



City Council Meeting FEBRUARY 15, 2021

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:30 PM

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE TO THE FLAG**
- IV. PRESENTATIONS & PROCLAMATIONS**
 - A. Proclamation for Betty-Ann Busby**
- V. CONSENT AGENDA**
 - A. Council Meeting Minutes (Meeting of 1/25/2021)**
 - B. Financial Management Report: Month Ending December 31, 2020**
 - C. Alcoholic Beverage License Applications**
 - 1. PH-21-AB-03 Any Two Cards, Inc.
d/b/a Brimstone Restaurant & Tavern
10595 Old Alabama Road Connector
Alpharetta, GA 30041

Restaurant
Consumption on Premises
Liquor, Beer, Wine & Sunday Sales

Owner: Any Two Cards, Inc.
Registered Agent: Terri Salichs
 - 2. PH-21-AB-04 Lily Sushi, LLC
d/b/a Lily Sushi Bar
220 S. Main Street, Suite H
Alpharetta, GA 30009

Restaurant
Consumption on Premises
Liquor, Beer, Wine & Sunday Sales

Owner: Lily Sushi, LLC
Registered Agent: Lily Susana

3. PH-21-AB-05 Thoom's Kitchen, LLC
d/b/a Thoom's Thai Kitchen
5950 North Point Parkway, Suite 100
Alpharetta, GA 30022

Restaurant
Consumption on Premises
Beer, Wine & Sunday Sales

Owner: Thoom's Kitchen, LLC
Registered Agent: Stephen Yazell

VI. OLD BUSINESS

- A. **PH-20-18 Unified Development Code Text Amendments – North Point Overlay (2nd Reading)**
Consideration of text amendments to the Unified Development Code to amend the North Point Overlay boundary and priority areas.

VII. NEW BUSINESS

- A. **Boards & Commissions Appointment: Cultural Arts Commission**
- B. **Approval of Fiscal Year 2021 Mid-Year Budget Amendment (1st Reading)**
- C. **Georgia Firefighters Standards and Training Council Fireworks Tax Grant**
- D. **Consideration of a Resolution in Support of T-SPLOST 2**

VIII. WORKSHOP

- A. **Preliminary List Of Transportation Projects for Possible TSPLOST 2**
- B. **Preliminary List of Parks Projects for Possible Bond Issue**
- C. **Town Green Turf Options**
- D. **Operational Update: COVID-19 And Municipal Operations**
- E. **City Special Events Management**

IX. PUBLIC COMMENT

X. REPORTS

XI. ADJOURNMENT TO EXECUTIVE SESSION



City Council Meeting STAFF REPORT

Submitting Department: City Clerk

Submitted By:

Sponsored By:

Meeting Date: February 15, 2021

I. AGENDA ITEM TITLE: COUNCIL MEETING MINUTES (MEETING OF 1/25/2021)

II. RECOMMENDATION:

III. REPORT IN BRIEF:

IV. ALTERNATIVES:

V. ATTACHMENTS:

Council Meeting Minutes Draft 1-25-2021



City Council Meeting
January 25, 2021
Office of the City Clerk
CITY HALL 2 PARK PLAZA | 6:30 PM

This summary is provided as a convenience and service to the public, media, and staff. It is not the intent to record proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted as heard by Council, but not quoted or paraphrased. This document includes limited presentation by Council and invited speakers in summary form. This is not an official record of the Alpharetta City Council Meeting proceedings. Official Minutes are recorded and available for review.

I. CALL TO ORDER

- Mayor Gilvin called the meeting to order at 6:30 p.m.

II. ROLL CALL

- **Council Members**

- o Mayor Jim Gilvin
- o Mayor Pro Tem Donald F. Mitchell
- o Jason Binder
- o Ben Burnett
- o John Hipes
- o Dan Merkel
- o Karen Richard

- **Staff**

- o Bob Regus, City Administrator
- o Sam Thomas, City Attorney
- o James Drinkard, Asst. City Administrator
- o Erin Cobb, City Clerk
- o Morgan Rodgers, Director of Recreation, Parks & Cultural Services
- o Kathi Cook, Director of Community Development
- o Pete Sewczwicz, Director of Public Works
- o John Robison, Director of Public Safety
- o Michael Woodman, Senior Planner

III. PLEDGE TO THE FLAG

IV. PRESENTATIONS & PROCLAMATIONS

A. Milton High School's 100th Anniversary

V. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 1/19/2021)

❖ Council Member Burnett offered a motion to approve the consent agenda

- The motion received a second from Council Member Merkel
- The motion was approved unanimously (7-0)

VI. PUBLIC HEARING

A. CU-20-08 Peach Coffee Roasters/Henderson Commons

- Senior Planner, Michael Woodman, came forward to present this item.
- Staff is recommending that Mayor and Council approve CU-20-08 Peach Coffee Roasters/Henderson Commons, subject to the following conditions (**Changes by the Planning Commission shown in RED**):
 1. 'Restaurant w/Drive-Thru Window' shall be added as a conditional use at 735 North Main Street, Building A and limited to no more than 2,000 square feet.
 2. Conditional use approval shall be limited to Peach Coffee Roasters, **which is primarily a coffee shop**; no additional 'Restaurant w/Drive-Thru Window' use or subleasing shall be permitted on the approved outparcel.
 3. Building **with drive-thru** shall be substantially like the submitted architecture and materials, with final approval by DRB. New buildings shall be non-painted brick, with final approval by DRB.
 4. Drive-thru lane shall be screened to car height along its east side with a row of taller growing evergreen shrubs, such as Hollies or Tea Olives.
 5. Outside speakers shall not be audible from off-site properties.
 6. Hours of operation shall be **Monday – Sunday 6:00 AM – 10:00 PM. Friday 7:00 AM – 6:00 PM, Saturday 8:00 AM – 5:00 PM and Sunday 8:00 AM – 3:00 PM.**
 7. To soften the look of the existing painting brick building from North Main Street, pots planted with ornamental trees and shrubs of various sizes and colors shall be provided along the frontage of the main shopping center building. Pots shall be of a material and color that is compatible with the shopping center, with final approval by DRB.
 8. Developer shall assess and replace any dead, dying or missing required landscape material.
 9. Developer shall provide a pedestrian connection from the Highway 9 sidewalk to the front door of the business, including adequate striping through the parking lot, as approved by Staff. Crosswalk striping in the parking lot shall be approved by Staff at land disturbance permit.

10. Developer shall ~~provide right-of-way, if needed, make accommodations~~ for the GDOT Highway 9 project, including right-of-way and permanent and temporary easements. The landscape strip along Highway 9 shall be accommodated with the GDOT Highway 9 project and required landscaping removed as a result of the project shall be replaced at project completion.
 11. ~~Developer shall be allowed to install a code-compliant monument sign in front of the building with the drive-thru approved pursuant to CU-20-08. In addition, the existing monument sign may be removed and upon removal, one additional code-compliant monument sign may be installed on the Henderson Commons development, substantially as depicted on Exhibit C.~~
- This item was heard at the 1/7/2021 Planning Commission meeting. Staff recommended approval subject to ten (10) conditions. There were no public comments. After discussion, Planning Commission recommended approval subject to staff's recommended conditions and accepting some changes requested by the applicant. Vote 6-0
 - The applicant, David Pittman, is requesting a conditional use to allow Peach Coffee Roasters to operate a 'Restaurant w/Drive-Thru Window' in a 2,000 square foot building on a pad-ready site within the Henderson 2 Commons shopping center. The proposed use requires approval of a conditional use in the C-1 (Neighborhood Commercial) zoning district. The subject property is located at 735 North Main Street near the southeast corner of North Main Street and Henderson Parkway
 - The submitted request, if approved, would allow Peach Coffee Roasters to operate a 'Restaurant w/Drive Thru Window' in a 2,000 square foot building on a pad-ready site within the Henderson Commons shopping center. The subject property is located at 735 North Main Street near the southeast corner of North Main Street and Henderson Parkway.
 - The property is part of an 8.6-acre site developed as a shopping center with two (2) commercial outparcels. The zoning of the property is C-1 (Neighborhood Commercial), which allows 'Restaurant w/Drive-Thru Window' with approval of a conditional use. Surrounding properties are zoned C-1 to the north, east and west and CUP (Community Unit Plan) to the south. Addington Place Assisted Living Facility is located to the north, Advance Auto Parts to the west, Children's Cottage Montessori to the east and Somerset at Henderson Village to the south. The Comprehensive Land Use Plan designation of the property is 'Commercial'.
 - Henderson Commons shopping center is approximately 8.6 acres and was developed in 2008 with a 32,990 square foot shopping center. Two (2) outparcels were created in the parking lot, including the applicant's proposed location called out in the aerial photo below. Businesses occupying the shopping center include Lumber Liquidators, Leather Creations, and Title Boxing Club, to name a few. A conditional use was approved to allow 'Restaurant w/Drive-Thru Window' for Dunkin Donuts at the Stonewood Village shopping center in 2019, which is located at the northwest corner of North Main Street and Cogburn Road.
 - The property is located within the Highway 9 LCI, which was adopted by the Cities of Alpharetta and Milton in 2012. The property is located in the southern portion of the 'Transitional Area' and includes a vision to improve walkability and overall character of the area. This area includes several retail developments that are underutilized and underperforming, including Henderson Commons. In general, drive-thru restaurants do not promote walkability; however, a local coffee shop will generate fewer trips than a Starbucks or national fast food chain restaurant. Additionally, a patio and green space is planned which will promote walkability. The location is near existing residential development.

- While the LCI calls for buildings to be brought up to the street, the property is already pad-graded with surface parking around the perimeter. However, the proposed outparcels buildings are much closer to Highway 9 than the main building in the shopping center and only one (1) row of parking will remain between the coffee shop building and the street. The new buildings will also help screen the large surface parking lot from Highway 9. GDOT's Highway 9 project will improve walkability in the area with the installation of twelve-foot (12') wide sidewalks.
- Peach Coffee Roasters currently has one (1) location in Johns Creek at 10875 Jones Bridge Road. The business is different than most coffee shops as they roast their coffee beans on-site. The business also offers packaged coffee and a frequently changing food menu. Hours of operation are Monday through Friday 7:00 AM to 6:00 PM, Saturday 8:00 AM to 5:00 PM and Sunday 8:00 AM to 3 :00 PM. The applicant anticipates between nine (9) to twelve (12) employees.
- The Henderson Commons location is proposed in a multi-tenant building, depicted as Building A on the site plan, with a single lane drive-thru on an existing outparcel within the parking lot. The applicant proposes to occupy approximately 2,000 square feet of the 4,200 square foot Building A. There is enough parking to serve the existing and proposed uses on the property. The applicant's public hearing application states that the drive-thru facilities are essential to the business as a result of the Covid-19 pandemic.
- TRAFFIC: It is estimated that the 2,000 square foot coffee shop with drive-thru would generate 178 AM Peak Hour trips and 87 PM Peak Hour trips. However, this trip generation is more closely associated with a chain coffee shop, such as Starbucks or Dunkin Donuts. A local coffee shop, as proposed, would generate fewer trips than national coffee shops and fast-food chain restaurants.
- CONDITIONAL USE REVIEW CRITERIA: City staff has reviewed the applicant's request and compared it to the conditional use standards established in UDC Sec. 4.2.3 (B) which are as follows:
- A conditional use otherwise permitted within a zoning district shall be considered to be compatible with other uses permitted in the district, provided that due consideration is given to the following objective criteria at a public hearing and satisfactory provisions or arrangements are made for:

1. Access into and out of the property with regard to traffic and pedestrian safety, volume of traffic flow, and emergency vehicles, as well as the type of street providing access;

Response: The subject property has access from Highway 9 and Henderson Parkway. The proposed use would not have significant impacts on vehicular and pedestrian access since it is a local coffee shop generating fewer trips than a national coffee shop or fast-food restaurant chain. If approved, a condition is recommended requiring a pedestrian connection from the public sidewalk to the front door of the business, including striping through the parking lot.

2. The extent to which refuse areas, loading and service areas, off street parking, and buffers and screening are provided on the property;

Response: The above-mentioned improvements are sufficiently addressed on the applicant's site plan. The drive-thru facility has sufficient stacking. If approved, a condition is recommended requiring that landscape strip plantings removed as a result of GDOT's Highway 9 project be replaced at project completion.

3. Ensuring that the conditional use will not be injurious to the use and enjoyment of the environment or of other property in the immediate vicinity or diminish and impair property values within the surrounding neighborhood;

Response: The proposal should not have significant impacts on surrounding properties or businesses, which are also developed with commercial uses. In addition, the coffee shop will help with the retail synergy within Henderson Commons shopping center, which should improve business activity.

4. Ensuring that the conditional use will not increase local or state expenditures in relation to the cost of servicing or maintaining neighboring properties;

Response: Not applicable.

5. Ensuring that the conditional use will not impede the normal and orderly development of surrounding property for uses predominant in the area;

Response: The proposal should not impede the normal and orderly development of surrounding properties or businesses, which are also developed with commercial uses. The coffee shop would not be supported at this location, if it were a national coffee shop or fast-food restaurant chain generating a higher number of trips. This coffee shop also promotes outdoor seating and encourages walk up customers.

6. Ensuring that the location and character of the conditional use is consistent with a desirable pattern of development for the city, in general; and

Response: The subject property is a shopping center, which typically have restaurants with drive-thru facilities on outparcels. Promoting walkability along Main Street is a goal; therefore, a drive-thru should be carefully considered based upon traffic generated as well as supporting restaurants with outdoor space. This location will incorporate an adjacent green space.

7. Ensuring that the conditional use is appropriately separated from similar uses and conflicting uses, such as residences, government buildings, parks, churches, or schools.

Response: The coffee shop with drive-thru is sufficiently separated from the nearest residential properties, which are located to the south behind the Henderson Commons shopping center. A Dunkin Donuts with drive-thru was approved at the northwest corner of North Main Street and Cogburn Road in the Stonewood Village shopping center, which is approximately 600' away (as measured in a straight-line distance).

- City Staff has reviewed the applicant's proposal and finds that the request is not in conflict with the established review criteria for a conditional use. The proposal should not have significant impacts on surrounding properties, which are also developed with commercial uses. Promoting walkability along Main Street is a goal; therefore, a drive-thru should be carefully considered based upon traffic generated, as well as supporting restaurants with outdoor space. This location will incorporate an adjacent green space.
- The report submitted by the applicant states that property owners within 500' were contacted regarding the applicant's intent. The report states that no comments were received.
- The CZIM was held on October 14, 2020. There were no public comments.
- Attorney Ethan Underwood, 178 S Main Street Suite 310, Alpharetta, GA 30009, with Miles Hansford & Tallant, LLC, came forward to speak on behalf of the applicant.

Public Comment

- No Public Comment

- ❖ Council Member Richard offered a motion to approve CU-20-08 Peach Coffee Roasters/Henderson Commons, subject to the following conditions:

1. 'Restaurant w/Drive-Thru Window' shall be added as a conditional use at 735 North Main Street, Building A and limited to no more than 2,000 square feet.
2. Conditional use approval shall be limited to Peach Coffee Roasters, which is primarily a coffee shop; no additional 'Restaurant w/Drive-Thru Window' use or subleasing shall be permitted on the approved outparcel.
3. Building with drive-thru shall be substantially like the submitted architecture and materials, with final approval by DRB. New buildings shall be non-painted brick, with final approval by DRB.
4. Drive-thru lane shall be screened to car height along its east side with a row of taller growing evergreen shrubs, such as Hollies or Tea Olives.
5. Outside speakers shall not be audible from off-site properties.
6. Hours of operation shall be Monday – Sunday 6:00 AM – 10:00 PM.
7. To soften the look of the existing painting brick building from North Main Street, pots planted with ornamental trees and shrubs of various sizes and colors shall be provided along the frontage of the main shopping center building. Pots shall be of a material and color that is compatible with the shopping center, with final approval by DRB.
8. Developer shall assess and replace any dead, dying or missing required landscape material.
9. Developer shall provide a pedestrian connection from the Highway 9 sidewalk to the front door of the business, including adequate striping through the parking lot, as approved by Staff. Crosswalk striping in the parking lot shall be approved by Staff at land disturbance permit.
10. Developer shall provide right-of-way, if needed, for the GDOT Highway 9 project, including right-of-way and permanent and temporary easements. The landscape strip along Highway 9 shall be accommodated with the GDOT Highway 9 project and required landscaping removed as a result of the project shall be replaced at project completion.
11. Developer shall be allowed to install a code-compliant monument sign in front of the building with the drive-thru approved pursuant to CU-20-08. In addition, the existing monument sign may be removed and upon removal, one additional code-compliant monument sign may be installed on the Henderson Commons development, substantially as depicted on Exhibit C.

- The motion received a second from Mayor Pro Tem Mitchell
- The motion was approved unanimously (7-0)

B. CU-21-01/V-21-01 C'est Vert Nails & Spa/55 Roswell Street

- Senior Planner, Michael Woodman, came forward to present this item.
- Staff is recommending that Mayor and Council approve CU-21-01/V-21-01 C'est Vert Nails & Spa/55 Roswell Street, subject to the following conditions:
 1. 'Spa Services' shall be added as a conditional use at 55 Roswell Street, Suite 110, and limited to no more than 1,918 square feet.
 2. Conditional use approval shall be limited to the C'est Vert Nails & Spa; no additional spa services businesses or subleasing shall be permitted within the approved space.
 3. Spa services shall be limited to facials, waxing, and massage.
 4. Hours of operation shall be Monday – Saturday 9:30 AM – 7:00 PM and Sunday 12:00 PM – 5:00 PM.
 5. Window signage shall be limited to no more than 10% of the window area. No lighting window trim.
- This item was heard at the 1/7/2021 Planning Commission meeting. Staff recommended approval subject to five (5) conditions. There were no public comments. After discussion, Planning Commission recommended unanimous approval subject to staff's recommended conditions. Vote 7-0
- The applicant, Laurence Patten, is requesting a conditional use permit to allow 'Spa Services' for C'est Vert Nails & Spa, which is a nail salon that provides some spa services, including facial, massage and waxing. A variance is requested to reduce the minimum distance requirement between comparable 'Spa Services' uses. The subject property is located at 55 Roswell Street, Suite 110.
- The submitted request, if approved, will permit the applicant to provide 'Spa Services' (facial, massage and waxing) in conjunction with a nail salon in a 1,918 square foot suite for C'est Vert Nails & Spa. A variance is requested to reduce the minimum distance requirement between comparable 'Spa Services' businesses. The subject property is located at 55 Roswell St, Suite 110.
- The property is zoned C-2 (General Commercial), which allows 'Spa Services' with approval of a conditional use permit. The property, which is currently under construction, received approval on May 18, 2015. The applicant's business is proposed within the ground-floor of a three (3) story office building. Surrounding properties are zoned C-2 to the north, east and south and R-10M to the west and north. The Roswell Street City Parking lot is located to the north and west, Made to the north, 54 Roswell Street to the east, and 61 Roswell Street to the south and west.
- Unified Development Code (UDC) Section 1.4.2 defines 'Spa Services' as, "A business that provides services, which may include non-medical massage, other personal services such as skin, nail, hair treatments, and hair removal/waxing, and may have the sale of associated retail 2 products. Such business shall be located within a retail center, shall not occupy more than 4,000 sq. ft. and shall not be closer than 2,000 ft. to a comparable business."
- The applicant is requesting a variance to the definition of 'Spa Services' to reduce the distance requirements between comparable businesses. There is a 'Spa Services' business, Natural Body Spa at 275 Commerce Street in City Center, that is located approximately 1,200' from the applicant's proposed site. However, Natural Body Spa is a day spa and does not provide nail services and the applicant's business is a nail salon with some accessory spa services.

- C'est Vert Nails & Spa is a new business with a primary focus on nail services with some spa services that are typically found in a nail salon such as, facials, waxing, and massage. C'est Vert translates to 'It's Green' and the applicant's business model is to offer eco-friendly and sustainable nail and spa services with the use of healthy and quality products. Hours of operation are Monday – Saturday 9:30 AM – 7:00 PM and Sunday 12:00 PM – 5:00 PM. The applicant anticipates between 10 – 12 employees at the proposed location. The applicant's space will accommodate 13 manicure stations, eight (8) pedicure stations, retail display, and two (2) spa treatment rooms.
- **CONDITIONAL USE REVIEW CRITERIA:** City staff has reviewed the applicant's request and compared it to the conditional use standards established in UDC Sec. 4.2.3 (B) which are as follows:
- A conditional use otherwise permitted within a zoning district shall be considered to be compatible with other uses permitted in the district, provided that due consideration is given to the following objective criteria at a public hearing and satisfactory provisions or arrangements are made for:
 1. Access into and out of the property with regard to traffic and pedestrian safety, volume of traffic flow, and emergency vehicles, as well as the type of street providing access;

Response: 55 Roswell Street was developed in compliance with all site access standards.
 2. The extent to which refuse areas, loading and service areas, off street parking, and buffers and screening are provided on the property;

Response: The above-mentioned site requirements will be provided on the subject property.
 3. Ensuring that the conditional use will not be injurious to the use and enjoyment of the environment or of other property in the immediate vicinity or diminish and impair property values within the surrounding neighborhood;

Response: The proposed retail service use would complement the other uses along Roswell Street and contribute to the walkable environment in the Downtown. Therefore, approval of the applicant's business should not be injurious to the use and enjoyment of the area.
 4. Ensuring that the conditional use will not increase local or state expenditures in relation to the cost of servicing or maintaining neighboring properties;

Response: Not applicable.
 5. Ensuring that the conditional use will not impede the normal and orderly development of surrounding property for uses predominant in the area; and

Response: The proposed retail service use would complement the other uses along Roswell Street and contribute to the walkable environment in the Downtown. Therefore, approval of the applicant's business should not impede the normal and orderly development of surrounding properties.
 6. Ensuring that the location and character of the conditional use is considered to be consistent with a desirable pattern of development for the city, in general.

Response: The proposed retail service use would complement the other uses along Roswell Street and contribute to the walkable environment in the Downtown.

- VARIANCE REVIEW CRITERIA: The City of Alpharetta Unified Development Code Article IV, Section 4.5.3 outlines the criteria set forth for granting a variance. The ordinance specifically states..."a variance may be granted in whole or in part, or with conditions, in such individual case of unnecessary hardship upon a finding that":
 1. There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape, or topography; or
Response: Not applicable.
 2. The application of the Ordinance to this particular piece of property would create an unnecessary hardship; or
Response: Application of the Ordinance would prohibit a 'Spa Services' business at this location. However, the distance requirement talks about separation between comparable businesses. The applicant's business is a nail salon with accessory spa services typically provided at a nail salon. Whereas Natural Body Spa is a day spa that does not offer nail services. In addition, the applicant's response to the variance review criteria points out that the subject location complies with the distance requirement, if measured along a sidewalk or street. Staff measures the 'Spa Services' distance requirement as a straight-line distance, as the crow flies.
 3. There are conditions that are peculiar to the property which adversely affect its reasonable use or usability as currently zoned; or
Response: There are not peculiar conditions on the subject property that affect its reasonable use as currently zoned. However, the distance requirement talks about separation between comparable businesses. The applicant's business is a nail salon with accessory spa services typically provided at a nail salon. Whereas Natural Body Spa is a day spa that does not offer nail services. In addition, the applicant's response to the variance review criteria points out that the subject location complies with the distance requirement, if measured along a sidewalk or street. Staff measures the 'Spa Services' distance requirement as a straight-line distance, as the crow flies.
 4. Relief, if granted, would not cause substantial detriment to the public good or impair the purpose and intent of the City of Alpharetta ordinances.
Response: Approval of the conditional use would not cause a substantial detriment to the public good. The applicant's business is a nail salon, while Natural Body Spa is a day spa that does not offer nail services.
- Staff has reviewed the applicant's proposal finds that the requested conditional use and variance are consistent with the established review criteria. The proposed retail service use would complement other uses along Roswell Street and contribute to the Downtown walkable environment. In addition, C'est Vert is a nail salon, while Natural Body Spa is a day spa that does not offer nail services. The businesses are different, generally offering different types of services. If approved, conditions are recommended limiting the approval to C'est Vert Nails & Spa and limiting any expansion of services.
- The report submitted by the applicant states that property owners were contacted regarding the applicant's intent. The report states that no comments were received.
- The CZIM was held on December 9, 2020. There were no public comments.
- The applicant, Laurence Patten, 198 Parkmont Lane, Dallas, GA 30132, came forward to speak briefly on her application.

Public Comment

- No Public Comment
- ❖ Council Member Richard offered a motion to approve CU-21-01/V-21-01 C'est Vert Nails & Spa/55 Roswell Street, subject to the following conditions:
 1. 'Spa Services' shall be added as a conditional use at 55 Roswell Street, Suite 110, and limited to no more than 1,918 square feet.
 2. Conditional use approval shall be limited to the C'est Vert Nails & Spa; no additional spa services businesses or subleasing shall be permitted within the approved space.
 3. Spa services shall be limited to facials, waxing, and massage.
 4. Hours of operation shall be Monday – Saturday 9:30 AM – 7:00 PM and Sunday 12:00 PM – 5:00 PM.
 5. Window signage shall be limited to no more than 10% of the window area. No lighting window trim.
 - The motion received a second from Council Member Merkel
 - The motion was approved unanimously (7-0)

C. PH-20-18 Unified Development Code Text Amendments – North Point Overlay

- Director of Community Development, Kathi Cook, came forward to present this item.
- Staff is recommending that Mayor and Council approve PH-20-18 Unified Development Code Text Amendments – North Point Overlay and the ordinance as presented.
- This item was heard at the 1/7/2021 Planning Commission meeting. There were no public comments. After discussion, Planning Commission recommended approval. Vote 7-0
- Staff presented for consideration text amendments to the Unified Development Code (UDC) Subsection 2.10.2 North Point Overlay Use and Density, to amend the Overlay boundaries and priority areas. The City Council may authorize an increase to the residential density permitted in the underlying zoning district in conjunction with a request for conditional use permit for properties depicted in a priority area.
- There are two (2) parcels of land, the Morrison Property at the northwest corner of Haynes Bridge Road and Morrison Parkway and the KB400 Property at the southwest corner of North Point Parkway and Kimball Bridge Road, where common ownership only includes a portion of the property within the North Point Overlay boundaries. In addition, the area south of the Mansell Road and North Point Parkway intersection is proposed to be added to the Overlay and become a priority area. There are currently three (3) shuttered restaurants and undeveloped properties in this area, which provide an opportunity to implement the vision of the Overlay to become a walkable, mixed-use environment.
- City Attorney, Sam Thomas, read the ordinance aloud.

Public Comment

- No Public Comment
- ❖ Council Member Richard offered a motion to approve PH-20-18 Unified Development Code Text Amendments – North Point Overlay and the ordinance as presented
 - The motion received a second from Council Member Binder
 - The motion was approved unanimously (7-0)

VII. OLD BUSINESS

A. Consideration of an Amendment to the Safe Hotel Ordinance (2nd Reading)

- Director of Public Safety, John Robison, came forward to present this item.
- Staff is recommending that Mayor and Council approve an amendment to Article VI of Chapter 42 of the City Code to amend regulations promoting safe hotels.
- The Safe Hotels Ordinance required the City Council to review its provisions before January 1, 2021. Staff and legal presented this review as a workshop during the January 11, 2021 Regular City Council Meeting. As a result, City Council determined it in the best interest of the public health, safety, and welfare to amend the Safe Hotel Ordinance and approved the first reading of the ordinance on January 19, 2021.
- There have been no further changes made to the ordinance since the first reading.
- Attached to the Council Packet is the clean version and red-lined version of the proposed amendments.
- City Attorney, Sam Thomas, read the ordinance aloud.
- ❖ Council Member Hipes offered a motion to approve an amendment to Article VI of Chapter 42 of the City Code to amend regulations promoting safe hotels
 - The motion received a second from Council Member Binder
 - The motion was approved (6-1); Council Member Merkel voting in opposition

VIII. NEW BUSINESS

A. Board and Commission Appointments: Planning Commission

- ❖ Council Member Richard offered a motion to appoint Valerie Manley as an alternate member of the Planning Commission
 - The motion received a second from Council Member Binder
 - The motion was approved unanimously (7-0)

B. Consideration of a Resolution to Provide Certain Benefits to Members of the City's Boards, Commissions and Authorities - Sponsored By: Council Member Burnett & Council Member Merkel

- City Administrator, Bob Regus, came forward to present this item.
- The recommendation is for Mayor and Council to approve a resolution to provide certain benefits to members of the City of Alpharetta Boards, Commissions and Authorities.
- The City of Alpharetta has a number of volunteer boards, commissions, and authorities whose members devote countless hours of service to the betterment of the City and the Community.
- The Department of Recreation, Parks and Cultural Services provides a wide variety of classes, programs, and activities for the Community, some of which require the payment of registration and other fees as a condition to participation. Currently the City provides a one hundred percent (100%) waiver of such fees for full-time City employees.
- If the presented resolution is approved then the City would be able to provide the same waiver of fees to members of boards, commissions and authorities and their respective immediate family members.
- City Attorney, Sam Thomas, read the resolution aloud.

Public Comment

- No Public Comment
- ❖ Council Member Burnett offered a motion to approve a resolution to provide certain benefits to members of the City of Alpharetta Boards, Commissions and Authorities
 - The motion received a second from Council Member Merkel
 - The motion was approved unanimously (7-0)

IX. WORKSHOP

A. Tech Alpharetta Update

- Economic Development Manager, Matthew Thomas, came forward to introduce Tech Alpharetta CEO, Karen Cashion.
- Tech Alpharetta CEO Karen Cashion came forward to provide an update of Tech Alpharetta's 2020 accomplishments for calendar year and goals for 2021.
 - o 45-55 tech startups incubate at the Center at any given time
 - o Each of the startups are creating cutting edge, new technology
 - o 14 have graduated from the incubator since 2015
 - o The graduates have created nearly 600 new tech & service industry jobs for the City since 2015 and nearly 1000 new jobs total for the state
 - o The City of Greenville SC studied the incubator as a prototype for creating one

- Tech Alpharetta 2020 Financial Update:
 - o Exceeded 2020 revenue projections
 - o Beat 2020 expense projections
 - o Net Profit
 - o Record level of Sponsorship Revenue in 2020, 188% of projection
- This item was presented for informational purposes only and no vote or action is required at this time.

X. PUBLIC COMMENT

- No Public Comment

XI. REPORTS

- Council Member Burnett appointed Kendrick McLaughlin as his appointee to the Cultural Arts Commission.

XII. ADJOURNMENT

- ❖ With no further business to discuss or items to be heard, Mayor Gilvin adjourned the meeting at 8:10 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Erin Cobb".

Erin Cobb, City Clerk



City Council Meeting STAFF REPORT

Submitting Department: Finance

Submitted By:

Sponsored By:

Meeting Date: February 15, 2021

I. AGENDA ITEM TITLE: FINANCIAL MANAGEMENT REPORT: MONTH ENDING DECEMBER 31, 2020

II. RECOMMENDATION:

Approve the Financial Management Reports for the month ending December 31, 2020 (period 6 of Fiscal Year 2021).

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

On a monthly basis, the Finance Department prepares detailed revenue and expenditure statements for all city operating funds (including prior-year comparisons for the General Fund).

In addition, this report includes:

1. Detailed capital project report including life-to-date activity;
2. Payments \$5,000 and greater;
3. Purchase orders with an estimated cost between \$5,000 and \$50,000; and
4. Status of current year bids/RFPs.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Financial Management Report (December 2020)

City of Alpharetta, GA

Finance Department
2 Park Plaza, Alpharetta, GA 30009
Thomas G. Harris, Finance Director
(678) 297-6094 (o)
www.alpharetta.ga.us

Financial Management Reports



for the month ending
December 31, 2020
(period 6 of 12 – unaudited)

Financial Management Reports

Fiscal Year 2021

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2 PARK PLAZA
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TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: THOMAS G. HARRIS, FINANCE DIRECTOR *TH*

DATE: FEBRUARY 15, 2021

RE: FINANCIAL MANAGEMENT REPORTS AS OF DECEMBER 31, 2020

The documents contained herein represent the financial management reports for the City of Alpharetta ("city") as of the period ending December 31, 2020.

General Fund

Revenue: The following section pertains to information detailed in the attached Revenue Summary and Collection Comparison report. FY 2021 revenues are budgeted at \$67 million (net of Carryforward Fund Balance totaling \$5 million). As of December 31, 2020, actual revenue collections total 65% or \$44 million.

Collection trends indicate a net gain over budget of \$816,776 with the detail as follows:

• Property Taxes (current):	\$ 350,000
• LOST:	1,020,543
• Court/Traffic Fines:	300,000
• Insurance Premium Taxes:	258,513
• Hotel Taxes:	(1,031,250)
• Recreation/Special Event Fees:	(129,911)
• Other:	<u>48,881</u>
Estimated Gain:	\$ 816,776

MAYOR
JIM GILVIN

MAYOR PRO TEM
DONALD F. MITCHELL

COUNCIL MEMBERS
JASON BINDER
BEN BURNETT
JOHN HIPES
DAN MERKEL
KAREN RICHARD

CITY
ADMINISTRATOR
ROBERT J. REGUS

The FY 2021 budget for current year property taxes (non-motor vehicles) totals \$25.4 million and is based on a billable digest of \$5.4 billion (net of all exemptions/motor vehicle values). This figure was calculated in April/May 2020 based on staff forecasts of property values (including new construction estimates) and associated exemptions.

The actual digest for FY 2021, as provided by the Fulton County Tax Commissioner, currently totals \$5.3 billion (net of all exemptions, motor vehicle values, and current appeal allowances). The October 1st billing for the operations portion of the tax digest totals \$26.2 million. This figure will be eroded through appeals. Based on the appeals erosion

trend in 2019, coupled with a further allowance reflecting the current economy, staff forecasts collections totaling \$25.7 million which is \$350,000 greater than budget. This figure will be adjusted as appeals are finalized.

Local Option Sales Tax collections is trending -7% lower (overall) than FY 2020 (\$16 million was collected in FY 2020; but was running at a \$17.4 million trend pre-COVID). While this represents only 5 months of collections in FY 2021, the trend is stronger than the 2021 budget forecasted. Current collection estimates for FY 2021 total \$14.5 million which is \$1 million greater than budget.

Court/Traffic Fines contain multiple sources including traffic fines (e.g. School Speed Zone Camera) which are estimated at \$600,000 for FY 2021 (1st year of collections). These gains are partially offset through reduced Court Fine revenues (\$300,000 loss compared to budget) which may be written down further over the next few months.

Insurance Premium Tax collections total \$4.6 million in FY 2021 and represent a 6% increase over FY 2020 collections of \$4.4 million.

Hotel/Motel tax collections is discussed within the Special Revenue Funds section of this letter.

Expenditures: The following section pertains to information detailed in the attached Expenditure Summary by Department (expenditure rollup by department) and Expenditure Summary by Category (expenditure rollup by account) reports.

As of December 31, 2020, city departments (not including General Government¹) have encumbered and expensed 46%, or \$34 million, of their FY 2021 budget appropriations. Due to COVID-19 and its associated economic impact, Departments have been notified that expenses through year-end are limited to essential needs only.

It should be noted that the General Fund, much like our E-911 Fund and Solid Waste Fund, has a 21% Emergency Reserve that is structured to protect operations against short-term revenue and/or expense fluctuations should budgetary adjustments prove insufficient. The Finance Department will continue to monitor departmental budgets and alert Administration on any potential cost savings measures to assist in offsetting impacts from erosion of our revenue base.

Contingency: The General Fund contingency balance totals \$685,096.

Special Revenue Funds (large funds only)

The following section references information included within the attached GAAP Financial Statements.

Hotel/Motel Fund: FY 2021 revenues are budgeted at \$6.8 million (net of carryforward fund balance totaling \$2 million) with budgeted disbursements as follows: Alpharetta Convention & Visitor's Bureau (43.75% or \$2.9 million); Facilities (18.75% and a portion of the carryforward fund balance detailed above; \$1.3 million for debt service on the Series 2016 Convention Center Bonds, and \$949,239 for eligible initiatives such as Equestrian Center and Wills Park Master Plan Improvements); and the city (37.5% or \$2.5 million).

¹ General Government is utilized to account for non-operating transactions such as transfers-out to other city funds, contingency, etc.

Debt Service Reserve funding (Convention Center Bonds) from the Facilities portion of the tax totals \$1 million (funded in prior years and represents the remaining portion of the carryforward fund balance figure referenced above). This reserve figure has dipped below the \$1.5 million target level due to the impact of the COVID-19 pandemic on the hospitality industry and will be replenished once revenues within the Fund strengthen.

Hotel tax collections is trending -67% lower than FY 2020 (pre-COVID collections in December 2019). Collections during FY 2020 totaled \$6.7 million. Current forecast trends indicate collections in FY 2021 totaling \$4 million which is -\$2.75 million less than budget. This forecast assumes a combination of strong revenue write-downs through March 2021 (compared to pre-pandemic collections in the prior-year) coupled with minor growth thereafter (compared to the pandemic shut-down period and several months following). The impact to the General Fund totals -\$1 million and the impact to the Facilities (debt service reserve) totals -\$515,625 (covered thru the debt service reserve).

E-911 Fund: FY 2021 revenues are budgeted at \$4.3 million (net of carryforward fund balance totaling \$1.3 million for capital initiatives and reserve balances in excess of the 21% Emergency Reserve target). As of December 31, 2020, the city has collected 31% or \$1.3 million.

Expenditures/encumbrances during the same time period total \$2.7 million and represent general operations and blanket purchase orders that will sustain operations.

Debt Service Fund

The following section pertains to information detailed within the attached GAAP Financial Statements.

FY 2021 revenues are budgeted at \$5 million (net of carryforward fund balance totaling \$640,099). As of December 31, 2020, actual revenue totaled 97% of budget and will continue to grow as property tax payments are made over the next several months.

Grant Funds

The following section references information included within the attached Grant Funds Detail Reports.

Operating Grant Fund (Fund 220): Available funding totals \$157,552 and represents unencumbered/unspent project appropriations of \$73,469 and a non-allocated reserve for future projects (grant matches) of \$84,083.

Capital Grants Fund (Fund 340): Available funding totals \$404,079 and represents unencumbered/unspent capital project appropriations of \$1,501 and a non-allocated reserve for future capital projects (grant matches) of \$402,578.

Capital Project Funds

The following section references information included within the attached Capital Project Funds Detail Reports.

General Capital Project Fund (Fund 301): Available city funding totals \$16.1 million and represents unencumbered/unspent capital project appropriations of \$8.5 million and a non-allocated reserve for future capital projects of \$7.6 million.

Stormwater Capital Fund (Fund 302): Available funding totals \$1.3 million and represents unencumbered/unspent capital project appropriations of \$1.3 million and a non-allocated reserve for future capital project appropriations of \$72,002.

Parks and Transportation Bond Fund (Fund 317): This fund accounts for proceeds of the voter approved General Obligation Bonds, Series 2016. Available funding totals \$3.2 million and represents unencumbered/unspent capital project appropriations.

TSPLOST Capital Project Fund (Fund 335): This fund accounts for collections under the Transportation Special Local Option Sales Tax (TSPLOST) that went into effect on April 1, 2017. Available funding totals \$29 million.

Enterprise Fund

The following section pertains to information detailed within the attached GAAP Financial Statements.

Solid Waste Fund: FY 2021 revenues are budgeted at \$4.5 million (net of carryforward fund balance totaling \$183,032 constituting reserve balances in excess of the 21% Emergency Reserve designation). As of December 31, the city has collected \$3.3 million represents the 1st – 3rd quarter billings. Expenditures/encumbrances during the same time period total \$4.5 million and represent general operations and blanket purchase orders that will sustain operations.

Other Items

Council Member Stipend Activity Listing: The FY 2020 budget includes appropriations of \$9,000 for the Mayor and \$5,000 for each City Council Post and the available balances as of December 31, 2020 are as follows:

	Budget	Expenditures (year-to-date)	Available Balance
Mayor: Jim Gilvin	\$ 7,200	\$ 2,762	\$ 4,438
Post #1: Donald Mitchell	\$ 4,000	\$ 234	\$ 3,766
Post #2: Ben Burnett	\$ 4,000	\$ 927	\$ 3,073
Post #3: Karen Richard	\$ 4,000	\$ 1,446	\$ 2,554
Post #4: John Hipes	\$ 4,000	\$ 326	\$ 3,674
Post #5: Jason Binder	\$ 4,000	\$ 249	\$ 3,751
Post #6: Dan Merkel	\$ 4,000	\$ 1,593	\$ 2,407

Development Authority² (Component Reporting Unit)

The following section pertains to information detailed within the attached Alpharetta Development Authority Financial Statements.

As of December 31, 2020, the Development Authority has \$180,096 in available resources to support its main functions of promoting the public good and general welfare, trade, commerce, industry, general tax base and the employment opportunities available in the city.

Other reports included with this packet are as follows:

- Listing of Payments \$5,000 and greater; Listing of PO's between \$5,000 and \$50,000; and Bid/RFP Status.

² The Development Authority is a public corporation created and existing under the Constitution and laws of the State of Georgia and is governed by seven directors duly appointed by the Alpharetta City Council.



GENERAL FUND

Revenue Report



CITY OF ALPHARETTA
 Financial Management Reports
 General Fund (Unaudited)
Revenue Summary and Collection Comparison
 For the month ended December 31, 2020

	Current Fiscal Year					Prior Fiscal Year		
	2021 Budget	2021 YTD	% Collected	2021 Estimated	Variance	2020 Actual	2020 YTD	% Collected
Top 10 Revenues:								
Property Taxes								
Current Year	\$ 25,350,000	\$ 24,501,449	96.7%	\$ 25,700,000	\$ 350,000	\$ 24,803,627	\$ 23,161,335	93.4%
Delinquent	217,000	92,869	42.8%	217,000	-	518,103	279,044	53.9%
Motor Vehicle Tax	75,000	38,987	52.0%	75,000	-	104,406	43,337	41.5%
Motor Vehicle Title Fee	1,600,000	991,730	62.0%	1,700,000	100,000	1,875,801	712,884	38.0%
Local Option Sales Tax	13,479,457	6,716,450	49.8%	14,500,000	1,020,543	15,991,131	7,180,605	44.9%
Franchise Tax	6,675,000	535,882	8.0%	6,675,000	-	6,880,108	668,996	9.7%
Insurance Premium Tax	4,350,000	4,608,513	105.9%	4,608,513	258,513	4,368,841	4,368,841	100.0%
Alcohol Beverage Excise Tax	2,100,000	926,496	44.1%	2,100,000	-	2,199,245	985,914	44.8%
Building Permit Fees	1,550,000	940,505	60.7%	1,550,000	-	2,130,275	975,783	45.8%
Business and Occupational Tax	925,000	144,150	15.6%	925,000	-	1,153,937	230,196	19.9%
Court/Traffic Fines	1,804,000	892,698	49.5%	2,104,000	300,000	1,720,381	1,084,565	63.0%
Recreation/Special Event Fees	2,136,050	689,540	32.3%	2,006,139	(129,911)	2,321,103	1,557,316	67.1%
Hotel/Motel Tax (City portion)	2,531,250	483,567	19.1%	1,500,000	(1,031,250)	2,502,036	1,448,316	57.9%
subtotal	\$ 62,792,757	\$ 41,562,837	66.2%	\$ 63,660,652	\$ 867,895	\$ 66,568,994	\$ 42,697,131	64.1%
Other Revenues	4,227,143	2,149,463	50.8%	4,176,024	(51,119)	5,318,155	2,619,725	49.3%
Total Revenues	\$ 67,019,900	\$ 43,712,300	65.2%	\$ 67,836,676	\$ 816,776	\$ 71,887,149	\$ 45,316,856	63.0%
Carryforward Fund Balance	5,289,252							



GENERAL FUND

Expenditure Reports



CITY OF ALPHARETTA
 Financial Management Reports
 General Fund (unaudited)
Expenditure Summary by Department
 For the month ended December 31, 2020

	Current Fiscal Year						Prior Fiscal Year		
	2021 Budget	2021 Encumbrances	2021 Exp. (YTD)	Funds Available	% Enc./Exp.	% Exp.	2020 Exp. (Total)	2020 Exp. (YTD)	% Exp.
Expenditures by Department:									
Mayor & Council	\$ 382,505	\$ 259	\$ 187,546	\$ 194,700	49.1%	49.0%	\$ 366,417	\$ 186,125	50.8%
City Administration	1,268,313	32,144	653,320	582,849	54.0%	51.5%	1,661,974	1,038,053	62.5%
Finance	3,541,567	142,095	1,948,976	1,450,496	59.0%	55.0%	3,394,381	1,931,159	56.9%
City Attorney	750,000	-	227,482	522,518	30.3%	30.3%	882,013	283,621	32.2%
Information Technology	2,194,661	106,181	1,123,664	964,816	56.0%	51.2%	1,994,728	992,975	49.8%
Human Resources	638,529	19,581	302,258	316,690	50.4%	47.3%	554,384	307,818	55.5%
Municipal Court	1,006,645	132,702	465,675	408,268	59.4%	46.3%	889,434	457,231	51.4%
Public Safety	30,470,265	569,719	16,192,764	13,707,782	55.0%	53.1%	28,854,870	15,094,003	52.3%
Public Works	9,046,380	578,465	4,127,387	4,340,528	52.0%	45.6%	8,352,910	4,078,692	48.8%
Recreation, Parks & Cultural Svcs	10,043,003	1,095,854	4,374,547	4,572,602	54.5%	43.6%	9,419,744	5,068,198	53.8%
Community Development	4,147,713	37,847	2,086,467	2,023,398	51.2%	50.3%	3,377,666	1,719,176	50.9%
subtotal	\$ 63,489,581	\$ 2,714,848	\$ 31,690,085	\$ 29,084,647	54.2%	49.9%	\$ 59,748,521	\$ 31,157,051	52.1%
General Government:									
Insurance Premiums (Risk)	\$ 720,250	\$ -	\$ 360,125	\$ 360,125	50.0%	50.0%	\$ 667,500	\$ 333,750	50.0%
Gwinnett Tech Bond P&I	290,490	-	433,726	(143,236)	149.3%	149.3%	291,190	50,595	17.4%
Transfer(s) to other Funds	4,541,862	-	2,270,931	2,270,931	50.0%	50.0%	12,316,268	5,158,134	41.9%
Contingency	700,000	1,875	13,029	685,096	2.1%	1.9%	31,388	7,477	23.8%
Oper. Initiatives Reserve	-	-	-	-	-	-	32,500	8,125	25.0%
Non-Allocated	1,880,579	-	-	1,880,579	0.0%	0.0%	-	-	-
Non-Allocated (one-time)	686,390	-	-	686,390	0.0%	0.0%	-	-	-
subtotal	\$ 8,819,571	\$ 1,875	\$ 3,077,811	\$ 5,739,885	34.9%	34.9%	\$ 13,338,846	\$ 5,558,081	41.7%
Total Expenditures	\$ 72,309,152	\$ 2,716,723	\$ 34,767,896	\$ 34,824,532	51.8%	48.1%	\$ 73,087,367	\$ 36,715,132	50.2%



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CITY OF ALPHARETTA
Financial Management Reports
General Fund (unaudited)
Expenditure Summary by Category
For the month ended December 31, 2020

									Prior Fiscal Year		
Current Fiscal Year											
	2021 Budget	2021 Encumbrances	2021 Exp. (YTD)	Funds Available	% Enc./Exp.	% Exp.			2020 Exp. (Total)	2020 Exp. (YTD)	% Exp.
Expenditures by Category:											
Salaries & Benefits:											
(1) Regular Salaries	\$ 28,098,369	\$ -	\$ 13,630,670	\$ 14,467,699	48.5%	48.5%			\$ 26,275,884	\$ 12,093,578	46.0%
Overtime	1,742,150	-	887,904	854,246	51.0%	51.0%			1,952,854	958,937	49.1%
Group Insurance	8,985,401	-	4,385,656	4,599,745	48.8%	48.8%			8,059,466	4,093,257	50.8%
FICA and Social Security	2,207,987	-	1,045,726	1,162,261	47.4%	47.4%			2,047,760	946,302	46.2%
Defined Benefit Pension	2,675,532	-	2,675,532	-	100.0%	100.0%			2,675,532	2,675,532	100.0%
401(A) Retirement/Match	2,173,255	-	1,229,925	943,330	56.6%	56.6%			2,124,889	1,048,884	49.4%
(2) Other	1,428,964	-	1,000,386	428,578	70.0%	70.0%			1,444,811	1,014,762	70.2%
subtotal	\$ 47,311,658	\$ -	\$ 24,855,799	\$ 22,455,859	52.5%	52.5%			\$ 44,581,196	\$ 22,831,252	51.2%
Maintenance & Operations:											
Professional Services	\$ 2,560,389	\$ 665,276	\$ 895,153	\$ 999,959	60.9%	35.0%			\$ 2,548,712	\$ 1,656,601	65.0%
Legal Services	750,000	-	227,482	522,518	30.3%	30.3%			882,013	283,621	32.2%
Vehicle Fuel/Maintenance	894,230	-	350,067	544,163	39.1%	39.1%			874,863	425,920	48.7%
Maintenance Contracts	2,682,961	1,254,900	1,077,128	350,932	86.9%	40.1%			2,319,305	1,084,758	46.8%
IT Professional Services	2,038,914	381,653	1,276,552	380,709	81.3%	62.6%			1,697,959	1,173,670	69.1%
General Supplies	928,163	97,209	350,602	480,352	48.2%	37.8%			975,468	487,626	50.0%
Utilities	2,897,275	-	1,192,968	1,704,307	41.2%	41.2%			2,656,359	1,196,316	45.0%
Other	2,812,143	315,809	866,826	1,629,507	42.1%	30.8%			2,514,496	1,366,680	54.4%
subtotal	\$ 15,564,075	\$ 2,714,848	\$ 6,236,779	\$ 6,612,448	57.5%	40.1%			\$ 14,469,174	\$ 7,675,192	53.0%
Capital:											
OSSI/Fire Truck Leases	\$ 582,974	\$ -	\$ 582,963	\$ 11	100.0%	100.0%			\$ 631,280	\$ 631,280	100.0%
Other	30,874	-	14,544	16,330	47.1%	47.1%			66,872	19,328	28.9%
subtotal	\$ 613,848	\$ -	\$ 597,507	\$ 16,341	97.3%	97.3%			\$ 698,152	\$ 650,607	93.2%
General Government:											
Insurance Premiums (Risk)	\$ 720,250	\$ -	\$ 360,125	\$ 360,125	50.0%	50.0%			\$ 667,500	\$ 333,750	50.0%
Gwinnett Tech Bond P&I	290,490	-	433,726	(143,236)	149.3%	149.3%			291,190	50,595	17.4%
Transfer(s) to other Funds	4,541,862	-	2,270,931	2,270,931	50.0%	50.0%			12,316,268	5,158,134	41.9%
Contingency	700,000	1,875	13,029	685,096	2.1%	1.9%			31,388	7,477	23.8%
Oper. Initiatives Reserve	-	-	-	-	-	-			32,500	8,125	25.0%
Non-Allocated	1,880,579	-	-	1,880,579	0.0%	0.0%			-	-	-
Non-Allocated (one-time)	686,390	-	-	686,390	0.0%	0.0%			-	-	-
subtotal	\$ 8,819,571	\$ 1,875	\$ 3,077,811	\$ 5,739,885	34.9%	34.9%			\$ 13,338,846	\$ 5,558,081	41.7%
Total Expenditures	\$ 72,309,152	\$ 2,716,723	\$ 34,767,896	\$ 34,824,532	51.8%	48.1%			\$ 73,087,367	\$ 36,715,132	50.2%

Notes:

- (1) Includes the following components: regular salaries, holiday leave, temporary and seasonal salaries, and separation payout.
- (2) Includes the following components: workers compensation, educational programs, automobile allowance, tuition reimbursement, and employee service awards.



GRANT FUNDS

Revenue & Expenditure Reports



CITY OF ALPHARETTA

Financial Management Reports

Grant Funds

Operating Grant Fund Detail (Fund 220: life-to-date for active projects)

As of December 31, 2020

			Project Snapshot: FY2013 - FY2020		FY 2021					Available Budget
			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	
Account #	Project									
Revenues										
City Administration										
22013230-371000	C2100	MURAL ART PROJECT	\$	6,140	\$	6,140	\$	-	\$	-
subtotal										\$ -
Public Safety										
22031150-331110	C1730	2017 BULLETPROOF VEST (DOJ)	\$	13,179	\$	12,462	\$	717	\$	717
22031150-331110	C1831	2018 BULLETPROOF VEST (DOJ)		15,375		1,514		13,861		870
22031150-331110	C2018	2019 BULLETPROOF VEST (DOJ)		19,187		-		19,187		-
22031150-371000	C2041	TOP DOG PRIZE		10,000		10,000		-		-
22031150-371000	C2045	2019 HOMELAND SECURITY GRANT		22,656		-		22,656		-
22031150-371000	C2047	FIRE SPRINKLER COALITION		500		500		-		-
subtotal										\$ 55,552
Recreation, Parks & Cultural Services										
22061150-371000	C1930	GRPA CONTRIBUTION		1,000		1,000		-		-
22061150-336000	C2013	2019 CAMP HAPPY HEARTS		11,250		11,250		-		-
22061150-347509	C2037	HBD CONCERTS (ACVB SPONSOR)		50,000		50,000		-		-
22061150-347509	C2039	WIRE & WOOD (ACVB SPONSOR)		52,000		52,000		-		-
22061150-336000	C2056	2020 FC ARTS & CULTURE		12,100		-		12,100		12,100
22061150-371000	C2056	MUSIC MATCH APPLICATION		-		-		-		800
22061150-371000	C2103	HBD PODCAST REIMBURSEMENT		8,000		-		8,000		8,000
subtotal										(800)
Community Development										
22074150-371000	C2016	ARBOR DAY GRANT (PRIVATE DONATION)		2,775		2,095		680		-
subtotal										\$ 680
General Government										
22090200-361000		INTEREST EARNINGS						-		243.39
22090200-395000		CARRYFORWARD FUND BALANCE						147,257		-
subtotal										\$ 147,014
Total										\$ 202,445
Expenditures										
City Administration										
22013230-521200	C2100	MURAL ART PROJECT	\$	6,140	\$	-	\$	6,140	\$	-
subtotal										\$ 6,140



CITY OF ALPHARETTA

Financial Management Reports

Grant Funds

Operating Grant Fund Detail (Fund 220; life-to-date for active projects)

As of December 31, 2020

			Project Snapshot: FY2013 - FY2020		FY 2021					Available Budget
			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	
Account #	Project									
Public Safety										
22031150-542100	C1617	2015/16 BULLETPROOF VEST (DOJ)	\$ 68,400	\$ 68,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22031150-542100	C1730	2017 BULLETPROOF VEST (DOJ)	26,357	24,925	-	1,432	1,432	-	-	1,432
22031150-542100	C1831	2018 BULLETPROOF VEST (DOJ)	30,750	5,113	-	25,637	25,637	11,562	-	14,075
22031150-542100	C2018	2019 BULLETPROOF VEST (DOJ)	38,374	-	-	38,374	38,374	1,097	-	37,277
22031150-531100	C2041	TOP DOG PRIZE	10,000	-	-	10,000	10,000	10,000	-	-
22031150-531600	C2045	2019 HOMELAND SECURITY GRANT	22,656	-	-	22,656	22,656	10,943	11,164	549
22031150-531100	C2047	FIRE SPRINKLER COALITION	500	-	-	500	500	350	-	150
		subtotal			\$ -	\$ 98,599	\$ 98,599	\$ 33,951	\$ 11,164	\$ 53,483
Recreation, Parks & Cultural Services										
22061150-521200	C1930	PROFESSIONAL SERVICES (GRPA)	\$ 950	\$ 330	\$ -	\$ 620	\$ 620	\$ 390	\$ -	\$ 230
22061150-523400	C1930	PRINTING & BINDING (GRPA)	50	-	-	50	50	-	-	50
22061150-531000	C2013	2019 CAMP HAPPY HEARTS	11,250	1,650	-	9,600	9,600	2,200	-	7,400
22061150-521200	C2037	HBD CONCERTS (ACVB SPONSOR)	-	-	-	-	-	-	-	-
22061159-521200	C2039	WIRE & WOOD (ACVB SPONSOR)	-	-	-	-	-	-	-	-
22061150-531100	C2056	FC ARTS & CULTURE	12,100	-	-	12,100	12,100	11,200	-	900
22061150-531100	C2101	SPECIAL NEEDS EXPO / EVENT	1,018	-	-	1,018	1,018	-	-	1,018
22061150-531100	C2102	FULTON GOLDEN GAMES	3,630	-	-	3,630	3,630	-	-	3,630
22061150-521200	C2103	HBD PODCAST	8,000	-	-	8,000	8,000	8,000	-	-
		subtotal			\$ -	\$ 35,018	\$ 35,018	\$ 21,790	\$ -	\$ 13,228
Community Development										
22074150-531100	C2016	ARBOR DAY GRANT (PRIVATE DONATION)	2,776	2,158	\$ -	\$ 618	\$ 618	\$ -	\$ -	\$ 618
		subtotal			\$ -	\$ 618	\$ 618	\$ -	\$ -	\$ 618
Non-Allocated										
22090200-579000		CONTINGENCY			\$ -	\$ 66,925	\$ 66,925	\$ -	\$ -	\$ 66,925
22090200-579011		MATCH (GRANTS UNDER REVIEW)			-	17,158	17,158	-	-	17,158
		subtotal			\$ -	\$ 84,083	\$ 84,083	\$ -	\$ -	\$ 84,083
		Total			\$ -	\$ 224,458	\$ 224,458	\$ 55,742	\$ 11,164	\$ 157,552

Notes:

(1) Represents funding available for City matches to City Council approved Grants.



CITY OF ALPHARETTA
Financial Management Reports
Grant Funds

Capital Grant Fund Detail (Fund 340; life-to-date for active projects)
As of December 31, 2020

Account #Project				Project Snapshot: FY2013 - FY2020		FY 2021					Available Budget
				Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	
Revenue											
Public Works											
34041100-334310	C1219	MILLING AND RESURFACING (LMIG)		\$ 4,027,837	\$ 4,027,837	\$ -	\$ -	\$ -	\$ -		\$
34041100-331350	C1927	WINDWARD TRIPLE LEFTS (GDOT-FED)		2,054,780	580,355	-	1,474,425	1,474,425	627,544		846,881
34041100-334350	C1927	WINDWARD TRIPLE LEFTS (GTIB-NFCID)		1,696,365	941,793	-	754,572	754,572	(263,164)		1,017,736
subtotal						\$ -	\$ 2,228,997	\$ 2,228,997	\$ 364,380		\$ 1,864,617
Community Development											
34074150-334310	C2017	NORTHPOINT FEASIBILITY STUDY		120,000	53,000	\$ -	\$ 67,000	\$ 67,000	\$ 61,560		\$ 5,440
subtotal						\$ -	\$ 67,000	\$ 67,000	\$ 61,560		\$ 5,440
General Government											
34090200-361000		INTEREST EARNINGS				\$ -	\$ -	\$ -	(227)		\$ 227
34090200-395000		CARRYFORWARD FUND BALANCE				-	56,445	56,445	-		56,445
subtotal						\$ -	\$ 56,445	\$ 56,445	(227)		\$ 56,672
Total						\$ -	\$ 2,352,442	\$ 2,352,442	\$ 425,712		\$ 1,926,730
Expenditures											
Public Safety											
34031150-521200	C2043	ASSIST FIREFIGHTERS GRANT		3,000	1,500	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ 1,500
						\$ -	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ 1,500
Public Works											
34041100-541410	C1219	MILLING AND RESURFACING (LMIG)		4,027,837	4,027,837	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
34041100-541410	C1927	WINDWARD TRIPLE LEFTS		3,751,142	1,886,528	-	1,864,614	1,864,614	1,335,857	528,757	1
subtotal						\$ -	\$ 1,864,614	\$ 1,864,614	\$ 1,335,857	\$ 528,757	\$ 1
Community Development											
34074150-521200	C2017	NORTHPOINT FEASIBILITY STUDY		150,000	66,250	\$ -	\$ 83,750	\$ 83,750	\$ 76,950	\$ 6,800	\$ 0
subtotal						\$ -	\$ 83,750	\$ 83,750	\$ 76,950	\$ 6,800	\$ 0
Non-Allocated											
34090200-579000		CONTINGENCY				\$ -	\$ 2,578	\$ 2,578	\$ -	\$ -	\$ 2,578
34090200-579011		MATCH (GRANTS UNDER REVIEW)				-	400,000	400,000	-	-	400,000
subtotal						\$ -	\$ 402,578	\$ 402,578	\$ -	\$ -	\$ 402,578
Total						\$ -	\$ 2,352,442	\$ 2,352,442	\$ 1,412,806	\$ 535,557	\$ 404,079



CAPITAL PROJECT FUNDS

Revenue & Expenditure Reports



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
 As of December 31, 2020

Account #Project			Project Snapshot: FY2013 - FY2020		FY 2021					Available Budget
			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	
Revenue										
30113230-336000	C0924	ECONOMIC DEVELOPMENT PLAN	\$ 37,500	\$ -	\$ -	\$ 37,500	\$ 37,500	\$ -		\$ 37,500
30113230-371000	C1618	CONFERENCE CENTER HOTEL RECAPTURE	3,991,179	-	-	3,991,179	3,991,179	3,991,179		-
30131150-395000	C1241	CAPITAL LEASE - FIRE TRUCK	1,311,250	-	-	1,311,250	1,311,250	1,311,250		-
30141100-371000	C1008	CEMETERY MAINTENANCE DONATION	5,000	-	-	5,000	5,000	5,000		-
30141100-336000	C1410	RUCKER RD WATERLINE	1,782,351	1,391,214	-	391,137	391,137	65,846		325,291
30141100-336000	C1702	KIMBALL BR RD IMPROVEMENTS	6,133,354	-	-	6,133,354	6,133,354	2,409,286		3,724,068
30141100-371000	C1712	ALPHALOOP (AVALON)	1,016,944	1,016,944	-	-	-	-		-
30141100-371001	C1712	ALPHALOOP (CID)	250,001	225,902	-	24,099	24,099	24,098		1
30141100-336000	C1714	BETHANY/MID BROADWELL ROUNDBOUT	292,195	-	-	292,195	292,195	93,708		198,487
30141100-336000	C1715	BETHANY/MAYFIELD ROUNDBOUT	436,492	-	-	436,492	436,492	261,993		174,499
30141100-336000	C1927	WINDWARD TRIPLE LEFTS (FC WATER)	490,517	405,906	-	84,611	84,611	29,847		54,764
30141100-371001	C1927	WINDWARD TRIPLE LEFTS (NFCID)	160,137	-	-	160,137		-		160,137
30141100-371002	C1927	WINDWARD TRIPLE LEFTS (NFCID-FC)	500,001	188,463	-	311,538	311,538	-		311,538
30141100-336000	C1928	RUCKER ROAD - ROSWELL CONTRIBUTION	2,905,158	276,867	-	2,628,291	2,628,291	-		2,628,291
30141100-371001	C1934	WINDWARD PKWY EAST IMPROVEMENT	11,884	-	-	11,884	11,884	11,884		-
30141100-371000	C1935	DEVELOPER CONTRIBUTION (WINDWARD)	293,900	-	-	293,900	293,900	293,900		(0)
30141100-371001	C1935	WINDWARD PKWY WEST IMPROVEMENT	11,852	-	-	11,852	11,852	11,852		-
30161150-371001	C1708	NORTH FULTON CID GREENWAY FENCE	100,000	-	-	100,000	100,000	100,000		-
30161150-371000	C1911	EQUESTRIAN CENTER	37,810	37,810	-	-	-	-		-
30161150-371000	C1926	NORTHSIDE MOU (PARKS)	120,000	80,000	-	40,000	40,000	40,000		-
30161150-371000	C1929	COMM AG PROGRAM	19,526	12,564	-	6,962	6,962	6,991		(29)
30161150-371000	C2021	RESURGENS FOUNDATION	35,000	35,000	-		-			-
30174150-371000	C0019	DOWNTOWN PARKING FUND	138,500	-	-	138,500	138,500	138,500		-
30174150-337000	C0910	TREE REPLACEMENT FUND (CONTRIBUTION)	199,700	133,400	-	66,300	66,300	66,300		-
30176100-371000	C1712	ALPHALOOP (ABC)	689,187	439,981	-	249,206	249,206	-		249,206
subtotal					\$ -	\$ 16,725,387	\$ 16,725,387	\$ 8,861,635		\$ 7,863,752



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
 As of December 31, 2020

Account #		Project		Project Snapshot: FY2013 - FY2020		FY 2021					Available Budget
				Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	
Non-Departmental											
30190200-395000		CARRYFORWARD FUND BALANCE				\$ 4,100,000	\$ 3,142,750	\$ 7,242,750	\$ -		\$ 7,242,750
30190200-337000	C2042	CARES ACT REIMBURSEMENT				-	2,804,182	2,804,182	2,804,182		(0)
30190200-391100		TRANSFER-IN FROM THE GENERAL FUND (MATCH)				3,156,862	-	3,156,862	1,578,431		1,578,431
30190200-361000		INTEREST EARNINGS				171,748	-	171,748	9,448		162,300
		subtotal				\$ 7,428,610	\$ 5,946,932	\$ 13,375,542	\$ 4,392,061		\$ 8,983,481
		Total				\$ 7,428,610	\$ 22,672,319	\$ 30,100,929	\$ 13,253,696		\$ 16,847,233
Expenditures											
Administration											
30113230-544100	C0924	ECONOMIC DEVELOPMENT PLAN		\$ 81,390	\$ 35,000	\$ -	\$ 46,390	\$ 46,390	\$ -	\$ 46,390	\$ -
30113230-544100	C1300	CITY ECON DEVELOPMENT TOOLKIT		289,510	194,510	87,500	7,500	95,000	7,500	-	87,500
30113230-544200	C1527	VETERANS MEMORIAL		105,599	75,806	-	29,793	29,793	-	-	29,793
30113230-544100	C1618	CONFERENCE CENTER HOTEL RECAPTURE		63,028	-	-	63,028	63,028	63,028	-	0
30113230-544100	C2105	BUSINESS RECOVERY PROGRAM		150,000	-	-	150,000	150,000	50,000	-	100,000
30113230-544100	C2106	VULNERABLE POPULATION PROGRAM		280,000	-	-	280,000	280,000	-	175,000	105,000
30113230-544200	C2109	LAND SALE		-	-	-	-	-	17,328	-	(17,328)
		subtotal				\$ 87,500	\$ 576,711	\$ 664,211	\$ 137,856	\$ 221,390	\$ 304,965
Finance											
30115150-542400	C1141	TYLER ERP SYSTEM		344,043	333,542	\$ -	\$ 10,501	\$ 10,501	\$ 700	\$ 6,750	\$ 3,051
		subtotal				\$ -	\$ 10,501	\$ 10,501	\$ 700	\$ 6,750	\$ 3,051
Information Technology											
30117400-542400	C0900	CISCO DATA NETWORK		\$ 300,001	\$ 169,666	\$ -	\$ 130,335	\$ 130,335	\$ -	\$ 16,000	\$ 114,335
30117400-542400	C1000	GIS AERIAL MAPPING		50,001	26,962	-	23,039	23,039	4,000	4,800	14,239
30117400-542400	C1103	NETWORK AND VOIP		167,678	132,053	-	35,625	35,625	-	-	35,625
30117400-542400	C1312	BACKUP DATA STORAGE MGMT.		510,002	483,768	-	26,234	26,234	-	-	26,234
30117400-542400	C1313	TECHNOLOGY REPLACEMENT		2,562,368	2,085,151	300,000	177,217	477,217	12,669	33,551	430,997
30117400-542400	C1400	PW DATA CTR SERVER REPLACEMENT		417,503	350,627	-	66,876	66,876	56,280	-	10,596
30117400-542400	C1615	APP/DESKTOP VIRTUALIZATION		400,145	99,804	-	300,341	300,341	-	-	300,341
		subtotal				\$ 300,000	\$ 759,667	\$ 1,059,667	\$ 72,949	\$ 54,351	\$ 932,367



CITY OF ALPHARETTA
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 Capital Project Funds
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Account #Project			Project Snapshot: FY2013 - FY2020		FY 2021					Available Budget		
			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances			
Municipal Court			\$39,600	\$-								
30126550-542400	C1222	RECORDS MANAGEMENT			\$-	\$39,600	\$39,600	\$-	\$39,600	\$-		
subtotal					\$-	\$39,600	\$39,600	\$-	\$39,600	\$-		
Public Safety			\$6,236,893	\$5,397,783								
30131150-542200	C1202	FLEET REPLACEMENT			\$465,000	\$374,110	\$839,110	\$315,881	\$164,147	\$359,081		
30131150-542400	C1205	SEC CAMERA SY			-	2,170	2,170	-	-	2,170		
30131150-541300	C1229	PS ROOF REPAIR			300,000	(19,353)	280,647	-	-	280,647		
30131150-542200	C1241	FLEET - FIRE TRUCK			-	1,311,250	1,311,250	1,311,250	-	-		
30131150-542100	C1401	PS EQUIPMENT REPLACEMENT			217,250	44,026	261,276	156,492	69,325	35,459		
30131150-541300	C1706	RAPSTC IMPROVEMENTS			-	318,836	318,836	-	102,143	216,693		
30131150-542200	C1810	NEW FLEET			-	12,903	12,903	455	12,448	-		
30131150-544200	C2006	HAZMAT TRUCK AND TRAILER			-	93,857	93,857	90,179	1,538	2,140		
30131150-542100	C2019	SCBA REPLACEMENTS (LEASE)			100,000	(100,000)	-	-	-	-		
30131150-581200	C2019	SCBA CAPITAL LEASE PRINCIPLE			-	95,520	95,520	95,520	-	(0)		
30131150-582200	C2019	SCBA CAPITAL LEASE INTEREST			-	4,480	4,480	4,480	-	0		
30131150-542400	C2052	SECURITY SYSTEM REFRESH			132,510	2,002	132,510	(2,002)	130,508	-	3,315	127,193
30131150-542100	C2055	LICENSE PLATE READER PROGRAM			20,000	-	20,000	-	20,000	-	20,000	
subtotal					\$1,234,760	\$2,135,797	\$3,370,557	\$1,974,257	\$352,916	\$1,043,384		
Public Works					\$604,267	\$480,066						
30141100-541410	C0041	TRAFFIC SIGNAL INTERCONNECT					\$-	\$91,682	\$91,682	\$21,328	\$-	\$70,354
30141100-541410	C0042	STREET LIGHTING					-	3,165	3,165	3,165	-	-
30141100-541200	C0910	TREE REPLACEMENT FUND					-	580,796	580,796	27,444	276,478	276,874
30141100-541200	C1008	CEMETERY AUTHORITY-MAINTENANCE					-	307,341	307,341	8,475	23,586	275,280
30141100-541410	C1207	BRIDGE MAINTENANCE	-	269,608			269,608	-	-	269,608		
30141100-541410	C1208	MAST ARM MAINTENANCE	35,000	-			35,000	-	18,600	16,400		
30141100-541410	C1215	STRIPING & SIGNAGE	200,000	17,518			217,518	70,981	7,630	138,907		
30141100-541410	C1217	TRAFFIC CALMING & INTERSECTION IMP	75,000	-			75,000	9,808	-	65,193		
30141100-541410	C1218	TRAFFIC SIGNAL SYSTEM MAINTENANCE	100,000	24,201			124,201	7,427	-	116,774		
30141100-541410	C1219	MILLING AND RESURFACING	2,317,740	1,300,486			3,618,226	1,306,875	66,311	2,245,039		
30141100-541410	C1220	TRAFFIC CONTROL EQUIPMENT	100,000	25,164			125,164	25,785	4,660	94,719		



CITY OF ALPHARETTA
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Account #	Project	Project Snapshot: FY2013 - FY2020		FY 2021					Available Budget
		Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	
30141100-541410	C1221 DESIGN SERVICES	793,299	660,764	37,500	95,035	132,535	22,225	9,971	100,339
30141100-542200	C1223 FLEET REPLACEMENT	1,069,452	1,069,452	-	-	-	-	-	-
30141100-541200	C1302 TREE PLANTING & LANDSCAPING IMP	857,770	738,797	100,000	18,973	118,973	1,250	61,455	56,268
30141100-541410	C1407 MINOR INTERSECTION UPGRADES RUCKER RD CORRIDOR IMPROVEMENTS	112,168	109,166	-	3,002	3,002	-	-	3,002
30141100-541410	C1410 SIDEWALK IMPROVEMENTS	2,580,880	2,348,851	-	232,029	232,029	10,405	219,798	1,826
30141100-541420	C1512 KIMBALL BR RD IMPROVEMENTS	829,802	716,116	-	113,686	113,686	-	113,686	-
30141100-541410	C1702 WEST PARKING GARAGE	6,133,354	2,490,038	-	3,643,316	3,643,316	3,532,613	110,703	-
30141100-541300	C1704 ALPHALOOP	7,414,474	7,404,252	-	10,222	10,222	-	3,374	6,848
30141100-541420	C1712 BETHANY/MID BROADWELL ROUNDBOUT	1,345,313	760,080	-	585,233	585,233	119,499	93,093	372,641
30141100-541410	C1714 BETHANY/MAYFIELD ROUNDBOUT	292,195	93,708	-	198,487	198,487	84,103	114,384	0
30141100-541410	C1715 SIDEWALK MAINTENANCE/REPAIR	436,492	261,993	-	174,499	174,499	50,333	124,166	0
30141100-541420	C1801 TRAFFIC RESPONSIVE SYSTEM MAINT	600,001	425,729	100,000	74,272	174,272	7,805	74,272	92,195
30141100-541410	C1901 FIRE STATION RENOVATIONS	200,000	23,047	100,000	76,953	176,953	8,084	10,247	158,622
30141100-541300	C1902 PW HQ RENOVATIONS	375,001	208,480	125,000	41,521	166,521	6,993	3,151	156,377
30141100-541300	C1904 GYM RENOVATIONS	128,036	47,351	50,000	30,685	80,685	31,304	-	49,381
30141100-541300	C1905 CITY HALL RENOVATIONS	35,000	24,369	-	10,631	10,631	-	-	10,631
30141100-541300	C1906 PEDESTRIAN SAFETY STUDY	12,490	1,600	-	10,890	10,890	-	10,890	-
30141100-541410	C1918 WINDWARD TRIPLE LEFT	296,115	271,545	-	24,570	24,570	-	-	24,570
30141100-541410	C1927 RUCKER RD - ROSWELL CONTRIBUTION	1,150,654	623,844	-	526,810	526,810	147,097	378,696	1,017
30141100-541410	C1928 WINDWARD PKWY EAST IMPROVEMENTS	2,905,158	968,325	-	1,936,833	1,936,833	1,089,360	847,473	-
30141100-541410	C1934 WINDWARD PKWY WEST IMPROVEMENTS	11,884	-	-	11,884	11,884	-	11,884	-
30141100-541410	C1935 HVAC REPLACEMENTS	305,752	-	-	305,752	305,752	-	305,752	-
30141100-541300	C2003 GENERATOR REPLACEMENTS	135,001	69,925	60,000	5,076	65,076	-	-	65,076
30141100-541300	C2004 TCC HARDWARE/SOFTWARE	195,075	93,069	100,000	2,006	102,006	2,006	89,603	10,397
30141100-542400	C2026 N/S BROAD ST TO ONE-WAY	60,000	49,626	-	10,374	10,374	-	-	10,374
30141100-541410	C2027 LILLY GARDEN EXT	40,000	27,021	-	12,979	12,979	-	-	12,979
30141100-541410	C2028 MARIETTA ST HAWK	13,434	10,283	-	3,151	3,151	-	-	3,151
30141100-541410	C2029 STREETLIGHT MAINTENANCE	200,001	429	-	199,572	199,572	181,345	10,639	7,588
30141100-541410	C2048 TRAFFIC CONTROL CTR MAINTENANCE	113,169	-	80,000	33,169	113,169	4,826	11,221	97,121
30141100-542400	C2049 REC FACILITY MAINTENANCE	60,000	-	60,000	-	60,000	23,988	6,745	29,266
30141100-541500	C2050	60,000	-	60,000	-	60,000	9,895	-	50,105



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
 As of December 31, 2020

Account #	Project	Project Snapshot: FY2013 - FY2020		FY 2021					Available Budget
		Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	
30141100-541500	C2051 FOUNTAIN MAINTENANCE	50,000	-	50,000	-	50,000	-	-	50,000
30141100-541300	C2053 PARKING GARAGE MAINTENANCE	25,000	-	25,000	-	25,000	18,250	2,100	4,650
	subtotal			\$ 3,775,240	\$ 11,011,571	\$ 14,786,811	\$ 6,832,668	\$ 3,010,570	\$ 4,943,574
Recreation, Parks & Cultural Services									
30161150-541500	C1221 DESIGN SERVICES	\$ 182,000	\$ 160,750	\$ 20,000	\$ 1,250	\$ 21,250	\$ 400	\$ 5,950	\$ 14,900
30161150-541300	C1229 REPAIR/REPLACEMENT	25,000	-	-	25,000	25,000	24,308	-	693
30161150-542100	C1402 RP EQUIPMENT REPLACEMENT	578,058	473,058	105,000	-	105,000	-	-	105,000
30161150-541500	C1520 WILLS PARK TENNIS CT RESURFACE	60,000	-	60,000	-	60,000	-	-	60,000
30161150-541500	C1614 THE STORIES PROJECT	37,500	25,000	12,500	-	12,500	-	-	12,500
30161150-541510	C1636 GREENWAY REPAIR AND MAINTENANCE	502,169	154,051	150,000	198,118	348,118	167,008	-	181,110
30161150-541300	C1708 GREENWAY EXT TO FORSYTH COUNTY	246,126	17,777	-	228,349	228,349	82,003	46,126	100,220
30161150-541500	C1804 PARK REPAIRS/IMPROVEMENTS	395,876	315,876	80,000	-	80,000	39,747	21,208	19,045
30161150-541500	C1806 PARKS PLAYGROUND EQUIPMENT	240,720	140,720	100,000	-	100,000	-	-	100,000
30161150-544100	C1807 PUBLIC ARTS PROGRAM	200,000	144,500	30,000	25,500	55,500	9,000	25,500	21,000
30161150-531600	C1834 NUTCRACKER PROGRAM	31,500	29,706	-	1,794	1,794	-	-	1,794
30161150-541500	C1911 EQUESTRIAN CENTER	37,810	3,185	-	34,625	34,625	29,436	5,189	-
30161150-541500	C1920 PARK DEVELOPMENT	566,308	353,046	-	213,262	213,262	109,009	101,972	2,280
30161150-541500	C1926 NORTHSIDE MOU (PARKS)	120,000	40,000	-	80,000	80,000	44,865	-	35,135
30161150-541500	C1929 COMMUNITY AGRICULTURE PROGRAM	19,528	5,528	-	14,000	14,000	705	-	13,295
30161150-541500	C2010 PARK ENHANCEMENTS	270,000	141,567	120,000	8,433	128,433	19,402	17,157	91,874
30161150-541500	C2021 RESURGENS FOUNDATION-PLAYGROUND	35,000	-	-	35,000	35,000	35,000	-	-
30161150-541500	C2030 TOWN GREEN IMPROVEMENTS	17,664	5,841	-	11,823	11,823	-	-	11,823
30161150-541500	C2031 INNOVATION ACADEMY IGA	250,000	-	-	250,000	250,000	33,117	86,769	130,114
	subtotal			\$ 677,500	\$ 1,127,154	\$ 1,804,654	\$ 594,000	\$ 309,871	\$ 900,783



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
 As of December 31, 2020

			Project Snapshot: FY2013 - FY2020		FY 2021					
			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Account #	Project									
Community Development										
30174150-544100	C0019	DOWNTOWN PARKING FUND	\$ 576,749	\$ 297,748	\$ -	\$ 279,001	\$ 279,001	\$ -	\$ -	\$ 279,001
30174150-544200	C1129	COMPREHENSIVE PLAN UPDATE	30,000	-	30,000	-	30,000	16,501	-	13,499
30174150-542200	C1433	FLEET REPLACEMENT	280,328	279,436	-	892	892	-	-	892
30174150-541410	C1603	DESIGN SERVICES	358,003	282,853	30,000	45,150	75,150	5,085	26,955	43,110
30174150-541300	C1824	OFFICE BUILDOUT (CITY HALL)	168,002	99,260	-	68,742	68,742	65,182	162	3,398
30174150-541410	C1917	MILTON AVE. CONCEPT DESIGN	36,425	33,226	-	3,199	3,199	-	-	3,199
30174150-541410	C2107	NORTH POINT PARKWAY IMPROVEMENTS	78,500	-	-	78,500	78,500	-	78,500	-
		subtotal			\$ 60,000	\$ 475,484	\$ 535,484	\$ 86,767	\$ 105,617	\$ 343,100
Alpharetta Business Community Sidewalk Projects										
30176100-541420	C1712	ALPHALOOP	\$ 689,188	\$ 526,635	\$ -	\$ 162,553	\$ 162,553	\$ 154,365	\$ 2,418	\$ 5,770
		subtotal			\$ -	\$ 162,553	\$ 162,553	\$ 154,365	\$ 2,418	\$ 5,770
Non-Departmental										
30190200-579000		NON-ALLOCATED			\$ 1,293,610	\$ 1,613,126	\$ 2,906,736	\$ 3,323	\$ -	\$ 2,903,413
30190200-579011		MATCH (GRANTS UNDER REVIEW)			-	832,004	832,004	-	-	832,004
30190200-579000	C1618	RESERVE FOR CONFERENCE CENTER HOTEL RECAPTURE			-	3,928,151	3,928,151	-	-	3,928,151
		subtotal			\$ 1,293,610	\$ 6,373,281	\$ 7,666,891	\$ 3,323	\$ -	\$ 7,663,568
		Total			\$ 7,428,610	\$ 22,672,319	\$ 30,100,929	\$ 9,856,886	\$ 4,103,483	\$ 16,140,560



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
Stormwater Capital Fund Detail (Fund 302; life-to-date for all projects)
 As of December 31, 2020

Account #	Project	Project Snapshot: FY2017 - FY2020		FY 2021					Available Budget
		Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	
Revenue									
Public Works									
30241100-343900 C2020	CITY CENTER DRAINAGE MAINTENANCE	-	-	-	-	-	751	-	(751)
	subtotal			\$ -	\$ -	\$ -	\$ 751	\$ -	\$ (751)
Non-Departmental									
30290200-361000	INTEREST EARNINGS			\$ -	\$ -	\$ -	\$ 1,878		\$ (1,878)
30290200-391100	TRANSFER IN/GENERAL FUND MATCH			1,385,000	-	1,385,000	692,500		692,500
30290200-395000	CARRYFORWARD FUND BALANCE			325,000	1,190,835	1,515,835	-		1,515,835
	subtotal			\$ 1,710,000	\$ 1,190,835	\$ 2,900,835	\$ 694,378	\$ -	\$ 2,206,457
	Total			\$ 1,710,000	\$ 1,190,835	\$ 2,900,835	\$ 695,128	\$ -	\$ 2,205,707
Expenditures									
Public Works									
30241100-541430 C1216	SW DRAINAGE MAINTENANCE	\$ 651,906	\$ 351,073	\$ 120,000	\$ 180,833	\$ 300,833	\$ 58,718	\$ 174,240	\$ 67,876
30241100-541430 C1308	SW PIPE & STRUCTURE R&M	6,749,214	4,489,805	1,500,000	759,409	2,259,409	368,161	799,348	1,091,899
30241100-541430 C1503	STORMWATER STUDIES	300,001	177,387	-	122,614	122,614	8,250	19,630	94,734
30241100-541430 C1604	STORMWATER INSPECTIONS	424,055	299,234	90,000	34,821	124,821	24,445	100,376	-
30261150-541430 C1919	WILLS PARK STREAM RESTORATION	28,370	7,214	-	21,156	21,156	-	9,198	11,959
	subtotal			\$ 1,710,000	\$ 1,118,833	\$ 2,828,833	\$ 459,574	\$ 1,102,791	\$ 1,266,468
Non-Departmental									
30290200-579000	NON-ALLOCATED			\$ -	\$ 72,002	\$ 72,002	\$ -	\$ -	\$ 72,002
	subtotal			\$ -	\$ 72,002	\$ 72,002	\$ -	\$ -	\$ 72,002
	Total			\$ 1,710,000	\$ 1,190,835	\$ 2,900,835	\$ 459,574	\$ 1,102,791	\$ 1,338,470



CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

Parks and Transportation Bond Fund Detail (Fund 317; life-to-date for all projects)

As of December 31, 2020

Account #		Project		Project Snapshot: FY2017 - FY2020		FY 2021					Available Budget
				Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	
Revenue											
Non-Departmental											
31790200-395000		CARRYFORWARD FUND BALANCE				\$ -	\$ 20,825,345	\$ 20,825,345	\$ -		\$ 20,825,345
31790200-389000		MISCELLANEOUS REVENUS				-	108,000	108,000	-		108,000
31790200-361000		INTEREST EARNINGS				-	-	-	13,139		(13,139)
		subtotal				\$ -	\$ 20,933,345	\$ 20,933,345	\$ 13,139		\$ 20,920,206
		Total				\$ -	\$ 20,933,345	\$ 20,933,345	\$ 13,139		\$ 20,920,206
Expenditures											
31741100-541410		C1410	RUCKER RD CORRIDOR	14,849,966	13,478,711	\$ -	\$ 1,371,255	\$ 1,371,255	\$ 438,260	\$ 932,994	\$ 1
31741100-541410		C1631	MCGINNIS RD IGA (FORSYTH)	3,400,000	417,200	-	2,982,800	2,982,800	229,674	-	2,753,126
31741100-541410		C1702	KIMBALL BR RD IMPROVEMENTS	9,847,283	1,730,129	-	8,117,154	8,117,154	1,449,420	6,628,063	39,672
31741100-541420		C1712	ALPHALOOP	500,001	219,671	-	280,330	280,330	69,050	42,482	168,798
31741100-541420		C1715	BETHANY/MAYFIELD ROUNDABOUT	403,154	153,154	-	250,000	250,000	97,135	152,865	-
31741100-541420		C1826	SPRUELL CIRCLE SIDEWALK	308,628	8,704	-	299,924	299,924	223,486	76,438	-
31741100-541420		C1829	PROVIDENCE AREA SIDEWALKS	1,023,621	721,557	-	302,064	302,064	-	302,063	1
31741100-541420		C1925	MORRISON PARKWAY SIDEWALKS	921,834	324,795	-	597,039	597,039	257,873	309,791	29,375
31761150-541300		C1708	GREENWAY EXT TO FORSYTH	9,788,177	4,183,547	-	5,604,630	5,604,630	2,507,251	3,097,291	88
31761150-541300		C1709	EASTSIDE COMMUNITY CTR	2,500,001	1,578,856	-	921,145	921,145	639,952	281,192	1
31741100-579000		PW RESERVE		105,539	-	-	105,539	105,539	-	-	105,539
31761150-579000		PARKS RESERVE		102,862	-	-	102,862	101,465	-	-	101,465
		Total				\$ -	\$ 20,934,742	\$ 20,933,345	\$ 5,912,100	\$ 11,823,179	\$ 3,198,066



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
TSPLOST Fund Detail (Fund 335: life-to-date for all projects)
 As of December 31, 2020

Account #	Project	Project Snapshot: FY2017 - FY2020		FY 2021					Available Budget
		Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	
Revenue									
Non-Departmental									
33590200-395000	CARRYFORWARD FUND BALANCE			\$ 15,500,000	\$ 12,497,504	\$ 27,997,504	\$ -		\$ 27,997,504
33590200-313400	TSPLOST			10,400,000	-	10,400,000	4,841,540		5,558,460
33541100-361000	INTEREST EARNINGS			300,000	-	300,000	17,026		282,974
	Total			\$ 26,200,000	\$ 12,497,504	\$ 38,697,504	\$ 4,858,566		\$ 33,838,938
Expenditures									
33541100-541410	ROADWAY IMPROVEMENTS	\$ 75,480	\$ -	\$ -	\$ 75,480	\$ 75,480	\$ -	\$ 75,480	\$ -
33541100-541410	C1631 MCGINNIS RD IGA (FORSYTH)	5,400,000	-	-	5,400,000	5,400,000	-	-	5,400,000
33541100-541410	C1638 ACADEMY ST/WEBB BR RD OP IMP	400,556	392,988	-	7,568	7,568	-	-	7,568
33541100-541410	C1713 KIMBALL BR RD OP IMPROVEMENTS	1,359,741	285,276	-	1,074,465	1,074,465	80,773	948,282	45,410
	BETHANY RD @ MID BROADWELL RD								
33541100-541410	C1714 BETHANY RD @ MAYFIELD RD	1,247,354	704,124	-	543,230	543,230	336,989	206,241	0
33541100-541410	C1715 MORRIS RD OPERATIONAL IMP	1,768,505	1,190,990	-	577,515	577,515	448,187	120,904	8,424
33541100-541410	C1716 OLD MILTON PKWY CAPACITY IMP	3,215,477	3,200,576	-	14,901	14,901	14,900	-	1
33541100-541410	C1717 HAYNES BRIDGE RD IMP	3,579,474	777,152	-	2,802,322	2,802,322	108,395	2,693,926	1
33541100-541410	C1800 ACADEMY ST IMPROVEMENTS	264,103	59,075	-	205,028	205,028	1,125	203,903	0
33541100-541410	C1932 WEBB BRIDGE RD IMPROVEMENTS	289,576	270,397	-	19,179	19,179	5,093	14,085	1
33541100-541410	C1933 WINDWARD PKWY EAST IMPROVEMENTS	876,396	453,495	-	422,901	422,901	28,266	394,634	1
33541100-541410	C1934 WINDWARD PKWY WEST IMPROVEMENTS	1,615,348	353,144	2,000,000	(737,796)	1,262,204	167,078	1,094,613	513
33541100-541410	C1935 GA 400 BRIDGES (WEBB; KIMBALL)	996,284	240,675	2,000,000	(1,244,391)	755,609	111,498	621,123	22,987
33541100-541410	C2054 WEBB BR RD (NPP TO GREENWAY)	4,841,200	-	-	4,841,200	4,841,200	-	1,200	4,840,000
33541100-541410	C2104 GREENWAY EXTENSION TO FORSYTH	692,508	-	-	692,508	692,508	705	691,803	-
33561150-541300	C1708 CONTINGENCY	1,000,000	-	-	1,000,000	1,000,000	-	1,000,000	-
33590200-579000				22,200,000	(3,196,606)	19,003,394	-	-	19,003,394
	Total			\$ 26,200,000	\$ 12,497,504	\$ 38,697,504	\$ 1,303,010	\$ 8,066,194	\$ 29,328,300



SPECIAL REVENUE FUNDS WITH CAPITAL PROJECTS

Revenue & Expenditure Reports



CITY OF ALPHARETTA
 Financial Management Reports
 Special Revenue Funds
Confiscated Assets Fund (Fund 210: life-to-date for active projects)
 As of December 31, 2020

		Project Snapshot: FY2013 - FY2020		FY 2020					
		Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Account #	Project								
Revenue									
DEA									
21031110-351300	CONFISCATION/FEDERAL SEIZURE	3,070,422	2,910,422	\$ 160,000	\$ -	\$ 160,000	\$ 25,053		\$ 134,947
21031110-361000	INTEREST EARNINGS	7,153	7,153	-	-	-	954		(954)
21031110-395000	CARRYFORWARD FUND BALANCE	217,543	-	155,282	62,261	217,543	-		217,543
	Total			\$ 315,282	\$ 62,261	\$ 377,543	\$ 26,007		\$ 351,536
Expenditures									
DEA									
21031110-51*	PERSONNEL SERVICES	2,088,883	1,773,601	\$ 315,282	\$ -	\$ 315,282	\$ 133,964	\$ -	\$ 181,318
21031110-579007	NEXT YEAR BUDGET RESERVE	62,261	-	-	62,261	62,261	-	-	62,261
	Total			\$ 315,282	\$ 62,261	\$ 377,543	\$ 133,964	\$ -	\$ 243,579



CITY OF ALPHARETTA
 Financial Management Reports
 Special Revenue Funds
State Confiscated Assets Fund (Fund 211; life-to-date for active projects)
 As of December 31, 2020

Account #	Project	Project Snapshot: FY2019 - FY2020		FY 2020					Available Budget
		Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	
Revenue									
State									
21131120-351301	CONFISCATION/STATE SEIZURE	185,585	80,455	\$ -	\$ 105,130	\$ 105,130	\$ 107,471		\$ (2,341)
21131120-391210	TRANSFER IN/DEA FUND	-	-	-	-	-	-		-
21131120-395000	CARRYFORWARD FUND BALANCE	48,941	-	-	48,941	48,941	-		48,941
	subtotal			\$ -	\$ 154,071	\$ 154,071	\$ 107,471		\$ 46,600
	Total			\$ -	\$ 154,071	\$ 154,071	\$ 107,471		\$ 46,600
Expenditures									
State									
21131120-532400	NON-RECURRING EXPENSES	212,360	58,289	\$ -	\$ 154,071	\$ 154,071	\$ 101,902	\$ -	\$ 52,169
	subtotal			\$ -	\$ 154,071	\$ 154,071	\$ 101,902	\$ -	\$ 52,169
	Total			\$ -	\$ 154,071	\$ 154,071	\$ 101,902	\$ -	\$ 52,169



CITY OF ALPHARETTA
 Financial Management Reports
 Special Revenue Funds
Impact Fee Fund (Fund 270: life-to-date for active projects)
 As of December 31, 2020

Account #Project			Project Snapshot: FY2013 - FY2020		FY 2021					Available Budget
			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	
Revenue										
27074110-341321	IMPACT FEES STREETS & HIGHWAYS		\$ 1,946,913	\$ 1,946,913	\$ -	\$ -	\$ -	256,962		\$ (256,962)
27074110-341323	IMPACT FEES RECREATION & PARKS		4,285,727	4,285,727	-	-	-	682,043		(682,043)
27074110-341324	IMPACT FEES PUBLIC SAFETY		838,767	838,767	-	-	-	41,449		(41,449)
	subtotal				\$ -	\$ -	\$ -	980,454		\$ (980,454)
Non-Departmental										
27074110-395000	CARRYFORWARD FUND BALANCE		3,258,304	-	\$ 925,000	\$ 2,333,304	\$ 3,258,304	-		\$ 3,258,304
27074110-361000	INTEREST EARNINGS		228,571	228,571	-	-	-	3,813		(3,813)
	subtotal				\$ 925,000	\$ 2,333,304	\$ 3,258,304	3,813		\$ 3,254,491
	Total				\$ 925,000	\$ 2,333,304	\$ 3,258,304	984,267		\$ 2,274,037
Expenditures										
Public Safety										
27031150-544200	C2006	HAZMAT TRUCK & TRAILER	\$ 155,750	\$ -	\$ -	\$ 155,750	\$ 155,750	155,750	-	\$ -
	subtotal				\$ -	\$ 155,750	\$ 155,750	155,750	-	\$ -
Public Works										
27041100-541410	C1410	RUCKER RD CORRIDOR	\$ 1,150,000	\$ 580,668	\$ -	\$ 569,332	569,332	125,898	44,577	\$ 398,857
27041100-541410	C1723	TEASLEY ST IMPROVEMENTS	56,925	38,125	-	18,800	18,800	-	-	18,800
27041100-541410	C2012	HOPEWELL/VAUGHAN ROUNDABOUT	28,205	16,553	-	11,652	11,652	-	11,652	-
	subtotal				\$ -	\$ 599,784	\$ 599,784	125,898	56,229	\$ 417,657
Recreation, Parks & Cultural Services										
27061150-541200	C1708	GREENWAY EXT TO FORSYTH	1,051,402	-	\$ -	\$ 1,051,402	\$ 1,051,402	-	1,051,402	\$ -
27061150-541500	C1920	PARK DEVELOPMENT	433,693	420,993	-	12,700	12,700	12,700	-	-
	subtotal				\$ -	\$ 1,064,102	\$ 1,064,102	12,700	1,051,402	\$ -
Non-Departmental										
27074110-579001		NON-ALLOCATED STREETS & HIGHWAYS			\$ 925,000	\$ 115,262	\$ 1,040,262	-	-	\$ 1,040,262
27074110-579002		NON-ALLOCATED RECREATION & PARKS			-	272,820	272,820	-	-	272,820
27074110-579003		NON-ALLOCATED PUBLIC SAFETY			-	125,586	125,586	-	-	125,586
	subtotal				\$ 925,000	\$ 513,668	\$ 1,438,668	-	-	\$ 1,438,668
	Total				\$ 925,000	\$ 2,333,304	\$ 3,258,304	294,348	1,107,631	\$ 1,856,325



CITY OF ALPHARETTA
Financial Management Reports
Special Revenue Funds
Hotel/Motel Fund (Fund 275; life-to-date for active projects)
As of December 31, 2020

Account #Project		Project Snapshot: FY2013 - FY2020		FY 2021					Available Budget
		Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	
Revenue									
27590150-314100	HOTEL/MOTEL TAXES	56,242,688	49,492,688	\$ 6,750,000	\$ -	\$ 6,750,000	\$ 1,279,872		\$ 5,470,128
27590150-319201	PENALTY/INTEREST HOTEL/MOTEL TAXES	5,777	5,777	-	-	-	9,653		(9,653)
27590150-361000	INTEREST EARNINGS	52,338	-	52,338	-	52,338	2,190		50,148
	subtotal			\$ 6,802,338	\$ -	\$ 6,802,338	\$ 1,291,715		\$ 5,510,623
Non-Departmental									
27590150-395000	CARRYFORWARD FUND BALANCE	1,966,633	-	\$ -	\$ 1,966,633	\$ 1,966,633	\$ -		\$ 1,966,633
	subtotal			\$ -	\$ 1,966,633	\$ 1,966,633	\$ -		\$ 1,966,633
	Total			\$ 6,802,338	\$ 1,966,633	\$ 8,768,971	\$ 1,291,715		\$ 7,477,256
Expenditures									
Alpharetta Convention & Visitors Bureau									
27590150-572002	ALPHA CONV & VISITORS BUREAU DISTRIBUTION	24,440,415	21,487,290	\$ 2,953,125	\$ -	\$ 2,953,125	\$ 564,162	\$ -	\$ 2,388,963
	subtotal			\$ 2,953,125	\$ -	\$ 2,953,125	\$ 564,162	\$ -	\$ 2,388,963
City/Other									
27590150-521200	PROFESSIONAL SERVICES	24,990	18,990	\$ 6,000	\$ -	\$ 6,000	\$ 1,125	\$ -	\$ 4,875
27590150-579006	DEBT SERVICE RESERVE	1,017,394	-	-	1,017,394	1,017,394	-	-	1,017,394
27590150-611100	CITY OF ALPHARETTA DISTRIBUTION	21,347,639	18,816,389	2,531,250	-	2,531,250	483,567	-	2,047,683
	subtotal			\$ 2,537,250	\$ 1,017,394	\$ 3,554,644	\$ 484,692	\$ -	\$ 3,069,952
Tourism Product Development									
27590150-541500	C1911 EQUESTRIAN CENTER	250,000	3,185	\$ -	\$ 246,815	\$ 246,815	\$ 29,436	\$ 5,189	\$ 212,190
27590450-541500	C2011 WILLS PARK MASTER PLAN	850,001	147,577	-	702,424	702,424	32,604	10,258	659,562
27590151-581100	D1600 PRINCIPAL (2016 CONF CTR BOND)	940,000	400,000	540,000	-	540,000	-	-	540,000
27590151-582100	INTEREST PAYMENT (2016 CONF CTR BOND)	3,883,480	3,111,517	771,963	-	771,963	-	-	771,963
	subtotal			\$ 1,311,963	\$ 949,239	\$ 2,261,202	\$ 62,040	\$ 15,447	\$ 2,183,715
	Total			\$ 6,802,338	\$ 1,966,633	\$ 8,768,971	\$ 1,110,894	\$ 15,447	\$ 7,642,630



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OTHER REPORTS

Payments \$5,000 and Greater



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended December 31, 2020

Vendor	Description	Department	\$ Amount
AECOM TECHNICAL SERVICES INC	On Call Contract	Public Works	\$ 68,818.05
AFLAC	Premium Payment	Finance	\$ 9,628.41
ALLIED PAVING CONTRACTORS INC	Refund	Finance	\$ 17,800.00
ALPHARETTA CONVENTION & VISITORS BUREAU	Hotel/Motel Occupancy Tax Allocation	Finance	\$ 9,409.39
ALPHARETTA CONVENTION & VISITORS BUREAU	Hotel/Motel Occupancy Tax Allocation	Finance	\$ 102,282.43
AMERICAN FACILITY SERVICES INC	Janitorial Services	Rec., Parks & Cultural Svcs	\$ 9,095.00
AMERICAN FACILITY SERVICES INC	Janitorial Services	Public Works	\$ 9,095.00
APPLIED RESEARCH ASSOCIATES, INC.	Pavement Data Collection Services	Public Works	\$ 29,093.10
ARTS ALPHARETTA INC	Outdoor Public Art	Rec., Parks & Cultural Svcs	\$ 9,000.00
ASHLEY PARKS	AGA and Clinic	Rec., Parks & Cultural Svcs	\$ 9,114.19
AT&T	Telephone Services	Public Safety	\$ 10,888.37
AT&T/BELLSOUTH @ 85 ANNEX	Telephone Services	Public Safety	\$ 17,763.42
ATKINS NORTH AMERICA, INC	Big Creek Greenway	Public Works	\$ 47,250.71
BENNETT FIRE PRODUCTS CO INC	Fire Protection Clothing	Public Safety	\$ 40,024.00
BOVIS KYLE & BURCH LLC	Legal Services	Legal Services	\$ 224,450.31
BUILDING MANAGEMENT CONSULTANTS, LLC	Preventative Maintenance	Public Works	\$ 6,000.00
BUTCH THOMPSON ENTERPRISES, INC.	Kimball Bridge, Mayfield Circle & Water Lily Dr	Public Works	\$ 32,032.40
CARL BLACK BUICK GMC LLC	Vehicle Maintenance & Repair	Public Safety	\$ 6,145.15
CHATTAHOOCHEE GROUP, INC	Marietta Street Hawk	Public Works	\$ 106,170.43
CMES, INC.	Kimball Bridge Corridor	Public Works	\$ 1,430,876.01
CMES, INC.	Retainage Release - partial	Public Works	\$ 301,132.53
CW MATTHEWS CONTRACTING CO INC	Rucker Rd Corridor	Public Works	\$ 430,223.97
CW MATTHEWS CONTRACTING CO INC	Retainage Release - partial	Public Works	\$ 917,690.02
DANA SAFETY SUPPLY INC	Vehicle Upfit	Public Safety	\$ 11,034.09
DATA MEDIA ASSOCIATES INC	Sanitation & Alcohol License - billing & postage	Finance	\$ 9,478.56
DOCUSIGN INC LOCKBOX	e-Signature Business Pro Subscription	Finance	\$ 10,402.59
ED CASTRO LANDSCAPE, INC.	Landscape Maintenance	Rec., Parks & Cultural Svcs	\$ 8,035.58
ED CASTRO LANDSCAPE, INC.	Landscape Maintenance	Rec., Parks & Cultural Svcs	\$ 8,035.58
FABER HOWARD S	Refund	Finance	\$ 11,888.14
FULTON COUNTY BOARD OF EDUCATION	Fuel Bill	Finance	\$ 24,331.02
FULTON COUNTY FINANCE DEPT.	November State Reports	Public Safety	\$ 7,203.00



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended December 31, 2020

Vendor	Description	Department	\$ Amount
GEORGIA INTERLOCAL RISK MANAGEMENT AGENCY	Insurance Premiums	Public Safety	\$ 7,940.38
GEORGIA POWER CO	Power Bill	Various	\$ 168,748.11
GEORGIA SUPERIOR COURT CLERK'S	November State Reports	Public Safety	\$ 31,063.76
GET YOUR GOAT RENTALS LTD	Goat Rental	Rec., Parks & Cultural Svcs	\$ 5,400.00
GUARDIAN TRACKING, LLC	Annual Software	Public Safety	\$ 6,428.00
HOLLAND & KNIGHT LLP	Legal Services - Avalon Hotel	City Administration	\$ 28,133.87
INTEGRATED CONSTRUCTION AND NOBILITY INC	Bridge at Wills Park	Finance	\$ 29,787.00
INTEGRATED CONSTRUCTION AND NOBILITY INC	Big Creek Greenway	Finance	\$ 857,027.23
IPR SOUTHEAST LLC	Equipment Maintenance	Public Works	\$ 228,336.00
JASON MOODY	Morrison Pkwy Sidewalk Improvements	Public Works	\$ 62,110.28
MKSK, INC.	Alpha Loop Trail	Community Development	\$ 7,849.80
PB PARENT LLC	Fire Alarm Inspection	Public Works	\$ 5,145.00
PEACE OFFICER'S ANNUITY & BENEFIT FUND OF GEORGIA	November State Reports	Public Safety	\$ 8,195.75
PEACHTREE GOVERNMENT RELATIONS, LLC	Non-Legal Services, Government Relations	City Administration	\$ 6,000.00
REPUBLIC SERVICES # 800	Waste Management Services	Finance	\$ 358,955.83
REPUBLIC SERVICES # 800	Waste Management Services	Various	\$ 8,281.32
RICK B GENERAL CONTRACTORS LLC	Code Enforcement Buildout	Community Development	\$ 36,050.00
RUPPERT LANDSCAPE	Landscape Maintenance	Public Works	\$ 36,945.95
RUSSELL LANDSCAPE, LLC	Landscape Maintenance	Public Works	\$ 16,791.08
SAVATREE LLC	Tree Service	Rec., Parks & Cultural Svcs	\$ 28,315.00
SAVATREE LLC	Tree Service	Various	\$ 19,565.00
SAWNEE ELECTRIC MEMBERSHIP	Power Bill	Various	\$ 34,601.11
SOL CONSTRUCTION, LLC	Windward Parkway TSPLOST Improvement	Public Works	\$ 25,082.21
SUMMIT CONSTRUCTION & DEVELOPMENT	Alpha Loop Trail	Public Works	\$ 31,738.00
SUNTRUST PCARD	E-Payables Payment	Finance	\$ 38,681.84
SUNTRUST PCARD	Procurement Card Payment	Finance	\$ 77,540.76
SUSTAINABLE WATER PLANNING & ENGINEERING	Stormwater Inspection	Public Works	\$ 8,104.00
TEN 8 FIRE & SAFETY EQUIPMENT OF GA	Maintenance & Repairs	Public Safety	\$ 5,265.32
TERRAMARK LAND SURVEYING INC	Old Milton Pkwy Properties	City Administration	\$ 17,328.25
THE CINCINNATI LIFE INSURANCE COMPANY	Insurance Premiums	Finance	\$ 5,926.10
THE F. A. BARTLETT TREE EXPERT COMPANY	Tree Service	Public Works	\$ 16,427.50



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended December 31, 2020

Vendor	Description	Department	\$ Amount
TRI SCAPES INC	Landscape Maintenance	Rec., Parks & Cultural Svcs	\$ 24,905.24
UTILITY ASSET MANAGEMENT, INC	Pipe & pipe fittings maintenance	Public Works	\$ 83,692.00
VERISTOR SYSTEMS INC	Maintenance Renewal	Various	\$ 27,397.56
VERIZON WIRELESS SERVICES LLC	Wireless Cellular Service	Various	\$ 13,428.17
VERIZON WIRELESS SERVICES LLC	Wireless Cellular Service	Information Technology	\$ 5,961.46
VERIZON WIRELESS SERVICES LLC	Wireless Cellular Service	Various	\$ 13,263.27
VERTICAL EARTH	Windward Triple Lefts	Public Works	\$ 584,717.53



OTHER REPORTS

Purchase Orders between
\$5,000 and \$50,000



CITY OF ALPHARETTA
 Financial Management Reports
Listing of PO's between \$5,000.01 and \$50,000.00
 for the month ended December 31, 2020

Purchase Order #	Vendor	Department	Purchase Order Amt.	Description
21000312	The F. A. Bartlett Tree Expert Company	Public Works	\$ 6,747.50	Emergency storm clean-up and tree removal due to Hurricane Zeta
21000317	Meer Electrical Contractors Inc	Rec, Park & Cultural Services	\$ 24,300.00	Removal of (15) light poles and lights from the athletic fields at Innovation Academy
21000320	Success and Results Consulting	Rec, Park & Cultural Services	\$ 18,108.04	Repair and refinish the Community Gym 1 floor
21000322	Energy Systems Southeast LLC	Public Works	\$ 37,000.00	Generator replacement at Fire Station 81
21000324	The Lionheart School Inc	Finance	\$ 25,000.00	Vulnerable Population Grant Program award
21000325	Fulton Education Foundation	Finance	\$ 50,000.00	Vulnerable Population Grant Program award
21000326	North Fulton Community Charities Inc	Finance	\$ 50,000.00	Vulnerable Population Grant Program award
21000332	Guardian Tracking LLC	Public Safety	\$ 6,428.00	Annual subscription for the Guardian Tracking employee documentation/early intervention software
21000333	James Carr Sandblasting & Painting Inc	Rec, Park & Cultural Services	\$ 49,711.44	Renovation of the stadium seating at Innovation Academy
21000334	The Greenseason Group LLC	Public Works	\$ 20,556.36	Weekly ground maintenance at Resthaven Cemetery from Feb 1, 2021 - Jan 31, 2022
21000337	Medical Priority Consultants Inc	Public Safety	\$ 5,515.00	(10) licensed backup protocol tablets for E911
21000338	The Summit Counseling Center Inc	Finance	\$ 50,000.00	Vulnerable Population Grant Program award
21000340	Gabriel Roeder Smith & Company	Finance	\$ 16,150.00	Actuarial services and retirement planning services: OPEB and retiree reimbursement trust valuations



OTHER REPORTS

Bid/RFP Status



CITY OF ALPHARETTA
Financial Management Reports
Bid/RFP Status
for the month ended December 31, 2020

Bid#	RFP#	Department	Description	Close Date	Number of Vendor Responses	Award Date	Awarded To	Award Amount	Note	Purchase Order Date	Purchase Order #
	20-119 RFP	Municipal Court	ePayment Provider Services	1/23/2020	7	9/2/2020	Government Window, LLC	\$ -	1		
	20-114 RFP	Rec/Parks	Stage, Sound, Lighting and Production Services	2/20/2020	3				4		
	20-122 RFP	Finance	Pension Investment Advisor	7/16/2020	14	9/2/2020	AmRET	\$ 66,000.00	2		
	21-101 RFP	Public Works	City Streetlight, Inspection, Maintenance, and Installation	8/13/2020	2	10/5/2020	Capital City Electrical Services, LLC	\$ 80,000.00	3	10/12/2020	21000246
21-001		Rec/Parks	Pine Shavings for Equestrian Center	9/24/2020	1	10/19/2020	B & T Shavings, Inc.	\$ 85,000.00	3	10/27/2020	21000267
	21-1001 RFQ		North Point PKWY LID Streetscape Enhancements and Streets Upgrade Project Design	11/19/2020	6	n/a	Shortlisted to five teams for RFP				
	21-102 RFP		Microsoft Intune Configuration and Deployment	11/19/2020	6						
21-003		Public Works	FY21 Milling & Resurfacing & Pavement Preservation	12/10/2020	8	1/11/2021	Bartow Paving Company, Inc.	\$ 2,258,294.97			
	21-103 RFP		City Hall HVAC Purification	12/3/2020	2						

Notes:

- 1 No cost to the City. Completely user funded for Municipal Court fines.
- 2 Award by Pension Board. Award amount is estimated annual amount
- 3 Annual not-to-exceed award amount
- 4 Cancelled



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OTHER REPORTS

GAAP Financial Statements

**City of Alpharetta
Balance Sheet
Governmental Funds
December 31, 2020**

	Major Governmental Funds					Non-Major Governmental Funds	Total Governmental Funds
	General Fund	Capital Project Fund	Capital Grant Fund	Construction Bond Fund	T-SPLOST Capital Fund		
ASSETS							
Cash / Cash Equivalents / Investments	\$ 37,141,682	\$ 10,930,929	\$ 616,691	\$ 16,040,752	\$ 31,729,779	\$ 13,661,337	\$ 110,121,169
Receivables (net of allowance for uncollectibles)							
Taxes Receivable							
Property Taxes	1,945,513	-	-	-	-	343,795	2,289,308
Other Taxes	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-
Accounts	1,252,588	-	-	-	-	-	1,252,588
Due from Other Funds	-	-	-	-	-	-	-
Prepaid Items	-	-	-	-	-	-	-
Intergovernmental Receivable	1,675,682	3,228,651	247,273	-	843	6,141	5,158,589
Cash - Restricted	-	327,139	-	-	-	-	327,139
Total Assets	42,015,465	14,486,718	863,964	16,040,752	31,730,621	14,011,273	119,148,793
LIABILITIES AND FUND BALANCES							
Liabilities							
Current							
Accounts Payable	2,639,107	3,900	-	-	974	133,572	2,777,553
Retainage Payable	-	614,607	-	1,114,367	133,152	12,690	1,874,817
Intergovernmental Payable	-	-	1,547,340	-	43,434	689	1,591,463
Arbitrage Payable	-	-	-	-	-	-	-
Accounts payable/AR Suspense acct	-	-	-	-	-	-	-
Claims Payable	-	-	-	-	-	-	-
Payroll Payable	588,776	-	-	-	-	38,589	627,365
Due to Other Funds	-	-	-	-	-	-	-
Deferred Revenue	3,210,471	3,228,651	247,273	-	-	362,036	7,048,431
Unearned Revenue	-	-	-	-	-	-	-
Teen Driving/Donation	-	-	-	-	-	-	-
T.A.D Payment to County	-	-	-	-	-	-	-
Compensated Absences	-	-	-	-	-	-	-
Non-Current							
Unclaimed Property	-	-	-	-	-	-	-
Claims Payable	-	-	-	-	-	-	-
Total Liabilities	6,438,355	3,847,158	1,794,612	1,114,367	177,561	547,576	13,919,629
Fund Balances:							
Restricted for:							
Capital Projects	-	-	(930,648)	14,926,384	31,553,060	3,948,224	49,497,021
Law Enforcement	-	-	-	-	-	164,098	164,098
Emergency Telephone Activities	-	-	-	-	-	1,185,836	1,185,836
Grant Projects	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	4,153,167	4,153,167
Promotion of Tourism	-	-	-	-	-	2,147,454	2,147,454
Assigned for:							
Grant Projects	-	-	-	-	-	113,529	113,529
Capital Projects	-	10,639,560	-	-	-	-	10,639,560
2021 Fiscal year Expenditures	5,289,252	-	-	-	-	-	5,289,252
Unassigned	30,287,858	-	-	-	-	1,751,389	32,039,247
Total Fund Balances	35,577,110	10,639,560	(930,648)	14,926,384	31,553,060	13,463,697	105,229,164
Total Liabilities and Fund Balances	\$ 42,015,465	\$ 14,486,718	\$ 863,964	\$ 16,040,752	\$ 31,730,621	\$ 14,011,273	\$ 119,148,793

City of Alpharetta
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Period Ended December 31, 2020

	Major Governmental Funds					Non-Major Governmental Funds	Total Governmental Funds
	General Fund	Capital Project Fund	Capital Grant Fund	S2016 Const Bond Fund	T-SPLOST Capital Fund		
REVENUES							
Taxes:							
Property Tax	\$ 24,598,005	\$ -	\$ -	\$ -	\$ -	\$ 1,289,524	\$ 25,887,529
Local Option Sales Tax	6,716,450	-	-	-	-	4,794,493	11,510,943
Transportation SPLOST	-	-	-	-	4,841,540	-	4,841,540
Other Taxes	7,697,969	-	-	-	-	1,318,636	9,016,605
Licenses and permits	1,118,775	-	-	-	-	980,454	2,099,229
Intergovernmental	22,618	5,731,163	425,940	-	-	132,524	6,312,245
Charges for services	1,973,660	-	-	-	-	12,970	1,986,630
Impact Fees	-	-	-	-	-	8,800	8,800
Fines/Forfeitures	895,773	-	-	-	-	11,963	907,736
Investment earnings	76,039	9,448	(227)	13,139	17,026	751	116,175
Contributions and Donations	-	4,475,570	-	-	-	-	4,475,570
Misc Revenue	-	-	-	-	-	-	-
Other	92,100	147,834	-	-	-	-	239,934
Total revenues	43,191,388	10,364,015	425,712	13,139	4,858,566	8,550,114	67,402,935
EXPENDITURES							
Current:							
Unallocated	-	-	-	-	-	564,162	564,162
General government	4,908,920	211,505	-	-	-	5,875	5,126,300
Public safety	16,192,764	1,974,257	-	-	-	2,802,235	20,969,255
Public works	4,127,387	6,832,668	1,335,857	2,764,897	1,303,010	585,472	16,949,290
Economic and community development	2,086,467	86,767	76,950	-	-	-	2,250,184
Alpharetta Business Community	-	154,365	-	-	-	-	154,365
Culture and recreation	4,374,547	594,000	-	3,147,203	-	96,530	8,212,280
Contingency	13,029	3,323	-	-	-	-	16,352
Debt service:							
Principal	-	-	-	-	-	-	-
Interest	433,726	-	-	-	-	1,286,218	1,719,944
Other Costs	360,125	-	-	-	-	-	360,125
Bond issuance costs	-	-	-	-	-	-	-
Capital outlay	-	-	-	-	-	-	-
Total expenditures	32,496,965	9,856,886	1,412,806	5,912,100	1,303,010	5,340,491	56,322,259
Excess (deficiency) of revenues over (under) expenditures	10,694,423	507,129	(987,094)	(5,898,961)	3,555,556	3,209,623	11,080,676
OTHER FINANCING SOURCES (USES)							
Transfers in	483,567	1,578,431	-	-	-	-	2,061,998
Transfers out	(2,270,931)	-	-	-	-	208,933	(2,061,998)
Loan Proceeds	-	-	-	-	-	-	-
Capital Leases	-	1,311,250	-	-	-	-	1,311,250
Sale of capital assets	44,002	-	-	-	-	-	44,002
Sale of non-capital assets	-	-	-	-	-	-	-
Land Sale	-	-	-	-	-	-	-
Insurance Proceeds	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-
Total other financing sources and (uses)	(1,743,362)	2,889,681	-	-	-	208,933	1,355,252
Net change in fund balances	8,951,061	3,396,810	(987,094)	(5,898,961)	3,555,556	3,418,556	12,435,928
Fund balances - beginning	26,626,049	7,242,751	56,446	20,825,345	27,997,505	10,045,141	92,793,237
Fund balances - ending	\$ 35,577,110	\$ 10,639,560	\$ (930,648)	\$ 14,926,384	\$ 31,553,060	\$ 13,463,697	\$ 105,229,164

City of Alpharetta
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended December 31, 2020

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Taxes:			
Property Tax	\$ 25,597,000	24,598,005	\$ (998,995)
Local Option Sales Tax	13,479,457	6,716,450	(6,763,007)
Other Taxes	16,962,750	7,697,969	(9,264,781)
Licenses and Permits	1,938,250	1,118,775	(819,475)
Intergovernmental	63,000	22,618	(40,382)
Charges for Service	4,085,800	1,973,660	(2,112,140)
Fines/Forfeitures	1,806,000	895,773	(910,227)
Investment Earnings	310,000	76,039	(233,961)
Contributions and Donations	-	-	-
Other	156,393	92,100	(64,293)
Total revenues	<u>64,398,650</u>	<u>43,191,388</u>	<u>(21,207,262)</u>
EXPENDITURES			
Current:			
General government			
City Administration	1,268,313	685,464	582,849
Finance	3,541,567	2,091,071	1,450,496
Human Resources	638,529	321,839	316,690
Legal	750,000	227,482	522,518
Mayor and Council	382,505	187,805	194,700
Municipal Court	1,006,645	598,377	408,268
Information Technology	2,194,661	1,229,845	964,816
Insurance Premiums	720,250	360,125	360,125
Contingency/OP Onitiative Reserve	700,000	14,904	685,096
Non-Allocated	2,566,969	-	2,566,969
Total general government	<u>11,202,470</u>	<u>5,716,912</u>	<u>5,485,558</u>
Public Safety	30,470,265	16,762,483	13,707,782
Public works	9,046,380	4,705,852	4,340,528
Economic and community development	4,147,713	2,124,315	2,023,398
Culture and recreation	10,043,003	5,470,401	4,572,602
Debt Service			
Principal	195,000	-	195,000
Interest	95,490	433,726	(338,236)
Total expenditures	<u>65,200,321</u>	<u>35,213,689</u>	<u>29,986,632</u>
Excess (Deficiency) of revenues over expenditures	<u>(801,671)</u>	<u>7,977,700</u>	<u>8,779,371</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	2,531,250	483,567	(2,047,683)
Transfers out	(4,541,862)	(2,270,931)	2,270,931
Capital leases	-	-	-
Land Sale	-	-	-
Sale of capital assets	85,000	44,002	(40,998)
Sale of non-capital assets	5,000	-	(5,000)
Total other financing sources and uses	<u>(1,920,612)</u>	<u>(1,743,362)</u>	<u>177,250</u>
Net change in fund balances	<u>(2,722,283)</u>	<u>6,234,338</u>	<u>8,956,621</u>
Fund balances - beginning		26,626,049	
Fund balances - ending		<u>32,860,387</u>	
Adjustments to GAAP basis:			
Encumbrances		2,716,723	
Misc adj		-	
Fund balances-ending		<u>35,577,110</u>	

City of Alpharetta
Capital Project Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended December 31, 2020

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Intergovernmental	\$ 12,874,062	5,731,163	\$ (7,142,899)
Contributions & Donations	4,724,747	4,475,570	(249,177)
Misc Revenue	-	0	
Investment earnings	171,748	9,448	(162,300)
Land/Building Sale	-	0	-
Other	619,510	147,834	(471,676)
Total revenues	<u>18,390,067</u>	<u>10,364,015</u>	<u>(8,026,052)</u>
EXPENDITURES			
Capital Outlay			
General Government:			
City Administration	664,211	359,246	304,965
Finance	10,501	7,450	3,051
Information Technology	1,059,667	127,300	932,367
Municipal Court	39,600	39,600	-
Contingency	7,666,891	3,323	7,663,568
Total general government	<u>9,440,870</u>	<u>536,919</u>	<u>8,903,951</u>
Public Safety	3,370,557	2,327,173	1,043,384
Engineering & Public Works	14,786,811	9,843,237	4,943,574
Alpharetta Business Community	162,553	156,783	5,770
Economic and community development	535,484	192,384	343,100
Culture and recreation	1,804,654	903,871	900,783
Total Capital Outlay	<u>30,100,929</u>	<u>13,960,369</u>	<u>16,140,560</u>
Excess (Deficiency) revenue over expenditures	<u>(11,710,862)</u>	<u>(3,596,354)</u>	<u>8,114,508</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	3,156,862	1,578,431	(1,578,431)
Capital leases	1,311,250	1,311,250	-
Budgeted Fund Balance	-	0	-
Total other financing sources and uses	<u>4,468,112</u>	<u>2,889,681</u>	<u>(1,578,431)</u>
Net change in fund balances	<u>(7,242,750)</u>	<u>(706,673)</u>	<u>6,536,077</u>
Fund balances - beginning		7,242,751	
Fund balances - ending		6,536,078	
Adjustments to GAAP basis:			
Encumbrances		4,103,483	
Misc adj-			
Fund balances-ending		10,639,560	

City of Alpharetta
Capital Grant Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended December 31, 2020

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
Revenues:			
Intergovernmental	\$ 2,295,997	\$ 425,940	\$ (1,870,057)
Contributions & Donations	-	-	-
Interest Earnings	-	(227)	(227)
Total	<u>2,295,997</u>	<u>425,712</u>	<u>(1,870,285)</u>
Expenditures:			
Public Safety	1,500	-	1,500
General Government	402,578	-	402,578
Community Development	83,750	83,750	0
Public Works	1,864,614	1,864,613	1
Recreation & Parks	-	-	-
Non-Departmental	-	-	-
Total	<u>2,352,442</u>	<u>1,948,363</u>	<u>404,079</u>
Excess (Deficiency) revenue over expenditures	<u>(56,445)</u>	<u>(1,522,651)</u>	<u>(1,466,206)</u>
Other Financing Sources & Uses:			
Transfers in	-	-	-
Budgeted Fund Balance	-	-	-
Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>(56,445)</u>	<u>(1,522,651)</u>	<u>(1,466,206)</u>
Fund balance - beginning		<u>56,446</u>	
Fund balance - ending		<u>\$ (1,466,205)</u>	
Adjustments to GAAP basis:			
Misc adj			
Encumbrances		535,557	
Fund balances - ending		<u>\$ (930,648)</u>	

City of Alpharetta
Bond Construction Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended December 31, 2020

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Bond Proceeds	\$ -	\$ -	\$ -
Premium on Bond Proceeds	-	-	-
Land/Building Sale	-	-	-
Misc Revenue	108,000	-	(108,000)
Investment Earnings	-	13,139	13,139
Total revenues	108,000	13,139	(94,861)
EXPENDITURES			
General Government:			
Cost of Bond Issuance	-	-	-
Public Works	14,306,105	11,209,593	3,096,512
Recreation & Parks	6,627,240	6,525,686	101,554
Total general government	20,933,345	17,735,279	3,198,066
City Administration			
Public Safety	-	-	-
Excess (Deficiency) of Revenues Over expenditures	(20,825,345)	(17,722,140)	3,103,205
OTHER FINANCING SOURCES			
General Obligation Bond Proceeds	-	-	-
Operating Transfers Out			
Total other financing sources (uses)	-	-	-
Net change in fund balances	(20,825,345)	(17,722,140)	3,103,205
Fund balances - beginning	\$ 20,825,345		
Fund balances - ending	\$ 3,103,205		
Adjustments to GAAP basis:			
Encumbrances	\$ 11,823,179		
Fund balances-ending	\$ 14,926,384		

City of Alpharetta
TSPLOST Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended December 31, 2020

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Transportation Special Purpose Local Option Sales Tax	\$ 10,400,000	\$ 4,841,540	\$ (5,558,460)
Investment Earnings	300,000	17,026	(282,974)
Total revenues	10,700,000	4,858,566	(5,841,434)
EXPENDITURES			
General Government:			
Cost of Bond Issuance			-
Public Works	18,694,110	8,369,204	10,324,906
Recreation & Parks	1,000,000	1,000,000	-
Total general government	19,694,110	9,369,204	10,324,906
City Administration			-
Public Safety			
Contingency	19,003,394	-	19,003,394
Excess (Deficiency) of Revenues Over expenditures	(8,994,110)	(4,510,638)	4,483,472
OTHER FINANCING SOURCES			
General Obligation Bond Proceeds			-
Operating Transfers Out			-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(8,994,110)	(4,510,638)	4,483,472
Fund balances - beginning		27,997,505	
Fund balances - ending		\$ 23,486,867	
Adjustments to GAAP basis:			
Encumbrances		8,066,194	
Fund balances-ending		\$ 31,553,060	



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City of Alpharetta
Internal Service Fund - Medical Insurance
Statement of Net Position
December 31, 2020

ASSETS

Current Assets:	
Cash and Cash Equivalents & Investments	\$ 1,762,378
Accounts Receivables (net of allowance for uncollectibles)	-
Total Current Assets	<u>1,762,378</u>
Noncurrent Assets:	
Restricted Cash, Cash Equivalents, and Investments	-
Total Restricted Assets	<u>-</u>
Total Noncurrent Assets	<u>-</u>
Total Assets	<u>1,762,378</u>

LIABILITIES

Current Liabilities:	
Accounts Payable	\$ -
Claims Payables	1,057,843
Accrued Interest Payable	-
Due to Other Funds	-
Total Current Liabilities	-
Current Liabilities Payable from Restricted Assets:	-
Total Current Liabilities Payable from Restricted Assets	<u>1,057,843</u>
Noncurrent Liabilities:	
Other Non-Current Liabilities	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>1,057,843</u>

NET ASSETS

Invested in Capital Assets, net of related debt	-
Reserved for Debt Service	-
Reserved for Encumbrances	-
Unreserved	-
Total Net Assets	<u>704,535</u>
Total Liabilities & Net Assets	<u>\$ 1,762,378</u>

City of Alpharetta
Internal Service Fund - Medical Insurance
Statement of Revenues, Expenses, and Changes in Net position - Budget and Actual
For the Period Ended December 31, 2020

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES			
Investment Earnings	\$ -	\$ -	\$ -
Employer Medical Contribution	7,700,000	3,679,815	(4,020,185)
Employee Medical Contribution	785,000	296,156	(488,844)
Interest	-	653	653
Total revenues	8,485,000	3,976,624	(4,508,376)
EXPENDITURES			
Medical Premiums	1,800,000	459,339	1,340,661
Medical Claims	6,685,000	2,815,200	3,869,800
Contingency	2,449	-	2,449
Total expenditures	8,487,449	3,274,539	5,212,910
Excess (Deficiency) of Revenues Over expenditures	(2,449)	702,085	704,534
OTHER FINANCING SOURCES			
Asset Disposition	-	-	-
Operating Transfers In	-	-	-
Operating Transfers Out	-	-	-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(2,449)	702,085	704,534
Fund balances - beginning		2,450	
Fund balances - ending		\$ 704,535	
Adjustments to GAAP basis:			
Encumbrances		-	
Misc adj			
Fund balances-ending		\$ 704,535	

City of Alpharetta
Enterprise Fund -Solid Waste
Statement of Net Position
December 31, 2020

	<u>Solid Waste</u>
ASSETS	
Current Assets:	
Cash and Cash Equivalents & Investments	\$ 2,846,120
Inventories, at cost	-
Accounts Receivables (net of allowance for uncollectibles)	122,957
Prepaid Insurance Expenses	-
Total Current Assets	<u>2,969,077</u>
Noncurrent Assets:	
Restricted Cash, Cash Equivalents, and Investments	-
Total Restricted Assets	<u>-</u>
Other	-
Capital Assets	
Buildings and System	-
Machinery and Equipment	-
Less Accumulated Depreciation	-
Total Capital Assets (net of accumulated depreciation)	<u>-</u>
Total Noncurrent Assets	<u>-</u>
Total Assets	<u>2,969,077</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	1,072
Accounts Payable/ Customer Credit Balances	-
Accounts Payable/ Customer Pre-Paid Service	-
Accounts Payable/ A/R Module Suspense Acct	-
Payroll Liabilities	905
Accrued Salaries	-
Accrued Interest Payable	-
Compensated Absences Payable	997
Notes Payable - Revenue Bonds	-
Due to Other Funds	-
Total Current Liabilities	<u>2,974</u>
Current Liabilities Payable from Restricted Assets:	
Revenue Bonds Payable	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
Customer Deposits	-
Compensated Absences less Current Portion	-
Revenue Bonds Payable	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>2,974</u>
NET ASSETS	
Invested in Capital Assets, net of related debt	-
Reserved for Debt Service	-
Reserved for Encumbrances	-
Unreserved	2,966,103
Total Net Assets	<u>2,966,103</u>
Total Liabilities & Net Assets	<u>\$ 2,969,077</u>

City of Alpharetta
Enterprise Fund - Solid Waste
Statement of Revenues, Expenses, and Changes in Net Position
For the Period Ended December 31, 2020

Operating revenues:	
Charges for sales and services:	
Refuse Collection charges	\$ 3,341,013
Misc Revenue	
Total operating revenues	<u>3,341,013</u>
Operating expenses:	
Administration	4,456,089
Non-departmental	-
Total operating expenses	<u>4,456,089</u>
Operating Gain (loss)	(1,115,076)
Non-operating revenues (expenses):	
Investment earnings	<u>2,574</u>
Total non-operating revenue (expenses)	<u>2,574</u>
Income (loss) before transfers	(1,112,502)
Transfers In	-
Transfers Out	<u>-</u>
Change In Net Assets	(1,112,502)
Total net assets-beginning	<u>1,147,523</u>
Total net assets-ending (net of encumbrances)	<u>35,022</u>
Adjustments to GAAP basis:	
Encumbrances	2,931,081
Misc adj-Encumbrances Resv/Prior Year	
Total net assets-ending	<u>\$ 2,966,103</u>

City of Alpharetta
Internal Service Fund - Risk Management
Statement of Net Position
December 31, 2020

ASSETS

Current Assets:	
Cash and Cash Equivalents & Investments	\$ 1,629,790
Accounts Receivables (net of allowance for uncollectibles)	-
Total Current Assets	<u>1,629,790</u>
Noncurrent Assets:	
Restricted Cash, Cash Equivalents, and Investments	-
Total Restricted Assets	<u>-</u>
Total Noncurrent Assets	<u>-</u>
Total Assets	<u>1,629,790</u>

LIABILITIES

Current Liabilities:	
Accounts Payable	-
Claims Payables	421,627
Accrued Interest Payable	-
Due to Other Funds	-
Total Current Liabilities	<u>421,627</u>
Current Liabilities Payable from Restricted Assets:	
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
Other Non-Current Liabilities	410,797
Total Noncurrent Liabilities	<u>410,797</u>
Total Liabilities	<u>832,424</u>

NET ASSETS

Invested in Capital Assets, net of related debt	-
Reserved for Debt Service	-
Reserved for Encumbrances	-
Unreserved	797,366
Total Net Assets	<u>797,366</u>

Total Liabilities & Net Assets	<u>\$ 1,629,790</u>
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City of Alpharetta
Internal Service Fund - Risk Management
Statement of Revenues, Expenses, and Changes in Net position - Budget and Actual
For the Period Ended December 31, 2020

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES			
Investment Earnings	\$ 12,639	\$ 1,865	\$ (10,774)
Charges for Service	793,361	756,805	(36,556)
Insurance Premium Funding	720,250	-	(720,250)
Insurance Proceeds	-	31,272	31,272
Total revenues	<u>1,526,250</u>	<u>789,943</u>	<u>(736,307)</u>
EXPENDITURES			
Workers Compensation Admin	-	-	-
Professional Fees	125,000	78,054	46,946
Auto Liability	170,000	180,432	(10,432)
Property & Equipment Liability	108,000	120,976	(12,976)
Fine Art Liability	4,000	-	4,000
General Liability	60,000	65,324	(5,324)
Law Enforcement Liability	90,500	86,256	4,244
Public Entity Liability	77,500	73,360	4,140
Workers Comp Excess Liability	106,500	110,462	(3,962)
Employee Benefits Liability	-	-	-
Criminal Liability	4,000	3,386	614
Cyber Liability	31,750	32,822	(1,072)
Umbrella Liability	58,000	65,677	(7,677)
Medical Services	10,000	218	9,782
Claims/Judgements	-	13,541	(13,541)
Claims/Vehicle	119,945	93,573	26,372
Claims/Property/Equip	-	102,347	(102,347)
Claims/General Liability	47,000	3,300	43,700
Claims/Law Enf Liability	-	6,418	-
Claims/Workers Comp	600,000	124,964	475,036
Contingency	1,058,868	-	1,058,868
Total expenditures	<u>2,671,063</u>	<u>1,161,109</u>	<u>1,509,954</u>
Excess (Deficiency) of Revenues Over expenditures	<u>(1,144,813)</u>	<u>(371,166)</u>	<u>773,647</u>
OTHER FINANCING SOURCES			
Asset Disposition	-	-	-
Operating Transfers In	-	-	-
Operating Transfers Out	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	<u>(1,144,813)</u>	<u>(371,166)</u>	<u>773,647</u>
Fund balances - beginning		1,144,813	
Fund balances - ending		\$ 773,647	
Adjustments to GAAP basis:			
Encumbrances		23,718	
Misc adj		-	
Fund balances-ending		\$ 797,366	

City of Alpharetta
Statement of Net Position
OPEB Health Fund
December 31, 2020

	OPEB Plan
ASSETS	
Current Assets:	
Cash and Cash Equivalents	\$ 1
Investments	1,807,972
Accrued Income	4,825
Accounts Receivables (net of allowance for uncollectibles)	-
Total Assets	<u>1,812,798</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	-
Due to Other Funds	80,866
Total Current Liabilities	<u>80,866</u>
Current Liabilities Payable from Restricted Assets:	
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>80,866</u>
NET ASSETS	
Net Assets held in trust for pension benefits	<u>1,731,932</u>
Total Net Assets	<u>1,731,932</u>
Total Liabilities & Net Assets	<u><u>\$ 1,812,798</u></u>

City of Alpharetta
Statement of Changes in Fiduciary Net Position
OPEB Health Fund
For the Period Ended December 31, 2020

	<u>Actual Amounts</u>
Additions:	
Employer Contribution	\$ 76,589
Employee Contribution	-
Total Contribution	<u>76,589</u>
Investment Income	100,454
Net appreciation in FMV	136,449
Accrued Interest & Dividends	4,825
Interest and Dividends	<u>14,402</u>
Total Investment Income	<u>256,131</u>
Total Additions (Deductions)	<u><u>332,720</u></u>
Deductions:	
Benefits payments	-
Professional Fees	-
Manager Fees	-
Consulting Fees	2,796
Agent Custody Fees-ADR	<u>117</u>
Total deductions	<u>2,913</u>
Net Increase (Decrease)	<u><u>329,807</u></u>
OTHER FINANCING SOURCES (USES)	
Transfers in/out	-
Net Assets held in trust for OPEB benefits	
Beginning of year	1,402,125
Total net assets	<u><u>\$ 1,731,932</u></u>

City of Alpharetta
Statement of Net Position
OPEB Reimbursement Fund
December 31, 2020

	OPEB Plan
ASSETS	
Current Assets:	
Cash and Cash Equivalents	(8,301)
Investments	3,795,058
Accrued Income	10,097
Accounts Receivables (net of allowance for uncollectibles)	-
Total Assets	<u>3,796,854</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	-
Due to Other Funds	983
Total Current Liabilities	<u>983</u>
Current Liabilities Payable from Restricted Assets:	
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>983</u>
NET ASSETS	
Net Assets held in trust for OPEB benefits	<u>3,795,870</u>
Total Net Assets	<u>3,795,870</u>
Total Liabilities & Net Assets	<u>\$ 3,796,854</u>

City of Alpharetta
Statement of Changes in Fiduciary Net Position
OPEB Reimbursement Fund
For the Period Ended December 31, 2020

	<u>Actual Amounts</u>
Additions:	
Employer Contribution	\$ 574,502
Employee Contribution	
Total Contribution	<u>574,502</u>
Investment Income	188,923
Net appreciation in FMV	303,968
Accrued Interest & Dividends	10,097
Interest and Dividends	<u>28,859</u>
Total Investment Income	<u>531,847</u>
Total Additions (Deductions)	<u><u>1,106,349</u></u>
Deductions:	
Benefits payments	8,302
Professional Fees	-
Manager Fees	-
Consulting Fees	5,481
Agent Custody Fees-ADR	<u>227</u>
Total deductions	<u>14,010</u>
Net Increase (Decrease)	<u><u>1,092,339</u></u>
OTHER FINANCING SOURCES (USES)	
Transfers in	-
Net Assets held in trust for OPEB benefits	
Beginning of year	2,703,532
Total net assets	<u><u>\$ 3,795,870</u></u>

**City of Alpharetta
Statement of Net Position
Pension Trust Fund
December 31, 2020**

	<u>Pension Trust Fund</u>
ASSETS	
Current Assets:	
Cash and Cash Equivalents	\$ (49,268)
Investments	89,239,742
Accrued Income	241,385
Accounts Receivables (net of allowance for uncollectibles)	-
Total Assets	<u>89,431,859</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	945
Accrued Income	
Due to Other Funds	16,138
Total Current Liabilities	<u>17,083</u>
Current Liabilities Payable from Restricted Assets:	
	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>17,083</u>
NET ASSETS	
Net Assets held in trust for pension benefits	<u>89,414,776</u>
Total Net Assets	<u>89,414,776</u>
Total Liabilities & Net Assets	<u>\$ 89,431,859</u>

City of Alpharetta
Statement of Changes in Fiduciary Net Position
Pension Trust Fund
For the Period Ended December 31, 2020

	<u>Actual Amounts</u>
Additions:	
Employer Contribution	\$ 2,779,221
Employee Contribution	160,027
Total Contribution	<u>2,939,248</u>
Investment Gain/Losses	4,133,706
Net appreciation in FMV	7,885,155
Interest	737,383
Accrued Interest & Dividends	241,385
Other Receipts	-
Total Investment Income	<u>12,997,628</u>
Total Additions (Deductions)	<u>15,936,876</u>
Deductions:	
Benefits payments	1,579,497
Custodial Fees	
Administrative Fees	36,650
Legal Fees	2,993
Manager Fees	-
Consulting Fees	117,983
Agent Custody Fees-ADR	5,841
	-
Total deductions	<u>1,742,964</u>
Net Increase (Decrease)	<u>14,193,912</u>
Net Assets held in trust for pension benefits	
Beginning of year	75,220,864
Total net assets	<u>\$ 89,414,776</u>

City of Alpharetta
Combining Balance Sheet
Non-Major Governmental Funds
December 31, 2020

	Special Revenue								Total Non-major
	Hotel Motel	Impact Fee	Confiscated Assets	State Confiscated Assets	Grant Operating	E911	Debt Service Fund	Stormwater Capital Fund	Governmental Funds
ASSETS									
Cash / Cash Equivalents / Investments	\$ 2,147,455	\$ 3,960,914	\$ 113,680	\$ 54,511	\$ 129,672	\$ 1,336,000	\$ 4,167,716	\$ 1,751,389	\$ 13,661,337
Taxes Receivable	-	-	-	-	-	-	-	-	-
Pre-Paid Expenditures	-	-	-	-	-	-	-	-	-
Accounts Receivable	-	-	-	-	-	-	-	-	-
Property Taxes	-	-	-	-	-	-	343,795	-	343,795
Intergovernmental Receivable	-	-	-	-	6,141	-	-	-	6,141
Due From Other Funds	-	-	-	-	-	-	-	-	-
Restricted	-	-	-	-	-	-	-	-	-
Total Assets	2,147,455	3,960,914	113,680	54,511	135,813	1,336,000	4,511,511	1,751,389	14,011,273
LIABILITIES									
Accounts Payable	0	-	11	-	4,043	114,967	14,550	-	133,572
Retainage Payable	-	12,690	-	-	-	-	-	-	12,690
Intergovernmental Payable	-	-	689	-	-	-	-	-	689
Arbitrage Payable	-	-	-	-	-	-	-	-	-
Accounts payable/AR Suspense acct	-	-	-	-	-	-	-	-	-
Compensated Absences	-	-	-	-	-	-	-	-	-
Payroll Liabilities	-	-	3,392	-	-	35,197	-	-	38,589
Due to Other Fund	-	-	-	-	-	-	-	-	-
Deferred Revenue	-	-	-	-	18,241	-	343,795	-	362,036
Unearned Revenue	-	-	-	-	-	-	-	-	-
Total Liabilities	0	12,690	4,093	-	22,284	150,164	358,345	-	547,576
FUND BALANCES									
Restricted:									
Capital Projects	-	3,948,224	-	-	-	-	-	-	3,948,224
Law Enforcement	-	-	109,587	54,511	-	-	-	-	164,098
Promotion of Tourism	2,147,454	-	-	-	-	-	-	-	2,147,454
Emergency Telephone Activities	-	-	-	-	-	1,185,836	-	-	1,185,836
Debt Service	-	-	-	-	-	-	4,153,167	-	4,153,167
Assigned for: Grant Projects	-	-	-	-	-	-	-	-	-
Grant Projects	-	-	-	-	113,529	-	-	-	113,529
Unassigned:	-	-	-	-	-	-	-	1,751,389	1,751,389
Total Fund Balances	2,147,454	3,948,224	109,587	54,511	113,529	1,185,836	4,153,167	1,751,389	13,463,697
Total Liabilities and Fund Balances	\$ 2,147,455	\$ 3,960,914	\$ 113,680	\$ 54,511	\$ 135,813	\$ 1,336,000	\$ 4,511,511	\$ 1,751,389	\$ 14,011,273

City of Alpharetta
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Non-major Governmental Funds
For the Period Ended December 31, 2020

	Special Revenue								Total Non-major
	Hotel Motel	Impact Fee	Confiscated Assets	State Confiscated Assets	Grant Operations	E911 Fund	Debt Service Fund	Stormwater Service Fund	Governmental Funds
REVENUES:									
Hotel Motel Tax	\$ 1,289,524	\$ -	\$ -		\$ -		\$ -	\$ -	\$ 1,289,524
Property tax	-	-	-		-	-	4,794,493	-	4,794,493
Charges for Service	-	-	-		-	1,318,636	-	-	1,318,636
Impact Fees	-	980,454	-		-	-	-	-	980,454
Forfeiture Income	-	-	25,053	107,471	-	-	-	-	132,524
Intergovernmental	-	-	-		12,970	-	-	-	12,970
Contributions & Donations	-	-	-		8,800	-	-	-	8,800
Investment Earnings	2,190	3,813	954		243	1,443	1,442	1,878	11,963
Other	-	-	-		-	-	-	751	751
Total revenues	1,291,715	984,267	26,007	107,471	22,013	1,320,078	4,795,935	2,628	8,550,114
EXPENDITURES:									
Tourism	564,162	-	-		-	-	-	-	564,162
Community Development	-	-	-		-	-	-	-	-
Culture/Recreation	62,040	12,700	-		21,790	-	-	-	96,530
Public Safety	-	155,750	133,964	101,902	33,951	2,376,668	-	-	2,802,235
Public Works	-	125,898	-		-	-	-	459,574	585,472
General Government	1,125	-	-		-	-	4,750	-	5,875
Debt Service:	-	-	-		-	-	-	-	-
Principal	-	-	-		-	-	-	-	-
Interest	-	-	-		-	-	1,286,218	-	1,286,218
Bond Issuance Costs	-	-	-		-	-	-	-	-
Total expenditures	627,327	294,348	133,964	101,902	55,741	2,376,668	1,290,968	459,574	5,340,491
Excess (deficiency) of revenues over expenditures									
	664,388	689,919	(107,956)	5,569	(33,728)	(1,056,589)	3,504,967	(456,946)	3,209,623
OTHER FINANCING SOURCES (USES):									
Transfers in / out:									
Conference Center fund		-	-		-	-	-	-	-
Debt service fund	-	-	-		-	-	-	-	-
Capital Projects	-	-	-		-	-	-	-	-
Operating grants fund	-	-	-		-	-	-	-	-
Capital grants fund	-	-	-		-	-	-	-	-
Capital Fund									
General fund	(483,567)	-	-	-	-	-	-	692,500	208,933
Budgeted Fund Balance:	-	-	-		-	-	-	-	-
Total other financing sources and (uses)	(483,567)	-	-	-	-	-	-	692,500	208,933
Net change in fund balances	180,821	689,919	(107,956)	5,569	(33,728)	(1,056,589)	3,504,967	235,554	3,418,556
Fund balances - beginning	1,966,634	3,258,305	217,543	48,942	147,257	2,242,426	648,200	1,515,835	10,045,141
Fund balances - ending	\$ 2,147,454	\$ 3,948,224	\$ 109,587	\$ 54,511	\$ 113,529	\$ 1,185,836	\$ 4,153,167	\$ 1,751,389	\$ 13,463,697

City of Alpharetta
Hotel Motel Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended December 31, 2020

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Hotel Motel Tax	\$ 6,750,000	\$ 1,289,524	\$ (5,460,476)
Transfers In	-	-	-
Misc Revenue	-	-	-
Investment Earnings	52,338	2,190	(50,148)
Total revenues	<u>6,802,338</u>	<u>1,291,715</u>	<u>(5,510,623)</u>
EXPENDITURES:			
Professional Services	6,000	1,125	4,875
Recreation Improvements	949,239	77,487	871,752
Alpharetta Convention & Visitor's Bureau	2,953,125	564,162	2,388,963
Alpharetta Business Community	-	-	-
Debt Service Reserve	1,017,394	-	1,017,394
Bond Principal	540,000	-	540,000
Bond Interest	771,963	-	771,963
Contingency	-	-	-
Total Expenditures	<u>6,237,721</u>	<u>642,774</u>	<u>5,594,947</u>
Excess of revenues over expenditures	<u>564,617</u>	<u>648,941</u>	<u>84,324</u>
OTHER FINANCING SOURCES (USES):			
Transfers Out	(2,531,250)	(483,567)	2,047,683
Total other financing sources and uses	<u>(2,531,250)</u>	<u>(483,567)</u>	<u>2,047,683</u>
Net change in fund balances	<u>(1,966,633)</u>	<u>165,374</u>	<u>2,132,007</u>
Fund balances - beginning		<u>\$ 1,966,634</u>	
Fund balances - ending		<u>\$ 2,132,007</u>	
Enbumbances		\$ 15,447	
		-	
Fund balances - ending		<u>\$ 2,147,454</u>	

City of Alpharetta
Impact Fee Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended December 31, 2020

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Impact Fees	\$ -	\$ 980,454	\$ 980,454
Investment Earnings	-	3,813	3,813
Total Revenues	-	984,267	984,267
EXPENDITURES:			
Public Safety	155,750	155,750	-
Public Works	599,784	182,127	417,657
Recreation & Parks	1,064,102	1,064,102	-
Community Development	1,438,668	-	1,438,668
General Government	-	-	-
Total expenditures	3,258,304	1,401,979	1,856,325
Excess (deficiency) of revenues over expenditures	(3,258,304)	(417,712)	(2,840,592)
OTHER FINANCING SOURCES (USES):			
Transfers Out	-	-	-
Total other financing sources and uses	-	-	-
Net change in fund balances	(3,258,304)	(417,712)	(2,840,592)
Fund balances - beginning		3,258,305	
Fund balances - ending		\$ 2,840,593	
Encumbrances		1,107,631	
Fund balances - ending		\$ 3,948,224	

City of Alpharetta
Confiscated Assets Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended December 31, 2020

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Forfeiture Income	\$ 160,000	\$ 25,053	\$ (134,947)
Investment Earnings	-	954	954
Intergovernmental	-	-	-
Misc Revenue	-	-	-
Total Revenues	<u>160,000</u>	<u>26,007</u>	<u>(133,993)</u>
EXPENDITURES:			
Public Safety	377,543	133,964	243,579
Non-Departmental	-	-	-
Total expenditures	<u>377,543</u>	<u>133,964</u>	<u>243,579</u>
Excess (deficiency) of revenues over expenditures	<u>(217,543)</u>	<u>(107,956)</u>	<u>109,587</u>
OTHER FINANCING SOURCES (USES):			
Transfer In	-	-	-
Transfer Out	-	-	-
Total other financing sources and uses	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	<u>(217,543)</u>	<u>(107,956)</u>	<u>109,587</u>
Fund balances - beginning		<u>217,543</u>	
Fund balances - ending		<u><u>\$ 109,587</u></u>	
Adjustments to GAAP basis:			
Encumbrances		-	
Fund balances - ending		<u><u>\$ 109,587</u></u>	

City of Alpharetta
State Confiscated Assets Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended December 31, 2020

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Forfeiture Income	\$ 105,130	\$ 107,471	\$ 2,341
Investment Earnings	-	-	-
Intergovernmental	-	-	-
Misc Revenue	-	-	-
Total Revenues	105,130	107,471	2,341
EXPENDITURES:			
Public Safety	154,071	101,902	52,169
Non-Departmental	-	-	-
Total expenditures	154,071	101,902	52,169
Excess (deficiency) of revenues over expenditures	(48,941)	5,569	54,510
OTHER FINANCING SOURCES (USES):			
Transfer In	-	-	-
Transfer Out	-	-	-
Total other financing sources and uses	-	-	-
Net change in fund balances	(48,941)	5,569	54,510
Fund balances - beginning		48,942	
Fund balances - ending		\$ 54,511	
Adjustments to GAAP basis:			
Encumbrances		-	-
Fund balances - ending		\$ 54,511	

City of Alpharetta
Grant Fund - Operating
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended December 31, 2020

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Intergovernmental	\$ 68,521	\$ 12,970	(55,552)
Contributions & Donations	8,680	8,800	120
Sponsorships	-	-	-
Interest Earnings	-	243	243
Transfers in	-	-	-
Contingencies	-	-	-
Total	77,201	22,013	(55,188)
EXPENDITURES:			
General Government	84,083	-	84,083
City Admin	6,140	-	6,140
Community Development	618	-	618
Engineering/Public Works	-	-	-
Public Safety	98,599	45,116	53,483
Recreation & Parks	35,018	21,790	13,228
Contingencies	66,925	-	66,925
Match	17,158	-	17,158
Operating Transfers Out	-	-	-
Non-Allocated	-	-	-
Total	308,541	66,906	241,635
Excess (deficiency) of revenues over expenditures	(231,340)	(44,893)	186,447
OTHER FINANCING SOURCES (USES):	-	-	-
Net change in fund balance	(231,340)	(44,893)	186,447
Fund balance - beginning		147,257	
Fund balance - ending		\$ 102,364	
Adjustments to GAAP basis:			
Encumbrances		11,164	
Fund balances - ending		\$ 113,529	

City of Alpharetta
Emergency 911 Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended December 31, 2020

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Charges for Service	\$ 4,250,000	\$ 1,318,636	\$ (2,931,364)
Capital Lease			-
Investment Earnings	26,568	1,443	(25,125)
Total Revenues	<u>4,276,568</u>	<u>1,320,078</u>	<u>(2,956,490)</u>
EXPENDITURES:			
Public Safety	<u>5,618,993</u>	<u>2,669,872</u>	<u>2,949,121</u>
Total expenditures	<u>5,618,993</u>	<u>2,669,872</u>	<u>2,949,121</u>
Excess (deficiency) of revenues over expenditures	<u>(1,342,425)</u>	<u>(1,349,794)</u>	<u>(7,369)</u>
OTHER FINANCING SOURCES (USES):			
Transfers In	-	-	-
Transfers Out - Capital Project Fund	-	-	-
Total other financing sources and uses	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	<u>(1,342,425)</u>	<u>(1,349,794)</u>	<u>(7,369)</u>
Fund balances - beginning		<u>2,242,426</u>	
Fund balances - ending		<u>\$ 892,632</u>	
Adjustments to GAAP basis:			
Encumbrances		293,204	
Fund balances - ending		<u>\$ 1,185,836</u>	

City of Alpharetta
Debt Service Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended December 31, 2020

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Property tax	\$ 4,953,000	\$ 4,794,493	\$ (158,507)
Misc Revenue		-	-
Investment earnings	-	1,442	1,442
Total revenues	4,953,000	4,795,935	(157,065)
EXPENDITURES:			
Current:			
General government			
Finance			-
Professional Services	15,860	4,750	11,110
Total general government	15,860	4,750	11,110
Debt Service:			
Principal	2,350,000	-	2,350,000
Interest	2,587,140	1,286,218	1,300,922
Contingency	648,199	-	648,199
Bond issuance costs	-	-	-
Payments to be Refunded Bond Escrow	-	-	-
Total debt service	5,585,339	1,286,218	4,299,121
Total expenditures	5,601,199	1,290,968	4,310,231
Excess (Deficiency) of revenues over expendit	(648,199)	3,504,967	4,153,166
OTHER FINANCING SOURCES (USES):			
Transfers in			-
Transfers out			-
Total other financing sources and uses	-	-	-
	(648,199)	3,504,967	4,153,166
Fund balances - beginning		648,200	
Fund balances - ending		\$ 4,153,167	

City of Alpharetta
Stormwater Capital Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended December 31, 2020

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Misc Revenue	\$ -	\$ 751	\$ 751
Investment Earnings	-	1,878	1,878
Total Revenues	-	2,628	2,628
EXPENDITURES:			
Public Works	2,807,677	1,553,168	1,254,509
Recreation & Parks	21,156	9,198	11,959
Contingency	72,002	0	72,002
Total expenditures	2,900,835	1,562,365	1,338,470
Excess (deficiency) of revenues over expenditures	(2,900,835)	(1,559,737)	1,341,098
OTHER FINANCING SOURCES (USES):			
Transfers In	1,385,000	692,500	(692,500)
Transfers Out	-	-	-
Total other financing sources and uses	1,385,000	692,500	(692,500)
Net change in fund balances	(1,515,835)	(867,237)	648,598
Fund balances - beginning		1,515,835	
Fund balances - ending		\$ 648,598	
Adjustments to GAAP basis:			
Encumbrances		1,102,791	
Fund balances - ending		\$ 1,751,389	

DEVELOPMENT AUTHORITY



Revenue & Expenditure Report GAAP Financial Statements



ALPHARETTA DEVELOPMENT AUTHORITY

Financial Management Report - As of December 31, 2020

Account #	Project	Total Budget	Actuals (Collections/ Expenditures)	Forecasted Receivables/ Encumbrances	Remaining
Revenues					
99575100-346900	Bond Application Fee	\$ 121,750	\$ 122,250	\$ -	\$ (500)
99575100-361000	Investment Earnings	-	920	-	(920)
99575100-389000	Miscellaneous Revenue	-	-	-	-
99575100-371000-C1532	ATC Operational Funding (COA)	95,000	95,000	-	-
99575100-381000-C1535	Innovation Center Operations (ATC)	18,800	9,262	-	9,538
	subtotal	\$ 235,550	\$ 227,431	\$ -	\$ 8,119
(1) 99575100-395000	Carryforward Fund Balance	\$ 145,783	\$ -	\$ -	\$ 145,783
	subtotal	\$ 145,783	\$ -	\$ -	\$ 145,783
	Total	\$ 381,333	\$ 227,431	\$ -	\$ 153,902
Expenditures					
99575100-571000-C1403	Local Job Creation Grant Program	\$ 32,500	\$ -	\$ -	\$ 32,500
99575100-544100-C1532	ATC Operational Funds	95,000	47,500	47,500	0
99575100-544100-C1601	High Impact Permitting Grant Program (IGA with COA)	20,948	-	-	20,948
99575100-544100-C0924	Economic Development Strategic Plan (split with COA)	37,500	-	-	37,500
99575100-531100	General Supplies and Materials/Donations	1,000	1,000	-	-
	subtotal	\$ 186,948	\$ 48,500	\$ 47,500	\$ 90,948
(2) 99575100-523860-C1535	Innovation Center Operations (Maintenance Contracts)	\$ 7,500	\$ 1,333	\$ -	\$ 6,168
99575100-531200-C1535	Innovation Center Operations (Miscellaneous Utilities)	1,100	436	-	664
99575100-531210-C1535	Innovation Center Operations (Water/Sewer)	200	64	-	136
99575100-531220-C1535	Innovation Center Operations (Natural Gas)	4,500	1,513	-	2,987
99575100-531230-C1535	Innovation Center Operations (Electricity)	5,500	2,825	-	2,675
	subtotal	\$ 18,800	\$ 6,171	\$ -	\$ 12,629
99575100-579000	Reserve	\$ 175,585	\$ -	\$ -	\$ 175,585
	Total	\$ 381,333	\$ 54,671	\$ 47,500	\$ 279,162

- (1) Carryforward Fund Balance represents cash available at the end of the prior fiscal year that is programmed into the current fiscal year budget. As this account represents cash already received, there will not be actual collections.
- (2) Innovation Center utilities are being funded by the Alpharetta Technology commission (ATC) on a reimbursement basis. As such, expenses will outpace budget at month end due to the billing/reimbursement delay.



ALPHARETTA DEVELOPMENT AUTHORITY
Financial Management Report - As of December 31, 2020

Account #	Project	Total Budget	Actuals (Collections/ Expenditures)	Forecasted Receivables/ Encumbrances	Remaining
Fund Balance Reconciliation					
Fund Balance (beginning of Fiscal Year)			\$ 145,783		
Revenues collected to date			227,431		
Expenditures incurred to date			(54,671)		
Fund Balance (current)			\$ 318,544		
Forecasted revenue collections			-		
Fund Balance (forecasted)			\$ 318,544		
Allocation of Forecasted Fund Balance:					
Spendable (available for investment by the Board)			\$ 180,096		
Non-Spendable (unspent/remaining project allocations)			138,448		
			\$ 318,544		

GAAP



Financial Statements

City of Alpharetta
Balance Sheet
COMPONENT UNIT-DEVELOPMENT AUTHORITY
December 31, 2020

ASSETS

Current Assets:

Cash and Cash Equivalents	\$ 317,943
Investments	828
Receivables	-
Restricted Cash for Bond Issuance Costs	-

Total Assets 318,771

LIABILITIES

Current Liabilities:

Accounts Payable	226
Deferred Revenue	-
Due to Other Funds	-
Total Current Liabilities	<u>226</u>

Current Liabilities Payable from Restricted Assets:

-
-

Total Current Liabilities Payable from Restricted Assets

Noncurrent Liabilities:

-
-
Total Noncurrent Liabilities

226
Total Liabilities

Fund Balance

Restricted	138,448
Unassigned	180,096
Total Fund Balance	<u>318,544</u>

Total Liabilities & Fund Balance \$ 318,771

City of Alpharetta
Statement of Revenues, Expenditures, and Changes in Fund Balance
COMPONENT UNIT-DEVELOPMENT AUTHORITY
For the Period Ended December 31, 2020

	<u>Actual Amounts</u>
Revenues	
Rent/Royalties	\$ 9,262
State Grant	-
Fees	122,250
Contributions & Donations	95,000
Miscellaneous Income-Interest	920
Miscellaneous Revenue	<u>-</u>
Total Revenues	<u>227,431</u>
Expenditures	
Economic Development	47,500
Maintenance Contracts	1,333
Donation to private source	1,000
Utilities - Miscellaneous	4,838
Debt Service:	
Principal	-
Interest	<u>-</u>
Total Expenditures	<u>54,671</u>
Excess (deficiency) of revenues over (under) expenditures	172,761
Other Financing Sources (Uses)	
Sale of capital assets	<u>-</u>
Net Change in Fund Balances	172,761
Fund Balance, Beginning of Year	<u>145,783</u>
Encumbrances	
Fund Balance, End of Year	<u>318,544</u>





City Council Meeting STAFF REPORT

Submitting Department: Administration

Submitted By:

Sponsored By:

Meeting Date: February 15, 2021

I. AGENDA ITEM TITLE: ALCOHOLIC BEVERAGE LICENSE APPLICATIONS

II. RECOMMENDATION:

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

V. ALTERNATIVES:

VI. ATTACHMENTS:



City Council Meeting STAFF REPORT

Submitting Department: City Clerk

Submitted By:

Sponsored By:

Meeting Date: February 15, 2021

-
- I. AGENDA ITEM TITLE:** PH-21-AB-03 ANY TWO CARDS, INC.
D/B/A BRIMSTONE RESTAURANT & TAVERN
10595 OLD ALABAMA ROAD CONNECTOR
ALPHARETTA, GA 30041

RESTAURANT
CONSUMPTION ON PREMISES
LIQUOR, BEER, WINE & SUNDAY SALES

OWNER: ANY TWO CARDS, INC.
REGISTERED AGENT: TERRI SALICHS

II. RECOMMENDATION:

III. REPORT IN BRIEF:

IV. ALTERNATIVES:

V. ATTACHMENTS:

Brimstone PH minutes



**CITY OF ALPHARETTA
PUBLIC HEARING
LIQUOR LICENSE**

DATE: February 4, 2021
TIME: 2:00 P.M.
LOCATION: <https://zoom.us/j/96944591729>

Official Minutes

The public is advised the following minutes are not a verbatim transcription of business presented at the Public Hearing of the date shown but are a synopsis of pertinent information. The public is further advised the tapes recorded at said meeting are a matter of public record and are available to be heard at the City of Alpharetta Clerk's office during normal business hours.

I. CALL TO ORDER: City Attorney, Sam Thomas, called the meeting to order at 2:00 P.M.

II. LICENSE APPLICATIONS:

1. PH-21-AB-03 Any Two Cards, Inc.
d/b/a Brimstone Restaurant & Tavern
10595 Old Alabama Road Connector
Alpharetta, GA 30022

Restaurant
Consumption on Premises
Liquor, Beer, Wine & Sunday Sales

Owners: Any Two Cards, Inc.
Registered Agent: Terri Salichs

Ms. Terri Salichs, manager and registered agent for Brimstone Restaurant & Tavern, was present on the call.

Brimstone Restaurant & Tavern has changed ownership and name (formally Fire & Brimstone Tavern) and is seeking a liquor, beer, wine & Sunday Sales alcohol license. They have been without an alcohol license since June 2020 and are wanting to obtain one as soon as possible as they have lost a lot of revenue. Mr.

Thomas reminded Ms. Salichs that they need to be familiar with the city alcohol ordinances as well as conduct staff training on serving alcohol. He also reminded Ms. Salichs that the employees must have pouring permits to which she replied they all do. They must also obtain a Georgia State alcohol license which Ms. Salichs is aware of.

Public Comment: No Public Comment

Mr. Thomas recommended that this license be approved. Erin Cobb, City Clerk, confirmed it will be on the Consent Agenda at the City Council Meeting scheduled for Monday February 15, 2021 at 6:30 P.M. Ms. Salichs asked if there is any way possible to obtain the license prior to the Council Meeting on February 15th as the restaurant has various events scheduled for the Valentine's Day weekend and is planning to serve alcohol. Mr. Thomas and Ms. Cobb said they would look into a special temporary license to be obtained for that weekend, which would then be cancelled. Ms. Salichs stated she has worked with the state of Georgia to obtain the alcohol license with them, they are just waiting on the issuance of the city license. The permanent license would not be issued until after approval by Mayor and Council. Mr. Thomas stated he would look into this and let Ms. Salichs know within a day or two if it is possible to issue the temporary license for Valentine's weekend.

The applicant is required to appear in person on February 15, 2021 should Council have any questions regarding this application. Once City Council approves the application, applicant will be allowed to pick up and pay for their permanent license at City Hall in Community Development.

III. ADJOURNMENT: With no further business to discuss or items to be heard, City Attorney, Sam Thomas, adjourned the meeting at 2:06 P.M.

Respectfully submitted,

Kiersten VanHorn

Kiersten VanHorn, Assistant City Clerk



City Council Meeting STAFF REPORT

Submitting Department: City Clerk

Submitted By:

Sponsored By:

Meeting Date: February 15, 2021

-
- I. AGENDA ITEM TITLE:** PH-21-AB-04 LILY SUSHI, LLC
D/B/A LILY SUSHI BAR
220 S. MAIN STREET, SUITE H
ALPHARETTA, GA 30009

RESTAURANT
CONSUMPTION ON PREMISES
LIQUOR, BEER, WINE & SUNDAY SALES

OWNER: LILY SUSHI, LLC
REGISTERED AGENT: LILY SUSANA

II. RECOMMENDATION:

III. REPORT IN BRIEF:

IV. ALTERNATIVES:

V. ATTACHMENTS:

2-11-21 PH minutes



**CITY OF ALPHARETTA
PUBLIC HEARING
LIQUOR LICENSE**

DATE: February 11, 2021
TIME: 2:00 P.M.
LOCATION: <https://zoom.us/j/99981404131>

Official Minutes

The public is advised the following minutes are not a verbatim transcription of business presented at the Public Hearing of the date shown but are a synopsis of pertinent information. The public is further advised the tapes recorded at said meeting are a matter of public record and are available to be heard at the City of Alpharetta Clerk's office during normal business hours.

I. CALL TO ORDER: City Attorney, Sam Thomas, called the meeting to order at 2:00 P.M.

II. LICENSE APPLICATIONS:

1. PH-21-AB-04 Lily Sushi, LLC
 d/b/a Lily Sushi Bar
 220 S. Main Street, Suite H
 Alpharetta, GA 30009

 Restaurant
 Consumption on Premises
 Liquor, Beer, Wine & Sunday Sales

 Owner: Lily Sushi, LLC
 Registered Agent: Lily Susana

The owner, Lily Susana, was present on the call.

Ms. Susana of 2653 Francis Road, Milton, GA 30004, is the owner. This is a new restaurant going in to the new Maxwell Development and hopes to open in 10 days. She has owned a restaurant in the past with no alcohol license, but has had a pouring permit. Mr. Thomas asked Ms. Susana to be familiar with Alpharetta's alcohol ordinances, to make sure staff obtained pouring permits and to make sure

the food and alcohol sale ratio at 50/50 was met and reported to Alpharetta's finance department monthly. She was also reminded she will need to obtain a license from the State after receiving the license from Alpharetta.

Public Comment: No Public Comment

Mr. Thomas recommended that this license be approved. Erin Cobb, City Clerk, confirmed it will be on the Consent Agenda at the City Council Meeting scheduled for Monday, February 15, 2021 at 6:30 P.M. The applicant is required to appear in person should Council have any questions regarding this application. Once City Council approves the application, applicant will be allowed to pick up and pay for their license at City Hall in Community Development.

2. PH-21-AB-05

**Thoom's Kitchen, LLC
d/b/a Thoom's Thai Kitchen
5950 North Point Parkway, Suite 100
Alpharetta, GA 30022**

**Restaurant
Consumption on Premises
Liquor, Beer, Wine & Sunday Sales**

**Owner: Thoom's Kitchen, LLC
Registered Agent: Stephen Yazell**

The owner, Charassri Srisukha of 8080 Knight Lane, Gainesville, GA 30506 and the registered agent, Stephen Yazell of 267 Peter Street #101, Atlanta, GA 30313, were present on the call.

Thoom had a restaurant in the past in Norcross, GA and did have a beer and wine alcohol license. Mr. Thomas reviewed the requirements for alcohol and food sales ratio, as well as reminded Ms. Srisukha that the employees will need to have pouring permits which they can obtain through Alpharetta's Public Safety Department. Mr. Thomas also reminded her to obtain her State alcohol license once she receives her license from Alpharetta.

Public Comment: No Public Comment

Mr. Thomas recommended that this license be approved. Erin Cobb, City Clerk, confirmed it will be on the Consent Agenda at the City Council Meeting scheduled

for Monday, February 15, 2021 at 6:30 P.M. The applicant is required to appear in person should Council have any questions regarding this application. Once City Council approves the application, applicant will be allowed to pick up and pay for their license at City Hall in Community Development.

III. ADJOURNMENT: With no further business to discuss or items to be heard, City Attorney Sam Thomas adjourned the meeting at 2:10 P.M.

Respectfully submitted,

Kiersten VanHorn

Kiersten VanHorn, Assistant City Clerk



City Council Meeting STAFF REPORT

Submitting Department: City Clerk

Submitted By:

Sponsored By:

Meeting Date: February 15, 2021

-
- I. AGENDA ITEM TITLE:** PH-21-AB-05 THOOM'S KITCHEN, LLC
D/B/A THOOM'S THAI KITCHEN
5950 NORTH POINT PARKWAY, SUITE 100
ALPHARETTA, GA 30022

RESTAURANT
CONSUMPTION ON PREMISES
BEER, WINE & SUNDAY SALES

OWNER: THOOM'S KITCHEN, LLC
REGISTERED AGENT: STEPHEN YAZELL

II. RECOMMENDATION:

III. REPORT IN BRIEF:

IV. ALTERNATIVES:

V. ATTACHMENTS:



CITY COUNCIL MEETING STAFF REPORT

SUBMITTING DEPARTMENT: COMMUNITY DEVELOPMENT

SUBMITTED BY: KATHI COOK

DRAFTED BY: MICHAEL WOODMAN

I. **AGENDA ITEM TITLE:** PH-20-18 UNIFIED DEVELOPMENT CODE TEXT AMENDMENTS – NORTH POINT OVERLAY

CITY COUNCIL:

JANUARY 25, 2021

This item was heard at the 1/7/2021 Planning Commission meeting. There were no public comments. After discussion, Planning Commission recommended approval. Vote 7-0

II. **REPORT IN BRIEF:**

Consideration of text amendments to Unified Development Code (UDC) Subsection 2.10.2 North Point Overlay Use and Density, to amend the Overlay boundaries and priority areas. The City Council may authorize an increase to the residential density permitted in the underlying zoning district in conjunction with a request for conditional use permit for properties depicted in a priority area.

There are two (2) parcels of land, the Morrison Property at the northwest corner of Haynes Bridge Road and Morrison Parkway and the KB400 Property at the southwest corner of North Point Parkway and Kimball Bridge Road, where common ownership only includes a portion of the property within the North Point Overlay boundaries. In addition, the area south of the Mansell Road and North Point Parkway intersection is proposed to be added to the Overlay and become a priority area. There are currently three (3) shuttered restaurants and undeveloped properties in this area, which provide an opportunity to implement the vision of the Overlay to become a walkable, mixed-use environment.

III. **ATTACHMENTS:**

- UDC Strike Through and Underline Edits

AN ORDINANCE TO AMEND ARTICLE II OF THE UNIFIED DEVELOPMENT CODE OF THE CITY OF ALPHARETTA, GEORGIA; TO AMEND SECTION 2.10 NORTH POINT OVERLAY WITH RESPECT TO THE OVERLAY BOUNDARIES AND PRIORITY AREAS; TO REPEAL CONFLICTING ORDINANCES; AND FOR OTHER PURPOSES.

WHEREAS, on or about May 21, 2001, the City of Alpharetta (the “City”) adopted a comprehensive zoning ordinance known and cited as the Unified Development Code of the City of Alpharetta, Georgia, which has subsequently been amended from time to time (the “Unified Development Code”); and

WHEREAS, the Mayor and Council of the City of Alpharetta (the “City Council” or “Council”) are charged with the protection of the public health, safety, and welfare of the citizens of the City of Alpharetta; and

WHEREAS, the Unified Development Code was designed to be amended from time to time when circumstances warrant that modifications be made in order to make the Unified Development Code more responsive to community needs; and

WHEREAS, the City Council finds that ordinances and regulations governing the uses of land and development of land within the City, as well as the City’s operations, should be continually improved from time to time and modified as necessary to better protect and promote the public health, safety and welfare of the residents and businesses of the City of Alpharetta; and

WHEREAS, the City Council desires to amend Article II of the Unified Development Code for the foregoing purposes; and

WHEREAS, the City Council finds that the following amendments to the Unified Development Code promotes the health, safety, morals, convenience, order, prosperity and general welfare of the present and future inhabitants of the City of Alpharetta;

NOW THEREFORE, The Council of the City of Alpharetta hereby ordains, as follows:

Section 1: **Section 2.10**, “North Point Overlay” of Article II of the Unified Development Code is hereby amended as set forth in Exhibit “A” attached hereto as if fully set forth herein.

Section 2: If any section, subsection, provisions, or clause of any part of this Ordinance shall be declared invalid or unconstitutional or, if the provisions of any part of this Ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid, or the application of this Ordinance to other circumstances not so held to be invalid. It is hereby declared as the intent of the City Council that this Ordinance would have been adopted in its current form without the invalid or unconstitutional provision contained therein.

Section 3: This Ordinance shall be effective immediately upon its adoption by the City Council and incorporated into the Unified Development Code of the City of Alpharetta, Georgia. This Ordinance hereby repeals any and all conflicting ordinances and amendments.

SO ORDAINED this the _____ day of _____, 2020.

Approved:

Jim Gilvin, Mayor

Attest:

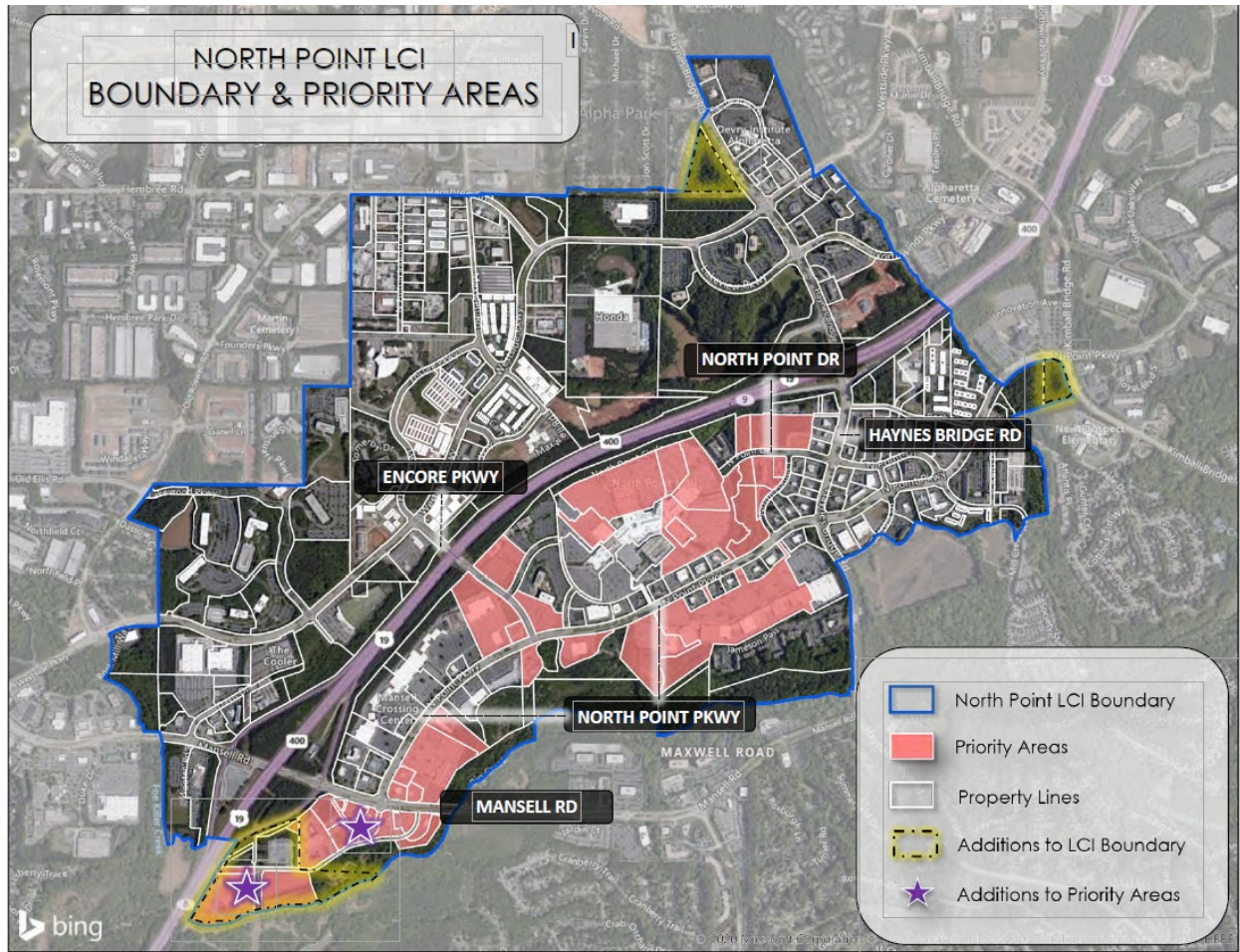
COUNCILMEMBERS

Erin Cobb, City Clerk
(Seal)

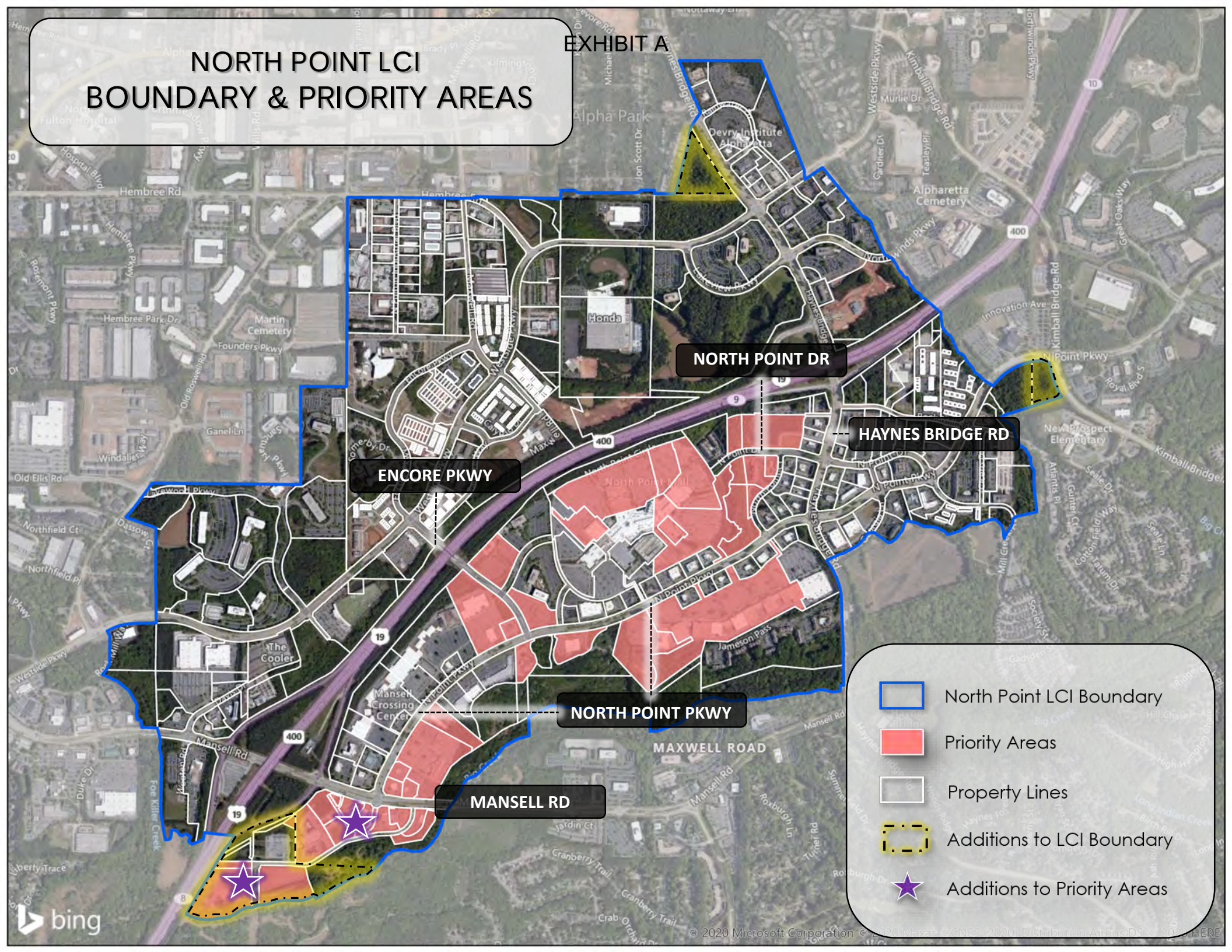
Approved as to Form:

C. Sam Thomas, City Attorney

Exhibit A:



NORTH POINT LCI BOUNDARY & PRIORITY AREAS



NORTH POINT DR

HAYNES BRIDGE RD

ENCORE PKWY

NORTH POINT PKWY

MANSELL RD

- North Point LCI Boundary
- Priority Areas
- Property Lines
- Additions to LCI Boundary
- Additions to Priority Areas



City Council Meeting STAFF REPORT

Submitting Department: City Clerk

Submitted By:

Sponsored By:

Meeting Date: February 15, 2021

I. AGENDA ITEM TITLE: BOARDS & COMMISSIONS APPOINTMENT: CULTURAL ARTS COMMISSION

II. RECOMMENDATION:

Council Member Merkel is recommending that Mayor and Council approve the appointment of Melody Cookson as an alternate member of the Cultural Arts Commission.

III. REPORT IN BRIEF:

IV. ALTERNATIVES:

V. ATTACHMENTS:



City Council Meeting STAFF REPORT

Submitting Department: Finance
Submitted By: Shawn Mitchell
Sponsored By:
Meeting Date: February 15, 2021

I. AGENDA ITEM TITLE: APPROVAL OF FISCAL YEAR 2021 MID-YEAR BUDGET AMENDMENT (1ST READING)

II. RECOMMENDATION:

The purpose of this meeting is to provide an overview of the Fiscal Year 2021 Mid-Year Budget and adopt the Budget Ordinance (1st Reading).

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT.
BUDGET: NO

TOTAL PROJECT COST: VARIES BY FUND. SEE MID-YEAR
BUDGET REQUESTS (ATTACHED)

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

IV. REPORT IN BRIEF:

The purpose of the Fiscal Year (FY) 2021 Mid-Year Budget Amendment is to amend the base budget as adopted by City Council for targeted initiatives that have already occurred (e.g. during the first 7 months of the fiscal year) or are planned to occur before year-end.

Initiatives are discussed in detail within the attached FY 2021 Mid-Year Budget Requests.

V. ALTERNATIVES:

VI. ATTACHMENTS:

2021 MidYear Budget Ordinance, 2021 MidYear Budget (Exhibit A)



AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA, GEORGIA, TO ADOPT THE MID-YEAR FISCAL 2021 BUDGET FOR CERTAIN FUNDS OF THE CITY OF ALPHARETTA, GEORGIA APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES, ADOPTING THE ITEM OF REVENUE ANTICIPATION, PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS, AND PROHIBITING EXPENDITURES TO EXCEED ACTUAL FUNDING AVAILABLE.

WHEREAS, the Director of Finance has presented a proposed fiscal year 2021 mid-year budget to the City Council on certain funds of the City; and

WHEREAS, each of these proposed amendments will adjust expenditures and revenues originally appropriated in the fiscal year 2021 budget; and

WHEREAS, each of these mid-year amendments represent a balanced budget, so that anticipated revenues for each fund equal or exceed proposed expenditures;

NOW, THEREFORE BE IT ORDAINED that this mid-year budget, "Exhibit A" attached hereto and by this reference made a part hereof this ordinance shall be the City of Alpharetta's fiscal year 2021 mid-year budget for these certain funds for the fiscal year 2021; and

BE IT FURTHER ORDAINED that this mid-year budget be and is hereby approved and the revenue items shown in the budget for each fund in the amount anticipated are adopted and that the several amounts shown in the budget for each fund as proposed expenditures are hereby appropriated to the departments named in each fund; and

BE IT FURTHER ORDAINED that the expenditures shall not exceed the appropriations authorized by this mid-year budget or amendments thereto provided; and that expenditures shall not exceed actual funding available.

ADOPTED this _____ day of _____, 2021.

CITY OF ALPHARETTA, GEORGIA

By: _____
Jim Gilvin, Mayor

COUNCILMEMBERS

(SEAL)

Attest:

City Clerk

First Reading: _____

Second Reading: _____



City of Alpharetta, Georgia
Fiscal Year 2021
Mid-Year Budget Request

The purpose of the Fiscal Year (FY) 2021 Mid-Year Budget Amendment is to amend the base budget as adopted by City Council for targeted initiatives that have already occurred (e.g. during the first seven months of the fiscal year) or are planned to occur before fiscal year-end.

General Fund

This Fund is the principal operating fund of the City and includes governmental activities such as police, fire, recreation, transportation, and other general government functions that are primarily funded with property taxes, franchise fees, state shared revenues, and charges for services such as recreation program fees. State law requires that the city's budget be balanced: revenues = expenditures.

The budgetary legal level of control resides at the department level (e.g. City Administration, Recreation, Parks and Cultural Services, etc.). That is to say, a given department has the operational flexibility to reallocate appropriations within specific line-items to achieve its mission, but cannot exceed its overall appropriation level as approved by City Council. Furthermore, the Adopted Budget approves the staffing level (i.e. authorized full-time equivalent staffing level) for each department. The FY 2021 Mid-Year Budget Amendment adjusts departmental budgets to fund/authorize the targeted initiatives discussed in detail over the following pages.

Fiscal Year 2021 Mid-Year Budget Requests

GENERAL FUND			
LEGAL LEVEL OF CONTROL			
	Fiscal Year 2021		
	Current Budget	Mid-Year Budget Amendment	Revised Budget
Revenues by Source:			
Property Taxes	\$ 25,350,000	\$ -	\$ 25,350,000
Motor Vehicle Title Fees, Delinquent Taxes, etc.	1,892,000	-	1,892,000
Local Option Sales Taxes	13,479,457	-	13,479,457
Other Taxes	10,967,750	-	10,967,750
Insurance Premium Taxes	4,350,000	239,200	4,589,200
Licenses and Permits	2,579,750	-	2,579,750
Intergovernmental Revenue	113,000	-	113,000
Charges for Services	3,394,300	-	3,394,300
Fines and Forfeitures	1,806,000	-	1,806,000
Investment Earnings	310,000	-	310,000
Other/Miscellaneous	246,393	-	246,393
Other Financing Sources			
Transfer-in from Hotel/Motel Fund	2,531,250	-	2,531,250
Budgeted Fund Balance	5,289,252	-	5,289,252
Total Revenues	\$ 72,309,152	\$ 239,200	\$ 72,548,352
Expenditures by Department:			
Mayor and City Council	\$ 382,505	\$ -	\$ 382,505
City Administration	1,268,313	63,000	1,331,313
Finance	3,541,567	-	3,541,567
City Attorney	750,000	-	750,000
Information Technology	2,194,661	-	2,194,661
Human Resources	638,529	9,000	647,529
Municipal Court	1,006,645	-	1,006,645
Public Safety	30,470,265	125,000	30,595,265
Public Works	9,046,380	-	9,046,380
Recreation, Parks and Cultural Services	10,043,003	42,200	10,085,203
Community Development	4,147,713	-	4,147,713
subtotal	\$ 63,489,581	\$ 239,200	\$ 63,728,781
General Government:			
Insurance Premiums	\$ 720,250	\$ -	\$ 720,250
Gwinnett Tech Bond (P&I)	290,490	-	290,490
Transfer to Capital Project Fund	3,156,862	-	3,156,862
Transfer to Stormwater Capital Fund	1,385,000	-	1,385,000
Contingency	700,000	-	700,000
Non-Allocated	1,880,579	-	1,880,579
Non Allocated (one-time)	686,390	-	686,390
subtotal	\$ 8,819,571	\$ -	\$ 8,819,571
Total Expenditures	\$ 72,309,152	\$ 239,200	\$ 72,548,352

Fiscal Year 2021 Mid-Year Budget Requests

The following section provides, by department, the associated detail/justification for each targeted initiative requested through the FY 2021 Mid-Year Budget Amendment.

City Administration

Initiative: Economic Development Director position (+1 FTE)

Funding Request: \$43,000 (FY 2021 partial-year); \$170,000 annualized (FY 2022)

The Economic Development Division currently consists of one full-time position (Economic Development Manager) and is under-staffed to tackle the economic development opportunities available to the city as we transition from the COVID-19 pandemic and its effects on our local economy. The Economic Development Director position will better position the city to support our local businesses and ensure a solid economic development strategy moving forward.

Costs are estimated at \$43,000 for the remainder of FY 2021 and will approximate \$170,000 annually beginning in FY 2022. These figures reflect salary and benefit costs only; growth in operational needs would be in addition to these costs.

Initiative: Georgia Municipal Association (reactivate membership)

Funding Request: \$20,000 annually

This request involves reactivating the annual membership with the Georgia Municipal Association (GMA) which provides training and education opportunities for city staff and elected officials while also providing advocacy on local, state, and national legislative issues.

Human Resources

Initiative: eForms software (NeoGov HRIS software)

Funding Request: \$9,000 (\$1,500 one-time; \$7,500 year 1; \$14,500 annually thereafter)

The Human Resources Department (HR) has steadily improved efficiencies through the implementation of technology including electronic Applicant Tracking and Onboarding (NeoGov software).

HR would like to continue its efforts in transforming work processes through the implementation of an eForms software solution. eForms is a document & workflow management software that simplifies the creation of online forms, manages documents, and builds seamless workflows. This initiative will greatly speed the routing of HR approvals that require multiple signatures which takes far too long under the current paper-based processes. HR's objective is to build an 100% electronic personnel file system in the next 18-months.

Public Safety

Initiative: Transfer of 3 DEA funded Police Officer positions to the General Fund

Funding Request: \$100,000 (FY 2021 partial-year); \$338,000 annualized (FY 2022)

Federal asset forfeiture receipts within the DEA Fund have slowed over the last several years including a low of \$26,000 year-to-date (FY 2021). Receipts of \$340,000 annually are required to fund the 3 FTE Police Officer positions allocated to the Fund. As such, the DEA Fund is no longer a viable funding source for these positions. These positions will be transferred to the General Fund resulting in an estimated impact of \$100,000 for the remainder of FY 2021 and will approximate \$338,000 annually beginning in FY 2022.

Fiscal Year 2021 Mid-Year Budget Requests

This transfer of positions will free DEA funds moving forward to be utilized by the Public Safety Department for allowable initiatives.

Initiative: **FususONE software**

Funding Request: \$25,000 annually

The Public Safety Department is requesting funding for the purchase of FususONE camera software that integrates the existing Flock LPR systems as well as community cameras to expedite intelligence gathering and response efficiency.

Recreation, Parks and Cultural Services

Initiative: **Maintenance of New Parks**

Funding Request: \$42,200 (FY 2021 partial-year); \$84,000 annualized (FY 2022)

Funding is requested for maintenance (e.g. landscaping, mulch, pine straw, etc.) of new parks within Alpharetta's system including AlphaLoop, Thompson Street Park, Maddox Park, and Encore Park.

General Government

Funding Sources: \$239,200 (revenue; Insurance Premium Taxes)

Funding totaling \$239,200 is available through the above revenue collections for Insurance Premium Taxes outpacing budgetary expectations for FY 2021.

Impact Fee Fund

This fund accounts for fees assessed upon development activity. These fees are collected to pay for system improvements (recreation/parks, streets, and public safety) as detailed within the city's impact fee ordinance. The budgetary legal level of control resides at the project level.

IMPACT FEE FUND				
LEGAL LEVEL OF CONTROL (Impacted Line-Items)				
		Fiscal Year 2021		
		Current Budget	Mid-Year Budget Amendment	Revised Budget
Revenue by Source:				
Impact Fees (Parks)		\$ -	\$ 745,000	\$ 745,000
Net Budget Adjustments		\$ -	\$ 745,000	\$ 745,000
Expenditures by Project:				
AlphaLoop (Grant Matches)		\$ -	\$ 745,000	\$ 745,000
Union Hill Rd (Mid-Block Crosswalk for Greenway Ext.)		-	200,000	200,000
Parks Impact Fees (Non-Allocated)		272,820	(200,000)	72,820
Net Budget Adjustments		\$ 272,820	\$ 745,000	\$ 1,017,820

Fiscal Year 2021 Mid-Year Budget Requests

Initiative: **AlphaLoop Grant Matches**

Funding Request: \$745,000

The intent of this request is to formally appropriate the required match funding for grant applications thru the Land & Water Conservation Fund (\$500,000 match) and GA Outdoor Stewardship Program (\$1,005,341). Existing grant matching funds total \$760,341 and has been set aside within the Capital Project Fund. The remaining funds needed total \$745,000 and are proposed to be allocated herein through the Impact Fee Fund as it is an allowable use. If the grants are not approved and finalized, the funds will be available for other uses as determined by the City Council.

It should be noted that the original intent was to leverage funding within the various AlphaLoop accounts to provide matching needs but a portion of these funds have been prioritized towards other uses for AlphaLoop and may not be available for matching.

Public Works

Initiative: **Union Hill Rd Mid-Block Crosswalk (Greenway Extension)**

Funding Request: \$200,000

In order to improve pedestrian safety and accessibility, a mid-block crosswalk is proposed on Union Hill Road at the connection with the Greenway and the Union Hill Park. The crosswalk will be equipped with AC power rapid flashing beacons, warning signs, and thermal sensors for automatic pedestrian detection.

A Pedestrian Detection Zone along with a thermal sensor will be created and installed on both ends of the crosswalk, especially to detect pedestrians approaching from the Greenway. Advance warning signs, installed on Union Hill Road, will be activated when: 1) a pedestrian is detected by thermal sensors within Pedestrian Detection Zones on either ends of the crosswalk; or 2) a pedestrian activates pushbuttons at the crosswalk.

The rapid flashing beacons are such that they can be activated under both conditions 1 & 2 stated above. However, to avoid fault calls, the flashing beacons will be programmed to start flashing only if someone activates pushbuttons.

This project is a component of the Greenway Extension project and an allowable use of impact fees.

Fiscal Year 2021 Mid-Year Budget Requests

Capital Project Fund

This Fund accounts for the acquisition and construction of major items such as buildings, infrastructure, parks, streets, and other major capital facilities. The budgetary legal level of control resides at the project level.

CAPITAL PROJECT FUND				
LEGAL LEVEL OF CONTROL (Impacted Line-Items)				
	Fiscal Year 2021			
	Current Budget	Mid-Year Budget Amendment	Revised Budget	
Expenditures by Project:				
Mini-Excavator Replacement (Public Works)	\$ -	\$ 42,000	\$	42,000
Chipper Insert (Public Works)	-	35,000		35,000
Information Technology (Operational Assessment)	-	50,000		50,000
Teleworking Equipment (Community Development)	-	21,000		21,000
Brookside Focus Area Streetscape/Connectivity Plan (CD)	-	18,000		18,000
S. Main Street Creative Placemaking Plan (Grant Match)	-	16,000		16,000
Retaining Wall Replacement (Old Rucker Road Park)	-	30,000		30,000
Non-Allocated	2,906,736	(212,000)		2,694,736
Net Budget Adjustments	\$ 2,906,736	\$ -	\$	2,906,736

Public Works

Initiative: Mini-Excavator Replacement

Funding Request: \$42,000

This initiative entails replacing the 2018 mini-excavator utilized by the infrastructure team that is experiencing mechanical repair needs that exceed the salvage value of the unit. Renting the necessary equipment is not justifiable on a cost basis. This replacement will allow the department to purchase a larger excavator unit that is more suitable to the work being completed without stressing the equipment (which may have exacerbated the current unit's issues).

Initiative: Chipper Insert

Funding Request: \$35,000

This request is for the purchase of a Chipper Insert for Public Works to utilize as a backup to our current F800 Chipper Truck (1994 model year). This truck is currently operational; however, given the age we are hesitant to solely rely on this as our only suitable vehicle to handle downed trees and the chippings involved with such. Public Works currently has 4 Ford F750's that are utilized with a salt spreader insert during Winter Weather events and utilized for hauling necessary material to job sites and to the dump. These vehicles do not require a CDL which helps to have available drivers at all times. The Chipper Insert will be installed into one of our current vehicles (F750's previously mentioned) and provide flexibility to staff for smaller cleanup events while also insulating operations from a mechanical failure of the main Chipper truck (to protect operations in case of failure of the main unit). Additionally, in the event that the City purchases a new Chipper truck the lead time would be about 8-12 months as you have to obtain that type of vehicle from two separate vendors and coordinate the assembly.

Fiscal Year 2021 Mid-Year Budget Requests

Information Technology

Initiative: Operational Assessment

Funding Request: \$50,000

This initiative entails working with an independent IT firm to assess Alpharetta's information technology operations, infrastructure, policies, procedures, etc. against industry standard best-practices. Goal includes actionable information to facilitate efficient and effective operations now and into the future.

Community Development

Initiative: Teleworking Equipment

Funding Request: \$21,000

This initiative entails replacing 17 iPads with iPad Pros in addition to purchasing 2 laptops to facilitate teleworking as well as utilizing digital systems in the field.

As the Community development team has transitioned to fully electronic processes, the software requirements have outpaced the existing iPad technology constraints (operating system is not robust enough to handle ePlan, Munis, CityWorks, SharePoint, NOVAtime, etc.). Additionally, the iPad Pros (larger screen size) allow for reviewing of plans sets in the field much more efficiently.

Initiative: Brookside Focus Area Streetscape and Connectivity Plan

Funding Request: \$18,000

This initiative entails creating a small area plan as part of the in-house Comprehensive Land Use Plan effort for the Brookside office area on the east side of Georgia 400 and working with stakeholders to determine future streetscape, placemaking initiatives, pedestrian connections, review existing park and programming, possible land use change recommendations, evaluate streetscape opportunities and envision opportunities for future success. This would be a joint effort between a consultant and staff. Costs are estimated at \$22,000. Available funding within the Comprehensive Plan Update account (\$4,000) is being used to offset this funding request.

Initiative: South Main Street Creative Placemaking Plan – ARC LCI Supplemental Study Grant Match

Funding Request: \$16,000 (grant match)

The city is seeking to develop a Creative Placemaking Plan for the South Main Street corridor. The study would develop and define placemaking, public space activation, and interactive art strategies and concepts for the area as well as corresponding design guidelines. The study would also address location identification and criteria in greater detail than was possible in the LCI study. To promote a mixed-use, walkable environment along South Main Street, it is necessary to create memorable experiences through interesting and inviting interactive art and other space activation installations. Costs are estimated at \$80,000 with funding provided through grant funds from the ARC (\$64,000 or 80%) and the city (\$16,000 or 20% match).

Fiscal Year 2021 Mid-Year Budget Requests

Recreation, Parks and Cultural Services

Initiative: Retaining Wall Replacement (Old Rucker Road Park)

Funding Request: \$30,000

Demo and replacement of the failed retaining wall at Old Rucker Park.

The retaining wall at the Old Rucker Road Park was compromised after flash flooding occurred during a rain event in 2020 (August). This funding will allow for the demo and replacement of the failed retaining wall with a new block retaining wall (roughly 150 feet long and 4-6 feet tall).

General Government

Funding Sources: \$212,000 (Non-Allocated)



City Council Meeting STAFF REPORT

Submitting Department: Public Safety
Submitted By: Stephanie Cochran
Sponsored By:
Meeting Date: February 15, 2021

I. AGENDA ITEM TITLE: GEORGIA FIREFIGHTERS STANDARDS AND TRAINING COUNCIL FIREWORKS TAX GRANT

II. RECOMMENDATION:

Approve the submission of the FY2021 Fireworks Tax Grant application to the Georgia Firefighters Standards and Training Council and authorize the Mayor to execute all necessary documents.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
2021 Fireworks Grant Purchases (TBD)	\$9,200.00
Non-Allocated Grant Matching Funds (TBD)	(\$920.00)

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
2021 Fireworks Grant (TBD)	\$8,280.00
-	\$0.00

IV. REPORT IN BRIEF:

The Georgia Firefighters Standards and Training Council (GFSTC) created its Fireworks Tax Grant in accordance with Georgia Code Title 48. Revenue and Taxation § 48-13-131 to improve the equipping and training of firefighters and to improve the rating of fire departments in Georgia by the Insurance Services Office. The grant is funded through a portion of the proceeds generated by the 5% state excise tax on the sale of consumer fireworks.

Applications may be submitted for qualifying purchases and expenditures up to \$25,000. The program does require a 10% local match to any funds awarded.

The Department of Public Safety seeks to submit an application for \$9,200 for the purchase of particulate hoods related to the ongoing Firefighter Cancer Reduction Initiative. The required local match is \$920.

A growing body of information is pointing to the relationship between exposure to fireground particulates and risks to firefighter health and safety, including certain types of cancers. Studies have shown that some of the most vulnerable areas for particulate exposure are around the neck and ears. The hoods that would be purchased with funds from the Fireworks Tax Grant block at least 90% or more of the particulates with a size from 0.1 to 1.0 microns, providing significantly more protection to the firefighters.

The deadline for submitting applications for the 2021 GFSTC Fireworks Tax Grant was January 15 before 5:00 PM. In order to meet this deadline, the Alpharetta Department of Public Safety has submitted its application; however, the application can and will be withdrawn if City Council does not approve its submission.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Alpharetta FW Tax Grant Application



Questions Responses 19

19 responses



Accepting responses



Summary

Question

Individual

< 15 of 19 >



Responses cannot be edited

GFSTC 2021 Fireworks Tax Grant Application

January 25, 2021

Georgia Fire Departments:

This is the Georgia Firefighter Standards and Training Council announcement and policy for the 2021 Fireworks Tax Grants. Please understand that we have a limited amount of monies and while all departments are welcome to make application, those departments that demonstrate the most financial and operational need will be the primary consideration in the Grant Review Committee's and Council's decision-making process. There is a \$25,000.00 limit with a 10% department match.

The Grant Application period will begin on January 25, 2021 and must be received in the GFSTC office by the close of business, 5:00 PM, on February 15, 2021. Applications will be accepted electronically. Any applications received after that date and time will not be considered in the 2021 process. The application link is available on our website, on Facebook and has been emailed to the chiefs and training officers.

A date will be announced for the Grant Review Committee to meet. We will announce a date for the GFSTC Council Meeting for the final approval of the grant awards by the Council. Any department that is awarded a grant will have to complete a State of Georgia Vendor Management Form before we can process the requisition for funding. This form will need to be correctly completed and submitted for approval prior to any requisition request. GFSTC will supply the departments with the form and assistance in completing it if necessary.

As part of the grant application, you will be required to upload three documents; an Application Signature Page, proof of cancer insurance/statement of benefits, and a copy of a vendor quote good for 6 months for the items that you are requesting to purchase.

Once again, please have all grant applications correctly completed and submitted online no later than 5:00 PM,

February 15, 2021. If you need any assistance or have questions with the application process, please contact GFSTC via the email address whitman@gfstconline.org and we will assist you.

Gordon Henderson, Director

* Required

Required Documents

This grant application requires three document uploads.

The first is an Application Signature Page. You will need to receive authorization and acknowledgement from whomever would actually be receiving and distributing the funds. Depending on your department this could be the fire chief or it could be the local county commissioner or mayor, etc.. The applicant will need to print this letter, have all information completed and signed and then uploaded back to this application. You can print this document from this application; we have also emailed it to the departments with the original announcement. If you have trouble you can also print it from our website or let us know and we can email you one.

The second document is a Statement of Benefits from your insurance company that shows that your department carries cancer insurance on it's firefighters. This will usually be a one page document listing your schedule of benefits. Please ensure that it is coverage for 2020-2021; out of date policies will not be accepted.

The third document is a quote for the items you are requesting. You may request a maximum of \$25,000; your department is required to match 10% of grant award. Quote must match the amount requested and must be good for 6 months.

Please check the boxes when you have these documents ready for upload. You must complete all three of these steps before you can submit this application. Please do not fill this application out until you have them ready for upload.

I understand that I MUST have these documents uploaded before my application can be submitted. Please do not fill this application out until you have them ready for upload. *

- ☒ Signed and dated Application Signature Page (fully completed).
- ☒ Insurance Statement of Benefits: Proof of cancer coverage
- ☒ Quote for requested items (valid for 6 months)

FIREWORKS TAX GRANT FY2021 APPLICATION SIGNATURE PAGE



*GEORGIA FIREFIGHTER
STANDARDS AND TRAINING COUNCIL*

Office (478) 993-4521
support@gfstconline.org

Georgia Public Safety Training Center
1000 Indian Springs Drive
Forsyth, Georgia 31029-9599

Gordon Henderson
Executive Director

January 25, 2021

In applying for the GFSTC 2021 Fireworks Tax Grant, the below signatures affirm that the department agrees to follow all the rules and policies set forth for this program as established by the Georgia Firefighter Standards and Training Council. Furthermore, the applicant understands that during the grant period the applicant must achieve or maintain all department compliance and training requirements as established by the GFSTC and that any equipment requested may be purchased by the GFSTC through group purchasing programs and distributed to the departments.

Name of Department

Printed Name and Title of Department Representative

Signature of Department Representative

Date

Printed Name and Title of Authorizing Authority (Whomever the Chief reports to)

Signature of Authorizing Authority

Date

WWW.MANAGEMENT.GFSTCONLINE.ORG

Contact Person Name (i.e. John Doe) *

Jim Darling

Department Name *

Alpharetta Fire & Emergency Services

Contact Number (Please make sure this is a number where we can easily reach you) *

4043796240

Email Address (please use the best email to directly contact you) *

jdarling@alpharetta.ga.us

Department's Physical Address *

2565 Old Milton Parkway

City *

Alpharetta

State *

GA



Zip *

30009

County *

Fulton

Department's Mailing Address (if different from above)

City

State

Choose



Zip

Please indicate what type of department you are. *

- ☐ Career
- ☐ Volunteer
- ☒ Combination

What is your department's GFSTC Compliance number? *

060018F

How many stations do you have? *

6

How many square miles does your department serve? *

27.3

What is the population of the area you serve? *

65590

What is your current ISO rating? *

1

Number of Fire Calls *

116

Number of Alarm Calls *

837

Number of Rescue Calls *

63

Number of Medical Calls *

3557

Number of "Other" Calls *

2436

Number of Career Firefighters *

102

Number of Part Time Firefighters *

0

Number of Suppression Volunteer Firefighters *

3

Number of Support Volunteer Firefighters *

15

Annual Budget for Operations. Please enter your answer in a monetary format, i.e. (\$2,000.00) NOT (2000) *

\$263,271.04

Annual Budget for Personnel. Please enter your answer in a monetary format, i.e. (\$2,000.00) NOT (2000) *

\$4,544,261.32

Where is your funding derived? *

Mostly property taxes

Total Amount that you are requesting *

You may request a maximum of \$25,000; department is required to match 10% of grant award. Quote must match the amount requested. Please enter your answer in a monetary format, i.e. (\$2,000.00) NOT (2000)

\$9,200.00

Reason for grant application. *

We plan to purchase particulate-blocking hoods for all of our personnel as part of our Firefighter Cancer Initiative. The fire industry has become increasingly aware of the potential relationship between exposure to fireground particulates and firefighter safety and health. Firefighter studies have shown that some of the vulnerable areas are around the neck and ears, despite being covered by a hood. If awarded these funds, we would purchase particulate-blocking hoods to protect these areas, thus blocking potentially cancerous carcinogens from entering the body of our firefighters through the vulnerable areas.

Please outline the implementation plan for the requested funds. *

Our plan is to purchase the particulate-blocking hoods for all of our field personnel and issue them following a training session. We will develop a policy based off manufacturers recommendations, as well as NFPA 1971.

Please outline the department's plan for sustaining/maintaining the items purchased. *

We will maintain the particulate-blocking hoods based off of manufacturers recommendations and will replace the particulate-blocking hoods per manufacturer recommendations. Receiving these funds would allow us to plan for future funding for replacement of the hoods instead of having to purchase them now during difficult budgetary times.

Please provide a short summary of how these funds will improve the fire protection efforts of the department. *

By protecting our firefighters from dangerous carcinogens that can enter the body through the skin, we will hopefully decrease the likelihood that one of our brothers or sisters will develop cancer secondary to exposure. This will allow us to provide the best possible protection to our citizens by having healthy, confident firefighters.

Application Signature Page- Upload here *



Application Sign...

Insurance Statement of Benefits: Proof of cancer coverage for your department- Upload here *

This will usually be a one page document listing your schedule of benefits. Please ensure that it is coverage for 2020-2021; out of date policies will not be accepted. Please do not send us invoices or proposals.



2021 GMA Sum...

Quote for requested items- Upload here. You may request a maximum of \$25,000; your department is required to match 10% of grant award. Quote must match the amount requested. *



Alpharetta Hood ...

Submitted 2/1/21, 1:18 PM

E Quotation
Bennett Fire Products Co., Inc.



www.BennettFireProducts.com

January 29, 2021

Mr. Andy Wheeler
Alpharetta Department of Public Safety

Prices valid until October 1, 2021

Life Liners KL200 Particulate Blocking Hoods

\$105.00 each

100 + order at one time: \$92.00 each

100 @ \$92.00 = \$9,200.00

Total: \$9,200.00

FOB Alpharetta, GA

Terms: net 30 days

Delivery: 3-4 weeks after receipt of order

Thanks for giving us the opportunity to serve you!

Ryan Bennett, 678-447-8834, rbennettbfp@gmail.com

Bennett Fire Products Co., Inc.
195 Stockwood Drive, Suite 170
Woodstock, GA 31088



City Council Meeting STAFF REPORT

Submitting Department: City Clerk
Submitted By: Bob Regus
Sponsored By:
Meeting Date: February 15, 2021

I. AGENDA ITEM TITLE: CONSIDERATION OF A RESOLUTION IN SUPPORT OF T-SPLOST 2

II. RECOMMENDATION:

The recommendation is that Mayor and Council approve a resolution requesting the Fulton County Board of Commissioners to call for referendum on November 2, 2021 to renew the Metropolitan County Transportation Special Local Option Sales Tax (T-SPLOST 2) for an additional five-year period at a rate not to exceed 0.75%.

III. REPORT IN BRIEF:

On November 8, 2016, the voters within the Metropolitan County Special District composed of unincorporated Fulton County and the Fulton Cities, other than Atlanta, passed T-SPLOST 2 for a term of five (5) years at a rate of 0.75% for transportation projects only. The approval vote for T-SPLOST 2 included a majority of registered Alpharetta voters. The T-SPLOST has produced substantial revenue for much-needed transportation projects within the District, including Alpharetta, however the need for a revenue source to support existing and new transportation projects persists.

The current T-SPLOST 2 expires in March of 2022 unless renewed in the manner provided by law. The renewal process includes the requirement of an additional referendum to be called by the Fulton County Board of Commissioners.

IV. ALTERNATIVES:

V. ATTACHMENTS:

RESOLUTION OF MAYOR AND COUNCIL REQUESTING FCBOC TO CALL FOR REFERENDUM TO RENEW T-SPLOST 2(4035117.1)

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA,
GEORGIA REQUESTING THE FULTON COUNTY BOARD OF COMMISSIONERS TO
CALL FOR REFERENDUM ON NOVEMBER 2, 2021 TO RENEW THE METRO-
POLITAN COUNTY TRANSPORTATION SPECIAL LOCAL OPTION SALES TAX
("T-SPLOST 2") FOR AN ADDITIONAL FIVE-YEAR PERIOD;
AND FOR OTHER PURPOSES**

WHEREAS, on or about November 8, 2016, the voters within the Metropolitan County Special District composed of unincorporated Fulton County and the Fulton Cities other than Atlanta (the "District") passed T-SPLOST 2 for a term of five (5) years at a rate of 0.75% for transportation projects only; and

WHEREAS, the approval vote for T-SPLOST 2 included a majority of registered Alpharetta voters; and

WHEREAS, the T-SPLOST has produced substantial revenue for much-needed transportation projects within the District, including Alpharetta; and

WHEREAS, the need for a revenue source to support existing and new transportation projects persists; and

WHEREAS, the current T-SPLOST 2 expires in March of 2022 unless renewed in the manner provided by law; and

WHEREAS, the renewal process includes the requirement of an additional referendum to be called by the Fulton County Board of Commissioners;

WHEREAS, the Mayor and Council of the City of Alpharetta believe it is appropriate to put to the voters of the District the option to renew T-SPLOST 2 for five (5) years at a rate not to exceed 0.75%.

NOW, THEREFORE, IT IS RESOLVED, that the Mayor and Council hereby request the Fulton County Board of Commissioners to place on the November 2, 2021 ballot the question of whether T-SPLOST 2 shall be renewed for an additional five-year period at a rate not to exceed 0.75%.

[SIGNATURES ON FOLLOWING PAGE]

[SIGNATURE PAGE TO RESOLUTION - T-SPLOST 2 RENEWAL]

SO RESOLVED, this _____ day of _____, 2021.

CITY OF ALPHARETTA, GEORGIA

By: _____
Jim Gilvin, Mayor

COUNCIL MEMBERS

Jason Binder

Ben Burnett

John Hipes

Dan Merkel

(SEAL)

Attest: _____
Donald Mitchell

Erin Cobb, City Clerk

Karen Richard

Approve as to form and legal sufficiency:

C. Sam Thomas, City Attorney

4035117



City Council Meeting STAFF REPORT

Submitting Department: Administration

Submitted By: Pete Sewczwicz

Sponsored By:

Meeting Date: February 15, 2021

I. AGENDA ITEM TITLE: PRELIMINARY LIST OF TRANSPORTATION PROJECTS FOR POSSIBLE TSPLOST 2

II. RECOMMENDATION:

This item is being presented for informational and discussion purposes. No formal action is requested at this time.

III. REPORT IN BRIEF:

The Director of Public Works will present a preliminary list of projects for consideration for funding under the proposed TSPLOST 2.

IV. ALTERNATIVES:

V. ATTACHMENTS:

TSPLOST Timeline Table, TSPLOST II Projects

POTENTIAL REFERENDUM TIMELINE

On May 24, 2016, Fulton County voters reauthorized the education sales tax, ESPLOST, to raise up to \$976 million for new school construction, building additions and renovations, technology innovations, transportation upgrades and safety improvements throughout the Fulton County School System. The tax began collections on July 1, 2017, and will expire on June 30, 2022, unless voters approve another five-year extension. While timing of a Fulton County ESPLOST renewal is unknown at this point, the TSPLOST would need to be on the November 2021 ballot.

TIMELINE TABLE

POTENTIAL REFERENDUM DATE

NOV 2021

JURISDICTIONS DEVELOP PROJECT LIST

JURISDICTIONS ADOPT PROJECT LIST
INCLUDING TRANSIT

OFFICIAL MEETING TO DISCUSS PROJECT LIST AND
INTERGOVERNMENTAL AGREEMENT EXECUTED

RESOLUTION SIGNED BY COUNTY AND
FORWARDED TO ELECTION SUPERINTENDENT

FEBRUARY - MAY

JUNE

JULY

BY AUGUST 2

Preliminary TSPLOST II Project List

	Project Timelines				Project Rankin
	0-3 Years	4-5 Years	6+ Years	Total	Average
Mid-Block Crosswalk (Alpharetta Elementary School)	50,000	-	-	50,000	1.1
Mid-Block Crosswalk (Manning Oaks Elementary School)	-	-	125,000	125,000	1.4
Improved Crossing from Parking Deck to north side of Milton Ave	250,000	-	-	250,000	1.4
Lily Garden Place Extension	-	85,000	700,000	785,000	1.6
Raised intersection at Marietta St and Roswell St	350,000	-	-	350,000	1.6
Improved Pedestrian Crossings from City Center to Churches	750,000	-	-	750,000	1.6
Marjean Way Extension	1,750,000	-	-	1,750,000	1.7
Alpha Loop (Old Milton Pkwy to Northwinds Pkwy)	9,250,000	-	-	9,250,000	1.7
4 Pedestrian Bridges (Windward Pkwy over Big Creek; Greenway access)	2,500,000	-	-	2,500,000	1.7
North Point Pkwy Corridor (cost is an allocation)	5,000,000	5,000,000	15,000,000	25,000,000	1.7
Mid-Block Crosswalk (Cogburn Road Park)	50,000	-	-	50,000	1.9
Mid-Block Crosswalk (Mid Broadwell Rd at Charlotte Dr)	75,000	-	-	75,000	1.9
Webb Bridge Rd Improvements (Morris Rd to Greenway)	\$ -	\$ 10,000,000	-	10,000,000	1.9
Tradewinds Ripple Effect Improvements (cost is an allocation)	5,000,000	5,000,000	-	10,000,000	1.9
Cumming St Corridor Improvements	750,000	1,250,000	10,000,000	12,000,000	1.9
Scramble Intersection at Canton St and Milton Ave	100,000	-	-	100,000	1.9
	\$ 25,875,000	\$ 21,335,000	\$ 25,825,000	\$ 73,035,000	
Hembree Rd Widening (Old Roswell Rd to Morrison/Westside Pkwy)	750,000	3,250,000	-	4,000,000	2.0
Kimball Bridge Rd Widening (Verizon to Georgia Power driveways)	-	1,500,000	-	1,500,000	2.1
Academy St Improvements	2,800,000	-	-	2,800,000	2.1
Milton Ave Improvements	500,000	4,500,000	-	5,000,000	2.3
	\$ 4,050,000	\$ 9,250,000	\$ -	\$ 13,300,000	
Roundabout (Hopewell Rd at Vaughan Dr)	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000	2.4
Roundabout (Mayfield Rd at Canton St)	-	1,750,000	-	1,750,000	2.4
Roundabout (Mayfield Rd at Providence Rd)	-	2,000,000	-	2,000,000	2.4
Southlake Dr Traffic Calming (cost is an allocation)	-	2,000,000	-	2,000,000	2.4
Roundabout (Milton Ave and Canton St/Roswell St)	-	2,000,000	-	2,000,000	2.6
Waters Rd Traffic Calming (cost is an allocation)	-	2,000,000	-	2,000,000	2.7
Dryden Rd Extension	-	3,000,000	-	3,000,000	2.9
Haynes Bridge Rd Widening (Mansell Rd to City Limits)	3,000,000	7,500,000	-	10,500,000	3.0
Roundabout (Roswell St/Old Roswell St)	-	1,500,000	-	1,500,000	3.0
	\$ 4,500,000	\$ 21,750,000	\$ -	\$ 26,250,000	
	\$ 34,425,000	\$ 52,335,000	\$ 25,825,000	\$ 112,585,000	
Rank 1	=	High Priority			
Rank 2	=	Moderate Priority			
Rank 3	=	Low Priority			



City Council Meeting STAFF REPORT

Submitting Department: Administration

Submitted By: Morgan Rodgers

Sponsored By:

Meeting Date: February 15, 2021

I. AGENDA ITEM TITLE: PRELIMINARY LIST OF PARKS PROJECTS FOR POSSIBLE BOND ISSUE

II. RECOMMENDATION:

This item is being presented for informational and discussion purposes. No formal action is requested at this time.

III. REPORT IN BRIEF:

Please reference attached documents.

IV. ALTERNATIVES:

V. ATTACHMENTS:

Bond items 2-21, BOND TIMELINE 2021 (002)

Possible Bond Referendum Items

• Wills Park Equestrian Renovation build out	5,000,000
• Will Park Master Plan projects	5,000,000
• Mid Broadwell Park build out	500,000
• Milton Avenue design & build out	2,000,000
• Old Rucker Park design & build out	2,000,000
• Union Hill Park re-development /trailhead	2,000,000
• Farmhouse Park design & build out	3,000,000
• Turf Webb Bridge large Soccer field	1,000,000
• Park Land Acquisition	
○ Along Alpha-Loop	3,000,000
○ Additional parkland	5,000,000

\$28,500,000

BOND TIMELINE FOR THE NOVEMBER 2, 2021 MUNICIPAL ELECTION

DUE DATES	EVENTS	RESPONSIBLE DEPARTMENTS
February 15 th & 22 nd	Workshop – Bond Discussion - Preliminary list of projects for possible bond	Recreation, Parks & Cultural Services
March 1 st , 15 th & 22 nd	Workshop - Bond Discussion	Recreation, Parks & Cultural Services
April 5 th	City Council to approve an IGA with Fulton County for Election Services (City should receive IGA from County by March 19 th)	City Clerk & Legal
April 5 th , 19 th & 26 th	Workshop - Bond Discussion	Recreation, Parks & Cultural Services
April 19 th	City Council to adopt a Resolution Authorizing Fulton County to Conduct Election	City Clerk & Legal
May 3 rd , 17 th & 24 th	Workshop - Bond Discussion & Public Input	Recreation, Parks & Cultural Services
June 7 th	Final Project Lists Approved by City Council	Recreation, Parks & Cultural Services
June 21 st	First Reading of an Ordinance Calling for an Election to Determine the Issuance of a Bond	City Clerk & Legal
June 28 th	Second Reading of an Ordinance Calling for an Election to Determine the Issuance of a Bond	City Clerk & Legal
August 20 th	Provide Fulton County with Referendum Verbiage for Ballot Building	City Clerk
NLT October 3 rd	Deadline to Publish Notice of Call for the Election & Provide a copy to the Secretary of State Office	City Clerk
October 12 th	Commence Early Voting Operations	FCDVR&E
November 2 nd	Conduct Election and Tabulation	FCDVR&E
November 11 th	Certification of Election & Distribution of Certified Results	FCBOE



City Council Meeting STAFF REPORT

Submitting Department: Recreation, Parks & Cultural Services

Submitted By: Morgan Rodgers

Sponsored By:

Meeting Date: February 15, 2021

I. AGENDA ITEM TITLE: TOWN GREEN TURF OPTIONS

II. RECOMMENDATION:

This item is being presented for informational and discussion purposes. No formal action is requested at this time.

III. REPORT IN BRIEF:

Staff is seeking input on the replacement of the current grass on Town Green with artificial Turf.

Samples will be available during the Workshop for Mayor and City Council to review.

IV. ALTERNATIVES:

V. ATTACHMENTS:



City Council Meeting STAFF REPORT

Submitting Department: Administration

Submitted By:

Sponsored By:

Meeting Date: February 15, 2021

I. AGENDA ITEM TITLE: OPERATIONAL UPDATE: COVID-19 AND MUNICIPAL OPERATIONS

II. RECOMMENDATION:

These items are presented for information and discussion purposes only. No formal action by City Council is requested.

III. REPORT IN BRIEF:

Please reference attached documents.

IV. ALTERNATIVES:

V. ATTACHMENTS:

COVID-19 Update, City Of Alpharetta Operational Restoration Plan

COVID-19 OPERATIONS IN THE CITY OF ALPHARETTA

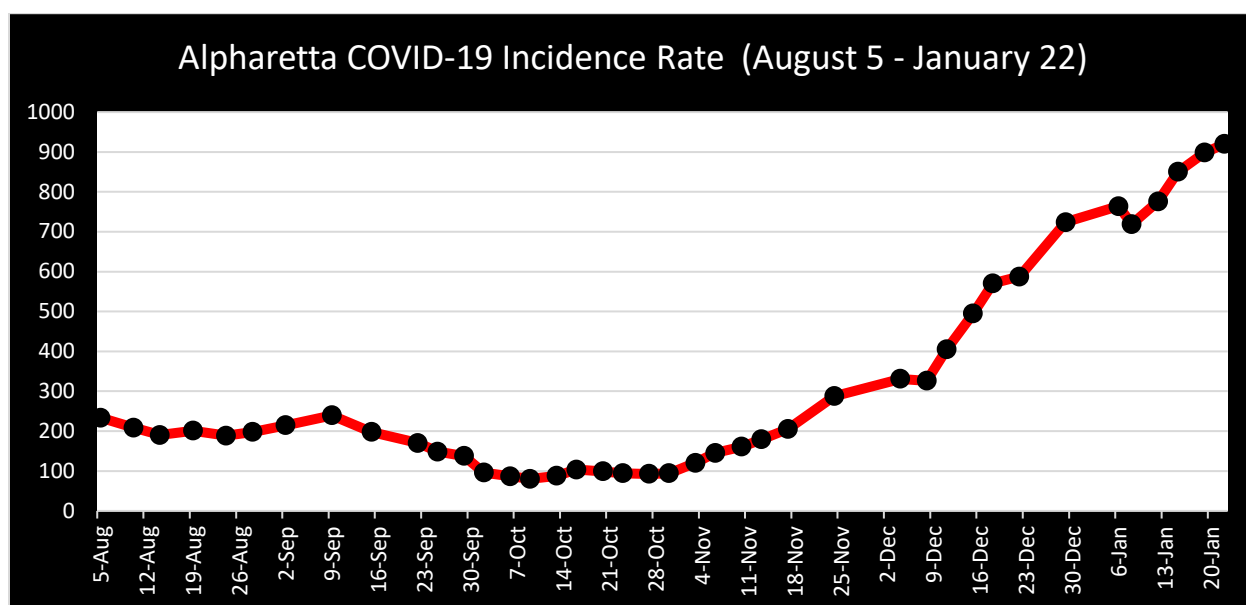
AN UPDATE PRESENTED TO THE
MAYOR AND CITY COUNCIL

February 15, 2021

The purpose of this document is to provide an overview of the current conditions with respect to the COVID-19 pandemic; including but not limited to current local trends, organizational impacts, and operational measures now and recommended for the future. Data used in this report is sourced from the Georgia Department of Public Health, Fulton County Board of Health, and our own internal information.

COMMUNITY LANDSCAPE:

The anticipated post-holiday surge saw an extremely rapid rise in the COVID-19 incidence rate¹ in Alpharetta, which reached its peak on January 22 with a rate of 920 infections per 100,000 people. The incidence rate began to climb after hitting a floor of 80.4 per 100,000 on October 9, ending a steady decline that began in early August. Between November 17 and January 22, however, Alpharetta's incidence rate climbed by 347%.

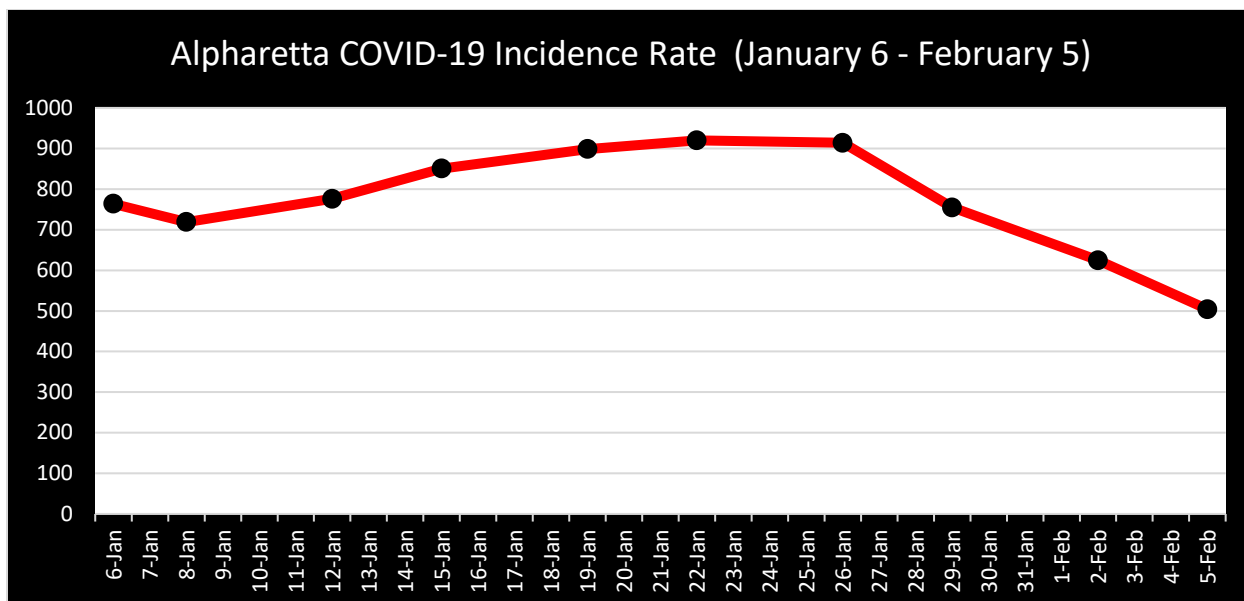


SOURCE: Fulton County Board of Health Epidemiology Reports

The trend since January 22 is showing positive signs, with the incidence rate in Alpharetta falling by 45.21% between January 22 and February 5 to 504.1 diagnoses per 100,000 people. Hospitalization rates in Fulton County have remained relatively consistent throughout the pandemic, typically running between 4% to 4.5% of diagnosed patients, and the fatality rate has remained at 1%.

This decline in Alpharetta's incidence rate, as well as that for Fulton County and the region, is expected to continue; however, variables such as the recent entrance of two new variants of the virus that causes COVID-19 and that are considerably more contagious will influence the rate of decline. The extent of that influence is not known.

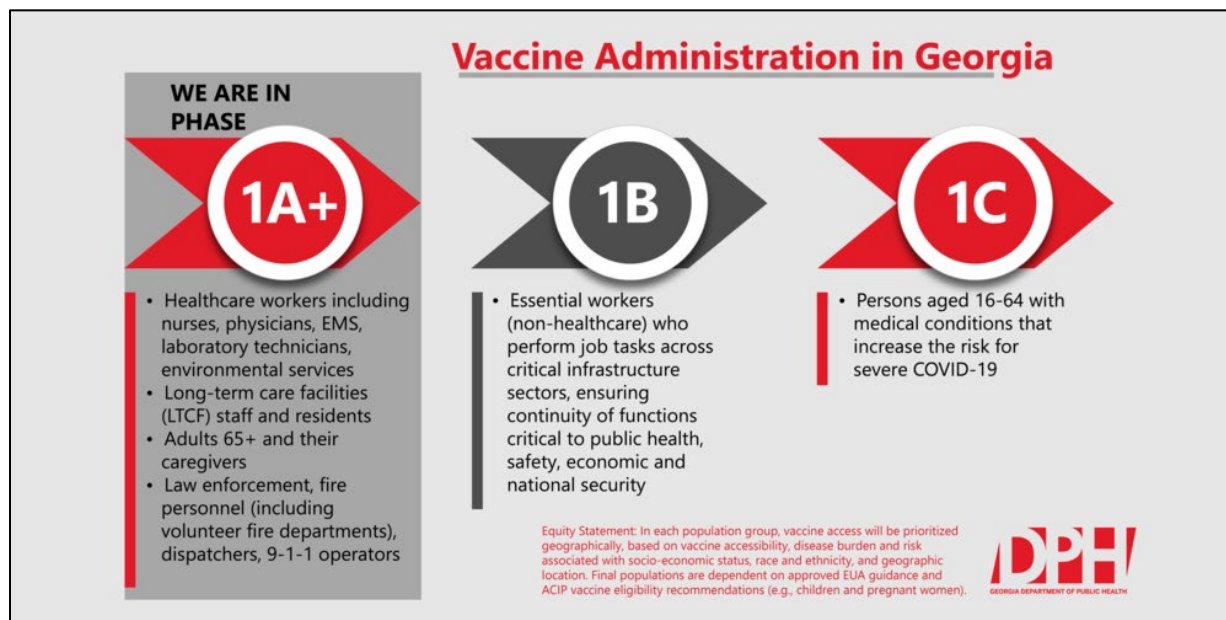
¹ **Incidence Rate:** the rate of new diagnosis in the last fourteen (14) day period preceding the immediate past week.



SOURCE: Fulton County Board of Health Epidemiology Reports

Of course, the biggest influence on the future condition with respect to the presence of COVID-19 in the population is the introduction and rollout of vaccines.

As of February 3, just over 1 million eligible Georgians have received at least their first vaccine dose². With more than 2 million Georgians comprising the population covered by Phase 1A+ of the vaccine rollout, however, much work remains to be done before the vaccination program can be expanded to the populations in Phase 1B and 1C.



SOURCE: Georgia Department of Public Health

² Source: Georgia Department of Public Health

The State of Georgia does have a plan for creating and supporting mass vaccination centers to aid in accelerating the vaccination effort, but the Governor and public health officials have stated that the current supply of vaccine in the Georgia is too low to allow that plan to be launched. The current statewide vaccine supply amounts to 154,000 doses per week, a supply that is far below the current demand. That supply shortage has, in fact, caused some public health agencies to periodically halt taking appointments for those seeking their first doses.³

Efforts are underway to increase the manufacture of currently approved vaccines, but the biggest news on the vaccine front may result from the February 4 submission of an application for emergency use authorization of the Janssen COVID-19 vaccine candidate. Developed by a division of Johnson and Johnson, the Janssen vaccine candidate is administered with a single dose and does not require the extreme refrigeration and limited storage and use windows of the currently available vaccines, which will enable a vaccination program with similarities to annual flu vaccines.

If the Janssen vaccine candidate is given emergency use authorization by the FDA, the same authorization under which current vaccines are being provided, public health officials believe it will enable a rapid expansion of the vaccination program.

ORGANIZATION LANDSCAPE:

Organizationally, the City navigated the first nine months of the pandemic with few employees contracting COVID-19. In fact, between March 1 and November 30, only 15 employees were diagnosed as positive for the virus⁴. Another 59 employees had to be quarantined during that period due to exposure to someone who had tested positive⁵.

Between December 1 and February 3, however, the same holiday surge that impacted the general population also took its toll within our ranks. During that period 50 employees contracted COVID-19 while another 47 had to be quarantined due to exposure to a person or persons who had tested positive. This increased the totals from March 1 through February 3 to 65 employees having contracted COVID-19 and another 106 having been quarantined.

The City bases its quarantine protocol for individuals who have been in close contact with someone who tested positive for COVID-19 on current CDC guidelines. As of the writing of this document, the City's protocol is for such individuals to quarantine for 10 days during which they are to monitor

³ **Source:** Georgia Department of Public Health and Office of the Governor

⁴ Data regarding employees who contracted COVID-19, those who had to be quarantined, and FFCRA leave was compiled by the City of Alpharetta Department of Human Resources.

⁵ Data regarding the number of employees that had to be quarantined may be low due to the fact that some employees were able to work remotely during quarantine resulting in their time physically away from the workplace not being noted. Additionally, some employees had to quarantine multiple times, and the numbers presented reflect only the first incidence of an employee being quarantined because quarantine data is tracked based upon FFCRA usage, which is applicable only to the first incidence of quarantine.

themselves for the development of any symptoms of the COVID-19 infection. If no such symptoms present themselves, the employee may return to work but are to be especially careful to take the with respect to social distancing, wearing a mask, and washing their hands frequently. Per the CDC guidelines, the City does not require a negative test for an employee quarantined under these circumstances to return to work, and such employees are advised to not go for testing until at least 5 days after exposure unless symptoms develop.

The Families First Coronavirus Response Act (FFCRA) requires the City to provide employees with paid sick leave or expanded family and medical leave for specified reasons related to COVID-19. This includes providing two weeks (up to 80 hours) of paid sick leave at the employee's regular rate of pay where the employee is unable to work because the employee is quarantined (pursuant to Federal, State, or local government order or advice of a health care provider), and/or experiencing COVID-19 symptoms and seeking a medical diagnosis⁶. While the Act expired on December 31, 2020, the City of Alpharetta voluntarily extended the paid sick leave benefit to allow employees to use any unused, available FFCRA leave through March 31, 2021.

Between March 01, 2020 and February 03, 2021 employees have benefited from 10,202 hours of leave under the FFCRA. Of these hours, 1,918 have been used since December 1.

Due to HIPPA regulations, employees are not required to advise their employer as to whether or not they have been vaccinated against COVID-19. Thus, we do not have an accurate picture as to the number of currently eligible employees who have received at least their first dose of the vaccine.

Management continues to encourage all eligible employees to get vaccinated.

CURRENT POLICIES AND PROTOCOLS:

As the City of Alpharetta does not have public health professionals on staff, the policies and protocols that we have in place have been developed and modified based upon the recommendations of public health agencies such as the Centers for Disease Control (CDC), Georgia Department of Public Health (GDPH), and the Fulton County Board of Health (FCBH). Most guidelines originate in whole or in part from the CDC.

In April 2020 the City composed its Operational Restoration Plan, which was subsequently provided to and authorized by City Council. The plan is not a policy document but rather was intended as a set of guidelines for use by the City Administrator, Department Directors, and other key personnel in planning and implementing a phased return to typical operations and a reopening to the public of City facilities. The goal of the Operational Restoration Plan was to provide a set of tools and procedures to enable the recovery and continuation of business operations following a pandemic such as the COVID-19 outbreak.

⁶ Additional information about the FFCRA can be accessed at <https://www.dol.gov/agencies/whd/pandemic/ffcra-employee-paid-leave>

The Operational Restoration Plan established five operational stages:

- 1) Phase 1: Preparation – Closed To The Public
- 2) Phase 2: Implement Department Work Plans – Closed To The Public
- 3) Phase 3: Restricted Public Access
- 4) Phase 4: Open To Public – Normal Operations With Continued Social Distancing / Safety Protocols
- 5) Phase 5: Open To Public – Normal Operations With Full Staffing

At this time the City continues under Phase 4 operational protocols, which allows for near-normal operations but maintains certain safety protocols such as mandatory temperature checks for employees and those entering City buildings, minimizing in-person meetings and requiring social distancing for those in-person meetings that do take place, encouraging the use of remote / teleworking practices when possible, and not holding public events and gatherings. These operational protocols are consistent with current CDC guidelines and the active orders issued by the Governor.

For our employees most vulnerable to COVID-19 exposure, firefighters and police officers, requirements remain in place for the use of personal protective equipment (PPE) when responding to calls and interacting with the public. This is the only employee group for whom the wearing of masks during work hours is mandatory at any time.

The exception to this is that Staff is required to wear masks when attending meetings in the Council Chambers. For other City employees and visitors to our indoor facilities, the wearing of masks is encouraged but remains voluntary. We do maintain a supply of disposable masks that are made available to those who wish to wear one.

Additionally, we do provide hand sanitation stations strategically located in public areas of our facilities and have cleaning and sanitation supplies in our conference rooms with protocols in place for cleaning of such rooms after each use.

The expected duration of Phase 4 will continue until the threat of contracting COVID-19 is considered by federal, state, and/or county public health agencies to be nearly/entirely eliminated, until the Governor's public health emergency orders are lifted, or until the risk of employee-to-employee infections is deemed minimal.

RETURNING TO NORMAL OPERATIONS:

A key factor in our ability to advance to Phase 5, especially as it relates to holding public events and gatherings, is for Alpharetta's COVID-19 incidence rate to remain at or below 100 per 100,000 for two consecutive weeks. This standard has been adopted by numerous public health agencies, businesses and other organizations, and has continued to be the standard for public

gatherings and other operations outlined in the orders that have been issued and renewed by the Governor.

When that condition and the others noted at the end of the last section of this document are satisfied the City will advance to Phase 5 of our Operational Restoration Plan. This would be the condition that is equivalent to “business as usual” before the COVID- 19 pandemic. Under Phase 5, the City of Alpharetta will return to full on-site staffing during regular business hours. The necessity for most enhanced safety protocols (such as the 6-foot social distancing rule) and equipment (Plexiglas barriers, face masks/covering, or latex gloves) would be gradually phased out, but the sanitizing of hands and office surfaces will remain as normal daily work procedure.

During the response to COVID-19, the City introduced tools and capabilities that will continue to influence our operations even after we enter Phase 5 of our operational plan. This includes the ability to support virtual meetings, improvements to the ability to receive online payments, and improved online submittal processes. New public engagement tools that encouraged citizens to participate in community planning efforts without the need to physically attend meetings proved very successful, and the expansion of their use into other areas of our external engagement and communications strategies are being planned.

In terms of internal infrastructure, the move towards cloud computing solutions that accelerated due to the pandemic will have long-term benefits to how we operate. To realize the full benefit of those changes and better support operational continuity in the face of future incidents, however, the future refresh of departmental computers will need to place an emphasis on laptops and mobile devices to better allow employees to work remotely when appropriate or necessary.

Finally, it must be recognized that the City will need to continue to carefully assess the community landscape over the 12+ months following the “return to normal” to determine what longer term impacts and changes may be in play. From potential changes in the way businesses and people work and the corresponding implications for the local economy, to changes in traffic patterns, and even the way residents use our parks or interact with their government, the City will need to assess what changes may be permanent and which may be short lived so that we can adjust services, strategies, and even goals appropriately.



CITY OF ALPHARETTA, GEORGIA

OPERATIONAL RESTORATION PLAN

A GUIDE FOR RETURNING TO THE WORKPLACE AND REOPENING CITY FACILITIES
APRIL 30, 2020

INTRODUCTION

The City of Alpharetta has adopted this manual for internal operations, which is intended to serve as a guideline when City operations are in the process of being restored in the wake of the COVID-19 pandemic. The contents of the manual will serve to guide the City Administrator, Department Directors, and other key personnel in planning and implementing a phased return to typical operations and a reopening to the public of City facilities.

This manual is not a formal policy and does not alter or abridge current City of Alpharetta policies, including but not limited to, those policies outlined in the Alpharetta Employee Handbook.

It is also acknowledged that at the time of this publication the environment surrounding COVID-19 is evolutionary in nature. As a result, these guidelines are subject to change and modifications pursuant to legal changes, which may or may not be incorporated in the form of an amendment to this plan. It should also be noted that any proposal to return to work before widespread immunity has been achieved, either by prior infection or immunization, has risks that could lead to a second wave of infection. Therefore, the procedures for restoring operations involves a set of tools and procedures to enable the recovery and continuation of business operations following a pandemic such as the COVID-19 (coronavirus) outbreak.

The plan outlined in this manual has been developed to allow leadership to apply procedures and measures to allow increasing functionality, while remaining flexible to address changes in the restoration duration.

Implementing the return to full operations in a safe and thoughtful manner will be complex. For that reason, it is imperative that communication of the manual is shared and training is followed. Every employee must be aware of her/his responsibilities under the plan and must be counted upon to carryout those responsibilities to ensure everyone's safety and the success of our efforts.

AUTHORITY

The Mayor and City Council has vested in the City Administrator the authority to develop and implement this restoration plan. The decisions of the City Administrator and the actions of the City will be guided by the orders of the Governor of Georgia, the orders of the Fulton County Department of Public Health, and the guidelines established by the Centers for Disease Control and other appropriate public health agencies.

ROLES AND RESPONSIBILITIES

Mayor and City Council

The Mayor and City Council (Council) is responsible for ensuring the City of Alpharetta has the leadership, funding, and direction needed to restore operations at all City facilities.

City Administrator

The City Administrator is responsible for establishing guidelines and overseeing the daily progress of the restoration of operations and shall provide, as necessary, the Mayor and City Council with updates on progress and impediments.

Department Directors

Department Directors are the heads of their respective departments and as such, are responsible for ensuring their departments continue to provide all functions necessary to serve the public. Department Directors are also responsible for ensuring their departments and assigned personnel are adhering to the procedures and protocols outlined in this manual.

Management Team

The Management Team is comprised of the City Administrator, Assistant City Administrator, City Attorney, and Department Directors. The Management Team is responsible for assessing the rate of risk exposure for employees working during the response to the COVID-19 pandemic. This team will also provide recommendations and revisions to the Operational Restoration Plan Manual so as to address changes in procedures and mitigating risks for employees and the public.

PROCESS FOR RETURNING TO THE WORKPLACE

Although no plan can guarantee full and immediate resumption of operations given the unknown impact of COVID-19, creating a sound framework as well as implementing strong processes and controls is first priority. These processes and controls will help prepare employees to handle and manage restoration of operations while protecting staff and the public and avoiding the spread of the virus.

The City of Alpharetta has developed the following five-step process for returning operations to the workplace and reopening City facilities to the public. Each step in the process builds upon the previous steps and includes specific guidelines for determining when that step can be triggered.

STEP 1: IDENTIFY EXPOSURE RISK FOR EACH EMPLOYEE

Department Directors are required to evaluate and document the exposure risk for each employee regarding the employee's exposure to the COVID-19 virus during their daily business functions. Individuals can catch COVID-19 from others who have the virus. The disease can spread from person to person through small droplets from the nose or mouth which are spread when a person with COVID-19 coughs or exhales. These droplets land on objects and surfaces around the person. Other people then catch COVID-19 by touching these objects or surfaces, then touching their eyes, nose or mouth. People can also catch COVID-19 if they breathe in droplets from a person with COVID-19 who coughs out or exhales droplets.

This Operational Restoration Plan implements a multitude of work site safety measures along with personal safety measures. The measures defined in this plan are designed for mitigating exposure risks. The Management Team will identify and implement best practices that will mitigate risks while performing specific tasks. All these policies and safety measures, combined with the full cooperation from all employees, helps define the true exposure risks for each employee.

The Management Team will assess the risk levels of individual employees based upon work assignments and exposures. The risk level categories outlined below are based upon OSHA's descriptions.

Very High Exposure Risk

Very high exposure risk jobs are those with high potential for exposure to known or suspected sources of COVID-19 during specific medical, postmortem, or laboratory procedures. Workers in this category include:

Healthcare workers (e.g., doctors, nurses, dentists, paramedics, emergency medical technicians) performing aerosol-generating procedures (e.g., intubation, cough induction procedures, bronchoscopies, some dental procedures and exams, or invasive specimen collection) on known or suspected COVID-19 patients.

Healthcare or laboratory personnel collecting or handling specimens from known or suspected COVID-19 patients (e.g., manipulating cultures from known or suspected COVID-19 patients). Morgue workers performing autopsies, which generally involve aerosol-generating procedures, on the bodies of people who are known to have, or suspected of having, COVID-19 at the time of their death.

City of Alpharetta employees in this category may include paramedics, emergency medical technicians (EMTs), and firefighters.

High Exposure Risk

High exposure risk jobs are those with high potential for exposure to known or suspected sources of COVID-19. Workers in this category include:

Healthcare delivery and support staff (e.g., doctors, nurses, and other hospital staff who must enter patients' rooms) exposed to known or suspected COVID-19 patients. (Note: when such workers perform aerosol-generating procedures, their exposure risk level becomes very high.)

Medical transport workers (e.g., ambulance vehicle operators) moving known or suspected COVID-19 patients in enclosed vehicles.

Mortuary workers involved in preparing (e.g., for burial or cremation) the bodies of people who are known to have, or suspected of having, COVID-19 at the time of their death.

City of Alpharetta employees in this category may include first responders in the Department of Public Safety.

Medium Exposure Risk

Medium exposure risk jobs include those that require frequent and/or close contact with (i.e., within 6 feet of) people who may be infected with COVID-19, but who are not known or suspected COVID-19 patients. In areas without ongoing community transmission, workers in this risk group may have frequent contact with travelers who may return from international locations with widespread COVID-19 transmission. In areas where there is ongoing community transmission, workers in this category may have contact with the general public (e.g., schools, high-population-density work environments, some high-volume retail settings).

City of Alpharetta employees in this category may include those directly assisting the public at front counters and field personnel such as Building Inspectors, Public Works Techs, and Parks Techs.

Lower Exposure Risk

Lower exposure risk (caution) jobs are those that do not require contact with people known to be, or suspected of being, infected with COVID-19 nor frequent close contact with (i.e., within 6 feet of) the general public. Workers in this category have minimal occupational contact with the public and other coworkers.

City of Alpharetta employees in this category may include those employees that typically have limited contact with the public, work from an office, and those that can safely practice social distancing.

Although most employee duties do not qualify as high risk of exposure, there should be high risk gear readily available for emergency situations within facilities that would require employees taking on high risk exposure when providing first aid to employees or visitors, prior to emergency services arriving.

STEP 2: IDENTIFY APPROPRIATE PERSONAL PROTECTION EQUIPMENT

Very High Risk Exposure And High Risk Exposure Employees

Personal Protection Equipment (PPE) will be supplied to those employees who have been determined by the Management Team as belonging in the Very High Exposure Risk and High Exposure Risk categories. PPE will include but not limited to masks and gloves.

All types of PPE supplied by the City of Alpharetta must be:

- Selected based upon the hazard to the worker,
- Properly fitted and periodically refitted, as applicable,
- Consistently and properly worn when required,
- Regularly inspected, maintained, and replaced as necessary, and
- Properly removed, cleaned, and stored and disposed of, as applicable.

In addition, training will be provided for employees on issued PPE and when/how to request new PPE.

For employees categorized as Very High Exposure Risk and High Exposure Risk PPE must be worn if within 6 feet of another person and/or if passing through common areas. Additional requirements for the wearing of PPE may be established by the employee's Department Director.

All Other Employees

Employees not categorized by the City as Very High Exposure Risk or High Exposure Risk will not be supplied PPE but will be permitted to wear their own PPE, such as a homemade face covering

device, provided the design permits the employee to safely perform her/his job duties and is made of an appropriate material for the workplace.

NOTE: After Step 5 – Phase 3 as defined later in this manual has commenced, the Director of Human Resources or her designee will accept and review all requests for PPE. The Director of Human Resources or her designee will maintain a log of all PPE that has been approved, ordered, and distributed to City of Alpharetta employees.

STEP 3: ESTABLISHING PROCEDURES FOR THE WORKPLACE

City of Alpharetta staff must collectively work together to ensure the safety of our facilities and avoid the spread of the virus. The following general procedures shall be implemented for all facilities in addition to any specific procedures created for site work plans during Step 4 of this process.

Employee Health Screening

All employees physically working at a City of Alpharetta facility shall ensure they are health screened daily in accordance with the procedures outlined below. These procedures were developed in conjunction with CDC Guidelines with the goal of protecting personnel, their co-workers, and family members.

Public Safety Department Personnel

Due to the higher exposure risk, unique environment, and minimum staffing requirements encountered in the Department of Public Safety, more stringent procedures have been established for personnel of that department. These procedures are defined in Department of Public Safety General Order 03-20-13 and are incorporated by reference into this manual and operational plan.

All Other Personnel

Upon arrival at work and before entering the general population area of their assigned facility, an employee shall:

- Check for symptoms (fever, cough, shortness of breath, sore throat, diarrhea).
- Take her/his temperature using a City provided non-contact thermometer. If a temperature of 100.4 or above is noted, the employee shall not report for work, shall immediately leave the premises, and shall immediately notify her/his supervisor by phone.
- Notify her/his supervisor of any close contact within the last 14 days with someone with a diagnosis of having COVID-19.
- Notify her/his supervisor if the employee or anyone living under the same roof as the employee has travelled internationally or domestically within the last 14 days.

Social Distancing

Social distance shall be observed at all City of Alpharetta facilities until otherwise notified by the City Administrator based upon guidance from federal, state, or county public health agencies. Social distancing means keeping space between yourself and other people outside of your home. Social distancing requires that each employee:

- Stay at least 6 feet from other people,
- Do not gather in groups,
- Stay in her/his assigned area and within individual workspaces, with the exception of entering/leaving the building or the lavatories or to complete a job task,
- Does not physically attend or host external meetings, and
- Addresses all concerns regarding symptomatic behavior should to her/his supervisor.

Additionally, barriers, signage and markers shall be installed in common areas to help facilitate the implementation of social distancing requirements.

In efforts to minimize the amount of areas exposed to contamination, employees will refrain from in-person visitations. Employees are encouraged to use phone and teleconferencing apps. Additionally, employees will refrain from traveling through other staff areas where applicable.

Employees are asked to be mindful about social distancing throughout their entire shift and to take proactive planning steps at the beginning of their work weeks/days in order to be successful with social distancing throughout their workday.

Postal, Interoffice, And Package Mail Deliveries

Various early studies indicate the COVID-19 virus can remain viable and infectious in droplets in the air for hours and on some surfaces for up to three days. The virus could be detected up to three hours later in the air, up to four hours on copper, up to 24 hours on cardboard and up to three days on plastic and stainless steel.

Processing daily US post office mail or interoffice mail will require gloves and disinfectant. Envelopes shall be immediately disposed in a garbage can. Documents personally delivered to the department should be treated like mail and the same protocols should be applied.

Fleet Management

Many City of Alpharetta employees not only have a personal workspace but routinely use City provided vehicles. Some employees may even commonly share such a vehicle. Therefore, it is imperative that all City of Alpharetta vehicles are included in any plan to restore operations while limiting the spread of COVID-19.

Vehicles shall have a supply of gloves and sanitizer, and it shall be the responsibility of each employee who is assigned or uses each vehicle to immediately notify her/his supervisor when the supply of these items in the vehicle is running low. It shall also be the responsibility of each employee assigned or who uses a City of Alpharetta vehicle to ensure the vehicle is cleaned, using appropriate disinfecting wipes, before and after he/she uses it.

Maintenance And Custodial Responsibilities

Frequent and thorough cleaning of facilities is a critical factor in protecting the health and safety of employees and the public. Every employee has a crucial role in cleaning and maintaining City facilities. During the period in which this Operational Restoration Plan is in effect, the following enhanced custodial maintenance requirements shall be followed.

- All City facilities, including common areas, will be properly cleaned and sanitized prior to reintroducing staff to the facility.
- All offices will be provided with cleaning and sanitizing products to use to fulfill employee responsibilities described below.
- A schedule will be determined to clean public common areas on a regular basis. Frequency of such cleaning and sanitizing will depend on the phase of reintroduction described in Step 5. Common area cleaning and sanitizing includes, but is not limited to, the following:
 - Doorknobs, push bars, handles, and panels
 - Light switches
 - Stair rails
 - Drinking fountains
 - Restrooms
 - Conference rooms
 - Breakrooms/kitchens
 - Plexiglas barriers/sneeze guards
 - Countertops
- Modify workspace environments to reduce exposure as applicable to the facility:
 - Install Plexiglas barriers/sneeze guards for each customer service counter.
 - Remove all publications, periodicals, applications, etc. in public areas.
 - Post information and signage throughout facility regarding washing hands, sneezing, social distancing, etc.
 - Gloves are required to process incoming mail.

Employee Responsibilities

Every employee shall be responsible for the following:

- Wear assigned PPE required. Employees are assigned PPE based on their risk level.
- Wash hands regularly with soap and water. When washing is not possible, hand sanitizer shall be utilized. Refer to OSHA handwashing video.
- Avoid touching eyes, nose, and mouth.
- Follow Health Screening protocol including temperature readings and communicating readings and answers to Supervisors.
- Clean personal workspaces on a regular basis. Specifically, the following shared surface areas must be cleaned throughout the day:
 - Phone
 - Keyboard + mouse
 - Desk surface and drawers
 - Chair arms and any other surface touched regularly
 - For employees with their own office – light switches and door handles
- Avoid using other employee's supplies, equipment, phones, etc. If necessary to share equipment, please clean before and after use.
- Clean common areas after use. For example, wipe down counter after servicing a customer or wipe down computer keyboard after using a communal keyboard.
- Eat only in designated areas. After eating, wipe down all surfaces used (chair, table, countertop, microwave button, fridge handle, etc.). Do not provide communal food/beverages. Refrain from sharing serving utensils.
- Use proper hygiene etiquette.
 - Cover mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow.
 - Throw used tissues in the trash and immediately wash hands with soap and water for at least 20 seconds. If soap and water are not available, use hand sanitizer containing at least 60% alcohol.

Cleaning And Disinfecting If Someone Is Symptomatic

If an employee has developed symptoms of COVID-19 in the workplace, the areas) used by the employee must be properly cleaned and disinfected prior to being used again.

- First, close off areas used by the person who is symptomatic. Next, open outside doors and windows to increase air circulation in the area. Wait 24 hours before you clean or disinfect. If 24 hours is not feasible, wait as long as possible.

- Clean and disinfect all areas used by the person who is sick, such as offices, bathrooms, common areas, shared electronic equipment like keyboards, phones, etc.
- If more than 7 days since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary. Continue routine cleaning and disinfection.

STEP 4: DEVELOP DEPARTMENT WORK PLANS TO MINIMIZE RISK

Each Department Director shall evaluate the needs of her/his department, the safety of assigned employees, and the needs of the public/customers. It is anticipated that the return to full staffing at all City of Alpharetta facilities and the introduction of staff and the public to facilities will occur in phases and follow the recommendations and orders issued by the Governor or the guidance issued by appropriate federal, state, or county health agencies. The goal of Step 4 is to proactively plan for resuming business and to safely reintroduce the staff into the facility.

As Department Directors are developing their Work Plans, the following should be taken into consideration:

- **Identify Functions**
What functions can be administered at the employee's home and which must occur at a City facility? Which functions can be administered and how can they be administered when a facility is closed to the public, if the public has restricted access, and when the public has unrestricted access? Workflow and work plans for employee assignments must be developed that will satisfactorily provide public service under these various work conditions.
- **Evaluate Department Layout and Staffing Needs**
Can all employees be at their assigned work areas at one time and achieve social distance standards? Department Directors will need to determine if staggering employees at home and in the office would help accomplish a safe distance between employees. Consideration shall be given to alter the workday shifts (vary start/end times or extend workdays/shifts to eliminate a shift). This may require a relocation of an employee's workstation assignment.
- **Identify Department Equipment Needs**
For those functions that can occur from an individual employee's home, Department Directors shall identify their equipment needs and create employee work-at-home plans to ensure all department functions are being addressed by each employee. The work plan will include the methods of obtaining additional equipment, instructions, and work documentation for completing all responsibilities. The work plan will include defined dates/times for when employees are expected to obtain the equipment, instructions, and work documentation.
- **IT Needs**
The Department Director shall coordinate all technological equipment needs with the Information Technology Department. Remote work is accomplished through three techniques. First, for users issued City laptops, automated VPN access through NetMotion. Second, through access to Windows Remote Desktop Servers. Finally, through publicly accessed cloud offerings, such as SharePoint, Team, OneDrive, and Office 365. For users who need to answer a public City extension, a cell phone can be

provided to handle those calls.

- Identify Department Cleaning and Sanitization Process and Needs
Department Directors shall be responsible for ensuring their staff are implementing the required procedures for their workspaces and department.
- Develop an Absenteeism Strategy
Department Directors will evaluate operation plans if absenteeism spikes from increases in sick employees, those who stay home to care for sick family members, and those who must stay home to watch their children if dismissed from childcare programs and K-12 schools. Plan to monitor and respond to absenteeism at the workplace. Implement plans to continue your essential business functions in case you experience higher than usual absenteeism. Prepare to institute flexible workplace and leave policies. Cross-train employees to perform essential functions so the workplace can operate even if key employees are absent

STEP 5: REINTRODUCE EMPLOYEES AND THE PUBLIC INTO THE WORKSPACE

The following phases were prepared with the goal of returning all City of Alpharetta facilities and their functions to an equivalent of the “business as usual” condition that existed prior to the COVID-19 pandemic. Each phase was developed by adding onto the previous phase; however, these phases do not need to happen in sequential order. Also, if necessary based on orders issued by the Governor or the guidance of appropriate federal, state, or county public health agencies, phases could be reversed to adapt to the situation.

Phase 1: Preparation – Closed To The Public

Administrative staff and other limited supervisory staff (as determined necessary by Department Directors) are to report to work to ensure all necessary preparations, procedures, and equipment is in place. All City of Alpharetta facilities and vehicles will be cleaned prior to and in preparation for Phase 2. Developed work plans shall adhere to strict social distancing practices. Work plans could include staggered shifts, staggered breaks, arrangements for employees to work remotely or other strategies to limit the number of employees working together. During this phase, Department Directors will receive training on all PPE that will be assigned to their staff. During this phase it is imperative that staff observe all applicable procedures identified in Step 3: Establishing Procedures For The Workplace defined earlier in this document.

The expected duration of Phase 1 is 3 to 5 days, or until all preparations are complete. It is important that all preparation in Phase 1 is complete before moving to Phase 2.

Phase 2: Implement Department Work Plans – Closed To The Public

Following completion of Phase 1, Work Plans developed in Step 4 will be implemented. Additionally, Department Directors shall:

- Make arrangements for staff to train on how to use PPE, what PPE is necessary, how to properly put on, use, and take off PPE, and how to properly dispose of PPE.
- Educate staff about how they can reduce the spread of the virus (at work and at home) and their personal responsibilities as identified in Step 3: Establishing Procedures For The Workplace defined earlier in this document.
- Enforce the “no in-person meeting” rule with the public and at any City of Alpharetta facility. Meetings shall be conducted via conference call or an online meeting platform.
- Ensure employees are still following the Health Screening protocol including temperature checks

The expected duration of Phase 2 is contingent on the severity of the epidemic within the localized area. The City Administrator will utilize all available recommendations provided by the federal, state, and county public health agencies in determining if advancing to Phase 3 of this Plan is appropriate.

Phase 3: Restricted Public Access

During Phase 3, the public will begin to be given restricted access to City facilities. Restricted access means:

- Limiting/regulating the number of individuals from the public permitted to enter the building. The number of individuals permitted entrance could change periodically based upon the conditions observed in the community or applying the generally accepted practices created on knowledge of the COVID-19 virus.
- Meetings with the public within a City facility are by appointment only. All in-person meetings will comply with the 6-foot social distancing rule and will provide sanitizing products and pre/post-meeting cleaning measures.
- All visitors entering an employee accessed workspace/work area or meeting area within offices will have their temperatures taken by a City employee using a City-issued no-contact thermometer. If a visitor registers a temperature of 100.4 degrees or higher, he/she will be advised of the temperature and advised that because of the fever they cannot access the facility.
- All employees must still undergo the Employee Health Screenings and carryout the Employee Responsibilities as identified in Step 3: Establishing Procedures For The Workplace defined earlier in this document.

Additionally, during this phase, general staff who have been working remotely may be reintroduced to the facility provided adequate social distance and sanitation measures can still be enforced.

The expected duration of Phase 3 is contingent on the severity of the epidemic within the localized area. The City Administrator will utilize all available recommendations provided by the federal,

state, and county public health agencies in determining if advancing to Phase 4 of this Plan is appropriate or if a return to a previous phase is required.

Phase 4: Open To Public – Normal Operations With Continued Social Distancing / Safety Protocols
The public will be permitted to enter the facility with minimal restrictions. Social distancing of 6 feet is still in place during this phase for visitors and remains a requirement for employees. This means our providing full service to the public with the possibility of limited on-site staffing.

- City staff will perform job functions while maintaining social distancing.
- Employees are still required to have their temperatures checked daily.
- All visitors entering an employee accessed workspace/work area or meeting area within a City of Alpharetta facility will have their temperatures taken.

The expected duration of Phase 4 will continue until the threat of contracting COVID-19 is considered by federal, state, and/or county public health agencies to be nearly/entirely eliminated or until the risk of employee-to-employee infections is deemed minimal. In the event that the epidemic rebounds, the City Administrator will determine if a return to a previous phase of this plan may be necessary or prudent.

Phase 5: Open To Public – Normal Operations With Full Staffing

The last phase would be the condition that is equivalent to “business as usual” before the COVID-19 pandemic. The City of Alpharetta will return to full staffing during regular business hours. The necessity for most enhanced safety protocols (such as the 6-foot social distancing rule) and equipment (Plexiglas barriers, face masks/covering, or latex gloves) would be gradually phased out, but the sanitizing of hands and office surfaces will remain as normal daily work procedure.

If the epidemic recrudesces, the City Administrator, based upon guidance from appropriate federal, state, or county public health agencies, shall order that a previous phase of this plan be re-implemented.

WHOLE TEAM COOPERATION

A successful restoration of the City of Alpharetta's operations cannot occur without the full cooperation of all employees. Cooperation means working together to achieve a common goal, which is to provide comprehensive public service without sacrificing the health and safety of our employees, citizens, and other customers. In the workplace, this means a healthy environment in which employees work together to achieve both personal and organizational objectives.

This Operational Restoration Plan and manual shall be followed to ensure the purpose of the document, to protect employees and the public and reduce the spread of COVID-19, is being fulfilled. Each time an employee makes an exception or does not enforce a procedure outlined within, it erodes the effectiveness of the plan and puts individuals at risk.

This plan shall be followed by the leadership team and all employees and can only be modified by the City Administrator or his designee.



City Council Meeting STAFF REPORT

Submitting Department: Recreation, Parks & Cultural Services

Submitted By: Morgan Rodgers

Sponsored By:

Meeting Date: February 15, 2021

I. AGENDA ITEM TITLE: CITY SPECIAL EVENTS MANAGEMENT

II. RECOMMENDATION:

Staff is seeking guidance for a change in the management of the City's major events.

III. REPORT IN BRIEF:

The Recreation, Parks & Cultural Services Department is considering that the following events be managed by a third party event company: Brooke Street Concert Series, Taste of Alpharetta, and Wire & Wood Festival. Separate RFPs would be issued for each event.

It is understood and expected that this model requires sponsorship of the events. The Department would be setting limitations on the number of on-site sponsor booths, either as a percentage of other vendor booths, or as a percentage of expected attendance, depending on event type.

The goal would be for this change of management to be invisible to the residents, and for the Community Services Division to maintain oversight of all public events. The event management companies would need to follow the focus outlined by the City for each event. For example, Taste of Alpharetta is "Dedicated to the many facets of the local food system, including local restaurants, growers and producers, educators, distributors, innovators, and food rescuers". The City would be open to new ideas from the event management companies, but the overall focus of the events would remain the same.

If approved this would begin with events in 2022 with a City subsidized two year tiered approach of up to 50% for year one and up to 25% in year two based on 2019 budgeted amounts.

The Department is also recommending that the Food Truck Alley events be eliminated due to the large number of restaurants in the downtown area.

The Department is also recommending the elimination of the Arts StreetFest event which will allow the Farmer's Market and the Art in the Park events to be held over Memorial Day Weekend.

Future events would be tailored for the City with an emphasis on meaningful, authentic, memorable community based events.

IV. ALTERNATIVES:

V. ATTACHMENTS:

Department Recommendations_Events_2021_FINAL

ALPHARETTA CITY EVENTS

RECOMMENDATIONS TO BEGIN IN CY2022



EVENTS IN ALPHARETTA

In the City of Alpharetta, we have three types of event: City Events, City-Sponsored/City Partnered Events, and Outside Events. The following is the Recreation, Parks & Cultural Services Department recommendations for the future of events in the City of Alpharetta.

CITY EVENTS

City Events are completely organized, coordinated, paid for, and produced by the City of Alpharetta. All City Events have free admission and welcome all-ages. All funds generated by the City Events, either through sponsorships or vendor fees, are circulated back into the City of Alpharetta. City Events, and any major changes made to these events, are approved by the Mayor and City Council annually during the budgetary process.

The City Events include:

- 4th of July
- Alpharetta Arts Streetfest
- Brooke Street Park Concert Series
- Food Truck Alley
- Scarecrow Harvest
- Season of Celebration
- Taste of Alpharetta
- Touch-A-Truck
- Wire & Wood



CITY-SPONSORED EVENTS

City-Sponsored/City Partnered Events are events that are coordinated and produced by an outside, 3rd party, not a City team. The event organizers submit an application to the Special Events team and, once approved, manage all elements of the event. The Special Events team assists with coordinating all the City services provided to the event, free-of-charge.

The City-Sponsored/City Partnered Events include:

- Brew Moon (Summer)
- Brew Moon (Fall)
- European Market
- Farmer's Market
- Grilling & Gridiron
- K9 5K
- Mayor's Challenge 5K
- Memorial Day Tribute
- MLK St. James Walk
- Polar Plunge
- PopFest
- Wine Festival

The City of Alpharetta provides the following services to City-Sponsored/City Partnered Events free of charge:

- Electricity and on-site support from the City's contracted electrician
- Public Safety staffing
- Restroom facilities, either within a City facility or rented port-o-lets
- Road closures and barricades
- Trash receptacles and staff to maintain the cleanliness of the event site
- Waived special event permit (\$200)

The City of Alpharetta provides the following marketing, social media, and signage support for City-Sponsored/City Partnered Events:

- A banner, provided by the event producer, can be placed in Downtown Alpharetta approximately 1-3 weeks before the event
- Event listing on the City of Alpharetta's website, with link to the event's website
- Event co-hosting with the City's Recreation, Parks & Cultural Services Facebook page, but no additional social media promotion
- The right to use the City logo on event promotions
- No press release is written or sent out by the City of Alpharetta on behalf of the event, but the event organizer may include mention of the City in their press release. The City will provide a quote, if the organizer would like to include.

OUTSIDE EVENTS

Outside Events are typically smaller events, planned, coordinated, and produced by a 3rd party. These events include 5K road races, dog walks, bike rides, arts shows in parks, and others. Some larger Outside Events have also taken place in Alpharetta, including the Atlanta International Night Market, and carnivals at North Point Mall.

Outside events incur all the expenses of producing an event in Alpharetta. They are given a quote prior to their event for all the City of Alpharetta services which are provided free to City-Sponsored/City Partnered Events, and then are sent an invoice after their event. Their permit for future year events is not approved until their invoice is paid in full.

THE NUMBERS

City Events

City Events	Budgeted Funds	Public Safety / PW - Staff Costs	Rec & Parks Staff Costs	Revenue / Fees Paid to COA*	Net Cost to City
4 th of July	\$ 34,000.00	\$ 8,715.00	\$ 4,103.00	\$ -	\$ 46,818.00
Alpharetta Arts Streetfest - 2-day event	\$ 14,875.00	\$ 2,660.00	\$ 2,105.00		\$ 19,640.00
Brooke Street Park Concert Series - Costs for 10 events	\$ 50,000.00	\$ 6,800.00	\$ 3,250.00	\$ -	\$ 60,050.00
Food Truck Alley - Costs for 12 events	\$ 57,976.00	\$ 14,860.00	\$ 7,800.00	\$ -	\$ 80,636.00
Scarecrow Harvest	\$ 31,800.00	\$ -	\$ 455.00	\$ 352.00	\$ 31,903.00
Season of Celebration	\$ 34,651.00	\$ 5,064.00	\$ 1,065.00	\$ 700.00	\$ 40,080.00
Taste of Alpharetta**	\$ 192,875.00	\$ 56,130.00	\$ 2,734.00	\$ 186,533.00	\$ 65,206.00
Touch-A-Truck	\$ 5,187.00	\$ 6,600.00	\$ 2,362.00	\$ -	\$ 14,149.00
Wire & Wood	\$ 124,700.00	\$ 3,774.00	\$ 3,120.00	\$ 1,250.00	\$ 130,344.00
TOTAL COST FOR CITY EVENTS	\$ 546,064.00				\$ 488,826.00
* Reflects vendor fees and ticket sales (TOA). Does NOT include sponsorship dollars.					
** TOA also costs COA an additional \$25k for misc. employee OT and \$15k for PTO awarded to city employees who work the event.					

City-Sponsored Events

City-Sponsored/City Partnered Events	Budgeted Funds	Public Safety Staff Costs	Rec & Parks Staff Costs	Fees Paid to COA	Net Cost to City
Brew Moon (Summer)	\$ 1,200.00	\$ 4,623.00	\$ 880.00	\$ -	\$ 6,703.00
Brew Moon (Fall)	\$ 2,625.00	\$ 5,262.00	\$ 880.00	\$ -	\$ 8,767.00
European Market- (2) day event	\$ 1,100.00	\$ 2,316.00	\$ 2,080.00	\$ -	\$ 5,496.00
Farmer's Market - 30 weeks	\$ 2,500.00	\$ 94,560.00	\$ 14,400.00	\$ -	\$ 111,460.00
Grilling & Gridiron	\$ 300.00	\$ 3,055.00	\$ 440.00	\$ -	\$ 3,795.00
K9 5K	\$ -			\$ -	\$ -
Mayor's Challenge 5K	\$ 1,200.00	\$ 8,800.00	\$ 550.00	\$ -	\$ 10,550.00
Memorial Day Tribute	\$ 1,500.00	\$ 280.00	\$ 260.00	\$ -	\$ 2,040.00
MLK St. James Walk	\$ -	\$ 2,700.00		\$ -	\$ 2,700.00
Polar Plunge	\$ -		\$ 540.00	\$ -	\$ 540.00
PopFest	\$ -	\$ 1,400.00	\$ 650.00	\$ -	\$ 2,050.00
Wine Festival	\$ -	\$ 2,325.00		\$ -	\$ 2,325.00
TOTAL COST FOR CITY SPONSORED/CITY PARTNERED EVENTS					\$ 156,426.00

Outside Events

Outside Events	Budgeted Funds	Public Safety Staff Costs (PAID to COA BY EVENT COORD)	Rec & Parks Staff Costs	Additional Public Safety Fees	Revenue / Fees Paid to COA	Net Cost to City
All for One Bike Ride	\$ -	\$ 438.00			\$ 200.00	\$ (238.00)
Alpharetta Elementary Flying 5K	\$ -	\$ 1,795.00			\$ 200.00	\$ (1,595.00)
Alpharetta Women's ½ Marathon	\$ -	\$ 8,273.00		\$ 9,000.00	\$ 200.00	\$ (17,073.00)
American Cancer	\$ -	\$ -			\$ 200.00	\$ 200.00
Art in the Park	\$ -	\$ 400.00			\$ 200.00	\$ (200.00)
Atlanta International Night Market	\$ -	\$ 14,500.00			\$ 200.00	\$ (14,300.00)
Butcher & Brew Fest	\$ -	\$ 1,126.00			\$ 200.00	\$ (926.00)
Erin's Hope 5K	\$ -	\$ 1,795.00			\$ 200.00	\$ (1,595.00)
GA 400 Ride of Silence	\$ -	\$ -			\$ 200.00	\$ 200.00
Geeks Rush 5K	\$ -	\$ 1,168.00			\$ 200.00	\$ (968.00)
Heart & Sole 5K	\$ -	\$ 2,660.00			\$ 200.00	\$ (2,460.00)
Iron Kids Triathlon	\$ -	\$ 5,105.00			\$ 200.00	\$ (4,905.00)
Jazzfest St. James	\$ -	\$ -			\$ 200.00	\$ 200.00
March of Dimes Event	\$ -	\$ -			\$ 200.00	\$ 200.00
Peachtree Kids Triathlon	\$ -	\$ 1,752.00			\$ 200.00	\$ (1,552.00)
Race to Rally Hope	\$ -	\$ 4,248.00			\$ 200.00	\$ (4,048.00)
Turkish Food Festival	\$ -	\$ 770.00			\$ 200.00	\$ (570.00)
Walk & Roll	\$ -	\$ -			\$ 200.00	\$ 200.00
TOTAL COST FOR OUTSIDE EVENTS						\$ (49,430.00)

RECOMMENDATIONS

COVID-19 gave us an opportunity to evaluate how we do business and ask ourselves if there is any room for modifications or improvements to how we monitor and manage our large events. The City has put tremendous effort into building world-class events for the residents, and that level of quality will be important when people gather again.

It is the recommendation of the Department that the three (3) largest City Events transition into City-Sponsored/City Partnered Events in CY 2022. The Department recommends that the City subsidize the City Events for two years once this plan is implemented, based on 2019 budgeted amounts, with a tiered approach of up to 50% subsidy in year one and up to 25% in year two.

City Subsidy of Event				
	2022 (50%)	2023 (25%)	2024 (0%)	Budgeted Funds 2019
Brooke Street Park Concert Series - 10 events	\$ 25,000.00	\$ 15,000.00	\$ -	\$ 50,000.00
Taste of Alpharetta	\$ 96,437.50	\$ 57,862.50	\$ -	\$ 192,875.00
Wire & Wood	\$ 62,350.00	\$ 37,410.00		\$ 124,700.00
TOTAL SUBSIDY PAID TO EVENT COMPANY	\$ 183,787.50	\$ 110,272.50	\$ -	\$ 367,575.00

The event management company(s) that is/are chosen to manage these three events would need to develop a plan to make the events self-sustainable by year three, at which point the City would still provide City services and marketing support, but no cash support.

Additionally, it is the recommendation of the Department that Food Truck Alley and Touch-a-Truck be retired from the City's event calendar.

It is understood and expected that this model requires sponsorship of the events. The Department recommends setting limitations on the number of on-site sponsor booths, either as a percentage of other vendor booths, or as a percentage of expected attendance, depending on event type.

This recommendation would entail seeking proposals from event management companies for three (3) City Events. The Community Services Division would work with Finance to put together RFPs for each event. The Department does not recommend one RFP for all three City Events, due to the variety of type and focus. This process takes 4-6 months.

The goal would be for this change of management to be invisible to the residents, and for the Community Services Division to maintain oversight of all public events. The event management companies would need to follow the focus, outlined by the City for each event. For example, Taste of Alpharetta is *"Dedicated to the many facets of the local food system, including local restaurants, growers and producers, educators, distributors, innovators, and food rescuers"*. The City would be open to new ideas from the event management companies, but the overall focus of the events would remain the same.

It is the recommendation of the Department that this begins with events in CY 2022. If this is approved, the Department would immediately begin the process of executing this plan.

NOTES

A brief overview of each City Event, and what the scope would be for the event management company and the City team if the Department recommendations are adopted.

4th of July

- Focus: The 4th of July event invites residents to gather, celebrate, and share in the traditions of Independence Day with music food and family-friendly fun.
- Audience/Attendance: 5,000, Ages 0-100, Families
- Date: July 4
- Tickets/Free: This is a free-admission event.
- Location: Wills Park
- Event Management Scope: N/A
- City Scope: Site plan, Run-of-show, Pyrotechnic vendor, Food truck/vendors, Marketing, Signage, Coordination of road closure, Public safety (police/fire/EMT), Trash removal, Electricity access, and Restroom facilities rental/access

Brooke Street Park Concert Series

- Focus: The Brooke Street Park Concert Series is a low-key, weekend music concert series with the goal of celebrating local music talent and encouraging families to enjoy music together.
- Attendance / Audience: 1,000 per week, Ages 40-70, Many bring a picnic
- Date: 2x per month, May-September
- Tickets/Free: This is a free-admission event.
- Location: Brooke Street Park
- Event Management Scope: Site plan, Run-of-show, Music talent contracting, Stage/sound vendor, Food truck/vendors, Marketing, Signage
- City Scope: Marketing support, Public safety (police/fire/EMT), Trash removal, Electricity access, and Restroom facilities rental/access

Scarecrow Harvest

- Focus: The goal of this family-friendly fall festival is to offer fun activities for children in Alpharetta.
- Attendance/ Audience: 5,000, Ages 0-50, Families, Young Adults
- Date: First Saturday in October
- Tickets/Free: This is a free-admission event.
- Location: Brooke Street Park
- Event Management Scope: N/A
- City Scope: Coordination of the scarecrow applications, Hay bale delivery, Online competition, Signage, Marketing

NOTES, CONTINUED

Season of Celebration

- Focus: The Season of Celebration invites residents to gather and celebrate the community of Alpharetta, and to give-back and share in traditions during the holiday season.
- Attendance/ Audience: 5,000, Ages 0-50, Families, Young Adults
- Date: First Friday in December
- Tickets/Free: This is a free-admission event.
- Location: Downtown Alpharetta
- Event Management Scope: N/A
- City Scope: Site plan, Run-of-show, Entertainment vendors, Marketing, Signage, Coordination of road closure, Public safety (police/fire/EMT), Trash removal, Electricity access, and Restroom facilities rental/access

Taste of Alpharetta

- Focus: Taste of Alpharetta is dedicated to the many facets of the local food system, including local restaurants, growers and producers, educators, distributors, innovators, and food rescuers.
- Attendance/ Audience: 50,000, Ages 18-65
- Date: First Thursday in May
- Tickets/Free: This is a free-admission event, but tickets are purchased in order to buy sample-sized "tastes" from the participating restaurants. Tickets have historically been 50-cents each, and the restaurants were asked to keep "tastes" below 8 tickets (\$4).
- Location: Downtown Alpharetta
- Event Management Scope: Site plan, Run-of-show, Music talent contracting, Stage/sound vendor, Entertainment vendors, Restaurant applications/contracting, Marketing, Signage
- City Scope: Coordination of road closure, Marketing support, Public safety (police/fire/EMT), Trash removal, Electricity access, and Restroom facilities rental/access

Wire & Wood

- Focus: The goal of the Wire & Wood Music Festival is to showcase local and regional music talent that writes and performs their own original work, raise awareness about the importance of music, and to highlight the many facets of the music community.
- Attendance / Audience: 20,000, Ages 30-60
- Date: Second weekend in October
- Tickets/Free: This is a free-admission event.
- Location: Downtown Alpharetta
- Event Management Scope: Site plan, Run-of-show, Music talent contracting, Stage/sound vendor, Entertainment vendors, Food vendor applications/contracting, Marketing, Signage
- City Scope: Coordination of road closure, Marketing support, Public safety (police/fire/EMT), Trash removal, Electricity access, and Restroom facilities rental/access.

THANK YOU.

