



City Council Meeting MAY 4, 2020

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:30 PM

I. CALL TO ORDER

II. ROLL CALL

- A. Please note that, due to ongoing efforts to encourage “social distancing” in response to the COVID-19 pandemic, this meeting will be conducted virtually using Zoom Meetings. This platform will allow for the public and media to attend the meeting just as they could any other regular City Council Meeting but do so from a computer or telephone.

To Attend The Virtual City Council Meeting:

Using Your Computer, Tablet, or Smartphone:

Go to: <https://zoom.us/j/94754334762?pwd=dUt5R0JRRDU2M2EwaGtTWkhMFRJZz09>

Meeting ID: 947 5433 4762

Password: 644087

From A Mobile Phone:

+12532158782,,94754334762# US

+13017158592,,94754334762# US

From A Phone:

+1 646 558 8656 US (New York)

Meeting ID: 947 5433 4762

III. PLEDGE TO THE FLAG

IV. PRESENTATIONS & PROCLAMATIONS

- A. Envision the Alpha Loop, a Partnership with GA Tech and the CDC - Presented by Kelly Cornett, CDC

V. CONSENT AGENDA

- A. Council Meeting Minutes (Meeting of 4/27/2020 & 4/30/2020)

VI. OLD BUSINESS

- A. Ordinance Amendment: Chapter 46, Article II Of The City Code (2nd Reading)

VII. NEW BUSINESS

- A. ITB 20-015, SR 9 at Marietta Street Midblock Crossing
- B. Award of Auditing Services Contract
- C. Resolution amending the Retirement Savings Plan and 457 Plan for certain CARES ACT changes approved by the Pension Board (Plan Committee).
- D. IGA Fulton BOE: Alpharetta Elementary School Inclusive and Adaptive Playground Installation

VIII. WORKSHOP

- A. North Point Area Alpha Loop and Big Creek Greenway Trail Connectivity Feasibility Study**
- B. Development Authority Revenue Bond Application Additions (Sponsor: Council Member Burnett)**
- C. Presentation And Discussion: Recommended Fiscal Year 2021 Budget (Operations/Capital)**

IX. PUBLIC COMMENT

X. REPORTS

XI. ADJOURNMENT



CITY COUNCIL MEETING STAFF REPORT

SUBMITTING DEPARTMENT: COMMUNITY DEVELOPMENT
SUBMITTED BY: KATHI COOK
DRAFTED BY: BEN KERN

I. AGENDA ITEM TITLE: ENVISION THE ALPHA LOOP, A PARTNERSHIP WITH GA TECH AND THE CDC

CITY COUNCIL: MAY 4, 2020

II. REPORT IN BRIEF:

The Alpha Loop continues to emerge as a framework for economic opportunity, mobility, and creative social energy within the City of Alpharetta. This project's intent was to establish strategic partnership that builds upon the Alpha Loop's existing plan and breathes fresh vision and creative thinking into how the trail system can continue to promote the quality of life of the city's residents and workers in the future. In addition to this, the CDC recognizes that increasing physical activity in communities is a key public health strategy for chronic disease prevention and health promotion. Many Americans would benefit from greater amounts of physical activity and increasing evidence indicates that creative placemaking along trails systems greatly enhances community health and vibrancy. The Alpha Loop provides great opportunity to achieve all of the above and reiterate the high quality of life and community connections that have become defining characteristics of the City of Alpharetta.

At an International Placemaking Conference in October 2019, Kelly Cornett, a scientist with the CDC's Center for Chronic Disease Prevention and Health Promotion, attended a presentation from Alpharetta Community Development staff about Downtown and the Alpha Loop. Thrilled with the priorities Alpharetta has shown in creating trail connections she proposed a partnership between the City, the CDC and GA Tech, to explore how the Alpha Loop can further efforts in bringing about communities that are physically healthy and culturally enriching.

During the spring 2020 college semester, GA Tech Students from two separate 6-week GA Tech classes acted as a consultant to the City of Alpharetta. The City's vision for the Alpha Loop was presented to the students during a class session at Georgia Tech in January. The class then conducted research into what drives trail usership and value across the Atlanta metro area and tailored their findings to the context of the Alpha Loop. Their findings were broken up into different user groups and presented in ethnographic essay. The second six-week class began with a March site visit to the section of the Alpha Loop between Old Milton Parkway and Westside Parkway (Northwinds). Using observations from the site visit and the research of the prior class, they were tasked with developing placemaking design concepts for the phase of the Alpha Loop that connects Old Milton Parkway to Westside Parkway.

Three presentations were presented and over the course of three separate Council meetings, each team will present their vision for the future of the Alpha Loop.

Contributors:

Herb Velazquez

Professor of Practice at the School of Industrial Design - Georgia Institute of Technology
Principal at G Design LLC - Alpharetta, Georgia

Kelly Cornett

Heath Scientist
National Center for Chronic Disease Prevention and Health Promotion – CDC

TEAM 1:

Seth David Cruver, Georgia Tech Student

Anna Paige Teachout, Georgia Tech Student

Hannah Maria Ranieri, Georgia Tech Student

Piers Mrkusic, Georgia Tech Student



ALPHA Hubs

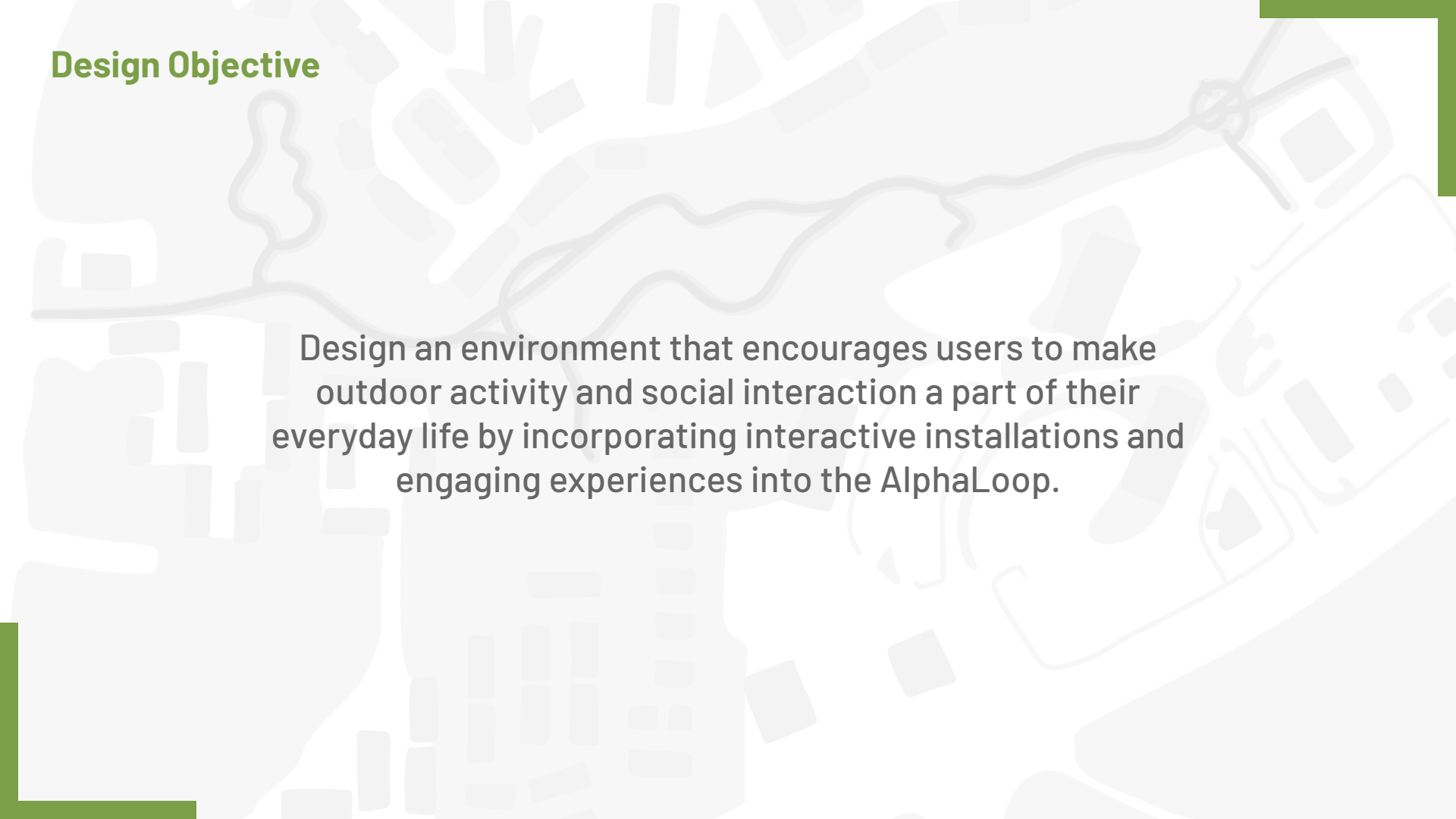
Seth Cruver, Hannah Ranieri,
Anna Teachout, Piers Mrkusic

Health Design Studio

City of *Alpharetta* and *CDC*

Herb Velazquez

Georgia Tech 04.16.20



Design Objective

Design an environment that encourages users to make outdoor activity and social interaction a part of their everyday life by incorporating interactive installations and engaging experiences into the AlphaLoop.

Design Criteria

MUST:

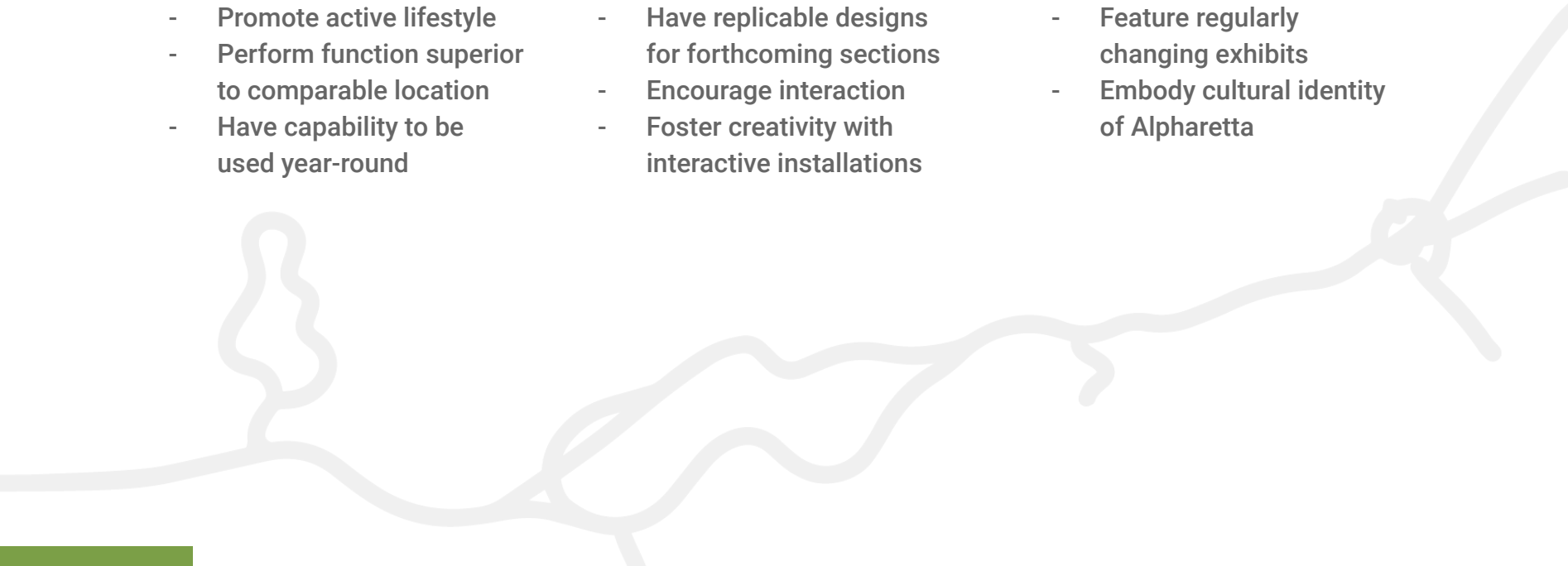
- Promote active lifestyle
- Perform function superior to comparable location
- Have capability to be used year-round

SHOULD:

- Have replicable designs for forthcoming sections
- Encourage interaction
- Foster creativity with interactive installations

NICE TO:

- Feature regularly changing exhibits
- Embody cultural identity of Alpharetta



How to Target



KIDS

- Playground
- Adventure
- Competition



TEENS

- Places to take pictures
 - "Instagram worthy"
- Walkable for non-licensed



STUDENTS

- Places to socialize
- Places to do work
 - Get away from campus



PARENTS

- Safe place to leave kids
- Places to enjoy with kids
- Something to educate kids



ADULTS

- Places to socialize
- Historical background
- Shopping & exercise



ELDERLY

- Handi-accessible
- Lots of seating
 - Take breaks

Definition

ALPHAHubs: Themed **destinations** along the Alpha Loop designed to engage the entire **community** in **active** and **healthy** lifestyles.







Way Finding

- Periodic distance markers
- Arrows for direction to specific hubs
- References looping motif



ARTHub

LOCATION RATIONALE

- Visible from street
- Tunnel provides opportunities for art and interactive experiences

Insights



Evolving Art

Art, much like the city it's in, is **constantly evolving and growing**.



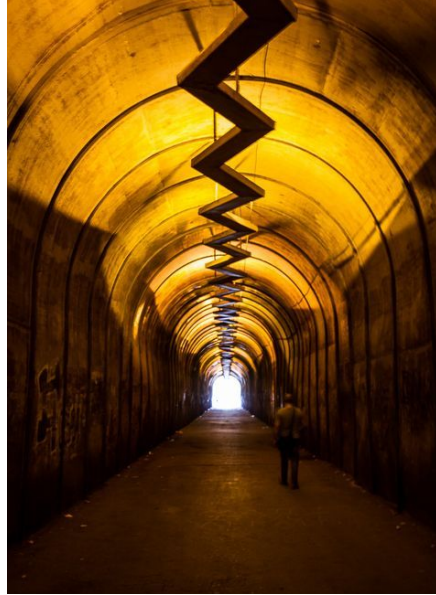
Interactive Art

Art can be **experienced** using more than sight.



Accessibility

Artwork must be designed so that it is **accessible to all** people.

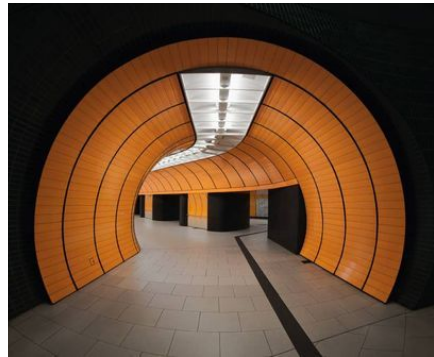


ENTRANCE

TUNNEL

Good place to incorporate art and interactive experiences.

- Murals on outside walls
- Light experience installed inside
- Mimic loop motif of the Alpha Loop in the shape of the tunnel





INSTALLATIONS

PHOTO OPP

Photo opp sculptures make user's want to take pictures.

- Reference Alpharetta and Alpha Loop in design of the sculpture
- Promote City of Alpharetta through photos





INSTALLATIONS

INTERACTIVE

Interactive installations encourage curiosity.

- Change throughout the year
- Create conversation among community about novel experiences



INSTALLATIONS

ARTWORKS

Create visual interest and inspire creativity.

- Include variety of art styles
- Reference loop motif through sculpture
- Keep some permanent installations and change others throughout the year



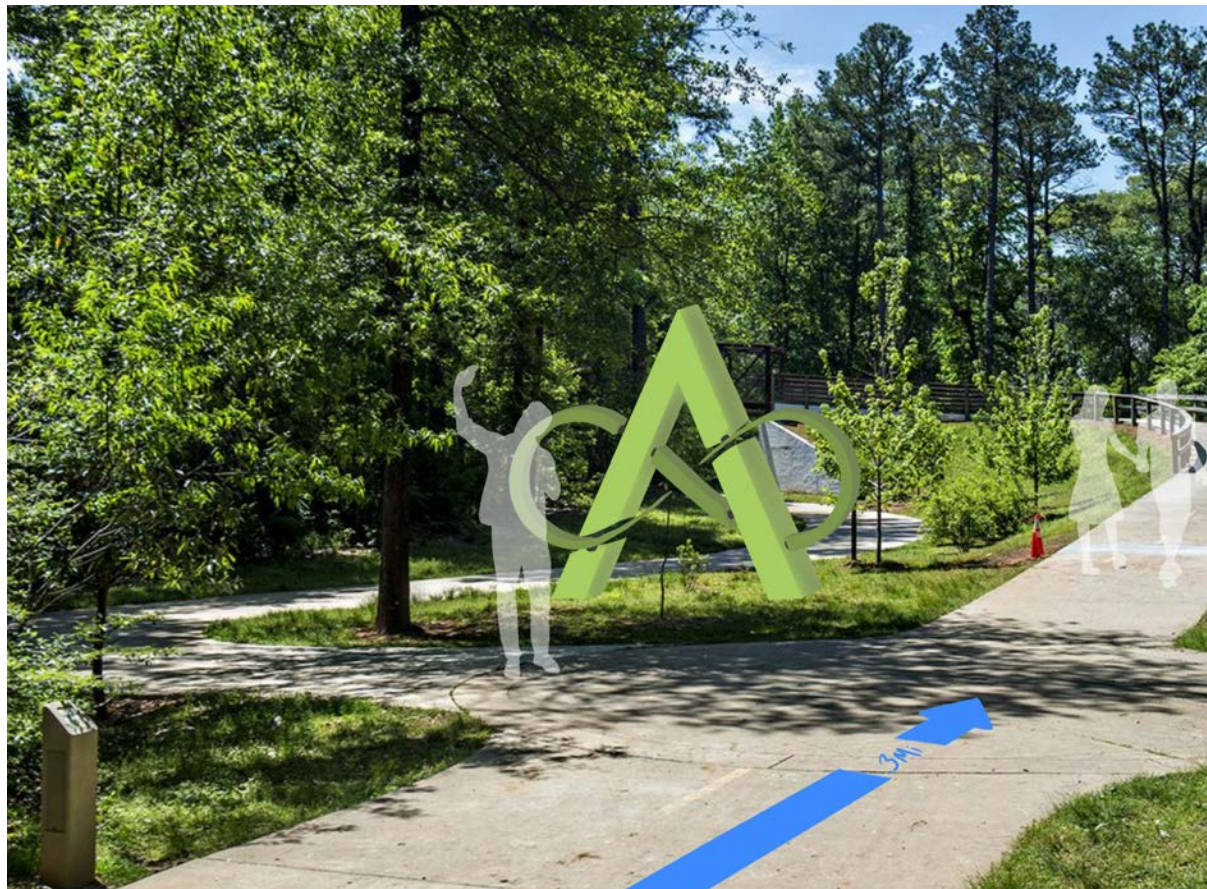
INSTALLATIONS

SEATING

Unexpected types of seating create moments of delight.

- Promote communal interaction with group seating
- Interesting to look at as an art piece itself
- Allow viewing of other art installations





APPLICATION

PHOTO OPP

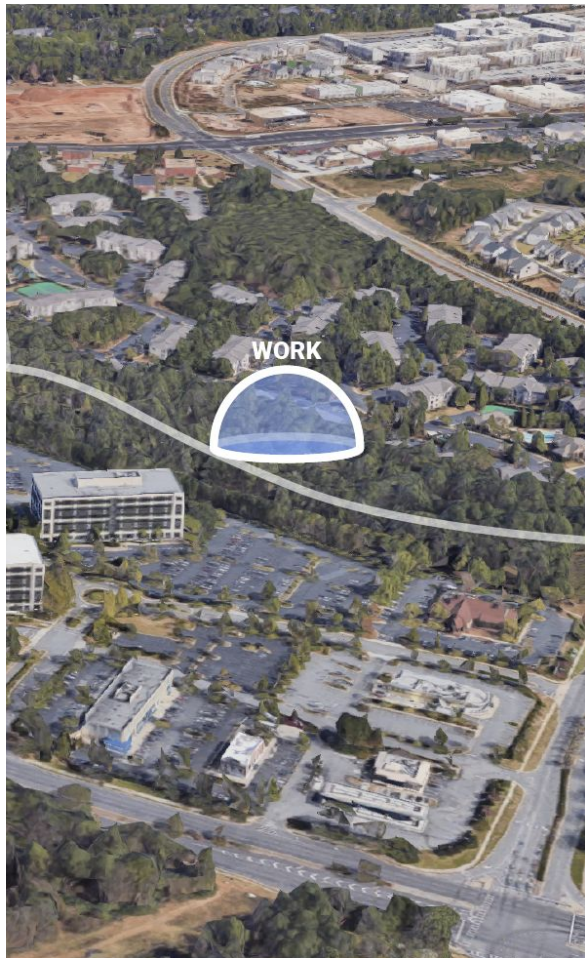
- Alpha Loop branding



APPLICATION

TUNNEL ENTRANCE

- Alpha Loop branding
- Lighting installation



WORKHub

LOCATION RATIONALE

- Splinter off main trail
- Central location **accessible** to several businesses and neighborhoods
- **Isolated from noise** of street traffic



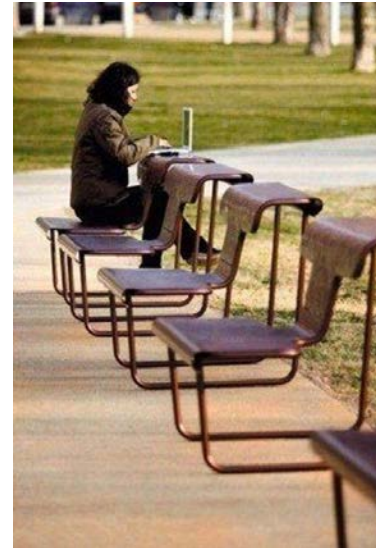
Insights

Community Connectedness

Work spaces help connect students, families, and professionals all looking for a **change of scenery** to inspire them.

Worker Activity

Spaces are designed to accommodate people who need to **be productive** and will encourage them to get engaged with their community.



AMENITIES

WORK DESKS & MEETING SPACES

Areas for working will attract nearby students and professionals.

- Need desks for individual work
- Meeting spaces will encourage collaboration



AMENITIES

CHARGING STATIONS

Allow users to work for an extended period of time

- Solar-powered



AMENITIES

CAFES

Alpharetta locals will be able to share a piece of home with their visitors, friends, and family.

- Local Atlanta coffee shops
- Local Alpharetta coffee shops





AMENITIES

FUN SEATING

Fun seating can provide the switch up workers need.

- Create a relaxing work environment
- Make users feel comfortable



WHAT ABOUT WEATHER?

ENCLOSED WORK AREAS

For all types of weather and for every season, work pods and pavillions can be included.

- Maintain functionality and appeal of the hub year round

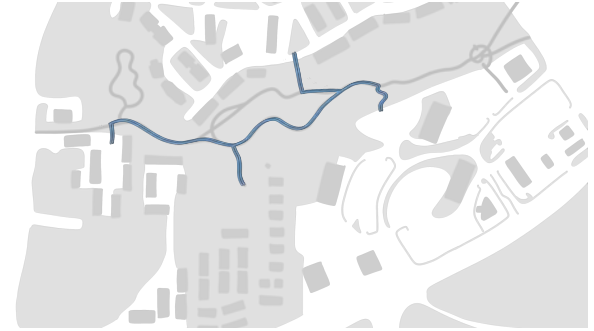




WHAT ABOUT WEATHER?

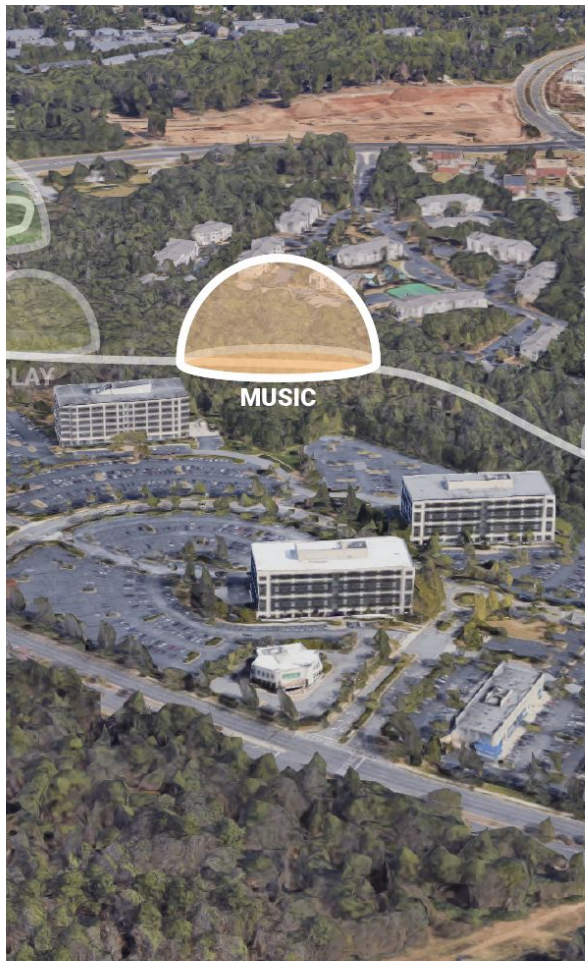
TEMPERATURE REGULATOR

The use of space heaters and area fans can also support the use of the space year round.



TERRACED LANDSCAPE

By organizing architectural features and work spaces in a staggered, descending way, they can conform to the existing landscape.



MUSICHub

LOCATION RATIONALE

- Easy access for surrounding neighborhoods and businesses
- Natural landscape suitable for amphitheater

Insights



Music City

Alpharetta is trying to embrace its **music culture**.



Breweries

Some individuals would not **engage in local events** without local breweries and food options.



Destinations

People need **places to go** on the path to make it an everyday part of their lives.



EVENT SPACE

AMPHITHEATER

Local venue for concerts and community events.

- Easy access for neighborhoods to experience music culture of Alpharetta
- Built into existing landscape
- Maintain natural environment by keeping greenery





INSTALLATIONS

INSTRUMENTS

Encourage creativity and collaboration.

- Individual instruments as well as groupings





INSTALLATIONS

SCULPTURE

Add visual interest to the hub.

- Change throughout the year
- Some use wind to make music without human interaction





INSTALLATIONS

MURALS

Add visual interest to the hub.

- Music related imagery
- Change throughout the year





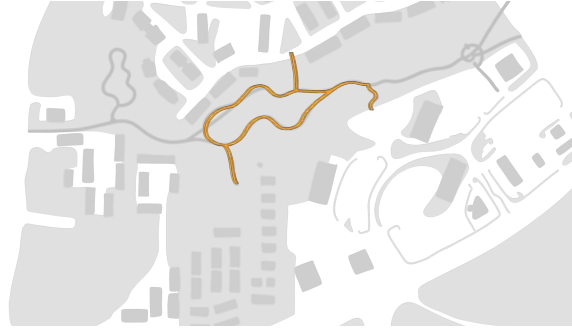
VENDORS

FOOD AND DRINK CARTS

Provide refreshments.

- Vendors change throughout the day
- Serve healthy options in morning and afternoon
- Serve beer and wine in evening and during events





APPLICATION

AMPHITHEATER

- Event space separated from path
- Built on natural landscape
- Decorated with music themed artworks
- Vendors set up around perimeter



PLAYHub

LOCATION RATIONALE

- Centrally located close to the **residential** zones
- Allows children easy **access** to the playgrounds to get active
- Close to the center of the paths for child **safety**

Insights



Safety / Parental Oversight

Parents need to be able to **watch their kids** play and need to be sure high speed encounters will be few and far between.



Education Opportunities

Playgrounds can be used to **educate** children. This can be mathematics, geography, biology (science) or even history.



Recontextualize for Play and Exploration

Kids will see things through the **lens** of wanting to **play and explore**.



Unique Interactive Playsets

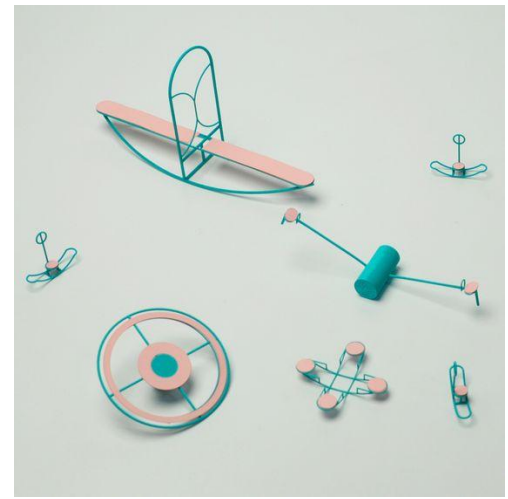
Playgrounds have been around and the same for a while; kids need something **new and interactive** in a new way.



Parent Area

Parents need a place to relax and look after their kids while they have fun.

- Seating encourages parents to get outside and be active
- Product should be comfortable and diverse to accommodate all ranges of parental seating



Education

Products should have some educational goal but also be able to hold the attention of a child.

- Education incentivizes parents to let their kids play which helps the kids get more active
- Kids can also learn basic principles like teamwork, math, and how to lose and compete



Adventure

Most kids have a short attention span and need to keep busy when they are playing.

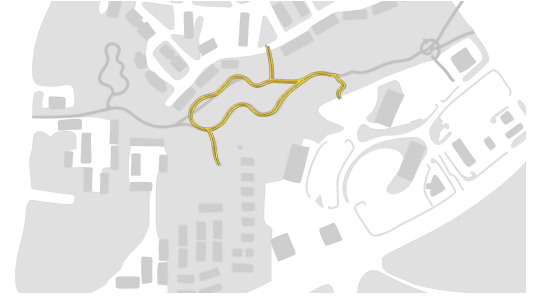
- Create environment that looks like an adventure waiting to happen



Interaction

One way to keep the attention of children is to have fun interactive elements.

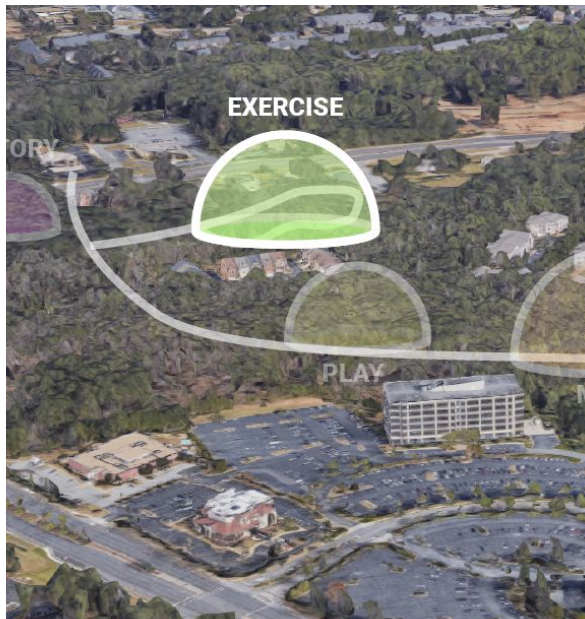
- New toys that have moving parts can help keep the attention of kids while also educating them
- Continuous loops encourage kids to play in new ways



APPLICATION

PLAY AREA

By focusing on the comfort of parents and the minds of kids, overall activity can be increased for both age groups.



ExerciseHub

LOCATION RATIONALE

- Isolated from main trail to preserve **privacy**
- Close to main road for **safety** and accessibility
- Convenient **meeting** location



Insights



Safety and Privacy

In order to work out well and **comfortably**, people need to know they will be **safe** and not “on-display” while exercising.



Activity for All

As many exercise machines, paths and methods should be included to **accommodate** as many individuals as possible.



Designated Traffic Flow

Knowing **where** to workout and how to do it can help **encourage** more people to work out who otherwise would not.



PumpTrack

Mixed ability/ Intergenerational

*Circuit of **rollers** and banked **turns** designed to be ridden by riders "pumping"—generating **momentum** by up and down body movements.*

-Multifunctional

-All ages/ Abilities

-Safe/ Low risk

AlphaTrack

A **continuous** pump track
segmented by **accessibility**



B -Beginner



A -Advanced



E-Expert





Beginner Tracks

Includes but not limited to **disabled**, commuters, **recreational** cyclists, **children**, electric **scooters** and rollerbladers

Characterised by sweeping turns and gradual undulations through whole loop





Advanced Tracks

Includes **frequent** track users looking to **improve** their **skills** with **peers** at their level

Characterised by faster chicanes and intermediate jumps and rails, located in exercise hub


-Beginner-




- Expert-



Expert Tracks

Includes **skilled** recreationalists who seek **challenging** and **adrenaline** fuelling experiences

*Characterised by sharp banks, jumps,
grind rails and greater undulations
located in exercise hub*



-Beginner-



- Advanced-



- Expert-



ParkourPark

Calisthenic workout + free running

A ***parkour*** course with body weight exercise structures encourages a ***novel*** way to stay active for all levels of ***ability***





Parkour Park

- Group or individual
- Gathering venue for parkour/gym clubs or community lessons


-Beginner-


- Advanced-


- Expert-

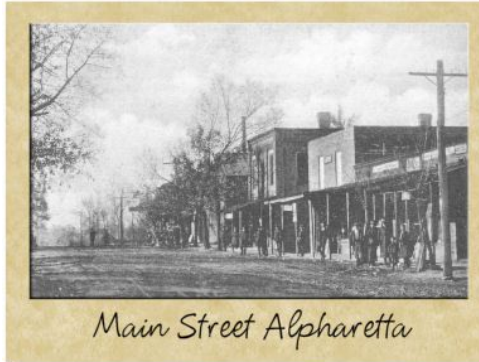


HISTORYHub

LOCATION RATIONALE

- Visible from street to attract attention to trail

Insights



Passion for History

The city of Alpharetta is **proud of its history**, so this should be on full display in the AlphaLoop.



Sense of Belonging

People will engage if they feel like they belong and sharing a town history **connects everyone** in the community.



Sculptural History

History of places can be displayed visually using **sculptural installations** that represent historical artifacts.



FEATURES

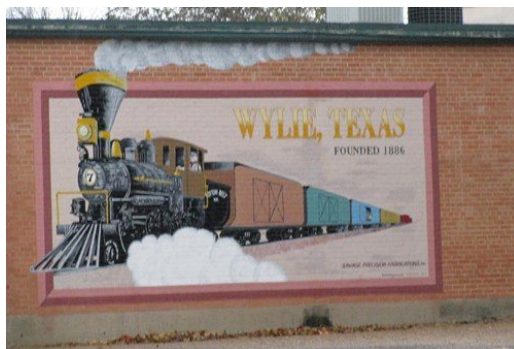
ART INSTALLATIONS

Add visual interest to the Alpha Loop.

- Incorporate art pieces specific to Alpharetta's history



DeLand Historic Mural Walk



FEATURES

HISTORIC MURALS

Provide photo spot for visitors.

- Depict moments from Alpharetta's history
- Educate visitors



FEATURES

COMMUNITY GARDEN

Include community garden as tribute to Alpharetta's agricultural history.

- Bring members of the city together



FEATURES

INFORMATIONAL SIGNAGE

Create an enjoyable learning experience for visitors.

- Engaging and interesting signs
- Place signs throughout community garden





APPLICATION

WALK THROUGH HISTORY

By creating a beautiful garden that is visible from the main street, it will catch the attention of visitors and attract them to the Alpha Loop.



APPLICATION

WALK THROUGH HISTORY

By creating a beautiful garden that is visible from the main street, it will catch the attention of visitors and attract them to the Alpha Loop.

Weighing Concepts Against Design Criteria

MUST:

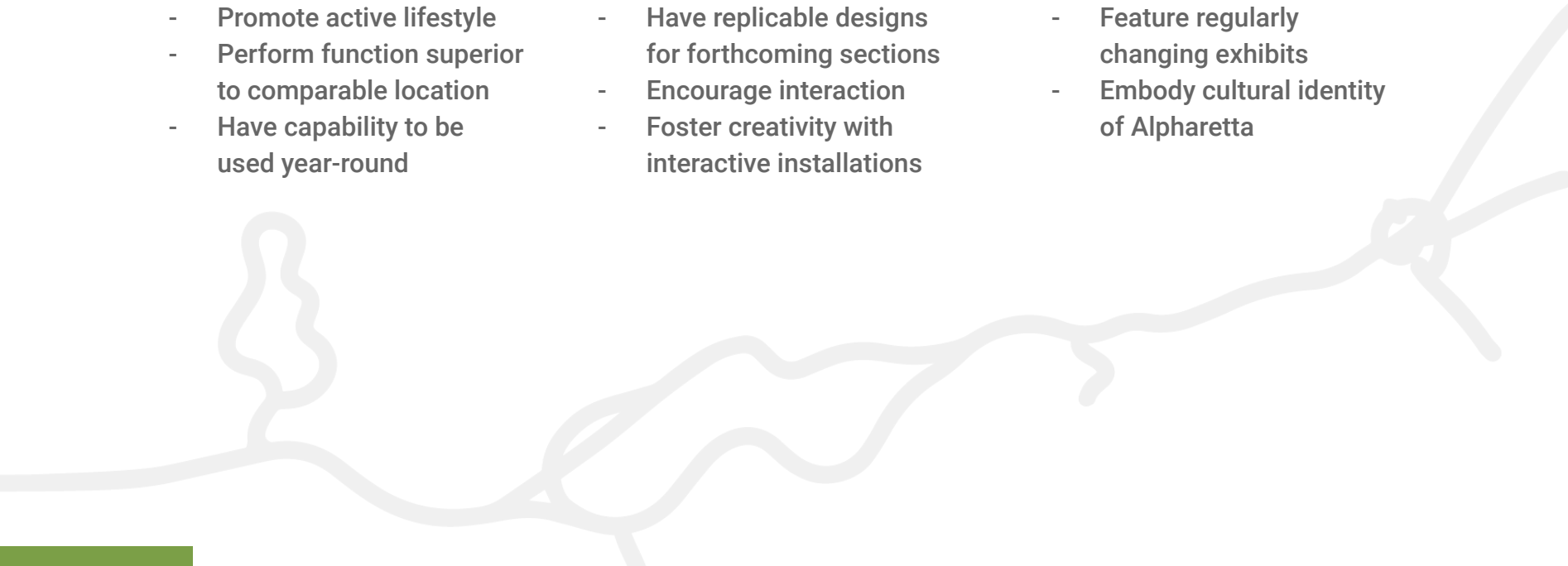
- Promote active lifestyle
- Perform function superior to comparable location
- Have capability to be used year-round

SHOULD:

- Have replicable designs for forthcoming sections
- Encourage interaction
- Foster creativity with interactive installations

NICE TO:

- Feature regularly changing exhibits
- Embody cultural identity of Alpharetta



	ART	WORK	MUSIC	PLAY	EXERCISE	HISTORY
MUST						
Promote active lifestyle	+	+	+	+	+	+
Perform function superior to comparable location	+	+	+	+	+	+
Have capability to be used year-round	+	+	+	+	+	+
SHOULD						
Have replicable designs for forthcoming sections		+	+	+	+	+
Encourage interaction	+	+	+	+	+	+
Foster creativity with interactive installations	+	+	+	+		
NICE TO						
Feature regularly changing exhibits	+		+		+	+
Embody cultural identity of Alpharetta	+	+	+			+

Next Steps

1. Get stakeholder feedback
2. Follow guidelines for choosing AlphaHub elements
3. Execute and implement design ideas
4. Get people off their couches!
5. Measure AlphaHub activity to evaluate success



Questions?

Seth Cruver, Piers Mrkusic,
Hannah Ranieri, Anna Teachout



City Council Meeting STAFF REPORT

Submitting Department: City Clerk

Submitted By: Erin Cobb

Sponsored By:

Meeting Date: May 4, 2020

I. AGENDA ITEM TITLE: COUNCIL MEETING MINUTES (MEETING OF 4/27/2020 & 4/30/2020)

II. RECOMMENDATION:

III. REPORT IN BRIEF:

IV. ALTERNATIVES:

V. ATTACHMENTS:

Council Meeting Minutes Draft 4-27-2020, Council Meeting Minutes Draft 4-30-2020



City Council Meeting
April 27, 2020
Office of the City Clerk

6:30 PM

This summary is provided as a convenience and service to the public, media and staff. It is not the intent to record proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted as heard by Council, but not quoted or paraphrased. This document includes limited presentation by Council and invited speakers in summary form. This is not an official record of the Alpharetta City Council Meeting proceedings. Official Minutes are recorded and available for review.

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I. CALL TO ORDER

- *Mayor Gilvin called the meeting to order at 6:30 p.m.*

II. ROLL CALL

- **Council Members**

- o Mayor Jim Gilvin
- o Mayor Pro Tem Donald F. Mitchell
- o Jason Binder
- o Ben Burnett
- o John Hipes
- o Dan Merkel
- o Karen Richard

- **Staff**

- o Bob Regus, City Administrator
- o Sam Thomas, City Attorney
- o James Drinkard, Asst. City Administrator
- o Erin Cobb, City Clerk
- o Peter Sewczwicz, Director of Public Works
- o Morgan Rodgers, Director of Recreation, Parks & Cultural Services
- o Tom Harris, Director of Finance
- o Kathi Cook, Director of Community Development
- o John Robison, Director of Public Safety
- o Randy Bundy, Director of Information Technology
- o Matthew Thomas, Economic Development Manager
- o Michael Woodman, Senior Planner

III. PLEDGE TO THE FLAG

IV. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 4/20/20)

- ❖ Mayor Pro Tem Mitchell offered a motion to approve the consent agenda
 - The motion received a second from Council Member Burnett
 - The motion was approved unanimously (7-0)

V. NEW BUSINESS

A. Bridge Improvements over GA 400

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Staff is recommending that Mayor and Council approve Kimley Horn's proposal in the amount of \$46,000 to prepare the necessary detailed design drawings associated with the Improvements to Kimball Bridge Road Bridge, Webb Bridge Road Bridge, and Tradewinds Bridge over GA 400, and authorize the Mayor to execute all necessary documents.
- Over the last several months representatives of Kimley Horn, North Fulton Community Improvement District (NFCID), Georgia Department of Transportation (GDOT), and the City of Alpharetta have been working collaboratively on improvements of the Bridges over GA 400. Specifically, Kimball Bridge Road, Webb Bridge Road, and the new overpass Tradewinds. Recently Mayor and Council approved the improvements of the bridges associated with the 3-D exhibits prepared by Kimley Horn. The next step in the process is for Kimley Horn to develop detailed/engineered designs for the specific elements on the bridges for GDOT to include in the design/build/maintain proposal package for the GA 400 Express Lanes Project.
- Specific deliverables associated with this scope of work are: Conceptual level plans and elevation drawings for each bridge; Conceptual level line drawings for each bridge element (columns, walls, etc.); and Final Design standards and drawings.
- Prior to this point, Kimley Horn has been developing exhibits utilizing 3-D modeling. The modeling of the proposed bridges has been funded by the NFCID. Recently the city issued a PO to Kimley Horn to review the specific elements of the Encore Bridge and identify the specific elements into the three proposed bridges (referred to in the attached proposal as Task 1). Specific design of the elements associated for each bridge has not been accomplished. Award of this proposal in the amount of \$46,000 will enable the City to accomplish such and move forward with the next step in the design process.
- The design team and Public Works is working alongside GDOT in preparation of the RFP GDOT is going to be issuing later this summer for the design/build/maintain GA 400 Express Lanes Project. Work associated with Kimley Horn's proposal will be accomplished to meet the June 30th deadline.

Public Comment:

- No Public Comment
- ❖ Mayor Pro Tem Mitchell offered a motion to approve Kimley Horn's proposal in an amount not to exceed \$46,000 to prepare the necessary detailed design drawings associated with the Improvements to Kimball Bridge Road Bridge, Webb Bridge Road Bridge, and Tradewinds Bridge over GA 400, and authorize the Mayor to execute all necessary documents
 - The motion received a second from Council Member Burnett
 - The motion was approved unanimously (7-0)

B. Ordinance Amendment: Chapter 46, Article II of The City Code

- Director of Public Safety, John Robison, came forward to present this item.
- The proposed ordinance would amend Chapter 46, Article II of the Code of the City of Alpharetta, Georgia as it regulates temporary no parking zones. The effect of the amendment would be to provide authority for Alpharetta Police Officers to order the involuntary removal (towing) of automobiles that have been parked in temporary no parking zones that are established for special events and/or to meet other City needs.
- While the need for such involuntary removal is infrequent, there are several reasons why granting the authority to our Police Officers is important. These include:
 - o For events such as the farmers market, Taste of Alpharetta, and other street events the presence of a vehicle on the street prevents elements of the event to be setup in accordance with the planned layout. This can be especially problematic if the vehicle is located in a manner that prevents the setup of an event element that is reliant on electrical service.
 - o Once the event site is opened to the public, the vehicle cannot be moved, and the driver is stuck. This creates a conflict during the event with which our police officers must deal.
 - o If the vehicle is damaged during the event, the owner would likely seek compensation from the City. While our legal liability would likely be questionable due to the vehicle being left in a posted area, we would still incur unnecessary expense if the owner files legal action.
 - o There are also potential safety concerns.
- Staff worked with the City Attorney to draft the recommended ordinance, which provides the minimum changes necessary to provide for the necessary authority.
- City Attorney, Sam Thomas, read the ordinance aloud.

Public Comment:

- No Public Comment

- ❖ Council Member Hipes offered a motion to amend Chapter 46, Article II of the Code of the City of Alpharetta, Georgia as it regulates temporary no parking zones. The effect of the amendment would be to provide authority for Alpharetta Police Officers to order the involuntary removal (towing) of automobiles that have been parked in temporary no parking zones that are established for special events and/or to meet other City needs
 - The motion received a second from Council Member Merkel
 - The motion was approved unanimously (7-0)

C. Resolution Approving the Sale of General Obligation Refunding Bonds, Series 2020

- The Director of Finance, Tom Harris, came forward to present this item.
- Staff is recommending Mayor and Council adopt a resolution approving the sale of general obligation refunding bonds, series 2020.
- City Attorney, Sam Thomas, read the resolution aloud.

Public Comment:

- No Public Comment
- ❖ Council Member Merkel offered a motion to adopt a resolution approving the sale of general obligation refunding bonds, series 2020
 - The motion received a second from Council Member Richard
 - The motion was approved unanimously (7-0)

VI. WORKSHOP

A. ITB 20-015, SR 9 at Marietta Street Midblock Crossing

- The Director of Public Works, Pete Sewczwicz, came forward to present this item.
- The award of this bid is for the construction of the SR 9 at Marietta Street Midblock Crossing. The project consists of the addition of a midblock crossing of SR 9 (South Main Street) at Marietta Street, and will include the construction of brick medians to offer a refuge area to pedestrians and installation of a mast arm with a HAWK beacon system. Additional work will include upgrading the existing handicap ramps and additional concrete medians and striping.
- The Department of Public Works prepared plans and specifications for the project and advertised for competitive bids on Thursday, March 12, 2020. A total of five bids were received on Thursday, April 9, 2020. The bids were as follows:

<u>Bidder</u>	<u>Total</u>
Chattahoochee Group, Inc.	\$191,983.87
TRISCAPES, Inc.	\$218,998.01
Summit Construction & Development, LLC	\$249,272.05
CMEC, LLC.	\$285,511.75
Surfaces Group	\$299,894.10

- The apparent low bidder, Chattahoochee Group, Inc., is an experienced contractor which has worked on several projects with similar elements in Georgia for multiple governmental agencies including Georgia DNR, City of Arcadia, and City of Marietta. The contacted references stated that Chattahoochee Group, Inc. provided reliable work on time and within budget and would use their services again.
- Once a contract with Chattahoochee Group, Inc. has been finalized and executed, construction may begin immediately. The anticipated completion date is no more than 60 calendar days from notice to proceed.
- This item was presented for informational purposes only. No action is being requested at this time.

Public Comment:

- Clifford Martin, 700 Anna Lane, Alpharetta, GA, came forward to address concerns regarding the placement of the HAWK signal.

B. Review Sign Proposals for Eastside Community Center

- Director of Recreation, Parks & Cultural Services, Morgan Rodgers, came forward to present this item.
- The City of Alpharetta and the Ed Isakson YMCA have a MOU regarding the development of the Eastside Community Center in conjunction with the development of additional facilities at the Y.
- As this is a partnership, the Y has presented a draft proposal for the signage at the new Center. This signage package attached includes the monument entrance sign, the signage outside the Community Center entrance and some interior signage. The package was developed by the Y's design firm team, Sky Design.
- For reference, the City of Alpharetta's Brand Standards Manual is also attached.
- This sign package was reviewed by the Recreation Commission at their February workshop. A list of their comments is attached.
- Staff is requesting feedback from Mayor and Council in order to provide guidance to the YMCA and their design team.

Public Comment:

- No Public Comment

VII. PUBLIC COMMENT

- No Public Comment

VIII. REPORTS

- Council Member Hipes commented on how great the new exterior parking signs look that were installed on two downtown parking garages and how they enhance the downtown.
- Council Member Binder praised the Alpharetta Rotary Club on raising \$60,000 within a couple weeks for their Donation Derby which supports local nonprofits during this crisis.

- Council Member Richard announced that the Design Review Board (DRB) will be hosting their May meetings via Zoom, which will take place on May 8th and May 15th. Additionally, the May 13th Community Zoning Information Meeting (CZIM) will be taking place via ZOOM.
- Council Member Merkel commented on the success of the Rotary Clubs fundraising and recognized the success of Council Member Binder's restaurant Bingo idea (<https://www.northfultonserves.com/>).
- Mayor Pro Tem Mitchell announced that Rucker Road is anticipated to be completed by Friday of this week pending the weather.
- Council Member Merkel commented on the amazing job that the contractor has done on the Kimball Bridge Improvement project.

IX. ADJOURNMENT

- ❖ With no further business to discuss or items to be heard, Mayor Gilvin adjourned the meeting at 7:52 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Erin Cobb".

Erin Cobb, City Clerk



Special Called City Council Meeting

April 30, 2020

Office of the City Clerk

11:00 AM

This summary is provided as a convenience and service to the public, media and staff. It is not the intent to record proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted as heard by Council, but not quoted or paraphrased. This document includes limited presentation by Council and invited speakers in summary form. This is not an official record of the Alpharetta City Council Meeting proceedings. Official Minutes are recorded and available for review.

Please note that, due to ongoing efforts to encourage “social distancing” in response to the COVID-19 pandemic, this meeting was conducted virtually using Zoom Meetings. This platform will allow for the public and media to attend the meeting just as they could any other regular City Council Meeting but do so from a computer or telephone.

I. CALL TO ORDER

- *Mayor Gilvin called the meeting to order at 11:00 a.m.*

II. ROLL CALL

• **Council Members**

- o Mayor Jim Gilvin
- o Mayor Pro Tem Donald F. Mitchell
- o Jason Binder
- o Ben Burnett
- o John Hipes
- o Dan Merkel
- o Karen Richard

• **Staff**

- o Bob Regus, City Administrator
- o Sam Thomas, City Attorney
- o James Drinkard, Asst. City Administrator
- o Erin Cobb, City Clerk
- o Peter Sewczwicz, Director of Public Works
- o Morgan Rodgers, Director of Recreation, Parks & Cultural Services
- o Tom Harris, Director of Finance
- o Kathi Cook, Director of Community Development
- o John Robison, Director of Public Safety
- o Cris Randall, Director of Human Resources
- o Randy Bundy, Director of Information Technology
- o Michael Woodman, Senior Planner

- **Staff Cont.**
 - o Rita Tracey, Director of Court Services
 - o Elle Taylor, Planning & Zoning Coordinator
 - o Geoff Sarra, Senior Engineer CIP
 - o Jim Cheatham, Chief Public Affairs Officer

III. PLEDGE TO THE FLAG

IV. NEW BUSINESS

A. OMNIBUS STATE OF EMERGENCY ORDINANCE - Continued Closure of City Facilities and Small Business Relief

- The City Attorney presented an ordinance providing for the continued closure of City Facilities and the extension of small business relief in response to the COVID-19 pandemic.
- The City Attorney is recommending Mayor and Council adopt, as presented, the Omnibus State of Emergency Ordinance - Continued Closure of City Facilities and Small Business Relief.
- On Thursday, April 23, 2020, the Governor issued an Executive Order entitled “Reviving a Healthy Georgia” requiring all residents and visitors of the State of Georgia to practice social distancing, wear face coverings, and practice sanitation; limiting gatherings of persons; directing certain residents to shelter-in-place; requiring Critical-Infrastructure, non-Critical Infrastructure, including restaurants, dining services, retail, and other businesses, establishments, corporations, non-profit corporations, and organizations to implement various measures to prevent the spread of COVID-19; and imposing other rules and regulations.
- The Reviving a Healthy Georgia Executive Order authorizes municipalities to issue ordinances as necessary for emergency management purposes and to supplement the Reviving a Healthy Georgia Executive Order.
- The Centers for Disease Control and Prevention (the “CDC”) of the Department of Health and Human Services of the United States of America indicates that there is evidence of widespread community transmission of COVID-19 in Georgia; and COVID-19 has continued to spread in the metropolitan Atlanta area.
- The Mayor and City Council intend to reenact certain provisions of the emergency ordinance adopted on April 1, 2020, including a Declaration of State of Emergency; continued closure of all City Facilities (except greenways and trails); and continued small business assistance.
- City Administrator, Bob Regus, briefly discussed a multi-phase plan for re-opening City facilities, which Staff is currently working on.
- City Attorney, Sam Thomas, read the ordinance aloud.

Public Comment:

- No Public Comment

- ❖ Council Member Hipes offered a motion to adopt an Omnibus State of Emergency Ordinance for Continued Closure of City Facilities and Small Business Relief
 - The motion received a second from Council Member Merkel
 - The motion was approved unanimously (7-0)

V. ADJOURNMENT

- ❖ With no further business to discuss or items to be heard, Mayor Gilvin adjourned the meeting at 11:30 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Erin Cobb".

Erin Cobb, City Clerk



City Council Meeting STAFF REPORT

Submitting Department: Public Safety
Submitted By: James Drinkard
Sponsored By:
Meeting Date: May 4, 2020

I. AGENDA ITEM TITLE: ORDINANCE AMENDMENT: CHAPTER 46, ARTICLE II OF THE CITY CODE
(2ND READING)

II. RECOMMENDATION:

Approve the second reading of an ordinance amending Chapter 46, Article II of the Code of the City of Alpharetta, Georgia to provide for regulation and enforcement of temporary no parking zones; to provide that the amendment shall become part of the Code of the City of Alpharetta; to provide for an effective date; and for other purposes.

III. REPORT IN BRIEF:

The proposed ordinance would amend Chapter 46, Article II of the Code of the City of Alpharetta, Georgia as it regulates temporary no parking zones. The effect of the amendment would be to provide authority for Alpharetta Police Officers to order the involuntary removal (towing) of automobiles that have been parked in temporary no parking zones that are established for special events and/or to meet other City needs.

While the need for such involuntary removal is infrequent, there are several reasons why granting the authority to our Police Officers is important. These include:

- For events such as the farmers market, Taste of Alpharetta, and other street events the presence of a vehicle on the street prevents elements of the event to be setup in accordance with the planned layout. This can be especially problematic if the vehicle is located in a manner that prevents the setup of an event element that is reliant on electrical service.
- Once the event site is opened to the public, the vehicle cannot be moved and the driver is stuck. This creates a conflict in the midst of the event with which our police officers have to deal.
- If the vehicle is damaged during the event, the owner would likely seek compensation from the City. While our legal liability would likely be questionable due to the vehicle being left in a posted area, we would still incur unnecessary expense if the owner files legal action.
- There are also potential safety concerns.

Staff worked with the City Attorney to draft the recommended ordinance, which provides the minimum changes necessary to provide for the necessary authority.

IV. ALTERNATIVES:

V. ATTACHMENTS:

ORDINANCE AMENDING CHAPTER 46, ARTICLE II OF CODE - TEMPORARY NO PARKING ZONES(3645894.1)

AN ORDINANCE AMENDING CHAPTER 46, ARTICLE II OF THE CODE OF THE CITY OF ALPHARETTA, GEORGIA TO PROVIDE FOR REGULATION AND ENFORCEMENT OF TEMPORARY NO PARKING ZONES; TO PROVIDE THAT THE AMENDMENT SHALL BECOME PART OF THE CODE OF THE CITY OF ALPHARETTA; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

WHEREAS: Chapter 46, Article II of the Code of the City of Alpharetta, Georgia provides for the designation of parking areas, compliance with no-parking or restricted parking signs, and related enforcement, fines, and impoundment of vehicles; and

WHEREAS: the City of Alpharetta from time to time may provide or allow certain special events designed to promote and enhance tourism, economic development, and the general quality of life of the citizens of Alpharetta; and

WHEREAS: the Mayor and Council of the City of Alpharetta, Georgia do hereby find and determine it to be necessary to establish and designate certain temporary no parking zones and/or no parking spaces in order to ensure the public safety and provide for the orderly conduct of special events held within or adjacent to the public rights-of-way or within City-owned properties; and

WHEREAS: the Mayor and Council of the City of Alpharetta, Georgia do hereby find and determine it to be necessary to establish procedures for the enforcement of such temporary no parking zones and no parking spaces and to provide for fines and the impoundment of vehicles found to be in violation of such temporary zones and spaces;

NOW, THEREFORE, THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA HEREBY ORDAIN AS FOLLOWS:

Section 1. The Code of the City of Alpharetta is hereby amended by deleting Section 46-34 in its entirety and substituting in lieu thereof a new Section 46-34 as follows:

“Section 46-34 - Designation of parking areas; marking

- (a) The Director of Public Safety is authorized to designate specific parking areas, zones, or spaces within the city in which the parking of vehicles is regulated or prohibited. The Director of Public Safety shall make such determinations upon
 - i. The basis of any engineering and traffic investigations indicating that the adoption of such regulations and prohibitions will aid in the reasonable regulation and control of the parking of vehicles and the reasonable movement of traffic; or
 - ii. The need to provide for the orderly conduct of special events held within or adjacent to the public rights-of-way or within City-owned properties.
- (b) Without limiting the generality of the foregoing, the Director of Public Safety is authorized to designate areas or zones in which:
 - i. Parking is prohibited at all times or at designated times;
 - ii. Parking is permitted for specified types of vehicles only; or
 - iii. Parking may not exceed a specified consecutive period of time.
- (c) Each parking area, zone, or space shall be marked or indicated by adequate signs setting forth the applicable restriction in a sufficiently legible manner.”

Section 2. The Code of the City of Alpharetta is hereby amended by deleting Section 46-36 in its entirety and substituting in lieu thereof a new Section 46-36 as follows:

“Section 46-36 – Enforcement; fine, impoundment of vehicles

- (a) All parking enforcement officers and police officers shall enforce the provisions of this article and shall be empowered to issue written citations requiring the accused to appear to answer the charge.
- (b) Every person convicted of a violation of any provision of this article shall be punished by a fine to be determined by the city council from time to time.
- (c) In addition, the parking enforcement officer or police officer is authorized to cause the vehicle to be towed away to the nearest garage or other place of safety, at the expense of the owner of the vehicle
 - i. Where any vehicle has been left unattended in a restricted zone for 24 hours or more; or
 - ii. Whenever the use of a street or portion thereof is authorized by the city council for a purpose other than the normal flow of traffic or for the movement of equipment, articles or structures of unusual size, and the parking of any vehicle would prohibit or interfere with such use or movement, and signs giving notice that such a vehicle may be removed are erected or placed at least twenty-four hours prior to the removal by authorized personnel;; or
 - iii. Where the vehicle is posing a threat to the public safety or safe passage of vehicular traffic on a public street.”

Section 3. The sections, paragraphs, sentences, clauses, or phrases of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared illegal by the valid judgement or decree of any court of competent jurisdiction, such illegality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance.

Section 4. All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.

Section 5. This Ordinance shall become effective upon adoption.

[SIGNATURES ON FOLLOWING PAGE]

[SIGNATURE PAGE]

**AN ORDINANCE AMENDING CHAPTER 46, ARTICLE II OF THE CODE OF THE CITY OF
ALPHARETTA, GEORGIA TO PROVIDE FOR REGULATION AND ENFORCEMENT OF
TEMPORARY NO PARKING ZONES; TO PROVIDE THAT THE AMENDMENT SHALL
BECOME PART OF THE CODE OF THE CITY OF ALPHARETTA; TO PROVIDE FOR
AN EFFECTIVE DATE; AND FOR OTHER PURPOSES**

ADOPTED this ____ day of _____, 2020.

CITY OF ALPHARETTA, GEORGIA

By: _____
Jim Gilvin, Mayor

COUNCILMEMBERS

Jason Binder

Ben Burnett

John Hipes

Dan Merkel

Donald Mitchell

Karen Richard

Attest:

Approved as to form and legal sufficiency:

Erin Cobb, City Clerk (SEAL)

C. Sam Thomas, City Attorney



City Council Meeting STAFF REPORT

Submitting Department: Public Works
Submitted By: Pam Bush, Geoffrey Sarra, Arash Moradkhani
Sponsored By:
Meeting Date: May 4, 2020

I. AGENDA ITEM TITLE: ITB 20-015, SR 9 AT MARIETTA STREET MIDBLOCK CROSSING

II. RECOMMENDATION:

Please award ITB 20-015 to Chattahoochee Group, Inc. in the amount of \$191,983.87 for construction of the SR 9 at Marietta Street Midblock Crossing and authorize the Mayor to execute all necessary documents.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: YES INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: \$191,983.87

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
30141100-541410-C2029	\$191,983.87

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
NA	\$0.00

IV. REPORT IN BRIEF:

The award of this bid is for the construction of the SR 9 at Marietta Street Midblock Crossing. The project consists of the addition of a midblock crossing of SR 9 (South Main Street) at Marietta Street, and will include the construction of brick medians to offer a refuge area to pedestrians and installation of a mast arm with a HAWK beacon system. Additional work will include upgrading the existing handicap ramps and additional concrete medians and striping.

The Department of Public Works prepared plans and specifications for the project and advertised for competitive bids on Thursday, March 12, 2020. A total of five bids were received on Thursday, April 9, 2020. The bids were as follows:

Bidder	Total
Chattahoochee Group, Inc.	\$191,983.87
TRISCAPES, Inc.	\$218,998.01
Summit Construction & Development, LLC	\$249,272.05
CMEC, LLC.	\$285,511.75
Surfaces Group	\$299,894.10

The apparent low bidder, Chattahoochee Group, Inc., is an experienced contractor which has worked on several projects with similar elements in Georgia for multiple governmental agencies including Georgia DNR, City of Arcadia, and City of Marietta. The contacted references stated that Chattahoochee Group, Inc. provided reliable work on time and within budget and would use their services again.

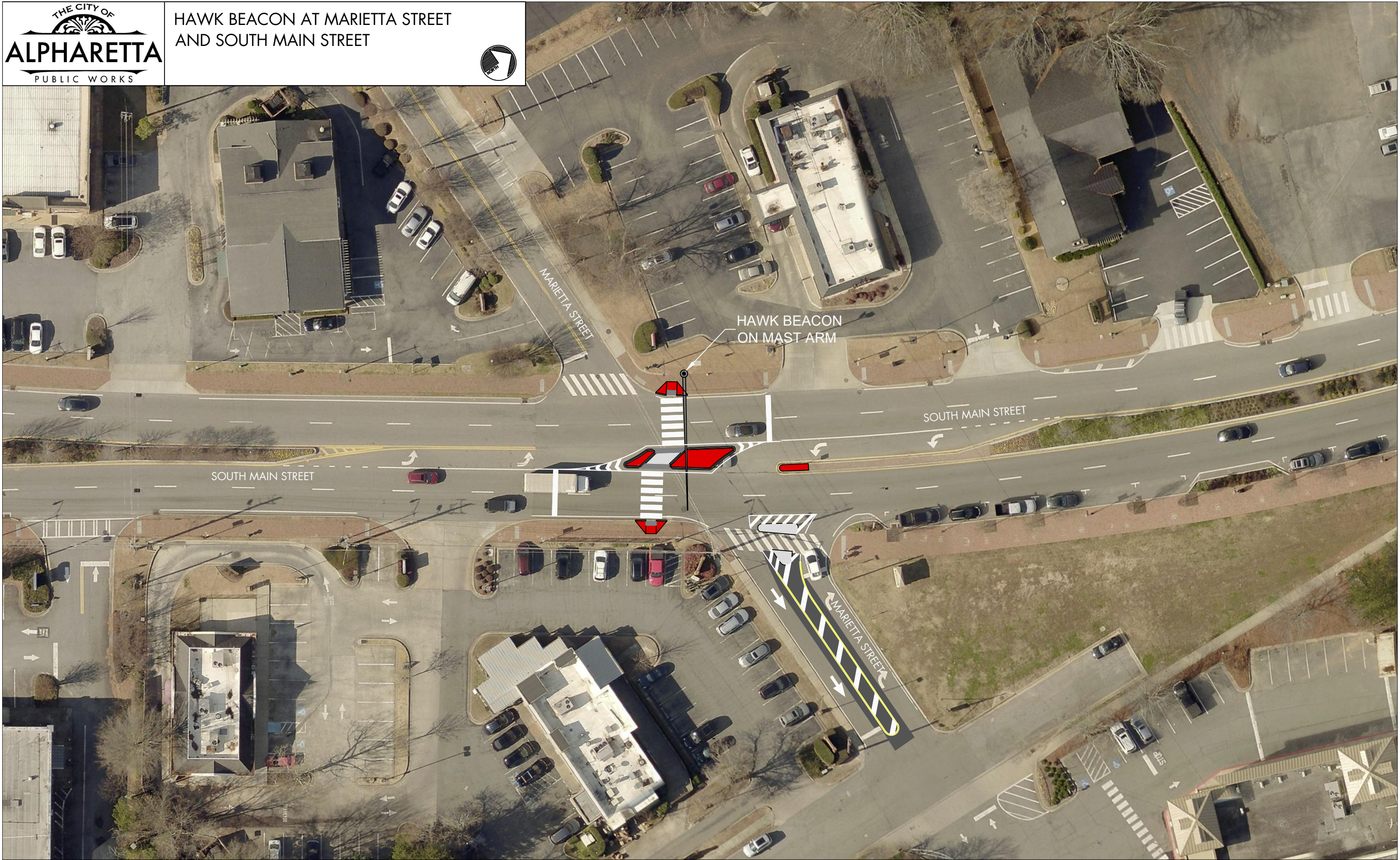
Once a contract with Chattahoochee Group, Inc. has been finalized and executed, construction may begin immediately. The anticipated completion date is no more than 60 calendar days from notice to proceed.

V. ALTERNATIVES:

None

VI. ATTACHMENTS:

Marietta at 9 Ped Imp - Location map



HAWK BEACON
ON MAST ARM

SOUTH MAIN STREET

SOUTH MAIN STREET

MARIETTA STREET



City Council Meeting STAFF REPORT

Submitting Department: Finance
Submitted By: Thomas Harris
Sponsored By:
Meeting Date: May 4, 2020

I. AGENDA ITEM TITLE: AWARD OF AUDITING SERVICES CONTRACT

II. RECOMMENDATION:

Award Auditing Services contract (RFP#20-116) to Mauldin & Jenkins for a term of 5 years and authorize the Mayor to execute all necessary documents at an amount not to exceed \$49,500 for FY 2020, \$50,000 for FY 2021, \$50,500 for FY 2022, \$51,500 for FY 2023 and \$52,500 for 2024

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY
OPRT. BUDGET: YES

TOTAL PROJECT COST: TOTAL PROPOSED ANNUAL AUDIT FEES ARE
\$49,500 FOR FY2020, \$50,000 FOR FY 2021, \$50,500 FOR FY2022,
\$51,500 FOR FY2023, \$52,500 FOR FY 2024

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
Professional Services/10015127-52100 FAO00	\$49,500.00

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
N/A	\$0.00

IV. REPORT IN BRIEF:

On January 30, 2020, the City of Alpharetta issued RFP#20-116 for Auditing Services. Specifically, the City was seeking a qualified Certified Public Accountant to perform financial and compliance audits in accordance with generally accepted auditing standards (GAAS) as set forth by the American Institute of Certified Public Accountants, and in accordance with generally accepted auditing standards (GAGAS) issued by the Comptroller General of the United States.

Evaluation criteria included the following:

Cover letter, company profile, experience of firm,

quality control and peer review 25%

Qualifications of staff assigned to audit 22%

Professional references 20%

Approach to audit 20%

Total Fees 10%

Alpharetta local vendor preference 3%

100%

A total of 150 firms were notified regarding the RFP, using the City's Bonfire Bid posting system. In addition, the RFP was posted on the State of Georgia bid posting site. Six firms downloaded the RFP documents to review and Mauldin & Jenkins was the only firm to submit a response.

The other five firms (CHK CPA's & Advisors, Rushton & Company, SYTM Accounting & Consulting, SME CPA's and ML Cameron & Associates) did not reply when contacted to find out why they did not submit a response to RFP.

Mauldin & Jenkins is the City's current auditor and is one of the largest CPA firms in the country and has been providing governmental audit services for over 95 years. Mauldin & Jenkins audits more cities, more counties, more school systems and more agencies or departments in the state of Georgia than any other firm. Mauldin & Jenkins continues to be the long-standing auditor for many comparable cities in the immediate area and throughout the state.

For the City's most recent audit (FY 2019), audit fees were \$52,000. Proposed fees for the next four years are slightly lower, even including years in which Single Audit is required. In the fifth year of the contract, the fees only slightly exceed the amount of FY 2019.

The Evaluation Committee included Brent Burdette, CPA, Accounting & Operations Manager and Mark Bennett, Chief Accountant.

Some additional factors considered were:

Mauldin & Jenkins

- Provides over 100,00 hours of services to 450 governments in the Southeast annually.
- Provided audit services to 335 local government entities in Georgia during the past 3 years.
- Performed 160 Single Audits for fiscal year 2017 which rated 21st highest number of Single Audits conducted amount public firms in the nation.
- Assisted 128 governments in preparation of CAFR's to receive GFOA certificates and has never failed to receive a certificate for any entity submitting a CAFR.
- Audited 80 cities in Georgia in past three years including Decatur, Duluth, Dunwoody, Johns Creek, Milton, Kennesaw, Roswell and Sandy Springs.
- Audited 42 counties in Georgia in the past three years including Athens-Clarke, Cherokee, Dekalb, Gwinnett, Henry and Forsyth.
- Audited 47 school systems, and 191 other authorities and commissions in Georgia in the past three years.
- Partner-in-charge has over 16 years of governmental experience and quality control partner has over 20 years of governmental experience.

V. ALTERNATIVES:

VI. ATTACHMENTS:



City Council Meeting STAFF REPORT

Submitting Department: Finance

Submitted By: Thomas Harris

Sponsored By:

Meeting Date: May 4, 2020

I. AGENDA ITEM TITLE: RESOLUTION AMENDING THE RETIREMENT SAVINGS PLAN AND 457 PLAN FOR CERTAIN CARES ACT CHANGES APPROVED BY THE PENSION BOARD (PLAN COMMITTEE).

II. RECOMMENDATION:

Please approve the Resolution amending the Retirement Savings Plan and 457 Plan for certain CARES ACT changes approved by the Pension Board (Plan Committee).

III. REPORT IN BRIEF:

The Retirement Savings Plan and 457 Plan Committee (Pension Board) approved certain changes to the Plans in accordance with the Coronavirus Aid, Relief and Economic Security Act (the "CARES Act"). These changes permit qualifying participants who have been impacted by the virus to take coronavirus-related distributions of up to \$100,000 in calendar year 2020.

The Coronavirus-Related Distributions shall be limited to participants who self-certify that they meet at least one of the following qualifications: (1) the participant (or his or her spouse or dependents) has been diagnosed with the virus SARS-CoV-2 or with the coronavirus disease 2019 ("COVID-19") by a test approved by the Centers for Disease Control and Prevention, or (2) the participants has experienced adverse financial consequences stemming from COVID-19 as a result of (A) being quarantined, furloughed, or laid off, (B) reduced work hours, (C) being unable to work due to lack of child care, (D), the closing or reduction of hours of a business owned or operated by the participants, or (0e) other factors determined by the Department of Treasury (such individuals, "Qualified Individuals").

In accordance with the CARES Act, any individual who receives a Coronavirus-Related Distribution from the Savings Plan and or/457 Plan may, at any time during the 3-year period beginning on the day after such distribution was received, repay in one or more contributions an aggregate amount not to exceed the amount of such distributions to an eligible retirement plan (including the Savings Plan or 457 Plan) or an IRA and the treated as having received the Coronavirus-Related Distribution in a valid eligible rollover distribution.

Additionally, the Resolution waives the required minimum distribution ("RMD") requirements pursuant to the CARES Act for participants or beneficiaries who otherwise would have been required to take RMDs during the 2020 calendar year, as well as participants who turned 70 1/2 during 2019 but who have not already taken their first RMDs, unless the participant or beneficiary specially request that such RMDs be paid in the 2020 calendar year (such RMD changes, along with the changes permitting Coronavirus-Related Distributions under the Savings Plan and the 457 Plan, the "Plan Changes").

IV. ALTERNATIVES:

V. ATTACHMENTS:

RESOLUTION AUTHORIZING CARES ACT CHANGES TO RETIREMENT SAVINGS_457 PLANS - COVID-19(3699726.1)

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA,
GEORGIA TO AUTHORIZE CARES ACT CHANGES TO THE CITY OF ALPHARETTA
RETIREMENT SAVINGS PLAN AND THE CITY OF ALPHARETTA 457 PLAN**

WHEREAS, the City of Alpharetta, Georgia (the "City") sponsors and maintains the City of Alpharetta Retirement Savings Plan, as amended and restated effective January 1, 2016 (the "Savings Plan") and the City of Alpharetta 457 Plan, as amended and restated effective October 1, 2013 (the "457 Plan");

WHEREAS, the City has retained the right to amend the Savings Plan and 457 Plan;

WHEREAS, the Defined Contribution Committee (also known as the "Pension Board") appointed by the City (the "Committee") is responsible for the administration and interpretation of the Savings Plan and 457 Plan;

WHEREAS, the Committee, subject to approval and ratification by the Alpharetta City Council, now wishes to authorize certain administrative changes to the Savings Plan and the 457 Plan as permitted by the Coronavirus Aid, Relief, and Economic Security Act (the "CARES Act");

WHEREAS, with respect to the Savings Plan, the Committee, subject to approval and ratification by the Alpharetta City Council, wishes to permit coronavirus-related distributions of up to \$100,000.00 (including any similar distributions made under the 457 Plan) in calendar year 2020 to participants who have been impacted by the virus and otherwise may not be eligible for a distribution under the plan, subject to the limitations and rules set forth in the CARES Act (such distributions "Coronavirus-Related Distributions");

WHEREAS, the Coronavirus-Related Distributions shall be limited to participants who self-certify that they meet at least one of the following qualifications: (1) the participant (or his or her spouse or dependents) has been diagnosed with the virus SARS-CoV-2 or with coronavirus disease 2019 ("COVID-19") by a test approved by the Centers for Disease Control and Prevention, or (2) the participant has experienced adverse financial consequences stemming from COVID-19 as a result of (a) being quarantined, furloughed, or laid off, (b) reduced work hours, (c) being unable to work due to lack of child care, (d) the closing or reduction of hours of a business owned or operated by the participant, or

(e) other factors determined by the Department of Treasury (such individuals, "Qualified Individuals");

WHEREAS, with respect to the 457 Plan, the Committee, subject to approval and ratification by the Alpharetta City Council, wishes to permit Coronavirus-Related Distributions up to \$100,000.00 (including any similar distributions made under the Savings Plan) in calendar year 2020 to Qualified Individuals, subject to the limitations and rules set forth in the CARES Act;

WHEREAS, in accordance with the CARES Act, any individual who receives a Coronavirus-Related Distribution from the Savings Plan and/or the 457 Plan may, at any time during the 3-year period beginning on the day after such distribution was received, repay in one or more contributions an aggregate amount not to exceed the amount of such distribution to an eligible retirement plan (including the Savings Plan or 457 Plan) or an IRA and be treated as having received the Coronavirus-Related Distribution in a valid eligible rollover distribution; and

WHEREAS, with respect to the Savings Plan and the 457 Plan, the Committee, subject to approval and ratification by the Alpharetta City Council, wishes to waive the required minimum distribution ("RMD") requirements pursuant to the CARES Act for participants or beneficiaries who otherwise would have been required to take RMDs during the 2020 calendar year, as well as participants who turned 70½ during 2019 but who have not already taken their first RMDs, unless the participant or beneficiary specifically requests that such RMDs be paid in the 2020 calendar year (such RMD changes, along with the changes permitting Coronavirus-Related Distributions under the Savings Plan and the 457 Plan, the "Plan Changes").

NOW, THEREFORE, IT IS HEREBY

RESOLVED, that the City authorizes and approves the Plan Changes, effective as of May 4, 2020, or such other date determined by the Mayor; and **IT IS**

FURTHER RESOLVED, that the Mayor and City Council hereby approves, ratifies and authorizes the Committee-recommended amendments to the Savings Plan and 457 Plan to evidence the Plan Changes, provided that such amendments shall be executed within the remedial amendment period permitted under the CARES Act, which permits governmental employers such as the City until the end of the plan years beginning January 1, 2024 to amend the Savings Plan and 457 Plan; and **IT IS**

FURTHER RESOLVED, that the Chair of the Committee and such other authorized representatives of the City as may be appropriate are authorized and designated to execute any and all documents, letters, consents and other instruments necessary to effectuate said Plan Changes.

SO RESOLVED, this _____ day of May, 2020.

CITY OF ALPHARETTA, GEORGIA

By: _____
Jim Gilvin, Mayor

COUNCIL MEMBERS

Jason Binder

Ben Burnett

John Hipes

Dan Merkel

(SEAL)

Attest: _____
Donald Mitchell

Erin Cobb, City Clerk

Karen Richard

Approve as to form and legal sufficiency:

C. Sam Thomas, City Attorney



City Council Meeting STAFF REPORT

Submitting Department: Recreation and Parks
Submitted By: Ruby Flynn
Sponsored By:
Meeting Date: May 4, 2020

I. AGENDA ITEM TITLE: IGA FULTON BOE: ALPHARETTA ELEMENTARY SCHOOL INCLUSIVE AND ADAPTIVE PLAYGROUND INSTALLATION

II. RECOMMENDATION:

As outlined in The City's IGA with the Fulton County BOE, please award Playsouth Playground Creators a contract not to exceed \$107,992.00 to produce and install an adaptive playground located at Alpharetta Elementary School and authorize the Mayor to execute all necessary documents.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: YES INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: \$107,992.00

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
Park Development / 30161150 541500 C1920	\$32,992.00
Northside NOU / 30161150 541500 C1926	\$40,000.00
Resurgens (Playground) / 30161150 541500 C2021	\$35,000.00

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
N/A	\$0.00
N/A	\$0.00
N/A	\$0.00

IV. REPORT IN BRIEF:

On March 2, 2020, City Council approved an IGA with the Fulton County Board of Education which included the commitment by the City to provide an adaptive playground at Alpharetta Elementary School.

Working in partnership with Northside Hospital Wellness and Resurgens Orthopedics, which provided additional funding of \$75,000.00 was provided, with the contingency that we use the playground concept offered by PlaySouth Playground Creators for this project. The total cost of the playground including installation is \$107,992.00

Working with Alpharetta Elementary School a timeline has been developed to complete the playground installation this summer before the new school year begins.

V. ALTERNATIVES:

VI. ATTACHMENTS:

0a46ea129d (002), Alpharetta Elementary Playground, 132-115811-6A_PJ_AlpharettaEleme, Alpharetta0219-6



Official City Council Meeting Minutes

March 2, 2020

CITY HALL 2 PARK PLAZA

6:30 PM

Official Minutes

The public is advised that the following minutes are not a verbatim transcription of business presented at the Council Meeting of the date shown; but are a synopsis of pertinent information. The public is further advised that the tapes recorded at said meeting are a matter of public record and are available to be heard at the City of Alpharetta's Clerk's office during normal business hours.

I. CALL TO ORDER

- *Mayor Gilvin called the meeting to order at 6:30 p.m.*

II. ROLL CALL

• Council Members

- o Mayor Jim Gilvin
- o Mayor Pro Tem Donald F. Mitchell
- o Jason Binder
- o Ben Burnett
- o John Hipes
- o Dan Merkel
- o Karen Richard

• Staff

- o Bob Regus, City Administrator
- o Sam Thomas, City Attorney
- o Michael Riddle, Web Administrator
- o Erin Cobb, City Clerk
- o Peter Sewczwicz, Director of Public Works
- o Morgan Rodgers, Director of Recreation, Parks & Cultural Services
- o John Robison, Director of Public Safety
- o Kathi Cook, Director of Community Development
- o Cris Randall, Director of Human Resources

III. PLEDGE TO THE FLAG

IV. PRESENTATIONS & PROCLAMATIONS

A. Georgia Association of Water Professionals Ira C. Kelley Award Presentation to Mike Hill

- Executive Director of the Georgia Association of Water Professionals, Pam Burnett, presented the City of Alpharetta's Sr. Water Resources Analysts, Mike Hill, with the Ira C. Kelley Award. Mr. Hill was previously awarded the Stormwater Top Ops award from Georgia Association of Water Professionals and is one of only two people who have achieved both honors.
- This award honors advancements and achievements in the environmental laboratory field. The statewide award is presented to someone who has demonstrated outstanding accomplishments in operating an environmental laboratory facility; performed outstanding service in instruction and training other laboratory analysts; contributed to advancement of the laboratory field; and/or developed analytical techniques, procedures or instrumentation.
- Mr. Hill has over 44 years of experience in water resources and holds two state certifications, Class III Wastewater Operator and Wastewater Laboratory Analyst. As Alpharetta's Senior Water Resources Analyst, Mr. Hill takes and process field samples, enforces quality control procedures, coordinates with neighboring municipalities, investigates pollution complaints, and completes all water quality data entry into Cityworks. Mr. Hill is personally responsible for the sampling, testing, and inspections of the waterways in Alpharetta.

B. Arbor Day Proclamation

- The City of Alpharetta's Environmental Program Coordinator, Terry Porter, the City's Arborist, David Shostak, and Natural Resources Commission Board Members, Deb Zemlock and Daniel Mitnick came forward to accept the Arbor Day 2020 Proclamation for Mayor Gilvin.

V. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 2/24/2020)

B. Financial Management Report: Month Ending January 31, 2020

- On a monthly basis, the Finance Department prepares detailed revenue and expenditure statements for all city operating funds (including prior-year comparisons for the General Fund).
- In addition, this report includes:
 1. Detailed capital project report including life-to-date activity;
 2. Payments \$5,000 and greater;
 3. Purchase orders with an estimated cost between \$5,000 and \$50,000; and
 4. Status of current year bids/RFPs.

C. Alcoholic Beverage License Applications

PH-20-AB-02	Persian Kabob Land 1055 Mansell Rd. Suite 150 Alpharetta, GA 30076 Restaurant Consumption on Premises Beer, Wine & Sunday Sales Owner: Fraidoon Izadi Owner: Korous Momtaz Registered Agent: Hadi Haeri
PH-20-AB-03	Blazin Wings, Inc. d/b/a Buffalo Wild Wings 10890 Haynes Bridge Rd. Alpharetta, GA 30022 Restaurant Consumption on Premises Liquor, Beer, Wine & Sunday Sales Owner: Jerry Pipes Registered Agent: Michael Sard

❖ Council Member Burnett offered a motion to approve the consent agenda

- The motion received a second from Mayor Pro Tem Mitchell
- The motion was approved unanimously (7-0)

VI. NEW BUSINESS

A. Update to City's Employee Handbook

- Director of Human Resources, Cris Randall, came forward to present this item.
- The purpose of this update is to increase clarity, transparency and consistent application of guidelines. Most of recommended updates consist of added content or adjustments to language to increase clarity of interpretation, expectations and consistent implementation among departments. Additional language was included to memorialize practices that have already been into practice but not documented. As our City evolves as an organization, so does our workforce and that is why it is important to periodically review and revise personnel policies to continue enhance our organizational health and supportive culture. Some key areas of revision include:
- Updating the Equal Employment Opportunity, Non-Discrimination, Anti-Harassment and Anti-Bullying policies to extend coverage in a manner consistent with current state and federal law, to encourage reporting of inappropriate conduct, and to address appropriate use of communication tools.

- Additional language addressing accommodations of disabled and pregnant employees, as well as clarifying how different aspects of the employment relationship are administered with respect to ill or injured employees.
- Updating introductory period from 90 days to 12 months ensuring consistency among department standards. This update coincides with Human Resources launching of a new comprehensive onboarding program that will increase new-hire engagement and provide them with resources while adjusting to their new role.
- Providing a comprehensive Drug Free Workplace policy that allows the City to manage and respond to employee conduct that is damaging in the workplace and to manage employees' substance abuse before it becomes a problem in the workplace.
- Providing clarification of essential-personnel role, expectations and compensation during City declared closings (severe weather or emergency closures).
- Updated policies that guide employees in their use of technology in the workplace, including use of City provided resources, use of external resources, like private social media during work hours, and use of personal devices during work hours or while operating City equipment and vehicles.
- Clarifying FLSA exempt and non-exempt position classification and expectation regarding work hours, breaks, authorization to work outside regular work hours and providing specific timekeeping guidelines.
- Adding statements as appropriate addressing inclusion of civil union partners under policies that encompass spouses.
- Incorporating requirements into the Family and Medical Leave Act and Military Leave policies consistent with the current scope of that Federal law.
- Providing employees with an illustrative list of conduct that may lead to disciplinary action and addressing expectations for employee conduct with respect to service standards and ethics and providing a performance management process to guide employee development and conduct on the job.
- Propose enhancement of certain benefits that apply to all City employees, including bereavement leave, Christmas's Eve full-day holiday, tuition reimbursement, and parental leave.

Public Comment:

- No Public Comment

❖ **Council Member Merkel offered a motion to approve the updated City's Employee Handbook**

- The motion received a second from Council Member Burnett
- The motion was approved unanimously (7-0)

B. Haynes Bridge Road Capacity Improvements TSP/LOST

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- On May 15, 2017, City Council approved an intergovernmental agreement (IGA) with City of Johns Creek concerning the design, engineering, and right-of-way

acquisition pertaining to the Haynes Bridge Road Capacity Improvements TSPLOST project. Identified as a Tier 1 Project in the TSPLOST project list by both City of Alpharetta and City of Johns Creek, the Haynes Bridge Road Capacity Improvements project will widen Haynes Bridge Road from a two lane section to a four lane section between Mansell Road and Old Alabama Road. The project scope also includes: an 8' sidewalk to the Greenway, tree lined streets, landscaped medians, and left turn lanes where appropriate.

- Under the terms of the IGA, the City of Johns Creek manages the design, engineering, and right-of-way acquisition phases for the project. Design costs and third-party costs associated with right-of-way acquisition (right-of-way plans, appraisals, negotiations, deed preparation, etc.) are split 50/50 between the cities. This request is for the authorization of funds in the amount of \$249,102.50 for reimbursement to the City of Johns Creek for design and engineering work. This amount is broken down as follows:
 - o \$52,825.00 for Conceptual Design and Miscellaneous Revisions by Lowe Engineers, LLC
 - o \$2,602.50 for Pavement Coring by NOVA Engineering and Environmental, LLC
 - o \$190,000.00 for Engineering Services by Lowe Engineers, LLC
 - o \$3,675.00 for Environmental Services by Kimley-Horn and Associates, Inc.
- The first two items listed below will be paid immediately to Johns Creek since the work has already been accomplished. The second two items will be paid out based on work completed over the course of the design of the project.

Public Comment:

- No Public Comment

❖ Mayor Pro Tem Mitchell offered a motion to approve an Intergovernmental Agreement (IGA) with City of Johns Creek concerning the design, engineering, and right-of-way acquisition pertaining to the Haynes Bridge Road Capacity Improvements TSPLOST project in an amount up to \$249,102.50 and authorize the Mayor and Council to execute all necessary documents

- The motion received a second from Council Member Burnett with a friendly amendment to allow the Mayor to execute all necessary documents
- Mayor Pro Tem Mitchell accepted the friendly amendment
- The motion was approved unanimously (7-0)

C. Intergovernmental Agreement (IGA) with Fulton County Board of Education for use of Athletic Fields at Innovation Academy

- Director of Recreation, Parks, & Cultural Services, Morgan Rodgers, came forward to present this item.
- Staff recommends the approval of an IGA between the City of Alpharetta and the Fulton County Board of Education to allow the City of Alpharetta primary use of the athletic facilities at the Innovation Academy for a period of 10 years and requests that the Mayor be authorized to sign all necessary documents.
- This Intergovernmental Agreement (IGA) between the City of Alpharetta and the Fulton County Board of Education will allow the City of Alpharetta primary use of the athletic facilities at the Innovation Academy for a period of 10 years as outlined in the attached IGA. The City will invest initially up to \$250,000.00 for

facilities improvements and will maintain the facilities during the life of the IGA as outlined in the attached IGA at an estimated cost of \$60,000 per year. In addition, it is anticipated that at capital maintenance cost will occur at the 5-year mark of approximately \$50,000 and at the 10-year mark of approximately \$75,000.

- The attached document outlines the basic terms of the relationship, which have been approved by Fulton County Schools. If the terms are approved by City Council, our Staff will work with the City Attorney and representatives of Fulton County Schools to finalize a formal IGA for execution.

Public Comment:

- No Public Comment
- ❖ Council Member Binder offered a motion to approve an IGA between the City of Alpharetta and the Fulton County Board of Education to allow the City of Alpharetta primary use of the athletic facilities at the Innovation Academy for a period of 10 years for a contract not to exceed \$250,000 and authorize the Mayor to execute all necessary documents
 - The motion received a second from Council Member Richard
 - The motion was approved unanimously (7-0)

D. Intergovernmental Agreement (IGA) between the City of Alpharetta and the Fulton County Board of Education to place a Community Playground at Alpharetta Elementary School

- Director of Recreation, Parks & Cultural Services, Morgan Rodgers, came forward to present this item.
- Staff recommends the approval of an IGA between the City of Alpharetta and the Fulton County Board of Education to place a Community Playground at Alpharetta Elementary School and requests that the Mayor be authorized to execute all necessary documents.
- The City of Alpharetta, with the support of financial donations from Northside Hospital and Resurgens Foundation, plans to build an accessible playground in front of Alpharetta Elementary School. This playground would be used exclusively by students from Alpharetta Elementary School during school hours and would be used by the general public as a public park during non-school hours, as outlined by the Intergovernmental Agreement (IGA).
- The approximate cost of the playground project is \$100,000. Northside has donated \$40,000 and Resurgens has donated \$35,000. The remainder of the funds needed will come from the City of Alpharetta Park Development funds, which includes \$25,000 for playground construction and up to \$30,000 for upgrades to fence, landscaping and track.
- If approved, the construction would be over the summer with the grand opening in August, in time for the school year. The attached document outlines the basic terms of the relationship, which have been approved by Fulton County Schools. If the terms are approved by City Council, our Staff will work with the City Attorney and representatives of Fulton County Schools to finalize a formal IGA for execution.

Public Comment:

- No Public Comment

- ❖ Council Member Binder offered a motion to approve an IGA between the City of Alpharetta and the Fulton County Board of Education to place a Community Playground at Alpharetta Elementary School for an upfront cost not to exceed \$130,000 and authorize the Mayor to execute all necessary documents
 - The motion received a second from Council Member Burnett
 - The motion was approved unanimously (7-0)

VII. WORKSHOP

A. Bond Projects

- City Administrator, Bob Regus, came forward to present this item.
- This item is being presented for information and discussion purposes only. No action by City Council is being requested at this time.
- Council Member Burnett has asked for his support of the Alpha Loop (\$5M), Douglas Road Traffic Calming (\$1.65M) and Hembree Road (\$4M) to be reflected on the Proposed Bond Projects Spreadsheet.
- Mayor Pro Tem Mitchell has asked for his support to be reflected to the Hwy 9 Beautification proposed bond project and McGinnis Ferry (\$3-6M) and removed from McGinnis Ferry (\$6M).
- Council Member Burnett withdrew his support of the Hwy 9 Beautification project, simply based on time restraints of the project being completed.
- With the recommendation from the Director of Public Works, Pete Sewczwicz, Council Member Burnett requested the estimated amount for Marjean Way & Stormwater (aka Marjean Way Extension including stormwater facility) be reduced from \$3M to \$1.5M.
- Mayor Gilvin requested a future workshop on the pedestrian safety study to further explore the results and priorities of that study.
- Council Member Burnett withdrew his request for sidewalks on Providence Road Eastside to Garden District as that item can be combined with Sidewalks (\$1M). Additionally, requesting his support be added to Southlake Drive Culvert (\$1.3M).
- Council agreed to remove Waters Road (\$4.3M) as the speed indicators that have been placed on that road have fixed the issues, however still identifying sidewalks on Waters Road as an area in need.
- Council Member Hipes requested a milestone graph showing where the projects that are already in process start, stop and overlap.
- Mayor Pro Tem Mitchell asked to remove the line item for Webb/Kimball Bridge Aesthetics (\$5M) and add his support to the Webb/Kimball Bridge Aesthetics (\$4M). Additionally, Council Member Richard requested the name be changed to Tradewinds Direct Access.
- Council Member Burnett requested that his support be reflected for the Windward Pedestrian Bridge Crossings (\$2.2M) and relocating the court facility.

- Council Member Binder requested that we add parkland acquisition for (\$5M).

VIII. PUBLIC COMMENT

- No Public Comment

IX. REPORTS

- Mayor Gilvin appointed Council Member Merkel as the liaison to the Recreation, Parks & Cultural Services Department.

X. ADJOURNMENT TO EXECUTIVE SESSION

- ❖ Council Member Merkel offered a motion to adjourn into Executive Session
 - The motion received a second from Mayor Pro Tem Mitchell
 - The motion was approved unanimously (7-0)
- ❖ With no further business to discuss or items to be heard, Mayor Gilvin adjourned the meeting to Executive Session at 9:13 P.M.

Respectfully submitted,

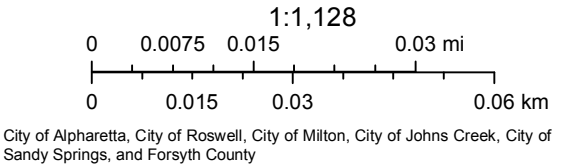
A handwritten signature in cursive script that reads "Erin Cobb".

Erin Cobb, City Clerk

Alpharetta Elementary Playground



April 17, 2020





PROPOSAL: 132-115811-6

ALPHARETTA ELEMENTARY SCHOOL



PO Box 492467
Atlanta, GA 30349
(770) 719-9005

Date: 4/14/2020
Quote #: Alpharetta0219-6
Rep: Peter Jezerinac
Direct: (470) 306-8653

QUOTATION

	Bill to:	Ship to:
Name	Alpharetta Parks and Recreation	Same
Address	1825 Old Milton Parkway	
City, State Zip	Alpharetta, GA 30009	
Contact & Phone	Mr. Morgan Rodgers (770) 770.871.9195	
Email	mrodgers@alpharetta.ga.us	County: Fulton

Qty	Model Number	Description	Unit Price	TOTAL AMOUNT
1	132-115811-6	All Burke playground eqpt. as shown	\$ 86,369.00	\$ 86,369.00
50	APS4	4-foot border timbers	35.00	\$ 1,750.00
1	APS4HALFADA	4-foot ADA ramp	750.00	\$ 750.00
85	EWf	Engineered Wood Fibers for safety surface	40.00	\$ 3,400.00
NOTES: This quote is valid for 30 days. Please allow 8-10 weeks for project completion. Please return this signed quote along with the required 50% deposit to initiate the order. Colors must be filled in below. The balance is due in full within 15 days after delivery or installation. Underground utilities must be located and marked prior to our crew's arrival. All jobsite trash will be placed in a customer-provided receptacle. Although every effort will be made to minimize any accidental damage during this construction project, PlaySouth is not liable for any repairs to landscaping. Due to recent COVID-19 issues around the country, production times of any or all of this equipment may be affected and unfortunately are out of the control of PlaySouth Playground Creators so the listed projected completion times may vary.				
Less PlaySouth Discount:				\$ (10,000.00)

COLORS:

Posts _____
 Metal Accessories _____
 Roto-Plastic Slides _____
 Roto-Plastic Panels _____
 Sheet Plastic Panels _____
 2-Color Sheet Plastic _____
 Coated Decks/Steps _____

SubTotal	\$ 82,269.00
Freight	\$ 5,774.00
Sales Tax Rate	0.00%
Installation Svcs.	\$ 19,949.00
GRAND TOTAL	\$ 107,992.00

Authorized signature & date:

A deposit payment of 50% deposit of the Grand Total amount is required before an order can be placed.
Your signature, date and color selections must be completed above for order acceptance.
Full payment is due within 15 days after completion. Standard rock clause will apply to installation services.

Thank you for considering PlaySouth Playground Creators!!



City Council Meeting STAFF REPORT

Submitting Department: Community Development

Submitted By: Kathi Cook

Sponsored By:

Meeting Date: May 4, 2020

-
- I. AGENDA ITEM TITLE:** NORTH POINT AREA ALPHA LOOP AND BIG CREEK GREENWAY TRAIL CONNECTIVITY FEASIBILITY STUDY
- II. RECOMMENDATION:**
This item is for purposes of information and discussion only. No action from City Council is requested at this time.
- III. REPORT IN BRIEF:**
Kick-off presentation of the North Point area Alpha Loop and Big Creek Greenway Trail Connectivity Feasibility Study.
- IV. ALTERNATIVES:**
- V. ATTACHMENTS:**
Trail Feasibility Study Staff Report, MKSK Council Presentation 5.4 Virtual Meeting



CITY COUNCIL MEETING STAFF REPORT

SUBMITTING DEPARTMENT: COMMUNITY DEVELOPMENT

SUBMITTED BY: KATHI COOK

DRAFTED BY: MICHAEL WOODMAN

I. **AGENDA ITEM TITLE:** NORTH POINT AREA ALPHA LOOP AND BIG CREEK GREENWAY TRAIL CONNECTIVITY FEASIBILITY STUDY
CITY COUNCIL (WORKSHOP): MAY 4, 2020

II. **RECOMMENDATION:**

This item is presented for discussion purposes only.

III. **REPORT IN BRIEF:**

Kick-off presentation of the North Point area Alpha Loop and Big Creek Greenway Trail Connectivity Feasibility Study.

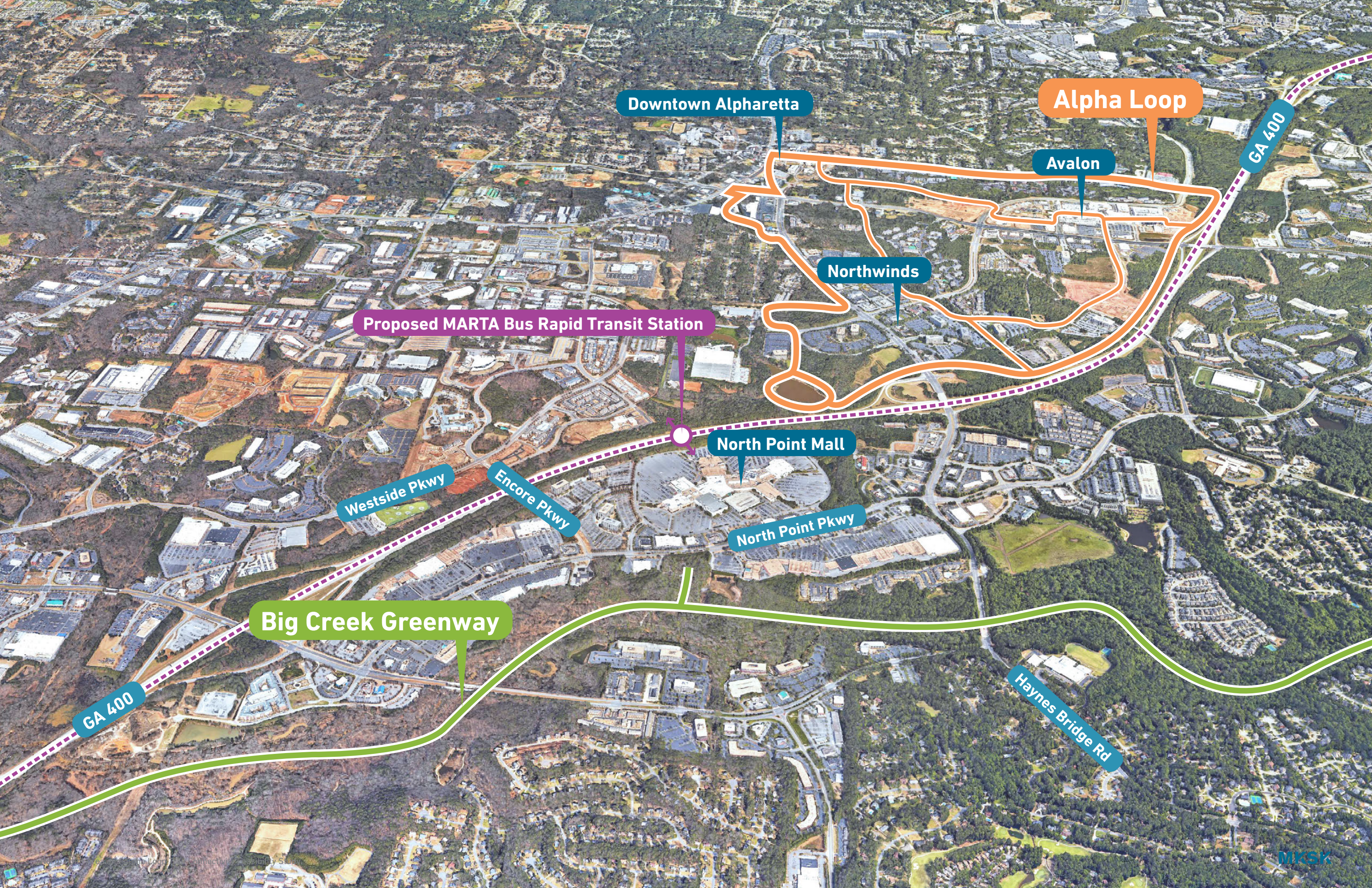
IV. **ATTACHMENTS:**

- Project Schedule
- Public Outreach Plan

NORTH POINT AREA & ALPHA LOOP TRAIL CONNECTIVITY FEASIBILITY STUDY

COUNCIL BRIEFING | MAY 4, 2020





Downtown Alpharetta

Alpha Loop

Avalon

Northwinds

Proposed MARTA Bus Rapid Transit Station

North Point Mall

Westside Pkwy

Encore Pkwy

North Point Pkwy

Big Creek Greenway

GA 400

GA 400

Haynes Bridge Rd

**Recreation
Transportation,
Restoration**

**Creative
Placemaking**

**Community
Life**

**Community
Fabric**



Team Introduction

Scioto Greenways
Columbus, OH

Project Partners & Roles





Project Approach

Reedy River Redevelopment Area & Unity Park
Greenville, SC

"Alpha Link"

Vision Alpha Link explores a multi-use trail connection between the Big Creek Greenway, the Alpha Loop, and North Point Mall.

Downtown Alpharetta

Alpha Loop

Avalon

Northwinds

Proposed MARTA Bus Rapid Transit Station

"Alpha Link"

North Point Mall

Westside Pkwy

North Point Pkwy

Big Creek Greenway

Haynes Bridge Rd

GA 400

GA 400

Focus Area

Haynes Bridge Road / Georgia 400



Haynes Bridge Road & Georgia 400 Southbound (looking west)



Georgia 400 Buffer (looking south)



Focus Area

Encore Parkway / North Point Mall



North Point Center East (looking northeast)



Encore Parkway (looking southeast)

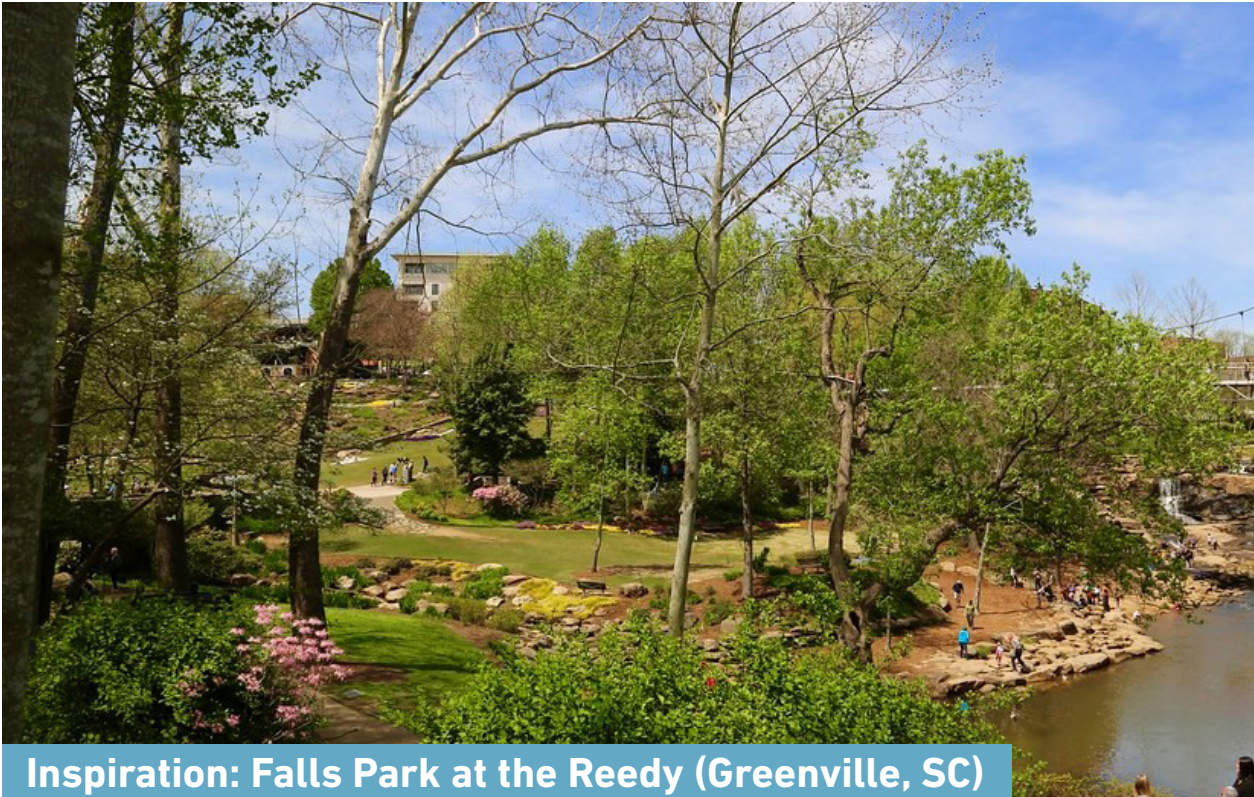


Focus Area

North Point Area / Big Creek Greenway



Encore Parkway & North Point Parkway (looking south)



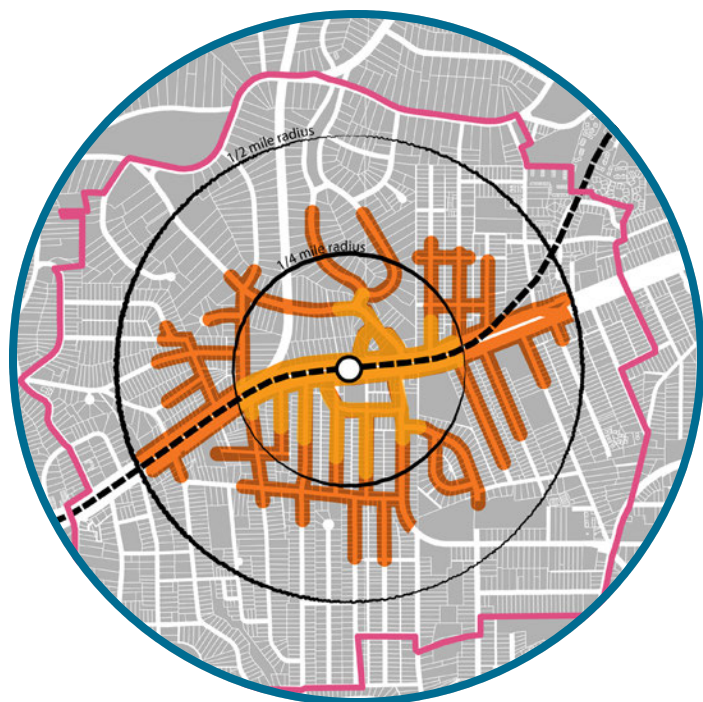
Inspiration: Falls Park at the Reedy (Greenville, SC)



An aerial photograph of a city, likely North Point, is shown with a semi-transparent blue overlay. The image captures a mix of urban development, including residential buildings, commercial structures, and green spaces. A prominent road or highway runs horizontally across the lower third of the frame. The overall tone is professional and modern, suitable for a project schedule presentation.

Project Schedule

Major Tasks



Task 1
Data Collection & Analysis

Collect data and perform technical analyses to develop a thorough & nuanced understanding of the project area.



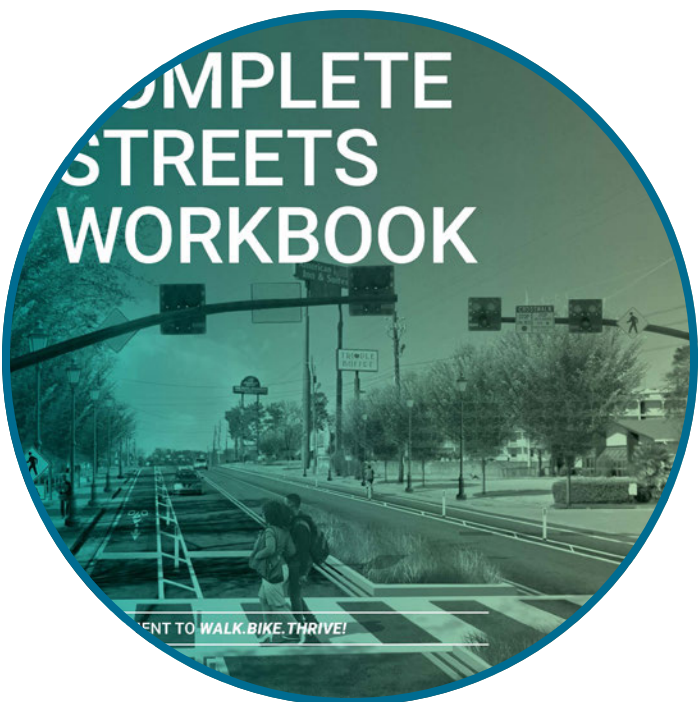
Task 2
Public Engagement

Involve local residents, businesses, property owners, key stakeholders and trail users in the planning process, including two public meetings.



Task 3
Conceptual Plan & Alternative Alignment Analysis

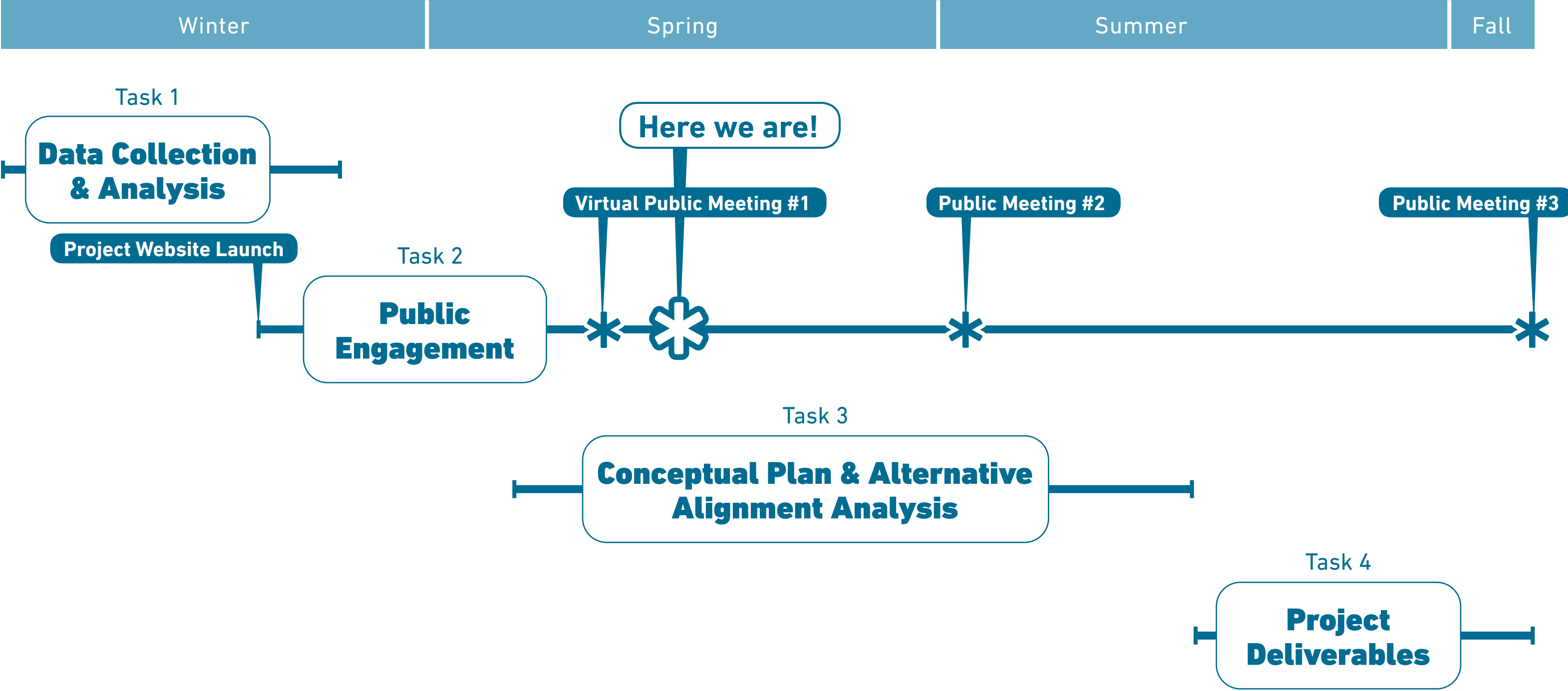
Develop a draft conceptual plan featuring alternative greenway alignments as well as recommendations for trailheads and amenities, placemaking opportunities, cost estimates, and connections to nearby destinations.



Task 4
Project Deliverables

Based on community input, refine and finalize recommendations, then submit a final report with supporting exhibits.

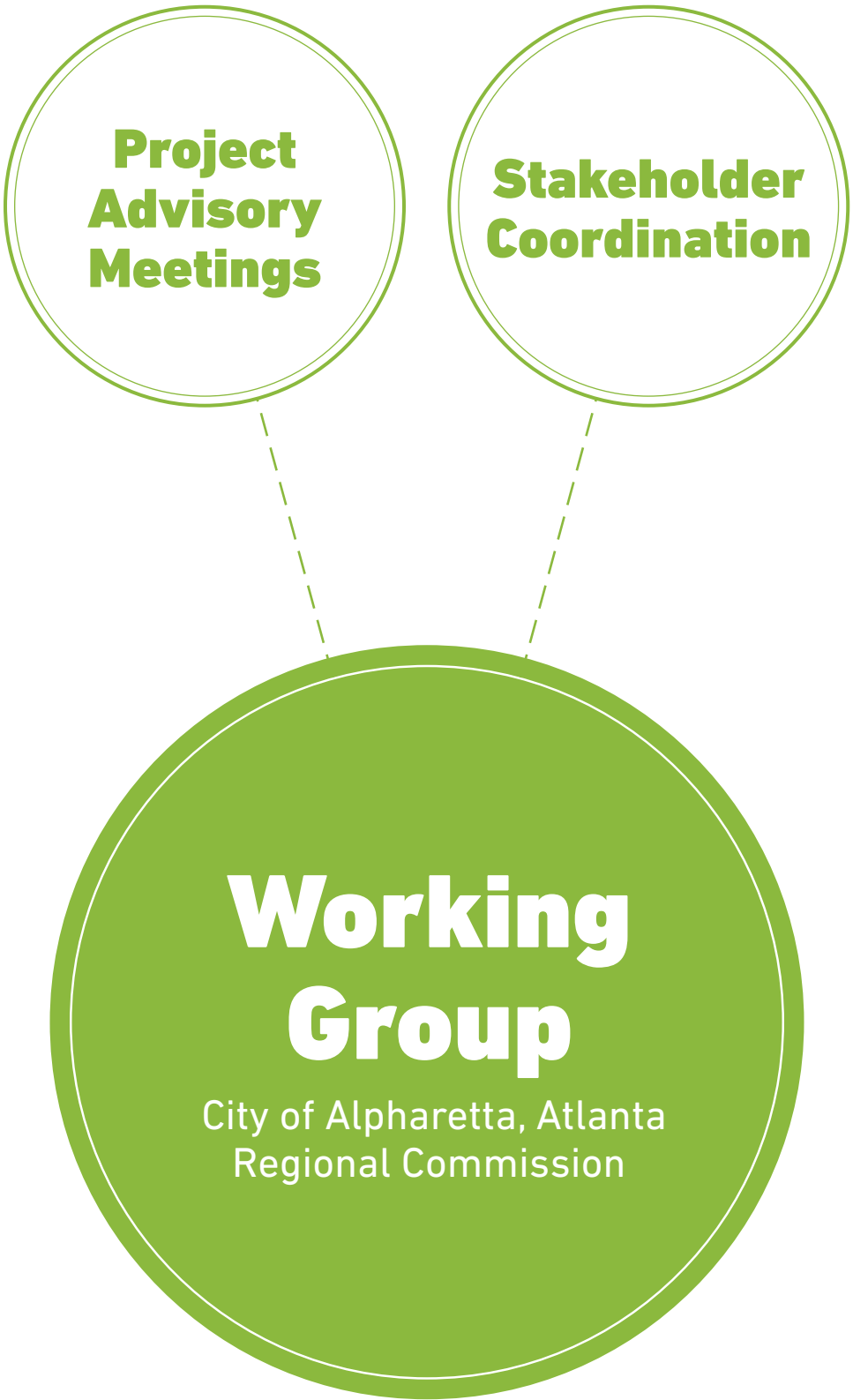
Project Schedule



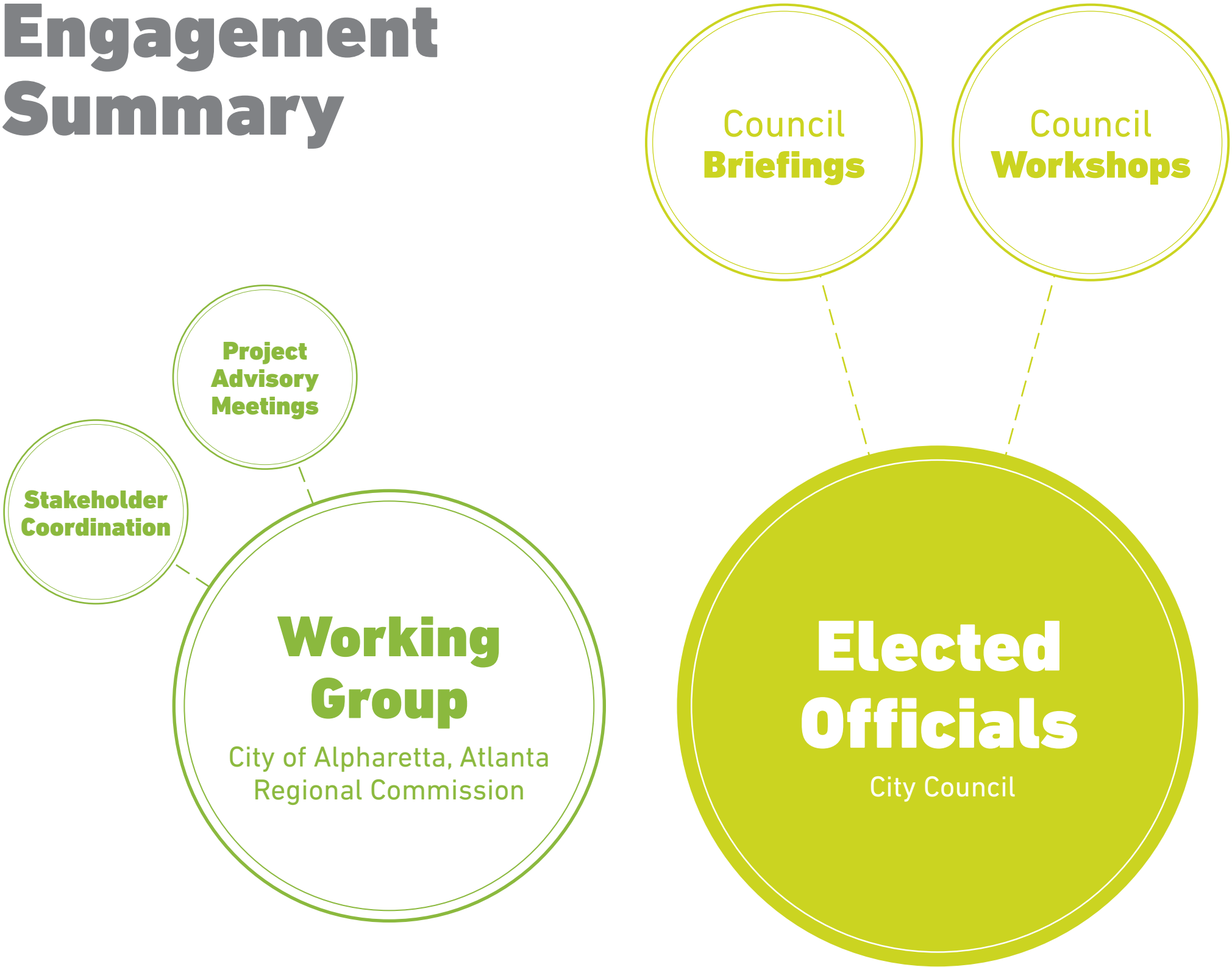
A blue-tinted photograph of a group of people at an outdoor community meeting. In the center, a man with a beard and sunglasses on his shirt smiles. To his left, a woman with short grey hair and glasses looks towards him. To his right, a woman wearing a patterned shawl and a baseball cap looks on. Other people are visible in the background, some wearing hard hats. The text 'Community Engagement' is overlaid in large white letters.

Community Engagement

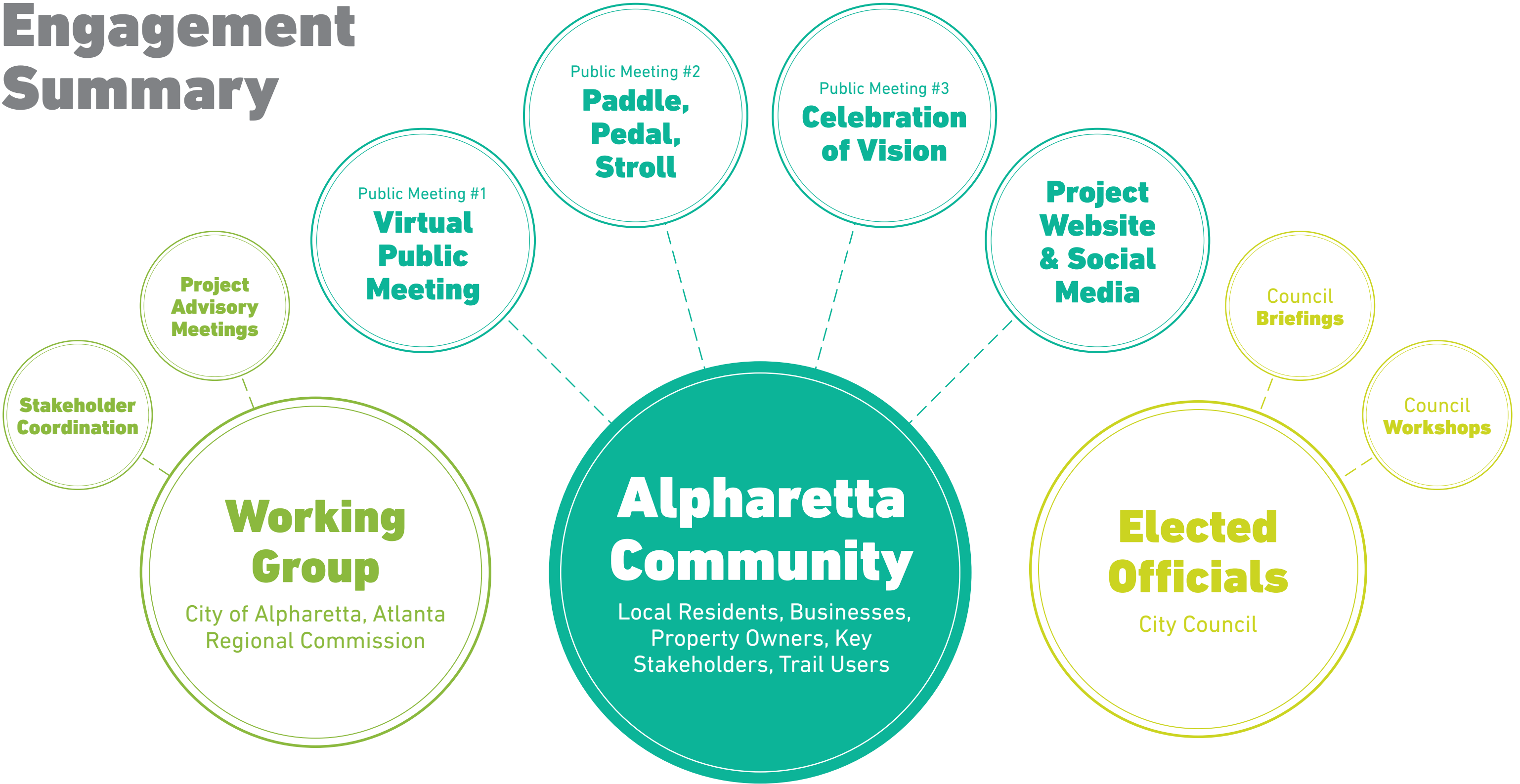
Community Engagement Summary



Community Engagement Summary



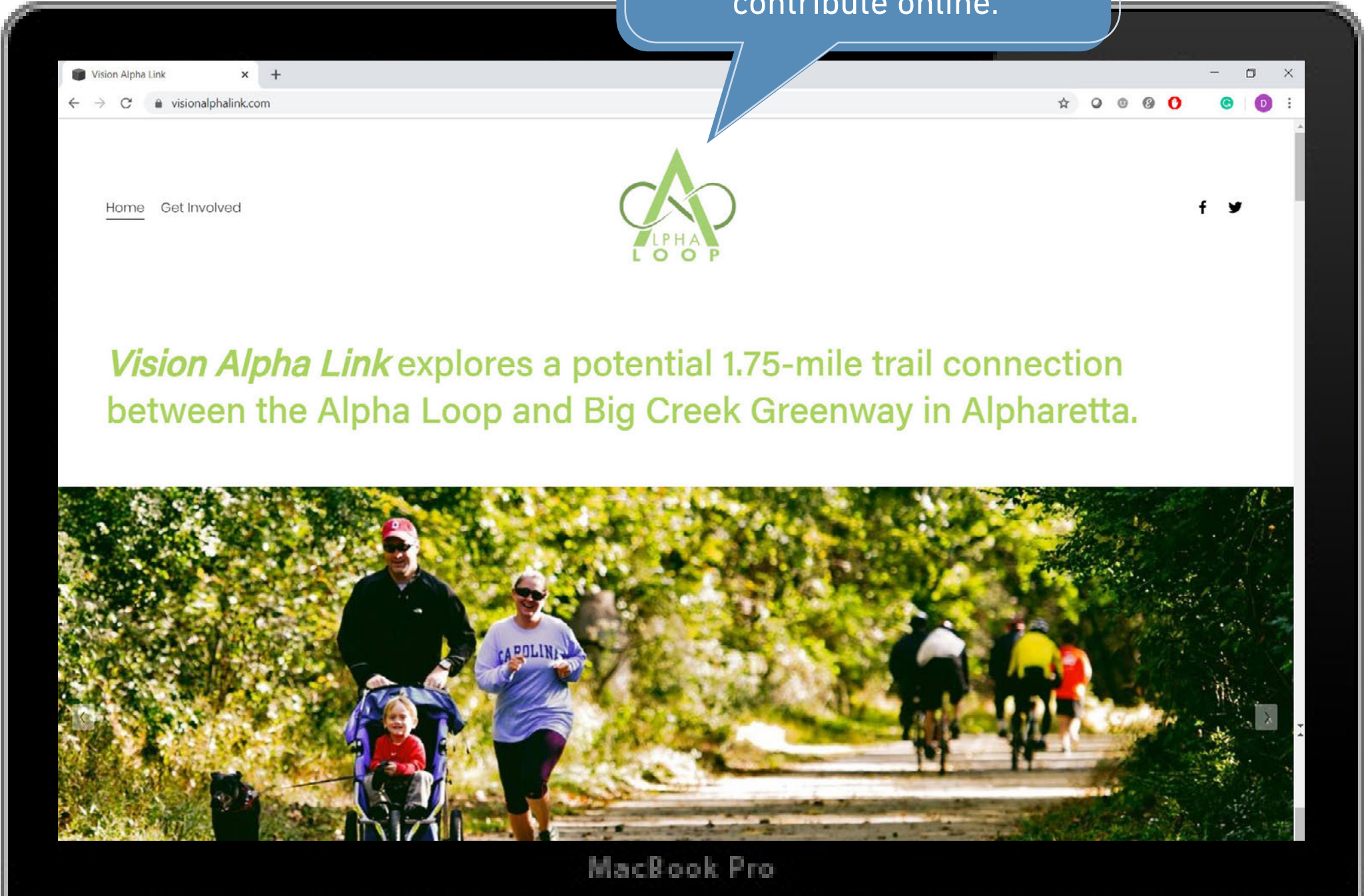
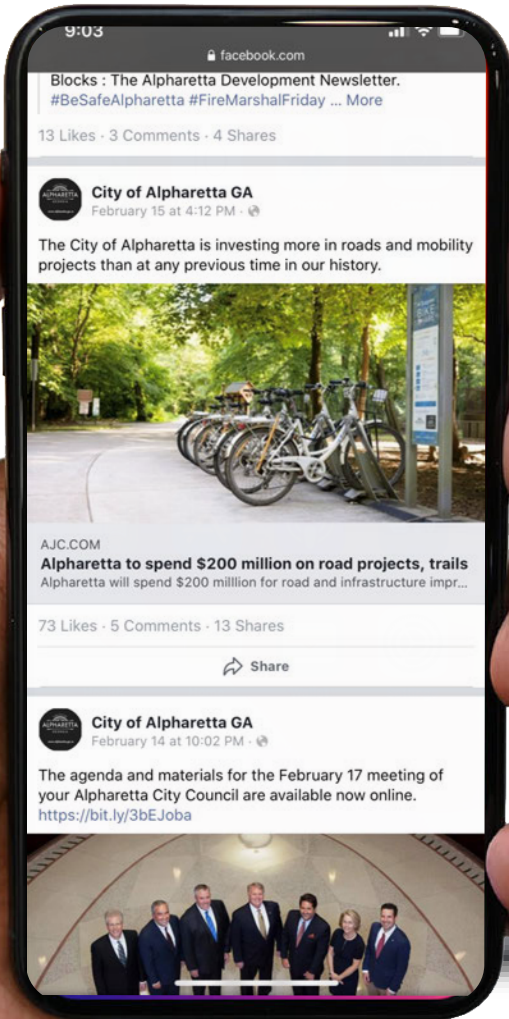
Community Engagement Summary



Project Website & Social Media

The planning team has worked with the City to leverage and expand upon their existing web-based assets.

Interactive online activities will be coordinated with in-person events so those who are unable to attend can contribute online.

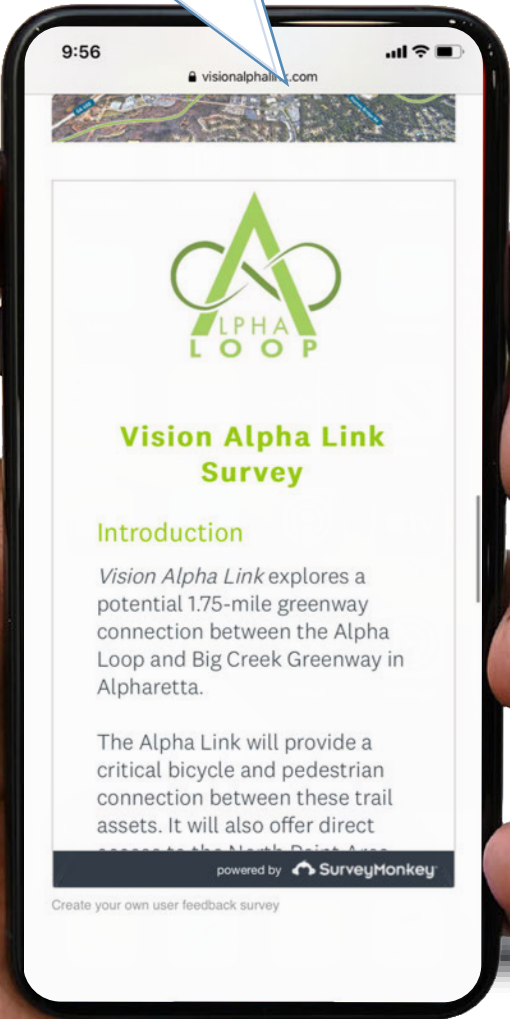


Virtual Public Meeting: Format

In the wake of the COVID-19 outbreak, the planning team has adapted the format of Public Meeting #1.

Interactive online activities guide participants through the project purpose, process, & goals, existing conditions analysis, and solicit input.

The Virtual Public Meeting will be live through **May 25th**



Virtual Public Meeting: Outreach

In the wake of the COVID-19 outbreak, the planning team has adapted the format of Public Meeting #1.



Vision Alpha Link

North Point Area & Alpha Loop Trail Connectivity Feasibility Study

The City of Alpharetta is exploring a bicycle and pedestrian connection between the Alpha Loop, North Point Area, & Big Creek Greenway.

Visit **www.VisionAlphaLink.com** to learn more and participate in our Virtual Public Meeting exercises!

105 stakeholders received emails promoting the Virtual Public Meeting

1,450 postcards were sent to area residents to promote the digital engagement exercises

Posts to the City's **Social Media Platforms** broaden the Virtual Public Meetings exposure

I love the
Alpha Loop &
Big Creek Greenway
because...

To share your answer head to **www.menti.com** & use the code **32 96 08** or scan the QR Code 

Visit **www.VisionAlphaLink.com** to learn more & participate in our Virtual Public Meeting exercises!

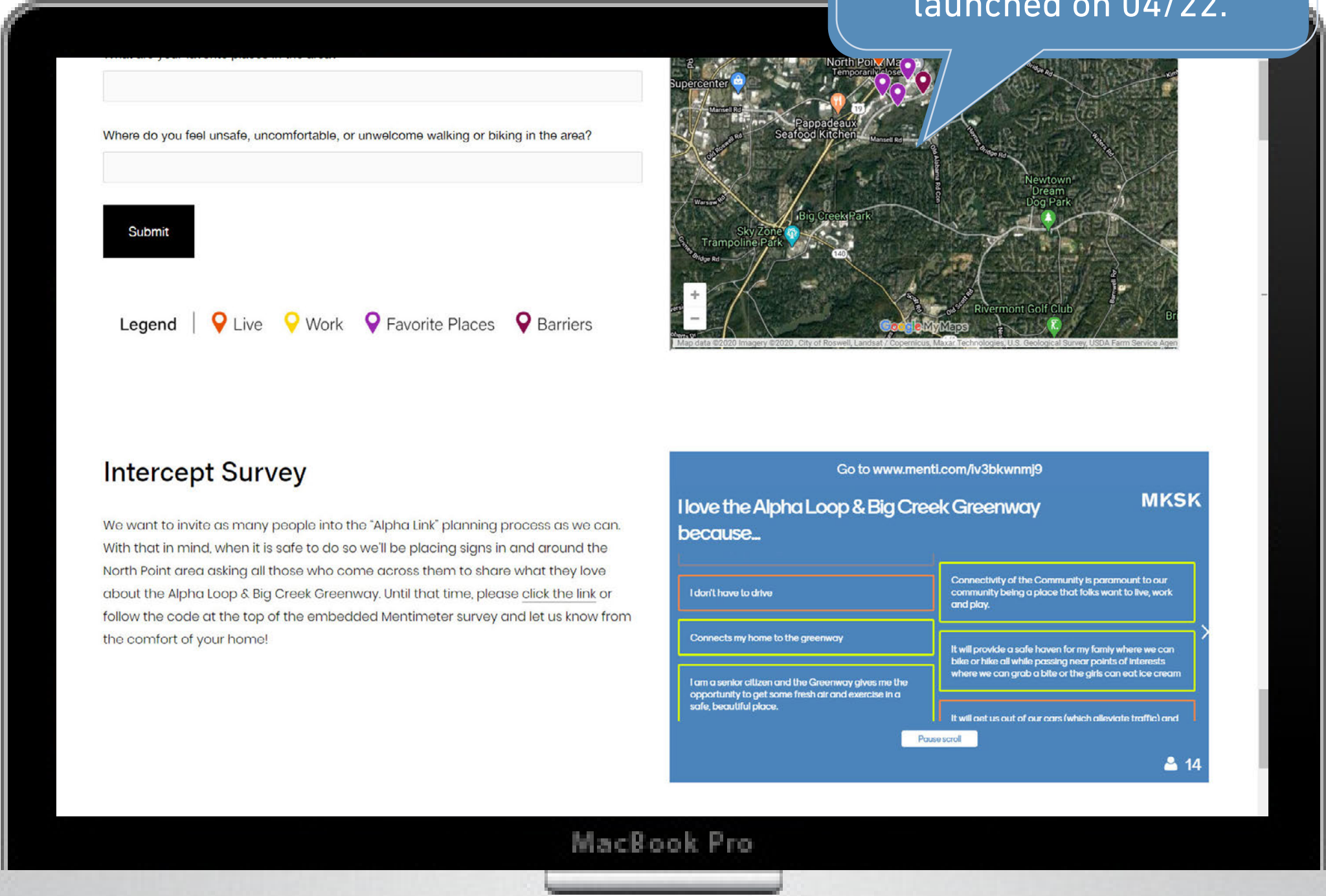
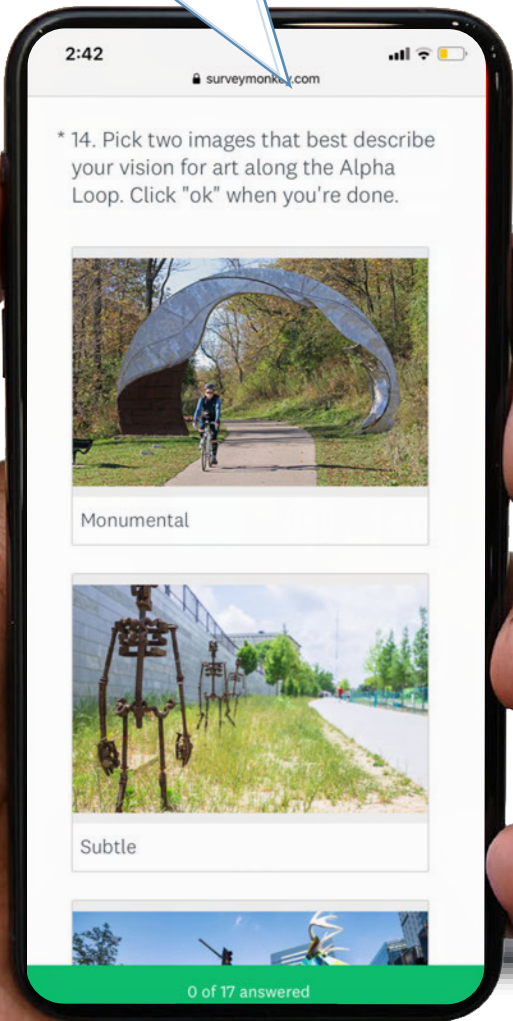


Virtual Public Meeting: Impact

In the wake of the COVID-19 outbreak, the planning team has adapted the format of Public Meeting #1.

The Virtual Public Meeting page has been viewed **~1,100 times*** since it launched on 04/22.

We've received more than **150 responses*** to the Virtual Public Meeting Exercises



* Statistics as of 04/30 at 3pm

Pedal, Paddle, Stroll



The planning team will explore opportunities to strategically and creatively test ideas (Tactical Intervention) generated during the planning process.



Celebration of Vision



The planning team will conduct a celebratory event at the conclusion of the study to celebrate the progress made during the community planning effort and build momentum for the new vision



Share your ideas
before the Virtual
Public Meeting
closes on May 25th

Stay in the Loop! Visit

www.VisionAlphaLink.com

to learn more & participate in our
Virtual Public Meeting exercises!





Discussion



City Council Meeting STAFF REPORT

Submitting Department: Economic Development

Submitted By: Matthew Thomas

Sponsored By: Council Member Burnett

Meeting Date: May 4, 2020

I. AGENDA ITEM TITLE: DEVELOPMENT AUTHORITY REVENUE BOND APPLICATION ADDITIONS (SPONSOR: COUNCIL MEMBER BURNETT)

II. RECOMMENDATION:

This item is presented for discussion and information purposes only. No formal action is requested at this time.

III. REPORT IN BRIEF:

The Alpharetta Development Authority's current Bond Application requests information about the applicant, applicant project, and financing.

To further extend a project or investment's impact in the city, we are seeking to place additional questions on the Bond Application that seek to understand a bond applicant's desire for community participation.

The added questions will request information on whether or not the applicant would like to partner with the City in recreational programs or with Fulton County Schools in supporting athletics, academics, or other educational initiatives.

This opportunity will help facilitate corporate social responsibility by assisting the City and school system with greater resources to serve the community.

IV. ALTERNATIVES:

V. ATTACHMENTS:

Bond Application Form Modified, Bond Application Form



CITY OF ALPHARETTA DEVELOPMENT AUTHORITY

APPLICATION FOR REVENUE BOND INDUCEMENT LETTER

GENERAL DESCRIPTION

Application Fee of \$500.00 Paid: Yes ☐ No ☒

Date: ____/____/20____

Name of Applicant: _____ Phone: _____

Name of Property Owner if different: _____

Address: (1) Home Office: _____ (2) Local Office: _____

Business to be conducted in Alpharetta: _____

General description of proposed project, including location: _____

(STREET ADDRESS IF AVAILABLE)

Is land under option or contract? Yes ☐ No ☐

FINANCING

Proposed size of bond issue: \$ _____

Type of Issue: Small Issue ☐ 501(C)(3) ☐ Refinancing ☐
Other ☐ Describe: _____

PLEASE FURNISH THE FOLLOWING INFORMATION AS SOON AS KNOWN:

Underwriter name and address, Lender(s) name and address, Name and address of Bond Counsel and/or Company Attorney.

I attest that I have read and understood the questions contained herein and that the responses I have provided are accurate, to the best of my knowledge.

Sworn to and subscribed before me this
____ day of _____, 20__.

Name of Applicant (please print)

Notary Republic

Signature of Applicant



CITY OF ALPHARETTA DEVELOPMENT AUTHORITY

APPLICATION FOR REVENUE BOND INDUCEMENT LETTER

PROJECT OVERVIEW

1. Project Title: _____
2. Size of property and legal description, if known: _____

3. Size of facility: _____
4. Number of employees: _____

Percentage of employees that are anticipated to be North Fulton residents: _____
5. What are the volumes and peak hours of traffic projected as a result of this proposal? _____

6. Number of parking spaces: _____
7. Please estimate the project's expected impact on Utilities: _____
 - a. Schools: _____
 - b. Water: _____
 - c. Police: _____
 - d. Sewer: _____
 - e. Fire: _____



CITY OF ALPHARETTA DEVELOPMENT AUTHORITY

APPLICATION FOR REVENUE BOND INDUCEMENT LETTER

8. The City of Alpharetta desires to create an ongoing relationship with the applicant. Does the applicant wish to partner in the City of Alpharetta through sponsoring of special events, arts initiatives, parks and recreation programs, or City sponsored sports leagues?

Yes _____ No _____

Which program(s) and initiatives will the applicant desire to support within the City of Alpharetta?

What ongoing yearly dollar figure may be associated with your investment?

Inclusive of their contact information and email address; who is the appropriate contact for the City to contact within your organization?

Name and Title

Cell Phone Number

Email Address

9. The City of Alpharetta desires to an ongoing relationship with the applicant and the Fulton County Schools that also serve the residents of Alpharetta. Does the applicant wish to partner with the Fulton County Schools supporting athletics, academics, arts, or education initiatives?

Yes _____ No _____

What program(s) within the Fulton County School System would the applicant?

What yearly dollar figure may be associated with your investment?

Inclusive of their contact information and email address, who is the appropriate contact for the city to contact within your organization.

Name and Title

Cell Phone Number

Email Address



CITY OF ALPHARETTA DEVELOPMENT AUTHORITY

APPLICATION FOR REVENUE BOND INDUCEMENT LETTER

PLEASE SUBMIT:

- 1. A ONE PAGE PROJECT SUMMARY**
 - 2. A DETAILED DESCRIPTION OF THE PROJECT**
 - 3. ATTACHED CERTIFIED FINANCIAL STATEMENTS FOR THE LAST THREE (3) YEARS, OR GIVE AN EXPLANATION AS TO WHY THE SAME ARE NOT AVAILABLE.**
-



CITY OF ALPHARETTA DEVELOPMENT AUTHORITY

APPLICATION FOR REVENUE BOND INDUCEMENT LETTER

FOR STAFF USE

1. What is the current zoning for the site? _____ Proposed Zoning? _____
2. What is the current Land Use indicated in the Comprehensive Plan for the site? _____

3. What is the proposed Land Use? _____



CITY OF ALPHARETTA DEVELOPMENT AUTHORITY

APPLICATION FOR REVENUE BOND INDUCEMENT LETTER

CRITERIA FOR PRIORITY RANKING OF DEVELOPMENT AUTHORITY REVENUE BOND FINANCING PROJECTS

The criteria below will be used as a general guideline by the Alpharetta Development Authority in evaluating and setting priority ranking for proposed revenue bond financing projects.

1. The Project's benefits to the City outweigh the costs.
2. The Project is consistent with the Comprehensive Plan.
3. The Project contributes to augmenting the quality of life in Alpharetta through elements such as the following:
 - a) it contributes to recreation, cultural and/or educational opportunities;
 - b) it enhances community spirit and awareness;+
 - c) it significantly increases employment;
 - d) it increases property and/or sales tax revenue;
 - e) it enhances Alpharetta's image as a signature city;
 - f) it furthers the City's objective of being a full-service community;
 - g) it remains consistent with the environmental standards set by the City of Alpharetta.
4. The Project does NOT materially adversely affect the quality of life in Alpharetta through elements such as significantly increase traffic in congested areas during peak periods.
5. The Project helps achieve balance by adding to an area or sector currently underserved by existing businesses in Alpharetta.



CITY OF ALPHARETTA DEVELOPMENT AUTHORITY

APPLICATION FOR REVENUE BOND INDUCEMENT LETTER

GENERAL DESCRIPTION

Application Fee of \$500.00 Paid: Yes ☐ No ☒

Date: ____ / ____ / 20____

Name of Applicant: _____ Phone: _____

Name of Property Owner if different: _____

Address: (1) Home Office: _____ (2) Local Office: _____

Business to be conducted in Alpharetta: _____

General description of proposed project, including location: _____

(STREET ADDRESS IF AVAILABLE)

Is land under option or contract? Yes ☐ No ☐

FINANCING

Proposed size of bond issue: \$ _____

Type of Issue: Small Issue ☐ 501(C)(3) ☐ Refinancing ☐
Other ☐ Describe: _____

PLEASE FURNISH THE FOLLOWING INFORMATION AS SOON AS KNOWN:

Underwriter name and address, Lender(s) name and address, Name and address of Bond Counsel and/or Company Attorney.

I attest that I have read and understood the questions contained herein and that the responses I have provided are accurate, to the best of my knowledge.

Sworn to and subscribed before me this
_____ day of _____, 20____.

Name of Applicant (please print)

Notary Republic

Signature of Applicant



CITY OF ALPHARETTA DEVELOPMENT AUTHORITY

APPLICATION FOR REVENUE BOND INDUCEMENT LETTER

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b. Water: _____

c. Police: _____

d. Sewer: _____

e. Fire: _____

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1. **A ONE PAGE PROJECT SUMMARY**

2. **A DETAILED DESCRIPTION OF THE PROJECT**

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CITY OF ALPHARETTA DEVELOPMENT AUTHORITY

APPLICATION FOR REVENUE BOND INDUCEMENT LETTER

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CITY OF ALPHARETTA DEVELOPMENT AUTHORITY

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5. The Project helps achieve balance by adding to an area or sector currently underserved by existing businesses in Alpharetta.



City Council Meeting STAFF REPORT

Submitting Department: Finance

Submitted By:

Sponsored By:

Meeting Date: May 4, 2020

I. AGENDA ITEM TITLE: PRESENTATION AND DISCUSSION: RECOMMENDED FISCAL YEAR 2021 BUDGET (OPERATIONS/CAPITAL)

II. RECOMMENDATION:

The purpose of this presentation is to provide an overview of the Recommended Annual Operating and Capital Budget (the "FY 2021 Budget") and allow for a question and answer dialogue.

III. REPORT IN BRIEF:

The Fiscal Year 2021 Budget excerpt was distributed electronically to the City Council the week of April 27, 2020. This excerpt includes the transmittal letter (budget overview), operating and capital initiatives, citywide fund summary and narrative, and general fund summary/narrative.

The full budget is available on the City's website as a downloadable pdf and available for filtering/analysis through the City's financial transparency site powered by OpenGov.

Tom Harris, Finance Director, will be presenting an overview of the FY 2021 Budget.

IV. ALTERNATIVES:

V. ATTACHMENTS:

FY 2021 Budget (excerpt) (002)

Operating and Capital Budget For Fiscal Year 2021

July 1, 2020 through
June 30, 2021

THE CITY OF
ALPHARETTA
GEORGIA

Initiative
Requests

Budget
Detail

Budget
Narrative
and Fund
Summaries

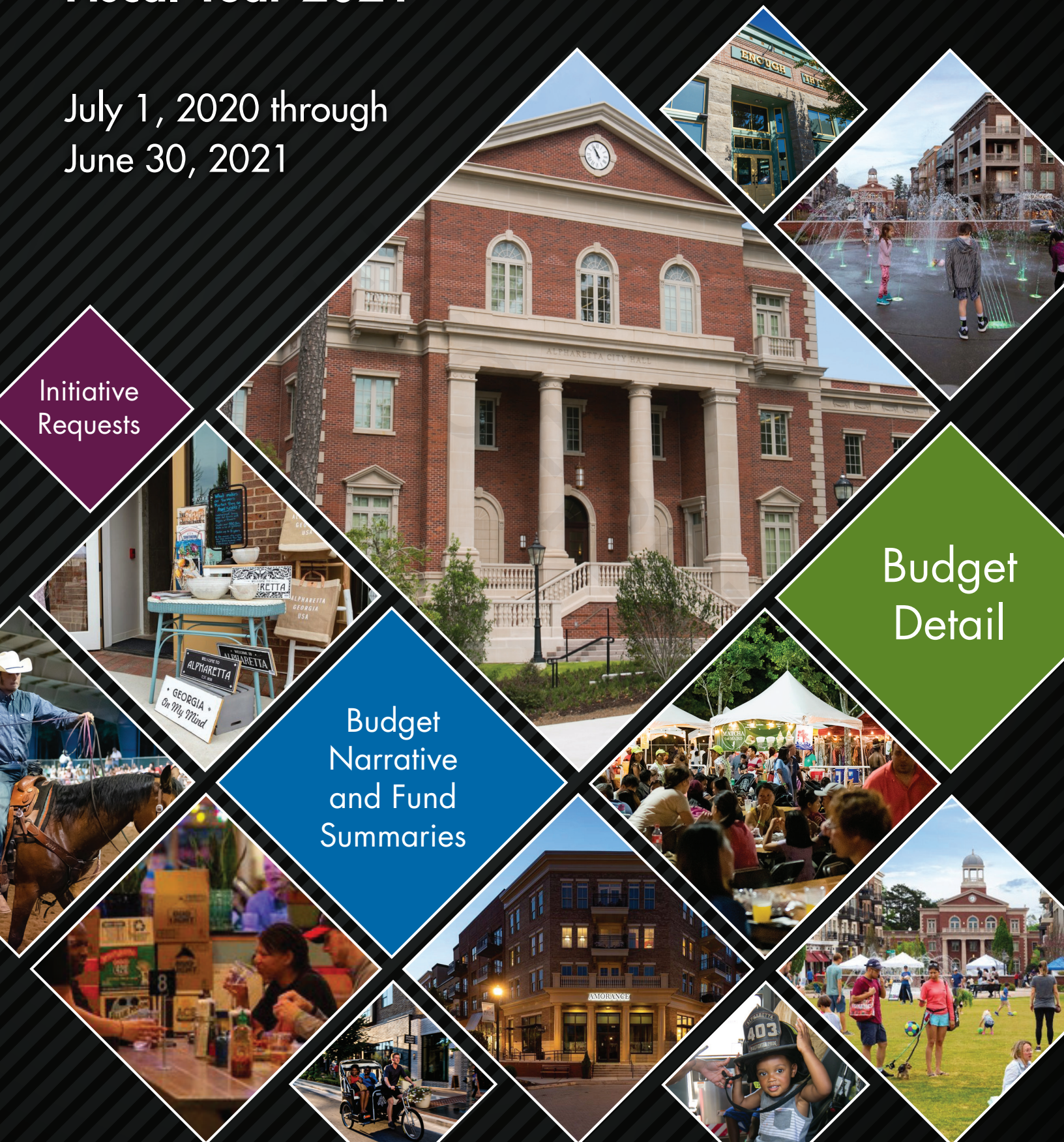


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2 PARK PLAZA
ALPHARETTA, GA 30009
PHONE: 678.297.6000
WWW.ALPHARETTA.GA.US

April 30, 2020

To the City Council and Citizens of Alpharetta:

We are pleased to present our Annual Operating and Capital Budget (line-item budget detail) for Fiscal Year 2021 (the "Budget") of the City of Alpharetta, Georgia. Our recommendations are based on direction provided at the City Council Retreat as well as a thorough review of our current financial status, revenue trends, economic data, and our standard of providing top level service while maintaining our focus on keeping Alpharetta an affordable option for our citizens and stakeholders.

The City of Alpharetta, like many cities in our region and throughout the world, is currently facing fiscal challenges as a result of the COVID-19 pandemic and associated social distancing policies. Current challenges include severe economic losses within the hospitality, restaurant, and arts/entertainment/recreation market segments, declining business investment and operations (including closures), job losses, reduced consumer spending (e.g. local option sales tax collections), declining consumer confidence in the economy, etc.

All of these factors have combined to limit revenue growth (e.g. Franchise Fees) and in many cases reduce revenues below prior-year levels (e.g. local option sales taxes, alcohol beverage excise taxes, licenses and permits, charges for services, etc.).

In light of the current economic challenges and its impact on city resources, staff has compiled a budget in line with our guiding principles that accomplishes the following:

- Tax-burden reductions for our homeowners approaching \$5 million annually (see section entitled *Taxpayer Savings* for more information).
- Continuation of the same high service levels our citizenry, business owners, and stakeholders expect from our city.
- Maintenance of the city's millage rate at 5.750 mills (flat with FY 2020).

MAYOR
JIM GILVIN

MAYOR PRO TEM
DONALD MITCHELL

COUNCIL MEMBERS
JASON BINDER
BEN BURNETT
JOHN HIPES
DAN MERKEL
KAREN RICHARD

CITY ADMINISTRATOR
ROBERT J. REGUS

INTRODUCTION AND OVERVIEW

- Alignment of departmental operating budgets to the city's short-term revenue outlook.
- Capital investment focused on maintaining and improving city infrastructure and assets (\$12.7 million) while reserving sufficient funds to provide flexibility for future prioritized capital investment (\$27 million).

Budget Process and Overview

In response to the economic challenges, our businesses and citizens have tightened their budgets and are doing more with less. And so too shall the City of Alpharetta.

The city has been proactive in realigning its spending to match the current economic reality. Spending during FY 2020 has been limited to essential items only and vacancies are filled on a priority basis with an emphasis on public safety operations. Proactive fiscal management has positioned us to more effectively approach the challenges in the FY 2021 Budget resulting from COVID-19.

The Fiscal Year 2021 Budget process began with an update of the city's financial condition, which was presented to the Mayor and City Council during the January 2020 City Council retreat. During this update, a financial plan was established which prioritized the use of available fund balance to most effectively position the city for financial success in the future. This information was also shared with the city's department directors during budget kick-off meetings.

However, 2020 operations and the 2021 budget plan changed in early March 2020 due to the COVID-19 pandemic and associated social distancing policies.

As provided monthly to the City Council through the Financial Management Reports, the Finance Department has closely monitored our revenue and expenditure trends and indicated that spending would need to be reduced for FY 2020 to compensate for the COVID-19 economic impacts.

City departments responded to the direction provided by the Finance Department and revised their 2021 budget requests to be in-line with current revenue estimates.

INTRODUCTION AND OVERVIEW

The FY 2021 Budget is balanced for all funds and totals \$145 million with the breakdown by fund type as follows:

FUNDS BY TYPE	\$	
General Fund	\$74,520,115	
Special Revenue Funds	12,319,188	(1)
Debt Service Fund	4,953,000	
Capital Project Funds	38,338,610	(1)
Solid Waste Fund	4,494,338	
Risk Management Fund	1,526,250	
Medical Insurance Fund	8,485,000	
OPEB Funds	680,091	
Total	\$145,316,592	

(1) Amounts contained herein represent new appropriations for FY 2021. Unexpended FY 2020 appropriations for City Council approved projects are re-appropriated annually pursuant to city policy.

Several of the major points of the FY 2021 Budget are as follows.

- Maintenance of the city's millage rate at 5.750 mills (flat with FY 2020).
- Tax-burden reductions for our homeowners approaching \$5 million annually including multiple homestead exemptions measures implemented in FY 2021 that will save our homeowners over \$360,000 in the 1st year alone (see section entitled *Taxpayer Savings* for more information). The city's homestead exemptions go great lengths in keeping Alpharetta an affordable place to live and retire.
- Operational funding from the General Fund for recurring capital (milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.), was reduced from \$4.8 million to \$3.2 million. In the 2021 budget, this reduction in funding will be supplemented with available unallocated reserves within the Capital Project Fund from FY 2020. In FY 2020, the budget at mid-year was amended to provide an additional \$2 million for capital investment.
- \$276,000 for targeted operational initiatives (please refer to the Operating Initiatives Request section of this document for detail of the requests).
- \$1.1 million reserve to further insulate operations from COVID-19 pandemic economic impacts such as a continued erosion of revenues beyond what is already forecasted for 2021.

INTRODUCTION AND OVERVIEW

- Management of personnel and compensation program to align with current market environment:
 - Staffing level at 452 full-time equivalents “FTE” with the funding breakdown as follows:
 - 445.5 full-time equivalents (funded);
 - 6.5 full-time equivalents (unfunded; budgetary savings of \$460,000); positions to remain vacant pending an identified funding source and workload justification.
 - Implementation of Evergreen Class & Compensation Study findings totaling \$620,000 annually;
 - Implementation of a one-time compensation payout in-lieu of the performance-based merit program:
 - One-time compensation payout will cost \$1 million citywide and approximates the standard performance-based merit program (3% pay adjustment on average). The one-time compensation payout is being funded through available fund balance from the fiscal year ended September 30, 2019 (allowable use of one-time funds).
 - Removal of the 2021 performance-based merit program from the base operation budget (\$250,000 savings for the 2021 budget; 3-month impact). Continuation of this program is currently a recommended operating initiative (please refer to the *Operating Initiatives Request* section of this document for detail of the requests).
 - Coverage of growth drivers including healthcare costs (5% increase citywide or \$493,433).
- Material reduction (-3% or -\$544,777) in departmental maintenance and operations budgets (General Fund) including controls on non-essential spending.
 - Net reduction is in excess of -6% after adjusting for the growth drivers including utilities (6% growth or \$160,150 due to approved rate adjustments by multiple utility providers), legal services (13% growth or \$100,000), risk insurance premiums (8% growth or \$52,750), and multiple items implemented during FY 2020 (+\$15,000 for office lease costs for the Special Investigations Unit, +\$50,000 for right-of-way maintenance for newly constructed streetscape improvements along Rucker Road and Morris Road, +\$30,000 for janitorial and landscape maintenance services for new park spaces such as Windward, Rucker, etc.).

INTRODUCTION AND OVERVIEW

Please refer to the Fund and Departmental Summary sections of this document for (1) multi-year revenue/expense statements on both a citywide and individual fund basis (e.g. Special Revenue Funds, Enterprise Fund, etc.) as well as (2) a personnel listing by department.

Budget and Millage Rate Hearings

As set forth under Georgia law and the City of Alpharetta Code, citizen input is solicited during the process of adopting the budget through publicly advertised meetings as follows.

DATE	ACTION
April 30, 2020	Distribute 2021 Mayor's Recommended Budget
May 4, 2020	Council Meeting
May 18, 2020	Council Meeting
May 26, 2020	Council Meeting
June 1, 2020	Public Hearing and Council Meeting (Budget) <i>1st reading of Budget Ordinance</i> <i>1st reading of Millage Rate Ordinance</i>
June 15, 2020	Public Hearing and Council Meeting (Budget)
June 22, 2020	Public Hearing and Council Meeting (Budget) <i>2nd reading of Budget Ordinance</i> <i>2nd reading of Millage Rate Ordinance</i>

Budget Issues and Priorities

The FY 2021 Budget formalizes numerous key financial factors which have been themes for several years within the government.

- ✓ Bond ratings;
- ✓ Cost of government;
- ✓ Taxpayer savings;
- ✓ Debt service payments;
- ✓ Expansion of departmental service levels;
- ✓ Maintaining an effective capital improvement program;
- ✓ Proper use of fund balance; and
- ✓ Funding recurring capital from operating budget.

INTRODUCTION AND OVERVIEW

Bond Ratings

The city's AAA bond rating was reaffirmed by Moody's and Standard & Poor's ("S&P") during April 2020 in conjunction with the sale of \$18 million (par) of City of Alpharetta General Obligation Bonds Refunding Bonds, Series 2020, for refunding of the outstanding Series 2012 General Obligation Bonds (saving over \$300,000 annually).

The AAA rating represents the highest rating available to municipalities and translates to significant savings to our citizens and stakeholders through reduced borrowing costs. This rating demonstrates the strongest creditworthiness relative to other US municipal or tax-exempt issuers and reflects the city's current sound financial position as well as strong financial management practices guiding our ongoing decision making. These practices are supported by formal policies to guide budget and procurement practices, capital investment, and debt management. Other positive factors include a relatively strong economic base and debt/pension burdens. The FY 2021 Budget is mindful of these factors and the importance of maintaining the highest rating, not only for our citizens but also our bondholders.

Cost of Government

The city has historically acknowledged the need to provide a taxation rate commensurate with the government's level of service. The FY 2021 Budget is based on maintenance of the city's millage rate at 5.750 mills.

The portion of the millage rate funding debt service (Debt Service Fund) is estimated to decrease from 0.93 mills in FY 2020 to 0.815 mills in FY 2021. Estimated growth in the property tax digest, coupled with a recent refunding of the Series 2012 General Obligation Bonds to reflect lower market

Fiscal Year	Operating Millage Levy	Debt Service Millage Levy	Total Millage Levy	% Increase (Decrease)
2021 est.	4.935	0.815	5.750	0.0%
2020	4.820	0.930	5.750	0.0%
2019	4.770	0.980	5.750	0.0%
2018	4.720	1.030	5.750	0.0%
2017	4.620	1.130	5.750	0.0%
2016	5.000	0.750	5.750	0.0%
2015	4.950	0.800	5.750	0.0%
2014	4.870	0.880	5.750	0.0%
2013	4.820	0.930	5.750	0.0%
2012	4.215	1.535	5.750	0.0%

interest costs, allows for a reduction in the millage rate dedicated for debt service. The FY 2021 Budget proposes to program the debt service millage reduction into the General Fund. Homestead exemptions, with a few exceptions, are not applicable to the debt millage levy. As such, the revenue generation for a given millage levy will be different depending on the source (e.g. debt levy vs operating levy). Specifically, the shift of 0.115 mills will result in a loss of \$700,000 for the Debt Service Fund and a gain of \$600,000 for the General Fund.

The portion of the millage rate funding operations and recurring capital investment (General Fund) is estimated to increase from 4.82 mills in FY 2020 to 4.935 mills in FY 2021. Property tax revenue forecasts for FY 2021 total \$25.4 million (excluding motor vehicle taxes) and includes \$600,000 from the debt service millage shift discussed above. Of this amount, \$3.2

INTRODUCTION AND OVERVIEW

million is included for recurring capital initiatives (milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.), \$276,000 for targeted operational initiatives (please refer to the *Operating Initiatives Request* section of this document for detail of the requests), and a \$1.1 million reserve to further insulate operations from COVID-19 pandemic economic impacts such as a continued erosion of revenues beyond what is already forecasted for 2021. As the fiscal year progresses and market conditions become known with more certainty, and assuming the \$1.1 million is no longer needed to protect operational service delivery capabilities, these funds can be programmed back to capital investment.

Taxpayer Savings

The FY 2021 millage rate, coupled with the city's substantial Homestead Exemptions, goes great lengths in keeping Alpharetta an affordable place to live and strategically positions us relative to neighboring areas.

The city's multiple homestead exemptions are estimated to save our homeowners \$5 million annually and include:

- Floating Homestead exemption that caps the taxable value growth of homesteaded properties to the lesser of 3% or CPI;
- Basic Homestead exemption of \$45,000 off the assessed value of homesteaded properties which is among the highest in the State;
 - o Voters approved increasing the exemption by \$5,000 effective with the FY 2021 Budget which will save our homeowners over \$300,000 in the 1st year alone.
- Senior Basic Homestead exemption of \$25,000 off the assessed value of homesteaded properties for residents age 65 and older;
 - o Prior to FY 2021, the Senior Basic Homestead exemption was split between a general \$15,000 exemption and an income-restricted \$10,000 exemption. Voters approved removing the income restriction on the \$10,000 exemption which will be implemented with the FY 2021 Budget and save our homeowners over \$60,000 in the 1st year alone.
- Senior full-value exemption available to residents age 70 and older who meet certain income requirements.

INTRODUCTION AND OVERVIEW

Debt Service Payments

The city's primary method of funding large scale capital projects is through the issuance of bonds (e.g. general obligation bonds, Development Authority bonds, etc.). General obligation bonds have been issued to fund numerous large-scale projects including public safety facilities, parks and recreation facilities, and transportation improvements that continue to define Alpharetta as a desirable community to work and live.

The Alpharetta Development Authority, a component unit of the city that is focused on economic development within our borders, issued bonds in 2016 to fund construction of our state-of-the-art Conference Center. These bonds are funded by a portion of the Hotel/Motel Tax.

Principal and interest payments for fiscal year 2021 are budgeted at \$6.5 million with the following forecast: 2022 - 2041¹: \$7 million (annual average). These figures include city and Development Authority obligations and span multiple Funds.

Expansion of Departmental Service Levels (Operating Initiatives)

Recommended operating initiative funding totals \$276,000 and is allocated as follows:

Funds Available for Operating Initiatives:

\$ 276,000

Recommended Initiatives:	Operations Impact		
	Expenditures	Revenue	Total (net)
Employee Merit Program (partial year)	\$ 250,000	\$ -	\$ 250,000
Web Help Desk Software Replacement	\$ 26,000	\$ -	\$ 26,000
Eastside Community Center Programs	\$ 40,000	\$ 40,000	\$ -
	\$ 316,000	\$ 40,000	\$ 276,000

Operating Initiative funding for FY 2021 has been programmed into a non-allocated account within the General Fund. Operating Initiatives not recommended for funding total \$1 million (net). Please refer to the *Operating Initiatives Request* section of this document for detail of the requests.

¹ Represents the final maturity of the Series 2016 Alpharetta Parks and Transportation Bonds issued in FY 2017.

INTRODUCTION AND OVERVIEW

Maintaining an Effective Capital Improvement Program (Capital Initiatives)

The FY 2021 Capital Plan includes funding of \$40 million for capital initiatives. Recommended capital investment totals \$12.7 million and is focused on maintaining and improving city infrastructure and assets. An additional \$27 million is being reserved to provide flexibility for future prioritized capital investment.

	Capital Project Fund	Stormwater Capital Fund	T-SPLST Capital Fund	Impact Fee Fund	Subtotal	Other Sources	Total
Sources:							
Available Fund Balance	\$ 4,100,000	\$ 325,000	\$ 15,500,000	\$ 925,000	\$ 20,850,000	\$ -	\$ 20,850,000
General Fund Transfer:							
Available Fund Balance	3,941,862	411,000	-	-	4,352,862	-	4,352,862
(1) Recurring Capital Program	1,700,000	1,489,000	-	-	3,189,000	-	3,189,000
(2) Pay-as-you-go Capital Investor	171,748	-	10,700,000	-	10,871,748	-	10,871,748
(3) Other Sources	-	-	-	-	-	600,000	600,000
	\$ 9,913,610	\$ 2,225,000	\$ 26,200,000	\$ 925,000	\$ 39,263,610	\$ 600,000	\$ 39,863,610
Uses:							
(4) Capital/Grant-Matching	\$ 6,315,000	\$ 1,750,000	\$ 4,000,000	\$ -	\$ 12,065,000	\$ 600,000	\$ 12,665,000
	\$ 6,315,000	\$ 1,750,000	\$ 4,000,000	\$ -	\$ 12,065,000	\$ 600,000	\$ 12,665,000
Non-Allocated:							
Future Capital/Grant Initiatives	\$ 3,598,610	\$ 475,000	\$ 22,200,000	\$ 925,000	\$ 27,198,610	\$ -	\$ 27,198,610

- (1) Represents funding programmed within the General fund budget to cover recurring capital needs (e.g. milling & resurfacing of city roadways, fleet replacement, etc.).
- (2) Represents investment earnings (Capital Project Fund) and T-SPLST taxes (T-SPLST Capital Fund).
- (3) Represents potential LMIG grant funding for milling and resurfacing initiatives (\$600,000) and would be appropriated upon execution of binding agreements and/or receipt of the funds.
- (4) Represents capital appropriations included in the base FY 2021 Budget.

Please refer to the *Capital Initiatives Request* section of this document for detail of the requests.

Proper Use of Fund Balance

General Fund - Based on audited financial statements for the year ended June 30, 2019, the city's fund balance totaled \$27.8 million. Of this amount, approximately \$5.5 million was appropriated in the FY 2020 Budget for capital/one-time initiatives and \$15 million has been designated as an emergency account based on a conservative policy of 21% of total appropriations (i.e. roughly 2½ months of operating expenditures). It has been the city's policy to utilize the remaining fund balance above the emergency requirement for one-time expenditures (generally capital investment). Available capital/one-time initiative funding resulting from FY 2019 operations totals \$7.3 million with the programmed usage as follows:

- \$7,289,252 Available Fund Balance as of June 30, 2019
- (2,000,000) FY 2020 Mid-Year Budget (capital investment)
- (936,390) FY 2021 One-Time Compensation Payout (General Fund)
- \$4,352,862 FY 2021 One-Time Capital Funding

INTRODUCTION AND OVERVIEW

Funding Recurring Capital/Operational Reserves from Operating Budget

The original budget proposal for 2021 (pre COVID-19) included \$5 million in appropriations within the General Fund budget to fund recurring capital initiatives (e.g. milling and resurfacing of city streets, traffic equipment replacement, fleet replacement, stormwater repair and maintenance, etc.). By programming the recurring capital program into the operating budget, the city is announcing to its citizens and stakeholders that capital investment in our roads and infrastructure is a priority that should be funded with certainty as opposed to relying on fund balance which may or may not be accumulated.

However, due to the sudden impact of COVID-19 on forecasted revenues, operational funding from the General Fund for recurring capital was reduced from \$4.8 million to \$3.2 million. In the 2021 budget, this reduction in funding will be supplemented with available unallocated reserves within the Capital Project Fund from FY 2020. In FY 2020, the budget at mid-year was amended to provide an additional \$2 million for capital investment.

Funding from the General Fund available for immediate capital investment in 2021 includes the following:

- \$4,352,862 Fund Balance for one-time capital;
 - \$3,189,000 Recurring Capital Contribution from the General Fund
- \$7,541,862

This budget is committed to continuing our focus on providing effective and efficient services to our citizens and stakeholders.

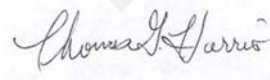
Respectfully Submitted,



Jim Gilvin
Mayor



Robert J. Regus
City Administrator



Thomas G. Harris
Finance Director

OPERATING INITIATIVE REQUESTS

Operating Initiative Requests

Executive Summary

Funds Available for Operating Initiatives:

\$ 276,000

Recommended Initiatives:	Operations Impact		
	Expenditures	Revenue	Total (net)
Employee Merit Program (partial year)	\$ 250,000	\$ -	\$ 250,000
Web Help Desk Software Replacement	\$ 26,000	\$ -	\$ 26,000
Eastside Community Center Programs	\$ 40,000	\$ 40,000	\$ -
	\$ 316,000	\$ 40,000	\$ 276,000

Operating Initiative funding for FY 2021 has been programmed into a non-allocated account within the General Fund.

Operating Initiatives not recommended for funding total \$1 million (net).

Detail (Recommended Operating Initiatives)

Citywide

Performance-Based Merit Program (4/1/2021)

\$250,000 (2021 impact)

Forecasted cost to reinstate the performance-based employee merit program (est. 3% on average) on April 1, 2021 (estimated cost of \$250,000 citywide for fiscal year 2021 and \$1 million for fiscal year 2022).

Information Technology

Replacement of Web Help Desk Software

\$26,000

This request is for replacement of the IT Departments existing legacy Web Help Desk system that is experiencing serious issues (particularly as of 03-17-2020 when Microsoft instituted new security standards). This is a one-year contract for ZenDesk (a highly rated hosted Help Desk system that is modern and many enhanced features). This system was selected because of relatively low-cost system that integrates with our current Office 365/Teams and Azure Cloud environment.

Recent changes (03-17-2020) implemented by Microsoft that has tightened security requiring beyond basic security protocols has caused portions of the emailing part of our current software to no longer function. This is causing more effort on our users and our staff to support help desk tickets. We are also concerned that there will be other issues as well. The existing system is legacy product that is no longer being updated and does not have features of other current systems. Therefore, we have prioritized this for immediate replacement.

OPERATING INITIATIVE REQUESTS

Help Desk is how we support our Departments/Employees when they have needs or issues. The annual cost of our current legacy system totals \$8,000. The ZenDesk system costs approximately \$26,000 annually. In year 1, we will have both systems operational during implementation and most likely incur software costs for both systems. Moving forward, the net annual cost will be approximately \$18,000 (\$26,000 less \$8,000 current costs).

Eastside Community Center Programs \$40,000 (revenue)/ \$40,000 (expense)

In partnership with Ed Isakson YMCA, the City of Alpharetta will operate and program the Eastside Community Center at the YMCA, starting May 2020. Activities, staff and operations will be managed by the Recreation Services Division. Operation hours and programming are still to be determined; programming will focus on providing activities to the Eastside population, not duplicating the YMCA programs. Rentals and special events will be part of the programming.

Annual operational costs total \$82,000 and includes \$56,000 for salary/benefits and \$26,000 for general operations (e.g. instructor fees, equipment rental, general supplies and materials, small equipment, etc.). Program Fees are forecasted to fully cover operations. The estimated impact during fiscal year 2021 is \$40,000 (partial year).

Detail (Unfunded Operating Initiatives)

General Fund

City Administration

It's My Town App

\$35,000

Annual subscription fee for the Alpharetta branded It's My Town App. This app employs a user-first mindset. Actionable icons within the app let users perform a variety of tasks: contact the city; receive direct notifications from city staff; find more info about the city; save an event to their calendar and invite a friend; set reminders; find a car service; and much more... all from inside this single app. Subscription fee is estimated at \$35,000 annually.

Human Resources

HRIS Software Enhancements

\$37,000

- NEOGOV Human Resources Information System (HRIS) PERFORM module to automate the performance management review process. Increases transparency and engagement between employees and supervisors and identifies growth opportunities for professional development. Easily track workflows and reports on employee performance trends at the organizational, departmental, team, and individual level. Increase operation efficiency and effectiveness by eliminating laborious and cumbersome paper processes.
- eFORMS module, working cohesively with NEOGOV's other modules, is a central repository for any employee documents used within the product suite. eFORMS

OPERATING INITIATIVE REQUESTS

OPERATING INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

allows records consolidation and an increase of accuracy and efficiency in retrieving documents and automation of workflows. It drives accountability through notifications and reporting.

- The enhancement of NEOGOV for the integration of background checks unites our current applicant tracking system and the online hiring center with our background check process, saving staff time, resources, and reduces report turnaround time allowing the filling of positions more quickly. This initiative is intended to decrease average time to hire, especially during busy periods such as seasonal hiring.

Tuition Reimbursement Incentive Improvements

\$30,000

Recommended increase of tuition reimbursement allowance as part of the overall revision and updates to the Employee Handbook and Benefits Handbook. Presented at the City Council workshop Feb. 24, 2020 with anticipated approval March 02, 2020 during the Regular Council meeting. Changes to new fee schedule are recommended to be effective July 1, 2020 as part of FY 2021. The FY 2021 base Operating Budget includes \$55,000 for the Tuition Reimbursement Incentive.

Public Safety

Quint Apparatus Initiative and Personnel (3.0 FTE – Phase 1)

\$300,000

The City of Milton currently houses an aerial ladder truck at Fire Station 81 and responds to Alpharetta calls under the automatic aid agreement that is in place. Milton is currently building a fire station within their city boundaries and will relocate their aerial ladder truck to the new facility as early as the Spring of 2022. As such, Alpharetta will experience an impact to its level-of-service capabilities. This capital request is for the acquisition of one Quint Apparatus truck to compensate for this service fluctuation.

Specifically, this request is for the replacement of an existing Pumper (purchased in 2012 and set for replacement in 2022 along with delivery of the requested unit) with a new Quint Apparatus for Fire Station 81. The Quint will give us the capabilities of a pumper and ladder in one unit. However, the Quint does require additional staffing over the existing Pumper. Specifically, 6 personnel (2 per shift) which will be hired in phases (3 in FY 2021 and the remaining 3 in FY 2022).

The request also proposes to acquire an F-250 for a Rescue-Rapid Response Unit to augment the call volume and reduce the response of the Quint to lower priority incidents. The requested personnel will be utilized as staffing for the Rescue Rapid Response Unit while the Quint is not in the field.

Cost forecast is as follows:

- FY 2021: \$300,000 for personnel (3 FTE) and related operational startup costs which represent this Operating Initiative request.
- FY 2022: \$300,000 for the remaining personnel (3 FTE) and related operational startup costs which will be a component of an FY 2022 Operating Initiative

OPERATING INITIATIVE REQUESTS

OPERATING INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

request. All active Fire Apparatus are funded through capital lease programs within the General Fund. The estimated annual lease payment for the Quint acquisition totals \$150,000 (\$1.4 million financed over a 13-year term). The existing lease payment for the Pumper that is being replaced by the Quint totals \$54,000. As such, the lease difference of \$96,000 is what's being requested. Additionally, \$200,000 is being requested for capital acquisition costs for the F-250 Rescue-Rapid Response Unit and related equipment.

From a timing standpoint, the final payment on the pumper lease will be made in FY 2021. The Quint will be procured in December 2020 with the 1st payment due in FY 2022 as set forth above.

DEA Taskforce transfer to General Fund (3.0 FTE) \$315,282

This request is to transfer funding of the three (3) Police Officer positions funded within the DEA Fund (related to the Drug Taskforce unit) to the General Fund. Based on asset forfeiture collection trends, it is doubtful the DEA Fund can continue funding all three positions past FY 2021/2022.

Information Technology Analyst (1.0 FTE) \$98,000

This request is for one civilian (1) Public Safety IT Analyst, Grade G. This position would report to the Public Safety Technology Division to specifically support Public Safety users and operations.

In the past two years the Department has seen the demand for complex information technology assistance increase to an unprecedented level. The addition of body cameras and the accompanying infrastructure upkeep, maintenance, and continuing education alone justifies the addition of a permanent IT position. Additionally, we have added Next Gen 911 systems, Traffic Light Preemption systems, license plate reader systems, school zone speed detection camera systems with LPR, a drone program for police and fire, Flock Safety neighborhood watch camera systems, and signed an agreement with Ring for access to smart doorbell technology.

In the course of implementing these programs we faced significant challenges in implementing the technologies due to the ad hoc nature in which they were acquired. These programs came from several different corners of the agency and the effects on other parts of the organization were not always appropriately considered. This is not out of malice or a lack of effort – merely a lack of understanding as to how these pieces could and should fit together. We continue to face difficulties in implementing these systems completely (LPR alert access for officers) due to our reliance on the IT Department to physically touch each computer in order to add and administer programs and functions.

We have reached a critical mass of technology applications in Public Safety and need a dedicated information technology position to correct our current administration of these systems and to guide us toward a more integrated and productive future. The current forecasting models for the future of public safety all point to a complex form of

OPERATING INITIATIVE REQUESTS

intelligence-led initiatives based on the highly technical integration of computer systems in every aspect of our work.

We are already feeling negative effects from a lack of coordination and oversight of these activities. The requested position would oversee and administer our current programs and incorporate all future additions of future technology. Operational costs total \$98,000 and include \$85,000 for salary/benefits and \$13,000 for general operations (desktop pc, laptop, tablet, cell phone, office equipment, travel and training).

Explorer Program

\$11,000

This request is to cover registration, travel and per diem costs for advisors and explorers to attend five (5) competitions and training conferences per year. Professional services include the registration fees for youth and adults, as well as re-charter fees paid to Learning for Life to cover insurance for the program. Registration and re-charter fees are \$3,000 and lodging and per diem costs are \$4,500. In addition, the Explorer program has operated out of the main PD Uniform and Equipment budget. We are seeking a line item of \$3,500 annually to equip our Explorers with uniforms and equipment when necessary. We have been covering this expense in previous budgets in the past; however, with other expenses increasing, we need dedicated money to continue the Explorer program. Operational costs total \$11,000 annually (uniforms, equipment, travel, etc.).

National Professional Accreditation Registration

\$18,000

This request is for national professional accreditation registration costs. In the Fire Service field, there are many certifications that are required. There is also a necessity to be accredited to certain levels of training as to legitimize our department and our employees for legal proposes. In order to be registered nationally for these certifications, we must adhere to the accrediting agencies rules. Currently, personnel have been individually paying for their certifications (approx. 90 impacted staff members).

PS Technology Initiatives

\$9,100

As the demands on Public Safety services grow, the efficiencies and capabilities of staff must also grow. These software initiatives are intended to increase service delivery and staff effectiveness.

- Active Directory Integration (\$4,000) - This request is for an active directory integration between the City of Alpharetta and CentralSquare RMS, MCT, and CAD. The integration will reduce the amount of support calls by having the user's passwords sync with his/her window's account. It will reduce downtime when waiting for a password reset.
- Digital Forensics (\$5,100) - This request is for one (1) Apple Computer at \$1,500 and Magnet Axion, a robust software that addresses smartphones, cloud services, CPU's, Internet of Things (e.g.: wearables, smart TV's, smart appliances, commercial security, industrial and enterprise) for Digital Forensics. The software is \$3,600.00 annually.

OPERATING INITIATIVE REQUESTS

Recreation, Parks, and Cultural Services

Parks Maintenance Technicians (2 FTE)

\$115,000

This request is for two (2) additional Park Maintenance Technician I positions. These positions will allow the department to service the new parks coming online in the next year. The new parks include: Windward Park, Mid Broadwell Park, Alpha Loop, Serenade (Encore) Park, Old Rucker Park, and the Old Rucker Farm.

Operational costs total \$115,000 and includes \$111,500 for salary/benefits and \$3,500 for general operations (e.g. employee training, employee travel, cell phone, employee uniforms, small equipment, etc.).

Old Rucker Farm Staffing (2 part-time)

\$25,000

This request is for two (2) part-time temporary employees to work at the Old Rucker Farm during the (30) weeks of the intensive growing season (April-October). These employees will maintain the entire farm area, execute the crop plan, maintain the perennial, fruit bearing plants (apple trees, berries, etc.), monitor for and apply pest control measures as needed. These employees will also be present to answer questions of the community garden members who come to farm throughout the day. This is an improvement to the existing service level. Operational costs total \$25,000 for salary/benefits.

Adventure Day Camp

\$37,000 (revenue)/ \$37,000 (expense)

This request is for a teen adventure camp for ages 12-13. It is essential to keep a kid's mind active and engaged during the summer. To that end, the teen adventure camp will provide an opportunity for teenagers to interact effectively with other people. In the unplugged, noncompetitive camp culture, teens build up their "emotional intelligence" (EQ), their face-to-face communication and relationship skills.

Operational costs total \$37,000 and includes \$24,000 for salary/benefits and \$13,000 for general operations (e.g. instructor fees, general supplies and materials, employee training, etc.). Program Fees are estimated at \$225 (resident) and \$338 (non-resident) and are forecasted to fully cover operations.

Most Valuable Player (MVP) Day Camp **\$78,000 (revenue)/ \$78,000 (expense)**

This request is for a sports themed camp. It is essential to keep kid's mind active and engaged during the summer. To that end, offering an additional camp with a sports theme will provide an opportunity for campers interact effectively with other people. In the unplugged, noncompetitive camp culture, kids build up their "emotional intelligence" (EQ), their face-to-face communication and relationship skills.

Operational costs total \$78,000 and includes \$40,000 for salary/benefits and \$38,000 for general operations (e.g. instructor fees, equipment rental, general supplies and materials, employee uniforms, etc.). Program Fees are estimated at \$150 (resident) and \$225 (non-resident) and are forecasted to fully cover operations.

CAPITAL INITIATIVE REQUESTS

Capital Initiative Requests

Summary

Capital Funding Sources:

General Fund	
<u>Recurring Capital Program</u>	<u>\$ 3,189,000</u>
<u>Available Fund Balance</u>	<u>4,352,862</u>
Capital Project Fund	
<u>Available Fund Balance</u>	<u>4,100,000</u>
<u>Other (int. earnings)</u>	<u>171,748</u>
Stormwater Capital	
<u>Available Fund Balance</u>	<u>325,000</u>
T-SPLOST Capital Fund	
<u>Available Fund Balance</u>	<u>15,500,000</u>
<u>Other (taxes, int. earnings)</u>	<u>10,700,000</u>
Impact Fee Fund	
<u>Available Fund Balance</u>	<u>925,000</u>
Grant ²	<u>600,000</u>
Total Sources:	\$39,863,610

Recommended Capital Initiatives*:

<u>Recurring Capital Initiatives</u>	<u>\$ 6,667,500</u>
<u>Recurring Stormwater/Drainage Initiatives</u>	<u>1,750,000</u>
<u>General Capital Initiatives</u>	<u>247,500</u>
<u>TSPLOST Initiatives</u>	<u>4,000,000</u>
Total Uses:	\$12,665,000

Non-Allocated (Future Capital/One-Time Investment)

<u>Capital Project Fund:</u>	<u>\$ 3,598,610</u>
<u>Stormwater Capital Fund:</u>	<u>475,000</u>
<u>T-SPLOST Capital Fund:</u>	<u>22,200,000</u>
<u>Impact Fee Fund (Roads):</u>	<u>925,000</u>
Total Non-Allocated:	\$27,198,610

* Capital initiatives not recommended for funding total \$21,307,500.

² Includes potential LMIG grant funding for milling and resurfacing initiatives (\$600,000) and would be appropriated upon execution of binding agreements and/or receipt of the funds.

CAPITAL INITIATIVE REQUESTS

Detail (Recommended Capital Investment)

Recurring Capital Initiatives

Public Works

Recurring Traffic Signal System Maintenance

\$100,000

Priority 1: This request is for the continual maintenance, repair, and upgrading of existing traffic signals throughout the City. This includes vehicular detection systems, pedestrian signals, signal heads, signal cabinets and components, and signal communication systems. This funding request also allows for the replacement of loops removed during the annual milling and resurfacing project.

Recurring Milling and Resurfacing

\$2,917,740

Priority 1: This request is for the on-going maintenance of milling and resurfacing and preservation of city streets. Resurfacing of city streets increases the life expectancy of the roads. Without resurfacing, roadways will deteriorate and be more costly to repair. It is anticipated that this project will be augmented through an LMIG grant (additional \$600,000 that will be appropriated upon grant submission/approval).

In FY 2019, the City contracted with Dynatest to complete a full evaluation of the city roadways. Each road receives a Pavement Condition Index score between 0 and 100. This standardized rating system is also used by the Georgia Department of Transportation. Lower scores indicate need for maintenance or reconstruction.

In FY 2021 the City will allocate funding in accordance with the Pavement Condition Index findings and identify preservation techniques that will best extend the life of our roads. This includes a combination of surface coating techniques, milling and resurfacing, soil cement, etc. **Funding to be provided through the following sources: Recurring Capital (\$1,135,000); Fund Balance (\$1,182,740); and LMIG Grant (\$600,000).**

Recurring Traffic Control Equipment

\$100,000

Priority 1: This request is for equipment necessary for traffic control throughout the City. This includes traffic signal communications, traffic monitoring, and temporary traffic control measures. Traffic signal communications enable the intersections to work together and smoothen traffic flow. Traffic signal monitoring includes equipment such as traffic cameras and maintenance to the Traffic Control Center. Temporary traffic control equipment includes devices used to detour or delineate traffic flow, such as cones, delineators and barricades, and variable message boards.

Recurring Traffic Responsive System Maintenance

\$100,000

Priority 1: Since 2018, the Georgia Department of Transportation has upgraded over 100 signals throughout the City with new software (MaxTime) and has worked with the City staff to develop new Traffic Responsive timing plans along major corridors. All at no cost to the City. This request provides funds to maintain the upgraded traffic signal software and equipment provided and installed by GDOT. Additionally, the funds will be utilized to

CAPITAL INITIATIVE REQUESTS

work with consultants to analyze data collected through these upgrades to continue modifying timing plans and expand the system throughout the City with new signal timings. The funds will also be utilized for maintenance, replacements, upgrades, and necessary installations of network, security, and communication systems to and from signalized intersections/traffic cameras in the server room and out at the field. Furthermore, this request is for maintenance, replacements, upgrades, and installations of emergency vehicles preemption system and connected vehicles technology.

Recurring Traffic Striping and Signage

\$200,000

Priority 1: This request is for purchase of equipment and material needed for the repair/replacement of traffic striping and signage throughout the City. Repair/replacement of striping consists of refreshing the existing striping due to normal wear and the restriping of roadways after milling and resurfacing. Repair/replacement of traffic signage consists of replacement of existing signage due to normal wear as well as damage. This request also includes equipment/materials needed for fabrication of the city's signage (performed in-house).

Recurring Traffic Calming Improvements

\$75,000

Priority 1: This request is for the identification, design, and implementation of safety improvements primarily in neighborhoods and at high crash rate intersections. Additionally, funds will enable staff to implement necessary traffic calming measures within the city. Projects may consist of roadway striping, signage such as radar signs, speed cushions, and channelization to mitigate existing safety deficiencies. Program will enhance public health and safety for users of the city's transportation system.

Recurring Traffic Signal Pole Painting and Maintenance

\$35,000

Priority 2: This request funds the continued paint maintenance of the city's traffic signal mast arms and pedestrian signals. Painting will coincide with the expected 7-10-year lifespan of the current signal pole painting plus miscellaneous general maintenance and touchups. Current total costs per intersection averages \$15,000. FY 2021 includes funding for a minimum of two intersections.

Recurring Tree Planting and Landscape Improvements

\$100,000

Priority 1: This request is for tree pruning, tree removal, tree planting, and landscape improvements within city rights-of-way. The city's aging tree canopy within right-of-way areas requires pruning and removal to address issues such as pedestrian and vehicular safety, conflicts with streetlights, signal head clearance, and intersection sightline clearance. FY 2021 funding will be used for: (a) landscaping the two (2) roundabouts at Mid Broadwell Road, Bethany Road, and Mayfield Road; (b) tree and shrub replacement citywide as needed due to storms, vehicular damage, etc.; (c) miscellaneous landscape enhancements throughout City as determined by ongoing needs-based assessments; (d) begin improvements to median on Haynes Bridge Rd. from SR 400 to North Point Parkway.

CAPITAL INITIATIVE REQUESTS

Recurring Sidewalk Maintenance and Repair

\$150,000

Priority 1: This request is for the continual maintenance and repair of the city's sidewalk inventory. Over the last 10 years, the city has expended in excess of \$5 million on sidewalk projects. During that same period, the city's sidewalk inventory has also been increased through larger roadway and streetscape projects, through private development, and through annexation.

In FY 2019 the City contracted with Dynatest to complete a sidewalk inventory and evaluate sidewalk conditions. This list will standardize the evaluation process, provide a clear prioritized list of sidewalks needing repair, and tie sidewalk data into the city's GIS and asset management software. Types of repairs (cracking, trip hazard vertical displacements, and spalling) along with location (near schools and parks, along arterial roadways, in the downtown district, etc.) will help determine the repair priority. Dynatest's work was completed in spring of 2019. Due to the large number and complexity, the City contracts out some of these repairs. This budget item covers the cost of sidewalk repairs completed by outside contractors. The FY 2021 work will occur in various locations throughout the city pursuant to the Dynatest findings.

Streetlight Maintenance (recurring)

\$80,000

Priority 1: This request is for City streets that currently do not have enough lighting or no lighting at all throughout the street and maintenance to existing City owned streetlights. The City owns and maintains approximately 600+ lights. This work will include installation and maintenance of new and existing lighting either on existing power poles or the installation of new poles along with lighting. This will increase the safety of citizens who use our streets and sidewalks daily. Periodic inspections and troubleshooting will ensure longevity and minimum replacement of lighting components. Funding will also be for installation of new lighting in areas where there is currently none or enough lighting for pedestrian safety.

Traffic Control Center/Server Room Maintenance (recurring)

\$60,000

Priority 1: This project is to make necessary improvements and keep the City traffic control center and server room equipment up to industry standards concerning network communication and security features. Some of the major tasks include: 1) Asset management and upgrade assessment of ITS equipment; 2) Server room reorganization and reconfiguration; 3) Commissioning and configuring new and existing switches, routers, firewalls, and servers; 4) Implementing and configuring network management tools and software packages.

Recurring PS Facility Roof Replacement

\$300,000

Priority 1: Roof replacement of the metal roof segments of Fire Stations 83.

- Fire Station 83 – Replacement of the metal roof segment at Fire Station 83. This roof was installed in 1993 and totals approximately 4,000 sq.ft. Although the field of the roof is in good shape, the transition at the ridge and eave are showing significant signs of

CAPITAL INITIATIVE REQUESTS

age and are no longer providing adequate watertight protection. This facility is actively experiencing leaks.

Recurring Facility Renovations (Fire Stations)

\$125,000

Priority 1: This Request is for the renovation of bathrooms, kitchens, flooring, lighting, appliances, ceiling fans, etc. at various Fire Stations within the City. The renovations will be accomplished over multiple years. FY 2021 request includes:

- Fire Station 83 will receive flooring and lighting renovations, new appliances, exterior painting, and replacement of exterior doors and windows.
- Fire Station 85 will receive bathroom and flooring renovations and new appliances.

If remaining funds are available, funds will go towards improvements (lighting replacement, painting, window and door replacements) at these stations or others.

Recurring Facility Renovations (PW Headquarters)

\$50,000

Priority 1: This request is for renovations at the Public Works Facility. This funding will be used to remodel public bathrooms, replace flooring, paint walls and trim, replace cove base, and replacement of training room furniture subject to funding availability. The training room is utilized by multiple departments and outside entities. Furniture has not been replaced in over 20 years and is falling apart.

Recurring Rec Facility Bathroom, Painting, Floor Repairs

\$60,000

Priority 1: This request is for painting and floor repairs at the following restroom facilities: North Park, Northpoint Park Greenway, Rock Mill Park.

Recurring Parking Garage Maintenance

\$25,000

Priority 1: This request is for general maintenance of the two Parking Garages. FY 2021 includes pressure washing the City Center Parking Garage. This will increase safety in the parking deck as well as keep the parking deck aesthetically pleasing.

Recurring Fountain Repairs (Welcome Center)

\$50,000

Priority 2: This request is for repairs for the fountain at the Alpharetta Welcome Center. Currently Public Works staff is at the fountain weekly performing maintenance to keep the fountain operating due to the fountain drainage basin leaking and other mechanical and structural issues. The following will be repaired if funding is approved. Waterproof both upper and lower basins using flexible waterproofing material, replace water level sensor, replace lights with 12 standing LED fixtures, replace leaking flange, and replace filter.

Recurring HVAC Replacements

\$60,000

Priority 2: This request is for the replacement of HVAC units for all City maintained facilities. Useful life expectancy for HVAC units is 15 years and a lot of the units serving facilities within the City are approaching or have exceeded the life expectancy. FY 2021

CAPITAL INITIATIVE REQUESTS

replacements include units at the Community Center (est. 4 units) and Alpharetta Technology Center (1 unit).

Recurring Generator Replacement (Fire Stations 81/PS HQ) \$100,000

Priority 1: This request is for replacement of generators for city facilities. New generators will be natural gas instead of diesel. FY 2020 replacement is for Fire Station 81 and Public Safety Headquarters (both are over 20 years old).

Information Technology

Recurring Technology Replacement (all city departments) \$300,000

Priority 1: This request is to provide for the annual replacement of technology for all city departments. As in prior-years, funding for technology replacement is placed in one capital project account to allow for more efficient management (as opposed to being spread across multiple departments based on an estimate of replacement needs which may or may not equate to the actual need during the fiscal year). The city currently has 555 computers in operation (288 desktops; 267 laptops). The main component of the FY 2021 request includes funding for the replacement of approximately 124 PCs, 78 iPhones, 58 iPads, and wireless access points throughout city facilities (although actual replacement will be driven by equipment condition).

The current city standards for technology replacement (based on funding availability) are as follows: servers (5-6 years); SANs – Storage (5-6 years); desktop PCs (4 years); laptop PCs (4 years); iPad tablets (3 years); iPhones (3 years); large scale multi-function printers (MFPs) (5-7 years); small scale MFPs (5 years); small printers (3-5 years); desktop UPS (electrical service backup) (3 years); Network UPS (closets) (4 years); Wireless Access Points [WAPs] (5 years); network routers/switched/firewalls (5 years); telephony gateways (5-6 years). Larger replacement initiatives are not included in this appropriation (e.g. CISCO network devices).

Public Safety

Recurring Fleet Replacement (Qty: 10) \$465,000

Priority 1: This request is for the forecasted annual replacement of Police and Fire SUVs, light trucks and motorcycles. The replacement need is driven by the model year, mileage and mechanical condition of the vehicles. Emergency response vehicles are expected to last in excess of 100,000 to 110,000 miles; administrative vehicles will generally run somewhat longer. This request includes the complete upfitting costs for new vehicles and the stripping costs for expired vehicles in preparation for public auction. Funding levels are anticipated to remain as illustrated above. The forecasted replacement plan identifies annual lows and highs over the ten-year period. Over the next three years, the forecasted replacement plan will increase three hundred percent (300%) to \$1,250,000, leveling for a period of three years at that amount and then decreasing proportionally based on current replacement philosophies. Replacement vehicles to be purchased in FY 2021 include: (2) SUVs for Patrol; (1) F150 and (1) SUV for CID; (2) F150s for CSU; (1) SUV for the Admin team; (1) F150 for Training and (2) motorcycles, totaling 10 vehicles.

CAPITAL INITIATIVE REQUESTS

Security System Replacement (Cameras/Servers)

\$132,510

Priority 1: This request is for the recurring replacement of security system cameras and servers.

FY 2021: Provide centralized and redundant Avigilon Video Servers to replace legacy servers that cover everything but the jail. The total cost is \$132,510 to provide a redundant system. About half that amount if we don't want redundant systems in the event a server fails. By far, this is the most critical issue. We have cameras deployed now that are not on any server because of both a lack of storage and mismatched software versions. Those servers that are out there most are out of warranty and running old non-supported software versions.

Recurring Public Safety Equipment (replacement)

\$217,250

Priority 1: This request is for scheduled replacement of equipment that is essential for the safety of firefighters and police officers which has expired, failed inspection, is uneconomical to repair, or otherwise must be taken out of service.

FY 2021 request includes funding for Fire Station replacements for furniture/bedding (\$7,000) and fire tools/equipment (\$10,000); personal protective equipment to include: turnout gear replacement for NFPA 10 year service life (\$95,000); replacement of 10 AEDs (patrol; \$15,000); police tools/equipment (\$30,000); replacement of 40 in-car thermal printers for traffic/patrol units that are currently in excess of their useful life (\$15,000); Fire Marshal's Knox system (\$25,000); Fire hazmat monitors (\$5,000); Crash Data Retrieval (CDR) (15,250).

Recurring Self-Contained Breathing Apparatus (payment 2 of 2)

\$100,000

Priority 1: A self-contained breathing apparatus (SCBA) is a respiratory device that contains and delivers breathable compressed air. It is typically used by firefighters and rescue workers while operating in areas of immediate danger to life and health, such as inside a building fire filled with smoke or toxic gas. The City of Alpharetta currently has 54 SCBA's which are deployed as follows: in-service Fire Apparatus (30); reserve Fire Apparatus (15); Training Division (6); spares (3). SCBA equipment is a long-lived asset (10-15 years) but is susceptible to obsolescence when industry standards evolve.

The National Fire Protection Association (NFPA) is a standard setting body for firefighting professionals. The 2019 NFPA standards included technological/mechanical innovations to SCBA equipment that made units manufactured under the 1997 and 2002 standards obsolete. We have 30 SCBA that were manufactured under the old standards and are also between 12-15 years old and are being requested for replacement. Once replaced, these 30 units will be deployed on the in-service Fire Apparatus. The City entered into a no-interest lease in FY 2020 with annual payments of \$100,000 in FY 2021 and FY 2022.

CAPITAL INITIATIVE REQUESTS

Recreation, Parks & Cultural Services

Recurring Park Enhancements

\$150,000

Priority 2: This funding is for amenities within the parks themselves such as fence replacement and repair, bleacher repair and replacement, new trash cans, new benches, netting replacement and signage not related to wayfinding (such as park rules, dogs on leash, no smoking, etc.) and maintenance shade structures. Each year we are repairing and/or replacing the amenities, plus adding these same amenities to our new parks and downtown areas.

Recurring Playground Equipment Improvements

\$100,000

Priority 1: One of our park systems favorite amenity is our playgrounds. This program will allow for the replacement of all our playgrounds in a timely manner. FY 2021 funding is for replacement of the playgrounds at North Park (by Fields 1-4; last renovated in 2010).

Recurring Park Repairs/Improvements

\$100,000

Priority 1: This funding is for general park repairs and improvements on a smaller scale (non-capital size projects). This account allows us to repair trails throughout the system as they need to be repaired. As an example, FY 2020 funds were used to: (1) repair Webb Bridge Park Pedestrian Bridge; (2) complete buildout of Brewable space at Community Center; (3) pressure wash and paint silos; (4) purchase tables and chairs for the Art Room at the Adult Activity Center, etc. This account is crucial to the Department's ability to respond to the needs and repairs as they arise throughout the year.

Recurring Tennis Courts Resurfacing

\$60,000

Priority 1: This request is for the repair/resurface/recoat of tennis courts with a fabric crack repair system. This request is for the resurfacing of six courts at Wills Park. These courts were last resurfaced in 2014. Department policy is to resurface tennis courts every five years. These courts are approaching six years and sizeable cracks are occurring which is beginning to affect the playability. Further delays will eventually lead to safety issues.

Recurring Park Equipment Replacement

\$105,000

Priority 2: This request is for the replacement of a 1996 Ford 4630 Tractor, 2006 John Deere Gator (over 3,350 usage hours), and 2012 John Deere Gator (over 2,500 usage hours). Replacement requested due to age, hours of use, and estimated repair cost.

Recurring Greenway Improvements/Repairs

\$250,000

Priority 3: This fund will be used to repair, improve and enhance the entire length of the Alpharetta Greenway. This asset is extremely valuable to the City but is showing its age. Washouts, erosion, heavy use and constant maintenance has taken a toll on the Greenway. Major repairs are needed on the boardwalk portion of the Greenway. Many trees need to be maintained and/or removed to ensure the health of the Greenway and Big Creek.

CAPITAL INITIATIVE REQUESTS

Recurring Stormwater/Drainage Initiatives

Public Works

Recurring Stormwater Pipes/Structure Repair/Maintenance **\$1,500,000**

Priority 1: This request is for stormwater pipe and structure maintenance, repair, and replacement. This category includes unclogging pipes and structures filled with sediment and debris, repairing pipes by relining, contractual repairs to stormwater structures, and pipe replacement projects. The contractual pipe unclogging and structure repair will be throughout the city based on inspection results.

The following project locations have been identified for pipe repair or replacement and relining in FY 2021, subject to funding availability: Douglas Road; Tuxford; Kimball Crossing; and The Pines at Kimball Bridge Road.

Recurring Stormwater Drainage Maintenance **\$150,000**

Priority 1: This request is for the continual maintenance and small drainage maintenance work within the city including: (1) small repairs such as grouting, paved inverts, and replacing tops; (2) annual maintenance of the city's stormceptor units, oil/water separators, and city-owned detention ponds (as required by the Georgia Environmental Protection Division); and (3) Water Quality lab testing (as required by the Georgia Environmental Protection Division).

Recurring Stormwater Inspections **\$100,000**

Priority 1: The National Pollutant Discharge Elimination System (NPDES) Stormwater Permit requires Alpharetta to complete several inspections to protect our stormwater system. These inspections include site visits to private industrial facilities, private carwash and auto body repair shops, city ponds and stormwater management facilities, private ponds and stormwater management facilities, and city-maintained storm structures and pipes. These inspections help us identify maintenance repair work, help us prioritize our crews and CIP lists, and help us recognize private violations of the stormwater ordinance. This project includes hiring a private consultant to complete the inspections so that city staff can focus their efforts toward planning, maintenance, and enforcement activities.

General Capital Initiatives

City Administration

Economic Development Toolbox **\$87,500**

Priority 1: The City of Alpharetta provides local incentives through its economic development toolbox and facilitated by our team of experienced economic development professionals. New or growing businesses that demonstrate a serious economic impact through job creation and capital investment qualify for these programs. The programs funded in this request include the Local Jobs Creation Grant and the Alpharetta360 Video Marketing Fund to name a few.

CAPITAL INITIATIVE REQUESTS

The 360 Marketing Videos have been influential in marketing the city as a business destination and has been directly responsible for the location of new businesses to the city. To date we have had more than 10,000 unique views on our A360 website and have added in a marketing boosting strategy that has significantly increased our viewership.

Community Development

2040 Comprehensive Plan

\$30,000

Priority 1: This project is a required update to the City's Comprehensive Plan. Compliance with the Georgia Planning Act is required to maintain the City's Qualified Local Government (QLG) status and eligibility for state and federal grant programs.

Comprehensive Plans are updated every 5 years with a major update every 10 years. Our last update was a minor update with the incorporation of the Downtown Plan in 2016. This request is for completion of a major update to the Plan.

Design Services

\$30,000

Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Comprehensive Plans, Small Area Plans, project designs such as plazas, landscape architecture, hosting a series of public input sessions, conceptual design standards, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of performance by City Staff that our citizens and business owners are accustomed to.

Public Works

Design Services

\$37,500

Priority 1: This request is for various design services associated with minor projects unable to be completed by city staff. Such services include structural designs and/or evaluations, sub-surface geotechnical investigations, miscellaneous right-of-way/easement research. Utilizing experts in various fields enables city staff to make the appropriate decisions related to resolving construction issues. Additionally, the information gathered by the design professionals allows staff to properly design or address issues in the field.

Recreation, Parks & Cultural Services

Design Services

\$20,000

Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Recreation Master Plans, construction plans for recreation amenities including pavilions, gazebos, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of services our customers are accustomed to.

CAPITAL INITIATIVE REQUESTS

Alpharetta Public Arts Initiative

\$42,500

Priority 1: Arts Alpharetta is a nonprofit organization dedicated to bringing quality arts to Alpharetta. Arts Alpharetta have several public art projects they are currently working on.

- Instruments of Inspirations - Permanent art installations throughout downtown Alpharetta
- Miscellany - Temporary art installations in Brooke Street Park, City Hall and City Center
- Thompson Street art - permanent art installations along the Alpha Loop between City Hall and Avalon
- Mid-Wick Wall - Temporary art on the wall on the Alpha Loop

The funds requested will fund these programs on an alternate year basis (subject to available funding) as the art installations will be in place on average for 1.5/2 years.

T-SPLOST

Windward Pkwy Eastbound Improvements

\$2,000,000

Priority 1: This project is for widening of Windward Parkway eastbound direction to increase number of the existing thru traffic lanes between Westside Parkway and HP/The Plaza by one. It also includes necessary signal poles and associated equipment relocations, pavement milling and resurfacing, and roadway striping. The project design is anticipated to be completed by April 2020.

Windward Pkwy Westbound Improvements

\$2,000,000

Priority 1: This project includes lengthening the existing dual left turn lanes from Windward Parkway onto North Point Parkway, providing an additional thru traffic lane between North Point Parkway and GA-400, and necessary signal, pavement, and striping work. The project design is anticipated to be completed by April 2020.

CAPITAL INITIATIVE REQUESTS

Detail (Unfunded Capital Investment)

Public Works

Recurring Park Facilities Pavement Preservation

\$250,000

Priority 1: This request is for the on-going maintenance of pavement within the city's park facilities. Preservation of the roads, drives, and parking lots increases their life expectancy. Without preservation, these pavements will deteriorate and be more costly to repair. FY 2021 funding request is for North Park.

Pedestrian Safety Improvements

\$225,000

Priority 1: This request is for funding to evaluate, design, and construct pedestrian safety improvements throughout the City. Utilizing the tools and recommendations set forth in the pedestrian safety study funded in FY 2019, projects will be identified City-wide and may include pedestrian refuge islands, lighting improvements, midblock crossings, intersection treatments, and signal timing adjustments. The requested design funding would be used to acquire surveys needed for in-house design of the improvements.

Midblock Crosswalks

\$100,000

Priority 1: Midblock crosswalks facilitate crossings to places that people want to go but that are not well served by the existing traffic network. These pedestrian crossings, which commonly occur at schools, parks, in the Downtown area, and other destinations, improve pedestrian safety. With this initiative, future midblock crosswalks within the City Downtown Overlay District will be finished with bricks, and the ones outside of the Downtown Overlay District will be finished with stamped concrete or traditional striping. In response to the citizens requests and observed safety concerns, conceptual designs are being prepared for midblock crosswalks at the following locations, in no particular order: 1) Cogburn Road in front of the Park; 2) Bethany Road at Chantilly Drive; 3) Cumming Street at Manning Oaks Elementary School; 4) Mid Broadwell Road at Charlotte Drive; 5) Cumming Street at Jayne Ellen Way; 6) Providence Road at Lantern Ridge Drive.

Roundabout Studies

\$125,000

Priority 1: When designed and placed appropriately, roundabouts promote a continuous flow of traffic allowing for more efficient travel. Additionally, the long-term maintenance costs are significantly less than those of a signalized intersection.

This request is for funding to study the replacement of five signalized intersections throughout the City with roundabouts. Studies will provide a conceptual layout, traffic analysis, conceptual cost estimate, and modeling of each intersection. The five intersections to be studied are:

- Cumming Street at Henderson Parkway;
- Mayfield Road at Providence Road;
- Mayfield Road at Canton Street;
- Milton Avenue at Canton Street / Roswell Street; and
- Upper Hembree Road at Harris Road.

CAPITAL INITIATIVE REQUESTS

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

Major Intersection Improvements

\$50,000

Priority 1: This request would allow the City to quickly address intersection improvement projects, such as adding turn lanes. Projects will be selected based on their effect on traffic flow and safety.

The requested FY 2021 funding is for creating a left-turn lane from Webb Bridge Road onto Timberline Place to reduce likelihood of rear-end and sideswipe crashes between left-turning vehicles and the through vehicles behind them at the intersection of Webb Bridge Road at Timberline Place. Also, this project will improve traffic flow on the Webb Bridge Road corridor. To this end, the existing pavement markings on Webb Bridge Road from Webb Bridge Way to just west of Maid Marion Close will be removed and new striping with appropriate traffic calming devices will be installed.

Dryden Road Extension (Design)

\$300,000

Priority 2: This project would create a new two-lane roadway with sidewalks connecting North Point Parkway and Edison Drive. Proposed roadway would utilize the existing curb-cut for the AT&T property on the east side of North Point Parkway at Dryden Road. Proposed roadway would be approximately 900 linear feet in length.

FY 2021 funding request is for design. Construction is currently estimated at \$2.6 million and would be part of a future funding request. Project is contingent upon a partnership with the property owner.

Cumming Street at Henderson Parkway Roundabout (Design)

\$200,000

Priority 3: This request is to perform necessary studies, evaluations, and analysis for replacement of the existing traffic signal at the intersection of Cumming Street at Henderson Parkway with a single-lane roundabout. Improved traffic flow and safety benefits are potential advantages of a roundabout compared to the existing traffic signal at this location.

Construction and right-of-way acquisition costs are estimated at \$1.6 million and would be part of a future funding request.

Mayfield Road at Canton Street Roundabout (Design)

\$200,000

Priority 3: This request is to perform necessary studies, evaluations, and analysis for replacement of the existing traffic signal at the intersection of Mayfield Road at Canton Street with a single-lane roundabout. Improved traffic flow and safety benefits are potential advantages of a roundabout compared to the existing traffic signal at this location.

Construction and right-of-way acquisition costs are estimated at \$1.6 million and would be part of a future funding request.

CAPITAL INITIATIVE REQUESTS

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

Mayfield Road at Providence Road Roundabout (Design) \$200,000

Priority 3: This request is to perform necessary studies, evaluations, and analysis for replacement of the existing traffic signal at the intersection of Mayfield Road at Providence Road with a single-lane roundabout. Improved traffic flow and safety benefits are potential advantages of a roundabout compared to the existing traffic signal at this location.

Construction and right-of-way acquisition costs are estimated at \$1.8 million and would be part of a future funding request.

Windward Parkway at Clubhouse Drive Roundabout (Design) \$300,000

Priority 3: This request is to perform necessary studies, evaluations, and analysis for replacement of the existing traffic signal at the intersection of Windward Parkway at Clubhouse Drive with a dual-lane roundabout with slip lanes. Improved traffic flow and safety benefits are potential advantages of a roundabout compared to the existing traffic signal at this location. Construction and right-of-way acquisition costs are estimated at \$2.7 million and would be part of a future funding request.

Southlake Drive Traffic Calming (Design) \$350,000

Priority 1: This request is for the design and evaluation of appropriate traffic calming and safety treatments along Southlake Drive between Webb Bridge Road and Douglas Road, including the following projects:

- A roundabout at Southlake Drive at Clipper Bay Drive.
- Lane narrowing with center medians on Southlake Drive at the intersection of Westchester Way.
- A roundabout at Southlake Drive at Schooner Ridge.
- Lane narrowing with center medians on Southlake Drive at the intersection of Southlake Court.
- A roundabout at Southlake Drive at Americas Cup Cove.

Construction costs are estimated at \$1.8 million and would be part of a future funding request.

Marjean Way Extension (Design) \$500,000

Priority 1: This request is for the design of the extension of Marjean Way from its current terminus at Orchid Lane north to Milton Avenue. The roadway extension will include brick sidewalks on both sides of the road to match the roadway section approved as part of the Windsong Townhomes development. Also included in the project scope will be the design of a regional stormwater facility designed to accommodate any future redevelopment of the adjacent upstream properties (currently occupied by the Masonic Lodge and Krogh Cabinetry) and the city-owned property at 90/92 Milton Avenue. The stormwater facility will be designed in such a manner to provide an attractive amenity to the area. In addition, the design shall include amenities associated with the future park. Construction costs are estimated at \$2.5 million and would be part of a future funding request.

CAPITAL INITIATIVE REQUESTS

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

Wills Road Widening (Design/ROW; Milton Ave. to Old Milton Pkwy) \$200,000

Priority 1: The City has received complaints of traffic backups that occur at the intersection of Mid Broadwell Road and Wills Road. The Downtown area of Milton Avenue near Roswell Street/Canton Street is becoming more congested. Providing connectivity to the multi-lane of Old Milton Parkway from Wills Road may serve as a reliever route for traffic not wishing to go through Downtown. An additional southbound lane on Wills Road from Mid Broadwell Road will provide a free flow right off of Mid Broadwell Road and allow connection to Old Milton Parkway thus giving drivers an option around Downtown. This request is for funding of design and estimated right-of-way costs. Construction costs are estimated at \$1 million and would be part of a future funding request.

Waters Road Traffic Calming (Design) \$300,000

Priority 2: The city has received numerous complaints from citizens living along Waters Road regarding the volume of traffic and speed of vehicles. Several options and locations were evaluated, and it has been determined that roundabouts at the intersections of Waters Road and Centennial Drive, and Waters Road and Waters Mill Drive, would be the most feasible method for addressing these concerns. Design funds are being requested for FY 2021.

It is anticipated that right-of-way will be needed from property owners and will be acquired in FY 2022 after completion of the design documents.

Construction costs are estimated at \$3 million and would be part of a future funding request.

Kimball Bridge Road Improvements (design; Waters Rd to Buice Rd) \$250,000

Priority 2: This request is for design funding for roadway improvements along Kimball Bridge Road between Waters Road and Buice Road. Improvements will include the addition of left-turn lanes along Kimball Bridge Road to serve all intersections with South Kimball Bridge Crossing and Bracebridge Road. Project will also investigate adding improvements like replacing the signal at the intersection with Glen Abbey Drive/Tuxford Drive with a roundabout.

Project goal is to provide these improvements along the corridor to slow vehicles and improve pedestrian safety. Cost savings can be accomplished in construction by pairing the project up with the future 60" water transmission line work by the County along Kimball Bridge Road from the cemetery to Buice Road.

Right-of-way and construction costs are estimated at \$250K and \$2.5 million respectively and would be part of future funding requests.

CAPITAL INITIATIVE REQUESTS

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

Douglas Rd Traffic Calming (Option 1 – No Roundabout; Design) \$50,000

Priority 2: This request is for the design and implementation of safety improvements along Douglas Road. Citizens of Waters Road have expressed concerns of individuals driving at excessive speeds. The topography of Douglas Road does not make it any easier to slow drivers. Requests have been submitted for roundabouts, sidewalks on both sides of the street, chicanes, and improved landscape areas.

This funding request is for design of improvements which include removal of right turn lanes along the corridor. Removal of the right turn lanes and replacing the areas with landscaping will provide drivers a tunnel effect and force drivers to slow their speed and become more aware of their surroundings.

Construction costs are estimated at \$450K and would be part of a future funding request. Another option would be roundabouts which are included in a separate capital request.

Douglas Rd Traffic Calming (Option 2 – Roundabout; Design) \$150,000

Priority 2: The City has received numerous complaints from citizens living along Douglas Road regarding the volume of traffic and speed of vehicles. Several options and locations were evaluated along Douglas Road. Intersection improvements at Douglas Road/Clubhouse Drive and Douglas Road/Newport Bay Passage are being considered. A roundabout is being proposed at Douglas Road/Clubhouse Drive to address the intersections volume as well as a traffic calming. Traffic calming measures for the Newport Bay Passage intersection would include a lane diet and sight distance improvements. Design funds are being requested for FY 2021. It is anticipated that right-of-way will be needed from property owners and will be acquired in FY 2022 after completion of the design documents (estimated at \$100K).

Construction costs are estimated at \$1.5 million and would be part of a future funding request. Another option includes smaller scale traffic calming measures including removal of right-turn lanes and are included in a separate capital request.

Haynes Bridge Road Lighting \$460,000

Priority 1: This request is for funding of a lighting design and installation of Pedestrian Streetlights on the East and West side of Haynes Bridge Road between Old Milton Parkway and Academy Street. Lighting will consist of pedestrian lighting along the sidewalk (both sides) as well as taller streetlights in the vicinity of the roundabout. A formal lighting design will determine the best approach taking into consideration lighting casted onto neighboring streets as well as safety for pedestrians and vehicles.

City Center Decorative Signposts \$180,000

Priority 2: This request is to upgrade the signposts at City Center to the approved decorative black Wadsworth design post. This project will include all signposts located in and around City Center including Academy Street (SR 9 to Haynes Bridge Road) and Haynes Bridge Road (Academy Street to Old Milton Parkway). As a part of this project, a GIS inventory of the permanent sign locations will be done, and sign clutter will be taken into consideration to reduce the overall number of signs.

CAPITAL INITIATIVE REQUESTS

AlphaLoop (City Trail)

\$9,000,000

Priority 1: This request is to provide construction funding for the AlphaLoop City Trail. AlphaLoop is envisioned as a multi-use trail and park system intended to connect City Center, Avalon, and the Northwinds Area together via paved pedestrian pathways.

Phase A runs from Old Milton Parkway to Westside Parkway, Phase B covers the crossing under Westside Parkway, and Phase C runs from Westside Parkway to Northwinds Parkway.

Construction estimates total \$9 million and include the following: Phase A (\$6 million); Phase B (\$1 million); Phase C (\$2 million).

Windward Parkway Pedestrian Bridges (Design)

\$250,000

Priority 2: This request is for the design of five pedestrian bridges:

- An 8' pedestrian bridge (6' clear width) over Camp Creek between Marconi Drive and Alderman Drive on north side of Windward Parkway. (The south side pedestrian bridge will be constructed as part of Big Creek Greenway Extension).
- Two pedestrian bridges over Big Creek between Union Hill Road and Clubhouse Drive. It consists of an 8' pedestrian bridge (6' clear width) on north side of Windward Parkway; and another same type of the bridge with an additional 10' multi-use trail on south side of Windward Parkway to connect the existing sidewalk to Big Creek Greenway.
- Two 8' pedestrian bridges (6' clear width) over Big Creek Tributary between Clubhouse Drive and Admiral Crossing on both sides of Windward Parkway.

Construction costs are estimated at \$2.7 million and would be part of a future funding request.

Waters Road Sidewalk Improvements (ROW)

\$20,000

Priority 1: This funding request is for the purchase of right-of-way for the eventual installation of sidewalks to fill in two gaps along the east side of Waters Road. Citizens of Waters Road have expressed concerns of individuals driving at excessive speeds. Installation of these sidewalks would provide continuous sidewalk along both sides of Waters Road. Pedestrians would only need to cross Waters Road at signalized intersections: Kimball Bridge Road and Jones Bridge Road.

Design of these sidewalk segments was completed in-house by Staff in FY 2019. Construction costs are estimated at \$970,000 and would be part of future funding requests.

Southlake Drive Culvert Replacement (partial)

\$100,000

Priority 1: This request is for the reconstruction of the culvert under Southlake Drive at Westchester Way. The existing culvert and headwalls are deteriorating and do not carry the 100-year flood without topping the roadway. This project will replace the triple culverts with an arch culvert similar to Mayfield Road. The walls on either side will not be adjacent to the sidewalk, so they will not extend to be visible while on the roadway. The face of the walls (visible from the resident home side) will be finished with stone pattern

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

CAPITAL INITIATIVE REQUESTS

like the surrounding stacked stone signs and pillars in the vicinity. The new bottomless culvert will require less maintenance and be equipped with a rack to capture floating debris on the southside of Southlake Drive to prevent some floatables from entering Lake Windward. The Southlake Project will include some additional stormwater pipe realignment to tie into the new culvert, placement of sidewalk and handicap ramps, and installation of sod and landscaping. FY 2021 money will be used for work that can be accomplished without open cutting the road including utility relocation and coordination. The bulk of the project will be funded in FY 2022 for construction to occur June and July 2023 with road closures and is currently estimated at \$1.2 million.

Public Safety HQ Parking Lot Expansion

\$100,000

Priority 1: Due to the increased number of individuals accessing the Public Safety Headquarters, additional parking needs are desired. This request is for funding to construct an additional 24 parking spaces along the main entrance off Westside Parkway to the Public Safety Headquarters complex. Design was funded in FY 2019 and completed by Staff.

Alpharetta Arts Center Parking Expansion (Design)

\$50,000

Priority 1: This request is for funding of the design for an expansion of the parking lot at the Arts Center. The existing parking lot provides 39 parking spaces. The proposed expansion would increase this number by 36 spaces to 75 (total). The parking lot expansion would be constructed atop the current detention pond. This will necessitate the creation of an underground detention system beneath the parking expansion. The use of permeable pavers in lieu of asphalt is proposed for the parking expansion. Construction costs are estimated at \$900,000 and would be part of future funding requests.

Recurring Rec Roof Replacement (Mansell House Pavilion)

\$60,000

Priority 1: This request is for replacement of the roof for the pavilion located at the Mansell House. The replacement will include new roof decking, asphalt shingles, and tongue and groove underside decking. The pavilion is in major need of a new roof. The roof issues have caused the roof and underside decking to rot beyond repair and will need replacement also.

City Hall Beautification

\$10,000

Priority 2: This request is for the beautification of City Hall including interior art aesthetics.

Public Safety

3D Laser Scanner

\$60,100

Priority 1: This request is for a Faro 3-D laser scanner and software with equipment which will replace the out-of-service and outdated Total Station equipment previously used during crash investigations by the Traffic Unit. The laser scanner captures a 3D representation of any scene, exactly how it was at the time. It can create 2D and 3D scene diagrams/animations, perform crash/crime scene analysis, and courtroom presentations. This system can be used for crime scene investigations, arson investigations, training, fire

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

CAPITAL INITIATIVE REQUESTS

pre-planning, and wide array of other uses by several units within Public Safety. This request includes: Faro 3D scanner (\$30,000); set up (\$4,000); software (\$9,000); equipment (\$6,100); and 3-year maintenance and warranty on equipment and software (\$11,000). Additional costs every 4 years of \$16,000 to upgrade software and warranties.

CRT License Plate Reader Expansion

\$17,500

Priority 1: Requesting funding to expand the current vehicle mounted License Plate Reader (LPR) system in use in the Community Response Team (CRT). Currently, CRT is equipped with one vehicle mounted LPR with 3 cameras on one patrol vehicle. This request is to purchase 2 additional processing units (appx \$8,750 per unit) and then equip three patrol vehicles with vehicle mounted LPR with 1 camera per vehicle. The LPR cameras will expand our effectiveness of the LPR system already in use and will allow for more coverage which in turn will increase the amount of contacts with violators. Training on the additional systems will be done on-duty at no additional costs. Annual software fees will be identical to the fees already budgeted for the LPR system.

PS Equipment (new)

\$39,900

Priority 2: This request is for various capital items within Public Safety including:

- Badge Reader at Downtown Police Precinct (\$6,500) - This request is to install one (1) card access badge reader at the Downtown Police Precinct. Currently, this precinct is accessed by physical key only. The badge reader will increase accessibility for Public Safety staff and increase security of the front door and main lobby area. The badge reader would be located on the side lobby door.
- CID Vests (\$6,400) - This request is for tactical/active shooter response outer carriers for the detectives of the Criminal Investigation Division. Recently, there have been numerous active shooter type events around the country, including one in Alpharetta where detectives were the first on-scene. Currently, we are asking our detectives to respond to assist and or take over incidents from the patrol division when the need for more in-depth responses are warranted. At this time, our detectives do not have a vest that they can keep in their vehicle that would have body armor, extra equipment, as well a clearly defined POLICE patch for identification purposes. By providing detectives with tactical/active shooter response outer carriers, it will allow them to have additional mags, tourniquets, taser, gloves, and other items necessary in an active shooter situation. The approximate cost will be \$250-\$275 per carrier for twenty-three (23) detectives.
- CRT Star Chaser (\$7,000) - This request is for the StarChase System, a vehicle mounted GPS deployed dart that adheres to the offender's vehicle. This allows for the vehicle to be tracked via GPS tracking and allows law enforcement to track the offender from a safe distance eliminating the need for a vehicle pursuit. The system costs \$7,000 per unit plus installation. Annual costs are estimated at \$1,000 and will be funded within the operating budget.

CAPITAL INITIATIVE REQUESTS

- Flock Safety LPR Cameras (\$20,000) - This request is for ten (10) Flock Safety LPR cameras that will be placed at strategic locations in the city to identify vehicles used for burglaries, robberies, entering autos, and other crimes. They will also alert Alpharetta law enforcement in real time to stolen vehicles and wanted persons that are actively being sought by law enforcement. The usage of the cameras will assist detectives in solving crimes and making the necessary arrests.

Recreation, Parks & Cultural Services

Wills Park Master Plan Improvements

\$970,000

Priority 2: This program provides for the systematic development of Wills Park as outlined in the 2018 Wills Park Master Plan. In 2021, construction of gateway entrances, improvements to the dog park to include drainage upgrades, and renovations to disc golf facilities are planned.

The two Gateway entrance signs are tentatively set for Old Milton Parkway and Roswell Street as well as Old Milton Parkway and Wills Road. Said sign improvements will include entrance archways and heavy landscaping (Roswell Street) and a boardwalk (Wills Road). The disc golf course needs rerouting as many of the holes need to be moved away from the eroding stream bank. Exact locations will be determined thru survey work and storm drainage issues. Waggy World was constructed without proper drainage. A consultant is currently working on construction drawings for the approved master plan. Portions of this scope were originally included in the FY 2020 funding request but were not feasible due to removal and increased costs of the replacement maintenance barn.

Recurring Synthetic Turf Field Replacements

\$500,000

Priority 2: This request is for the replacement of North Park turf field #2. This multi-use field is over 11-years old and accommodates youth football, lacrosse, soccer programs, and public use. Average life of a turf field is 8-10 years. This field has required extensive turf repairs over the past 2-years. The current condition calls for immediate replacement for better playability and safety for users.

Park System Wayfinding Signage

\$100,000

Priority 1: This project is the implementation of the park system wayfinding and signage plan developed in FY 2017. The purpose of the signage plan is to bring uniformity to the numerous signs in our entire park system. The plan defines a specific sign style that will become our "brand" and help park patrons easily identify Alpharetta parks. The plan recommends locations for signs to help visitors locate various amenities in the parks, such as fields, playgrounds, tennis courts, restrooms, etc. Signs within parks will be evaluated and prioritized for replacement. Staff will systematically replace signs using the new guidelines outlined in the plan. Entrance upgrades were listed for all parks in the Master Plan and part of the upgrade includes signage. This is a multi-year initiative.

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

CAPITAL INITIATIVE REQUESTS

Pocket Park Development (design)

\$50,000

Priority 1: Design/development of downtown pocket parks throughout downtown Alpharetta. These parks need to be planned for connectivity and curb appeal. Included in these areas are Ole Milton Park (where the fountain and Christmas tree are); areas at the corner of Old Roswell and Roswell Street; the corner of Old Canton and Canton; the parking area where Food Truck Alley is held; and other small city-owned areas in downtown. FY 2021 includes funding for design of the improvements. Construction of the improvements would span multiple years and is currently estimated at \$375,000.

Neighborhood Park Renovation/Development

\$550,000

Priority 2: Old Rucker park has been identified as the next neighborhood park scheduled for development. Funds are being requested for the development of a park master plan, construction drawings and the first phase of development which includes park entrance improvements, restroom facility, and parking.

Wills Park Equestrian Center Master Plan Buildout

\$4,825,000

Priority 3: This funding request includes the following Wills Park Equestrian Center improvements:

- Reroute the four (4) existing rings complete with new footings, fencing, and lighting.
- Construct a new 5th ring on the old maintenance barn site.
- Construct a new geo-grid parking lot in the southernmost vacant field to handle the increase in traffic from the new ring.
- Replace all existing barns with new structures (approximately 300 stalls).

Historic Preservation Initiative

\$85,000

Priority 2: This fund supports several initiatives to preserve the rich history of the City of Alpharetta

- Farmhouse property
This request is for funding of a master plan, along with the necessary permits for the Farmhouse property.
- The Stories Project
This project entails video recording the stories and oral history of our citizens and their memories of the Alpharetta Experience. This project will continue into the future and involve the recordings of a number of citizens each year as seniors are willing to express their emotions, memories and recollections of the Alpharetta they have known. As time progresses, the videos will be compiled so they can be used as an online story of our past and its respected citizens who have helped to shape our city. This documentation can also be used within the History Center as an oral history of Alpharetta's development over time. We are hoping to record 50 citizens within the next year. Funding is \$25,000 annually.
- Alpharetta Old Milton County Museum
This request is for upgrading the displays, artifacts, equipment, etc. and totals \$10,000 in 2021.

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

CAPITAL INITIATIVE REQUESTS

Cultural Services Plan

\$30,000

Priority 1: In 2018, Recreation, Parks and Cultural Services Master Plan recommended that Cultural Services develop a public art program to integrate art into all parks and public spaces in Alpharetta; create the Arts Center as a cultural hub; and create a Department-wide Program Plan. This Cultural Plan would be a yearlong planning effort, which includes in-depth research, engagement, analysis of City plans and collaboration with residents, artists, organizations, City Staff Departments and City Council / Leaders. Fulton County Arts & Culture is working with a consultant for an Arts & Culture Strategic Plan. To better collaborate and obtain funding, staff would like to have a Cultural Plan in place to follow on a City, County, and State level.

Big Creek Stream Bank Restoration

\$100,000

Priority 2: At the direction of the Director of Recreation, Parks and Cultural Services, this capital item is for construction projects repairing bank stabilization along the Brig Creek Greenway has been included as a separate non-recurring capital request. The projects listed here were identified in the FY 2018 Big Creek Erosion Study and were designed in FY 2019 and FY 2020. The FY 2021 funds are for the construction of a culvert replacement along the greenway trail south of Old Milton Parkway. This area has seen severe erosion and sediment deposition. The FY 2022 funds are earmarked for 3 project locations along the greenway near the YMCA north of Old Milton Parkway. In these areas the bank of Big Creek has been eroding away and threatens to impact the greenway trail.

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

CITYWIDE BUDGET SUMMARIES

Citywide Budget Summaries

Overview

The *Citywide Budget Summaries* section is intended to provide readers with an overall understanding of the city's fiscal year 2021 budget. The following schedules provide readers with revenue and expenditure summaries from several different perspectives including:

- **Citywide Budget Summary by Fund**

This section provides a summary/narrative of FY 2021 budget data by fund type (e.g. General Fund, Special Revenue Funds, etc.).

- **Citywide Budget Summary by Revenue Source**

This section provides a summary/narrative of FY 2021 budget data by revenue source (i.e. Property Taxes, Other Taxes, Charges for Services, etc.). Please refer to the specific Fund Summaries section (e.g. General Fund Summary, Special Revenue Fund Summaries, etc.) of this document for more detailed information about the city's various revenue sources.

- **Citywide Budget Summary by Department Expenditures**

This section provides a summary/narrative of FY 2021 budget data by department expenditures (e.g. City Administration, Public Safety, etc.). Please refer to the *Departmental Summaries* section of this document for more detailed information about each department's expenditures.

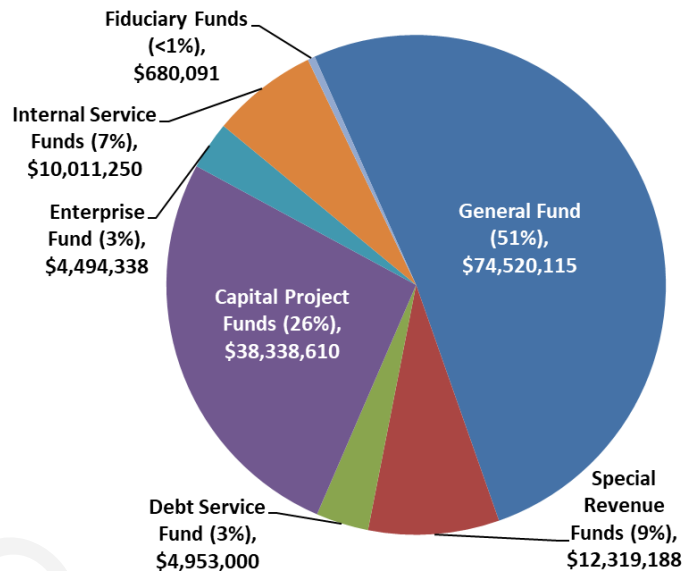
- **Citywide Budget Summary by Expenditure Category**

This section provides a summary/narrative of FY 2021 budget data by expenditure category (e.g. Personnel Services, Maintenance & Operations, etc.).

CITYWIDE BUDGET SUMMARIES

Summary by Fund Type

**FY 2021 Citywide Budget
totals \$145 Million**



The Fiscal Year 2021 budget for all funds totals \$145 million. The city budget includes appropriations for the following fund types:

General Fund: The city's General Fund is its largest fund and includes governmental activities such as police, fire, recreation, and other general governmental functions that are primarily funded with property taxes, utility taxes, franchise fees, and charges for services, such as recreation program fees.

Special Revenue Funds: These Funds are established to account for revenues that are restricted by statute, ordinance, or resolution for a specific purpose. The city currently utilizes the following special revenue funds: E-911 Fund; Impact Fee Fund; Drug Enforcement Agency Fund; Hotel/Motel Fund; and the Operating Grants Fund.

Debt Service Fund: This Fund is utilized to account for debt service requirements of the city's general government debt obligations.

Capital Project Funds: These Funds are used for various citywide capital projects. Projected

funding for FY 2021 is from fund balance, T-SPLOST collections, and transfers from other funds. Unspent appropriations from fiscal year 2020 will be re-appropriated to continue previously approved projects.

Enterprise Fund: This Fund is a self-supporting entity that derives its revenue primarily from charges levied on the users of its services, much like private enterprises. The city utilizes an enterprise fund to account for operations of its solid waste system.

Internal Service Fund: These Funds are used to accumulate and allocate costs internally among the city's various functions. The city utilizes a Risk Management Fund (administering general liability, automotive liability, workers' compensation and property insurance coverage) and Medical Insurance Fund (account for activity under the Minimum Premium Plan in accordance with GAAP).

Fiduciary Funds: These Funds are used to account for resources held for the benefit of parties outside the government and include the OPEB Funds.

CITYWIDE BUDGET SUMMARIES

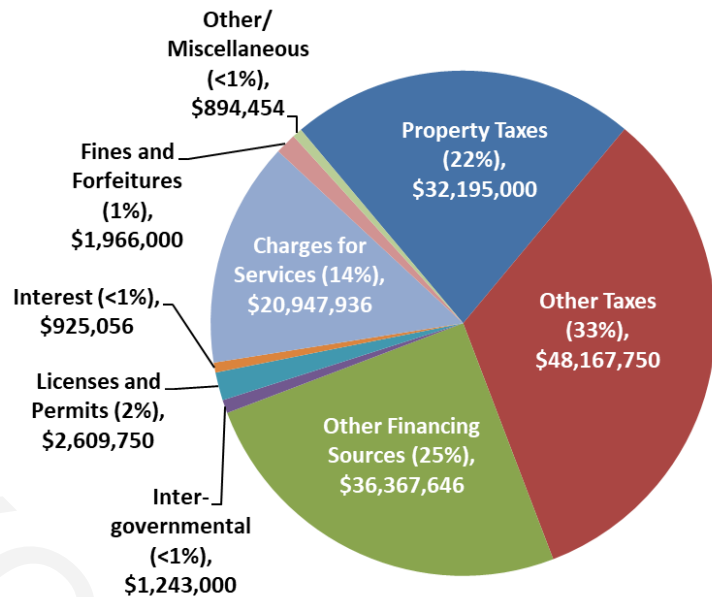
Summary by Fund

	Revenues	Expenditures	Balanced Budget
General Fund	\$ 74,520,115	\$ 74,520,115	√
Special Revenue Funds:			
E-911 Fund	\$ 4,276,568	\$ 4,276,568	√
Drug Enforcement Agency (DEA) Fund	315,282	315,282	√
Impact Fee Fund	925,000	925,000	√
Hotel/Motel Fund	6,802,338	6,802,338	√
	\$ 12,319,188	\$ 12,319,188	√
Debt Service Fund	\$ 4,953,000	\$ 4,953,000	√
Capital Project Funds:			
Capital Projects Fund	\$ 9,913,610	\$ 9,913,610	√
Stormwater Capital Fund	2,225,000	2,225,000	√
T-SPLOST Capital Fund	26,200,000	26,200,000	√
	\$ 38,338,610	\$ 38,338,610	√
Enterprise Fund:			
Solid Waste Fund	\$ 4,494,338	\$ 4,494,338	√
Internal Service Funds:			
Risk Management Fund	\$ 1,526,250	\$ 1,526,250	√
Medical Insurance Fund	8,485,000	8,485,000	√
	\$ 10,011,250	\$ 10,011,250	√
Fiduciary Funds:			
OPEB Health Benefit Fund	\$ 86,589	\$ 86,589	√
OPEB Reimbursement Benefit Fund	593,502	593,502	√
	\$ 680,091	\$ 680,091	√
Total	\$ 145,316,592	\$ 145,316,592	√

CITYWIDE BUDGET SUMMARIES

Summary by Revenue Source

**FY 2021 Citywide Budget
totals \$145 Million**



The chart above segments the FY 2021 budget by revenue source and includes the following:

Property Taxes: Ad Valorem tax on real/personal property owned within the city. The adopted millage rate for FY 2021 totals 5.750 mills and is composed of the following: Operating Millage Rate of 4.935 mills (used to fund general city operations and the recurring capital program); and a Debt Service Millage Rate of 0.815 mills (used to fund debt service on voter approved general obligation bonds).

Other Taxes: Includes local option sales taxes (i.e. LOST), T-SPLOST collections (transportation special purpose local option sales taxes), franchise fees (fees charged to utility companies operating within the city that allow for the use of public right-of-way), hotel/motel taxes, business and occupational taxes, etc.

Licenses and Permits: Includes building permit fees, occupancy permit fees, alcohol

beverage permit fees, development permits and related fees, etc.

Intergovernmental: Includes federal, state, and local grant funding as well as revenue sharing associated with intergovernmental agreements.

Charges for Services: Includes recreation user fees, planning and development fees, fire plan review fees, special event fees, solid waste fees, employer/employee premium fees; etc.

Fines and Forfeitures: Includes municipal court fines, code enforcement board fines, etc.

Interest: Includes investment earnings on city funds.

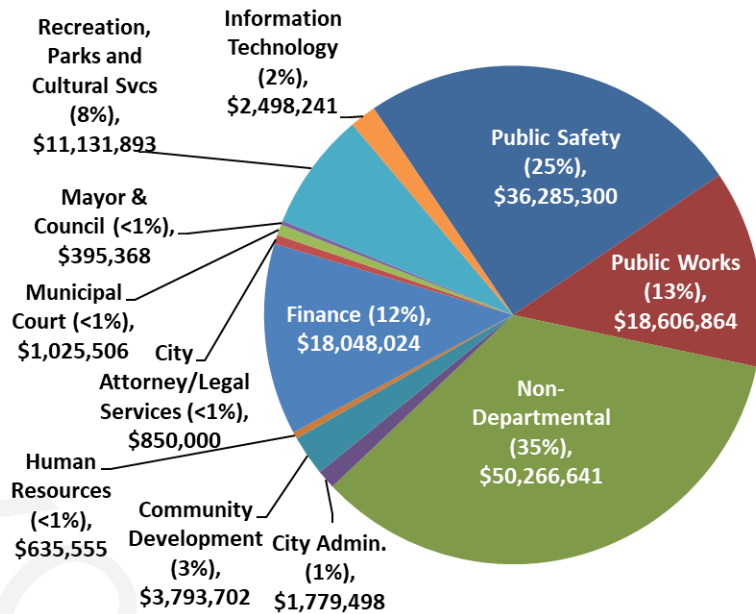
Other/Miscellaneous: Includes the sale of surplus assets, donations, and other miscellaneous revenues.

Other Financing Sources: Includes inter-fund transfers and budgeted fund balance.

CITYWIDE BUDGET SUMMARIES

Summary by Department Expenditures

**FY 2021 Citywide Budget
totals \$145 Million**



The chart above segments the FY 2021 budget by department/functional unit and includes the following:

Mayor and City Council

City Administration

Community Development

Public Works

Finance (includes general operations and activities associated with the Solid Waste Fund, Risk Management Fund, and Medical Insurance Fund)

Human Resources

Information Technology

Legal Services (City Attorney)

Municipal Court

Public Safety (includes general operations and activities associated with the DEA Fund and E-911 Fund)

Recreation, Parks and Cultural Services

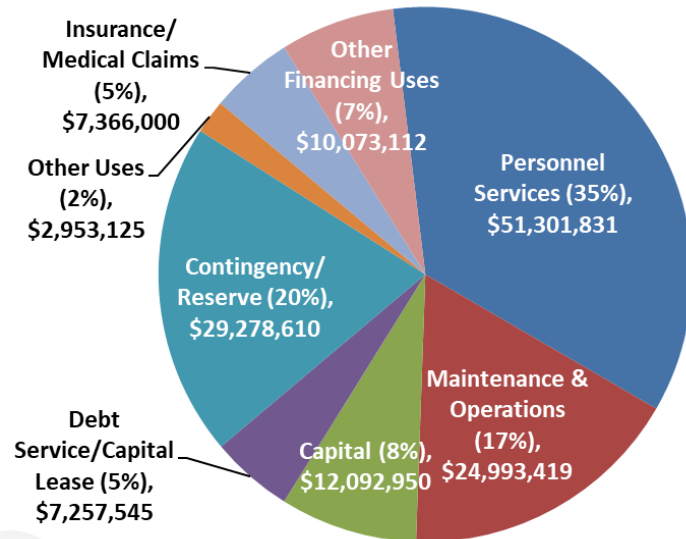
Non-Departmental (interfund transfers, contingency/reserves, Hotel/Motel Fund distributions, debt service, activities within the OPEB Funds, etc.)

Please refer to the *Departmental Summaries* section of this document for specific information on each department including mission, goals and objectives, financial summary, and performance measures.

CITYWIDE BUDGET SUMMARIES

Summary by Expenditure Category

**FY 2021 Citywide Budget
totals \$145 Million**



The chart above segments the FY 2021 budget by expenditure category and includes the following:

Personnel Services: Includes expenses for salaries, wages, and related employee benefits provided for all persons employed by the city whether on a full-time, part-time, temporary, or seasonal basis. Employee benefits include employer contribution for health insurance, pension, social security, workers compensation, other post-employment benefits, etc.

Maintenance and Operations: Includes expenses for goods and services associated with city's provision of services. Examples include professional fees, repair & maintenance, utilities, travel and training, etc.

Capital: Includes expenses for the acquisition of capital assets (e.g. building improvements, machinery and equipment, vehicle replacement/acquisition, etc.).

Debt Service: Includes expenses related to the repayment of the city's voter approved

debt obligations (e.g. principal and interest payments, debt service fees, etc.).

Insurance/Medical Claims: Includes an actuarially determined estimate for risk-management insurance claims and estimated medical claims under the city's Minimum Premium Plan. There is a grossing-up effect with the Medical Insurance Fund as the employer premium expenses are also reflected in the Operating Funds (e.g. General Fund, E911 Fund, etc.).

Other Uses: Includes Hotel/Motel Tax disbursements to the Alpharetta Convention & Visitors Bureau.

Contingency/Reserves: Includes General Fund contingency appropriations and reserve appropriations across multiple funds (Capital Projects Fund, Stormwater Capital Fund, T-SPLOST Fund, etc.).

Other Financing Uses: Includes interfund transfers for items such as grant matches, capital improvements, etc.

CITYWIDE BUDGET SUMMARIES

Consolidated Summary (Revenues by Source/Expenditures by Department)

	General Fund	Special Revenue Funds				Capital Project Funds			
		DEA Fund	E-911 Fund	Impact Fee Fund	Hotel/Motel Fund	Capital Projects Fund	Stormwater Capital Fund	T-SPLOST Capital Fund	
REVENUES:									
Property Taxes	\$ 27,242,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Sales Taxes/T-SPLOST	15,700,000	-	-	-	-	-	-	10,400,000	
Other Taxes	15,317,750	-	-	-	6,750,000	-	-	-	
Licenses and Permits	2,609,750	-	-	-	-	-	-	-	
Intergovernmental Revenue	113,000	-	1,130,000	-	-	-	-	-	
Charges for Services	3,357,750	-	3,120,000	-	-	-	-	-	
Fines and Forfeitures	1,806,000	160,000	-	-	-	-	-	-	
Interest Earnings	310,000	-	26,568	-	52,338	171,748	-	300,000	
Other/Miscellaneous	243,363	-	-	-	-	-	-	-	
subtotal	\$ 66,699,613	\$ 160,000	\$ 4,276,568	\$ -	\$ 6,802,338	\$ 171,748	\$ -	\$ 10,700,000	
Other Financing Sources									
Interfund Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,641,862	\$ 1,900,000	\$ -	
Interfund Transfer from Hotel/Motel Fund	2,531,250		-	-	-	-	-	-	
Budgeted Fund Balance	5,289,252	155,282	-	925,000	-	4,100,000	325,000	15,500,000	
subtotal	\$ 7,820,502	\$ 155,282	\$ -	\$ 925,000	\$ -	\$ 9,741,862	\$ 2,225,000	\$ 15,500,000	
Total Revenues	\$ 74,520,115	\$ 315,282	\$ 4,276,568	\$ 925,000	\$ 6,802,338	\$ 9,913,610	\$ 2,225,000	\$ 26,200,000	
EXPENDITURES:									
Mayor and City Council	\$ 395,368	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
City Administration	1,691,998	-	-	-	-	87,500	-	-	
Finance	3,542,436	-	-	-	-	-	-	-	
Legal Services	850,000	-	-	-	-	-	-	-	
Information Technology	2,198,241	-	-	-	-	300,000	-	-	
Human Resources	635,555	-	-	-	-	-	-	-	
Municipal Court	1,025,506	-	-	-	-	-	-	-	
Public Safety	30,478,690	315,282	4,276,568	-	-	1,214,760	-	-	
Public Works	9,031,624	-	-	-	-	3,825,240	1,750,000	4,000,000	
Recreation, Parks and Cultural Services	10,304,393	-	-	-	-	827,500	-	-	
Community Development	3,733,702	-	-	-	-	60,000	-	-	
Non-Departmental	-	-	-	-	6,000	-	-	-	
Insurance Premiums (Risk Fund)	720,250	-	-	-	-	-	-	-	
Alpharetta Convention and Visitors Bureau	-	-	-	-	2,953,125	-	-	-	
Debt Service (Principal and Interest)*	290,490	-	-	-	1,311,963	-	-	-	
Contingency	700,000	-	-	-	-	-	-	-	
Non-Allocated (Operating Initiatives)	276,000	-	-	-	-	-	-	-	
Non-Allocated (Reserve)	1,104,000	-	-	925,000	-	3,598,610	475,000	22,200,000	
subtotal	\$ 66,978,253	\$ 315,282	\$ 4,276,568	\$ 925,000	\$ 4,271,088	\$ 9,913,610	\$ 2,225,000	\$ 26,200,000	
Other Financing Uses									
Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ 2,531,250	\$ -	\$ -	\$ -	
Interfund Transfer to Capital Funds	7,541,862	-	-	-	-	-	-	-	
subtotal	\$ 7,541,862	\$ -	\$ -	\$ -	\$ 2,531,250	\$ -	\$ -	\$ -	
Total Expenditures	\$ 74,520,115	\$ 315,282	\$ 4,276,568	\$ 925,000	\$ 6,802,338	\$ 9,913,610	\$ 2,225,000	\$ 26,200,000	

* Not including Capital Leases which are programmed into the appropriate Departmental budget above.

CITYWIDE BUDGET SUMMARIES

	Enterprise Fund		Internal Service Funds		Fiduciary Funds		
	Debt Service Fund	Solid Waste Fund	Risk Management Fund	Medical Insurance Fund	OPEB Health Benefit Fund	OPEB Reimb. Fund	TOTAL
REVENUES:							
Property Taxes	\$ 4,953,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,195,000
Local Option Sales Taxes/IT-SPOST	-	-	-	-	-	-	26,100,000
Other Taxes	-	-	-	-	-	-	22,067,750
Licenses and Permits	-	-	-	-	-	-	2,609,750
Intergovernmental Revenue	-	-	-	-	-	-	1,243,000
Charges for Services	-	4,471,575	1,513,611	8,485,000	-	-	20,947,936
Fines and Forfeitures	-	-	-	-	-	-	1,966,000
Interest Earnings	-	22,763	12,639	-	10,000	19,000	925,056
Other/Miscellaneous	-	-	-	-	76,589	574,502	894,454
<i>subtotal</i>	\$ 4,953,000	\$ 4,494,338	\$ 1,526,250	\$ 8,485,000	\$ 86,589	\$ 593,502	\$ 108,948,946
Other Financing Sources							
Interfund Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,541,862
Interfund Transfer from Hotel/Motel Fund	-	-	-	-	-	-	2,531,250
Budgeted Fund Balance	-	-	-	-	-	-	26,294,534
<i>subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,367,646
Total Revenues	\$ 4,953,000	\$ 4,494,338	\$ 1,526,250	\$ 8,485,000	\$ 86,589	\$ 593,502	\$ 145,316,592
EXPENDITURES:							
Mayor and City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 395,368
City Administration	-	-	-	-	-	-	1,779,498
Finance	-	4,494,338	1,526,250	8,485,000	-	-	18,048,024
Legal Services	-	-	-	-	-	-	850,000
Information Technology	-	-	-	-	-	-	2,498,241
Human Resources	-	-	-	-	-	-	635,555
Municipal Court	-	-	-	-	-	-	1,025,506
Public Safety	-	-	-	-	-	-	36,285,300
Public Works	-	-	-	-	-	-	18,606,864
Recreation, Parks and Cultural Services	-	-	-	-	-	-	11,131,893
Community Development	-	-	-	-	-	-	3,793,702
Non-Departmental	15,860	-	-	-	86,589	593,502	701,951
Insurance Premiums (Risk Fund)	-	-	-	-	-	-	720,250
Alpharetta Convention and Visitors Bureau	-	-	-	-	-	-	2,953,125
Debt Service (Principal and Interest)*	4,937,140	-	-	-	-	-	6,539,593
Contingency	-	-	-	-	-	-	700,000
Non-Allocated (Operating Initiatives)	-	-	-	-	-	-	276,000
Non-Allocated (Reserve)	-	-	-	-	-	-	28,302,610
<i>subtotal</i>	\$ 4,953,000	\$ 4,494,338	\$ 1,526,250	\$ 8,485,000	\$ 86,589	\$ 593,502	\$ 135,243,480
Other Financing Uses							
Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,531,250
Interfund Transfer to Capital Funds	-	-	-	-	-	-	7,541,862
<i>subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,073,112
Total Expenditures	\$ 4,953,000	\$ 4,494,338	\$ 1,526,250	\$ 8,485,000	\$ 86,589	\$ 593,502	\$ 145,316,592

* Not including Capital Leases which are programmed into the appropriate Departmental budget above.

CITYWIDE BUDGET SUMMARIES

Consolidated Summary (Revenues by Source/Expenditures by Category)

	General Fund	Special Revenue Funds				Capital Project Funds		
		DEA Fund	E-911 Fund	Impact Fee Fund	Hotel/Motel Fund	Capital Project Fund	Stormwater Capital Fund	T-SPLOST Capital Fund
REVENUES:								
Property Taxes	\$ 27,242,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Sales Taxes/T-SPLOST	15,700,000	-	-	-	-	-	-	10,400,000
Other Taxes	15,317,750	-	-	-	6,750,000	-	-	-
Licenses and Permits	2,609,750	-	-	-	-	-	-	-
Intergovernmental Revenue	113,000	-	1,130,000	-	-	-	-	-
Charges for Services	3,357,750	-	3,120,000	-	-	-	-	-
Fines and Forfeitures	1,806,000	160,000	-	-	-	-	-	-
Interest Earnings	310,000	-	26,568	-	52,338	171,748	-	300,000
Other/Miscellaneous	243,363	-	-	-	-	-	-	-
subtotal	\$ 66,699,613	\$ 160,000	\$ 4,276,568	\$ -	\$ 6,802,338	\$ 171,748	\$ -	\$ 10,700,000
Other Financing Sources								
Interfund Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,641,862	\$ 1,900,000	\$ -
Interfund Transfer from Hotel/Motel Fund	2,531,250	-	-	-	-	-	-	-
Budgeted Fund Balance	5,289,252	155,282	-	925,000	-	4,100,000	325,000	15,500,000
subtotal	\$ 7,820,502	\$ 155,282	\$ -	\$ 925,000	\$ -	\$ 9,741,862	\$ 2,225,000	\$ 15,500,000
Total Revenues	\$ 74,520,115	\$ 315,282	\$ 4,276,568	\$ 925,000	\$ 6,802,338	\$ 9,913,610	\$ 2,225,000	\$ 26,200,000
EXPENDITURES:								
Personnel Services	\$ 47,351,144	\$ 315,282	\$ 2,908,468	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	16,587,495	-	1,291,322	-	6,000	-	-	-
Capital	27,950	-	-	-	-	6,315,000	1,750,000	4,000,000
Debt Service	931,664	-	76,778	-	1,311,963	-	-	-
Other								
Insurance/Medical Claims	-	-	-	-	-	-	-	-
Alpharetta Convention and Visitors Bureau	-	-	-	-	2,953,125	-	-	-
Contingency	700,000	-	-	-	-	-	-	-
Non-Allocated (Operating Initiatives)	276,000	-	-	-	-	-	-	-
Non-Allocated (Reserve)	1,104,000	-	-	925,000	-	3,598,610	475,000	22,200,000
subtotal	\$ 66,978,253	\$ 315,282	\$ 4,276,568	\$ 925,000	\$ 4,271,088	\$ 9,913,610	\$ 2,225,000	\$ 26,200,000
Other Financing Uses								
Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ 2,531,250	\$ -	\$ -	\$ -
Interfund Transfer to Capital Funds	7,541,862	-	-	-	-	-	-	-
subtotal	\$ 7,541,862	\$ -	\$ -	\$ -	\$ 2,531,250	\$ -	\$ -	\$ -
Total Expenditures	\$ 74,520,115	\$ 315,282	\$ 4,276,568	\$ 925,000	\$ 6,802,338	\$ 9,913,610	\$ 2,225,000	\$ 26,200,000

CITYWIDE BUDGET SUMMARIES

	Enterprise Fund		Internal Service Funds		Fiduciary Fund		
	Debt Service Fund	Solid Waste Fund	Risk Management Fund	Medical Insurance Fund	OPEB Health Benefit Fund	OPEB Reimb. Fund	TOTAL
REVENUES:							
Property Taxes	\$ 4,953,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,195,000
Local Option Sales Taxes/T-SPLOST	-	-	-	-	-	-	26,100,000
Other Taxes	-	-	-	-	-	-	22,067,750
Licenses and Permits	-	-	-	-	-	-	2,609,750
Intergovernmental Revenue	-	-	-	-	-	-	1,243,000
Charges for Services	-	4,471,575	1,513,611	8,485,000	-	-	20,947,936
Fines and Forfeitures	-	-	-	-	-	-	1,966,000
Interest Earnings	-	22,763	12,639	-	10,000	19,000	925,056
Other/Miscellaneous	-	-	-	-	76,589	574,502	894,454
<i>subtotal</i>	\$ 4,953,000	\$ 4,494,338	\$ 1,526,250	\$ 8,485,000	\$ 86,589	\$ 593,502	\$ 108,948,946
Other Financing Sources							
Interfund Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,541,862
Interfund Transfer from Hotel/Motel Fund	-	-	-	-	-	-	2,531,250
Budgeted Fund Balance	-	-	-	-	-	-	26,294,534
<i>subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,367,646
Total Revenues	\$ 4,953,000	\$ 4,494,338	\$ 1,526,250	\$ 8,485,000	\$ 86,589	\$ 593,502	\$ 145,316,592
EXPENDITURES:							
Personnel Services	\$ -	\$ 75,846	\$ -	\$ -	\$ 76,589	\$ 574,502	\$ 51,301,831
Maintenance and Operations	15,860	4,418,492	845,250	1,800,000	10,000	19,000	24,993,419
Capital	-	-	-	-	-	-	12,092,950
Debt Service	4,937,140	-	-	-	-	-	7,257,545
Other							
Insurance/Medical Claims	-	-	681,000	6,685,000	-	-	7,366,000
Alpharetta Convention and Visitors Bureau	-	-	-	-	-	-	2,953,125
Contingency	-	-	-	-	-	-	700,000
Non-Allocated (Operating Initiatives)	-	-	-	-	-	-	276,000
Non-Allocated (Reserve)	-	-	-	-	-	-	28,302,610
<i>subtotal</i>	\$ 4,953,000	\$ 4,494,338	\$ 1,526,250	\$ 8,485,000	\$ 86,589	\$ 593,502	\$ 135,243,480
Other Financing Uses							
Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,531,250
Interfund Transfer to Capital Funds	-	-	-	-	-	-	7,541,862
<i>subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,073,112
Total Expenditures	\$ 4,953,000	\$ 4,494,338	\$ 1,526,250	\$ 8,485,000	\$ 86,589	\$ 593,502	\$ 145,316,592

CITYWIDE BUDGET SUMMARIES

Personnel Listing by Department

	Actual FY 2017	Actual FY 2018	Actual FY 2019	Actual FY 2020	Proposed FY 2021*	Variance
Detail by Department:						
General Fund						
Mayor & City Council	7.0	7.0	7.0	7.0	7.0	-
City Administration	10.0	10.0	8.0	7.0	7.0	-
Community Development	26.0	26.0	28.0	30.0	30.0	-
Public Works	52.0	52.0	52.0	52.0	52.0	-
Finance	21.5	21.5	21.5	21.5	21.5	-
Public Safety	219.0	221.0	221.0	223.5	223.5	-
Human Resources	2.0	2.0	3.0	3.0	3.0	-
Municipal Court	9.0	9.0	8.0	8.0	8.0	-
Recreation, Parks and Cultural Svcs	51.0	51.0	51.0	51.0	51.0	-
Information Technology	11.0	11.0	11.0	12.0	12.0	-
subtotal	408.5	410.5	410.5	415.0	415.0	-
E-911 Fund (Special Revenue Fund)						
Public Safety	29.0	29.0	29.0	32.0	32.0	-
Information Technology	1.0	1.0	1.0	1.0	1.0	-
subtotal	30.0	30.0	30.0	33.0	33.0	-
DEA Fund (Special Revenue Fund)						
Public Safety	3.0	3.0	3.0	3.0	3.0	-
Solid Waste Fund (Enterprise Fund)						
Finance	1.0	1.0	1.0	1.0	1.0	-
Full-Time-Equivalent (FTE) Positions	442.5	444.5	444.5	452.0	452.0	-

Notes:

- * Includes 6.5 full-time equivalent positions that are not funded but are part of the City's authorized work force. These positions will remain vacant pending a (1) justifiable needs assessment by City Administration and (2) identification of a sustainable funding source.

Frozen positions include:

<u>General Fund</u>	<u>Department</u>	<u>Full-time Equivalent</u>
Public Works Crew Leader	Public Works	1
Public Works Crew Leader	Public Works	1
Public Works Tech 1	Public Works	1
Civil Engineer	Public Works	1
Treasury Services Manager	Finance	1
Deputy Court Clerk III	Court	1
Parking Enforcement Officer	Public Safety	0.5
		<u>6.5</u>

GENERAL FUND SUMMARY

General Fund Summary

Overview

The *General Fund Summary* section is intended to provide readers with an overall understanding of the city's fiscal year 2021 General Fund budget. The following schedules provide readers with revenue and expenditure summaries/narratives from several different perspectives including:

- **General Fund Summary**

This section provides a brief description of the General Fund as well as charts segmenting revenues by source (e.g. Property Taxes, Licenses & Permits, etc.) and expenditures by department (e.g. City Administration, Public Safety, etc.).

- **Statement of Budgetary Comparisons**

This statement provides a detailed comparison of revenues and expenditures for fiscal years 2020 and 2021. Revenues are presented by source and expenditures are presented by category (i.e. Personnel Services, Maintenance & Operations, Capital, etc.).

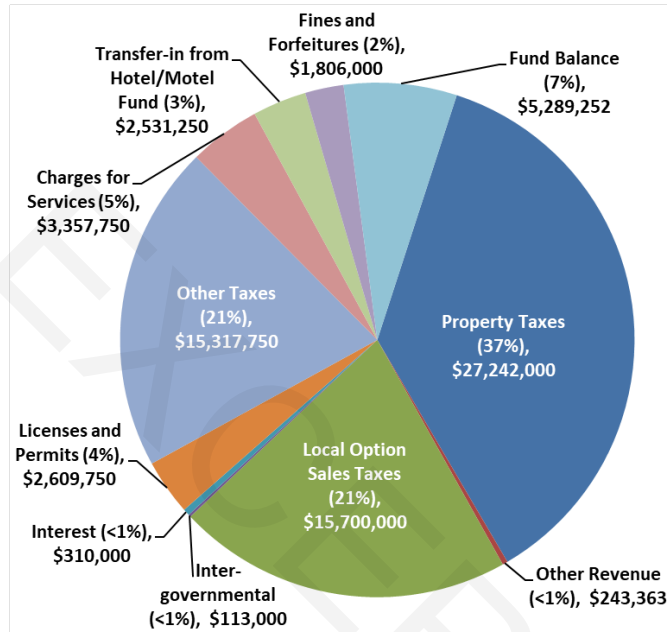
- **Budget Narrative**

This section provides a narrative of General Fund revenue and expenditure trends including historical information.

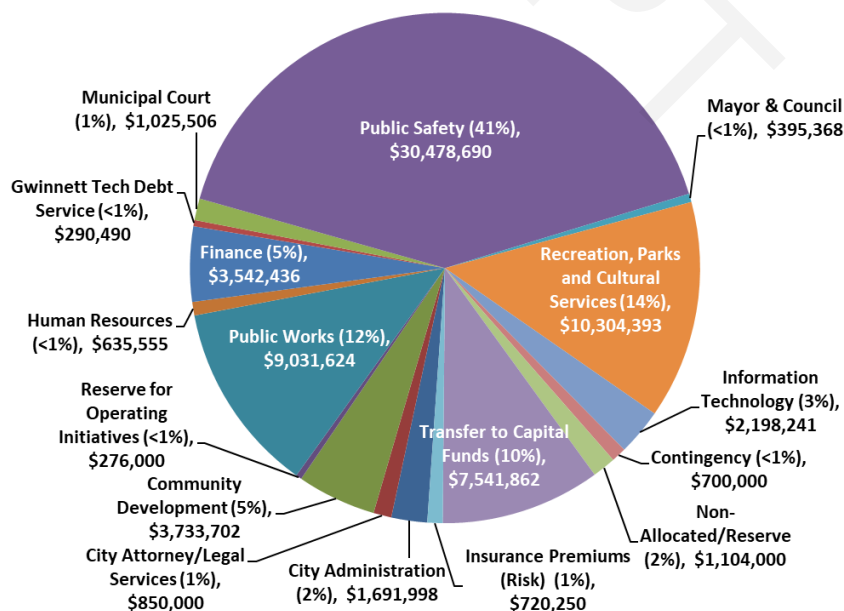
GENERAL FUND SUMMARY

The General Fund is the city's largest fund and includes governmental activities such as police, fire, recreation, and other general governmental functions that are primarily funded with property taxes, utility taxes, franchise fees, state shared revenues, and charges for services, such as recreation program fees.

Summary by Revenue Source



Summary by Department Expenditures



FY 2021 General Fund Budget

totals \$75 Million

GENERAL FUND SUMMARY

Statement of Budgetary Comparisons

City of Alpharetta General Fund

	FY 2020 AMENDED BUDGET	FY 2021 RECOMMENDED BUDGET	\$ Variance	% Variance
Revenues:				
Property Taxes:				
Current Year	\$ 23,605,000	\$ 25,350,000	\$ 1,745,000	7.4%
Motor Vehicle	95,000	75,000	(20,000)	-21.1%
Motor Vehicle Title Tax Fee	1,025,000	1,600,000	575,000	56.1%
Prior Year/Delinquent	282,000	217,000	(65,000)	-23.0%
Local Option Sales Tax	16,450,000	15,700,000	(750,000)	-4.6%
Other Taxes	15,685,214	15,317,750	(367,464)	-2.3%
Licenses & Permits	2,999,250	2,609,750	(389,500)	-13.0%
Intergovernmental	120,533	113,000	(7,533)	-6.2%
Charges for Services	4,244,669	3,357,750	(886,919)	-20.9%
Fines & Forfeitures	1,687,500	1,806,000	118,500	7.0%
Interest	200,000	310,000	110,000	55.0%
Other Revenues	284,407	243,363	(41,044)	-14.4%
Other Financing Sources:				
Interfund Transfer (Hotel/Motel Fund)	3,300,000	2,531,250	(768,750)	-23.3%
Total Operating Revenues	\$ 69,978,573	\$ 69,230,863	\$ (747,710)	-1.1%
Fund Balance Carryforward	7,537,018	5,289,252		
Total Revenues	\$ 77,515,591	\$ 74,520,115		
Expenditures (by Category):				
Personnel Services:				
Salaries	\$ 29,595,713	\$ 30,023,317	\$ 427,604	1.4%
Group Insurance	8,506,331	8,975,444	469,113	5.5%
Pension (Defined Benefit)	2,675,532	2,661,280	(14,252)	-0.5%
Pension (401A)	1,935,988	2,110,093	174,105	9.0%
Miscellaneous Benefits	3,667,377	3,581,010	(86,367)	-2.4%
subtotal	\$ 46,380,941	\$ 47,351,144	\$ 970,203	2.1%
Maintenance and Operations:				
Professional Services	\$ 3,307,196	\$ 2,856,480	\$ (450,716)	-13.6%
Repair/Maintenance	1,680,807	1,595,100	(85,707)	-5.1%
Maintenance Contracts	2,568,307	2,674,813	106,506	4.1%
Professional Services (IT)	1,987,447	2,013,316	25,869	1.3%
General Supplies	1,020,002	942,102	(77,900)	-7.6%
Utilities	2,737,625	2,897,775	160,150	5.8%
Legal Services	750,000	850,000	100,000	13.3%
Insurance Premiums (Risk Fund)	667,500	720,250	52,750	7.9%
Miscellaneous	2,413,388	2,037,659	(375,729)	-15.6%
subtotal	\$ 17,132,272	\$ 16,587,495	\$ (544,777)	-3.2%
Capital/Lease:	\$ 677,420	\$ 669,124	\$ (8,296)	-1.2%
Other Uses:				
Contingency	\$ 685,000	\$ 700,000	\$ 15,000	2.2%
Gwinnett Tech Contribution (Debt Svc)	291,190	290,490	(700)	-0.2%
subtotal	\$ 976,190	\$ 990,490	\$ 14,300	1.5%
Total Operating Expenditures	\$ 65,166,823	\$ 65,598,253	\$ 431,430	0.7%
Non-Allocated/Reserve (Oper. Initiative)	32,500	276,000		
Non-Allocated/Reserve	-	1,104,000		
Interfund Transfer (Capital/Grant Funds):				
Fund Balance	7,537,018	4,352,862		
Recurring Capital Program	4,779,250	3,189,000		
Total Expenditures	\$ 77,515,591	\$ 74,520,115		

Personnel (full-time-equivalent)* 415.0 415.0

* FY 2021 includes 6.5 full-time equivalent positions that are not funded but are part of the City's authorized workforce. These positions will remain vacant pending a (1) justifiable needs assessment by City Administration and (2) identification of a sustainable funding source.

GENERAL FUND SUMMARY

Budget Narrative

The City of Alpharetta, like many cities in our region and throughout the world, is currently facing fiscal challenges as a result of the COVID-19 pandemic and associated social distancing policies. Current challenges include declining business investment and operations (including closures), job losses, reduced consumer spending (e.g. local option sales tax collections) and declining consumer confidence in the economy, etc.

All of these factors have combined to limit revenue growth (e.g. Franchise Fees) and in many cases reduce revenues below prior-year levels (e.g. local option sales taxes, alcohol beverage excise taxes, licenses and permits, charges for services, etc.).

In response to the economic challenges, our businesses and citizens have tightened their budgets and are doing more with less. And so too shall the City of Alpharetta.

The City has been proactive in realigning its spending to match the current economic reality. Spending during FY 2020 has been limited to essential items only and vacancies are filled on a priority basis with an emphasis on public safety operations. Proactive fiscal management has positioned us to more effectively approach the challenges in the FY 2021 Budget resulting from COVID-19.

GENERAL FUND SUMMARY

Revenues

FY 2021 General Fund operating revenues are forecasted to contract by -1%, or -\$747,710, compared to Amended FY 2020. The following table compares major revenue categories within the General Fund:

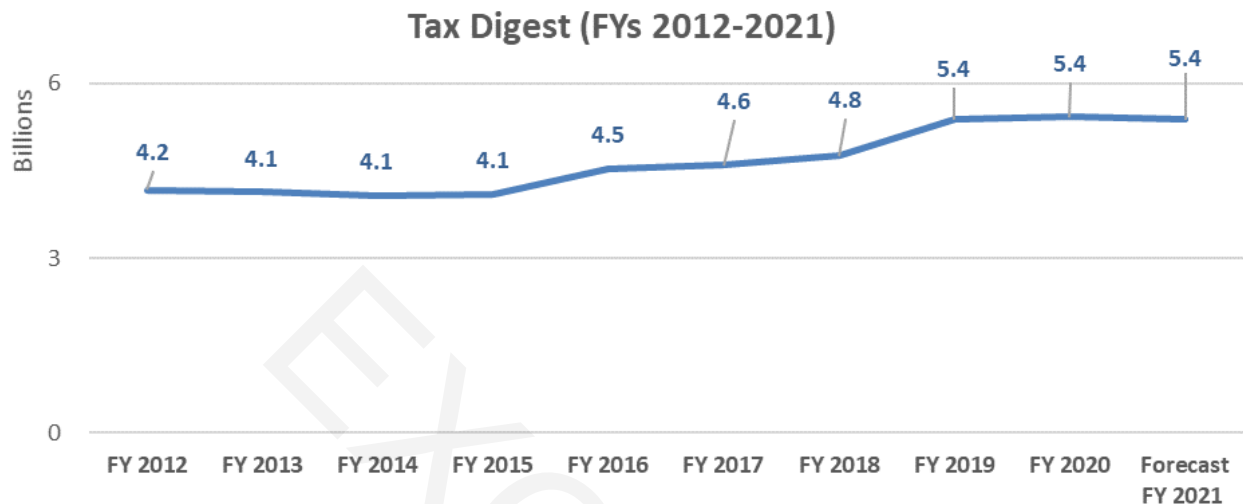
	FY 2020 AMENDED BUDGET	FY 2021 RECOMMENDED BUDGET	\$ Variance	% Variance
Revenues:				
Property Taxes:				
Current Year	\$ 23,605,000	\$ 25,350,000	\$ 1,745,000	7.4%
Motor Vehicle	95,000	75,000	(20,000)	-21.1%
Motor Vehicle Title Tax Fee	1,025,000	1,600,000	575,000	56.1%
Prior Year/Delinquent	282,000	217,000	(65,000)	-23.0%
Local Option Sales Tax	16,450,000	15,700,000	(750,000)	-4.6%
Other Taxes:				
Franchise Fees	6,570,000	6,675,000	105,000	1.6%
Insurance Premium Tax	4,200,000	4,350,000	150,000	3.6%
Alcohol Beverage Excise Tax	2,300,000	2,100,000	(200,000)	-8.7%
Other Taxes	2,615,214	2,192,750	(422,464)	-16.2%
Licenses & Permits	2,999,250	2,609,750	(389,500)	-13.0%
Intergovernmental	120,533	113,000	(7,533)	-6.2%
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Total Operating Revenues	\$ 69,978,573	\$ 69,230,863	\$ (747,710)	-1.1%
Fund Balance Carryforward	7,537,018	5,289,252		
Total Revenues	\$ 77,515,591	\$ 74,520,115		

Property and Motor Vehicle Taxes

Property taxes are calculated based on an assessed millage rate on real and personal property owned within the city. Real property consists of land, buildings, structures, and improvements affixed to land. Personal property includes machinery, equipment, inventory supplies, furniture, motor vehicles, boats, etc. The Fulton County Board of Assessors (the "BOA") determines the fair market value of property (i.e. tax digest) utilizing numerous analytical methods including comparative sales data. As of the date of this budget submission, the BOA has not provided the updated tax digest. As such, FY 2021 is based on a forecasted tax digest.

GENERAL FUND SUMMARY

The chart below illustrates the tax digest growth within the city for the last 9 years as provided by the BOA and a staff forecast for FY 2021. These figures are net of all exemptions (e.g. basic homestead and floating homestead exemptions).



As previously mentioned, FY's 2012-2020 represent tax digest valuations provided by the BOA. Property valuations have stagnated from a digest perspective over the last several years due to a combination of the following:

- FY 2020: Implementation of the floating homestead exemption;
- FY 2021: \$5,000 increase to the basic homestead exemption (\$40,000 to \$45,000);
- FY 2021: Removal of income restrictions for residents age 65 and older to qualify for the \$10,000 senior homestead exemption; and
- General tax digest appeal valuation adjustments.

As highlighted above, the tax digest is subject to tax appeal adjustments which reduce overall valuations. It is the City's practice to conservatively estimate appeal valuation adjustments as well as collectability when forecasting property tax collections for the upcoming budget year. Specifically, the city is estimating that the FY 2020 digest will be eroded through appeal reductions and minor collection losses and settle at \$5.2 billion. The tax digest for FY 2021 is forecasted to grow to \$5.4 billion through general tax base growth (2% residential, 4% commercial; \$74 million in new construction value-added) which is offset through the homestead exemptions (including the changes detailed above).

It should be noted that FY 2021 property valuations represent market conditions as of January 1, 2020. As such, the impact to the tax digest from COVID-19 will not be reflected until FY 2022.

GENERAL FUND SUMMARY

In conjunction with the annual budget process, the city adopts a millage rate to be applied to the tax digest in order to determine the taxroll value and, consequently, the property tax billings.

The city has historically acknowledged the need to provide a taxation rate commensurate with the government's level of service. The chart below illustrates the annual millage rates levied by the city for the last 9 years including the request for FY 2021.



The FY 2021 Budget is based on maintenance of the city's millage rate at 5.750 mills.

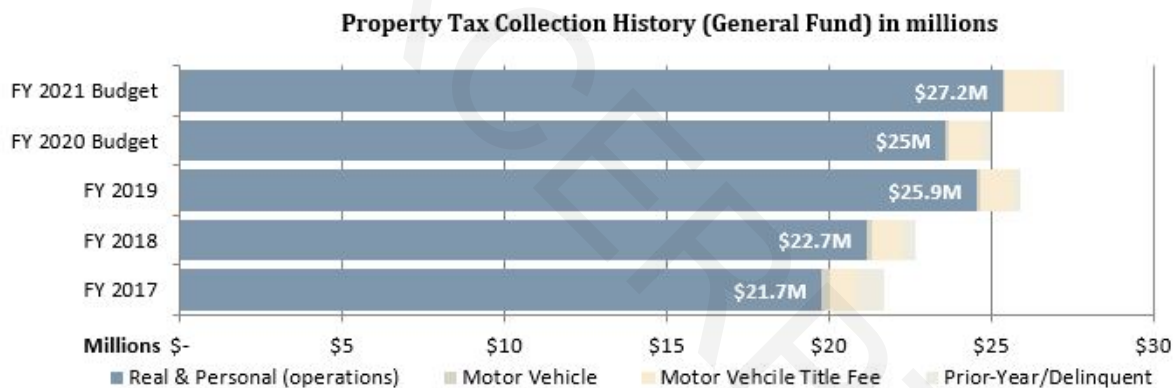
- The portion of the millage rate funding debt service (Debt Service Fund) is estimated to decrease from 0.93 mills in FY 2020 to 0.815 mills in FY 2021. Estimated growth in the property tax digest, coupled with a recent refunding of the Series 2012 General Obligation Bonds to reflect lower market interest costs, allows for a reduction in the millage rate dedicated for debt service. The FY 2021 Budget proposes to program the debt service millage reduction into the General Fund. Homestead exemptions, with a few exceptions, are not applicable to the debt millage levy. As such, the revenue generation for a given millage levy will be different depending on the source (e.g. debt levy vs operating levy). Specifically, the shift of 0.115 mills will result in a loss of \$700,000 for the Debt Service Fund and a gain of \$600,000 for the General Fund.
- The portion of the millage rate funding operations and recurring capital investment (General Fund) is estimated to increase from 4.82 mills in FY 2020 to 4.935 mills in FY 2021. Property tax revenue forecasts for FY 2021 total \$25.4 million (excluding motor vehicle taxes) and includes \$600,000 from the debt service millage shift discussed above. This millage rate levy funds general operations and also includes \$3.2 million for a recurring capital replacement program (decline from \$4.8 million in FY 2020), \$276,000 for recommended operating initiatives (please refer to the *Operating Initiatives Request* section of this document for detail of the requests), and

GENERAL FUND SUMMARY

\$1.1 million to cover (1) further revenue declines resulting from the COVID-19 pandemic and associated economic slowdown and (2) unanticipated expenditures. The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities.

The property tax revenue estimates are net of the city's homestead exemptions which is estimated to save our homeowners around \$5 million annually. The main homestead components include the floating homestead exemption that caps the valuation growth of homesteaded properties at the lesser of 3% or CPI and the basic homestead exemption that lowers the taxable value of a homesteaded property by \$45,000 (includes a \$5,000 increase that goes into effect in FY 2021). The city's homestead exemptions go great lengths in keeping Alpharetta an affordable place to live and retire.

General Fund property taxes are budgeted at \$27 million in FY 2021 and represent approximately 37% of General Fund revenues. The chart below depicts a 5-year history of General Fund property tax collections by type.



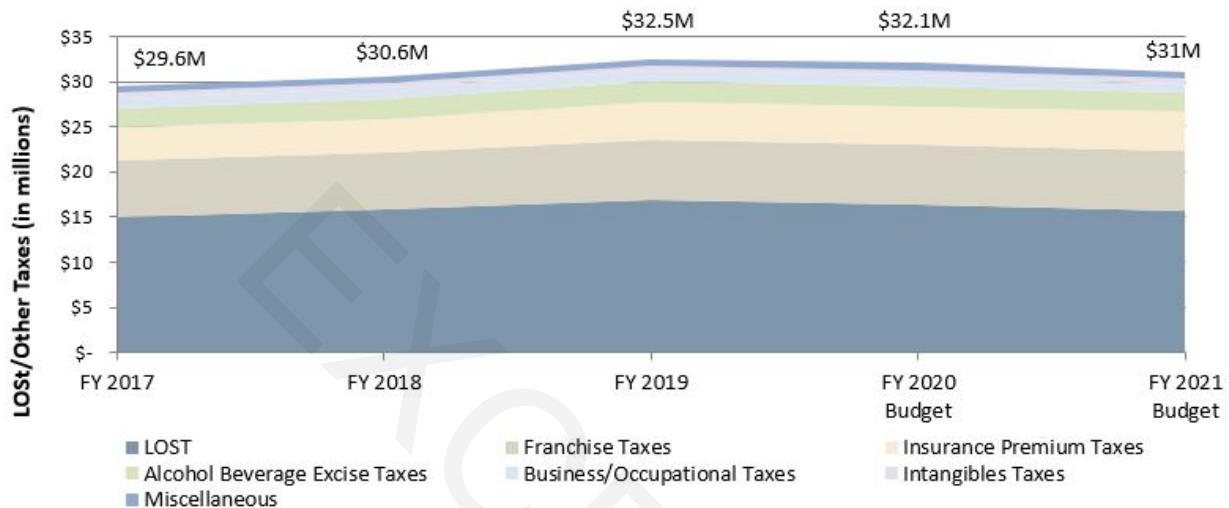
Motor vehicle taxes are experiencing declines due to House Bill 386 which phased out motor vehicle taxes on all vehicles titled on or after March 1, 2013. The city is still receiving motor vehicle taxes on vehicles titled before March 1, 2013 until the vehicle is sold/transferred. The city is forecasting motor vehicle revenues to be fully phased-out over the period ending in FY 2024. HB 386 created a Motor Vehicle Title Fee to partially offset the reduction in motor vehicle taxes. The Title Fee is shared between the State and local governments (county, city, and school boards). An increase of 56% is forecasted for FY 2021 for motor vehicle title fees from a budget-to-budget standpoint. However, multiple adjustments are reflected in the 2021 forecast including the following:

- Significant increase in the local share (from 51.5% to 65%) effective July 1, 2019;
- Reduction in the overall Title Fee from 7% to 6.6% on January 1, 2020; and
- Overall reduction in revenue collections due to COVID-19 and its impact on the economy.

GENERAL FUND SUMMARY

Other Taxes (including LOST)

Other taxes account for 42%, or \$31 million, of total General Fund revenue for FY 2021. Specifically, revenue sources within the Other Taxes category include Local Option Sales Taxes ("LOST"), Franchise Taxes, Insurance Premium Taxes, Alcohol Beverage Excise Taxes, etc. The chart below provides a 5-year history of Other Tax collections by type.



- **Local Option Sales Taxes ("LOST"):** This revenue source represents the city's portion of the 7% sales and use tax collected in Fulton County (not counting T-SPLOST levy) and totals \$15.7 million for FY 2020.

Sales and use tax is collected by the retailer making sales of tangible personal property in Fulton County. LOST is reported and remitted to the Georgia Department of revenue each month for the previous month's sales. The DOR calculates the distribution and remits the revenue to the city monthly.

The LOST is distributed to municipalities within Fulton County based on population. The rate of distribution is negotiated every 10-years after the decennial U.S. Census. Due to relative population growth (including annexations), the city received an increase in its proportionate distribution in 2013 to 5.84% of the amount shared by local governments (roughly 1% of the 7% sales and use tax levy).

A reduction of -5% is forecasted for FY 2021 from a budget-to-budget standpoint due to the forecasted impact of COVID-19 and associated social distancing policies and their economic impact. Market indicators highlight a contraction in business and consumer spending on taxable goods/services.

- **Franchise Taxes:** Several of the larger franchise agreements include the following: Georgia Power (electric/4% of taxable gross sales); Comcast (cable and communications/5% of gross receipts); BellSouth (communications/3% of gross

GENERAL FUND SUMMARY

receipts); etc.

Growth of 2% is forecasted for FY 2020 from a budget-to-budget standpoint. However, actual collections are estimated at \$6.7 million in FY 2020 which is essentially flat compared to FY 2021.

Franchise Fee revenue is sensitive to fluctuations in usage (e.g. cool summer significantly lessens the need for air conditioning and associated energy usage) and economic activity. COVID-19 and the associated social distancing policies are having a detrimental effect from a commercial perspective as business were shuttered and/or operating hours were lessened thereby impacting onsite energy usage. That said, the residential segment will provide growth in energy usage (and cable usage) as families work/attend school from home. Budgetary practice is to be conservative with forecasting these collections to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source.

Collections from GA Power, the largest contributor of this revenue source (70% of total franchise fees), totaled \$4.8 million in FY 2020 and represents a \$26,517 increase over the prior year (\$4.7 million was collected in FY 2019). The budget forecast for FY 2021 totals \$4.7 million. The 2021 forecast represents a minor reduction compared to 2020 collections and reflects the impact of COVID-19 which is partially offset through approved rate increases by GA Power (average of 4% on 1/1/2020, 3% on 1/1/2021 and 5% on 1/1/2022).

Collections from cable franchise agreements represent the next largest source and are estimated to total \$950,000 in FY 2020. The budget forecast for FY 2021 totals \$925,000 and reflects a minor contraction due to COVID-19 and its economic impact. The city raised the Cable Franchise Fee from 3% to 5% effective January 1, 2019.

- **Insurance Premium Taxes:** This revenue source represents a percentage of insurers' gross direct premiums on life, accident, and sickness insurance policies written within the State and totals \$4.4 million in FY 2021. Growth of 4% is forecasted for FY 2021 from a budget-to-budget standpoint. However, actual collections during FY 2020 totaled \$4.4 million which is essentially flat with FY 2021.

Insurance premium tax is due on the first day of the calendar year and is collected directly by the city.

- **Alcohol Beverage Excise Taxes:** This revenue source represents taxes levied on dealers and wholesalers of alcoholic beverages within the city and totals \$2.1 million in FY 2021. A contraction of -9% is forecasted for FY 2021 from a budget-to-budget standpoint. COVID-19 and associated social distancing policies are materially impacting this revenue source (e.g. temporary closure of restaurants for in-person dining).

GENERAL FUND SUMMARY

Licenses & Permits

Licenses & permits account for 4%, or \$2.6 million, of total General Fund revenue for FY 2021. Licenses and permit revenues include alcoholic beverage permit fees, development permit and related fees, building permit fees, occupancy permit fees, sign permit fees, etc.

A contraction of -13% is forecasted for FY 2021 based on the economic impact of COVID-19 and associated social distancing policies. License and Permit revenue is cyclical and sensitive to fluctuations in the market (e.g. construction market, employment market, etc.) such as what is being experienced currently as part of COVID-19.

The largest revenue source is Building Permit Fees (\$1.6 million forecast for FY 2021; \$1.6 million estimated for FY 2020) which has experienced declining collections since the 2nd quarter of 2019.

Intergovernmental

Intergovernmental sources account for <1%, or \$113,000, of total General Fund revenue for FY 2020. This revenue is primarily generated from Intergovernmental Agreements with the City of Milton related to the sharing of public safety capabilities as well as overtime reimbursement through the Federal HIDTA (High Intensity Drug Trafficking Area) program.

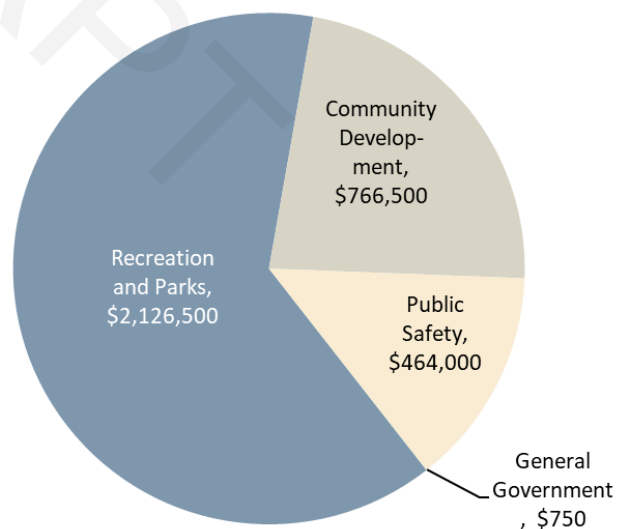
A decrease of -6% is forecasted for FY 2021 due primarily to one-time special event funding provided by the Alpharetta Convention & Visitors Bureau in FY 2020.

Charges for Services

Charges for services include user fees for community development (plan review, planning and development fees, etc.), public safety (plan review, police reports and services, etc.), recreation and parks (program and activity fees, etc.), and special events (Taste of Alpharetta event fees, etc.).

Charges for services account for 5%, or \$3.4 million, of total General Fund revenue. A contraction of -21% is forecasted for FY 2021 due to COVID-19 and its impact on Recreation programs and activities (summer programs represent the largest revenue driver for our recreation program) and the elimination of special events (e.g. Taste of Alpharetta).

Charges for Services: \$3.4M



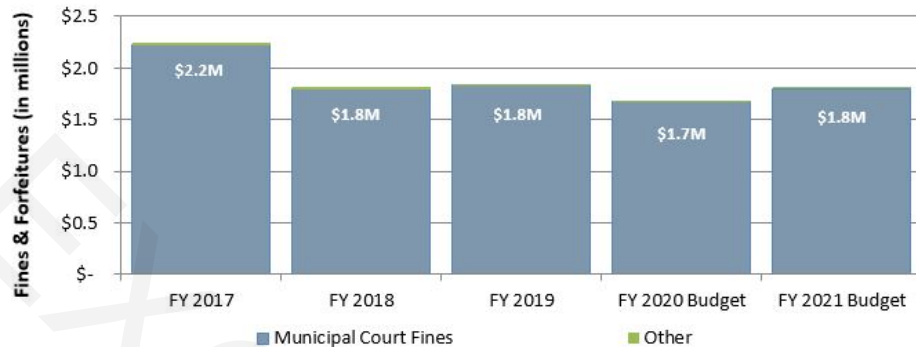
GENERAL FUND SUMMARY

Fines & Forfeitures

Fines & Forfeitures include municipal court fines, code enforcement, etc.

Fines & forfeitures account for 2%, or \$1.8 million, of total General Fund revenue for FY 2021. An increase of 7% is forecasted for FY 2020 from a budget-to-budget standpoint. However, actual collections are estimated at \$1.8 million in FY 2020 which equates to a revised growth rate of 2%. Prior to COVID-19, monthly growth of this revenue source exceeded 20%.

However, the impact from COVID-19 has been strong including a decline in citations coupled with Court facility closings which have resulted in a backup of court hearings.



Interest

Interest earnings account for <1%, or \$310,000, of total General Fund revenue for FY 2021. Increases are forecasted to more accurately reflect the earnings the city is currently receiving on its investments as governed by the city's investment management policy.

Other Financing Sources

Other Financing Sources account for 3%, or \$2.5 million, of total General Fund revenue for FY 2021 and consists of the city's share (40%) of the Hotel/Motel Tax. This revenue source is discussed in more detail within the *Special Revenue Fund Summaries* (Hotel/Motel Fund) section of this document.

Fund Balance

Carryforward fund balance accounts for 7%, or \$5.3 million, of total General Fund appropriations for FY 2021. Carryforward Fund Balance represents available cash in excess of the city's 21% emergency reserve.

It has been the city's policy to utilize the remaining fund balance above the emergency requirement for one-time expenditures.

- \$7,289,252 Available Fund Balance as of June 30, 2019
- (2,000,000) FY 2020 Mid-Year Budget (capital investment)
- (936,390) FY 2021 One-Time Compensation Payout (General Fund cost)
- \$4,352,862 FY 2021 One-Time Capital Funding

GENERAL FUND SUMMARY

Expenditures

Operating expenditures of the General Fund are forecasted to grow by 1% over FY 2020. The following table compares departmental appropriations within the General Fund:

Expenditures (by Department):	FY 2020 AMENDED BUDGET	FY 2021 RECOMMENDED BUDGET	\$ Variance	% Variance
Mayor and Council	\$ 382,496	\$ 395,368	\$ 12,872	3.4%
City Administration	2,029,672	1,691,998	(337,674)	-16.6%
Finance	3,608,890	3,542,436	(66,454)	-1.8%
Legal Services	750,000	850,000	100,000	13.3%
Information Technology	2,119,345	2,198,241	78,896	3.7%
Human Resources	643,973	635,555	(8,418)	-1.3%
Municipal Court	1,119,715	1,025,506	(94,209)	-8.4%
Public Safety	30,074,241	30,478,690	404,449	1.3%
Public Works	8,956,657	9,031,624	74,967	0.8%
Recreation, Parks & Cultural Services	10,372,634	10,304,393	(68,241)	-0.7%
Community Development	3,465,510	3,733,702	268,192	7.7%
Non-Departmental:				
Contingency	685,000	700,000	15,000	2.2%
Insurance Premiums (Risk Fund)	667,500	720,250	52,750	7.9%
Gwinnett Tech Contribution (Debt Svc)	291,190	290,490	(700)	-0.2%
Total Operating Expenditures	\$ 65,166,823	\$ 65,598,253	\$ 431,430	0.7%
Non-Allocated/Reserve (Oper. Initiative)	32,500	276,000		
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Interfund Transfer (Capital/Grant Funds):				
Fund Balance	7,537,018	4,352,860		
Recurring Capital Program	4,779,250	3,189,000		
Total Expenditures	\$ 77,515,591	\$ 74,520,113		

GENERAL FUND SUMMARY

The following table compares expenditure category appropriations within the General Fund:

	FY 2020 AMENDED BUDGET	FY 2021 RECOMMENDED BUDGET	\$ Variance	% Variance
Expenditures (by Category):				
Personnel Services:				
Salaries	\$ 29,595,713	\$ 30,023,317	\$ 427,604	1.4%
Group Insurance	8,506,331	8,975,444	469,113	5.5%
Pension (Defined Benefit)	2,675,532	2,661,280	(14,252)	-0.5%
Pension (401A)	1,935,988	2,110,093	174,105	9.0%
OPEB/Post Employment Healthcare	566,864	606,029	39,165	6.9%
Miscellaneous Benefits	3,100,513	2,974,981	(125,532)	-4.0%
<i>subtotal</i>	\$ 46,380,941	\$ 47,351,144	\$ 970,203	2.1%
Maintenance and Operations:				
Professional Services	\$ 3,307,196	\$ 2,856,480	\$ (450,716)	-13.6%
Repair/Maintenance	1,680,807	1,595,100	(85,707)	-5.1%
Maintenance Contracts	2,568,307	2,674,813	106,506	4.1%
Professional Services (IT)	1,987,447	2,013,316	25,869	1.3%
General Supplies	1,020,002	942,102	(77,900)	-7.6%
Utilities	2,737,625	2,897,775	160,150	5.8%
Legal Services	750,000	850,000	100,000	13.3%
Insurance Premiums (Risk Fund)	667,500	720,250	52,750	7.9%
Miscellaneous	2,413,388	2,037,659	(375,729)	-15.6%
<i>subtotal</i>	\$ 17,132,272	\$ 16,587,495	\$ (544,777)	-3.2%
Capital/Lease:	\$ 677,420	\$ 669,124	\$ (8,296)	-1.2%
Other Uses:				
Contingency	\$ 685,000	\$ 700,000	\$ 15,000	2.2%
Gwinnett Tech Contribution (Debt Svc)	291,190	290,490	(700)	-0.2%
<i>subtotal</i>	\$ 976,190	\$ 990,490	\$ 14,300	1.5%
Total Operating Expenditures	\$ 65,166,823	\$ 65,598,253	\$ 431,430	0.7%
Non-Allocated/Reserve (Oper. Initiative)	32,500	276,000		
Non-Allocated/Reserve	-	1,104,000		
Interfund Transfer (Capital/Grant Funds):				
Fund Balance	7,537,018	4,352,862		
Recurring Capital Program	4,779,250	3,189,000		
Total Expenditures	\$ 77,515,591	\$ 74,520,115		

GENERAL FUND SUMMARY

Meeting the Internal Needs of Operating Departments

Several of the major points of the FY 2020 Budget are as follows:

- Management of personnel and compensation program to align with current market environment:
 - Staffing level at 452 full-time equivalents “FTE” with the funding breakdown as follows:
 - 445.5 full-time equivalents (funded);
 - 6.5 full-time equivalents (unfunded; budgetary savings of \$460,000); positions to remain vacant pending an identified funding source and workload justification.
 - Implementation of Evergreen Class & Compensation Study findings totaling \$620,000 annually;
 - Implementation of a one-time compensation payout in-lieu of the performance-based merit program:
 - One-time compensation payout will cost \$1 million citywide and approximates the standard performance-based merit program (3% pay adjustment on average). The one-time compensation payout is being funded through available fund balance from the fiscal year ended September 30, 2019 (allowable use of one-time funds).
 - Removal of the 2021 performance-based merit program from the base operation budget (\$250,000 savings for the 2021 budget; 3-month impact). Continuation of this program is currently a recommended operating initiative (please refer to the *Operating Initiatives Request* section of this document for detail of the requests).
 - Coverage of growth drivers including healthcare costs (5% increase citywide or \$493,433).
- Material reduction (-3% or -\$544,777) in departmental maintenance and operations budgets (General Fund) including controls on non-essential spending.
 - Net reduction is in excess of -6% after adjusting for the growth drivers including utilities (6% growth or \$160,150 due to approved rate adjustments by multiple utility providers), legal services (13% growth or \$100,000), risk insurance premiums (8% growth or \$52,750), and multiple items implemented during FY 2020 (+\$15,000 for office lease costs for the Special Investigations Unit, +\$50,000 for right-of-way maintenance for newly constructed streetscape improvements along

GENERAL FUND SUMMARY

Rucker Road and Morris Road, +\$30,000 for janitorial and landscape maintenance services for new park spaces such as Windward, Rucker, etc.).

- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, police tasers, etc.) coupled with minor maintenance capital needs.
- The Other Uses category includes contingency (approximately 1% of the operating budget) and funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus).
- The original budget proposal for 2021 (pre COVID-19) included \$5 million in appropriations within the General Fund budget to fund recurring capital initiatives (e.g. milling and resurfacing of city streets, traffic equipment replacement, fleet replacement, stormwater repair and maintenance, etc.). By programming the recurring capital program into the operating budget, the city is announcing to its citizens and stakeholders that capital investment in our roads and infrastructure is a priority that should be funded with certainty as opposed to relying on fund balance which may or may not be accumulated.

However, due to the sudden impact of COVID-19 on forecasted revenues, operational funding from the General Fund for recurring capital was reduced from \$4.8 million to \$3.2 million. In the 2021 budget, this reduction in funding will be supplemented with available unallocated reserves within the Capital Project Fund from FY 2020. In FY 2020, the budget at mid-year was amended to provide an additional \$2 million for capital investment.

- Funding from the General Fund which is available for immediate capital investment in 2021 includes the following:
 - \$4,352,862 Fund Balance for one-time capital;
 - \$3,189,000 Recurring Capital Contribution from the General Fund

\$7,541,862

The departmental budgets are detailed within the *Departmental Summaries* section of this document.

