



City Council Meeting
November 4, 2019
Office of the City Clerk
CITY HALL 2 PARK PLAZA
6:30 PM

Official Minutes

The public is advised that the following minutes are not a verbatim transcription of business presented at the Council Meeting of the date shown; but are a synopsis of pertinent information. The public is further advised that the tapes recorded at said meeting are a matter of public record and are available to be heard at the City of Alpharetta's Clerk's office during normal business hours.

I. CALL TO ORDER

- *Mayor Gilvin called the meeting to order at 6:30 p.m.*

II. ROLL CALL

- Council Members
 - o Mayor Jim Gilvin
 - o Mayor Pro Tem Donald F. Mitchell
 - o Jason Binder
 - o Ben Burnett
 - o John Hipes
 - o Dan Merkel
 - o Karen Richard
- Staff
 - o Bob Regus, City Administrator
 - o Sam Thomas, City Attorney
 - o James Drinkard, Asst. City Administrator
 - o Peter Sewczwicz, Director of Public Works
 - o John Robison, Director of Public Safety
 - o Morgan Rodgers, Director of Recreation, Parks & Cultural Services
 - o Kathi Cook, Director of Community Development
 - o Tom Harris, Director of Finance

III. PLEDGE TO THE FLAG

IV. PRESENTATIONS

A. Citizen Recognition

- On May 9, 2019, Ms. Debbie Cousineau, Ms. Jasmine Amos, Ms. Gabrielle Williams, Dr. Moon Lee and Mr. Carl Childers rendered aid to YMCA member Andy Diamond who was found unconscious and unresponsive in the YMCA locker room.
- These individuals were recognized for their incredible citizen team effort by our Department of Public Safety, as well as Mayor and Council.

V. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 10/28/2019)

B. Financial Management Report: Month Ending September 30, 2019

- On a monthly basis, the Finance Department prepares detailed revenue and expenditure statements for all city operating funds (including prior-year comparisons for the General Fund).
- In addition, this report includes:
 1. Detailed capital project report including life-to-date activity;
 2. Payments \$5,000 and greater;
 3. Purchase orders with an estimated cost between \$5,000 and \$50,000; and
 4. Status of current year bids/RFPs.

❖ Council Member Merkel offered a motion to approve the consent agenda

- **The motion received a second from Council Member Burnett**
- **The motion was approved unanimously (7-0)**

VI. NEW BUSINESS

A. Alpha Loop Design Services - Change Order #2

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Staff recommends Mayor and Council approve Pond & Company's proposal for Change Order #2 to Purchase Order 18000123 for design revisions to the Alpha Loop in the amount of \$80,380.00; approve TerraMark's proposal for associated survey services in the amount of \$1,160.00; and authorize the Mayor to execute all necessary documents.
- On July 17, 2017, City Council approved Pond & Company's proposal for design of the Alpha Loop from Old Milton Parkway to Westside Parkway. This work was approved as part of the City's On-Call Park Planning services contract. Change Order #1 was issued on October 17, 2019 for the creation of a stand-alone plan set which will be used to construct a portion of the Alpha Loop from the Chelsea

Walk Subdivision to the first stream crossing. Change Order #1 increased the purchase order by \$12,980.00 from \$376,190.00 to \$389,170.00.

- On November 12, 2018, City Council approved the rezoning of approximately 15.3 acres at the intersection of Haynes Bridge Road and Devore Road for a private residential development. Condition #14 of the rezoning called for the construction and easement dedication of the Alpha Loop through the development and connecting to the existing wide sidewalks along Haynes Bridge Road. Plans for "Haynes Bridge Road Tract" have been approved by Community Development and the project is currently under construction.
- Change Order #2 to Purchase Order 18000123 will realign approximately 450 linear feet of the currently designed Alpha Loop main trail alignment, providing a connection point to the "Haynes Bridge Road Tract" development. The proposed realignment will require:
 - o Revising existing tree protection plans, demolition/clearing plans, site plans, grading plans, lighting plans, landscape plans, erosion control plans, main line profiles, and storm drain profiles.
 - o Structural design of a new bridge structure approximately 250' in length. The bridge will be constructed of cast in place concrete piers with a concrete deck capable of supporting a 20,000-pound vehicle (sufficient for pickup trucks and ambulances). The bridge will provide a minimum of 12' clear width and have a maximum height of approximately 25'.
 - o Preparation of a No-Rise Study demonstrating the proposed construction will not negatively impact the flood plain.
 - o Acquisition of additional geotechnical information for the new bridge structure.
 - o Acquisition of additional survey information. (To be acquired through the City's On-Call Surveying contract.) Also included in the scope of Change Order #2 is the design of a short (approximately 200') connection into the Northwinds Office complex.
- If approved, Change Order #2 will increase Purchase Order 18000123 by \$80,380.00 from \$389,170.00 to \$469,550.00. The additional survey work will cost \$1,160.00 and will be acquired through the City's On-Call Survey Services contract. Revised plans are anticipated to be completed within 150 calendar days from Notice To Proceed.

Public Comment:

- No Public Comment
- ❖ Mayor Pro Tem Mitchell offered a motion to approve the Pond & Company's proposal for Change Order #2 to Purchase Order 18000123 for design revisions to the Alpha Loop in an amount not to exceed \$80,380.00; approve TerraMark's proposal for associated survey services in the amount of \$1,160.00; and authorize the Mayor to execute all necessary documents.
 - The motion received a second from Council Member Richard
 - The motion was approved unanimously (7-0)

VII. PUBLIC COMMENT

- No Public Comment

VIII. REPORTS

- Alpharetta Farmhouse Settlement Video
NOTE: This item was deferred by Mayor Pro Tem Mitchell and will be viewed at a later date.
- Council Member Hipes announced Jazz Night taking place at the Alpharetta Arts Center on Saturday, November 9th at 7:00 pm – 9:30 pm. The City's Economic Development Manager, Matthew Thomas, will be performing as part of the jazz band.
- Mayor Gilvin reminded everyone that Tuesday, November 5th is Election Day. The City of Alpharetta has three Council seats that are up for election, the Mayor and two homestead exemption referendums.

IX. ADJOURNMENT

- ❖ *With no further business to discuss or items to be heard, Mayor Gilvin adjourned the meeting at 6:51 PM*

Respectfully submitted,

A handwritten signature in cursive script that reads "Erin Cobb".

Erin Cobb, City Clerk