



# Official City Council Meeting Minutes

February 3, 2020

CITY HALL 2 PARK PLAZA

6:30 PM

## *Official Minutes*

*The public is advised that the following minutes are not a verbatim transcription of business presented at the Council Meeting of the date shown; but are a synopsis of pertinent information. The public is further advised that the tapes recorded at said meeting are a matter of public record and are available to be heard at the City of Alpharetta's Clerk's office during normal business hours.*

### **I. CALL TO ORDER**

- *Mayor Gilvin called the meeting to order at 6:30 p.m.*

### **II. ROLL CALL**

#### • **Council Members**

- o Mayor Jim Gilvin
- o Mayor Pro Tem Donald F. Mitchell
- o Jason Binder
- o Ben Burnett
- o John Hipes
- o Dan Merkel
- o Karen Richard

#### • **Staff**

- o Bob Regus, City Administrator
- o Sam Thomas, City Attorney
- o James Drinkard, Asst. City Administrator
- o Erin Cobb, City Clerk
- o Peter Sewczwicz, Director of Public Works
- o Morgan Rodgers, Director of Recreation, Parks & Cultural Services
- o Kurt Kirby, Recreation, Parks & Cultural Services Project Manager
- o Tom Harris, Director of Finance
- o John Robison, Director of Public Safety
- o Kathi Cook, Director of Community Development

### III. PLEDGE TO THE FLAG

### IV. CONSENT AGENDA

#### A. Council Meeting Minutes (Meeting of 1/21/2020)

#### B. Financial Management Report: Month Ending December 31, 2019

#### C. Alcoholic Beverage License Applications

PH-20-AB-01

JAKA Group, LLC  
d/b/a Biltong Bar Alpharetta  
700 Avalon Blvd.  
Alpharetta, GA 30009

Restaurant  
Consumption on Premises  
Liquor, Beer, Wine, & Sunday Sales

Owner: JAKA Group, LLC  
Registered Agent: Michael Sard

❖ Council Member Merkel offered a motion to approve the consent agenda

- The motion received a second from Council Member Burnett
- The motion was approved unanimously (7-0)

### V. NEW BUSINESS

#### A. Canton Street Pedestrian Improvements, ITB 20-008

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Staff is recommending that Mayor and Council award ITB 20-008 to DAF Concrete, Inc. for the construction of the Canton Street Pedestrian Improvements project in the amount of \$162,930.00 and authorize the Mayor to execute all necessary documents.
- The award of this bid is for the construction of the Canton Street Pedestrian Improvements. The project consists of enhancements to the existing midblock crossing of Canton Street between Milton Avenue and Old Canton Street and to the existing crossing of Canton Street at Old Canton Street. Enhancements will include the construction of landscaped medians to offer a refuge area to pedestrians and installation of rectangular rapid flashing beacons (RRFBs). Additional work will include: upgrading the existing handicap ramps within the project limits to provide ADA compliant detectable warning strips; replacing existing gore-striped paving ("no parking" areas) along the east side of Canton Street with new landscape areas; and, removing one parallel parking space immediately south of the existing midblock crossing to improve pedestrian visibility.
- The Department of Public Works prepared plans and specifications for the project and advertised for competitive bids on Thursday, November 14, 2019. A total of eight bids were received on Thursday, December 12, 2019, with one bid withdrawn due to an error in pricing. The remaining bids were as follows:

| <b><u>Bidder</u></b>                   | <b><u>Total</u></b> |
|----------------------------------------|---------------------|
| DAF Concrete, Inc.                     | \$162,930.00        |
| Summit Construction & Development, LLC | \$167,902.00        |
| CMES, Inc.                             | \$184,062.00        |
| A1 Contracting LLC                     | \$195,000.00        |
| Chattahoochee Group, Inc.              | \$206,461.26        |
| Ohmshiv Construction, LLC              | \$231,440.00        |
| Glosson Enterprises                    | \$316,110.00        |

- The apparent low bidder, DAF Concrete, Inc., is an experienced contractor which has worked on several projects with similar elements in Georgia for multiple governmental agencies including Forsyth County, City of Brookhaven, and City of East Point. The contacted references stated that DAF Concrete, Inc. provided reliable work on time and within budget and would use their services again. Additionally, DAF Concrete, Inc. was awarded the City's FY 2020 Sidewalk Repair and Replacement contract on November 18, 2019.
- Staff met with representatives of DAF Concrete, Inc. on January 13, 2020 to review the scope of work and the City's expectations. DAF Concrete, Inc. assured staff that they had visited the site and thoroughly reviewed the plans and specifications and could complete the project for their submitted bid amount and within the project schedule. Further, DAF Concrete, Inc. assured staff that they could complete the Canton Street Pedestrian Improvements project without negatively impacting their schedule for the FY 2020 Sidewalk Repair and Replacement project.
- Once a contract with DAF Concrete, Inc. has been finalized and executed, construction may begin immediately. The anticipated completion date is no more than 30 calendar days from notice to proceed.

**Public Comment:**

- No Public Comment
- ❖ Mayor Pro Tem Mitchell offered a motion to award ITB 20-008 to DAF Concrete, Inc. for the construction of the Canton Street Pedestrian Improvements project in an amount not to exceed \$162,930.00 and authorize the Mayor to execute all necessary documents
  - The motion received a second from Council Member Richard
  - The motion was approved unanimously (7-0)

**B. Hazmat Truck and Trailer Acquisition (Public Safety Department)**

- Director of Public Safety, John Robison, came forward to present this item.
- Staff recommends approval for the Department of Public Safety Hazmat Unit to purchase a hazmat trailer and a truck to pull the trailer at a total cost of \$250,000:
  - One (1) Hazmat Trailer from RPM Trailer Sales in an amount totaling

\$159,987.50 (ITB 20-010). One (1) Ford F-750 from Akins Ford in an amount totaling \$79,208.68 (GA State Contract 99999-001- SPD0000155).

- Approval to expend to \$10,803.82 for estimated costs associated with purchasing and installing necessary emergency equipment for the Hazmat Truck and Trailer.
- This request is for replacement of the Hazardous Materials truck and trailer which was approved as part of the FY 2020 Capital Budget in an amount totaling \$250,000. Both the truck and trailer currently in use have exceeded their life expectancy and have needed significant repairs and maintenance. The department often must use multiple trucks/trailers to perform this function, which is inefficient, time consuming, and negatively impacts response times. Response times will improve with the purchase/consolidation into one truck/trailer unit. As response time and, by extension, service capabilities will increase, impact fees are being used to fund a portion of the acquisition costs.
- Hazmat Trailer: The Department of Public Safety and Finance Department worked together to prepare a Bid (ITB 20-010) for the acquisition of a Hazmat Trailer and advertised during November/December with a due date of December 1, 2019. The City sent out 495 invites to prospective contacts with 22 document takers. There was only one vendor submission which was not unexpected due to the uniqueness of the trailer specifications. RPM Trailer Sales provided a bid amount of \$159,987.50 which was within the budget allocation set by staff. References were contacted and the vendor received high marks for quality and customer service. Staff recommends award of Bid 20-010 to RPM Trailer Sales for purchase of the Hazmat Trailer.
- F-750 Truck: An F-750 is requested under State Contract (99999-001-SPD0000155) pricing through Akins Ford in an amount totaling \$79,208.68. The towing ability of the F-750 is needed to pull the larger 44' custom trailer that was designed by the Hazmat officers.
- Upfitting: Approval is also requested to expend up to \$10,803.82 for estimated costs associated with purchasing and installing necessary emergency equipment for the trailer and truck (e.g. lights, computer stand, radios, graphics, etc.). The City will utilize its on-call contractor for these services (Dana Safety Supply).

#### **Public Comment:**

- No Public Comment
- ❖ Council Member Hipes offered a motion to approve the Department of Public Safety Hazmat Unit to purchase a hazmat trailer and a truck to pull the trailer at a total cost not to exceed \$250,000: One (1) Hazmat Trailer from RPM Trailer Sales in an amount totaling \$159,987.50 (ITB 20-010). One (1) Ford F-750 from Akins Ford in an amount totaling \$79,208.68 (GA State Contract 99999-001- SPD0000155) and approval to expend to \$10,803.82 for estimated costs associated with purchasing and installing necessary emergency equipment for the Hazmat Truck and Trailer
  - The motion received a second from Council Member Merkel
  - The motion was approved unanimously (7-0)

### C. Electricity at and Around Town Green

- Director of Recreation, Parks & Cultural Services, Morgan Rodgers, came forward to present this item.
- Staff recommends the allocation of up to \$30,000 for the installation of circuited electricity at Town Green.
- We have had an ongoing issue of electricity for events such as the farmer's market, Wire & Wood, and Season of Celebration at Town Green. When installed, the outlets on and around the Green were all on the same circuit. Which means, that if you plug in a couple of items on any of the outlets the circuit is tripped.
- We have been renting generators for all our events at the Green, which is expensive, loud and generally unattractive.
- Working with Georgia Power and with Meer Electric we have come up with a solution that places the needed transformer in the landscape island to the north of the fountain, behind the brick wall and then boar under North Broad to get the electricity to the Town Green side and to the four (4) appropriate locations around Town Green.
- The first farmer's market is April 4th. Both Georgia Power and Meer Electric said they can do what they need to do by April 4th, but time is of the essence.
- The total cost is approximately \$30,000. Currently Recreation and Parks have approximately \$38,000 left in their Equipment Replacement/Capital Account. They were slated this year to purchase two replacement tractors and one replacement bob cat. We replaced all three pieces of equipment. All three were new, but we got great deals on all three, hence the amount left. We would like to use these funds to fund the electric project at Town Green. The remaining \$8,000 is being transferred to Non-Allocated pursuant to established Finance policies.

#### Public Comment:

- No Public Comment
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- ❖ Council Member Binder offered a motion to approve the allocation of up to \$30,000 for the installation of circuited electricity at Town Green
    - The motion received a second from Council Member Hipes
    - The motion was approved unanimously (7-0)

#### **D. Approval of Fiscal Year 2020 Mid-Year Budget Amendment (1st Reading)**

- Director of Finance, Tom Harris, came forward to present this item.
- The purpose of this meeting is to provide an overview of the Fiscal Year 2020 Mid-Year Budget and adopt the Budget Ordinance (1st reading).
- The purpose of the Fiscal Year (FY) 2020 Mid-Year Budget Amendment is to amend the base budget as adopted by City Council for targeted initiatives that have already occurred (e.g. during the first seven months of the fiscal year) or are planned to occur before fiscal year-end.
- Initiatives are discussed in detail within the Fiscal Year 2020 Mid-Year Budget Requests document that was presented.
- City Attorney, Sam Thomas, read the ordinance aloud.

#### **Public Comment:**

- No Public Comment
- ❖ Council Member Merkel offered a motion to approve the Fiscal Year 2020 Mid-Year Budget Amendment and adopt the Budget Ordinance with the following conditions:
  1. Amend the Parks initiative "Converting Town Green to Artificial Turf" and rename it "Town Green Improvements" in order to not restrict certain materials
  2. Amend the Hotel/Motel Fund to include Alpha Loop Development
- The motion received a second from Council Member Burnett
- Council Member Binder offered a friendly amendment to move the \$5M from the Hotel/Motel Fund to unallocated until Mayor and Council can unanimously decide how to allocate it
- Council Member Merkel did not accept the friendly amendment
- The motion was approved (6-1); Council Member Binder voting in opposition

#### **E. Resolution to Introduce in the Regular 2020 Session of the General Assembly an Act to Increase the Homestead Exemption from \$45,000 to \$75,000**

**Sponsored By: Council Member Binder & Council Member Burnett**

- Council Member Burnett presented this item.
- The purpose of this item is to approve a resolution requesting Charles E. Martin, Jr., Representative of the 49th District, to introduce in the regular 2020 session of the General Assembly of Georgia an act to increase the homestead exemption from certain City of Alpharetta ad valorem taxes for municipal purposes from \$45,000 to \$75,000.
- Council Member Burnett requested changing the original proposed amount of \$75,000 to \$52,500.

- City Attorney, Sam Thomas, read the resolution aloud.

**Public Comment:**

- Clifford Martin, 700 Anna Lane, Alpharetta, GA came forward in support of this item.
- ❖ Council Member Burnett offered a motion to adopt a resolution requesting Charles E. Martin, Jr., Representative of the 49th District and Jan Jones, Representative of the 47th District, to introduce in the regular 2020 session of the General Assembly of Georgia an act to increase the homestead exemption from certain City of Alpharetta ad valorem taxes for municipal purposes from \$45,000 to \$52,500
  - The motion received a second from Council Member Binder
  - The motion was approved (4-3); Mayor Gilvin, Council Member Merkel, and Council Member Hipes voting in opposition

**VI. PUBLIC COMMENT**

- Clifford Martin, 700 Anna Lane, Alpharetta, GA, came forward to address the lack of traffic enforcement on Rucker Road and how the construction on Rucker Road has negatively impacted his quality of life.

**VII. REPORTS**

- Council Member Richard announced the next Community Zoning Information Meeting (CZIM) is next Wednesday, February 12<sup>th</sup> at 6:00 P.M.
- Mayor Pro Tem Mitchell commented on the great turnout for the Wildlife of Georgia Association's exhibit at the Alpharetta Arts Center.
- Council Member Burnett thanked the Atlanta Braves Staff for speaking with him and Assistant City Administrator, James Drinkard, and volunteering to visit Alpharetta within the next few weeks to assist the City with recommendations on how to save the grass on the Town Green.

**VIII. ADJOURNMENT TO EXECUTIVE SESSION**

- ❖ Mayor Pro Tem Mitchell offered a motion to adjourn to Executive Session
  - The motion received a second from Council Member Richard
  - The motion was passed unanimously (7-0)
- ❖ With no further business to discuss or items to be heard, Mayor Gilvin adjourned the meeting to Executive Session at 7:50 P.M.

Respectfully submitted,

*Erin Cobb*

Erin Cobb, City Clerk