



Official City Council Meeting Minutes

June 1, 2020

Office of the City Clerk

CITY HALL 2 PARK PLAZA | 6:30 PM

Official Minutes

The public is advised that the following minutes are not a verbatim transcription of business presented at the Council Meeting of the date shown; but are a synopsis of pertinent information. The public is further advised that the tapes recorded at said meeting are a matter of public record and are available to be heard at the City of Alpharetta's Clerk's office during normal business hours

I. CALL TO ORDER

- *Mayor Gilvin called the meeting to order at 6:30 p.m.*

II. ROLL CALL

• Council Members

- o Mayor Jim Gilvin
- o Mayor Pro Tem Donald F. Mitchell
- o Jason Binder
- o Ben Burnett
- o John Hipes
- o Dan Merkel
- o Karen Richard

• Staff

- o Bob Regus, City Administrator
- o Sam Thomas, City Attorney
- o James Drinkard, Asst. City Administrator
- o Erin Cobb, City Clerk
- o Peter Sewczwicz, Director of Public Works
- o Morgan Rodgers, Director of Recreation, Parks & Cultural Services
- o Tom Harris, Director of Finance
- o John Robison, Director of Public Safety
- o Kathi Cook, Director of Community Development
- o Cris Randall, Director of Human Resources
- o Shawn Mitchell, Budget & Procurement Manager

III. PLEDGE TO THE FLAG

IV. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 5/26/2020)

B. Alcoholic Beverage License Applications

PH-20-AB-06 Five Guys Taverns, LLC
d/b/a Taffer's Tavern
33 South Main Street, Suite 100
Alpharetta, GA 30009

Restaurant
Consumption on Premises
Liquor, Beer, Wine & Sunday Sales

Owner: Gaurav Dharni, Vishal Chopra & Hemant Suri
Registered Agent: Hemant Suri

❖ Council Member Burnett offered a motion to approve the consent agenda

- The motion received a second from Mayor Pro Tem Mitchell
- The motion was approved unanimously (7-0)

V. PUBLIC HEARING

A. E-20-04 Burlington Sign Exception

- Director of Community Development, Kathi Cook, came forward to present this item.
- Staff is recommending that Mayor and Council approve E-20-04 Burlington Sign Exception, subject to the following conditions:
 1. Wall sign location, size, type, color, and illumination shall be limited to submitted plans, with final approval by Staff, except to comply with the conditions below.
 2. The 2 additional wall signs shall not be internally illuminated.
 3. No additional wall signs shall be permitted for the applicant's tenant space.
- The applicant, Burlington, is requesting consideration of a sign exception to allow a 2nd wall sign on the front elevation of a building and one (1) wall sign on the North elevation of a building. The two (2) additional wall signs are the Burlington 'heart' logo. The applicant proposes to utilize unused wall sign area for the two (2) additional wall signs. The subject property is located at 7731 North Point Parkway on the West side of North Point Parkway and North of Mansell Road.
- Staff has reviewed the application and is in general agreement with the requested sign exception. The criteria have been met and the applicant's request should not impact surrounding properties. The applicant's tenant space is located at the end of a strip shopping center that is approximately ½-mile long. The 3rd wall sign, which faces North, would provide visibility within the strip shopping center. In addition, the applicant is permitted a total of two (2) wall signs with a sign area of 312 square feet, of which the applicant proposes 191 square feet of sign area over three (3) wall signs.
- The applicant notified adjacent property owners of the sign variance request and

intent for the property. The citizen participation report states that no comments were received.

- CZIM was held on February 12, 2020. There were no public comments.
- The applicant, Scott Bilbrey with Blair Sign Programs, 9932 Prospect Ave, Santee CA, came forward to ask for an exception on sign B to be reversed lit opposed to being internally lit.

Public Comment:

- No Public Comment
- ❖ Council Member Richard offered a motion approve E-20-04 Burlington Sign Exception, subject to the following conditions:
 1. Wall sign location, size, type, color, and illumination shall be limited to submitted plans, with final approval by Staff, except to comply with the conditions below.
 2. The 2 additional wall signs shall not be internally illuminated. North elevation sign may be reverse lit.
 3. No additional wall signs shall be permitted for the applicant's tenant space.
 - The motion received a second from Council Member Binder
 - The motion was approved (6-1); Mayor Pro Tem Mitchell voting in opposition

B. Public Hearing on the Fiscal Year 2021 Budget and Millage Rate Levy

- Director of Finance, Tom Harris, came forward to present this item.
- The purpose of this hearing is to obtain public comment on the Recommended Fiscal Year 2021 Budget.
- The FY 2021 Budget was distributed electronically to the City Council on April 30, 2020 and is available on the City's website as a downloadable pdf and available for filtering/analysis through the City's financial transparency site powered by OpenGov.
- The Finance Department presented an overview of the operating and capital budget at the May 4th, May 18th, and May 26th City Council meetings.
- Tonight is the first of three public hearings and the first of two votes on the FY 2021 Budget and Millage Rate Levy with the schedule as follows: June 1, 2020: Public Hearing City Council Meeting Budget Ordinance (1st Reading) Millage Ordinance (1st Reading) June 15, 2020: Public Hearing June 22, 2020: Public Hearing City Council Meeting Budget Ordinance (2nd Reading) Millage Ordinance (2nd Reading).
- There have been no changes to the budget since the May 26th City Council Budget Work Session

Public Comment:

- No Public Comment

VI. NEW BUSINESS

A. Approval of Fiscal Year 2021 Budget and Millage Rate Levy (1st Reading)

- Director of Finance, Tom Harris, came forward to present this item.
- The purpose of this hearing is to provide an update on the Recommended Fiscal Year 2021 Budget and adopt the following: (a) Fiscal Year 2021 Budget Ordinance (1st reading); and (b) Fiscal Year 2021 Millage Rate Ordinance (1st reading).
- The FY 2021 Budget was distributed electronically to the City Council on April 30, 2020 and is available on the City's website as a downloadable pdf and available for filtering/analysis through the City's financial transparency site powered by OpenGov.
- The Finance Department presented an overview of the operating and capital budget at the May 4th, May 18th, and May 26th City Council meetings.
- Tonight, is the first of three public hearings and the first of two votes on the FY 2021 Budget and Millage Rate Levy with the schedule as follows:
- June 1, 2020: Public Hearing City Council Meeting Budget Ordinance (1st Reading) Millage Ordinance (1st Reading) June 15, 2020: Public Hearing June 22, 2020: Public Hearing City Council Meeting Budget Ordinance (2nd Reading) Millage Ordinance (2nd Reading).
- There have been no changes to the budget since the May 26th City Council Budget Work Session.
- The attached Budget Ordinance is substantially similar in structure as in previous years and provides authority for revenue/appropriation levels, carryforward appropriation authority, staffing level authorizations, etc.
- City Attorney, Sam Thomas, read both ordinances aloud.

Public Comment:

- No Public Comment

❖ **Council Member Merkel offered a motion to adopt the Fiscal Year 2021 Budget Ordinance (1st reading) and the Fiscal Year 2021 Millage Rate Ordinance (1st reading)**

- The motion received a second from Council Member Hipes with the following friendly amendments:
 1. Move the Quint Apparatus Initiative of \$300,000 to unallocated reserves
 2. Move \$20,000 for the Flock LPR Cameras to unallocated capital
- Council Member Merkel approved both friendly amendments
- Council Member Binder offered a substitute motion to adopt the FY 2021 Budget Ordinance and FY 2021 Millage Rate Ordinance with the following amendments:
 1. Reduce revenues for Local Option Sales Tax by \$2,220,543 (page 58 of

the FY 2021 Budget)

2. Reduce expenditures (personnel services) total by \$970,203
 3. Add wording for compensation study on page 10 and 70 of Budget Doc. to “totaling \$620,000 annually, *pending approval by City Council*”
 4. Reduce maintenance and operations overall line item by \$397,309 split by the following department budgets:
 - o \$253,759 to Recreation, Parks & Cultural Services
 - o \$30,750 to General Government
 - o \$100,000 to Legal
 - o \$12,800 to Mayor and Council
 5. Changes to the following capital initiatives:
 - o \$50,000 reduction to sidewalk maintenance and repair (pg 26)
 - o \$30,000 reduction to storm and drainage maintenance (pg 31)
 - o \$10,000 reduction to stormwater inspections (pg 31)
 - o \$100,000 reduction to Greenway repair and maintenance (pg 30)
 - o \$20,000 reduction to parks repair (pg 30)
 - o \$30,000 reduction to park enhancements (pg 30)
 - o \$12,500 reduction to public arts programs (pg 33)
 - o \$12,500 addition to Historic Preservation Stories Project (pg 43)
 - o \$20,000 addition to Flock LPR (pg 42)
- The motion received a second from Council Member Burnett
 - The motion was approved (4-3); Mayor Gilvin, Council Member Merkel, and Council Member Hipes voting in opposition

B. Consideration of An Ordinance Providing for Regulations Governing Use of Skateboards and Similar Devices (1st Reading) (Sponsored By: Mayor Pro Tem Mitchell & Council Member Richard)

❖ Mayor Gilvin moved this item up on the agenda

- City Attorney, Sam Thomas, came forward, to present this item.
- The recommendation is for Mayor and Council to approve an ordinance providing for regulations governing the use of skateboards and similar devices.
- As Alpharetta becomes a more pedestrian oriented environment, the City has increasingly received complaints from residents and visitors regarding safety hazards posed by individuals using skateboards and similar devices on public streets, highways, sidewalks, public parking lots, and/or in public parking garages. There is considerable concern for the safety of the general public and for those using these devices due to the potential for collisions with pedestrians or motor vehicles.
- While the City has attempted to discourage such activity, especially in high-pedestrian and high-vehicular traffic areas, such efforts have garnered little

cooperation or success. Lacking an established ordinance to enforce, law enforcement has not been able to further address the issue.

- The proposed ordinance states that no person shall operate or propel skateboards, long boards, roller skates and inline skates or other similar devices (collectively "Skateboards") upon a public alley way, sidewalk, public parking lot, public parking garage or elevated surface (including rails, ramps, and steps) within the Core as shown on the map.
- The City Attorney, Sam Thomas, read the ordinance aloud.

Public Comment:

- Holly and Ethan Palmer, 1850 Broadwell Oaks Drive, Alpharetta, GA, came forward in opposition of this item.
- Rachel MacDonald, 1125 Admiral Crossing, Alpharetta, GA, came forward in opposition of this item.
- Adam Warmouth, 1075 Creekwalk Drive, Alpharetta, GA, came forward in opposition of this item.
- Karen Brower, resident of Amorance Apartments, Alpharetta, GA, came forward in support of this item.
- Mike Cotsman, 105 Trammell Court, Alpharetta, GA, came forward in opposition of this item.
- Storm Cotsman, 105 Trammell Court, Alpharetta, GA, came forward in opposition of this item.
- Sandra Hofmann, 58 Canton Street, Alpharetta, GA, emailed her support of the item, which is attached.

❖ Mayor Pro Tem Mitchell offered a motion to approve an ordinance providing for regulations governing the use of skateboards and similar devices (1st Reading)

- The motion received a second from Council Member Richard
- Council Member Merkel offered a substitute motion to amend the ordinance to regulate skateboarding and similar devices in Downtown City owned parking decks and Downtown City owned surface parking only
- The motion received a second from Council Member Hipes
- The motion failed (4-3); Council Member Burnett, Mayor Pro Tem Mitchell, Council Member Richard, and Council Member Binder voting in opposition

❖ Mayor Pro Tem Mitchell offered a motion to approve an ordinance providing for regulations governing the use of skateboards and similar devices (1st Reading)

- The motion received a second from Council Member Richard
- The motion was approved (4-3); Mayor Gilvin, Council Member Merkel, and Council Member Hipes voting in opposition

C. Time and Attendance Data Collection System (RFP 20-115)

- Director of Finance, Tom Harris, came forward to present this item.
- Staff is recommending that Mayor and Council award RFP 20-115 for a Time and Attendance Data Collection System to Andrews Technology for a term of 5 years and authorize the Mayor to execute all necessary documents.
- The Finance Department has focused much of the last several years on streamlining its work processes and moving towards electronic workflow when possible. Examples include formal solicitations (all bids, RFPs, RFQ, etc. are received and evaluated electronically saving our vendors and staff significant time and money), budget preparation, procurement card coding and management, etc. The COVID-19 pandemic has highlighted all-too-well the importance of electronic processing capabilities within our work processes.
- One process that is ripe for technological improvements is our time keeping payroll process. The current practice is for City employees to record their time worked on paper timesheets entered into the payroll system. Overall, timesheets, PTO requests, and Personnel Action forms are all completed via manual processes. Consequently, compliance and efficiency are areas where a Time and Attendance Data Collection System will drive demonstrative improvements. This solution will not only automate the payroll process and business practices but will be able to handle the complexities of public safety scheduling. Acquiring a time and attendance solution affords the City the ability to efficiently track employees' time, increase accountability and accuracy, all while ensuring complete compliance with state and federal regulations.
- On November 21, 2019, the City of Alpharetta issued RFP 20-115 for a Time and Attendance Data Collection System. Specifically, the City was seeking to automate the payroll process by obtaining a system that would capture and collect employee hours worked, including payroll exceptions, and provide advanced scheduling capabilities primarily for Public Safety.
- The City formed an Evaluation/Advisor committee composed of key individuals involved in the payroll process from all departments including Public Safety and IT.
- The RFP closed on December 19, 2019 and received 8 responses as follows:
 - o Aladtech, Inc.
 - o Andrews Technology
 - o Data Management Inc.
 - o IntelliTime Systems Corp.
 - o Kronos Inc.
 - o Mitrefinch
 - o Stillog Inc.
 - o Tyler Technologies Inc.
- Phase 1 of the RFP evaluation process included a Committee evaluation based on the following stated criteria: Experience and Qualifications (30 points); Method or Providing Services (30 points); Cost (40 points). The Committee evaluated Andrews Technology and Data Management Inc. as the highest-ranking firms for Phase 1 (90 and 85 points respectively) and recommend they proceed to Phase 2 of the evaluation process.
- Phase 2 of the RFP evaluation process included a Committee evaluation based on the following stated criteria: Presentation/Interview (75 points) and Reference Check (25 points). Andrews Technology and Data Management Inc. both performed well during Phase 2 at approximately 83 points and 84 points, respectively.

- Overall, the Committee recommends moving forward with Andrews Technology as the high-ranking firm (173 points out of a possible 200). Andrews Technology implements the NOVAtime time and attendance software system. Favorable visual appeal, ease, and flexibility of extracting information and preparing reports, and a positive review from City of Woodstock (NOVAtime customer) were significant contributing factors in favor of Andrews Technology and NOVAtime.
- The City has negotiated with Andrews Technology to reduce the cost with the final proposal as follows:
 - o FY 2020 (implementation/Equipment): \$41,060 (one-time)
 - o FY 2021 – 2025: \$40,570 annually
- The ongoing annual software costs total \$40,570 and is within budgetary estimates.
- NOVAtime provides the ability to track 550 employees and 50 supervisors, payroll interface with Munis (city's ERP financial system), FMLA Case Tracking module, Advanced Scheduling for up to 200 employees, Schedule Lockout Module, Single Sign On, a Test database for up to 50 employees, a Novatime hosted SFTP site, 10 Biometric timeclocks, mobile applications, fixed price implementation, 24/7 Support, Unlimited Training for all supervisors/managers/administrators, all software updates, and full device replacement on timeclocks.
- Andrews Technology was founded in 2000 and focuses on selling, installing, and supporting the NOVAtime product which has over 20,000 customers, and is supported by 50 independently owned offices throughout the country. Andrews Technology is NOVAtime's largest office, supporting over 3,000 customers, and specializes in local governments that need integration with Munis (City's financial accounting and payroll software package), and has over 300 government customers nationwide.

Public Comment:

- No Public Comment
- ❖ Council Member Merkel offered a motion to award RFP 20-115 for a Time and Attendance Data Collection System to Andrews Technology for a term of 5 years and authorize the Mayor to execute all necessary documents
 - The motion received a second from Council Member Burnett
 - The motion was approved (6-0); Council Member Binder absent

D. RESOLUTION: Approval of 2020 Bulletproof Vest Partnership Grant Application

- Director of Public Safety, John Robison, came forward to present this item.
- Staff is recommending that Mayor and Council approve the Resolution for the submission of a grant application to the U.S. Department of Justice for the purchase of ballistic vests.
- The Department of Public Safety is requesting approval to submit a grant application for the Bureau of Justice Assistance (BJA) 2020 Bullet Proof Vest Grant. There is a 50% match requirement from the City totaling \$17,158.00. If awarded, total funding for this initiative (grant and match components) will be \$34,317.
- The Bulletproof Vest Partnership (BVP) program is an initiative of the U.S. Department of Justice to help law enforcement agencies purchase body armor

for its officers through a matching fund, reimbursement grant. Through the Bureau of Justice Assistance, the Department of Justice reimburses agencies for up to half the purchase price of new, approved ballistic vests. Applications are accepted annually, and awards must be used within two years. Alpharetta has applied for this grant every year for more than ten years, generally receiving 60% to 100% of the amount requested.

- The deadline for submission of this grant application to the Department of Justice is June 8, 2019.
- The Department estimates needing 83 new vests through calendar year 2022 based on the expiration dates of current vests (which carry the maximum-permitted five-year warranty) and forecasted new hiring. New ballistic armor currently costs \$1107 per set, depending on the level of protection. The total cost for 83 vests, assuming a normal mix of alternatives, is approximately \$91,881.
- The 2020 grant limits the number of vests requested to forty-one (41) and the maximum dollar amount of \$35,200. With our estimated need, we are asking for 31 vests at a total cost of \$34,317.
- The Department will have under \$15,000 remaining from the 2019 grant, including the City's match, which will be applied to the need. The Bureau of Justice Assistance maintains a history of awards and payments and may reduce any award by this amount.
- As noted in the Fiscal section, the City's match of \$17,158 will come from the Grant Fund.
- Ballistic vests are required for all sworn officers. With or without grant assistance the Department would buy the same vests at the same cost.
- City Attorney, Sam Thomas, read the resolution aloud.

Public Comment:

- No Public Comment
- ❖ Council Member Hipes offered a motion to approve the Resolution for the submission of a grant application to the U.S. Department of Justice for the purchase of ballistic vests with City funding not to exceed \$17,158
 - The motion received a second from Council Member Merkel
 - The motion was approved unanimously (7-0)

E. RFP 20-121 On Call Electrical Services for Parks

- Director of Recreation, Parks & Cultural Services, Morgan Rodgers, came forward to present this item.
- Staff is recommending that Mayor and Council award RFP # 20-121, a five-year contract for Alpharetta Recreation, Parks and Cultural Services Department to Meer Electric, Inc., and authorize the Mayor to execute all necessary documents. The projected expense for this contract in year one (Fiscal Year 2021) is \$67,500.
- The Alpharetta Recreation, Parks and Cultural Service Department utilizes an electrical services contractor to provide a variety of on-call services throughout the year. These services include repairs to athletic field lights, tennis court lights, pool deck lights, parking lot lights, Wills Park Equestrian Center lights, and Union Hill Park lights (Outdoor Rink) along with other specialized repairs/installs throughout

the park system. The specialized services will include installation/replacement of poles and fixtures (to include LED) along with providing electrical services for new park development.

- This will ensure that there is an electrical services contractor on-call that can provide the flexibility and knowledge needed for the Department to quickly and efficiently address unforeseen or planned electrical service needs that may occur during the year.
- The City advertised RFP #20-121 for on-call electrical services on 3/19/2020 with a due date of 4/10/2020. The City received 4 submissions which were evaluated by a committee of Department staff based on the following (100 points max): References (25 points); Company Profile and Qualifications (22 points); Cost (20 points); Sample Projects (20 points); Business Location (10 points); and Local Vendor Preference (3 points). The Evaluation Committee rankings were as follows:
 - o Meer Electric 90.13 pts
 - o West Georgia Lighting 66.91 pts
 - o LMI Systems, LLC 66.57 pts
 - o Capital City Electrical Services, LLC 59.86 pts
- Meer Electric, Inc. held the previous contract for ten years (two 5-year terms). The proposal from Meer Electric was more comprehensive and dedicated for what the department is requiring. The Department has been extremely pleased with the quick response time of Meer Electric, the ability to get the work done, and the professionalism of their employees. Staff recommends entering a new five-year contract with Meer Electric, Inc. for on-call electrical services. No rate increases are projected throughout the five-year contract period. The new contract would expire on June 30, 2025.
- Based on sample project pricing, Meer is competitive and the lowest cost overall.

Public Comment:

- No Public Comment
- ❖ Council Member Merkel offered a motion to award RFP # 20-121, a five-year contract for Alpharetta Recreation, Parks and Cultural Services Department to Meer Electric, Inc., and authorize the Mayor to execute all necessary documents
 - The motion received a second from Mayor Pro Tem Mitchell
 - The motion was approved unanimously (7-0)

F. Greenway Pedestrian Bridge Erosion Control

- Director of Recreation, Parks & Cultural Services, Morgan Rodgers, came forward to present this item.
- Staff is recommending that Mayor and Council award ITB 20-014 to Tri Scapes, Inc to complete the Greenway Pedestrian Bridge erosion control repairs for \$97,748.35 and authorize the Mayor to execute all necessary documents.
- The award of this ITB will address the erosion issues around the Greenway Pedestrian Bridge in Rockmill Park. These erosion issues were discovered after the heavy rains of 2019. In the fall of 2019, a contract was approved for our on-call design firm Pond and Company to prepare a design and construction documents that would allow The City to seek public bids to complete the project.

- The invitation to bid was extended from February 13, 2020 - March 12, 2020. The City received a total of four (4) responses: Tri Scapes, Inc., Excellere Construction, LLC, MASSANA, INC., and The L.C. Whitford Company, Inc.
- Tri Scapes provided the lowest bid with a total cost of \$97,748.35. Staff reviewed the information provided and feel confident that Tri Scapes can complete the work for the amount provided. In addition, Tri Scapes was the vendor that The City used to complete the previous emergency creek bank repairs which had a similar scope of work. The plan is for the work to be completed during the month of August 2020. The Parks staff will be working closely with Public Works staff to avoid any logistical issues that might occur with the Kimball Bridge Road improvement project.

Public Comment:

- No Public Comment
- ❖ Council Member Merkel offered a motion to award ITB 20-014 to Tri Scapes, Inc to complete the Greenway Pedestrian Bridge erosion control repairs up to the amount of \$97,748.35 and authorize the Mayor to execute all necessary documents
 - The motion received a second from Council Member Burnett
 - The motion was approved unanimously (7-0)

G. Memorandum of Understanding between the City of Alpharetta and the Wills Park Equestrian Foundation

- Director of Recreation, Parks & Cultural Services, Morgan Rodgers, came forward to present this item.
- Staff recommends approval of the MOU between the City of Alpharetta and the Wills Park Equestrian Foundation.
- The Wills Park Equestrian Foundation (WPEF) is a 501-c-3 organization that was formed to help improve the Wills Park Equestrian Center.
- The Wills Park Master Plan included improvements to the Equestrian Center that include a new ring, improved and expanded parking, renovations of existing rings, improvements to the drainage and storm water components and improvement and/or replacement of the horse barns. The funding for these improvements will be thru the City of Alpharetta and thru funds raised by the WPEF.
- Currently the City has \$250,000 in capital improvement funds to begin the project. The WPEF has raised \$250,000 to match the City contribution.
- This MOU outlines the agreement between the City and the WPEF for the handling and expenditures of these funds as well as future funds that will be allocated by the City and raised by the WPEF.

Public Comment:

- No Public Comment

- ❖ Council Member Merkel offered a motion to approve the MOU between the City of Alpharetta and the Wills Park Equestrian Foundation
 - The motion received a second from Council Member Binder
 - The motion was approved unanimously (7-0)

H. Phase one of the Will Park Equestrian Center Renovations to Include a New Arena and Parking Lot

- Director of Recreation, Parks & Cultural Services, Morgan Rodgers, came forward to present this item.
- Staff is recommending that Mayor and Council approve a purchase order to Pond under the City's on-call contract 17-1002A (Park Planning Services) for Phase 1 of the Wills Park Equestrian Center renovations (services include: schematic design; design development; construction documents; infiltration testing, permitting) in an amount totaling \$75,620 and authorizing the Mayor to execute all necessary documents.
- The City of Alpharetta and the Wills Park Equestrian Foundation has agreed to jointly fund the phased redevelopment of Wills Park Equestrian Center.
- The City of Alpharetta recently removed the maintenance building to make way for a new equestrian arena.
- Our on call engineering firm, Pond, will provide schematic design, construction drawing, construction documents, infiltration testing and permitting for Phase one of the Will Park Equestrian Center renovations to include a new arena and parking lot in an amount not to exceed \$75,620.
- The Wills Park Equestrian Foundation will pay 1/2 of the amount, not to exceed \$37,810, as provided in the Memorandum of Understanding between the City and the Foundation.

Public Comment:

- No Public Comment
- ❖ Council Member Merkel offered a motion to approve a purchase order to Pond under the City's on-call contract 17-1002A (Park Planning Services) for Phase 1 of the Wills Park Equestrian Center renovations (services include: schematic design; design development; construction documents; infiltration testing, permitting) with City funding not to exceed \$37,810 and authorizing the Mayor to execute all necessary documents
 - The motion received a second from Council Member Binder
 - The motion was approved (6-1); Mayor Gilvin voting in opposition

I. Cooperative Agreement with Fulton County: Community Development Block Grant Program

- Assistant City Administrator, James Drinkard, came forward to present this item.
- Staff is recommending that Mayor and Council adopt a resolution entering into a three-year cooperative agreement with Fulton County, Georgia for participation in the Community Development Block Grant Entitlement Program for the purpose

of undertaking essential community development and housing assistance programs; and to authorize the Mayor to execute any and all necessary documents.

- The Community Development Block Grant (CDBG) Entitlement Program provides annual grants on a formula basis to entitled cities and counties to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate income persons. The program is operated by the US Department of Housing and Urban Development (HUD), which awards grants to entitlement community grantees to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services.
- Entitlement communities develop their own programs and funding priorities; however, grantees must give maximum feasible priority to activities which benefit low- and moderate-income persons. A grantee may also carry out activities which aid in the prevention or elimination of slums or blight. Additionally, grantees may fund activities when the grantee certifies that the activities meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs. CDBG funds may not be used for activities which do not meet one of these national objectives.
- HUD determines the amount of each entitlement grantee's annual funding allocation by a statutory dual formula which uses several objective measures of community needs, including the extent of poverty, population, housing overcrowding, age of housing and population growth lag in relationship to other metropolitan areas.
- Alpharetta could, as a metropolitan city with a population of at least 50,000, qualify as an eligible entitlement grantee. There are, however, two primary reasons why pursuing standalone entitlement designation may not be in the City's best interests.
- First and foremost, our position with respect to the aforementioned objective measures of community needs would result in our being ranked very low on the CDBG funding formula. As such, any direct funds that Alpharetta would receive through the program would be low; in fact, direct funding would result.
- The second reason relates to the grant management and reporting requirements under CDBG and the staff time / manpower requirements that result. Most communities dedicate one or more staff members almost exclusively to managing their CDBG programs. Given the low award amount that Alpharetta would likely receive through the program, it is not economically viable to dedicate such resources to the management and reporting function.
- As a result, for many years, the City of Alpharetta has maintained a cooperative agreement with Fulton County whereby the County is the CDBG grantee and is responsible for meeting program reporting and management requirements. In turn, Fulton County allocates funds to each participating city based upon a pro rata formula; assuming each city has and submits a qualifying project. The allocation for any city that does not submit a qualifying project is maintained in Fulton County's CDBG pool and is reallocated to participating cities that can use additional funds to carry out their qualifying programs.
- While the City of Alpharetta has utilized CDBG funds infrequently, entering and maintaining the cooperative agreement with Fulton County does make available a funding source that would likely otherwise not be viable. Further, maintaining the agreement holds no cost for the City.
- City Attorney, Sam Thomas, read the resolution aloud.

Public Comment:

- No Public Comment
- ❖ Council Member Merkel offered a motion to adopt a resolution entering into a three-year cooperative agreement with Fulton County, Georgia for participation in the Community Development Block Grant Entitlement Program for the purpose of undertaking essential community development and housing assistance programs; and to authorize the Mayor to execute any and all necessary documents
 - The motion received a second from Council Member Burnett
 - The motion was approved unanimously (7-0)

J. Proposed Resolution Calling for State of Georgia FY 2021 Budget to Include Funding for New NOW-COMP Waiver Recipients (Sponsored By: Mayor Gilvin)

- Mayor Jim Gilvin is recommending that Council approve a resolution calling for the State of Georgia Fiscal Year 2021 budget to include funding for New NOW/COMP Waiver recipients.
- The attached resolution is requesting the Georgia State Legislature to reinstate funding for the NOW-COMP Waiver. The New Options Waiver ("NOW") and the Comprehensive Supports Waiver Program ("COMP") offer home and community based services for people with developmental and/or intellectual disabilities, which include cognitive impairments or other closely-related conditions such as cerebral palsy, epilepsy, autism, or neurological problems.
- Annually there are more people with intellectual and/or developmental disabilities that remain on a state planning list (also referred to as the waiting list) who qualify and need resources from the NOW/COMP Waiver programs; annually-budgeted allocations for "new" waivers are limited and the state planning list continues to carry over year over year.
- The attached resolution is requesting that the Georgia State Legislature reintroduce into the July 1, 2020 - June 30, 2021 budget funding for NOW/COMP Waivers at a level greater than the fiscal year 2020 budget level.
- City Attorney, Sam Thomas, read the resolution aloud.

Public Comment:

- No Public Comment
- ❖ Mayor Pro Tem Mitchell offered a motion to approve a resolution calling for the State of Georgia Fiscal Year 2021 budget to include funding for New NOW/COMP Waiver recipients
 - The motion received a second from Council Member Burnett
 - The motion was approved unanimously (7-0)

VII. PUBLIC COMMENT

- No Public Comment

VIII. REPORTS

- Council Member Merkel commented on the successful Windward Park sign hanging ceremony and thanked Council Member Binder for his part.
- Council Member Hipes publicly thanked our Public Safety Department for their professionalism and how they handled the events that transpired over the weekend.
- Council Member Binder commented on a group called the North Fulton Maceketeers, who have been making and donating face masks.
- City Administrator, Bob Regus, came forward to present Mayor and Council with a brief overview of City operations.

IX. ADJOURNMENT

- ❖ With no further business to discuss or items to be heard, Mayor Gilvin adjourned the meeting at 9:25 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Erin Cobb".

Erin Cobb, City Clerk