



City Council Meeting
October 7, 2019
Office of the City Clerk
CITY HALL 2 PARK PLAZA
6:30 PM

Official Minutes

The public is advised that the following minutes are not a verbatim transcription of business presented at the Council Meeting of the date shown; but are a synopsis of pertinent information. The public is further advised that the tapes recorded at said meeting are a matter of public record and are available to be heard at the City of Alpharetta's Clerk's office during normal business hours.

I. CALL TO ORDER

- *Mayor Gilvin called the meeting to order at 6:30 p.m.*

II. ROLL CALL

- Council Members
 - o Mayor Jim Gilvin
 - o Mayor Pro Tem Donald F. Mitchell
 - o Jason Binder
 - o Ben Burnett
 - o John Hipes
 - o Dan Merkel
 - o Karen Richard
- Staff
 - o Bob Regus, City Administrator
 - o Sam Thomas, City Attorney
 - o James Drinkard, Asst. City Administrator
 - o Peter Sewczwicz, Director of Public Works
 - o John Robison, Director of Public Safety
 - o Morgan Rodgers, Director of Recreation, Parks & Cultural Services
 - o Kathi Cook, Director of Community Development
 - o Michael Woodman, Senior Planner
 - o Tom Harris, Director of Finance
 - o Eric Graves, Senior Transportation Engineer/Planner
 - o Kurt Kirby, Projects Manager

III. PLEDGE TO THE FLAG

IV. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 9/23/2019)

B. Financial Management Report: Month Ending August 31, 2019

❖ Mayor Pro Tem Mitchell offered a motion to approve the consent agenda

- The motion received a second from Council Member Burnett
- The motion was approved unanimously (7-0)

V. PUBLIC HEARING

A. E-19-04 Honey Baked Ham Sign Exception

- Senior Planner, Michael Woodman, came forward to present this item.
- Staff recommend Mayor and Council approve E-19-04 Honey Baked Ham Sign Exception, subject to the following conditions:
 1. Wall sign location, size, type, color, illumination and associated landscaping shall be limited to submitted plans, with final approval by Staff.
 2. No additional wall signs shall be permitted for the applicant's tenant space.
- The applicant, Honey Baked Ham, is requesting consideration of a sign exception to allow an additional wall sign, for a total of two (2) wall signs, on the south elevation of the Honey Baked Ham tenant space. The Unified Development Code (UDC) allows one (1) wall sign per road frontage for each tenant and no more than one (1) wall sign on the front elevation. In addition, the UDC allows a wall sign for corner tenants in a shopping center, such as Honey Baked Ham, and a wall sign on the rear of the building facing a parking lot. The applicant is requesting to aggregate allowable wall sign area and distribute over the two (2) proposed wall signs on the front of the building. The subject property is located at 7601 North Point Parkway, Suite A, on the northwest side of North Point Parkway and north of Mansell Road.
- The submitted request, if approved, would allow two (2) wall signs on the front elevation of the Honey Baked Ham tenant space facing North Point Parkway. The Unified Development Code (UDC) allows one (1) wall sign per road frontage for each tenant and no more than one (1) wall sign on the front elevation. In addition, the UDC allows a wall sign for corner tenants in a shopping center, such as Honey Baked Ham, and a wall sign on the rear of the building facing a parking lot. The applicant is requesting to aggregate allowable wall sign area and distribute over the two (2) proposed wall signs on the front of the building. The subject property is located at 7601 North Point Parkway, Suite A, on the northwest side of North Point Parkway and north of Mansell Road.

- The subject property is zoned PSC (Planned Shopping Center) and is developed with a 1-story, 6,000 square foot multi-tenant building with two (2) tenant spaces. Surrounding properties are also zoned PSC and are located within the North Point Overlay. Mattress Firm is located in the adjacent suite to the northeast, TJ MAXX and Five Below to the west and Barnes and Noble to the southeast.
- UDC Section 2.6.12 (A)(2) Signs Permitted in Strip Shopping Centers (less than 50,000 sq. ft. enclosed leasable space) – Wall Signs states, “One wall sign per road frontage for each tenant space no greater than one (1) sq. ft. of sign area per one (1) ln. ft. of tenant space frontage shall be permitted; provided, however, no more than two (2) wall signs shall be allowed for a tenant space (i.e. Corner tenants within strip shopping centers may have a wall sign on the end of the building in addition to the wall sign on the front of the building for a maximum of two (2) wall signs).” The North Point Overlay allows one (1) additional wall sign, not to exceed 24 square feet, located on the rear of the building, since it backs up to a parking area.
- The applicant proposes two (2) walls on the front elevation of the building facing North Point Parkway. Honey Baked Ham has 75’ of tenant frontage facing North Point Parkway and 40’ of tenant frontage on the corner of the building. Including the maximum 24 square foot wall sign allowance on the rear of the building, a total of 139 square feet of sign area is permitted for three (3) wall signs on the applicant’s tenant space. The applicant is in the process of replacing the existing wall sign over the front entrance of the tenant space with an 18.9 square foot, internally illuminated wall sign, which has received Design Review Board approval and a sign permit has been issued. A 2nd wall sign is proposed as a painted wall graphic, or stencil, in the outline of a ‘Pig’ and is proposed to be 69.1 square feet. External gooseneck downlighting is proposed to illuminate the ‘Pig’ wall sign. The applicant is requesting two (2) wall signs on the front elevation of the building, which is 51 square feet, or 37%, less in total sign area than what is permitted by the Sign Code.
- Staff has reviewed the application and is in general agreement with the requested sign exception. The criteria have been met and the applicant’s request should not impact surrounding properties. The applicant is permitted a total wall sign area of 139 square feet, of which the applicant proposes 88 square feet of sign area for the two (2) wall signs facing North Point Parkway. If approved, conditions are recommended limiting the size, location, type, color and illumination, as well as limiting additional wall signs for the applicant’s tenant space. Two (2) smaller signs would be more aesthetically pleasing than three (3) wall signs with a total sign area of 139 square feet.
- The applicant notified adjacent property owners of the sign variance request and intent for the property. The citizen participation report states that no comments were received.
- The CZIM was held on September 11, 2019. There were no public comments on the sign-in sheet.
- The Honey Baked Ham representative, Rosa Shaw and the Mc’s Group Sales Manager, Brain Mailman, came forward on behalf of the applicant.

Public Comment:

- No Public Comment

- ❖ Council Member Richard offered a motion to approve E-19-04 Honey Baked Ham Sign Exception, subject to the following conditions:

1. Wall sign location, size, type, color, illumination and associated landscaping shall be limited to submitted plans, with final approval by Staff.
2. No additional wall signs shall be permitted for the applicant's tenant space.
 - The motion received a second from Council Member Binder
 - The motion was approved unanimously (7-0)

B. E-19-03 Smoothie King/Twin Oaks Sign Exception

- Senior Planner, Michael Woodman, came forward to present this item.
- Staff recommend Mayor and Council approve E-19-03 Twin Oaks/Smoothie King Sign Exception, subject to the following conditions:
 1. One (1) double-sided monument sign shall be permitted on the property no closer than seven-feet (7') from the front property line along Old Milton Parkway. Monument sign shall be substantially similar to the submitted sign plan prepared by Option Signs, except to comply with conditions below and final approval by Staff.
 2. Monument sign shall have a brick or stone base, if approved by Preston Ridge. Decorative landscape bed shall be provided at the base of the monument sign, with final approval by Staff.
- The applicant, Cory Cianci, is requesting consideration of a sign exception to allow a monument sign within seven-feet (7') of the property line along Old Milton Parkway. The Unified Development Code (UDC) requires that the monument sign on the subject property be setback 20' from the public right-of-way. The subject property is located at 3460 Old Milton Parkway, near the northeast corner of Old Milton Parkway and North Point Parkway.
- The submitted request, if approved, would allow one (1) monument sign within seven-feet (7') of the public right-of-way (Old Milton Parkway). The Unified Development Code (UDC) requires that the monument sign on the subject property be setback 20' from the public right-of-way. The subject property is located at 3460 Old Milton Parkway, near the northeast corner of Old Milton Parkway and North Point Parkway.
- The subject property is zoned CUP (Community Unit Plan), subject to the Preston Ridge Master plan. The property is an undeveloped 0.9-acre outparcel at the rear of a 2-story, 14,284 square foot shopping center building. Surrounding properties are also zoned CUP, with the Big Creek Greenway located to the east, Staybridge Suites Alpharetta – North Point to the north, Twin Oaks shopping center to the west, and Northpoint Day Centre shopping center to the south.
- UDC Section 2.6.12 (A)(1) Signs Permitted in Strip Shopping Centers (less than 50,000 sq. ft. enclosed leasable space) – Primary Free-standing Sign (Monument Sign) states, “One (1) primary monument sign no greater than ten (10) ft. in height

with no more than forty-two (42) sq. ft. of copy area shall be permitted in a strip shopping center. The monument sign may have up to four (4) tenant panels, which shall be calculated as part of the copy area. This sign shall be set back 20 ft. from the public right-of-way."

- The applicant proposes one (1) double-sided monument sign to the right of the project entrance and located within seven-feet (7') of the front property line along Old Milton Parkway. The monument sign is proposed to be 6.5' in height with three (3) tenant panels and an overall sign area of 34.67 square feet. The monument sign has a black granite base, which is the material typically used on monument signs in Preston Ridge. A tenant panel is identified for Smoothie King and the other two (2) are blank. The subject property has a 20' sanitary sewer easement running along its frontage, which dictates placement of the monument sign approximately 35' from the front property line and within the parking lot of the proposed development. In addition, the monument sign would be approximately 65' from edge of curb on Old Milton Parkway.
- Staff has reviewed the application and is in general agreement with the requested sign exception. The sign exception criteria have been met and the applicant's request should not impact surrounding properties. The proposal is unique given the presence of a 20' sanitary sewer easement running along the frontage of the property, which would place the monument sign approximately 35' back from the front property line and approximately 65' back from the edge of curb on Old Milton Parkway. If approved, it is recommended that the monument sign dimensions be limited to the submitted plans and that decorative landscaping be required around the base of the monument sign. In addition, it is recommended that the applicant use brick or stone on the base of the monument sign, if approved by Preston Ridge.
- The applicant notified adjacent property owners of the sign variance request and intent for the property. The citizen participation report states that no comments were received.
- The CZIM was held on September 11, 2019. There were no public comments on the sign-in sheet.
- The applicant, Cory Cianci, came forward to speak on behalf of the item.

Public Comment:

- No Public Comment

❖ Council Member Richard offered a motion to approve E-19-03 Smoothie King/Twin Oaks Sign Exception subject to the following conditions:

1. One (1) double-sided monument sign shall be permitted on the property no closer than seven-feet (7') from the front property line along Old Milton Parkway. Monument sign shall be substantially similar to the submitted sign plan prepared by Option Signs, except to comply with conditions below and final approval by Staff.
2. Monument sign shall have a brick or stone base, if approved by Preston Ridge. Decorative landscape bed shall be provided at the base of the monument sign, with final approval by Staff.

- The motion received a second from Council Member Merkel
- The motion was approved unanimously (7-0)

C. PH-19-20 North Point Creative Placemaking Plan

- Director of Community Development, Kathi Cook, came forward to present this item.
- Staff recommends Mayor and Council adopt the North Point Creative Placemaking Plan.
- The North Point LCI update, completed in February 2018, identifies Placemaking as an area-wide initiative to enhance development and reinvestment into the area and to create memorable experiences for consumers.
- ARC awarded the City \$75,000.00 in Community Development Assistance Program (CDAP) grant funds to complete the Placemaking Plan, with the City committing to a 20% match in the amount of \$18,750.00.
- The City issued the North Point Creative Placemaking Plan RFP (#19-101) on July 5, 2018. Seven (7) consultant teams responded to the RFP with two (2) teams being shortlisted for interviews. The contract was ultimately awarded to MKSK.
- City Attorney, Sam Thomas, read the resolution aloud.

Public Comment:

- No Public Comment
- ❖ Council Member Richard offered a motion to approve PH-19-20 North Point Creative Placemaking Plan and the resolution as read by the City Attorney
 - The motion received a second from Mayor Pro Tem Mitchell
 - The motion was approved unanimously (7-0)

VI. NEW BUSINESS

A. Resolution of Commitment for Federal Funds Projects

- Senior Transportation Engineer/Planner, Eric Graves, came forward to present this item.
- Staff recommends Mayor and Council approve a Resolution of Commitment to Provide Local Match to Federal Funding Award for Transportation Projects.
- The Atlanta Regional Commission has sent out a call for applications for transportation projects to be funded in the forthcoming 2020-2025 Transportation Improvement Program. Funds are awarded for new TIP projects and phases, supplemental funding for existing TIP projects, and funding for TIP studies and related non-capital initiatives. Projects with federal dollars do require additional

environmental impact studies which can increase a project timeline. Staff is recommending submitting two applications:

1. Pedestrian improvements along North Point Parkway which include 12' sidewalks, landscaping, lighting, placemaking signage, crosswalks as recommended in the North Point LCI and North Point Placemaking Plan. The section is located between Haynes Bridge Road and Mansell Road.
Estimated Cost: \$20,000,000 Match: \$4,000,000
 2. Tunnel under Haynes Bridge Road to connect Alpha Loop.
Estimated Cost: \$5,000,000 Match: \$1,000,000
- In order for an application to be considered, the Atlanta Regional Commission requires a resolution of commitment from the sponsoring agency to help ensure a project will move forward if Federal Funding is awarded.
 - City Attorney, Sam Thomas, read the resolution aloud.

Public Comment:

- No Public Comment
- ❖ Council Member Richard offered a motion to approve a Resolution of Commitment to Provide Local Match to Federal Funding Award for Transportation Projects
 - The motion received a second from Council Member Binder
 - The motion was approved unanimously (7-0)

B. Georgia Outdoor Stewardship Program Grant Resolution

- Director of Recreation, Parks & Cultural Services, Morgan Rodgers, came forward to present this item.
- Staff recommends Mayor and Council approve the Resolution to authorize the submission of the 2019-2020 Georgia Outdoor Stewardship Program pre-application to the Georgia Department of Natural Resources and the funding in an amount not to exceed to \$283,588.00 and authorize the Mayor to execute all necessary documents.
- In 2018, 83% of Georgia voters authorized the Georgia Outdoor Stewardship Act. The result is the inaugural 2019-2020 funding cycle of the Georgia Outdoor Stewardship Program (GOSP) managed by the Georgia Department of Natural Resources (GaDNR). The Georgia Outdoor Stewardship Act dedicated 40% of existing sales and use taxes on outdoor sporting goods to fund stewardship projects of existing state and local parks, acquire and development new state and local parks, and acquire and protect new lands critical to the protection of our wildlife and clean water supplies.
- The City of Alpharetta is requesting \$1,000,000.00 for the streambank restoration within Wills Park. All contractual work necessary to complete the project will be included. The grant requires a minimum match requirement of 25% of the total project cost, which is \$250,000.00. Funding is currently available in the City's capital

budget for the amount of \$283,588.00.

- The City conducted an RFP for the Wills Park Streambank Restoration in 2018. It was determined that additional funding would be necessary to complete the proposed project. Staff believes the GOSP is good alternative funding source that could help the City complete this environmental initiative.
- The grant will be evaluated on a points system. Any additional funding above the required match will assist in more calculated points. Staff is recommending that the City apply the current funding of 283,588.00 in the capital budget to the grant match. This would make the grant match amount 28% of the total estimated cost.
- The attached resolution includes approval of the pre-application, which is due on October 31, 2019. If GaDNR approved the pre-application, a second level application is due on May 30, 2020.
- City Attorney, Sam Thomas, read the resolution aloud.

Public Comment:

- No Public Comment
- ❖ Council Member Binder offered a motion to approve a Resolution to authorize the submission of the 2019-2020 Georgia Outdoor Stewardship Program pre-application to the Georgia Department of Natural Resources and the funding in an amount not to exceed to \$283,588.00 and authorize the Mayor to execute all necessary documents.
 - The motion received a second from Council Member Burnett
 - The motion was approved unanimously (7-0)

C. On Call Park and Trail Construction Services for Windward Soccer Complex.

- Director of Recreation, Parks & Cultural Services, Morgan Rodgers, came forward to present this item.
- Staff recommends Mayor and Council approve the Windward Park trail and site construction contract to Steel and Associates Inc. in the amount of \$255,675.00 and authorize the Mayor to execute all necessary documents.
- Earlier this year council awarded a Request for Qualification to two on-call vendors: Steele and Associates, Inc. and Integrated Construction and Nobility, Inc. to provide on call trail constructions services. The decision will be made at the time of construction on which firm will be best suited to perform the work.
- In support of Council's New Park Development Initiative, an on-call contract was approved for Pond Company to prepare construction documents to redevelop the Windward Soccer Complex to a community park.
- After receiving the documents from Pond Company, Staff requested a quote from our on-call trail construction vendors to price the project per the submitted plans. The vendors were asked to provide the necessary labor, equipment and

materials to construct trails as well as necessary site work specified in the design. Since both companies were capable of performing the work specified, staff based the decision on lowest price submitted. Steele and Associates, Inc. provided the lowest quote.

- This project is primarily a trail project but in terms of scope of work and projected cost these vendors were chosen to quote as opposed to soliciting general park construction contractors.
- Staff recommends awarding the Windward Soccer Complex trail and site construction contract to Steel and Associates Inc. in the amount of \$255,675.00.

Public Comment:

- No Public Comment
- ❖ Council Member Binder offered a motion to approve the Windward Park trail and site construction contract to Steel and Associates Inc. in an amount not to exceed \$255,675.00 and authorize the Mayor to execute all necessary documents.
 - The motion received a second from Council Member Richard
 - The motion was approved unanimously (7-0)

D. Playground Installation at Windward Soccer Complex (RFP 20-110)

- Director of Recreation, Parks & Cultural Services, Morgan Rodgers, came forward to present this item.
- Staff recommends Mayor and Council award RFP 20-110 to Great Southern Recreation for a contract to install a playground at the Windward Soccer Complex for an amount not to exceed \$ 98,506.27 and authorize the Mayor to execute all necessary documents.
- The award of this Request for Proposal is to provide a turnkey playground installation for the Windward Soccer Complex redevelopment.
- In an effort to execute Council's Park Development capital initiative, an RFP was prepared by a Committee including representatives from the Alpharetta Recreation Parks and Cultural Services Department. RFP 20-110 was advertised in August of 2019 and submissions were accepted until September 19, 2019.
- The City received a total of six (6) responses which were submitted to the Evaluation Committee for review and ranking.
- The Evaluation Committee reviewed the submissions from September 19 – September 24, 2019. On September 25, 2019, the scores were calculated by the Finance Department. Each proposal was evaluated based on the following criteria: Company overview, Project Staffing and available resources (10%); Design Concept (25%), Method of Providing Service and timeline (25%); Reference/Completed Project (12%); Quality and value of equipment (25%), and Alpharetta Vendor Preference (3%). The resulting scores were as follows:

1. Great Southern Recreation: 88.88 pts
2. KOMPAN: 77.88 pts
3. Bliss Products and Services, Inc.: 68.44 pts
4. Great Outdoors Play Systems: 65.60 pts
5. PlaySouth Playground Creators: 65.56 pts
6. PlayCore Wisconsin DBA GameTime: 52.12 pts

- The City provided plans designating area on approximately 7,000 square feet and \$100,000.00 budget. Playground companies were asked to present a turnkey design and install concept with the following elements to be provided: inclusivity for all abilities, natural play elements, musical play components, and play equipment that challenges ages 2-12. The committee was seeking a design with a “WOW” factor.
- Great Southern Recreation provided a proposal that provided all the requested components within the budget and timeline requested. The committee found that they presented the overall best design to meet the needs of this park. In other words, they had the best “WOW” factor.
- Staff recommends awarding RFP 20-110 to Great Southern Recreation a contract to install a playground at the Windward Soccer Complex in the amount of \$98,506.27.

Public Comment:

- No Public Comment
- ❖ Council Member Binder offered a motion to award RFP 20-110 to Great Southern Recreation for a contract to install a playground at the Windward Soccer Complex in an amount not to exceed \$98,506.27 and authorize the Mayor to execute all necessary documents
 - The motion received a second from Council Member Merkel
 - The motion was approved unanimously (7-0)

E. Arboricultural On-Call Services for Public Works Contract, RFP #20-101

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Staff recommends Mayor and Council award RFP No. 20-101 to The F.A. Bartlett Tree Expert Company (Bartlett Tree Experts) for the Arboricultural On-Call Services for Public Works Contract and authorize the Mayor to execute all necessary documents.
- Alpharetta Public Works has a continuing need for a reliable and responsive arboriculture contractor. Arboricultural services are needed to supplement Public Works resources in providing safe, efficient, and effective tree care and tree removal services. This arboricultural service contractor will also be available on an emergency basis, 24 hours a day, seven days a week.
- The Department of Public Works, with guidance from the Department of Finance, prepared this RFP (request for proposal) and advertised for proposals in July of 2019. Proposals were received by the City on August 8, 2019. The proposals were then

reviewed by the Evaluation Committee during the month of August. The Evaluation Committee consisted of City staff members from the Department of Public Works, Community Development, and the Department of Recreation and Parks. The Department of Finance facilitated the committee evaluation process. Each member of the committee scored the proposals independently based on the evaluation criteria set forth in the RFP. After the completion of independent reviews, the Evaluation Committee then met on August 16, 2019 to tabulate the overall scores of the respondents.

- For RFP 20-101 Arboricultural On-Call Services for Public Works Contract, the City received a total of six proposals from the following companies: Atlanta Premier Tree Solutions, LLC., Bartlett Tree Experts, Boutee Tree, Inc., Caldwell Tree Care, Donwey Trees, Inc., and Richmond Tree Experts, Inc. Each proposal was first pre-qualified to determine that the submitting company had the required insurance and business licenses.
- Proposals were then evaluated and scored on the following five criteria:
 1. ISA Certifications (quantity and years)
 2. Company Experience (including pesticide license holders)
 3. Business Location
 4. Overall Impression of Company and Response to RFP
 5. Local Vendor Preference
- The top scoring proposal belonged to Bartlett Tree Experts, with an evaluation score of 4.13 out of 5.0. Cost was evaluated for the top three highest scoring proposals and Bartlett Tree Experts' costs were in line with the next two highest scoring proposals. The Evaluation Committee has recommended award of RFP 20-101 Arboricultural On-Call Services for Public Works Contract to Bartlett Tree Experts. The contract is for five (5) years with an anticipated effective date of November 1, 2019.

Public Comment:

- No Public Comment
- ❖ Mayor Pro Tem Mitchell offered a motion to approve RFP No. 20-101 to The F.A. Bartlett Tree Expert Company (Bartlett Tree Experts) for the Arboricultural On-Call Services for Public Works Contract and authorize the Mayor to execute all necessary documents
 - The motion received a second from Council Member Binder
 - The motion was approved unanimously (7-0)

F. Preemptive Signal Change Order and MOU with North Fulton Community Improvement District

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Staff recommends Mayor and Council approve change order number 1 to Temple, Inc in the amount of \$308,000 for the purchase and installation of

equipment/software/hardware for the application of preemptive traffic signals and connected vehicles; approve the memorandum of understanding (MOU) between the City and North Fulton Community Improvement District (NFCID) related to such equipment; and authorize the Mayor to execute all necessary documents.

- On July 8, 2019, Mayor and City Council approved allocating \$300,000 to Temple, Inc to install preemptive traffic signal software and hardware at 100 of the City's traffic signals. The North Fulton Community Improvement District (NFCID) has allocated over \$300,000 to install preemptive traffic signal hardware as well as prepare for Ford Motor Company's 2022 roll out of connected vehicles. The NFCID equipment will be placed on the mast arm (see attached photo) while the City's equipment will be placed on top of the traffic control box. The reason why the NFCID's equipment is on the mast arm is for the radio antennas to have a clearer line of sight to operate.
- Both systems allow pedestrians, bicyclist, and vehicles to be connected to one another. The City's system requires one to download an app and have the app turned on. While the NFCID's system works off the same app as well as the future roll out of Ford Motor Company vehicles in the year 2022.
- The change order in the amount of \$308,000 to Temple's contract with the City is basically a pass-through. Through execution of the MOU, the NFCID is providing the City \$308,000 to complete the installation of preemptive traffic signal hardware and connected vehicle capabilities. Since Temple has already started installation of the equipment at 100 of our signals, approval of the change order will keep the project moving forward and enable the City to have all the signals equipped with preemptive capabilities without any lag in between.
- One component of the MOU between the City and the NFCID to take note of is the NFCID's request to have the signals they purchased the equipment for to be active with connected vehicles on day one of operation. The NFCID is interested in seeing how the equipment operated with vehicles to pedestrians to bicyclist. Note, only Public Safety Apparatus Vehicles will have the necessary equipment installed in their vehicles to operate the preemptive traffic signal component of the project; this goes for both the City's and NFCID's equipment. Lastly, upon completion of the installation, the City will own the equipment the NFCID paid for and working with Temple the City shall be responsible for maintenance.
- Program Director for the NFCID, Kristen Winzeler, came forward to speak on behalf of the item.

Public Comment:

- No Public Comment
- ❖ Mayor Pro Tem Mitchell offered a motion to approve change order number 1 to Temple, Inc in an amount not to exceed \$308,000 for the purchase and installation of equipment/software/hardware for the application of preemptive traffic signals and connected vehicles; approve the memorandum of understanding (MOU) between the City and North Fulton Community Improvement District (NFCID) related to such equipment; and authorize the Mayor to execute all necessary documents

- The motion received a second from Council Member Merkel
- The motion was approved (6-1); Council Member Burnett voted in opposition

G. Modifications and Renewal of the Intergovernmental Agreement Between Roswell and Alpharetta for RAPSTC

- Director of Public Safety, John Robison, came forward to present this item.
- Staff recommends Mayor and Council approve the modifications and renewal of the Intergovernmental Agreement (IGA) between the City of Roswell and the City of Alpharetta for RAPSTC and authorize the Mayor to execute all necessary documents.
- Alpharetta Public Safety and Roswell Police and Fire wish to continue to use RAPSTC as a centralized training location for both cities. This IGA renewal has one major change from the previous IGA. The cities of Roswell and Alpharetta will split all RAPSTC related costs 50/50 moving forward.
- This IGA has been reviewed by the City Attorney.

Public Comment:

- No Public Comment
- ❖ Council Member Hipes offered a motion to approve the modifications and renewal of the Intergovernmental Agreement (IGA) between the City of Roswell and the City of Alpharetta for RAPSTC for a total project amount not to exceed \$163,203.00 and authorize the Mayor to execute all necessary documents
 - The motion received a second from Council Member Burnett
 - The motion was approved unanimously (7-0)

H. Resolution in Support of Locally Established Building Design Standards for Residential Dwellings and in Opposition to HB 302 and Senate Bill 172

- City Administrator, Bob Regus, came forward to present this item.
- Staff recommends Mayor and Council approve the resolution in support of locally established building design standards for residential dwellings; and in opposition to House Bill 302 and Senate Bill 172.
- Founder and Principal of Peachtree Government Relations, Don Bolia, came forward to speak on behalf of the item.
- City Attorney, Sam Thomas, read the resolution aloud.

Public Comment:

- No Public Comment
- ❖ Mayor Pro Tem Mitchell offered a motion to approve the resolution in support of locally established building design standards for residential dwellings; and in opposition to House Bill 302 and Senate Bill 172
 - The motion received a second from Council Member Richard
 - The motion was approved unanimously (7-0)

VII. WORKSHOP

A. Discussion of Website Redesign Project

- Assistant City Administrator, James Drinkard, came forward to present the workshop and introduced a discussion on plans for the planning and design of a new City of Alpharetta website using experience (UX) design techniques.
- User Experience Design is the process of enhancing customer satisfaction and loyalty by improving the usability, ease of use, and pleasure provided in the transaction. It encompasses all aspects of the end-user's interaction with the organization, its services, and its products.
- To elevate the customer experience and improve processes we need to take a much closer look at how our citizens and customers are trying to interact with us and doing that requires expertise that we do not possess.
- The City website is the front door to our community and is sometimes the sole point of interaction between a citizen or potential citizen and their local government.
- This item is presented for discussion purposes only and no action is required.

VIII. PUBLIC COMMENT

- Don Nahser, 305 Sharon Drive, Alpharetta, came forward to suggest reaching out to website design students at Gwinnett Technical College to assist the City with our website redesign project.
- John Courtney, 120 Woodfield Lane, Alpharetta, came forward to speak on the City's website redesign project.

IX. REPORTS

- Council Member Richard announced the CZIM meeting on Wednesday, October 3, 2019 at 6:00 pm and this Thursday, October 4, 2019 at 6:30 pm the City Arborist is hosting a sip and stroll through Brooke Street Park. Additionally, on October 17, 2019 at 5:00 pm the City is hosting the North Point Eco-District Preview Event at the North Point Mall.

X. ADJOURNMENT TO EXECUTIVE SESSION

- ❖ Council Member Binder offered a motion to adjourn to Executive Session
 - The motion received a second from Mayor Pro Tem Mitchell
 - The motion was passed (6-1); Council Member Burnett abstained
- ❖ With no further business to discuss or items to be heard, Mayor Gilvin adjourned the meeting to Executive Session at 9:00 P.M.

Respectfully submitted,


Erin Cobb, City Clerk