



Official City Council Meeting Minutes

July 27, 2020

Office of the City Clerk

CITY HALL 2 PARK PLAZA | 6:30 PM

Official Minutes

The public is advised that the following minutes are not a verbatim transcription of business presented at the Council Meeting of the date shown; but are a synopsis of pertinent information. The public is further advised that the tapes recorded at said meeting are a matter of public record and are available to be heard at the City of Alpharetta's Clerk's office during normal business hours.

I. CALL TO ORDER

- *Mayor Gilvin called the meeting to order at 6:30 p.m.*

II. ROLL CALL

• Council Members

- o Mayor Jim Gilvin
- o Mayor Pro Tem Donald F. Mitchell
- o Jason Binder
- o Ben Burnett
- o John Hipes
- o Dan Merkel
- o Karen Richard (absent)

• Staff

- o Bob Regus, City Administrator
- o Steven Jones, Asst. City Attorney
- o James Drinkard, Asst. City Administrator
- o Erin Cobb, City Clerk
- o Peter Sewczwicz, Director of Public Works
- o Morgan Rodgers, Director of Recreation, Parks & Cultural Services
- o Tom Harris, Director of Finance
- o John Robison, Director of Public Safety
- o Kathi Cook, Director of Community Development
- o Michael Woodman, Senior Planner
- o Bret Schroeder, Code Enforcement Manager

III. PLEDGE TO THE FLAG

IV. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 7/20/2020)

- ❖ Council Member Burnett offered a motion to approve the consent agenda
 - The motion received a second from Council Member Merkel
 - The motion was approved unanimously (6-0)

V. PUBLIC HEARING

A. V-20-01 / E-20-02: Midgard Self Storage Parking Variance & Height Exception

- Senior Planner, Michael Woodman, came forward to present this item.
- Staff is recommending that Mayor and Council deny V-20-01/E-20-02 Midgard Self Storage Variance & Exception.
- If approval is considered, recommend the following conditions:
 1. Property shall be developed substantially in accordance with submitted plan prepared by AEC, dated 11/1/2019, except for modifications required to comply with the conditions below.
 2. Maximum building height shall be 3-stories and 36'-4".
 3. Self-storage facility shall appear as an office building and shall be substantially brick on 3 sides (West, North and East) with breaks and relief in the elevations, final approval by DRB. Parapet heights shall be approved by DRB.
 4. Dumpster shall have brick enclosure with painted metal doors, with final approval by DRB.
 5. Retaining walls facing Old Milton Parkway or Georgia 400 shall be bricked to match the building. Retaining walls exceeding 16' in height shall be terraced with landscaping, as approved by DRB.
 6. Interior storage units shall not be visible through windows.
 7. Loading/unloading areas shall not be visible from Georgia 400 or Old Milton Parkway and shall be heavily screened with landscaping and decorative walls or berms.
 8. Fences and walls visible from Georgia 400 or Old Milton Parkway shall be decorative, subject to approval by DRB.
 9. "Moving vehicles/vehicles for hire" shall not be sold or leased from the property and shall not be parked between the building and Georgia 400 or Old Milton Parkway.
 10. Outside storage shall be prohibited.
 11. Existing tree buffer along Old Milton Parkway shall remain undisturbed, except to accommodate the driveway extension from Morris Road, as depicted on the plan prepared by AEC, dated 11/1/2019. Additional landscaping may be required to be installed within the Georgia 400 where sparse subject to Staff approval.
 12. Wall signs shall not be permitted facing Georgia 400 and all signage shall be approved by DRB.
 13. CC&R's shall be recorded and shall limit the use of the subject property to conditioned, self-storage with no lodging or dwelling.

- The applicant, Midgard Self Storage, is requesting a variance to reduce the required number of parking spaces and an exception to increase the building height in order to construct a 3-story, 91,000 square foot self-storage facility on 14.9 acres. The subject property is located at 11425 Morris Road at the southeast corner of Old Milton Parkway and Georgia 400.
- The submitted request, if approved, would allow for the construction of a 3-story, 91,000 square foot self-storage facility on 14.9 acres. A variance is requested to reduce the required number of parking spaces from 91 to 28 parking spaces and an exception is requested to increase the building height from 35' to 36'-4". The subject property is located at 11425 Morris Road at the southeast corner of Old Milton Parkway and Georgia 400.
- The subject property is zoned LI (Light Industrial) and O-I (Office-Institutional) and is currently undeveloped with a significant amount of floodplain impacting the property. The proposed self-storage use is located on a portion of the property zoned LI and is only allowed in that zoning district. The remainder of the property zoned O-I and is undevelopable due to the presence of floodplain. Surrounding properties are zoned LI and O-I to the South, O-P (Office-Professional) to the North and O-I and CUP (Community Unit Plan) to the East. Avanti Senior Living is located to the South, undeveloped property and Morris Road right-of-way are located to the East, Georgia 400 is located to the West and an undeveloped property approved for office is located to the North. The Comprehensive Land Use Plan designation of the property is 'Corporate Office'.
- The applicant is requesting the following variance and exception from the Unified Development Code (UDC):
- UDC Subsection 2.5.1 (C), Number of vehicle parking spaces required, Wholesale and Industrial Uses. One (1) parking space per 1,000 square feet is required for Industrial uses, which includes self-storage facilities. The applicant is requesting a variance to reduce the parking requirement from 91 spaces to 28 spaces. Parking variances for self-storage facilities as well as data centers have been granted in the past. However, subject to a condition requiring that land be set aside to accommodate additional parking in the future, if determined to be necessary by Staff.
- UDC Subsection 2.2.17(D), Light Industrial District Regulations. The applicant is requesting to increase the maximum building height from 35' to 36'-4". The first-floor height of the building is 15', 2nd-floor is 10'-8" and 3rd-floor is 10'-8" for a total height of 36'-4". According to the applicant, approval of the height exception would allow for a larger first-floor height (15') to accommodate fire access with the building overhanging a portion of the driveway adjacent to Georgia 400.
- The submitted site plan depicts a 3-story, 91,000 square foot self-storage building on 14.9 acres. Access is proposed by way of a new project driveway connecting to an existing private road easement. The adjacent property to the South, Avanti Inspired Living, constructed the private road easement in conjunction with their development, which provides direct access to the traffic light at Old Milton Parkway and Morris Road. The building overhangs the project driveway on the West side of the property adjacent to Georgia 400. This condition is directly related to the applicant's request to increase the height of the building from 35' to 36'-4".
- Approximately 10% of the site is buildable due to the presence of stream buffer and floodplain. 28 surface parking spaces are provided around the perimeter of the building, except on the side adjacent to Georgia 400. 91 spaces are required, and land is not available to construct additional parking if required or use changes. Additionally, there is not an adjacent buildable parcel that could accommodate additional parking for heavy use times. The site plan depicts a

stormwater management facility to the East of the proposed building and within the 150' impervious setback.

- The submitted elevations depict a flat-roof building with a vertical mix of materials, including brick, EIFS and fiber cement siding. Loading entrances are proposed on the East and West building elevations; however, it is recommended that loading areas not be visible from Old Milton Parkway or Georgia 400. Since GDOT's Georgia 400 Express Lane project will impact the existing tree buffer along Georgia 400 and the City does not have jurisdiction within the Old Milton Parkway right-of-way, it is recommended that the building be substantially brick on 3- sides (West, North and East) with breaks and relief in the elevations. It is likely that the building would be visible from Georgia 400 and possibly from Old Milton Parkway in the future.
- The three (3) story building has a 1st floor height of 15', 2nd floor height of 10'-8" and 3rd floor height of 10'-8" for a total building height of 36'-4". Parapets range in height from 3'-4" to 10'- 10". It is recommended that the Design Review Board approve final parapet heights based on the need to screen rooftop equipment.
- Staff has reviewed the applicant's proposal and finds that it could support the requested parking variance if land were available outside of the floodplain to build additional spaces if required. Past City approvals for parking reductions for storage facilities and data centers have required land available onsite to accommodate a future use change or need for additional parking. The 14.9-acre property is encumbered by stream buffer and floodplain resulting in only 10% of the site being buildable. The height exception appears to be the minimum necessary to accommodate fire access with the proposed building overhanging a portion of the driveway adjacent to Georgia 400. If approved, conditions are recommended requiring that the structure have the appearance of an office building, prohibiting signage facing Georgia 400 and requiring a set aside of land to accommodate UDC required parking in the future.
- The report submitted by the applicant states that property owners within 500' were contacted regarding the applicant's intent. The report states that no comments were received.
- The CZIM was held on December 11, 2019. There were no public comments.
- Attorney, Don Rolader, 1865 Lockeway Dr #601, Alpharetta, GA 30004, came forward to speak on behalf of the applicant.
- The registered applicant, Steve Rowe, 50 Warm Springs Circle, Roswell, GA 30075, came forward to speak on behalf of the item.

Public Comment:

- No Public Comment

- ❖ Mayor Pro Tem Mitchell offered a motion to approve V-20-01/E-20-02 Midgard Self Storage Variance & Exception with the following conditions:

1. Property shall be developed substantially in accordance with submitted plan prepared by AEC, dated 11/1/2019, except for modifications required to comply with the conditions below.
2. Maximum building height shall be 3-stories and 36'-4".
3. Self-storage facility shall appear as an office building and shall be substantially brick on 3 sides (West, North and East) with breaks and relief in the elevations, final approval by DRB. Parapet heights shall be approved by DRB.
4. Dumpster shall have brick enclosure with painted metal doors, with final approval by DRB.
5. Retaining walls facing Old Milton Parkway or Georgia 400 shall be bricked to match the building. Retaining walls exceeding 16' in height shall be terraced with landscaping, as approved by DRB.
6. Interior storage units shall not be visible through windows day or night with final approval by Staff.
7. Loading/unloading areas shall not be visible from Georgia 400 or Old Milton Parkway and shall be heavily screened with landscaping and decorative walls or berms.
8. Fences and walls visible from Georgia 400 or Old Milton Parkway shall be decorative, subject to approval by DRB.
9. "Moving vehicles/vehicles for hire" shall not be sold or leased from the property and shall not be parked between the building and Georgia 400 or Old Milton Parkway and shall be limited to four vehicles and the parking areas for those vehicles shall be screened with landscaping as approved by DRB.
10. Outside storage shall be prohibited.
11. Existing tree buffer along Old Milton Parkway shall remain undisturbed, except to accommodate the driveway extension from Morris Road, as depicted on the plan prepared by AEC, dated 11/1/2019. Additional landscaping may be required to be installed within the Georgia 400 where sparse subject to Staff approval.
12. Wall signs shall not be permitted facing Georgia 400 and all signage shall be approved by DRB.
13. CC&R's shall be recorded and shall limit the use of the subject property to conditioned, self-storage with no lodging or dwelling.
14. Parapet height shall seek the review and height approval by DRB.

- The motion received a second from Council Member Merkel
- Council Member Burnett offered a substitute motion to deny
- The motion to deny did not receive a second
- Council Member Binder offered a motion to table the item and be brought back before Council as early as the next City Council Meeting
- The motion received a second from Council Member Burnett
- The motion was approved (5-1); Council Member Merkel voting in opposition

B. PH-19-09 Unified Development Code Text Amendments – Signs (1st Reading)

Sponsored By: Mayor Pro Tem Mitchell

- Director of Community Development, Kathi Cook, and Code Enforcement Manager, Bret Schroeder, came forward to present this item.
- Staff is recommending that Mayor and Council approve amendments to the Unified Development Code as it relates to the Sign Code.
- Consideration of text amendments to Unified Development Code (UDC) Sections 2.6 Signs and 2.10 North Point Overlay.
- The following text amendments are proposed to the Sign Code:
 1. Subsection 2.6.4 (A) Permit Required. Change to require any change to an existing sign, including only a face change, obtain a permit.
 2. Subsection 2.6.8 (26) Prohibited signs and devices. Reduce the maximum height of a monument sign from 15' to 10'.
 3. Subsection 2.6.8 (29) Prohibited signs and devices. Prohibit neon signs with exposed neon lighting and any illumination used to create a neon tube look.
 4. Subsection 2.6.11 (B)(6) Illumination of Signs. Prohibit the use of neon to illuminate signs.
 5. Subsection 2.6.12 (A)(2) and Subsection 2.6.12 (B)(2)(d) Requirements for non-residential zoning districts. Allow unused sign area for wall and perpendicular signs to be aggregated and distributed to a certain building elevation but limited to no more than 2 wall signs and 1 perpendicular sign on the same building elevation and not internally illuminated.
 6. Subsection 2.6.12 (A)(3) Requirements for non-residential zoning districts. Allow rear entrance wall sign to be a maximum 50% of the allowed front facing wall sign. This is to address buildings that have front and rear pedestrian entrances, and those with access from the Big Creek Greenway and future Alpha Loop.
 7. Subsection 2.6.12 (B)(1) Reduce the maximum height of a monument sign to 10' or less. Remove subsection (1)(g) which allowed increased copy area when one or more of the monument signs otherwise permitted are foregone. Allow rear entrance wall sign to be a maximum 50% of the allowed front facing wall sign.
 8. Subsection 2.6.12 (C)(1) Signs Permitted in Industrial and Office Parks. Reduce the maximum height of a monument sign from 15' to 10' and reduce the permitted copy area of a monument sign from 150 square feet to 75 square feet.
 9. Subsection 2.6.12 (C)(2) Signs Permitted in Industrial and Office Parks. Allow a blade sign in lieu of a wall sign with a sign area not to exceed 50% of the allowable wall sign area.
 10. Subsection 2.6.12 (D)(1) Add "no digital copy is allowed" for clarification.
 11. Subsection 2.6.12 (E)(6) Change buildings of 3 stories to 2 stories are permitted a wall sign at top of the free-standing commercial building.
 12. Subsection 2.6.12 (G) Add maximum height of a monument sign not to exceed 6' and remove last sentence, which states the regulation does not apply if only changing sign face.
 13. Subsection 2.10.9 North Point Overlay, Signs. Delete subsection (C) regarding rear wall signs.
- Asst. City Attorney, Steven Jones, read the ordinance aloud.

Public Comment:

- No Public Comment

- ❖ Mayor Pro Tem Mitchell offered a motion to approve amendments to the Unified Development Code as it relates to the following Sign Code

1. Subsection 2.6.4 (A) Permit Required. Change to require any change to an existing sign, including only a face change, obtain a permit.

- The motion did not receive a second
- Council Member Burnett offered a motion to reconsider Mayor Pro Tem Mitchell's original motion and offered a second
- Mayor Gilvin referred to Asst. City Attorney, Steven Jones, who recommended that we renew the motion

- ❖ Mayor Pro Tem Mitchell offered a motion to approve amendments to the Unified Development Code as it relates to the following Sign Code

1. Subsection 2.6.4 (A) Permit Required. Change to require any change to an existing sign, including only a face change, obtain a permit.

- The motion did not receive a second

- ❖ Council Member Hipes offered a motion to approve amendments to the Unified Development Code as it relates to the following Sign Code

1. Subsection 2.6.4 (A) Permit Required. Change to require any change to an existing sign, including only a face change, obtain a permit with the following conditions:

- o The word “materially” remains in the ordinance, strike through the last sentence in Section 2.6.4 (A) (as presented) and with the inclusion of a change in the copy area shall constitute a material change.

- The motion received a second from Mayor Pro Tem Mitchell
- The motion was approved (5-1); Council Member Binder voting in opposition

- ❖ Mayor Pro Tem Mitchell offered a motion to approve amendments to the Unified Development Code as it relates to the following Sign Code

3. Subsection 2.6.8 (29) Prohibited signs and devices. Prohibit neon signs with exposed neon lighting and any illumination used to create a neon tube look.

- The motion received a second from Council Member Merkel
- The motion failed (4-2); Mayor Gilvin, Council Member Burnett, Council Member Binder, and Council Member Hipes voting in opposition

- ❖ Mayor Pro Tem Mitchell offered a motion to approve amendments to the Unified Development Code as it relates to the following Sign Code
 - 4. Subsection 2.6.11 (B)(6) Illumination of Signs. Prohibit the use of neon to illuminate signs.
 - The motion received a second from Council Member Merkel
 - The motion was a tie (3-3) and does not pass; Council Member Burnett, Council Member Binder and Council Member Hipes voting in opposition
 - Council Member Burnett offered a motion to reconsider
 - The motion received a second from Council Member Binder
 - Council Member Burnett withdrew the motion
 - A motion to reconsider this part of the item will need to be brought forward at the next City Council Meeting
- ❖ Mayor Pro Tem Mitchell offered a motion to approve amendments to the Unified Development Code as it relates to the following Sign Code:
 - 2. Subsection 2.6.8 (26) Prohibited signs and devices. Reduce the maximum height of a monument sign from 15' to 10'.
 - 5. Subsection 2.6.12 (A)(2) and Subsection 2.6.12 (B)(2)(d) Requirements for non-residential zoning districts. Allow unused sign area for wall and perpendicular signs to be aggregated and distributed to a certain building elevation but limited to no more than 2 wall signs and 1 perpendicular sign on the same building elevation and not internally illuminated.
 - 6. Subsection 2.6.12 (A)(3) Requirements for non-residential zoning districts. Allow rear entrance wall sign to be a maximum 50% of the allowed front facing wall sign. This is to address buildings that have front and rear pedestrian entrances, and those with access from the Big Creek Greenway and future Alpha Loop.
 - 7. Subsection 2.6.12 (B)(1) Reduce the maximum height of a monument sign to 10' or less. Remove subsection (1)(g) which allowed increased copy area when one or more of the monument signs otherwise permitted are foregone. Allow rear entrance wall sign to be a maximum 50% of the allowed front facing wall sign.
 - 8. Subsection 2.6.12 (C)(1) Signs Permitted in Industrial and Office Parks. Reduce the maximum height of a monument sign from 15' to 10' and reduce the permitted copy area of a monument sign from 150 square feet to 75 square feet.
 - 9. Subsection 2.6.12 (C)(2) Signs Permitted in Industrial and Office Parks. Allow a blade sign in lieu of a wall sign with a sign area not to exceed 50% of the allowable wall sign area.
 - 10. Subsection 2.6.12 (D)(1) Add "no digital copy is allowed" for clarification.
 - 11. Subsection 2.6.12 (E)(6) Change buildings of 3 stories to 2 stories are permitted a wall sign at top of the free-standing commercial building.
 - 12. Subsection 2.6.12 (G) Add maximum height of a monument sign not to exceed 6' and remove last sentence, which states the regulation does not apply if only changing sign face.
 - 13. Subsection 2.10.9 North Point Overlay, Signs. Delete subsection (C) regarding rear wall signs.

- The motion received a second from Council Member Burnett
- The motion was approved unanimously (6-0)

**C. PH-19-28 Unified Development Code and Code of Ordinance Text Amendments –
Massage and Spa Establishments (1st Reading)**

- Director of Community Development, Kathi Cook, came forward to present this item.
- Staff is recommending that Mayor and Council approve amendments to the Unified Development Code and Code of Ordinances as it relates to Massage and Spa Establishments.
- Consideration of text amendments to Unified Development Code (UDC), Section 1.4 Definitions. Proposed amendments include:
 1. Amend the definitions of 'Massage Therapy' and 'Spa Services' to match the definitions in the City's Code of Ordinances and including distance requirements from the Code of Ordinances Subsection related to Massage and Spa Establishments.
- Consideration of text amendments to the Code of Ordinances, Article IX Massage and Spa Establishments. Proposed amendments include:
 2. Amend the definitions of 'Massage or Massage Therapy' and 'Spa Establishment' to match the definitions in the Unified Development Code (UDC) and including distance requirements from the Code of Ordinances Subsection related to Massage and Spa Establishments.
 3. Replace the City's Public Safety Department with the City's Community Development Department as the administrator of the ordinance.
 4. Delete last 2 sentences of subsection 10-279 (a) which limits massage and spa establishment licenses to no more than 20 such licenses.
- Council Member Hipes inquired about the 2,000 feet separation requirement between a massage therapy business and a spa. Director of Community Development, Kathi Cook, agreed this would be beneficial.
- Asst. City Attorney, Steven Jones, read the ordinance aloud.

Public Comment:

- No Public Comment

- ❖ Mayor Pro Tem Mitchell offered a motion to approve PH-19-28 Unified Development Code and Code of Ordinance Text Amendments as it relates to Massage and Spa Establishments with the following conditions:
 - o Include massage establishments in the 2,000 feet distance requirement in order to match the spa requirements listed in the UDC
 - o Remove the language in Section 10-279(14) which requires a copy of a \$25,000.00 surety bond
 - The motion received a second from Council Member Burnett
 - The motion was approved unanimously (6-0)

VI. OLD BUSINESS

A. PH-20-08 Code of Ordinances Text Amendments – Litter Ordinance (2nd Reading)

- Director of Community Development, Kathi Cook, came forward to present this item.
- Staff is recommending that Mayor and Council approve amendments to the Code of Ordinances as it relates to Litter.
- Consideration of text amendments to the Code of Ordinances, Article IV to amend regulations pertaining to Litter.
- In 2001 the Georgia General Assembly created the Metropolitan North Georgia Water Planning District to develop comprehensive regional and watershed-specific water resource management plans to be implemented by local governments. In accordance with the June 2017 Water Resources Management Plan, Alpharetta is required to adopt policies, ordinances, and regulations that match the surrounding 15 counties and 93 municipalities that make up The District.
- The Plan requires cities and counties to enforce regulations to prevent littering. Amendments are proposed to the definition of Litter and violation fine amounts. The District has developed a model ordinance for local governments to adopt for this compliance. The ordinance presented here for adoption and approval is the model ordinance.
- There have been no changes made to the ordinance since the first reading.
- Asst. City Attorney, Steven Jones, read the ordinance aloud.

Public Comment:

- No Public Comment
- ❖ Mayor Pro Tem Mitchell offered a motion to approve PH-20-08 Code of Ordinances Text Amendments – Litter Ordinance (2nd Reading)
 - The motion received a second from Council Member Merkel
 - The motion was approved unanimously (6-0)

VII. NEW BUSINESS

A. Resolution for National Endowment for the Arts Our Town Grant

- Director of Community Development, Kathi Cook, came forward to present this item.
- Staff requests the approval of a resolution authorizing the submittal of an application for the National Endowment for the Arts Our Town Grant and to designate funds up to \$60,000 for the required local match if the grant is awarded.
- Consideration of a resolution authorizing the submittal of an application for the National Endowment for the Arts Our Town Grant and to designate funds up to \$60,000 for the required local match if the grant is awarded.
- The funding if approved will be used to design the proposed Gateway Park connection to the Alpharetta Greenway at North Point Parkway and Encore Parkway. The City of Alpharetta agrees to a 50% match requirement (\$60,000) of the project budget total of \$120,000.
- Asst. City Attorney, Steven Jones, read the resolution aloud.

Public Comment:

- No Public Comment
- ❖ Mayor Pro Tem Mitchell offered a motion to approve a resolution authorizing the submittal of an application for the National Endowment for the Arts Our Town Grant and to designate funds in an amount not to exceed \$60,000 for the required local match
 - The motion received a second from Council Member Merkel
 - The motion was approved (5-1); Council Member Burnett voting in opposition

B. Resolution Requesting Sales Tax Information from The Georgia Department of Revenue Sponsored By: Council Member Burnett

- Director of Finance, Tom Harris, came forward to present this item.
- Staff is recommending that Mayor and Council approve a resolution requesting sales tax information from The Georgia Department of Revenue.
- The presented resolution designates the Director of Finance as the designated officer to receive certain information related to vendor/taxpayers that have submitted sales tax reports within a designated period in accordance with OCGA 48-2-15(d.1).
- Asst. City Attorney, Steven Jones, read the resolution aloud.

Public Comment:

- No Public Comment

- ❖ Council Member Burnett offered a motion to approve a resolution requesting sales tax information from The Georgia Department of Revenue
 - The motion received a second from Council Member Merkel
 - The motion was approved unanimously (6-0)

VIII. PUBLIC COMMENT

- No Public Comment

IX. REPORTS

- Council Member Merkel announced the ribbon cutting ceremony for the new pop-up skate park at Union Hill Park Friday, July 31st at 2:00 P.M.
- Council Member Binder announced the Fulton County COVID-19 numbers and that school openings were going to be postponed due to those numbers. Additionally, Council Member Binder requested a workshop be presented at the August 10th City Council Meeting regarding how this will impact residents and City employees and to open discussion about possible programs and/or services.
- City Administrator, Bob Regus, came forward to present Asst. City Administrator, James Drinkard, with his 20-year service award.
- City Administrator, Bob Regus, will email Mayor and Council an update on City operations.

X. ADJOURNMENT TO EXECUTIVE SESSION

- ❖ Council Member Merkel offered a motion to adjourn into Executive Session
 - The motion received a second from Mayor Pro Tem Mitchell
 - The motion was approved unanimously (6-0)
- ❖ With no further business to discuss or items to be heard, Mayor Gilvin adjourned the meeting to Executive Session at 8:36 P.M.

Respectfully submitted,


Erin Cobb, City Clerk