



City Council Meeting OCTOBER 17, 2016

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:30 PM

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE TO THE FLAG
- IV. PROCLAMATIONS AND PRESENTATIONS
 - A. Presentation by Roger Wise and Jason Binder for "Two-Step Stevo"
(Alpharetta Rotary)
- V. CONSENT AGENDA
 - A. Council Meeting Minutes (Meeting of 10/3/2016)
 - B. Alcoholic Beverage License Applications
 - PH-16-AB-24
Candy Nature Products, Inc.
d/b/a Amy's Natural Foods
Specialty Shop - Beer & Wine - Sunday Sales
 - PH-16-AB-25
Cutter's Cigar Emporium
Consumption on Premises
Liquor, Beer & Wine, Sunday Sales
- VI. INFORMATIONAL UPDATES
 - A. Downtown Parking Deck
NOTE: This is an informational item ONLY. No discussion of or vote on this item will occur during this meeting.
- VII. OLD BUSINESS
 - A. Location Of New Downtown Parking Deck
NOTE: This item has been deferred. There will be no discussion of or vote on this item during this meeting. Please reference related item under INFORMATIONAL UPDATES.
- VIII. NEW BUSINESS
 - A. RFQ 17-1006 On-Call Planning Services
- IX. WORKSHOP
 - A. Wills Park Pool Renovation Project
 - B. Discussion of Tree Removal for Single-Family Detached Lots
 - C. City Hall: Installation Of Brick Feature At History Room Entrance
- X. PUBLIC COMMENT
- XI. REPORTS

XII. ADJOURNMENT TO EXECUTIVE SESSION



OFFICIAL MINUTES OF
COUNCIL MEETING ON
OCTOBER 3, 2016

CITY HALL – 2 PARK PLAZA
6:30 PM

Official Minutes

The public is advised that the following minutes are not a verbatim transcription of business presented at the Council Meeting of the date shown; but are a synopsis of pertinent information. The public is further advised that the tapes recorded at said meeting are a matter of public record and are available to be heard at the City of Alpharetta's Clerk's office during normal business hours and on line at the City web site.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE TO THE FLAG

IV. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 9/26/2016)

B. Financial Management Report: Month Ending August 31, 2016.

❖ Council Member Kennedy offered a motion to approve the Consent Agenda

- The motion received a second from Council Member Merkel
- The motion was approved 6-0; Mitchell abstained

V. NEW BUSINESS

A. Adoption of Fulton County Hazard Mitigation Plan

- Director of Public Safety, Gary George, came forward to introduce Captain Joe Papadics to present this item
- The Federal Emergency Management Agency (FEMA) has completed its review of the Fulton County Multi-Jurisdictional Hazard Mitigation Plan for compliance with the programmatic requirements of the Federal Hazard Mitigation Planning Standards contained in 44 CFR Section 201.6(b)-(d). FEMA has determined that the Fulton

County Hazard Mitigation Plan Update is compliant with Federal standards, subject to formal community adoption.

- The county and each municipality must pass individual resolutions adopting the Plan.

Public Comment

None

- Assistant City Attorney, Scott Hastey read the Resolution aloud
- ❖ Council Member Gilvin offered a motion to adopt the Fulton County Mitigation Plan as proposed by Public Safety
 - The motion received a second from Council Member Kennedy
 - Resolution was read into the record
 - Council Member Gilvin amended his motion to include adoption of the Resolution as read by the City Attorney
 - Accepted by Kennedy
 - The motion was approved 7-0

B. Property Acquisition: 1480 And 1490 Mid Broadwell Road

- City Administrator, Bob Regus, came forward to present this item
- Consideration for the City to acquire two parcels located at 1480 and 1490 Mid Broadwell Road and totaling approximately 3.91 acres at a total purchase price of \$945,000. The purpose of the purchase is park land acquisition.

Public Comment

- Sandy Martin, 1655 Broadwell Oaks Dr, Alpharetta, GA, came forward to speak on this item
- ❖ Council Member Binder offered a motion to approve the purchase of two land parcels located at 1480 and 1490 Mid Broadwell Road and totaling approximately 3.91 acres and a total purchase price of \$945,000 and authorize the Mayor to execute all necessary documents
 - The motion received a second from Council Member Mitchell

- The motion was approved 7-0

C. History Room Construction Services

- This item was removed from the agenda and will be heard at a later date

D. Advanced Heart Monitor Replacements for the Fire Department

- Director of Public Safety, Gary George, came forward to present this item
- Staff requests the approval of a purchase of nine replacement Advanced Heart Monitors (and associated equipment) through Southeastern Emergency Equipment at a cost of \$247,304.87.
- Adopt the attached Resolution authorizing the Mayor to execute a supplemental lease agreement, and all associated documents, with Branch Banking and Trust Company (under the Georgia Municipal Association equipment lease program) for the purposes of funding the Advanced Heart Monitor acquisition
- The Fire Division uses Advanced Heart Monitors ("heart monitors") to diagnose, treat and monitor medical patients, particularly those experiencing cardiac events. These are emergency-room type units with leads that attach to the patient to provide vital signs such as heart rhythms, blood pressure and pulse oximetry. The features and functions of such units are determined by both the hardware and the software that operates the units and communicates with users.
- The City's current heart monitors were purchased in 2008 and have reached the end of their useful life (9 monitors in total). Both the hardware and software are beyond the manufacturer's effective support and they do not have some contemporary features required to meet current American Heart Association standards of care.
- During FY 2016, the Public Safety Department began to evaluate the heart monitors available in the marketplace. A panel of paramedics with particular expertise in cardiac care was formed to evaluate alternatives and quickly narrowed the field to three of the largest manufacturers: Zoll (maker of the old equipment), Philips and Physio. The panel met with representatives from all three manufacturers and worked with loaned equipment to assess each model's features and functions. A table with evaluation criteria and results is attached.
- After extensive, hands-on evaluation the panel solicited quotes. Pricing for all three units came from the manufacturers, who met directly with the evaluation panel. Philips' proposal was submitted jointly with one of their two authorized dealers, Southeastern Emergency Equipment. Philips was the lowest cost of the three, at 9% below Zoll and nearly 35% below Physio.
- The heart monitor from Phillips (HeartStart MRx M3536A) provides the most comprehensive array of desired features and functions and is also the most cost competitive based on the Department's obtained quotes.

- There are only two authorized dealers for the Philips heart monitor in the State of Georgia (see attached letter from Philips); Southeastern Emergency Equipment and Boundtree Medical). Quotes were obtained from both authorized dealers for the purchase of 9 HeartStart MRx units (and associated equipment) with the results as follows:
 - Southeastern Emergency Equipment: \$247,304.87
 - Boundtree Medical: \$248,863.38
- Southeastern Emergency Equipment provided the lowest overall quote and is the recommended vendor for this initiative. Southeastern Emergency Equipment also provides a multitude of other value added services above Boundtree including software maintenance and support (Boundtree Medical is focused primarily on providing the equipment).
- The Department has determined that there are considerable advantages to replacing all the units at once rather than on an ongoing "refresh" cycle. Among the reasons is that monitors have become so technically sophisticated that having all the units on the same version of the same software is virtually essential. Also, the technology is evolving quickly enough that keeping all Fire personnel adequately trained on multiple models would be difficult. Given this perspective, the approach recommended during the FY 2017 Budget process was to replace all nine heart monitors through a capital lease purchase. The City Council graciously approved building the heart monitors into the annual operating budget under a capital lease program.
- The Finance Department solicited quotes for the heart monitor financings from six financial institutions and obtained the following results: Branch Banking and Trust Company - BB&T - (1.76%); SunTrust (1.93%); Whitney Bank and Banc of America (declined to quote; \$ amount too small); Wells Fargo (no response); and State Bank & Trust (no response). BB&T provided the most competitive interest rate and is the recommended partner for this transaction.

Transaction terms include:

- Loan amount: \$247,304.87
 - 5-year term;
 - 1.76% fixed interest rate;
 - no closing costs;
 - no prepayment penalty; and
 - \$51,201.73 annual payment.
- The Public Safety Department has sufficient appropriations programmed within the adopted FY 2017 Budget to fund the annual lease payment.
 - Assistant City Attorney, Scott Hastey, read the Resolution into the record

Public Comment

- Don Nahser, 305 Karen Dr, Alpharetta, GA, came forward to speak on this item
- ❖ Council Member Gilvin offered a motion to approve the purchase of nine replacement Advanced Heart Monitors (and associated equipment) through Southeastern Emergency Equipment at a cost not to exceed \$247,304.87 and adopt a Resolution authorizing the Mayor to execute a supplemental lease agreement, and all associated documents, with Branch Banking and Trust Company (under the Georgia Municipal Association equipment lease program) for the purposes of funding the Advanced Heart Monitor acquisition.
- The motion received a second from Council Member Kennedy
- The motion was approved 7-0

VI. PUBLIC COMMENT

- Don Nahser, 305 Karen Drive, Alpharetta, GA, came forward to address the Council in reference to the meeting start time

VII. REPORTS

- Council Member Merkel:
 - Called on Economic Development Director, Peter Tokar, to come forward and present the recent awards the Department received at the International Economic Development Conference
- Council Member Owens:
 - Commended the Public Works Department for the Grand Award Winner for Outstanding Streetscape Revitalization from the Georgia Urban Forestry Council for the Main Street improvements that were designed by our City Urban Forester, Will Eberly
 - Announced that the Northwinds Parkway project from Old Milton Parkway south to the back of Gwinnett Tech is now complete
- Mayor Belle Isle:
 - At Council Member Kennedy's recommendation, Mayor Belle Isle reappointed Bill Lusby to the Recreation Commission
 - Announced that Wire and Wood Festival is this weekend in Downtown Alpharetta

VIII. ADJOURNMENT TO EXECUTIVE SESSION

- ❖ Council Member Kennedy offered a motion to adjourn into Executive Session
 - The motion received a second from Council Member Merkel
 - The motion was approved 7-0

Respectfully Submitted,



Coty Thigpen, City Clerk



CITY COUNCIL MEETING AGENDA ITEM ROUTING FORM

DEPARTMENT DIRECTOR: COTY THIGPEN
PREPARED BY: LYN KENNEDY
COUNCIL MEETING DATE: October 17, 2016
AGENDA ITEM TITLE: ALCOHOL LICENSE APPLICATIONS
RFP / Bid # (IF APPLICABLE): N/A

CHECK ONE: ☐ BUSINESS ☒ CONSENT ☐ PUBLIC HEARING ☐ WORKSHOP

After approval by the director of the submitting department, please attach this form to your report and related / supporting items and route the full packet to the following departments in the order listed below. The initiating department is responsible for obtaining all necessary signatures prior to submittal of the report to the City Clerk; however, each reviewer is asked to forward the packet to the next reviewer following approval. All items must be received by the City Clerk a minimum of ten (10) business days before the scheduled Council Meeting.

DEPARTMENT	DATE IN	DATE OUT	APPROVED YES / NO		INITIAL
INFORMATION TECHNOLOGY ¹	_____	_____	☐ YES	☐ NO	_____
PUBLIC WORKS ²	_____	_____	☐ YES	☐ NO	_____
FINANCE	_____	_____	☐ YES	☐ NO	_____
CITY ATTORNEY	_____	_____	☐ YES	☐ NO	_____
CITY CLERK	_____	_____	☐ YES	☐ NO	_____
ASSISTANT CITY ADMINISTRATOR	_____	_____	☐ YES	☐ NO	_____
CITY ADMINISTRATOR	_____	_____	☐ YES	☐ NO	_____

1 Required of all items involving software, computer systems, network resources, communication devices, etc.

2 Required of all items involving facilities, infrastructure, etc.



CITY COUNCIL MEETING STAFF REPORT

SUBMITTING DEPARTMENT: City Clerk
SUBMITTED BY: Coty Thigpen
DRAFTED BY: Lyn Kennedy

I. AGENDA ITEM TITLE: ALCOHOL BEVERAGE APPLICATIONS

II. RECOMMENDATION:

Staff recommends approval of the referenced Alcohol Beverage Applications

III. BUDGET IMPLICATIONS:

NONE

IV. REPORT IN BRIEF:

On Thursday, October 6, 2016, Public Hearings were held for the following Alcohol License Applications

PH-16-AB-24

Candy Nature Products, Inc.

d/b/a Amy's Natural Foods

Specialty Shop – Beer & Wine – Sunday Sales

PH-16-AB-25

Cutters Cigar Emporium, LLC.

d/b/a Cutters Cigar Emporium

Consumption on Premises

Liquor, Beer & Wine, Sunday Sales

No member of the public came forward to speak against the applications.

Prior to Public Hearings, staff conducted the required background checks and reviews, and found no issues or circumstances in conflict with the Ordinance as defined by the City Codes. As such, staff recommends approval.

V. ALTERNATIVES:

N/A

VI. ATTACHMENT:

- Agenda



*CITY OF ALPHARETTA
PUBLIC HEARING
ALCOHOL BEVERAGE LICENSE*

DATE: OCTOBER 6, 2016
TIME: 3:00 P.M.
LOCATION: CITY HALL - COUNCIL CHAMBERS

AGENDA

- I. Call to order*
- II. License Applications:*

- A. PH-16-AB-24 Candy Nature Products, Inc.
d/b/a Amy's Natural Foods
10591 Old Alabama Road Connector
Alpharetta, Ga. 30022

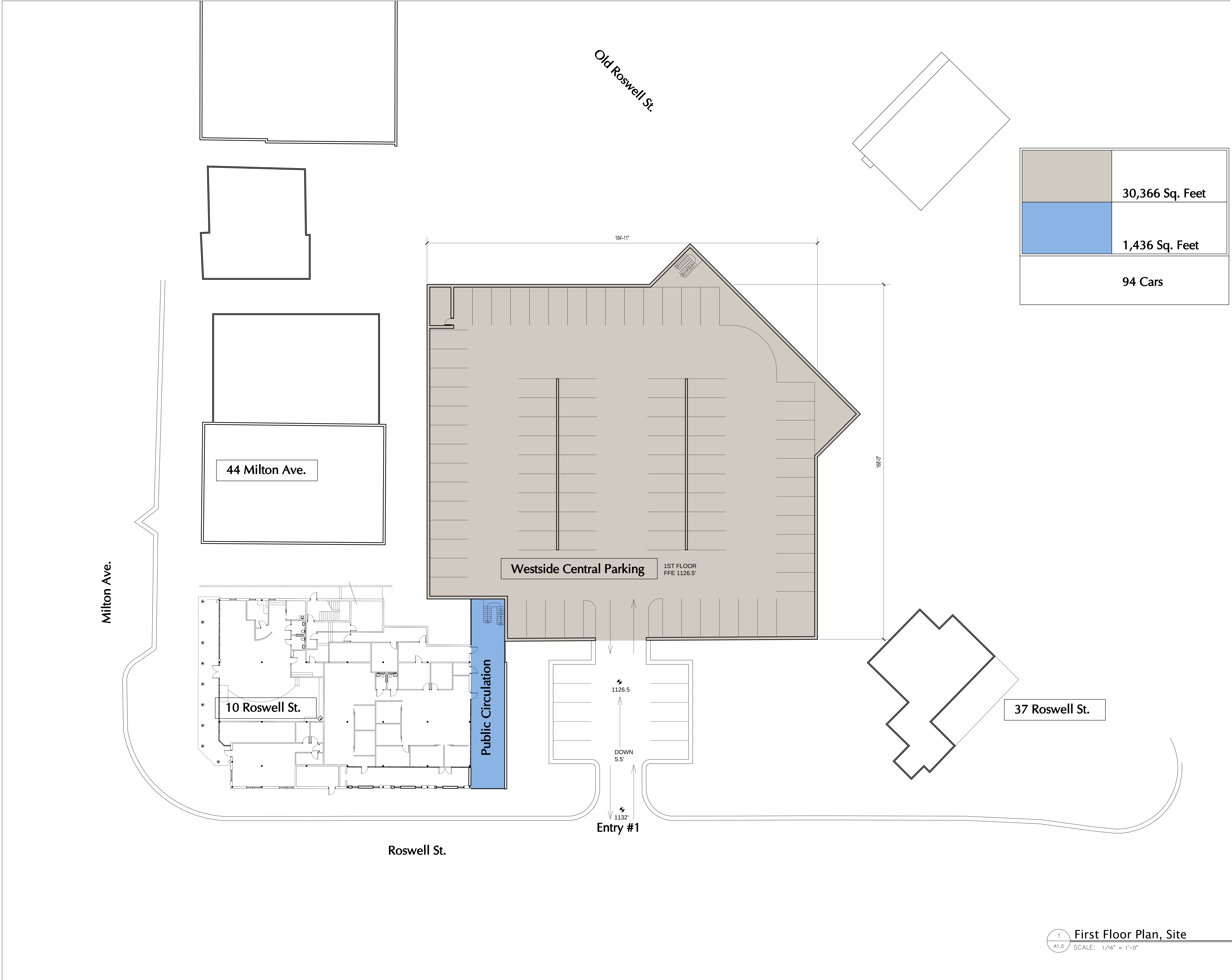
Specialty Shop
Beer & Wine - Sunday Sales

Owner: Candy Nature Products, Inc.
Registered Agent: Rebecca Iannucci*
- B. PH-16-AB-25 Cutters Cigar Emporium, LLC
d/b/a Cutters Cigar Emporium
4915 Windward Parkway - Ste. 100
Alpharetta, Ga. 30004

Consumption on Premises
Liquor, Beer & Wine - Sunday Sales

Owner : Cutters Cigar Emporium, LLC
Registered Agent : Russell R. Sutton*

- III. Adjournment*



	30,366 Sq. Feet
	1,436 Sq. Feet
94 Cars	

Alpharetta, GA
30009

ARCHITECT
D. TRACY WARD
EST. 1993

GENERAL NOTES:
1. This architect and/or architectural firm is not contracted to provide Construction Administration services for this project (unless otherwise noted).
2. This architect and/or architectural firm is not contracted to provide waterproofing details & specifications for this project (unless otherwise noted).

THIS DRAWING IS THE PROPERTY OF BENCHMARK DESIGN, P.C. ARCHITECTS AND IS NOT TO BE REPRODUCED OR COPIED IN WHOLE OR IN PART. THE DIMENSIONS OF WHICH ARE 24" x 36". IT IS ONLY TO BE USED FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREIN AND IS NOT TO BE USED ON ANY OTHER PROJECT WITHOUT WRITTEN PERMISSION FROM THE ARCHITECT. THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING ALL FIELD MEASUREMENTS, QUANTITIES AND DIMENSIONS, AND RELATED FIELD CONSTRUCTION DETAILS.

Design Professional D. Tracy Ward, GA #8230

Issue Date 10/11/2016

Date	Description
0 00/00/0000	XXXXXXXX

Project Name Roswell and Milton Street

Project Number 16014

Drawn by RGS/JB

Designed by DTW

Checked by DTW

FIRST FLOOR PLAN,
SITE

Description

Sheet Number

1 First Floor Plan, Site
A1.0 SCALE: 1/16" = 1'-0"

A1.0



	30,366 Sq. Feet
	1,436 Sq. Feet
87 Cars	

Alpharetta, GA
30009

ARCHITECT
D. TRACY WARD
EST. 1993

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COPYRIGHT © 2016
Benchmark Design, P.C.
Architects & Planners

Design Professional D. Tracy Ward, GA #8230

Issue Date 10/11/2016

	Date	Description
0	00/00/0000	XXXXXXXX

Project Name Roswell and Milton Street

Project Number 16014

Drawn by RGS/JB

Designed by DTW

Checked by DTW

SECOND FLOOR PLAN,
SITE

Description

Sheet Number

1 Second Floor Plan, Site
A1.3 SCALE: 1/16" = 1'-0"

A1.1



Old Roswell St.

✓ Pedestrian Connector

	Public Pedestrian Access
	30,366 Sq. Feet
	1,436 Sq. Feet
94 Cars	

Alpharetta, GA
30009

ARCHITECT
D. TRACY WARD
EST. 1993

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COPYRIGHT 2016

Design Professional **D. Tracy Ward, GA #8230**

Issue Date 10/11/2016

	Date	Description
0	00/00/0000	XXXXXXX

Project Name Roswell and Milton Street

Project Number 16014

Drawn by RGS/JB

Designed by DTW

Checked by DTW

THIRD FLOOR PLAN, SITE

Description	SITE
-------------	------

Sheet Number **A1.2**

A1.2

1 Third Floor Plan, Site
A1.2 SCALE: 1/16" = 1'-0"

SCALE: 1/16" = 1'-0"



2 PARK PLAZA
ALPHARETTA, GA 30009
PHONE: 678.297.6000
WWW.ALPHARETTA.GA.US

TO: MAYOR AND CITY COUNCIL
FROM: JAMES DRINKARD
DATE: OCTOBER 18, 2016
RE: PROPOSED DOWNTOWN PARKING DECK

Per your direction and in response to claims received by the City that downtown business owners were reluctant to publicly voice their opinions regarding the location of a proposed parking deck in the western section of Downtown Alpharetta, our staff has attempted to visit those businesses located within the core of Downtown and speak on the topic with their owners. Staff was instructed to express no opinions or engage in any remarks that may in any way influence the opinions of the business owners. Rather, they were to ask simply if the owners had an opinion as to the site on which the deck should be located and the reasons for their opinion.

Interviews were conducted by Peter Tokar on October 10 – 12. Staff was able to speak with the owners of fourteen of these businesses and was informed by those owners that they are reluctant to speak publicly out of fear of angering potential customers whose views may differ from their own.

Of the owners interviewed, the preferred location for the deck was noted as follows:

- Site A: 11
- Site C: 1
- Site D: 2

Following, are the comments shared by those business owners.

Comments In Support Of Site A:

- "People are lazy; they don't want to walk far to get to the stores. They already complain about having to walk from the deck across the street."

MAYOR
DAVID BELLE ISLE

COUNCIL MEMBERS
JASON BINDER
JIM GILVIN
MIKE KENNEDY
DAN MERKEL
DONALD F. MITCHELL
CHRIS OWENS

CITY ADMINISTRATOR
ROBERT J. REGUS

- "It's all about convenience, site A is the most convenient site for our customers"
- "The 2-hour parking has greatly helped"
- "We are already losing business because of the lack of parking, putting more parking farther away won't help"
- "Deck across the street is already too far away"
- "If customers can't easily get to our stores, it won't matter where you put the parking, because there will be no businesses to go to"
- "It is critical that the parking be right behind us"
- "Putting the deck down the road (referring to Site D) will potentially hurt our business I believe, but I am not sure"
- "I personally don't see what the problem is with site A"
- "Putting the deck behind us shows that downtown is growing"
- "Site A – People need to understand and adapt to growth"
- "I don't see the value of putting parking farther away"
- "We have high end clientele that spend hundreds of dollars, who don't want to have to make it harder for them to get to us."
- "We have started a client petition in support of site A that we will be bringing to city council"
- " I think that having multiple entrances to the parking deck is better than only having one way in and one way out"
- "If your goal is to support business, then put the parking where it makes it easier to get to the businesses, if your goal is to make it harder for customers to get to us, then put the deck farther away"
- "The businesses are what make downtown; don't make it harder for people to get to us."
- "There is no way that putting the deck farther away will create LESS traffic downtown"

Comments In Support Of Site C:

- "I think site C is a good balance of the two and would be easier to get into"

Comments In Support Of Site D:

- "Site D provides a better walkway to our store"
- "People need to walk, having the deck farther away makes people walk through downtown"
- "The deck on site A would ruin the aesthetic value of events in downtown. No one wants to stare at a parking deck during food trucks"
- "Site A would cause way more traffic"
- "Not a fan of Site A"

- "People already only walk to the restaurants, making them walk through downtown would make better traffic for the stores"
- "If you close the parking lot where A is, we may not survive during construction"



City Council Meeting STAFF REPORT

Submitting Department: Community Development

Submitted By: Eric Graves

Meeting Date: October 17, 2016

I. AGENDA ITEM TITLE: RFQ 17-1006 ON-CALL PLANNING SERVICES

II. RECOMMENDATION:

Award RFQ 17-1006 On-Call Planning Services to TSW and Kimley-Horn

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN
CURRENT FY OPRT.
BUDGET: NO

TOTAL PROJECT COST: THE FUNDING FOR SERVICES OBTAINED THROUGH THESE CONTRACTS IS ACCOUNTED FOR IN THE: (1) TOTAL PROGRAMMED FUNDS FOR EACH PROJECT CURRENTLY DEVELOPED OR TO BE DEVELOPED IN THE FUTURE; AND/OR (2) THE COMMUNITY DEVELOPMENT DESIGN SERVICES ACCOUNT.

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

The City has a continued need for reliable and responsive consultants capable of providing planning services which include code revisions, urban planning, landscape architecture, and public outreach. Projects could range from small exhibits for public spaces to major area plan revisions and City code updates.

The Department of Community Development prepared a request for qualifications (RFQ) and advertised in August and September of 2016. A total of nine statements of qualifications (SOQ) were received by the City on September 22, 2016. These SOQs were then reviewed by an evaluation committee consisting of Department of Community Development staff members. Each member of the committee scored the SOQs independently based on the evaluation criteria set forth in the RFQ: Consultant Team Qualifications (40%), Project Manager Qualifications (32%), Comparable Project Experience (25%), Local Vendor Preference (3%). After completion of the independent reviews, the evaluation committee met on September 26, 2016 to tabulate the overall scores of the respondents. The resulting composite scores for the interviewed firms were as follows:

1. 4.72 – TSW
2. 4.46 – Kimley-Horn and Associates
3. 3.96 – Pond & Company
4. 3.23 – WLA, Studio
4. 3.23 – Jacobs

- 6. 3.16 – Goodwyn, Mills, Cawood
- 7. 3.02 – The Collaborative
- 8. 2.89 – Clark, Patterson, Lee
- 9. 2.35 – Manley Design, Inc.

Based on the composite scores, the evaluation committee has recommended award of RFQ 17-1006 On-Call Planning Services to TSW, and Kimly-Horn.

V. ALTERNATIVES:

None.

VI. ATTACHMENTS:

TSW Rates, Kimley-Horn Rates



1389 Peachtree Street, NE
Suite 200
Atlanta, GA 30309

Phone: 404.873.6730
Fax: 404.874.6471
www.tsw-design.com

Principals:

William Tunnell
Jerry Spangler
Thomas Walsh
Caleb Racicot
Adam Williamson
Bryan Bays
Heather Hubble

Associates:

Rebekah Calvert
Ben Woodrow Giles
David Lintott

HOURLY FEE SCHEDULE FOR RFQ 17-1006

All fees for RFQ 17-1006, On-Call Planning Services, will be invoiced monthly, according to the following hourly fee schedule.

Principals

William T. Tunnell	\$180/hour
Jerry W. Spangler	\$180/hour
Thomas H. Walsh	\$180/hour
Caleb P. Racicot	\$150/hour
Adam H. Williamson	\$140/hour
Bryan Bays	\$140/hour
Heather Hubble	\$100/hour

Planning & Landscape Architecture

Woody Giles	\$110/hour
Alex Fite-Wassilak	\$110/hour
David Lintott	\$95/hour
Jia Li	\$95/hour
Rebekah Calvert	\$95/hour
Sarah McColley	\$90/hour
Kristen L'Esperance	\$85/hour
Nick Panetta	\$85/hour
Laura Richter	\$85/hour
Julia Brodsky	\$80/hour
Allison Bustin	\$80/hour
Peyton Peterson	\$80/hour
Ryan Snodgrass	\$80/hour
Kaitlin Vaughn	\$80/hour
Katherine Perry	\$70/hour
David Argo	\$65/hour

Architecture

Lionel Johnson	\$85/hour
John Hand	\$85/hour
Jared Christensen	\$85/hour
Ross Vogel	\$85/hour
Colin Hadaway	\$80/hour
Mary Lofton-Soley	\$55/hour

Graphics

Cindy R. Cox	\$120/hour
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September 27, 2016

City of Alpharetta
Finance Department
City Hall 1st Floor Greeter Station
2 Park Plaza
Alpharetta, GA 30009
Attn: Debora Westbrook

RE: Rate Information for On-Call Planning Services for Department of Community Development, RFQ # 17-1006

Dear Ms. Westbrook and Members of the Selection Committee:

Kimley-Horn is prepared to commit the necessary resources to ensure the success of the City of Alpharetta's efforts. Based on your request, the following is our rate information for July 2016-June 2017:

CLASSIFICATION	RATE
Project Manager	\$240
Landscape Architecture	\$270
Code Revision	\$195
Planning/Landscape Architecture Analyst	\$145
Landscape Architecture Analyst	\$135
Planning/Public Outreach	\$135

Thank you for the opportunity to share more information. If you have any questions, please contact me.

Sincerely,

KIMLEY-HORN



Eric S. Bosman, AICP
Project Manager
404 201 6135
eric.bosman@kimley-horn.com



City Council Meeting STAFF REPORT

Submitting Department: Recreation and Parks

Submitted By: Lisa Cherry

Meeting Date: October 17, 2016

I. AGENDA ITEM TITLE: WILLS PARK POOL RENOVATION PROJECT

II. RECOMMENDATION:

Provide input on the revised concept design for the Wills Park Pool Renovation and authorize staff to continue working with Stevens and Wilkinson Architecture to finalize the construction documents.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

IV. REPORT IN BRIEF:

The City has contracted with Stevens & Wilkinson Architecture to review and finalize a concept design for the Wills Park Pool Renovation Project. On October 13, 2016, the City hosted an Open House for citizens to review a preliminary concept plan and provide comment on design ideas. The concept design is based on the original concept design created in 2014 that was used to promote the May 2016 bond referendum in which \$4 million dollars were approved to fund this project.

The revised design has a few minor changes due to changes in programming that have occurred since the original concept design was prepared. Program changes include implementation of a youth diving team, expanded lap swim times, and increased participation and hours allocated for senior swim activities. There is also strong support from the swim community to plan for a future enclosure of the competitive swim area to provide year-round use for swim teams, lap swim, water fitness classes, and more.

Although funding is not available to enclose the competitive swim area, the cost to include the foundation/footings needed for a future enclosure is estimated to be \$100,000. Staff recommends including this work in the scope of this project.

The pool will close August 1, 2017 to begin the renovation. The project will be complete by May 1, 2018.

V. ALTERNATIVES:

VI. ATTACHMENTS:



City Council Meeting STAFF REPORT

Submitting Department: Community Development
Submitted By: Eric Graves
Meeting Date: October 17, 2016

I. AGENDA ITEM TITLE: DISCUSSION OF TREE REMOVAL FOR SINGLE-FAMILY DETACHED LOTS

II. RECOMMENDATION:

III. REPORT IN BRIEF:

Background

As discussed earlier this year, staff has initiated the process of reviewing City Codes, Ordinances, and portions of the UDC pertaining to tree protection, landscaping, and buffer plantings. The goals of this effort include:

- Consolidate the various planting, landscape, and tree requirements in one location within the UDC;
- Clarify the City's requirements with simpler language;
- Make the ordinance easier to understand and implement (for both applicants and staff); and,
- Provide more incentives and options to save existing trees during land development.

During the initiative to reorganize and simplify the tree protection, landscaping, and buffer ordinance, it was reported that the tree removal process can be cumbersome for homeowners. In an effort to address the concern, staff identified procedures to streamline the administration of the ordinance.

Current Process

The goal of the tree protection, buffer, and landscape ordinance is to achieve a "no net loss of tree canopy" by requiring the following:

- Specimen trees (healthy trees of certain size by type) are protected. If a specimen tree is removed, replanting is required.
- Minimum lot tree coverage is maintained for all properties.
- In addition the UDC requires stream buffers, zoning conditions, and landscape strips which have restrictions on tree removal as well as tree planting requirements.

Under the present procedures, removal of any tree (dead or alive) requires a Tree Removal Permit. The City has recently transitioned to a computer permitting system. The applicant (homeowner or tree company) applies for a login to the system; provides information for each tree being removed; and, uploads a diagram of the tree locations. Staff then reviews the request for impacts to specimen trees, density, conditions of zoning, and buffer compliance. If these items can be verified with aerial mapping, the permit is approved. If additional information is required, a site visit may be needed. If a replanting is required additional correspondence is sent to the applicant and a replanting plan is developed. The initial review is completed within 10 days. If a replanting plan is required, the homeowner works with staff and a replanting agreement is executed with the tree removal permit.

Proposed Administrative Improvements

Certified Vendor Program

In order to ease the process for the homeowner, staff is proposing to institute vendor registration process. Under this program, landscaping companies and tree removal companies would request to be added to the City's published certified vendor list. Companies on the list would attend a class given by the City Arborist, reviewing the City Codes and ordinances. Homeowners contracting with a certified vendor would not be required to submit for a tree removal application. The vendor would still complete the online application, but would be given the authority to perform the tree removal without City review.

Certified vendors found violating City ordinances would lose their certified standing in addition to current fines and mitigation requirements.

No Permit required for Dead Trees

Permits are currently required for the removal of dead trees, Staff proposes removing this requirement.

IV. ALTERNATIVES:

The additional alternative identified below is not recommended.

No Tree Removal Permit Required

For single family lots within a platted development, no tree removal permit would be required.

Homeowners would be responsible for following City Code.

PROs

- No permitting process for residents to navigate

CONs

- Limits education opportunities concerning tree health and environmental stewardship
- Limits education opportunities concerning local, state, and federal regulations
- Reduces the effectiveness of the tree protection and landscape ordinance by allowing a homeowner to remove trees the City required developers to save and plant. Possibility of removing too many trees and/or required buffer trees.

V. ATTACHMENTS:



City Council Meeting STAFF REPORT

Submitting Department: Public Works
Submitted By: James Drinkard
Meeting Date: October 17, 2016

I. AGENDA ITEM TITLE: CITY HALL: INSTALLATION OF BRICK FEATURE AT HISTORY ROOM ENTRANCE

II. RECOMMENDATION:

This is an informational update.

III. REPORT IN BRIEF:

Staff will provide an update on the planned installation of a brick feature to be located on the south interior wall near the entrance to the Alpharetta History Room. The brick feature is designed to replicate an exterior brick feature from the old city hall structure and will be constructed of bricks preserved from that building.

IV. ALTERNATIVES:

V. ATTACHMENTS:

Photo: Brick Feature On Old City Hall, Mock Up: Brick Feature Inside New City Hall

City Center 8' 6" high 6' wide



9' 4"

