



City Council Meeting APRIL 6, 2020

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:30 PM

I. CALL TO ORDER

II. ROLL CALL

- A.** Please note that, due to ongoing efforts to encourage “social distancing” in response to the COVID-19 pandemic, this meeting will be conducted virtually using Zoom Meetings. This platform will allow for the public and media to attend the meeting just as they could any other regular City Council Meeting but do so from a computer or telephone.

To Attend The Virtual City Council Meeting:
Using Your Computer, Tablet, or Smartphone:
Go to: <https://zoom.us/j/4801153619>
Meeting ID: 480 115 3619

From A Mobile Phone:
+16465588656,,4801153619# US (New York)
+13126266799,,4801153619# US (Chicago)

From A Phone:
+1 646 558 8656 US (New York)

Meeting ID: 480 115 3619

III. PLEDGE TO THE FLAG

IV. WORKSHOP

- A.** Update of COVID-19 Impacts on the City's Financial Operations

- B.** Legislative Update

V. PUBLIC COMMENT

VI. REPORTS

VII. ADJOURNMENT



City Council Meeting STAFF REPORT

Submitting Department: Finance

Submitted By:

Sponsored By:

Meeting Date: April 6, 2020

I. AGENDA ITEM TITLE: UPDATE OF COVID-19 IMPACTS ON THE CITY'S FINANCIAL OPERATIONS

II. RECOMMENDATION:

Finance Department to provide an update of COVID-19 social distancing policy impacts on financial operations in the current year (2020) and next year (2021).

III. REPORT IN BRIEF:

COVID-19 and associated social distancing policies and Federal/State mandates are having a material (and growing) negative impact on the local and national economy. While the City is working tirelessly to provide the best service to our citizens, we are also taking actions to control our costs moving forward. This discussion will focus on the financial implications for 2020 (current year) and 2021 (upcoming budget) including revenue trends and expenditure policies implemented to reduce our spend while maintaining a focus on essential services.

IV. ALTERNATIVES:

V. ATTACHMENTS:

Financial Impact Summary (002)

FY 2020 (Current Year)

2020 (January Financial Management Report)

Revenue Categories	Est. Budget Variance
Property Taxes	\$ 600,000
Motor Vehicle Title Fee	375,000
Local Option Sales Tax	650,000
Franchise Tax	10,000
Insurance Premium Tax	168,841
Alcohol Beverage Excise Tax	-
Building Permit Fees	(100,000)
Business and Occupational Tax	-
Court Fines	225,000
Recreation/Special Event Fees	148,493
Hotel/Motel Tax	112,500
Other	338,775
Total Est. Revenue Surplus	\$ 2,528,609



COVID-19 Est. Revenue Trend Adjustments

Revenue Categories	Revenue Adjustments
Property Taxes	\$ -
Motor Vehicle Title Fee	-
Local Option Sales Tax	(500,000)
Franchise Tax	107,632
Insurance Premium Tax	-
Alcohol Beverage Excise Tax	(150,000)
Building Permit Fees	(100,000)
Business and Occupational Tax*	-
Court Fines	(150,000)
Recreation/Special Event Fees	(580,063)
Hotel/Motel Tax	(750,000)
Other	(221,663)
Total Revenue Trend Adjustments	\$ (2,344,094)



2020 (February Financial Management Report)

Revenue Categories	Est. Budget Variance
Property Taxes*	\$ 600,000
Motor Vehicle Title Fee	375,000
Local Option Sales Tax	150,000
Franchise Tax	117,632
Insurance Premium Tax	168,841
Alcohol Beverage Excise Tax	(150,000)
Building Permit Fees	(200,000)
Business and Occupational Tax*	-
Court Fines	75,000
Recreation/Special Event Fees	(431,570)
Hotel/Motel Tax	(637,500)
Other	117,112
Total Est. Revenue Surplus	\$ 184,515

* Figures adjusted subsequent to February Monthly Financial Report (due to updated trend information).

Spend Reduction Policies implemented:

- Directors and staff have been instructed to restrict spending to only those items necessary to perform their core city functions ("essential expenses"). No travel. No training (other than training required as part of a job-required certification that can be done locally with no travel).
- All positions have been frozen except for Public Safety sworn positions (including 911 Operators) and those positions that had offers extended before the freeze was implemented.

FY 2021 (Upcoming Budget Year)

Early take on 2021 Budget

Projections at Retreat (and updated in February)	
Revenue excess over expenditures	\$ 1,000,000
Revenue Adjustments (estimated impact of COVID-19)	
LOST (loss of 9%)	\$ (1,600,000)
Hotel/Motel – GF portion (loss of 27%)	(918,750)
Beverage Excise/Permit (loss of 9%)	(270,000)
Business Occupation license (loss of 19%)	(215,000)
Franchise Fees (loss of 7%)	(500,000)
Municipal Court Fines (loss of 8%)	(150,000)
Recreation Program Fees/Events (loss of 20%)	(525,500)
Other	(200,000)
Projected Deficit	\$ (3,379,250)

loss %'s are based off original budgetary growth projections which included various growth rates approximating 3% on average.



COVID-19 Deficit Reduction Options

Maintenance & Operations	
Discretionary Budget Adjustments	\$ 450,000
Other	
Capital Funding (Bond Millage SWAP/Bond Refunding Savings)	600,000
Additional One-Time Capital Contribution	250,000
Personnel Services	
Continue Frozen Positions thru 2021*	500,000
Removal of 2020 Merit Raise	1,000,000
Removal of 2021 Merit Raise	300,000
Recurring Capital Transfer (currently \$5M)	?
Options Total	\$ 3,100,000
Projected Deficit	\$ (3,379,250)
Balance	\$ (279,250)

* Currently frozen positions include: Finance (Treasury Services Manager); Court (Deputy Court Clerk III); Police (Parking Enforcement Officer); Public Works (2 PW Crew Leaders, PW Tech I, Civil Engineer).



Additional Budget Impacts to Consider

Public Safety Initiatives	
DEA Taskforce transfer to the General Fund	\$ 317,648
<i>Transfer funding of the three (3) Police Officer positions funded within the DEA Fund (related to the Drug Taskforce unit) to the General Fund. Based on asset forfeiture collection trends, it is doubtful the DEA Fund can continue funding all three positions past FY 2021/2022.</i>	
Quint Apparatus Initiative	\$ 300,000
<i>The City of Milton will relocate their Ladder Truck (currently housed at FS 81) to their PS HQ in 2022. One option to remedy service-level impacts is to plan towards replacing the current Pumper at this station with a Quint (ladder/pumper combo). Additional staffing is required for this unit (6 personnel; 2 per shift). The proposal is to smooth out the funding needs by hiring 3 positions in 2021 and the final 3 in 2022 (along with the incremental lease costs of the Quint).</i>	



City Council Meeting STAFF REPORT

Submitting Department: Administration

Submitted By:

Sponsored By:

Meeting Date: April 6, 2020

I. AGENDA ITEM TITLE: LEGISLATIVE UPDATE

II. RECOMMENDATION:

This item is presented for informational purposes only. No action is being requested at this time.

III. REPORT IN BRIEF:

Don Bolia of Peachtree Government Relations will provide an update on various legislation under consideration by the General Assembly.

IV. ALTERNATIVES:

V. ATTACHMENTS:

COA.Alpharetta.Work.Session.4.6.2020, Rapid COVID-19 Testing_Press Release_Final 040620 (004),
Rapid COVID 19 Testing Media Messaging and FAQ Final 040620

Alpharetta Work Session

- **2020 Legislative Session**

- Legislative Day 28 (Crossover Day) was on March 12th
- The Legislature suspended the Session after Day 29 on March 13th
- There was a special legislative session on March 16th to appropriate funds to address the health crisis.
- Legislators passed the amended FY20 budget but must return to pass the required FY21 budget.
- It is unclear when they will be returning.

- **Elections**

- Primary (presidential and general) May 19th
- Speaker Ralston has requested the date be pushed further to accommodate elderly poll workers and others accessing mail in ballots
- SOS Raffensperger has announced he will go with the will of the legislature and the Governor

- **Department of Labor**

- Who is eligible file for unemployment
- How can you access information on how to file
- Other funds that are available to temporary unemployed Georgians

- **SBA Loan**

- Known as the “Paycheck Protection Program”
- Intended to assist small businesses with either keeping current workers or rehiring those who were laid off
- Small businesses are eligible for 2.5 times their total monthly payroll
- The interest rate on these loans is set at 1% with a 6 month deferral for repayment. The rate was originally .5% but community banks expressed concern over losing money at that rate.
- Loans can be forgiven under certain requirements – if businesses retain or rehire all workers and if three quarters of the forgiven portion is used for payroll.
- There are concerns that the \$349 billion won’t meet the demand and Congress may appropriate more money towards the program.

- **State, Local and Tribal Coronavirus Relief Fund**

- Provides \$150 billion to states, territories, local and tribal governments for Coronavirus relief
- 45% of a state’s funds are set aside for local governments
- Funds can be used for costs incurred due to COVID-19, were not accounted for in the budget most recently approved as of the date of enactment of this section and/or were incurred during the period that begins March 1, 2020 and ends December 30, 2020.

CVS Health Announces Opening of Rapid COVID-19 Drive-Through Testing Sites in Georgia and Rhode Island

Increased access to rapid testing will help local communities manage spread of the virus

Use of the Abbott ID NOW™ COVID-19 test will provide on-the-spot test results

April 6, 2020, WOONSOCKET, RI – To help support local communities and the overall health care system in addressing the COVID-19 pandemic, CVS Health joined forces with federal and state officials to announce the opening of rapid COVID-19 drive-through testing sites in Georgia and Rhode Island. The test sites will bolster state efforts to manage the spread of the virus and provide on-the-spot test results.

CVS Health will utilize licensed health care providers from MinuteClinic, the company's retail medical clinic, to oversee the testing, which is currently available at no-cost to patients. The company is applying the significant learnings gathered from its [COVID-19 testing site](#) opened in Shrewsbury, Massachusetts on March 19th, to help maximize the efficiency and safety at these new sites. For example, testing at these new sites will be held in large parking lots that are easily accessible and able to accommodate multiple lanes of cars at one time and will require eligible individuals to pre-register online. COVID-19 testing will not take place at CVS Pharmacy or MinuteClinic locations.

"Our MinuteClinic providers join countless other heroic health care professionals across the country and around the world in forming the first line of defense against this devastating virus," said Troyen Brennan, MD, MPH, Chief Medical Officer and Executive Vice President, CVS Health. "Thanks to our partnerships with state officials and the utilization of advanced technology, our providers will be able to test large numbers of people in these states and make real-time decisions about treatment and appropriate next steps."

The rapid testing will be conducted using the new Abbott ID NOW™ COVID-19 test, which recently received emergency use authorization from the U.S. Food and Drug Administration for the fastest available molecular point-of-care test for the detection of COVID-19. Positive results can be delivered in as little as five minutes and negative results in as little as 13 minutes.

"Increased access to rapid testing remains one of our top priorities in order to identify more cases, get Georgians the care they need, and prevent further infection in our communities," said Governor Brian P. Kemp. "This unique, public-private partnership will strengthen our testing capability as we continue to take the fight to COVID-19 in Georgia, and we are grateful for CVS Health's support to stop the spread of the virus."

"Today marks a giant leap forward in our efforts to combat this virus. Thanks to the partnership and generosity of CVS Health, we will be able to double our testing capacity and provide on-the-spot results to thousands of Rhode Islanders each day. Making testing rapid and readily



available is the key to slowly reopening our economy, and today we are one step closer to that goal," said Rhode Island Governor Gina M. Raimondo.

Rapid COVID-19 testing will be available to eligible individuals who meet criteria established by the Centers for Disease Control and Prevention, in addition to state residency and age guidelines. Patients will need to pre-register in advance online at [CVS.com](https://www.cvs.com) in order to schedule a same-day time slot for testing.

The test site will be located at Georgia Tech (352 Peachtree Place, Atlanta, GA, 30332) in Georgia and at Twin River Casino (100 Twin River Rd, Lincoln, RI, 02865) in Rhode Island. For more information and to register for a test, please visit [CVS.com](https://www.cvs.com).

About CVS Health

CVS Health employees are united around a common goal of becoming the most consumer-centric health company in the world. We're evolving based on changing consumer needs and meeting people where they are, whether that's in the community at one of our nearly 10,000 local touchpoints, in the home, or in the palm of their hand. Our newest offerings – from HealthHUB® locations that are redefining what a pharmacy can be, to innovative programs that help manage chronic conditions – are designed to create a higher-quality, simpler and more affordable experience. Learn more about how we're transforming health at <http://www.cvshealth.com>.

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CVS Health COVID-19: Access to Point of Care Testing Key Messages and FAQ

Key Messages:

- CVS Health is uniquely positioned to play a vital role in helping support both local communities and the overall health care system in addressing the COVID-19 pandemic. Our ability to help coordinate the availability of rapid COVID-19 testing will bolster states' efforts to manage the spread of the virus and provide people with on-the-spot test results.
- CVS Health has joined forces with state governments in Georgia and Rhode Island to help increase access to rapid COVID-19 testing.
- On April 6, 2020, CVS Health will begin operating drive-through rapid COVID-19 testing sites, for eligible individuals, starting in Georgia and Rhode Island.
 - The testing, will **not** take place at CVS Pharmacy or MinuteClinic locations, but will be held in large parking lots identified in conjunction with local state officials that are easily accessible and able to accommodate multiple lanes of cars at one time.
 - MinuteClinic providers, including Nurse Practitioners and Physician Assistants, will be on-site to oversee the testing.
 - Testing will be conducted using the new Abbot ID NOW™ COVID-19 test. This test recently received emergency use authorization from the U.S. Food and Drug Administration for the fastest available molecular point-of-care test for the detection of COVID-19.
 - Rapid COVID-19 testing will enable patients to receive results on-site so they can properly quarantine or seek appropriate treatment as needed.
- Testing is currently available at no charge to the public and the drive-through testing sites will be open seven days a week.
- Rapid COVID-19 testing will be available to eligible individuals who meet criteria established by the Centers for Disease Control and Prevention, in addition to state residency and age guidelines. Patients will need to pre-register in advance on-line at [CVS.com](https://www.cvs.com) in order to schedule a same-day time slot to be tested.
- For more information and to register for a test, please visit [CVS.com](https://www.cvs.com).

FAQ

Why is CVS Health participating in these testing locations?

The COVID-19 pandemic is an unprecedented public health crisis in our country. As a result, all health care personnel are being called to action to help prevent the spread of the virus and help treat patients. CVS Health is uniquely positioned to play a vital role in helping support both local communities and the overall health care system in addressing the COVID-19 pandemic. Our ability to help coordinate the availability of rapid COVID-19 drive-through testing will bolster states' efforts to manage the spread of the virus and provide people with on-the-spot test results.

How many testing locations will there be and what are the hours of operation?

As of right now, there are two sites planned to go live on Monday, 4/6, one each in Georgia and Rhode Island. More sites in other states may be added in April and May.

Rapid COVID-19 Testing locations:

In Georgia, at Georgia Tech, 352 Peachtree Place, Atlanta, GA, 30332

In Rhode Island, at Twin River Casino, 100 Twin River Rd, Lincoln, RI, 02865

Drive-through testing, by appointment, will be open seven-days a week. Hours of operation:

Monday-Friday: 9AM – 6PM

Saturday: 10AM – 5PM

Sunday: 10AM – 4PM

How does the process work?

Rapid COVID-19 testing will be available to eligible individuals who meet criteria established by the Centers for Disease Control and Prevention, in addition to state residency and age guidelines. Patients will need to pre-register in advance on-line at [CVS.com](https://www.cvs.com) in order to schedule a same-day time slot to be tested.

When the patient arrives at the testing site for their appointment, the patient will collect a sample of nasal secretions using a self-administered nasal swab, while they remain in their vehicle. The patient will then be directed to a waiting area in their vehicle, to await the test results.

The sample will be processed using the Abbott ID NOW™ COVID-19 test, which will deliver positive results in as little as five minutes and negative results in as little as 13 minutes. Once the test result is available, a health care professional will locate the patient in their vehicle to provide their test results, which will enable patients to receive results on-site along with a treatment plan and direction on appropriate actions to take related to quarantine and exposure tracing.

How long will the process take per patient? How long will it take to get the results?

The process will take approximately 30 minutes from the collection of the swab to the delivery of the results.

What role will the local government and Abbott play?

We are partnering with the federal government to support this effort. In addition, in each of these states, we are working with state government officials to secure the appropriate sites for the drive-through testing. The state is also providing security, PPE (personal protective equipment) supplies for the team administering the tests, and on the ground logistics.

We are using the ID NOW™ platform manufactured by Abbott Laboratories and their newly FDA approved ID NOW Covid-19 test to facilitate the rapid testing on-site.

How many people are involved at each testing site? How many tests will be conducted each day?

MinuteClinic providers will be overseeing the on-site testing process on site. The goal is to conduct up to 1,000 tests per location per day.

What are you doing to ensure the safety of the people taking the tests?

Each health care provider will be using appropriate personal protective equipment (PPE), which will be refreshed in accordance to the guidelines established by the CDC.

In addition, all individuals with testing appointments are required to stay in their personal vehicle while at the test site and throughout the duration of the testing process.

How many testing stations will be there be in each parking lot?

Each site will have up to five testing stations, and each station will have multiple Abbott ID NOW™ molecular testing platforms. The goal is to be able to process and deliver results for up to 1,000 tests per day at each site.

How were sites selected?

The company is applying the significant learnings gathered from its [COVID-19 testing site](#) opened in Shrewsbury, Massachusetts on March 19th, to help maximize the efficiency and safety at these new sites. As a result, large public parking lots in locations such as at the Twin River Casino in Lincoln, Rhode Island and the Georgia Tech campus in Atlanta, have been identified by local government officials as being easily accessible and able to accommodate the flow of traffic and the space required for testing.

Will the tests be offered in the stores, MinuteClinic or HealthHUB locations?

No, there will be no testing inside any CVS Pharmacy store, MinuteClinic or HealthHUB.

Will walk-up testing be allowed for those who don't have cars?

No, for the safety of patients and health care providers on site, we are currently limiting testing to drive-through testing only.

Can anyone drive up and get a test?

No, patients will need to pre-register and verify their eligibility for testing. Once they have done so, the patient will be provided with an appointment window online.

To learn more and register for a test, please visit [CVS.com](https://www.cvs.com).