# City Council Meeting
# JANUARY 19, 2021

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:30 PM

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE TO THE FLAG**

**IV. CONSENT AGENDA**

**A. Council Meeting Minutes (Meeting of 1/11/2021)**

**B. Financial Management Report: Month Ending November 30, 2020**

**C. Alcoholic Beverage License Application**

1. PH-21-AB-02 Jones Financial Services, LLC
   d/b/a Painting With A Twist
   11770 Haynes Bridge Road Suite 801
   Alpharetta, GA 30009

   Art Studio
   Consumption on Premises
   Liquor, Beer, Wine & Sunday Sales

   Owner: Jones Financial Services, LLC
   Registered Agent: Portia C. Turner

**V. NEW BUSINESS**

**A. Vulnerable Population Grant Program: Award Recommendation**

**B. Consideration of an Amendment to the Safe Hotel Ordinance (1st Reading)**

**VI. WORKSHOP**

**A. Horizon 2040 Comprehensive Plan - Housing Study**
**NOTE: This item has been deferred by staff and will neither be heard nor discussed at this time.**

**B. UDC Text Amendment to Historic Preservation Incentives**
**Consideration of addition of Incentives to Section 2.95 of Historic Preservation Ordinance for Contributing Historic Properties**
***Sponsors: Council Member Binder and Mayor Pro Tem Mitchell***

**C. Discussion of a Resolution to Provide Certain Homeowner Tax Relief on Homesteaded Property**
**Sponsored By: Council Member Burnett**

**VII. PUBLIC COMMENT**

**VIII. REPORTS**

**IX. ADJOURNMENT**

# City Council Meeting
# STAFF REPORT

Submitting Department: City Clerk
Submitted By:
Sponsored By:
Meeting Date: January 19, 2021

I. **AGENDA ITEM TITLE:** COUNCIL MEETING MINUTES (MEETING OF 1/11/2021)

II. **RECOMMENDATION:**

III. **REPORT IN BRIEF:**

IV. **ALTERNATIVES:**

V. **ATTACHMENTS:**

Council Meeting Minutes Draft 1-11-2021

# City Council Meeting
# January 11, 2021
# Office of the City Clerk

CITY HALL 2 PARK PLAZA | 5:00 PM

*This summary is provided as a convenience and service to the public, media, and staff. It is not the intent to record proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted as heard by Council, but not quoted or paraphrased. This document includes limited presentation by Council and invited speakers in summary form. This is not an official record of the Alpharetta City Council Meeting proceedings. Official Minutes are recorded and available for review.*

**I. CALL TO ORDER**

- *Mayor Pro Tem Mitchell called the meeting to order at 5:00 p.m.*

**II. ROLL CALL**

- **Council Members**
  - Mayor Jim Gilvin (via Zoom)
  - Mayor Pro Tem Donald F. Mitchell
  - Jason Binder
  - Ben Burnett
  - John Hipes
  - Dan Merkel
  - Karen Richard
- **Staff**
  - Bob Regus, City Administrator
  - Steven Jones, Asst. City Attorney
  - James Drinkard, Asst. City Administrator
  - Erin Cobb, City Clerk
  - Morgan Rodgers, Director of Recreation, Parks & Cultural Services
  - Kathi Cook, Director of Community Development
  - Pete Sewczwicz, Director of Public Works
  - John Robison, Director of Public Safety
  - Tom Harris, Director of Finance

- ***NOTES:***
    - *Mayor Gilvin is attending tonight's meeting virtually and has asked that Mayor Pro Tem Mitchell chair the meeting, as that will be easier and provide for a more typical meeting flow than if he attempted to chair it virtually.*
    - *Please note for the record that tonight's agenda will be amended slightly from the version published as we swap the order of two items listed under New Business. The order of items C (Fiscal Year 2021 Milling and Resurfacing) and D (Fiscal Year 2021 Local Maintenance and Improvement Grant) and the agenda renumbered accordingly.*

## III. PLEDGE TO THE FLAG

## IV. CONSENT AGENDA

**A. Council Meeting Minutes (Meeting of 12/14/2020)**

**B. Alcoholic Beverage License Application**

**1. PH-21-AB-01** **QuikTrip #800**
**4975 Windward Parkway**
**Alpharetta, GA 30004**

**Convenience Store**
**Retail Package Store**
**Beer, Wine & Sunday Sales**

**Owner: QuikTrip Corporation**
**Registered Agent: Jonathan Shaw**

- ❖ Council Member Binder offered a motion to approve the consent agenda
    - The motion received a second from Council Member Merkel
    - The motion was approved unanimously (7-0)

## V. OLD BUSINESS

**A. PH-20-14 Unified Development Code Text Amendments – Updates to International Building Code and Fire Code References (2nd Reading)**

- Director of Community Development, Kathi Cook, came forward to present this item.
- Staff is recommending that Mayor and Council approve text amendments to the Unified Development Code and Code of Ordinances related to references to Building Codes.
- Consideration of text amendments to Code of Ordinances Section 8-29 Building codes adopted, to replace specific references to various building codes with references to the City's various building permitting procedures documents. Consideration of text amendments to Unified Development Code (UDC) Subsection 2.9.5(B)(1) Building and Construction Code Exemptions, to replace specific references to the International Building Code and International Fire Code with a reference to Code of Ordinances Section 8-29. The purpose of the text amendments is to avoid updating the UDC and Code of Ordinances every time Building Codes are updated.

- This item was heard at the 11/5/2020 Planning Commission meeting. Staff recommended approval. There were no public comments. After discussion, Planning Commission recommended approval. Vote 7-0
- This item was also heard at the 11/16/2020 City Council Meeting and was approved unanimously. Vote 7-0
- At the request of Council Member Hipes, the City Attorney made some minor changes to the ordinance since the first reading in order to provide better clarification on which state codes the City is adopting. We also attached, for reference, the City's policies on commercial building inspections, residential building inspections and swimming pool permitting procedures.
- Asst. City Attorney, Steven Jones, read the ordinance aloud.

❖ Council Member Richard offered a motion to approve PH-20-14 Unified Development Code Text Amendments – Updates to International Building Code and Fire Code References and the ordinance as presented

  - The motion received a second from Council Member Burnett
  - The motion was approved unanimously (7-0)

## VI. NEW BUSINESS

### A. Board and Commission Appointments: Alpharetta Development Authority

❖ Council Member Burnett offered a motion to approve the following appointments to the Development Authority: John Goss, Jill Bernard, Morgan Reynolds, and Shawn Allen

  - The motion received a second from Council Member Richard
  - The motion was approved unanimously (7-0)

### B. Consideration of an Amendment to the Noise Ordinance (1st Reading) Sponsored By: Mayor Pro Tem Mitchell & Council Member Richard

❖ This item was deferred by Mayor and Council and will neither be heard nor considered at this time.

### C. Fiscal Year 2021 Local Maintenance and Improvement Grant

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Staff is recommending that Mayor and Council adopt the attached resolution providing approval of the submission of the Fiscal Year 2021 Local Maintenance and Improvement Grant application to the Georgia Department of Transportation and authorize the Mayor to sign the submittal letter and application forms.
- The Georgia Department of Transportation (GDOT) has begun accepting applications for the Fiscal Year 2021 Local Maintenance and Improvement Grant (LMIG) Program.
- Per GDOT guidelines, the following projects are allowable under the LMIG program:

  - Preliminary engineering (including engineering for right-of-way plans and utility plans)
  - Construction supervision and inspection
  - Utility adjustments or replacement
  - Patching, leveling, and resurfacing a paved roadway
  - Grading, drainage, base, and paving existing or new roads
  - Replacing storm drainpipe or culverts
  - Intersection improvements
  - Turn lanes
  - Bridge repair or replacement
  - Sidewalk adjacent (within right-of-way) to a public road or street
  - Roadway signs, striping, and guardrail installation
  - Signal installation or improvement
  - Aggregate surface course for dirt road maintenance
- The following projects are not eligible with LMIG funds:
  - Right-of-way acquisition
  - Street lighting
  - Beautification and streetscapes
  - Walking trails and tracks
  - Landscaping
  - Administrative services
- The LMIG budget for FY 2021 is based on the collection of motor fuel taxes from FY 2020. The amount of each local government's allocation is based on the total centerline road miles for your local road system and the total population of your city / county as compared with the total statewide centerline road miles and total statewide population.
- LMIG funds can be escrowed by the local government for a maximum of three fiscal years for the construction of larger projects, but GDOT expects the vast majority of the projects to be completed within the fiscal year of the grant.
- All LMIG projects must be completed as soon as possible, but substantially complete within three years from the date of the LMIG application. All preconstruction activities, advertisements, lettings, and quality control of work and materials will be the responsibility of the local government.
- The Public Works Department proposes to use the FY2021 LMIG allocation and match to fund the following milling and resurfacing projects:
  1. Abbey Terrace - Grey Abbey Drive to Cul De Sac
  2. Beacon Knoll Drive - High Hampton Chase to cul de sac
  3. Belmont Chase Court - Derby Chase Court to Cul De Sac
  4. Birchington Close - Cape York Trace to Cul De Sac
  5. Boxgrove Road - Cape York Trace to Cul De Sac
  6. Bracebridge Road - Kimball Bridge to Grey Abbey Drive

7. Brookeline Way - Brookeline Trace to Cul De Sac
8. Brookestone Court - Weatherstone Way to cul de sac
9. Brookline Ridge - Park Brooke Trace to Cul De Sac
10. Brookline Trace - Park Brooke Trace to Cul De Sac
11. Burford Hollow - Garrick Point to Cul De Sac
12. Chapel Saint Leon Court - Boxgrove Road to Cul De Sac
13. Cobblestone Way - Weatherstone Way to cul de sacs
14. Darvish Lane - Cul de sac to cul de sac
15. Derby Chase Court - Douglas Road to Cul De Sac
16. Devon Court - Devon Lane to cul de sac
17. Devon Lane - North Sommerset Lane to end
18. Fieldstone Court - Cobblestone Way to cul de sac
19. Forest Path Circle - Forest Path Lane to Cul De Sac
20. Forest Path Lane - Park Brooke Trace to Cul De Sac
21. Garrick Point - Barnesley Lane to Cul De Sac
22. Glen Abbey Drive - Kimball Bridge to Grey Abbey Drive
23. Great Rissington Way - Hebden Bridge Lane to Cul De Sac
24. Haven Bluff - High Hampton Chase to cul de sac
25. High Hampton Chase - Waters Road to cul de sac
26. High Hampton Run - High Hampton Chase to cul de sac
27. High Vista Court - Beacon Knoll to cul de sac
28. Highlands Court - Waterview Trail to cul de sac
29. Hill Chase - High Hampton Chase to cul de sac
30. Kersey Cove - Barnesley Lane to Cul De Sac
31. Lainston Court - Garrick Point to Cul De Sac
32. Longstone Landing - Barnesley Lane to Cul De Sac
33. Manning Drive - Cumming Street to end
34. Minsterworth Drive - Grey Abbey Drive to Cul De Sac
35. Nasser Avenue - Douglas Road to Cul De Sac
36. North Saint Phillips Lane - Barnesley Lane to Cul De Sac
37. North Sommerset Lane - Henderson Parkway to cul de sacs
38. Park Brooke Trace - Park Brooke Drive to Cul De Sac
39. Park Brooke Walkway - Park Brooke Trace to Cul De Sac
40. Park Creek Drive - Park Bridge Parkway to cul de sacs
41. Park Creek Ridge - Park Creek Drive to Park Creek Drive
42. Park Creek Trace - Park Creek Drive to Park Creek Ridge
43. Pebblestone Court - Weatherstone Way to cul de sac

44. Penn Oak Court - Hopewell Plantation Drive to Cul De Sac
45. Pindell Circle - Mid Broadwell Road to end
46. Radlett Lane - North Saint Phillips Lane to Cul De Sac
47. Rhodes Chase Court - Hopewell Plantation Drive to Cul De Sac
48. Rhodes Creek Court - Rhodes Chase Court to Cul De Sac
49. Rhodes Creek Trail - Hopewell Plantation Drive to Cul De Sac
50. Ridge Haven Run - High Hampton Chase to cul de sac
51. Ridge Oak Place - High Hampton Chase to cul de sac
52. Scranton Court - High Hampton Chase to cul de sac
53. Seeleys Bay Court - Bracebridge Road to Cul De Sac
54. Stream Valley Court - Stream Valley Trail to Cul De Sac
55. Stream Valley Trail - Forest Path Lane to Cul De Sac
56. Summerfield Court - Cobblestone Way to cul de sac
57. Turlough Trail - Grey Abbey Drive to Cul De Sac
58. Waterview Drive - Waters Road to Waterview trail
59. Waterview Trail - End to End
60. Weatherstone Court - Pebblestone Court to Cul de Sacs
61. Weatherstone Way - Providence Road to Pebblestone Court
62. Westwind Lane - Webb Bridge Road to cul de sac
63. Westwind Pointe - Westwind Lane to cul de sac

- This application is due on February 1, 2021
- Asst. City Attorney, Steven Jones, read the resolution aloud.

**Public Comment**

- No Public Comment

❖ Council Member Binder offered a motion to adopt a resolution providing approval of the submission of the Fiscal Year 2021 Local Maintenance and Improvement Grant application to the Georgia Department of Transportation and authorize the Mayor to sign the submittal letter and application forms

  - The motion received a second from Council Member Burnett
  - The motion was approved unanimously (7-0)

## D. Fiscal Year 2021 Milling and Resurfacing (ITB 21-003)

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Staff is recommending that Mayor and Council award Bid No. 21-003 to Bartow Paving Company, Inc. in an amount of $2,258,294.97 for the FY 2021 Milling and Resurfacing Project and authorize the Mayor to execute all necessary documents.
- The City of Alpharetta maintains over 500 lane miles of roadway. Each year the City budgets dollars towards the milling and resurfacing of these roads. Accomplishing this task extends the roads' useful life and increases the roads' ability to handle traffic volumes.
- In FY 2019 and FY 2021 Alpharetta funded a project to evaluate city roadway conditions. The objective was to collect accurate data and information about the City's road inventory and surface condition that would allow the City's staff to optimize their plan for road network repair and rehabilitation under budget constraints. The new information collected, in conjunction with historical repair and rehabilitation information, and traffic information helps the City make consistent and cost-effective decisions for roadway preservation. Based on these ratings, 65 roads and one parking lot were included in the annual offering. These locations include:

    1. Abbey Terrace - Grey Abbey Drive to Cul De Sac
    2. Beacon Knoll Drive - High Hampton Chase to cul de sac
    3. Belmont Chase Court - Derby Chase Court to Cul De Sac
    4. Birchington Close - Cape York Trace to Cul De Sac
    5. Boxgrove Road - Cape York Trace to Cul De Sac
    6. Bracebridge Road - Kimball Bridge to Grey Abbey Drive
    7. Brookeline Way - Brookeline Trace to Cul De Sac
    8. Brookestone Court - Weatherstone Way to cul de sac
    9. Brookline Ridge - Park Brooke Trace to Cul De Sac
    10. Brookline Trace - Park Brooke Trace to Cul De Sac
    11. Burford Hollow - Garrick Point to Cul De Sac
    12. Chapel Saint Leon Court - Boxgrove Road to Cul De Sac
    13. Cobblestone Way - Weatherstone Way to cul de sacs
    14. Darvish Lane - Cul de sac to cul de sac
    15. Derby Chase Court - Douglas Road to Cul De Sac
    16. Devon Court - Devon Lane to cul de sac
    17. Devon Lane - North Sommerset Lane to end
    18. Fieldstone Court - Cobblestone Way to cul de sac
    19. Forest Path Circle - Forest Path Lane to Cul De Sac
    20. Forest Path Lane - Park Brooke Trace to Cul De Sac
    21. Garrick Point - Barnesley Lane to Cul De Sac
    22. Glen Abbey Drive - Kimball Bridge to Grey Abbey Drive
    23. Great Rissington Way - Hebden Bridge Lane to Cul De Sac
    24. Haven Bluff - High Hampton Chase to cul de sac

25. High Hampton Chase - Waters Road to cul de sac
26. High Hampton Run - High Hampton Chase to cul de sac
27. High Vista Court - Beacon Knoll to cul de sac
28. Highlands Court - Waterview Trail to cul de sac
29. Hill Chase - High Hampton Chase to cul de sac
30. Kersey Cove - Barnesley Lane to Cul De Sac
31. Lainston Court - Garrick Point to Cul De Sac
32. Longstone Landing - Barnesley Lane to Cul De Sac
33. Manning Drive - Cumming Street to end
34. Mansell Road - Haynes Bridge Road to City Limits
35. Minsterworth Drive - Grey Abbey Drive to Cul De Sac
36. Nasser Avenue - Douglas Road to Cul De Sac
37. North Saint Phillips Lane - Barnesley Lane to Cul De Sac
38. North Sommerset Lane - Henderson Parkway to cul de sacs
39. Park Brooke Trace - Park Brooke Drive to Cul De Sac
40. Park Brooke Walkway - Park Brooke Trace to Cul De Sac
41. Park Creek Drive - Park Bridge Parkway to cul de sacs
42. Park Creek Ridge - Park Creek Drive to Park Creek Drive
43. Park Creek Trace - Park Creek Drive to Park Creek Ridge
44. Pebblestone Court - Weatherstone Way to cul de sac
45. Penn Oak Court - Hopewell Plantation Drive to Cul De Sac
46. Pindell Circle - Mid Broadwell Road to end
47. Radlett Lane - North Saint Phillips Lane to Cul De Sac
48. Rhodes Chase Court - Hopewell Plantation Drive to Cul De Sac
49. Rhodes Creek Court - Rhodes Chase Court to Cul De Sac
50. Rhodes Creek Trail - Hopewell Plantation Drive to Cul De Sac
51. Ridge Haven Run - High Hampton Chase to cul de sac
52. Ridge Oak Place - High Hampton Chase to cul de sac
53. Roswell Street parking lot - Roswell Street to parking deck entrance
54. Scranton Court - High Hampton Chase to cul de sac
55. Seeleys Bay Court - Bracebridge Road to Cul De Sac
56. Stream Valley Court - Stream Valley Trail to Cul De Sac
57. Stream Valley Trail - Forest Path Lane to Cul De Sac
58. Summerfield Court - Cobblestone Way to cul de sac
59. Turlough Trail - Grey Abbey Drive to Cul De Sac
60. Waterview Drive - Waters Road to Waterview trail
61. Waterview Trail - End to End

62. Weatherstone Court - Pebblestone Court to Cul de Sacs

63. Weatherstone Way - Providence Road to Pebblestone Court

64. Westwind Lane - Webb Bridge Road to cul de sac

65. Westwind Pointe - Westwind Lane to cul de sac

66. Windward Plaza - Windward Parkway to Windward Parkway

- The Departments of Public Works and Finance prepared a request for bids (ITB 21-003) for the locations listed above. The City advertised for competitive bids on November 12, 2020. Bids for the project we received on December 10, 2020, and the City received a total of eight bids from the following:
    - Allied Paving Contractors, Inc. $2,391,857.55
    - Baldwin Paving Company, Inc. $3,192,866.83
    - **Bartow Paving Company, Inc. $2,258,294.97**
    - Blount Construction Company, Inc. $2,602,279.39
    - C.W. Matthews Contracting Co, Inc. $2,635,367.57
    - Colditz Trucing $2,626,534.96
    - Northwest Georgia Paving, Inc. $2,598,561.95
    - Stewart Brothers, Inc. $3,275,673.95
- The apparent low bidder, Bartow Paving Company, has completed multiple roadway and paving projects in the Atlanta area including the Cherokee County, Paulding County, and Bartow County.
- City staff met with representatives of Bartow Paving Company to review the scope of work and the City's expectations. Bartow Paving Company assured staff that they could complete the project for the bid amount and within the allocated time frame. Thus, staff determined Bartow Paving Company to be the lowest responsive and responsible bidder.
- As this is a unit price contract, progress payments to the contractor will be based on the quantity of work completed for each item per the values submitted by the contractor in its bid to the City. The City's representative will verify the quantity is correct prior to approving the payment.
- All work included in this project's scope shall be completed by Friday, July 2, 2020.

**Public Comment**

- No Public Comment

❖ Council Member Binder offered a motion to award Bid No. 21-003 to Bartow Paving Company, Inc. in an amount of $2,258,294.97 for the FY 2021 Milling and Resurfacing Project and authorize the Mayor to execute all necessary documents

- The motion received a second from Council Member Hipes
- The motion was approved unanimously (7-0)

## VII. WORKSHOP

### A. Reviewing the Safe Hotel Ordinance

- Director of Public Safety, John Robison, and City Administrator, Bob Regus, came forward to present this item.
- The City adopted the Safe Hotel Ordinance on May 6, 2019. Staff has requested a review of the ordinance to discuss some recommended changes.
- Public Safety and Community Development staff went to each hotel in Alpharetta and reviewed the current hotel ordinance with hotel management. Managers/owners from each location expressed their willingness to work with city staff moving forward to ensure appropriate measures are taken to meet the goal of being Tier One hotels.
- The following five hotels are classified as Tier Two Hotels based on the current ordinance and 2020 call data:
  - Extended Stay America – 1950 Rock Mill Rd. (33%)
  - Extended Stay Hotel – 3329 Old Milton Pkwy (32%)
  - Comfort Inn – 5455 Windward Pkwy (42%)
  - Extended Stay Hotel – 3331 Old Milton Pkwy (33%)
  - Comfort Suites – 1005 Kingswood Place (32%)
- All other hotels are classified as Tier One Hotels
- Many of the calls for service ADPS officers respond to are not criminal in nature. Staff is recommending that only calls for service that are criminal in nature (officer responds and determines some type of crime has been committed) are used to establish a matrix for hotel tiers in Alpharetta. Based on a data analysis of calls that are criminal in nature, staff is recommending the following tiers based on a calls for service ratio of numbers of criminal calls for service divided by the number of rooms in service at the hotel:
  - Tier One: Any percentage less than 3%
  - Tier Two: 3.0%-8.0%
  - Tier Three: Any percentage above 8%
- The five hotels that are currently in tier two would also be in tier two when applying these recommended ratios.
- Additional Recommendations:
  - Require all guests responsible for checking in to a room to be at least 21 years old.
  - All guests checking in must provide a valid identification and a vehicle tag number.
  - Allow all calls (including front desk) made to ADPS to count towards the calls for service ratio (in the current ordinance, calls from front desk staff are not factored into the ratio).
  - A quarterly review of stats by Public Safety, Community Development staff and the City Administrator.
  - A minimum of two meetings a year between Public Safety Staff, Community Development Staff, and each hotel's management/ ownership.

  - The Director of Public Safety has the ability to place a hotel into a Tier Two status at any time if hotel management/ownership does not comply with staff recommendations directed toward improving the safety of the hotel.

- Council Member Merkel was opposed to the City adopting an ordinance that required all guests responsible for checking in to a room to be at least 21 years old.
- Council Member Hipes recommended that we add additional language to the ordinance requiring hotels to obtain the guests valid identification and a vehicle tag number while checking in.
- The Asst. City Attorney, Steven Jones, will draft an ordinance amendment to be presented at the January 19, 2021 City Council Meeting (1st reading) and the January 25, 2021 City Council Meeting (2nd reading).
- This workshop was presented for City Council discussion and information purposes. No vote or formal action is requested at this time.

**B. TSLPOST Update**

- City Administrator, Bob Regus, provided an update to Council regarding the Mayor's TSPLOST meeting with the Fulton County Commission and other mayors, in order to get feedback for future discussions.
- In January 2018, the Fulton County BOC in coordination with the Mayors of the County's 14 municipalities outside of the City of Atlanta adopted the Fulton County Transit Master Plan. In May 2019, the BOC in coordination with the cities, amended the County's short-term plan and reaffirmed South Fulton Parkway and GA 400 as the priority transit corridors.
- Through previous discussions, MARTA has agreed to fund the maintenance and operations for transit along South Fulton Parkway and GA 400 as part of the existing 1-cent sales tax. To move these projects toward implementation a local commitment is required to help fund the necessary capital improvements. Renewal of the County's TSPLOST (Transportation Special Purpose Local Option Sales Tax) provides an avenue for the County and Cities to provide up to 50% of the capital funds needed to advance transit in South and North Fulton County.
- In lieu of renewing the current 0.75-cent TSPLOST, the County could pursue a legislative change to allow a full 1-cent sales tax (as allowed in other Georgia counties). A full 1% sales tax would yield approximately $700 Million over five years and would allow the cities to maintain a similar level of funding to the current TSPLOST for local projects as well as the necessary transit funding.
- On May 24, 2016, Fulton County voters reauthorized the education sales tax, ESPLOST, to raise up to $976 million for new school construction, building additions and renovations, technology innovations, transportation upgrades and safety improvements throughout the Fulton County School System. The tax began collections on July 1, 2017, and will expire on June 30, 2022, unless voters approve another five-year extension. While timing of a Fulton County ESPLOST renewal is unknown at this point, the TSPLOST would need to be on the November 2021 ballot.
- Council Member Binder would like to see TSPLOST get decentralized, hoping that we could separate the city's TSPLOST projects from the transit projects.
- This workshop was presented for City Council discussion and information purposes. No vote or formal action is requested at this time.

## VIII. PUBLIC COMMENT

- No Public Comment

## IX. REPORTS

- Council Member Richard announced the Community Zoning Information Meeting taking place this Wednesday at 6:00 PM via Zoom.
- Council Member Binder appointed Dana Davis as his appointee to the Planning Commission effective February 1, 2021.
- City Administrator, Bob Regus, provided a brief update of the Expedia Campaign with the ACVB.

## X. ADJOURNMENT

❖ With no further business to discuss or items to be heard, Mayor Pro Tem Mitchell adjourned the meeting at 5:50 P.M.

Respectfully submitted,

Erin Cobb

Erin Cobb, City Clerk

# City Council Meeting
# STAFF REPORT

Submitting Department: Finance
Submitted By:
Sponsored By:
Meeting Date: January 19, 2021

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**I. AGENDA ITEM TITLE:** FINANCIAL MANAGEMENT REPORT: MONTH ENDING NOVEMBER 30, 2020

**II. RECOMMENDATION:**

Approve the Financial Management Reports for the month ending November 30, 2020 (period 5 of Fiscal Year 2021).

**III. BUDGET IMPLICATIONS:**

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| | |

EXTERNAL FUNDING SOURCES:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| | |

**IV. REPORT IN BRIEF:**

On a monthly basis, the Finance Department prepares detailed revenue and expenditure statements for all city operating funds (including prior-year comparisons for the General Fund).

In addition, this report includes:

1. Detailed capital project report including life-to-date activity;
2. Payments $5,000 and greater;
3. Purchase orders with an estimated cost between $5,000 and $50,000; and
4. Status of current year bids/RFPs.

**V. ALTERNATIVES:**

**VI. ATTACHMENTS:**

Financial Management Report (November 2020)

# City of Alpharetta, GA

Finance Department
2 Park Plaza, Alpharetta, GA 30009
Thomas G. Harris, Finance Director
(678) 297-6094 (o)
www.alpharetta.ga.us

# Financial Management Reports

for the month ending
November 30, 2020
(period 5 of 12 – unaudited)

# Financial Management Reports
## Fiscal Year 2021

**Table of Contents**

2 PARK PLAZA
ALPHARETTA, GA 30009
PHONE: 678.297.6000
WWW.ALPHARETTA.GA.US

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: THOMAS G. HARRIS, FINANCE DIRECTOR TGH

DATE: JANUARY 19, 2021

RE: FINANCIAL MANAGEMENT REPORTS AS OF NOVEMBER 30, 2020

The documents contained herein represent the financial management reports for the City of Alpharetta ("city") as of the period ending November 30, 2020.

**General Fund**

**Revenue:** The following section pertains to information detailed in the attached Revenue Summary and Collection Comparison report. FY 2021 revenues are budgeted at $67 million (net of Carryforward Fund Balance totaling $5 million). As of November 30, 2020, actual revenue collections total 54% or $36 million.

Collection trends indicate a net gain over budget of $526,757 with the detail as follows:

| | |
|---|---|
| • Property Taxes (current): | $ 350,000 |
| • LOST: | 1,020,543 |
| • Insurance Premium Taxes: | 258,513 |
| • Hotel Taxes: | (1,031,250) |
| • Recreation/Special Event Fees: | (130,000) |
| • Other: | 58,951 |
| Estimated Gain: | $ 526,757 |

The FY 2021 budget for current year property taxes (non-motor vehicles) totals $25.4 million and is based on a billable digest of $5.4 billion (net of all exemptions/motor vehicle values). This figure was calculated in April/May 2020 based on staff forecasts of property values (including new construction estimates) and associated exemptions.

The actual digest for FY 2021, as provided by the Fulton County Tax Commissioner, currently totals $5.3 billion (net of all exemptions, motor vehicle values, and current appeal allowances). The October 1st billing for the operations portion of the tax digest totals $26.2 million. This figure will be eroded through appeals. Based on the appeals erosion trend in 2019, coupled with a further allowance reflecting the current economy, staff forecasts collections totaling $25.7 million which is $350,000 greater than budget. This figure will be adjusted as appeals are finalized.

Local Option Sales Tax collections is trending -7% lower (overall) than FY 2020 ($16 million was collected in FY 2020; but was running at a $17.4 million trend pre-COVID). While this represents only 4 months of collections in FY 2021, the trend is stronger than the 2021 budget forecasted. Current collection estimates for FY 2021 total $14.5 million which is $1 million greater than budget.

Insurance Premium Tax collections total $4.6 million in FY 2021 and represent a 6% increase over FY 2020 collections of $4.4 million.

Hotel/Motel tax collections is discussed within the Special Revenue Funds section of this letter.

**Expenditures:** The following section pertains to information detailed in the attached Expenditure Summary by Department (expenditure rollup by department) and Expenditure Summary by Category (expenditure rollup by account) reports.

As of November 30, 2020, city departments (not including General Government[1]) have encumbered and expensed 46%, or $29 million, of their FY 2021 budget appropriations. Due to COVID-19 and its associated economic impact, Departments have been notified that expenses through year-end are limited to essential needs only.

It should be noted that the General Fund, much like our E-911 Fund and Solid Waste Fund, has a 21% Emergency Reserve that is structured to protect operations against short-term revenue and/or expense fluctuations should budgetary adjustments prove insufficient. The Finance Department will continue to monitor departmental budgets and alert Administration on any potential cost savings measures to assist in offsetting impacts from erosion of our revenue base.

**Contingency:** The General Fund contingency balance totals $685,096.

### Special Revenue Funds (large funds only)

*The following section references information included within the attached GAAP Financial Statements.*

**Hotel/Motel Fund:** FY 2021 revenues are budgeted at $6.8 million (net of carryforward fund balance totaling $2 million) with budgeted disbursements as follows: Alpharetta Convention & Visitor's Bureau (43.75% or $2.9 million); Facilities (18.75% and a portion of the carryforward fund balance detailed above; $1.3 million for debt service on the Series 2016 Convention Center Bonds, and $949,239 for eligible initiatives such as Equestrian Center and Wills Park Master Plan Improvements); and the city (37.5% or $2.5 million).

Debt Service Reserve funding (Convention Center Bonds) from the Facilities portion of the tax totals $1 million (funded in prior years and represents the remaining portion of the carryforward fund balance figure referenced above). This reserve figure has dipped below the $1.5 million target level due to the impact of the COVID-19 pandemic on the hospitality industry and will be replenished once revenues within the Fund strengthen.

[1] General Government is utilized to account for non-operating transactions such as transfers-out to other city funds, contingency, etc.

Hotel tax collections is trending -68% lower than FY 2020 (pre-COVID collections in November 2019). Collections during FY 2020 totaled $6.7 million. Current forecast trends indicate collections in FY 2021 totaling $4 million which is -$2.75 million less than budget. This forecast assumes a combination of strong revenue write-downs through March 2021 (compared to pre-pandemic collections in the prior-year) coupled with minor growth thereafter (compared to the pandemic shut-down period and several months following). The impact to the General Fund totals -$1 million and the impact to the Facilities (debt service reserve) totals -$515,625 (covered thru the debt service reserve).

**E-911 Fund:** FY 2021 revenues are budgeted at $4.3 million (net of carryforward fund balance totaling $1.3 million for capital initiatives and reserve balances in excess of the 21% Emergency Reserve target). As of November 30, 2020, the city has collected 25% or $1.1 million.

Expenditures/encumbrances during the same time period total $2.4 million and represent general operations and blanket purchase orders that will sustain operations.

**Debt Service Fund**

*The following section pertains to information detailed within the attached GAAP Financial Statements.*

FY 2021 revenues are budgeted at $5 million (net of carryforward fund balance totaling $640,099). As of November 30, 2020, actual revenue totaled 82% of budget and will continue to grow as property tax payments are made over the next several months.

**Grant Funds**

*The following section references information included within the attached Grant Funds Detail Reports.*

**Operating Grant Fund (Fund 220):** Available funding totals $159,811 and represents unencumbered/unspent project appropriations of $75,728 and a non-allocated reserve for future projects (grant matches) of $84,083.

**Capital Grants Fund (Fund 340):** Available funding totals $404,079 and represents unencumbered/unspent capital project appropriations of $1,501 and a non-allocated reserve for future capital projects (grant matches) of $402,578.

**Capital Project Funds**

*The following section references information included within the attached Capital Project Funds Detail Reports.*

**General Capital Project Fund (Fund 301):** Available city funding totals $16.7 million and represents unencumbered/unspent capital project appropriations of $9 million and a non-allocated reserve for future capital projects of $7.6 million.

**Stormwater Capital Fund (Fund 302):** Available funding totals $1.3 million and represents unencumbered/unspent capital project appropriations of $1.3 million and a non-allocated reserve for future capital project appropriations of $72,002.

**Parks and Transportation Bond Fund (Fund 317):** This fund accounts for proceeds of the voter approved General Obligation Bonds, Series 2016. Available funding totals $3.2 million and represents unencumbered/unspent capital project appropriations.

**TSPLOST Capital Project Fund (Fund 335):** This fund accounts for collections under the Transportation Special Local Option Sales Tax (TSPLOST) that went into effect on April 1, 2017. Available funding totals $29 million.

### Enterprise Fund

*The following section pertains to information detailed within the attached GAAP Financial Statements.*

**Solid Waste Fund:** FY 2021 revenues are budgeted at $4.5 million (net of carryforward fund balance totaling $183,032 constituting reserve balances in excess of the 21% Emergency Reserve designation). As of November 30, the city has collected $3.3 million represents the 1st – 3rd quarter billings. Expenditures/encumbrances during the same time period total $4.4 million and represent general operations and blanket purchase orders that will sustain operations.

### Other Items

Council Member Stipend Activity Listing: The FY 2020 budget includes appropriations of $9,000 for the Mayor and $5,000 for each City Council Post and the available balances as of November 30, 2020 are as follows:

| | Budget | Expenditures (year-to-date) | Available Balance |
|---|---|---|---|
| Mayor: Jim Gilvin | $ 7,200 | $ 2,943 | $ 4,257 |
| Post #1: Donald Mitchell | $ 4,000 | $ 234 | $ 3,766 |
| Post #2: Ben Burnett | $ 4,000 | $ 123 | $ 3,877 |
| Post #3: Karen Richard | $ 4,000 | $ 432 | $ 3,568 |
| Post #4: John Hipes | $ 4,000 | $ 108 | $ 3,892 |
| Post #5: Jason Binder | $ 4,000 | $ 171 | $ 3,829 |
| Post #6: Dan Merkel | $ 4,000 | $ 309 | $ 3,691 |

### Development Authority[2] (Component Reporting Unit)

*The following section pertains to information detailed within the attached Alpharetta Development Authority Financial Statements.*

As of November 30, 2020, the Development Authority has $116,950 in available resources to support its main functions of promoting the public good and general welfare, trade, commerce, industry, general tax base and the employment opportunities available in the city.

### Other reports included with this packet are as follows:

- Listing of Payments $5,000 and greater; Listing of PO's between $5,000 and $50,000; and Bid/RFP Status.

[2] The Development Authority is a public corporation created and existing under the Constitution and laws of the State of Georgia and is governed by seven directors duly appointed by the Alpharetta City Council.

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# GENERAL FUND

## Revenue Report

# CITY OF ALPHARETTA

Financial Management Reports

General Fund (Unaudited)

Revenue Summary and Collection Comparison

For the month ended November 30, 2020

| | Current Fiscal Year | | | | | Prior Fiscal Year | | |
|---|---|---|---|---|---|---|---|---|
| | 2021 Budget | 2021 YTD | % Collected | 2021 Estimated | Variance | 2020 Actual | 2020 YTD | % Collected |
| **Top 10 Revenues:** | | | | | | | | |
| Property Taxes | | | | | | | | |
| Current Year | $ 25,350,000 | $ 20,289,928 | 80.0% | $ 25,700,000 | $ 350,000 | $ 24,803,627 | $ 18,119,792 | 73.1% |
| Delinquent | 217,000 | 73,272 | 33.8% | 217,000 | - | 518,103 | 229,242 | 44.2% |
| Motor Vehicle Tax | 75,000 | 25,409 | 33.9% | 75,000 | - | 104,406 | 33,811 | 32.4% |
| Motor Vehicle Title Fee | 1,600,000 | 618,613 | 38.7% | 1,700,000 | 100,000 | 1,875,801 | 550,275 | 29.3% |
| Local Option Sales Tax | 13,479,457 | 5,358,145 | 39.8% | 14,500,000 | 1,020,543 | 15,991,131 | 5,754,145 | 36.0% |
| Franchise Tax | 6,675,000 | 526,859 | 7.9% | 6,675,000 | - | 6,880,108 | 520,668 | 7.6% |
| Insurance Premium Tax | 4,350,000 | 4,608,513 | 105.9% | 4,608,513 | 258,513 | 4,368,841 | 4,368,841 | 100.0% |
| Alcohol Beverage Excise Tax | 2,100,000 | 732,742 | 34.9% | 2,100,000 | - | 2,199,245 | 796,064 | 36.2% |
| Building Permit Fees | 1,550,000 | 724,024 | 46.7% | 1,550,000 | - | 2,130,275 | 837,511 | 39.3% |
| Business and Occupational Tax | 925,000 | 62,547 | 6.8% | 925,000 | - | 1,153,937 | 119,482 | 10.4% |
| Municipal Court Fines | 1,800,000 | 724,771 | 40.3% | 1,800,000 | - | 1,657,373 | 919,502 | 55.5% |
| Recreation/Special Event Fees | 2,096,050 | 604,111 | 28.8% | 1,966,050 | (130,000) | 2,321,103 | 1,098,091 | 47.3% |
| Hotel/Motel Tax (City portion) | 2,531,250 | 387,831 | 15.3% | 1,500,000 | (1,031,250) | 2,502,036 | 1,195,561 | 47.8% |
| subtotal | $ 62,748,757 | $ 34,736,766 | 55.4% | $ 63,316,563 | $ 567,806 | $ 66,505,985 | $ 34,542,986 | 51.9% |
| **Other Revenues** | 4,231,046 | 1,691,992 | 40.0% | 4,189,997 | (41,049) | 5,381,163 | 2,091,693 | 38.9% |
| Total Revenues | $ 66,979,803 | $ 36,428,758 | 54.4% | $ 67,506,560 | $ 526,757 | $ 71,887,149 | $ 36,634,679 | 51.0% |
| Carryforward Fund Balance | 5,289,252 | | | | | | | |

# GENERAL FUND

## Expenditure Reports

# CITY OF ALPHARETTA

Financial Management Reports

General Fund (unaudited)

Expenditure Summary by Department

For the month ended November 30, 2020

| | Current Fiscal Year | | | | | | Prior Fiscal Year | | |
|---|---|---|---|---|---|---|---|---|---|
| | **2021 Budget** | **2021 Encumbrances** | **2021 Exp. (YTD)** | **Funds Available** | **% Enc./Exp.** | **% Exp.** | **2020 Exp. (Total)** | **2020 Exp. (YTD)** | **% Exp.** |
| **Expenditures by Department:** | | | | | | | | | |
| Mayor & Council | $ 382,505 | $ 398 | $ 157,227 | $ 224,880 | 41.2% | 41.1% | $ 366,417 | $ 158,429 | 43.2% |
| City Administration | 1,268,313 | 46,607 | 538,877 | 682,829 | 46.2% | 42.5% | 1,661,974 | 918,578 | 55.3% |
| Finance | 3,541,567 | 130,204 | 1,627,768 | 1,783,595 | 49.6% | 46.0% | 3,394,381 | 1,683,750 | 49.6% |
| City Attorney | 750,000 | - | 433 | 749,567 | 0.1% | 0.1% | 882,013 | - | 0.0% |
| Information Technology | 2,194,661 | 108,607 | 960,531 | 1,125,522 | 48.7% | 43.8% | 1,994,728 | 855,684 | 42.9% |
| Human Resources | 638,529 | 20,924 | 219,200 | 398,406 | 37.6% | 34.3% | 554,384 | 222,520 | 40.1% |
| Municipal Court | 1,006,645 | 144,401 | 389,795 | 472,449 | 53.1% | 38.7% | 889,434 | 389,375 | 43.8% |
| Public Safety | 30,470,265 | 626,377 | 13,398,197 | 16,445,691 | 46.0% | 44.0% | 28,854,870 | 13,065,807 | 45.3% |
| Public Works | 9,046,380 | 682,085 | 3,348,775 | 5,015,520 | 44.6% | 37.0% | 8,352,910 | 3,456,573 | 41.4% |
| Recreation, Parks & Cultural Svcs | 10,002,906 | 1,201,036 | 3,680,489 | 5,121,382 | 48.8% | 36.8% | 9,419,744 | 4,363,939 | 46.3% |
| Community Development | 4,147,713 | 44,937 | 1,712,315 | 2,390,461 | 42.4% | 41.3% | 3,377,666 | 1,479,735 | 43.8% |
| subtotal | $ 63,449,484 | $ 3,005,576 | $ 26,033,607 | $ 34,410,301 | 45.8% | 41.0% | $ 59,748,521 | $ 26,594,391 | 44.5% |
| General Government: | | | | | | | | | |
| Insurance Premiums (Risk) | $ 720,250 | $ - | $ 300,104 | $ 420,146 | 41.7% | 41.7% | $ 667,500 | $ 278,125 | 41.7% |
| Gwinnett Tech Bond P&I | 290,490 | - | 433,726 | (143,236) | 149.3% | 149.3% | 291,190 | 50,595 | 17.4% |
| Transfer(s) to other Funds | 4,541,862 | - | 1,892,443 | 2,649,420 | 41.7% | 41.7% | 12,316,268 | 4,298,445 | 34.9% |
| Contingency | 700,000 | 1,875 | 13,029 | 685,096 | 2.1% | 1.9% | 31,388 | 5,347 | 17.0% |
| Oper. Initiatives Reserve | - | - | - | - | - | - | 32,500 | 8,125 | 25.0% |
| Non-Allocated | 1,880,579 | - | - | 1,880,579 | 0.0% | 0.0% | - | - | - |
| Non-Allocated (one-time) | 686,390 | - | - | 686,390 | 0.0% | 0.0% | - | - | - |
| subtotal | $ 8,819,571 | $ 1,875 | $ 2,639,302 | $ 6,178,394 | 29.9% | 29.9% | $ 13,338,846 | $ 4,640,637 | 34.8% |
| Total Expenditures | $ 72,269,055 | $ 3,007,451 | $ 28,672,909 | $ 40,588,695 | 43.8% | 39.7% | $ 73,087,367 | $ 31,235,028 | 42.7% |

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# CITY OF ALPHARETTA

Financial Management Reports
General Fund (unaudited)
Expenditure Summary by Category
For the month ended November 30, 2020

| | Current Fiscal Year | | | | | | Prior Fiscal Year | | |
|---|---|---|---|---|---|---|---|---|---|
| | 2021 Budget | 2021 Encumbrances | 2021 Exp. (YTD) | Funds Available | % Enc./Exp. | % Exp. | 2020 Exp. (Total) | 2020 Exp. (YTD) | % Exp. |
| **Expenditures by Category:** | | | | | | | | | |
| Salaries & Benefits: | | | | | | | | | |
| (1) Regular Salaries | $ 28,101,369 | $ - | $ 10,611,403 | $ 17,489,966 | 37.8% | 37.8% | $ 26,275,884 | $ 10,072,360 | 38.3% |
| Overtime | 1,739,150 | - | 638,951 | 1,100,199 | 36.7% | 36.7% | 1,952,854 | 804,632 | 41.2% |
| Group Insurance | 8,985,401 | - | 3,729,854 | 5,255,547 | 41.5% | 41.5% | 8,059,466 | 3,489,559 | 43.3% |
| FICA and Social Security | 2,207,987 | - | 811,538 | 1,396,449 | 36.8% | 36.8% | 2,047,760 | 788,369 | 38.5% |
| Defined Benefit Pension | 2,675,532 | - | 2,675,532 | - | 100.0% | 100.0% | 2,675,532 | 2,675,532 | 100.0% |
| 401(A) Retirement/Match | 2,173,255 | - | 965,282 | 1,207,973 | 44.4% | 44.4% | 2,124,889 | 880,747 | 41.4% |
| (2) Other | 1,428,964 | - | 936,156 | 492,808 | 65.5% | 65.5% | 1,444,811 | 947,702 | 65.6% |
| subtotal | $ 47,311,658 | $ - | $ 20,368,717 | $ 26,942,941 | 43.1% | 43.1% | $ 44,581,196 | $ 19,658,901 | 44.1% |
| Maintenance & Operations: | | | | | | | | | |
| Professional Services | $ 2,553,182 | $ 690,456 | $ 756,373 | $ 1,106,353 | 56.7% | 29.6% | $ 2,548,712 | $ 1,431,771 | 56.2% |
| Legal Services | 750,000 | - | 433 | 749,567 | 0.1% | 0.1% | 882,013 | - | 0.0% |
| Vehicle Fuel/Maintenance | 895,730 | - | 306,254 | 589,476 | 34.2% | 34.2% | 874,863 | 354,867 | 40.6% |
| Maintenance Contracts | 2,673,511 | 1,400,577 | 903,120 | 369,814 | 86.2% | 33.8% | 2,319,305 | 896,693 | 38.7% |
| IT Professional Services | 2,038,914 | 454,576 | 1,203,863 | 380,475 | 81.3% | 59.0% | 1,697,959 | 1,050,751 | 61.9% |
| General Supplies | 897,724 | 103,294 | 283,507 | 510,923 | 43.1% | 31.6% | 975,468 | 433,161 | 44.4% |
| Utilities | 2,897,275 | - | 964,617 | 1,932,658 | 33.3% | 33.3% | 2,656,359 | 978,209 | 36.8% |
| Other | 2,817,663 | 356,673 | 649,215 | 1,811,775 | 35.7% | 23.0% | 2,514,496 | 1,139,430 | 45.3% |
| subtotal | $ 15,523,999 | $ 3,005,576 | $ 5,067,383 | $ 7,451,040 | 52.0% | 32.6% | $ 14,469,174 | $ 6,284,883 | 43.4% |
| Capital: | | | | | | | | | |
| OSSI/Fire Truck Leases | $ 582,974 | $ - | $ 582,963 | $ 11 | 100.0% | 100.0% | $ 631,280 | $ 631,280 | 100.0% |
| Other | 30,853 | - | 14,544 | 16,309 | 47.1% | 47.1% | 66,872 | 19,328 | 28.9% |
| subtotal | $ 613,827 | $ - | $ 597,507 | $ 16,320 | 97.3% | 97.3% | $ 698,152 | $ 650,607 | 93.2% |
| General Government: | | | | | | | | | |
| Insurance Premiums (Risk) | $ 720,250 | $ - | $ 300,104 | $ 420,146 | 41.7% | 41.7% | $ 667,500 | $ 278,125 | 41.7% |
| Gwinnett Tech Bond P&I | 290,490 | - | 433,726 | (143,236) | 149.3% | 149.3% | 291,190 | 50,595 | 17.4% |
| Transfer(s) to other Funds | 4,541,862 | - | 1,892,443 | 2,649,420 | 41.7% | 41.7% | 12,316,268 | 4,298,445 | 34.9% |
| Contingency | 700,000 | 1,875 | 13,029 | 685,096 | 2.1% | 1.9% | 31,388 | 5,347 | 17.0% |
| Oper. Initiatives Reserve | - | - | - | - | - | - | 32,500 | 8,125 | 25.0% |
| Non-Allocated | 1,880,579 | - | - | 1,880,579 | 0.0% | 0.0% | - | - | - |
| Non-Allocated (one-time) | 686,390 | - | - | 686,390 | 0.0% | 0.0% | - | - | - |
| subtotal | $ 8,819,571 | $ 1,875 | $ 2,639,302 | $ 6,178,394 | 29.9% | 29.9% | $ 13,338,846 | $ 4,640,637 | 34.8% |
| Total Expenditures | $ 72,269,055 | $ 3,007,451 | $ 28,672,909 | $ 40,588,695 | 43.8% | 39.7% | $ 73,087,367 | $ 31,235,028 | 42.7% |

***Notes:***

(1) Includes the following components: regular salaries, holiday leave, temporary and seasonal salaries, and separation payout.

(2) Includes the following components: workers compensation, educational programs, automobile allowance, tuition reimbursement, and employee service awards.

# GRANT FUNDS

## Revenue & Expenditure Reports

# CITY OF ALPHARETTA

Financial Management Reports

Grant Funds

Operating Grant Fund Detail (Fund 220; life-to-date for active projects)

As of November 30, 2020

| | | | Project Snapshot: FY2013 - FY2020 | | FY 2021 | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| Account # | | Project | Total Project Authorization | Prior Year Actuals | Original Appropriation | Transfers / Adjustments | Revised Budget | Collections / Expenditures | Encumbrances | Available Budget |
| **Revenues** | | | | | | | | | | |
| **City Administration** | | | | | | | | | | |
| 22013230-371000 | C2100 | MURAL ART PROJECT | $ 6,140 | $ 6,140 | $ - | $ - | $ - | $ - | | $ - |
| | | ***subtotal*** | | | ***$ -*** | ***$ -*** | ***$ -*** | ***$ -*** | | ***$ -*** |
| **Public Safety** | | | | | | | | | | |
| 22031150-331110 | C1730 | 2017 BULLETPROOF VEST (DOJ) | $ 13,179 | $ 12,462 | $ - | $ 717 | $ 717 | $ - | | $ 717 |
| 22031150-331110 | C1831 | 2018 BULLETPROOF VEST (DOJ) | 15,375 | 1,514 | - | 13,861 | 13,861 | 870 | | 12,992 |
| 22031150-331110 | C2018 | 2019 BULLETPROOF VEST (DOJ) | 19,187 | - | - | 19,187 | 19,187 | - | | 19,187 |
| 22031150-371000 | C2041 | TOP DOG PRIZE | 10,000 | 10,000 | - | - | - | - | | - |
| 22031150-371000 | C2045 | 2019 HOMELAND SECURITY GRANT | 22,656 | - | - | 22,656 | 22,656 | - | | 22,656 |
| 22031150-371000 | C2047 | FIRE SPRINKLER COALITION | 500 | 500 | - | - | - | - | | - |
| | | ***subtotal*** | | | ***$ -*** | ***$ 56,421*** | ***$ 56,421*** | ***$ 870*** | | ***$ 55,552*** |
| **Recreation, Parks & Cultural Services** | | | | | | | | | | |
| 22061150-371000 | C1930 | GRPA CONTRIBUTION | 1,000 | 1,000 | $ - | $ - | $ - | $ - | | $ - |
| 22061150-336000 | C2013 | 2019 CAMP HAPPY HEARTS | 11,250 | 11,250 | - | - | - | - | | - |
| 22061150-347509 | C2037 | HBD CONCERTS (ACVB SPONSOR) | 50,000 | 50,000 | - | - | - | - | | - |
| 22061150-347509 | C2039 | WIRE & WOOD (ACVB SPONSOR) | 52,000 | 52,000 | - | - | - | - | | - |
| 22061150-336000 | C2056 | 2020 FC ARTS & CULTURE | 12,100 | - | - | 12,100.00 | 12,100.00 | 12,100.00 | - | - |
| 22061150-371000 | C2056 | MUSIC MATCH APPLICATION | - | - | - | - | - | 650.00 | - | (650.00) |
| 22061150-371000 | C2103 | HBD PODCAST REIMBURSEMENT | 8,000 | - | - | 8,000.00 | 8,000.00 | - | - | 8,000.00 |
| | | ***subtotal*** | | | ***-*** | ***20,100*** | ***20,100*** | ***12,750*** | | ***7,350*** |
| **Community Development** | | | | | | | | | | |
| 22074150-371000 | C2016 | ARBOR DAY GRANT (PRIVATE DONATION) | 2,775 | 2,095 | $ - | $ 680 | $ 680 | $ - | | $ 680 |
| | | ***subtotal*** | | | ***$ -*** | ***$ 680*** | ***$ 680*** | ***$ -*** | | ***$ 680*** |
| **General Government** | | | | | | | | | | |
| 22090200-361000 | | INTEREST EARNINGS | | | $ - | $ - | $ - | $ 175.79 | | $ (175.79) |
| 22090200-395000 | | CARRYFORWARD FUND BALANCE | | | - | 147,257 | 147,257 | - | | 147,257 |
| | | ***subtotal*** | | | ***$ -*** | ***$ 147,257*** | ***$ 147,257*** | ***$ 176*** | | ***$ 147,081*** |
| | | **Total** | | | **$ -** | **$ 224,458** | **$ 224,458** | **$ 13,795** | | **$ 210,663** |

# CITY OF ALPHARETTA

Financial Management Reports

Grant Funds

Operating Grant Fund Detail (Fund 220; life-to-date for active projects)

As of November 30, 2020

| Account # | | Project | Project Snapshot: FY2013 - FY2020 Total Project Authorization | Prior Year Actuals | FY 2021 Original Appropriation | Transfers / Adjustments | Revised Budget | Collections / Expenditures | Encumbrances | Available Budget |
|---|---|---|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | | | | |
| **City Administration** | | | | | | | | | | |
| 22013230-521200 | C2100 | MURAL ART PROJECT | $ 6,140 | $ - | $ - | $ 6,140 | $ 6,140 | $ - | $ - | $ 6,140 |
| | | ***subtotal*** | | | ***$ -*** | ***$ 6,140*** | ***$ 6,140*** | ***$ -*** | ***$ -*** | ***$ 6,140*** |
| **Public Safety** | | | | | | | | | | |
| 22031150-542100 | C1617 | 2015/16 BULLETPROOF VEST (DOJ) | $ 68,400 | $ 68,400 | $ - | $ - | $ - | $ - | $ - | $ - |
| 22031150-542100 | C1730 | 2017 BULLETPROOF VEST (DOJ) | 26,357 | 24,925 | - | 1,432 | 1,432 | - | - | 1,432 |
| 22031150-542100 | C1831 | 2018 BULLETPROOF VEST (DOJ) | 30,750 | 5,113 | - | 25,637 | 25,637 | 11,562 | - | 14,075 |
| 22031150-542100 | C2018 | 2019 BULLETPROOF VEST (DOJ) | 38,374 | - | - | 38,374 | 38,374 | - | - | 38,374 |
| 22031150-531100 | C2041 | TOP DOG PRIZE | 10,000 | - | - | 10,000 | 10,000 | 10,000 | - | - |
| 22031150-531600 | C2045 | 2019 HOMELAND SECURITY GRANT | 22,656 | - | - | 22,656 | 22,656 | 6,899 | 15,208 | 549 |
| 22031150-531100 | C2047 | FIRE SPRINKLER COALITION | 500 | - | - | 500 | 500 | 269 | - | 231 |
| | | ***subtotal*** | | | ***$ -*** | ***$ 98,599*** | ***$ 98,599*** | ***$ 28,730*** | ***$ 15,208*** | ***$ 54,661*** |
| **Recreation, Parks & Cultural Services** | | | | | | | | | | |
| 22061150-521200 | C1930 | PROFESSIONAL SERVICES (GRPA) | $ 950 | $ 330 | $ - | $ 620 | $ 620 | $ 309 | $ - | $ 311 |
| 22061150-523400 | C1930 | PRINTING & BINDING (GRPA) | 50 | - | - | 50 | 50 | - | - | 50 |
| 22061150-531000 | C2013 | 2019 CAMP HAPPY HEARTS | 11,250 | 1,650 | - | 9,600 | 9,600 | 2,200 | - | 7,400 |
| 22061150-521200 | C2037 | HBD CONCERTS (ACVB SPONSOR) | - | - | - | - | - | - | - | - |
| 22061159-521200 | C2039 | WIRE & WOOD (ACVB SPONSOR) | - | - | - | - | - | - | - | - |
| 22061150-531100 | C2056 | FC ARTS & CULTURE | 12,100 | - | - | 12,100 | 12,100 | 10,200 | - | 1,900 |
| 22061150-531100 | C2101 | SPECIAL NEEDS EXPO / EVENT | 1,018 | - | - | 1,018 | 1,018 | - | - | 1,018 |
| 22061150-531100 | C2102 | FULTON GOLDEN GAMES | 3,630 | - | - | 3,630 | 3,630 | - | - | 3,630 |
| 22061150-521200 | C2103 | HBD PODCAST | 8,000 | - | - | 8,000 | 8,000 | 8,000 | - | - |
| | | ***subtotal*** | | | ***$ -*** | ***$ 35,018*** | ***$ 35,018*** | ***$ 20,709*** | ***$ -*** | ***$ 14,309*** |
| **Community Development** | | | | | | | | | | |
| 22074150-531100 | C2016 | ARBOR DAY GRANT (PRIVATE DONATION) | 2,776 | 2,158 | $ - | $ 618 | $ 618 | $ - | $ - | $ 618 |
| | | ***subtotal*** | | | ***$ -*** | ***$ 618*** | ***$ 618*** | ***$ -*** | ***$ -*** | ***$ 618*** |
| **Non-Allocated** | | | | | | | | | | |
| 22090200-579000 | | CONTINGENCY | | | $ - | $ 66,925 | $ 66,925 | $ - | $ - | $ 66,925 |
| 22090200-579011 | | MATCH (GRANTS UNDER REVIEW) | | | - | 17,158 | 17,158 | - | - | 17,158 |
| | | ***subtotal*** | | | ***$ -*** | ***$ 84,083*** | ***$ 84,083*** | ***$ -*** | ***$ -*** | ***$ 84,083*** |
| | | **Total** | | | **$ -** | **$ 224,458** | **$ 224,458** | **$ 49,440** | **$ 15,208** | **$ 159,811** |

**Notes:**

(1) Represents funding available for City matches to City Council approved Grants.

# CITY OF ALPHARETTA

Financial Management Reports

Grant Funds

Capital Grant Fund Detail (Fund 340; life-to-date for active projects)

As of November 30, 2020

| Account # | | Project | Project Snapshot: FY2013 - FY2020 Total Project Authorization | Prior Year Actuals | FY 2021 Original Appropriation | Transfers / Adjustments | Revised Budget | Collections / Expenditures | Encumbrances | Available Budget |
|---|---|---|---|---|---|---|---|---|---|---|
| **Revenue** | | | | | | | | | | |
| **Public Works** | | | | | | | | | | |
| 34041100-334310 | C1219 | MILLING AND RESURFACING (LMIG) | $ 4,027,837 | $ 4,027,837 | $ - | $ - | $ - | $ - | | $ - |
| 34041100-331350 | C1927 | WINDWARD TRIPLE LEFTS (GDOT-FED) | 2,054,780 | 580,355 | - | 1,474,425 | 1,474,425 | 627,544 | | 846,881 |
| 34041100-334350 | C1927 | WINDWARD TRIPLE LEFTS (GTIB-NFCID) | 1,696,365 | 941,793 | - | 754,572 | 754,572 | (263,164) | | 1,017,736 |
| | | *subtotal* | | | *$ -* | *$ 2,228,997* | *$ 2,228,997* | *$ 364,380* | | *$ 1,864,617* |
| **Community Development** | | | | | | | | | | |
| 34074150-334310 | C2017 | NORTHPOINT FEASIBILITY STUDY | 120,000 | 53,000 | $ - | $ 67,000 | $ 67,000 | $ 55,280 | | $ 11,720 |
| | | *subtotal* | | | *$ -* | *$ 67,000* | *$ 67,000* | *$ 55,280* | | *$ 11,720* |
| **General Government** | | | | | | | | | | |
| 34090200-361000 | | INTEREST EARNINGS | | | $ - | $ - | $ - | $ (367) | | $ 367 |
| 34090200-395000 | | CARRYFORWARD FUND BALANCE | | | - | 56,445 | 56,445 | - | | 56,445 |
| | | *subtotal* | | | *$ -* | *$ 56,445* | *$ 56,445* | *$ (367)* | | *$ 56,812* |
| | | **Total** | | | **$ -** | **$ 2,352,442** | **$ 2,352,442** | **$ 419,293** | | **$ 1,933,149** |
| **Expenditures** | | | | | | | | | | |
| **Public Safety** | | | | | | | | | | |
| 34031150-521200 | C2043 | ASSIST FIREFIGHTERS GRANT | 3,000 | 1,500 | $ - | $ 1,500 | $ 1,500 | $ - | $ - | $ 1,500 |
| | | | | | *$ -* | *$ 1,500* | *$ 1,500* | *$ -* | *$ -* | *$ 1,500* |
| **Public Works** | | | | | | | | | | |
| 34041100-541410 | C1219 | MILLING AND RESURFACING (LMIG) | $ 4,027,837 | $ 4,027,837 | $ - | $ - | $ - | $ - | $ - | $ - |
| 34041100-541410 | C1927 | WINDWARD TRIPLE LEFTS | 3,751,142 | 1,886,528 | - | 1,864,614 | 1,864,614 | 796,974 | 1,067,639 | 1 |
| | | *subtotal* | | | *$ -* | *$ 1,864,614* | *$ 1,864,614* | *$ 796,974* | *$ 1,067,639* | *$ 1* |
| **Community Development** | | | | | | | | | | |
| 34074150-521200 | C2017 | NORTHPOINT FEASIBILITY STUDY | 150,000 | 66,250 | $ - | $ 83,750 | $ 83,750 | $ 69,100 | $ 14,650 | $ 0 |
| | | *subtotal* | | | *$ -* | *$ 83,750* | *$ 83,750* | *$ 69,100* | *$ 14,650* | *$ 0* |
| **Non-Allocated** | | | | | | | | | | |
| 34090200-579000 | | CONTINGENCY | | | $ - | $ 2,578 | $ 2,578 | $ - | $ - | $ 2,578 |
| 34090200-579011 | | MATCH (GRANTS UNDER REVIEW) | | | - | 400,000 | 400,000 | - | - | 400,000 |
| | | *subtotal* | | | *$ -* | *$ 402,578* | *$ 402,578* | *$ -* | *$ -* | *$ 402,578* |
| | | **Total** | | | **$ -** | **$ 2,352,442** | **$ 2,352,442** | **$ 866,074** | **$ 1,082,289** | **$ 404,079** |

# CAPITAL PROJECT FUNDS

## Revenue & Expenditure Reports

# CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

General Capital Project Fund Detail (Fund 301; life-to-date for active projects)

As of November 30, 2020

| Account # | | Project | Project Snapshot: FY2013 - FY2020 Total Project Authorization | Project Snapshot: FY2013 - FY2020 Prior Year Actuals | FY 2021 Original Appropriation | FY 2021 Transfers / Adjustments | FY 2021 Revised Budget | FY 2021 Collections / Expenditures | FY 2021 Encumbrances | Available Budget |
|---|---|---|---|---|---|---|---|---|---|---|
| **Revenue** | | | | | | | | | | |
| 30113230-336000 | C0924 | ECONOMIC DEVELOPMENT PLAN | $ 37,500 | $ - | $ - | $ 37,500 | $ 37,500 | $ - | | $ 37,500 |
| 30113230-371000 | C1618 | CONFERENCE CENTER HOTEL RECAPTURE | 3,928,961 | - | - | 3,928,961 | 3,928,961 | 3,963,855 | | (34,894) |
| 30141100-371000 | C1008 | CEMETERY MAINTENANCE DONATION | 5,000 | - | - | 5,000 | 5,000 | 5,000 | | - |
| 30131150-393500 | C2019 | SCBA REPLACEMENTS (LEASE) | 199,999 | 199,999 | - | - | - | - | | - |
| 30141100-336000 | C1410 | RUCKER RD WATERLINE | 1,782,351 | 1,391,214 | - | 391,137 | 391,137 | - | | 391,137 |
| 30141100-336000 | C1702 | KIMBALL BR RD IMPROVEMENTS | 6,083,354 | - | - | 6,083,354 | 6,083,354 | - | | 6,083,354 |
| 30141100-371000 | C1712 | ALPHALOOP (AVALON) | - | - | - | - | - | - | | - |
| 30141100-371001 | C1712 | ALPHALOOP (CID) | 250,001 | 225,902 | - | 24,099 | 24,099 | - | | 24,099 |
| 30141100-336000 | C1714 | BETHANY/MID BROADWELL ROUNDABOUT | 292,195 | - | - | 292,195 | 292,195 | - | | 292,195 |
| 30141100-336000 | C1715 | BETHANY/MAYFIELD ROUNDABOUT | 436,492 | - | - | 436,492 | 436,492 | - | | 436,492 |
| 30141100-336000 | C1927 | WINDWARD TRIPLE LEFTS (FC WATER) | 490,517 | 405,906 | - | 84,611 | 84,611 | - | | 84,611 |
| 30141100-371001 | C1927 | WINDWARD TRIPLE LEFTS (NFCID) | 160,137 | - | - | 160,137 | 160,137 | - | | 160,137 |
| 30141100-371002 | C1927 | WINDWARD TRIPLE LEFTS (NFCID-FC) | 500,001 | 188,463 | - | 311,538 | 311,538 | - | | 311,538 |
| 30141100-336000 | C1928 | RUCKER ROAD - ROSWELL CONTRIBUTION | 2,905,158 | 276,867 | - | 2,628,291 | 2,628,291 | - | | 2,628,291 |
| 30141100-371001 | C1934 | WINDWARD PKWY EAST IMPROVEMENT | 11,884 | - | - | 11,884 | 11,884 | 11,884 | | - |
| 30141100-371000 | C1935 | DEVELOPER CONTRIBUTION IWINDWARD) | 293,900 | - | - | 293,900 | 293,900 | 293,900 | | (0) |
| 30141100-371001 | C1935 | WINDWARD PKWY WEST IMPROVEMENT | 11,852 | - | - | 11,852 | 11,852 | 11,852 | | - |
| 30161150-371001 | C1708 | NORTH FULTON CID GREENWAY FENCE | 100,000 | - | - | 100,000 | 100,000 | - | | 100,000 |
| 30161150-371000 | C1911 | EQUESTRIAN CENTER | 37,810 | 37,810 | - | - | - | - | | - |
| 30161150-371000 | C1926 | NORTHSIDE MOU (PARKS) | 120,000 | 80,000 | - | 40,000 | 40,000 | - | | 40,000 |
| 30161150-371000 | C1929 | COMM AG PROGRAM | 14,124 | 12,564 | - | 1,560 | 1,560 | 6,080 | | (4,520) |
| 30161150-371000 | C2021 | RESURGENS FOUNDATION | 35,000 | 35,000 | - | | - | | | - |
| 30174150-371000 | C0019 | DOWNTOWN PARKING FUND | 138,500 | - | - | 138,500 | 138,500 | 138,500 | | - |
| 30174150-337000 | C0910 | TREE REPLACEMENT FUND (CONTRIBUTION) | 133,400 | 133,400 | - | - | - | 66,300 | | (66,300) |
| 30176100-371000 | C1712 | ALPHALOOP (ABC) | 689,187 | 439,981 | - | 249,206 | 249,206 | - | | 249,206 |
| | | ***subtotal*** | | | ***$ -*** | ***$ 15,230,217*** | ***$ 15,230,217*** | ***$ 4,497,371*** | | ***$ 10,732,846*** |

# CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

General Capital Project Fund Detail (Fund 301; life-to-date for active projects)

As of November 30, 2020

| Account # | | Project | Project Snapshot: FY2013 - FY2020 Total Project Authorization | Prior Year Actuals | FY 2021 Original Appropriation | Transfers / Adjustments | Revised Budget | Collections / Expenditures | Encumbrances | Available Budget |
|---|---|---|---|---|---|---|---|---|---|---|
| **Non-Departmental** | | | | | | | | | | |
| 30190200-395000 | | CARRYFORWARD FUND BALANCE | | | $ 4,100,000 | $ 3,142,750 | $ 7,242,750 | $ - | | $ 7,242,750 |
| 30190200-337000 | C2042 | CARES ACT REIMBURSEMENT | | | - | 2,804,182 | 2,804,182 | 2,804,182 | | (0) |
| 30190200-391100 | | TRANSFER-IN FROM THE GENERAL FUND (MATCH) | | | 3,156,862 | - | 3,156,862 | 1,315,359 | | 1,841,503 |
| 30190200-361000 | | INTEREST EARNINGS | | | 171,748 | - | 171,748 | 3,428 | | 168,320 |
| | | ***subtotal*** | | | ***$ 7,428,610*** | ***$ 5,946,932*** | ***$ 13,375,542*** | ***$ 4,122,970*** | | ***$ 9,252,572*** |
| | | **Total** | | | **$ 7,428,610** | **$ 21,177,149** | **$ 28,605,759** | **$ 8,620,341** | | **$ 19,985,418** |
| **Expenditures** | | | | | | | | | | |
| **Administration** | | | | | | | | | | |
| 30113230-544100 | C0924 | ECONOMIC DEVELOPMENT PLAN | $ 81,390 | $ 35,000 | $ - | $ 46,390 | $ 46,390 | $ - | $ 46,390 | $ - |
| 30113230-544100 | C1300 | CITY ECON DEVELOPMENT TOOLKIT | 289,510 | 194,510 | 87,500 | 7,500 | 95,000 | 7,500 | - | 87,500 |
| 30113230-544200 | C1527 | VETERANS MEMORIAL | 105,599 | 75,806 | - | 29,793 | 29,793 | - | - | 29,793 |
| 30113230-544100 | C1618 | CONFERENCE CENTER HOTEL RECAPTURE | 34,894 | - | - | 34,894 | 34,894 | 34,894 | - | - |
| 30113230-544100 | C2105 | BUSINESS RECOVERY PROGRAM | 150,000 | - | - | 150,000 | 150,000 | 50,000 | - | 100,000 |
| 30113230-544100 | C2106 | VULNERABLE POPULATION PROGRAM | 280,000 | - | - | 280,000 | 280,000 | - | - | 280,000 |
| | | ***subtotal*** | | | ***$ 87,500*** | ***$ 548,577*** | ***$ 636,077*** | ***$ 92,394*** | ***$ 46,390*** | ***$ 497,293*** |
| **Finance** | | | | | | | | | | |
| 30115150-542400 | C1141 | TYLER ERP SYSTEM | 344,043 | 333,542 | $ - | $ 10,501 | $ 10,501 | $ 700 | $ 6,750 | $ 3,051 |
| | | ***subtotal*** | | | ***$ -*** | ***$ 10,501*** | ***$ 10,501*** | ***$ 700*** | ***$ 6,750*** | ***$ 3,051*** |
| **Information Technology** | | | | | | | | | | |
| 30117400-542400 | C0900 | CISCO DATA NETWORK | $ 300,001 | $ 169,666 | $ - | $ 130,335 | $ 130,335 | $ - | $ 16,000 | $ 114,335 |
| 30117400-542400 | C1000 | GIS AERIAL MAPPING | 50,001 | 26,962 | - | 23,039 | 23,039 | 3,200 | 5,600 | 14,239 |
| 30117400-542400 | C1103 | NETWORK AND VOIP | 167,678 | 132,053 | - | 35,625 | 35,625 | - | - | 35,625 |
| 30117400-542400 | C1312 | BACKUP DATA STORAGE MGMT. | 510,002 | 483,768 | - | 26,234 | 26,234 | - | - | 26,234 |
| 30117400-542400 | C1313 | TECHNOLOGY REPLACEMENT | 2,562,368 | 2,085,151 | 300,000 | 177,217 | 477,217 | 9,645 | 36,551 | 431,021 |
| 30117400-542400 | C1400 | PW DATA CTR SERVER REPLACEMENT | 417,503 | 350,627 | - | 66,876 | 66,876 | 56,280 | - | 10,596 |
| 30117400-542400 | C1615 | APP/DESKTOP VIRTUALIZATION | 400,145 | 99,804 | - | 300,341 | 300,341 | - | 100,291 | 200,050 |
| | | ***subtotal*** | | | ***$ 300,000*** | ***$ 759,667*** | ***$ 1,059,667*** | ***$ 69,125*** | ***$ 158,442*** | ***$ 832,100*** |

# CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

General Capital Project Fund Detail (Fund 301; life-to-date for active projects)

As of November 30, 2020

| Account # | | Project | Project Snapshot: FY2013 - FY2020 Total Project Authorization | Prior Year Actuals | FY 2021 Original Appropriation | Transfers / Adjustments | Revised Budget | Collections / Expenditures | Encumbrances | Available Budget |
|---|---|---|---|---|---|---|---|---|---|---|
| **Municipal Court** | | | | | | | | | | |
| 30126550-542400 | C1222 | RECORDS MANAGEMENT | 39,600 | - | - | 39,600 | 39,600 | | 39,600 | - |
| | | ***subtotal*** | | | ***$ -*** | ***$ 39,600*** | ***$ 39,600*** | ***$ -*** | ***$ 39,600*** | ***$ -*** |
| **Public Safety** | | | | | | | | | | |
| 30131150-542200 | C1202 | FLEET REPLACEMENT | 6,236,893 | 5,397,783 | $ 465,000 | $ 374,110 | $ 839,110 | $ 304,847 | $ 39,477 | $ 494,785 |
| 30131150-542400 | C1205 | SEC CAMERA SY | 77,170 | 75,000 | - | 2,170 | 2,170 | - | - | 2,170 |
| 30131150-541300 | C1229 | PS ROOF REPAIR | 706,583 | 425,936 | 300,000 | (19,353) | 280,647 | - | - | 280,647 |
| 30131150-542100 | C1401 | PS EQUIPMENT REPLACEMENT | 1,071,722 | 810,446 | 217,250 | 44,026 | 261,276 | 107,194 | 117,400 | 36,682 |
| 30131150-541300 | C1706 | RAPSTC IMPROVEMENTS | 492,531 | 173,695 | - | 318,836 | 318,836 | - | 102,143 | 216,693 |
| 30131150-542200 | C1810 | NEW FLEET | 54,250 | 41,347 | - | 12,903 | 12,903 | 455 | 12,448 | - |
| 30131150-544200 | C2006 | HAZMAT TRUCK AND TRAILER | 94,250 | 393 | - | 93,857 | 93,857 | 88,899 | 1,538 | 3,420 |
| 30131150-542100 | C2019 | SCBA REPLACEMENTS (LEASE) | - | - | 100,000 | (100,000) | - | - | - | - |
| 30131150-581200 | C2019 | SCBA CAPITAL LEASE PRINCIPLE | 95,520 | - | - | 95,520 | 95,520 | 95,520 | - | (0) |
| 30131150-582200 | C2019 | SCBA CAPITAL LEASE INTEREST | 4,480 | - | - | 4,480 | 4,480 | 4,480 | - | 0 |
| 30131150-542400 | C2052 | SECURITY SYSTEM REFRESH | 132,510 | 2,002 | 132,510 | (2,002) | 130,508 | - | 3,315 | 127,193 |
| 30131150-542100 | C2055 | LICENSE PLATE READER PROGRAM | 20,000 | - | 20,000 | - | 20,000 | - | - | 20,000 |
| | | ***subtotal*** | | | ***$ 1,234,760*** | ***$ 824,547*** | ***$ 2,059,307*** | ***$ 601,395*** | ***$ 276,321*** | ***$ 1,181,591*** |
| **Public Works** | | | | | | | | | | |
| 30141100-541410 | C0041 | TRAFFIC SIGNAL INTERCONNECT | $ 279,779 | $ 188,097 | $ - | $ 91,682 | $ 91,682 | $ 21,328 | $ - | $ 70,354 |
| 30141100-541410 | C0042 | STREET LIGHTING | 16,832 | 13,667 | - | 3,165 | 3,165 | 3,165 | - | - |
| 30141100-541200 | C0910 | TREE REPLACEMENT FUND | 1,292,250 | 777,754 | - | 514,496 | 514,496 | 22,561 | 170,686 | 321,250 |
| 30141100-541200 | C1008 | CEMETERY AUTHORITY-MAINTENANCE | 472,228 | 164,887 | - | 307,341 | 307,341 | 6,780 | 4,725 | 295,836 |
| 30141100-541410 | C1207 | BRIDGE MAINTENANCE | 269,608 | - | - | 269,608 | 269,608 | - | - | 269,608 |
| 30141100-541410 | C1208 | MAST ARM MAINTENANCE | 537,396 | 502,396 | 35,000 | - | 35,000 | - | 18,600 | 16,400 |
| 30141100-541410 | C1215 | STRIPING & SIGNAGE | 1,598,588 | 1,381,070 | 200,000 | 17,518 | 217,518 | 65,938 | 3,050 | 148,530 |
| 30141100-541410 | C1217 | TRAFFIC CALMING & INTERSECTION IMP | 378,584 | 303,584 | 75,000 | - | 75,000 | 9,189 | - | 65,812 |
| 30141100-541410 | C1218 | TRAFFIC SIGNAL SYSTEM MAINTENANCE | 604,267 | 480,066 | 100,000 | 24,201 | 124,201 | 5,901 | - | 118,300 |
| 30141100-541410 | C1219 | MILLING AND RESURFACING | 20,950,572 | 17,332,346 | 2,317,740 | 1,300,486 | 3,618,226 | 1,277,782 | 95,404 | 2,245,039 |
| 30141100-541410 | C1220 | TRAFFIC CONTROL EQUIPMENT | 787,490 | 662,326 | 100,000 | 25,164 | 125,164 | 18,692 | 4,968 | 101,504 |
| 30141100-541410 | C1221 | DESIGN SERVICES | 793,299 | 660,764 | 37,500 | 95,035 | 132,535 | 19,020 | 13,176 | 100,339 |
| 30141100-542200 | C1223 | FLEET REPLACEMENT | 1,069,452 | 1,069,452 | - | - | - | - | - | - |
| 30141100-541200 | C1302 | TREE PLANTING & LANDSCAPING IMP | 857,770 | 738,797 | 100,000 | 18,973 | 118,973 | 1,250 | 17,722 | 100,001 |
| 30141100-541410 | C1407 | MINOR INTERSECTION UPGRADES | 112,168 | 109,166 | - | 3,002 | 3,002 | - | - | 3,002 |

# CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

General Capital Project Fund Detail (Fund 301; life-to-date for active projects)

As of November 30, 2020

| | | | Project Snapshot: FY2013 - FY2020 | | FY 2021 | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| Account # | | Project | Total Project Authorization | Prior Year Actuals | Original Appropriation | Transfers / Adjustments | Revised Budget | Collections / Expenditures | Encumbrances | Available Budget |
| 30141100-541410 | C1410 | RUCKER RD CORRIDOR IMPROVEMENTS | 2,580,880 | 2,348,851 | - | 232,029 | 232,029 | 10,405 | 219,798 | 1,826 |
| 30141100-541420 | C1512 | SIDEWALK IMPROVEMENTS | 829,802 | 716,116 | - | 113,686 | 113,686 | - | 113,686 | - |
| 30141100-541410 | C1702 | KIMBALL BR RD IMPROVEMENTS | 6,083,354 | 2,490,038 | - | 3,593,316 | 3,593,316 | 2,701,522 | 891,794 | - |
| 30141100-541300 | C1704 | WEST PARKING GARAGE | 7,414,474 | 7,404,252 | - | 10,222 | 10,222 | - | 3,374 | 6,848 |
| 30141100-541420 | C1712 | ALPHALOOP | 1,345,313 | 760,080 | - | 585,233 | 585,233 | 95,391 | 117,200 | 372,641 |
| 30141100-541410 | C1714 | BETHANY/MID BROADWELL ROUNDABOUT | 292,195 | 93,708 | - | 198,487 | 198,487 | 84,103 | 114,384 | 0 |
| 30141100-541410 | C1715 | BETHANY/MAYFIELD ROUNDABOUT | 436,492 | 261,993 | - | 174,499 | 174,499 | 50,333 | 124,166 | 0 |
| 30141100-541420 | C1801 | SIDEWALK MAINTENANCE/REPAIR | 600,001 | 425,729 | 100,000 | 74,272 | 174,272 | 6,895 | 74,272 | 93,105 |
| 30141100-541410 | C1901 | TRAFFIC RESPONSIVE SYSTEM MAINT | 200,000 | 23,047 | 100,000 | 76,953 | 176,953 | 6,734 | 11,597 | 158,622 |
| 30141100-541300 | C1902 | FIRE STATION RENOVATIONS | 375,001 | 208,480 | 125,000 | 41,521 | 166,521 | 6,993 | 3,151 | 156,377 |
| 30141100-541300 | C1904 | PW HQ RENOVATIONS | 128,036 | 47,351 | 50,000 | 30,685 | 80,685 | 31,304 | - | 49,381 |
| 30141100-541300 | C1905 | GYM RENOVATIONS | 35,000 | 24,369 | - | 10,631 | 10,631 | - | - | 10,631 |
| 30141100-541300 | C1906 | CITY HALL RENOVATIONS | 12,490 | 1,600 | - | 10,890 | 10,890 | - | 10,890 | - |
| 30141100-541410 | C1918 | PEDESTRIAN SAFETY STUDY | 296,115 | 271,545 | - | 24,570 | 24,570 | - | - | 24,570 |
| 30141100-541410 | C1927 | WINDWARD TRIPLE LEFT | 1,150,654 | 623,844 | - | 526,810 | 526,810 | 101,262 | 424,532 | 1,017 |
| 30141100-541410 | C1928 | RUCKER RD - ROSWELL CONTRIBUTION | 2,905,158 | 968,325 | - | 1,936,833 | 1,936,833 | 188,271 | 1,748,562 | - |
| 30141100-541410 | C1934 | WINDWARD PKWY EAST IMPROVEMENTS | 11,884 | - | - | 11,884 | 11,884 | - | 11,884 | - |
| 30141100-541410 | C1935 | WINDWARD PKWY WEST IMPROVEMENTS | 305,752 | - | - | 305,752 | 305,752 | - | 305,752 | - |
| 30141100-541300 | C2003 | HVAC REPLACEMENTS | 135,001 | 69,925 | 60,000 | 5,076 | 65,076 | - | - | 65,076 |
| 30141100-541300 | C2004 | GENERATOR REPLACEMENTS | 195,075 | 93,069 | 100,000 | 2,006 | 102,006 | 2,006 | - | 100,000 |
| 30141100-542400 | C2026 | TCC HARDWARE/SOFTWARE | 60,000 | 49,626 | - | 10,374 | 10,374 | - | - | 10,374 |
| 30141100-541410 | C2027 | N/S BROAD ST TO ONE-WAY | 40,000 | 27,021 | - | 12,979 | 12,979 | - | - | 12,979 |
| 30141100-541410 | C2028 | LILLY GARDEN EXT | 13,434 | 10,283 | - | 3,151 | 3,151 | - | - | 3,151 |
| 30141100-541410 | C2029 | MARIETTA ST HAWK | 200,001 | 429 | - | 199,572 | 199,572 | 72,861 | 119,123 | 7,588 |
| 30141100-541410 | C2048 | STREETLIGHT MAINTENANCE | 113,169 | - | 80,000 | 33,169 | 113,169 | 2,764 | 11,596 | 98,809 |
| 30141100-542400 | C2049 | TRAFFIC CONTROL CTR MAINTENANCE | 60,000 | - | 60,000 | - | 60,000 | 23,988 | 6,745 | 29,266 |
| 30141100-541500 | C2050 | REC FACILITY MAINTENANCE | 60,000 | - | 60,000 | - | 60,000 | 9,895 | - | 50,105 |
| 30141100-541500 | C2051 | FOUNTAIN MAINTENANCE | 50,000 | - | 50,000 | - | 50,000 | - | - | 50,000 |
| 30141100-541300 | C2053 | PARKING GARAGE MAINTENANCE | 25,000 | - | 25,000 | - | 25,000 | 17,950 | 2,400 | 4,650 |
| | | ***subtotal*** | | | ***$ 3,775,240*** | ***$ 10,895,271*** | ***$ 14,670,511*** | ***$ 4,864,282*** | ***$ 4,643,236*** | ***$ 5,162,992*** |

# CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

General Capital Project Fund Detail (Fund 301; life-to-date for active projects)

As of November 30, 2020

| Account # | | Project | Project Snapshot: FY2013 - FY2020 Total Project Authorization | Prior Year Actuals | FY 2021 Original Appropriation | Transfers / Adjustments | Revised Budget | Collections / Expenditures | Encumbrances | Available Budget |
|---|---|---|---|---|---|---|---|---|---|---|
| **Recreation, Parks & Cultural Services** | | | | | | | | | | |
| 30161150-541500 | C1221 | DESIGN SERVICES | $ 182,000 | $ 160,750 | $ 20,000 | $ 1,250 | $ 21,250 | $ 400 | $ 1,250 | $ 19,600 |
| 30161150-541300 | C1229 | REC & PARK BUILDING REPAIR/REPLACEMENT | 25,000 | - | - | 25,000 | 25,000 | 24,308 | - | 693 |
| 30161150-542100 | C1402 | RP EQUIPMENT REPLACEMENT | 578,058 | 473,058 | 105,000 | - | 105,000 | - | - | 105,000 |
| 30161150-541500 | C1520 | WILLS PARK TENNIS CT RESURFACE | 60,000 | - | 60,000 | - | 60,000 | - | - | 60,000 |
| 30161150-541500 | C1614 | THE STORIES PROJECT | 37,500 | 25,000 | 12,500 | - | 12,500 | - | - | 12,500 |
| 30161150-541510 | C1636 | GREENWAY REPAIR AND MAINTENANCE | 502,169 | 154,051 | 150,000 | 198,118 | 348,118 | 167,008 | - | 181,110 |
| 30161150-541300 | C1708 | GREENWAY EXT TO FORSYTH COUNTY | 246,126 | 17,777 | - | 228,349 | 228,349 | 82,003 | 46,126 | 100,220 |
| 30161150-541500 | C1804 | PARK REPAIRS/IMPROVEMENTS | 395,876 | 315,876 | 80,000 | - | 80,000 | 39,747 | - | 40,253 |
| 30161150-541500 | C1806 | PARKS PLAYGROUND EQUIPMENT | 240,720 | 140,720 | 100,000 | - | 100,000 | - | - | 100,000 |
| 30161150-544100 | C1807 | PUBLIC ARTS PROGRAM | 200,000 | 144,500 | 30,000 | 25,500 | 55,500 | - | 34,500 | 21,000 |
| 30161150-531600 | C1834 | NUTCRACKER PROGRAM | 31,500 | 29,706 | - | 1,794 | 1,794 | - | - | 1,794 |
| 30161150-541500 | C1911 | EQUESTRIAN CENTER | 37,810 | 3,185 | - | 34,625 | 34,625 | 29,436 | 5,189 | - |
| 30161150-541500 | C1920 | PARK DEVELOPMENT | 566,308 | 353,046 | - | 213,262 | 213,262 | 106,333 | 104,147 | 2,782 |
| 30161150-541500 | C1926 | NORTHSIDE MOU (PARKS) | 120,000 | 40,000 | - | 80,000 | 80,000 | 44,865 | - | 35,135 |
| 30161150-541500 | C1929 | COMMUNITY AGRICULTURE PROGRAM | 14,126 | 5,528 | - | 8,598 | 8,598 | 16 | - | 8,582 |
| 30161150-541500 | C2010 | PARK ENHANCEMENTS | 270,000 | 141,567 | 120,000 | 8,433 | 128,433 | 19,132 | 12,750 | 96,551 |
| 30161150-541500 | C2021 | RESURGENS FOUNDATION-PLAYGROUND | 35,000 | - | - | 35,000 | 35,000 | 35,000 | - | - |
| 30161150-541500 | C2030 | TOWN GREEN IMPROVEMENTS | 17,664 | 5,841 | - | 11,823 | 11,823 | - | - | 11,823 |
| 30161150-541500 | C2031 | INNOVATION ACADEMY IGA | 250,000 | - | - | 250,000 | 250,000 | 11,498 | 26,757 | 211,745 |
| | | ***subtotal*** | | | ***$ 677,500*** | ***$ 1,121,752*** | ***$ 1,799,252*** | ***$ 559,745*** | ***$ 230,719*** | ***$ 1,008,787*** |
| **Community Development** | | | | | | | | | | |
| 30174150-544100 | C0019 | DOWNTOWN PARKING FUND | $ 576,749 | $ 297,748 | $ - | $ 279,001 | $ 279,001 | $ - | $ - | $ 279,001 |
| 30174150-544200 | C1129 | COMPREHENSIVE PLAN UPDATE | 30,000 | - | 30,000 | - | 30,000 | 16,501 | - | 13,499 |
| 30174150-542200 | C1433 | FLEET REPLACEMENT | 280,328 | 279,436 | - | 892 | 892 | - | - | 892 |
| 30174150-541410 | C1603 | DESIGN SERVICES | 358,003 | 282,853 | 30,000 | 45,150 | 75,150 | 4,555 | 22,485 | 48,110 |
| 30174150-541300 | C1824 | OFFICE BUILDOUT (CITY HALL) | 168,002 | 99,260 | - | 68,742 | 68,742 | 32,132 | 33,212 | 3,398 |
| 30174150-541410 | C1917 | MILTON AVE. CONCEPT DESIGN | 36,425 | 33,226 | - | 3,199 | 3,199 | - | - | 3,199 |
| 30174150-541410 | C2107 | NORTH POINT PARKWAY IMPROVEMENTS | 78,500 | - | - | 78,500 | 78,500 | - | 78,500 | - |
| | | ***subtotal*** | | | ***$ 60,000*** | ***$ 475,484*** | ***$ 535,484*** | ***$ 53,187*** | ***$ 134,197*** | ***$ 348,100*** |

# CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

General Capital Project Fund Detail (Fund 301; life-to-date for active projects)

As of November 30, 2020

| | | | Project Snapshot: FY2013 - FY2020 | | FY 2021 | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| Account # | | Project | Total Project Authorization | Prior Year Actuals | Original Appropriation | Transfers / Adjustments | Revised Budget | Collections / Expenditures | Encumbrances | Available Budget |
| **Alpharetta Business Community Sidewalk Projects** | | | | | | | | | | |
| 30176100-541420 | C1712 | ALPHALOOP | $ 689,188 | $ 526,635 | $ - | $ 162,553 | $ 162,553 | $ 146,005 | $ 10,779 | $ 5,770 |
| | | ***subtotal*** | | | ***$ -*** | ***$ 162,553*** | ***$ 162,553*** | ***$ 146,005*** | ***$ 10,779*** | ***$ 5,770*** |
| **Non-Departmental** | | | | | | | | | | |
| 30190200-579000 | | NON-ALLOCATED | | | $ 1,293,610 | $ 5,507,193 | $ 6,800,803 | $ 3,323 | $ - | $ 6,797,480 |
| 30190200-579011 | | MATCH (GRANTS UNDER REVIEW) | | | - | 832,004 | 832,004 | - | - | 832,004 |
| | | ***subtotal*** | | | ***$ 1,293,610*** | ***$ 6,339,197*** | ***$ 7,632,807*** | ***$ 3,323*** | ***$ -*** | ***$ 7,629,484*** |
| | | **Total** | | | **$ 7,428,610** | **$ 21,177,149** | **$ 28,605,759** | **$ 6,390,157** | **$ 5,546,434** | **$ 16,669,168** |

# CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

Stormwater Capital Fund Detail (Fund 302; life-to-date for all projects)

As of November 30, 2020

| | | Project Snapshot: FY2017 - FY2020 | | FY 2021 | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Account # | Project | Total Project Authorization | Prior Year Actuals | Original Appropriation | Transfers / Adjustments | Revised Budget | Collections / Expenditures | Encumbrances | Available Budget |
| **Revenue** | | | | | | | | | |
| **Non-Departmental** | | | | | | | | | |
| 30290200-361000 | INTEREST EARNINGS | | | $ - | $ - | $ - | $ 787 | | $ (787) |
| 30290200-391100 | TRANSFER IN/GENERAL FUND MATCH | | | 1,385,000 | - | 1,385,000 | 577,083 | | 807,917 |
| 30290200-395000 | CARRYFORWARD FUND BALANCE | | | 325,000 | 1,190,835 | 1,515,835 | - | | 1,515,835 |
| | **Total** | | | **$ 1,710,000** | **$ 1,190,835** | **$ 2,900,835** | **$ 577,871** | | **$ 2,322,964** |
| **Expenditures** | | | | | | | | | |
| **Public Works** | | | | | | | | | |
| 30241100-541430 C1216 | SW DRAINAGE MAINTENANCE | $ 651,906 | $ 351,073 | $ 120,000 | $ 180,833 | $ 300,833 | $ 46,512 | $ 184,034 | $ 70,287 |
| 30241100-541430 C1308 | SW PIPE & STRUCTURE R&M | 6,749,214 | 4,489,805 | 1,500,000 | 759,409 | 2,259,409 | 22,413 | 1,145,097 | 1,091,899 |
| 30241100-541430 C1503 | STORMWATER STUDIES | 300,001 | 177,387 | - | 122,614 | 122,614 | 8,250 | 19,630 | 94,734 |
| 30241100-541430 C1604 | STORMWATER INSPECTIONS | 424,055 | 299,234 | 90,000 | 34,821 | 124,821 | 16,341 | 108,480 | - |
| 30261150-541430 C1919 | WILLS PARK STREAM RESTORATION | 28,370 | 7,214 | - | 21,156 | 21,156 | - | 9,198 | 11,959 |
| | ***subtotal*** | | | **$ 1,710,000** | **$ 1,118,833** | **$ 2,828,833** | **$ 93,516** | **$ 1,466,438** | **$ 1,268,879** |
| **Non-Departmental** | | | | | | | | | |
| 30290200-579000 | NON-ALLOCATED | | | $ - | $ 72,002 | $ 72,002 | $ - | $ - | $ 72,002 |
| | ***subtotal*** | | | ***$ -*** | ***$ 72,002*** | ***$ 72,002*** | ***$ -*** | ***$ -*** | ***$ 72,002*** |
| | **Total** | | | **$ 1,710,000** | **$ 1,190,835** | **$ 2,900,835** | **$ 93,516** | **$ 1,466,438** | **$ 1,340,881** |

# CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

Parks and Transportation Bond Fund Detail (Fund 317; life-to-date for all projects)

As of November 30, 2020

| Account # | | Project | Project Snapshot: FY2017 - FY2020 Total Project Authorization | Prior Year Actuals | FY 2021 Original Appropriation | Transfers / Adjustments | Revised Budget | Collections / Expenditures | Encumbrances | Available Budget |
|---|---|---|---|---|---|---|---|---|---|---|
| **Revenue** | | | | | | | | | | |
| **Non-Departmental** | | | | | | | | | | |
| 31790200-395000 | | CARRYFORWARD FUND BALANCE | | | $ - | $ 20,825,345 | $ 20,825,345 | $ - | | $ 20,825,345 |
| 31790200-389000 | | MISCELLANEOUS REVENUS | | | - | 108,000 | 108,000 | - | | 108,000 |
| 31790200-361000 | | INTEREST EARNINGS | | | - | - | - | 12,158 | | (12,158) |
| | | **Total** | | | **$ -** | **$ 20,933,345** | **$ 20,933,345** | **$ 12,158** | | **$ 20,921,187** |
| **Expenditures** | | | | | | | | | | |
| 31741100-541410 | C1410 | RUCKER RD CORRIDOR | 14,849,966 | 13,478,711 | $ - | $ 1,371,255 | $ 1,371,255 | $ 421,413 | $ 949,842 | $ 1 |
| 31741100-541410 | C1631 | MCGINNIS RD IGA (FORSYTH) | 3,400,000 | 417,200 | - | 2,982,800 | 2,982,800 | 229,674 | - | 2,753,126 |
| 31741100-541410 | C1702 | KIMBALL BR RD IMPROVEMENTS | 9,847,283 | 1,730,129 | - | 8,117,154 | 8,117,154 | 787,040 | 7,290,442 | 39,672 |
| 31741100-541420 | C1712 | ALPHALOOP | 500,001 | 219,671 | - | 280,330 | 280,330 | 69,050 | 42,482 | 168,798 |
| 31741100-541420 | C1715 | BETHANY/MAYFIELD ROUNDABOUT | 403,154 | 153,154 | - | 250,000 | 250,000 | 97,135 | 152,865 | - |
| 31741100-541420 | C1826 | SPRUELL CIRCLE SIDEWALK | 308,628 | 8,704 | - | 299,924 | 299,924 | 197,262 | 102,662 | - |
| 31741100-541420 | C1829 | PROVIDENCE AREA SIDEWALKS | 1,023,621 | 721,557 | - | 302,064 | 302,064 | - | 302,063 | 1 |
| 31741100-541420 | C1925 | MORRISON PARKWAY SIDEWALKS | 921,834 | 324,795 | - | 597,039 | 597,039 | 195,763 | 371,901 | 29,375 |
| 31761150-541300 | C1708 | GREENWAY EXT TO FORSYTH | 9,788,177 | 4,183,547 | - | 5,604,630 | 5,604,630 | 1,581,501 | 4,023,041 | 88 |
| 31761150-541300 | C1709 | EASTSIDE COMMUNITY CTR | 2,500,001 | 1,578,856 | - | 921,145 | 921,145 | 639,952 | 281,192 | 1 |
| 31741100-579000 | | PW RESERVE | 105,539 | - | - | 105,539 | 105,539 | - | - | 105,539 |
| 31761150-579000 | | PARKS RESERVE | 101,465 | - | - | 101,465 | 101,465 | - | - | 101,465 |
| | | **Total** | | | **$ -** | **$ 20,933,345** | **$ 20,933,345** | **$ 4,218,789** | **$ 13,516,490** | **$ 3,198,066** |

# CITY OF ALPHARETTA

Financial Management Reports
Capital Project Funds
TSPLOST Fund Detail (Fund 335; life-to-date for all projects)
As of November 30, 2020

| Account # | | Project | Project Snapshot: FY2017 - FY2020 Total Project Authorization | Prior Year Actuals | FY 2021 Original Appropriation | Transfers / Adjustments | Revised Budget | Collections / Expenditures | Encumbrances | Available Budget |
|---|---|---|---|---|---|---|---|---|---|---|
| **Revenue** | | | | | | | | | | |
| **Non-Departmental** | | | | | | | | | | |
| 33590200-395000 | | CARRYFORWARD FUND BALANCE | | | $ 15,500,000 | $ 12,497,504 | $ 27,997,504 | $ - | | $ 27,997,504 |
| 33590200-313400 | | TSPLOST | | | 10,400,000 | - | 10,400,000 | 3,858,862 | | 6,541,139 |
| 33541100-361000 | | INTEREST EARNINGS | | | 300,000 | - | 300,000 | 15,345 | | 284,655 |
| | | **Total** | | | **$ 26,200,000** | **$ 12,497,504** | **$ 38,697,504** | **$ 3,874,207** | | **$ 34,823,297** |
| **Expenditures** | | | | | | | | | | |
| 33541100-541410 | | ROADWAY IMPROVEMENTS | 75,480 | - | $ - | $ 75,480 | $ 75,480 | $ - | $ 75,480 | $ - |
| 33541100-541410 | C1631 | MCGINNIS RD IGA (FORSYTH) | 5,400,000 | - | - | 5,400,000 | 5,400,000 | - | - | 5,400,000 |
| 33541100-541410 | C1638 | ACADEMY ST/WEBB BR RD OP IMP | 400,556 | 392,988 | - | 7,568 | 7,568 | - | - | 7,568 |
| 33541100-541410 | C1713 | KIMBALL BR RD OP IMPROVEMENTS | 1,359,741 | 285,276 | - | 1,074,465 | 1,074,465 | 64,949 | 964,106 | 45,410 |
| 33541100-541410 | C1714 | BETHANY RD @ MID BROADWELL RD | 1,247,354 | 704,124 | - | 543,230 | 543,230 | 330,844 | 212,386 | 0 |
| 33541100-541410 | C1715 | BETHANY RD @ MAYFIELD RD | 1,768,505 | 1,190,990 | - | 577,515 | 577,515 | 436,775 | 132,316 | 8,424 |
| 33541100-541410 | C1716 | MORRIS RD OPERATIONAL IMP | 3,215,477 | 3,200,576 | - | 14,901 | 14,901 | 14,900 | - | 1 |
| 33541100-541410 | C1717 | OLD MILTON PKWY CAPACITY IMP | 3,579,474 | 777,152 | - | 2,802,322 | 2,802,322 | 37,746 | 2,764,575 | 1 |
| 33541100-541410 | C1800 | HAYNES BRIDGE RD IMP | 264,103 | 59,075 | - | 205,028 | 205,028 | 1,125 | 203,903 | 0 |
| 33541100-541410 | C1932 | ACADEMY ST IMPROVEMENTS | 289,576 | 270,397 | - | 19,179 | 19,179 | 5,093 | 14,085 | 1 |
| 33541100-541410 | C1933 | WEBB BRIDGE RD IMPROVEMENTS | 876,396 | 453,495 | - | 422,901 | 422,901 | 25,017 | 397,883 | 1 |
| 33541100-541410 | C1934 | WINDWARD PKWY EAST IMPROVEMENTS | 1,615,348 | 353,144 | 2,000,000 | (737,796) | 1,262,204 | 165,070 | 1,096,622 | 513 |
| 33541100-541410 | C1935 | WINDWARD PKWY WEST IMPROVEMENTS | 996,284 | 240,675 | 2,000,000 | (1,244,391) | 755,609 | 83,060 | 646,984 | 25,566 |
| 33541100-541410 | C2054 | GA 400 BRIDGES (WEBB; KIMBALL) | 4,841,200 | - | - | 4,841,200 | 4,841,200 | - | 1,200 | 4,840,000 |
| 33541100-541410 | C2104 | WEBB BR RD (NPP TO GREENWAY) | 692,508 | - | - | 692,508 | 692,508 | - | 692,508 | - |
| 33561150-541300 | C1708 | GREENWAY EXTENSION TO FORSYTH | 1,000,000 | - | - | 1,000,000 | 1,000,000 | - | 1,000,000 | - |
| 33590200-579000 | | CONTINGENCY | | | 22,200,000 | (3,196,606) | 19,003,394 | - | - | 19,003,394 |
| | | **Total** | | | **$ 26,200,000** | **$ 12,497,504** | **$ 38,697,504** | **$ 1,164,578** | **$ 8,202,047** | **$ 29,330,878** |

# SPECIAL REVENUE FUNDS WITH CAPITAL PROJECTS

## Revenue & Expenditure Reports

# CITY OF ALPHARETTA

Financial Management Reports
Special Revenue Funds
Confiscated Assets Fund (Fund 210; life-to-date for active projects)
As of November 30, 2020

| Account # | Project | Project Snapshot: FY2013 - FY2020 Total Project Authorization | Prior Year Actuals | FY 2020 Original Appropriation | Transfers / Adjustments | Revised Budget | Collections / Expenditures | Encumbrances | Available Budget |
|---|---|---|---|---|---|---|---|---|---|
| **Revenue** | | | | | | | | | |
| **DEA** | | | | | | | | | |
| 21031110-351300 | CONFISCATION/FEDERAL SEIZURE | 3,070,422 | 2,910,422 | $ 160,000 | $ - | $ 160,000 | $ 25,053 | | $ 134,947 |
| 21031110-361000 | INTEREST EARNINGS | 7,153 | 7,153 | - | - | - | 624 | | (624) |
| 21031110-395000 | CARRYFORWARD FUND BALANCE | 217,543 | - | 155,282 | 62,261 | 217,543 | - | | 217,543 |
| | **Total** | | | **$ 315,282** | **$ 62,261** | **$ 377,543** | **$ 25,677** | | **$ 351,866** |
| **Expenditures** | | | | | | | | | |
| **DEA** | | | | | | | | | |
| 21031110-51* | PERSONNEL SERVICES | 2,088,883 | 1,773,601 | $ 315,282 | $ - | $ 315,282 | $ 104,606 | $ - | $ 210,676 |
| 21031110-579007 | NEXT YEAR BUDGET RESERVE | 62,261 | - | - | 62,261 | 62,261 | - | - | 62,261 |
| | **Total** | | | **$ 315,282** | **$ 62,261** | **$ 377,543** | **$ 104,606** | **$ -** | **$ 272,937** |

# CITY OF ALPHARETTA

Financial Management Reports

Special Revenue Funds

State Confiscated Assets Fund (Fund 211; life-to-date for active projects)

As of November 30, 2020

| | | Project Snapshot: FY2019 - FY2020 | | FY 2020 | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Account # | Project | Total Project Authorization | Prior Year Actuals | Original Appropriation | Transfers / Adjustments | Revised Budget | Collections / Expenditures | Encumbrances | Available Budget |
| **Revenue** | | | | | | | | | |
| **State** | | | | | | | | | |
| 21131120-351301 | CONFISCATION/STATE SEIZURE | 185,585 | 80,455 | $ - | $ 105,130 | $ 105,130 | $ 107,471 | | $ (2,341) |
| 21131120-391210 | TRANSFER IN/DEA FUND | - | - | - | - | - | - | | - |
| 21131120-395000 | CARRYFORWARD FUND BALANCE | 48,941 | - | - | 48,941 | 48,941 | - | | 48,941 |
| | ***subtotal*** | | | ***$ -*** | ***$ 154,071*** | ***$ 154,071*** | ***$ 107,471*** | | ***$ 46,600*** |
| | **Total** | | | **$ -** | **$ 154,071** | **$ 154,071** | **$ 107,471** | | **$ 46,600** |
| **Expenditures** | | | | | | | | | |
| **State** | | | | | | | | | |
| 21131120-532400 | NON-RECURRING EXPENSES | 212,360 | 58,289 | $ - | $ 154,071 | $ 154,071 | $ 85,934 | $ - | $ 68,137 |
| | ***subtotal*** | | | ***$ -*** | ***$ 154,071*** | ***$ 154,071*** | ***$ 85,934*** | ***$ -*** | ***$ 68,137*** |
| | **Total** | | | **$ -** | **$ 154,071** | **$ 154,071** | **$ 85,934** | **$ -** | **$ 68,137** |

# CITY OF ALPHARETTA

Financial Management Reports
Special Revenue Funds
Impact Fee Fund (Fund 270; life-to-date for active projects)
As of November 30, 2020

| Account # | | Project | Project Snapshot: FY2013 - FY2020 Total Project Authorization | Prior Year Actuals | FY 2021 Original Appropriation | Transfers / Adjustments | Revised Budget | Collections / Expenditures | Encumbrances | Available Budget |
|---|---|---|---|---|---|---|---|---|---|---|
| **Revenue** | | | | | | | | | | |
| 27074110-341321 | | IMPACT FEES STREETS & HIGHWAYS | $ 1,946,913 | $ 1,946,913 | $ - | $ - | $ - | $ 221,896 | | $ (221,896) |
| 27074110-341323 | | IMPACT FEES RECREATION & PARKS | 4,285,727 | 4,285,727 | - | - | - | 557,970 | | (557,970) |
| 27074110-341324 | | IMPACT FEES PUBLIC SAFETY | 838,767 | 838,767 | - | - | - | 38,221 | | (38,221) |
| | | ***subtotal*** | | | ***$ -*** | ***$ -*** | ***$ -*** | ***$ 818,087*** | | ***$ (818,087)*** |
| **Non-Departmental** | | | | | | | | | | |
| 27074110-395000 | | CARRYFORWARD FUND BALANCE | 3,258,304 | - | $ 925,000 | $ 2,333,304 | $ 3,258,304 | $ - | | $ 3,258,304 |
| 27074110-361000 | | INTEREST EARNINGS | 228,571 | 228,571 | - | - | - | 1,751 | | (1,751) |
| | | ***subtotal*** | | | ***$ 925,000*** | ***$ 2,333,304*** | ***$ 3,258,304*** | ***$ 1,751*** | | ***$ 3,256,553*** |
| | | **Total** | | | **$ 925,000** | **$ 2,333,304** | **$ 3,258,304** | **$ 819,838** | | **$ 2,438,466** |
| **Expenditures** | | | | | | | | | | |
| **Public Safety** | | | | | | | | | | |
| 27031150-544200 | C2006 | HAZMAT TRUCK & TRAILER | $ 155,750 | $ - | $ - | $ 155,750 | $ 155,750 | $ 155,750 | $ - | $ - |
| | | ***subtotal*** | | | ***$ -*** | ***$ 155,750*** | ***$ 155,750*** | ***$ 155,750*** | ***$ -*** | ***$ -*** |
| **Public Works** | | | | | | | | | | |
| 27041100-541410 | C1410 | RUCKER RD CORRIDOR | $ 1,150,000 | $ 580,668 | $ - | $ 569,332 | 569,332 | $ 125,898 | $ 44,577 | $ 398,857 |
| 27041100-541410 | C1723 | TEASLEY ST IMPROVEMENTS | 56,925 | 38,125 | - | 18,800 | 18,800 | - | - | 18,800 |
| 27041100-541410 | C2012 | HOPEWELL/VAUGHAN ROUNDABOUT | 28,205 | 16,553 | - | 11,652 | 11,652 | - | 11,652 | - |
| | | ***subtotal*** | | | ***$ -*** | ***$ 599,784*** | ***$ 599,784*** | ***$ 125,898*** | ***$ 56,229*** | ***$ 417,657*** |
| **Recreation, Parks & Cultural Services** | | | | | | | | | | |
| 27061150-541200 | C1708 | GREENWAY EXT TO FORSYTH | 1,051,402 | - | $ - | $ 1,051,402 | $ 1,051,402 | $ - | $ 1,051,402 | $ - |
| 27061150-541500 | C1920 | PARK DEVELOPMENT | 433,693 | 420,993 | - | 12,700 | 12,700 | 12,700 | - | - |
| | | ***subtotal*** | | | ***$ -*** | ***$ 1,064,102*** | ***$ 1,064,102*** | ***$ 12,700*** | ***$ 1,051,402*** | ***$ -*** |
| **Non-Departmental** | | | | | | | | | | |
| 27074110-579001 | | NON-ALLOCATED STREETS & HIGHWAYS | | | $ 925,000 | $ 115,262 | $ 1,040,262 | $ - | $ - | $ 1,040,262 |
| 27074110-579002 | | NON-ALLOCATED RECREATION & PARKS | | | - | 272,820 | 272,820 | - | - | 272,820 |
| 27074110-579003 | | NON-ALLOCATED PUBLIC SAFETY | | | - | 125,586 | 125,586 | - | - | 125,586 |
| | | ***subtotal*** | | | ***$ 925,000*** | ***$ 513,668*** | ***$ 1,438,668*** | ***$ -*** | ***$ -*** | ***$ 1,438,668*** |
| | | **Total** | | | **$ 925,000** | **$ 2,333,304** | **$ 3,258,304** | **$ 294,348** | **$ 1,107,631** | **$ 1,856,325** |

# CITY OF ALPHARETTA

Financial Management Reports

Special Revenue Funds

Hotel/Motel Fund (Fund 275; life-to-date for active projects)

As of November 30, 2020

| Account # | | Project | Project Snapshot: FY2013 - FY2020 Total Project Authorization | Prior Year Actuals | FY 2021 Original Appropriation | Transfers / Adjustments | Revised Budget | Collections / Expenditures | Encumbrances | Available Budget |
|---|---|---|---|---|---|---|---|---|---|---|
| **Revenue** | | | | | | | | | | |
| 27590150-314100 | | HOTEL/MOTEL TAXES | 56,242,688 | 49,492,688 | $ 6,750,000 | $ - | $ 6,750,000 | $ 1,024,576 | | $ 5,725,424 |
| 27590150-319201 | | PENALTY/INTEREST HOTEL/MOTEL TAXES | 5,777 | 5,777 | - | - | - | 9,653 | | (9,653) |
| 27590150-361000 | | INTEREST EARNINGS | 52,338 | - | 52,338 | - | 52,338 | 979 | | 51,359 |
| | | ***subtotal*** | | | ***$ 6,802,338*** | ***$ -*** | ***$ 6,802,338*** | ***$ 1,035,208*** | | ***$ 5,767,130*** |
| **Non-Departmental** | | | | | | | | | | |
| 27590150-395000 | | CARRYFORWARD FUND BALANCE | 1,966,633 | - | $ - | $ 1,966,633 | $ 1,966,633 | $ - | | $ 1,966,633 |
| | | ***subtotal*** | | | ***$ -*** | ***$ 1,966,633*** | ***$ 1,966,633*** | ***$ -*** | | ***$ 1,966,633*** |
| | | **Total** | | | **$ 6,802,338** | **$ 1,966,633** | **$ 8,768,971** | **$ 1,035,208** | | **$ 7,733,763** |
| **Expenditures** | | | | | | | | | | |
| **Alpharetta Convention & Visitors Bureau** | | | | | | | | | | |
| 27590150-572002 | | ALPHA CONV & VISITORS BUREAU DISTRIBUTION | 24,440,415 | 21,487,290 | $ 2,953,125 | $ - | $ 2,953,125 | $ 452,470 | $ - | $ 2,500,655 |
| | | ***subtotal*** | | | ***$ 2,953,125*** | ***$ -*** | ***$ 2,953,125*** | ***$ 452,470*** | ***$ -*** | ***$ 2,500,655*** |
| **City/Other** | | | | | | | | | | |
| 27590150-521200 | | PROFESSIONAL SERVICES | 24,990 | 18,990 | $ 6,000 | $ - | $ 6,000 | $ 1,125 | $ - | $ 4,875 |
| 27590150-579006 | | DEBT SERVICE RESERVE | 1,017,394 | - | - | 1,017,394 | 1,017,394 | - | - | 1,017,394 |
| 27590150-611100 | | CITY OF ALPHARETTA DISTRIBUTION | 21,347,639 | 18,816,389 | 2,531,250 | - | 2,531,250 | 387,831 | - | 2,143,419 |
| | | ***subtotal*** | | | ***$ 2,537,250*** | ***$ 1,017,394*** | ***$ 3,554,644*** | ***$ 388,956*** | ***$ -*** | ***$ 3,165,688*** |
| **Tourism Product Development** | | | | | | | | | | |
| 27590150-541500 | C1911 | EQUESTRIAN CENTER | 250,000 | 3,185 | - | 246,815 | 246,815 | 29,436 | 5,189 | 212,190 |
| 27590450-541500 | C2011 | WILLS PARK MASTER PLAN | 850,001 | 147,577 | - | 702,424 | 702,424 | 32,604 | 10,258 | 659,562 |
| 27590151-581100 | D1600 | PRINCIPAL (2016 CONF CTR BOND) | 940,000 | 400,000 | 540,000 | - | 540,000 | - | - | 540,000 |
| 27590151-582100 | D1600 | INTEREST PAYMENT (2016 CONF CTR BOND) | 3,883,480 | 3,111,517 | 771,963 | - | 771,963 | - | - | 771,963 |
| | | ***subtotal*** | | | ***$ 1,311,963*** | ***$ 949,239*** | ***$ 2,261,202*** | ***$ 62,040*** | ***$ 15,447*** | ***$ 2,183,715*** |
| | | **Total** | | | **$ 6,802,338** | **$ 1,966,633** | **$ 8,768,971** | **$ 903,466** | **$ 15,447** | **$ 7,850,058** |

# OTHER REPORTS

## Payments $5,000 and Greater

# CITY OF ALPHARETTA

Financial Management Reports

Listing of Payments $5,000 and greater

for the month ended November 30, 2020

| Vendor | Description | Department | $ Amount |
|---|---|---|---|
| Ace American Insurance Company (EFT) | Monthly Workers Comp Payment | Risk Management | $ 20,649.33 |
| Acworth Recycling LLC | Demolition Services | Finance | $ 5,000.00 |
| AFLAC | Premium Payment | Finance | $ 9,716.52 |
| Allied Paving Contractors Inc | FY2020 Milling and Resurfacing | Public Works | $ 171,764.23 |
| Allied Paving Contractors Inc | Retainage - Milling and Resurfacing | Public Works | $ 507,501.07 |
| Alpharetta Convention & Visitor Bureau | Hotel/Motel Occupancy Tax Allocation | Finance | $ 121,051.92 |
| American Facility Services Inc | Janitorial Services | Public Works | $ 10,437.02 |
| Ashley Parks | AGA and Clinic | Rec., Parks & Cultural Svcs | $ 9,791.63 |
| AT&T/Bellsouth @ 85 Annex | Telephone Services | Information Technology | $ 25,698.76 |
| AT&T/Bellsouth @ 85 Annex | Telephone Services | Various | $ 6,355.62 |
| Atkins North America Inc | Road Improvements | Public Works | $ 52,978.34 |
| Cambridge Investment Services LLC | Consulting Fees | Finance | $ 7,595.79 |
| CDW LLC | Traffic Control Center | Public Works | $ 23,988.27 |
| CDW LLC | Annual Software | Information Technology | $ 10,800.00 |
| Chattahoochee Group Inc | Marietta Street Hawk | Public Works | $ 65,575.01 |
| CMES Inc | Kimball Bridge Road Corridor Improvements | Public Works | $ 1,238,586.82 |
| CMES Inc | Bethany Road Roundabouts and Milling/Resurfacing | Public Works | $ 330,095.99 |
| Dana Safety Supply Inc | Fleet Replacement and Maintenance/Repairs | Public Safety | $ 14,835.15 |
| Dana Safety Supply Inc | Equipment Replacement | Public Safety | $ 36,186.39 |
| Ed Castro Landscape Inc | Landscape Maintenance | Rec., Parks & Cultural Svcs | $ 8,078.00 |
| Ed Isakson/Alpharetta Family YMCA | Preston Ridge Community Center/Alpharetta YMCA | Rec., Parks & Cultural Svcs | $ 404,598.03 |
| Fulton County Board of Commissioners | October 2020 State Report - LVAP Fund Disbursement | Municipal Courts | $ 7,500.00 |
| Fulton County Board of Education | Fuel Bill | Finance | $ 26,810.66 |
| Gabriel Roeder Smith & Company | Actuarial Services and Retirement Planning | Finance | $ 9,900.00 |
| Galls Inc | Employee Uniforms | Public Safety | $ 17,421.95 |
| Georgia Power Co | Power Bill | Finance | $ 158,016.54 |
| Georgia Superior Court Clerks | October 2020 State Reports | Municipal Court | $ 32,071.57 |
| Horse & Plow Landscape and Construction LLC | Foundations and Park Enhancements | Rec., Parks & Cultural Svcs | $ 7,340.00 |
| Jason Moody | Morrison Parkway Sidewalks | Public Works | $ 74,007.90 |
| Kimley-Horn & Associates Inc | North Fulton/GA400 Bridge | Public Works | $ 12,570.00 |
| LD Gymnastics Inc | Gymnastic Classes | Rec., Parks & Cultural Svcs | $ 7,706.74 |

# CITY OF ALPHARETTA

Financial Management Reports

Listing of Payments $5,000 and greater

for the month ended November 30, 2020

| Vendor | Description | Department | $ Amount |
|---|---|---|---|
| Mary Jane Potter | Productions and Booking Music Match | Rec., Parks & Cultural Svcs | $ 6,750.00 |
| Mauldin & Jenkins LLC | Year End 6/30/20 Audit | Finance | $ 30,250.00 |
| Meer Electrical Contractors Inc | Electrical Services | Public Works | $ 14,814.39 |
| Meer Electrical Contractors Inc | Electrical Services | Rec., Parks & Cultural Svcs | $ 9,251.19 |
| Peace Officer's Annuity & Benefit Fund of Georgia | October 2020 State Reports | Municipal Court | $ 7,466.50 |
| Pond & Company | Kimball Bridge Repair and Old Rucker Road Retaining Wall | Public Works | $ 9,335.00 |
| Pond & Company | Wills Park Equestrian Center and Retaining Wall at Old Rucker Road Park | Rec., Parks & Cultural Svcs | $ 21,110.00 |
| Republic Services #800 | Waste Management Services | Finance | $ 358,531.88 |
| Republic Services #800 | Waste Management Services | Finance | $ 7,258.36 |
| Ruppert Landscape | Tree Replacement Fund | Public Works | $ 6,100.98 |
| Russell Landscape LLC | Landscape Maintenance | Public Works | $ 18,486.08 |
| Sawnee Electric Membership Corp | Power Bill | Finance | $ 32,347.53 |
| SHI International Corp | Azure Consumption - MSFT Reports | Information Technology | $ 13,304.80 |
| SOL Construction LLC | Windward Parkway TSPLOST Improvement | Public Works | $ 56,243.69 |
| SunTrust (EFT) | Procurement Card Payment | Finance | $ 97,877.31 |
| SunTrust (EFT) | E-Payables Payment | Finance | $ 55,598.70 |
| Tech Alpharetta Inc | ATC Operational Funds | Development Authority | $ 7,916.67 |
| Tech Alpharetta Inc | ATC Operational Funds | Development Authority | $ 7,916.67 |
| The Cincinnati Life Insurance Company | Insurance Premiums | Finance | $ 6,057.38 |
| The Cincinnati Life Insurance Company | Insurance Premiums | Finance | $ 6,057.38 |
| Toubl Contracting Inc | Reroofing Recreation and Parks Building | Rec., Parks & Cultural Svcs | $ 24,307.50 |
| Tri Scapes Inc | Landscape Maintenance | Rec., Parks & Cultural Svcs | $ 26,100.24 |
| Veristor Systems Inc | Annual VMware vSphere 7 | Information Technology | $ 5,671.69 |
| Verizon Wireless Services | Wireless Cellular Service | Information Technology | $ 18,749.85 |
| Vertical Earth | Windward Triple Lefts | Public Works | $ 258,787.90 |
| Vertical Earth | SR400 @ Windward Parkway | Public Works | $ 344,259.68 |

# OTHER REPORTS

## Purchase Orders between $5,000 and $50,000

# CITY OF ALPHARETTA

Financial Management Reports

Listing of PO's between $5,000.01 and $50,000.00

for the month ended November 30, 2020

| Purchase Order # | Vendor | Department | Purchase Order Amt. | Description |
|---|---|---|---|---|
| 21000273 | The F. A. Bartlett Tree Expert Company | Public Works | $ 9,680.00 | Removal of (4) trees at 235 Mayfield Circle |
| 21000274 | Ruppert Landscape | Public Works | $ 7,519.88 | Replanting of trees at 209 Laurelwood Lane due to stormwater repair |
| 21000275 | CDW LLC | Information Technology | $ 10,800.00 | Adobe Acrobat Pro DC enterprise licensing subscription |
| 21000278 | Dana Safety Supply Inc | Public Safety | $ 6,315.80 | Upfitting of new Fire Hazmat Vehicle |
| 21000281 | Ruppert Landscape | Public Works | $ 7,283.25 | Replanting of trees at 6140 Water Lilly Drive and 300 Callan Lane due to stormwater repair |
| 21000282 | Comfort by Design | Public Works | $ 6,206.21 | Replacement of HVAC unit # 2 at Crabapple Government Center |
| 21000283 | Mary Jane Potter | Rec, Park & Cultural Services | $ 6,750.00 | Production and booking of (27) Music Match Shows from 09/10/2020 - 12/26/2020 |
| 21000289 | Ascendum Machinery Inc | Public Works | $ 12,385.11 | Repairing hydraulic system in 2018 Volvo Mini Excavator |
| 21000290 | Ruppert Landscape | Public Works | $ 8,791.99 | Providence Road sidewalk landscape enhancement project |
| 21000291 | Veristor System Inc | Information Technology | $ 5,671.70 | Renewal of VMware vSphere license for the hosts for our VoIP system |
| 21000294 | Meer Electrical Contractors Inc | Rec, Park & Cultural Services | $ 9,251.19 | Repairs to electrical outlets at base of trees in downtown for holiday lights |
| 21000297 | Apex Signs | Public Works | $ 18,600.00 | Pole painting the mast arms at multiple locations |
| 21000298 | Veristor System Inc | Information Technology | $ 27,397.56 | Palo Alto Firewall and Global Protect maintenance renewal |
| 21000299 | Advanced Data Solutions Inc | Court | $ 39,600.00 | Scanning and indexing of (400) boxes of court records |
| 21000300 | Gabriel Roeder Smith & Company | Finance | $ 9,900.00 | Actuarial services and retirement planning services: OPEB valuation |
| 21000305 | Steele & Associates Inc | Rec, Park & Cultural Services | $ 36,700.00 | Mid Broadwell restroom installation |

THE CITY OF
ALPHARETTA
GEORGIA

# OTHER REPORTS

## Bid/RFP Status

# CITY OF ALPHARETTA

Financial Management Reports

Bid/RFP Status

for the month ended November 30, 2020

| Bid# | RFP# | Department | Description | Close Date | Number of Vendor Responses | Award Date | Awarded To | Award Amount | Note | Purchase Order Date | Purchase Order # |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 20-119 RFP | Municipal Court | ePayment Provider Services | 1/23/2020 | 7 | 9/2/2020 | Government Window, LLC | $ - | 1 | | |
| | ~~20-114 RFP~~ | ~~Rec/Parks~~ | ~~Stage, Sound, Lighting and Production Services~~ | ~~2/20/2020~~ | ~~3~~ | | | | ~~4~~ | | |
| | 20-122 RFP | Finance | Pension Investment Advisor | 7/16/2020 | 14 | 9/2/2020 | AmRET | $ 66,000.00 | 2 | | |
| | 21-101 RFP | Public Works | City Streetlight, Inspection, Maintenance, and Installation | 8/13/2020 | 2 | 10/5/2020 | Capital City Electrical Services, LLC | $ 80,000.00 | 3 | 10/12/2020 | 21000246 |
| 21-001 | | Rec/Parks | Pine Shavings for Equestrian Center | 9/24/2020 | 1 | 10/19/2020 | B & T Shavings, Inc. | $ 85,000.00 | 3 | 10/27/2020 | 21000267 |
| | 21-1001 RFQ | | North Point PKWY LID Streetscape Enhancements and Streets Upgrade Project Design | 11/19/2020 | 6 | n/a | Shortlisted to five teams for RFP | | | | |
| | 21-102 RFP | | Microsoft Intune Configuration and Deployment | 11/19/2020 | 6 | | | | | | |
| 21-003 | | Public Works | FY21 Milling & Resurfacing & Pavement Preservation | 12/10/2020 | 8 | | | | | | |
| | 21-103 RFP | | City Hall HVAC Purification | 12/3/2020 | 2 | | | | | | |

**Notes:**

1 No cost to the City. Completely user funded for Municipal Court fines.
2 Award by Pension Board. Award amount is estimated annual amount
3 Annual not-to-exceed award amount
4 Cancelled

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THE CITY OF
ALPHARETTA
GEORGIA

# OTHER REPORTS

## GAAP Financial Statements

**City of Alpharetta**
**Balance Sheet**
**Governmental Funds**
**November 30, 2020**

| | Major Governmental Funds | | | | | Non-Major | Total |
|---|---|---|---|---|---|---|---|
| | **General Fund** | **Capital Project Fund** | **Capital Grant Fund** | **Construction Bond Fund** | **T-SPLOST Capital Fund** | **Governmental Funds** | **Governmental Funds** |
| **ASSETS** | | | | | | | |
| Cash / Cash Equivalents / Investments | $ 35,853,361 | $ 9,985,105 | $ 67,614.25 | $ 18,032,754 | $ 30,884,448 | $ 13,071,462 | $ 107,894,744 |
| Receivables (net of allowance for uncollectibles) | | | | | | | |
| Taxes Receivable | | | | | | | |
| Property Taxes | 6,031,528 | - | - | - | - | 1,075,163 | 7,106,691 |
| Other Taxes | - | - | - | - | - | - | - |
| Interest | - | - | - | - | - | - | - |
| Accounts | 146,386 | 140,000 | - | - | - | - | 286,386 |
| Due from Other Funds | - | - | - | - | - | - | - |
| Prepaid Items | - | - | - | - | - | - | - |
| Intergovernmental Receivable | 1,675,995 | 3,715,876 | 248,113 | - | 843 | 6,141 | 5,646,967 |
| Cash - Restricted | - | 328,192 | - | - | - | - | 328,192 |
| **Total Assets** | **43,707,270** | **14,169,172** | **315,727** | **18,032,754** | **30,885,291** | **14,152,765** | **121,262,979** |
| **LIABILITIES AND FUND BALANCES** | | | | | | | |
| Liabilities | | | | | | | |
| Current | | | | | | | |
| Accounts Payable | 2,706,619 | 4,065 | - | - | 974 | 11,555 | 2,723,213 |
| Retainage Payable | - | 842,119 | - | 1,414,040 | 133,749 | 23,915 | 2,413,823 |
| Intergovernmental Payable | | | 457,794 | - | 43,434 | 689 | 501,917 |
| Arbitrage Payable | - | - | - | - | - | - | - |
| Accounts payable/AR Suspense acct | | | | | | | |
| Claims Payable | - | - | - | - | - | - | - |
| Payroll Payable | 517,893 | - | - | - | - | 34,139 | 552,032 |
| Due to Other Funds | - | - | - | - | - | - | - |
| Deferred Revenue | 6,191,546 | 3,855,876 | 248,113 | - | - | 1,093,404 | 11,388,938 |
| Unearned Revenue | - | - | - | - | - | - | - |
| Teen Driving/Donation | - | - | - | - | - | - | - |
| T.A.D Payment to County | - | - | - | - | - | - | - |
| Compensated Absences | - | - | - | - | - | - | - |
| Non-Current | | | | | | | |
| Unclaimed Property | - | - | - | - | - | - | - |
| Claims Payable | - | - | - | - | - | - | - |
| **Total Liabilities** | **9,416,057** | **4,702,060** | **705,906** | **1,414,040** | **178,158** | **1,163,702** | **17,579,923** |
| Fund Balances: | | | | | | | |
| Restricted for: | | | | | | | |
| Capital Projects | - | - | (390,180) | 16,618,714 | 30,707,133 | 3,785,154 | 50,720,822 |
| Law Enforcement | - | - | - | - | - | 209,093 | 209,093 |
| Emergency Telephone Activities | - | - | - | - | - | 1,371,958 | 1,371,958 |
| Grant Projects | - | - | - | - | - | - | - |
| Debt Service | - | - | - | - | - | 3,412,609 | 3,412,609 |
| Promotion of Tourism | - | - | - | - | - | 2,099,187 | 2,099,187 |
| Assigned for: | | | | | | | |
| Grant Projects | - | | - | - | - | 111,657 | 111,657 |
| Capital Projects | - | 9,467,112 | - | - | - | - | 9,467,112 |
| 2021 Fiscal year Expenditures | 5,289,252 | - | - | - | - | - | 5,289,252 |
| Unassigned | 29,001,960 | - | - | - | - | 1,999,405 | 31,001,366 |
| Total Fund Balances | 34,291,212 | 9,467,112 | (390,180) | 16,618,714 | 30,707,133 | 12,989,063 | 103,683,056 |
| **Total Liabilities and Fund Balances** | **$ 43,707,270** | **$ 14,169,172** | **$ 315,727** | **$ 18,032,754** | **$ 30,885,291** | **$ 14,152,765** | - **$ 121,262,979** |

**City of Alpharetta**
**Statement of Revenues, Expenditures, and Changes in Fund Balances**
**Governmental Funds**
**For the Period Ended November 30, 2020**

| | Major Governmental Funds | | | | | Non-Major | Total |
|---|---|---|---|---|---|---|---|
| | **General Fund** | **Capital Project Fund** | **Capital Grant Fund** | **S2016 Const Bond Fund** | **T-SPLOST Capital Fund** | **Governmental Funds** | **Governmental Funds** |
| **REVENUES** | | | | | | | |
| Taxes: | | | | | | | |
| Property Tax | $ 20,360,318 | $ - | $ - | $ - | $ - | $ 1,034,229 | $ 21,394,546 |
| Local Option Sales Tax | 5,358,145 | - | - | - | - | 4,054,662 | 9,412,807 |
| Transportation SPLOST | - | - | - | - | 3,858,862 | - | 3,858,862 |
| Other Taxes | 6,914,623 | - | - | - | - | 1,074,698 | 7,989,320 |
| Licenses and permits | 857,866 | - | - | - | - | 818,087 | 1,675,952 |
| Intergovernmental | 22,392 | 2,870,482 | 419,660 | - | - | 132,524 | 3,445,058 |
| Charges for services | 1,641,672 | - | - | - | - | 12,970 | 1,654,642 |
| Impact Fees | | - | - | - | - | 650 | 650 |
| Fines/Forfeitures | 737,483 | - | - | - | - | 9,191 | 746,674 |
| Investment earnings | 36,600 | 6,602 | (211) | 12,158 | 15,345 | - | 70,495 |
| Contributions and Donations | - | 443,480 | - | | - | - | 443,480 |
| Misc Revenue | | 3,963,855 | | - | | | 3,963,855 |
| Other | 78,664 | 23,736 | - | - | - | - | 102,400 |
| Total revenues | **36,007,762** | **7,308,155** | **419,449** | **12,158** | **3,874,207** | **7,137,011** | **54,758,742** |
| **EXPENDITURES** | | | | | | | |
| Current: | | | | | | | |
| Unallocated | - | - | - | - | - | 452,470 | 452,470 |
| General government | 3,934,928 | 162,408 | - | - | - | 5,875 | 4,103,211 |
| Public safety | 13,411,091 | 602,675 | - | - | - | 2,321,383 | 16,335,149 |
| Public works | 3,366,290 | 4,871,506 | 796,974 | 1,997,336 | 1,164,578 | 220,946 | 12,417,631 |
| Economic and community development | 1,729,237 | 53,187 | 69,100 | - | - | - | 1,851,524 |
| Alpharetta Business Community | | 146,005 | | - | - | - | 146,005 |
| Culture and recreation | 3,693,584 | 560,048 | - | 2,221,453 | - | 95,449 | 6,570,534 |
| Contingency | 13,029 | 3,323 | | | | | 16,352 |
| Debt service: | | | | | | | - |
| Principal | - | - | - | - | - | - | - |
| Interest | 433,726 | - | - | - | - | 1,286,218 | 1,719,944 |
| Other Costs | 300,104 | - | - | - | - | - | 300,104 |
| Bond issuance costs | - | - | - | - | - | - | - |
| Capital outlay | - | - | - | - | - | - | - |
| Total expenditures | **26,881,990** | **6,399,152** | **866,074** | **4,218,789** | **1,164,578** | **4,382,341** | **43,912,925** |
| Excess (deficiency) of revenues over (under) expenditures | 9,125,773 | 909,003 | (446,625) | (4,206,631) | 2,709,629 | 2,754,670 | 10,845,817 |
| **OTHER FINANCING SOURCES (USES)** | | | | | | | |
| Transfers in | 387,831 | 1,315,359 | - | - | - | | 1,703,191 |
| Transfers out | (1,892,443) | - | - | - | - | 189,252 | (1,703,191) |
| Loan Proceeds | - | - | - | - | - | - | - |
| Capital Leases | - | - | - | - | - | - | - |
| Sale of capital assets | 44,002 | - | - | - | - | - | 44,002 |
| Sale of non-capital assets | - | - | - | - | - | - | - |
| Land Sale | - | - | - | - | - | - | - |
| Insurance Proceeds | - | - | - | - | - | - | - |
| Bond Proceeds | - | - | - | - | - | - | - |
| Total other financing sources and (uses) | (1,460,609) | 1,315,359 | - | - | - | 189,252 | 44,002 |
| Net change in fund balances | 7,665,163 | 2,224,362 | (446,625) | (4,206,631) | 2,709,629 | 2,943,922 | 10,889,819 |
| **Fund balances - beginning** | **26,626,049** | **7,242,751** | **56,446** | **20,825,345** | **27,997,505** | **10,045,141** | **92,793,237** |
| **Fund balances - ending** | **$ 34,291,212** | **$ 9,467,112** | **$ (390,180)** | **$ 16,618,714** | **$ 30,707,133** | **$ 12,989,063** | **$ 103,683,056** |

**City of Alpharetta**
**General Fund**
**Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual**
**For the Period Ended November 30, 2020**

| | Budget | Actual Amounts | Variance with Budget-Positive (Negative) |
|---|---|---|---|
| **REVENUES** | | | |
| Taxes: | | | |
| Property Tax | $ 25,597,000 | $ 20,360,318 | $ (5,236,682) |
| Local Option Sales Tax | 13,479,457 | 5,358,145 | (8,121,312) |
| Other Taxes | 16,962,750 | 6,914,623 | (10,048,127) |
| Licenses and Permits | 1,968,250 | 857,866 | (1,110,384) |
| Intergovernmental | 63,000 | 22,392 | (40,608) |
| Charges for Service | 4,015,800 | 1,641,672 | (2,374,128) |
| Fines/Forfeitures | 1,806,000 | 737,483 | (1,068,517) |
| Investment Earnings | 310,000 | 36,600 | (273,400) |
| Contributions and Donations | - | - | - |
| Other | 156,296 | 78,664 | (77,632) |
| Total revenues | 64,358,553 | 36,007,762 | (28,350,791) |
| **EXPENDITURES** | | | |
| Current: | | | |
| General government | | | |
| City Administration | 1,268,313 | 587,759 | 680,554 |
| Finance | 3,541,567 | 1,790,707 | 1,750,860 |
| Human Resources | 638,529 | 240,901 | 397,628 |
| Legal | 750,000 | 433 | 749,567 |
| Mayor and Council | 382,505 | 159,303 | 223,202 |
| Municipal Court | 1,006,645 | 536,009 | 470,636 |
| Information Technology | 2,194,661 | 1,070,956 | 1,123,705 |
| Insurance Premiums | 720,250 | 300,104 | 420,146 |
| Contingency/OP Onitiative Reserve | 700,000 | 14,904 | 685,096 |
| Non-Allocated | 2,566,969 | - | 2,566,969 |
| Total general government | 11,202,470 | 4,701,077 | 6,501,393 |
| Public Safety | 30,470,265 | 14,037,468 | 16,432,797 |
| Public works | 9,046,380 | 4,048,375 | 4,998,005 |
| Economic and community development | 4,147,713 | 1,774,174 | 2,373,539 |
| Culture and recreation | 10,002,906 | 4,894,620 | 5,108,286 |
| Debt Service | | | |
| Principal | 195,000 | - | 195,000 |
| Interest | 95,490 | 433,726 | (338,236) |
| Total expenditures | 65,160,224 | 29,889,441 | 35,270,783 |
| Excess (Deficiency) of revenues over expenditures | (801,671) | 6,118,322 | 6,919,993 |
| **OTHER FINANCING SOURCES (USES)** | | | |
| Transfers in | 2,531,250 | 387,831 | (2,143,419) |
| Transfers out | (4,541,862) | (1,892,443) | 2,649,420 |
| Capital leases | - | - | - |
| Land Sale | - | - | - |
| Sale of capital assets | 85,000 | 44,002 | (40,998) |
| Sale of non-capital assets | 5,000 | - | (5,000) |
| Total other financing sources and uses | (1,920,612) | (1,460,609) | 460,003 |
| Net change in fund balances | (2,722,283) | 4,657,713 | 7,379,996 |
| **Fund balances - beginning** | | **26,626,049** | |
| **Fund balances - ending** | | **$ 31,283,761** | |
| | | | |
| Adjustments to GAAP basis: | | | |
| Encumbrances | | 3,007,451 | |
| Misc adj | | - | |
| **Fund balances-ending** | | **$ 34,291,212** | |

**City of Alpharetta**
**Capital Project Fund**
**Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual**
**For the Period Ended November 30, 2020**

| | Budget | Actual Amounts | Variance with Budget-Positive (Negative) |
|---|---|---|---|
| **REVENUES** | | | |
| Intergovernmental | $ 12,757,762 | 2,870,482 | $ (9,887,280) |
| Contributions & Donations | 4,657,127 | 443,480 | (4,213,647) |
| Misc Revenue | - | 3,963,855 | |
| Investment earnings | 171,748 | 6,602 | (165,146) |
| Land/Building Sale | - | 0 | - |
| Other | 619,510 | 23,736 | (595,774) |
| Total revenues | 18,206,147 | 7,308,155 | (14,861,847) |
| **EXPENDITURES** | | | |
| Capital Outlay | | | |
| General Government: | | | |
| City Administration | 636,077 | 138,784 | 497,293 |
| Finance | 10,501 | 7,450 | 3,051 |
| Information Technology | 1,059,667 | 227,756 | 831,911 |
| Municipal Court | 39,600 | 39,600 | - |
| Contingency | 7,632,807 | 3,323 | 7,629,484 |
| Total general government | 9,378,652 | 416,913 | 8,961,739 |
| Public Safety | 2,059,307 | 878,996 | 1,180,311 |
| Engineering & Public Works | 14,670,511 | 9,514,743 | 5,155,768 |
| Alpharetta Business Community | 162,553 | 156,783 | 5,770 |
| Economic and community development | 535,484 | 187,384 | 348,100 |
| Culture and recreation | 1,799,252 | 790,767 | 1,008,485 |
| Total Capital Outlay | 28,605,759 | 11,945,586 | 16,660,173 |
| Excess (Deficiency) revenue over expenditures | (10,399,612) | (4,637,431) | 5,762,181 |
| **OTHER FINANCING SOURCES (USES)** | | | |
| Transfers in | 3,156,862 | 1,315,359 | (1,841,503) |
| Capital leases | - | 0 | - |
| Budgeted Fund Balance | - | 0 | - |
| Total other financing sources and uses | 3,156,862 | 1,315,359 | (1,841,503) |
| Net change in fund balances | (7,242,750) | (3,322,072) | 3,920,678 |
| **Fund balances - beginning** | | **7,242,751** | |
| **Fund balances - ending** | | **3,920,678** | |
| Adjustments to GAAP basis: | | | |
| Encumbrances | | 5,546,434 | |
| Misc adj- | | | |
| **Fund balances-ending** | | **9,467,112** | |

**City of Alpharetta**
**Capital Grant Fund**
**Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual**
**For the Period Ended November 30, 2020**

| | Budget | Actual Amounts | Variance with Budget - Positive (Negative) |
|---|---|---|---|
| Revenues: | | | |
| Intergovernmental | $ 4,953,000 | $ 419,660 | $ (4,533,340) |
| Contributions & Donations | - | - | - |
| Interest Earnings | - | (211) | (211) |
| Total | 4,953,000 | 419,449 | (4,533,551) |
| Expenditures: | | | |
| Public Safety | 1,500 | - | 1,500 |
| General Government | 402,578 | - | 402,578 |
| Community Development | 83,750 | 83,750 | 0 |
| Public Works | 1,864,614 | 1,864,613 | 1 |
| Recreation & Parks | - | - | - |
| Non-Departmental | - | - | - |
| Total | 2,352,442 | 1,948,363 | 404,079 |
| Excess (Deficiency) revenue over expenditures | 2,600,558 | (1,528,914) | (4,129,472) |
| Other Financing Sources & Uses: | | | |
| Transfers in | - | - | - |
| Budgeted Fund Balance | - | - | - |
| Subtotal: | - | - | - |
| Net change in fund balance | 2,600,558 | (1,528,914) | (4,129,472) |
| **Fund balance - beginning** | | **56,446** | |
| **Fund balance - ending** | | **$ (1,472,468)** | |
| Adjustments to GAAP basis: | | | |
| Misc adj | | | |
| Encumbrances | | 1,082,289 | |
| **Fund balances - ending** | | **$ (390,180)** | |

**City of Alpharetta**
**Bond Construction Fund**
**Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual**
**For the Period Ended November 30, 2020**

| | Budget | | Actual Amounts | Variance with Budget-Positive (Negative) |
|---|---|---|---|---|
| **REVENUES** | | | | |
| Bond Proceeds | $ - | $ | - | $ - |
| Premium on Bond Proceeds | - | $ | - | - |
| Land/Building Sale | - | $ | - | - |
| Misc Revenue | 108,000 | $ | - | (108,000) |
| Investment Earnings | - | $ | 12,158 | 12,158 |
| Total revenues | 108,000 | $ | 12,158 | (95,842) |
| **EXPENDITURES** | | | | |
| General Government: | | | | |
| Cost of Bond Issuance | - | $ | - | - |
| Public Works | 14,306,105 | $ | 11,209,593 | 3,096,512 |
| Recreation & Parks | 6,627,240 | $ | 6,525,686 | 101,554 |
| Total general government | 20,933,345 | $ | 17,735,279 | 3,198,066 |
| City Administration | | | | |
| Public Safety | - | $ | - | - |
| Excess (Deficiency) of Revenues Over expenditures | (20,825,345) | $ | (17,723,122) | 3,102,223 |
| **OTHER FINANCING SOURCES** | | | | |
| General Obligation Bond Proceeds | - | $ | - | - |
| Operating Transfers Out | | | | - |
| Total other financing sources (uses) | - | $ | - | - |
| Net change in fund balances | (20,825,345) | $ | (17,723,122) | 3,102,223 |
| **Fund balances - beginning** | | **$** | **20,825,345** | |
| **Fund balances - ending** | | **$** | **3,102,224** | |
| Adjustments to GAAP basis: | | | | |
| Encumbrances | | $ | 13,516,490 | |
| **Fund balances-ending** | | **$** | **16,618,714** | |

**City of Alpharetta**
**TSPLOST Fund**
**Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual**
**For the Period Ended November 30, 2020**

| | Budget | Actual Amounts | Variance with Budget-Positive (Negative) |
|---|---|---|---|
| **REVENUES** | | | |
| Transportation Special Purpose Local Option Sales Tax | $ 10,400,000 | $ 3,858,862 | $ (6,541,139) |
| Investment Earnings | 300,000 | 15,345 | (284,655) |
| Total revenues | 10,700,000 | 3,874,207 | (6,825,793) |
| **EXPENDITURES** | | | |
| General Government: | | | |
| Cost of Bond Issuance | | | - |
| Public Works | 18,694,110 | 8,366,626 | 10,327,484 |
| Recreation & Parks | 1,000,000 | 1,000,000 | - |
| Total general government | 19,694,110 | 9,366,626 | 10,327,484 |
| City Administration | | | - |
| Public Safety | | | |
| Contingency | 19,003,394 | - | 19,003,394 |
| Excess (Deficiency) of Revenues | | | - |
| Over expenditures | (8,994,110) | (5,492,419) | 3,501,691 |
| **OTHER FINANCING SOURCES** | | | |
| General Obligation Bond Proceeds | | | - |
| Operating Transfers Out | | | - |
| Total other financing sources (uses) | - | - | - |
| Net change in fund balances | (8,994,110) | (5,492,419) | 3,501,691 |
| **Fund balances - beginning** | | **27,997,505** | |
| **Fund balances - ending** | | **$ 22,505,086** | |
| Adjustments to GAAP basis: | | | |
| Encumbrances | | 8,202,047 | |
| **Fund balances-ending** | | **$ 30,707,133** | |

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**City of Alpharetta**
**Internal Service Fund - Medical Insurance**
**Statement of Net Position**
**November 30, 2020**

| | |
|---|---|
| **ASSETS** | |
| Current Assets: | |
| Cash and Cash Equivalents & Investments | $ 1,618,080 |
| Accounts Receivables (net of allowance for uncollectibles) | - |
| Total Current Assets | 1,618,080 |
| Noncurrent Assets: | |
| Restricted Cash, Cash Equivalents, and Investments | - |
| Total Restricted Assets | - |
| Total Noncurrent Assets | - |
| **Total Assets** | **1,618,080** |
| **LIABILITIES** | |
| Current Liabilities: | |
| Accounts Payable | $ - |
| Claims Payables | 1,057,843 |
| Accrued Interest Payable | - |
| Due to Other Funds | - |
| Total Current Liabilities | |
| Current Liabilities Payable from Restricted Assets: | - |
| Total Current Liabilities Payable from Restricted Assets | 1,057,843 |
| Noncurrent Liabilities: | |
| Other Non-Current Liabilities | - |
| Total Noncurrent Liabilities | - |
| **Total Liabilities** | **1,057,843** |
| **NET ASSETS** | |
| Invested in Capital Assets, net of related debt | - |
| Reserved for Debt Service | - |
| Reserved for Encumbrances | - |
| Unreserved | - |
| Total Net Assets | 560,237 |
| **Total Liabilities & Net Assets** | **$ 1,618,080** |

**City of Alpharetta**
**Internal Service Fund - Medical Insurance**
**Statement of Revenues, Expenses, and Changes in Net position - Budget and Actual**
**For the Period Ended November 30, 2020**

| | Budget | Actual Amounts | Variance with Budget - Positive (Negative) |
|---|---|---|---|
| **REVENUES** | | | |
| Investment Earnings | $ - | $ - | $ - |
| Employer Medical Contribution | 7,700,000 | 3,067,979 | (4,632,021) |
| Employee Medical Contribution | 785,000 | 250,854 | (534,146) |
| Interest | - | 298 | 298 |
| Total revenues | 8,485,000 | 3,319,130 | (5,165,870) |
| **EXPENDITURES** | | | |
| Medical Premiums | 1,800,000 | 459,339 | 1,340,661 |
| Medical Claims | 6,685,000 | 2,302,004 | 4,382,996 |
| Contingency | 2,449 | - | 2,449 |
| Total expenditures | 8,487,449 | 2,761,343 | 5,726,106 |
| Excess (Deficiency) of Revenues Over expenditures | (2,449) | 557,787 | 560,236 |
| **OTHER FINANCING SOURCES** | | | |
| Asset Disposition | | - | |
| Operating Transfers In | - | - | - |
| Operating Transfers Out | | | - |
| Total other financing sources (uses) | - | - | - |
| Net change in fund balances | (2,449) | 557,787 | 560,236 |
| **Fund balances - beginning** | | **2,450** | |
| **Fund balances - ending** | | **$ 560,237** | |
| Adjustments to GAAP basis: | | | |
| Encumbrances | | - | |
| Misc adj | | | |
| **Fund balances-ending** | | **$ 560,237** | |

**City of Alpharetta**
**Enterprise Fund -Solid Waste**
**Statement of Net Position**
**November 30, 2020**

| . | Solid Waste |
|---|---|
| **ASSETS** | |
| Current Assets: | |
| Cash and Cash Equivalents & Investments | $ 2,390,492 |
| Inventories, at cost | - |
| Accounts Receivables (net of allowance for uncollectibles) | 941,145 |
| Prepaid Insurance Expenses | - |
| Total Current Assets | 3,331,637 |
| Noncurrent Assets: | |
| Restricted Cash, Cash Equivalents, and Investments | - |
| Total Restricted Assets | - |
| Other | - |
| Capital Assets | |
| Buildings and System | - |
| Machinery and Equipment | - |
| Less Accumulated Depreciation | - |
| Total Capital Assets (net of accumulated depreciation) | - |
| Total Noncurrent Assets | - |
| **Total Assets** | **3,331,637** |
| | |
| **LIABILITIES** | |
| Current Liabilities: | |
| Accounts Payable | - |
| Accounts Payable/ Customer Credit Balances | - |
| Accounts Payable/ Customer Pre-Paid Service | - |
| Accounts Payable/ A/R Module Suspense Acct | - |
| Payroll Liabilities | 763 |
| Accrued Salaries | - |
| Accrued Interest Payable | - |
| Compensated Absences Payable | 997 |
| Notes Payable - Revenue Bonds | - |
| Due to Other Funds | - |
| Total Current Liabilities | 1,760 |
| Current Liabilities Payable from Restricted Assets: | |
| Revenue Bonds Payable | - |
| Total Current Liabilities Payable from Restricted Assets | - |
| Noncurrent Liabilities: | |
| Customer Deposits | - |
| Compensated Absences less Current Portion | - |
| Revenue Bonds Payable | - |
| Total Noncurrent Liabilities | - |
| **Total Liabilities** | **1,760** |
| | |
| **NET ASSETS** | |
| Invested in Capital Assets, net of related debt | - |
| Reserved for Debt Service | - |
| Reserved for Encumbrances | - |
| Unreserved | 3,329,877 |
| Total Net Assets | 3,329,877 |
| | |
| **Total Liabilities & Net Assets** | **$ 3,331,637** |

**City of Alpharetta**
**Enterprise Fund - Solid Waste**
**Statement of Revenues, Expenses, and Changes in Net Position**
**For the Period Ended November 30, 2020**

| | |
|---|---|
| Operating revenues: | |
| Charges for sales and services: | |
| Refuse Collection charges | $ 3,334,747 |
| Misc Revenue | |
| Total operating revenues | 3,334,747 |
| Operating expenses: | |
| Administration | 4,438,307 |
| Non-departmental | - |
| Total operating expenses | 4,438,307 |
| Operating Gain (loss) | (1,103,560) |
| Non-operating revenues (expenses): | |
| Investment earnings | 2,112 |
| Total non-operating revenue (expenses) | 2,112 |
| Income (loss) before transfers | (1,101,448) |
| Transfers In | - |
| Transfers Out | - |
| Change In Net Assets | (1,101,448) |
| **Total net assets-beginning** | **1,147,523** |
| **Total net assets-ending (net of encumbrances)** | **46,075** |
| Adjustments to GAAP basis: | |
| Encumbrances | 3,283,801 |
| Misc adj-Encumbrances Resv/Prior Year | |
| **Total net assets-ending** | **$ 3,329,877** |

**City of Alpharetta**
**Internal Service Fund - Risk Management**
**Statement of Net Position**
**November 30, 2020**

| | |
|---|---|
| **ASSETS** | |
| Current Assets: | |
| Cash and Cash Equivalents & Investments | $ 1,624,854 |
| Accounts Receivables (net of allowance for uncollectibles) | - |
| Total Current Assets | 1,624,854 |
| Noncurrent Assets: | |
| Restricted Cash, Cash Equivalents, and Investments | - |
| Total Restricted Assets | - |
| Total Noncurrent Assets | - |
| **Total Assets** | **1,624,854** |
| **LIABILITIES** | |
| Current Liabilities: | |
| Accounts Payable | - |
| Claims Payables | 421,627 |
| Accrued Interest Payable | - |
| Due to Other Funds | - |
| Total Current Liabilities | 421,627 |
| Current Liabilities Payable from Restricted Assets: | |
| | - |
| Total Current Liabilities Payable from Restricted Assets | - |
| Noncurrent Liabilities: | - |
| Other Non-Current Liabilities | 410,797 |
| Total Noncurrent Liabilities | 410,797 |
| **Total Liabilities** | **832,424** |
| **NET ASSETS** | |
| Invested in Capital Assets, net of related debt | - |
| Reserved for Debt Service | - |
| Reserved for Encumbrances | - |
| Unreserved | 792,430 |
| Total Net Assets | 792,430 |
| **Total Liabilities & Net Assets** | **$ 1,624,854** |

## City of Alpharetta
## Internal Service Fund - Risk Management
## Statement of Revenues, Expenses, and Changes in Net position - Budget and Actual
## For the Period Ended November 30, 2020

| | Budget | Actual Amounts | Variance with Budget - Positive (Negative) |
|---|---|---|---|
| **REVENUES** | | | |
| Investment Earnings | $ 12,639 | $ 1,561 | $ (11,078) |
| Charges for Service | 793,361 | 630,671 | (162,690) |
| Insurance Premium Funding | 720,250 | - | (720,250) |
| Insurance Proceeds | - | 30,942 | 30,942 |
| Total revenues | 1,526,250 | 663,174 | (863,076) |
| **EXPENDITURES** | | | |
| Workers Compensation Admin | - | - | - |
| Professional Fees | 125,000 | 77,944 | 47,056 |
| Auto Liability | 170,000 | 180,432 | (10,432) |
| Property & Equipment Liability | 108,000 | 120,976 | (12,976) |
| Fine Art Liability | 4,000 | - | 4,000 |
| General Liability | 60,000 | 65,324 | (5,324) |
| Law Enforcement Liability | 90,500 | 86,256 | 4,244 |
| Public Entity Liability | 77,500 | 73,360 | 4,140 |
| Workers Comp Excess Liabilty | 106,500 | 110,462 | (3,962) |
| Employee Benefits Liability | - | - | - |
| Criminal Liability | 4,000 | 3,386 | 614 |
| Cyber Liability | 31,750 | 32,822 | (1,072) |
| Umbrella Liability | 58,000 | 65,677 | (7,677) |
| Medical Services | 10,000 | - | 10,000 |
| Claims/Judgements | - | 13,541 | (13,541) |
| Claims/Vehicle | 119,945 | 89,162 | 30,783 |
| Claims/Property/Equip | - | 85,107 | (85,107) |
| Claims/General Liability | 47,000 | 950 | 46,050 |
| Claims/Law Enf Liability | | 6,418 | |
| Claims/Workers Comp | 600,000 | 93,021 | 506,979 |
| Contingency | 1,058,868 | - | 1,058,868 |
| Total expenditures | 2,671,063 | 1,104,836 | 1,566,227 |
| Excess (Deficiency) of Revenues Over expenditures | (1,144,813) | (441,662) | 703,151 |
| **OTHER FINANCING SOURCES** | | | |
| Asset Disposition | | - | |
| Operating Transfers In | - | - | - |
| Operating Transfers Out | - | - | - |
| Total other financing sources (uses) | - | - | - |
| Net change in fund balances | (1,144,813) | (441,662) | 703,151 |
| **Fund balances - beginning** | | **1,144,813** | |
| **Fund balances - ending** | | **$ 703,151** | |
| Adjustments to GAAP basis: | | | |
| Encumbrances | | 89,279 | |
| Misc adj | | - | |
| **Fund balances-ending** | | **$ 792,430** | |

**City of Alpharetta**
**Statement of Net Position**
**OPEB Health Fund**
**November 30, 2020**

| | OPEB Plan |
|---|---|
| **ASSETS** | |
| Current Assets: | |
| Cash and Cash Equivalents | $ (161,641) |
| Investments | 1,924,966 |
| Accrued Income | 5,494 |
| Accounts Receivables (net of allowance for uncollectibles) | 1,139 |
| Total Assets | 1,769,959 |
| **LIABILITIES** | |
| Current Liabilities: | |
| Accounts Payable | 3,242 |
| Due to Other Funds | 80,866 |
| Total Current Liabilities | 84,108 |
| Current Liabilities Payable from Restricted Assets: | |
| | - |
| Total Current Liabilities Payable from Restricted Assets | - |
| Noncurrent Liabilities: | |
| | - |
| Total Noncurrent Liabilities | - |
| Total Liabilities | 84,108 |
| **NET ASSETS** | |
| Net Assets held in trust for pension benefits | 1,685,851 |
| Total Net Assets | 1,685,851 |
| Total Liabilities & Net Assets | **$ 1,769,959** |

**City of Alpharetta**
**Statement of Changes in Fiduciary Net Position**
**OPEB Health Fund**
**For the Period Ended November 30, 2020**

| | Actual Amounts |
|---|---|
| **Additions:** | |
| Employer Contribution | $ 76,589 |
| Employee Contribution | - |
| Total Contribution | 76,589 |
| Investment Income | 89,934 |
| Net appreciation in FMV | 103,352 |
| Accrued Interest & Dividends | 5,494 |
| Interest and Dividends | 11,209 |
| Total Investment Income | 209,989 |
| **Total Additions (Deductions)** | **286,578** |
| **Deductions:** | |
| Benefits payments | - |
| Professional Fees | - |
| Manager Fees | - |
| Consulting Fees | 2,744 |
| Agent Custody Fees-ADR | 108 |
| Total deductions | 2,852 |
| Net Increase (Decrease) | 283,726 |
| **OTHER FINANCING SOURCES (USES)** | |
| Transfers in/out | - |
| **Net Assets held in trust for OPEB benefits** | |
| Beginning of year | 1,402,125 |
| **Total net assets** | **$ 1,685,851** |

**City of Alpharetta**
**Statement of Net Position**
**OPEB Reimbursement Fund**
**November 30, 2020**

| | OPEB Plan |
|---|---|
| **ASSETS** | |
| Current Assets: | |
| Cash and Cash Equivalents | (346,646) |
| Investments | 4,043,419 |
| Accrued Income | 11,508 |
| Accounts Receivables (net of allowance for uncollectibles) | 2,277 |
| Total Assets | 3,710,558 |
| **LIABILITIES** | |
| Current Liabilities: | |
| Accounts Payable | 9,495 |
| Due to Other Funds | 983 |
| Total Current Liabilities | 10,479 |
| Current Liabilities Payable from Restricted Assets: | |
| | - |
| Total Current Liabilities Payable from Restricted Assets | - |
| Noncurrent Liabilities: | |
| | - |
| Total Noncurrent Liabilities | - |
| Total Liabilities | 10,479 |
| **NET ASSETS** | |
| Net Assets held in trust for OPEB benefits | 3,700,080 |
| Total Net Assets | 3,700,080 |
| Total Liabilities & Net Assets | **$ 3,710,558** |

**City of Alpharetta**
**Statement of Changes in Fiduciary Net Position**
**OPEB Reimbursement Fund**
**For the Period Ended November 30, 2020**

| | Actual Amounts |
|---|---|
| **Additions:** | |
| Employer Contribution | $ 574,502 |
| Employee Contribution | |
| Total Contribution | 574,502 |
| | |
| Investment Income | 167,212 |
| Net appreciation in FMV | 233,844 |
| Accrued Interest & Dividends | 11,508 |
| Interest and Dividends | 22,144 |
| Total Investment Income | 434,709 |
| | |
| **Total Additions (Deductions)** | **1,009,211** |
| | |
| **Deductions:** | |
| Benefits payments | 7,081 |
| Professional Fees | - |
| Manager Fees | - |
| Consulting Fees | 5,374 |
| Agent Custody Fees-ADR | 208 |
| Total deductions | 12,663 |
| | |
| Net Increase (Decrease) | 996,548 |
| **OTHER FINANCING SOURCES (USES)** | |
| Transfers in | - |
| | |
| **Net Assets held in trust for OPEB benefits** | |
| Beginning of year | 2,703,532 |
| | |
| **Total net assets** | **$ 3,700,080** |

**City of Alpharetta**
**Statement of Net Position**
**Pension Trust Fund**
**November 30, 2020**

| | Pension Trust Fund |
|---|---|
| **ASSETS** | |
| Current Assets: | |
| Cash and Cash Equivalents | $ (5,235) |
| Investments | 86,934,182 |
| Accrued Income | 342,253 |
| Accounts Receivables (net of allowance for uncollectibles) | - |
| Total Assets | 87,271,200 |
| | |
| **LIABILITIES** | |
| Current Liabilities: | |
| Accounts Payable | 232,995 |
| Accrued Income | |
| Due to Other Funds | 16,138 |
| Total Current Liabilities | 249,134 |
| Current Liabilities Payable from Restricted Assets: | |
| | - |
| Total Current Liabilities Payable from Restricted Assets | - |
| Noncurrent Liabilities: | |
| | - |
| Total Noncurrent Liabilities | - |
| Total Liabilities | 249,134 |
| | |
| **NET ASSETS** | |
| | |
| Net Assets held in trust for pension benefits | 87,022,066 |
| Total Net Assets | 87,022,066 |
| | |
| Total Liabilities & Net Assets | **$ 87,271,200** |

**City of Alpharetta**
**Statement of Changes in Fiduciary Net Position**
**Pension Trust Fund**
**For the Period Ended November 30, 2020**

| | Actual Amounts |
|---|---|
| **Additions:** | |
| Employer Contribution | $ 2,779,221 |
| Employee Contribution | 126,745 |
| Total Contribution | 2,905,966 |
| | |
| Investment Gain/Losses | 3,903,883 |
| Net appreciation in FMV | 5,613,131 |
| Interest | 583,794 |
| Accrued Interest & Dividends | 267,021 |
| Other Receipts | - |
| Total Investment Income | 10,367,829 |
| | |
| **Total Additions (Deductions)** | **13,273,795** |
| | |
| **Deductions:** | |
| Benefits payments | 1,312,116 |
| Custodial Fees | |
| Administrative Fees | 36,650 |
| Legal Fees | 2,993 |
| Manager Fees | - |
| Consulting Fees | 115,434 |
| Agent Custody Fees-ADR | 5,400 |
| | - |
| Total deductions | 1,472,593 |
| | |
| Net Increase (Decrease) | 11,801,202 |
| | |
| **Net Assets held in trust for pension benefits** | |
| Beginning of year | 75,220,864 |
| | |
| **Total net assets** | **$ 87,022,066** |

**City of Alpharetta**
**Combining Balance Sheet**
**Non-Major Governmental Funds**
**November 30, 2020**

| | Special Revenue | | | | | | | | Total Non-major |
|---|---|---|---|---|---|---|---|---|---|
| | **Hotel Motel** | **Impact Fee** | **Confiscated Assets** | **State Confiscated Assets** | **Grant Operating** | **E911** | **Debt Service Fund** | **Stormwater Capital Fund** | **Governmental Funds** |
| **ASSETS** | | | | | | | | | |
| Cash / Cash Equivalents / Investments | $ 2,099,187 | $ 3,809,069 | $ 142,329 | $ 70,479 | $ 123,757 | $ 1,406,978 | $ 3,420,257 | $ 1,999,405 | $ 13,071,462 |
| Taxes Receivable | - | - | - | - | - | - | - | - | - |
| Pre-Paid Expenditures | - | - | - | - | - | - | - | - | - |
| Accounts Receivable | - | - | - | - | - | - | - | - | - |
| Property Taxes | - | - | - | - | - | - | 1,075,163 | - | 1,075,163 |
| Intergovernmental Receivable | - | - | - | - | 6,141 | - | - | - | 6,141 |
| Due From Other Funds | | | | | | | | | |
| Restricted | - | - | - | - | - | - | - | - | - |
| **Total Assets** | **2,099,187** | **3,809,069** | **142,329** | **70,479** | **129,898** | **1,406,978** | **4,495,420** | **1,999,405** | **14,152,765** |
| **LIABILITIES** | | | | | | | | | |
| Accounts Payable | 0.40 | - | - | - | - | 3,907 | 7,648 | - | 11,555 |
| Retainage Payable | - | 23,915 | - | - | - | - | | - | 23,915 |
| Intergovernmental Payable | - | - | 689 | - | - | - | - | - | 689 |
| Arbitrage Payable | - | - | - | - | - | - | - | - | - |
| Accounts payable/AR Suspense acct | - | - | - | - | - | - | - | - | - |
| Compensated Absences | - | - | - | - | - | - | - | - | - |
| Payroll Liabilities | - | - | 3,025 | - | - | 31,114 | - | - | 34,139 |
| Due to Other Fund | - | - | - | - | - | - | - | - | - |
| Deferred Revenue | - | - | - | - | 18,241 | - | 1,075,163 | - | 1,093,404 |
| Unearned Revenue | - | - | - | - | - | - | - | - | - |
| **Total Liabilities** | **0** | **23,915** | **3,715** | **-** | **18,241** | **35,020** | **1,082,811** | **-** | **1,163,702** |
| **FUND BALANCES** | | | | | | | | | |
| Restricted: | | | | | | | | | |
| Capital Projects | - | 3,785,154 | - | - | - | - | - | - | 3,785,154 |
| Law Enforcement | - | - | 138,614 | 70,479 | - | - | - | - | 209,093 |
| Promotion of Tourism | 2,099,187 | - | - | - | - | - | - | - | 2,099,187 |
| Emergency Telephone Activities | - | - | - | - | - | 1,371,958 | - | - | 1,371,958 |
| Debt Service | - | - | - | - | - | - | 3,412,609 | - | 3,412,609 |
| Assigned for: Grant Projects | - | - | - | - | | - | - | - | - |
| Grant Projects | - | - | - | - | 111,657 | - | - | - | 111,657 |
| Unassigned: | - | - | - | - | | - | | 1,999,405 | 1,999,405 |
| Total Fund Balances | 2,099,187 | 3,785,154 | 138,614 | 70,479 | 111,657 | 1,371,958 | 3,412,609 | 1,999,405 | 12,989,063 |
| **Total Liabilities and Fund Balances** | **$ 2,099,187** | **$ 3,809,069** | **$ 142,329** | **$ 70,479** | **$ 129,898** | **$ 1,406,978** | **$ 4,495,420** | **$ 1,999,405** | **$ 14,152,765** |

**City of Alpharetta**
**Combining Statement of Revenues, Expenditures, and Changes in Fund Balances**
**Non-major Governmental Funds**
**For the Period Ended November 30, 2020**

| | Special Revenue | | | | | | | | Total Non-major |
|---|---|---|---|---|---|---|---|---|---|
| | **Hotel Motel** | **Impact Fee** | **Confiscated Assets** | **State Confiscated Assets** | **Grant Operations** | **E911 Fund** | **Debt Service Fund** | **Stormwater Service Fund** | **Governmental Funds** |
| **REVENUES:** | | | | | | | | | |
| Hotel Motel Tax | $ 1,034,229 | $ - | $ - | | $ - | | $ - | $ - | $ 1,034,229 |
| Property tax | - | - | - | | - | - | 4,054,662 | - | 4,054,662 |
| Charges for Service | - | - | - | | - | 1,074,698 | - | - | 1,074,698 |
| Impact Fees | - | 818,087 | - | | - | - | - | - | 818,087 |
| Forfeiture Income | - | - | 25,053 | 107,471 | - | - | - | - | 132,524 |
| Intergovernmental | - | - | - | | 12,970 | - | - | - | 12,970 |
| Contributions & Donations | - | - | - | | 650 | - | - | - | 650 |
| Investment Earnings | 1,791 | 3,110 | 624 | | 220 | 1,197 | 715 | 1,535 | 9,191 |
| Other | - | - | - | | - | - | - | - | - |
| Total revenues | **1,036,019** | **821,197** | **25,677** | **107,471** | **13,839** | **1,075,895** | **4,055,378** | **1,535** | **7,137,011** |
| **EXPENDITURES:** | | | | | | | | | |
| Tourism | 452,470 | - | - | | - | - | - | - | 452,470 |
| Community Development | - | - | - | | - | - | - | - | - |
| Culture/Recreation | 62,040 | 12,700 | - | | 20,709 | - | - | - | 95,449 |
| Public Safety | - | 155,750 | 104,606 | 85,934 | 28,730 | 1,946,363 | - | - | 2,321,383 |
| Public Works | - | 125,898 | - | | - | - | - | 95,048 | 220,946 |
| General Government | 1,125 | - | - | | - | - | 4,750 | - | 5,875 |
| Debt Service: | - | - | - | | | - | - | - | - |
| Principal | - | - | - | | - | - | - | - | - |
| Interest | - | - | - | | - | - | 1,286,218 | - | 1,286,218 |
| Bond Issuance Costs | - | - | - | | - | - | - | - | - |
| Total expenditures | **515,635** | **294,348** | **104,606** | **85,934** | **49,440** | **1,946,363** | **1,290,968** | **95,048** | **4,382,341** |
| Excess (deficiency) of revenues over expenditures | 520,384 | 526,849 | (78,929) | 21,537 | (35,600) | (870,468) | 2,764,410 | (93,513) | 2,754,670 |
| **OTHER FINANCING SOURCES (USES):** | | | | | | | | | |
| Transfers in / out: | | | | | | | | | |
| Conference Center fund | | - | - | | - | - | - | - | - |
| Debt service fund | - | - | - | | - | - | - | - | - |
| Capital Projects | - | - | - | | - | - | - | - | - |
| Operating grants fund | - | - | - | | - | - | - | - | - |
| Capital grants fund | - | - | - | | - | - | - | - | - |
| Capital Fund | | | - | - | | | | | |
| General fund | (387,831) | - | - | | - | - | - | 577,083 | 189,252 |
| Budgeted Fund Balance: | - | - | - | | - | - | - | - | - |
| Total other financing sources | - | - | - | | - | - | - | - | - |
| and (uses) | (387,831) | - | - | - | - | - | - | 577,083 | 189,252 |
| Net change in fund balances | 132,553 | 526,849 | (78,929) | 21,537 | (35,600) | (870,468) | 2,764,410 | 483,570 | 2,943,922 |
| Fund balances - beginning | **1,966,634** | **3,258,305** | **217,543** | **48,942** | **147,257** | **2,242,426** | **648,200** | **1,515,835** | **10,045,141** |
| Fund balances - ending | **$ 2,099,187** | **$ 3,785,154** | **$ 138,614** | **$ 70,479** | **$ 111,657** | **$ 1,371,958** | **$ 3,412,609** | **$ 1,999,405** | **$ 12,989,063** |

**City of Alpharetta**
**Hotel Motel Special Revenue Fund**
**Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual**
**For the Period Ended November 30, 2020**

| | Budget | Actual Amounts | Variance with Budget - Positive (Negative) |
|---|---|---|---|
| **REVENUES:** | | | |
| Hotel Motel Tax | $ 6,750,000 | $ 1,034,229 | $ (5,715,771) |
| Transfers In | - | - | - |
| Misc Revenue | - | - | - |
| Investment Earnings | 52,338 | 1,791 | (50,547) |
| Total revenues | 6,802,338 | 1,036,019 | (5,766,319) |
| **EXPENDITURES:** | | | |
| Professional Services | 6,000 | 1,125 | 4,875 |
| Recreation Improvements | 949,239 | 77,487 | 871,752 |
| Alpharetta Convention & Visitor's Bureau | 2,953,125 | 452,470 | 2,500,655 |
| Alpharetta Business Community | - | - | - |
| Debt Service Reserve | 1,017,394 | - | 1,017,394 |
| Bond Principal | 540,000 | - | 540,000 |
| Bond Interest | 771,963 | - | 771,963 |
| Contingency | - | - | - |
| Total Expenditures | 6,237,721 | 531,082 | 5,706,639 |
| Excess of revenues over expenditures | 564,617 | 504,937 | (59,680) |
| **OTHER FINANCING SOURCES (USES):** | | | |
| Transfers Out | (2,531,250) | (387,831) | 2,143,419 |
| Total other financing sources and uses | (2,531,250) | (387,831) | 2,143,419 |
| Net change in fund balances | (1,966,633) | 117,106 | 2,083,739 |
| **Fund balances - beginning** | | **$ 1,966,634** | |
| **Fund balances - ending** | | **$ 2,083,740** | |
| Enbumbrances | | $ 15,447 | |
| | | - | |
| **Fund balances - ending** | | **$ 2,099,187** | |

**City of Alpharetta**
**Impact Fee Special Revenue Fund**
**Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual**
**For the Period Ended November 30, 2020**

| | Budget | Actual Amounts | Variance with Budget - Positive (Negative) |
|---|---|---|---|
| **REVENUES:** | | | |
| Impact Fees | $ - | $ 818,087 | $ 818,087 |
| Investment Earnings | - | 3,110 | 3,110 |
| Total Revenues | - | 821,197 | 821,197 |
| **EXPENDITURES:** | | | |
| Public Safety | 155,750 | 155,750 | - |
| Public Works | 599,784 | 182,127 | 417,657 |
| Recreation & Parks | 1,064,102 | 1,064,102 | - |
| Community Development | 1,438,668 | - | 1,438,668 |
| General Government | - | - | - |
| Total expenditures | 3,258,304 | 1,401,979 | 1,856,325 |
| Excess (deficiency) of revenues over expenditures | (3,258,304) | (580,782) | (2,677,522) |
| **OTHER FINANCING SOURCES (USES):** | | | |
| Transfers Out | - | - | - |
| Total other financing sources and uses | - | - | - |
| Net change in fund balances | (3,258,304) | (580,782) | (2,677,522) |
| **Fund balances - beginning** | | **3,258,305** | |
| **Fund balances - ending** | | **$ 2,677,523** | |
| Encumbrances | | 1,107,631 | |
| **Fund balances - ending** | | **$ 3,785,154** | |

**City of Alpharetta**
**Confiscated Assets Special Revenue Fund**
**Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual**
**For the Period Ended November 30, 2020**

| | Budget | Actual Amounts | Variance with Budget - Positive (Negative) |
|---|---|---|---|
| **REVENUES:** | | | |
| Forfeiture Income | $ 160,000 | $ 25,053 | $ (134,947) |
| Investment Earnings | - | 624 | 624 |
| Intergovernmental | | | - |
| Misc Revenue | - | - | - |
| Total Revenues | 160,000 | 25,677 | (134,323) |
| **EXPENDITURES:** | | | |
| Public Safety | 377,543 | 104,606 | 272,937 |
| Non-Departmental | - | - | - |
| Total expenditures | 377,543 | 104,606 | 272,937 |
| Excess (deficiency) of revenues over expenditures | (217,543) | (78,929) | 138,614 |
| **OTHER FINANCING SOURCES (USES):** | | | |
| Transfer In | | | |
| Transfer Out | - | | |
| Total other financing sources and uses | - | - | - |
| Net change in fund balances | (217,543) | (78,929) | 138,614 |
| **Fund balances - beginning** | | **217,543** | |
| **Fund balances - ending** | | **$ 138,614** | |
| Adjustments to GAAP basis: | | | |
| Encumbrances | | - | |
| **Fund balances - ending** | | **$ 138,614** | |

**City of Alpharetta**
**State Confiscated Assets Special Revenue Fund**
**Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual**
**For the Period Ended November 30, 2020**

| | Budget | Actual Amounts | Variance with Budget - Positive (Negative) |
|---|---|---|---|
| **REVENUES:** | | | |
| Forfeiture Income | $ 105,130 | $ 107,471 | $ 2,341 |
| Investment Earnings | - | - | - |
| Intergovernmental | - | - | - |
| Misc Revenue | - | - | - |
| Total Revenues | 105,130 | 107,471 | 2,341 |
| **EXPENDITURES:** | | | |
| Public Safety | - | 85,934 | (85,934) |
| Non-Departmental | - | - | - |
| Total expenditures | - | 85,934 | (85,934) |
| Excess (deficiency) of revenues over expenditures | 105,130 | 21,537 | (83,593) |
| **OTHER FINANCING SOURCES (USES):** | | | |
| Transfer In | | - | |
| Transfer Out | - | - | |
| Total other financing sources and uses | - | - | - |
| Net change in fund balances | 105,130 | 21,537 | (83,593) |
| **Fund balances - beginning** | | **48,942** | |
| **Fund balances - ending** | | **$ 70,479** | |
| Adjustments to GAAP basis: | | | |
| Encumbrances | | - | |
| **Fund balances - ending** | | **$ 70,479** | |

**City of Alpharetta**
**Grant Fund - Operating**
**Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual**
**For the Period Ended November 30, 2020**

| | Budget | Actual Amounts | Variance with Budget - Positive (Negative) |
|---|---|---|---|
| **REVENUES:** | | | |
| Intergovernmental | $ 68,521 | $ 12,970 | (55,552) |
| Contributions & Donations | 8,680 | 650 | (8,030) |
| Sponsorships | - | - | - |
| Interest Earnings | - | 220 | 220 |
| Transfers in | - | - | - |
| Contingencies | - | - | - |
| Total | 77,201 | 13,839 | (63,362) |
| **EXPENDITURES:** | | | |
| General Government | 84,083 | - | 84,083 |
| City Admin | 6,140 | - | 6,140 |
| Community Development | 618 | - | 618 |
| Engineering/Public Works | - | - | - |
| Public Safety | 98,599 | 43,938 | 54,661 |
| Recreation & Parks | 35,018 | 20,709 | 14,309 |
| Contingencies | 66,925 | - | 66,925 |
| Match | 17,158 | - | 17,158 |
| Operating Transfers Out | - | - | - |
| Non-Allocated | - | - | - |
| Total | 308,541 | 64,647 | 243,894 |
| Excess (deficiency) of revenues over expenditures | (231,340) | (50,808) | 180,532 |
| **OTHER FINANCING SOURCES (USES):** | - | - | - |
| Net change in fund balance | (231,340) | (50,808) | 180,532 |
| **Fund balance - beginning** | | **147,257** | |
| **Fund balance - ending** | | **$ 96,449** | |
| Adjustments to GAAP basis: | | | |
| Encumbrances | | 15,208 | |
| **Fund balances - ending** | | **$ 111,657** | |

**City of Alpharetta**
**Emergency 911 Special Revenue Fund**
**Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual**
**For the Period Ended November 30, 2020**

| | Budget | Actual Amounts | Variance with Budget - Positive (Negative) |
|---|---|---|---|
| **REVENUES:** | | | |
| Charges for Service | $ 4,250,000 | $ 1,074,698 | $ (3,175,302) |
| Capital Lease | | | - |
| Investment Earnings | 26,568 | 1,197 | (25,371) |
| Total Revenues | 4,276,568 | 1,075,895 | (3,200,673) |
| **EXPENDITURES:** | | | |
| Public Safety | 5,618,993 | 2,380,446 | 3,238,547 |
| Total expenditures | 5,618,993 | 2,380,446 | 3,238,547 |
| Excess (deficiency) of revenues over expenditures | (1,342,425) | (1,304,551) | 37,874 |
| **OTHER FINANCING SOURCES (USES):** | | | |
| Transfers In | - | - | - |
| Transfers Out - Capital Project Fund | - | - | - |
| Total other financing sources and uses | - | - | - |
| Net change in fund balances | (1,342,425) | (1,304,551) | 37,874 |
| **Fund balances - beginning** | | **2,242,426** | |
| **Fund balances - ending** | | **$ 937,875** | |
| Adjustments to GAAP basis: | | | |
| Encumbrances | | 434,083 | |
| **Fund balances - ending** | | **$ 1,371,958** | |

## City of Alpharetta
## Debt Service Fund
## Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
## For the Period Ended November 30, 2020

| | Budget | Actual Amounts | Variance with Budget - Positive (Negative) |
|---|---|---|---|
| **REVENUES:** | | | |
| Property tax | $ 4,953,000 | $ 4,054,662 | $ (898,338) |
| Misc Revenue | | - | - |
| Investment earnings | - | 715 | 715 |
| Total revenues | 4,953,000 | 4,055,378 | (897,622) |
| **EXPENDITURES:** | | | |
| Current: | | | |
| General government | | | |
| Finance | | | - |
| Professional Services | 15,860 | 4,750 | 11,110 |
| Total general government | 15,860 | 4,750 | 11,110 |
| Debt Service: | | | |
| Principal | 2,350,000 | - | 2,350,000 |
| Interest | 2,587,140 | 1,286,218 | 1,300,922 |
| Contingency | 648,199 | - | 648,199 |
| Bond issuance costs | - | - | - |
| Payments to be Refunded Bond Escrow | - | - | - |
| Total debt service | 5,585,339 | 1,286,218 | 4,299,121 |
| Total expenditures | 5,601,199 | 1,290,968 | 4,310,231 |
| Excess (Deficiency) of revenues over expendit | (648,199) | 2,764,410 | 3,412,609 |
| **OTHER FINANCING SOURCES (USES):** | | | |
| Transfers in | | | - |
| Transfers out | | | - |
| Total other financing sources and uses | - | - | - |
| | (648,199) | 2,764,410 | 3,412,609 |
| **Fund balances - beginning** | | **648,200** | |
| **Fund balances - ending** | | **$ 3,412,609** | |

**City of Alpharetta**
**Stormwater Capital Fund**
**Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual**
**For the Period Ended November 30, 2020**

| | Budget | Actual Amounts | Variance with Budget - Positive (Negative) |
|---|---|---|---|
| **REVENUES:** | | | |
| Misc Revenue | $ - | $ - | $ - |
| Investment Earnings | - | 1,535 | 1,535 |
| Total Revenues | - | 1,535 | 1,535 |
| | | | |
| **EXPENDITURES:** | | | |
| Public Works | 2,807,677 | 1,552,289 | 1,255,388 |
| Recreation & Parks | 21,156 | 9,198 | 11,959 |
| Contingency | 72002 | 0 | 72,002 |
| Total expenditures | 2,900,835 | 1,561,486 | 1,339,349 |
| | | | |
| Excess (deficiency) of revenues over expenditures | (2,900,835) | (1,559,951) | 1,340,884 |
| | | | |
| **OTHER FINANCING SOURCES (USES):** | | | |
| Transfers In | 1,385,000 | 577,083 | (807,917) |
| Transfers Out | - | - | - |
| Total other financing sources and uses | 1,385,000 | 577,083 | (807,917) |
| | | | |
| Net change in fund balances | (1,515,835) | (982,868) | 532,967 |
| | | | |
| **Fund balances - beginning** | | **1,515,835** | |
| **Fund balances - ending** | | **$ 532,967** | |
| | | | |
| Adjustments to GAAP basis: | | | |
| Encumbrances | | 1,466,438 | |
| | | | |
| **Fund balances - ending** | | **$ 1,999,405** | |

# DEVELOPMENT AUTHORITY

# Revenue & Expenditure Report
# GAAP Financial Statements

# ALPHARETTA DEVELOPMENT AUTHORITY

## Financial Management Report - As of November 30, 2020

| | Account # | Project | Total Budget | Actuals (Collections/ Expenditures) | Forecasted Receivables/ Encumbrances | Remaining |
|---|---|---|---|---|---|---|
| **Revenues** | | | | | | |
| | 99575100-346900 | Bond Application Fee | $ 59,250 | $ 59,750 | $ - | $ (500) |
| | 99575100-361000 | Investment Earnings | - | 920 | - | (920) |
| | 99575100-389000 | Miscellaneous Revenue | - | - | - | - |
| | 99575100-371000-C1532 | ATC Operational Funding (COA) | 95,000 | 95,000 | - | - |
| | 99575100-381000-C1535 | Innovation Center Operations (ATC) | 18,800 | 7,583 | - | 11,217 |
| | | ***subtotal*** | ***$ 173,050*** | ***$ 163,253*** | ***$ -*** | ***$ 9,797*** |
| (1) | 99575100-395000 | Carryforward Fund Balance | $ 145,783 | $ - | | $ 145,783 |
| | | ***subtotal*** | ***$ 145,783*** | ***$ -*** | | ***$ 145,783*** |
| | | **Total** | **$ 318,833** | **$ 163,253** | | **$ 155,580** |
| **Expenditures** | | | | | | |
| | 99575100-571000-C1403 | Local Job Creation Grant Program | $ 32,500 | $ - | $ - | $ 32,500 |
| | 99575100-544100-C1532 | ATC Operational Funds | 95,000 | 47,500 | 47,500 | 0 |
| | 99575100-544100-C1601 | High Impact Permitting Grant Program (IGA with COA) | 20,948 | - | - | 20,948 |
| | 99575100-544100-C0924 | Economic Development Strategic Plan (split with COA) | 37,500 | - | - | 37,500 |
| | 99575100-531100 | General Supplies and Materials/Donations | 1,000 | 1,000 | - | - |
| | | ***subtotal*** | ***$ 186,948*** | ***$ 48,500*** | ***$ 47,500*** | ***$ 90,948*** |
| (2) | 99575100-523860-C1535 | Innovation Center Operations (Maintenance Contracts) | $ 7,500 | $ 1,333 | $ - | $ 6,168 |
| | 99575100-531200-C1535 | Innovation Center Operations (Miscellaneous Utilities) | 1,100 | 349 | - | 751 |
| | 99575100-531210-C1535 | Innovation Center Operations (Water/Sewer) | 200 | 46 | - | 154 |
| | 99575100-531220-C1535 | Innovation Center Operations (Natural Gas) | 4,500 | 1,026 | - | 3,474 |
| | 99575100-531230-C1535 | Innovation Center Operations (Electricity) | 5,500 | 2,385 | - | 3,115 |
| | | ***subtotal*** | ***$ 18,800*** | ***$ 5,138*** | ***$ -*** | ***$ 13,662*** |
| | 99575100-579000 | Reserve | $ 113,085 | $ - | $ - | $ 113,085 |
| | | **Total** | **$ 318,833** | **$ 53,638** | **$ 47,500** | **$ 217,695** |

(1) Carryforward Fund Balance represents cash available at the end of the prior fiscal year that is programmed into the current fiscal year budget. As this account represents cash already received, there will not be actual collections.

(2) Innovation Center utilities are being funded by the Alpharetta Technology commission (ATC) on a reimbursement basis. As such, expenses will outpace budget at month end due to the billing/reimbursement delay.

# ALPHARETTA DEVELOPMENT AUTHORITY

Financial Management Report - As of November 30, 2020

| Account # | Project | Total Budget | Actuals (Collections/ Expenditures) | Forecasted Receivables/ Encumbrances | Remaining |
|---|---|---|---|---|---|

## Fund Balance Reconciliation

| | | |
|---|---|---|
| **Fund Balance (beginning of Fiscal Year)** | **$** | **145,783** |
| Revenues collected to date | | 163,253 |
| Expenditures incurred to date | | (53,638) |
| **Fund Balance (current)** | **$** | **255,398** |
| Forecasted revenue collections | | - |
| **Fund Balance (forecasted)** | **$** | **255,398** |
| Allocation of Forecasted Fund Balance: | | |
| Spendable (available for investment by the Board) | $ | 116,950 |
| Non-Spendable (unspent/remaining project allocations) | | 138,448 |
| | $ | 255,398 |

# GAAP

# Financial Statements

**City of Alpharetta**
**Balance Sheet**
**COMPONENT UNIT-DEVELOPMENT AUTHORITY**
**November 30, 2020**

| | |
|---|---|
| **ASSETS** | |
| Current Assets: | |
| Cash and Cash Equivalents | $ 254,797 |
| Investments | 828 |
| Receivables | - |
| Restricted Cash for Bond Issuance Costs | - |
| **Total Assets** | **255,625** |
| **LIABILITIES** | |
| Current Liabilities: | |
| Accounts Payable | 226 |
| Deferred Revenue | - |
| Due to Other Funds | - |
| Total Current Liabilities | 226 |
| Current Liabilities Payable from Restricted Assets: | |
| | - |
| Total Current Liabilities Payable from Restricted Assets | - |
| Noncurrent Liabilities: | |
| | - |
| Total Noncurrent Liabilities | - |
| Total Liabilities | 226 |
| **Fund Balance** | |
| Restricted | 138,448 |
| Unassigned | 116,950 |
| Total Fund Balance | 255,398 |
| Total Liabilities & Fund Balance | **$ 255,625** |

**City of Alpharetta**
**Statement of Revenues, Expenditures, and Changes in Fund Balance**
**COMPONENT UNIT-DEVELOPMENT AUTHORITY**
**For the Period Ended November 30, 2020**

| | | Actual Amounts |
|---|---|---|
| **Revenues** | | |
| Rent/Royalties | $ | 7,583 |
| State Grant | | - |
| Fees | | 59,750 |
| Contributions & Donations | | 95,000 |
| Miscellaneous Income-Interest | | 920 |
| Miscellaneous Revenue | | - |
| **Total Revenues** | | **163,253** |
| **Expenditures** | | |
| Economic Development | | 47,500 |
| Maintenance Contracts | | 1,333 |
| Donation to private source | | 1,000 |
| Utilities - Miscellaneous | | 3,806 |
| Debt Service: | | |
| Principal | | - |
| Interest | | - |
| **Total Expenditures** | | **53,638** |
| Excess (deficiency) of revenues over (under) expenditures | | 109,615 |
| **Other Financing Sources (Uses)** | | |
| Sale of capital assets | | - |
| **Net Change in Fund Balances** | | 109,615 |
| **Fund Balance, Beginning of Year** | | **145,783** |
| Encumbrances | | |
| **Fund Balance, End of Year** | | **255,398** |

THE CITY OF

ALPHARETTA

GEORGIA

# City Council Meeting
# STAFF REPORT

Submitting Department: City Clerk
Submitted By:
Sponsored By:
Meeting Date: January 19, 2021

**I. AGENDA ITEM TITLE:** ALCOHOLIC BEVERAGE LICENSE APPLICATION

**II. RECOMMENDATION:**

**III. BUDGET IMPLICATIONS:**

BUDGETED ITEM: NO
FISCAL IMPACT: NO
INCLUDED IN CURRENT FY CPTL BUDGET: NO
INCLUDED IN CURRENT FY OPRT. BUDGET: NO
TOTAL PROJECT COST:
APPROPRIATIONS:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| | |

EXTERNAL FUNDING SOURCES:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| | |

**IV. REPORT IN BRIEF:**

**V. ALTERNATIVES:**

**VI. ATTACHMENTS:**

# City Council Meeting
# STAFF REPORT

Submitting Department: City Clerk
Submitted By:
Sponsored By:
Meeting Date: January 19, 2021

**I. AGENDA ITEM TITLE:** PH-21-AB-02 JONES FINANCIAL SERVICES, LLC
D/B/A PAINTING WITH A TWIST
11770 HAYNES BRIDGE ROAD SUITE 801
ALPHARETTA, GA 30009

ART STUDIO
CONSUMPTION ON PREMISES
LIQUOR, BEER, WINE & SUNDAY SALES

OWNER: JONES FINANCIAL SERVICES, LLC
REGISTERED AGENT: PORTIA C. TURNER

**II. RECOMMENDATION:**

**III. BUDGET IMPLICATIONS:**

BUDGETED ITEM: NO
FISCAL IMPACT: NO
INCLUDED IN CURRENT FY CPTL BUDGET: NO
INCLUDED IN CURRENT FY OPRT. BUDGET: NO
TOTAL PROJECT COST:
APPROPRIATIONS:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| | |

EXTERNAL FUNDING SOURCES:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| | |

**IV. REPORT IN BRIEF:**

**V. ALTERNATIVES:**

**VI. ATTACHMENTS:**

Painting With a Twist PH minutes

**CITY OF ALPHARETTA**
**PUBLIC HEARING**
**LIQUOR LICENSE**

**DATE:** January 14, 2021
**TIME:** 2:00 P.M.
**LOCATION:** https://zoom.us/j/94716783366

**Official Minutes**
**The public is advised the following minutes are not a verbatim transcription of business presented at the Public Hearing of the date shown but are a synopsis of pertinent information. The public is further advised the tapes recorded at said meeting are a matter of public record and are available to be heard at the City of Alpharetta Clerk's office during normal business hours.**

**I. CALL TO ORDER:** City Attorney, Sam Thomas, called the meeting to order at 2:07 P.M.

**II. LICENSE APPLICATIONS:**

1. **PH-21-AB-02**

Jones Financial Services, LLC
d/b/a Painting With a Twist
11770 Haynes Bridge Road Suite 801
Alpharetta, GA 30009

Art Studio
Consumption on Premises
Liquor, Beer, Wine & Sunday Sales

Owners: Jones Financial Services, LLC
Registered Agent: Portia C. Turner

The owner Mr. Stefan Jones was present on the call.

Mr. Jones, of 3307 Summit Glen Drive Lawrenceville, GA 30052, is the owner. Painting With a Twist is an art studio requesting a liquor, beer, wine and Sunday sales alcohol license. Mr. Thomas reviewed the required percentages of sales that are to be derived from art services and from alcohol, and stated those need to be reported monthly to our Finance Department. Mr. Thomas stated he would email

**Mr. Jones those requirements so he was aware of the services to alcohol sales ratio. Mr. Frank Jackson, Code Enforcement Officer, stated he would review all the forms necessary to submit to Finance as well as fees to be paid and dates they are due when Mr. Jones comes in to pay for the alcohol license. Mr. Thomas also stated that Mr. Jones needs to obtain a state alcohol license once he is issued his City of Alpharetta license. Mr. Jones was told that anyone pouring and serving alcohol at the business needs to have a pouring permit which is obtained through the City of Alpharetta's Public Safety department. Mr. Jones stated it was only he and his wife who would be pouring and they would obtain their license.**

**Public Comment: No Public Comment**

**Mr. Thomas recommended that this license be approved. Erin Cobb, City Clerk, confirmed it will be on the Consent Agenda at the City Council Meeting scheduled for Tuesday, January 19, 2021 at 6:30 P.M. The applicant is required to appear in person should Council have any questions regarding this application. Once City Council approves the application, applicant will be allowed to pick up and pay for their license at City Hall in Community Development.**

**III. ADJOURNMENT: With no further business to discuss or items to be heard, City Attorney, Sam Thomas, adjourned the meeting at 2:16 P.M.**

**Respectfully submitted,**

*Kiersten VanHorn*

**Kiersten VanHorn, Assistant City Clerk**

# City Council Meeting
# STAFF REPORT

Submitting Department: Finance
Submitted By: Thomas Harris
Sponsored By:
Meeting Date: January 19, 2021

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**I. AGENDA ITEM TITLE:** VULNERABLE POPULATION GRANT PROGRAM: AWARD RECOMMENDATION

**II. RECOMMENDATION:**

Approve the award of Alpharetta Vulnerable Population Grant Funds in an amount not to exceed $34,918 to Amana Academy as presented and authorize the Mayor to execute all necessary documents.

**III. BUDGET IMPLICATIONS:**

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: THE TOTAL VALUE OF THE RECOMMENDED AWARD IS $34,918. IF THIS RECOMMENDATION IS APPROVED BY CITY COUNCIL, THE TOTAL VALUE OF AWARDS GRANTED TO-DATE WOULD BE $280,000. THIS REPRESENTS THE TOTAL FUNDING ALLOCATED FOR THE VULNERABLE POPULATION GRANT PROGRAM.

APPROPRIATIONS:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| | |

EXTERNAL FUNDING SOURCES:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| | |

**IV. REPORT IN BRIEF:**

The City of Alpharetta created its Vulnerable Population Grant Program (VPGP) for the purpose of assisting Alpharetta families and residents who have suffered significant financial hardship due to the COVID-19 pandemic.

Because the City lacks established support programs, processes, and experience to provide such support in a direct manner, the VPGP was designed to provide funding to established not-for-profit agencies offering established programs that serve Alpharetta residents and which programs have experienced increased capacity demands due to the pandemic. Specific services on which the VPGP was created to support include overdue rent and mortgage assistance; utility assistance; food and nutrition; childcare; distance learning support; or other unforeseen financial/ emergency needs of the community. It may also focus on providing group community services such as food kitchens or pantries for the same population as mentioned above and/or may also focus on organizations that provide mental health services for vulnerable individuals.

Eligible applications under this program are reviewed by a staff committee tasked with reviewing all applications for consistency with the program purpose and intent, ability and efficiency of the applicant to deliver specified services / programs, and delivery of programs and services to residents of Alpharetta. The committee is further tasked with bringing forward for consideration by the Mayor and City Council recommendations on award and allocation of funding within the limits of the funding designated for the Alpharetta Vulnerable Population Grant Program.

The City has received an application for award under the VPGP from Amana Academy which has been providing support to Alpharetta residents in the category of learning support in the form of devices and software necessary for remote learning. The application has been reviewed and found to be in compliance with all terms and requirements of the program, so Staff recommends that funds be awarded to Amana Academy in an amount not to exceed $34,918.

If this recommendation is approved by City Council, the total value of awards granted to-date would be $280,000. This represents the total funding allocated for the Vulnerable Population Grant Program.

## V. ALTERNATIVES:

## VI. ATTACHMENTS:

Vulnerable Population Grant Program Application - Amana Academy

# City Of Alpharetta

## Vulnerable Population Program
## Grant Application Packet

*Updated 10/19/2020*

City Of Alpharetta
2 Park Plaza
ALPHARETTA, GA 30009
WWW.Alpharetta.GA.US

# Introduction

This application is for consideration of potential funding from the City of Alpharetta (hereinafter "The City") under its COVID-19 Vulnerable Population Program. The program has been established for the purpose of providing support to Alpharetta businesses and families suffering significant hardship due to the economic impacts of the COVID-19 pandemic by extending financial support to not-for-profit organizations administering programs deemed by the City to be effectively meeting the goals of the City's COVID-19 Vulnerable Population Program.

This application may be modified before its inclusion on the City's agenda for approval. Any changes will be communicated to the applying agency for concurrence before placement on the agenda.

The application will become Attachment A: Scope of Work or Provision of Services in the final grant contract, if approved.

The City reserves the right to modify its procedures in awarding grants based upon the applications received.

# Background

The City of Alpharetta has appropriated funding indirectly through the original CARES Act to a program to assist not-for-profits in providing services to vulnerable populations that have been affected by the COVID pandemic. A high-level summary of the process follows:

- The funding can be used to reimburse eligible expenses incurred by an established and eligible not-for-profit after March 27, 2020. Eligible expenses include providing direct assistance to individuals in the community who have lost employment since March 27, 2020; providing direct assistance to individuals that have been financially hindered by reduced working hours since March 27, 2020; or providing assistance to those who are part of a vulnerable population that has suffered additional burdens because of the COVID pandemic.

- Priority for awards will be given to agencies with a physical location in Alpharetta and that have a record of serving the greater Alpharetta / North Fulton communities. This program is not designed for new programs or start-up efforts.

- The focus of the program will be overdue rent and mortgage assistance; utility assistance; food and nutrition; childcare; distance learning support; or other unforeseen financial/ emergency needs of the community. It may also focus on providing group community services such as food kitchens or pantries for the same population as mentioned above and/or may also focus on organizations that provide mental health services for vulnerable individuals.

- Applications will remain open until funding is exhausted or the Mayor and City Council vote to end the program. The City reserves the right to modify these requirements and procedures based upon the volume or quality of applications. There will be an internal review process which may create a recommendation of approval, denial, or modification before being brought to Mayor and Council for approval.

- All awards will only be official upon approval by Mayor and Council. No advances for expenses will be awarded by this program.

# Background (Continued)

- Grant requests must have a minimum amount of $10,000 to be eligible for review and will have a maximum award amount of $50,000. No reimbursement will be given until the $10,000 worth of eligible expenses is attained. If a not-for-profit is awarded a grant and fails to show $10,000 worth of eligible expenses within ninety days of award, the grant will be rescinded.

- Funding should not be requested through this program that will be reimbursed through other measures. If the agency makes multiple applications and wishes to withdraw the one to the City, the agency may contact staff to withdraw the application.

- The goal of all awarded funds are to have the grant expended by December 31, 2020; however, the City will allow individual grantees to work with proposal dates that extend into 2021, but no longer than one year after the approval by Mayor and Council.

- Any questions or communications related to this program or the application should be sent in writing to CaresGrant@alpharetta.ga.us

# Checklist Of Required Docuements

The following items must be included with your submitted application. Applications that exclude any of the following will be disqualified from consideration.

- [x] Completed and signed application
- [x] Organization bylaws
- [x] Organization chart
- [x] Dated copies of minutes from last 4 Board Meetings
- NA ~~Proof of registration with federal SAVE Program~~
- NA ~~All applicable federal, state, and local licenses~~
- [x] 501(c)3 not-for-profit IRS certification
- [x] Articles of incorporation recorded by Sec. of State
- [x] Last independent audit of organization by CPA
- [x] Current approved organization budget
- [x] Proof of E-Verify registration

Please turn to the next page to begin completing the application.

# City Of Alpharetta
## Vulnerable Population Program
## Grant Application

*This completed form must be included as the cover to all materials submitted as your application packet for the City of Alpharetta Vulnerable Population Program Grant. In addition to the completed form, your application packet must include **ALL** of the materials listed in the checklist found at the end of this form.*

***Your complete application, including this form and all required materials, must be submitted via email to** CaresGrant@alpharetta.ga.us.* *Applications will be reviewed and considered on a rolling basis, and the application period will remain open until funding has been exhausted or the Mayor and City Council vote to end the program.*

*When submitting your application packet, please include this completed form as a single attachment. It is preferred that all supporting materials, including the items defined in the aforementioned checklist, be submitted as a single, additional attachment in .PDF format. If, however, your organization does not have the ability to combine the supporting materials in this manner, they should be attached as individual files and named using the name of your agency and an identifier similar to how the corresponding document is listed in the checklist (e.g. "City of Alpharetta - Organization Chart").*

Organization Name: Amana Academy

### PRIMARY PHYSICAL LOCATION

Street Address: 285 South Main Street

Suite #: ______ City: Alpharetta State: GA Zip Code: 30009

Telephone: 678-624-0989 Website: amanaacademy.org

### MAILING ADDRESS

Mailing Address: 285 South Main Street

Suite #: ______ City: Alpharetta State: GA Zip Code: 30009

### CONTACT INFORMATION

Authorized Representative: Niki Fox Title: Sustainability Director

Telephone: 678-624-0989 Email: nfox@amanaacademy.org

### SWEAR AND ATTEST

***I, the undersigned, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this application and in any and all documents provided in support of this application are true and accurate. I further understand that any false statements provided by me or my representatives as part of this application, beyond any legal penalties, will result in the denial of the subject application.***

Niki Fox
Applicant's Printed Name

11/11/2020
Date Of Application

Niki Fox
Applicant's Signature

## PROGRAM INFORMATION

In the space provided, please provide a description of the subject program, its history, clientele, and how demand for the program has changed because of the COVID-19 pandemic. Please provide as much detail as the space allows.

Amana Academy's 15 year experience implementing the STEM-themed EL Education model to serve Fulton County's students was put to the test last spring amid a statewide lockdown due to the COVID-19 outbreak. In crisis mode, we responded with agility while attempting to hang on to core practices of our expanded definition of achievement of mastery of knowledge and skills, character, and high-quality student work. Having been exposed to new instructional technology tools and ways to engage with students and parents, we see even greater potential to leverage EL Education's approach to reimagine learning environments for greater equity and better student outcomes, but to do so will require a proportional investment in much-needed technology devices for our most disadvantaged students. Hence, we are requesting $50,000 for computers they can use for remote or face-to-face instruction.

Our student population of nearly 800 is one of the most diverse in Georgia, with no majority racial or ethnic group represented. Located in the heart of Alpharetta, 88% of our students reside in North Fulton, with 43% coming from Alpharetta, 31% from Roswell, and the remaining 24% from Johns Creek, Milton, Sandy Springs and Mountain Park. The remaining 12% drive more than an hour each way from South Fulton daily. Our student population is one of the most diverse in Georgia, with no majority racial or ethnic group represented. All of our students, regardless of their background or life circumstances, are prepared for high academic achievement. More importantly, they understand that there is more in them than they realize, and they are empowered to use their knowledge for good.

Nearly 50% of our students are from economically disadvantaged households, and it is these households that have been hit hardest during the pandemic. Virtual learning has proven challenging, especially for families who do not have reliable WiFi in their homes, or who may not have enough computers and/or other devices for their children to consistently log on and be present during virtual classes. We estimate that 350 of our North Fulton students are without reliable technology on a consistent basis. We have handed out almost 225 computers during virtual learning, but that leaves another 125 North Fulton students without adequate technology.

We currently plan to return to face-to-face learning in January, after the winter break. About 35% of our families have indicated a desire to participate in face-to-face classes. This means that 275 students will be on campus, in classrooms. We will need to provide them with devices because much of their learning will still happen through the use of technology. In the past, students were able to bring their own devices from home, or share a school-based device. That is not the case during the pandemic, since we would want to have a device for every student that remains in the classroom---and we would discourage students from bringing their personal devices from home to avoid introducing additional germs and potential virus particles to our sanitized classroom spaces. We estimate that this would require an additional 200 computers to meet our needs. This estimate assumes not every student who was given a school-owned device will return to face-to-face learning, but he/she will remain in virtual learning mode and continued to reply on those devices at home. The estimate also accounts for the approximately 125 students without adequate technology mentioned above, as well as any additional who wish to return to face-to-face, but who would not be able to bring a device from home.

It is vital that we continue to deliver on our promise of a high-quality, hands-on STEM-focused educational experience for all of our students. We cannot allow lack of access and resources to be an excuse for the educational opportunity gap that persists in our community. We must do better, and we're looking to like minded, mission oriented organizations such as the City of Alpharetta to partner with us in this work. A gift of $50,000 would go a long way toward making sure our most vulnerable North Fulton families' needs are met. With the right tools and resources, we can transform education and in doing so, transform lives.

## PROGRAM INFORMATION (Continued)

In the space provided, please provide a description of estimated expenditures for this program and presentation of the total program budget. It must clearly define the amount of funding you are asking for from the City, though you may show other non-City expenditures to show other revenue source commitments. It should also include any and all COVID or pandemic related grant funding which the agency has been awarded or has applied for.

**Budget Narrative**

Request from City of Alpharetta: $50,000

200 Chromebook Computers @ $250 per unit

**Other COVID Related Grants Received by Amana Academy**

**North Point Community Church** - $10,000 for WiFi Hotspots
**North Point Community Church** - $30,000 for Social & Emotional Support for Students and Teachers

**Walton Family Foundation** - $20,000 for COVID Relief used for Professional Development for Teachers to learn new Educational Tools related to Virtual Teaching and Learning

Does/will your organization subcontract the program administration or any other aspect of the program to a third party or work in partnership with another not-for-profit agency to provide services under this program?

◯ Yes  X No

If you answered "yes" to the question above, please list the third party organization(s) and the specific role(s) each will play and/or services they will provide.

# City Council Meeting
# STAFF REPORT

Submitting Department: City Clerk
Submitted By: John Robison
Sponsored By:
Meeting Date: January 19, 2021

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**I. AGENDA ITEM TITLE:** CONSIDERATION OF AN AMENDMENT TO THE SAFE HOTEL ORDINANCE (1ST READING)

**II. RECOMMENDATION:**

Staff is recommending that Mayor and Council approve an amendment to Article VI of Chapter 42 of the City Code to amend regulations promoting safe hotels.

**III. REPORT IN BRIEF:**

The Safe Hotels Ordinance required the City Council to review its provisions before January 1, 2021. Staff and legal presented this review as a workshop during the January 11, 2021 Regular City Council Meeting. As a result, City Council determined it in the best interest of the public health, safety, and welfare to amend the Safe Hotel Ordinance. Attached is the clean version and red-lined version of the proposed amendments.

**IV. ALTERNATIVES:**

**V. ATTACHMENTS:**

SAFE HOTELS ORDINANCE (NEW DRAFT - 1.14.2021) - CLEAN(4003906.2) (003), SAFE HOTELS ORDINANCE - REDLINE - 1.14.2021(4004026.1)

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA, GEORGIA TO AMEND ARTICLE VI OF CHAPTER 42 OF THE CODE OF THE CITY OF ALPHARETTA, GEORGIA, TO AMEND REGULATIONS PROMOTING SAFE HOTELS WITHIN THE CITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES**

**WHEREAS**, the Mayor and Council of the City of Alpharetta, Georgia (the "City Council") are charged with the protection of the public health, safety, and welfare of the citizens of the City of Alpharetta, Georgia (the "City"); and

**WHEREAS**, the City Council, on May 6, 2019, enacted "An Ordinance of the Mayor and Council of the City of Alpharetta, Georgia to Amend Chapter 42 of the Code of the City of Alpharetta, Georgia, to Add Regulations to Promote Safe Hotels within the City; to Repeal Conflicting Ordinances; to Provide for an Effective Date; and for Other Purposes" (the "Safe Hotels Ordinance"), codified as Article VI of Chapter 42 of the Code; and

**WHEREAS**, the Safe Hotels Ordinance required the City Council to review its provisions before January 1, 2021; and

**WHEREAS**, the City Council conducted said review and determined it in the best interest of the public health, safety, and welfare to amend the Safe Hotel Ordinance.

**NOW, THEREFORE**, the Mayor and City Council of the City of Alpharetta, Georgia hereby ordains, as follows:

Section 1. Article VI of Chapter 42 of the Code is hereby amended by deleting the same in its entirety and replacing it with the following:

"**ARTICLE VI. SAFE HOTELS**

Sec. 42-225. - Title and Purpose of this article.

This article shall be referred to and commonly known as the "Alpharetta Safe Hotels Ordinance," and its purpose is to promote safe hotels within the City of Alpharetta and to protect the public health, safety and welfare.

Sec. 42-226. - Applicability; definitions.

(a) This article shall apply to Hotels licensed under chapter 42, article V, section 42-187, *et seq.* of this Code ("article V").

(b) Nothing in this article shall waive or replace the obligations of a licensee under article V; the provisions of this article shall be deemed supplemental to that ordinance.

(c) For purposes of this article only, the following terms shall have the meanings ascribed to them in this section.

*Calls that are Criminal in Nature* means the total number of calls to the Alpharetta Public Safety Department ("APS") that result in a request that a representative be dispatched or directed to the hotel, over a one-year period, when those responses:

(1) Result in a representative being dispatched or directed to the hotel;

(2) Allege evidence of criminal activity;

(3) Result in an arrest, charge, citation or discovery of criminal activity; or

(4) Find an imminent threat to safety of persons or property.

Calls that are Criminal in Nature shall not include calls resulting from a mass casualty event or calls relating to fire alarms, emergency medical situations, warrants, transportation by the APS, training, police escorts, traffic stops, maintenance, security checks initiated by APS, or calls initiated by off-duty officers hired by the hotel to provide security.

*Calls that are Criminal in Nature Ratio* means the number of Calls that are Criminal in Nature divided by the number of rooms in service at the hotel.

*Code* means the revised Code of the City of Alpharetta.

*Employee* means any person who earns qualifying wages, commissions or other type of compensation from the hotel.

*Guest* means any person that occupies a guestroom.

*Guestroom* shall have the meaning prescribed to it in Section 42-188 of the Code.

*Hotel* shall mean a Hotel, as that term is defined in Section 42-188 of the Code, to which a Certificate of Authority has been issued.

*Hotel operation* means the occupancy of any guestroom or use of any hotel facility.

*Manager* means the general manager, shift manager, or any person in any supervisory position at the hotel.

*Operator* means any person who works at a hotel in a capacity to facilitate the offering of guestrooms to guests, including, but not limited to, front desk workers.

*Owner* means a corporation, firm, partnership, association, organization and any other group acting as a unit, or a person who has legal title to any structure or premises with or without accompanying actual possession thereof, and shall include the duly authorized agent or attorney, a purchaser, devisee, fiduciary and any person having a vested or contingent interest in the premises in question.

Sec. 42-227. - Certificate of authority required; permit required; permit fee.

(a) All operators shall continue to annually register, apply for, and obtain a certificate of authority pursuant to article V, and collect and remit taxes as set forth therein. In addition, a copy of the application and certificate shall be registered annually with the department of public safety within ten days of the submission of the application and receipt of the certificate of authority. Upon receipt of the copy by the department of public safety and the receipt of the regulatory fee set forth below, the department shall issue a permit to the operator. It shall be unlawful to operate a hotel within the city without a permit as provided herein.

(b) Officials of the department of public safety and department of community development, and health officials shall have the authority to regularly inspect the premises of a hotel to ensure compliance with applicable codes and standards. Such inspections shall be conducted at least annually.

(c) In order to defray the annual regulatory costs associated with the implementation of the city's safe hotels program, including inspections, safety improvement recommendations and excess calls that are criminal in nature, the following annual permit fees are established:

| Tier: | Fee: |
|---|---|
| One | N/A |
| Two | $1.00 |
| Three | $5,000.00 |

Sec. 42-228. - Tier system.

(a) For the purposes of this article only, the following tiers are established for hotels:

Tier One: A hotel that has a calls that are criminal in nature ratio (as defined in section 42-226), equal to or less than 3.0 percent (for example, a hotel with 100 rooms that has 3 or less calls that are criminal in nature on an annualized basis by calendar year, is a tier one hotel).

Tier two: A hotel that has a calls that are criminal in nature ratio in excess of 3.0 percent, but equal to or less than 8.0 percent.

Tier three: A hotel that (1) either has a calls that are criminal in nature ratio in excess of 8.0 percent; or (2) has been in tier two or tier three (or a combination of tier two and three) for at least the two prior calendar years, and has not been in tier one at any point during that time period.

(b) Every Hotel shall:

(1) Ensure that every guest that rents a guestroom is at least 18 years of age or older;

(2) Obtain from each and every guest that rents a guestroom a copy of the guest's photo identification and, if applicable, vehicle registration (i.e., license plate number); and

(3) Keep and store, on the hotel's premises for a period of no less than 60 days from the date it is obtained, the information obtained pursuant to subsection (b)(2) above.

Sec. 42-229. - Probationary period.

(a) A hotel that reaches tier two for the first time shall be notified it is operating in a probationary period.

(b) Any hotel that enters a probationary period shall complete meetings, separately or combined, with public safety, health, and community development officials to discuss issues related to the property contributing to criminal activity and actions to mitigate them and limit their impact.

Sec. 42-230. - Automatic security requirements for tier three hotels.

(a) Tier three hotels shall hire and maintain on the property, at the owner's sole expense, the presence of an off-duty officer with arresting authority between 9:00 p.m. and 3:00 a.m. seven days a week.

(b) Tier three hotels shall also implement policies to reduce calls that are criminal in nature, including but not limited to:

(1) A meeting with public safety, health, and community development officials to discuss issues related to the property contributing to criminal activity and actions to mitigate them and limit their impact;

(2) Installation of safety and security measures such as, but not limited to, fencing, lighting, public space surveillance, if any are found by law enforcement to not be in place and necessary to prevent further criminal activity;

(3) Creation and posting of guest rules, which shall be approved by the director of public safety;

(4) Implementation and enforcement of a no trespass list;

(5) Implementation of minimum age of 21 for check-in for lodging properties; and

(6) Requirement of use of valid credit card at check-in.

Sec. 42-231. - Suspension and revocation of license.

(a) The director of public safety may suspend the permit of a tier three hotel for a period of up to 30 days if the director determines that the operator is not making reasonable progress in reducing calls that are criminal in nature. The director shall notify the operator in writing of the proposed suspension. The operator may appeal the determination of the director to the mayor and council by providing written notice to the city clerk within 15 days of receipt of the notice. If the operator fails to timely appeal, the suspension shall take effect upon expiration of the deadline for filing an appeal. If the operator files a timely appeal, the suspension shall not take effect until the matter is heard by the mayor and council. The suspension, if upheld by the mayor and council, shall begin within three days of the date of the mayor and council's decision.

(b) If a permit is suspended, the hotel is prohibited from furnishing guestrooms or other space to new guests, including but not limited to, conference rooms, ballrooms, pools and spas, and parking lots. The hotel may only continue to operate and furnish guestrooms to current guests unless an emergency order requires immediate evacuation of the property.

(c) The permit of a tier three hotel may be revoked by the director of public safety following two suspensions, and further failure to make reasonable progress in reducing calls that are criminal in nature. The method for appealing a revocation is the same as for the appeal of a suspension. If a permit is revoked, the owner/operator of the property is prohibited from furnishing guestrooms or rented space to new guests and must cease operations within 30 days of a final decision.

Sec. 42-232. - Reward program.

Each hotel employee who makes a public safety call that results in an arrest shall receive a reward of up to $200.00, at the discretion of the public safety department. In addition, the public safety department may provide additional non-monetary reward recognition. Rewards shall be funded from fees generated pursuant to section 42-227(c).

Section 2. It is the intention of the City Council and it is hereby ordained by the authority of the City Council that the provisions of this Ordinance shall become and be made a part of the Code of the City of Alpharetta, Georgia and the codifier is authorized to make the specified deletions, insertions, additions, and to insert headings, article numbers and section numbers as and where appropriate.

Section 3. If any section, subsection, provision, or clause of any part of this Ordinance shall be declared invalid or unconstitutional, or, if the provisions of any part of this Ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid or the application of this Ordinance to other circumstances not so held to be invalid. It is hereby declared as the intent of the City Council that this Ordinance would have been adopted in its current form without the invalid or unconstitutional provision contained therein.

Section 4. This Ordinance shall become effective immediately upon its adoption. Yearly, the Director of the Department of Public Safety will provide to the Mayor and City Council a report of every Hotel within the City and the tier in which those hotels are classified in under this Ordinance.

Section 5. All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of such conflict.

[SIGNATURES ON FOLLOWING PAGE]

[SIGNATURE PAGE TO ORDINANCE No.: ____________]

THE CITY OF ALPHARETTA, GEORGIA

By: ________________________________
Jim Gilvin, Mayor

COUNCILMEMBERS

________________________________
Jason Binder

________________________________
Ben Burnett

________________________________
John Hipes

________________________________
Dan Merkel

________________________________
Donald Mitchell

(SEAL)

________________________________
Karen Richard

Attest:

________________________________
Erin Cobb, City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

________________________________
C. Sam Thomas, City Attorney

First Reading: _______________

Second Reading: _______________

Adopted: _____________________

4003906

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA, GEORGIA TO AMEND ARTICLE VI OF CHAPTER 42 OF THE CODE OF THE CITY OF ALPHARETTA, GEORGIA, TO AMEND REGULATIONS PROMOTING SAFE HOTELS WITHIN THE CITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES**

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**WHEREAS,** the Mayor and Council of the City of Alpharetta, Georgia (the "City Council") are charged with the protection of the public health, safety, and welfare of the citizens of the City of Alpharetta, Georgia (the "City"); and

**WHEREAS,** the City Council, on May 6, 2019, enacted "An Ordinance of the Mayor and Council of the City of Alpharetta, Georgia to Amend Chapter 42 of the Code of the City of Alpharetta, Georgia, to Add Regulations to Promote Safe Hotels within the City; to Repeal Conflicting Ordinances; to Provide for an Effective Date; and for Other Purposes" (the "Safe Hotels Ordinance"), codified as Article VI of Chapter 42 of the Code; and

**WHEREAS,** the Safe Hotels Ordinance required the City Council to review its provisions before January 1, 2021; and

**WHEREAS,** the City Council conducted said review and determined it in the best interest of the public health, safety, and welfare to amend the Safe Hotel Ordinance.

**NOW, THEREFORE,** the Mayor and City Council of the City of Alpharetta, Georgia hereby ordains, as follows:

Section 1. Article VI of Chapter 42 of the Code is hereby amended by deleting the same in its entirety and replacing it with the following:

**"ARTICLE VI. SAFE HOTELS**

Sec. 42-225. - Title and Purpose of this article.

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~~The~~This article shall be referred to and commonly known as the "Alpharetta Safe Hotels Ordinance," and its purpose ~~of this article~~ is to promote safe hotels within the City of Alpharetta~~,~~ and to protect the public health, safety and welfare.

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Sec. 42-226. - Applicability; definitions.

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(a) This article shall apply to ~~hotels/motels~~Hotels licensed under chapter 42, article V, section 42-187, *et seq.* of this Code ("article V").

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(b) Nothing in this article shall waive or replace the obligations of a licensee under article V~~. The~~; the provisions of this article shall be deemed supplemental to that ordinance.

(c) For purposes of this article only, the following terms shall have the meanings ascribed to them in this section.

*Calls ~~for service~~that are Criminal in Nature* means the total number of calls to the Alpharetta Public Safety Department ("APS") that result in a request that a representative be dispatched or directed to the hotel, over a one-year period, when those responses:

(1) Result in a representative being dispatched or directed to the hotel;

(2) ~~—~~ Allege evidence of criminal activity;

(3) ~~—~~ Result in an arrest, charge, citation or discovery of criminal activity; or

(4) ~~—~~Find an imminent threat to safety of persons or property.

~~Calls for service shall not include calls to law enforcement made by employees or agents of the hotel property itself or traffic citations in which the hotel property address is used as the address for the citation.~~

~~Calls for service~~Calls that are Criminal in Nature shall not include calls resulting from a mass casualty event or calls relating to fire alarms, emergency medical situations, warrants, transportation by the APS, training, police escorts, traffic stops, maintenance, security checks initiated by APS, or calls initiated by off-duty officers hired by the hotel to provide security.

*Calls ~~for service ratio~~that are Criminal in Nature Ratio* means the number of ~~calls for service~~Calls that are Criminal in Nature divided by the number of rooms in service at the hotel.

*Code* means the revised Code of the City of Alpharetta.

*Employee* means any person who earns qualifying wages, commissions or other type of compensation from the hotel.

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*Guest* means any person that occupies a guestroom.

~~*Guestroom* means a room offered to the public for a fee that contains, at a minimum, provisions for sleeping.~~

~~*Hotel* shall have the same definition as set forth in article V.~~ *Guestroom* shall have the meaning prescribed to it in Section 42-188 of the Code.

*Hotel* shall mean a Hotel, as that term is defined in Section 42-188 of the Code, to which a Certificate of Authority has been issued.

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*Hotel operation* means the occupancy of any guestroom or use of any hotel facility.

*Manager* means the general manager, shift manager, or any person in any supervisory position at the hotel.

*Operator* means any person who works at a hotel in a capacity to facilitate the offering of guestrooms to guests, including, but not limited to, front desk workers.

*Owner* means a corporation, firm, partnership, association, organization and any other group acting as a unit, or a person who has legal title to any structure or premises with or without accompanying actual possession thereof, and shall include the duly authorized agent or attorney, a purchaser, devisee, fiduciary and any person having a vested or contingent interest in the premises in question.

Sec. 42-227. - Certificate of authority required; permit required; permit fee.

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(a) All operators shall continue to annually register, apply for, and obtain a certificate of authority pursuant to article V, and collect and remit taxes as set forth therein. In addition, a copy of the application and certificate shall be registered annually with the department of public safety within ten days of the submission of the application and receipt of the certificate of authority. Upon receipt of the copy by the department of public safety and the receipt of the regulatory fee set forth below, the department shall issue a permit to the operator. It shall be unlawful to operate a hotel within the city without a permit as provided herein.

(b) Officials of the department of public safety and department of community development, and health officials shall have the authority to regularly inspect the premises of a hotel to ~~insure~~ensure compliance with applicable codes and standards. Such inspections shall be conducted at least annually.

(c) In order to defray the annual regulatory costs associated with the implementation of the city's safe hotels program, including inspections, safety improvement recommendations and excess calls ~~for service~~that are criminal in nature, the following annual permit fees are established:

| Tier: | Fee: |
|---|---|
| One | N/A |
| Two | $1.00 |
| Three | $5,000.00 |

Sec. 42-228. - Tier system.

(a) For the purposes of this article only, the following tiers are established for hotels:

Tier One: A hotel that has a ~~call for service~~calls that are criminal in nature ratio (as defined in section 42-226), equal to or less than ~~30~~3.0 percent (for example, a hotel with 100 rooms that has ~~30~~3 or less calls ~~for service~~that are criminal in nature on an annualized basis by calendar year, is a tier one hotel).

Tier two: A hotel that has a ~~call for service~~calls that are criminal in nature ratio in excess of ~~30~~3.0 percent, but equal to or less than ~~42~~8.0 percent.

Tier three: A hotel that (1) either has a ~~call for service~~calls that are criminal in nature ratio in excess of ~~42~~8.0 percent; or (2) has been in tier two or tier three (or a combination of tier two and three) for at least the two prior calendar years, and has not been in tier one at any point during that time period.

(b) Every ~~Tier Two and Tier Three hotel~~Hotel shall:

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(1) Ensure that every guest that rents a guestroom is at least 18 years of age or older;

~~(1)~~ (2) Obtain from each and every guest that rents a guestroom a copy of the guest's photo identification and, if applicable, vehicle registration (i.e., license plate number); and

~~(2)~~ (3) Keep and store, on the hotel's premises for a period of no less than 60 days from the date it is obtained, the information obtained pursuant to subsection (b)(~~1~~2) above.

Sec. 42-229. - Probationary period.

(a) A hotel that reaches tier two for the first time shall be notified it is operating in a probationary period.

(b) Any hotel that enters a probationary period shall complete meetings, separately or combined, with public safety, health, and community development officials to discuss issues related to the property contributing to criminal activity and actions to mitigate them and limit their impact.

Sec. 42-230. - Automatic security requirements for tier three hotels.

(a) Tier three hotels shall hire and maintain on the property, at the owner's sole expense, the presence of an off-duty officer with arresting authority between 9:00 p.m. and 3:00 a.m. seven days a week.

(b) Tier three hotels shall also implement policies to reduce calls ~~for service~~that are criminal in nature, including but not limited to:

(1) A meeting with public safety, health, and community development officials to discuss issues related to the property contributing to criminal activity and actions to mitigate them and limit their impact;

(2) Installation of safety and security measures such as, but not limited to, fencing, lighting, public space surveillance, if any are found by law enforcement to not be in place and necessary to prevent further criminal activity;

(3) Creation and posting of guest rules, which shall be approved by the director of public safety;



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(4) Implementation and enforcement of a no trespass list;

(5) Implementation of minimum age of 21 for check-in for lodging properties; and

(6) Requirement of use of valid credit card at check-in.

Sec. 42-231. - Suspension and revocation of license.

(a) The director of public safety may suspend the permit of a tier three hotel for a period of up to 30 days if the director determines that the operator is not making reasonable progress in reducing calls ~~for service.~~that are criminal in nature. The director shall notify the operator in writing of the proposed suspension. The operator may appeal the determination of the director to the mayor and council by providing written notice to the city clerk within 15 days of receipt of the notice. If the operator fails to timely appeal, the suspension shall take effect upon expiration of the deadline for filing an appeal. If the operator files a timely appeal, the suspension shall not take effect until the matter is heard by the mayor and council. The suspension, if upheld by the mayor and council, shall begin within three days of the date of the mayor and council's decision.

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(b) If a permit is suspended, the hotel is prohibited from furnishing guestrooms or other space to new guests, including but not limited to, conference rooms, ballrooms, pools and spas, and parking lots. The hotel may only continue to operate and furnish guestrooms to current guests unless an emergency order requires immediate evacuation of the property.

(c) The permit of a tier three hotel may be revoked by the director of public safety following two suspensions, and further failure to make reasonable progress in reducing calls ~~for service.~~that are criminal in nature. The method for appealing a revocation is the same as for the appeal of a suspension. If a permit is revoked, the owner/operator of the property is prohibited from furnishing guestrooms or rented space to new guests and must cease operations within 30 days of a final decision.

Sec. 42-232. - Reward program.

Each hotel employee who makes a public safety call that results in an arrest shall receive a reward of up to $200.00, at the discretion of the public safety department. In addition, the public safety department may provide additional non-monetary reward recognition. Rewards shall be funded from fees generated pursuant to section 42-227(c).

Section 2. It is the intention of the City Council and it is hereby ordained by the authority of the City Council that the provisions of this Ordinance shall become and be made a part of the Code of the City of Alpharetta, Georgia and the codifier is authorized to make the specified deletions, insertions, additions, and to insert headings, article numbers and section numbers as and where appropriate.

Section 3. If any section, subsection, provision, or clause of any part of this Ordinance shall be declared invalid or unconstitutional, or, if the provisions of any part of this Ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid or the application of this Ordinance to other circumstances not so held to be invalid. It is hereby declared as the intent of the City Council that this Ordinance would have been adopted in its current form without the invalid or unconstitutional provision contained therein.

Section 4. This Ordinance shall become effective ~~January 1, 2020. This Ordinance shall be reviewed by~~immediately upon its adoption. Yearly, the Director of the Department of Public Safety will provide to the Mayor and City Council ~~on or before January 1, 2021.~~a report of every Hotel within the City and the tier in which those hotels are classified in under this Ordinance.

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Section 5. All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of such conflict.

[SIGNATURES ON FOLLOWING PAGE]

[SIGNATURE PAGE TO ORDINANCE No.: ____________]

THE CITY OF ALPHARETTA, GEORGIA

By:________________________________
Jim Gilvin, Mayor

COUNCILMEMBERS

________________________________
Jason Binder

________________________________
Ben Burnett

________________________________
John Hipes

________________________________
Dan Merkel

________________________________
Donald Mitchell

(SEAL)

________________________________
Karen Richard

Attest:

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____________________________
Erin Cobb, City Clerk

________________________________
C. Sam Thomas, City Attorney

First Reading: _______________

Second Reading: ______________

Adopted: _____________________

4003906

# City Council Meeting
# STAFF REPORT

Submitting Department: Community Development
Submitted By: Kathi Cook
Sponsored By:
Meeting Date: January 19, 2021

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**I. AGENDA ITEM TITLE:** HORIZON 2040 COMPREHENSIVE PLAN - HOUSING STUDY
NOTE: THIS ITEM HAS BEEN DEFERRED BY STAFF AND WILL NEITHER BE HEARD NOR DISCUSSED AT THIS TIME.

**II. RECOMMENDATION:**

This workshop is presented for City Council discussion and information purposes. No vote or formal action is requested at this time.

**III. REPORT IN BRIEF:**

**IV. ALTERNATIVES:**

**V. ATTACHMENTS:**

# City Council Meeting

# Staff Report

Submitting Department: Community Development

Submitted By: Kathi Cook

Drafted By: Elicia Taylor

I. **Agenda Item Title:** PH-20-19 Unified Development Code Text Amendments – Historic Preservation Incentives

| | | |
|---|---|---|
| City Council Workshop: | January 19, 2021 | |
| Planning Commission: | March 4, 2021 | |
| City Council: | March 22, 2021 | 2ND Reading – April 1, 2021 |

II. **Recommendation:**

This item is presented for City Council discussion and informational purposes. No vote or formal action is requested.

III. **Report In Brief:**

Consideration of text amendments to Unified Development Code (UDC) Section 2.9 Historic Preservation Incentive Zoning, to allow Historic Preservation Incentives for properties on Appendix A – Historic Resources Inventory-Contributing Historic Buildings and Article 2 – Downtown Overlay in order to allow a façade grant program. The program would be similar to our previous Downtown Façade Grant program whereby we allow up to a $15,000 match for improvements to historic properties located in the downtown. In order to receive the grant, the owner would need to apply and be designated historic. Material changes as well as application would require Director approval.

Staff also recommends the Council consider waiving any building application, permit, design review board fees for any property in the City considered as Contributing Historic Properties and Designated Historic Properties. The intent of the program is to promote the preservation of historic housing.

IV. **Discussion:**

The proposed criteria and Downtown Historic Façade Grant application would closely follow criteria for the previous Façade Grant listed below:

<u>**Proposed Eligibility requirements for grants:**</u>

- Grants would be available to merchants or building owners within the designated Downtown for improvements to existing historic building facades. Properties must be Contributing Historic Property or Designated Historic Property to begin the application process.
- All applicable permits must be obtained from the City of Alpharetta, Community Development Department.
- Improvements for consideration:
    - Material changes on the exterior that conform to United States Secretary of the Interior's Standards for the Treatment of Historic Buildings with Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Historic Buildings.

- All street facing facades must be compatible with the existing or original structure.
    - Compliance with the Historic Preservation Ordinance
- Applicant shall designate property Historic if currently designated as Contributing Historic.
- Work that has already been completed on any building or structure in this calendar year is NOT eligible for the grant program.
- Funding is not guaranteed. Longevity of the project and how well the project complements the building and the surrounding block will be a factor in determining allocation amounts.
- Building/business owner assumes 100% responsibility for qualifying ADA compliance work to satisfy all necessary codes and regulations.
- If owner does the work: all materials and paid labor qualify. Not to include labor paid to owner. Must include a labor quote from a professional contractor.
- Structural Building Improvements

$5,000 - $9,999 – 30% project cost up to $3,000
$10K – $14,999 – 35% project cost up to $5,200
$15K – $19,999 – 40% project cost up to $7,900
$20,000 + – 50% project cost up to $15,000

## V. Attachments:

- UDC Strike Through and Underline Edits

SECTION 2.9 - HISTORIC PRESERVATION INCENTIVE ZONING

### 2.9.1. Purpose.

In support and furtherance of its findings and determination that the historical, cultural, and aesthetic heritage of the City of Alpharetta, Georgia is among its most valued and important assets and that the preservation of this heritage is essential to the promotion of the health, prosperity, and general welfare of the people; and

In order to encourage property owners to maintain historic buildings and structures and to protect and enhance local historical and aesthetic attractions to residents and tourists and thereby promote and stimulate business; and

In order to encourage property owners to provide for the conservation, preservation, restoration, rehabilitation, and permanent protection of historic buildings and their adjacent lands;

The Mayor and Council of the City of Alpharetta, Georgia ("City Council") hereby declares it to be the purpose and intent of this Section, which shall also be known as the "Historic Preservation Incentive Zoning Ordinance," to establish incentive zoning regulations that are applicable to properties containing significant historic resources in order to encourage and promote the protection, enhancement, perpetuation, and use of buildings and properties having special historical, cultural, archeological, or aesthetic interest or value. The incentives and regulations set forth in this Section have been created in support of the policies of revitalization and preservation of historic buildings and the historic character of the community provided in the Comprehensive Plan and the Downtown Master Plan. The provisions of this Section are further intended to promote the Downtown Master Plan's goal of encouraging the development and redevelopment of properties in Downtown Alpharetta while also preserving historic buildings and maintaining the historic character of Downtown Alpharetta. To promote these objectives, these zoning incentive regulations have been specifically developed for properties that have been designated "historic" in accordance with the procedures for designation established herein.

( Ord. No. 712 , § 1(Exh. A), 9-8-2015)

### 2.9.2 Definitions.

The following words, terms and phrases, when used in this Section, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:

*Application for Designation* means a formal written request in a form specified by the Community Development Department that the Historic Preservation Commission and City Council consider a property for possible designation as a historic property.

*Building* means a structure created to shelter any form of human activity, such as a house, barn, church, courthouse, hotel, or similar structure.

*Designation (of a historic property)* means a decision by the City Council to officially identify and designate a property as a "historic property" in accordance with the procedures set forth in Subsection 2.9.4, and thereby establish the applicability of zoning incentives and other benefits set forth herein for historic preservation and prohibit all material changes in appearance of such property prior to the issuance of a certificate of appropriateness by the Historic Preservation Commission. Such designation is further intended to serve as the local designation of a historic property in order to govern the applicability of other City ordinances, codes, and regulations containing provisions that reference or apply to "historic" buildings, structures or properties when the subject provision does not otherwise expressly limit same to buildings, structures or properties listed on the National or State Register of Historic Places.

*Exterior Architectural Features* means the architectural style, general design, and general arrangement of the exterior of a building, structure, or object, including but not limited to the kind or texture of the building material and the type and style of all windows, doors, signs, and other appurtenant architectural fixtures, features, details, or elements relative to the foregoing.

*Exterior Environmental Features* means all aspects of the landscape or the development or appearance of a site which affect the historic character of the property.

*Historic Property* means a building and the adjacent area of land necessary for the proper appreciation thereof, including structures or objects of historical value located thereon and adjacent historical sites, designated by the City Council as a historic property pursuant to the criteria established in Paragraph B of Subsection 2.9.4.

*Material Change in Appearance* means a change that will affect the exterior architectural or environmental features of a historic property, such as:

(1) A reconstruction or alteration of the size, shape, or facade of a historic property, including but not limited to, relocation of any doors or windows or removal or alteration of any architectural features, details, or elements;

(2) Demolition or relocation of a historic building, or any structure or object of historical value located on the historic property;

(3) Commencement of excavation for construction purposes;

(4) A change in the location of advertising visible from the public right-of-way; or

(5) The erection, alteration, restoration, or removal of any building or structure located on a historic property, including but not limited to walls, fences, steps and pavements, or other appurtenant features, except exterior paint alterations utilizing colors from the "Historic" or "Williamsburg" color palettes by Benjamin Moore (or equivalent colors of another manufacturer matching the foregoing color palettes) as further described in Section 16-44 of the Code of the City of Alpharetta, Georgia.

*Object* means a material thing of functional, aesthetic, cultural, historical, or scientific value that may be, by nature or design, movable yet related to a specific setting or environment.

*Site, Historical or Site* means the location of a significant event, a prehistoric or historical occupation or activity, or a building or structure, whether standing, ruined or vanished where the location itself maintains historical, or archeological value regardless of the value of any existing structure.

*Substantial Alteration* means any singular material change in appearance or the cumulative effect of a series of material changes in the appearance of a contributing historic building or a designated historic property (1) that does not comply with the standards set forth in Paragraph G of Subsection 2.9.7, including the U.S. Secretary of the Interior's Standards and Guidelines, and (2) for which the cost to cure or remedy such violation(s) (through the performance of preservation, restoration or rehabilitation measures complying with the foregoing standards) and restore the property to the condition existing at the time of designation (or at the time of completion of any subsequent alterations pursuant to a certificate of appropriateness) exceeds fifty [percent] (50%) of the current value of the property.

( Ord. No. 712 , § 1(Exh. A), 9-8-2015; Ord. No. 738 , § 1, 5-1-2017)

**2.9.3 Historic Preservation Commission.**

A. Creation of the Historic Preservation Commission. There is hereby created a City commission whose title shall be the "Alpharetta Historic Preservation Commission" (hereinafter, the "HPC").

B. HPC members: Number, Appointment, Terms, and Compensation. The HPC shall consist of seven (7) members. The mayor and each council member shall each appoint one (1) member to the commission, to serve concurrently with and at the pleasure of the mayor or council member making the appointment. There shall be no limit on the number of terms a member may serve on the HPC. HPC members must be residents of the City. At least four (4) members of the HPC shall have demonstrated special interest, experience, or education in history, architecture or historic preservation. HPC members shall not receive a salary, although they may be reimbursed for expenses with the prior approval of the city administrator.

C. Statement of the HPC's Power. Without limiting authority provided elsewhere in this, or any other, ordinance, the HPC shall be authorized to:

1. Prepare, update and maintain an inventory of all properties and buildings within the City having the potential for designation as a historic property and recommend historic buildings for listing in the City's Historic Resources Inventory — Contributing Historic Buildings;
2. Recommend to the City Council specific buildings (and adjacent land) to be designated by ordinance as a historic property;
3. Recommend to the City Council that any designation of a historic property be removed;
4. Conduct public hearings on all applications for designation of a historic property;
5. Review applications for certain benefits available to historic properties, as may be delegated to the HPC by the City Council, and make recommendations or otherwise provide its approval (with or without modifications) or denial of same, as applicable;
6. Review historic preservation plans and make recommendations or otherwise provide its approval (with or without modifications) or denial of same, as applicable, in accordance with the provisions of this Section;
7. Recommend design guidelines for historic properties, not inconsistent with this Section, for adoption by the City Council;
8. Subject to funding availability and with the prior approval of the City Council, undertake the restoration or preservation of any historic properties acquired by the City;
9. Promote any and all programs related to historic properties established by the City, including the acquisition by the City of facade easements and conservation easements, as appropriate, in accordance with the provisions of the Georgia Uniform Conservation Easement Act (O.C.G.A. §§ 44-10-1 through 44-10-8);
10. Conduct educational programs on historic properties located within the City;
11. Make such investigations and studies of matters relating to historic preservation, including consultation with historic conservation or preservation experts, as the City Council may, from time to time, deem necessary or appropriate for the purposes of preserving historic resources;
12. Upon request of the City Council, recommend to the City Council other possible historic preservation incentive programs for their review;
13. Retain persons with professional expertise to carry out specific tasks, if necessary, subject to approval by the City Council;
14. Work with designated members of City staff, who will serve as liaisons between HPC and the City Council; and
15. Review and perform such other duties and functions as expressly delegated to the HPC by the City Council.

D. Proceedings of the HPC.

1. The HPC shall conduct a public hearing prior to making a recommendation on any application for designation of a historic property, the removal of designation of a property as historic, and any application for a certificate of appropriateness, including any such applications initiated by the HPC.
2. The HPC shall elect a Chairperson and a Vice Chairperson from its members who shall serve for one year or until reelected or until their successors are elected. Public hearings of the HPC shall be held in accordance with a schedule established by the Director. Other meetings of the HPC shall be held at the call of the chairperson and at such other times as the HPC may determine. All meetings of the HPC shall be open to the public and comply with the Georgia Open Meetings Act and the Zoning Procedures Law, when applicable.

3. A majority of the voting members of the HPC shall constitute a quorum. The vote of a majority of the HPC members present and voting at a meeting at which a quorum is present shall be necessary to affirm any decision or recommendation. The HPC may establish bylaws, not inconsistent with this Section, the City Charter, or other ordinance of the City. Any bylaws of the HPC shall be ratified by the City Council before becoming effective.

4. The Director, or his/her designee, shall serve as a non-voting secretary to the HPC. The secretary shall keep minutes of its proceedings, showing the vote of each member on each question, or if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be of public record.

E. Conflict of Interest. The HPC shall be subject to all conflict of interest laws set forth in the Georgia Statutes, the City Charter, and the City Code of Ethics and Conduct.

F. HPC's Authority to Receive Funding from Various Sources. Subject to the City Council's prior approval, the HPC shall have the authority to accept donations on behalf of the City and shall ensure that these funds do not displace appropriated governmental funds. The HPC shall be subject to and comply with the City Code of Ethics and Conduct.

G. Records of HPC Meetings. A public record shall be kept of the HPC's resolutions, proceedings, and actions. Reports to the City Council will also be made on a regular and timely basis.

( Ord. No. 712 , § 1(Exh. A), 9-8-2015)

**2.9.4 Recommendation and designation of historic properties.**

A. Preliminary Research by HPC.

1. Survey of Local Historic Resources. The HPC shall compile and collect information on historic resources within the City, including the preparation and maintenance of an inventory of all property within the City having the potential for designation as historic. Records shall be maintained in accordance with the City's records management plan.

2. Recommendation for Historic Designation. Pursuant to the procedure provided herein for consideration of properties for designation as historic, the HPC shall present to the City Council recommendations regarding the designation of historic properties. Notwithstanding any other provision of the UDC or City Code to the contrary, the HPC, not the Planning Commission, shall make recommendations to the City Council regarding the designation of a historic property.

3. Documentation Supporting Recommendation for Designation of Historic Property. Prior to the HPC's recommendation to the City Council of a property to designate as historic, the HPC shall prepare a report for recommendation consisting of:

   a. A detailed physical description of the proposed historic property; and

   b. A statement of the historical, cultural, architectural, and/or aesthetic significance of the proposed historic property; and

   c. A map showing the boundaries of the proposed property; and

   d. A statement justifying the boundaries of the proposed property; and

   e. Representative photographs of the proposed property.

B. Criteria for Designation of a Historic Property. In order to be designated a historic property, the property must be an individual building, structure or parcel of land that meets the following criteria:

   a. Is of historic, cultural, aesthetic or architectural significance to the City, the region, the State, or the nation; or

   b. Possesses historic integrity (in terms of its location, design, setting, materials, workmanship, feeling, and association) for all periods related to the significance of the property; and

c. Is deemed worthy of preservation (and the benefits available due to such status) by reason of value to the City, the region, the State, or the nation for one or more of the following reasons:

i. It is an outstanding example of a building representative of its era and over 75 years old;

ii. It is one of the few remaining examples of a past architectural style or type and over 75 years old; or

iii. It is a place associated with an event or person(s) of historic or cultural significance to the City, the region, the State, or the nation and over 75 years old.

C. Procedure for Designation of Historic Properties.

1. Application for Designation of Historic Property. An application for designation of a historic property or historic properties may be submitted by:

a. The owner of the subject property; or

b. The City Council, via majority vote, subject to the written consent of the property owner(s); or

c. The HPC, via majority vote, subject to the written consent of the property owner(s).

2. Required Components of Designation Ordinance. Any ordinance designating any property as historic shall:

a. List and describe the proposed individual historic property or properties;

b. Set forth the name(s) of the owner(s) of the proposed historic property or properties;

c. Show the property or properties on the official zoning map of the City of Alpharetta, Georgia, with the letters "HP" (historic property) added to the zoning designation for the subject property in order to keep and maintain a public record providing notice of such designation (e.g., property zoned R-15 and designated as a historic property pursuant to this Ordinance/Section shall be shown as R-15HP on the official zoning map).

3. Public Hearings. The HPC and the City Council shall each hold a public hearing on any proposed ordinance for the designation of a historic property. Such public hearings may be held on the same date. The HPC shall make a recommendation to the City Council and the City Council will take final action. Notice of the public hearing shall be published in at least three consecutive issues of a newspaper of general circulation within the territorial boundaries of the City, with one of such notices being published at least fifteen (15) days, but not more than forty-five (45) days prior to the date of the hearing, and written notice of the hearing shall be mailed not less than ten (10) nor more than twenty (20) days prior to the date set for the public hearing. A notice sent via the United States mail to the last known address of the property owner as such address appears in the City ad valorem tax records and a notice sent to the address of the property to the attention of the occupant shall constitute legal notification to the owner and occupant under this section. Such public hearings and the provisions of notice for same shall otherwise be performed in a manner consistent with the requirements of the Georgia Zoning Procedures Law (O.C.G.A. § 36-66-1, et seq.) and the City public hearing process for a proposed zoning change; provided, however, the HPC, not the Planning Commission, shall serve as the recommending body to the City Council in regard to such matters.

4. Notification of Historic Preservation Division. No less than thirty (30) days prior to making a recommendation on any ordinance designating a property as historic, the HPC must submit the report, required in Subparagraph A.3. of this Subsection, to the Historic Preservation Division of the Department of Natural Resources.

5. Recommendation on Proposed Designation. A recommendation to affirm, modify, withdraw, or reject the proposed ordinance for designation shall be made by the HPC following the public hearing and shall be in the form of a resolution to the City Council.

6. City Council Action Following HPC's Recommendation. Following receipt of the HPC recommendation, the City Council may adopt the ordinance for designation as proposed, may adopt the ordinance with any amendments it deems necessary, or reject the ordinance.

7. Notification of Adoption of Ordinance for Designation. Within thirty (30) days following the adoption of the ordinance for designation by the City Council, the owners and occupants of each designated historic property shall be given written notification of such designation by the City Council, which notice shall apprise said owners and occupants of the necessity of obtaining a certificate of appropriateness prior to undertaking any material change in appearance of the historic property. A notice sent via the United States mail to the last-known owner of the property shown on the City of Alpharetta tax digest and a notice sent via United States mail to the address of the property to the attention of the occupant shall constitute legal notification to the owner and occupant under this Section.

8. Notification of Other Agencies Regarding Designation. The HPC shall notify all necessary agencies within the City of the ordinance for designation.

9. Moratorium on Applications for Alteration or Demolition while Designation is Pending. If an ordinance for designation is being considered, the HPC shall notify the permitting division of the Community Development Department. No permit of any kind shall be issued for work which would constitute a material change in the appearance of a building, structure, site, or landscaping located on the proposed property until the proposed ordinance is adopted or rejected by the City Council or otherwise withdrawn by the applicant.

D. Effect of Historic Property Designation. Subject to a property owner's compliance with regulations set forth herein, the designation of a "historic property" makes additional zoning and other benefits available to owners of such properties, which may be used at their option. After the designation by ordinance of a historic property, no material change in the appearance of such historic property shall occur or be permitted to be made by the owner or occupant thereof unless or until an application for a certificate of appropriateness has been submitted to and approved by the HPC, as further set forth herein. Such designation is further intended to serve as the local designation of a historic property in order to govern the applicability of other City ordinances, codes, and regulations, including building and construction codes, containing provisions that reference or apply to "historic" buildings, structures or properties when the subject provision does not expressly limit same to buildings, structures or properties listed on the National or State Register of Historic Places or otherwise define same.

E. Removal of Designation. After a property has been designated as a historic property, such designation may thereafter be rescinded and removed by the City Council by the adoption of an ordinance to remove such designation. The adoption of such an ordinance and the procedures applicable thereto shall be consistent with the procedures required for the designation of a property as historic. The City Council may remove such designation upon a finding that the property no longer meets the subject criteria for designation or when it otherwise finds such removal to be in the public interest.

( Ord. No. 712 , § 1(Exh. A), 9-8-2015; Ord. No. 738 , § 2, 5-1-2017; Ord. No. 802 , § 1(Exh. A), 7-20-2020)

**2.9.5 Incentives available to historic properties following designation.**

Following designation by the City Council and subject to compliance with the regulations and provisions set forth in this Section 2.9 and any other applicable City, State or federal ordinances, statutes, laws, or regulations, owners of historic properties may utilize or are otherwise eligible for the following zoning incentives, construction code exemptions and other benefits, as applicable:

A. Zoning and Development Incentives. The following zoning incentives and benefits are available to historic properties, as applicable:

1. Permitted Residential Uses in C-1 and C-2 Districts. 'For-Sale' Dwelling is a permitted principal use for historic properties located within the C-1 and C-2 zoning districts.

2. Permitted Mixed-Use.

   a. Historic properties with non-residential principal use: May utilize up to 40% of the heated interior square footage of the principal building for a residential ('For-Sale' dwelling) use. The use of the residence is restricted to the property owner or tenant of the non-residential portion of the building.

   b. Historic properties with residential principal use located in Downtown Alpharetta: May utilize up to 40% of the heated interior square footage of the principal building for a non-residential use, as listed below, provided no more than two (2) total employees and/or independent contractors, who do not also reside at the property, shall be allowed to work in the premises in connection with such non-residential use at any one time. No more than one (1) patron per 250 sq. ft. of gross floor area may patronize the non-residential space at any one time. Except as previously provided, the use of non-residential portion of the building is restricted to the property owner or tenant of the residence. Non-residential uses are limited to the following permitted uses:

      i. Art gallery;

      ii. Barber shop, with no more than two (2) chairs;

      iii. Beauty shop, with no more than two (2) chairs;

      iv. Bed and Breakfast;

      v. Book store;

      vi. Florist;

      vii. Medical office, no surgery; and

      viii. Professional office.

3. Open Space and Amenity Space.

   a. General. The area of a historic property incorporated into a development as a community amenity may be applied to and included as part of the minimum area required to be set aside as open space pursuant to regulations and requirements governing the CUP District, Conservation Subdivisions, and the Downtown Overlay District.

   b. Permitted Uses. In addition to the uses allowed for an open space pursuant to the underlying zoning regulations or conditions of zoning, provided such use is not otherwise prohibited by this Section 2.9, the property may be used as a community amenity or amenity space for use by the occupants, licensees or guests of the development.

   c. Lot and Development Requirements. The minimum lot size of a historic property eligible for use as an amenity/open space shall be 4,500 square feet. The area of the historic property shall be designated on any required site plans and/or development plans, and shall be subdivided and platted as an individual lot of record on the final plat. To the greatest extent practicable, the layout of the development shall be designed in a manner that allows the historic property to serve as a focal point of the surrounding neighborhood and the community. Other development improvements should be planned and designed in a manner that provides maximum visibility of the historic property from public right-of-way exterior to the development or subdivision. The use of the historic property shall be restricted in perpetuity, or for such other term of years as required by the City, through the use of an approved legal instrument, as further set forth herein.

d. Additional Requirements - Permanent Protection of Historic Property. An applicant or owner seeking to utilize a historic property as an open space or amenity space shall be required to comply with the additional requirements regarding the ownership, preservation and maintenance of the historic property, including the execution and recording of an instrument providing for the permanent protection of the historic property, set forth in Paragraph F below.

4. Setback Reduction.

a. Side setbacks required per the underlying zoning regulations may be reduced by up to 50%.

b. Rear setbacks required per the underlying zoning regulations may be reduced by up to 25%.

5. Parking reduction. Parking for office and commercial uses may be reduced up to 50%. Historic properties within Downtown Alpharetta shall not be required to contribute to the Parking Fund as a result of parking reduction.

B. Building, Construction and Property Maintenance Code Exemptions. Designated historic properties may be exempt from certain building, construction and property maintenance code regulations.

1. Building and Construction Code Exemptions. The following types of exemptions from building and construction code requirements and other regulations are available to certain historic properties based on the provisions of the subject code, as determined by the building official:

a. Exemptions from the International Energy Conservation Code;

b. Exemptions from and compliance alternatives to certain requirements of the International Building Code (2012 Edition) regarding the construction, repair, alteration, addition, restoration and movement of buildings or structures, and change of occupancy, provided the subject condition does not constitute a distinct life safety hazard;

c. Exemptions from certain flood hazard area requirements;

d. Exemptions from the International Fire Code (2012 Edition); and

e. Exemptions from (or compliance alternatives to) Americans with Disabilities Act (ADA) regulations and other related code regulations providing standards for accessibility.

2. International Property Maintenance Code Exemptions. Compliance with requirements of the International Property Maintenance Code may not be mandatory for historic properties when such buildings or structures are determined to be safe and in the public interest of health, safety, and welfare by the code official.

C. State and Federal Tax Incentive Programs. Several state and federal tax incentive programs are available to owners who rehabilitate historic properties listed, or certified as eligible for listing, in the Georgia Register of Historic Places or National Register of Historic Places, as applicable, including the State Preferential Property Tax Assessment for Rehabilitated Historic Property, the State Income Tax Credit for Rehabilitated Historic Property, and the Federal Rehabilitation Investment Tax Credit (RITC). The HPC provides additional information regarding such programs. The provisions set forth in this Paragraph are provided for information purposes only and do not constitute any representation, commitment or assurance by the City regarding a property owner's qualification for such tax incentive programs or the continuation of such programs.

D. Economic Incentives—Facade Grants. Subject to the City Council's adoption of an ordinance(s) providing for the appropriation of funding for the subject grant program and annual appropriations thereafter, historic properties are eligible to receive facade grants for the purpose of funding improvements for the preservation, restoration or rehabilitation of historic properties.

In addition to meeting any and all other requirements of the City facade grant program for historic properties, as approved by the City Council, an owner of a historic property receiving facade grant funds shall be required to convey to the City a facade easement complying with the applicable requirements set forth in Paragraph F below. Further, any and all proposed improvements constituting a material change in the appearance of the historic property shall require the prior approval of a certificate of appropriateness by the HPC. Notwithstanding any other provision hereof to the contrary, nothing set forth in this Paragraph shall be deemed to create or confer any vested rights to such grant funds or create any obligation of the City to grant or otherwise appropriate funds for the aforementioned purposes. The City's award of facade grant funds in accordance with any facade grant program is subject to funding availability and, in accordance with O.C.G.A. § 36-30-3, any facade grant program may be terminated immediately and absolutely if the City determines that adequate funds are not appropriated or funds are de-appropriated such that the City cannot sufficiently fund the subject grant program, which determination is at the City's sole discretion and shall be conclusive.

E. Other Available Benefits and Incentives. The following additional benefits and incentives are available to historic properties:

1. Free Design Assistance from the HPC. The HPC provides pre-application technical and design assistance regarding proposed preservation, restoration and/or rehabilitation work and its conformance with the U.S. Secretary of the Interior's Standards and Guidelines to owners of historic properties applying for a building permit or seeking to rezone historic property to the TDR-HC Overlay District.

2. Historic Property Plaque. The City will install a plaque on or within the public right-of-way adjacent to each property designated as historic by the City Council.

3. Building Application, Permit, Impact and Design Review Board fees may be waived with the approval of the Director.

F. Requirements to Provide for Permanent Protection of Historic Property — Open/Amenity Spaces and Facade Grants.

1. Applicability. In order to provide for the permanent protection of historic properties utilizing certain incentives and benefits, the following historic properties shall comply with the addition regulations set forth in this Paragraph, as applicable:

a. Historic properties used as open space or amenity space; and

b. Historic properties receiving facade grants.

2. Responsible Party for Preservation and Maintenance of Open/Amenity Space. The fee simple owner of the historic property used as an open or amenity space shall be responsible for preserving and maintaining the historic property. The options for ownership and responsibility for preservation and maintenance of the historic property shall be as follows:

a. The owner of the lots or parcels of the subject development if under common ownership may be the owner of the historic property.

b. Property Owners' Association. A property owners' association established in accordance with the Georgia Property Owners Association Act, O.C.G.A. § 44-3-220 et seq., may be the owner of the historic property. Membership in the association shall be mandatory and automatic for all property owners of the development or subdivision for which the historic property serves as open space. Prior to the approval [of] a land disturbance permit, the developer shall submit to the Director a description of the property owners' association, including by-laws, and methods for maintaining the historic property. Prior to the issuance of a land development permit, a permanent restrictive covenant (per O.C.G.A. § 44-5-60(c)) providing for the preservation and maintenance of the historic property shall be recorded and run with the land, or a conservation easement may be conveyed in accordance with The Georgia Uniform Conservation Easement Act, O.C.G.A. § 44-10-1, et seq., as further provided herein.

c. Land Trust or Non-profit organization. A land trust or non-profit organization, which is primarily operated for the purpose of preserving historic properties and possesses the legal authority to own such real property in fee simple interest, may be the owner of the historic property.

3. Enforcement. In the event the party responsible for the preservation and maintenance of the historic property fails to maintain all or any portion in reasonable order and condition, the City may assume responsibility for its maintenance and may enter the premises and take corrective action, including the provision of extended maintenance. The costs of such maintenance may be charged to the owner and may include administrative costs and penalties; if a property owners' association is the owner, such costs may be charged to such association or to the individual property owners that are members of the property owners' association, and such costs shall become a lien on all properties of the development or subdivision until paid in full.

4. Historic Preservation Plan. A historic preservation plan shall be submitted to the HPC for review and approval by owners of historic properties used as open or amenity space (prior to the approval of a land disturbance permit) and owners of historic properties to whom facade grant funds are conditionally awarded (prior to the tender of grant funds by the City). The historic preservation plan shall establish an ongoing maintenance and preservation program for the historic property in order to ensure that the essential features of the historic property that enable it to convey its historical identity and significance are maintained in an excellent condition and the overall condition of the historic property is maintained in a good condition in the future. The historic preservation plan shall provide that any changes to such plan shall require the approval of the HPC. Preservation measures and required maintenance required for compliance with the ongoing preservation and maintenance program for the historic property, as required by the Historic Conservation Plan, shall be performed in a manner consistent with the United States Secretary of the Interior's Standards for Preservation and Guidelines for Preserving Historic Buildings. The historic preservation plan shall be reviewed and considered for approval by the HPC in accordance with the procedures set forth herein.

5. Legal Instrument for Permanent Protection.

a. The historic property shall be protected by a binding legal instrument recorded with the Fulton County Clerk of Superior Court. Notwithstanding the use of the term "permanent", the duration of the restrictions and obligations set forth in the legal instrument (providing for the continued preservation of the historic property) shall be for such term of years as determined to be reasonable by the City, considering the benefit received by the subject property owner, the useful life of the subject building, and other similar criteria. Facade easements granted to the City in consideration of facade grant funds shall meet the requirements set forth below for conservation easements, except such easements must be in favor of the City, as holder of the easement. For historic properties used as open/amenity space, the instrument of permanent protection, which shall be placed on the historic property at the time of issuance of a land disturbance permit, shall be one of the following:

(i) Conservation Easement. A permanent conservation easement, in accordance with The Georgia Uniform Conservation Easement Act, O.C.G.A. § 44-10-1, et seq., in favor of either a:

(a) Land trust or historic preservation oriented non-profit organization with legal authority to accept such easements. The organization shall be bona fide and in perpetual existence and the conveyance instruments shall contain an appropriate provision for retransfer in the event the organization becomes unable to carry out its functions; or

(b) Governmental entity with an interest in pursuing goals compatible with the purposes of this ordinance. If the entity accepting the easement is not the City, then a third-party right of enforcement favoring the City shall be included in the easement; or

(ii) Permanent Restrictive Covenant. A permanent restrictive covenant for conservation purposes in favor of a governmental entity with an interest in pursuing goals compatible with the purposes of this Section; or

(iii) Other. Subject to the approval of the City, an equivalent legal tool that provides permanent protection.

b. The legal instrument for permanent protection shall:

(i) Describe the features of the historic property that should be permanently protected;

(ii) Provide the duration of the covenants set forth therein, which shall run with the land for such minimum term of years as required by the City;

(iii) Clearly identify the boundaries of the historic property by survey and a metes and bounds legal description;

(iv) Clearly list the restrictions applicable to the historic property, which shall include such restrictions regarding the use, building and development of the property, as necessary, to comply with and carry out the obligations set forth in this Section and the historic preservation plan, as well as any further restrictions the applicant chooses to place on the use of the historic property not in conflict herewith;

(v) Provide for inspections of such property by the owner, the holder of the easement, and the City;

(vi) Provide for maintenance of such property in accordance with the requirements of the historic preservation plan and this Section;

(vii) Be shown on a certified survey and duly recorded with the Fulton County Clerk of Superior Court prior to the issuance of a land disturbance permit;

(viii) Provide for amendments only with the express written permission of the property owner(s), the holder of the easement, and the City. Amendments to the legal instrument for permanent protection shall be filed with the Director and shall be recorded with the Fulton County Clerk of Superior Court; and

(ix) Be subject to the review and approval by the City Attorney's office and include such additional terms and provisions as deemed necessary to protect the City's interest.

c. Additional Requirements for Conservation Easements. In addition to the foregoing requirements, the conservation easement(s) shall:

(i) Comply with the requirements set forth in The Georgia Uniform Conservation Easement Act, O.C.G.A. 44-10-1 et seq.;

(ii) List the parties, that is, the owner(s) of such property, the holder of the easement, and, if required by the City, a person with a third-party right of enforcement;

(iii) Provide a third-party right of enforcement favoring the City if the City is not the grantee/holder of the easement; and

(iv) Specify how the easement may be transferred, as in the case of dissolution of the property owners' association or non-profit organization.

( Ord. No. 712 , § 1(Exh. A), 9-8-2015; Ord. No. 802 , § 1(Exh. A), 7-20-2020)

**2.9.6 Historic resources inventory—Contributing historic buildings.**

A. Findings; Purpose and Intent.

1. The City Council finds: (a) the City contains a stock of historic buildings and structures that contribute to the historic, cultural, aesthetic, architectural, or other heritage of the City of Alpharetta; (b) such historic buildings and structures impart a distinct and distinguished appearance to the City of Alpharetta that is of benefit and attractive to residents, tourists and visitors; (c) the preservation, protection and perpetuation of these historic buildings and structures is essential to the promotion of the health, prosperity, and general welfare of the people; (d) the traditional character and heritage of the community cannot be maintained and the health, prosperity, and general welfare of the people cannot be protected by allowing the unnecessary destruction, demolition, removal or defacement of these buildings and structures that are important or essential to defining the community's character; (e) the adaptive reuse of historic buildings or structures has proven to be an economically feasible and potentially profitable alternative to demolition and should be promoted; and (f) the economic feasibility and the viability of adaptive reuse of these historic buildings and structures should be evaluated by the City Council prior to the demolition of such historic resources.

2. This Subsection is intended to provide for the preservation, protection and perpetuation of those certain historic buildings and structures that contribute to the City's historic, cultural, aesthetic, architectural or other heritage, and which impart a distinct and distinguished appearance to the City of Alpharetta that is of benefit and attractive to residents, tourists and visitors, consistent with and in furtherance of the interests, policies and goals of the City: (a) to preserve historic buildings and maintain the traditional and historic character of the community, as set forth in the Comprehensive Plan and the Downtown Master Plan; (b) to foster civic pride in the beauty and accomplishments of the past; (c) to stabilize and protect the aesthetic and economic vitality of such buildings; (d) to protect and promote local historical and aesthetic attractions to residents, tourists and visitors and thereby promote and stimulate business in the City; and (e) to provide for the opportunity and ability to further promote and encourage the protection, enhancement, perpetuation, and use of such buildings by property owners. To further implement these policies and objectives, the purpose of this Subsection is to establish reasonable regulations to prevent the unnecessary destruction, demolition, removal or defacement of such significant buildings.

B. Established. In order to help carry out the goals and policies of the City's Comprehensive Plan, the Downtown Master Plan and this Ordinance, an official inventory listing and identifying those certain historic buildings that (a) contribute to the City's historic, cultural, aesthetic, architectural, or other heritage, and (b) are at least seventy-five (75) years old is hereby established and designated as the City of Alpharetta Historic Resources Inventory - Contributing Historic Buildings (the "Historic Resources Inventory - Contributing Historic Buildings"). Those certain historic buildings identified in the Comprehensive Plan, Downtown Master Plan and/or which are otherwise found by the City Council to meet the foregoing criteria as of the date of adoption of this Ordinance, as set forth in Appendix A hereof, are hereby listed on the Historic Resources Inventory - Contributing Historic Buildings. The Historic Resources Inventory may be amended from time to time, with buildings added to or removed therefrom, by the City Council's adoption of an ordinance to amend same. The Historic Resources Inventory shall further serve as a resource document for reviewing and evaluating proposed development on the subject sites and surrounding properties, as well as a foundation for identifying properties eligible for designation as historic properties.

C. Effect of Listing on City's Historic Resources Inventory. The principal building of a property listed on the Historic Resources Inventory - Contributing Historic Buildings shall be deemed a "contributing historic building."

D. Requirements for Demolition, Removal or Substantial Alteration of a Contributing Historic Building. The demolition, removal (or relocation) or substantial alteration of a contributing historic building shall be prohibited without the prior approval of the City Council following a public hearing. No building permit involving the demolition, removal or substantial alteration of a contributing historic property shall be issued by the City without the City Council's prior approval of such demolition, removal or substantial alteration. Permits for demolitions, removals or substantial alterations that comply with a zoning change or redevelopment plan that has previously been approved by the City Council shall not require any further approval by the City Council. Whenever an application for a demolition, building or other permit that involves the demolition, removal or substantial alteration of a contributing historic building is submitted to the Building Official or other responsible City department, such application shall be forwarded to the Director for determination as to whether same requires a public hearing and approval by the City Council.

1. Standard for Approval. A request to demolish, remove or substantially alter a contributing historic building shall be approved by City Council upon a finding that any such denial will result in a significant detriment to the property owner that is not justified by the benefit to the public resulting from the preservation, protection and perpetuation of such building.

2. Factors for Consideration. In considering a request to demolish, remove or substantially alter a contributing historic building, the City Council shall consider the following criteria:

   a. Any substantial changes in circumstances that have occurred since the contributing historic building was added to the Historic Resources Inventory;

   b. The proposed building or redevelopment plans for the property on which the contributing historic building is located;

   c. The impact of the proposed demolition on any remaining portion(s) of the building, if applicable;

   d. The economic hardship which may be experienced by the present owner if the application is denied;

   e. The present condition of surrounding buildings, and the current level of repair and maintenance of neighboring buildings;

   f. The potential of the building for renovation and reuse and the cost and extent of possible renovation;

   g. The degree to which the contributing historic building is out of scale or out of character with surrounding land uses;

   h. Whether due to the location of the property and surrounding land uses, the restrictions placed on such property adversely affect its reasonable use or usability; and

   i. Whether there is a reasonable balance between the public benefit from the preservation, protection and perpetuation of the property and the detriment to the owner as a result of prohibiting the request.

E. Economic Incentives-

1. Facade Grants. Subject to the City Council's adoption of an ordinance(s) providing for the appropriation of funding for the subject grant program and annual appropriations, thereafter, contributing historic properties are eligible to receive facade grants for the purpose of funding improvements for the preservation, restoration or rehabilitation of contributing historic properties. In addition to meeting any and all other requirements of the City facade grant program for historic properties, as approved by the City Council, an owner of a historic property receiving facade grant funds shall be required to convey to the City a facade easement complying with the applicable requirements set forth in Paragraph F below. Further, any and all proposed improvements constituting a material change in the appearance of the historic property shall require the prior approval by The Director. Notwithstanding any other provision hereof to the contrary, nothing set forth in this Paragraph shall be deemed to create or confer any vested rights to such grant funds or create any obligation of the City to grant or otherwise appropriate funds for the aforementioned purposes. The City's award of facade grant funds in accordance with any facade grant program is subject to funding availability and, in accordance with O.C.G.A. § 36-30-3, any facade grant program may be terminated immediately and

absolutely if the City determines that adequate funds are not appropriated or funds are de-appropriated such that the City cannot sufficiently fund the subject grant program, which determination is at the City's sole discretion and shall be conclusive.

2. Application, Permit, Impact and Design Review Board fees may be waived with the approval of the Director.

F. Requirements to Provide for Permanent Protection of Historic Property — Open/Amenity Spaces and Facade Grants.

1. Applicability. In order to provide for the permanent protection of historic properties utilizing certain incentives and benefits, the following contributing historic properties shall comply with the addition regulations set forth in this Paragraph, as applicable:

    a. Contributing Historic properties used as open space or amenity space; and

    b. Contributing Historic properties receiving facade grants.

2. Responsible Party for Preservation and Maintenance of Open/Amenity Space. The fee simple owner of the contributing historic property used as an open or amenity space shall be responsible for preserving and maintaining the historic property. The options for ownership and responsibility for preservation and maintenance of the historic property shall be as follows:

    a. The owner of the lots or parcels of the subject development if under common ownership may be the owner of the historic property.

    b. Property Owners' Association. A property owners' association established in accordance with the Georgia Property Owners Association Act, O.C.G.A. § 44-3-220 et seq., may be the owner of the historic property. Membership in the association shall be mandatory and automatic for all property owners of the development or subdivision for which the historic property serves as open space. Prior to the approval [of] a land disturbance permit, the developer shall submit to the Director a description of the property owners' association, including by-laws, and methods for maintaining the historic property. Prior to the issuance of a land development permit, a permanent restrictive covenant (per O.C.G.A. § 44-5-60(c)) providing for the preservation and maintenance of the historic property shall be recorded and run with the land, or a conservation easement may be conveyed in accordance with The Georgia Uniform Conservation Easement Act, O.C.G.A. § 44-10-1, et seq., as further provided herein.

    c. Land Trust or Non-profit organization. A land trust or non-profit organization, which is primarily operated for the purpose of preserving historic properties and possesses the legal authority to own such real property in fee simple interest, may be the owner of the contributing historic property

3. Contributing Historic Properties receiving façade grants must apply for Historic Designation.

( Ord. No. 712 , § 1(Exh. A), 9-8-2015)

**2.9.7 Application to HPC for a certificate of appropriateness.**

A. Approval of Material Change in Appearance of Historic Property. After the designation by ordinance of a historic property, no material change in the appearance of such property shall occur or be permitted to be made by the owner or occupant thereof unless or until an application for a certificate of appropriateness has been submitted to and approved by the HPC. A building permit applicable to a historic property shall not be issued without a certificate of appropriateness.

B. Submission of Plans to HPC. An application for a certificate of appropriateness shall be accompanied by such drawings, photographs, plans and documentation as required by the HPC.

C. Interior Alterations. In its review of an application for a certificate of appropriateness, the HPC shall not consider interior arrangement or use having no effect on exterior architectural features, other than the existence of adequate heating, cooling and ventilation systems necessary for the preservation of the subject building.

D. Technical Advice. The HPC shall have the power to seek technical advice from outside its members on any application.

E. Public Hearings, Notices, and Right to be Heard. The HPC shall hold a public hearing at which each proposed certificate of appropriateness is discussed. Notice of the hearing shall be published in the principal newspaper of general circulation within the City and written notice of the hearing shall be made by the HPC to all owners and occupants of the subject property. The written and published notice shall be provided in the same manner and time frame as notices required by the Georgia Zoning Procedures Law. The HPC shall provide the property owner and/or applicant an opportunity to be heard at the certificate of appropriateness hearing.

F. Acceptable HPC Action on Applications for Certificates of Appropriateness.

HPC action: The HPC may (i) approve the application for a certificate of appropriateness as proposed; (ii) approve the application for a certificate of appropriateness with any modifications it deems necessary; or (iii) reject the application for a certificate of appropriateness.

G. Design Standards for Proposed Material Changes. Any material change in appearance to a historic property shall comply with the following minimum standards:

1. General Standards. All material changes in the appearance of exterior architectural features of the historic property shall conform with the United States Secretary of the Interior's Standards for the Treatment of Historic Buildings with Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Historic Buildings (the "U.S. Secretary of the Interior's Standards and Guidelines"), as applicable.

2. Street-Facing Facades. All street-facing facades must be compatible with the existing or original structure:

   a. The proportion between the width and height of the proposed alterations must be compatible with any street-facing facade of the existing or original structure.

   b. The proportions and relationships between doors and windows in street-facing facades must be compatible with the existing or original structure.

   c. Any alterations consisting of side additions to a street-facing facade must have a minimum setback of twelve (12) inches from the plane of the existing street-facing facade, and any associated roofline must have a minimum setback of twelve (12) inches from the existing roof line.

   d. The following exceptions to the foregoing minimum setback requirements will be permitted where there is, on the effective date, an existing side addition or side porch to a street-facing facade:

      i. An existing open-air porch that does not comply with the 12-inch setback requirement may be enclosed within the existing plane of the porch; and

      ii. An existing side addition that does not comply with the 12-inch setback requirement may be extended a further five (5) feet to the side of the same plane as the existing side addition.

3. Height and Roof Shapes. The height of the proposed alterations must be compatible with the existing building or structure. The design of the roof and any dormers must be compatible with the existing roof and dormers. Any alterations must preserve the existing or original roof ridge, roof pitch and overhangs of the existing or original building or structure and new or altered dormers must be compatible with the typical styles of dormers associated with the original building or structure.

4. Architectural Details. Architectural details and materials must be incorporated as necessary to relate the new with the old and to preserve and enhance the character-defining features of the existing or original building or structure. Windows may be replaced as long as they contain real or simulated divided lights, grille patterns, sizes and shapes that are compatible with the typical style of windows associated with the original building or structure and otherwise comply with the requirements of this subparagraph.

5. Retention of Original Structure. After completion of the proposed alterations:

   a. 100% of the existing street-facing facade width and height must be retained intact consistent with the other requirements of this ordinance.

   b. At least 75% of the floor area of the original structure must remain. Interior renovations and any restoration to match the original will not be deducted in determining compliance with the 75% requirement.

6. Landscape Requirements. Landscaping in front yards shall be subject to the following standards:

   a. Trees greater than six (6) inches in diameter shall be conserved, whenever possible;

   b. Plantings and landscapes that are significant in defining the character of a property or area shall be retained;

   c. Diseased or deteriorated plantings and landscapes that are significant in defining the character of a property or area shall be replaced with healthy specimens of identical or similar species, and the landscape shall be retained; and

   d. Landscaping in front yards shall be designed to reflect the period or style of the principal structure on the property.

H. Standards for Approval. The HPC shall approve the application and issue a certificate of appropriateness if it finds that the proposed material change(s) in the appearance would not have a substantial adverse effect on the aesthetic, historic, or architectural significance and value of the historic property. In making this determination, the HPC shall consider, in addition to whether the proposed material change(s) in the appearance comply with the foregoing design standards any other pertinent factors, the following criteria:

1. For restoration, renovation, rehabilitation, reconstruction, alteration, or new construction:

   Whether the proposed actions conform in design, scale, building material, setback and site features and to the United States Secretary of the Interior's Standards [for] the Treatment of Historic Buildings with Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Historic Buildings, as applicable.

2. For relocation:

   a. The historic character and aesthetic interest of the building, structure, or object contributes to its present setting;

   b. Whether there are definite plans for the area to be vacated and what the effect of those plans on the character of the surrounding area will be;

   c. Whether the building, structure, or object can be moved without significant damage to its physical integrity; and

   d. Whether the proposed relocation area is compatible with the historical and architectural character of the building, structure, site, or object.

3. For demolition:

   a. The historic, scenic, or architectural significance of the building, structure, site, or object;

   b. The importance of the building, structure, site, or object to the ambiance of the area;

c. The difficulty or impossibility of reproducing such a building, structure, site, or object because of its design, texture, material, detail, or unique location;

d. Whether the building, structure, site, or object is one of the last remaining examples of its kind in the neighborhood or the city;

e. Whether there are definite plans for use of the property if the proposed demolition is carried out, and what the effect of those plans on the character of the surrounding area would be;

f. Whether reasonable measures can be taken to save the building, structure, site, or object from collapse; and

g. Whether the building, structure, site, or object is capable of earning reasonable economic return on its value.

I. Undue Hardship. When, by reason of unusual circumstances, the strict application of any provision of the ordinance would result in the exceptional practical difficulty or undue economic hardship upon any owner of a specific property, the HPC, in passing upon applications, shall have the power to vary or modify strict provisions, so as to relieve such difficulty or hardship; provided such variances, modifications, interpretations shall remain in harmony with the general purpose and intent of said provisions, so that the architectural or historical integrity, or character of the property, shall be conserved and substantial justice done. In granting variances, the HPC may impose such reasonable and additional stipulations and conditions as will, in its judgment, best fulfill the purpose of this Section. An undue hardship shall not be a situation of the person's own making.

J. Deadline for Approval or Rejection of Application for a Certificate of Appropriateness.

1. The HPC shall approve, reject or otherwise act on an application for a certificate of appropriateness within forty-five (45) days after the filing thereof by the owner or occupant of a historic property, building, structure, object or historical site. Evidence of approval shall be by a certificate of appropriateness issued by the HPC. Notice of the issuance or denial of a certificate of appropriateness shall be sent by United States certified mail to the applicant and all other persons who have filed a written request for such notice with the HPC.

2. Should the HPC fail to approve or reject an application for a certificate of appropriateness within forty-five (45) days the application shall be deemed automatically approved; provided, however, that such forty-five (45) day period may be extended an additional thirty (30) days if consideration of an application for a certificate of appropriateness is tabled by the HPC.

K. Notice and Effect of HPC's Rejection of Application for a Certificate of Appropriateness.

1. In the event the HPC rejects an application for a certificate of appropriateness, the HPC shall state its reasons for doing so, and shall transmit a record of such rejection and reasons, in writing, to the applicant. The HPC may suggest alternative courses of action it thinks proper if it rejects the application submitted. The applicant, if he or she so desires, may make modifications to the plans and may resubmit the application at any time after making said plan modifications.

2. In cases where the application for a certificate of appropriateness covers a material change in the appearance of a structure which would require the issuance of a building permit, the rejection of the application for a certificate of appropriateness by the HPC shall be binding upon the building official or other administrative officer charged with issuing building permits and, in such a case, no building permit shall be issued.

L. Requirement of Conformance with a Certificate of Appropriateness.

1. All work performed pursuant to an issued certificate of appropriateness shall conform to the requirements of such certificate. In the event work is performed not in accordance with such certificate, the HPC may request that the City obtain a cease and desist order from the appropriate tribunal and all work shall cease.

2. The City Council or the HPC may, initiate any appropriate action or proceeding in a court of competent jurisdiction to prevent any material change in appearance of a designated historic

property, except those changes made in compliance with the provisions of this Section or to prevent any illegal act or conduct with respect to such historic property.

M. Certificate of Appropriateness Void if Construction Not Commenced.

1. A certificate of appropriateness shall become void unless the work described in the application for a certificate of appropriateness as approved by the HPC has commenced within six (6) months of the date of issuance.

2. A certificate of appropriateness shall expire after eighteen (18) months unless said certificate is renewed. A certificate of appropriateness may be renewed for a single eighteen (18) month period. An application for renewal must be submitted to the Community Development Director prior to the expiration of the original certificate of appropriateness. The Director shall approve the application for renewal provided the project is not in violation of any city ordinance.

N. Record of Application for Certificate of Appropriateness. The HPC shall keep a public record of all applications for a certificate of appropriateness, and of all the HPC's proceedings in connection with said application. These records shall be maintained in accordance with the City's records management plan.

O. Appeals. Any person adversely affected by any determination made by the HPC relative to the issuance or denial of an application for a certificate of appropriateness may appeal such determination to the City Council. Any such appeal must be filed with the City Council within thirty (30) days after the issuance of the determination pursuant to Subparagraph J.1. of this Subsection, or in the case of a failure of the HPC to act, within thirty (30) days of the expiration of the forty-five (45) day period allowed for HPC action, as set forth in Subparagraph J.2. of this Subsection. The City Council may approve, modify, or reject the determination made by the HPC if the governing body finds that the HPC abused its discretion in reaching its decision. Decisions of the City Council are final and may only be appealed by application for a writ of certiorari to the Superior Court of Fulton County, which must be filed within thirty (30) days of the date of the decision.

( Ord. No. 712 , § 1(Exh. A), 9-8-2015)

**2.9.8 Maintenance of historic properties; building and zoning code provisions.**

A. Ordinary Maintenance or Repair. Ordinary maintenance or repair of any exterior architectural or environmental feature in or on a historic property to correct deterioration, decay, or to sustain the existing form, and that does not involve a material change in design, material, or outer appearance thereof, does not require a certificate of appropriateness.

B. Failure to Provide Ordinary Maintenance or Repair. Property owners of historic properties shall not allow their buildings to deteriorate by failing to provide ordinary maintenance or repair. The HPC shall be charged with the following responsibilities regarding deterioration by neglect:

1. The HPC shall monitor the condition of historic properties to determine if they are being allowed to deteriorate by neglect. Such conditions as broken windows, doors and openings which allow the elements and vermin to enter, and the deterioration of a building's structural system shall constitute failure to provide ordinary maintenance or repair.

2. In the event the HPC determines a failure to provide ordinary maintenance or repair, the HPC will notify the owner of the property and set forth the steps which must be taken to remedy the situation. The owner of such property will have thirty (30) days to perform such remedial measures. A building permit may be required to accomplish the necessary remedial measures.

3. In the event that the condition is not remedied in thirty (30) days, the owner shall be deemed to be in violation of this Section.

C. Affirmation of Existing Building and Zoning Codes. Nothing in this Section shall be construed as to exempt property owners from complying with existing City building, development, and zoning codes;

provided, however, owners of historic properties may be exempt from certain requirements of such codes as expressly provided herein and/or pursuant to the provisions of the subject code(s).

( Ord. No. 712 , § 1(Exh. A), 9-8-2015)

**2.9.9 Violations.**

The remedies and penalties set forth herein are nonexclusive and the exercise of one or more of such remedies or penalties shall not preclude the exercise of another. In addition to the other remedies provided for herein, violations of the provisions of this Section shall be enforced, prosecuted and punished in the same manner as set forth in Article V of the Unified Development Code of the City of Alpharetta. Additionally, the City may take all necessary civil action to enforce the provisions hereof and may seek appropriate legal or equitable remedies or relief, including injunctive relief. Further, violations of this Section may constitute due cause for the revocation or removal of the "historic designation" from the property, which shall require the adoption of an ordinance to revoke or remove such designation in accordance with procedures consistent with the procedures required for the designation of a historic property. Further, if a historic property is demolished, removed or relocated without a certificate of appropriateness or in violation of any condition of a certificate of appropriateness, or in the event of a substantial alteration to the historic property, the following restrictions, in addition to any other penalties or remedies set forth in this Section, shall be applicable to the lot or parcel on which the building or structure comprising the historic property was formerly located:

The lot or parcel shall be deemed a nonconforming lot for a period of five (5) years after the date of such demolition, removal, relocation or substantial alteration. No building or other permits will be issued for the construction or development of any improvements on the lot or parcel for a period of five (5) years after the date of such demolition, removal, relocation or substantial alteration, except for permits approving building or construction activities undertaken to cure the violation to the extent that the violation is curable, as evidenced by the HPC's approval of a certificate of appropriateness for same. Notwithstanding the foregoing restrictions, the City may issue permits for improvements necessary for the immediate protection and preservation of life and/or property of other persons.

The remedies set forth for in this Section are in addition to and cumulative of all other remedies provided by law.

( Ord. No. 712 , § 1(Exh. A), 9-8-2015)

**2.9.10 Appeals.**

To the extent not otherwise provided herein, any person adversely affected by a determination made by the HPC may appeal such determination to the City Council. Any such appeal must be filed within thirty (30) days of the date of the subject determination. Decisions of the City Council are final and may only be appealed by application for a writ of certiorari to the Superior Court of Fulton County, which must be filed within thirty (30) days of the date of the decision.

( Ord. No. 712 , § 1(Exh. A), 9-8-2015)

Exhibit A

APPENDIX A - HISTORIC RESOURCES INVENTORY—CONTRIBUTING HISTORIC BUILDINGS

| **Building Address** |
|---|

| | | |
|---|---|---|
| 94 Academy Street | 1825 Mayfield Rd. | 37 Old Roswell Street |
| | | |
| 375 Brady Place | 1405 Mid-Broadwell Rd. | 48 Old Roswell Street |
| | | |
| 184 Canton Street | 20 Milton Avenue | 755 Old Rucker Rd. |
| | | |
| 193 Canton Street | 22 Milton Avenue | 760 Old Rucker Rd. |
| | | |
| 212 Canton Street | 24 Milton Avenue | 54 Roswell Street |
| | | |
| 248 Canton Street | 26 Milton Avenue | 61 Roswell Street |
| | | |
| 36 Church Street | 28 Milton Avenue | 88 Roswell Street |
| | | |
| 37 Church Street | 210 Milton Avenue | 103 Roswell Street |
| | | |
| 10 Cumming Street | 333 Milton Avenue | 119 Roswell Street |

Exhibit A

| | | |
|---|---|---|
| 18 Cumming Street | 38 North Main Street | 1080 Rucker Rd. |
| 112 Cumming Street | 31 North Main Street | 1670 Rucker Rd. |
| 40 Cumming Street | 69 North Main Street | 1 South Main Street |
| 130 Cumming Street | 101 North Main Street | 3 South Main Street |
| 133 Cumming Street | 116 North Main Street | 9 South Main Street |
| 122 Marietta Street | 126 North Main Street | 23 South Main Street |
| 11475 Maxwell Rd. | 134 North Main Street | 25 South Main Street |
| 1145 Mayfield Rd. | 11 Old Canton Street | 29 South Main Street |
| 1750 Mayfield Rd. | 1815 Old Milton Pkwy | 50 South Main Street |
| | 1835 Old Milton Pkwy | 531 South Main Street |

( Ord. No. 712 , § 1(Exh. A), 9-8-2015; Ord. No. 738 , § 3(Exhs. A, B), 5-1-2017)

APPENDIX B - HISTORIC RESOURCES INVENTORY—DESIGNATED HISTORIC BUILDINGS

| Address | Description | Property Owner |
|---|---|---|
| 10 Cumming St. | R.D. Manning House | Properties of Duffy, LLC. |
| 40 Cumming St. | Lewis Manning House | Taylor Morrison of Georgia, LLC. |
| 1080 Rucker Rd. | Troy Rucker House | Millie R. Hogan |
| 333 Milton Ave. | Farmhouse Cottage | Blaise Miller, One Ninety Three Residential Group, LLC. |
| 0 Morris Rd | Farmhouse Settlement | City of Alpharetta |

( Ord. No. 764 , §§ 1, 2, 9-4-2018; Ord. No. 765 , § 2, 9-4-2018; Ord. No. 766 , § 2, 9-4-2018; Ord. No. 774 , § 1(Exh. A), 4-22-2019) Ord. No. 813 (Exh A), 10-26-20

# City Council Meeting
# STAFF REPORT

Submitting Department: City Clerk
Submitted By: Council
Sponsored By: Council Member Burnett
Meeting Date: January 19, 2021

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**I. AGENDA ITEM TITLE:** DISCUSSION OF A RESOLUTION TO PROVIDE CERTAIN HOMEOWNER TAX RELIEF ON HOMESTEADED PROPERTY
SPONSORED BY: COUNCIL MEMBER BURNETT

**II. RECOMMENDATION:**

This workshop is presented for City Council discussion and information purposes. No vote or formal action is requested at this time.

**III. REPORT IN BRIEF:**

**IV. ALTERNATIVES:**

**V. ATTACHMENTS:**

RESO REQUESTING CHARLES E. MARTIN JR. TO INTRODUCE IN REGULAR 2021 SESSION OF GEN ASSEM AN ACT TO PROVIDE CERTAIN HOMEOWNER TAX RELIEF(4003474.1)

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA REQUESTING CHARLES E. MARTIN, JR., REPRESENTATIVE OF THE 49TH DISTRICT AND/OR JAN JONES, REPRESENTATIVE OF THE 47TH DISTRICT AND/OR MARY ROBICHAUX, REPRESENATTIVE OF THE 48TH DISTRICT, TO INTRODUCE IN THE REGULAR 2021 SESSION OF THE GENERAL ASSEMBLY OF GEORGIA AN ACT TO AUTHORIZE THE CITY OF ALPHARETTA TO PROVIDE CERTAIN HOMEOWNER TAX RELIEF FROM CITY OF ALPHARETTA AD VALOREM TAXES FOR MUNICIPAL PURPOSES; AND FOR OTHER PURPOSES**

**WHEREAS**, the Mayor and City Council of the City of Alpharetta (the "City") have determined that it is in the best interest of the City to provide certain discretionary homeowner tax relief on homesteaded property from City ad valorem taxes for municipal purposes for taxable years beginning on or after January 1, 2021, subject to approval in a city-wide referendum; and

**WHEREAS**, in order to provide the City the opportunity, at its discretion, to the homeowner tax relief, it is necessary that an Act be introduced in the Regular 2021 Session of the General Assembly of Georgia, subject to approval in a city-wide referendum.

**NOW, THEREFORE, BE IT SO RESOLVED** by the Council of the City, and it is hereby resolved by the authority of the same, that the Mayor and Council hereby request Charles E. Martin, Jr., Representative of the 49th District and/or Jan Jones, Representative of the 47th District and/or Mary Robichaux, Representative of the 48th District, to introduce an Act in the Regular 2021 Session of the General Assembly of Georgia to authorize the City to provide homeowner tax relief, subject to approval in a city-wide referendum. The Act would authorize the City, in its discretion, to annually appropriate a fund (not to exceed $300,000.00) to be used exclusively to provide taxpayers, owning qualified homesteaded property, credits from City ad valorem taxes for general governmental purposes; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution, certified by the Clerk of the Council as being true and correct, be forwarded to Charles E. Martin, Jr., Jan Jones, Mary Robichaux and to the other members of the City's local delegation as soon as practicable after adoption.

**SO RESOLVED** this ______ day of ______________________, 2021.

CITY OF ALPHARETTA, GEORGIA

By:_____________________________

Jim Gilvin, Mayor

COUNCIL MEMBERS

_____________________________

Jason Binder

_____________________________

Ben Burnett

_____________________________

John Hipes

_____________________________

Dan Merkel

_____________________________

Donald Mitchell

_____________________________

Karen Richard

(SEAL)

Attest:

_____________________________

City Clerk

4003474