



City Council Meeting AUGUST 15, 2016

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:30 PM

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE TO THE FLAG**
- IV. CONSENT AGENDA**
 - A. Council Meeting Minutes (Meeting of 08/01/2016)**
 - B. Financial Management Report: Month Ending June 30, 2016.**
 - C. Approval Of Property Purchase: Kimball Bridge Road**
- V. NEW BUSINESS**
 - A. Consideration Of Appointment To Design Review Board**
- VI. WORKSHOP**
 - A. PH-16-12 City Code Amendments concerning Tree Protection, Landscaping, and Buffer Requirements**
 - B. North Fulton Comprehensive Transportation Plan 2016**
- VII. PUBLIC COMMENT**
- VIII. REPORTS**
- IX. ADJOURNMENT TO EXECUTIVE SESSION**



Official Minutes of Council Meeting on

August 1, 2016

City Hall – 2 Park Plaza

6:30 p.m.

Official Minutes

The public is advised that the following minutes are not a verbatim transcription of business presented at the Council Meeting of the date shown; but are a synopsis of pertinent information. The public is further advised that the tapes recorded at said meeting are a matter of public record and are available to be heard at the City of Alpharetta's Clerk's office during normal business hours and on line at the City web site.

I. CALL TO ORDER

❖ *Mayor Belle Isle called the meeting to order at 6:34 p.m.*

II. ROLL CALL

- Council Members
 - David Belle Isle (Mayor)
 - Chris Owens (Mayor Pro Tem)
 - Jason Binder
 - Jim Gilvin
 - Mike Kennedy
 - Dan Merkel
 - Donald Mitchell
- Staff
 - Bob Regus, City Administrator
 - Kathi Cook, Director of Community Development
 - James Drinkard, Asst. City Administrator
 - Gary George, Director of Public Safety
 - Peter Tokar, Director of Economic Development
 - Pete Sewczwicz, Director of Public Works
 - Mike Perry, Director of Recreation and Parks
 - Coty Thigpen, City Clerk
 - Sam Thomas, City Attorney

III. PLEDGE TO THE FLAG

IV. PROCLAMATIONS

A. City Band Proclamation

V. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 07/25/2016)

- ❖ Council Member Kennedy offered a motion to approve the Consent Agenda
 - The motion received a second from Council Member Mitchell
 - The motion was approved 7-0

VI. PROJECT UPDATES

A. Update from Malone Design - Alpharetta History Room

- Mr. Regus introduced members from Malone design to present the design plan for the Alpharetta History room

VII. NEW BUSINESS

A. Ammunition Purchase

- Director of Public Safety, Gary George, came forward to present this item
- Staff requests the approval of the purchase of pistol, rifle and shotgun ammunition from Gulf States Distributors under State contract # 99999-SPD-ES40199379-0005 at a total cost of \$64,261.60
- All sworn officers are issued a pistol and a rifle or shotgun. Officers must qualify annually with their assigned weapons to comply with Departmental policy and Georgia Peace Officer Standards and Training Council requirements. In addition to meeting these basic standards, officers are trained to be safe and tactically proficient in a wide range of scenarios. Over the last two years the Department has devoted more time and resources to training, which has required more ammunition. The increased cost of training ammunition has been partially offset by foregoing the purchase of new duty ammunition for pistols and shotguns in fiscal years 2015 and 2016.
- In FY 2017 the Department needs both training and duty ammunition for pistols, rifles and shotguns, and all are included in the recommendation. The total cost is within the amount allocated for the purpose in the Department's FY 2017 operating budget.

Public Comment

None

- ❖ Council Member Gilvin offered a motion to approve the purchase of pistol, rifle and shotgun ammunition from Gulf States Distributors under State contract #999990SPD-ES40199379-0005 at a cost not to exceed \$64,261.60.
 - The motion received a second from Council Member Owens

- The motion was approved 7-0

B. Intersection Improvements: Windward Parkway at GA 400

- Director of Public Works, Pete Sewczwicz, came forward to present this item
- Staff requests approval of an agreement between Department of Transportation, State of Georgia and City of Alpharetta for Right-of-Way Acquisition, Project Identification # 0010768 (Windward Parkway at GA 400) and have the Mayor execute all necessary documents.
- The intersection of GA 400 and Windward Parkway has congestion in both the morning and evening peak hours. The solution to resolve the morning issue was the construction of an additional lane along Windward Parkway between the exit ramp and North Point Parkway. The North Fulton Community Improvement District (NFCID) contracted with an engineering firm to design the work and then worked with the City and Georgia Department of Transportation (GDOT) to implement the improvements. Ultimately, GDOT funded the project through its operations program and the project has been completed.
- Solving the congestion in the evening hours is multi-phased. Phase One consists of lengthening the exit lane by approximately 500 feet and installing an additional lane on the ramp. This phase will help resolve the congestion of vehicles on GA 400 by enabling vehicles to exit easier and not back-up onto GA 400. Phase Two consists of installing triple lefts from the ramp onto Windward Parkway. The third lane turns into a dedicated right-turn lane onto Deerfield. Associated with Phase Two is an improvement at Westside and Windward to permit dual left turn lanes onto southbound Westside Parkway. The cost of phase II is approximately \$5.50M. This cost includes design, right-of-way acquisition, utility relocation, and construction. Due to increase right-of-way cost, the anticipated project cost increased by more than \$300k.
- To cover this cost the City has been awarded \$1.137M from GDOT. These dollars only cover construction, to cover the remaining funds the City is working with the NFCID. In January 2015 the City executed the Project Framework Agreement (PFA) from GDOT. The PFA details what the City is responsible for and what GDOT will fund. Per the PFA, the City is the sponsor of the project and responsible for the design, acquiring of right-of-way, and utility relocation. Prior to executing the PFA, the City and NFCID entered into an agreement that the NFCID will cover any budget shortfalls. This dollar amount is now approximately \$4.36M.
- The NFCID and their partners have allocated \$1.29M towards this project. These funds will go towards the various phases of the project, design, right-of-way acquisition, and utility relocation. To cover the \$3.07M shortfall, the City and NFCID

pursued obtaining grants from various sources. Recently, the NFCID was awarded a grant from the Georgia Transportation Infrastructure Bank (GTIB) in the amount of \$2.78M. This still leaves a shortfall of approximately \$300k and the NFCID and the City continues to look for funding options.

- The project is currently on schedule and the team is awaiting environmental approval before they can move forward with acquiring right-of-way. Environmental approval is anticipated in the next month. Obtaining the necessary right-of-way and certifying the right-of-way document is anticipated to be completed by September 2017. Once right-of-way has been certified, the plans will be finalized and final approval is anticipated by the end of the year and construction starting in Spring 2018.

Public Comment

None

- ❖ Council Member Owens offered a motion to approve an agreement between the Georgia Department of Transportation and the City of Alpharetta for Right-of-Way Acquisition, Project Identification # 0010768 (Windward Parkway at GA 400) and authorize the Mayor to execute all necessary documents.
 - The motion received a second from Council Member Gilvin
 - The motion was approved 7-0

C. FY 17 Local Maintenance and Improvement Grant

- Director of Public Works, Pete Sewczwicz, came forward to present this item
- Staff requests that Mayor and Council adopt a Resolution providing approval of the submission of the FY17 Local Maintenance and Improvement Grant application to the Georgia Department of Transportation.
- The Georgia Department of Transportation (GDOT) began accepting applications for the FY17 Local Maintenance and Improvement Grant (LMIG) Program on July 1, 2016.
- Per GDOT guidelines, the following projects are allowable under the LMIG program:
 - Preliminary engineering (including engineering for right-of-way plans and utility plans)
 - Construction supervision and inspection
 - Utility adjustments or replacement
 - Patching, leveling, and resurfacing a paved roadway
 - Grading, drainage, base, and paving existing or new roads
 - Replacing storm drain pipe or culverts

- Intersection improvements
 - Turn lanes
 - Bridge repair or replacement
 - Sidewalk adjacent (within right-of-way) to a public road or street
 - Roadway signs, striping, and guardrail installation
 - Signal installation or improvement
 - Aggregate surface course for dirt road maintenance
- The following projects are not eligible with LMIG funds:
 - Right-of-way acquisition
 - Street lighting
 - Beautification and streetscapes
 - Walking trails and tracks
 - Landscaping
 - Administrative services
- The LMIG budget for FY17 is based on the collection of motor fuel taxes from FY16. The amount of each local government's allocation is based on the total centerline road miles for your local road system and the total population of your city/county as compared with the total statewide centerline road miles and total statewide population.
 - LMIG funds can be escrowed by the local government for a maximum of three fiscal years for the construction of larger projects, but GDOT expects the vast majority of the projects to be completed within the fiscal year of the grant.
 - All LMIG projects must be completed as soon as possible, but substantially complete within three years from the date of the LMIG application. All preconstruction activities, advertisements, lettings, and quality control of work and materials will be the responsibility of the local government.
 - The Public Works Department proposes to use the FY17 LMIG allocation and match to fund the following milling and resurfacing projects:
 - Wedgewood Drive from Academy Street to End
 - Laurelwood Lane from Wedgewood Drive to Blue Heron Lane
 - Osprey Drive from Laurelwood Lane to Cul-de-sac
 - Gullwing Court from Laurelwood Lane to Cul-de-sac
 - Brown Thrasher Court from Laurelwood Lane to Cul-de-sac
 - Blue Heron Lane from Cul-de-sac to Cul-de-sac
 - Greatwood Manor from Windward Parkway to Greatwood Glen Entrance
 - Greatwood Crossing from Greatwood Manor to End
 - Seale Drive from Rockmill Road to Seale Drive
 - Mashburn Drive from Seale Drive to Gunter Court
 - Newcastle Drive from Eversedge Drive to Sulling Way
 - Meadow Drive from Mayfield Circle to Upshaw Drive
 - Upshaw Drive from Mayfield Road to End
 - Burnett Way from Wills Road to Cul-de-sac
 - Jay Drive from End to End

- Michaela Drive from Rucker Road to Jay Drive
- Trammell Drive from Wills Drive to Cul-de-sac
- Trammell Court from Trammell Drive to Cul-de-sac
- Trammell Place from Trammell Drive to Cul-de-sac
- Broadwell Road from Rucker Road to City Limits
- Milton Park Drive from Waters Road to Cul-de-sac
- Milton Park Court from Milton Park Drive to Cul-de-sac

Public Comment

None

- ❖ Council Member Owens offered a motion to adopt the Resolution as read into the record by the City Attorney
 - The motion received a second from Council Member Gilvin
 - The motion was approved 7-0

D. FY 2017 Milling and Resurfacing, ITB 17-002

- Director of Public Works, Pete Sewczwicz, came forward to present this item
- Staff recommends that Mayor and Council award ITB No. 17-002 to Northwest Georgia Paving, Inc. in the amount of \$2,449,832.11 for the FY 2017 Milling and Resurfacing Project and authorize the Mayor to execute all necessary documents.
- The City of Alpharetta maintains over 500 lane miles of roadway. Each year the City budgets dollars towards the milling and resurfacing of these roads. Accomplishing this task extends the roads' useful life and increases the roads' ability to handle traffic volumes.
- The most recent re-evaluation was completed in February of 2015. Based on these revised ratings, 30 roads were included in the annual offering. These roads include:
 1. Academy Street - Westside Parkway to Loxford Lane
 2. Wedgewood Drive - Academy Street to End
 3. Laurelwood Lane - Wedgewood Drive to Blue Heron Lane
 4. Osprey Drive - Laurelwood Lane to Cul-de-Sac
 5. Gullwing Court - Laurelwood Lane to Cul-de-Sac
 6. Brown Thrasher Court - Laurelwood Lane to Cul-de-Sac/End
 7. Blue Heron Lane - Cul-de-Sac to Cul-de-Sac
 8. Windward Parkway - Clubhouse Drive to Foe Killer Creek Tributary bridge
 9. Windward Parkway - North Point Parkway to Camp Creek bridges
 10. Southlake Drive - Clipper Bay Drive to Douglas Road
 11. Greatwood Manor - Windward Parkway to Greatwood Glen "gate"

12. Greatwood Crossing - Greatwood Manor to End
13. Park Bridge Parkway - Webb Bridge Road to 4-Lane Section
14. Seale Drive - Rockmill Road to Seale Drive
15. Mashburn Drive - Seale Drive to Gunter Court
16. North Point Parkway - Kimball Bridge Road to Old Milton Parkway (Outside Lanes Only)
17. Newcastle Drive - Eversedge Drive to Sulling Way
18. Meadow Drive - Mayfield Circle to Upshaw Drive
19. Upshaw Drive - Mayfield Road to End
20. Burnett Way - Wills Road to Cul-de-Sac
21. Jay Drive - End to End
22. Michaela Drive - Rucker Road to Jay Drive
23. Trammell Drive - Wills Drive to Cul-de-Sac
24. Trammell Court - Trammell Drive to Cul-de-Sac
25. Trammell Place - Trammell Drive to Cul-de-Sac
26. Broadwell Road - Rucker Road to City Limits
27. Singletree Trace - Cul-de-Sac to Cul-de-Sac
28. Milton Park Drive - Waters Road to Cul-de-Sac
29. Milton Park Court - Milton Park Drive to Cul-de-Sac

- Work along North Point Parkway and along Windward Parkway between North Point Parkway and the Camp Creek Bridges will be accomplished at night.
- The Department of Public Works prepared a request for bids for the locations listed above. The City advertised for competitive bids on June 23, 2016. Bids for the project were received on July 21, 2016, and the City received a total of six bids from the following:

• Northwest Georgia Paving, Inc.	\$2,449,832.11
• HEH Paving, Inc.	\$2,563,839.14
• C W Matthews Contracting Company, Inc.	\$2,704,141.98
• Baldwin Paving Company, Inc.	\$2,951,218.54
• Blount Construction Company, Inc.	\$3,047,196.97
• Stewart Brothers, Inc.	\$3,302,062.30

- Staff determined Northwest Georgia Paving, Inc. to be the lowest responsive and responsible bidder.
- As this is a unit price contract, progress payments to the contractor will be based on the quantity of work completed for each item per the values submitted by the contractor in its bid to the City. The City's representative will verify the quantity is correct prior to approving the payment.

Public Comment

None

- ❖ Council Member Owens offered a motion to award ITB No. 17-002 to Northwest Georgia Paving, Inc. in an amount not to exceed \$2,449,832.11 for the FY 2017 Milling and Resurfacing and authorize the Mayor to execute all necessary documents

- The motion received a second from Council Member Gilvin
- The motion was approved 7-0

E. On-Call Engineering Services, RFQ 16-1009

- Director of Public Works, Pete Sewczwicz, came forward to present this item
- Staff requests that Mayor and Council award RFQ 16-1009 for On-Call Engineering Services to AECOM Technical Services, Inc., Pond & Company, and Tetra Tech, Inc.; and, authorize the Mayor to execute all necessary documents.
- The City has a continued need for reliable and responsive engineering consultants capable of providing transportation and stormwater design services. Transportation design services cover a variety of project types including road improvements, streetscapes, sidewalks, signalized intersections, roundabouts, bicycle trails, multi-use trails, bridge maintenance and repair, and bridge replacement. Stormwater design services include projects such as master detention facilities and BMPs, stream restorations, floodplain studies, watershed improvement plans, and NPDES permit documents.
- The Department of Public Works prepared a request for qualifications (RFQ) and advertised in May and June of 2016. A total of fourteen statements of qualifications (SOQ) were received by the City on June 16, 2016. These SOQs were then reviewed by an evaluation committee consisting of Department of Public Works staff members from the Design, Stormwater, and Traffic groups.
- The evaluation committee has recommended award of RFQ 16-1009 On-Call Engineering Services to Pond & Company, AECOM Technical Services, Inc., and Tetra Tech, Inc.

Public Comment

None

- ❖ Council Member Owens offered a motion to award RFQ #16-1009 for on-call engineering Services to AECOM Technical Service, Inc., Pond & Company, and Tetra Tech, Inc., and authorize the Mayor to execute all necessary documents.
 - The motion received a second from Council Member Gilvin
 - The motion was approved 7-0

F. FY17 Rubber Tire Backhoe/Loader Replacement

- Director of Public Works, Pete Sewczwicz, came forward to present this item
- Staff requests that Mayor and Council authorize the purchase of a Kubota R630 Wheel Loader in the amount of \$80,972.42 from Lashley Tractor Sales on State Contract # 99999-001-SPD0000102-0026 and authorize the mayor to execute all necessary documents.

- The Public Works Department budgeted for a Rubber Tire Backhoe/Loader to replace a 1994 Ford 555D Backhoe/Loader for FY2017. The Ford 555D warrants replacement based on age and increasing repair costs. Due to its age, the expense of maintaining this backhoe/loader is rapidly increasing and the repair parts are becoming increasingly harder to locate.
- Staff researched the benefits of purchasing a wheel loader to replace the backhoe/loader and determined that the wheel loader would be more beneficial to the Public Works fleet than another backhoe/loader. The Public Works fleet currently has three backhoe/loaders and no wheel loaders.
- A wheel loader is similar in design to a backhoe/loader without the rear excavator arm. The wheel loader allows more front bucket capacity and lifting force than the backhoe/loader as well as a tighter turning radius. This increased capacity, force, and steering capability will reduce the time needed to complete jobs by requiring fewer bucket loads when compared to the smaller bucket capacity of the backhoe/loader. The wheel loader also has a greater ability to clean up storm debris and also to load salt during emergency operations than a backhoe/loader.
- The Kubota R630 Wheel Loader will be purchased from Lashley Tractor Sales. On State Contract # 99999-001-SPD0000102-0026, the cost of a Kubota R630 Wheel Loader is \$80,972.42. Approximate delivery time is 30-90 days after receipt of Purchase Order. Per policy, the equipment being replaced will be surplus by the Finance Department.

Public Comment

None

- ❖ Council Member Owens offered a motion to approve the purchase of a Kubota R630 Wheel Loader in the amount not to exceed \$80,972.42 and authorize the Mayor to execute all necessary documents.
 - The motion received a second from Council Member Gilvin
 - The motion was approved 7-0

VIII. PUBLIC COMMENT

None

IX. REPORTS

- Council Member Owens reminded the public that Old Soldiers Day Parade is Saturday, August 6th.
- Mayor Belle Isle announced that the Department of Public Safety is hosting the National Night Out on Tuesday, August 2nd at Stations 3 and 5

X. ADJOURNMENT TO EXECUTIVE SESSION

- ❖ Council Member Merkel offered a motion to adjourn into Executive Session
 - The motion received a second from Council Member Kennedy
 - The motion was approved 7-0

Respectfully Submitted,



Coty Thigpen, City Clerk



City Council Meeting STAFF REPORT

Submitting Department: Finance
Submitted By: Thomas Harris, Finance Director
Meeting Date: August 15, 2016

I. AGENDA ITEM TITLE: FINANCIAL MANAGEMENT REPORT: MONTH ENDING JUNE 30, 2016.

II. RECOMMENDATION:

Approve the Financial Management Reports for the month ending June 30, 2016 (period 12 of Fiscal Year 2016).

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

On a monthly basis, the Finance Department prepares detailed revenue and expenditure statements for all city operating funds (including prior-year comparisons for the General Fund).

In addition, this report includes:

1. Detailed capital project report including life-to-date activity;
2. Payments \$5,000 and greater;
3. Purchase orders with an estimated cost between \$5,000 and \$50,000; and
4. Status of current year bids/RFPs.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Financial Management Reports (June 2016)

Financial Management Reports



for the month ending
June 30, 2016
(Period 12 of 12 - unaudited)

Financial Management Reports

Fiscal Year 2016

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2 PARK PLAZA
ALPHARETTA, GA 30009
PHONE: 678.297.6000
WWW.ALPHARETTA.GA.US

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS
FROM: THOMAS G. HARRIS, FINANCE DIRECTOR *TGH*
DATE: AUGUST 15, 2016
RE: FINANCIAL MANAGEMENT REPORTS AS OF JUNE 30, 2016

The documents contained herein represent the financial management reports for the City of Alpharetta ("city") as of the period ending June 30, 2016.

The Finance Department is currently in the process of closing the accounting books for Fiscal Year 2016 (FY 2016). The figures represented herein are subject to change in accordance with accounting entries made during the closing process.

General Fund

Revenue: The following section pertains to information detailed in the attached Revenue Summary and Collection Comparison report. FY 2016 revenues are budgeted at \$59 million (net of Carryforward Fund Balance totaling \$5 million). As of June 30, 2016, actual revenue collections total 107% or \$63 million and exceeds budget.

Many of our revenue sources are distributed with a one-month delay. As part of the year-end close process, the Finance Department will accrue revenue back to the period in which it was earned. As such, revenues for FY 2016 will increase during the closing process. The *2016 Estimated* column represents the Finance Department's forecast of final revenue collections (including accruals).

Collection trends indicate a net gain over budget of \$5.9 million. The revenue account detail is as follows:

- | | |
|----------------------------------|-------------|
| • Property Taxes (current year): | \$1,600,000 |
| • Motor Vehicle Taxes: | 100,000 |
| • Motor Vehicle Title Taxes: | 140,000 |
| • Local Option Sales Taxes: | 150,000 |
| • Franchise Taxes: | 216,380 |
| • Insurance Premium Taxes: | 163,175 |
| • Alcohol Beverage Excise Taxes: | 175,000 |
| • Building Permit Fees: | 1,410,788 |

MAYOR
DAVID BELLE ISLE

COUNCIL MEMBERS
JASON BINDER
JIM GILVIN
MIKE KENNEDY
DAN MERKEL
DONALD F. MITCHELL
CHRIS OWENS

CITY ADMINISTRATOR
ROBERT J. REGUS

• Business and Occupational Taxes:	112,259
• Court Fines:	(210,187)
• Recreation/Special Event Fees:	327,783
• Hotel/Motel Taxes (City portion):	187,500
• Other:	<u>1,488,988</u>

Estimated Gain: \$5,861,686

The FY 2016 budget for current year property taxes (non-motor vehicle) totals \$18.8 million and is based on a billable digest of \$3.9 billion (net of all exemptions/motor vehicle values). This figure was calculated in April/May 2015 based on staff forecasts of property values/appeals.

The actual digest for FY 2016, as provided by the Fulton County Board of Assessors, currently totals \$4.2 billion (net of all exemptions/motor vehicle values) and assumes a 7%¹ write-down of appealed property values.

As detailed in the chart below, property tax collections at an estimated write-down trend of 7% on appealed properties will result in property tax collections exceeding budget by \$1.8 million. However, actual property tax collections from the digest will exceed past the June 30th fiscal year end with approximately \$20.4 million estimated to be collected in FY 2016 and the remaining \$200,000 estimated to be collected during FY 2017.

General Fund			
	FY 2016 Budget	FY 2016 Estimate	Variance
Digest	3.9 billion	4.2 billion	265 million
Est. Revenue at:			
97% Budgeted Collection Rate	✓		
99% Historical Collection Rate		✓	
Property Tax Collections	\$18.8 million	\$20.6 million*	\$ 1,795,000
* Based on assessment (including appeals) write-down estimate of 7%.			

Motor Vehicle Title Fee collections is trending lower than FY 2015 (\$1.3 million was collected in FY 2015) but is estimated to total \$1.1 million by year-end (non-standard revenue collection as it is dependent upon vehicle sales) which is \$140,000 greater than budget.

Local Option Sales Tax collections is trending 2% higher than FY 2015 and is estimated to total \$14.9 million by year-end (\$14.8 million was collected in FY 2015) which is \$150,000 greater than budget.

Franchise Tax collections are trending higher than FY 2015 and are estimated to total \$6.7 million by year-end (\$6.7 million was collected in FY 2015) which is \$216,380 greater than budget.

¹ The Fulton County Board of Assessors (BOA) removed Avalon Phase I improvement values from the taxroll in January/February 2016 triggering a recalculated tax bill that would lead to a potential refund of approximately \$370,000 (refund included in above forecast). The main issue is the taxability of Avalon Phase I improvements as of January 1, 2015, as set forth in the Memorandum of Agreement between Avalon North LLC and the Development Authority of Fulton County. The tax refund will not be processed by the city until a full review of the underlying agreement is completed.

Insurance Premium Tax collections total \$3.3 million in FY 2016 and represent a 7% increase over FY 2015 collections of \$3.1 million.

Alcohol Beverage Excise Tax collections is trending 3% higher than FY 2015 and is estimated to total \$2 million by year-end (\$2 million was collected in FY 2015) which is \$175,000 greater than budget.

Building Permit Fee collections is 34% higher than FY 2015 and totals \$2.5 million (\$1.9 million was collected in FY 2015) which is \$1.4 million greater than budget. Growth is being driven through an increase in the underlying number/value of permits.

Municipal Court Fine collections is -11% lower than FY 2015 and totals \$2.2 million (\$2.4 million was collected in FY 2015) which is \$210,187 less than budget. Revenue decline is being driven through an overall decline in enforcement citations.

Recreation/Special Event Fees total \$2.7 million (\$2.4 million was collected in FY 2015) which is \$327,783 greater than budget. The primary growth driver is the Mutual Use agreement with the City of Milton for shared recreation services. Compensation under the agreement is based on relative program participation from each city's citizenry. Actual collections under this agreement totaled \$435,916 for FY 2016 and represent an increase of \$109,458 over FY 2015.

The Other revenue category is exceeding budget through a combination of development related revenue growth (e.g. Development Permits, Plan Review Fees) and general tax growth (Intangibles Tax, Real Estate Transfer Tax, Financial Institution Tax, etc.) which is partially offset through the reductions in Red Light Camera Citations which ceased operations in July (2015) pending a program review and contract negotiations. Red Light Camera Citation revenue forecasts will be revisited once the program review and contract negotiations are complete. There will be a similar costs savings through reductions in lease costs for the red light cameras (net impact to the budget is minimal).

Expenditures: The following section pertains to information detailed in the attached Expenditure Summary by Department (expenditure rollup by department) and Expenditure Summary by Category (expenditure rollup by account) reports.

As of June 30, 2016, city departments (not including General Government²) have encumbered and expensed 95%, or \$50.4 million, of their FY 2016 budget appropriations. On a pure expenditure trend basis, FY 2016 is trending lower than FY 2015. City Attorney is trending higher than FY 2015 due to timelier invoice submissions during FY 2016 (i.e. FY 2016 expenses represent more months than FY 2015).

As part of the year-end close process, the Finance Department will accrue expenditures back to the period in which they were incurred. As such, expenditures for FY 2016 will increase during the closing process but are estimated to remain within budgetary appropriations.

Contingency: The General Fund contingency balance as of June 30, 2016 totals \$557,715.

² General Government is utilized to account for non-operating transactions such as transfers-out to other city funds, contingency, etc.

Special Revenue Funds (large funds only)

The following section references information included within the attached GAAP Financial Statements.

Hotel/Motel Fund: FY 2016 revenues are budgeted at \$5.8 million with budgeted disbursements as follows: Alpharetta Convention & Visitor's Bureau (\$2.5 million); Alpharetta Business Community (\$221,860); Convention Center debt service reserve (\$843,750); and the city (\$2.2 million). As of June 30, 2016, the city has collected 99% or \$5.8 million (eleven months of collections). All collections have been distributed to the participating entities based on their proportionate share. Hotel Tax collections is trending 37% higher than FY 2015 and is estimated to total \$6.3 million by year-end (\$4.6 million was collected in FY 2015) which is \$500,000 greater than budget.

E-911 Fund: FY 2016 revenues are budgeted at \$3.8 million (net of carryforward fund balance totaling \$1.5 million for capital initiatives). As of June 30, 2016, the city has collected 88% or \$3.3 million (eleven months of collections including the 1st-3rd quarterly payments under the Milton IGA). Expenditures/encumbrances during the same time period total \$4.9 million and represent general operations, blanket purchase orders that will sustain operations/capital initiatives throughout the year, and one-time capital initiatives. There are no budget variances anticipated at this time.

Debt Service Fund

The following section pertains to information detailed within the attached GAAP Financial Statements.

FY 2016 revenues are budgeted at \$3.3 million (net of carryforward fund balance totaling \$852,087). As of June 30, 2016, the city has collected over 100% of budget, or \$3.6 million.

Grant Funds

The following section references information included within the attached Grant Funds Detail Reports.

Operating Grant Fund (Fund 220): Available funding totals \$58,423 and represents unencumbered/unspent project appropriations of \$40,665 and an unallocated reserve for future projects (grant matches) of \$17,758.

Capital Grants Fund (Fund 340): Available funding totals \$760,943 and represents unencumbered/unspent capital project appropriations of \$558,881 and an unallocated reserve for future capital projects (grant matches) of \$202,062.

Capital Project Funds

The following section references information included within the attached Capital Project Funds Detail Reports.

General Capital Project Fund (Fund 301): Available city funding totals \$6.8 million and represents unencumbered/unspent capital project appropriations of \$5 million and an unallocated reserve for future capital projects of \$1.8 million.

Available ABC (Alpharetta Business Community) funding totals \$148,781 and represents unencumbered/unspent capital project appropriations (sidewalk connectivity).

City Center Bond Fund (Fund 315): This fund accounts for proceeds of the voter approved General Obligation Bonds, Series 2012, and is fully spent as of June 30, 2016.

Conference Center Bond Fund (Fund 316): This fund accounts for proceeds of the Development Authority of Alpharetta Revenue Bonds, Series 2016 (Alpharetta Conference Center Project). Design and construction related phases are fully encumbered and the bond issuance costs have been spent.

Enterprise Fund

The following section pertains to information detailed within the attached GAAP Financial Statements.

Solid Waste Fund: FY 2016 revenues are currently budgeted at \$3.3 million. As of June 30, 2016, the city has collected \$4.1 million which represents the 1st-4th quarter billings for FY 2016, associated investment earnings, and the billing for the 1st quarter of FY 2017. The Finance Department will accrue the portion of the revenue associated with FY 2017 to reflect it in the period it was earned. As such, revenue will go down during the year-end close process. Expenditures/encumbrances during the same time period total \$3.2 million and represent general operations and blanket purchase orders (e.g. sanitation hauler) that will sustain operations throughout the year. Any budget variances will be minor and coverable through fund balance.

Other Items

Council Member Stipend Activity Listing: The FY 2016 budget includes appropriations of \$9,000 for the Mayor and \$5,000 for each City Council Post and the available balances as of June 30, 2016 are as follows:

	Budget	Expenditures (year-to-date)	Available Balance
Mayor: David Belle Isle	\$ 9,000	\$ 8,513	\$ 487
Post #1: Donald Mitchell	\$ 5,000	\$ 4,154	\$ 846
Post #2: Mike Kennedy	\$ 5,000	\$ 1,607	\$ 3,393
Post #3: Chris Owens	\$ 5,000	\$ 3,677	\$ 1,323
Post #4: Jim Gilvin	\$ 5,000	\$ 4,993	\$ 7
Post #5: Jason Binder*	\$ 5,000	\$ 1,925	\$ 3,075
Post #6: Dan Merkel*	\$ 5,000	\$ 2,549	\$ 2,451

**This chart provides expenditure activity by Mayor/City Council Post and includes multiple incumbents for Post #5 and Post #6. Councilmen Binder and Merkel were sworn into Office on January 4, 2016.*

Development Authority³ (Component Reporting Unit)

The following section pertains to information detailed within the attached Alpharetta Development Authority Financial Statements.

As of June 30, 2016, the Development Authority has \$56,871 in available resources to support its main functions of promoting the public good and general welfare, trade, commerce, industry, general tax base and the employment opportunities available in the city.

Other reports included with this packet are as follows:

- Listing of Payments \$5,000 and greater;
- Listing of PO's between \$5,000 and \$50,000; and
- Bid/RFP Status

³ The Development Authority is a public corporation created and existing under the Constitution and laws of the State of Georgia and is governed by seven directors duly appointed by the Alpharetta City Council.



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GENERAL FUND

Revenue Report



CITY OF ALPHARETTA
 Financial Management Reports
 General Fund (Unaudited)
Revenue Summary and Collection Comparison
 For the month ended June 30, 2016

	Current Fiscal Year					Prior Fiscal Year		
	2016 Budget	2016 YTD	% Collected	2016 Estimated	Variance	2015 Actual	2015 YTD	% Collected
Top 10 Revenues:								
Property Taxes								
(1) Current Year	\$ 18,800,000	\$ 20,715,449	110.2%	\$ 20,400,000	\$ 1,600,000	\$ 18,627,480	\$ 18,627,480	100.0%
Delinquent	249,500	379,662	152.2%	379,662	130,162	291,154	291,154	100.0%
Motor Vehicle Tax	300,000	363,759	121.3%	400,000	100,000	535,898	535,898	100.0%
Motor Vehicle Title Fee	1,000,000	1,076,953	107.7%	1,140,000	140,000	1,311,317	1,311,317	100.0%
Local Option Sales Tax	14,700,000	13,689,523	93.1%	14,850,000	150,000	14,757,780	14,757,780	100.0%
Franchise Tax	6,440,000	6,357,371	98.7%	6,656,380	216,380	6,682,041	6,682,041	100.0%
Insurance Premium Tax	3,150,000	3,313,175	105.2%	3,313,175	163,175	3,101,250	3,101,250	100.0%
Alcohol Beverage Excise Tax	1,850,000	1,855,622	100.3%	2,025,000	175,000	1,998,770	1,998,770	100.0%
Building Permit Fees	1,131,000	2,541,788	224.7%	2,541,788	1,410,788	1,891,794	1,891,794	100.0%
Business and Occupational Tax	1,000,000	1,112,259	111.2%	1,112,259	112,259	1,058,279	1,058,279	100.0%
Municipal Court Fines	2,400,000	2,189,813	91.2%	2,189,813	(210,187)	2,418,607	2,418,607	100.0%
Recreation/Special Event Fees	2,350,640	2,678,423	113.9%	2,678,423	327,783	2,391,854	2,391,854	100.0%
Hotel/Motel Tax (City portion)	2,219,858	2,198,971	99.1%	2,407,358	187,500	1,858,068	1,858,068	100.0%
subtotal	\$ 55,590,998	\$ 58,472,768	105.2%	\$ 60,093,859	\$ 4,502,861	\$ 56,924,292	\$ 56,924,292	100.0%
Other Revenues	3,410,516	4,747,368	139.2%	4,769,341	1,358,825	4,070,935	4,070,935	100.0%
Total Revenues	\$ 59,001,514	\$ 63,220,136	107.2%	\$ 64,863,200	\$ 5,861,686	\$ 60,995,227	\$ 60,995,227	100.0%
Carryforward Fund Balance	5,036,209							

- (1) Year-to-date collections include approximately \$370,000 in tax revenue associated with Avalon Phase I improvements that may require a refund. The main issue is the taxability of Avalon Phase I improvements as of January 1, 2015, as set forth in the Memorandum of Agreement between Avalon North LLC and the Development Authority of Fulton County. The property tax revenue estimate reflects this potential refund. Please refer to the transmittal letter for detailed information on this transaction.



GENERAL FUND

Expenditure Reports



CITY OF ALPHARETTA
 Financial Management Reports
 General Fund (unaudited)
Expenditure Summary by Department
 For the month ended June 30, 2016

	Current Fiscal Year						Prior Fiscal Year		
	2016 Budget	2016 Encumbrances	2016 Exp. (YTD)	Funds Available	% Enc./Exp.	% Exp.	2015 Exp. (Total)	2015 Exp. (YTD)	% Exp.
Expenditures by Department:									
Mayor & Council	\$ 350,069	\$ 56	\$ 318,993	\$ 31,020	91.1%	91.1%	\$ 308,237	\$ 308,237	100.0%
City Administration	2,075,255	3,585	1,857,085	214,586	89.7%	89.5%	2,722,528	2,722,528	100.0%
Finance	3,160,975	4,151	3,025,872	130,953	95.9%	95.7%	2,953,855	2,953,855	100.0%
City Attorney	525,000	-	663,138	(138,138)	126.3%	126.3%	608,630	608,630	100.0%
Information Technology	1,523,355	1,145	1,483,687	38,524	97.5%	97.4%	1,467,121	1,467,121	100.0%
Human Resources	395,114	10,200	374,903	10,012	97.5%	94.9%	376,580	376,580	100.0%
Municipal Court	1,061,500	27,106	912,615	121,779	88.5%	86.0%	969,417	969,417	100.0%
Public Safety	25,385,562	13,427	24,142,720	1,229,414	95.2%	95.1%	24,212,086	24,212,086	100.0%
Public Works	7,941,386	3,405	7,246,145	691,836	91.3%	91.2%	7,084,379	7,084,379	100.0%
Recreation & Parks	8,331,588	43,109	7,974,896	313,583	96.2%	95.7%	6,669,756	6,669,756	100.0%
Community Development	2,422,485	4,429	2,290,945	127,110	94.8%	94.6%	2,340,068	2,340,068	100.0%
subtotal	\$ 53,172,289	\$ 110,612	\$ 50,290,998	\$ 2,770,678	94.8%	94.6%	\$ 49,712,655	\$ 49,712,655	100.0%
General Government:									
Non-Departmental	\$ 45,000	\$ -	\$ 45,000	\$ -	100.0%	100.0%	\$ 45,000	\$ 45,000	100.0%
Conv. Ctr Bonds Reserve	337,500	-	-	337,500	0.0%	0.0%	-	-	-
Insurance Premiums (Risk)	607,000	-	607,000	-	100.0%	100.0%	545,000	545,000	100.0%
Gwinnett Tech Bond P&I	290,340	-	290,340	-	100.0%	100.0%	288,640	288,640	100.0%
Transfer(s) to other Funds	8,943,236	-	8,943,236	-	100.0%	100.0%	7,467,112	7,467,112	100.0%
Contingency	642,358	-	84,643	557,715	13.2%	13.2%	224,249	224,249	100.0%
subtotal	\$ 10,865,434	\$ -	\$ 9,970,219	\$ 895,215	91.8%	91.8%	\$ 8,570,001	\$ 8,570,001	100.0%
Total Expenditures	\$ 64,037,723	\$ 110,612	\$ 60,261,217	\$ 3,665,894	94.3%	94.1%	\$ 58,282,657	\$ 58,282,657	100.0%



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CITY OF ALPHARETTA
Financial Management Reports
General Fund (unaudited)
Expenditure Summary by Category
For the month ended June 30, 2016

	Current Fiscal Year						Prior Fiscal Year		
	2016 Budget	2016 Encumbrances	2016 Exp. (YTD)	Funds Available	% Enc./Exp.	% Exp.	2015 Exp. (Total)	2015 Exp. (YTD)	% Exp.
Expenditures by Category:									
Salaries & Benefits:									
(1) Regular Salaries	\$ 23,435,443	\$ -	\$ 22,354,782	\$ 1,080,661	95.4%	95.4%	\$ 22,469,889	\$ 22,469,889	100.0%
Holiday Leave	1,014,194	-	890,179	124,015	87.8%	87.8%	905,464	905,464	100.0%
Overtime	974,999	-	1,138,504	(163,505)	116.8%	116.8%	1,118,654	1,118,654	100.0%
Group Insurance	7,161,526	-	6,551,558	609,968	91.5%	91.5%	6,158,782	6,158,782	100.0%
FICA and Social Security	1,946,579	-	1,749,695	196,884	89.9%	89.9%	1,758,684	1,758,684	100.0%
Defined Benefit Pension	2,276,470	-	2,276,470	-	100.0%	100.0%	2,176,654	2,176,654	100.0%
401(A) Retirement/Match	1,379,726	-	1,481,319	(101,593)	107.4%	107.4%	1,354,743	1,354,743	100.0%
(2) Other	771,021	-	774,277	(3,256)	100.4%	100.4%	690,420	690,420	100.0%
subtotal	\$ 38,959,958	\$ -	\$ 37,216,783	\$ 1,743,175	95.5%	95.5%	\$ 36,633,291	\$ 36,633,291	100.0%
Maintenance & Operations:									
Professional Services	\$ 2,219,271	\$ 11,441	\$ 2,177,624	\$ 30,207	98.6%	98.1%	\$ 1,975,802	\$ 1,975,802	100.0%
Legal Services	525,000	-	663,138	(138,138)	126.3%	126.3%	608,630	608,630	100.0%
Vehicle Fuel/Maintenance	1,229,167	-	849,748	379,419	69.1%	69.1%	1,069,796	1,069,796	100.0%
Maintenance Contracts	2,241,320	30,753	1,693,390	517,176	76.9%	75.6%	1,921,391	1,921,391	100.0%
IT Professional Services	1,312,726	28,664	1,295,984	(11,922)	100.9%	98.7%	1,183,702	1,183,702	100.0%
General Supplies	1,006,658	-	950,454	56,204	94.4%	94.4%	989,924	989,924	100.0%
Utilities	2,630,175	-	2,441,977	188,198	92.8%	92.8%	2,409,093	2,409,093	100.0%
Other	2,425,959	14,073	2,417,340	(5,455)	100.2%	99.6%	2,393,697	2,393,697	100.0%
subtotal	\$ 13,590,276	\$ 84,931	\$ 12,489,655	\$ 1,015,690	92.5%	91.9%	\$ 12,552,035	\$ 12,552,035	100.0%
Capital:									
OSSI/Fire Truck Leases	\$ 357,676	\$ -	\$ 355,747	\$ 1,929	99.5%	99.5%	\$ 295,926	\$ 295,926	100.0%
Software Leases	183,698	-	183,696	2	100.0%	100.0%	181,877	181,877	100.0%
Other	80,681	25,681	45,118	9,882	87.8%	55.9%	49,526	49,526	100.0%
subtotal	\$ 622,055	\$ 25,681	\$ 584,561	\$ 11,813	98.1%	94.0%	\$ 527,329	\$ 527,329	100.0%
General Government:									
Non-Departmental	\$ 45,000	\$ -	\$ 45,000	\$ -	100.0%	100.0%	\$ 45,000	\$ 45,000	100.0%
Conv. Ctr Bonds Reserve	337,500	-	-	337,500	0.0%	0.0%	-	-	-
Insurance Premiums (Risk)	607,000	-	607,000	-	100.0%	100.0%	545,000	545,000	100.0%
Gwinnett Tech Bond P&I	290,340	-	290,340	-	100.0%	100.0%	288,640	288,640	100.0%
Transfer(s) to other Funds	8,943,236	-	8,943,236	-	100.0%	100.0%	7,467,112	7,467,112	100.0%
Contingency	642,358	-	84,643	557,715	13.2%	13.2%	224,249	224,249	100.0%
subtotal	\$ 10,865,434	\$ -	\$ 9,970,219	\$ 895,215	91.8%	91.8%	\$ 8,570,001	\$ 8,570,001	100.0%
Total Expenditures	\$ 64,037,723	\$ 110,612	\$ 60,261,217	\$ 3,665,894	94.3%	94.1%	\$ 58,282,657	\$ 58,282,657	100.0%

Notes:

- (1) Includes the following components: regular salaries, temporary and seasonal salaries, and separation payout.
- (2) Includes the following components: workers compensation, educational programs, automobile allowance, tuition reimbursement, and employee service awards.



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GRANT FUNDS

Revenue & Expenditure Reports



CITY OF ALPHARETTA
 Financial Management Reports
 Grant Funds
Operating Grant Fund Detail (Fund 220; life-to-date for active projects)
 As of June 30, 2016

			Project Snapshot		FY 2016											
			Total Project Authorization	Prior Year Collections/ Expenditures	Carryforward Budget	FY 2015 Appropriations	Total Budget	Collections/ Expenditures	Encumbrances	Remaining						
Account #	Project															
Revenues																
Public Safety																
22031150-331110-	G0029	2013 Electronics Crime Task Force	\$	3,000	\$	3,000	\$	-	\$	-	\$	-				
22031150-331150-	G1301	Bicycle Safety (GOHS 2013)		23,029		23,029		-		-		-				
22031150-331150-	G1402	Bicycle Safety (GOHS 2014)		14,550		14,550		-		-		-				
22031150-331110-	G1404	2014 Electronic Crime Taskforce		1,750		-		1,750		-		1,750				
22031150-371000-	G1407	BAC Pedal Car Walmart 2013		2,500		2,500		-		-		-				
22031150-331110-	G1500	2014 Bulletproof Vest Grant (DOJ)		10,869		-		10,869		10,868		1				
22031150-331110-	C1617	2015 Bulletproof Vest Grant (DOJ)		9,935		-		9,935		9,935		7,318				
		subtotal	\$	65,633	\$	43,079	\$	12,619	\$	9,935	\$	22,554	\$	13,485	\$	9,069
Recreation and Parks																
22061150-371000-	G1105	Camp Happy Hearts	\$	30,145	\$	29,825	\$	320	\$	-	\$	320	\$	20	\$	300
22061150-334150	G1600	Camp Happy Hearts District 1		2,377		-		2,377		-		2,376				1
22061150-334150	G1601	Camp Happy Hearts District 2		2,992		-		2,992		-		2,991				1
		subtotal	\$	35,514	\$	29,825	\$	5,689	\$	-	\$	5,689	\$	5,387	\$	302
General Government																
22090200-391100	Transfer-In from the General Fund (Match)															
22090200-395000	Carryforward Fund Balance															
		subtotal														
		Total														



CITY OF ALPHARETTA
Financial Management Reports
Grant Funds
Operating Grant Fund Detail (Fund 220; life-to-date for active projects)
As of June 30, 2016

Account #	Project	Project Snapshot		FY 2016					Remaining
		Total Project Authorization	Prior Year Collections/ Expenditures	Carryforward Budget	FY 2015 Appropriations	Total Budget	Collections/ Expenditures	Encumbrances	
Expenditures									
Public Safety									
22031150-531600-	G0029 2013 Electronic Crime Task Force	\$ 3,000	\$ 2,000	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000
22031150-531100-	G1301 Bicycle Safety (GOHS 2013)	21,564	21,564	-	-	-	(75)	-	75
22031150-523500-	G1301 Bicycle Safety (GOHS 2013) - Employee Travel	1,090	1,090	-	-	-	-	-	-
22031150-523700-	G1301 Bicycle Safety (GOHS 2013) - Employee Training	450	450	-	-	-	-	-	-
22031150-531100-	G1402 Supplies (GOHS 2014)	10,484	10,484	-	-	-	-	-	-
22031150-523700-	G1402 Training (GOHS 2014)	848	848	-	-	-	-	-	-
22031150-523500-	G1402 Travel (GOHS 2014)	3,219	3,219	-	-	-	-	-	-
22031150-531600-	G1404 2014 Electronic Crime Taskforce	1,751	1,550	201	-	201	-	-	201
22031150-531600-	G1407 BAC Pedal Car Walmart 2013	2,500	521	1,979	-	1,979	166	-	1,813
22031150-542100-	G1500 2014 Bulletproof Vest Grant (DOJ)	24,988	23,195	1,793	-	1,793	1,791	-	2
22031150-542100	C1617 2015 Bulletproof Vest Grant (DOJ)	19,870	-	-	19,870	19,870	12,729	-	7,141
	subtotal	\$ 89,764	\$ 64,921	\$ 4,973	\$ 19,870	\$ 24,843	\$ 14,611	\$ -	\$ 10,232
Recreation and Parks									
22061150-531100-	G1105 Camp Happy Hearts	\$ 37,851	\$ 13,299	\$ 24,552	\$ -	\$ 24,552	\$ -	\$ -	\$ 24,552
22061150-521200-	G1401 Fresh Grant Special Needs	14,349	8,472	5,877	-	5,877	-	-	5,877
22061150-521200	G1600 Camp Happy Hearts District 1	499	-	499	-	499	498	-	1
22061150-522310	G1600 Camp Happy Hearts District 1	819	-	819	-	819	818	-	1
22061150-522320	G1600 Camp Happy Hearts District 1	995	-	995	-	995	994	-	1
22061150-531100	G1600 Camp Happy Hearts District 1	65	-	65	-	65	65	-	0
22061150-521200	G1601 Camp Happy Hearts District 2	652	-	652	-	652	651	-	1
22061150-522310	G1601 Camp Happy Hearts District 2	955	-	955	-	955	954	-	1
22061150-522320	G1601 Camp Happy Hearts District 2	1,301	-	1,301	-	1,301	1,300	-	1
22061150-531100	G1601 Camp Happy Hearts District 2	85	-	85	-	85	85	-	0
	subtotal	\$ 57,571	\$ 21,771	\$ 35,800	\$ -	\$ 35,800	\$ 5,367	\$ -	\$ 30,433
Non-Allocated									
(1) 22090200-579000	Reserve for City Grant Matches			\$ 27,693	\$ (9,935)	\$ 17,758	\$ -	\$ -	\$ 17,758
	(2) FRESH Grant			-	-	-	-	-	-
	subtotal			\$ 27,693	\$ (9,935)	\$ 17,758	\$ -	\$ -	\$ 17,758
	Total			\$ 68,466	\$ 9,935	\$ 78,401	\$ 19,978	\$ -	\$ 58,423

Notes:

- (1) Represents funding available for City matches to City Council approved Grants.
(2) City Council accepted the grant funding. Awaiting award documentation from Grantor. Total Grant = \$21,800 (no local match).



CITY OF ALPHARETTA
 Financial Management Reports
 Grant Funds
 Capital Grant Fund Detail (Fund 340; life-to-date for active projects)
 As of June 30, 2016

Account #	Project	Project Snapshot		FY 2016					
		Total Project Authorization	Prior Year Collections/ Expenditures	Carryforward Budget	FY 2016 Appropriations	Total Budget	Collections/ Expenditures	Encumbrances	Remaining
Revenue									
Public Works									
34041100-331350-	C0005	Encore Parkway Greenway Connection (Transportation Enhancement Grant)	\$ 780,794	\$ -	\$ 780,794	\$ -	\$ 780,794	\$ 9,547	\$ 771,247
34041100-331351-	C0005	Encore Parkway Greenway Connection (GDOT Grant)	7,600,000	-	-	7,600,000	7,600,000	659,169	6,940,831
34041100-336001-	C0005	Encore Parkway Greenway Connection (NFCID SRTA)	1,000,000	-	-	1,000,000	1,000,000	-	1,000,000
34041100-336002-	C0005	Encore Parkway Greenway Connection (NFCID)	3,262,757	-	-	3,262,757	3,262,757	237,704	3,025,053
34041100-334310-	C1219	Milling & Resurfacing (LMIG)	1,253,115	839,179	-	413,936	413,936	413,936	-
34041100-334310-	C1439	SR 400/Old Milton Pkwy Turn Lane (2014 LMIG)	200,000	200,000	-	-	-	-	-
34041100-331350-	C1525	SR9 Operational Improvements	978,228	381,559	596,669	-	596,669	564,775	31,894
34041100-336101-	G1107	LCI Main Street Improvements (MARTA Offset Fund)	1,050,003	445,611	604,392	-	604,392	600,281	4,111
34090200-371000-	G1109	Encore Pkwy Improvements (Cousins Properties)	54,469	54,469	-	-	-	-	-
34041100-334310-	C1620	Northwinds Parkway	1,869,353	-	-	1,869,353	1,869,353	-	-
34041100-331310-	G1602	EPA Stormwater Equipment	29,100	-	29,100	-	29,100	-	29,100
		subtotal	\$ 18,077,820	\$ 1,920,819	\$ 2,010,955	\$ 14,146,046	\$ 16,157,001	\$ 4,354,765	\$ 11,802,236
Recreation and Parks									
34061150-331350-	G1217	GA 400 Bicycle Expressway Project	\$ 500,000	\$ -	\$ 500,000	\$ -	500,000	\$ -	\$ 500,000
34061150-331350-	C1539	LWCF Big Creek Drainage Improvement	80,000	-	80,000	-	80,000	72,167	7,833
		subtotal	\$ 580,000	\$ -	\$ 580,000	\$ -	\$ 580,000	\$ 72,167	\$ 507,833
General Government									
34090200-391100		Transfer-In from the General Fund (Match)			\$ -	\$ -	\$ -	\$ -	\$ -
34090200-395000		Carryforward Fund Balance			642,356	-	642,356	-	642,356
		subtotal			\$ 642,356	\$ -	\$ 642,356	\$ -	\$ 642,356
		Total			\$ 3,233,311	\$ 14,146,046	\$ 17,379,357	\$ 4,426,932	\$ 12,952,425



CITY OF ALPHARETTA
Financial Management Reports
Grant Funds
Capital Grant Fund Detail (Fund 340; life-to-date for active projects)
As of June 30, 2016

Account #	Project	Project Snapshot		FY 2016						
		Total Project Authorization	Prior Year Collections/ Expenditures	Carryforward Budget	FY 2016 Appropriations	Total Budget	Collections/ Expenditures	Encumbrances	Remaining	
Expenditures										
Public Works										
34041100-541410- C0005	Encore Parkway Greenway Connection	\$ 12,643,551	\$ -	\$ 780,794	\$ 11,862,757	\$ 12,643,551	\$ 2,317,448	\$ 10,326,102	\$ 1	
34041100-541410- C1219	Milling & Resurfacing (LMIG)	1,253,116	839,180	-	413,936	413,936	413,935	-	1	
34041100-541410- C1439	SR 400/Old Milton Pkwy Turn Lane (2014 LMIG)	200,001	199,421	580	-	580	-	-	580	
34041100-541410- C1525	SR9 Operational Improvements	988,228	391,559	596,669	-	596,669	564,775	31,894	0	
34041100-541410- C1620	Northwinds Parkway	2,119,353	-	-	2,119,353	2,119,353	983,053	1,136,300	0	
34041100-521200- G1107	LCI Main Street Improvements (MARTA Offset Fund)	439,601	435,771	3,830	-	3,830	-	-	3,830	
34041100-541420- G1107	LCI Main Street Improvements	610,186	16,344	593,842	-	593,842	593,776	66	0	
34041100-541410- G1109	Encore Pkwy Improvements (LCI Transportation Implementation Grant)	54,469	-	54,469	-	54,469	-	-	54,469	
34041100-542100- G1602	EPA Stormwater Equipment	52,910	-	52,910	-	52,910	52,910	-	-	
	subtotal	\$ 18,361,415	\$ 1,882,275	\$ 2,083,094	\$ 14,396,046	\$ 16,479,140	\$ 4,925,897	\$ 11,494,361	\$ 58,881	
Recreation and Parks										
34061150-541420- G1217	GA 400 Bicycle Expressway Project	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000	
34061150-541510- C1539	LWCF Big Creek Drainage Improvement	160,000	3,345	156,655	-	156,655	156,655	-	-	
	subtotal	\$ 660,000	\$ 3,345	\$ 656,655	\$ -	\$ 656,655	\$ 156,655	\$ -	\$ 500,000	
Community Development										
34074150-571000- C1628	NF Comp Transportation Plan	\$ 41,500	\$ -	\$ -	\$ 41,500	\$ 41,500	\$ 41,500	\$ -	\$ -	
		\$ 41,500	\$ -	\$ -	\$ 41,500	\$ 41,500	\$ 41,500	\$ -	\$ -	
Non-Allocated										
(1) 34090200-579000	Reserve for City Grant Matches			\$ 493,562	\$ (291,500)	\$ 202,062	\$ -	\$ -	\$ 202,062	
	(2) Downtown Sidewalk Improvements (ADA Compliance; 2015-17 CDBG)			-	-	-	-	-	-	
	subtotal			\$ 493,562	\$ (291,500)	\$ 202,062	\$ -	\$ -	\$ 202,062	
	Total			\$ 3,233,311	\$ 14,146,046	\$ 17,379,357	\$ 5,124,052	\$ 11,494,361	\$ 760,943	

Notes:

(1) Represents funding available for City matches to City Council approved Grants.

(2) City Council approved the application for submission. Awaiting award determination by Grantor. Total Project = \$150,000 (\$150,000 in grant funding over 3 year period (2015-2017); no City match).



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CAPITAL PROJECT FUNDS

Expenditure Reports



CITY OF ALPHARETTA
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 Capital Project Funds
General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
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			Project Snapshot		FY 2016														
			Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2016 Appropriations	Total Budget	Expenditures	Encumbrances	Funds Available									
Account #	Project																		
Administration																			
30113230-544100-	C1130	Downtown Façade Grant Program	\$	144,593	\$	83,550	\$	11,043	\$	50,000	\$	61,043	\$	30,019	\$	-	\$	31,024	
30113230-542400-	C1222	Records Management		5,000		-		-		5,000		5,000		-		-		5,000	
30113230-544100-	C1300	Economic Development Initiatives		43,159		34,435		4,324		4,400		8,724		7,938		-		786	
30113230-544200-	C1328	Downtown Banners		15,000		12,161		2,839		-		2,839		-		-		2,839	
30113230-544400-	C1404	Website Upgrade		133,001		132,801		200		-		200		-		-		200	
30113230-544200-	C1500	Downtown Seasonal Improvements (City Ctr)		25,000		24,494		506		-		506		-		-		506	
30113230-544300-	C1501	Alpharetta History Room Design Svcs (City Ctr)		53,500		-		53,500		-		53,500		9,500		43,500		500	
30113230-544100-	C1502	Shop-Local Initiative for Downtown		7,501		4,857		2,644		-		2,644		-		-		2,644	
30113230-544200-	C1527	Veterans Memorial		104,270		46,277		48,853		9,140		57,993		29,508		-		28,485	
30113230-544100-	C1538	Arts Center Feasibility Study		50,000		22,788		27,212		-		27,212		18,000		1,772		7,440	
30113230-544100-	C1600	Downtown Sculpture		90,000		-		15,000		75,000		90,000		-		-		90,000	
30113230-571000	C1601	Economic Development Toolkit		75,000		-		-		75,000		75,000		75,000		-		-	
30113230-544200	C1614	Senior Citizen History Project		25,000		-		-		25,000		25,000		25,000		-		-	
30113230-541300	C1618	Convention Center (Design)		692,645		38,711		-		653,934		653,934		653,934		-		0	
30113230-541300	C1619	Convention Center (Consulting)		38,506		-		-		38,506		38,506		38,506		-		0	
30113230-544100-	C1625	Economic Development Video Marketing Program		45,600		-		-		45,600		45,600		45,600		-		-	
		Program subtotal	\$	1,547,775	\$	400,074		\$	166,121	\$	981,580	\$	1,147,701	\$	933,004	\$	45,272	\$	169,425
Finance																			
30115150-542400-	C1101	Archive Filing & Scanning	\$	20,000	\$	14,191		\$	5,809	\$	-	\$	5,809	\$	-	\$	-	\$	5,809
30115150-542400-	C1102	Finance Software Improvement		94,972		57,735		37,237		-		37,237		6,906		8,656		21,675	
30115150-542400-	C1141	Tyler ERP System		805,000		745,671		59,329		-		59,329		3,613		10,100		45,616	
		subtotal	\$	919,972	\$	817,597		\$	102,375	\$	-	\$	102,375	\$	10,519	\$	18,756	\$	73,100
Information Technology																			
30117400-542400	C0900	Cisco Data Network	\$	300,000	\$	-		\$	-	\$	300,000	\$	300,000	\$	137,634	\$	-	\$	162,366
30117400-542400-	C0903	Data Center (Test Equip. & Software)		112,381		112,282		99		-		99		-		99		0	
30117400-542400-	C1000	GIS Aerial Mapping		50,001		19,128		30,873		-		30,873		2,916		-		27,957	
30117400-542400-	C1103	Network and VOIP		416,401		415,449		952		-		952		-		191		761	
30117400-542400-	C1105	Fiber Connectivity Phase I		45,001		37,677		7,324		-		7,324		6,724		600		-	
30117400-542400-	C1312	Backup Data Storage Management		290,000		120,000		-		170,000		170,000		123,432		210		46,359	
30117400-542400-	C1313	Technology Replacement (recurring)		1,062,364		654,151		108,213		300,000		408,213		259,735		129,521		18,957	
30117400-542400-	C1400	PW Data Center Server Replacement		210,001		197,868		12,133		-		12,133		4,348		5,287		2,498	
30117400-542100	C1518	PW Data Center Generator/Air Conditioner		125,001		109,326		15,675		-		15,675		12,646		540		2,489	
30117400-542400	C1519	Wireless Access Point Deployment		30,000		28,096		1,904		-		1,904		-		-		1,904	



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Account #	Project	Project Snapshot		FY 2016					Funds Available
		Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2016 Appropriations	Total Budget	Expenditures	Encumbrances	
30117400-542400	C1615 App/Desktop Virtualization	90,000	-	-	90,000	90,000	74,254	-	15,746
	subtotal	\$ 2,731,150	\$ 1,693,977	\$ 177,173	\$ 860,000	\$ 1,037,173	\$ 621,688	\$ 136,448	\$ 279,037
Public Safety									
30131150-542200-	C1202 Public Safety Fleet (recurring)	\$ 6,583,463	\$ 5,323,117	\$ 575,346	\$ 685,000	\$ 1,260,346	\$ 1,260,327	\$ -	\$ 19
30131150-542400-	C1205 Security Camera System Expansion	37,060	1,092	35,968	-	35,968	5,463	-	30,505
30131150-541300	C1229 PS Roof Repair/Replacement	44,941	-	-	44,941	44,941	44,941	-	-
30131150-542200	C1241 Fleet - Fire Truck	1,467,807	-	-	1,467,807	1,467,807	1,467,807	-	-
30131150-542100-	C1315 Cardiac Monitor Replacement	-	-	-	-	-	-	-	-
30131150-542100	C1401 PS Equipment Replacement	264,470	170,871	4,599	89,000	93,599	61,283	8,632	23,684
30131150-541300	C1609 PS Headquarters Improvements	221,000	-	-	221,000	221,000	67,110	-	153,890
30131150-542200	C1623 Taser Lease	234,741	-	-	234,741	234,741	234,741	-	0
	subtotal	\$ 8,853,482	\$ 5,495,080	\$ 615,913	\$ 2,742,489	\$ 3,358,402	\$ 3,141,672	\$ 8,632	\$ 208,098
Public Works									
30141100-541410-	C0005 Encore Parkway Greenway Connection	\$ 724,424	\$ 108,096	\$ 342,669	\$ 273,659	\$ 616,328	\$ 8,990	\$ 602,834	\$ 4,505
30141100-541410-	C0041 Traffic Signal Interconnect	958,596	708,595	198,489	51,512	250,001	-	-	250,001
30141100-541200-	C0910 Tree Replacement Fund	743,298	326,098	417,200	-	417,200	143,595	6,365	267,240
30141100-541200-	C1008 Cemetery Authority - Maintenance	521,498	112,607	408,891	-	408,891	10,120	-	398,771
30141100-541410-	C1207 Bridge Maintenance (recurring)	1,084,989	950,994	133,995	-	133,995	-	-	133,995
30141100-541410-	C1208 Mast Arm Maintenance (recurring)	463,558	445,174	18,384	-	18,384	-	-	18,384
30141100-541410-	C1215 Striping & Signage (recurring)	1,736,135	1,441,727	119,408	175,000	294,408	147,923	91,628	54,857
	Storm/Drainage Repair & Maintenance (recurring)	1,022,034	612,097	89,077	320,860	409,937	253,248	21,237	135,452
30141100-541410-	C1217 Traffic Calming Equipment/Intersection Safety Improvements (recurring)	480,165	435,003	10,162	35,000	45,162	33,236	-	11,926
30141100-541410-	C1218 Traffic Signal System Maintenance (recurring)	253,108	205,608	12,500	35,000	47,500	42,252	5,248	-
30141100-541410-	C1219 Milling & Resurfacing (recurring)	12,311,900	10,702,786	109,114	1,500,000	1,609,114	1,589,721	12,467	6,926
30141100-541410-	C1220 Traffic Control Equipment (recurring)	1,414,000	1,267,730	71,270	75,000	146,270	107,861	13,147	25,262
30141100-541410-	C1221 Design Services (recurring)	681,119	545,826	25,293	110,000	135,293	101,249	21,603	12,440
30141100-542200	C1223 Fleet Replacement	237,001	32,620	89,381	115,000	204,381	199,945	-	4,436
	Tree Planting & Landscaping Improvements (recurring)	400,000	264,783	35,217	100,000	135,217	63,337	22,462	49,418
30141100-541430	C1308 Pipe/Storm Structure Replacement	747,903	-	-	747,903	747,903	453,314	286,106	8,483
30141100-541200-	C1311 Downtown Improvements	115,001	64,878	15,123	35,000	50,123	-	22,543	27,580
	Charlotte Drive @ Rucker Rd Intersection								
30141100-541410-	C1324 Improvements	25,000	-	25,000	-	25,000	-	-	25,000



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Account #	Project	Project Snapshot		FY 2016					Funds Available
		Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2016 Appropriations	Total Budget	Expenditures	Encumbrances	
30141100-541420-	C1325 Rucker Rd Sidewalk Improvements	50,000	-	50,000	-	50,000	-	-	50,000
30141100-542400-	C1334 CityWorks Software	508,570	492,191	16,379	-	16,379	16,379	-	0
30141100-541410-	C1407 Minor Intersection Upgrades	112,168	24,791	87,377	-	87,377	50,212	-	37,165
30141100-541200-	C1408 Haynes Bridge Road Landscaping	142,762	136,404	6,358	-	6,358	6,138	-	220
30141100-541410-	C1409 Old Milton Parkway Right Turn Lane	62,672	60,972	1,700	-	1,700	-	-	1,700
30141100-541410-	C1410 Rucker Road Corridor Design	500,001	450,676	49,325	-	49,325	15,035	5,000	29,290
30141100-541430-	C1416 Clairborne Drive Culvert Design	52,762	41,033	11,729	-	11,729	-	11,729	0
30141100-541300-	C1428 City Center Construction	2,447,913	2,447,913	-	-	-	-	-	-
30141100-541420-	C1442 Main St. Improvements	87,565	34,104	53,461	-	53,461	52,800	660	1
30141100-541420-	C1443 Avalon Pedestrian Poles	255,515	315	255,200	-	255,200	255,200	-	-
30141100-541410-	C1444 Davis Drive Extension (Design)	93,800	33,630	60,170	-	60,170	41,810	18,360	-
30141100-541430-	C1503 Stormwater Studies/Design	500,000	144,064	155,936	200,000	355,936	139,482	62,990	153,464
30141100-541410-	C1504 Broadwell@Rucker Intersection Imp.	126,564	21,769	104,795	-	104,795	104,795	-	-
30141100-541410-	C1507 Rucker Rd Corridor Improvements (ROW)	50,000	19,100	30,900	-	30,900	-	-	30,900
30141100-541420-	C1512 Sidewalk Improvements	1,000,000	-	687,000	313,000	1,000,000	324,423	333,670	341,907
30141100-541430-	C1513 Stormwater Inventory & GIS Update	449,999	140,614	309,385	-	309,385	157,047	152,338	-
30141100-541410-	C1525 SR9 Operational Improvements	220,971	201,657	19,314	-	19,314	-	19,314	0
30141100-541410-	C1533 Main St. Watermain (Fulton County)	176,534	63,047	113,487	-	113,487	5,590	107,896	1
30141100-541410-	C1536 Old Roswell/Jones Alley Improvement	298,985	26,909	272,076	-	272,076	272,076	-	0
30141100-541300-	C1537 City Center Bandstand	251,566	-	-	251,566	251,566	231,988	19,577	1
30141100-541430-	C1604 Stormwater Inspections (recurring)	100,000	-	-	100,000	100,000	64,371	19,335	16,294
30141100-542100-	C1605 Variable Message Boards	51,624	-	-	51,624	51,624	51,624	-	-
30141100-541410-	C1606 Major Intersection Improvements	250,000	-	-	250,000	250,000	32,150	48,235	169,615
30141100-541410-	C1607 Signal @ Westside (Fiserv)	250,000	-	-	250,000	250,000	689	246,350	2,961
30141100-542100-	C1608 Lowboy Trailer	60,000	-	-	60,000	60,000	27,820	5,975	26,205
30141100-541430-	C1616 Stormwater Ordinance	100,000	-	-	100,000	100,000	46,657	33,600	19,743
30141100-541300-	C1620 Northwinds Parkway	609,315	-	-	609,315	609,315	334,938	274,227	150
30141100-541410-	C1626 City Center Town Green Drainage	11,950	-	-	11,950	11,950	11,748	-	202
30141100-541000-	C1627 Academy @ City Center Intersection Improve	18,220	-	-	18,220	18,220	-	-	18,220
30141100-541410-	C1629 Encore Greenway Land Acquisition	180,000	-	-	180,000	180,000	180,000	-	-
30141100-571000-	C1631 McGinnis Ferry Road Expansion IGA	400,000	-	-	400,000	400,000	-	-	400,000
30141100-541000-	C1632 West Parking Garage/Lot Land	1,000,000	-	-	1,000,000	1,000,000	1,000,000	-	-
30141100-541300-	C1632 West Parking Garage/Lot Construction	125,771	-	-	125,771	125,771	11,653	150	113,968
	subtotal	\$ 34,464,955	\$ 22,563,811	\$ 4,405,765	\$ 7,495,380	\$ 11,901,145	\$ 6,589,417	\$ 2,465,043	\$ 2,846,684



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			Project Snapshot		FY 2016					
			Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2016 Appropriations	Total Budget	Expenditures	Encumbrances	Funds Available
Account #	Project									
Recreation and Parks										
30161150-541000	C1100	Park Land Acquisition	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
30161150-541500	C1221	Design Services	52,501	24,140	3,361	25,000	28,361	5,300	22,200	861
30161150-541500-	C1225	Athletic Scoreboards (maint/replacement)	183,131	108,299	54,832	20,000	74,832	59,336	-	15,496
30161150-541300-	C1229	Rec & Parks Building Re-Roof	643,469	459,573	896	183,000	183,896	183,896	-	-
30161150-542200-	C1232	Recreation/Parks Fleet (recurring)	341,808	156,057	25,751	160,000	185,751	131,897	-	53,854
30161150-541430-	C1316	Miracle Field Drainage	152,097	-	-	152,097	152,097	152,096	-	1
30161150-541510-	C1327	Greenway (AMLI Developer Contribution)	10,001	4,327	5,674	-	5,674	4,689	-	985
30161150-541200-	C1332	Milton Center Field Re-Sod	20,000	6,900	13,100	-	13,100	-	-	13,100
30161150-542100-	C1402	Rec/Parks Equipment Replacement	268,001	193,371	1,630	73,000	74,630	61,742	-	12,888
30161150-541430-	C1422	Webb Bridge Park Erosion & Repaving	547,659	253,654	99,005	195,000	294,005	278,221	2,149	13,635
30161150-541500-	C1424	Wills Park Pool Design	40,451	28,300	12,151	-	12,151	161	-	11,990
		Wills Park Drainage & Water Quality								
30161150-541430-	C1521	Improvement	50,000	64	49,936	-	49,936	49,800	-	136
30161150-541500-	C1524	Adaptive Playground Equipment	28,501	20,422	8,079	-	8,079	-	-	8,079
30161150-541430	C1539	LWC Big Creek Drainage Improvement	20,223	-	-	20,223	20,223	20,222	-	1
30161150-541500-	C1611	Library @ Mayfield	50,000	-	-	50,000	50,000	37,243	-	12,757
30161150-541500-	C1612	Park Signage	55,000	-	-	55,000	55,000	-	-	55,000
30161150-541500-	C1613	Wills Park Batting Pavilion	25,000	-	-	25,000	25,000	8,150	-	16,850
30161150-541500-	C1624	North Park Batting Cages	38,644	-	-	38,644	38,644	38,644	-	-
30161150-541510-	C1636	Greenway Repair and Maintenance	44,500	-	-	44,500	44,500	39,081	5,419	-
		subtotal	\$ 3,570,984	\$ 1,255,105	\$ 274,415	\$ 2,041,464	\$ 2,315,879	\$ 1,070,477	\$ 29,768	\$ 1,215,634
Community Development										
30174150-544100-	C0019	Downtown Parking Fund	\$ 263,250	\$ 119,000	\$ 144,250	\$ -	\$ 144,250	\$ 25,240	\$ -	\$ 119,010
30174150-521200-	C1129	Comprehensive Plan Update	25,000	-	-	25,000	25,000	19,330	5,220	450
30174150-542400	C1222	Records Management	50,000	4,989	45,011	-	45,011	3,093	11,907	30,012
30174150-544100-	C1406	Downtown Master Plan	317,700	314,400	3,300	-	3,300	3,300	-	-
30174150-542200-	C1433	Fleet Replacement	95,001	44,465	536	50,000	50,536	41,148	-	9,388
30174150-541410	C1602	Lilly Garden Terrace	40,000	-	-	40,000	40,000	27,750	11,000	1,250
30174150-541410	C1603	Design Services	50,000	-	-	50,000	50,000	28,297	11,880	9,823
30174150-521200	C1634	TSPLOST Project Consultant	35,000	-	-	35,000	35,000	30,793	2,407	1,800
		subtotal	\$ 875,951	\$ 482,854	\$ 193,097	\$ 200,000	\$ 393,097	\$ 178,952	\$ 42,413	\$ 171,732



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			Project Snapshot		FY 2016					
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Account #	Project									
Alpharetta Business Community Sidewalk Projects										
30176100-541420-	C0005	Encore Parkway Sidewalk	\$ 1,705,000	\$ -	\$ 1,705,000	\$ -	\$ 1,705,000	\$ 309,987	\$ 1,340,695	\$ 54,318
30176100-541510-	C0039	Greenway Phase III	1,452,618	1,422,573	30,045	-	30,045	-	-	30,045
30176100-541420-	C1240	GA 400 Bicycle Expressway Project	129,943	73,332	56,611	-	56,611	-	56,610	1
30176100-541420-	C1322	North Point Pkwy Sidewalk (Old Milton Pkwy)	220,151	189,603	30,548	-	30,548	-	-	30,548
30176100-541420-	C1435	Maxwell Rd. Sidewalk	375,001	268,395	106,606	-	106,606	65,467	15,963	25,176
30176100-541420-	C1442	Main St. Improvements	1,812,724	842,229	970,495	-	970,495	932,544	29,258	8,694
		subtotal	\$ 5,695,436	\$ 2,796,131	\$ 2,899,305	\$ -	\$ 2,899,305	\$ 1,307,998	\$ 1,442,526	\$ 148,781
Non-Departmental										
30190200-579000		Non-Allocated			\$ -	\$ 1,802,823	\$ 1,802,823	\$ -	\$ -	\$ 1,802,823
		subtotal			\$ -	\$ 1,802,823	\$ 1,802,823	\$ -	\$ -	\$ 1,802,823
		Total	\$ 58,659,705	\$ 35,504,628	\$ 8,834,164	\$ 16,123,736	\$ 24,957,900	\$ 13,853,727	\$ 4,188,858	\$ 6,915,314



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CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
City Center Capital Project Fund Detail (Fund 315; life-to-date for all projects)
 As of June 30, 2016

Account #	Project	Project Snapshot		FY 2016					
		Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2016 Appropriations	Total Budget	Expenditures	Encumbrances	Funds Available
Public Works									
31541100-541300-C1247	City Center	\$ 5,898	\$ 5,898	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
31541100-541300-C1249	City Center Master Planning	1,692,781	1,691,018	1,763	-	1,763	1,762	-	1
31541100-541300-C1250	City Center Construction Manager @ Risk	44,634	44,634	-	-	-	-	-	-
31541100-541300-C1251	City Center Geotechnical Services	243,461	243,461	-	-	-	-	-	-
31541100-541300-C1252	City Center Civil Engineering Services	190,969	190,969	-	-	-	-	-	-
31541100-541300-C1253	City Center Project Management	802,746	802,746	-	-	-	-	-	-
31541100-541300-C1326	Underground Storage Tank Removal	108,257	108,257	-	-	-	-	-	-
31541100-541300-C1333	City Center Site Work GMP	2,834,905	2,834,905	-	-	-	-	-	-
31541100-541300-C1427	City Center Footings & Foundation	1,450,695	1,450,695	-	-	-	-	-	-
31541100-541300-C1428	City Center Construction	20,682,296	20,682,295	1	-	1	-	-	1
31541100-542100-C1432	City Center FF&E	681,980	681,980	-	-	-	-	-	-
31541100-579000-C1437	City Center Contingency (owners)	5,670	5,670	-	-	-	-	-	-
31541100-541300-C1438	City Center Contingency (uncommitted)	-	-	-	-	-	-	-	-
31541100-542400-C1440	City Center (IT)	189,743	189,743	-	-	-	-	-	-
31541100-542400-C1529	City Center Pedestrian Lighting	341,764	341,764	-	-	-	-	-	-
31541100-541300-C1530	City Center Parking	51,121	51,121	-	-	-	-	-	-
31541100-541300-C1537	City Center Bandstand	103,934	12,500	5,000	86,434	91,434	91,434	-	-
31541100-541300-C1621	City Center Garden Drainage	68,206	-	-	68,206	68,206	68,206	-	0
31541100-541500-C1622	Veterans Memorial Pedestal	45,162	-	-	45,162	45,162	45,162	-	-
31541100-541300-C1626	City Center Town Green	37,781	-	-	37,781	37,781	37,983	-	(202)
	Total	\$ 29,582,003	\$ 29,337,656	\$ 6,764	\$ 237,583	\$ 244,347	\$ 244,547	\$ -	\$ (200)



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
Convention Center Capital Project Fund Detail (Fund 316; life-to-date for all projects)
 As of June 30, 2016

		Project Snapshot		FY 2016					
		Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2016 Appropriations	Total Budget	Expenditures	Encumbrances	Funds Available
Account #	Project								
Administration									
31613230 541300 C1618	Conference Center (Construction/Design)	\$ 24,147,356	\$ -	\$ -	\$ 24,147,356	\$ 24,147,356	\$ 576,936	\$ 23,570,419	\$ 1
31613230 541300 C1619	Conference Center (Consulting)	264,164	-	-	264,164	264,164	9,484	52,011	202,670
31613230 541300 C1635	Conference Center (Construction)	-	-	-	-	-	-	-	-
31690200 579000	Non-Allocated	-	-	-	-	-	-	-	-
31690200 584000	Conference Center Issuance Cost	638,091	-	-	638,091	638,091	621,851	-	16,241
31690200 611301	Transfer Out/Capital Fund	811,151	-	-	811,151	811,151	811,151	-	0
	Total	\$ 25,860,762	\$ -	\$ -	\$ 25,860,762	\$ 25,860,762	\$ 2,019,421	\$ 23,622,430	\$ 218,911



OTHER REPORTS

Payments \$5,000 and Greater



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended June 30, 2016

Vendor	Description	Department	\$ Amount
Absolute Innovations Inc.	Liser SpeedMaster with Water	Recreation & Parks	\$ 8,495.00
Ace American Insurance Company	Monthly Workers Comp Claims & Judgements	Risk Management	\$ 31,347.07
AFLAC	April 2016 Premiums	Finance	\$ 10,040.14
AFLAC	May 2016 Premiums	Finance	\$ 9,764.85
Allan Vigil Ford Lincoln Inc.	2016 Ford F150	Recreation & Parks	\$ 49,498.00
Alpharetta Convention & Visitors Bureau	Hotel/Motel Tax for June 2016	Finance	\$ 271,579.68
Alpharetta High School Band Boosters	2016 Taste of Alpharetta Ticket Reimbursement	Recreation & Parks	\$ 5,578.00
Alpharetta Police Activity League Inc.	FY2016 Donation - PAL Grant	City Administration	\$ 35,000.00
American Facility Services Inc.	May 2016 Janitorial Services	Public Works	\$ 8,287.02
American Facility Services Inc.	June 2016 Janitorial Services	Public Works	\$ 8,694.42
Appen Media Group Inc.	Ads	Various	\$ 11,638.18
Aquatic Consulting and Equipment	Duraflex Dive Board and Installation	Recreation & Parks	\$ 6,747.15
Aquatic Environmental Services Inc.	Webb Bridge Lake	Recreation & Parks	\$ 7,187.25
Ashley Banan	June 2016 Team Gymnastics and May 2016 Pay Adjustments	Recreation & Parks	\$ 10,636.14
AT&T	May 2016 GLS	Information Technology	\$ 6,612.60
AT&T E911 Cost Recovery	February 2016 Wireless E911 Recurring Cost	Public Safety	\$ 9,033.00
AT&T Southeast	Relocation - Main Street @ City Center & Marietta Street/Academy	Public Works	\$ 115,493.19
AT&T/Bellsouth @ 85	June 2016 Voice and Data	Information Technology	\$ 9,957.22
Avalon Hotel Associates LLC (wire)	Alpharetta Conference Center and Hotel Avalon	Finance	\$ 141,989.32
B&T Shavings Inc.	Green Tree Premium Flake Bedding	Recreation & Parks	\$ 5,460.00
Bovis Kyle & Burch (wire)	Purchase of land	Finance	\$ 950,000.00
Bovis Kyle & Burch LLC	Professional Services thru 5/25/16	Legal Services	\$ 57,630.08
Business Information Systems Inc.	Annual Hosted Agenda Management Subscription Enterprise	Information Technology	\$ 5,988.00
City of Alpharetta Police Department	Court Order and Settlement	Public Safety	\$ 9,500.00
Clyde Armory Inc.	Eotech Handheld Thermal Imager	Public Safety	\$ 5,248.00
CMES Inc.	Mayfield Road Sidewalk Improvements	Public Works	\$ 56,971.35
Construction 57 Inc.	Retainage Released - Maxwell Road Sidewalk	Public Works	\$ 11,521.70
Curb-Tech Inc.	Asphalt Milling and Paving - Mansel Road	Public Works	\$ 7,434.00
CW Matthews Contract Co Inc.	Encore Parkway Streetscapes	Public Works	\$ 839,327.99
CW Matthews Contract Co Inc.	Encore Parkway Streetscapes and Big Creek Greenway Trail Extension	Public Works	\$ 610,371.42
Dana Safety Supply Inc.	Vehicle Upfitting and Body Armor	Public Safety	\$ 74,318.01



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended June 30, 2016

Vendor	Description	Department	\$ Amount
Deborah C Armentrout	Summer Swim Lessons Session 2	Recreation & Parks	\$ 10,769.25
Dell Marketing LP	OptiPlex 7440	Information Technology	\$ 18,886.68
Dewberry Consultants LLC	Long Indian creek WIP	Public Works	\$ 10,480.00
Downey Trees Inc.	Tree Services	Various	\$ 8,972.00
Fran Shoenthal	June 6th thru June 16th 2016	Municipal Courts	\$ 6,110.00
Fulton County Board of Commissioners	May 2016 State Reports	Municipal Court	\$ 10,040.25
Fulton County Board of Education	May 2016 Fuel Bill	Finance	\$ 33,373.95
Fulton County Sheriffs Department	Court Bond Refund	Municipal Court	\$ 6,000.00
Fulton County-Dept. of Finance	Water Bill	Finance	\$ 5,358.40
Fun-Fare Enterprises	2016 Taste of Alpharetta Ticket Reimbursement	Recreation & Parks	\$ 5,122.53
Georgia Bureau of Investigation	NFUF-Firefighter and Alcohol/Liquor License	Public Safety	\$ 15,810.00
Georgia Power Co	Power Bill	Finance	\$ 144,699.70
Georgia Superior Court Clerks	May 2016 State Reports	Municipal Courts	\$ 43,496.56
Hardy Chevrolet Inc.	2016 Chevrolet Impala Limited	Public Safety	\$ 169,093.12
Holland & Knight LLP	City Center Outparcel Development	Legal Services	\$ 10,540.00
Houser Walker Architecture LLC	Master Plan Phase I	Recreation & Parks	\$ 18,090.00
Integrated Science & Engineering Inc.	Stormwater Inventory and GIS Update	Public Works	\$ 5,431.20
IPR Southeast LLC	CIPP Lining	Public Works	\$ 267,012.45
IPR Southeast LLC	CIPP Lining	Public Works	\$ 51,451.54
J & J Computer Connection Inc.	PagePacks	Finance	\$ 7,104.20
Jesse Polosky	Court Order and Settlement	Public Safety	\$ 9,500.00
Kimley-Horn & Associates Inc.	Alpharetta Comp Plan	Community Development	\$ 9,024.37
Landscape Studio Group	Watering and Supplemental Watering	Public Works	\$ 37,460.25
Mass Services Inc.	Porta Potties for Food Truck Alley and Taste of Alpharetta Event	Recreation & Parks	\$ 5,012.35
Mass Services Inc.	May 2016 Stall Cleaning	Recreation & Parks	\$ 7,486.50
Milton High School Band Booster Club	2016 Taste of Alpharetta Ticket Reimbursement	Recreation & Parks	\$ 5,578.00
Mr. Plunger Inc.	Sewer Construction	Recreation & Parks	\$ 9,893.00
North American Fire Equipment Company Inc.	Uniforms	Public Safety	\$ 10,121.09
North Ridge Restoration	Remodeling Women's Restroom	Public Works	\$ 10,907.75
Northwest Georgia Paving Inc.	FY2016 Milling and Resurfacing	Public Works	\$ 176,848.65
Occupational Health Centers of Georgia PC	Preplacement Physicals and Drug Screening	Human Resources	\$ 8,441.00



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended June 30, 2016

Vendor	Description	Department	\$ Amount
OPEB (wire)	Payroll Funds	Finance	\$ 7,083.70
OpenGov	Annual Open Gov Intelligence Maintenance Contract	Finance	\$ 8,500.00
Optical Robotics LLC	CCTV Pipeline Inspection Camera	Public Works	\$ 77,961.00
Peace Officers Annuity & Benefit Fund of GA	May 2016 State Reports	Municipal Courts	\$ 9,975.00
Premier Events LLC	Balance - Alpharetta Arts Streetfest Event	Recreation & Parks	\$ 7,500.00
RCS Production.Com Inc.	Brew Moon Fest and Memorial Day Event	Recreation & Parks	\$ 6,825.00
Republic Services #800	May 2016 Trash Service & June 2016 On Call Service	Finance	\$ 6,289.35
Republic Services #800	May 2016 Waste Management Services	Finance	\$ 255,274.14
Ruppert Landscape	May 2016 Right of Way Maintenance	Public Works	\$ 24,393.58
Russell Landscape Georgia LLC	SR400 @ Four Interchanges	Public Works	\$ 10,800.00
Sawnee Electric Membership Corp	Power Bill	Finance	\$ 31,151.68
Screensmith	Athletic and Recreational T-shirts	Recreation & Parks	\$ 9,229.50
Southern Hydro Vac Inc.	Hydrovac Truck Services & Flush Storm Pipes	Public Works	\$ 12,747.25
Summit Construction & Development	Cash Bond - Miracle Field Drainage Project	Finance	\$ 75,000.00
Summit Construction & Development	Marconi Dr Sidewalk Improvements	Public Works	\$ 39,110.87
SunTrust Pcard	Procurement Card Payment	Finance	\$ 138,137.02
Tetra Tech	Stormwater Ordinance Revision	Public Works	\$ 10,400.00
Tim Bowen	Lego Camp Session 1	Recreation & Parks	\$ 5,766.19
Timmons Group Inc.	Alpharetta CityWorks Development Site Update	Public Works	\$ 10,335.00
Timmons Group Inc.	Alpharetta Work Management System	Public Works	\$ 7,390.00
Tri Scapes Inc.	May 2016 Landscape Maintenance	Recreation & Parks	\$ 28,111.92
Tri Scapes Inc.	Greenway Trail Repairs and Gabion Wall	Recreation & Parks	\$ 33,500.00
Veristor Systems Inc.	Servers, Microcomputer @ Police Department	Information Technology	\$ 23,161.55
Veristor Systems Inc.	Cloud Storage and Network Bandwidth	Information Technology	\$ 5,165.80
Wade Ford Inc.	2016 Ford Utility Police Vehicle	Public Safety	\$ 27,993.00
Willmer Engineering Inc.	North Point Parkway Pavement Coring and Southlake Drive Payment Evaluation	Public Works	\$ 5,570.56



OTHER REPORTS

Purchase Orders between
\$5,000 and \$50,000



CITY OF ALPHARETTA
Financial Management Reports
Listing of PO's between \$5,000.01 and \$50,000.00
for the month ended June 30, 2016

Purchase Order #	Vendor	Department	Purchase Order Amt.	Description
16000488	Appen Media Group Inc.	Recreation & Parks	\$ 8,954.80	Newspaper advertisements for (2) Special Events
16000499	Fisher & Phillips LLP	Human Resources	\$ 10,000.00	2016 Employee handbook update
16000501	Tim Bowen	Recreation & Parks	\$ 9,585.19	Recreation instructor for Lego camps
16000504	Garland/DBS Inc.	Finance	\$ 9,633.00	Roof repairs for Alpharetta Technology Center's building



OTHER REPORTS

Bid/RFP Status



CITY OF ALPHARETTA
 Financial Management Reports
Bid/RFP Status
 for the month ended June 30, 2016

Bid#	RFP#	Department	Description	Close Date	Number of Vendor Responses	Award Date	Awarded To	Award Amount	Note	Purchase Order Date	Purchase Order #
	14-116	Administration	City Center Out-Parcels, Master Developer	8/28/2014	3	8/10/2015	MidCity Real Estate Partners; Morris & Fellows; South City Partners; Hedgewood Homes	N/A	1	n/a	n/a
15-011		Public Works	Encore Parkway Streetscapes & Big Creek Grnwy Ext. (P.I. No. 0010241 & 0010339)	7/23/2015	3	11/16/2015	C.W. Matthews Contracting Co., Inc.	\$ 14,632,397		12/29/2015	16000312
15-013		Public Works	Webb Bridge Park Water Quality Pond	5/28/2012	4	8/10/2015	Tri Scapes, Inc.	\$ 238,443.27		9/30/2015	16000213
15-015		Public Works	Big Creek Greenway Drainage Improvement	6/18/2015	4	8/24/2015	Tri Scapes, Inc.	\$ 176,877.08		9/29/2015	16000208
	15-110	Recreation and Parks	On-Call Electrical Services for City Parks	7/9/2015	1	8/10/2015	Meer Electric, Inc.	5-year, on-call services		8/31/2015	16000165
15-016		Public Works	Northwinds Phase 1	7/23/2015	2	8/17/2015	CMES, Inc.	\$ 2,611,526.75		9/30/2015	16000212
16-001		Public Works	FY 2016 Milling and Resurfacing	8/20/2015	6	9/8/2015	Northwest Georgia Paving, Inc.	\$ 2,009,757.10		11/2/2015	16000260
	16-101	Recreation and Parks	Mayfield Arts Center Design, Phase 1	7/22/2015	7	12/14/2015	Houser Walker Architecture	\$ 36,500.00	2	2/23/2016	16000373
	16-102	Administration	Professional Exhibit Design Services for City's History Room	7/15/2015	3	8/10/2015	Malone Design/Fabrication	\$ 53,500.00		10/2/2015	16000216
16-002		Information Technology	Annual CISCO SmartNet Maintenance	8/13/2015	1	8/24/2015	Presidio	\$ 34,894.06		8/25/2015	16000150
	16-1001 RFQ	Public Works	MS4 Inventory Inspections	8/6/2015	10	8/27/2015	Shortlisted 4 Bidders for ITB 16-003	n/a			
	16-1002 RFQ	Public Works	Watershed Improvement Plan - Long Indian Creek	8/20/2015	5	8/27/2015	Shortlisted 3 Offerors for RFP 16-104	n/a			
	16-1003 RFQ	Public Works	Stormwater Ordinance Revision	8/20/2015	7	8/27/2015	Shortlisted 4 Offerors for RFP 16-103	n/a			
	16-1004 RFQ	Recreation and Parks	City Center Bandstand Design - Build	9/3/2015	3	9/4/2015	Shortlisted 2 Offerors for RFP 16-105	n/a			
	16-103 RFP	Public Works	Stormwater Ordinance Revision	9/9/2015	4	10/5/2015	Tetra Tech, Inc.	\$ 80,000.00		10/26/2015	16000249
	16-104 RFP	Public Works	Watershed Improvement Plan - Long Indian Creek	9/9/2015	3	10/5/2015	Dewberry Consultants, LLC	\$ 131,000.00		10/26/2015	16000250
16-003		Public Works	MS4 Inventory Inspections	9/9/2015	4	10/5/2015	Sustainable Water Planning and Engineering	\$ 83,420.00		10/28/2015	16000256
16-004		Recreation and Parks	Pine Shavings for City's Equestrian Center Stalls	9/17/2015	1	10/5/2015	B&T Greentree Brand Bedding	\$3.90/Bale		10/12/2015	16000232
	16-105 RFP	Recreation and Parks	City Center Bandstand Design - Build	9/17/2015	2	10/19/2015	Astra Group	\$ 338,000.00		11/11/2015	16000274
	16-1005 RFQ	Public Works	Annual Tree Planting and Landscape Maintenance	10/15/2015	6	10/20/2015	Shortlisted 3 Bidders for ITB 16-007	n/a			



CITY OF ALPHARETTA
Financial Management Reports
Bid/RFP Status
for the month ended June 30, 2016

Bid#	RFP#	Department	Description	Close Date	Number of Vendor Responses	Award Date	Awarded To	Award Amount	Note	Purchase Order Date	Purchase Order #
	16-106 RFP	Public Safety	911 Phone System	11/12/2015	5	2/15/2016	AT&T	\$ 273,958.00		4/6/2016	16000427
16-005		Public Works	Mayfield Road Sidewalk Improvements: Colony Drive to Mayfield Manor Drive	11/12/2015	7	1/4/2016	CMES, Inc.	\$ 449,849.00		1/27/2016	16000337
16-007		Public Works	FY2016 Annual Tree Planting and Landscape Improvements	11/12/2015	3	12/14/2015	Landscape Studio Group	\$ 117,609.40	3	1/27/2016	16000338
16-006		Public Works	Miracle Field Drainage Improvements	12/10/2015	6	1/19/2016	Summit Construction & Development	\$ 152,096.12		2/25/2016	16000374
	16-1006 RFQ	Administration	Development of Old Milton Parkway Properties	1/21/2016	0						
16-008		Public Works	Storm Pipe Lining	1/14/2016	6	2/1/2016	IPR Southeast	\$ 279,388.00		2/23/2016	16000372
16-009		Public Works	Burnett Way Storm Pipe Repairs	1/14/2016	5	3/7/2016	Tople Construction & Engineering	\$ 246,979.00		4/11/2016	16000429
	16-107 RFP	Public Works	CCTV Pipeline Inspection Camera	2/11/2016	4	3/21/2016	Optical Robotics, LLC	\$ 77,961.00	4	4/1/2016	16000422
16-012		Information Technology	City Network Equipment 2016	2/18/2016	5	3/7/2016	Edge Solutions	\$ 137,330.00		3/29/2016	16000412
16-013		Public Works	Sherry Drive Storm Drain Repairs	3/3/2016	3	4/4/2016	Chase Plumbing & Mechanical, Inc.	\$ 106,155.00		5/6/2016	16000456
16-010		Public Works	Westside Parkway Intersection Improvements	3/15/2016	5				5		
16-011		Public Works	Mayfield Rd at Freemanville Rd Right Turn Lane	3/17/2016	6	4/18/2016	Quantum-Mac International, Inc.	\$ 64,389.57		5/27/2016	16000483
	16-108 RFP	Public Works & Public Safety	Public Safety Expansion CM@ Risk	4/14/2016	5	6/6/2016	The Winter Construction Company	\$ 20,000.00	8	6/10/2016	1700000
16-015		Public Works	Old Milton Pkwy Sidewalk Repairs	4/28/2016	4				9		
16-016		Public Works	Westside Parkway Intersection Improvements	4/28/2016	6	5/16/2016	Tople Construction & Engineering	\$ 246,350.00		5/27/2016	16000481
16-014		Public Works	Street Sweeping	4/28/2016	3	6/10/2016	Sweeping Corporation of America	\$ 20,961.18	6	6/21/2016	17000036
	16-109 RFP	Public Works	On-Call Storm Structure & Drainage Repair	5/5/2016					7		
	16-1007 RFQ	Public Works	On-Call Pipe Lining Services	5/5/2016	5	6/2/2016	To 5 Offerors, various services to each per qualifications RFP 16-111	n/a			
	RFQ 16-1008	Administration	Downtown Sculpture Project: Instruments of Inspiration	5/26/2016	5						
16-017		Public Works	Haynes Bridge Road at North Point Drive Intersection Improvements	6/2/2016	3						
	16-1009 RFQ	Public Works	On-Call Engineering Services	6/16/2016	14						



CITY OF ALPHARETTA
 Financial Management Reports
Bid/RFP Status
 for the month ended June 30, 2016

Bid#	RFP#	Department	Description	Close Date	Number of Vendor Responses	Award Date	Awarded To	Award Amount	Note	Purchase Order Date	Purchase Order #
	Re-Issue 16-109 RFP	Public Works	On-Call Storm Structure & Drainage Repair	6/16/2016	5						
	16-111 RFP	Public Works	On-Call Pipe Lining Services	6/17/2016	5						

Notes:

- 1 Sale of City Center Out Parcels to MidCity Real Estate Partners
- 2 Award amount below threshold for City Council approval
- 3 Also approved purchase of Tree Grates from Ironsmith totaling \$68,848.00, to be installed by Georgia Development Partners (SR 9 Streetscape Improvements contractor)
- 4 Four responsive proposals received; one non-responsive-not evaluated
- 5 ITB 16-010 not awarded. Project specifications revised. ITB16-016 issued with different specifications for the Westside Parkway Intersection.
- 6 PO will be issued in FY17 - Contract Start Date 7-1-16.
- 7 To be reissued with clarifications.
- 8 Original award amount for pre-construction services as CM at Risk. Construction Management fee is 3.75% of the construction cost of the project.
- 9 ITB 16-015 not awarded. Project specifications revised and be re-issued.



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OTHER REPORTS

GAAP Financial Statements

**City of Alpharetta
Balance Sheet
Governmental Funds
June 30, 2016**

	Major Governmental Funds					Non-Major	Total
	General Fund	Capital Project Fund	Capital Grant Fund	City Center Bond Fund	Conf Center Bond Fund	Governmental Funds	Governmental Funds
ASSETS							
Cash / Cash Equivalents / Investments	\$ 28,298,043	\$ 8,110,276	\$ 1,641,740	\$ 9,174	\$ 24,133,520	\$ 8,151,203	\$ 70,343,957
Receivables (net of allowance for uncollectibles)							
Taxes Receivable							-
Property Taxes	166,314	-		-	-	14,776	181,090
Other Taxes	-	-		-	-	16	16
Interest	-	-		-	-	-	-
Accounts	116,289	119,633	25,824	-	-	13,887	275,633
Due from Other Funds	286,064	-	-	-	-	-	286,064
Prepaid Items	-	-		-	-	-	-
Cash - Restricted	-	-		-	-	-	-
Intergovernmental Receivable	-	-		-	-	-	-
Restricted	-	-		-	-	-	-
Total Assets	28,866,710	8,229,909	1,667,564	9,174	24,133,520	8,179,882	71,086,761
LIABILITIES AND FUND BALANCES							
Liabilities							
Current							
Accounts Payable	1,986,089	571,757	580,638	500	277,425	58,074	3,474,482
Retainage Payable	-	268,620	139,699	8,643	-	-	416,962
Intergovernmental Payable	-	-	-	-	-	-	-
Arbitrage Payable	-	-	-	-	-	-	-
Accounts payable/AR Suspense acct	-	-		-	-	-	-
Claims Payable	-	-		-	-	-	-
Payroll Payable	71,207	-		-	-	82,235	153,442
Due to Other Funds	-	-	-	-	-	64	64
Deferred Revenue	181,239	87,893	997,937	-	-	28,682	1,295,751
Unearned Revenue	-	-		-	-	-	-
Teen Driving/Donation	-	-		-	-	-	-
T.A.D Payment to County	-	-		-	-	-	-
Compensated Absences	-	-		-	-	-	-
Non-Current							
Unclaimed Property	-	-		-	-	-	-
Claims Payable	-	-		-	-	-	-
Total Liabilities	2,238,535	928,271	1,718,273	9,143	277,425	169,056	5,340,702
Fund Balances:							
Restricted for:							
Capital Projects	-	431,249	(50,709)	31	23,856,096	2,926,231	27,162,897
Law Enforcement	-	-		-	-	1,763,963	1,763,963
Emergency Telephone Activities	-	-		-	-	1,582,915	1,582,915
Grant Projects	-	-		-	-	-	-
Debt Service	-	-		-	-	853,443	853,443
Promotion of Tourism	-	-		-	-	835,055	835,055
Assigned for:							
Grant Projects	-			-	-	49,221	49,221
Capital Projects		6,870,390				-	6,870,390
2017 Fiscal year Expenditures	6,049,857	-		-	-	-	6,049,857
Unassigned	20,578,318			-	-	-	20,578,318
Total Fund Balances	26,628,175	7,301,638	(50,709)	31	23,856,096	8,010,826	65,746,060
Total Liabilities and Fund Balances	\$ 28,866,710	\$ 8,229,909	\$ 1,667,564	\$ 9,174	\$ 24,133,520	\$ 8,179,882	\$ 71,086,761

City of Alpharetta
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Period Ended June 30, 2016

	Major Governmental Funds					Non-Major Governmental Funds	Total Governmental Funds
	General Fund	Capital Project Fund	Capital Grant Fund	City Ctr Fund Fund	Conf Ctr Fund Fund		
REVENUES							
Taxes:							
Property Tax	\$ 21,095,112	-	-	-	-	5,772,437	\$ 26,867,549
Local Option Sales Tax	13,689,523	-	-	-	-	3,560,510	17,250,033
Other Taxes	15,505,761	-	-	-	-	3,344,524	18,850,285
Licenses and permits	3,191,791	-	-	-	-	1,428,708	4,620,499
Intergovernmental	495,916	411,091	4,426,932	-	-	244,352	5,578,290
Charges for services	4,377,064	-	-	-	-	18,852	4,395,916
Impact Fees	-	-	-	-	-	20	20
Fines/Forfeitures	2,201,431	-	-	-	-	22,669	2,224,100
Investment earnings	80,771	24,535	4,055	230	-	-	109,591
Contributions and Donations	-	1,493,443	-	-	-	-	1,493,443
Other	178,379	1,150,176	-	30,188	25,875,516	-	27,234,259
Total revenues	60,815,748	3,079,245	4,430,987	30,418	25,875,516	14,392,072	108,623,986
EXPENDITURES							
Current:		-					
Unallocated	-	-	-	-	-	2,741,753	2,741,753
General government	8,623,179	1,565,811	-	-	586,420	17,055	10,792,465
Public safety	24,072,299	3,141,672	-	-	-	4,461,786	31,675,757
Public works	7,230,022	6,512,819	4,925,897	244,547	-	-	18,913,285
Economic and community development	2,288,495	164,344	41,500	-	-	-	2,494,338
Alpharetta Business Community	-	1,307,998	-	-	-	-	1,307,998
Culture and recreation	7,955,902	1,070,477	156,655	-	-	5,367	9,188,400
Debt service:							-
Principal	170,000	-	-	-	-	2,230,600	2,400,600
Interest	120,340	-	-	-	-	1,329,398	1,449,738
Other Costs	736,643	-	-	-	-	-	736,643
Bond issuance costs	-	-	-	-	621,851	-	621,851
Capital outlay	-	-	-	-	-	-	-
Total expenditures	51,196,879	13,763,121	5,124,052	244,547	1,208,270	10,785,958	82,322,827
Excess (deficiency) of revenues over (under) expenditures	9,618,868	(10,683,876)	(693,066)	(214,128)	24,667,246	3,606,115	26,301,159
OTHER FINANCING SOURCES (USES)							
Transfers in	2,198,971	9,754,387	-	-	-	-	11,953,358
Transfers out	(8,943,236)	-	-	-	(811,151)	(2,198,971)	(11,953,357)
Loan Proceeds	-	-	-	-	-	-	-
Capital Leases	-	1,702,550	-	-	-	-	1,702,550
Sale of capital assets	91,757	-	-	-	-	-	91,757
Sale of non-capital assets	75,749	-	-	-	-	-	75,749
Insurance Proceeds	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-
Total other financing sources and (uses)	(6,576,759)	11,456,937	-	-	(811,151)	(2,198,971)	1,870,056
Net change in fund balances	3,042,109	773,060	(693,066)	(214,128)	23,856,095	1,407,144	28,171,215
Fund balances - beginning	23,586,067	6,528,577	642,357	214,159	-	6,603,684	37,574,844
Fund balances - ending	\$ 26,628,175	\$ 7,301,638	\$ (50,709)	\$ 31	\$ 23,856,096	\$ 8,010,827	\$ 65,746,059

City of Alpharetta
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended June 30, 2016

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Taxes:			
Property Tax	\$ 19,049,500	\$ 21,095,112	\$ 2,045,612
Local Option Sales Tax	14,700,000	13,689,523	(1,010,477)
Other Taxes	14,529,500	15,505,761	976,261
Licenses and Permits	1,524,550	3,191,791	1,667,241
Intergovernmental	389,000	495,916	106,916
Charges for Service	3,487,140	4,377,064	889,924
Fines/Forfeitures	2,779,000	2,201,431	(577,569)
Investment Earnings	50,000	80,771	30,771
Contributions and Donations	-	-	-
Other	212,966	178,379	(34,587)
Total revenues	56,721,656	60,815,746	4,094,090
EXPENDITURES			
Current:			
General government			
City Administration	2,075,255	1,860,547	214,708
Finance	3,160,975	3,034,139	126,836
Human Resources	395,114	385,600	9,514
Legal	525,000	663,138	(138,138)
Mayor and Council	350,069	314,017	36,052
Municipal Court	1,061,500	942,472	119,028
Information Technology	1,523,355	1,485,137	38,218
Non-Departmental	652,000	652,000	-
Contingency	979,858	84,643	895,215
Total general government	10,723,126	9,421,693	1,301,433
Public Safety	25,385,562	24,218,404	1,167,158
Public works	7,941,386	7,246,455	694,931
Economic and community development	2,422,485	2,305,903	116,582
Culture and recreation	8,331,588	8,047,302	284,286
Debt Service			
Principal	170,000	170,000	-
Interest	120,340	120,340	-
Total expenditures	55,094,487	51,530,097	3,564,390
Excess (Deficiency) of revenues over expenditures	1,627,169	9,285,649	7,658,480
OTHER FINANCING SOURCES (USES)			
Transfers in	2,219,858	2,198,971	(20,887)
Transfers out	(8,943,236)	(8,943,236)	-
Capital leases	-	-	-
Sale of capital assets	50,000	91,757	41,757
Sale of non-capital assets	10,000	75,749	65,749
Total other financing sources and uses	(6,663,378)	(6,576,759)	86,619
Net change in fund balances	(5,036,209)	2,708,890	7,745,099
Fund balances - beginning		23,586,067	
Fund balances - ending		\$ 26,294,957	
Adjustments to GAAP basis:			
Encumbrances		333,218	
Misc adj			
Fund balances-ending		\$ 26,628,175	

City of Alpharetta
Capital Project Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended June 30, 2016

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Intergovernmental	\$ 1,207,497	\$ 411,091	\$ (796,406)
Contributions & Donations	4,613,589	1,493,443	(3,120,146)
Investment earnings	-	24,535	24,535
Misc Revenue	7,312	7,311	(1)
Other	1,143,991	1,142,865	(1,126)
Total revenues	6,972,389	3,079,245	(3,893,144)
EXPENDITURES			
Capital Outlay			
General Government:			
City Administration	1,147,701	978,276	169,425
Finance	102,375	29,275	73,100
Information Technology	1,037,173	758,136	279,037
Non-departmental	1,802,823	600	1,802,223
Total general government	4,090,072	1,766,287	2,323,785
Public Safety	3,358,402	3,150,304	208,098
Engineering & Public Works	11,901,145	9,054,461	2,846,684
Alpharetta Business Community	2,899,305	2,750,524	148,781
Economic and community development	393,097	221,365	171,732
Culture and recreation	2,315,879	1,100,245	1,215,634
Total Capital Outlay	24,957,900	18,043,186	6,914,714
Excess (Deficiency) revenue over expenditures	(17,985,511)	(14,963,940)	3,021,571
OTHER FINANCING SOURCES (USES)			
Transfers in	9,754,387	9,754,387	(0)
Capital leases	1,702,548	1,702,550	
Budgeted Fund Balance	-	-	-
Total other financing sources and uses	11,456,935	11,456,937	(0)
Net change in fund balances	(6,528,576)	(3,507,003)	3,021,573
Fund balances - beginning		6,528,577	
Fund balances - ending		\$ 3,021,573	
Adjustments to GAAP basis:			
Encumbrances		4,280,065	
Misc adj-			
Fund balances-ending		\$ 7,301,638	

City of Alpharetta
Capital Grant Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended June 30, 2016

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
Revenues:			
Intergovernmental	\$ 16,737,001	4,426,932	\$ (12,310,069)
Contributions & Donations	-	-	-
Interest Earnings	-	4,055	4,055
Total	<u>16,737,001</u>	<u>4,430,987</u>	<u>(12,306,014)</u>
Expenditures:			
Public Safety	-	-	-
General Government	202,062	-	202,062
Community Development	41,500	41,500	-
Public Works	16,479,140	16,420,259	58,881
Recreation & Parks	656,655	156,655	500,000
Non-Departmental	-	-	-
Total	<u>17,379,357</u>	<u>16,618,414</u>	<u>760,943</u>
Excess (Deficiency) revenue over expenditures	<u>(642,356)</u>	<u>(12,187,427)</u>	<u>(11,545,071)</u>
Other Financing Sources & Uses:			
Transfers in	-	-	-
Budgeted Fund Balance	-	-	-
Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>(642,356)</u>	<u>(12,187,427)</u>	<u>(11,545,071)</u>
Fund balance - beginning		<u>642,357</u>	
Fund balance - ending		<u>\$ (11,545,070)</u>	
Adjustments to GAAP basis:			
Misc adj			
Encumbrances		11,494,361	
Fund balances - ending		<u>\$ (50,709)</u>	

**City of Alpharetta
City Center Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended June 30, 2016**

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Investment Earnings	\$ -	\$ 230	\$ 230
Misc Revenue	\$ 30,189	\$ 30,188	
Discounts		-	-
Total revenues	30,189	30,419	230
EXPENDITURES			
General Government:			
Cost of Bond Issuance	-	-	-
Non-Departmental	-	-	-
Total general government	-	-	-
Engineering and Public Works	244,347	244,547	(200)
Public Safety	-	-	-
Excess (Deficiency) of Revenues Over expenditures	(214,158)	(214,128)	30
OTHER FINANCING SOURCES			
General Obligation Bond Proceeds	-	-	-
Operating Transfers Out	-	-	-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(214,158)	(214,128)	30
Fund balances - beginning		214,159	
Fund balances - ending		\$ 31	
Adjustments to GAAP basis:			
Encumbrances			
Fund balances-ending		\$ 31	

City of Alpharetta
Conference Center Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended June 30, 2016

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Bond Proceeds	\$ 24,720,000	\$ 24,720,000	\$ -
Premium on Bond Proceeds	1,140,762.00	\$ 1,140,762	
Investment Earnings		14,755	14,755
Total revenues	25,860,762	25,875,516	14,754
EXPENDITURES			
General Government:			
Cost of Bond Issuance	638,091	621,851	16,241
Non-Departmental	-	-	
Total general government	638,091	621,851	16,241
City Administration	24,411,520	24,208,849	202,671
Public Safety	-	-	-
Excess (Deficiency) of Revenues Over expenditures	811,151	1,044,817	233,666
OTHER FINANCING SOURCES			
General Obligation Bond Proceeds	-	-	-
Operating Transfers Out	(811,151)	(811,151)	0
Total other financing sources (uses)	-	(811,151)	(811,151)
Net change in fund balances	811,151	233,666	(577,485)
Fund balances - beginning			-
Fund balances - ending		<u><u>\$ 233,666</u></u>	
Adjustments to GAAP basis:			
Encumbrances		23,622,430	
Fund balances-ending		<u><u>\$ 23,856,096</u></u>	

City of Alpharetta
Internal Service Fund - Medical Insurance
Statement of Net Position
June 30, 2016

ASSETS

Current Assets:		
Cash and Cash Equivalents & Investments	\$	526,718
Accounts Receivables (net of allowance for uncollectibles)		-
Total Current Assets		<u>526,718</u>
Noncurrent Assets:		
Restricted Cash, Cash Equivalents, and Investments		-
Total Restricted Assets		<u>-</u>
Total Noncurrent Assets		<u>-</u>
Total Assets		<u>526,718</u>

LIABILITIES

Current Liabilities:		
Accounts Payable		-
Claims Payables		
Accrued Interest Payable		-
Due to Other Funds		286,000
Total Current Liabilities		<u>286,000</u>
Current Liabilities Payable from Restricted Assets:		
		-
Total Current Liabilities Payable from Restricted Assets		<u>-</u>
Noncurrent Liabilities:		
Other Non-Current Liabilities		-
Total Noncurrent Liabilities		<u>-</u>
Total Liabilities		<u>286,000</u>

NET ASSETS

Invested in Capital Assets, net of related debt		-
Reserved for Debt Service		-
Reserved for Encumbrances		-
Unreserved		<u>240,718</u>
Total Net Assets		<u>240,718</u>
Total Liabilities & Net Assets	\$	<u>526,718</u>

City of Alpharetta
Internal Service Fund - Medical Insurance
Statement of Revenues, Expenses, and Changes in Net position - Budget and Actual
For the Period Ended June 30, 2016

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES			
Investment Earnings	\$ -	\$ 116	\$ (116)
Employer Medical Contribution	5,952,922	5,802,177	(150,745)
Employee Medical Contribution	705,592	715,904	10,312
Insurance Proceeds	-	-	
Total revenues	6,658,514	6,518,197	(140,317)
EXPENDITURES			
Medical Premiums	1,350,000	1,327,640	22,360
Medical Claims	4,620,000	4,949,838	(329,838)
Contingency	688,514	0	688,514
Total expenditures	6,658,514	6,277,479	381,035
Excess (Deficiency) of Revenues Over expenditures	-	240,718	240,718
OTHER FINANCING SOURCES			
Asset Disposition		-	
Operating Transfers In	-	-	-
Operating Transfers Out	-	-	-
Total other financing sources (uses)	-	-	-
Net change in fund balances	-	240,718	240,718
Fund balances - beginning			-
Fund balances - ending		\$ 240,718	
Adjustments to GAAP basis:			
Encumbrances		-	
Misc adj			
Fund balances-ending		\$ 240,718	

City of Alpharetta
Enterprise Fund -Solid Waste
Statement of Net Position
June 30, 2016

	<u>Solid Waste</u>
ASSETS	
Current Assets:	
Cash and Cash Equivalents & Investments	\$ 2,155,983
Inventories, at cost	-
Accounts Receivables (net of allowance for uncollectibles)	38,028
Prepaid Insurance Expenses	-
Total Current Assets	<u>2,194,011</u>
Noncurrent Assets:	
Restricted Cash, Cash Equivalents, and Investments	-
Total Restricted Assets	<u>-</u>
Other	-
Capital Assets	
Buildings and System	-
Machinery and Equipment	
Less Accumulated Depreciation	-
Total Capital Assets (net of accumulated depreciation)	<u>-</u>
Total Noncurrent Assets	<u>-</u>
Total Assets	<u>2,194,011</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	22,831
Accounts Payable/ Customer Credit Balances	-
Accounts Payable/ Customer Pre-Paid Service	-
Accounts Payable/ A/R Module Suspense Acct	918
Payroll Liabilities	212
Accrued Salaries	-
Accrued Interest Payable	-
Compensated Absences Payable	2,729
Notes Payable - Revenue Bonds	-
Due to Other Funds	-
Total Current Liabilities	<u>26,690</u>
Current Liabilities Payable from Restricted Assets:	
Revenue Bonds Payable	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
Customer Deposits	-
Compensated Absences less Current Portion	-
Revenue Bonds Payable	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>26,690</u>
NET ASSETS	
Invested in Capital Assets, net of related debt	-
Reserved for Debt Service	-
Reserved for Encumbrances	-
Unreserved	<u>2,167,321</u>
Total Net Assets	<u>2,167,321</u>
Total Liabilities & Net Assets	<u>\$ 2,194,011</u>

City of Alpharetta
Enterprise Fund - Solid Waste
Statement of Revenues, Expenses, and Changes in Net Position
For the Period Ended June 30, 2016

Operating revenues:	
Charges for sales and services:	
Refuse Collection charges	\$ 4,090,597
Misc Revenue	
Total operating revenues	<u>4,090,597</u>
Operating expenses:	
Administration	3,255,476
Non-departmental	-
Total operating expenses	<u>3,255,476</u>
Operating Gain (loss)	835,120
Non-operating revenues (expenses):	
Investment earnings	<u>5,849</u>
Total non-operating revenue (expenses)	<u>5,849</u>
Income (loss) before transfers	840,970
Transfers In	-
Transfers Out	<u>-</u>
Change In Net Assets	840,970
Total net assets-beginning	<u>967,766</u>
Total net assets-ending (net of encumbrances)	<u>1,808,736</u>
Adjustments to GAAP basis:	
Encumbrances	358,586
Misc adj-Encumbrances Resv/Prior Year	-
Total net assets-ending	<u>\$ 2,167,321</u>

City of Alpharetta
Internal Service Fund - Risk Management
Statement of Net Position
June 30, 2016

ASSETS

Current Assets:	
Cash and Cash Equivalents & Investments	\$ 1,206,369
Accounts Receivables (net of allowance for uncollectibles)	-
Total Current Assets	<u>1,206,369</u>
Noncurrent Assets:	
Restricted Cash, Cash Equivalents, and Investments	-
Total Restricted Assets	<u>-</u>
Total Noncurrent Assets	<u>-</u>
Total Assets	<u>1,206,369</u>

LIABILITIES

Current Liabilities:	
Accounts Payable	10,052
Claims Payables	334,799
Accrued Interest Payable	-
Due to Other Funds	-
Total Current Liabilities	<u>344,851</u>
Current Liabilities Payable from Restricted Assets:	
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
Other Non-Current Liabilities	480,681
Total Noncurrent Liabilities	<u>480,681</u>
Total Liabilities	<u>825,532</u>

NET ASSETS

Invested in Capital Assets, net of related debt	-
Reserved for Debt Service	-
Reserved for Encumbrances	-
Unreserved	<u>380,837</u>
Total Net Assets	<u>380,837</u>
Total Liabilities & Net Assets	<u>\$ 1,206,369</u>

City of Alpharetta
Internal Service Fund - Risk Management
Statement of Revenues, Expenses, and Changes in Net position - Budget and Actual
For the Period Ended June 30, 2016

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES			
Investment Earnings	\$ 2,200	\$ 2,393	\$ (193)
Charges for Service	1,262,000	1,262,000	-
Discounts	-	-	-
Insurance Proceeds	-	25,537	
Total revenues	1,264,200	1,289,931	25,731
EXPENDITURES			
Workers Compensation Admin	-	-	-
Professional Fees	125,000	93,248	31,752
Auto Liability	135,169	135,169	-
Property & Equipment Liability	84,629	84,628	1
General Liability	54,387	54,387	-
Law Enforcement Liability	93,430	93,429	1
Public Entity Liability	50,148	49,295	853
Workers Comp Excess Liability	87,050	87,050	-
Employee Benefits Liability	-	-	-
Criminal Liability	4,200	4,075	125
Cyber Liability	6,585	6,584	1
Umbrella Liability	53,602	53,602	-
Medical Services	40,000	6,608	33,392
Claims/Judgements	551,730	617,076	(65,346)
Contingency	346,180	-	346,180
Total expenditures	1,632,110	1,285,151	346,959
Excess (Deficiency) of Revenues			
Over expenditures	(367,910)	4,779	372,689
OTHER FINANCING SOURCES			
Asset Disposition		-	
Operating Transfers In	-	-	-
Operating Transfers Out	-	-	-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(367,910)	4,779	372,689

Fund balances - beginning

367,911

Fund balances - ending

\$ 372,690

Adjustments to GAAP basis:

Encumbrances

8,147

Misc adj

Fund balances-ending

\$ 380,837

City of Alpharetta
Statement of Net Position
OPEB Trust Fund
June 30, 2016

	OPEB Plan
ASSETS	
Current Assets:	
Cash and Cash Equivalents	\$ 1,083,002
Investments	-
Accounts Receivables (net of allowance for uncollectibles)	-
Total Assets	<u>1,083,002</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	-
Due to Other Funds	-
Total Current Liabilities	<u>-</u>
Current Liabilities Payable from Restricted Assets:	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>-</u>
NET ASSETS	
Net Assets held in trust for pension benefits	<u>1,083,002</u>
Total Net Assets	<u>1,083,002</u>
Total Liabilities & Net Assets	<u><u>\$ 1,083,002</u></u>

City of Alpharetta
Statement of Changes in Fiduciary Net Position
OPEB Trust Fund
For the Period Ended June 30, 2016

	<u>Actual Amounts</u>
Additions:	
Employer Contribution	\$ 85,000
Employee Contribution	
Total Contribution	<u>85,000</u>
Investment Income	-
Net appreciation in FMV	-
Interest and Dividends	2,846
Total Investment Income	<u>2,846</u>
Total Additions (Deductions)	<u>87,846</u>
Deductions:	
Benefits payments	-
Professional Fees	-
Total deductions	<u>-</u>
Net Increase (Decrease)	<u>87,846</u>
Net Assets held in trust for pension benefits	
Beginning of year	995,157
Total net assets	<u>\$ 1,083,002</u>

City of Alpharetta
Statement of Net Position
Pension Trust Fund
June 30, 2016

	Pension Trust Fund
ASSETS	
Current Assets:	
Cash and Cash Equivalents	\$ -
Investments	57,188,266
	-
Accounts Receivables (net of allowance for uncollectibles)	-
Total Assets	<u>57,188,266</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	-
	-
Due to Other Funds	-
Total Current Liabilities	<u>-</u>
Current Liabilities Payable from Restricted Assets:	
	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>-</u>
NET ASSETS	
Net Assets held in trust for pension benefits	<u>57,188,266</u>
Total Net Assets	<u>57,188,266</u>
Total Liabilities & Net Assets	<u><u>\$ 57,188,266</u></u>

City of Alpharetta
Statement of Changes in Fiduciary Net Position
Pension Trust Fund
For the Period Ended June 30, 2016

	<u>Actual Amounts</u>
Additions:	
Employer Contribution	\$ 2,400,000
Employee Contribution	368,356
Total Contribution	<u>2,768,356</u>
Investment Income	1,242,728
Net appreciation in FMV	(2,443,670)
Interest and Dividends	1,167,620
Total Investment Income	<u>(33,322)</u>
Total Additions (Deductions)	<u>2,735,034</u>
Deductions:	
Benefits payments	1,463,409
Professional Fees	156,276
Total deductions	<u>1,619,685</u>
Net Increase (Decrease)	<u>1,115,349</u>
Net Assets held in trust for pension benefits	
Beginning of year	56,072,917
Total net assets	<u>\$ 57,188,266</u>

City of Alpharetta
Combining Balance Sheet
Non-Major Governmental Funds
June 30, 2016

	Special Revenue					Debt	Total Non-major Governmental
	Hotel Motel	Impact Fee	Confiscated Assets	Grant Operating	E911	Service Fund	Funds
ASSETS							
Cash / Cash Equivalents / Investments	\$ 835,055	\$ 3,000,918	\$ 1,763,881	\$ 52,406	\$ 1,645,497	\$ 853,446	\$ 8,151,203
Taxes Receivable	16	-	-	-	-	-	16.00
Pre-Paid Expenditures	-	-	-	-	-	-	-
Accounts Receivable	-	-	-	13,887	-	-	13,887
Property Taxes	-	-	-	-	-	14,776	14,776
Intergovernmental Receivable	-	-	-	-	-	-	-
Due From Other Funds	-	-	-	-	-	-	-
Restricted	-	-	-	-	-	-	-
Total Assets	835,071	3,000,918	1,763,881	66,293	1,645,497	868,222	8,179,882
LIABILITIES							
Accounts Payable	-	-	-	3,185	54,889	-	58,074
Retainage Payable	-	-	-	-	-	-	-
Intergovernmental Payable	-	-	-	-	-	-	-
Arbitrage Payable	-	-	-	-	-	-	-
Accounts payable/AR Suspense acct	-	-	-	-	-	-	-
Compensated Absences	-	-	-	-	-	-	-
Payroll Liabilities	-	74,688	(146)	-	7,693	-	82,235
Due to Other Fund	-	-	64	-	-	-	64
Deferred Revenue	16	-	-	13,887	-	14,779	28,682
Unearned Revenue	-	-	-	-	-	-	-
Total Liabilities	16	74,688	(82)	17,072	62,582	14,779	169,056
FUND BALANCES							
Restricted:							
Capital Projects	-	2,926,231	-	-	-	-	2,926,231
Law Enforcement	-	-	1,763,963	-	-	-	1,763,963
Promotion of Tourism	835,055	-	-	-	-	-	835,055
Emergency Telephone Activities	-	-	-	-	1,582,915	-	1,582,915
Debt Service	-	-	-	-	-	853,443	853,443
Assigned for: Grant Projects	-	-	-	-	-	-	-
Grant Projects	-	-	-	49,221	-	-	49,221
Unassigned:	-	-	-	-	-	-	-
Total Fund Balances	835,055	2,926,231	1,763,963	49,221	1,582,915	853,443	8,010,827
Total Liabilities and Fund Balances	\$ 835,071	\$ 3,000,918	\$ 1,763,881	\$ 66,293	\$ 1,645,497	\$ 868,222	\$ 8,179,882

City of Alpharetta
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Non-major Governmental Funds
For the Period Ending June 30, 2016

	Special Revenue						Total Non-major Governmental Funds
	Hotel Motel	Impact Fee	Confiscated Assets	Grant Operations	E911 Fund	Debt Service Fund	
REVENUES:							
Hotel Motel Tax	\$ 5,772,437	-	-	-			\$ 5,772,437
Property tax						3,560,510	3,560,510
Charges for Service	-	-	-	-	3,344,524		3,344,524
Impact Fees	-	1,428,708		-			1,428,708
Forfeiture Income	-	-	244,352	-			244,352
Intergovernmental	-	-	-	18,852	-		18,852
Contributions & Donations	-	-	-	20			20
Investment Earnings	3,341	6,705	1,444	167	3,592	7,419	22,669
Other	-		-			-	-
Total revenues	5,775,778	1,435,413	245,796	19,039	3,348,116	3,567,930	14,392,072
EXPENDITURES:							
Tourism	2,741,753	-	-	-	-		2,741,753
Community Development	-	17,055	-	-	-		17,055
Culture/Recreation	-	-	-	5,367	-		5,367
Public Safety	-	74,688	456,587	14,611	3,915,900		4,461,786
General Government	-	-	-	-	-		-
Debt Service:							
Principal						2,230,600	2,230,600
Interest						1,329,398	1,329,398
Bond Issuance Costs						-	-
Total expenditures	2,741,753	91,743	456,587	19,978	3,915,900	3,559,998	10,785,958
Excess (deficiency) of revenues over expenditures	3,034,026	1,343,670	(210,791)	(939)	(567,783)	7,932	3,606,115
OTHER FINANCING SOURCES (USES):							
Transfers in / out:							-
Debt service fund	-	-	-	-			-
Capital Projects							-
Operating grants fund	-	-	-	-			-
Capital grants fund	-	-	-	-			-
General fund	(2,198,971)	-	-	-	-		(2,198,971)
Budgeted Fund Balance:	-	-	-	-			-
Total other financing sources and (uses)	(2,198,971)	-	-	-	-		(2,198,971)
Net change in fund balances	835,055	1,343,670	(210,791)	(939)	(567,783)	7,932	1,407,144
Fund balances - beginning	-	1,582,560	1,974,754	50,160	2,150,699	845,511	6,603,684
Fund balances - ending	835,055	\$ 2,926,231	\$ 1,763,963	\$ 49,221	\$ 1,582,915	\$ 853,443	\$ 8,010,827

City of Alpharetta
Hotel Motel Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended June 30, 2016

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Hotel Motel Tax	\$ 5,830,895	\$ 5,772,437	\$ (58,458)
Misc Revenue	-	-	-
Investment Earnings	-	3,341	3,341
Total revenues	5,830,895	5,775,778	(55,117)
EXPENDITURES:			
Alpharetta Convention & Visitor's Bureau	2,545,427	2,521,350	24,077
Alpharetta Business Community	221,860	220,403	1,457
Contingency	843,750.00	-	843,750.00
Total Expenditures	3,611,037	2,741,753	869,284
Excess of revenues over expenditures	2,219,858	3,034,026	814,168
OTHER FINANCING SOURCES (USES):			
Transfers Out	(2,219,858)	(2,198,971)	20,887
Total other financing sources and uses	(2,219,858)	(2,198,971)	20,887
Net change in fund balances	-	835,054	11,137
Fund balances - beginning	\$ -		
Fund balances - ending	\$ 835,055		

City of Alpharetta
Impact Fee Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended June 30, 2016

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Impact Fees	\$ 45,000	\$ 1,428,708	\$ 1,383,708
Investment Earnings	1,350	6,705	5,355
Total Revenues	46,350	1,435,413	1,389,063
EXPENDITURES:			
General Government	1,628,910	\$ 315,805	1,313,105
Total expenditures	1,628,910	315,805	1,313,105
Excess (deficiency) of revenues over expenditures	(1,582,560)	1,119,608	2,702,168
OTHER FINANCING SOURCES (USES):			
Transfers Out	-	-	-
Total other financing sources and uses	-	-	-
Net change in fund balances	(1,582,560)	1,119,608	2,702,168
Fund balances - beginning		1,582,560	
Fund balances - ending		\$ 2,702,168	
Encumbrances		224,063	
Fund balances - ending		\$ 2,926,231	

City of Alpharetta
Confiscated Assets Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended June 30, 2016

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Forfeiture Income	\$ 448,500	\$ 244,352	\$ (204,148)
Investment Earnings	227	1,444	1,217
Misc Revenue	-		
Total Revenues	<u>448,727</u>	<u>245,796</u>	<u>(202,930)</u>
EXPENDITURES:			
Public Safety	2,423,480	488,946	1,934,534
Non-Departmental	-	-	-
Total expenditures	<u>2,423,480</u>	<u>488,946</u>	<u>1,934,534</u>
Excess (deficiency) of revenues over expenditures	<u>(1,974,753)</u>	<u>(243,150)</u>	<u>1,731,604</u>
OTHER FINANCING SOURCES (USES):	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	<u>(1,974,753)</u>	<u>(243,150)</u>	<u>1,731,604</u>
Fund balances - beginning		<u>1,974,754</u>	
Fund balances - ending		<u>\$ 1,731,605</u>	
Adjustments to GAAP basis:			
Encumbrances		32,358	
Fund balances - ending		<u>\$ 1,763,963</u>	

City of Alpharetta
Grant Fund - Operating
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended June 30, 2016

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Intergovernmental	\$ 27,923	\$ 18,852	(9,071)
Contributions & Donations	320	20	(300)
Discounts Taken		-	-
Interest Earnings	-	167	167
Transfers in	-	-	-
Contingencies	-	-	-
Total	<u>28,243</u>	<u>19,039</u>	<u>(9,204)</u>
EXPENDITURES:			
General Government	17,758	-	17,758
Community Development	-	-	-
Engineering/Public Works	-	-	-
Public Safety	24,843	14,611	10,232
Recreation & Parks	35,800	5,367	30,433
Contingencies	-	-	-
Operating Transfers Out	-	-	-
Non-Allocated	-	-	-
Total	<u>78,401</u>	<u>19,978</u>	<u>58,423</u>
Excess (deficiency) of revenues over expenditures	<u>(50,158)</u>	<u>(939)</u>	<u>49,219</u>
OTHER FINANCING SOURCES (USES):	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>(50,158)</u>	<u>(939)</u>	<u>49,219</u>
Fund balance - beginning		<u>50,160</u>	
Fund balance - ending		<u>\$ 49,221</u>	
Adjustments to GAAP basis:			
Encumbrances			
Fund balances - ending		<u>\$ 49,221</u>	

City of Alpharetta
Emergency 911 Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended June 30, 2016

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Charges for Service	\$ 3,790,000	\$ 3,344,524	\$ (445,476)
Misc Revenue	-	-	-
Investment Earnings	6,931	3,592	(3,339)
Total Revenues	3,796,931	3,348,116	(448,815)
EXPENDITURES:			
Public Safety	5,252,507	4,931,334	321,173
Total expenditures	5,252,507	4,931,334	321,173
Excess (deficiency) of revenues over expenditures	(1,455,576)	(1,583,218)	(127,642)
OTHER FINANCING SOURCES (USES):			
Transfers In	-	-	-
Transfers Out - Capital Project Fund	-	-	-
Total other financing sources and uses	-	-	-
Net change in fund balances	(1,455,576)	(1,583,218)	(127,642)
Fund balances - beginning		2,150,699	
Fund balances - ending		\$ 567,481	
Adjustments to GAAP basis:			
Encumbrances		1,015,434	
Fund balances - ending		\$ 1,582,915	

City of Alpharetta
Debt Service Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended June 30, 2016

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Property tax	\$ 3,260,000	\$ 3,560,510	\$ 300,510
Misc Revenue		-	-
Investment earnings	9,000	7,419	(1,581)
Total revenues	3,269,000	3,567,930	298,930
EXPENDITURES:			
Current:			
General government			
Finance			-
Non-departmental		-	-
Total general government	-	-	-
Debt Service:			
Principal	2,230,600	2,230,600	-
Interest	1,329,398	1,329,398	1
Contingency	556,089	-	556,089
Bond issuance costs	5,000	-	5,000
Total debt service	4,121,087	3,559,998	561,090
Total expenditures	4,121,087	3,559,998	561,090
Excess (Deficiency) of revenues over expenditures	(852,087)	7,932	860,019
OTHER FINANCING SOURCES (USES):			
Transfers in			-
Transfers out			-
Total other financing sources and uses	-	-	-
	(852,087)	7,932	860,019
Fund balances - beginning		845,511	
Fund balances - ending		\$ 853,443	



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DEVELOPMENT AUTHORITY



Revenue & Expenditure Report GAAP Financial Statements



ALPHARETTA DEVELOPMENT AUTHORITY

Financial Management Report

As of June 30, 2016

Account #	Project	Total Budget	Actuals (Collections/ Expenditures)	Encumbrances	Remaining
Revenues*					
99575100-361000	Investment Earnings	\$ -	\$ 301	\$ -	\$ (301)
99575100-371000-C1601	High Impact Permitting Grant Program (IGA with COA)	75,000	75,000	-	-
99575100-334310-C1528	FISERV REBA Grant	1,250,000	1,125,000	-	125,000
	<i>subtotal</i>	\$ 1,325,000	\$ 1,200,301	\$ -	\$ 124,699
(1) 99575100-395000	Carryforward Fund Balance	\$ 398,030	\$ -	\$ -	\$ 398,030
	<i>subtotal</i>	\$ 398,030	\$ -	\$ -	\$ 398,030
	Total	\$ 1,723,030	\$ 1,200,301	\$ -	\$ 522,729
Expenditures					
99575100-523300	Advertising (Newsweek Ad; 50/50 split with COA)	\$ 16,000	\$ 16,000	\$ -	\$ -
99575100-571000-C1403	Local Job Creation Grant Program	60,000	-	-	60,000
99575100-544100-C1532	ATC Operational Funds	232,500	82,500	-	150,000
99575100-544100-C1601	High Impact Permitting Grant Program (IGA with COA)	75,000	54,052	-	20,948
99575100-544100-C1528	FISERV REBA Grant	1,250,000	1,125,000	-	125,000
	<i>subtotal</i>	\$ 1,633,500	\$ 1,277,552	\$ -	\$ 355,948
99575100-522250-C1535	Innovation Center Operations (Facility R&M)	\$ 1,500	\$ 1,496	\$ -	\$ 4
99575100-523860-C1535	Innovation Center Operations (Maintenance Contracts)	12,103	10,616	-	1,487
99575100-531100-C1535	Innovation Center Operations (Maintenance Supplies)	680	615	-	65
99575100-531200-C1535	Innovation Center Operations (Miscellaneous Utilities)	1,047	1,046	-	1
99575100-531210-C1535	Innovation Center Operations (Water/Sewer)	365	163	-	202
99575100-531220-C1535	Innovation Center Operations (Natural Gas)	1,849	3,581	-	(1,732)
99575100-531230-C1535	Innovation Center Operations (Electricity)	15,416	7,608	-	7,808
	<i>subtotal</i>	\$ 32,960	\$ 25,124	\$ -	\$ 7,836
99575100-579000	Reserve*	\$ 56,570	\$ -	\$ -	\$ 56,570
	<i>subtotal</i>	\$ 56,570	\$ -	\$ -	\$ 56,570
	Total	\$ 1,723,030	\$ 1,302,676	\$ -	\$ 420,354

(1) Carryforward Fund Balance represents cash available at the end of the prior fiscal year that is programmed into the current fiscal year budget. As this account represents cash already received, there will not be actual collections.



ALPHARETTA DEVELOPMENT AUTHORITY

Financial Management Report

As of June 30, 2016

Account #	Project	Total Budget	Actuals (Collections/ Expenditures)	Encumbrances	Remaining
Fund Balance Reconciliation					
	Fund Balance (beginning of Fiscal Year)		\$ 398,031		
	Revenues collected to date		1,200,301		
	Expenditures incurred to date		(1,302,676)		
	Fund Balance (current)		\$ 295,655		
	Forecasted revenue collections		125,000		
	Fund Balance (forecasted)		\$ 420,655		
	Allocation of Forecasted Fund Balance:				
	Spendable (available for investment by the Board)		\$ 56,871		*
	Non-Spendable (unspent/remaining project allocations)		363,784		
			\$ 420,655		

* Spendable Fund Balance will exceed the budgeted Reserve when actual revenue collections exceed revenue budget.



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GAAP



Financial Statements

City of Alpharetta
Balance Sheet
COMPONENT UNIT-DEVELOPMENT AUTHORITY
June 30, 2016

ASSETS

Current Assets:

Cash and Cash Equivalents	\$	353,300
Investments		

Restricted Cash for Bond Issuance Costs		-
Total Assets		353,300

LIABILITIES

Current Liabilities:

Accounts Payable		57,645
Due to Other Funds		-
Total Current Liabilities		57,645

Current Liabilities Payable from Restricted Assets:

Total Current Liabilities Payable from Restricted Assets		-
--	--	---

Noncurrent Liabilities:

Total Noncurrent Liabilities		-
Total Liabilities		57,645

Fund Balance

Restricted		238,784
Unassigned		56,871
Total Fund Balance		295,655

Total Liabilities & Fund Balance	\$	353,300
----------------------------------	----	---------

City of Alpharetta
Statement of Revenues, Expenditures, and Changes in Fund Balance
COMPONENT UNIT-DEVELOPMENT AUTHORITY
For the Period Ended June 30, 2016

	<u>Actual Amounts</u>
Revenues	
Rent/Royalties	\$ -
State Grant	1,125,000
Fees	-
Contributions & Donations	75,000
Miscellaneous Income-Interest	301
	<u> </u>
Total Revenues	<u>1,200,301</u>
Expenditures	
Economic Development	1,261,552
Miscellaneous (Utilities, Advertisements)	41,124
Debt Service:	
Principal	-
Interest	-
	<u> </u>
Total Expenditures	<u>1,302,676</u>
 Excess (deficiency) of revenues over (under) expenditures	 (102,375)
Other Financing Sources (Uses)	
Sale of capital assets	-
	<u> </u>
Net Change in Fund Balances	(102,375)
 Fund Balance, Beginning of Year	 <u>398,031</u>
 Fund Balance, End of Year	 <u>\$ 295,655</u>





City Council Meeting STAFF REPORT

Submitting Department: Legal

Submitted By:

Meeting Date: August 15, 2016

I. AGENDA ITEM TITLE: APPROVAL OF PROPERTY PURCHASE: KIMBALL BRIDGE ROAD

II. RECOMMENDATION:

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

V. ALTERNATIVES:

VI. ATTACHMENTS:



City Council Meeting STAFF REPORT

Submitting Department: Community Development
Submitted By: Eric Graves, Senior Transportation Engineer
Meeting Date: August 15, 2016

I. AGENDA ITEM TITLE: PH-16-12 CITY CODE AMENDMENTS CONCERNING TREE PROTECTION, LANDSCAPING, AND BUFFER REQUIREMENTS

II. RECOMMENDATION:

III. REPORT IN BRIEF:

Staff has begun the process of reviewing City Codes, Ordinances, and portions of the UDC pertaining to tree protection, landscaping, and buffer plantings. The goals of this effort include:

- Consolidate the various planting, landscape, and tree requirements in one location within the UDC;
- Clarify the City's requirements with simpler language;
- Make the ordinance easier to understand and implement (for both applicants and staff); and,
- Provide more incentives and options to save existing trees during land development.

Some of the specific items identified for further review include the following:

- Changing "Density Units" to "Inches" of tree caliper;
- Provide additional differentiation of Specimen Trees to recognize quick growing species;
- Provide better incentives for preservation of significant clusters of trees (other than specimen trees); and,
- Develop a "guidance document" that contains specific tree information such as appropriate locations for types of trees that may need to be updated from time and time.

To accomplish this initiative Landscape Architects from Kimley-Horn and Associates have been commissioned with reviewing our current ordinances, organizing pertinent information from the City's Code and sections throughout the UDC into one section of the UDC, and adding current best-practices and additional guidance where necessary.

At this point the consultants have commented on several points throughout various portions of the City Code and sections of the UDC and have produced an initial redline version of the UDC Update.

Staff will be taking proposed revisions to the Natural Resource commission in August. Recommended revisions will be presented to the Planning Commission and City Council in September.

IV. ALTERNATIVES:

V. ATTACHMENTS:

UDC 3.2 Strikethrough

SECTION 3.2 - TREE PROTECTION TREE PROTECTION, LANDSCAPE, AND BUFFER REQUIREMENTS

3.2.1 General.

In order to maintain and promote the public health, safety and welfare, the City has established regulations governing the conservation, planting, and replacement of trees. The importance of trees is recognized for their contribution toward quality of life, visual quality of the city, and improved property values. It is the City's intent to prevent the indiscriminate removal of trees without denying the reasonable use and enjoyment of real property. ~~The importance of trees is recognized for their contribution toward quality of life.~~ It is also the intent of these regulations that all applicable sites within the City maintain or obtain minimum tree density, as defined herein. Consistent with the expressed purpose of these regulations, all persons shall make reasonable efforts to preserve and retain certain existing, self-supporting trees as defined herein. Each person shall be responsible for the normal care of trees located on its premises.

The importance of trees is recognized for their contribution toward quality of life.

- A. Willful injury or disfigurement of any tree growing within the City shall be a violation of this Ordinance.
- B. No person shall:
 - 1. Attach any sign, notice or other object to any tree or fasten wires, cables, nails or screws to any tree in a manner that could prove harmful to the tree, except as necessary in conjunction with activities in the public interest.
 - 2. Pour any material on any tree or on nearby ground which could be harmful to the tree.
 - 3. Cause or encourage any unnecessary fire or burning near or around any tree.
 - 4. Construct a concrete, asphalt, brick or gravel sidewalk, significantly compact the soil, place fill material, or create other impervious or semi-impervious surfaces around any tree so as to cut off air, light or water from the roots of the tree so as to adversely impact the tree's root system.
 - 5. Pile building material or equipment around any tree so as to cause injury thereto.
 - 6. Deny routine maintenance, watering and reasonable arboricultural care to existing and newly established trees as may be required as a result of activities taking place under this Section.
 - 7. Remove any tree without an Approval Letter (Permit) from the Director.
 - 8. Remove or prune a tree on commercial property during non-development activity unless they follow ISA industry standard protocols ~~from~~ for pruning or have written approval from the Director.
 - 9. Park any vehicle on the unpaved area underneath existing tree canopies.

3.2.2 Definitions.

For the purposes of this Section, unless the context indicates otherwise, the following terms shall have the meaning set forth below:

Boundary Tree: Any tree located on adjacent property with a critical root zone that will be impacted by proposed land disturbance activity.

Basal Area: The cross-sectional area expressed in square inches, of a tree trunk at diameter breast-height (DBH) expressed herein in terms of "units" per acre.

Comment [DS1]: We need something in definitions and for Specimen status for non- spreading overstory trees such as conical shaped trees. We can include the smaller ones in the definition of understory trees. Pines are pines are pines this would not include deodar cedars, red cedars, etc. Thoughts?

Comment [DS2]: Need to add something about % encroachment and notification of tree owners etc.

Buffer. An area required to remain undisturbed or replanted where existing vegetation is sparse, as determined by the director. ~~pursuant to the Subdivision Regulations, the Zoning Ordinance, a condition of Zoning or this section.~~

Caliper. A standard of trunk measurement for understory or replacement trees. Caliper inches are measured at the height of 6 inches above the ground for trees up to and including 4 inch caliper and 12 inches above the ground for trees larger than 4 inch caliper.

Certified Professional. An International Society of Arboriculture (ISA) Certified Arborist, an American Society of Consulting Arborists (ASCA) Registered Consulting Arborist, or a Registered Forester.

Conifer Tree. Any tree with needle leaves and a woody cone fruit including, but not limited to, pine, juniper and cedar species.

Critical Root Zone (CRZ). The minimum area beneath a tree which must be left undisturbed in order to preserve a sufficient root mass to give a tree a reasonable chance of survival. The Critical Root Zone will typically be represented by a concentric circle centering on the tree's trunk with a radius equal in feet to one and three-tenths times the number of inches of the trunk diameter. **EXAMPLE:** The CRZ radius of a twenty (20) inch diameter tree is twenty-six (26) feet.

Density Factor. ~~A unit of measure used to prescribe the calculated tree coverage on a site.~~

Development Activity. Any alteration of the natural environment, which requires the approval of a development or site plan and issuance of a Land Disturbance Permit. ~~By way of illustration but not limitation,~~ Development Activity shall also include the "thinning" or removal of trees from land in conjunction with a forest management program, the removal or destruction of trees incidental to the development of land or to the marketing of land for development, the removal or destruction of trees in conjunction with any grading activity, including the removal or filling (stockpiling) of soil, and logging or the removal of trees not in conjunction with an ongoing forest management program. Nothing in this definition shall be deemed to require or authorize the issuance of a permit for any activity described herein.

Diameter Breast-Height (DBH). The standard measure of overstory tree size (for trees existing on a site). The tree trunk is measured at a height of ~~4 and half~~ 4 1/2; feet above the ground. If a tree splits into multiple trunks below ~~4 and half~~ 4 1/2; feet, measure the trunk at its most narrow point beneath the split.

Director. The Director of Community Development or designee shall administer and enforce the provisions of this Ordinance; provided, however, that a designee shall have no authority to revoke permits.

Georgia 400 Tree Protection Zone. All property within a horizontal distance of 120 feet of the right-of-way of Georgia 400. At major intersections on Georgia 400 having exit and/or entrance ramps the protection zone shall be reduced to 60 feet. The reduction shall apply for the length of each such ramp. The Georgia 400 Tree Protection Zone is a Buffer ~~Area~~.

Grading Activity. Altering ground surfaces to specified elevations, dimensions and/or slopes; this includes stripping, cutting, filling, stockpiling and shaping or any combination thereof and shall include the land in its cut or filled condition.

Guidance Document: A document maintained by the City of Alpharetta Arborist that includes recommendations and technical standards about tree protection, tree planting, species selection, and other information relevant to the protection and replanting of trees in the City of Alpharetta. The document may be revised by the City Arborist

Hardwood Tree. Any tree that is not coniferous (cone bearing). This definition is based on the colloquialism, and does not necessarily reflect any true qualities of the tree.

International Society of Arboriculture (ISA): A professional organization that promotes the professional practice of arboriculture, sets standards for obtaining professional credentials for arborist, and establishes best practices for tree care, pruning, and protection.

Land Disturbance Permit. A permit issued by the City that authorizes Development Activity and includes, but is not limited to, Soil Erosion Protection, clearing and grubbing, land disturbance and building construction.

Landscape Strip: A portion of a lot required to be reserved for, installed with, and maintained with vegetation. Such a strip may or may not be required to be of a linear form. No parking will be allowed within a required landscape strip.

Landscape Tree: A tree or trees that were planted or retained on a developed or previously developed site.

Lot Building Area. The area of a lot encompassed by front sides and rear yard setbacks or buildup line as required by City Ordinance and Subdivision Regulations.

Mulch: An organic material spread around the base of a plant or on a plant bed to enrich and insulate the soil. Types of mulch include Pine Straw, Shredded Hardwood, Wood Chips, and Bark Chips. Mulch should be free of disease and pests. Synthetic or artificial mulches are not acceptable for use in the City of Alpharetta.

Non-Development Activity. Any alteration of the natural environment which does not require development or site plan approval, but which would include the proposed removal or destruction of any tree(s). Any removal of trees that constitutes Development Activity as that term is herein defined shall not constitute non-development activity.

Ornamental Tree: A tree that provides a visual impact in the landscape. The impact may be provided through form, bark, branching structure, leaf color, and / or flower color. Typically a small or medium tree.

Overstory Tree. Those trees that compose the top layer or canopy of vegetation and will generally reach a mature height of greater than 40 feet and have a spreading canopy.

Pervious Surface. All that area of land that can be landscaped or planted, allows natural passage through by water, and is not covered by man-made materials or structures such as buildings or paving.

Pine Tree: An evergreen coniferous tree that has clusters of needle-shaped leaves.

Planted Area: An area of living plant material created for the purpose of establishing open space and consisting of a minimum of 50% of the area devoted to trees and shrubs.

Pruning (Tree Pruning): To cut away dead, overgrown, or undesirable branches or stems. Pruning of trees to be done in compliance with standard arboricultural practices as outlined in ANSI A300.

Recompense: Replacement of trees or payment into the City held tree fund for the removal of Specimen Trees.

Plantable Area. The pervious surface area (expressed in square footage) available for the preservation or planting of trees, on a 'For-Sale' residential subdivision lot. Plantable Area shall not include that portion of the lot that is covered by buildings and structures permitted pursuant to the maximum lot coverage standards of this Ordinance.

Replacement Planting. The planting of trees on a site that before development had more trees, and after development shall have less trees per acre.

Responsible Party. Any individual, firm, principal, or other entity who is a signatory to a Tree Removal Permit Application or Land Disturbance Permit for Development Activity or any person or company caught in the act of tree removal without a City-issued permit, or who violates any other provision of this Ordinance.

Shade Tree: Any tree that has a spreading canopy that provides partial to full shade to the ground with a minimum height of 20 feet.

Semi-Pervious. Hardscape, aggregate or porous paver that allows at least fifty percent (50%) of surface water to pass through the man-made material and into the underlying soil.

Softwood Tree. Any coniferous (cone bearing) tree. This definition is based on the colloquialism, and does not necessarily reflect any true qualities of the tree.

Comment [DS3]: Add this back to be more generic.

Specimen Tree. Any tree which qualifies for special consideration for preservation due to its size, type, condition, location or historical significance and which also meets the minimum size criteria set forth below.

Size Criteria:

Pine Trees: 30-inch diameter or larger.

Overstory Trees: 30-inch diameter or larger for trees in the *Liquidambar* (Sweetgum) genus

30-inch diameter or larger for trees in the *Liriodendron* (Tulip poplar) genus

20-inch diameter or larger for trees in the *Fagus* (Beech) genus

20-inch diameter or larger for *Magnolia grandiflora* (Southern magnolia) and those cultivars that generally reach a mature height over 40'

24-inch (24") diameter or larger for trees in all other genera

Understory Trees: 8-inch (8") diameter or larger.

See additional requirements for Specimen Trees in [Appendix A The Guidance Document](#)

Street Tree: Any tree located or proposed to be located within the public right of way along a street. The actual location will be determined by the specific zoning district or overlay. In situations where there is limited planting space in the right of way, street trees may be located at the back of the sidewalk or within the landscape strip on private property and the discretion of the Director..

Structural Root Plate: The zone of rapid root taper that provides the tree stability against wind throw. The radius of the structural root plate is equal to 0.5 feet per inch of DBH.-

Timber Harvest. Harvesting of timber from sites as a timber management activity as part of a demonstrated ongoing agricultural land use.

Tree. Any living, self-supporting woody or fibrous plant which normally obtains a diameter breast height of at least three (3) inches, and typically has one (1) main stem or trunk and many branches.

Tree Care Plan: A plan developed to provide an impacted tree the best possible chance of survival. A tree care plan should be prepared by a qualified professional ~~an ISA certified arborist~~ and conform to the requirements of ANSI A300

Tree Density: A measurement of trees on a property, expressed as inches per acre. For existing trees density is calculated based on DBH. For proposed trees tree density is calculated based on the caliper.

Tree Grouping: A community of trees as determined by the Director ~~sufficiently uniform in composition, structure, age, and condition to merit special consideration as and an ecological feature based upon species composition, form, structure, age, and condition.~~ Specimen trees may be included in tree groupings.

Tree of Quality: A tree that merits special consideration due to historical significance, ideal shape and structure, or uniqueness of the species ~~as determined by the Director.~~ Trees of Quality will be treated as specimen trees for both preservation credits and recompense, and every alternative should be evaluated to save the tree.

Tree Removal or Removal of Trees. Any act which causes a tree to die within 2 years after commission of the act, including but not limited to damage inflicted upon the root system or trunk as a result of:

1. The improper use of machinery on the trees;
2. The storage of materials in or around the trees;

3. Soil compaction;
4. Altering the natural grade to expose the roots or to cover the tree's root system with more than 4 inches of soil;
5. Causing the infection or infestation of the tree by pests, fungus or harmful bacteria;
6. Pruning judged to be excessive by the Director or not in accordance with the standard set forth by the International Society of Arboriculture (ISA);
7. Paving with concrete, asphalt or other impervious surface within such proximity as to be harmful to the tree or its root system; and
8. Application of herbicides or defoliants to any tree without first obtaining a permit.

Tree Planting List. ~~Guidance document provided by City with suggested plantings for the City.~~ List of preferred tree species for use in the City of Alpharetta. Species not included on this list may be approved at the discretion of the Director. The Tree Planting List is included in the Arborist Guidance Document.

Tree Protection Area. An area encompassing the critical root zone of a tree that shall remain in an a pervious state.

Tree Save Area. An area designated for the purpose of meeting tree density requirements, saving natural trees, and/or preserving natural buffers that shall remain in a pervious state.

Understory. Those trees that grow beneath the overstory, and will generally reach a mature height of under less than 40 feet.

Zoning Districts. Those areas as defined in the Zoning Ordinance and shown on the Zoning Map.

~~(Ord. No. 685, 1-6-2013)~~

3.2.3 Exemptions.

A. The following shall be exempt from the provisions of this section:

1. The removal of trees with an approval letter ~~other than specimen trees~~ from an owner-occupied, residential lot, provided that the removal does not reduce the tree density of the lot below the minimum specified in this section; an approval letter will not be granted for the removal of specimen trees, buffer trees, or street / landscape strip trees unless the tree(s) are in declining health, as determined by a qualified professional.
2. The removal of trees from horticultural properties such as farms, nurseries or orchards. This exception shall not be interpreted to include timber harvesting incidental to development of the land;
3. The necessary removal of trees by a utility company within dedicated utility easements;
4. The removal of trees on public rights-of-way conducted by, on behalf of, or any activity pursuant to work to be dedicated to, a federal, state, county, municipal or other governmental agency in pursuance of its lawful activities or functions in the construction or improvement of public rights-of-way;
5. The removal of trees from lakes and detention ponds, and drainage easements; or
6. The removal of any tree which has become or threatens to become a danger to human life or property;

~~B. a.~~ Notwithstanding the foregoing, all reasonable efforts shall be made to save specimen trees and trees of quality, and tree groupings.

~~C.b.~~ Nothing in this section shall be deemed to authorize, directly or indirectly, the removal of a tree from the Georgia 400 Tree Protection Zone or any buffer area.

3.2.4 Approval letter **or Permit** required for non-development activity (activity which does not require a building permit, etc.).

- A. Except for routine or seasonal pruning or transplanting of trees, and except as exempted, no person shall engage in any Non-Development Activity as defined without first obtaining an approval letter **or permit**. The request for an approval letter shall be submitted to the Director in the form of a tree removal permit application through the currently accepted City process and shall be, unless waived submitted to the Director, in the form of a brief written narrative stating:

1. The reason for the proposed work ~~and~~
2. Either a site sketch or photograph of the tree(s) proposed to be removed, identifying such tree(s) by size and species.
3. Specimen Trees shall only be approved for removal if they are in declining health or as approved by the Director. If a request includes a Specimen Tree, the applicant shall provide a risk assessment report, following the currently accepted industry standards and protocols, prepared by a qualified professional outlining the condition of the trees.

If the request for an approval letter application is complete, complies with the Ordinance, and requests tree removal for one of the purposes identified in Paragraph B- below, t, T the Director shall issue an approval letter not later than ten (10) working days from receipt of a complete request, and shall inform applicant if replanting will be required. If the request application is incomplete or denied, the Director shall notify applicant in writing regarding the specific reason for denial.

- B. The Director shall issue an approval letter for the following:
1. The removal of dead, substantially injured, damaged or diseased trees;
 2. The removal of any non-specimen tree, provided the tree is not a required landscape strip tree, buffer tree, or other code required trees etc. and that the applicable minimum tree density requirement is maintained.

3.2.5 Land disturbance permit for development activity.

- A. No person shall engage in a Development Activity and no Land Disturbance Permit shall be issued without first obtaining an approved site plan stamped and signed by the Director.
- B. Except as provided in Section 3.2.4 and Paragraph (c) of this subsection, no tree removal shall be approved for any site not under active development. For the purposes of this Ordinance, a site is not under active development unless there exists an approved development plan delineating the improvements to be constructed on the site consistent with the use for which the site is zoned, and there is a reasonable certainty that construction is imminent.
- C. A Land Disturbance Permit may be issued for Grading Activity on a site not under active development provided that:
1. The sole purpose of the Grading Activity is for the storage, removal or altering of soil for fill balancing on another site under active development;
 2. The site not under active development must be under common ownership or common development control with the site that is under active development;
 3. The site not under active development must be contiguous to, or located within one (1) mile of, the site under active development. For the purposes of this Section, the measurement of distances shall be from property line to property line along the most direct route of travel on a public road;

4. The proposed Grading Activity shall not result in the damage or removal of more than ten percent (10%) of the total tree density (inches per acre) units (as defined in Tables 3.1 and 3.2; Minimum Tree Density Requirements) on the site not under active development;
5. The proposed Grading Activity shall not decrease the tree density below the minimum tree density inches per acre required for the site. For the purposes of this Section, trees in Buffers that will be required shall be excluded from minimum density calculations;
6. The area to be disturbed within the site shall be the area that will have the least adverse impact on existing trees, as determined by the Director. In addition, the area must be visually screened from public or private roads, developed residential and commercial properties, by a one hundred foot (100') buffer or a buffer of sufficient depth to provide reasonable visual screening. In order to provide reasonable visual screening, it may be necessary to locate access roads to the impacted area in a winding manner to prevent a straight line of site to the impacted area; and
7. The disturbed area within the site shall be replanted with trees to a tree density of 130 inches ~~twenty (20) units~~ per acre no later than eighteen (18) months from the issuance of the Land Disturbance Permit authorizing the Grading Activities. A tree replacement plan and a bond shall be submitted and approved by the Director prior to the issuance of the permit authorizing the Grading Activities. The bond shall be held for one (1) year and to the end of the succeeding Planting Season to ensure survival of the replacement trees. The applicant shall be responsible for the irrigation (watering) of trees during the period of the bond. The replanting requirements of this Section shall not apply, and the bond shall be released, if, on or before fifteen (15) months from the issuance of the permit authorizing the Grading Activity, the site becomes under active development pursuant to the issuance of a Land Disturbance Permit and the approval of development plans in compliance with the provisions of this Ordinance.

D. Nothing in this Section shall be deemed to authorize any Grading Activity or similar activity not otherwise in compliance with the Land Subdivision Regulations of the City of Alpharetta, including, the Soil and Sedimentation Control Ordinance. Further, nothing in this Section shall be deemed to eliminate the requirement that all reasonable efforts must be taken to save and not adversely impact the Critical Root Zones of Specimen Trees, trees of quality, and tree groupings and that all applicable sites from the City shall maintain or obtain the minimum tree density required by this Ordinance.

3.2.6 Application requirements.

- A. When a person applies for a Land Disturbance Permit as defined herein, such person shall ~~also file an application providing~~ provide the following information:
 1. A complete tree survey and inventory, which shall contain the following information; ~~as described in subsection 3.2.8;~~
 - a. The location of all trees within the area to be modified from its natural state and to a minimum of 30 feet beyond in each direction;
 - b. All Specimen Trees, Trees of Quality, Tree Groupings, Landscape Trees, and Boundary Trees with an indication whether they are to be retained or removed;
 - c. All trees that are to be counted toward the tree density requirement greater than 2" DBH, including size (Caliper or DBH) and species. Sampling methods may be used to determine tree densities for forested areas (over 5 acres); that are to be preserved. Sampling methods must conform to industry standards and protocols and be no less than a 10% sample;
 - d. Tree Protection Zones and Tree Save Areas must be delineated on the plan;

Comment [DS4]: Does this match the definition section.

- e. All buffers with existing trees to be delineated on plans as Tree Save Areas. Land Disturbance within any Buffer is subject to Planning Department approval.
 - f. The tree survey and inventory shall be a to-scale map or a site plan prepared and sealed by a registered surveyor or registered engineer.
- 2. An integrated site plan showing Specimen Trees, Trees of Quality, Tree Groupings, Boundary Trees, the trees to be saved and those to be removed, utilities to be installed, grading, the approximate location of all structures, driveways and curb cuts and proposed tree plantings and other landscaping. It is required that all reasonable efforts be made to save Specimen trees, Trees of Quality, Tree Groupings. (Reasonable efforts shall include, but not be limited to, alternate building design, building location, parking area layout, parking area location, water retention location and the like).
 - a. If a Specimen Tree, Tree of Quality, or Tree Grouping cannot be saved a hardship justification in the form of a letter shall be submitted to the Director for review and approval and be included within the plan set;
 - b. If a Boundary Tree cannot be saved or results in an encroachment into the Critical Root Zone of greater than 10% notification to the owner of the tree will be required to be provided to the Director. This notification shall generally include the current condition of the tree, % encroachment, potential outcomes of the encroachment, and proposed tree care to offset the encroachment. In no way does this authorize any encroachment into the Structural Root Plate of a Boundary Tree.
- 3. A detailed plan to protect and preserve trees before, during and for a period of two (2) years after construction, which plan shall contain the following information:
 - a. All items found on the Arborist Checklist, Section B, located in the Arborist Guidance Document; ~~the Erosion and Sedimentation Control Submittal checklist pertinent to normal plan review;~~
 - b. Existing roads, utility lines, drainage and detention facilities, and other pertinent items in the vicinity of the site. ~~Site area (roads, utility lines, detention ponds, etc.);~~
 - c. The locations of existing and proposed structures, paving, driveways, cut and fill areas, detention areas, etc.
 - d. Phase lines or limits of construction;
 - e. A delineation of all protected zones with any required dimensions;
 - f. Calculations showing compliance with the required Tree Density ~~Site Density Factor~~ using existing trees, replacement trees, and/or contributions to the City of Alpharetta Tree Replacement Fund ~~(see Density Factor Analysis, Appendix A and Table 3.2);~~
 - g. Locations of all existing and proposed utility lines and easements;
 - h. Locations of any boring sites for underground utilities;
 - i. Locations of all Specimen Trees, Trees of Quality, Groupings of Trees, Landscape Trees and Boundary Trees and indications whether they are to be removed or preserved;
 - j. Locations of all tree protection devices, materials to be used in each location and details;
 - k. A delineation of tree save areas in which trees have been inventoried for density calculations;
 - l. If applicable, locations and details of all permanent tree protection measures (tree wells, aeration systems, permeable paving, retaining walls, bollards, etc.); and
 - m. Additional information as required on a case-by-case basis.

- n. A tree care plan developed by a Qualified Professional designed specifically for each tree to be saved that warrants care due to the changes in site conditions or as approved by the Director. The tree care plan shall be prepaid prior to issuance of the land disturbance permit and an invoice provided to the City. In the event of a change in ownership, arrangements must be made to allow access for the tree care to continue throughout the required timeframe.

ADD NOTES, TREE CARE PLAN (MUST BE PREPAID PRIOR ISSUANCE OF LDP, INVOICE TO BE PROVIDED)

The above items may be integrated into the normal application requirements and submittals.

- B. Minor additions to existing development require only a sketch showing changes to be submitted to the Director for review and approval.

3.2.7 Minimum tree density and recompense requirements.

The intent and goal of these regulations is to insure that a minimum density of trees is maintained on all developed sites and that there is a no net loss of tree canopy coverage throughout the City. The density requirement must be met whether or not a property or site had trees prior to development or any tree removal. The density may be achieved by counting existing trees 2" in diameter or greater to be preserved, planting new trees in accordance with the minimum standards of this Section, or some combination of the two. Minimum tree density shall be calculated and established pursuant to the formula and analysis set forth in the Guidance Document.

- A. The intent of these regulations is to insure that a minimum density of trees is maintained on all developed sites. All sites within the City other than 'For-Sale' residential lots shall maintain or achieve a Minimum Tree Density of **130 inches** ~~twenty (20) units~~ per acre. All sites within the City other than 'For-Sale' residential lots shall maintain a minimum tree density of 20 units per acre. The term "unit" is an expression of basal area as defined herein, and is not synonymous with "tree". The density requirement must be met whether or not a site had trees prior to development. The density may be achieved by counting existing trees to be preserved, planting new trees in accordance with the minimum standards of this Section Ordinance, or some combination of the two. Minimum tree density shall be calculated and established pursuant to the formula and analysis set forth in the Arborist Guidance Document. Appendix A to this Ordinance. The developer shall be subject to the minimum tree density requirement set forth in this paragraph, but the developer shall base its density calculations on the net site area excluding the acreage required for Buffers and infrastructure improvements (roads, utility lines, detention ponds, etc.). In no event shall a parking lot be considered an infrastructure improvement.
- B. All newly constructed 'For-Sale' residential lots in the City shall maintain a minimum tree density of 130 inches per acre or provide a calculation as described in the Guidance Document that shows the lot meets or exceeds a 30% canopy coverage within the property lines. For new construction or new plantings this calculation may be based upon the mature spread of the newly planted trees at 20 years after planting. based upon the maximum number of trees that can be maintained within thirty percent (30%) of the lot's plantable area, taking into consideration the standards established in this Section Ordinance for tree size and separation. The density requirement must be met whether or not the individual lot had trees prior to development. The density requirement is calculated by determining lot size and deducting the impervious area, assigning the necessary root zone for trees (400 sq. ft. for Overstory trees and 200 sq. ft. for Understory trees). All 'For-Sale' residential lots constructed prior to the effective date of this Ordinance are required to maintain the requirements of this Section at a twenty percent (20%) level, rather than the thirty percent (30%) requirement used for new construction. If replacement planting is required on a 'For-Sale' residential lot, replacement planting shall be provided through 5" caliper trees planted in the front yard. The required trees may be used as street trees or landscape strip trees if space allows.

—If replacement planting is required on a ‘For-Sale’ residential lot, it is encouraged to provide a front yard tree either in the lawn area or as a replacement planting shall be provided through 5” caliper trees planted in the front yard. The required trees may be used as street trees or landscape strip trees if space allows.

- C. ~~The density may be achieved by counting existing trees to be preserved, planting new trees according to the minimum standards of this Section Ordinance, or some combination of the two. In addition, replanting on such lots shall be at a ratio of not less than one (1) Overstory tree (minimum two-inch (2”) caliper) for every three (3) Understory trees (minimum one-inch (1”) caliper). No more than thirty percent (30%) of any one genus may be included in any replanting plan.~~

Comment [YD5]: Moved to the Tree Replanting Section

- ~~DC. Notwithstanding the foregoing, it is required that all reasonable efforts be made to save Specimen trees. (Reasonable efforts shall include, but not be limited to, alternate building design, building location, parking area layout, parking area location, water retention location and the like). Owners ~~Developers~~ Owners shall receive a density credit of two (2) times the inches assigned unit value for each Specimen Tree saved by utilizing an alternate design. Specimen trees that cannot be saved must be replaced with recompense planting trees having a total density equal to three (3) times the DBH unit value of the tree removed. ~~Recompense trees shall have~~ with a minimum four-inch (4”) tree caliper. Specimen Trees removed without prior approval shall be subject to the recompense replanting requirements as described in section 3.2.10 Tree Damage replaced with recompense planting trees equal to eight (8) times the unit value DBH of the trees removed with a minimum four-inch (4”) tree caliper and ~~and~~ subject to the applicable penalties as described in Section 3.2.17 19.~~

Comment [DS6]: I want to leave this as Owner to allow SFR to count a Specimen as 2 times the inches.

- ~~D. At the discretion of the Director, an owner may request a reduction in recompense plantings. The maximum reduction shall be calculated using the total DBH inches of Specimen Trees, Trees of Quality, or Groupings of Trees that are saved utilizing an approved alternative design. However, as many trees as can reasonably be expected to survive and thrive must be planted on the subject property.~~

- E. ~~The intent of these Regulations is to insure that a minimum density of trees is maintained on all developed sites. Occasionally, this intent cannot be met because a project site will not bear the required density of trees. In the event that Specimen Tree Recompense cannot be achieved through planting on the subject property. To provide some alternatives in such cases, two alternative methods of compliance may, at the discretion of the Director, be approved: planting at a location remote from the project site; or, a recompense payment to contributing to the City of Alpharetta Tree Replacement Fund. The following standards have been established for administering these alternative recompense methods.~~

- ~~1. The following standards have been established for administering these alternative compliance methods. The director must review and approve all requests for alternative recompense compliance. In no instance shall 100% of the required site density recompense be met through these alternative methods recompense compliance. As many trees as can reasonably be expected to survive and thrive must be planted on the subject property ~~ite in question~~. No permit shall be issued until the Director has approved the request and received the necessary documentation and/or funds.~~
- ~~2. No permit shall be issued until the Director has approved the request and received the necessary documentation and/or funds. If trees are to be planted at another location, the off-site location should be in the same area of the City as the project site and a tree replacement plan meeting all applicable standards must be provided by the owner and reviewed and approved. If tree planting is proposed on City property all specifications for such planting shall be met as determined by the Director of Public Works or the Director of Recreation and Parks. A completion bond in the amount of 100% of the installation and materials cost shall be provided prior to issuance of any land disturbance permit.~~
- ~~3. If a recompense payment donation to the City of Alpharetta Tree Replacement Fund is approved, the amount of the donation shall be established by the Director. The amount of the donation shall be based upon the number, size and type of trees that cannot be planted at the site. The Director shall estimate the cost to the City for the materials, labor and 18 months~~

~~maintenance requirements associated with the trees. The amount of the recompense payment donation shall be 100% of the estimated costs of the average 3.2 bids from reputable landscape contractors, licensed to do business in the City, for the materials, installation, and care during the trees establishment period provided by the owner and reviewed and approved by the City. and labor. The funds shall be used by the City for the sole purpose of planting and maintaining trees on public property.~~

3.2.8 Tree survey plan and inventory.

- A. ~~A tree survey shall be provided in the form of a to-scale map or a site plan prepared and sealed by a registered surveyor or registered engineer, noting the location of all trees within the area to be modified from its natural state and twenty-five feet (25') beyond in each direction.~~
- B. ~~All Specimen Trees and all trees that are to be counted toward meeting density requirements must be shown on the survey and inventoried by size (Caliper or DBH, whichever is applicable) and species. sampling methods may be used to determine tree densities for forested areas (over five (5) acres). Specimen Trees must be shown on the plan with an indication whether they are to be retained or removed. All Tree Protection Zones and Tree Save Areas must be delineated on the plan. All Buffers with existing trees must be delineated on plans as Tree Save Areas. Land disturbance within any Buffer is subject to Planning Department approval.~~

3.2.8 14 Tree Replanting, Buffer, and Landscape replanting standards.

A. Tree Replanting

1. Unless otherwise approved by the Director, it is recommended that trees selected for replanting must be on the Recommended Tree Planting List. Trees selected for planting must be free from injury, pests, disease, nutritional disorders or root defects, and must be of good vigor in order to assure a reasonable expectation of survivability. Standards for transplanting shall be in keeping with those established in the International Society of Arboriculture publication Tree and Shrub Transplanting Manual or similar publication. Reference the American Association of Nurserymen publication American Standard for Nursery Stock (ANSI Z60, 1973) for plant material quality specifications. Reference the Manual of Woody Landscape Plants (Michael Dirr, 1983, Castle Books) or similar publication for information on tree species site requirements.
- B2. It is desirable that replanted trees be ecologically compatible with the site and neighboring sites. Accordingly, the replanted trees shall be of the same or similar species as those removed when practical.
- C3. All replanted overstory trees shall be at least six (6) feet tall and have a trunk of not less than two (2) caliper inches. All replanted understory trees shall be at least four (4) feet tall or have a trunk not less than two (2) one (1) caliper inches. In order to provide sufficient growing area for planted trees, the following minimum criteria must be observed unless otherwise approved by the Director.
 - 1a. Overstory trees—200 square feet of pervious root zone.
 - 2b. Understory trees—75 square feet of pervious root zone. (However, up to 30% of root zone may be impervious area.)
 - c. No more than 25% of any one genus may be included in any replanting plan.

Comment [DS7]: Reference need to be updated

- d. A minimum of 40% of the required tree density on a site shall be met through overstory tree planting.

B. Buffer Requirements

1. A lot zoned or used for a rental dwelling, office, institutional, commercial, industrial uses or occupied by a non 'For-Sale' residential use shall provide a fifty foot wide undisturbed buffer along all property lines adjoining property zoned for or used by 'For-Sale' residential purposes. Where commercial or industrial districts or developments abut R-10M zoning districts, the same buffer requirements apply. The undisturbed buffer shall be in addition to the required building setback line.
 - a. When a new, 'For-Sale' development is proposed adjacent to an existing, non-residential use with no buffer present, the 50' buffer must be provided by the residential development.
 - b. If a 50' buffer has been provided on the property adjacent to a proposed, non-residential development, the buffer requirement may be waived with the approval of the Director.
2. Except as otherwise provided, herein, buffer strips shall be preserved in their natural undisturbed state, except that sparsely planted buffers shall be enhanced with additional plant material. Enhancement plants must provide an opaque screen within two (2) years of planting and (-OR- MUST BE PLANTED PER BUFFER PLANTING STANDARDS AS OUTLINED IN THE ARBORIST GUIDANCE DOCUMENT) must meet the following standards:
 - a. Plants must be a minimum of five (5) feet in height at time of installation;
 - b. Plant selection will consist of eighty (80) percent evergreen species and twenty (20) percent deciduous species;
 - c. Plants will be spaced a maximum of eight (8) feet on center or as approved by the [Director](#).
3. Undisturbed buffers shall not contain any surface parking or storm water, detention facilities, or any structures except that the Director may approve underground facilities within the buffer or the crossing of the buffer for the purpose of extending utilities.
4. Stream buffers must be replanted where disturbed for approved access, detention and utility crossing. Replacement plants must be approved by the arborist.
5. All buffer plantings are subject to the approval of the Director.

C. Parking Lot Landscaping Screening

1. Surface parking lots shall provide a minimum 200 square foot wide landscape island at the end of each parking bay, and a 200 square foot island located each 72 feet of single parking length. Each landscape island shall be planted with one shade tree. Islands shall be excavated ~~FIND TEXT FROM DETAIL AND INSERT HERE~~. Islands shall be excavated and backfilled with a minimum of 600 cubic feet of friable soil. Islands that are 400 square feet or larger and corner islands shall have 2 required trees. Parking lot trees must be 2" caliper minimum at time of planting. The remainder of a landscape island shall be planted with shrubs, ornamental grasses, and ground covers; and mulch shall be applied. Turf grass will not be accepted. ~~ADD TEXT ABOUT VISIBILITY CLEARANCE FOR SAFETY~~

2. Alternate landscape configurations may be approved if the Community Development Director determines that the alternate design exceeds the standards above. An alternate configuration could include the preservation and enhancement of existing trees which are provided above and beyond other tree preservation requirements; which are deemed of community value by the Director; and which would result in a minimum of 50% parking lot canopy coverage within 15 years.
3. The required tree area shall be protected against compaction and shall provide sufficient area for tree growth. Utilities are not allowed within the minimum area. The trees shall be maintained in accordance with best management practices as defined by the International Society of Arboriculture guidelines, and shall not be removed or pruned without permission from the city arborists.
4. Shrubs shall be provided to screen paved areas and parking lots from the public right of way, private drives and adjacent property. Shrubs shall be 2 feet tall at time of planting, 2 rows deep and shall provide a screen within 3 years of planting. Alternate screening methods such as fencing may be approved by the Director.

D. Landscape Strips

1. The City wants to promote tree lined streets therefore, a minimum of ten (10) feet wide landscape strip shall be provided along all public and private right-of-ways. Main streets which are listed below shall have twenty (20) foot landscape strips, except those located within the Downtown Overlay District. Historic Business District which shall have ten (10) feet wide landscape strips or landscaping as approved by the Director.

MAIN STREETS:

Highway 9

Mansell Road

Windward Parkway

Northpoint Parkway

Westside Parkway

Old Milton Parkway

Haynes Bridge Road

Kimball Bridge Road

2. No permanent structures other than signage are permitted within the landscape strip. This includes pavement, retaining walls, drainage structures, detention ponds, flumes, curbing, etc.
 - a. Retaining walls built with decorative masonry and designed as a landscape feature may be located within the landscape strip subject to approval by the Director. All required plantings must be installed so as not to interfere with the structural integrity of the wall.
3. One (1) shade tree with a minimum 4 inch caliper shall be provided for every twenty-five (25) linear feet of landscape strip. Actual spacing of street trees is based on the average canopy spread of the species selected as outlined in the Arborist Guidance document. The use of a combination of shade trees and ornamental trees is recommended. Shade trees shall be a minimum 4" caliper, ornamental trees shall be a minimum 3" caliper.

Shrubs and trees in quantities as specified above, shall be provided to screen all parking lots, utility areas, dumpsters and detention ponds.

4. For commercial development and for master plan subdivisions, a minimum of five (5) foot landscape strip shall be provided along all property lines which do not adjoin a public right-of-way or private road. One (1) shade tree, minimum 4" caliper, shall be provided for every fifty (50) linear feet of landscape strip. For master plan subdivisions, this requirement is only required along the external property line of the overall project.
5. Shrubs shall be provided in all landscape strips. Shrubs shall be 2 feet tall at time of planting, 2 rows deep and shall provide a screen within 3 years of planting. Shrubs located in landscape strips may be used to meet the parking lot screening requirement.
- E. Additional screening shall be provided around all utility areas, detention facilities, and dumpster / refuse areas to screen views from the public right of way, private roads, and adjacent properties. Screening shall be provided through a double row of evergreen shrubs, 2 feet tall at planting. A combination of decorative walls, fences, and landscape material may be used with the approval of the Director. [NEEDS TO BE BEEFED UP LANDSCAPING TO SCREEN THESE AREAS](#)
- F. Lighting Fixtures shall be arranged so that the source of any light is screened from residential views and located as to not interfere with the tree canopy at time of planting or in the future.
- G. All required landscape areas shall be provided with a minimum of 1 water spigot or other water source within 150 feet.
- H. A bond shall be required for a minimum of 18 months to ensure the maintenance and irrigation of the landscaping materials.
- I. All landscape plans and tree planting plans for non "For Sale" residential properties shall be prepared as a to-scale map or a site plan prepared and sealed by a registered landscape architect in the state of Georgia.

3.2.9 Tree survey inspection:

Following the receipt of the completed tree removal application and supporting data, the Director shall schedule and conduct an inspection of the proposed development site. The applicant or his designee shall be advised as to the date and time of the inspection and given an opportunity to participate. Following inspection, the Director shall advise the applicant of any recommended changes in the applicant's proposed tree removal, protection or replanting plans necessary to make the plans comply with the provisions of this Ordinance.

3.2.10 Tree removal approval applications, approval and expiration.

- A. ~~The Director shall review all applications and supporting data and take one (1) of the following actions: approve, approve with conditions or disapprove. Applications, which meet the requirements of this Ordinance, shall be approved.~~
- B. ~~Development Activity will not be authorized until such time as appropriate Land Disturbance Permits have been issued and approval granted.~~
- C. ~~Tree removal and replacement shall begin no later than one hundred eighty (180) days after issuance of the permit and shall be completed no later than two (2) years after the issuance of the permit. Except as provided in these regulations authorizing certain cut and fill activities. The Director may refuse to issue any permit for tree removal until the submission of all development plans and receipt of other evidence satisfactory to the Director that there is a reasonable certainty that the Development is imminent.~~

3.2.9.11 Tree Protection and Conservation Standards.

Prior to commencement of any grading, construction, or tree removal authorized through the issuance of a land disturbance permit any tree removal or commencement of construction on a site and continuing until a final subdivision plat has been recorded or a certificate of occupancy has been issued, the following system shall be used:

A. A tree protection area shall be required for any tree located within 25-30 feet of any proposed grading, construction or tree removal; and shall be established by physical barriers and maintained until such work is complete.

BA. Location and Types of Tree Protection Devices.

1. Tree protection devices are to be installed as shown on the plan or otherwise completely surrounding the Critical Root Zone of all trees to be preserved.
2. The plan shall indicate which types of tree protection are to be installed and where they are to be installed. The types identified on the plan shall be consistent with the City's Tree Protection Details, available in the Arborist Guidance Document. ~~whether the tree protection device is to be active or passive.~~
3. ~~Active protection (see Materials subsection) is required where Tree Save Areas are located in proximity to construction activity.~~
4. ~~Passive protection (see Materials subsection) may be used in more remote locations and in all protected zones not designated as Tree Save Areas.~~
35. The locations of all tree protection devices will be verified prior to the issuance of the construction permit for clearing and/or grading.
46. Once Protected Zones are established and approved, any changes are subject to Development and Inspections Department review.

CB. Materials: Tree Protection measures are to be installed as shown on the City's Tree Protection Details, available in the Arborist Guidance Document.

1. ~~Active tree protection shall consist of chain link, orange laminated plastic, wooden post and rail fencing or other equivalent restraining material. In addition to fencing, where tree trunks are in jeopardy of being damaged by equipment, the Director shall require 2 inch by 4 inch boards to be strapped around the trunks of trees. In addition, where active tree protection is required, each tree to be saved shall be marked at the base of the trunk with blue colored water-based paint.~~
2. ~~Passive protection shall consist of heavy mil. Plastic flagging, a minimum of 4 inches wide with dark letters on a bright background reading "Tree Protection Area—Do Not Enter" or equivalent signage on a continuous, durable restraint.~~

DG. Sequence of Installation and Removal. All tree protection devices shall be installed prior to any land disturbance permit authorizing tree removal. The Engineering Department must inspect the installation of tree protection and erosion and sedimentation control devices prior to the issuance of the land disturbance permit. Tree protection must remain in functioning condition until the certificate of occupancy is issued.

E. The cleaning of equipment, storage of materials or dirt, disposal of waste materials such as paint, oil, solvents or other harmful substances, or any other such act which may be harmful to the continued vitality of the tree(s) within the tree protection area, is prohibited.

3.2.12 Tree protection.

- A. The cleaning of equipment, storage of materials or dirt, disposal of waste material such as paint, oil solvents or other harmful substances, or any other such act which may be harmful to the continued vitality of the tree(s) within the tree protection area, is prohibited.
- B. Prior to commencement of any grading, construction or tree removal authorized through the issuance of a land disturbance permit, a Tree Protection Area for any tree located within 25 feet of any proposed grading, construction or tree removal must be established by physical barriers and maintained until such work is completed.

3.2.10 13 Tree damage.

Any tree designated in the plan to be saved that is damaged during construction, or as a result of such construction, shall be treated according to accepted [International Society of Arboriculture Standards](#) National Arborists Association Standards, or replaced with a tree(s) equal to the [unit value DBH](#) of the tree removed. However, any Specimen Tree damaged as described above shall be replaced with a tree(s) eight (8) times the [unit value DBH](#) of the tree removed with a minimum four-inch (4") tree Caliper. In the event that a damaged specimen tree must be removed, the location occupied by the tree's Critical Root Zone must remain in a pervious state with no structures or buildings placed in this area and violations shall be subject to the applicable penalties as described herein. Any specimen tree damaged on "For-Sale" residential lots as the result of failure to receive tree removal approval for non-construction tree removal or as a result of failure to protect a specimen tree during non-construction tree removal will result in up to three (3) times recompense [planting](#).

3.2.14 Tree replanting standards.

- A. Unless otherwise approved by the Director, trees selected for replanting must be on the Tree Planting List. Trees selected for planting must be free from injury, pests, disease, nutritional disorders or root defects, and must be of good vigor in order to assure a reasonable expectation of survivability. Standards for transplanting shall be in keeping with those established in the International Society of Arboriculture publication Tree and Shrub Transplanting Manual or similar publication. Reference the American Association of Nurserymen publication American Standard for Nursery Stock (ANSI Z60, 1973) for plant material quality specifications. Reference the Manual of Woody Landscape Plants (Michael Dirr, 1983, Castle Books) or similar publication for information on tree species site requirements.
- B. It is desirable that replanted trees be ecologically compatible with the site and neighboring sites. Accordingly, the replanted trees shall be of the same or similar species as those removed when practical.
- C. All replanted overstory trees shall be at least six (6) feet tall and have a trunk of not less than two (2) caliper inches. All replanted understory trees shall be at least four (4) feet tall or have a trunk not less than one (1) caliper inch. In order to provide sufficient growing area for planted trees, the following minimum criteria must be observed unless otherwise approved by the Director.
 - 1. Overstory trees—200 square feet of pervious root zone.
 - 2. Understory trees—75 square feet of pervious root zone. (However, up to 30% of root zone may be impervious area.)

3.2.11 Tree survey inspection.

Following the receipt of the completed tree removal application and supporting data, the Director shall schedule and conduct an inspection of the proposed development site. The applicant or his designee shall be advised as to the date and time of the inspection and given an opportunity to participate. Following inspection, the Director shall advise the applicant of any recommended changes in

Comment [DS8]: Would rather leave this as recompense if they want to pay into the tree fund

the applicant's proposed tree removal, protection or replanting plans necessary to make the plans comply with the provisions of this Ordinance.

3.2.12 Tree removal approval applications, approval and expiration.

- A. The Director shall review all applications and supporting data and take one (1) of the following actions: approve, approve with conditions or disapprove. Applications, which meet the requirements of this Ordinance, shall be approved.
- B. Development Activity will not be authorized until such time as appropriate Land Disturbance Permits have been issued and approval granted.
- C. Tree removal and replacement shall begin no later than one hundred eighty (180) days after issuance of the permit and shall be completed no later than two (2) years after the issuance of the permit. Except as provided in these regulations authorizing certain cut and fill activities. The Director may refuse to issue any permit for tree removal until the submission of all development plans and receipt of other evidence satisfactory to the Director that there is a reasonable certainty that the Development is imminent.

3.2.13 15 Tree removal compliance inspection.

- A. Following the issuance of a Land Disturbance Permit for the development site, the Director shall from time to time inspect the site for the purpose of certifying compliance with the requirements of the tree removal. In the event of non-compliance, the Director may revoke or modify any City permit pertaining to the Development Activity for which the Land Disturbance Permit has been issued. No certificate of occupancy shall be issued until actual compliance is obtained.
- B. If any required Land Disturbance Permit conditions have not been met within the time specified in the Land Disturbance Permit, and provided the Director has not granted a written extension, the City may use the cash or bond proceeds to insure that these conditions are met. The bond will have an expiration date no longer than one (1) year, and the proceeds will go to the City of Alpharetta Tree Replacement Fund.
- C. After development is complete, the Director shall continue to make random inspections to insure that required trees are maintained. Replacement shall be required or bond/letter of credit posted within thirty (30) days of notice by the Director should any of these trees die, be removed or be destroyed ~~within two (2) years after completion of development.~~
- D. Notwithstanding any other provision of this Ordinance to the contrary, a home builder's responsibility to replace a newly planted tree or trees shall terminate upon the issuance of a certificate of occupancy or at the end of the maintenance bond time frame, whichever is longer, provided that an inspection conducted immediately prior to the issuance of the certificate of occupancy confirms that the replanted tree or trees were planted properly as established in the ISA (International Society of Arboriculture) standards, and are healthy and free of pests and disease. Nothing in this Ordinance shall be deemed to eliminate any other obligation the homebuilder may have pursuant to any private agreement between the homebuilder and homeowner, or any restrictive covenants that are applicable to the property.

3.2.14 16 Approval letter fee; permit fee.

The fee for review of a request for an approval letter shall be \$5.00. The fee for review of an application for a Land Disturbance Permit (which only applies to Development Activity and Grading Activity) shall be \$50.00 per acre and a maximum of \$500.00. These fees may be revised from time to time by resolution of the City Council, or delegated to the Director to be administratively established and revised from time to time.

3.2.15.17 Enforcement, appeals and variances.

- A. Enforcement. All requests for approval letters and all applications for tree removal shall initially be submitted to and reviewed by the City Arborist. The City Arborist shall be responsible for recommending to the Director and to the Director of Community Development the approval or denial of applications for Land Disturbance Permits.
- B. Appeals.
 - 1. Written requests for appeal of any administrative decision are permitted and must be submitted to the Board of Zoning Appeals within ten (10) days after notice of such decision. Such written appeal shall be made in the form of a letter, which outlines the salient points upon which the appeal is based.
 - 2. The Board of Zoning Appeals shall schedule a hearing as soon as reasonably practicable to consider the appeal, and shall issue a written decision within thirty (30) days of the hearing.
 - 3. If the appeal concerns an administrative decision regarding Specimen Trees, Trees of Quality, Tree Groupings, or Boundary Trees it shall be the applicant's burden to demonstrate that reasonable alternatives have been considered in order to save said trees~~Specimen Trees~~ (as described herein). Documented evidence shall be filed by the applicant with the written request for appeal and shall include, but not be limited to the following:
 - a. Boundary survey showing topography, easements, creeks and other features of the property.
 - b. Two alternative development plans, which include the Specimen Tree(s).
 - c. An itemized estimate of additional costs associated with saving the trees.
- C. Variance.
 - 1. Written requests for a variance are permitted.
 - 2. The Director shall have the authority to grant variances not to exceed twenty percent (20%) of the minimum or maximum standards of this Ordinance.
 - 3. Variances that exceed twenty percent (20%) or variances that exceed the allowance of administrative variances shall be heard by the Board of Zoning Appeals.
 - 4. Variances can be granted only in the case of extreme hardship or unusual circumstance. The factors to be taken into consideration by the Board may include the following:
 - a. The ease with which the applicant can alter or revise the proposed development or improvement to accommodate existing trees.
 - b. The economic hardship that would be imposed upon the applicant were the variance denied.
 - c. The heightened desirability of preserving tree cover in densely developed or densely populated areas.
 - d. The need for visual screening in transitional zones or relief from glare, blight, commercial or industrial unsightliness or any other visual affront.
 - e. Whether the continued presence of the tree or trees is likely to cause danger to a person or property.
 - f. Whether the topography of the area in which the tree is located is of such a nature to be damaging or injurious to trees.
 - g. Whether the removal of the trees is for the purpose of thinning a heavily wooded area where some trees will remain.

- h. Whether tree removal would have an adverse impact upon existing biological and ecological systems.
 - i. Whether tree removal would affect noise pollution by increasing source noise levels to such a degree that a public nuisance may be anticipated or a violation of the noise control ordinance will occur.
 - j. Whether the general health and life expectancy of the tree or trees warrant the measures necessary to prolong the life of the trees based upon accepted ISA practices.
- D. Appeal from the Decisions of the Board of Appeals shall be by Writ of Certiorari to the Fulton Superior Court, and must be filed within thirty (30) days of the date of the Board's decision.

3.2. ~~16~~ ~~48~~ Natural ~~resources~~ Resources commission Commission.

The Mayor and each City Council member shall appoint one (1) member to a seven (7) member Natural Resources Commission.

- A. The Natural Resources Commission shall give advice to the Council based on an annual re-evaluation of experience under the Ordinance, provide leadership in the development of understanding of the objectives and methods of the tree program, and assist the Director in the development and maintenance of technical specifications and guidelines. In addition, the natural Resources Commission primary objectives shall be:
 - 1. To promote the benefits of maintaining a healthy tree canopy for the City of Alpharetta;
 - 2. To provide educational outreach activities for the purpose of informing the community about resource conservation, protection of the environment, and the maintenance of the city's natural amenities, in particular its trees;
 - 3. To plan and organize Arbor Day and facilitate other events, activities, meetings and projects that support environmental awareness and education;
 - 4. To encourage Alpharetta's citizens to take greater responsibility for improving their community through litter prevention, waste reduction, recycling, tree plantings and other, similar means.
 - 5. To oversee the following:
 - a. Alpharetta's Tree Protection Ordinance.
 - b. Tree City USA designation.
 - c. Keep America Beautiful affiliation.
- B. The Natural Resources Commission shall assist the Arborist in producing and maintaining a list of proposed changes to the kinds and species of trees described in the Tree Planting List to this Section Ordinance. Any such changes may be adopted and may be changed from time to time.
- C. The Natural Resources Commission shall enlist technical advisors in the fields of land development, landscape architecture and horticulture or related professions.
- D. The Natural Resources Commission shall have the power and authority to maintain the Tree City USA and Keep America Beautiful (KAB) certifications by:
 - 1. Strengthening environmental outreach opportunities associated with the Tree City USA and KAB organizations by promoting community participation and acting as an advocate of tree and environmental conservation efforts;
 - 2. Supporting the City's efforts through public/private partnerships;
 - 3. Making recommendations for the enhancement of public outreach and education programs concerning environmental and tree related issues;

4. Developing and implementing a sustainable program for their environmental accomplishments; and
5. Providing regular updates to City Council regarding Natural Resources Commission activities.

3.2.17 49 Penalties.

Any person, firm, corporation, limited liability company, Responsible Party, or other entity found guilty of violating or knowingly assisting in the commission of a violation of this Section Ordinance shall be subject to the penalties specified herein. Each day any violation of any provision of this Section Ordinance shall occur and each day any violation shall continue shall constitute a separate offense of this Section Ordinance.

- A. A violation of this Section shall constitute a misdemeanor punishable by a fine of up to one thousand dollars per incident. Replacement plantings shall also be required. Penalties and fines, including replacement plantings must be satisfied within the timeline stated on the violation and/or stop work order. Appeals can be filed with the Board of Zoning Appeals Code Enforcement Board.
- B. In the event that a Specimen Tree is damaged or removed in violation of this Section on non "For-Sale" residential property or as part of a construction project, violators shall be subject to replace Specimen Trees with trees having a total density equal to eight (8) times the unit value of the tree removed with a minimum four-inch (4") tree caliper. Furthermore, the location and extent of the tree's Critical Root Zone shall permanently remain in a previous state with no structures or buildings placed on it. In the event that a Specimen Tree is damaged or removed in violation of this Section on a "For-Sale" residential property not in conjunction with a construction project, violators shall be subject to replace Specimen Trees with trees having a total density up to three (3) times the unit value of the tree removed. The city shall take into consideration the amount of trees that can be reasonably placed on the property in violation. If the ~~dbh~~-DBH of the removed tree cannot be determined the measurement shall be taken at the upper most portion of the remaining stump.
- C. In the event that a non-specimen tree is damaged or removed in violation of this Section, violators shall be subject to replacement plantings equal to one (1) times the unit value of the tree removed with a minimum two inch (2") caliper tree. If the ~~dbh~~DBH of the removed tree cannot be determined the measurement shall be taken as stated in Section 3.2.197.B.
- D. In addition to A. and B., upon notice from the Director, work on any development that is being done contrary to the provisions of this Section shall immediately cease. The stop-work notice shall be in writing and shall go to the owner of the property, or to his agent, or to the person doing the work, and shall state the conditions under which work may be resumed. When an emergency exists, the Director shall not be required to give written notice prior to stopping the work. Further, in the event that work on any development is being done contrary to the provisions of this Section, the Director may revoke any permit pertaining to the development activity for which the Land Disturbance Permit has been issued and may refuse to issue any further permit until, at the discretion of the Director, the work on the development is brought into compliance with the provisions of this Section.

Comment [DS9]: I think this should remain as Code Enforcement Board, but we need to check with the City Attorney about this.

TABLE 3.1 TREE DENSITY CALCULATION

A basic requirement of the Tree Conservation and Replacement Ordinance is that all applicable sites maintain a minimum tree density of 20 units per acre. The term "unit" is an expression of the Basal area (a standard forest inventory measurement), and is not synonymous with "tree".

This density requirement must be met whether or not a site had trees prior to development. The density may be achieved by counting existing trees to be preserved, planting new trees, or some combination of the two as represented by the formula.

$$SDF - EDF = RDF$$

Where:

SDF (Site Density Factor)—The minimum tree density required to be maintained on a developed site (units per acre).

EDF (Existing Density Factor)—Density of existing trees to be preserved on a site.

RDF (Replacement Density Factor)—Density of new trees to be planted on a site.

The SDF is calculated by multiplying the number of acres by andhellip;

EXAMPLE: A 2.2 acre site has a SDF of $2.2 \times 20 = 44$

The EDF is calculated by converting the diameter of individual trees to density factor units. Using Table A below does this.

EXAMPLE: A total of 15 trees will remain on the 2.2 acre site. The tree inventory is as follows:

7—12 inch diameter pines

3—14 inch diameter pines

3—18 inch diameter pines

1—21 inch diameter hickory

1—30 inch diameter oak

Converting diameters (DBH) to density units, the EDF is determined as follows:

DBH	UNITS		NO. OF TREES		TOTALS
12 inch	0.8	×	7	=	5.6
14 inch	1.2	×	3	=	3.6
18 inch	1.8	×	3	=	5.4
21 inch	2.6	×	1	=	2.6
30 inch	4.4	×	1	=	4.4
					21.6

-

See section 3.2.7.B for Tree Density Requirements and calculation for "For Sale" residential lots.

TABLE 3.2 TREE DENSITY CONVERSION CHART

Conversion of Tree Diameters (DBH) to Density Factor Units	
Tree Size (DBH)	Unit Value
2"	0
3"	0
4"	.1
5"	.1
6"	.2
7"	.2
8"	.4
9"	.4
10"	.6
11"	.6
12"	.8
13"	.8
14"	1.2
15"	1.2
16"	1.8
17"	1.8
18"	1.8
19"	1.8
20"	2.6

21"	2.6
22"	2.8
23"	2.8
24"	3.4
25"	3.4
26"	3.8
27"	3.8
28"	4.0
29"	4.0
30"	4.4
31"	4.4
32"	4.6
33"	4.6
34"	5.0
35"	5.0
36"	5.4
37"	5.4
38"	5.8
39"	5.8
40"	6.2
41"	6.2

42"	7.0
43"	7.0
44"	8.0
45"	8.0
46"	9.0
47"	9.0
48" inches or greater	10.0

-

Note: DBH is rounded to nearest inch (.5 and higher to next full inch, .4 and lower is truncated to lower inch).

Note: Values for tree sizes 24 inch and greater are for trees that do not qualify as Specimen Trees and are not subject to Specimen Tree designation under Appendix A. Trees qualifying as Specimen Trees are subject to the benefits and restrictions note in the previously cited section.

The RDF is calculated by subtracting the EDF from the SDF.

EXAMPLE: $RDF = 44 - 21.6 = 22.4$

The density factor credit for each Caliper size of replacement (new) trees is shown in TABLE 3.3.

TABLE 3.3 TREE REPLACEMENT CHART

Conversion of Replacement Tree Caliper to Density Factor Units

Caliper Size (at 12 inches height)	Density Credit	Number of trees required to meet 20 units/acre standard ⁽¹⁾
1	0	N/A
2	.4	50
3	.5	40
4	.6	33

5	.7	29
6	.8	25
7	1.0	20
8	1.1	19
Greater than 8	1.1	19

Note: This column represents the number of trees that would need to be replanted if all one-size tree was used. This is provided for information purposes only, as it is likely that a variety of tree sizes would be used.

Tree Replacement Requirements:

1. No more than 30% of all trees planted for replacement density credit may be of any one species.
2. Seven-gallon Pine trees to be planted to meet required replacement densities must be at least one-inch (1") in Caliper and greater than or equal to four feet (4') tall.
3. Specimen Tree replacement/recompense trees must be at least four inch (4") Caliper.

APPENDIX A – SPECIMEN TREES

Some trees on a site warrant special consideration and encouragement for conservation. These trees are referred to as Specimen Trees.

The following criteria are used by the Director to identify specimen trees.

A Specimen Tree is any tree which qualifies for special consideration for preservation due to its size, type, condition, location, or historical significance and is determined by the City Arborist, prior to development, to be in overall good health without the aid of a specialized care plan according to accepted ISA practices, and which also meets the minimum size criteria set forth below.

Size Criteria:

Pine Trees: 30-inch (30") diameter or larger.

Overstory Trees: 24-inch (24") diameter or larger.

Understory Trees: 8-inch (8") diameter or larger.

In order to encourage the conservation of Specimen Trees and the incorporation of these trees into the design of projects, additional density credit will be given for Specimen Trees, which are successfully saved by a design feature specifically designated for such purpose. Credit for any Specimen Tree thus saved would be two (2) times the assigned unit value shown in Table 3.3. The Critical Root Zone of Specimen Trees will be protected with hog-back/wire-back tree save fencing with metal support poles or as described in section 3.2.11.

~~If a Specimen Tree is to be removed, a plan or written document indicating the reason for the removal must be submitted to the Director.~~

~~Specimen Trees that cannot be saved (see Section 3.2.11) must be replaced with trees having three (3) times the unit value of the tree removed with a minimum four-inch (4") tree caliper by species with potentials for comparable size and quality.~~

~~Any Specimen Tree which is removed without the appropriate review and approval of the Director must be replaced by trees with a total density equal to eight (8) times the unit value of the tree removed with a minimum four-inch (4") tree caliper. Size alone will determine whether a tree was a specimen quality if the tree is removed without approval and there is no evidence of its condition. Violations will be subject to the applicable penalties as described in Section 3.2.19.~~

~~Specimen trees removed on "For Sale" Residential lots not in conjunction with construction projects shall follow sections 3.2.13 and 3.2.19 for approval, replanting, and violation requirements.~~

~~APPENDIX C – TIMBER HARVEST PERMITTING~~

~~Tree cutting, clearing, or clearing and grubbing projects, which result in the sale of timber, shall conform to state law regarding payment of taxes. A Georgia Department of Revenue Form PT-283T, along with the required payment, must be submitted to the Fulton County Tax Assessor's Office within the time frame prescribed by law. Failure to do so shall be considered a violation of the Fulton County Erosion and Sedimentation Control Ordinance as well as the tax law. Call the Fulton County Tax Assessor's Office for more information.~~

- ~~• Provided documentation regarding the type of timber sale, estimated date of purchase, and estimated PT-283T submittal date when submitting plans to the Engineering Public Works Department for review.~~

~~Applications for tree cutting, clearing, or clearing and grubbing shall be in accordance with current land disturbance permit plan review procedures.~~

~~Plans and other supportive documents submitted for a land disturbance permit for tree cutting in areas greater than five (5) acres shall bear the signature of a Georgia Registered Forester.~~

~~The minimum size of plans shall be 11 × 14 inches. The maximum size shall be 24 × 36 inches.~~

~~Plans shall include the following information:~~

- ~~• Owner's name, address and phone number.~~
- ~~• Consultant's and Contractor's names, addresses and phone numbers.~~
- ~~• Location/vicinity map.~~
- ~~• Land Lot(s) and Districts(s).~~
- ~~• North Arrow.~~
- ~~• Scale (minimum 1" = 100').~~
- ~~• Closed property boundary showing bearings and distances of all property lines.~~
- ~~• Current zoning of property.~~
- ~~• Current zoning of adjacent properties.~~
- ~~• Total acreage of property and approximate acreage of area to be disturbed.~~

- ~~24-hour emergency contact name and phone number(s) in bold type (no smaller than 20 point type).~~
- ~~Names of adjoining roadways.~~
- ~~Location of and detail for the trunk exit (Co or crushed stone pad).~~
- ~~Approximate location of the following land features:~~
 - ~~All state waters.~~
 - ~~Topography at 20 ft. intervals (U.S.G.S. Quadrangle Map).~~
 - ~~Forest cover areas.~~
 - ~~100-year floodplain.~~
 - ~~Wetlands.~~
- ~~Limits of land disturbance.~~
- ~~Approximate locations and dimensions of any logging decks.~~
- ~~Location of any state water buffers (dimension 25 ft. undisturbed zones from the top of each bank).~~
- ~~Location of Streamside Management Zone (dimension required width).~~
- ~~Approximate locations of any haul roads.~~
- ~~Approximate locations of any stream crossings showing approximate width of crossing (bank to bank) and method of sediment control (rock riprap or culvert).~~
- ~~Approximate locations of any historical features including cemeteries; or, a note indicating the absence of such on the site.~~
- ~~Delineation and labeling of any required buffer zones around the perimeter of the property.~~
- ~~A detail of the method to be used to delineate all buffers on the site.~~
- ~~Expected time frame in which the operation will occur.~~
- ~~Additional information as may be required by City of Alpharetta staff to perform a proper review of the project and assure that the intent of the Soil and Erosion and Sediment Control Ordinance is met.~~

~~The Following Notes:~~

- ~~The City of Alpharetta Engineering/Public Works Department reserves the right to require additional erosion and sedimentation control measures deemed necessary.~~
- ~~The contractor shall implement all Best Management Practices for forestry as prescribed by the Georgia Forestry Commission and the U.S. Environment Protection Agency.~~
- ~~No trees may be cut in buffer zones marked "undisturbed." Tree cutting shall be limited to the non-mechanical removal of pine (Pinus spp.) or yellow poplar (Liriodendron tulipifera) trees with stump diameters greater than fifteen (15) inches; provided that a minimum of fifty (50) square feet of basal area remains in good condition in the buffer area at completion of the project. The non-mechanical removal of dead, diseased or insect infested trees is also allowed in this buffer (subject to verification by the City of Alpharetta Arborist).~~

- ~~All buffers of state waters shall remain undisturbed except for haul road crossing points.~~

- ~~Projects, which are restricted to a "Residential Thinning", must leave a minimum density of thirty (30) square feet of basal area throughout all areas not designated as buffers or logging decks. Trees to be preserved to meet this requirement must be identifiable both before and after the harvest either by species or by a continuous marking around the trunk at 4.5 feet and at .5 feet above the ground. These trees must be left in good condition with no injuries to the trunk, crown or root system, which would predispose them to disease or pest infestation.~~

~~— All pine logging slash with stems larger than five (5) inches in diameter shall be chipped and returned to the site or removed from the site to reduce the possibility of insect infestation.~~

- ~~Logging decks, temporary haul roads, skid trails and any other disturbed areas left idle for two to four weeks will be restored to their contours and established to temporary vegetation (DsD). These disturbed areas left idle for four weeks or more will be established to permanent vegetation (Ds3). All areas remaining at the end of the project will be established to permanent vegetation within two weeks.~~

- ~~When hand planting, mulch (hay or straw) should be uniformly spread over seeded area within 24 hours of seeding.~~

- ~~During unstable growing seasons, mulch will be used as a temporary cover (Ds1). On slopes that are 4:1 or steeper, mulch will be anchored.~~

- ~~The City of Alpharetta Land Disturbance Permit must be displayed on site at all times during the project operation and in plain view from an adjacent county road or street.~~

~~Before any activity can begin an inspection must be performed for basal area confirmation, erosion control devices and buffer area delineation. At this time, the contractor must show a current City of Alpharetta business license or registration certificate. At completion of the project, a final inspection must be performed.~~



City Council Meeting STAFF REPORT

Submitting Department: Community Development
Submitted By: Eric Graves, Senior Transportation Engineer
Meeting Date: August 15, 2016

I. AGENDA ITEM TITLE: NORTH FULTON COMPREHENSIVE TRANSPORTATION PLAN 2016

II. RECOMMENDATION:

III. REPORT IN BRIEF:

A presentation on the North Fulton Transportation Plan 2016 Update.

IV. ALTERNATIVES:

V. ATTACHMENTS:

NFCTP - Presentation, NFCTP - In Review



NORTH FULTON

COMPREHENSIVE TRANSPORTATION PLAN



ALPHARETTA CITY COUNCIL
August 15, 2016



2



Beginning the North Fulton CTP Update

NORTH FULTON COMPREHENSIVE TRANSPORTATION PLAN

3

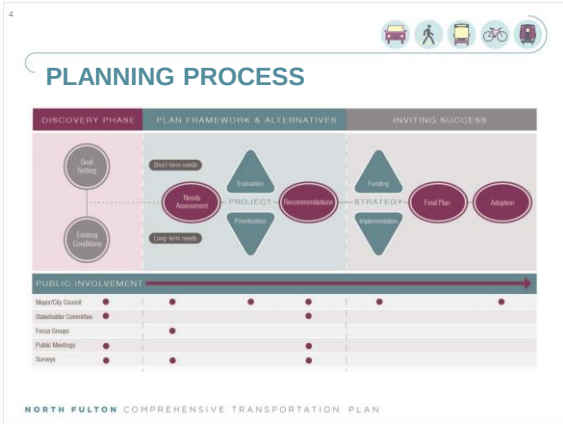


NFCTP UPDATE

- Update to initial 2010 Plan
- 6 North Fulton Cities
- Atlanta Regional Commission
- Both local and regional planning
- Establishing a vision



NORTH FULTON COMPREHENSIVE TRANSPORTATION PLAN

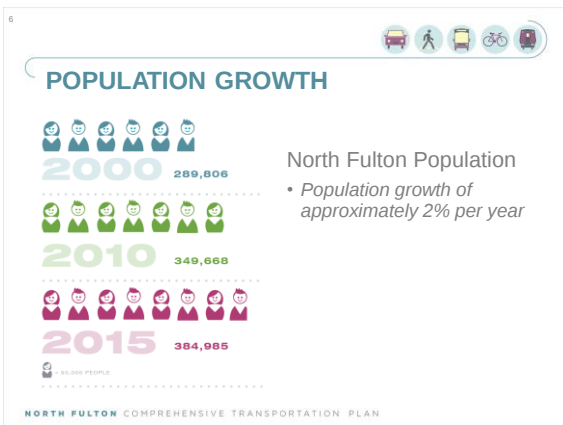


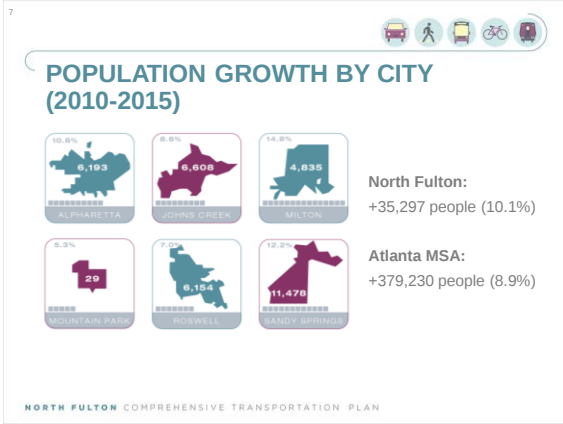
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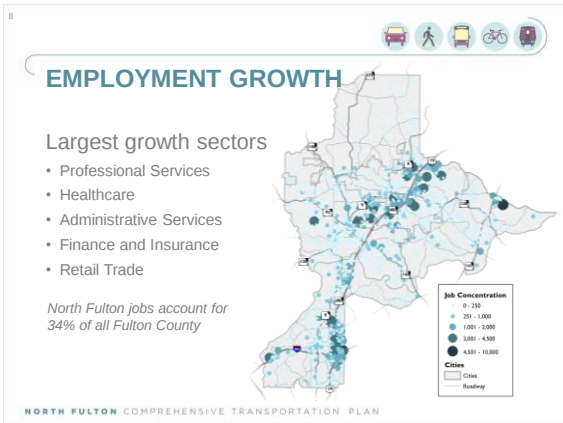
North Fulton In Review –

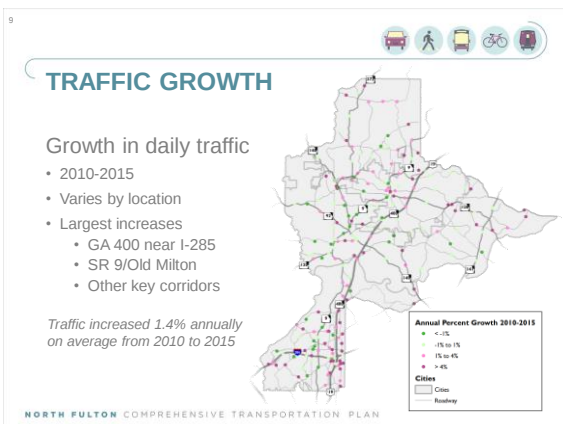
A look at what's changed from 2010-2015

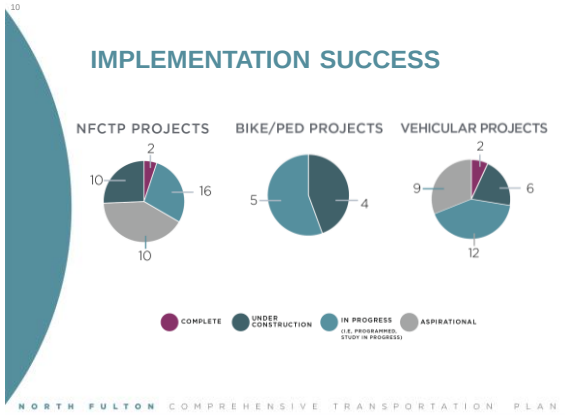
NORTH FULTON COMPREHENSIVE TRANSPORTATION PLAN



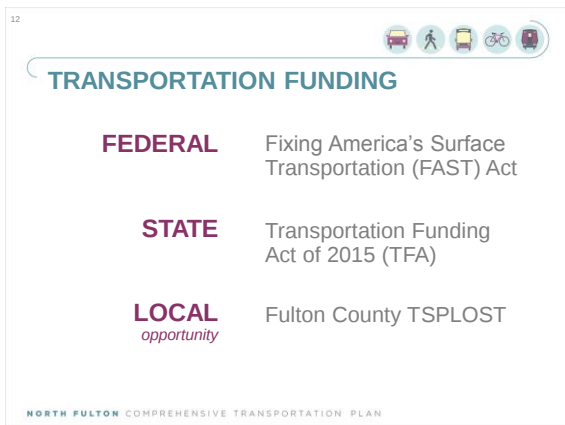












13



STAY ENGAGED!

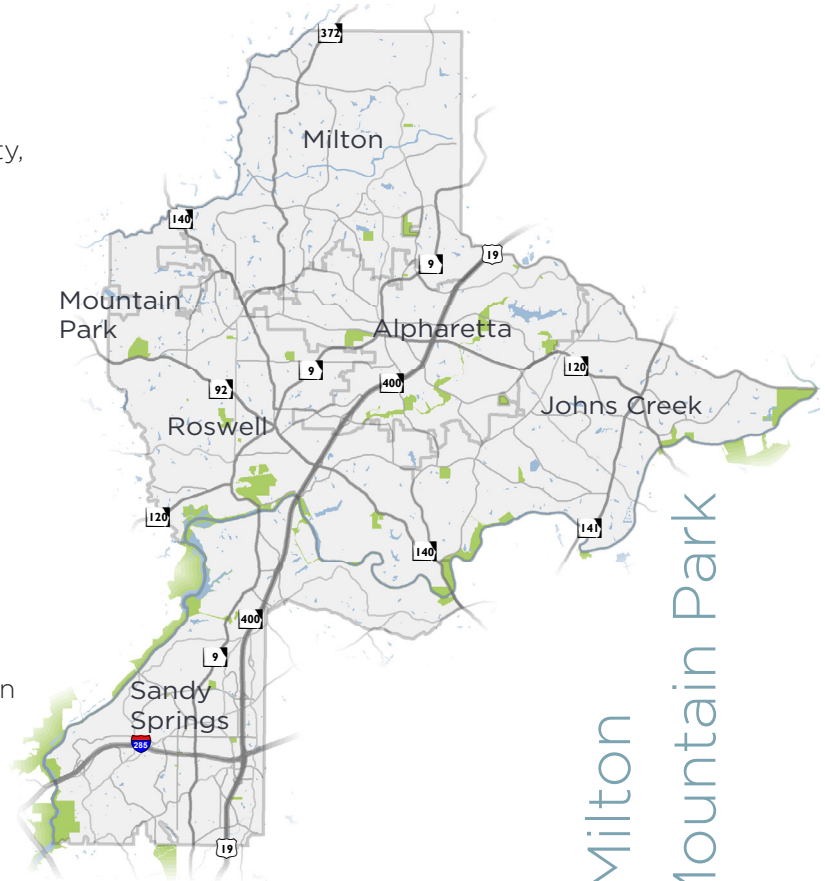
- Public Meetings
- Online Survey
- Community Events

NORTH FULTON COMPREHENSIVE TRANSPORTATION PLAN

INTRODUCTION

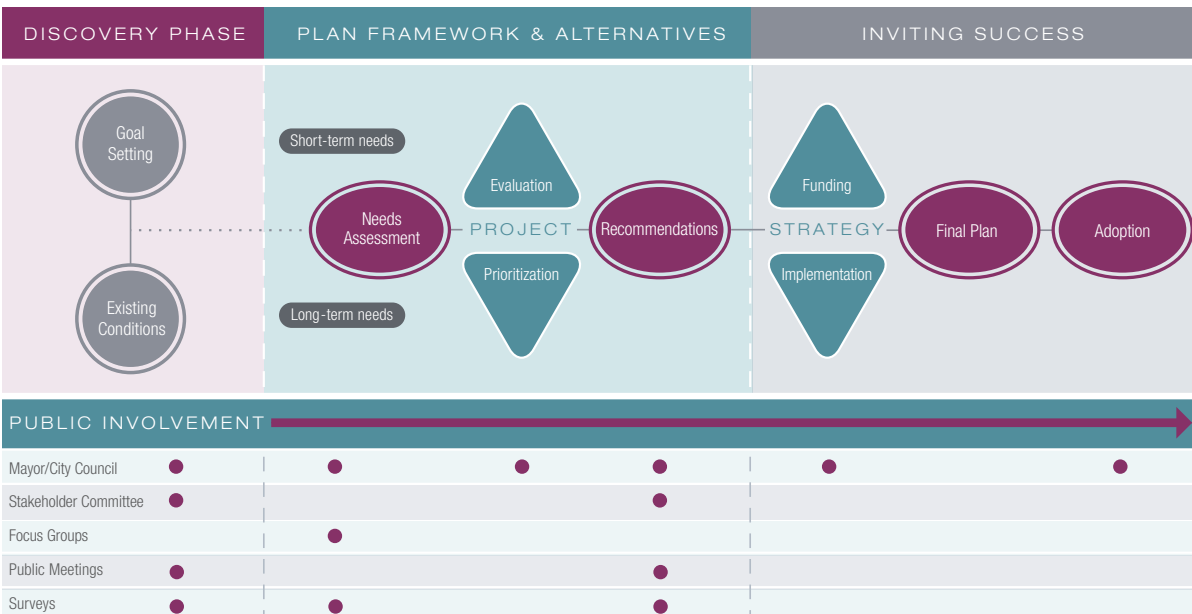
The North Fulton Comprehensive Transportation Plan (NFCTP) seeks to address economic prosperity, quality of life, and cross-jurisdictional collaboration through multimodal transportation solutions. An update to the initial CTP completed in 2010, the plan is a joint effort between the Atlanta Regional Commission (ARC) and the six North Fulton cities and provides an opportunity for the municipalities to plan together while informing the regional transportation planning process. The NFCTP ultimately will establish a vision for North Fulton's transportation future.

The report summarizes how the environment has changed and reflects the transportation successes experienced since the 2010 NFCTP. This information will be the first of many inputs into North Fulton's transportation future.



PLANNING PROCESS

The NFCTP embraces a planning process that prioritizes community-level input. The chart below describes the plan's three major phases and notes how each of the plan's elements (Existing Conditions, Needs Assessment, Recommendations, and Final Plan) integrates with public outreach efforts. The NFCTP outreach approach offers a variety of methods for the community to engage and provide input throughout the duration of the plan.



Alpharetta | Johns Creek | Milton
Roswell | Sandy Springs | Mountain Park

REALITY CHECK

PEOPLE

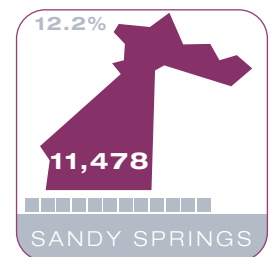
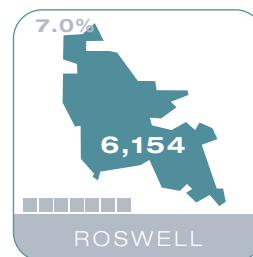
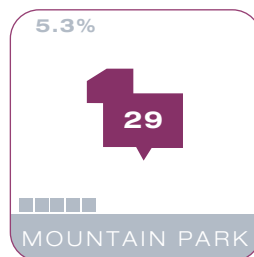
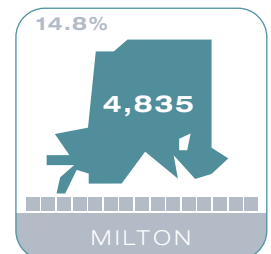
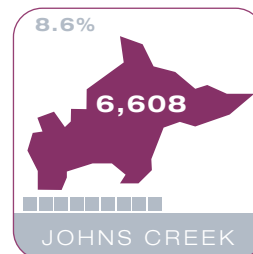
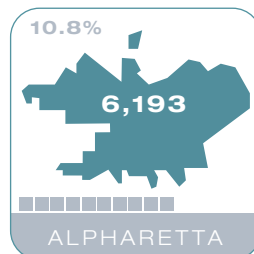
POPULATION GROWTH (2000-2015)



= 50,000 PEOPLE

Source: U.S. Census

POPULATION GROWTH FROM 2010-2015 (BY CITY)

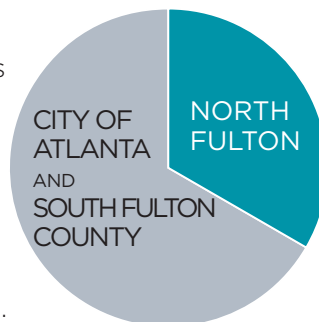


NORTH FULTON : Δ 35,297 (10.1%)
ATLANTA REGION : Δ 379,230 (8.9%)

PROSPERITY

The North Fulton study area's jobs account for 34% of employment in Fulton County. North Fulton County had a total of 257,267 jobs in 2014, an increase of nearly 17% from 220,171 jobs in 2009.

FULTON COUNTY JOBS

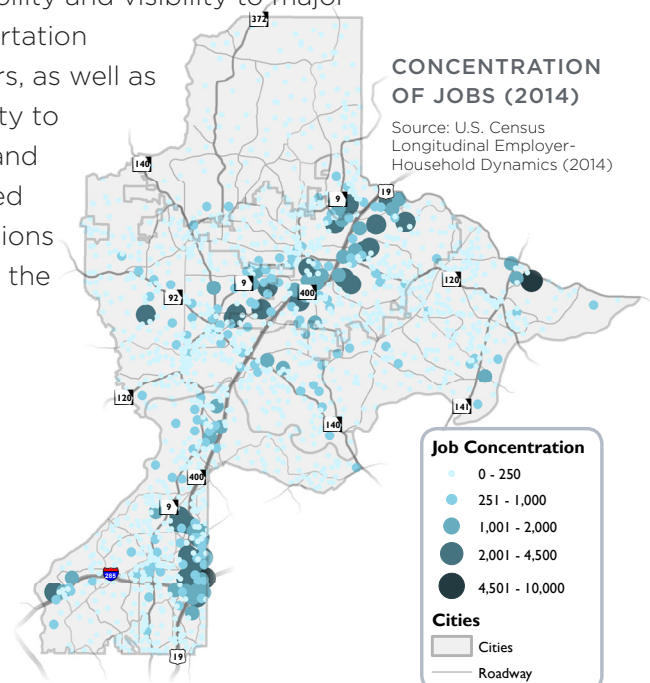


TOP FIVE GROWING EMPLOYMENT SECTORS (2009-2014):

PROFESSIONAL SERVICES
HEALTHCARE
ADMINISTRATIVE SERVICES
FINANCE AND INSURANCE
RETAIL TRADE

Source: U.S. Census, U.S. Census Longitudinal Employer-Household Dynamics

Higher concentrations of jobs in North Fulton County lie along the GA-400/US-19 corridor, particularly along the stretch of the corridor from Mansell Road to Windward Parkway and I-285 to Abernathy Road. Employers locating in this area are capitalizing on accessibility and visibility to major transportation corridors, as well as proximity to skilled and educated populations living in the area.



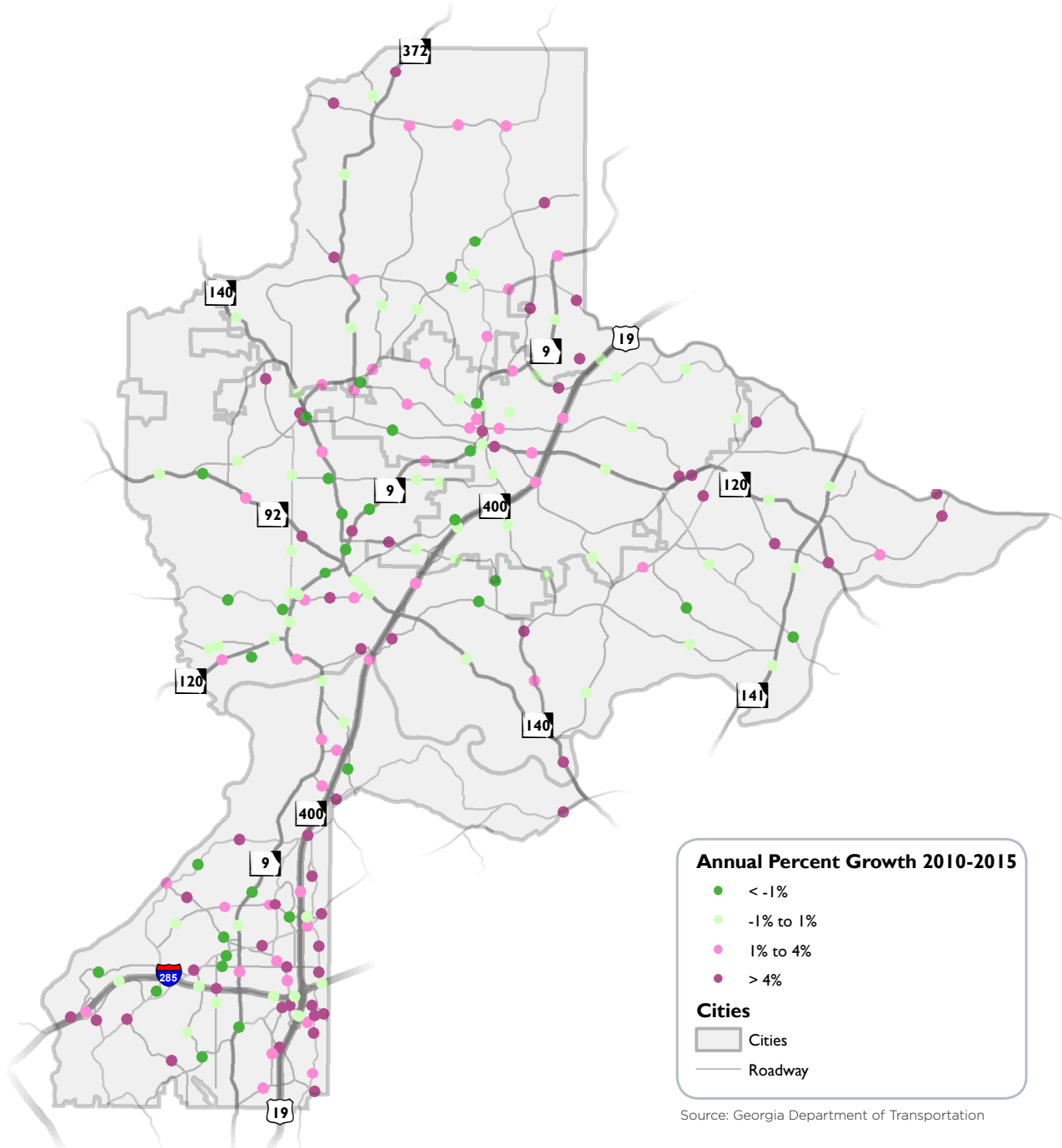


NORTH FULTON COMPREHENSIVE TRANSPORTATION PLAN

TRAFFIC GROWTH

ANNUAL AVERAGE DAILY TRAFFIC (2010-2015)

Annual average daily traffic (AADT) indicates traffic averages at specific points along major roads. AADT in North Fulton, on average, increased 1.4% annually between 2010 to 2015. Corridors that experienced significant traffic growth include a portion of GA 400 from just south of I-285 to Spalding Drive and the portion of Main Street where the corridor intersects Old Milton Parkway.



Source: Georgia Department of Transportation



NORTH FULTON COMPREHENSIVE TRANSPORTATION PLAN

S U C C E S S E S

Since the completion of the initial NFCTP, the Cities have experienced significant transportation successes despite escalating competition for resources, increasing infrastructure costs, and limited funding sources. Thirty-eight projects were recommended in the 2010 NFCTP: 9 bike/ped projects and 29 vehicular projects.



The Cities maintained momentum since the last plan by focusing implementation efforts not only on the projects included in the 2010 North Fulton plan, but also local projects and policies to improve mobility and overall quality of life.

CITYWIDE INVESTMENTS IN VEHICULAR PROJECT TYPES (2010-2015):

ROADWAY WIDENINGS
INTERSECTION IMPROVEMENTS
OPERATIONAL IMPROVEMENTS
INTERCHANGE ENHANCEMENTS

CITYWIDE INVESTMENTS IN BIKE/PED PROJECT TYPES (2010-2015):

GREENWAY CONSTRUCTION
SIDEWALKS
COMPLETE STREETS INITIATIVES
STREETSCAPING
CONNECTION ENHANCEMENTS

Source: North Fulton Cities, Regional Transportation Plan (RTP), Transportation Improvement Plan (TIP)

P O L I C Y

The update to the NFCTP is well-positioned to take advantage of recent regional, state, and federal legislative changes. After years of funding uncertainty, the Fixing America's Surface Transportation Act (FAST Act) was authorized in December 2015. This legislation provides federal funding for the next five years; however, the fact remains that transportation revenues are declining across the nation.

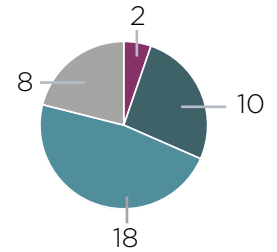
Great strides have been made in establishing reliable transportation funding sources at the state and local levels. The Georgia State Legislature passed the Transportation Funding Act of 2015 (TFA), which stabilized revenues from Georgia's gas tax and will result in \$750 million to \$1 billion annually for infrastructure maintenance and new major mobility project construction, including the GA 400 managed lanes system in North Fulton County. The TFA

also allowed for county governments to pass local Transportation Special Purpose Local Option Sales Taxes (TSPLOSTs).

This year on November 8, Fulton County residents will be asked to vote on a 0.75-cent sales tax for transportation purposes that would result in nearly \$380 million for North Fulton cities between 2017-2022 (City of Atlanta will have a separate sales tax vote). In addition to this 0.75-cent tax, another 0.25-cent tax for potential transit investments could be considered in future years. The opportunities offered by the TFA and possible Fulton County TSPLOST far surpass the revenue streams available throughout the life of the 2010 NFCTP and have the ability to considerably advance transportation mobility in North Fulton and around the state.

For more information: Cristina Pastore, AICP, P.E., Consultant Project Manager
Cristina.Pastore@kimley-horn.com, 404-419-8775

NFCTP PROJECTS



BIKE/PED PROJECTS



VEHICULAR PROJECTS

