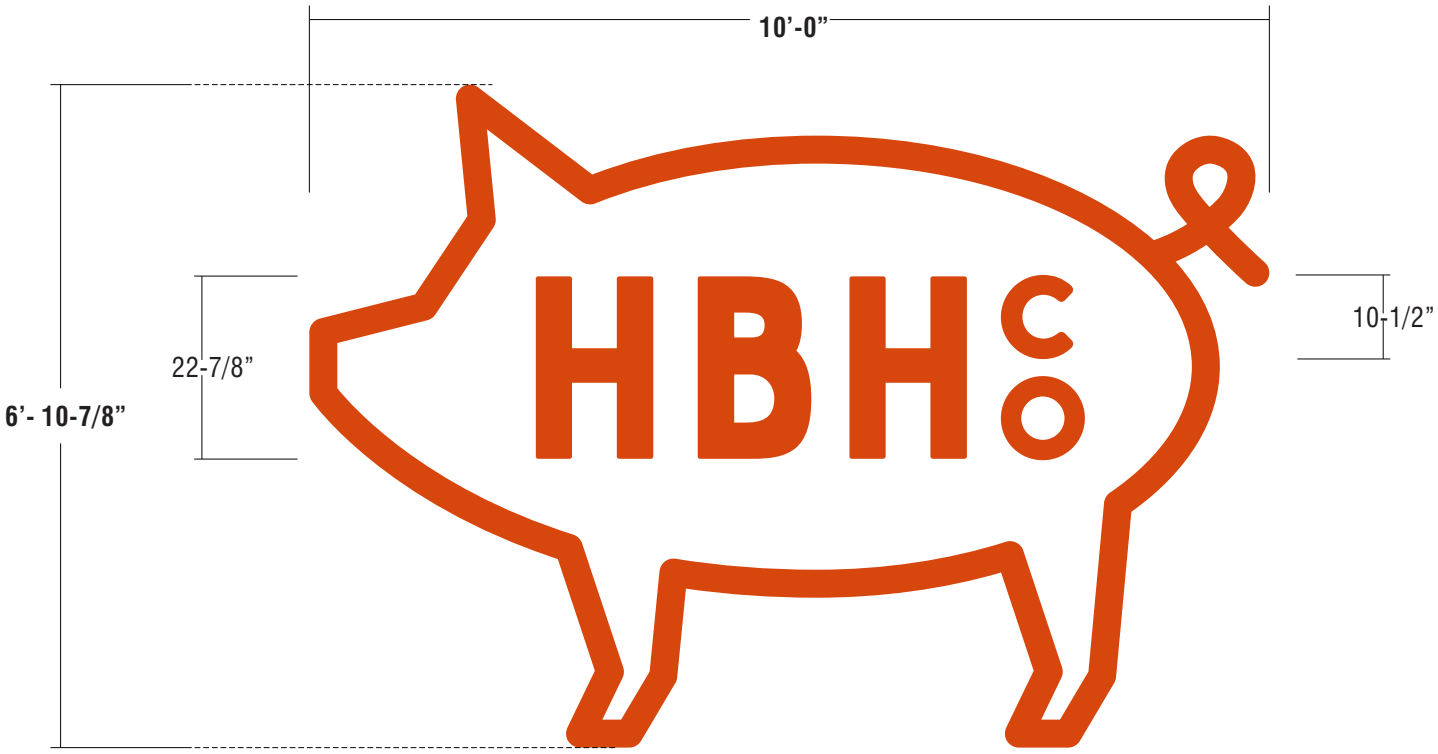
REVISION HISTORY:	

CLIENT SIGNATURE:
APPROVAL DATE:



PAINTED WALL GRAPHIC

Scale: 1/2" = 1'-0"
69.1 square feet



- GRAPHIC:** Stencil pig pattern for painting pig graphic directly to brick wall surface; Color to be Orange
- ILLUM.:** External Gooseneck down lighting - by others
- QUANTITY:** (1) One stencil painted PIG required for STOREFRONT elevation
- JOB NOTE:** Uneven brick at install location - pre-remodel

COLOR PALETTE

 **PMS 173 C Orange**
SW 6884 Orange - Flat finish
RAL Match: 2001



City Council Meeting STAFF REPORT

Submitting Department: Community Development

Submitted By:

Sponsored By:

Meeting Date: October 7, 2019

I. AGENDA ITEM TITLE: E-19-03 SMOOTHIE KING/TWIN OAKS SIGN EXCEPTION

CONSIDERATION OF A SIGN EXCEPTION TO REDUCE THE MINIMUM SETBACK FOR A MONUMENT SIGN. THE PROPERTY IS LOCATED AT 3460 OLD MILTON PARKWAY AND IS LEGALLY DESCRIBED AS BEING LOCATED IN LAND LOT 911, 1ST DISTRICT, 2ND SECTION, FULTON COUNTY, GEORGIA.

II. RECOMMENDATION:

Approve E-19-03 Twin Oaks/Smoothie King Sign Exception, subject to Staff conditions.

III. REPORT IN BRIEF:

IV. ALTERNATIVES:

V. ATTACHMENTS:

Twin Oaks Smoothie King Sign Exception CC Staff Report, Aerial Map, Future Land Use, Zoning Map, Location Map, Twin Oaks Smoothie King Photos, CZIM Sign In Sheet, Combined Citi Part B, Smoothie King Twin Oaks Sign Exception App



CITY COUNCIL MEETING STAFF REPORT

SUBMITTING DEPARTMENT: COMMUNITY DEVELOPMENT

SUBMITTED BY: KATHI COOK

DRAFTED BY: MICHAEL WOODMAN

I. AGENDA ITEM TITLE: E-19-03 TWIN OAKS/SMOOTHIE KING SIGN EXCEPTION

CITY COUNCIL: OCTOBER 7, 2019

II. RECOMMENDATION:

Approve E-19-03 Twin Oaks/Smoothie King Sign Exception, subject to the following conditions:

1. One (1) double-sided monument sign shall be permitted on the property no closer than seven-feet (7') from the front property line along Old Milton Parkway. Monument sign shall be substantially similar to the submitted sign plan prepared by Option Signs, except to comply with conditions below and final approval by Staff.
2. Monument sign shall have a brick or stone base, if approved by Preston Ridge. Decorative landscape bed shall be provided at the base of the monument sign, with final approval by Staff.

III. REPORT IN BRIEF:

The applicant, Cory Cianci, is requesting consideration of a sign exception to allow a monument sign within seven-feet (7') of the property line along Old Milton Parkway. The Unified Development Code (UDC) requires that the monument sign on the subject property be setback 20' from the public right-of-way. The subject property is located at 3460 Old Milton Parkway, near the northeast corner of Old Milton Parkway and North Point Parkway.

DISCUSSION

The submitted request, if approved, would allow one (1) monument sign within seven-feet (7') of the public right-of-way (Old Milton Parkway). The Unified Development Code (UDC) requires that the monument sign on the subject property be setback 20' from the public right-of-way. The subject property is located at 3460 Old Milton Parkway, near the northeast corner of Old Milton Parkway and North Point Parkway.

The subject property is zoned CUP (Community Unit Plan), subject to the Preston Ridge Master plan. The property is an undeveloped 0.9-acre outparcel at the rear of a 2-story, 14,284 square foot shopping center building. Surrounding properties are also zoned CUP, with the Big Creek Greenway located to the east, Staybridge Suites Alpharetta – North Point to the north, Twin Oaks shopping center to the west, and Northpoint Day Centre shopping center to the south.

UDC Section 2.6.12 (A)(1) *Signs Permitted in Strip Shopping Centers (less than 50,000 sq. ft. enclosed leasable space) – Primary Free-standing Sign (Monument Sign)* states, "One (1) primary monument sign no greater than ten (10) ft. in height with no more than forty-two (42) sq. ft. of copy area shall be permitted in a strip shopping center. The monument sign may have up to four (4) tenant panels, which shall be calculated as part of the copy area. This sign shall be set back 20 ft. from the public right-of-way."

The applicant proposes one (1) double-sided monument sign to the right of the project entrance and located within seven-feet (7') of the front property line along Old Milton Parkway. The monument sign is proposed to be 6.5' in height with three (3) tenant panels and an overall sign area of 34.67 square feet. The monument sign has a black granite base, which is the material typically used on monument signs in Preston Ridge. A tenant panel is identified for Smoothie King and the other two (2) are blank. The subject property has a 20' sanitary sewer easement running along its frontage, which dictates placement of the monument sign approximately 35' from the front property line and within the parking lot of the proposed development. In addition, the monument sign would be approximately 65' from edge of curb on Old Milton Parkway.

EXCEPTION REQUIREMENTS

The City of Alpharetta Unified Development Code Article II, Section 4.5.4. outlines the criteria set forth for granting an exception to the sign regulations. The ordinance specifically states..."an exception may be granted upon a finding that":

1. There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of size, shape or topography; or

Response: The subject property has a 20' sanitary sewer easement running along its frontage, which would dictate placement of the monument sign approximately 35' from the front property line and within the parking lot of the proposed development. In addition, the monument sign would be approximately 65' from edge of curb on Old Milton Parkway, which significantly limits the visibility of the sign.

2. The application of the Ordinance to this particular piece of property would create an unnecessary hardship; or

Response: The subject property has a 20' sanitary sewer easement running along its frontage, which would dictate placement of the monument sign approximately 35' from the front property line and within the parking lot of the proposed development. In addition, the monument sign would be approximately 65' from edge of curb on Old Milton Parkway, which significantly limits the visibility of the sign.

3. There are conditions that are peculiar to the property which adversely affect its reasonable use or usability as currently zoned; or

Response: The subject property has a 20' sanitary sewer easement running along its frontage, which would dictate placement of the monument sign approximately 35' from the front property line and within the parking lot of the proposed development. In addition, the monument sign would be approximately 65' from edge of curb on Old Milton Parkway, which significantly limits the visibility of the sign.

4. Relief, if granted, would not cause substantial detriment to the public good or impair the purpose and intent of the Ordinance.

Response: The sign exception would not cause substantial detriment to the public good as the proposal is unique given the presence of a 20' sanitary sewer easement running along the frontage of the subject property.

CONCURRENCES

Staff has reviewed the application and is in general agreement with the requested sign exception. The sign exception criteria have been met and the applicant's request should not impact surrounding properties. The proposal is unique given the presence of a 20' sanitary sewer easement running along the frontage of the property, which would place the monument sign approximately 35' back from the front property line and approximately 65' back from the edge of curb on Old Milton Parkway. If approved, it is recommended that the monument sign dimensions be limited to the submitted plans and that decorative landscaping be required around the base of the monument sign. In addition, it is recommended that the applicant use brick or stone on the base of the monument sign, if approved by Preston Ridge.

CITIZEN PARTICIPATION PLAN

The applicant notified adjacent property owners of the sign variance request and intent for the property. The citizen participation report states that no comments were received.

COMMUNITY ZONING INFORMATION MEETING

The CZIM was held on September 11, 2019. There were no public comments on the sign-in sheet.

IV. ATTACHMENTS:

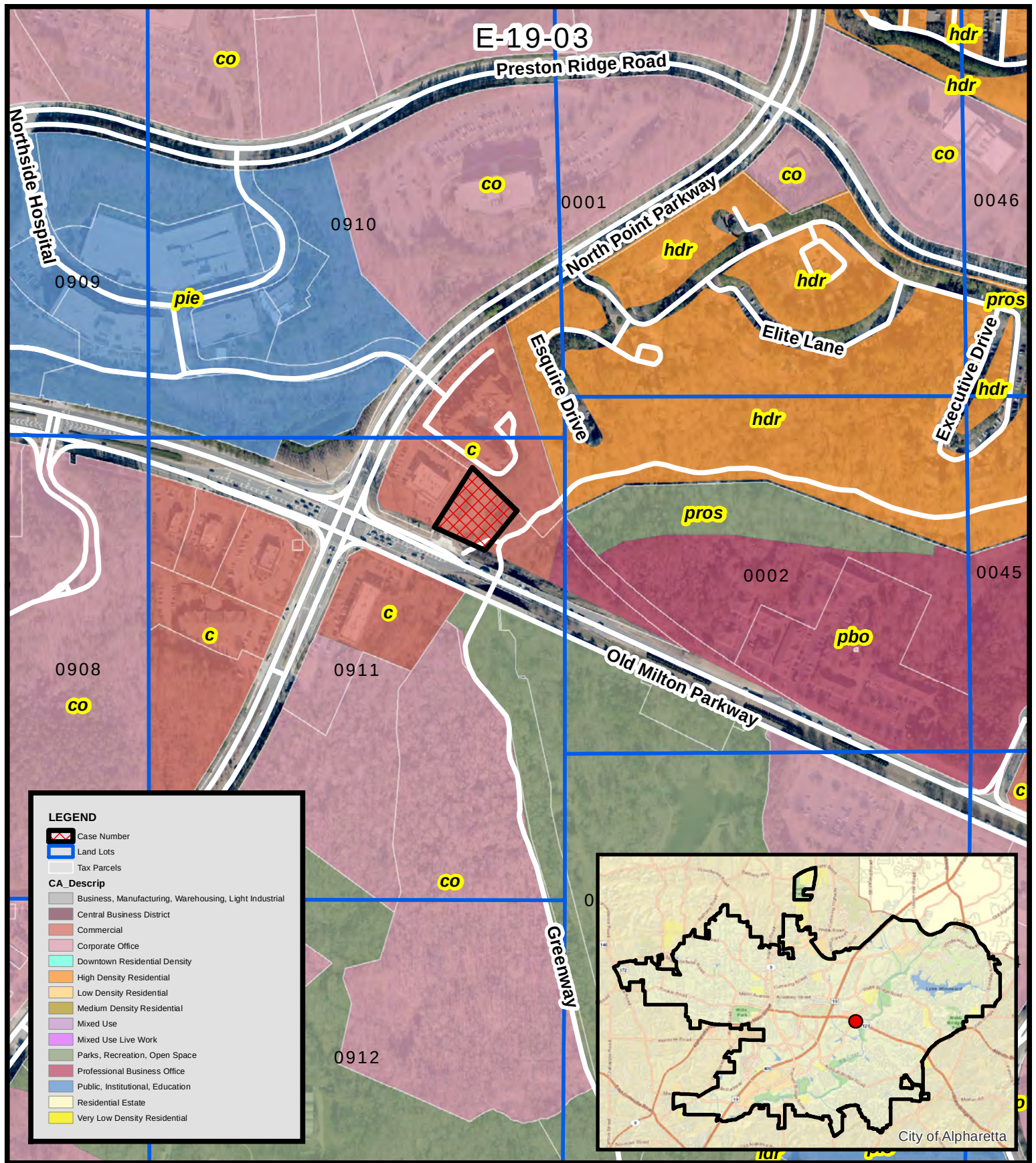
- Sign Locations & Details



Aerial Map
Twin Oaks Sign Exception
3460 Old Milton Parkway

E-19-03
D/LL: 1/2/911
CC: 10/28/19

Location Map Provided by:
Community Development - GIS

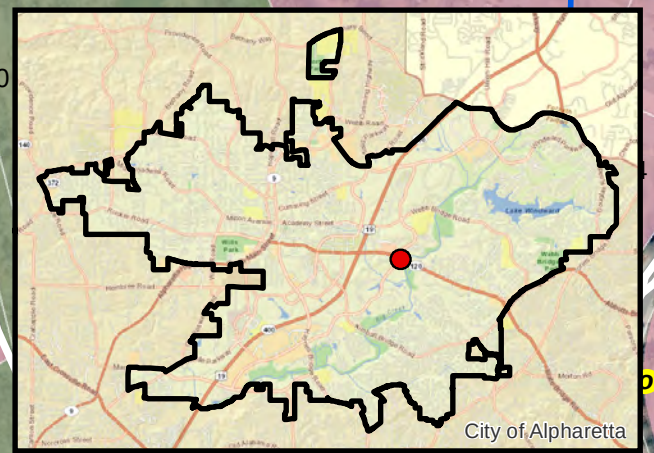


LEGEND

- Case Number
- Land Lots
- Tax Parcels

CA_Descrip

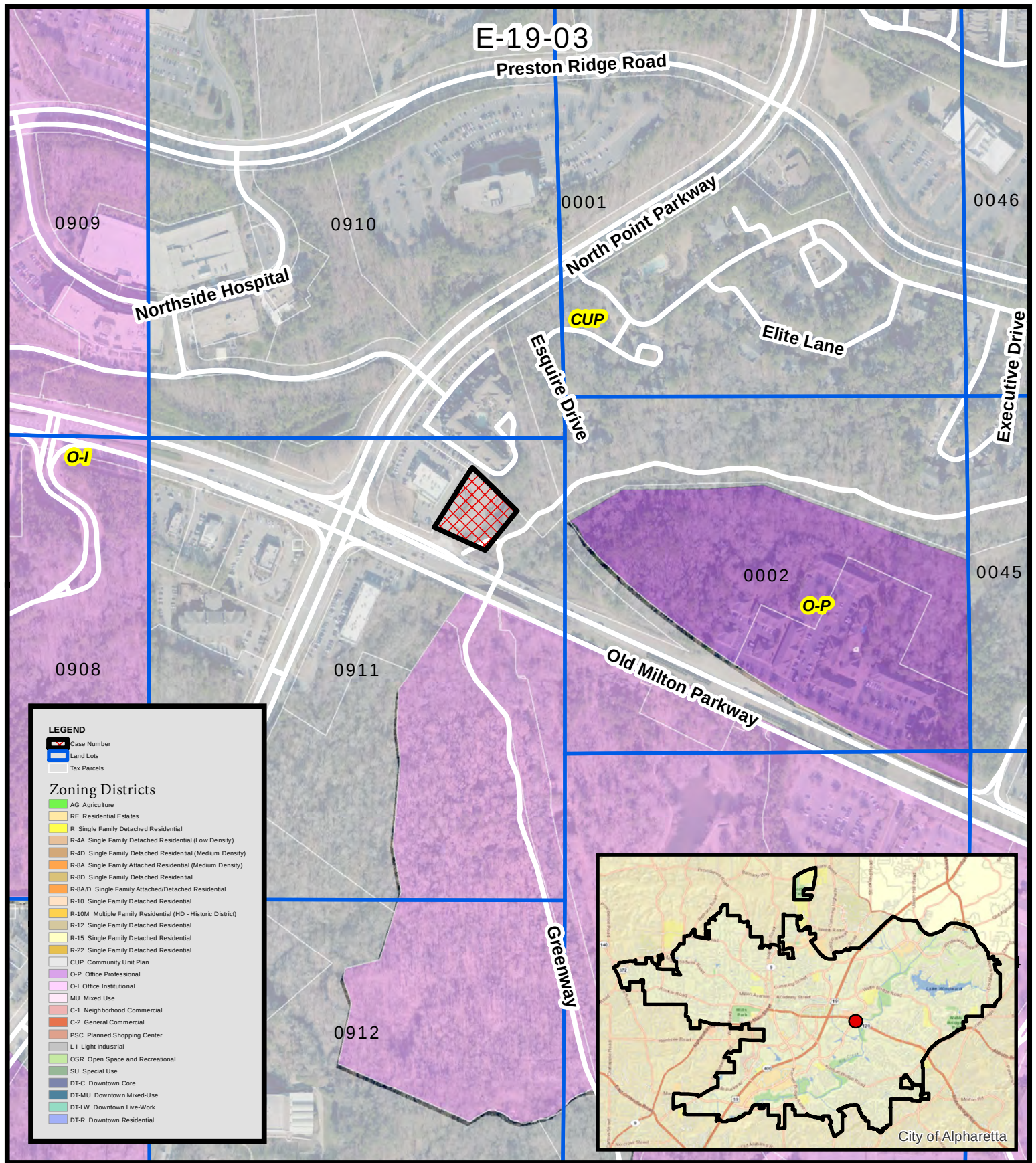
- Business, Manufacturing, Warehousing, Light Industrial
- Central Business District
- Commercial
- Corporate Office
- Downtown Residential Density
- High Density Residential
- Low Density Residential
- Medium Density Residential
- Mixed Use
- Mixed Use Live Work
- Parks, Recreation, Open Space
- Professional Business Office
- Public, Institutional, Education
- Residential Estate
- Very Low Density Residential



Future Land Use Twin Oaks Sign Exception 3460 Old Milton Parkway

E-19-03
D/LL: 1/2/911
CC: 10/28/19

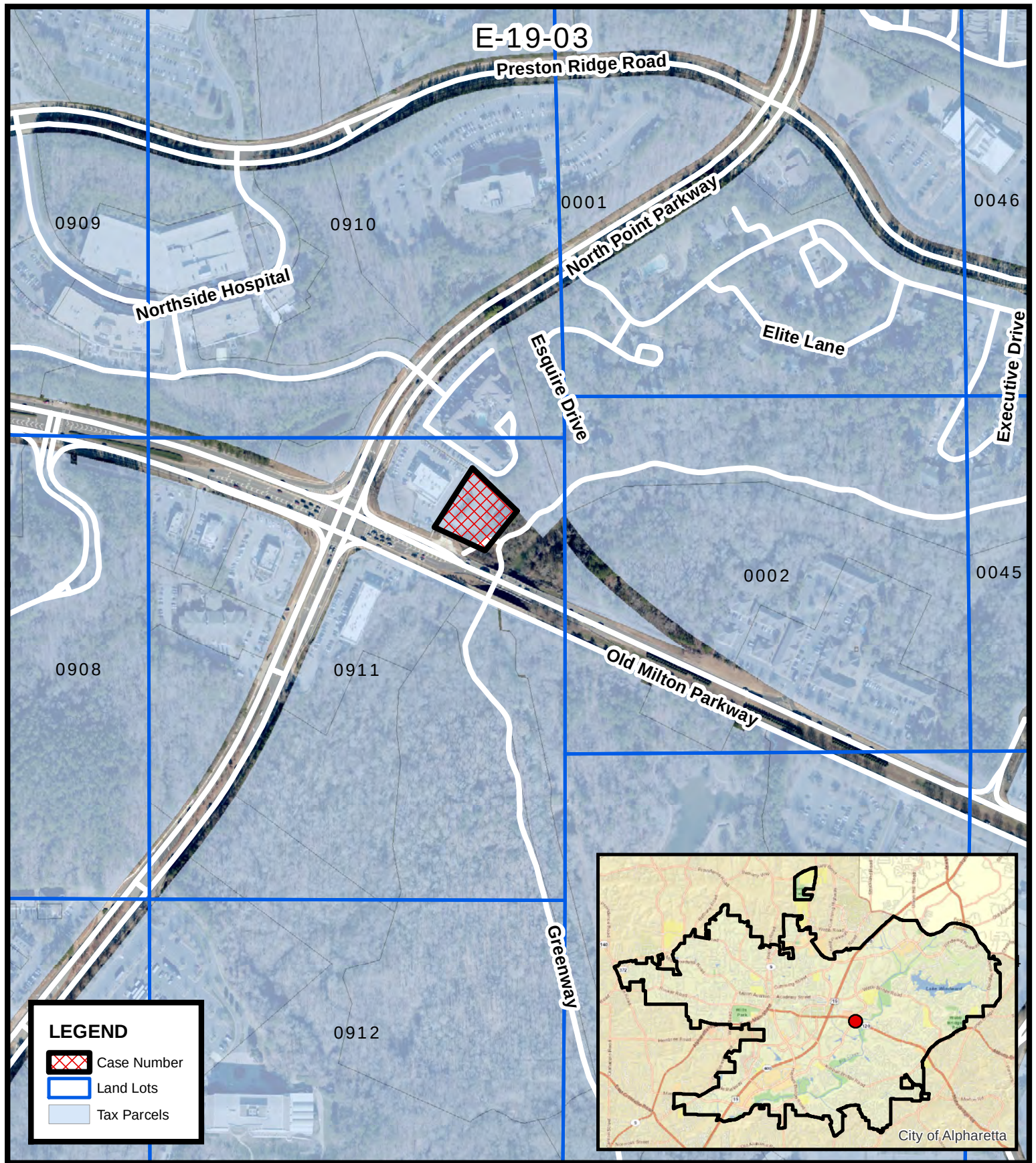
Location Map Provided by:
Community Development - GIS



Zoning Map Twin Oaks Sign Exception 3460 Old Milton Parkway

E-19-03
D/LL: 1/2/911
CC: 10/28/19

Location Map Provided by:
Community Development - GIS



Location Map
Twin Oaks Sign Exception
3460 Old Milton Parkway

E-19-03
D/LL: 1/2/911
CC: 10/28/19

Location Map Provided by:
Community Development - GIS











Please Sign-In If you wish to Speak on Public Hearing Item

Smoothie King/Twin Oaks Sign Exception

9.11.19

[illegible]

CITIZEN PARTICIPATION FORM - PART A

This form must be completed and submitted with the applicant's completed Public Hearing Application. Applications submitted to the City of Alpharetta without a completed Citizen Participation Form - Part A will not be accepted.

Public Hearing or Project Name:

3460 OLDMILTON TWIN OAKS RETAIL

Contact Name:

Cory Cianci

Telephone:

770-833-2930

The following people will be notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified. Use additional pages as needed.

CREF PR OFFICE LLC 150 S WACKER DR STE 350 CHICAGO IL 60606

HPT IHG PROP TRUST P.O. BOX 56607 ATLANTA GA 30343

DREW & CO 3610 CHAMBLEE TUCKER RD ATLANTA GA 30341

MCDONALDS USA LLC 9335 CHANDLER BLUFF ALPHARETTA GA 30022-6219

EMPYREAN LLC 178 SOUTH MAIN ST STE 250 ALPHARETTA GA 30009

NORTH POINT OAKS LLC 605 LINCOLN RD STE 320 MIAMI FL 33139

FEDERAL INVESTMENT PROPERTY CORP 2575 PEACHTREE RD # 24E ATLANTA GA 30305

OLD MILTON INVESTMENT PROPERTY LLC 4941 PIPPEN DR ACWORTH GA 30101

GREENSTONE PRESTON RIDGE LP 3301 WINDY RIDGE PKWY # 320 ATLANTA GA 30339

PRESTON RIDGE ASSOCIATION INC 3330 CUMBERLAND BLVD SE STE 475 ATLANTA GA 30339-5997

HOSPITAL AUTH OF FULTON COUNTY P.O. BOX 92129 SOUTHLAKE TX 76092

RB PRESTON RIDGE CO TENANT LLC & POINTE AT PRESTON RIDGE APTS LLC 3520 PIEDMONT RD STE 410 ATLANTA GA 30305

HOSPITAL AUTH OF FULTON COUNTY 960 JOHNSON FERRY RD NE STE 335 ATLANTA GA 30342

VESTA MOORE LLC 9580 ROD RD ALPHARETTA GA 30022

Method by which these individuals will be contacted. Please mark all that apply. If you select "Other," please provide a description of the method of contact that will be used.



Letter



Personal Visits



Telephone



Group Meeting



Email



Other (Please Specify)

Please describe the method(s) by which these individuals will have the opportunity to respond or contact the applicant with questions or concerns about the proposal.

CITIZEN PARTICIPATION FORM - PART B

This form must be completed and submitted to the City of Alpharetta Community Development Department a minimum of twenty (20) working days prior to the scheduled Public Hearing. Failure to do so will result in cancellation of the scheduled hearing.

Public Hearing or Project Name: 3460 OLD MILTON TWIN OAKS RETAIL

Contact Name: Cory Cianci

Telephone: 770-833-2930

Please describe comments and concerns provided by any and all individuals contacted as part of the the Citizen Participation Program. If any individuals provided written correspondence, please attach copies of same to this report.

There were no concerns from citezens I spoke with, and there was no written correspondence.

Method by which these individuals were contacted. Please mark all that apply. *Please provide samples of any and all written communications used to provide notification.*



Letter



Personal Visits



Telephone



Group Meeting



Email



Other (Please Specify) _____

Attach a list of people who have been notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified.

I, the undersigned, as an authorized representative of the applicant and Public Hearing item identified above, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Citizen Participation Form - Part B and in any and all documents provided in support of this report are true and accurate. I further understand that any false statements provided by representatives of the applicant as part of this report may result in penalties up to and including denial of the subject application.

Signature of Authorized Agent: _____

Date: _____

9-12-2019

Print Form

CREF PR OFFICE LLC
150 S WACKER DR STE 350
CHICAGO IL 60606

DREW & CO
3610 CHAMBLEE TUCKER RD
ATLANTA GA 30341

EMPYREAN LLC
178 SOUTH MAIN ST STE 250
ALPHARETTA GA 30009

FEDERAL INVESTMENT PROPERTY CORP
2575 PEACHTREE RD # #24E
ATLANTA GA 30305

GREENSTONE PRESTON RIDGE LP
3301 WINDY RIDGE PKWY # 320
ATLANTA GA 30339

HOSPITAL AUTH OF FULTON COUNTY
P.O. BOX 92129
SOUTHLAKE TX 76092

HOSPITAL AUTH OF FULTON COUNTY
960 JOHNSON FERRY RD NE STE 335
ATLANTA GA 30342

HPT IHG PROP TRUST
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9335 CHANDLER BLUFF
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RB PRESTON RIDGE CO TENANT LLC &
POINTE AT PRESTON RIDGE APTS LLC
3520 PIEDMONT RD STE 410
ATLANTA GA 30305

VESTA MOORE LLC
9580 ROD RD
ALPHARETTA GA 30022



From: COR Properties LLC
420 South Hill ST
Buford, GA 30518

Dear Property Owner:

This letter is to inform you that a request for Consideration of a sign exception to eliminate the minimum setback for a monument sign has been submitted to the City of Alpharetta on land located within 500 feet of your property. Please be advised of the following information pertaining to the Application and public hearings.

We are applying for an exception to the monument sign location to move it closer to the road in line with the other signs on Old Milton Pkwy

CASE NUMBER: E-19-03

APPLICANT NAME: COR OM NP LLC

REQUEST: Twin Oaks Monument Sign Exception. Move sign closer to the Right of Way.

Proposed Development: Retail

Community Zoning information meeting – This is an informal, drop-in style meeting to allow you to view the Application and give comments.

September 11, 2019
6:00 PM
Rotunda City Hall

City Council Hearing
October 7, 2019
6:30PM

If you have any questions, please contact me at the phone number below.

Thank you,

Cory Ciani



770-833-2930 cell



8/1/19

CITY OF ALPHARETTA

PUBLIC HEARING APPLICATION

TWIN OAKS MONUMENT SIGN EXCEPTION

E-19-03

FOR OFFICE USE ONLY

Case #: _____

☐ Fee Paid Initial: _____

COMMUNITY DEVELOPMENT DEPARTMENT

2 PARK PLAZA

ALPHARETTA, GA 30009

1. This page should be the first page in each of your completed application packets.
2. It is preferred that all responses be typed. Illegible applications will not be accepted.
3. Prior to signing and submitting your application, please check all information supplied on the following pages to ensure that all responses are complete and accurate. Incomplete applications will not be accepted.
4. Payment of all applicable fees must be made at the time of application. Payment may be made via cash, credit card (American Express, Master Card or Visa), or check made payable to "City of Alpharetta."
5. Applications will be accepted only on the designated submittal dates between the hours of 8:30 AM and 3:30 PM.
6. If you have any questions regarding this form, please contact the Community Development Department by calling 678-297-6070.

Contact Information:

Contact Name: Cory Ciani

Telephone: 770-833-2930

Address: 420 South Hill St

Suite: _____

City Buford

State: GA

Zip: 30518

Fax: _____

Mobile Tel: 770-833-2930

Email: coryciani@hotmail.com

Subject Property Information:

Address: 3460 Old Milton Pkwy

Current Zoning: PUD

District: _____ Section: _____ Land Lot: _____ Parcel ID: _____

Proposed Zoning: _____ Current Use: _____

This Application For (Check All That Apply):

☐ Conditional Use

☐ Master Plan Amendment

☐ Exception

☐ Rezoning

☐ Master Plan Review

☒ Variance

☐ Public Hearing

☐ Comprehensive Plan Amendment

☐ Other (Specify): _____

8/1/19

TWIN OAKS MONUMENT SIGN EXCEPTION

APPLICANT REQUEST AND INTENT

What is the proposed use(s) of the property?

Retail

Applicant's Request (Please itemize the proposal):

Elimanate front sign setback.

Applicant's Intent *(Please describe what the proposal would facilitate).*

The current setback would require the sign to be in the Fulton County Sewer Easement. We would align the sign with the monument sign at the shopping center next door.

8/1/19

E-19-03

TWIN OAKS MONUMENT SIGN EXCEPTION

PROPERTY OWNER AUTHORIZATION

Property Owner Information:Contact Name: Cory CianciTelephone: 770-833-2930Address: 6320 Keith Bridge Rd

Suite: _____

City GainesvilleState: GAZip: 30506Authorization:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that I am the legal owner, as reflected in the records of Fulton County, Georgia, of the property identified below, which is the subject of the attached Application for Public Hearing before the City of Alpharetta, Georgia.

As the legal owner of record of the subject property, I hereby authorize the individual named below to act as the applicant in the pursuit of the Application for Public Hearing in request of the items indicated below.

- | | |
|---|--|
| ☐ Annexation | ☐ Special Use |
| ☐ Rezoning | ☐ Conditional Use |
| ☒ Variance | ☐ Master Plan |
| ☐ Land Use Application | ☐ Other |

Identify Authorized Applicant:Name of Authorized Applicant: Cory CianciTelephone: 770-833-2930

Address: _____

Suite: _____

City 6320 Keith Bridge RdState: GAZip: 30506So Sworn and Attested:

Owner Signature: _____

Date: 7/25/2019Notary:

Notary Signature: _____

Date: 7/25/19

8/1/19

E-19-03

TWIN OAKS MONUMENT SIGN EXCEPTION DISCLOSURE FORM

The Official Code of Georgia Annotated requires disclosure of campaign contributions to government officials by an applicant or opponent of a rezoning or public hearing petition (O.C.G.A. 36-67 A-1).

Applicants must file this form with the City of Alpharetta Community Development Department within ten (10) days after filing for rezoning or public hearing. Opponents to a rezoning or public hearing petition must file this form five (5) days prior to the Planning Commission meeting at which the subject rezoning or public hearing petition is scheduled to be heard.

Name of Applicant or Opponent: **Cory Cianci**

Subject Public Hearing Case: _____

Campaign Contribution Information:

Please provide the requested information for each contribution with a dollar amount or value of \$250 or more made within the past two (2) years to an Alpharetta Official by the individual identified above. Please use a separate form for each Alpharetta Official to whom such a contribution as been made.

If the individual identified above has made no such contributions to an Alpharetta Official within the past two (2) years, please indicate this by entering "N/A" on the appropriate lines below.

Name of Official: **N/A** Position: _____

Description of Contribution: _____ Value: _____

Description of Contribution: _____ Value: _____

Description of Contribution: _____ Value: _____

Description of Contribution: _____ Value: _____

Description of Contribution: _____ Value: _____

Campaign Contribution Information:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Disclosure Form is true and accurate and that I have disclosed herein any and all campaign contributions made to an Official of the City of Alpharetta, Georgia in accordance with O.C.G.A. 36-67 A-1.

Signature: _____

Date: _____

7-25-19

8/1/19

TWIN OAKS MONUMENT SIGN EXCEPTION

SIGN VARIANCE REVIEW CRITERIA

Are there exceptional conditions pertaining to the property where the sign is to be located as a result of the property size, shape, or topography which are not applicable to other lands or structures in the area? If "yes," please explain.

☒ Yes The set back would put the sign in the Fulton County Sewer Easement

☐ No

Would the applicant be deprived of rights that are commonly enjoyed by others similarly situated? If "yes," please explain.

☒ Yes The site next door has a monument sign the same distance from the road.

☐ No

Would granting the variance confer on the applicant any significant privileges which are denied to others similarly situated? If "yes," please explain.

☐ Yes

☒ No

Are the exceptional circumstances the result of actions of the applicant or the applicant's representatives? If "yes," please explain.

☐ Yes

☒ No

Is the requested variance the minimum necessary to allow the applicant to enjoy rights commonly enjoyed by others similarly situated? If "no," please explain.

☒ Yes

☐ No

Would granting of the variance violate more than one standard of the Unified Development Code? If "yes," please explain.

☐ Yes

☒ No

Would granting the variance result in allowing a sign that interferes with road or highway visibility or obstruct or otherwise interfere with the safe and orderly movement of traffic? On a separate sheet or sheets, please defend your response.

☐ Yes

☒ No

8/1/19

TWIN OAKS MONUMENT SIGN EXCEPTION

CITIZEN PARTICIPATION FORM - PART A

This form must be completed and submitted with the applicant's completed Public Hearing Application. Applications submitted to the City of Alpharetta without a completed Citizen Participation Form - Part A will not be accepted.

Public Hearing or Project Name: _____

Contact Name: _____

Telephone: _____

The following people will be notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified. Use additional pages as needed.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Method by which these individuals will be contacted. Please mark all that apply. *If you select "Other," please provide a description of the method of contact that will be used.*

- | | |
|------------------------------------|---|
| ☐ Letter | ☐ Personal Visits |
| ☐ Telephone | ☐ Group Meeting |
| ☐ Email | ☐ Other (Please Specify) |

Please describe the method(s) by which these individuals will have the opportunity to respond or contact the applicant with questions or concerns about the proposal.

CREF PR OFFICE LLC
150 S WACKER DR STE 350
CHICAGO IL 60606

DREW & CO
3610 CHAMBLEE TUCKER RD
ATLANTA GA 30341

EMPYREAN LLC
178 SOUTH MAIN ST STE 250
ALPHARETTA GA 30009

FEDERAL INVESTMENT PROPERTY CORP
2575 PEACHTREE RD # #24E
ATLANTA GA 30305

GREENSTONE PRESTON RIDGE LP
3301 WINDY RIDGE PKWY # 320
ATLANTA GA 30339

HOSPITAL AUTH OF FULTON COUNTY
P.O. BOX 92129
SOUTHLAKE TX 76092

HOSPITAL AUTH OF FULTON COUNTY
960 JOHNSON FERRY RD NE STE 335
ATLANTA GA 30342

HPT IHG PROP TRUST
P.O. BOX 56607
ATLANTA GA 30343

MCDONALDS USA LLC
9335 CHANDLER BLUFF
ALPHARETTA GA 30022-6219

NORTH POINT OAKS LLC
605 LINCOLN RD STE 320
MIAMI FL 33139

OLD MILTON INVESTMENT PROPERTY LLC
4941 PIPPEN DR
ACWORTH GA 30101

PRESTON RIDGE ASSOCIATION INC
3330 CUMBERLAND BLVD SE STE 475
ATLANTA GA 30339-5997

RB PRESTON RIDGE CO TENANT LLC &
POINTE AT PRESTON RIDGE APTS LLC
3520 PIEDMONT RD STE 410
ATLANTA GA 30305

VESTA MOORE LLC
9580 ROD RD
ALPHARETTA GA 30022

LEGAL DESCRIPTION
TRACT 2
TWIN OAKS

All that tract or parcel of land lying and being located in Land Lot 911, District 1, Section 2, Fulton County, Georgia, within the City of Alpharetta, and being more particularly described as follows:

To find the TRUE POINT OF BEGINNING, commence at an iron pin set at the southerly end of the mitered intersection of the easterly right of way of Northpoint Parkway (a 120' R/W) and the northerly right of way of Old Milton Parkway (A.K.A. GA Hwy. 120, R/W varies); thence North 13 degrees 40 minutes 02 seconds West for a distance of 20.93 feet along said intersection miter to an iron pin set (1/2" R/B); thence continuing along said intersection miter, North 13 degrees 40 minutes 02 seconds West for a distance of 38.64 feet to an iron pin set (1/2" R/B) at the northerly end of the mitered intersection; thence North 21 degrees 43 minutes 30 seconds East for a distance of 117.85 feet along the east right of way line of Northpoint Parkway (a 120' R/W) to a point; thence along the east right of way line of Northpoint Parkway (a 120' R/W), a curve to the right having a radius of 1031.36 feet and an arc length of 123.83 feet, being subtended by a chord of North 25 degrees 50 minutes 14 seconds East for a distance of 123.76 feet to an iron pin set (1/2" R/B); thence leaving said east right of way line of Northpoint Parkway (a 120' R/W), South 61 degrees 54 minutes 04 seconds East for a distance of 70.27 feet to an iron pin found (1/2" R/B); thence South 56 degrees 33 minutes 55 seconds East for a distance of 178.49 feet to an iron pin set (1/2" R/B) and the TRUE POINT OF BEGINNING;

THENCE continuing South 56 degrees 33 minutes 55 seconds East for a distance of 216.78 feet to an iron pin found (1/2" R/B);

THENCE South 50 degrees 15 minutes 14 seconds West for a distance of 88.08 feet to an iron pin found;

THENCE South 45 degrees 52 minutes 57 seconds West for a distance of 130.49 feet to an iron pin set (1/2" R/B) on the northerly right of way of Old Milton Parkway (A.K.A. GA Hwy. 120, R/W varies);

THENCE North 66 degrees 21 minutes 08 seconds West for a distance of 81.83 feet along the northerly right of way of Old Milton Parkway (A.K.A. GA Hwy. 120, R/W varies) to a mag nail set;

THENCE leaving the existing right of way line of old Milton Parkway (A.K.A. GA Hwy. 120, R/W varies), North 66 degrees 21 minutes 08 seconds West for a distance of 83.75 feet to an iron pin set (1/2" R/B);

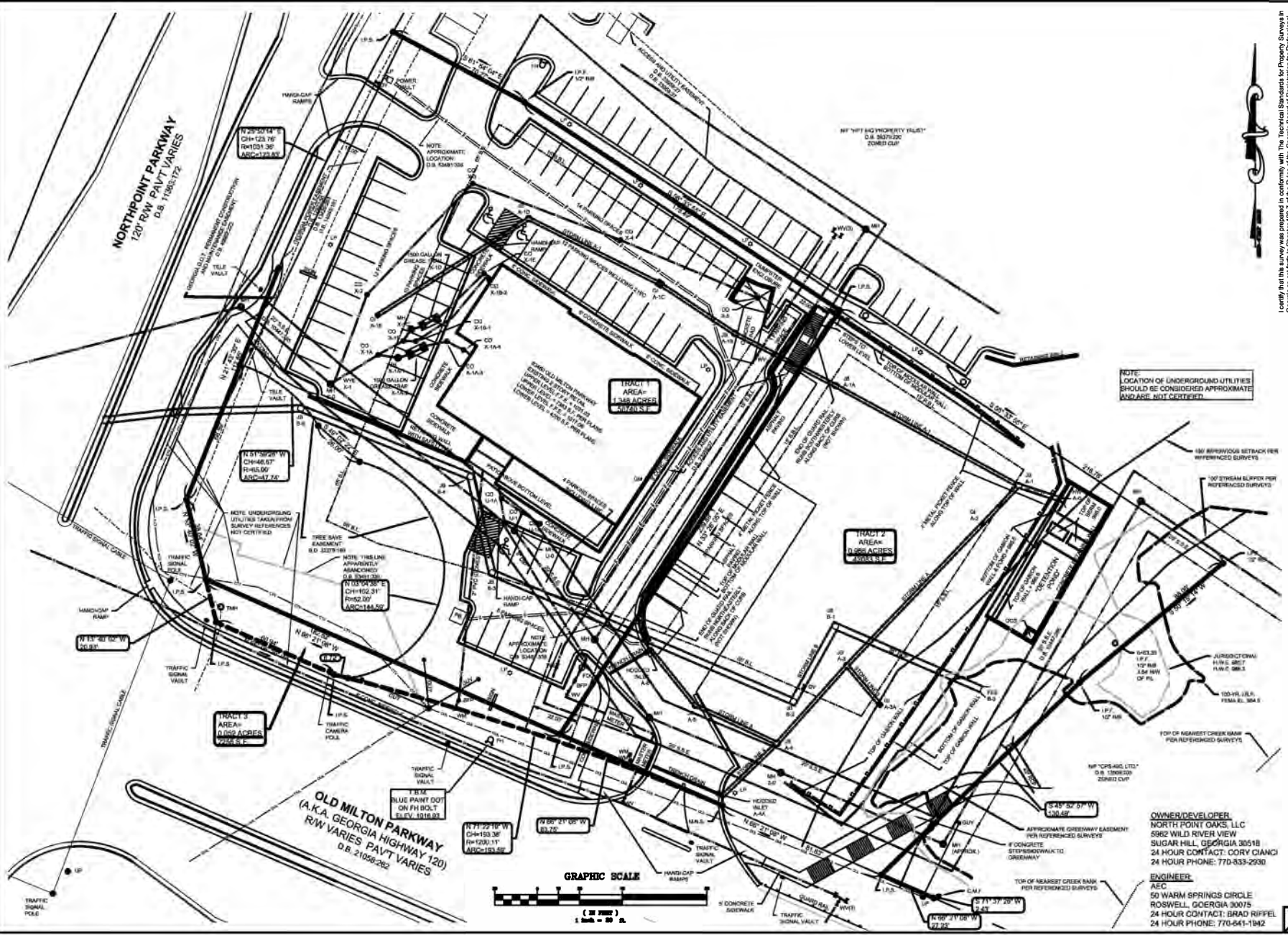
8/1/19

TWIN OAKS MONUMENT SIGN EXCEPTION

THENCE North 33 degrees 26 minutes 05 seconds East for a distance of 239.88 feet to an iron pin set (1/2" R/B) and the point of beginning.

Together with and subject to covenants, easements, and restrictions of record.

Said property contains 0.966 acres and is more fully shown as Tract 2 on an As-Built Survey for Twin Oaks, by Brumbelow-Reese and Associates, Inc., dated July 2, 2014, as last revised September 10, 2014, bearing their job number 2014-072, and being identified as drawings TO-AB3 and TO-AB3A.



I certify that this survey was prepared in conformity with The Technical Standards for Property Surveys in Georgia as set forth in Chapter 180-7 of the Rules of the Georgia Board of Registration for Professional Engineers and Land Surveyors and as set forth in the Georgia Plat Act (O.C.G.A. 14-6-67).



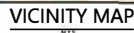
BRUMLOW-REESE AND ASSOC., INC.
LAND SURVEYORS AND ENGINEERS
DEVELOPMENT CONSULTANTS
(GEORGIA LICENSE 18700296)
15885 HIGHWAY 9 N
OKFORD, GEORGIA 30086
PHONE: 770-475-5877
FAX: 770-669-4948
EMAIL: BRASSINC@CONCAST.NET

REVISIONS:
JULY 17, 2014, FULTON COUNTY INSPECTOR'S COMMENTS
JULY 24, 2014, TITLE ATTORNEY COMMENTS
SEPTEMBER 10, 2014, LENDER COMMENTS

LOCATED IN:
LAND LOT(S): 911
DISTRICT: 1, SECTION 2
CITY OF ALPHARETTA
COUNTY OF FULTON
STATE OF GEORGIA

AS-BUILT SURVEY FOR
TWIN OAKS
FIELD BY: SDR, WGH
DRAWN BY: MK, WGH, RHR
CHECKED BY: HWR
DRAWING TO: A-E
OWNER/DEVELOPER: NORTH POINT OAKS, LLC 5862 WILD RIVER VIEW SUGAR HILL, GEORGIA 30075 24 HOUR CONTACT: CORY CHANCE 24 HOUR PHONE: 770-833-2930
ENGINEER: AEC 50 WARM SPRINGS CIRCLE ROSOWELL, GEORGIA 30075 24 HOUR CONTACT: BRAD RIFFEL 24 HOUR PHONE: 770-841-1842
ALPHARETTA PERMIT # D10030 FULTON COUNTY PERMIT # 12-0061 P DATE: JULY 2, 2014

ALPHARETTA PROJECT #D190002

[illegible]

SITE LEGEND

	EXISTING PROPERTY LINE		PARKING SPACE COUNT
	EXISTING RIGHT OF WAY		SEWER
	EXISTING STORM LINE		LIGHT POLE
	PROPOSED STORM LINE		SEWER/STORM MANHOLE
	PROPOSED STORM LINE		SEWER/PUMP TANK
	32' WIDE FLOOD PLAIN		TRANSFORMER
	18" CURB AND GUTTER		PROPOSED SIGNAL
	24" CURB AND GUTTER		GAZE BOOTH
	PROPOSED FENCING WALL		STREET NAME PLATE
	CROSS WALK		DOUBLE WIDE CATCH BASIN
	STOP SIGN/PAVEMENT MARKING		STANDARD WIDE CATCH BASIN
	TRAFFIC FLOW ARROW (PAVEMENT MARKING)		AREA LIGHT
	TRUCK PARKING (PAVEMENT MARKING)		UTILITY/ENGINEER STRUCTURE
	VEHICLE PARKING (PAVEMENT MARKING)		SEWER/VALVE
	VEHICLE PARKING (PAVEMENT MARKING)		SEWER/SEWER MANHOLE
	CONCRETE PAVEMENT STOP		CONCRETE
	ASPHALT TO UNPAVED ROAD		STANDARD CURB PAVING
	ASPHALT TO UNPAVED ROAD		HEAVY DUTY PAVING
			PERMEABLE PAVING

FULTON COUNTY WATER/SEWER PROJECT # 12-008W



Know what's below.

Call before you dig

THE LOCATIONS OF OVERSEAS UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE MANNER AND SHOULD NOT BE USED INDEPENDENTLY FOR ANY CONSTRUCTION OR EXCAVATION. THE COMPANY HAS NOT REPRESENTED THE EXACT LOCATION OF ANY OF THESE UTILITIES. ANY DAMAGE TO ANY UTILITY AND ANY LOSS OR DAMAGE TO ANY PROPERTY OR PERSONS CAUSED BY THE CONSTRUCTION SHALL BE SOLELY THE RESPONSIBILITY OF THE USER. THE COMPANY HAS NOT REPRESENTED THE EXACT LOCATION OF ANY OF THESE UTILITIES AND ANY DAMAGE TO ANY UTILITY AND ANY LOSS OR DAMAGE TO ANY PROPERTY OR PERSONS CAUSED BY THE CONSTRUCTION SHALL BE SOLELY THE RESPONSIBILITY OF THE USER.

NOTICE:

CONSTRUCTION SITE SAFETY IS THE SOLE RESPONSIBILITY OF THE USER. THE USER SHALL BE RESPONSIBLE FOR THE SAFETY OF THE WORKERS AND THE PUBLIC. THE USER SHALL BE RESPONSIBLE FOR THE SAFETY OF THE WORKERS AND THE PUBLIC. THE USER SHALL BE RESPONSIBLE FOR THE SAFETY OF THE WORKERS AND THE PUBLIC.

COMMITMENT: IT IS THE POLICY OF THE COMPANY TO PROVIDE THE BEST SERVICE POSSIBLE. THE COMPANY SHALL BE RESPONSIBLE FOR THE SAFETY OF THE WORKERS AND THE PUBLIC. THE COMPANY SHALL BE RESPONSIBLE FOR THE SAFETY OF THE WORKERS AND THE PUBLIC.

24 HOUR
EMERGENCY CONTACT
CORY GUNZ

778-858-2980

ATWELL
0.4200 www.atwell-group.com
BOXES PRVY, BUILDING 100, SUITE 120
LAWRENCEVILLE, GA 30043
888.650.4200
CERTIFICATE OF AUTHORIZATION



DISTRICT 1 SECTION 2 LAND LOT 911
3460 OLD MILTON PARKWAY
CITY OF ALPHARETTA
FULTON COUNTY, GEORGIA

PROPERTIES LLC	
WAKES RETAIL BUILDING	
DEVELOPMENT PLANS	

COR
WIN O
SITE DEE[illegible]

DATE 06/27/2019

[illegible]

0 100 200 300
feet

0 100 200 300
meters

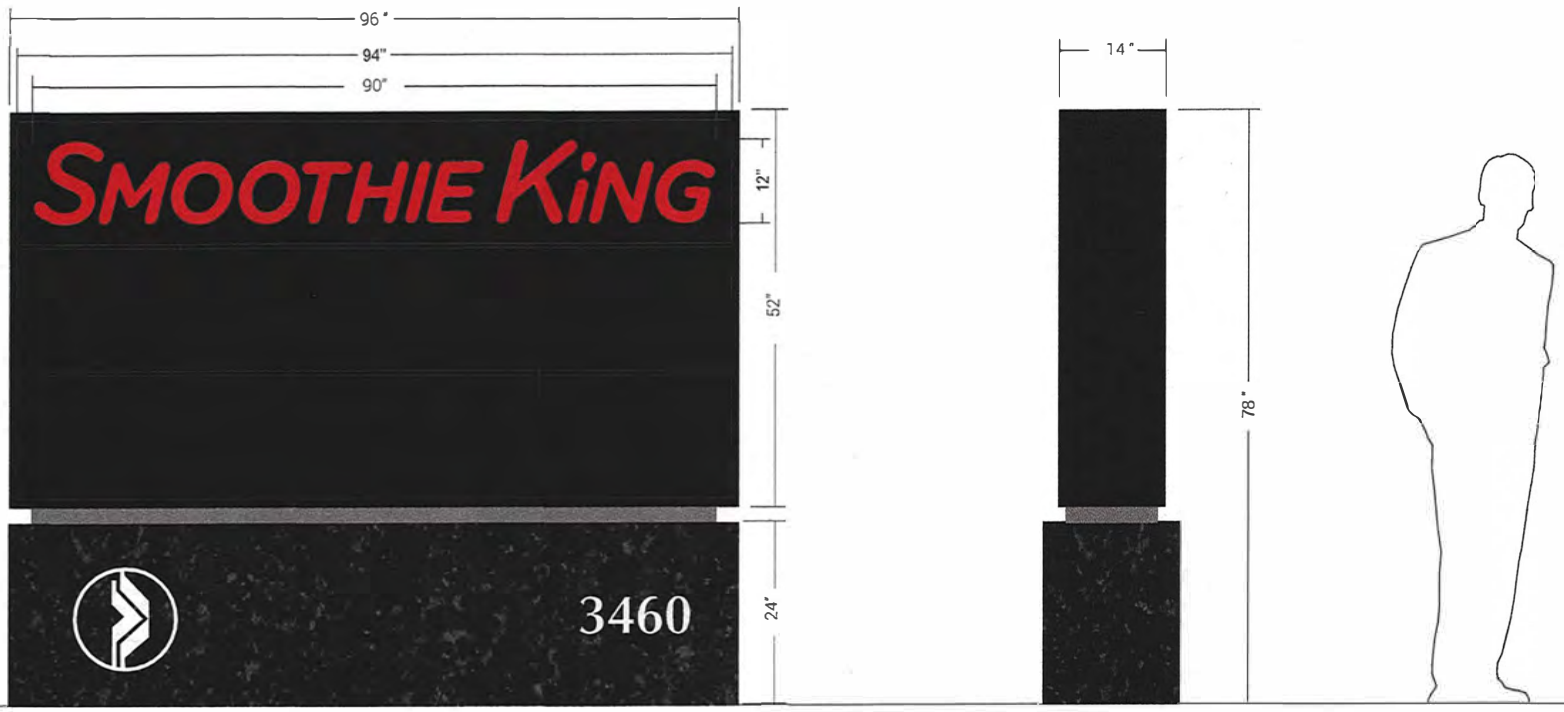
C-5000R-75
 PORTWAGER-7500
 OR A VARIATION

SHEET NO. C-30

E-19-03
TWIN OAKS MONUMENT SIGN EXCEPTION

8/1/19

SIGN TYPE A: DOUBLE SIDED MONUMENT SIGN
INTERNAL LED ILLUMINATION



DESCRIPTION

QTY (1) DOUBLE-FACED ILLUMINATED ALUMINUM MONUMENT SIGN W/ CHANGEABLE TENANT PANELS

- 96"W x 78"H x 12"D
- INTERNALLY ILLUMINATED W/ LED LIGHT TUBES
- SKIN IS .125" ALUMINUM SHEET **PAINTED MAP BLACK W/ SATIN FINISH**
- FRAME IS MADE OF 2" ALUMINUM ANGLE
- FACE FRAME RETAINER IS 1.5" ALUMINUM ANGLE W/ F-BAR DIVIDERS (1.5" FACE)

CHANGEABLE TENANT PANELS ARE .125" ALUMINUM @ 94" x 12" - **PAINTED MAP BLACK W/ SATIN FINISH**

- MAKE FOR FUTURE ROUTED COPY PANELS BACKED W/ ACRYLIC

REVEAL IS 90"W x 2"H x 12"D - MADE FROM 2" ANGLE AND **PAINTED MAP BRUSHED ALUMINUM**

BASE IS ALUMINUM FRAMED AND COVERED WITH BLACK GRANITE SHEET (96"W x 24"H x 18"D)

- TWO (2) SETS OF 1/4" ACRYLIC FLAT-CUT ADDRESS NUMERALS **PAINTED WHITE**
- TWO (2) 1/4" ACRYLIC FLAT CUT LOGOS **PAINTED WHITE**

SIGN STRUCTURE TO BE INSTALLED ON (QTY:2) 3" SCHEDULED STEEL POSTS @ 84" O.C.


OPTION SIGNS
& ENVIRONMENTAL GRAPHICS
165 TOWELL DRIVE, SUITE A
ALPHARETTA, GA 30004
PHONE: 770.569.5871
FAX: 770.569.5456

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PROJECT NAME:
**TWIN OAKS CENTER
PHASE TWO**

CLIENT:
COR PROPERTIES LLC

PROJECT ADDRESS:
**3460 OLD MILTON PKWAY
ALPHARETTA GA 30004**

PROJECT #: 80637

PROJECT MANAGER:
STEVE WESTER

DRAWN BY:
SCW

DATE: 01/14/19

REVISIONS:
1 DATE: 04/12/19 BY: SW

DRAWING: **1.0**

PAGE: **1 of 4**

W/O DATE: 00/00/00 XX

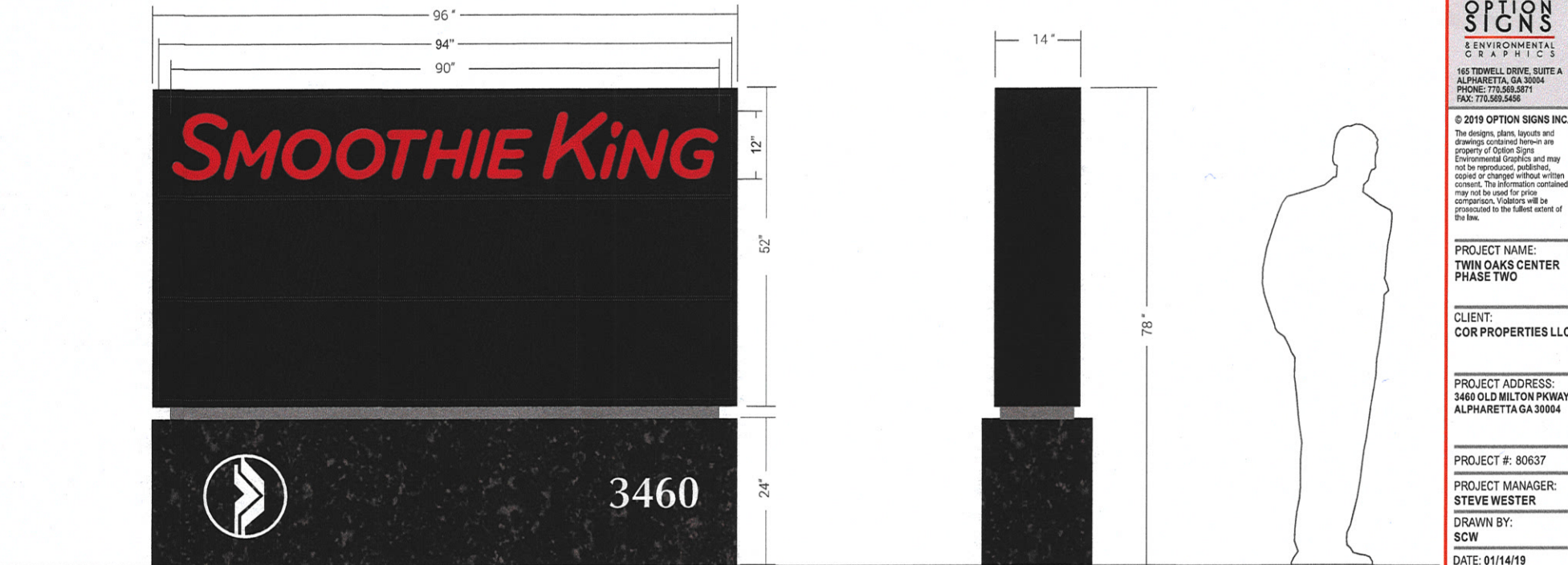
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R:\FTS\ITS STEVE WESTER\COR PROPERTIES\TWIN OAKS PHASE TWO MONUMENT - 80637.CDR

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CLIENT APPROVAL:
BY: CUSTOMER DATE:

SIGN TYPE A: DOUBLE SIDED MONUMENT SIGN
INTERNAL LED ILLUMINATION



DESCRIPTION

- QTY (1) DOUBLE-FACED ILLUMINATED ALUMINUM MONUMENT SIGN W/ CHANGEABLE TENANT PANELS
- 96"W x 78"H x 12"D
 - INTERNALLY ILLUMINATED W/ LED LIGHT TUBES
 - SKIN IS .125" ALUMINUM SHEET **PAINTED MAP BLACK W/ SATIN FINISH**
 - FRAME IS MADE OF 2" ALUMINUM ANGLE
 - FACE FRAME RETAINER IS 1.5" ALUMINUM ANGLE W/ F-BAR DIVIDERS (1.5" FACE)
- CHANGEABLE TENANT PANELS ARE .125" ALUMINUM @ 94" x 12" - **PAINTED MAP BLACK W/ SATIN FINISH**
- MAKE FOR FUTURE ROUTED COPY PANELS BACKED W/ ACRYLIC
- REVEAL IS 90"W x 2"H x 12"D - MADE FROM 2" ANGLE AND **PAINTED MAP BRUSHED ALUMINUM**
- BASE IS ALUMINUM FRAMED AND COVERED WITH BLACK GRANITE SHEET (96"W x 24"H x 18"D)
- TWO (2) SETS OF 1/4" ACRYLIC FLAT-CUT ADDRESS NUMERALS **PAINTED WHITE**
 - TWO (2) 1/4" ACRYLIC FLAT CUT LOGOS **PAINTED WHITE**
- SIGN STRUCTURE TO BE INSTALLED ON (QTY:2) 3" SCHEDULED STEEL POSTS @ 84" O.C.



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CLIENT APPROVAL:
BY: CUSTOMER DATE



City Council Meeting STAFF REPORT

Submitting Department: Community Development

Submitted By:

Sponsored By:

Meeting Date: October 7, 2019

-
- I. AGENDA ITEM TITLE:** PH-19-20 NORTH POINT CREATIVE PLACEMAKING PLAN
CONSIDERATION OF ADOPTION OF THE NORTH POINT CREATIVE PLACEMAKING PLAN.
- II. RECOMMENDATION:**
Adopt the North Point Creative Placemaking Plan.
- III. REPORT IN BRIEF:**
- IV. ALTERNATIVES:**
- V. ATTACHMENTS:**
North Point Creative Placemaking Staff Report, Resolution with Exhibit A



CITY COUNCIL MEETING STAFF REPORT

SUBMITTING DEPARTMENT: COMMUNITY DEVELOPMENT

SUBMITTED BY: KATHI COOK

DRAFTED BY: MICHAEL WOODMAN

I. AGENDA ITEM TITLE: NORTH POINT CREATIVE PLACEMAKING PLAN

CITY COUNCIL:

OCTOBER 7, 2019

II. RECOMMENDATION:

Adopt the North Point Creative Placemaking Plan.

III. REPORT IN BRIEF:

Consideration of the North Point Creative Placemaking Plan for adoption.

The North Point LCI update, completed in February 2018, identifies Placemaking as an area-wide initiative to enhance development and reinvestment into the area and to create memorable experiences for consumers. ARC awarded the City \$75,000.00 in Community Development Assistance Program (CDAP) grant funds to complete the Placemaking Plan, with the City committing to a 20% match in the amount of \$18,750.00.

The City issued the North Point Creative Placemaking Plan RFP (#19-101) on July 5, 2018. Seven (7) consultant teams responded to the RFP with two (2) teams being shortlisted for interviews. The contract was ultimately awarded to MKSK.

IV. ATTACHMENTS:

- North Point Creative Placemaking Plan

RESOLUTION NO.



**A RESOLUTION OF THE CITY COUNCIL OF ALPHARETTA,
GEORGIA TO ADOPT THE NORTH POINT CREATIVE
PLACEMAKING PLAN AND INCORPORATE THE PLAN INTO THE
2035 COMPREHENSIVE PLAN**

WHEREAS, the North Point Activity Center Livable Centers Initiative (LCI) update was adopted by City Council in 2018, and

WHEREAS, the City was awarded \$75,000.00 in Community Development Assistance Program (CDAP) grant funding by the Atlanta Regional Commission in 2018 to complete a Creative Placemaking Plan for the North Point Activity Center LCI, and

WHEREAS, the City Council awarded the North Point Creative Placemaking Plan to MKSK, and

WHEREAS, MKSK in conjunction the City Staff led the planning process for the North Point Creative Placemaking Plan, which included implementation of a public participation plan, and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Alpharetta hereby adopts the North Point Creative Placemaking Plan, attached as Exhibit A, and incorporates the Plan into the 2035 Comprehensive Plan.

SO RESOLVED this 7th day of October, 2019.

CITY OF Alpharetta

By: _____
Jim Gilvin, Mayor

COUNCIL MEMBERS

Attest:

City Clerk

Exhibit A:

North Point Creative Placemaking Plan

City of Alpharetta, Georgia

City Council - October 07, 2019

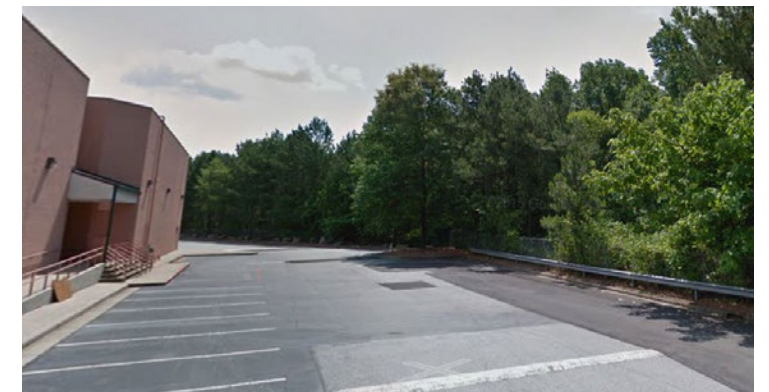
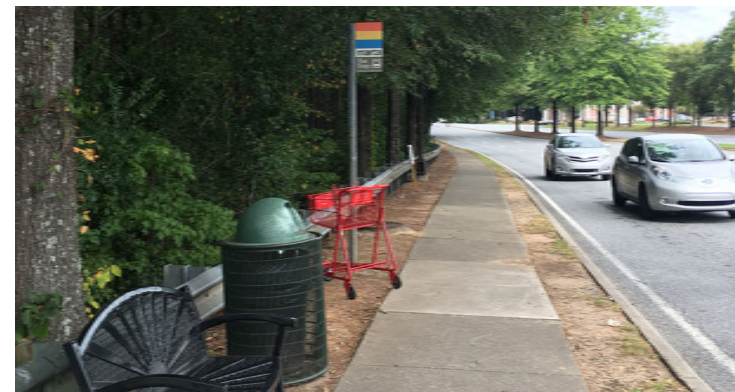
North Point Creative Placemaking Plan

-  **Introduction**
-  **Analysis**
-  **Recommendations**
-  **Implementation**
-  **Placemaking Event**

INTRODUCTION

EXHIBIT A

Through Creative Placemaking, support the transformation of North Point from an automobile-oriented environment to a vibrant mixed-use district.



Background

Building on Prior Community-Based Planning Efforts

- ❖ **North Point Activity Center LCI (2008)**
- ❖ **Rental Housing Study Update (2016)**
- ❖ **2035 Comprehensive Plan (2017)**
- ❖ **North Point LCI Update (2018)**
- ❖ **North Point Overlay District (2018)**

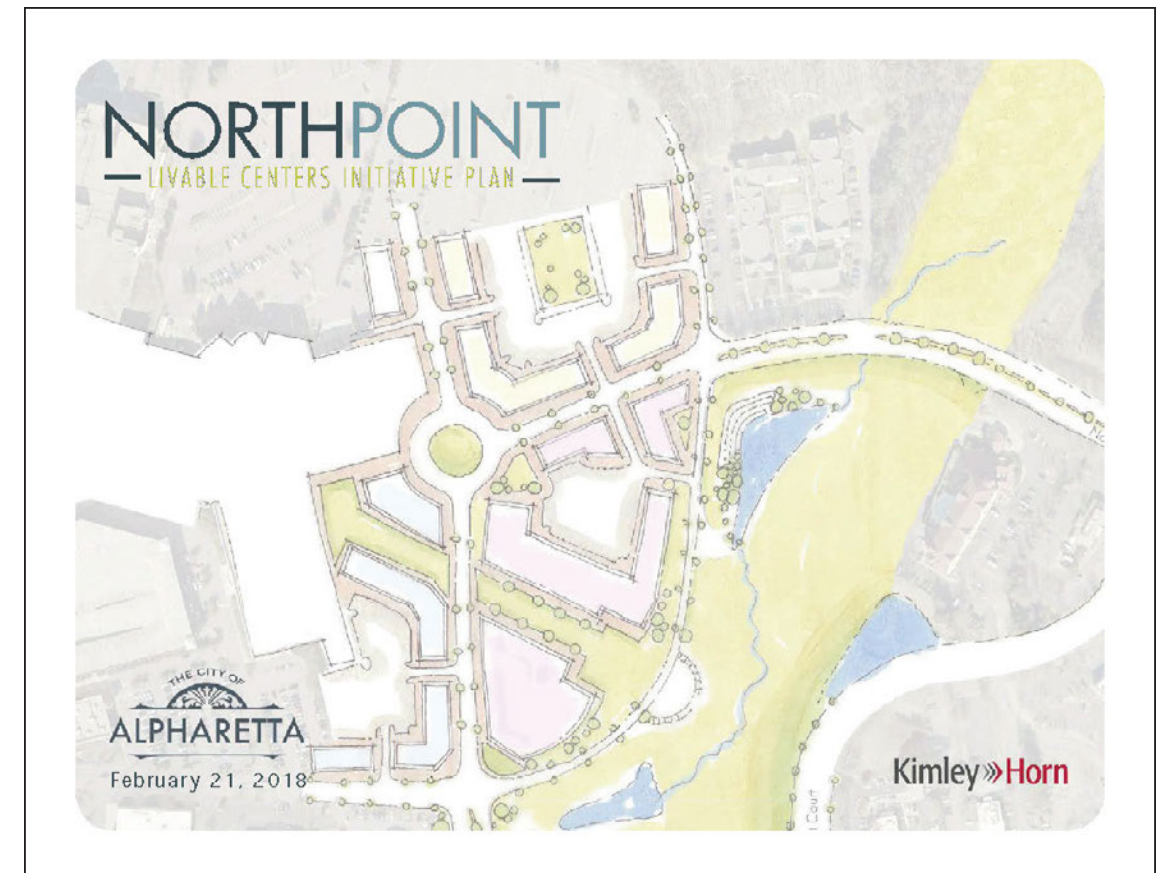
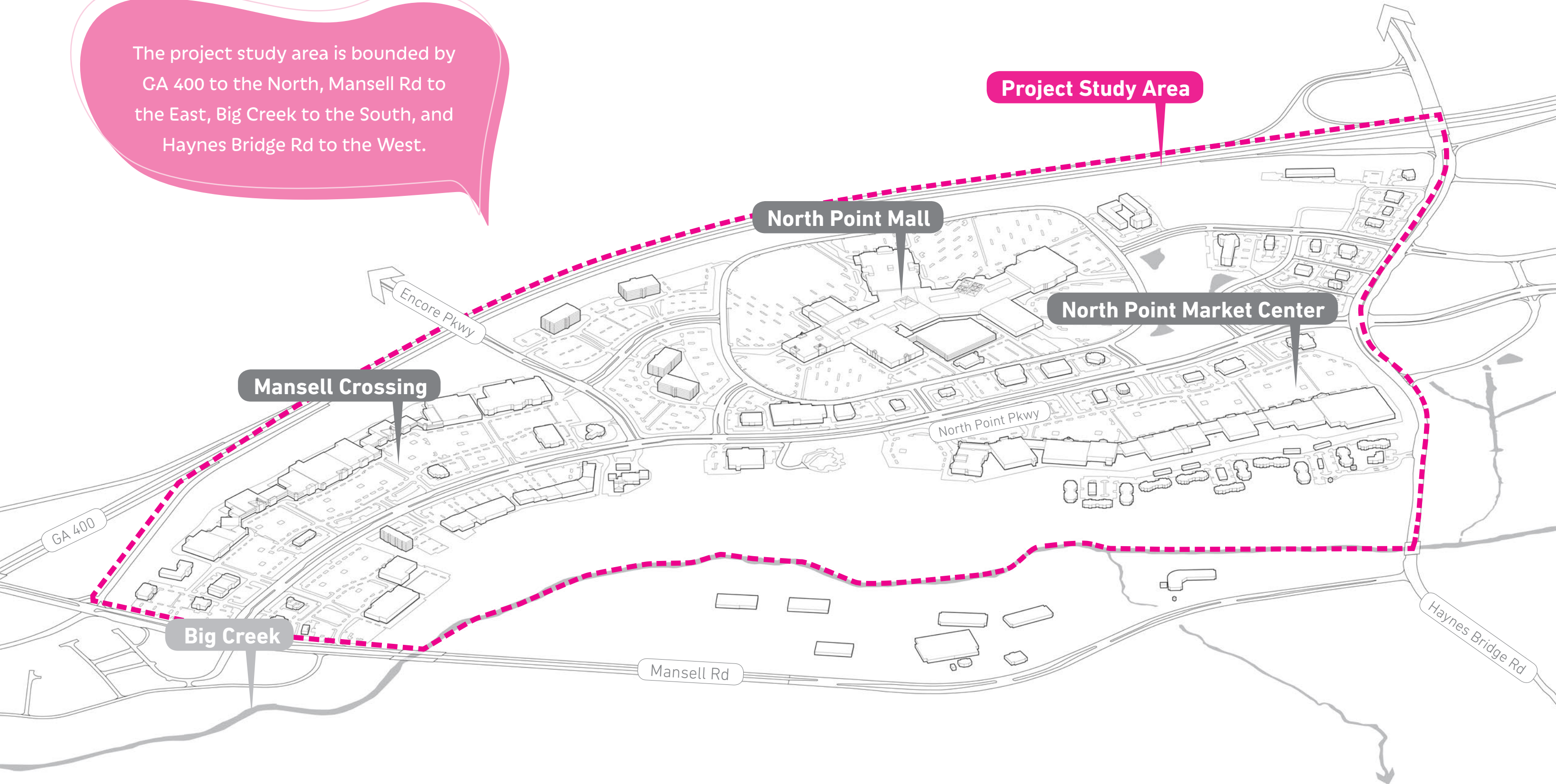


EXHIBIT A

The project study area is bounded by GA 400 to the North, Mansell Rd to the East, Big Creek to the South, and Haynes Bridge Rd to the West.



Placemaking Approach

A Creative Approach to Community & Economic Development

Build Value

How do we create long-term economic competitiveness and high quality of life?

Build on Assets

How do we create a place that is uniquely Alpharetta and uniquely North Point?

Build for People

How do we create an environment that is safe, accessible, walkable and connected?

Community Engagement & District Analysis

Community Engagement

Stakeholder, Elected Official, & Property Owner Interviews; Mobile Interactive Workshops; Public Open Houses

-  09/20/2018 - **North Point Property Owners Kick Off Meeting**
-  11/02/2018 - **Project Kick Off Meeting with Staff**
-  12/18/2018 - **Stakeholder & Elected Official Interviews**
12/19/2018
-  01/23/2019 - **Public Open House #1**
-  04/19/2019 - **Project Team Meeting**
-  04/30/2019 - **Public Open House #2**
-  05/02/2019 - **Taste of Alpharetta Event**
-  09/16/2019 - **Council Workshop**

Community Engagement

Stakeholder, Elected Official, & Property Owner Interviews; Mobile Interactive Workshops; Public Open Houses



Community Engagement

What We Heard

What positive qualities draw people to the North Point area and encourage them to stay?

1. Shopping
2. Dining
3. Big Creek Greenway

What aspects of the North Point Area need improvement?

1. More Walkable/Bikeable/Transit
2. More Green Space
3. Less Asphalt

What are the strengths and assets around which we can build future placemaking ideas?

1. Surface Parking
2. Green Space
3. Public Art

What features and amenities could best support or encourage North Point as an area for living, working and playing?

1. Activated Public & Private Spaces
2. Mixed-Use & Housing Development
3. Outdoor Recreation Opportunities



Community Engagement

What We Heard

“

Let's focus on parks, environment, and entertainment to make a family-friendly destination.”



“

The Big Creek Greenway is key to future development; the most unknown asset the City has.”

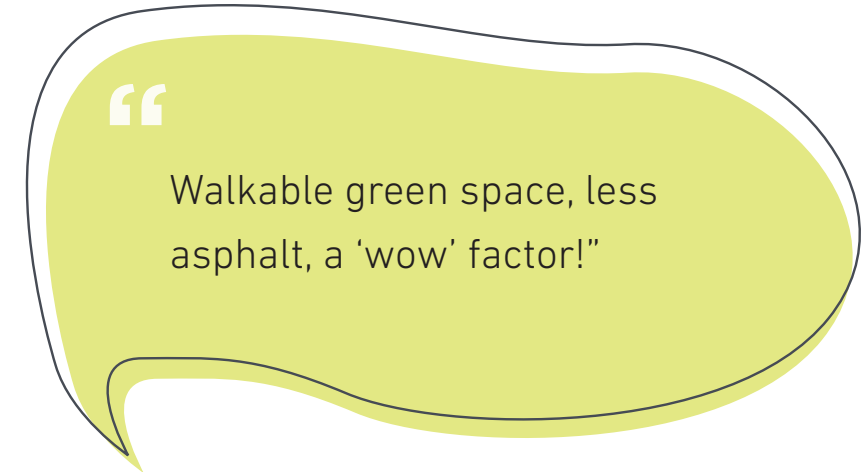
“

Encourage green space and living at North Point.”



“

Walkable green space, less asphalt, a 'wow' factor!”



“

Family-friendly, sense of community, greenway, unique.”



“

Create spaces that encourage walking/cycling/running rather than being in cars.”

Data-Based Analysis

Drivers of Value

North Point is Thriving!

Placemaking investments that highlight existing transit services along North Point Parkway, plan creatively for the proposed BRT connection, support universal mobility options (pedestrian-based), and provide a safe and accessible public realm will lay the foundation for economic competitiveness and high quality of life in North Point.

North Point is Green!

A comprehensive and multi-purpose approach to capitalizing on the district's green assets is consistent with previous community-based plan recommendations and Placemaking investments that preserve and enhance these assets will be one of the primary drivers of value for the future of North Point.

North Point is Walkable!

Placemaking investments that build on these trail-based assets and encourage walkability will drive value in the North Point District.

North Point is Livable!

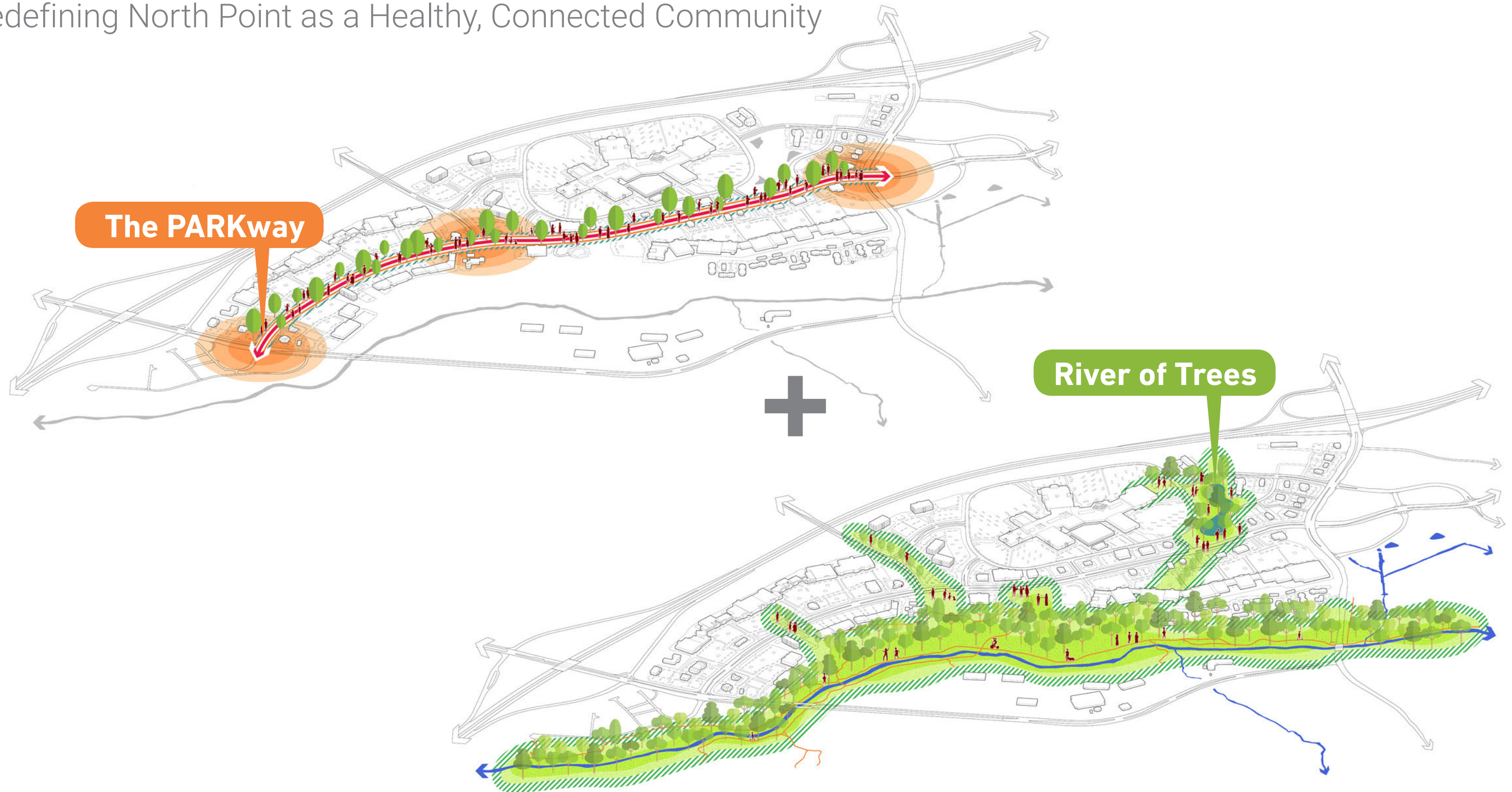
Placemaking strategies that respond to emerging development patterns that are more livable and vibrant will drive value in the next generation of economic and community development in North Point.



Recommendations

Two Big Moves

Redefining North Point as a Healthy, Connected Community

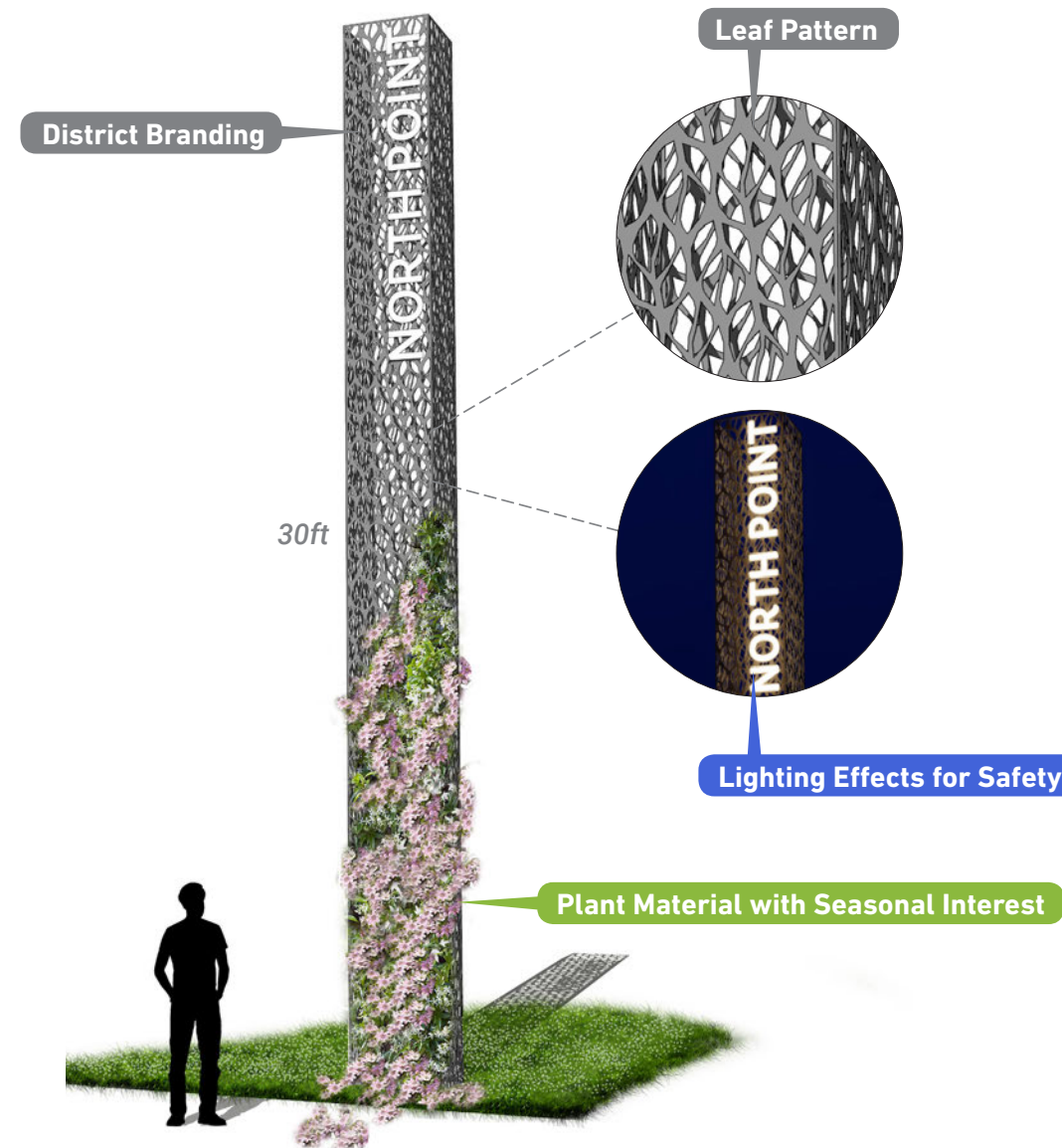


The PARKway



EXHIBIT A

District Threshold Concepts



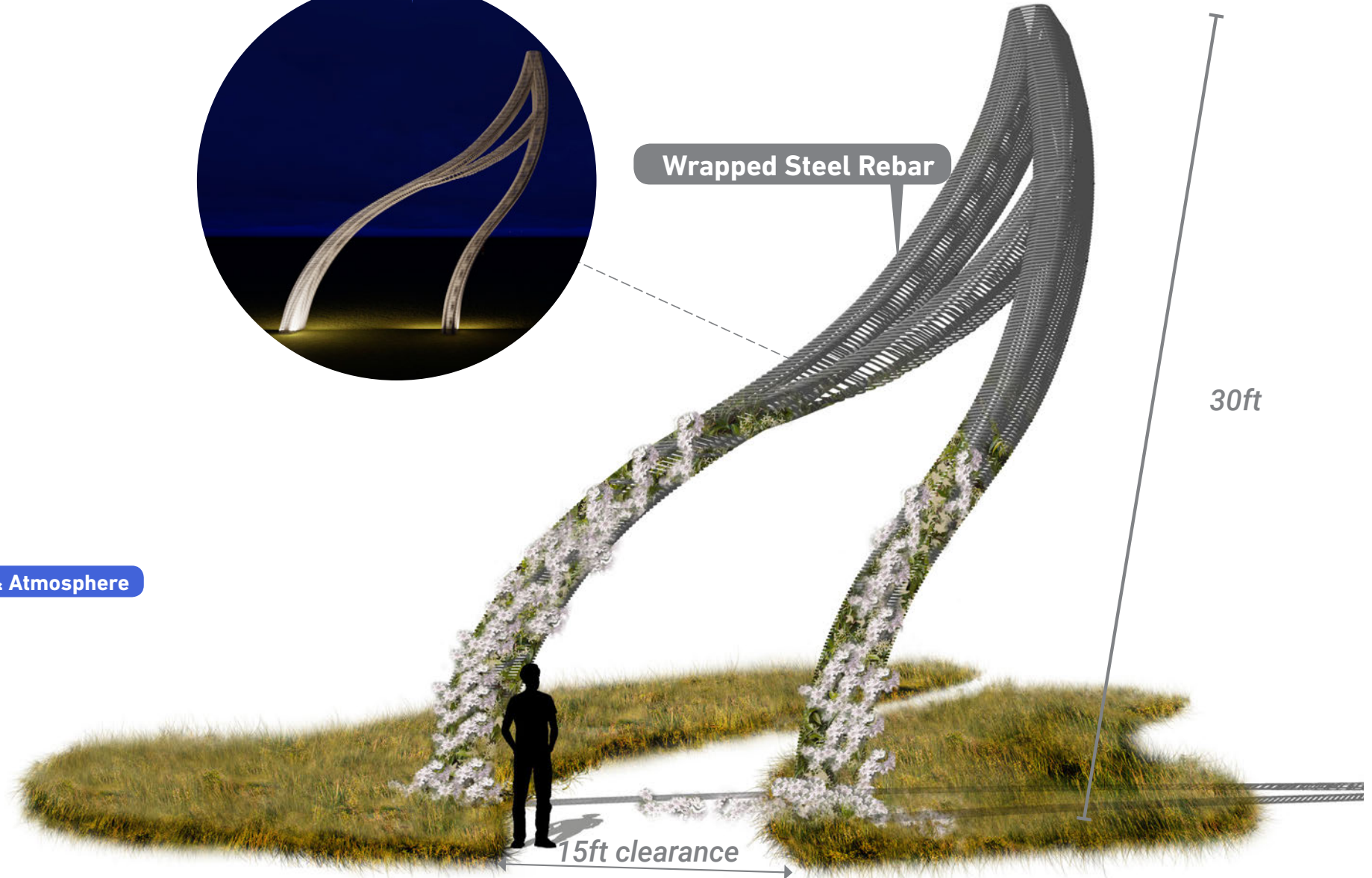
The Lattice

The Lattice features an inlaid leaf pattern, raised lettering and is designed to accommodate plant material

Lighting Effects for Safety & Atmosphere



Wrapped Steel Rebar



The Alpha

The Alpha features a dynamic shape reminiscent of the letter "A" and is designed to accommodate plant material.

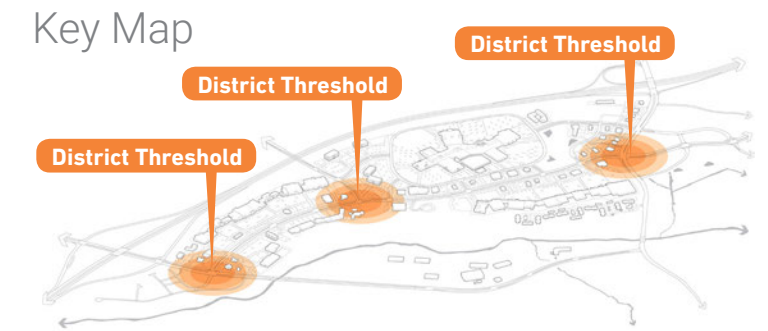
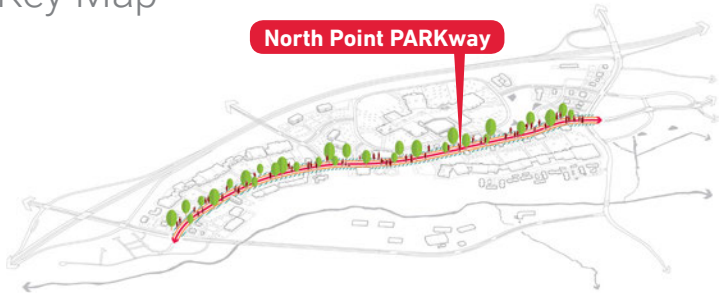


EXHIBIT A

Key Map



North Point PARKway

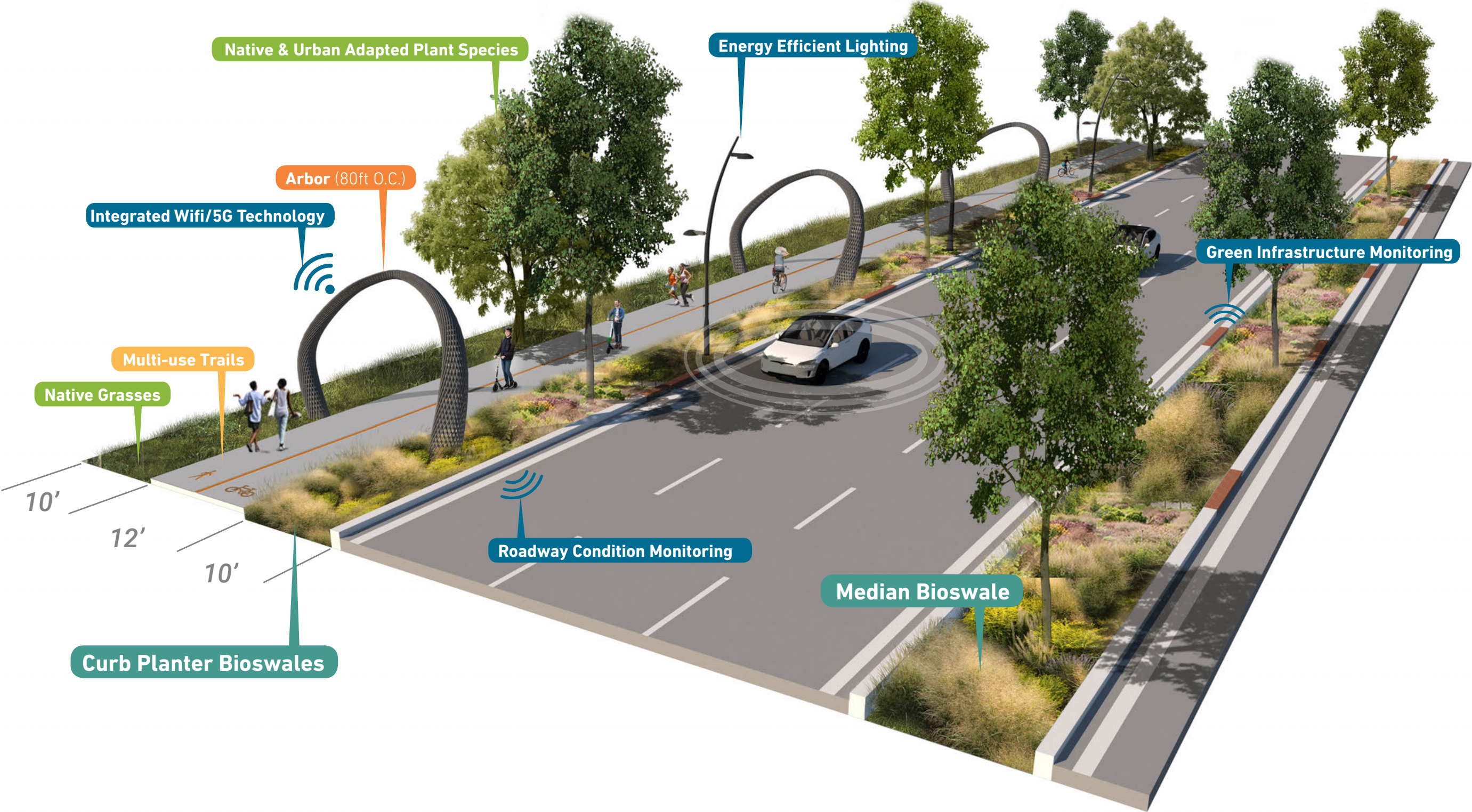
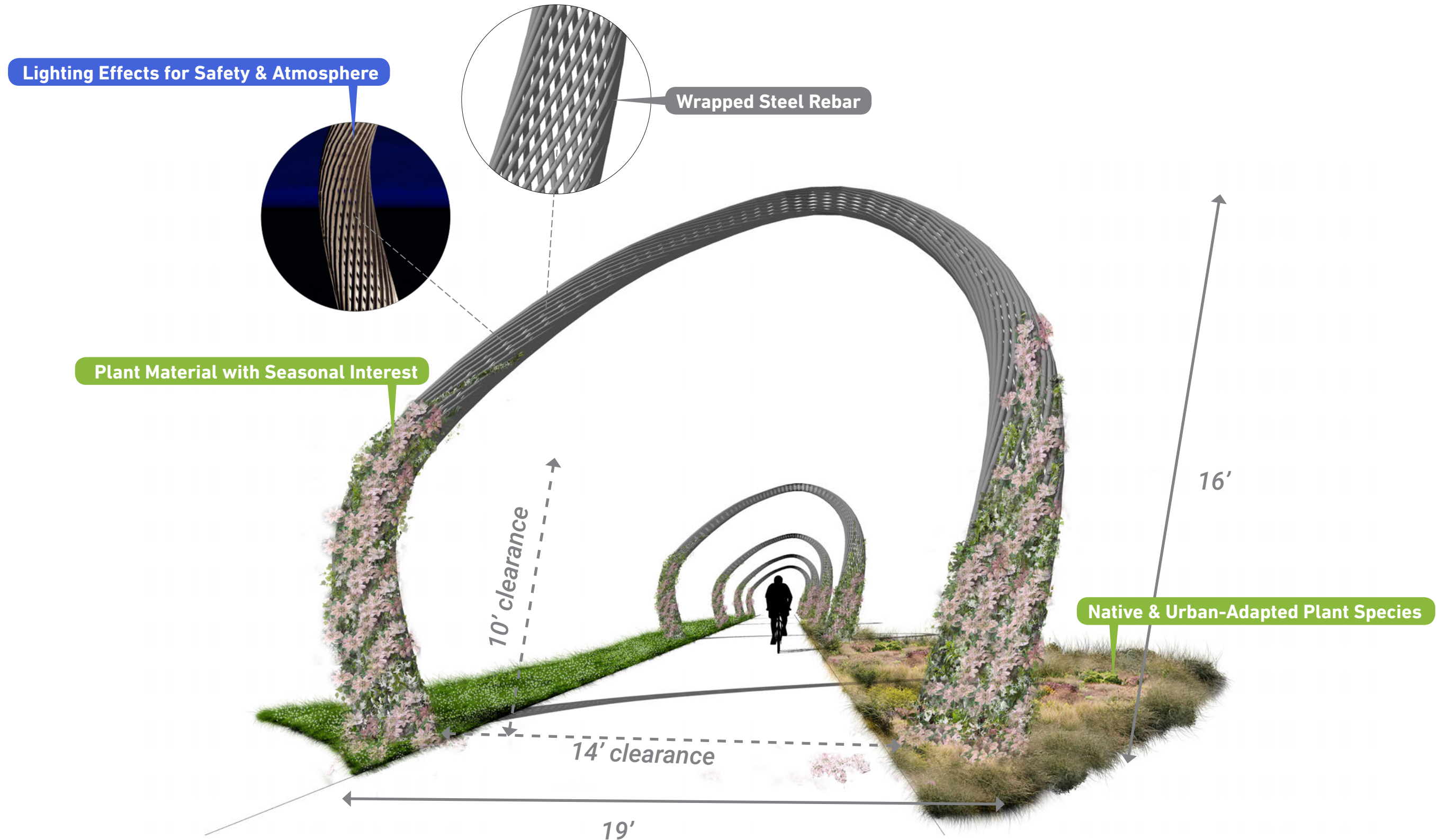


EXHIBIT A

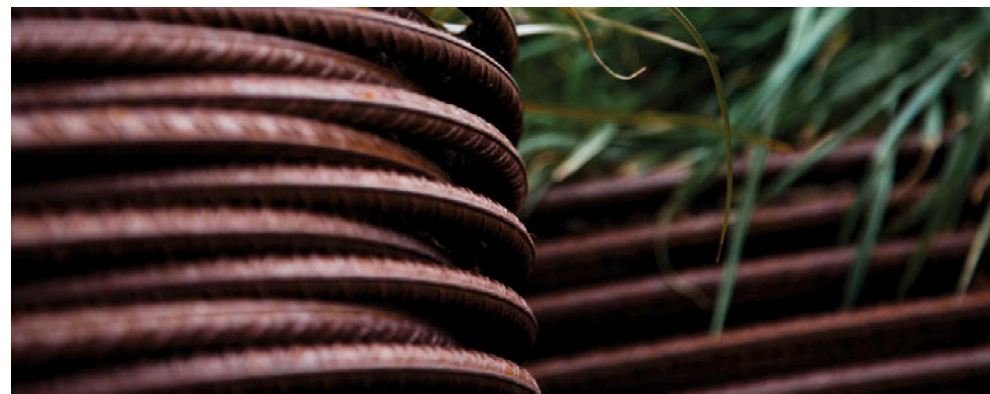


Arbor Promenade

The Arbor Promenade winds its way down both sides of North Point Parkway, creating a whimsical environment that invites exploration. The structures are a marrying of beauty and function. They are designed to accommodate plant material and provide lighting effects for safety and atmosphere.

EXHIBIT A

District Threshold Inspiration



The District Thresholds are inspired by the natural environment of the Big Creek Greenway and the larger Piedmont ecoregion.

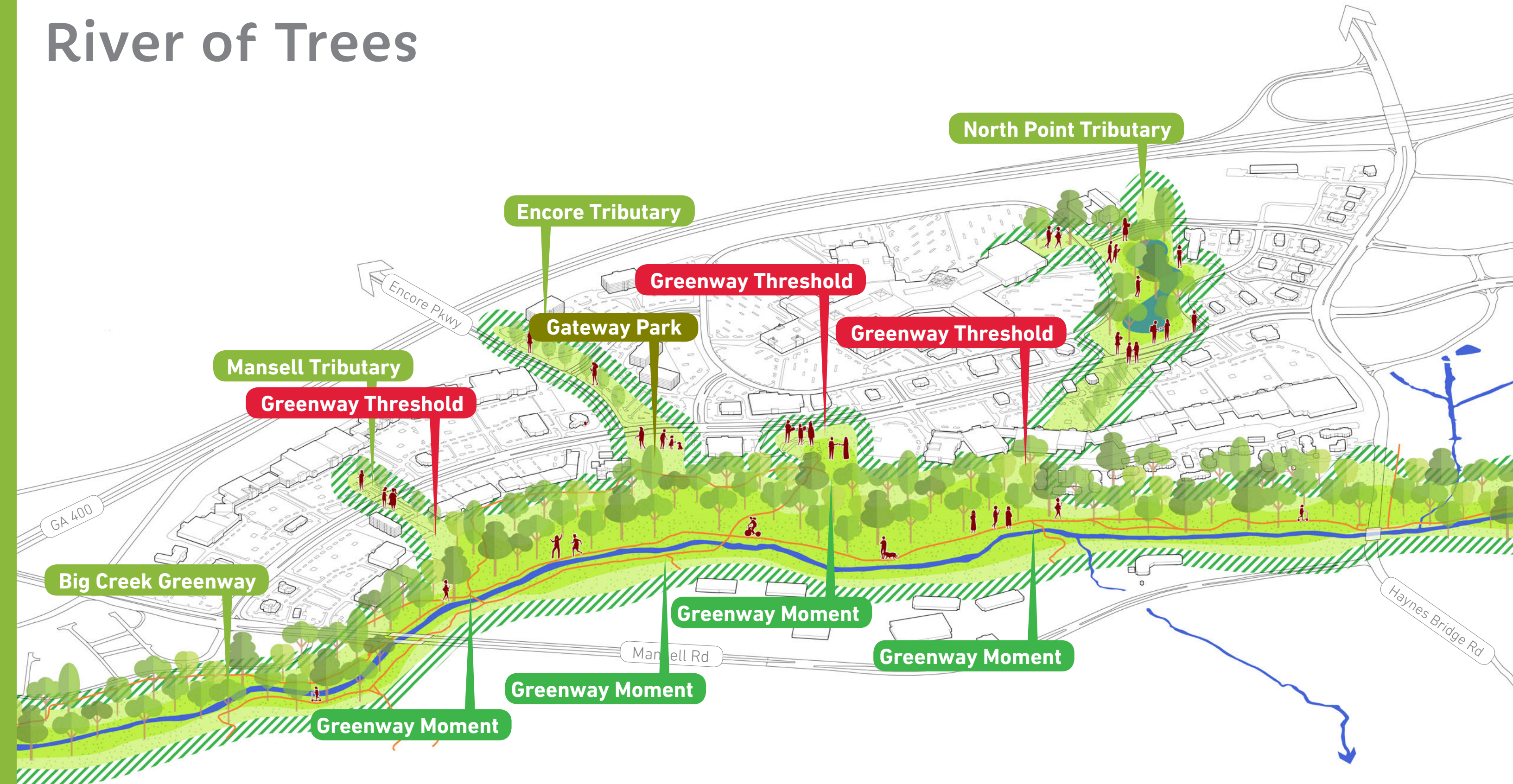
EXHIBIT A

Arbor Structures

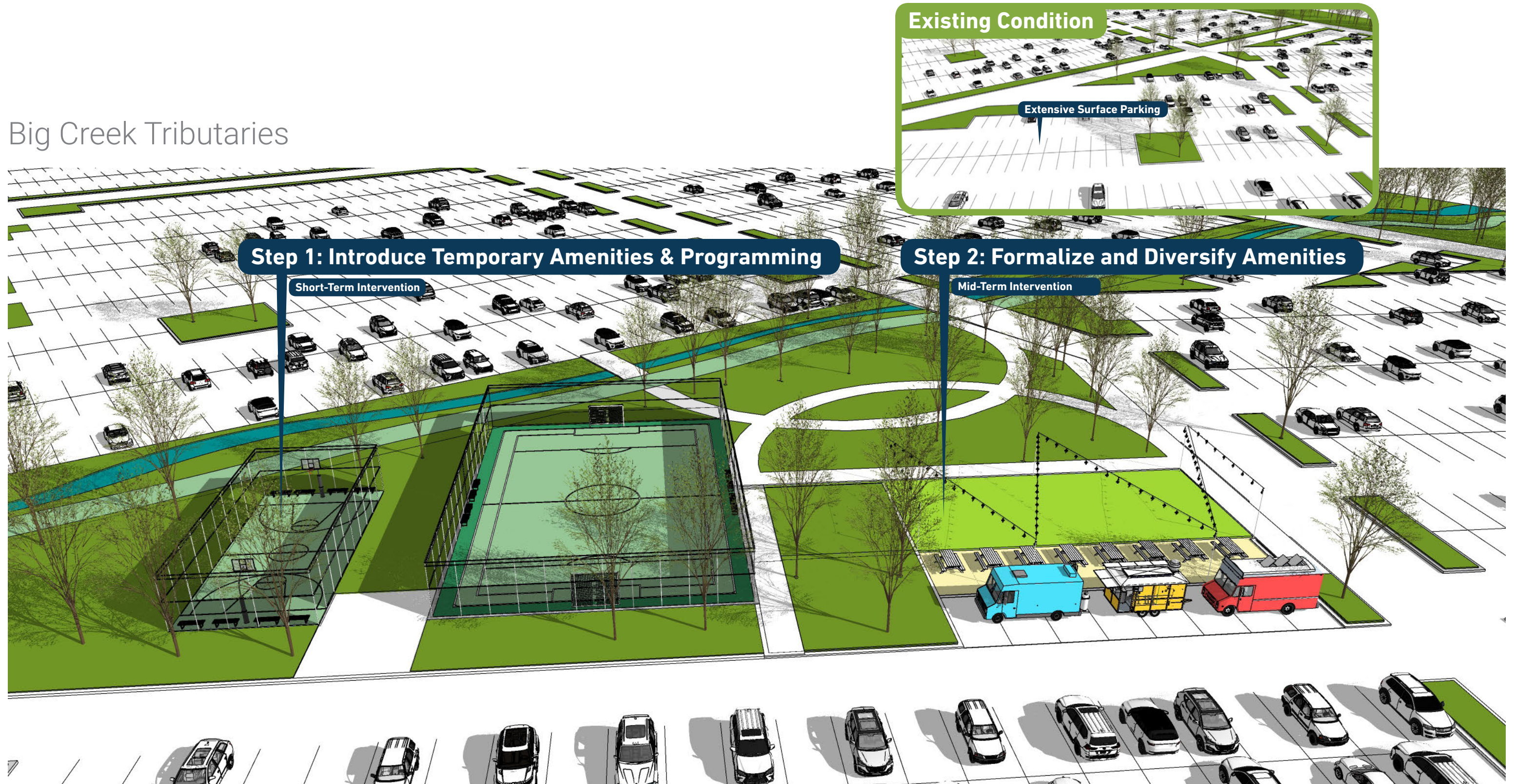


The Arbor Structures are inspired by the natural environment of the Big Creek Greenway and the larger Piedmont ecoregion. These features are a human-scaled interpretation of the larger District Thresholds.

River of Trees



Big Creek Tributaries



Incremental Development

Beginning with the careful location of these tributaries in locations that could functionally serve as stormwater features, the greenspace could take shape as a series of interventions that range from temporary public space to permanent green infrastructure and public park that serves surrounding community development.

EXHIBIT A

Step 3: Develop & Density Periphery

Long-Term Intervention

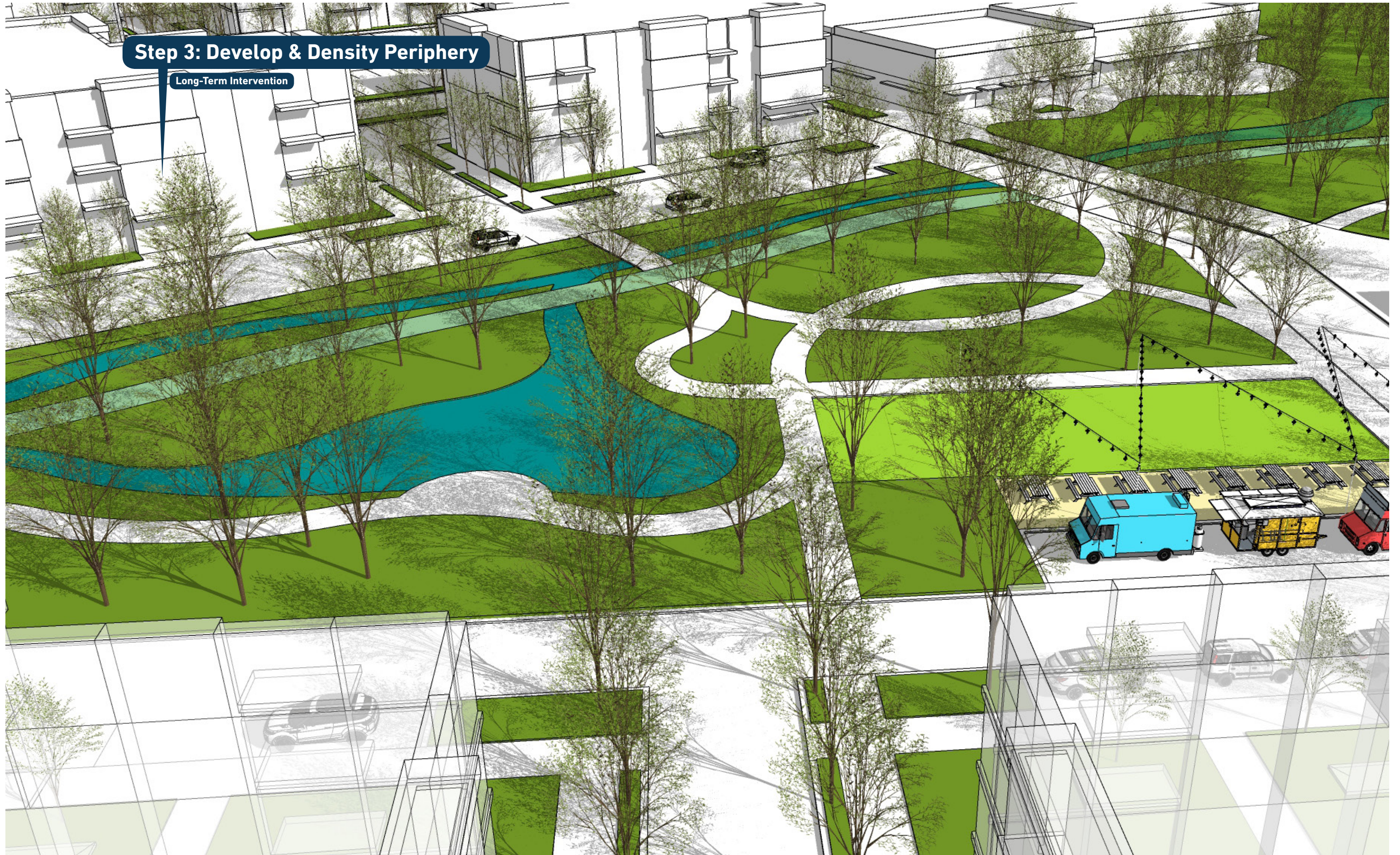
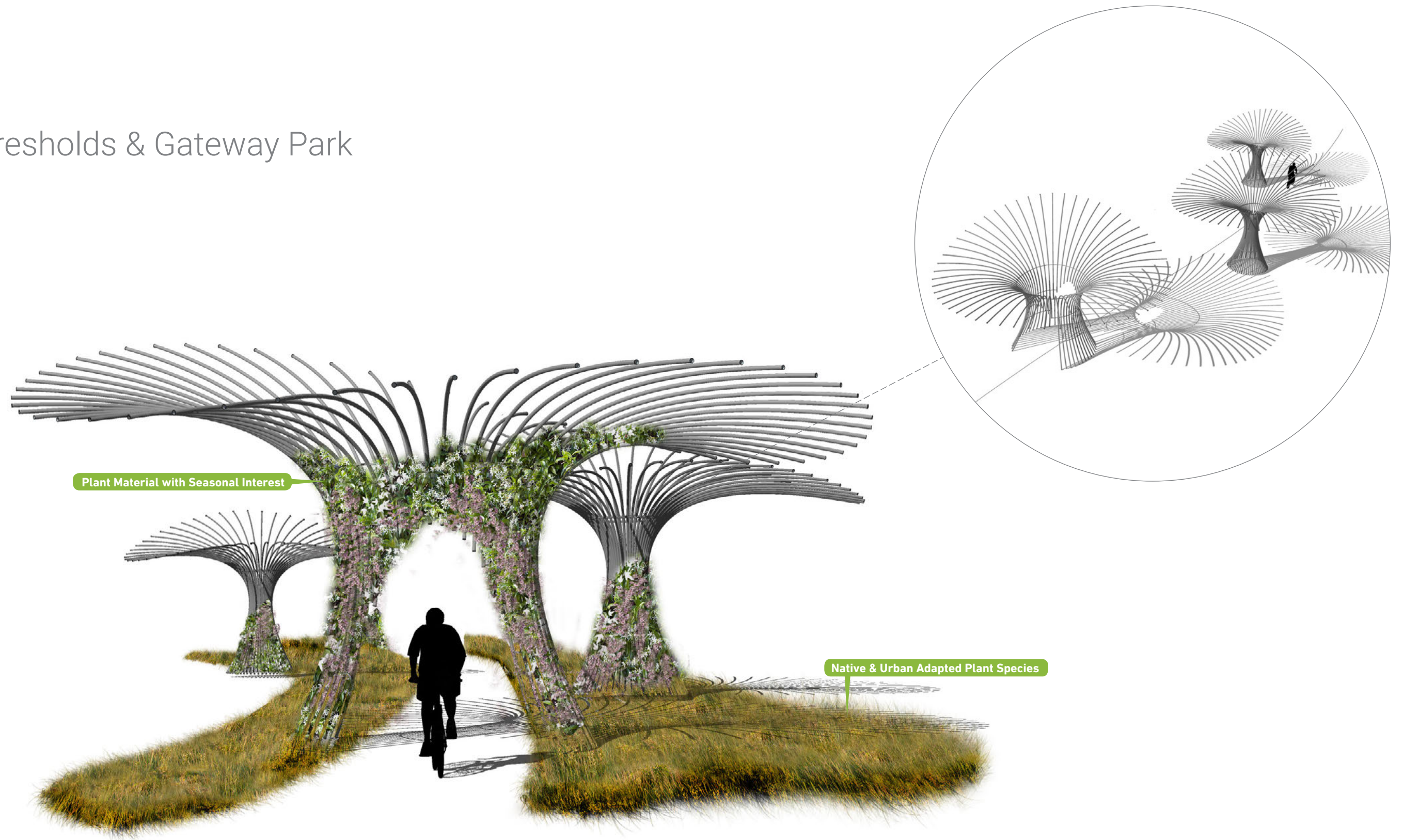


EXHIBIT A

North Point PARKway Crossing



Greenway Thresholds & Gateway Park



Threshold Concept - Big Creek Arbors

The Big Creek Arbors are conceived as vertical gardens and serve as a monumental greenway entry experience

EXHIBIT A



Threshold Concept - Big Creek Strands

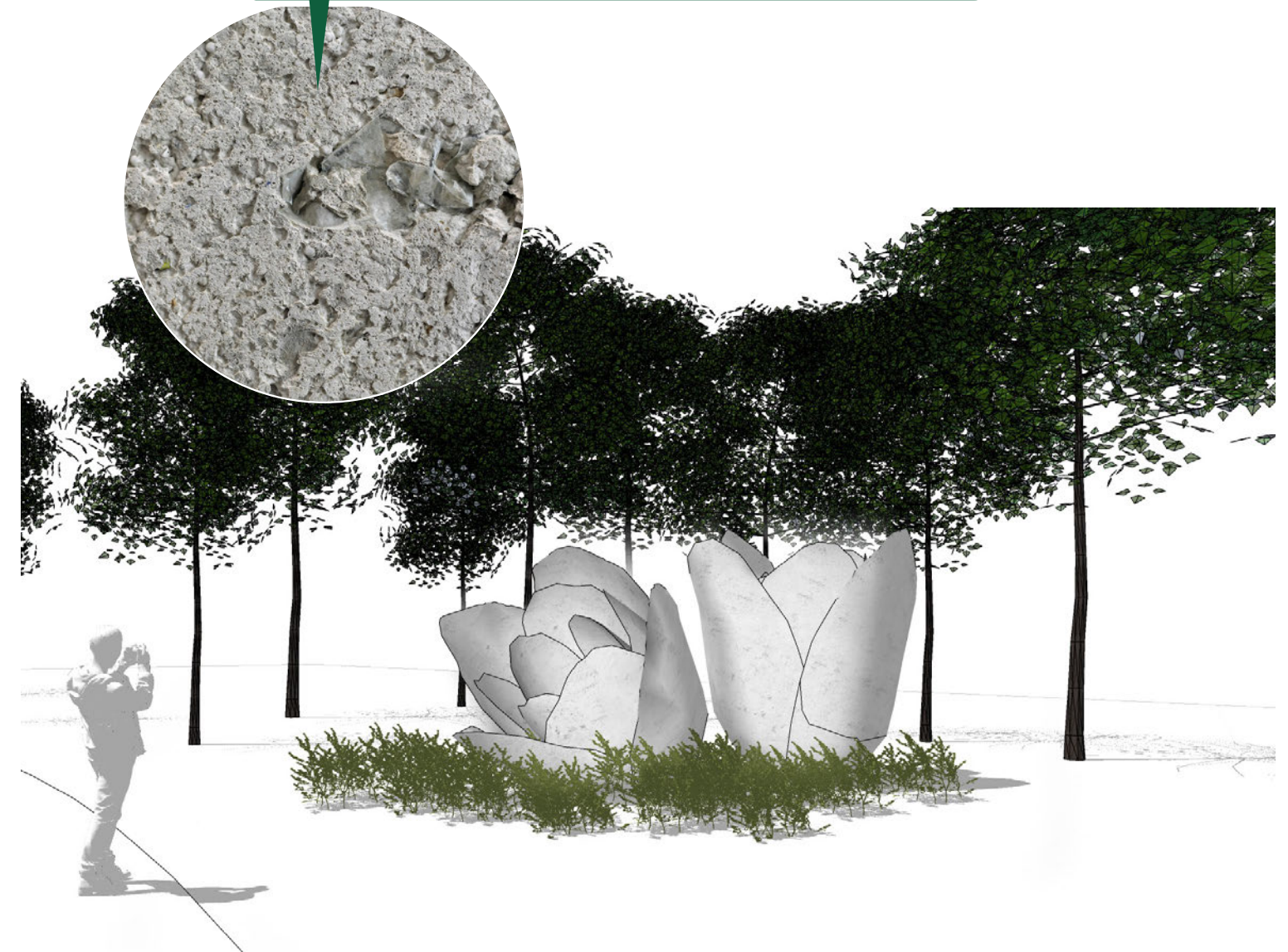
The Big Creek Strands are conceived as an abstract field of meadow grasses and provide an immersive greenway entry experience.

Greenway Moments

Creative Use of Industrial Materials



Creative Reuse of Demo'd Materials



Places to Stop, Rest, Relax, Learn, and Socialize

The Moments would be anchored by creative architectural elements constructed from organic materials (i.e. salvaged logs or boulders) that provide visual interest and interpretive learning opportunities.

EXHIBIT A

Creative Reuse of Natural Materials



District Branding and Identity



NORTH POINT

ALPHARETTA, GA

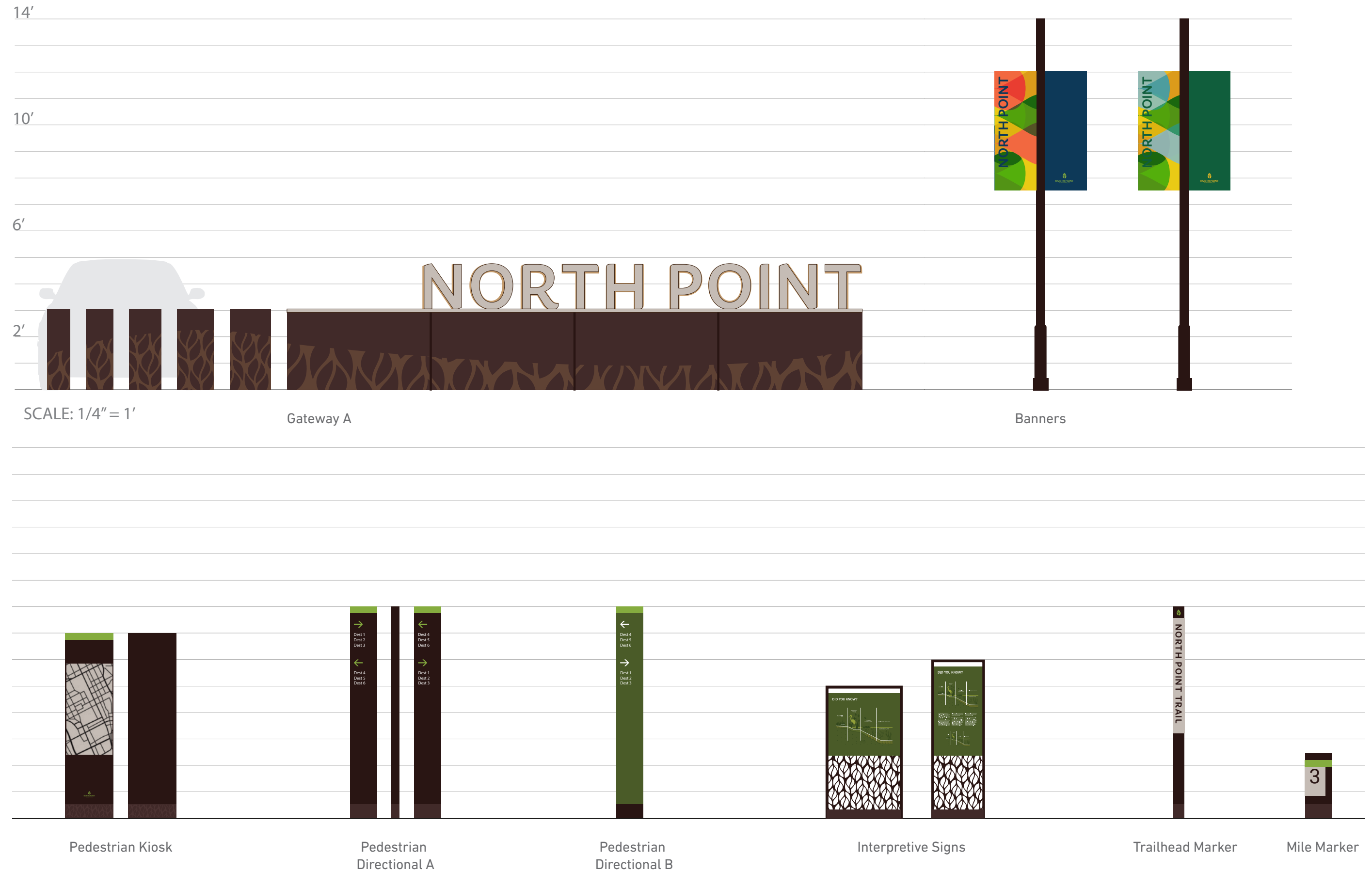
VIBRANT. GREEN. WALKABLE. LIVABLE.

Visual Identity

One of the leading themes that emerged during our development of identity for the district was that North Point is green!
This is at once a recognition of existing assets, hidden or latent assets, current initiatives, and a vision for the future.

EXHIBIT A

Environmental Graphics Can Enliven Spaces, Promote Identity, and Curate the Visitor Experience



IMPLEMENTATION

100-Day Action Plan

A Roadmap for Quick Project Implementation



Incorporate Placemaking Recommendations into Community-Based Plans & Statutory Requirements

Incorporate placemaking plan into city's comprehensive plan.

Incorporate placemaking and green space recommendations into North Point overlay district.

Incorporate recommended green space into city's parks and recreation master plan.

Adopt the North Point brand system.



Sustain Community Engagement & Activation

Formalize quarterly North Point property owners meeting.

Work with Bike Alpharetta to develop bike-friendly event in the North Point area.

Utilize brand mark/icon for tactical urbanism projects (crosswalks, pathways, etc.).



Scope & Identify Funding for Additional Studies

Identify vendor and funding sources for gateway signage and monuments.

Seek funding for feasibility study of recommended infrastructure improvements along North Point Parkway.

Draft scope of work and identify funding for area thoroughfare plan.

Draft scope of work and identify funding for area stormwater master plan.



Collaborate with Project Partners

Determine placemaking projects for public/private partnerships and public capital funding.

Identify key parcels for city acquisition.

Work with MARTA, North Fulton CID, and private property owners to obtain and install new transit infrastructure.

EXHIBIT A

ACTION	PRIMARY PARTNERS	TIMEFRAME	0-1	2-3	3-5
STRATEGY 1: ACTIVATE THE DISTRICT (VIBRANCY)					
Host small-scale events (ex. food truck rodeo).	City, Property Owners	Immediate			
Launch tactical urbanism design and public art efforts.	City	Immediate			
Host large-scale events (annual festival, etc.).	City, Property Owners	Short			
Host bike-friendly event in district.	City, Bike Alpharetta	Short			
STRATEGY 2: ARTICULATE THE VISION (MARKETING)					
Adopt North Point brand system.	City, Property Owners	Immediate			
Utilize brand mark/icon for tactical urbanism projects (crosswalks, pathways, etc.).	City, Property Owners	Immediate			
Market the plan to stakeholders and investors.	City, Property Owners	Immediate			
Create a branded North Point investment guide.	City, Property Owners	Short			
STRATEGY 3: SET THE STAGE (PHYSICAL IMPROVEMENTS)					
Install street banners.	City	Immediate			
Preliminary design for Alpha Loop connection.	City	Immediate			
Preliminary design for PARKway streetscape.	City	Immediate			
Construct Alpha Loop connection.	City	Long			
Install new transit infrastructure.	City, MARTA	Short			
Develop and install signage and sculpture package.	City	Short			
Develop North Point area thoroughfare plan.	City	Short			
Develop North Point area stormwater master plan.	City	Short			
Construct PARKway streetscape.	City	Medium			
Construct Gateway Park.	City	Medium			
STRATEGY 4: ORGANIZE FOR SUCCESS (PARTNERSHIPS)					
Adopt Creative Placemaking Plan into City Comprehensive Plan.	City	Immediate			
Incorporate recommended green space into city's parks and recreation master plan.	City	Immediate			
Incorporate placemaking and green space recommendations in North Point overlay district.	City	Immediate			
Identify vendor and funding sources for gateway signage and monuments.	City	Immediate			
Identify key parcels for city acquisition.	City	Immediate			

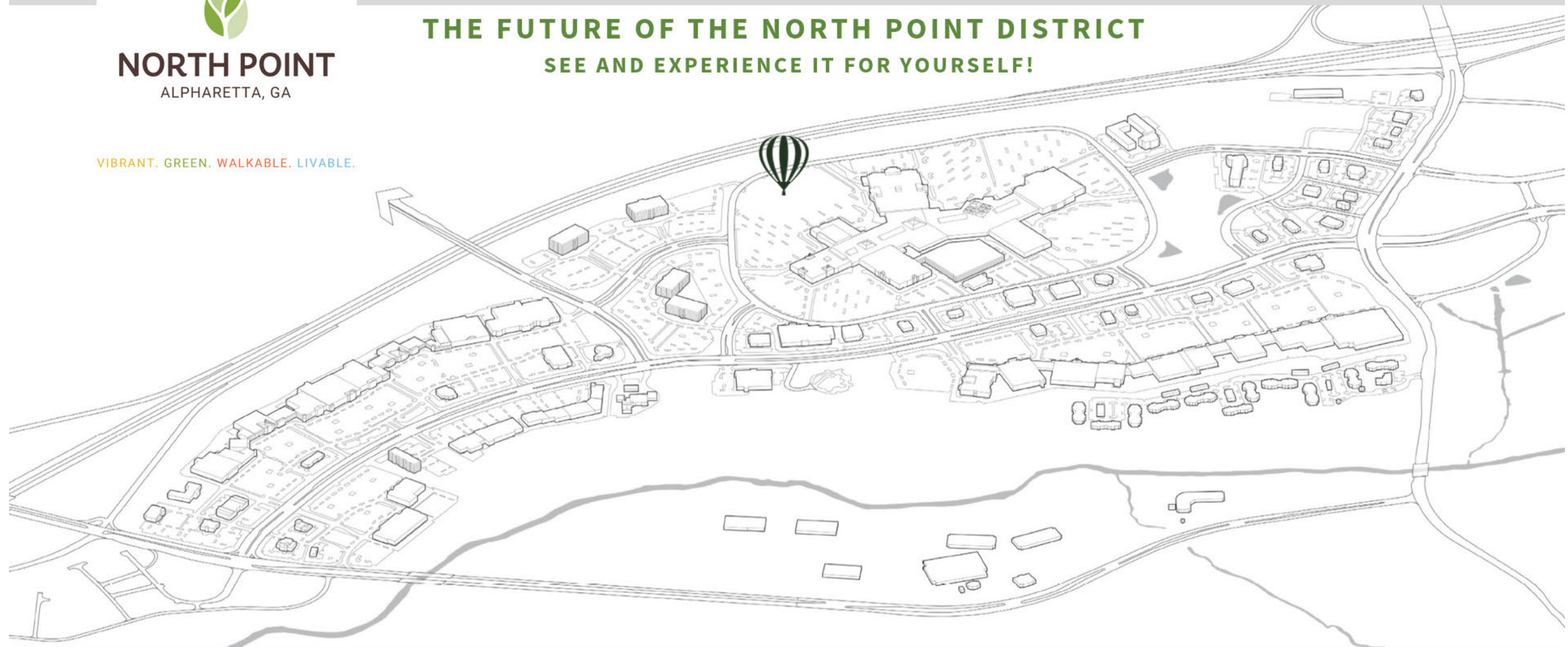
Placemaking Event

Placemaking Event



VIBRANT. GREEN. WALKABLE. LIVABLE.

THE FUTURE OF THE NORTH POINT DISTRICT
SEE AND EXPERIENCE IT FOR YOURSELF!



Music
Bike Track
Face Painting
Hot Air Balloon Rides

North Point Eco-District Concepts on Display
Thursday, October 17 - 5-8 p.m.
North Point Mall - AMC Theater Parking Lot

Games
Food Trucks
Rock Climbing Wall



EXHIBIT A

EXHIBIT A

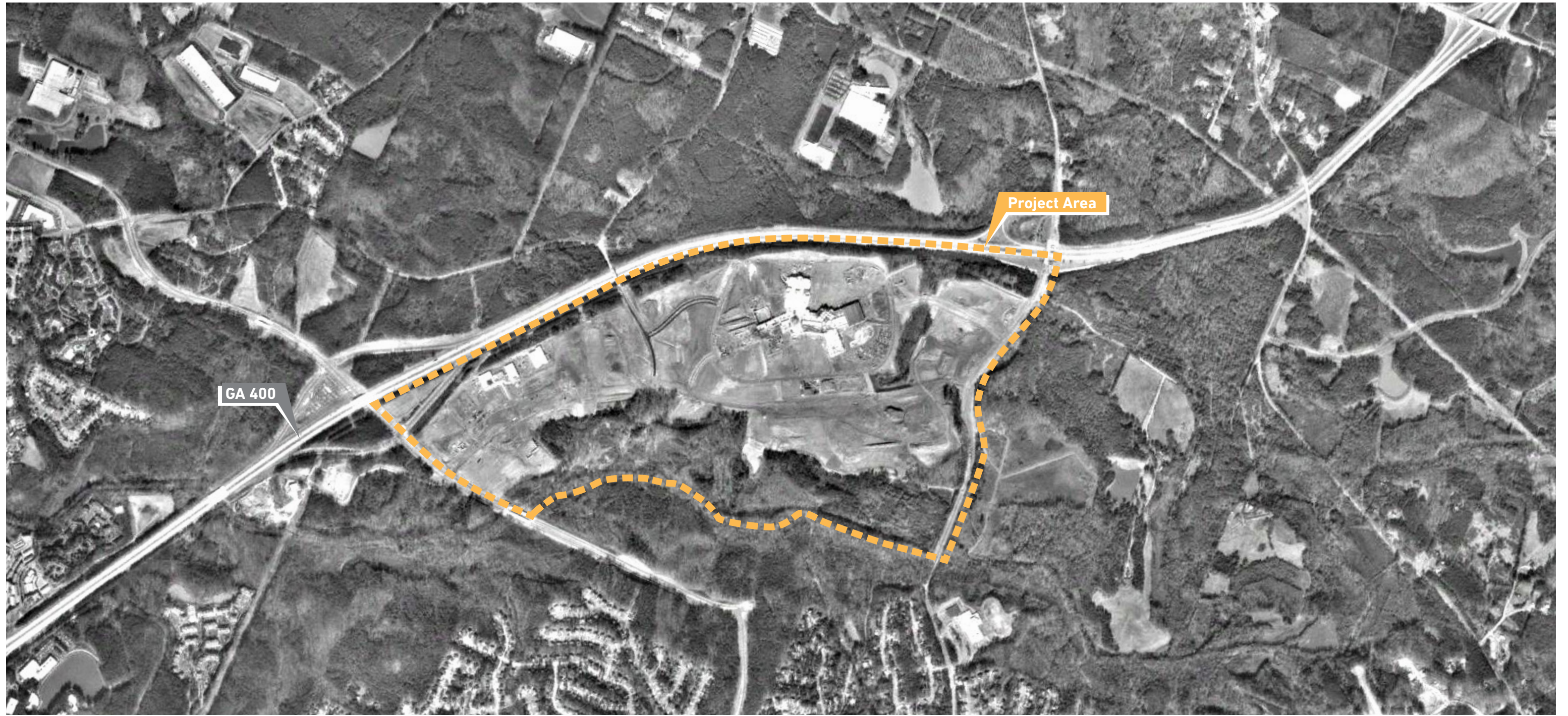
The North Point Area in 1963 was defined by its agricultural and natural character. Georgia 400 (still under construction) had not yet made the area readily accessible by car.

Project Area

GA 400

EXHIBIT A

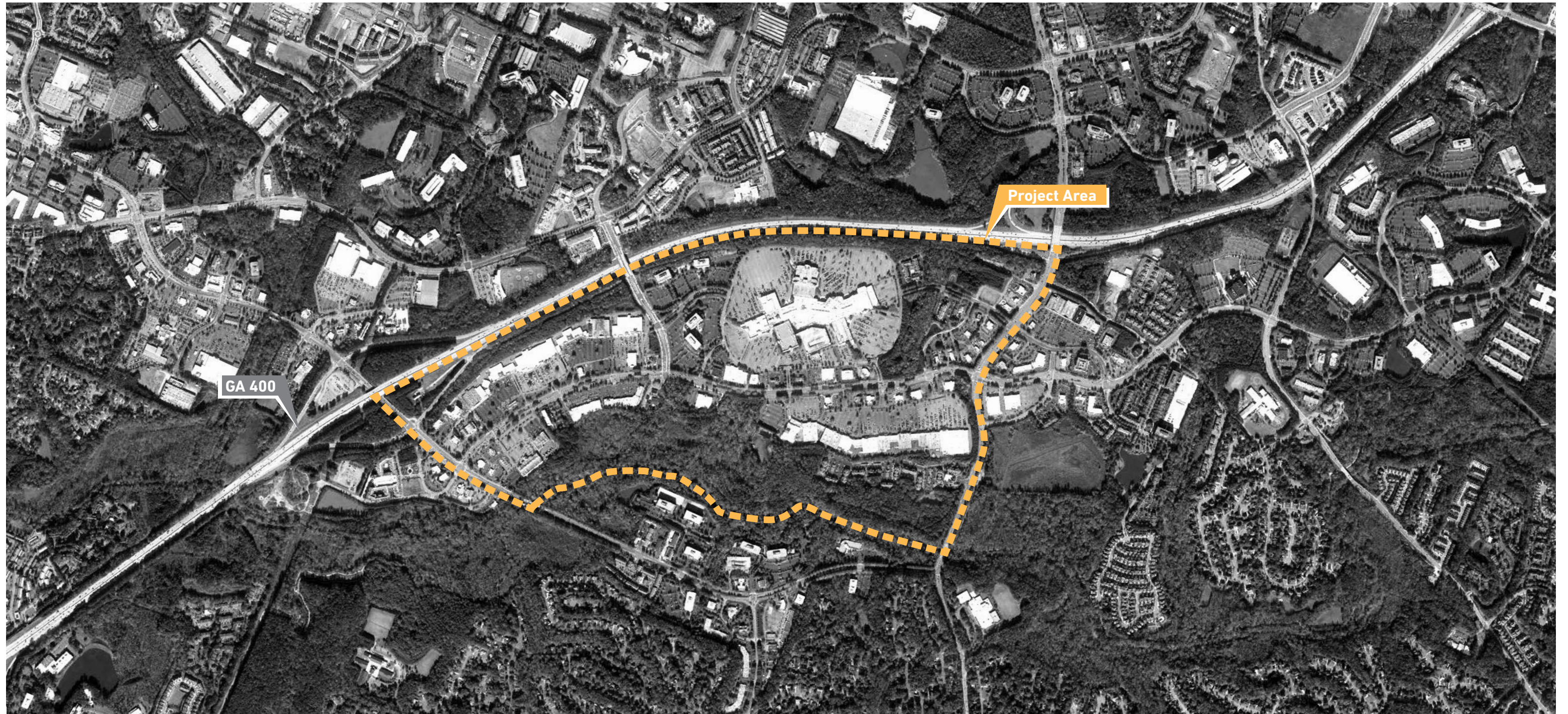
North Point Through Time - 1993



The transformation of the district was underway with the development of the North Point Mall.

EXHIBIT A

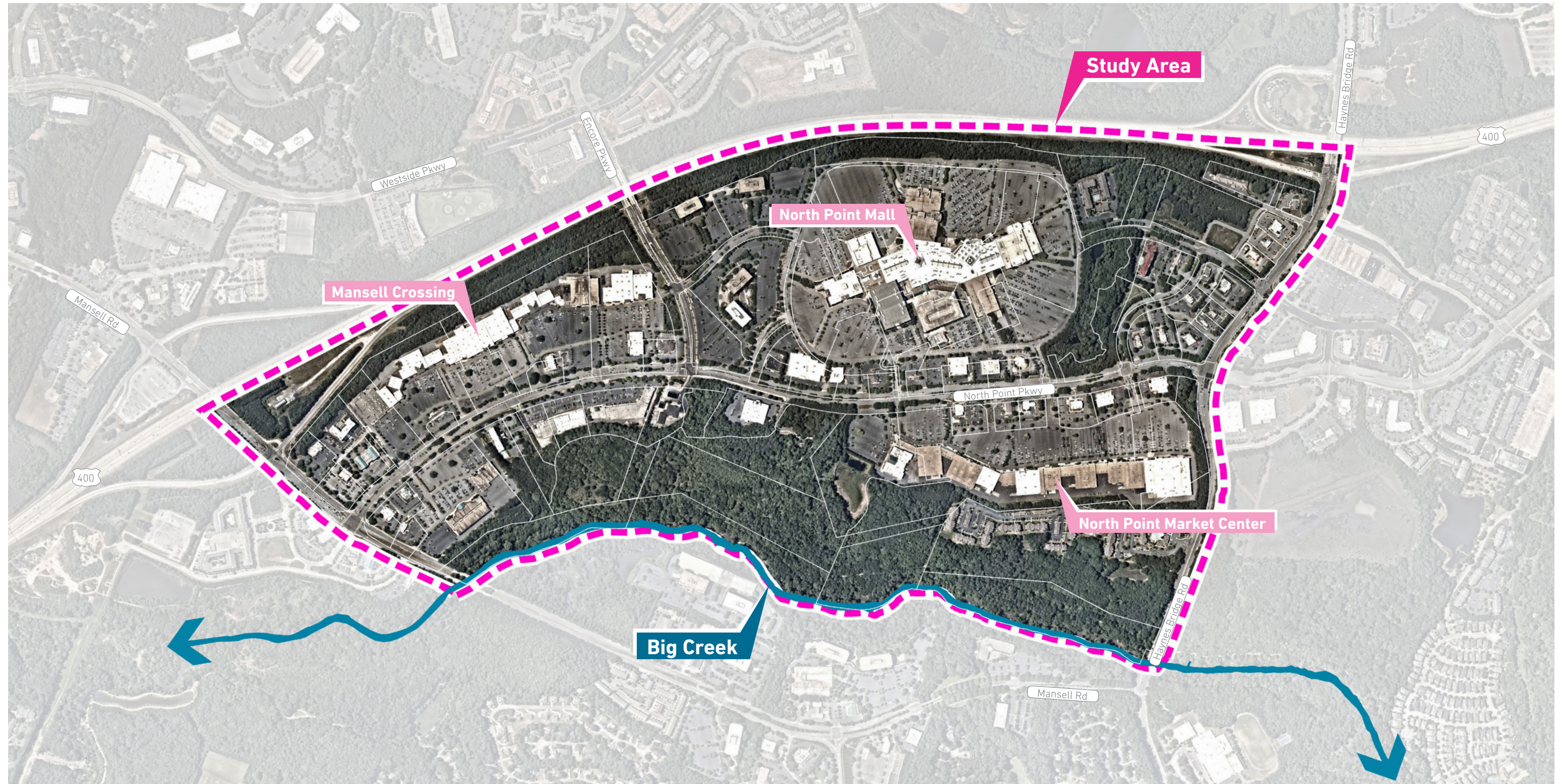
North Point Through Time - 2018



The fabric of the North Point Area today reflects an auto-centric retail development pattern.

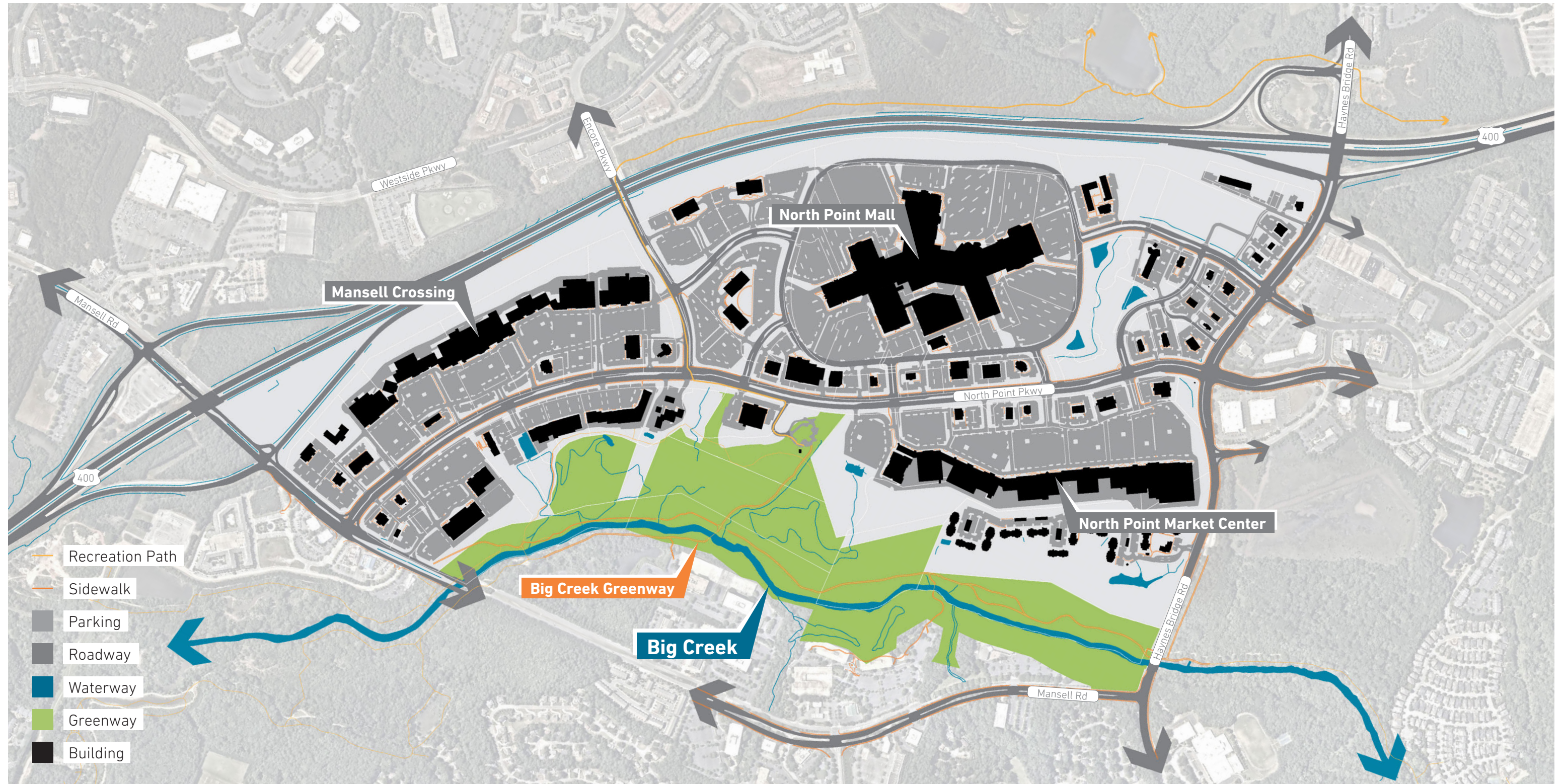
Aerial Image

Existing Conditions



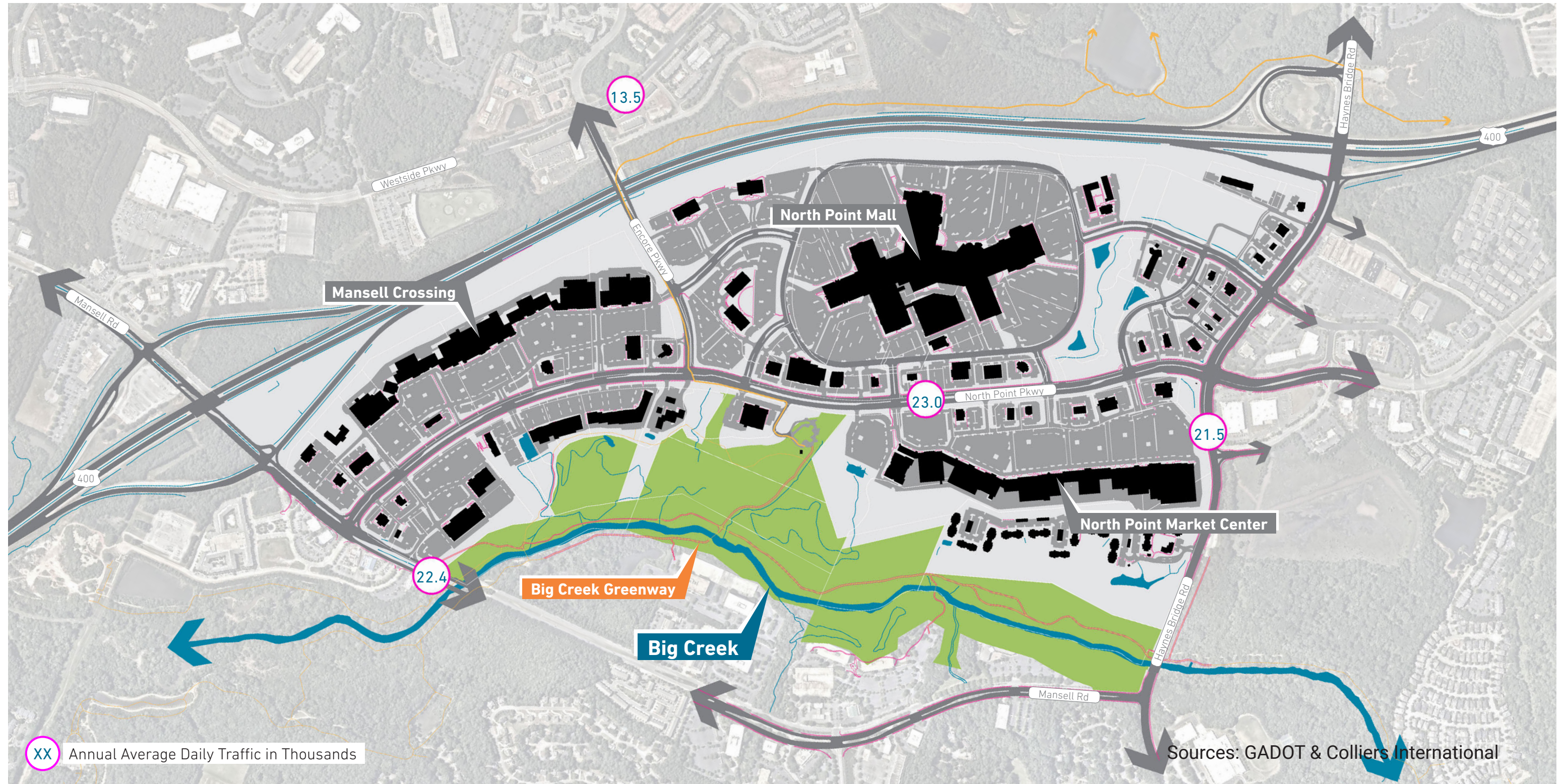
Base Map

Existing Conditions



Traffic Count

Existing Conditions



Topography

Existing Conditions

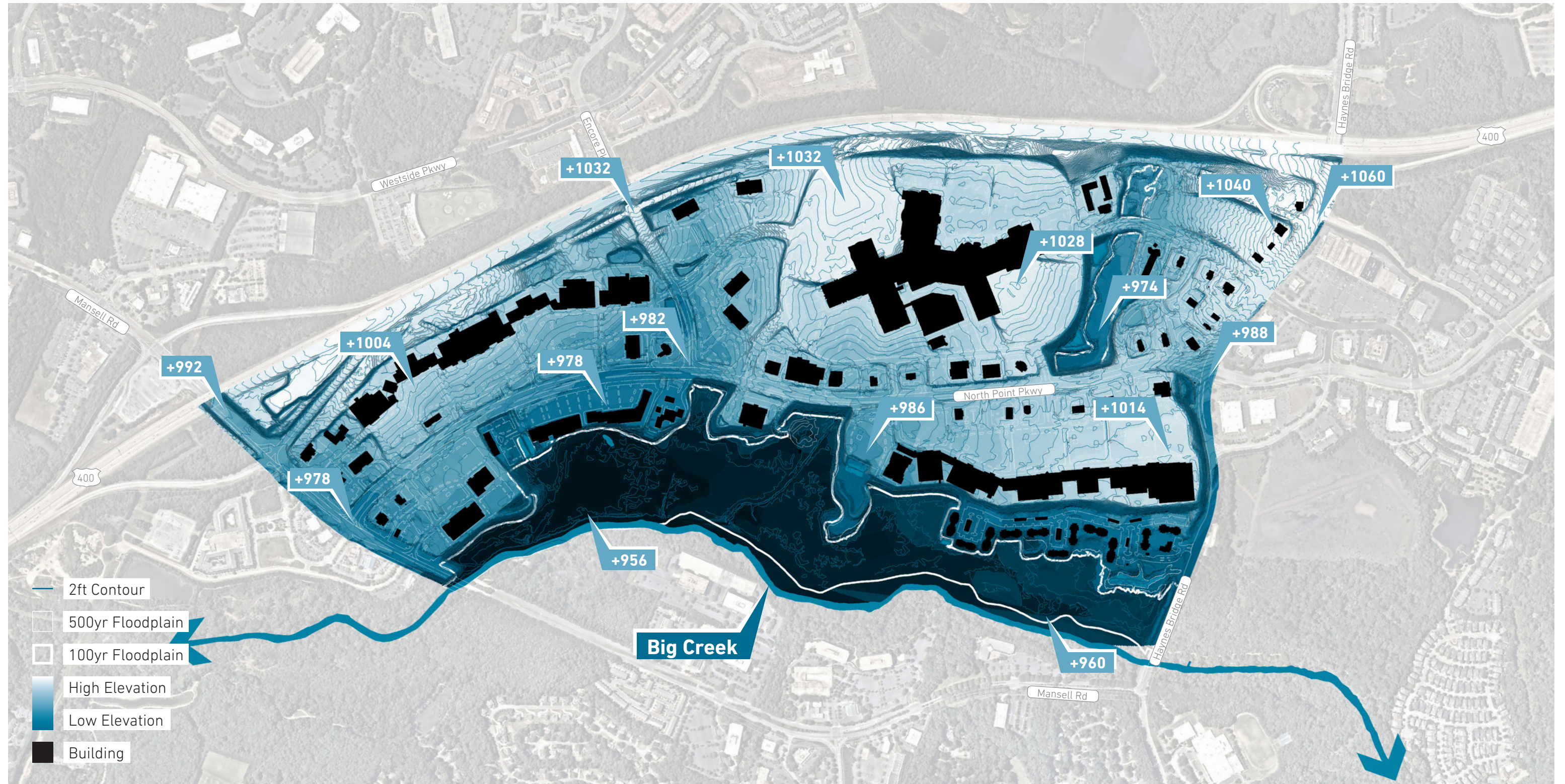


EXHIBIT A

Ownership
Existing Conditions

1. CAPTEC NET LEASE REALTY INC

2. MANSELL NORTH POINT LLC

3. GREATER ATLANTA HOTEL LLC

4. SHOPS AT MANSELL LLC

5. TRU TWO THOUSAND FIVE RE I LLC

6. FAMILY INVESTMENT GROUP LLC

7. DB TRIPLE DIPPER RESTAURANT LLC

8. ARC CAFEUSA001 LLC
9. AHP H6 ALPHARETTA LLC

10. WIGGINS W B JR

11. CORO NORTH POINT LLC

12. BLUE VENTURES LLC

13. THOMAS L M JR

14. SMGA LLC

15. CWOP TWO MANSELL VERIZON LLC

16. MANSELL CROSSING RETAIL LP
17. WACHOVIA BANK OF GEORGIA

18. VILLAGE CREATIVE LABS PARTNERS L P

19. ALPHA Z-BOY PARTNERS LLC

20. HOLLYWOOD CAMARILLO PARTNERS LP

21. HUBERT PROP LLLP

22. RIPON MAIN ASSOCIATES L P

23. SUN TRUST BANK ATL

24. PALM J LLC
25. SWANN INVESTMENTS L P

26. COLE CP ALPHARETTA GA LLC

27. VON MAUR INC

28. GGP NORTH POINT LAND LLC

29. DILLARD DEPARTMENT STORES INC

30. SEARS

31. HPTMI II PROPERTIES TRUST

32. COUSINS WESTSIDE LLC
33. BRE/ESA P PORTFOLIO LLC

34. HAYNES ROCK LLC

35. GREENE HOGG NP II LLC

36. BFC PROPERTIES INC ET AL

37. GREENE HOGG NP I LLC

38. BRE LQ PROPERTIES LLC

39. D & D INVESTMENT ASSOCIATES LLLP

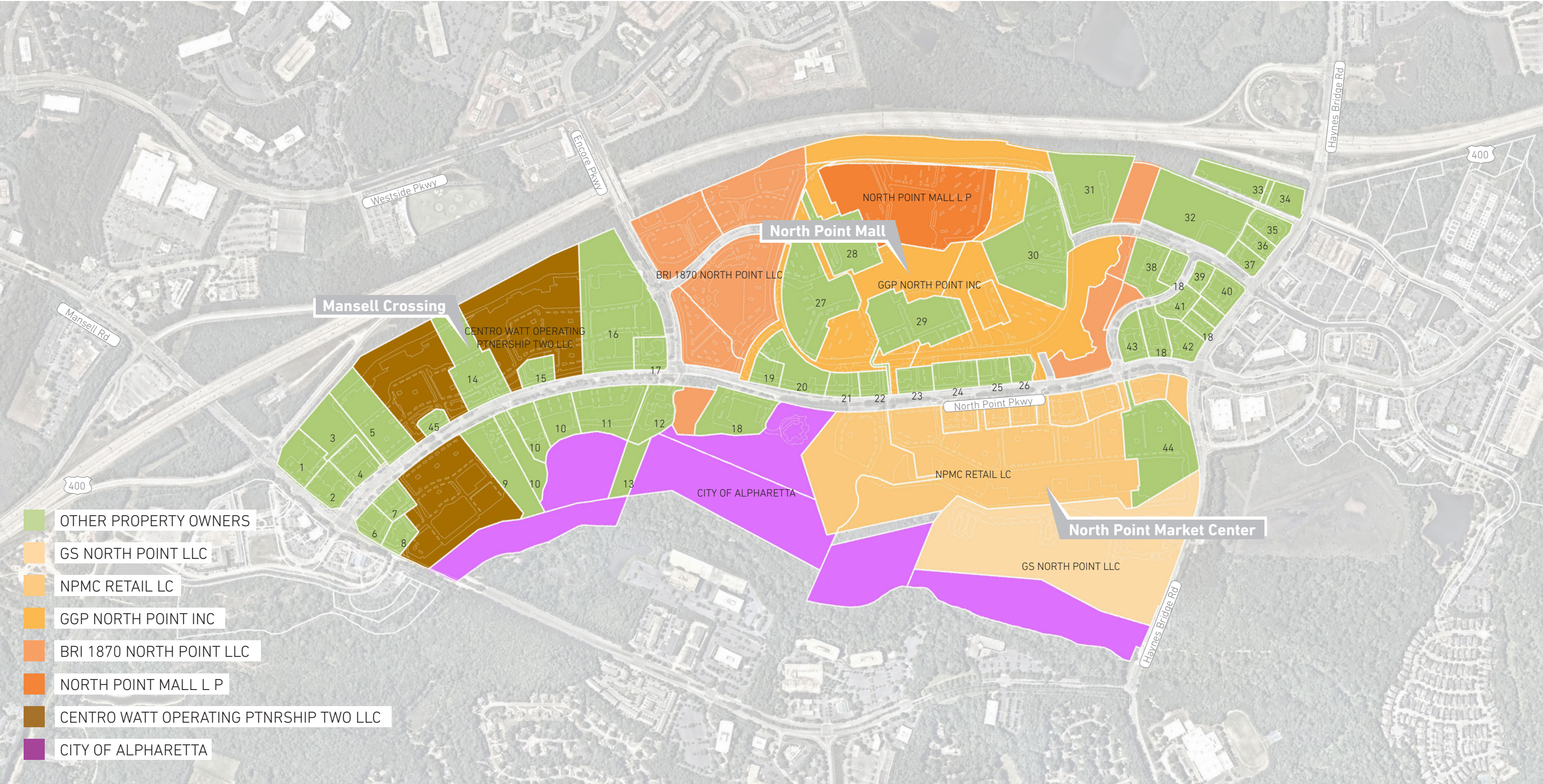
40. KOLODKIN ALAN B & ELAINE S
41. ANSLEY INVESTMENT PARTNERS L P

42. ORLANDO BK ONE ASSOCIATES LP

43. BP NORTHPOINT LLC

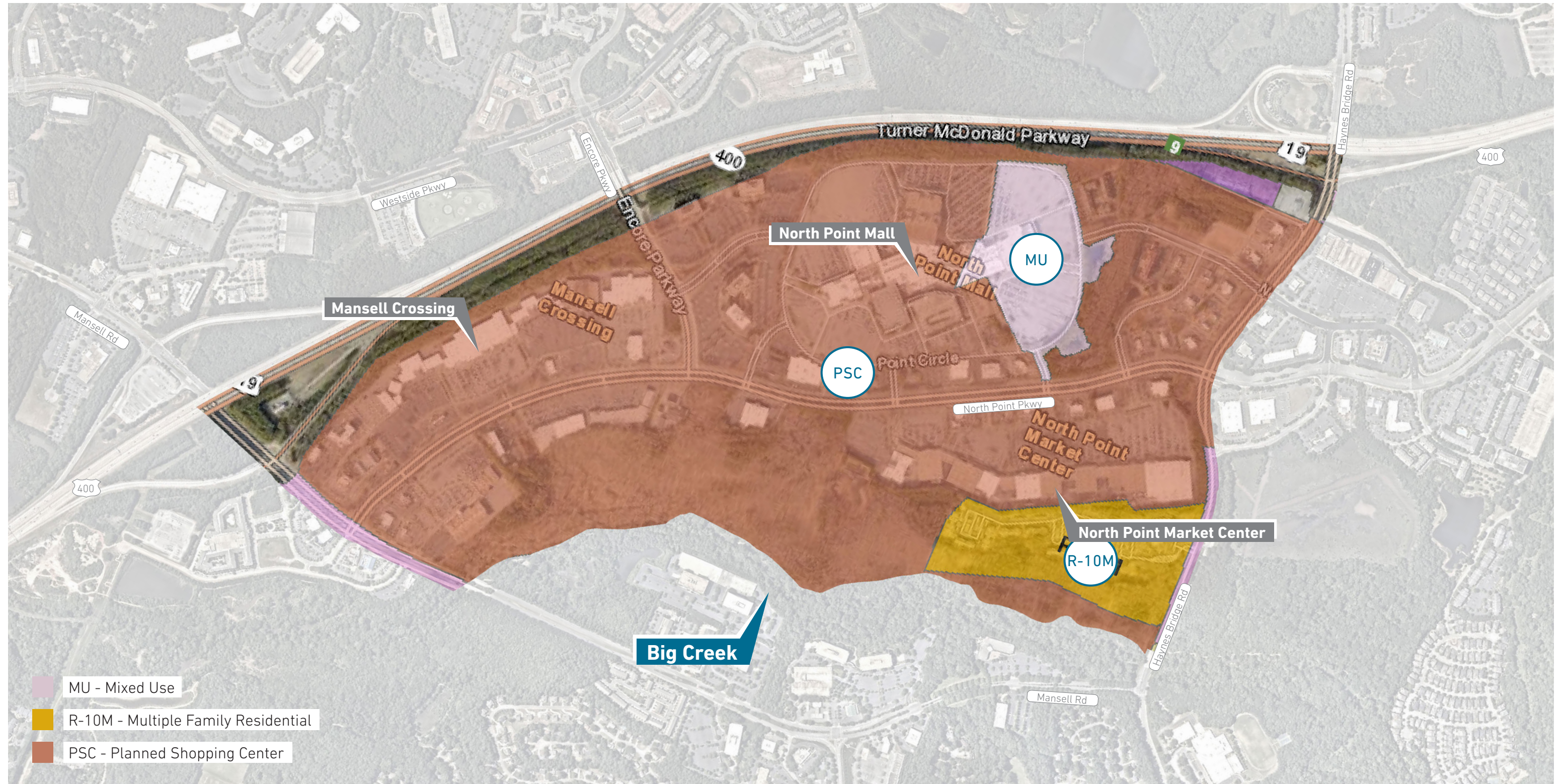
44. DAYTON HUDSON CORP

45. THE ORIGINAL HONEY BAKED HAM CO OF GA INC



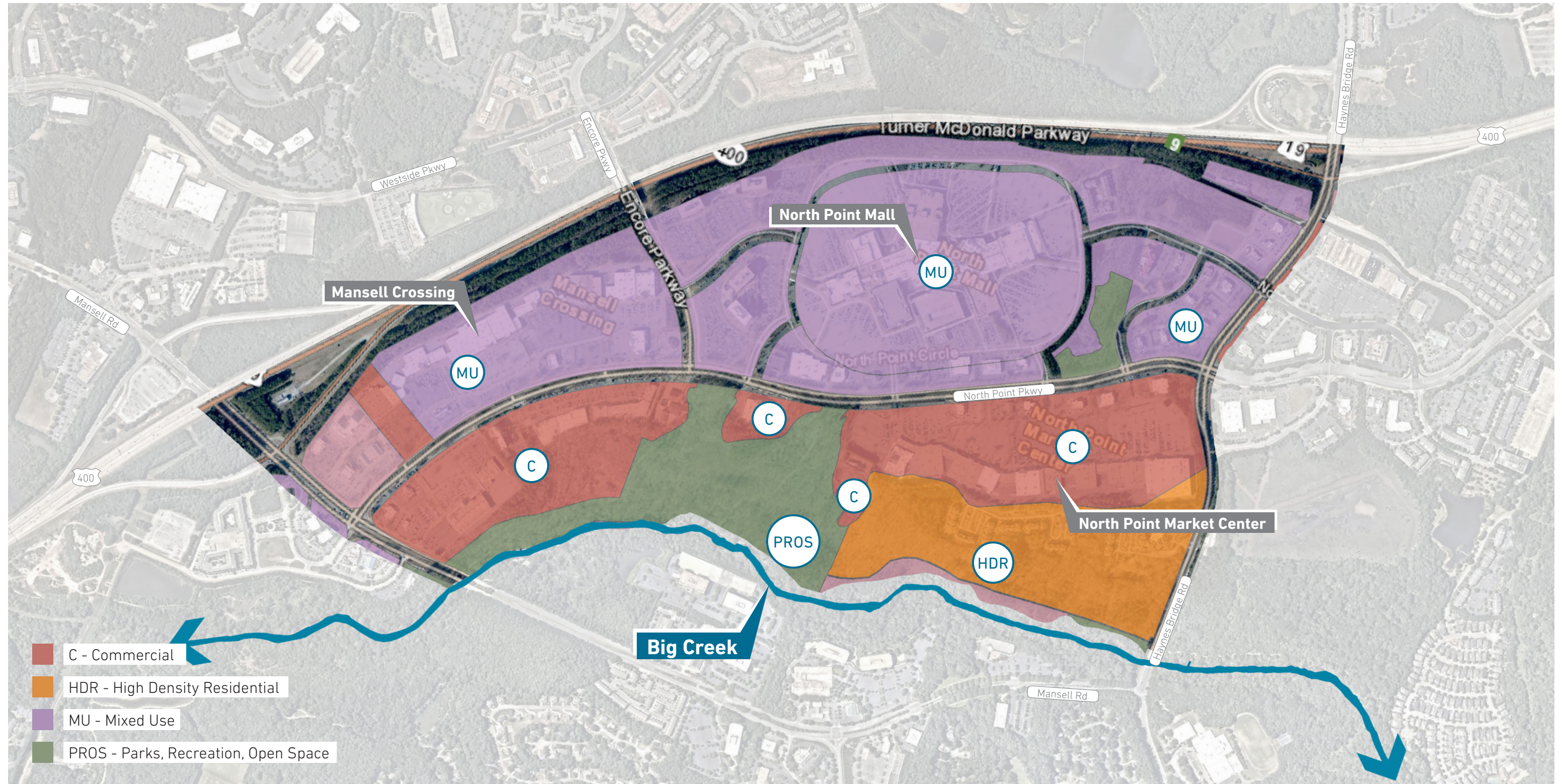
Zoning

Existing Conditions



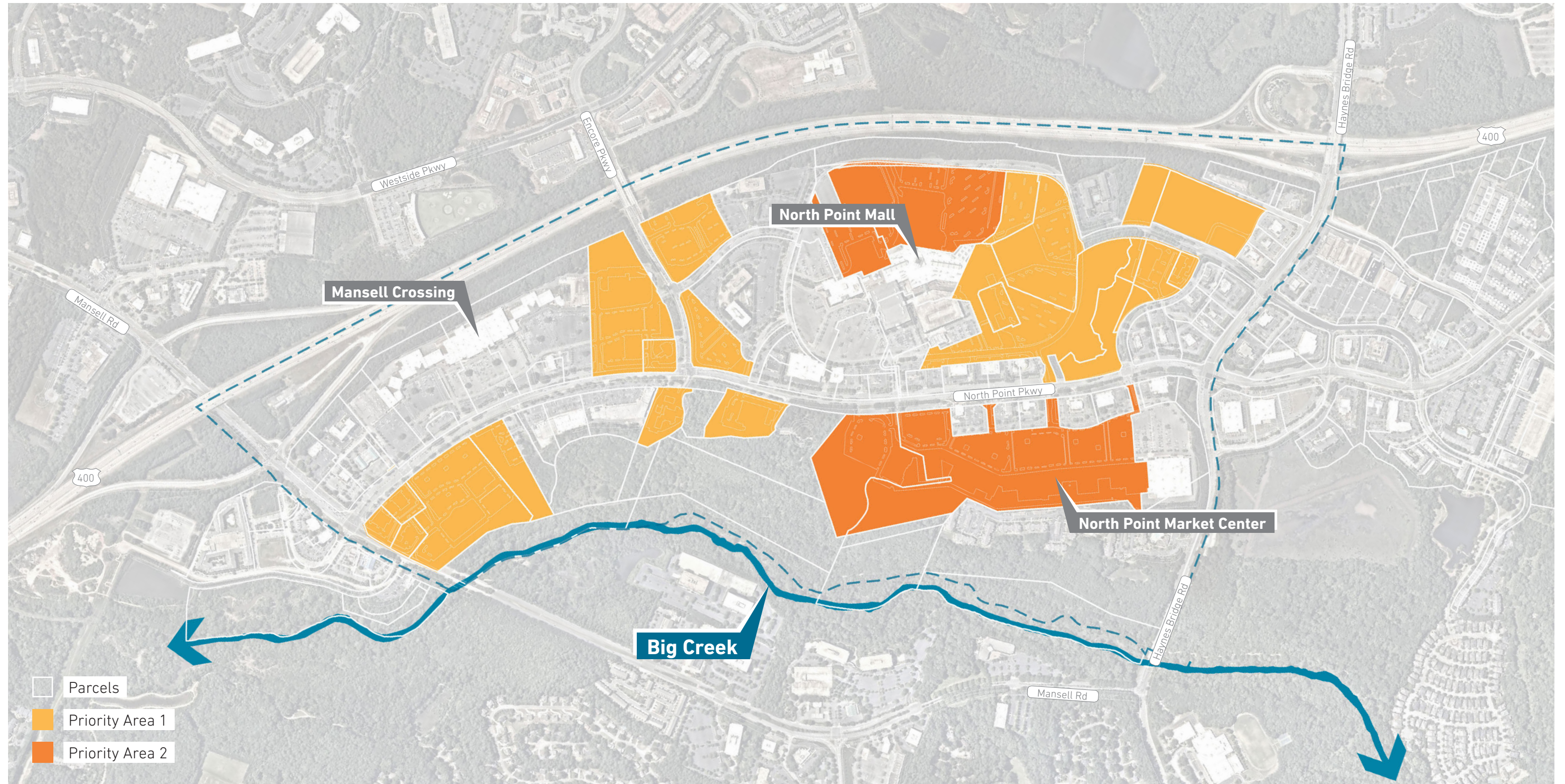
Future Land Use

Existing Conditions



North Point LCI Density Priority Map

Existing Conditions





City Council Meeting STAFF REPORT

Submitting Department: Community Development

Submitted By: Kathi Cook

Sponsored By:

Meeting Date: October 7, 2019

I. AGENDA ITEM TITLE: RESOLUTION OF COMMITMENT FOR FEDERAL FUNDS PROJECTS

II. RECOMMENDATION:

Approve Resolution of Commitment to Provide Local Match to Federal Funding Award for Transportation Projects

III. REPORT IN BRIEF:

The Atlanta Regional Commission has sent out a call for applications for transportation projects to be funded in the forthcoming 2020-2025 Transportation Improvement Program. Funds are awarded for new TIP projects and phases, supplemental funding for existing TIP projects, and funding for TIP studies and related non-capital initiatives. Projects with federal dollars do require additional environmental impact studies which can increase a project timeline. Staff is recommending submitting two applications:

1. Pedestrian improvements along North Point Parkway which include 12' sidewalks, landscaping, lighting, placemaking signage, crosswalks as recommended in the North Point LCI and North Point Placemaking Plan. The section is located between Haynes Bridge Road and Mansell Road.
Estimated Cost: \$20,000,000 Match: \$4,000,000

2. Tunnel under Haynes Bridge Road to connect Alpha Loop.
Estimated Cost: \$5,000,000 Match: \$1,000,000

In order for an application to be considered, the the Atlanta Regional Commission requires a resolution of commitment from the sponsoring agency to help ensure a project will move forward if Federal Funding is awarded.

IV. ALTERNATIVES:

V. ATTACHMENTS:

Resolution of Commitment, Exhibit 1 - North Point Parkway TIP, Exhibit 2 - Haynes Bridge Tunnel



RESOLUTION OF COMMITMENT TO PROVIDE LOCAL MATCH TO FEDERAL FUNDING AWARDED FOR TRANSPORATION PROJECTS

WHEREAS, the Atlanta Regional Commission (ARC) is currently accepting applications for federal funding for projects under the Surface Transportation Block Grant Program (STBG), which includes the set aside for Transportation Alternatives, ARC's Livable Centers Initiative (LCI) program, and the Congestion Mitigation and Air Quality (CMAQ) program to implement projects which support the goals and objectives of the Atlanta Region's Plan; and

WHEREAS, The City of Alpharetta adopted the North Point LCI Plan in February of 2018; and

WHEREAS, The City of Alpharetta Adopted the North Fulton Comprehensive Transportation Plan in March of 2018; and

WHEREAS, as a result of public and stakeholder input, pedestrian safety and multi-use trail improvements are determined vital to implementing the City's plans and encouraging healthier and safer transportation options for residents and visitors; and

WHEREAS, The City of Alpharetta has developed a list of projects and investments entirely consistent with both the goals and objectives of the Atlanta Region's Plan and the City's plans; and

WHEREAS, The Alpharetta City Council discussed seeking federal funding opportunities for certain capital projects in workshop on September 9, 2019;

NOW, THEREFORE BE IT SO RESOLVED, that the Alpharetta City Council supports the City of Alpharetta's application to the Atlanta Regional Commission for funding of certain projects; and be it further resolved that the City of Alpharetta will provide the required 20% match for the following projects, should grant funds be awarded:

1. North Point Parkway Pedestrian and Streetscape Improvements:
Haynes Bridge Road and Mansell Road Estimated Cost: \$20,000,000 Match:
\$4,000,000
2. Alpha Loop: Tunnel under Haynes Bridge Road.
Estimated Cost: \$5,000,000 Match: \$1,000,000

Adopted this _____ day of _____ 2019.

CITY OF Alpharetta, GEORGIA

By: _____
Mayor

Council Member

Council Member

Council Member

Council Member

Council Member

Council Member

Attest: _____
City Clerk

EXHIBIT 1

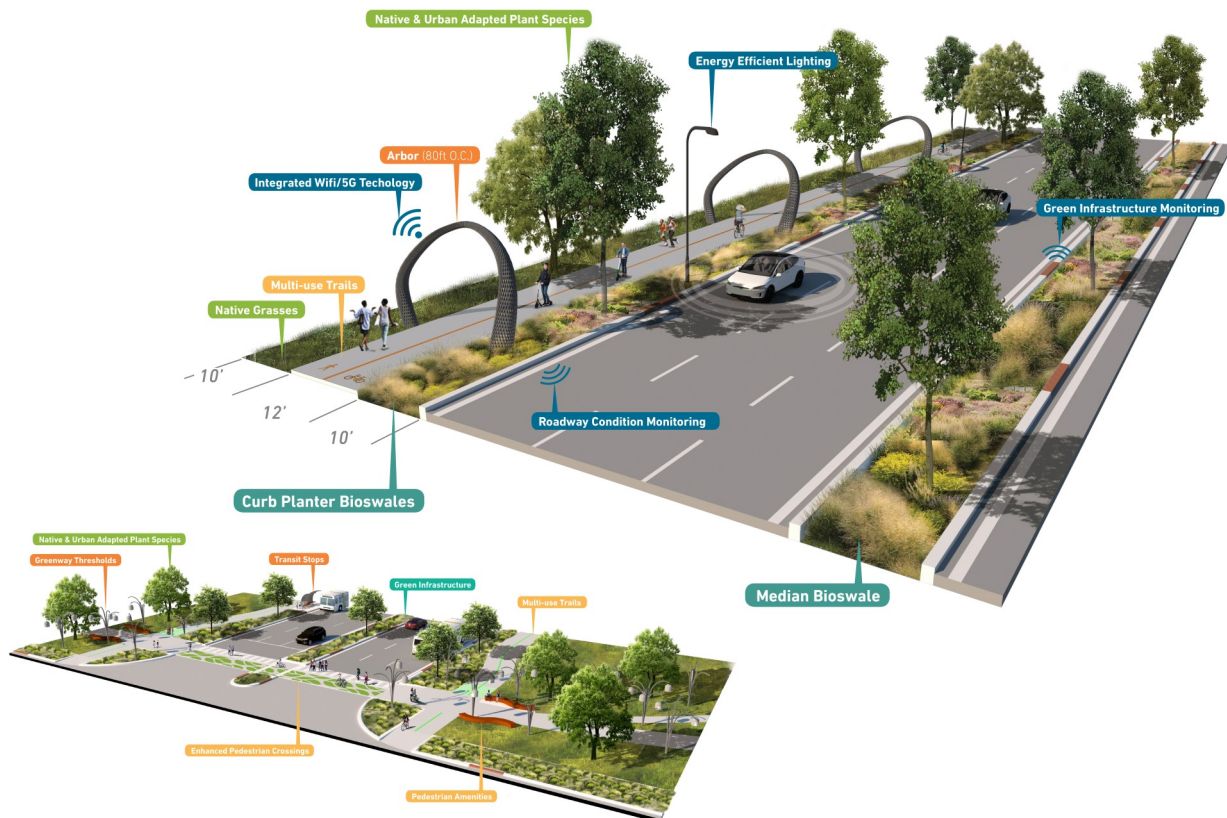
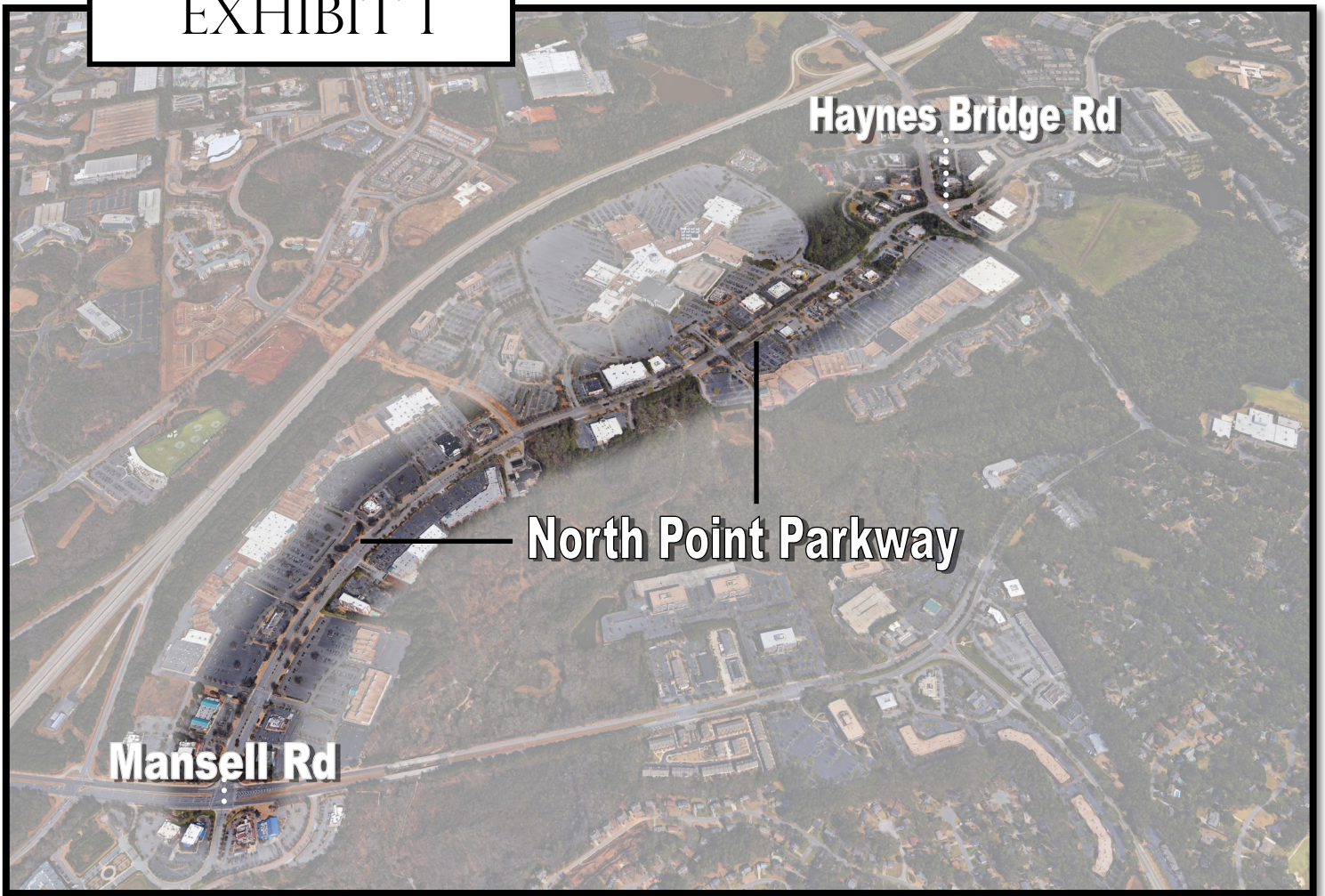
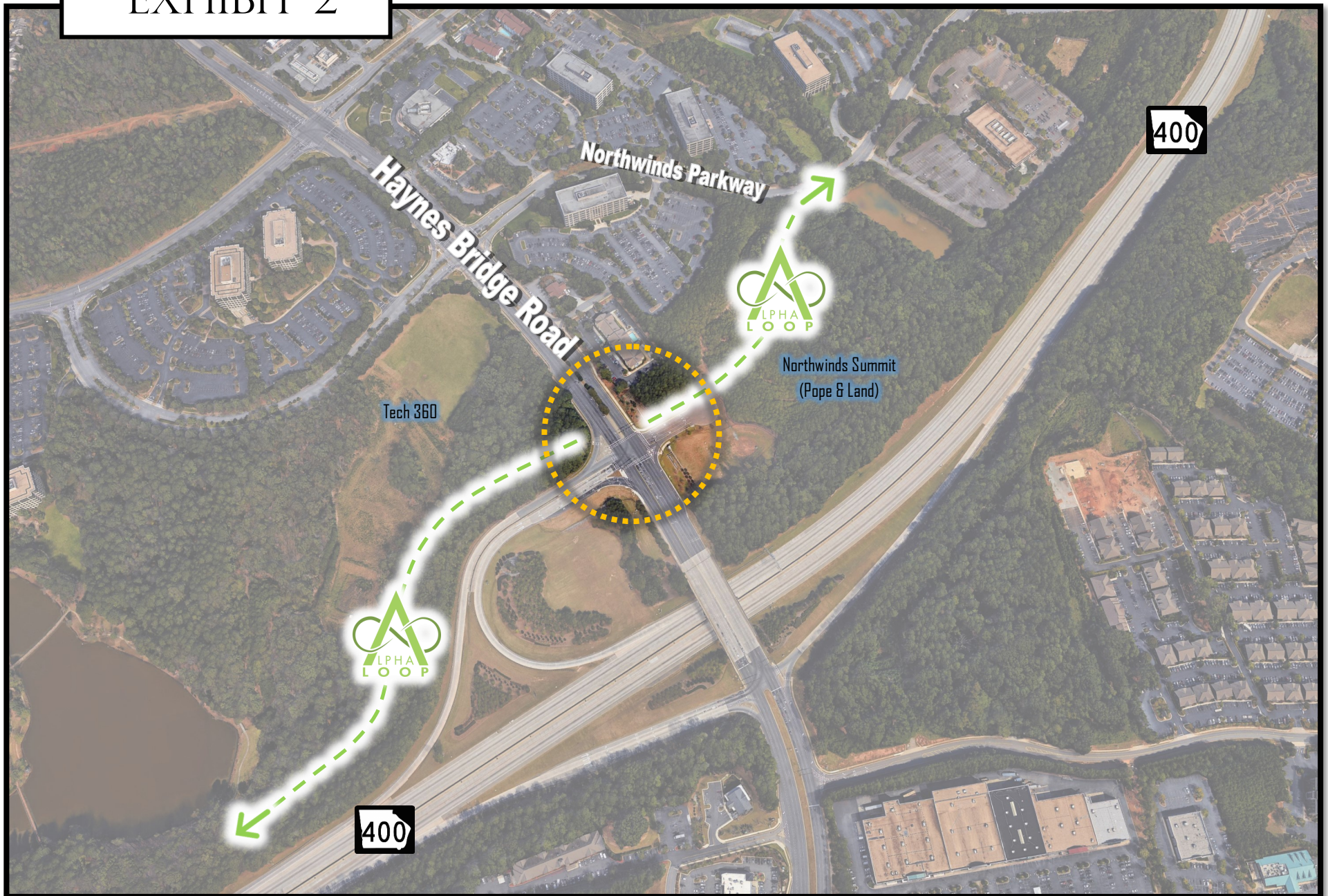


EXHIBIT 2





City Council Meeting STAFF REPORT

Submitting Department: Recreation and Parks

Submitted By: Ruby Flynn

Sponsored By:

Meeting Date: October 7, 2019

I. AGENDA ITEM TITLE: GEORGIA OUTDOOR STEWARDSHIP PROGRAM GRANT RESOLUTION

II. RECOMMENDATION:

Staff is recommending approval of a Resolution to authorize the submission of the 2019-2020 Georgia Outdoor Stewardship Program pre-application to the Georgia Department of Natural Resources and the funding in an amount not to exceed to \$283,588.00 and authorize the Mayor to execute all necessary documents.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: YES

INCLUDED IN CURRENT FY
OPRT. BUDGET: NO

TOTAL PROJECT COST: \$1,000,000.00 (THE CITY IS FUNDING
\$283,588 AND THE REMAINING COSTS ARE REQUESTED
THROUGH THE GRANT.)

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
Wills Park Stream Bank Restoration / 30261150-541430 C1919	\$283,588.00

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
n/a	\$0.00

IV. REPORT IN BRIEF:

In 2018, 83% of Georgia voters authorized the Georgia Outdoor Stewardship Act. The result is the inaugural 2019-2020 funding cycle of the Georgia Outdoor Stewardship Program (GOSP) managed by the Georgia Department of Natural Resources (GaDNR). The Georgia Outdoor Stewardship Act dedicated 40% of existing sales and use taxes on outdoor sporting goods to fund stewardship projects of existing state and local parks, acquire and development new state and local parks, and acquire and protect new lands critical to the protection of our wildlife and clean water supplies.

The City of Alpharetta is requesting \$1,000,000.00 for the streambank restoration within Wills Park. All contractual work necessary to complete the project will be included. The grant requires a minimum match requirement of 25% of the total project cost, which is \$250,000.00. Funding is currently available in the City's capital budget for the amount of \$283,588.00.

The City conducted an RFP for the Wills Park Streambank Restoration in 2018. It was determined that additional funding would be necessary to complete the proposed project. Staff believes the GOSP is good alternative funding source that could help the City complete this environmental initiative.

The grant will be evaluated on a points system. Any additional funding above the required match will assist in more calculated points. Staff is recommending that the City apply the current funding of 283,588.00 in the capital budget to the grant match. This would make the grant match amount 28% of the total estimated cost.

The attached resolution includes approval of the pre-application, which is due on October 31, 2019. If

GaDNR approved the pre-application, a second level application is due on May 30, 2020.

V. ALTERNATIVES:

VI. ATTACHMENTS:

City of Alpharetta Resolution for 2019-2020 GOSP Application 10.7.19 (002)

**A RESOLUTION OF THE MAYOR AND COUNCIL AUTHORIZING THE SUBMISSION OF THE 2019-2020
GEORGIA OUTDOOR STEWARDSHIP PROGRAM PRE-APPLICATION TO THE GEORGIA DEPARTMENT OF
NATURAL RESOURCES**

WHEREAS, the Georgia Department of Natural Resources made funding available under the Georgia Outdoor Stewardship Program; and

WHEREAS, a pre-application must be submitted for a project that will acquire and/or improve local parks, trails, and conservation lands; and

WHEREAS, the City of Alpharetta has prepared such an application for this program; and

WHEREAS, the funding, if awarded, will be used for improvements to Wills Park; and

WHEREAS, the City of Alpharetta certifies and assures it has the ability and intention to finance all project elements that will be submitted for reimbursement, as well as the 28% of the total project match as submitted; and

WHEREAS, if the pre-application is approved, the City of Alpharetta will move forward with due diligence to prepare the appropriate documentation required for a second phase GOSP application.

NOW, THEREFORE, BE IT SO RESOLVED, this 7th day of October, 2019, by the Mayor and Council of the City of Alpharetta that the submission of the 2019-2020 Georgia Outdoor Stewardship Program (GOSP) is hereby approved; and if approved by the Georgia Department of Natural Resources, a second-level GOSP application will be prepared and submitted; and if awarded the Mayor is hereby authorized to execute award package under the directives of the Georgia Outdoor Stewardship Program.

Adopted this _____ day of _____ 2019.

CITY OF ALPHARETTA, GEORGIA

By: _____
Mayor

Council Member

Council Member

Council Member

Council Member

Council Member

Council Member

Attest:

Erin Cobb, City Clerk

APPROVED AS TO FORM:

C. Sam Thomas, City Attorney



City Council Meeting STAFF REPORT

Submitting Department: Recreation and Parks

Submitted By: Ruby Flynn

Sponsored By:

Meeting Date: October 7, 2019

I. AGENDA ITEM TITLE: ON CALL PARK AND TRAIL CONSTRUCTION SERVICES FOR WINDWARD SOCCER COMPLEX.

II. RECOMMENDATION:

Please approve the Windward Park trail and site construction contract to Steel and Associates Inc. for the amount of \$255,675.00 and authorize the Mayor to execute all necessary documents.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: YES

INCLUDED IN CURRENT FY
OPRT. BUDGET: NO

TOTAL PROJECT COST: \$255,675.00 CONTRACT COSTS WILL BE
FUNDED THROUGH CURRENT CAPITOL PROPRIATIONS.

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
Park Development / 30161150-541500- C1920	\$255,675.00

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
n/a	\$0.00

IV. REPORT IN BRIEF:

Earlier this year council awarded a Request for Qualification to two on-call vendors: Steele and Associates, Inc. and Integrated Construction and Nobility, Inc. to provide on call trail constructions services. The decision will be made at the time of construction on which firm will be best suited to perform the work.

In support of Council's New Park Development Initiative, an on-call contract was approved for Pond Company to prepare construction documents to redevelop the Windward Soccer Complex to a community park.

After receiving the documents from Pond Company, Staff requested a quote from our on-call trail construction vendors to price the project per the submitted plans. The vendors were asked to provide the necessary labor, equipment and materials to construct trails as well as necessary site work specified in the design. Since both companies were capable of performing the work specified, staff based the decision on lowest price submitted. Steele and Associates, Inc. provided the lowest quote.

This project is primarily a trail project but in terms of scope of work and projected cost these vendors were chosen to quote as opposed to soliciting general park construction contractors.

Staff recommends awarding the Windward Soccer Complex trail and site construction contract to Steel and Associates Inc. for the amount of \$255,675.00.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Steele Associates Windward Park Proposal R1 (002) (002), Request for Quote Windward Park (002) (1)



September 17, 2019

Alpharetta Parks and Recreation
City of Alpharetta, GA

Dear Mr. Kirby:

Steele and Associates Inc. is pleased to offer a cost proposal for the above referenced project as follows:

SCOPE OF WORK/SPECIFICATIONS/CONDITIONS	TOTAL
Per the Plans Provided pricing for the following (refer to the responses provided)	
• Required Insurance and performance bond for contracts over \$100,000.00	\$6,525.00
• Required Demolition of specified items	\$17,950.00
• Required Earthworks for drainage and storm water retention	\$62,800.00
• Required Utilities to provide water, sewer, electrical from set meters to service the park	\$15,550.00
• Required erosion control for the job site	\$9,900.00
• Required concrete/masonry work	\$36,500.00
• Preparation and Construction of trails and amenities areas	\$64,900.00
• Prepare building foundation or Prefabricated Restroom and provide utility hook up	\$16,750.00
• Parking lots asphalt repair, restriping, and Thermoplastic crosswalk	\$14,300.00
• Site Clean up	\$10,500.00
Items Provided by other or a change order may be requested (refer to responses provided)	
• Playground equipment installation	
• Parking lot security lighting, call boxes and crosswalk signals	
• All Site amenities, signs, and furnishings	
• Crosswalks on Windward Parkway	
• Offloading and placement of Prefabricated Restroom	
• All related Landscaping installation, beautification, irrigation, and finish work	
• All tree removal- coordination with the City's on call service is necessary	
The City is requesting work to begin 10 days after the notice to proceed is issued by the City	
GRAND TOTAL	\$255,675.00

Provided by Steele:

1. Concrete sidewalk, driveway and restroom pad.
2. Water, power, and sewer connections for restroom.
3. All aggregate installed for trail and amenity areas.
4. Steel edging and corrugated drain pipes per the plans.
5. Slate "Trail Mix" to be installed 2" thick on all trail surfaces.
6. Asphalt patching, painted crosswalk, and all disturbed parking spot lines restored.
7. Demolition of existing chain link fence and miscellaneous concrete.
8. Assist with installation of restroom and connect all utilities.
9. All necessary erosion control and tree save fence including installation and removal.
10. Concrete retaining walls.

To be provided by others: (Items can be priced upon request, or added via change order)

1. Playground (Complete)
2. Light poles w/ electrical connection.
3. All site amenities.
4. All final landscaping other than grassing.
5. Crosswalk signals and emergency call box.
6. Tree removal.
7. Water main tap and meter installation. Steele will tie onto new meter parks side of the road.
8. Precast bathroom delivered to site including crane service to set into place.

Thank you for giving us an opportunity to quote on this project and please give us a call should you have any questions or require additional information!

Sincerely,

Aaron Steele
Project Manager



City of Alpharetta

Request for Quote

PROJECT:

Windward Park Construction

LOCATION:

Windward Soccer Complex
6435 Windward Parkway
Alpharetta, GA 30005

SCOPE OF WORK/SPECIFICATIONS/CONDITIONS	TOTAL
Per the Plans Provided pricing for the following (refer to the responses provided)	
• Required Insurance and performance bond for contracts over \$100,000.00	
• Required Demolition of specified items	
• Required Earthworks for drainage and storm water retention	
• Required Utilities to provide water, sewer, electrical from set meters to service the park	
• Required erosion control for the job site	
• Required concrete/masonry work	
• Preparation and Construction of trails and amenities areas	
• Prepare building foundation or Prefabricated Restroom and provide utility hook up	
• Parking lots asphalt repair, restriping, and Thermoplastic crosswalk	
• Site Clean up	
Items Provided by other or a change order may be requested (refer to responses provided)	
• Playground equipment installation	
• Parking lot security lighting, call boxes and crosswalk signals	
• All Site amenities, signs, and furnishings	
• Crosswalks on Windward Parkway	
• Offloading and placement of Prefabricated Restroom	
• All related Landscaping installation, beautification, irrigation, and finish work	
• All tree removal- coordination with the City's on call service is necessary	
The City is requesting work to begin 10 days after the notice to proceed is issued by the City	
GRAND TOTAL	

Please submit your quote on your company letterhead using the above information provided:

Kurt Kirby
Project Manager
Alpharetta Recreation Parks and Cultural Services
kkirby@alpharetta.ga.us
(770) 871-9195



City Council Meeting STAFF REPORT

Submitting Department: Recreation and Parks

Submitted By: Ruby Flynn

Sponsored By:

Meeting Date: October 7, 2019

I. AGENDA ITEM TITLE: PLAYGROUND INSTALLATION AT WINDWARD SOCCER COMPLEX (RFP 20-110)

II. RECOMMENDATION:

Please award RFP 20-110 to Great Southern Recreation for a contract to install a playground at the Windward Soccer Complex for an amount not to exceed \$ 98,506.27 and authorize the Mayor to execute all necessary documents.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: YES

INCLUDED IN CURRENT FY
OPRT. BUDGET: NO

TOTAL PROJECT COST: \$98,506.27 CONTRACT COSTS WILL BE FUNDED THROUGH CURRENT CAPITOL APPROPRIATIONS.

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
Park Development / 30161150-541500 C1920	\$98,506.27

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
n/a	\$0.00

IV. REPORT IN BRIEF:

The award of this Request for Proposal is to provide a turnkey playground installation for the Windward Soccer Complex redevelopment.

In an effort to execute Council's Park Development capital initiative, an RFP was prepared by a Committee including representatives from the Alpharetta Recreation Parks and Cultural Services Department. RFP 20-110 was advertised in August of 2019 and submissions were accepted until September 19, 2019.

The City received a total of six (6) responses which were submitted to the Evaluation Committee for review and ranking.

The Evaluation Committee reviewed the submissions from September 19 – September 24, 2019. On September 25, 2019, the scores were calculated by the Finance Department. Each proposal was evaluated based on the following criteria: Company overview, Project Staffing and available resources (10%); Design Concept (25%); Method of Providing Service and timeline (25%); Reference/Completed Project (12%); Quality and value of equipment (25%), and Alpharetta Vendor Preference (3%). The resulting scores were as follows:

1. Great Southern Recreation: 88.88 pts
2. KOMPAN: 77.88 pts
3. Bliss Products and Services, Inc.: 68.44 pts
4. Great Outdoors Play Systems: 65.60 pts
5. PlaySouth Playground Creators: 65.56 pts
6. PlayCore Wisconsin DBA GameTime: 52.12 pts

The City provided plans designating area on approximately 7,000 square feet and \$100,000.00 budget. Playground

companies were asked to present a turnkey design and install concept with the following elements to be provided: inclusivity for all abilities, natural play elements, musical play components, and play equipment that challenges ages 2-12. The committee was seeking a design with a "WOW" factor.

Great Southern Recreation provided a proposal that provided all the requested components within the budget and timeline requested. The committee found that they presented the overall best design to meet the needs of this park. In other words, they had the best "WOW" factor.

Staff recommends awarding RFP 20-110 to Great Southern Recreation a contract to install a playground at the Windward Soccer Complex for the amount of \$98,506.27.

V. ALTERNATIVES:

VI. ATTACHMENTS:

1190719_Windward Park - CS101 (Site Layout Plan), Agenda Documents-Great Southern Recreation

1. REFER TO SHEET C-001 FOR GENERAL CIVIL NOTES, LEGENDS, AND ABBREVIATIONS.
2. THIS SHEET IS PART OF A MULTI-SHEET SET OF CONSTRUCTION PLANS AND SHALL BE READ WITH THE FULL SET TO BEST ENSURE PROPER INTERPRETATION.
3. REFER TO DEMOLITION PLAN, CD101, FOR TREE REMOVAL LOCATIONS.

1. CXT CORTEZ (BUILDING NUMBER: CR-1233)
PRE-FABRICATED RESTROOM FACILITY WITH WATER
FOUNTAIN. INSTALL PER MANUFACTURER'S
SPECIFICATIONS.
2. HEAVY-DUTY CONCRETE FOR FIRE TRUCK TURN
AROUND, SEE ~~XX/G-5XX~~
3. BENCH SWING, SEE ~~XX/G-5XX~~
4. DUMAR, 6' BENCH 58 (58-60) CAST W/ STEEL SEAT,
SURFACE MOUNT, CONTRACTOR TO PROVIDE
OWNER WITH COLOR OPTIONS TO OWNER. OWNER
TO SELECT COLOR PRIOR TO INSTALLATION. SEE
~~XX/G-5XX~~ FOR SURFACE MOUNT DETAIL.
[HTTPS://WWW.DUMOR.COM/PRODUCTS/BENCHES/
BENCH-58](https://www.dumorm.com/products/benches/bench-58)
5. EXISTING GRASS TO REMAIN UNDISTURBED
6. UNIVERSALLY ACCESSIBLE PLAYGROUND
7. PARKING LOT LIGHTING
8. POLIGON PREFABRICATED PAVILION, MODEL
GXO2-28, CONTRACTOR TO PROVIDE OWNER WITH
COLOR OPTIONS FOR ROOF. OWNER TO SELECT
ROOF COLOR PRIOR TO INSTALLATION. SEE
~~XX/G-5XX~~.
[HTTPS://WWW.POLIGON.COM/PRODUCTS/OXFORD-
CLERESTORY/](https://www.poligon.com/products/oxford-clerestory/)
9. DUMAR, 6' TABLE 443 (MODEL 443-62) CAST W/ STEEL
SEAT, SURFACE MOUNT, CONTRACTOR TO PROVIDE
OWNER WITH COLOR OPTIONS TO OWNER. OWNER
TO SELECT COLOR PRIOR TO INSTALLATION. SEE
~~XX/G-5XX~~ FOR SURFACE MOUNT DETAIL.
[HTTPS://WWW.DUMOR.COM/PRODUCTS/TABLES
/TABLE-443](https://www.dumorm.com/products/tables/table-443)
10. MINI SLATE CHIP SURFACING WITH INFILTRATION,
SEE ~~XX/G-5XX~~
11. MINI SLATE CHIP SURFACING, SEE ~~XX/G-5XX~~
12. BIORETENTION AREA, SEE ~~XX/G-5XX~~
13. POTTING SHED
14. COMMUNITY GARDEN
15. 5' WIDE SIDEWALK
16. PEDESTRIAN CROSSWALK WITH RRFB
17. LEXAN CALL BOX (PART NUMBER: 6000-0100-102).
INSTALL BY MANUFACTURER'S SPECIFICATIONS.
[HTTPS://WWW.CASEEMERGENCYSYSTEMS.COM/PRODUCTS/
LEXAN-CALL-BOX/](https://www.caseemergencysystems.com/products/lexan-call-box/).
18. 8' HT. BLACK VINYL COATED
19. 27-1/2" (?) FROST FREE FAUCETS
- 20.



A	40% SUBMITTAL	7/12/2019		
B	100% SUBMITTAL	8/23/2019		
	PER ORDER ON			

DESIGNED BY:		DATE:
MAW		MAY 25, 2018
DWN BY:	CKD BY:	SOLICITATION NO.:
BMD		-
SUBMITTED BY:		CONTRACT NO.:
FILE NAME:	FILE NUMBER:	
CS101.dwg		
SIZE:	PLOT SCALE:	PLOT DATE:
30092, SUITE 500 Fax: 678.336.7744	1:190.719	

Windward Park
6210 Windward Parkway
Alpharetta, GA 30005

SITE LAYOUT PLAN

SHEET
IDENTIFICATION
NUMBER
CS101

NOT ISSUED FOR CONSTRUCTION

Great Southern Recreation
2441-Q Old Fort Parkway #462
Murfreesboro, TN 37128



POINT OF CONTACT:
DUSTIN GRAHAM
678-674-8272
DUSTIN@GREATSOUTHERNREC.COM

To whom it may concern,

Great Southern Recreation is a design/build firm specializing in recreation construction for the past 5 years. GSR will install over 250+ in 2019, and we want the City of Alpharetta, to be included in our project count.

GSR operates primarily in the Southeast including Georgia, Tennessee, Mississippi, Alabama, Kentucky, and the Carolinas. As licensed General Contractors, GSR has the ability to provide truly turnkey services when performing installations of complicated playground, splashpad and amenities construction.

GSR owns our own playground and splashpad crews allowing us to have complete control of the project from beginning to end. This streamlines the communication process for the client allowing GSR to provide a single point of contact for all project needs.

Territory Manager has formal education in Recreation and Leisure and brings modern design theory to design services to create play areas that are inclusive, challenging and rewarding for all who choose to play.

Dustin Graham, the main point of contact, operates out of Athens, GA and will be available throughout the procurement and installation process for questions and on site supervision during construction.

Best Regards,
Dustin Graham



1-800-390-8438
www.GreatSouthernRec.com

Beautiful Outdoor Spaces, we can ALL be proud of.

ORGANIZATION:	The City of Alpharetta, Georgia
CONTACT:	Debora Westbrook
ADDRESS:	2 Park Plaza, Alpharetta, GA 30009
PHONE:	678-297-6052

PROJECT TITLE:	Windward Playground
REVISION:	
OPTION:	Alternate Option

Official Quote from Great Southern Recreation

TERRITORY MANAGER	DATE	TERRITORY	COUNTY	TERMS	COLORS
D Graham	9/18/2019	2	Fulton	Net 10	TBD

PART NUMBER	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
R3H77467B	1	2-5 Structure w/ Shade	\$ 8,975.00	\$ 8,975.00
PC2496	1	Inclusive Merry Go Round	\$ 5,070.00	\$ 5,070.00
PC2123-2B	1	Arch Swing, 2 Standard Seats	\$ 2,026.00	\$ 2,026.00
PC2123-PS-FB-AB	1	Arch Swing, Full Bucket Seat + Playshare Seat	\$ 2,199.00	\$ 2,199.00
PC2123-FB-ADA-AB	1	Arch Swing, Full Bucket Seat + Inclusive Seat	\$ 2,010.00	\$ 2,010.00
PC-Freestanding	1	Freestanding Chain	\$ 18,608.00	\$ 18,608.00
Flower Ensemble	1	Freenotes Flowers Ensemble	\$ 3,865.26	\$ 3,865.26
R35A21FCB	1	5-12 Structure w/ Shade	\$ 13,773.00	\$ 13,773.00
PC2485	1	Neutron Spinner Carousel	\$ 6,000.00	\$ 6,000.00
PC1305	1	Age Signage 2-5	\$ 260.00	\$ 260.00
PC1306	1	Age Signage 5-12	\$ 260.00	\$ 260.00
SUBTOTAL FOR EQUIPMENT				\$ 63,046.26
Certified Southern-built TM Installation				\$ 18,913.88
SAFETY SURFACE	6940	Engineered Wood Fiber Safety Surface	\$ 1.25	\$ 8,675.00
12" Depth of Engineered Wood Fiber Surfacing				
BORDER	395	12" Interlocking Playground Borders	\$ 11.25	\$ 4,443.75
ACCESSIBILITY	1	6" Interlocking Accessibility Ramp	\$ 600.00	\$ 600.00
MISCELLANEOUS	100	100' french drain connecting to "drainage exit" by others	\$ 17.85	\$ 1,785.00
DISCOUNT				\$ (6,304.63)
SUBTOTAL				\$ 91,159.27

TAX RATE	0.00%
SALES TAX	-

BONDS	1,950.00
EQUIPMENT FREIGHT	4,897.00
SURFACE FREIGHT	500.00

TOTAL	\$ 98,506.27
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Please Note Exclusions and Expectations on Attached Contract Form

Great Southern Recreation: 2441-Q Old Fort Parkway, Murfreesboro, TN 37128



Method of Providing Services

Amazing outdoor spaces create vibrant centers of interaction and foster relationship building. Those spaces play a key role in establishing a community member's sense of "home"... but successful outdoor spaces don't happen by accident.

They require initiative, vision and hard work.

Unfortunately, endless possibilities, assumed liability, and stringent safety regulations mean our craft can be very complicated.

And you've got one chance to get this right... a failed, public project that results in regret is simply not an option. This opportunity won't come around again, so we must be laser focused on the end goal. The results must be safe, exciting, compliant with regulations and ready for long-term use and enjoyment.

We will listen to your dream and come alongside you to connect all the dots and assist in bringing your vision to life.

We help you navigate the journey through federal regulations, procurement obstacles and construction issues. From an initial, thoughtful design to planning future maintenance cycles, we're a long-term partner you can trust to ensure success for years to come.

Problem projects cause frustration, loss of morale and confidence. While it's possible to make the wrong call and build a bigger problem than you started with, we guarantee that won't be the case with Great Southern Recreation.

Great Southern Recreation has a combined industry experience of almost 30 years. We partner with the best, most unique suppliers and the most experienced installation teams to offer the absolute best commercial recreation offering in the country.

Understanding of Project Requirements

The project at the Windward Soccer Complex is a relatively straight forward design/build project in our world of recreation construction. The City of Alpharetta has a desire to utilize 6,940 SF of space set aside for a play area that will be adjacent to a large open green space and surrounded by simple walking trails. This playground will serve as a focal point for the families that visit the new park and give children a destination where their parents can supervise or take turns walking the trails and hand off supervision of the kids on the playground. The city has an operating budget for this project of \$100,000 not to be exceeded.

The playground is to be engaging and exciting for children of all abilities with a concept of inclusivity. The equipment must be durable, pleasing to the eye while encouraging creativity and exploration. The equipment requested includes swing seat styles that allow children of all abilities and ages to participate but also allows a parent and child to swing together on the same piece allowing for a special connection through play. Musical elements and natural themes have also been requested. The equipment is to be meet current CPSC, ASTM, IPEMA and ADA standards. Great Southern Recreation's proposal accomplishes all these requests.

The playground surfacing will be a natural IPEMA certified engineered wood fiber that will be contained by interlocking plastic border timbers and accessible by an ADA entrance ramp. Under the surfacing, drainage is to be installed that will connect with another drainage access point installed by others. French drains will be accepted and used in this proposal to help move water out of the playground as quickly as possible.

An alternate design has been requested to provide shade over the play elements desired in scope of work. GSR has provided a second design that includes shade over the main play structures for the 2-5 and 5-12 play structures. Providing a large custom shade for appx 7000 SF of coverage could easily exceed the \$100,000 budget alone so integrating shade fabric frames into the play equipment is the most economical way to include shade. If the city desires full shade over the play area, I would encourage the city to do a second phase to this project and allow the first phase to focus on play equipment and the second phase to focus on shade.

Project Timeline

As referenced in Addendum #2, some playground equipment can take up to 8-10 weeks to manufacture.

Great Southern Recreation has an appx lead time for manufacturing of 6-8 weeks and will base our timeline with that manufacturing lead time in mind.

- Equipment Manufacturing: 6-8 Weeks
 - Manufacturing begins after official NTP, the city official project manager signs off on color confirmation and final site layout.
- Equipment Shipping: 1 week
 - Manufacturer is in Grants Pass, Oregon and will take appx 1 week to ship to site and received by GSR crew.
- Installation of Drainage, Playground Equipment and Surfacing: 1-2 weeks
 - Installation crew begins work by installing appx 100 feet of French drains
 - Installation crew can begin work immediately after unloading the playground equipment off the truck.
 - Playground Surfacing will be delivered by 3 truck loads of mulch and will provide enough material for an appx 12" layer of wood mulch across the entire 6,940 SF play area and bordered by appx 400' of interlocking border timbers.
- **Total Project Time: Appx 8-11 weeks without weather delays**

Approach

The playground design in the base bid of this proposal fulfills all aspects of the city's requests highlighted in the Scope of Work. The individual equipment provides multiple access points and opportunities to play around the entire play area while providing engaging play opportunities for children of all abilities.

The most inclusive and accessible equipment that would serve children that use mobility devices are located on the perimeter of the play area. This makes the distance of travel from the perimeter to the play element as short as possible.

The IPEMA certified playground wood mulch surfacing is ADA compliant and passes accessibility wheelchair tests. IPEMA wood surfacing is one of the most affordable surfaces available and provides an amazing landing surface in the event of a fall when kept to adequate depths.

GREAT SOUTHERN RECREATION DOES NOT RECOMMEND TRANSITIONING FROM A 12" LAYER TO A 3" LAYER AS MENTIONED IN ADDENDUM #2 – OVER TIME THE 12" AREAS WILL FLATTEN OUT AND MIGRATE AS IT RAINS AND KIDS FEET PUSH IT AROUND. THE CITY WILL PUT CHILDREN AT RISK BY HAVING INADEQUATE SURFACING DEPTHS UNDER YOUR EQUIPMENT. IN THE EVENT OF A FALL, A CHILD COULD LAND ON A THIN LAYER OF MULCH AND BE SERIOUSLY INJURED. THE CITY WOULD ALSO BE COMMITTING VALUABLE MAN HOURS TO PUSHING AND RAKING THE SURFACING BACK INTO POSITION.

Great Southern Recreation will provide an appx 12" depth throughout the entire 6,940 SF play area. This provides the children on the playground an even surface to walk on and land on in the event of a fall. Great Southern Recreation always installs an appx 12" layer on our projects when wood mulch is used as surfacing. It provides an adequate level of surfacing to prevent life threatening injuries for fall heights up to 12'. The max fall height on this proposal is 8' so the city will be adequately supplied with wood mulch during the first phase of the project allowing the city to plan for resupplies as needed in the maintenance budget for the park.

Great Southern Recreation will install appx 100' of French drain along the south side of the playground at the bottom of the slope connecting to the drainage outlet by others as mentioned in Addendum #2. A full perimeter French drain is not necessary and would ultimately reduce the amount of play features above grade for the playground. With the 1-2% slope graded by others and the drain outlet located on the south side of the play area the proposed French drains will adequately move water out of the play area.

Dustin Graham, Georgia territory manager, will be primary point of contact for the city's representative and project manager. This will streamline communication and make sure none of the city's requests are lost due to complex games of 'telephone'.



DESIGN SUMMARY

Great Southern Recreation is very pleased to present this Proposal for consideration for the Windward - Alternate located in . Playcraft Systems has been providing recreational playground equipment for over 25 years and has developed the right mix of world-class capabilities to meet the initial and continuing needs of their customers. We believe our proposal will meet or exceed your project's requirements and will deliver the greatest value to you.

The following is a summary of some of the key elements of our Proposal:

- Project Name: Windward - Alternate
- Project Number: 2
- User Capacity: 61
- Age Groups: Ages 2-5 and Ages 5-12
- Dimensions: 104' x 125'

Great Southern Recreation has developed a custom playground configuration based on the requirements as they have been presented for the Windward - Alternate playground project. Our custom design will provide a safe and affordable playground environment that is aesthetically pleasing, full of fun for all users and uniquely satisfies your specific requirements. In addition, proposal #2 has been designed with a focus on safety, and is fully compliant with ASTM F1487 and CPSC playground safety standards.

We invite you to review this proposal for the Windward - Alternate playground project and to contact us with any questions that you may have.

Thank you in advance for giving us the opportunity to make this project a success.

Windward - Alternate
SITE PLAN

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP	ACCESSIBLE	GROUND	TYPES
9	9/5	0	25/3	6/3	

R35

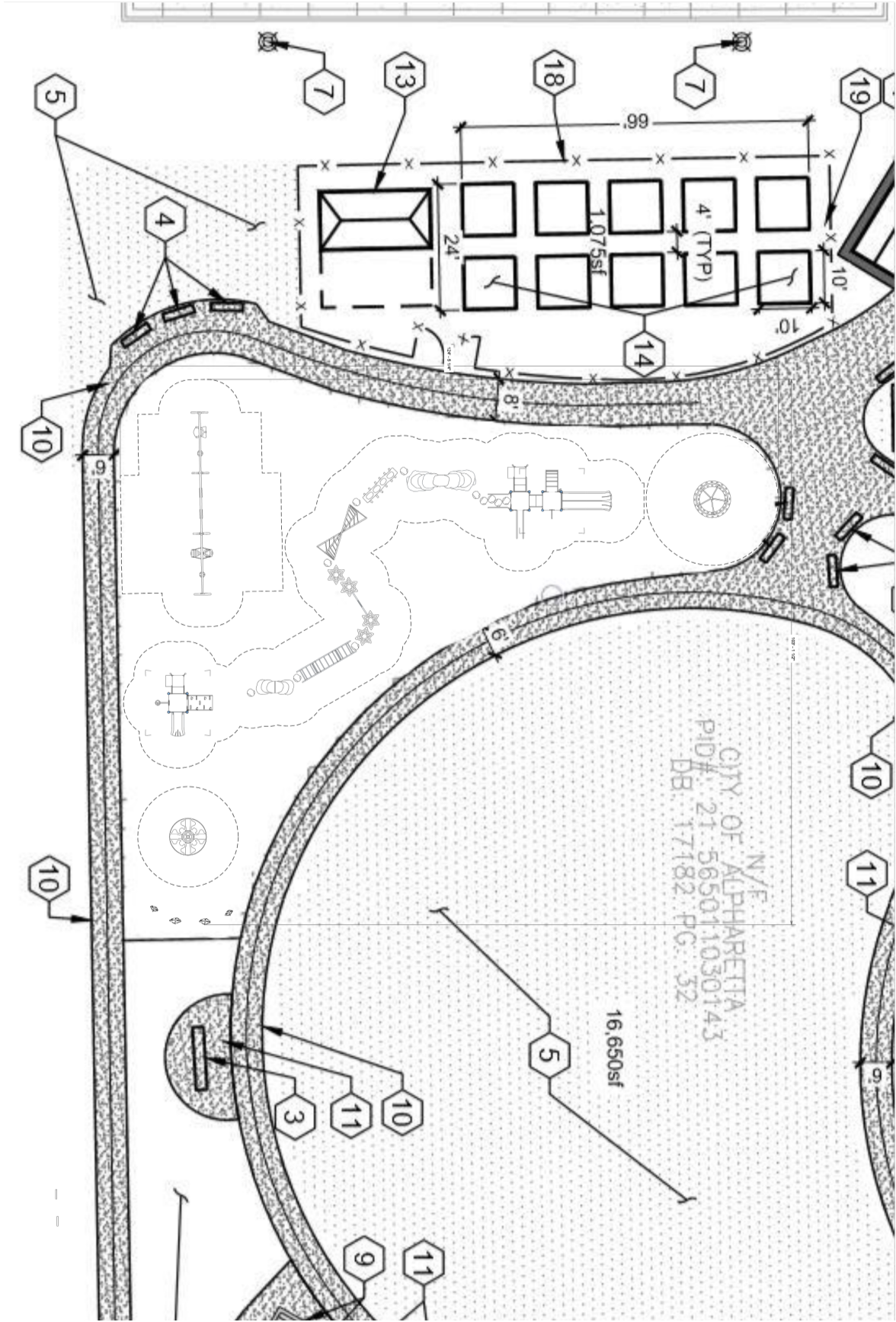
FOR KIDS
AGES
[Mixed]

GENERAL NOTES:

This Preliminary Site Plan is based on measurements that were provided in the initial planning phase. All dimensions must be verified prior to the submission of a purchase order. Playcraft Systems will not be held responsible for any discrepancies between actual dimensions and dimensions submitted in the planning phase.

The Minimum Use Zone for a play structure is based on the product design at the time of proposal. Components and structure designs may be subject to change which may affect dimensions. Therefore, before preparing the site, we strongly recommend obtaining final drawings from the factory (available after the order is placed and included in the Assembly Manual).

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC's Handbook For Public Playground Safety, Section 4: Surfacing.



PROJECT#: 2

DATE: 9/17/2019 | DRAWN BY: DG

MIN. USE ZONE: 104' x 125'

PLAYCRAFT REP:

Great Southern Recreation





City Council Meeting STAFF REPORT

Submitting Department: Public Works

Submitted By: Will Eberly

Sponsored By:

Meeting Date: October 7, 2019

I. AGENDA ITEM TITLE: ARBORICULTURAL ON-CALL SERVICES FOR PUBLIC WORKS CONTRACT, RFP #20-101

II. RECOMMENDATION:

Please award RFP No. 20-101 to The F.A. Bartlett Tree Expert Company (Bartlett Tree Experts) for the Arboricultural On-Call Services for Public Works Contract and authorize the Mayor to execute all necessary documents.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN
CURRENT FY OPRT.
BUDGET: YES

TOTAL PROJECT COST: THERE WILL BE NO FISCAL IMPACT TO THE CITY IN AWARDING THESE CONTRACTS. FUNDING FOR SERVICES OBTAINED THROUGH THESE CONTRACTS IS ACCOUNTED FOR IN THE TOTAL PROGRAMMED ACCOUNT FUNDS FOR EACH PROJECT CURRENTLY DEVELOPED OR TO BE DEVELOPED IN THE FUTURE.

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

IV. REPORT IN BRIEF:

Alpharetta Public Works has a continuing need for a reliable and responsive arboriculture contractor. Arboricultural services are needed to supplement Public Works resources in providing safe, efficient, and effective tree care and tree removal services. This arboricultural service contractor will also be available on an emergency basis, 24 hours a day, seven days a week.

The Department of Public Works, with guidance from the Department of Finance, prepared this RFP (request for proposal) and advertised for proposals in July of 2019. Proposals were received by the City on August 8, 2019. The proposals were then reviewed by the Evaluation Committee during the month of August. The Evaluation Committee consisted of City staff members from the Department of Public Works, Community Development, and the Department of Recreation and Parks. The Department of Finance facilitated the committee evaluation process. Each member of the committee scored the proposals independently based on the evaluation criteria set forth in the RFP. After the completion of independent reviews the Evaluation Committee then met on August 16, 2019 to tabulate the overall scores of the respondents.

For RFP 20-101 Arboricultural On-Call Services for Public Works Contract, the City received a total of six proposals from the following companies: Atlanta Premier Tree Solutions, LLC., Bartlett Tree Experts, Boutee Tree, Inc., Caldwell Tree Care, Donwey Trees, Inc., and Richmond Tree Experts, Inc. Each

proposal was first pre-qualified to determine that the submitting company had the required insurance and business licenses.

Proposals were then evaluated and scored on the following five criteria:

- ISA Certifications (quantity and years)
- Company Experience (including pesticide licenseholders)
- Business Location
- Overall Impression of Company and Response to RFP
- Local Vendor Preference

The top scoring proposal belonged to Bartlett Tree Experts, with an evaluation score of 4.13 out of 5.0. Cost was evaluated for the top three highest scoring proposals and Bartlett Tree Experts' costs were in line with the next two highest scoring proposals. The Evaluation Committee has recommended award of RFP 20-101 Arboricultural On-Call Services for Public Works Contract to Bartlett Tree Experts. The contract is for five (5) years with an anticipated effective date of November 1, 2019.

V. ALTERNATIVES:

VI. ATTACHMENTS:

RFP 20-101 Evaluation Results

RFP Evaluation / Scoring Sheet (Detail)						
On-Call Arboricultural Services for Public Works						
RFP # 20-101						
OFFERORS	Atlanta Premier Tree Solutions, LLC	Bartlett Tree Experts	Boutte Tree, Inc.	Caldwell Tree Care	Downey Trees, Inc	Richmond Tree Experts, Inc.
Scoring Instructions:						
1. Score each criteria for each proposal using a scale of 1 - 5; 5 = highest score available for any criteria.						
2. Scores should be noted for each criteria as this will be the basis for evaluation.						
3. Weights will be applied to combined scores.						
4. Cost will be evaluated separately for highest scoring firms.						
CRITERIA						
ISA Certification: Quantity of Certifications, total years of certifications combined 15%	0.45	0.65	0.50	0.60	0.65	0.50
Company Experience: Municipal work, references, key staff exp/resumes, available resources, method of providing services, GA Pesticide Applicator license 32%	0.43	1.28	0.96	1.23	1.49	0.96
Business Location 10%	0.40	0.27	0.33	0.50	0.40	0.30
Overall Impression of Company and Response to RFP 20%	0.77	0.93	0.60	0.77	0.53	0.70
Local Vendor Preference 3%	0.00	0.00	0.00	0.00	0.00	0.00
Total Proposal Score % (Cost not Opened-Scored)	2.04	3.13	2.39	3.09	3.08	2.46
Cost / Price Proposal 20%		1.00		0.95	0.93	
		4.13		4.04	4.01	



City Council Meeting STAFF REPORT

Submitting Department: Public Works

Submitted By:

Sponsored By:

Meeting Date: October 7, 2019

I. AGENDA ITEM TITLE: PREEMPTIVE SIGNAL CHANGE ORDER AND MOU WITH NORTH FULTON COMMUNITY IMPROVEMENT DISTRICT

II. RECOMMENDATION:

Please approve change order number 1 to Temple, Inc in the amount of \$308,000 for the purchase and installation of equipment/software/hardware for the application of preemptive traffic signals and connected vehicles; approve the memorandum of understanding (MOU) between the City and North Fulton Community District (NFCID) related to such equipment; and authorize the Mayor to execute all necessary documents.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: \$608,000.00

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
Traffic Preemption System (30131150-541410-C1907)	\$300,000.00

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
NFCID	\$308,000.00

IV. REPORT IN BRIEF:

On July 8, 2019, Mayor and City Council approved allocating \$300,000 to Temple, Inc to install preemptive traffic signal software and hardware at 100 of the City's traffic signals. The North Fulton Community Improvement District (NFCID) has allocated over \$300,000 to install preemptive traffic signal hardware as well as prepare for Ford Motor Company's 2022 roll out of connected vehicles. The NFCID equipment will be placed on the mast arm (see attached photo) while the City's equipment will be placed on top of the traffic control box. The reason why the NFCID's equipment is on the mast arm is for the radio antennas to have a clearer line of sight to operate.

Both systems allow pedestrians, bicyclist, and vehicles to be connected to one another. The City's system requires one to download an app and have the app turned on. While the NFCID's system works off the same app as well as the future roll out of Ford Motor Company vehicles in the year 2022.

The change order in the amount of \$308,000 to Temple's contract with the City is basically a pass-through. Through execution of the MOU, the NFCID is providing the City \$308,000 to complete the installation of preemptive traffic signal hardware and connected vehicle capabilities. Since Temple has already started installation of the equipment at 100 of our signals, approval of the change order will keep the project moving forward and enable the City to have all of the signals equipped with preemptive capabilities without any lag in between.

One component of the MOU between the City and the NFCID to take note of is the NFCID's request to have the signals they purchased the equipment for to be active with connected vehicles on day one of operation. The NFCID is interested in seeing how the equipment operated with vehicles to pedestrians to bicyclist. Note, only Public Safety Apparatus Vehicles will have the necessary equipment installed in their vehicles to operate

the preemptive traffic signal component of the project; this goes for both the City's and NFCID's equipment. Lastly, upon completion of the installation, the City will own the equipment the NFCID paid for and working with Temple the City shall be responsible for maintenance.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Picture of NFCID Equipment, NFCID - Alpharetta - MOU - Connected Vehicles



AGREEMENT
BETWEEN
CITY OF ALPHARETTA
AND
NORTH FULTON COMMUNITY IMPROVEMENT DISTRICT
FOR
CONNECTED VEHICLE DEVICES

This Framework Agreement (hereinafter referred to as "Agreement") is made and entered into this _____ day of _____, 2019 (hereinafter referred to as "Effective Date"), by and between the CITY OF ALPHARETTA, GEORGIA, acting by and through its Mayor (hereinafter referred to as "CITY"), and the NORTH FULTON COMMUNITY IMPROVEMENT DISTRICT, an entity created by Fulton County, City of Alpharetta, City of Roswell, and City of Milton (hereinafter referred to as "CID").

WHEREAS, the CITY has contracted with Temple, Inc. in Contract No. 19-113 for installation, operation, and maintenance of a Traffic Preemption System at certain intersections within the CITY (hereinafter referred to as the "Contract"); and

WHEREAS, the CID seeks to have Connected Vehicle Devices ("CVDs") installed, operated, and maintained by Temple, Inc. at 44 of the same intersections; and

WHEREAS, the CITY and the CID agree the CVDs are of benefit to the citizens of Alpharetta and property owners within the CID; and

WHEREAS, the CID is willing to pay the cost of the CVDs; and

WHEREAS, the CITY and CID wish to contract with one another "for joint services, for the provision of services, or for the joint or separate use of facilities or equipment..." Ga. Constitution Article IX, § III, ¶ I (a).

NOW THEREFORE, in consideration of the mutual promises made and of the benefits to flow from one to the other, the CITY and the CID hereby agree each with the other as follows:

1. The CITY agrees to execute a change order (hereinafter the "Change Order") to the Contract to add the CVDs to 44 intersections designated by the CID within the CITY identified on the attached Invoice No. INV0188847 and further described as:

Each intersection will be upgraded with CVDs as follows:

1. An AI500-086 device will be installed in each traffic cabinet. This device, with associated radio antenna, will provide the following functionality:
 - a. Provide a 4G LTE cellular radio connection
 - b. Provide a 900 MHz unlicensed line-of-sight radio connection
 - c. These radios and in-cabinet device will provide preemption for emergency vehicles, and transit signal priority for transit vehicles
2. An AI500-095 device will be installed on a traffic pole adjacent to the traffic cabinet. This device, with associated antenna, will provide the following functionality:
 - a. Provide a C-V2X radio transceiver which will support the two technology selected by Ford and the other 5GAA automobile companies for connected vehicle communication
 - b. Provide a DSRC radio transceiver compatible with the DSRC transceivers used by GDOT for connected Vehicle communication.
3. The CVDs are supported by the Glance monitoring and management system.
4. The CVDs are supplied with a 5 year connectivity and support plan, which includes a 5 year warranty.
5. The CVDs are provided fully installed, configured and commissioned.

2. The CID shall pay the cost of the Change Order in the amount not to exceed \$308,000.00.

3. The installation of the CVDs will be simultaneous with the installation of the Traffic Preemption System devices described in the Work of the original Contract. All commands for CVDs will be turned on and be live by January 1, 2020. For avoidance of doubt, "live" means accessible by the Glance TravelSafely Mobile Apps in motor vehicles as shown on the attached 3 page exhibit.

4. The CITY will own the CVDs.

5. The CID will administer the Change Order for compliance by Temple, Inc. in the same manner as the original Work in the Contract. The CITY shall require Temple, Inc. to indemnify and insure the CITY and CID for any claims, damages, actions, judgments, costs, penalties, liabilities, demands, request for payments, loss and/or expenses caused by its negligent acts or

omissions, or willful misconduct.

6. This Agreement sets forth all obligations undertaken by the CID in regard to the Contract, Change Order, and devices including CVDs.

7. This Agreement is made and entered into in FULTON COUNTY, GEORGIA, and shall be governed and construed under the laws of the State of Georgia. The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties.

IN WITNESS WHEREOF, the CITY and the CID have caused the AGREEMENT to be executed under seal by their duly authorized representatives.

CITY OF ALPHARETTA

BY: _____
Mayor

Date: _____

ATTEST:

City Clerk

RECOMMENDED:

Director of Engineering & Public Works

REVIEWED AS TO LEGAL FORM:

City Attorney

**NORTH FULTON COMMUNITY
IMPROVEMENT DISTRICT**

BY: _____
Chairman

Date: _____



City Council Meeting STAFF REPORT

Submitting Department: Public Safety

Submitted By: John Robison

Sponsored By:

Meeting Date: October 7, 2019

I. AGENDA ITEM TITLE: MODIFICATIONS AND RENEWAL OF THE INTERGOVERNMENTAL AGREEMENT BETWEEN ROSWELL AND ALPHARETTA FOR RAPSTC

II. RECOMMENDATION:

Staff is recommending approval of the modifications and renewal of the Intergovernmental Agreement (IGA) between the City of Roswell and the City of Alpharetta for RAPSTC and authorize the Mayor to execute all necessary documents.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: YES

TOTAL PROJECT COST: 163,203.00

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
RAPSTC / 10031100-523860	\$163,203.00

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
N/A	\$0.00

IV. REPORT IN BRIEF:

Alpharetta Public Safety and Roswell Police and Fire wish to continue to use RAPSTC as a centralized training location for both cities. This IGA renewal has one major change from the previous IGA. The cities of Roswell and Alpharetta will split all RAPSTC related costs 50/50 moving forward.

This IGA has been reviewed by the City Attorney.

V. ALTERNATIVES:

VI. ATTACHMENTS:

IGA Regarding Roswell-Alpharetta Public Safety Training Center

**INTERGOVERNMENTAL AGREEMENT REGARDING
ROSWELL/ALPHARETTA PUBLIC SAFETY TRAINING CENTER**

STATE OF GEORGIA

August 1, 2019

COUNTY OF FULTON

INTERGOVERNMENTAL AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT (hereinafter "the Agreement"), is entered into this the 27th day of February in the year two thousand and two (2002), and revised on this 1st day of July 2019, by

THE CITY OF ROSWELL, a municipal corporation chartered by the State of Georgia, and

THE CITY OF ALPHARETTA, a municipal corporation chartered by the State of Georgia for the purpose of setting forth the parties' rights and responsibilities with respect to the Roswell/Alpharetta Public Safety Training Center.

WITNESSETH:

WHEREAS, Article 9, Section 3, Paragraph 1 of the Constitution of the State of Georgia provides that municipalities may contract with each other for the joint use of facilities; and

WHEREAS, the City of Roswell has secured a site and begun construction of a state of the art Public Safety Training Center (hereinafter "Center"); and

WHEREAS, the City of Alpharetta desires to use the Public Safety Training Center and is willing to contribute to the cost of constructing and operating the Center in exchange for such use and ownership interest as herein created; and

WHEREAS, the City of Roswell and the City of Alpharetta are desirous of setting forth the financial, operational and management rights and responsibilities of each with respect to the Center:

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein and for other good and valuable consideration, the parties hereunto agree as follows:

Section 1. Recitals. The foregoing recitals are true and correct and are incorporated herein by reference.

**INTERGOVERNMENTAL AGREEMENT REGARDING
ROSWELL/ALPHARETTA PUBLIC SAFETY TRAINING CENTER**

Section 2. Public Safety Training Center Partnership.

- a) The Public Safety Training Center shall have two components as currently planned. Such components are the burn building to include pad and the classroom building.
- b) The City of Roswell and the City of Alpharetta shall share the capital construction and equipment costs for the three components of the Center. The City of Alpharetta's share of such costs shall be One Million Three Hundred Thousand dollars (\$1,300,000.00). The City of Roswell shall be responsible for the cost of the property plus One Million Eight Hundred Sixty-Five Thousand dollars (\$1,865,000.00) or remaining balance of construction costs, whichever is greater.
- c) The Oversight Committee, as defined herein, shall manage the Center. The Center Manager shall schedule the use of the 10,314 square foot classroom facility, burn building to include pad area. The RAPSTC Coordinator shall be a full-time employee of the City of Roswell and shall be compensated thru RAPSTC budget by the City of Roswell. Training requests for Roswell and Alpharetta shall be given priority over requests from other agencies for use of the Center.
- d) The fire training and police training officers for Roswell and Alpharetta shall be provided one office each within the facility as determined by the Oversight Committee.
- e) Operational expenses for the center including maintenance and utilities shall be shared by the City of Roswell and the City of Alpharetta. Such expenses shall be based on a 50/50 percentage rate. Commencing July 1, 2019, Roswell shall be responsible for fifty percent (50%) of expenses and Alpharetta shall be responsible for fifty percent (50%) of expenses.

Roswell shall bill Alpharetta for operational expenses based on the determined cost-sharing 50% as follows:

- Q1 = bill 25% of Budget on October 1st (for July-September); .
 - Q2 = bill 25% of Budget on January 1st (for October-December);
 - Q3 = bill 25% of Budget on April 1st (for January-March); and
 - Q4 = final billing on/or before August 31st based on actual expenditures for the fiscal year (reflects activity through end of accrual period). The Q4 billing shall include an accounting of actual expenditures for RAPSTC along with the final invoice
- f) Center policy and operational standards shall be established by the Oversight Committee. Such committee shall be comprised of the following members:
 - City of Roswell City Administrator
 - City of Alpharetta City Administrator
 - City of Roswell Police Chief
 - City of Alpharetta Director of Public Safety
 - City of Roswell Fire Chief
 - City of Alpharetta Deputy Director of Public Safety
 - g) The Center shall be available for rental by other police and fire departments. Rental fees for use by such agencies shall be determined by the Oversight Committee and applied to offset operational costs.
 - h) The City of Roswell and the City of Alpharetta shall each secure insurance necessary to cover injury to employees using the Center.

**INTERGOVERNMENTAL AGREEMENT REGARDING
ROSWELL/ALPHARETTA PUBLIC SAFETY TRAINING CENTER**

- i) The City of Alpharetta and the City of Roswell shall be co-owners of the property. Their ownership interest shall be proportionate to their contribution of property and money to capital improvements. At the time of execution of this Agreement, Roswell's capital contribution is Two Million One Hundred Twenty-six thousand dollars (\$2,126,000.00) (62.05%) and Alpharetta's capital contribution is One Million Three Hundred Thousand dollars (\$1,300,000.00) (37.95%). In the event additional capital improvements are made to the Public Safety Training Center Facility, the ownership interest of the City of Alpharetta and the City of Roswell shall be adjusted to reflect their contributions.

Section 3. Term of Agreement.

This Agreement shall remain in force and effect from the date set forth above for a period of forty (40) years and shall be renewable for ten (10) year terms upon thirty (30) days written notice by either party and acceptance of such renewal notice. This Agreement shall remain binding on all parties for such terms as described heretofore, unless terminated as provided under this agreement.

Section 4. Termination.

This Agreement may be terminated by written agreement between the City of Alpharetta and the City of Roswell, by the failure of both parties to use the facility for the purposes intended or by operation of law. Termination of said Agreement shall include the disposition of all property and improvements thereon. Upon sale, the City of Alpharetta and the City of Roswell shall divide the proceeds of the sale proportionate to their ownership interests, as determined in accordance with Section 2, paragraph (i) of this Agreement. Currently, said division is approximately equal to thirty-seven and ninety-five percent (37.95%) for the City of Alpharetta and sixty-two and five hundredths (62.05%) for the City of Roswell. Capital equipment and construction costs shall include present and future expenditures but shall not include operational expenses of the Center.

Section 5. Governing Law.

This Agreement shall be governed in all respects, as to validity, construction, capacity, performance or otherwise, by the laws of the State of Georgia.

Section 6. Entire Agreement.

This Agreement incorporates and includes all prior negotiations, correspondence, conversations, agreements or understandings applicable to the matters contained herein, and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement which are not contained in this document.

Section 7. Amendment.

No variation or modification of this Agreement shall be valid unless made in writing and executed by all parties.

Section 8. Severability.

If any term or section of this Agreement is found to be void or invalid by a court of competent jurisdiction, such invalidity shall not affect the remaining terms of this Agreement, which shall continue in full force and effect.

**INTERGOVERNMENTAL AGREEMENT REGARDING
ROSWELL/ALPHARETTA PUBLIC SAFETY TRAINING CENTER**

Section 9. Counterparts.

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.

SIGNATURES ON FOLLOWING PAGE

IN WITNESS WHEREOF, the parties have set their hands and seal the date and year first above written.

ATTEST:

Marcus Piers

THE CITY OF ROSWELL
A Georgia Municipal Corporation

By: [Signature]

Title: Mayor

APPROVED AS TO FORM:

[Signature]
City Attorney

Notary Public

Nancy Saviano Long

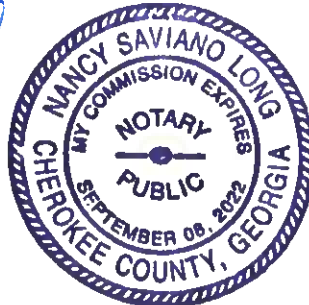
My Commission Expires:

9/8/2022

Date Notarized:

8/27/2019

(seal)



ATTEST:

THE CITY OF ALPHARETTA
A Georgia Municipal Corporation

By: _____

Title: _____

APPROVED AS TO FORM:

City Attorney

Notary Public _____

My Commission Expires: _____

Date Notarized: _____

(seal)



City Council Meeting STAFF REPORT

Submitting Department: Legal

Submitted By: Sam Thomas

Sponsored By:

Meeting Date: October 7, 2019

I. AGENDA ITEM TITLE: RESOLUTION IN SUPPORT OF LOCALLY-ESTABLISHED BUILDING DESIGN STANDARDS FOR RESIDENTIAL DWELLINGS AND IN OPPOSITION TO HB 302 AND SENATE BILL 172

II. RECOMMENDATION:

Staff is recommending approval of a resolution in support of locally-established building design standards for residential dwellings; and in opposition to House Bill 302 and Senate Bill 172.

III. REPORT IN BRIEF:

IV. ALTERNATIVES:

V. ATTACHMENTS:

SUPPORT OF LOCALLY-ESTABLISHED BUILDING DESIGN STANDARDS FOR RESIDENTIAL DWELLINGS(3449353.1)

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF
ALPHARETTA IN SUPPORT OF LOCALLY-ESTABLISHED BUILDING DESIGN
STANDARDS FOR RESIDENTIAL DWELLINGS; AND IN OPPOSITION TO
HOUSE BILL 302 AND SENATE BILL 172**

WHEREAS, locally-elected officials work in partnership with citizens to establish "building design standards" in single and double-family dwellings, which reflect the character of the community and have a positive impact on economic development efforts and competitiveness; and

WHEREAS, appropriate local design standards and land use policies, established by local citizens in each community, create a diverse, stable, profitable, and sustainable residential development landscape; and

WHEREAS, proposed state legislation in the upcoming General Session of the Georgia General Assembly including House Bill 302 and Senate Bill 172, would eliminate locally-tailored approaches to design standards and would harm self-determination of citizens to establish community standards; and

WHEREAS, if House Bill 302 and Senate Bill 172 were to become law, governments could no longer enact design standards on:

- Exterior building color
- Type or style of exterior cladding material
- Style or materials of roof structures or porches
- Exterior non-structural architectural ornamentation
- Location or architectural styling of windows and doors including garage doors
- The number and types of rooms
- The interior layout of rooms
- Types of foundation structures approved under state minimum standard codes

WHEREAS, the proponents of this legislation are promoting the misleading narrative that local community design standards are barriers to workforce housing; and

WHEREAS, local community partners support the use of building design standards to protect property values, attract high quality builders, and block incompatible development; and

WHEREAS, building design standards assure residents and business owners that their investments will be protected, and that others who come behind them will be equally committed to quality; and

WHEREAS, local business leaders value the studying, surveying, crafting, and defining of a community vision and development strategies, and recognize design standards as an integral part of those endeavors to attract residents, businesses, and the much-coveted trained workforce; and

WHEREAS, development and redevelopment efforts should reflect the community and its vision while simultaneously creating a sense of place imperative for attracting new economic prospects; and

WHEREAS, local officials are elected to make decisions about the look and feel of their communities, and local business owners recognize the need for their elected officials to be empowered to enforce building design standards to make today's thriving community areas and tomorrow's historic districts; and

WHEREAS, our citizens' ability to continue to set community values through local elected officials, and to enforce building design standards in single or double-family dwellings for the purposes of economic growth and the safety and welfare of the citizens of Georgia and in particular of the City of Alpharetta is vital;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Alpharetta that this governing body voices its support of Locally-Established Building Design Standards for Residential Dwellings and its opposition to House Bill 302 and Senate Bill 172;

BE IT FURTHER RESOLVED that a copy of this Resolution be delivered to each member of the Georgia House of Representatives and Senate representing the City of Alpharetta and the members of the legislative committees considering the legislation, and made available for distribution to the public and the press.

SO RESOLVED AND ADOPTED this ____ day of October, 2019.

CITY OF ALPHARETTA, GEORGIA

By: _____
Jim Gilvin, Mayor

[SIGNATURES CONTINUED ON FOLLOWING PAGE]

[SIGNATURES CONTINUED FROM PREVIOUS PAGE OF
RESOLUTION IN SUPPORT OF LOCALLY-ESTABLISHED BUILDING
DESIGN STANDARDS FOR RESIDENTIAL DWELLINGS]

COUNCIL MEMBERS

Jason Binder

Ben Burnett

John Hipes

Dan Merkel

Donald F. Mitchell

Karen Richard

(SEAL)

Attest:

Erin Cobb, City Clerk

Approved as to form and
legal sufficiency:

C. Sam Thomas, City Attorney



City Council Meeting STAFF REPORT

Submitting Department: Administration

Submitted By: James Drinkard

Sponsored By:

Meeting Date: October 7, 2019

I. AGENDA ITEM TITLE: DISCUSSION OF WEBSITE REDESIGN PROJECT

II. RECOMMENDATION:

This item is presented for discussion purposes only. No action is requested.

III. REPORT IN BRIEF:

Staff will introduce a discussion on plans for the planning and design of a new City of Alpharetta website using user experience (UX) design techniques.

IV. ALTERNATIVES:

V. ATTACHMENTS:

Excerpt From RFP 19-117 (1)

**CITY OF ALPHARETTA
REQUEST FOR PROPOSALS (RFP)
(THIS IS NOT AN ORDER)**



Finance Department
2 Park Plaza
Alpharetta, GA 30009
P: (678) 297-6052
F: (678) 297-6093
purchasing@alpharetta.ga.us

RFP TITLE:	WEBSITE PLANNING AND PROJECT MANAGEMENT SERVICES
RFP #:	19-117
RFP RESPONSE DUE DATE/TIME:	JULY 11, 2019 AT 10:00 AM
RFP ISSUE DATE:	MAY 23, 2019
NUMBER OF PAGES:	40

SINGLE POINT OF CONTACT DURING PROCUREMENT PROCESS

PROCUREMENT AGENT:	<u>Stephanie Cochran</u>
City of Alpharetta	Phone: 678-297-6052 FAX: 678-297-6093
Finance Department	Email: purchasing@alpharetta.ga.us
2 Park Plaza	Procurement Website: https://www.ebidexchange.com/alpharetta
Alpharetta, GA 30009	

INSTRUCTIONS TO SUBMIT A PROPOSAL:

1. CITY HALL NORMAL HOURS FOR DELIVERIES: MON-THURS 8:30 AM–5:00 PM; FRI 8:30 AM–4:30 PM
2. PROPOSAL PACKAGE MUST BE SEALED IN OPAQUE PACKAGING; NO FAXED OR EMAILED RESPONSES ACCEPTED
3. SUBMIT UNBOUND (3-RING BINDER OK) **ONE** PAPER ORIGINAL WITH ORIGINAL SIGNATURES; **FOUR** PAPER COPIES OF ORIGINAL; AND **ONE** CD-ROM/FLASH DRIVE COPY OF ORIGINAL
4. **ONE** COST PROPOSAL ORIGINAL IN SEPARATE SEALED ENVELOPE
5. NO PUBLIC OPENING WILL BE HELD FOR RFP RESPONSES

DELIVER SEALED PROPOSAL TO:

CITY OF ALPHARETTA
FINANCE DEPARTMENT
CITY HALL 1ST FLOOR CASHIER'S OFFICE
2 PARK PLAZA
ALPHARETTA, GA 30009
ATTN: STEPHANIE COCHRAN

EXTERIOR OF OFFEROR'S SEALED ENVELOPE/PACKAGE MUST NOTE:

Offeror's Name and Address
RFP Title & Number as noted on top of this page
RFP Due Date & Time as noted on top of this page
(or as may be changed by Official Written Addendum)

THIS PAGE MUST BE COMPLETED, SIGNED, AND RETURNED WITH EACH RESPONSE

By signing and returning this form with a Proposal, the authorized signer and represented firm have read, understand, and agree to information within this Request for Proposal and with required and informational documents, files, and/or forms posted to webpage for this RFP and made part of this RFP and any contract that may be awarded as a result of response to this RFP. Furthermore, Offeror acknowledges and agrees that Offeror has carefully examined and fully understands the provisions and requirements of this RFP, has made a personal examination of the site of the proposed work (if applicable), is satisfied as to the actual conditions and requirements of the proposed Work, and hereby proposes and agrees that if Offeror's Proposal is accepted, Offeror will contract with the City in full conformance with the Contract Documents.

FIRM/OFFEROR NAME:	_____
FIRM/OFFEROR MAILING ADDRESS:	_____
FIRM/OFFEROR PHONE NUMBER(S):	_____
FIRM/OFFEROR FAX NUMBER(S):	_____
EMAIL ADDRESS FOR OFFEROR'S CONTACT:	_____
AUTHORIZED OFFEROR SIGNATURE:	_____
PRINTED NAME OF SIGNER:	_____
OFFEROR FEDERAL I.D. NUMBER:	_____
OFFEROR DUNS NUMBER:	_____

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SECTION 1: SCHEDULE OF EVENTS

SINGLE POINT OF CONTACT:

- Any vendor interested in responding to the procurement is not allowed to communicate with any City staff or elected officials regarding the procurement, except for communication with or at the direction of the City Procurement Agent in charge of the solicitation as designated by the City Procurement Officer and, if applicable, authorized communications at the Pre-Conference or Site Visit.
- Any unauthorized contact may disqualify the Vendor from further consideration.
- Single point of contact information is located on cover page of this document.

EVENT

DATE

1. RFP Issue Date May 23, 2019

2. Pre-Proposal Conference June 11, 2019 at 10:00 AM

Mandatory: Proposals only accepted from Offerors in attendance and signed-in at meeting. [Late attendees may not be admitted.]

Alpharetta City Hall
2 Park Plaza,
3rd Floor Conf. Rm 318
Alpharetta, GA 30009

Event Registration is requested [but not necessary to attend]. Registration at Events tab for solicitation at <https://www.ebidexchange.com/alpharetta>
See Appendix D, Section A.3

3. Deadline for Receipt of Written Questions June 18, 2019 at 4:00 PM

- Submit each written question or request for information separately using the question tab and entry field found within the solicitation posting at <https://www.ebidexchange.com/alpharetta> See Appendix D, Section A.2.4

4. Deadline for Posting of Written Answers June 21, 2019 at 4:00 PM

- Answers to questions for clarification can be found within the question tab found within the solicitation posting at <https://www.ebidexchange.com/alpharetta>. All substantial changes to scope, specs, etc. will be posted by written addendum. See Appendix D, Section A.2.5

5. RFP Response (Proposal) Due Date/Time July 11, 2019 at 10:00 AM

- Regardless of cause, late responses will not be accepted and will automatically be disqualified from further consideration. See Appendix D, Section A.4

CITY HALL NORMAL HOURS OF OPERATION FOR RECEIPT OF DELIVERIES:

Monday – Thursday 8:30 AM – 5:00 PM;
Friday 8:30 AM – 4:30 PM

Offeror is notified that no one will be available to accept packages outside posted normal business hours for City Hall. Any Proposal left prior to opening time, left after closing times, or left with someone other than 1st floor Customer Service or Finance Procurement Team will be at Offeror's risk.

It shall be the Offeror's sole risk to assure delivery to the receptionist's desk at the designated location by the designated RFP Response (Proposal) Due Date/Time noted on Cover Page, page 1 and in Section 1 Schedule of Events of this document.

Late responses will not be opened and may be returned to the Offeror at the expense of the Offeror or destroyed if requested or no reply from Offeror within 72 hours of City's email response.

(All time references in this document are to be understood as local, Eastern Time for our City.)

SECTION 2: SCOPE OF PROJECT/SPECIFICATIONS

2.1 City's Intent

The City of Alpharetta, Georgia is seeking the professional services of a consultant with a strong UX background and proven experience in the planning and design of government and corporate websites to lead the planning, strategy, and design for the development of a revamped / new website for the City.

As the project lead for the revamped website, the selected vendor will also manage the relationship with the external web developer team (who will do the coding for the platform) and serve as the main focal person on behalf of the City of Alpharetta during the development of the site. Throughout the coding / website build, the consultant / project lead will ensure products, specifications, and deadlines are adhered to and the team is kept up-to-date on progress and development. He / she may also be required to consult and / or manage other external contractors as needed.

2.2 Organization of Proposal

Each proposal must be organized in the order set forth below. Paper 'Original' and each paper 'Copy' shall have tabs separating each section. Original, all paper copies, and digital copies must contain same information. Original Proposal and all Copies must be submitted in a sealed envelope/package. Cost Proposal to be within a sealed envelope within the sealed Proposal package.

1. **Cover Page** – Offeror's authorized official to complete, sign, and return with proposal response;
2. **Section 2.3, Scope of Work and Section 2.4 Project Specific Requirements** – include all requested documents, information, etc. Explain any exceptions, clarifications, etc.;
3. **Section 3, Offeror Qualification and Requirements** – include all requested documents and information;
4. **Required Forms** – Complete each Appendix A Required Forms as directed on each form and each applicable Appendix B Optional and Informational Forms as directed on each form;
5. **Additional Appendices** (ONLY if applicable) – include all requested documents and information;
6. **Addenda Acknowledgement** (ONLY if applicable) – if any addenda are formally issued by the City.
7. **Section 4 – Cost Proposal and Proposal Price Certification** to be within a sealed envelope within the sealed Proposal package.

2.3 Project Goals

The City places a high emphasis on efficient and effective communication with our citizens, customers, and other identified audiences. It is the City's intent that our communications tools and efforts elevate the public credibility and trust of the City by:

- Improving access to facts and information;
- Increasing awareness of initiatives, projects, events, opportunities, and matters soon to be considered;
- Creating opportunities for and encouraging meaningful public engagement; and

- Increasing transparency into the business and processes of the people's government

All communications goals, strategies, and actions, including the management and operation of the City website, are governed by four guiding principles:

- We will go beyond providing information to the public and foster opportunities for meaningful public engagement.
- We will creatively and effectively engage the public where they are.
- We will consistently foster open communication that is inviting, engaging, and encourages productive discourse that builds community.
- We will not fear the unknown or uncomfortable.

2.4 Existing Website Content

The current City of Alpharetta website (www.alpharetta.ga.us) is powered by the Progress SiteFinity content management system and consists of approximately 850 published pages and approximately 1,000 supporting assets (.PDF files, Excel files, Word files, Media files, etc.). Additionally, the City utilizes a number of third-party applications / services to provide added functionality and services via the website. These include but are not limited to:

- CivicClerk for provision of live and on-demand streaming video and access to public meeting agendas and minutes
- JustFOIA for submission and management of public records requests
- City Works for permit applications
- Tyler Munis for bill payments and vendor registration
- Active Network for registration for recreation programs and facilities reservations
- TipSoft for submission of crime tips
- P2C for a variety of Public Safety applications and reporting
- ESRI ArcGIS for GIS mapping and provision of our open data portal

Between May 1, 2018 and April 09, 2019 the site averaged over 1,400 site visits per day and received almost 1.5 million page views with an average time on site of 1 minute 45 seconds.

The City also maintains a dedicated economic development website (www.growalpharetta.com). The site is built on the WordPress content management system. It is the intent of the City for the information on this site to be incorporated into the revamped / new City of Alpharetta website.

2.5 Scope of Work

KEY OBJECTIVES:

Key objectives for this project include:

- To better leverage available and prepare for emerging technologies to enhance the user experience and better conduct the mission of the City of Alpharetta website;
- To simplify the user experience for website visitors;
- To improve accessibility for those with physical limitations;
- To elevate government transparency;

- To better provoke citizen and customer engagement;
- Develop an information architecture that is efficient, easily understood and sustainable by staff in the future;
- Implement a content management solution that can be maintained by both experienced web development staff as well as business users with no coding experience. Necessary functionality includes: the creation of templates, WYSIWYG editing to facilitate content management by novice users, ADA compliance, responsive design, content approval workflows and search engine friendly URL aliasing; and
- To more effectively communicate the Alpharetta brand identity and the personality of our community.

Additionally, the new website should possess functional and aesthetic design characteristics that effectively communicate and are consistent with Alpharetta's role as a leading technology city and a local government that strives to inform and engage with our citizens. For example, the City has considerable interest in leveraging AI voice integration as a means for improving the user experience but would expect that the selected vendor will provide guidance as to if that technology would be an effective tool for meeting our identified objectives and if so, how best to leverage the technology.

While it is important that the website be visually attractive, a high level of emphasis should be placed on user experience (UX), ease of use, and design simplicity. All decisions will be made from the customer / end user experience.

KEY DELIVERABLES:

The essential project deliverables for the subject engagement are as follows:

- User experience audit, including usability testing, of the current City website
 - ❖ Heuristic product evaluation
 - ❖ Customer journey mapping
 - ❖ Website analytics benchmarking assessment
 - ❖ Stakeholder interviews and focus groups
- Interviews with members of website project team comprised of representatives of key City departments
- SWOT analysis
- 3-year strategic website plan, including
 - ❖ Content strategy
 - ❖ Accessibility requirements and guidelines
 - ❖ Recommendations for integration of current and emerging technologies such as voice search and AI voice integration
 - ❖ Key performance indicators and recommended targets
- Recommendation on appropriate Content Management System (CMS)
- Website development brief; including concept design, deliverables, timelines, and wireframes
- A written scope of work to be used as the basis for a future Request For Proposals (RFP) for development, testing, and launch of website
- Project management services during website development, testing, and launch