



# Official City Council Meeting Minutes

August 16, 2021

Office of the City Clerk

CITY HALL 2 PARK PLAZA | 6:30 PM

## Official Minutes

The public is advised that the following minutes are not a verbatim transcription of business presented at the Council Meeting of the date shown; but are a synopsis of pertinent information. The public is further advised that the tapes recorded at said meeting are a matter of public record and are available to be heard at the City of Alpharetta's Clerk's office during normal business hours.

### I. CALL TO ORDER

- Mayor Pro Tem Mitchell called the meeting to order at 6:30 p.m.

### II. ROLL CALL

#### • Council Members

- Mayor Jim Gilvin (absent)
- Mayor Pro Tem Donald F. Mitchell
- Jason Binder
- Ben Burnett
- John Hipes
- Dan Merkel
- Karen Richard

#### • Staff

- Bob Regus, City Administrator
- Sam Thomas, City Attorney
- James Drinkard, Asst. City Administrator
- Erin Cobb, City Clerk
- Kathi Cook, Director of Community Development
- Pete Sewczwicz, Director of Public Works
- Tom Harris, Director of Finance
- Randy Bundy, Director of Information Technology
- Eric Graves, Senior Transportation Engineer/Planner

### **III. PLEDGE TO THE FLAG**

### **IV. PRESENTATIONS & PROCLAMATIONS**

#### **A. Proclamation for Pat Miller**

### **V. CONSENT AGENDA**

#### **A. Financial Management Report: Month Ending June 30, 2021**

#### **B. Council Meeting Minutes (Public Hearing On The Fiscal Year 2022 Millage Rate Levy 8-2-2021)**

#### **C. Council Meeting Minutes (Meeting of 8-2-2021)**

#### **D. Alcoholic Beverage License Application**

- 1. PH-21-AB-22 Alpharetta Rooftop, LLC  
d/b/a Up on the Roof  
33 South Main Street Suite 500  
Alpharetta, GA 30009**

**Restaurant  
Consumption on Premises  
Liquor, Beer, Wine & Sunday Sales**

**Owner: Alpharetta Rooftop, LLC  
Registered Agent: Wilson Oswald**

- ❖ Council Member Binder requested the Financial Management Report be removed from the consent agenda.
- ❖ Council Member Burnett offered a motion to approve the consent agenda with the exception of the Financial Management Report: Month Ending June 30, 2021
  - The motion received a second from Council Member Merkel
  - The motion was approved unanimously (6-0)

#### **A. Financial Management Report: Month Ending June 30, 2021**

- Director of Finance, Tom Harris, came forward to present this item and provided a brief overview of the Financial Management Report.
- ❖ Council Member Binder offered a motion to approve the Financial Management Report: Month Ending June 30, 2021
  - The motion received a second from Council Member Burnett
  - The motion was approved unanimously (6-0)

## VI. PUBLIC HEARING

### A. PH-21-11 City of Alpharetta Capital Improvement Element

- Senior Transportation Engineer/Planner, Eric Graves, came forward to present this item.
- Staff is recommending that Council approve a resolution adopting the 2020-2021 Capital Improvement Element and Annual Report as required to keep Qualified Local Government status.
- The Georgia Planning Act of 1989 (The Act) requires that local governments keep their Comprehensive Plans current as a pre-requisite for maintaining Qualified Local Government status, a requirement for eligibility for receipt of State of Georgia funds. The Act requires that local governments provide annual updates to their Capital Improvement Element (CIE), prepared in accordance with the Minimum Planning Standards and Procedures and the Development Impact Fee Compliance Requirements.
- The CIE is designed to provide insight into key infrastructure and public improvement projects being undertaken and completed by local jurisdictions. The Annual Report details on an annualized basis the collection and use of funds derived from impact fees. Together these documents provide a means of tracking local government performance and serve as a tool for measuring progress with respect to achieving community goals as outlined in the Comprehensive Plan.
- The City of Alpharetta is required to transmit its annual update of the Capital Improvement Element to the Atlanta Regional Commission for review prior to Council Adoption.
- Failure to update the Capital Improvement Element in accordance with the Georgia Planning Act of 1989 would result in the loss of Qualified Local Government status, which would make the City ineligible to receive most State funding. Further, failure to submit this annual report would make the City ineligible to collect impact fees on new development.
- City Attorney, Sam Thomas, read the resolution aloud.
- **Public Comment:** No Public Comment
- ❖ Council Member Richard offered a motion to approve PH-21-11 City of Alpharetta Capital Improvement Element and the resolution as read by the City Attorney, Sam Thomas
  - The motion received a second from Council Member Binder
  - The motion was approved unanimously (6-0)

### B. E-21-02 Tafter's Tavern Sign Exception

NOTE: This application has been withdrawn by the applicant and will be neither considered nor discussed.

## VII. BOARDS & COMMISSIONS APPOINTMENTS

### A. Appointment of an Alternate Member to the Board of Zoning Appeals

- Council Member Richard is recommending the appointment of Mr. Cliff Cobb as an alternate member of the Board of Zoning Appeals. This appointment will require a formal vote from Council.
- **Public Comment:** No Public Comment
- ❖ Council Member Richard offered a motion to appoint Mr. Cliff Cobb as an alternate member of the Board of Zoning Appeals
  - The motion received a second from Council Member Burnett
  - The motion was approved unanimously (6-0)

## VIII. NEW BUSINESS

### A. Award of Residential Curbside Solid Waste and Recycling Collection Services (RFP 21-105)

- Director of Finance, Tom Harris, came forward to present this item.
- Staff is recommending that Council award Republic Services with the Sanitation Collection Services as described in their response to RFP 21-105 and authorize the Mayor to execute all necessary documents.
- In May the Finance Department issued RFP 21-105 for the purpose of contracting with a hauler to supply weekly curbside residential solid waste, yard waste, recycling collection, and glass collection services. The city received 5 responses that were evaluated by the selection team comprised of Finance, Community Development & Public Works & Engineering Departments. The criteria for evaluation was References/Experience – 25 points; Technical Approach, Key Personnel and Resources – 35 points; and Cost – 40 points.
- The scores were as follows:

| Supplier                   | Total/100 pts |
|----------------------------|---------------|
| Republic Services          | 87.60 pts     |
| Waste Mn                   | 83.94 pts     |
| Waste Pro of Ga Inc.       | 78.85 pts     |
| Capital Waste Services LLC | 71.65 pts     |
| Red Oak Sanitation         | 66.85 pts     |

- Republic was the high scorer, and it should be noted that their cost proposal was the lowest among all respondents. The next highest scorer proposed rates at approximately 22% higher than Republic. This would amount to additional cost of approximately \$1.35 million annually.
- The proposed charges for the primary services are as follows:

|                 |         |
|-----------------|---------|
| 95 gallon       | \$25.69 |
| 68 gallon       | \$24.02 |
| Senior Discount | \$11.38 |
| Senior Exempt   | -       |
| Glass Recycling | \$4.07  |

- Total Charge (using 95 gallon plus glass): \$29.76 month. Current rate we charge Resident: \$25.65 month. Difference - \$4.11 month or 16% increase. These rates/charges are 4% greater than the rates currently being charged by Republic under their existing contract.
- Staff will work with the Republic to finalize a contract in accordance with Republic's response to the RFP. The contract term will be 7 years beginning April 1, 2022, with three (3) one year renewal options. The charges are to be adjusted annually by the lesser of CPI (Water, Sewer, Trash Collection) or 4%. Additionally, the Republic will service City facilities. Their rates were competitive if not cheaper than the other respondents.
- **Public Comment:** No Public Comment
- ❖ Council Member Binder offered a motion to award Republic Services with the Sanitation Collection Services as described in their response to RFP 21-105 and authorize the Mayor to execute all necessary documents
  - The motion received a second from Council Member Richard
  - The motion was approved unanimously (6-0)

#### **B. Duo Access Security Software - Annual Renewal**

- Director of Information Technology, Randy Bundy, came forward to present this item.
- Staff is recommending that Council award CDW-G LLC as the low-quote vendor to provide for one year of maintenance and support of the Duo Access Edition software for the City of Alpharetta in the amount of \$51,840.00 and authorize the Mayor to execute all necessary documents.
- This provides for the annual renewal of the Duo Access Edition security software for maintenance and support for a period of one year. The Duo Access Edition system provides for two-factor-authentication as an identity management tool to protect the organization. This is an essential first level of security deployment for any data network. CDW-G LLC was the low-cost provider. The remaining vendor quotes are included within this agenda packet.
- **Public Comment:** No Public Comment
- ❖ Council Member Burnett offered a motion to award CDW-G LLC as the low-quote vendor to provide for one year of maintenance and support of the Duo Access Edition software for the City of Alpharetta in an amount not to exceed \$51,840.00, and authorize the Mayor to execute all necessary documents
  - The motion received a second from Council Member Hipes
  - The motion was approved unanimously (6-0)

### C. Equipment Refresh CIP 2022

- Director of Information Technology, Randy Bundy, came forward to present this item.
  - Staff is recommending that Council approve the request to provide for the annual replacement of technology for all City Departments in FY 2022 in the amount of \$300,000 and authorize the Mayor to execute all necessary documents.
  - This request is to provide for the annual replacement of technology for all city departments. As in prior-years, funding for technology replacement is placed in one capital project account to allow for more efficient management (as opposed to being spread across multiple departments based on an estimate of replacement needs which may or may not equate to the actual need during the fiscal year). The city currently has 486 computers in operation (228 desktops; 258 laptops). The main component of the FY 2022 request includes funding for the replacement of approximately 128 PCs (including eight (8) 911 CAD Stations), 78 iPhones, 58 iPads.
  - Technology will be procured through multiple sources including State Contracts (Dell and Apple products) and the City quote process. The largest portion of this funding will be utilized for Dell computers which is the standard personal computer platform for the City and is purchased from the State of Georgia technology contract. This provides a consistency of platform for management and operations/maintenance for City services. The City has also standardized on the iOS platform for tablets and smart phones in order to provide consistency and the best level of integration and security with City systems. Acquisition will be done in accordance with the City's procurement code.
  - The current city standards for technology replacement (based on funding availability) are as follows: servers (5-6 years); SANs – Storage (5-6 years); desktop PCs (4 years); laptop PCs (4 years); iPad tablets (3 years); iPhones (3 years); large scale multi-function printers (MFPs) (5-7 years); small scale MFPs (5 years); small printers (3-5 years); desktop UPS (electrical service backup) (3 years); Network UPS (closets) (4 years); Wireless Access Points (5 years); network routers/switched/firewalls (5 years); telephony gateways (5-6 years). Larger replacement initiatives are not included in this appropriation (e.g., CISCO network devices). Refresh of IT equipment is scheduled throughout the fiscal year and is allocated to the most essential needs first.
  - **Public Comment:** No Public Comment
- ❖ Council Member Burnett offered a motion to approve the request to provide for the annual replacement of technology for all City Departments in FY 2022 in an amount not to exceed \$300,000 and authorize the Mayor to execute all necessary documents
- The motion received a second from Council Member Merkel
  - The motion was approved unanimously (6-0)

#### D. Traffic Signal Preemption Maintenance

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Staff is recommending that Council award this project to Temple, Inc. to monitor existing signal preemption systems in an amount not to exceed \$65,020.00 for one year; and to Metro Traftix LLC to make necessary repairs and field adjustments to preemption systems in an amount not to exceed \$28,400.00 in one year.
- This item is for maintenance of existing traffic signal preemption systems throughout the city. In order to facilitate movement of fire trucks through signalized intersections, preemption systems are programmed to adjust traffic signal timing plans and let fire trucks clear intersections quickly and safely without experiencing additional delay. As a pilot project, Temple Inc was awarded a task order to monitor functionality and working condition of existing preemption systems from few months ago. During this process Temple provided city staff with malfunctioning items associated with preemption systems, provided weekly reports, and met with staff on monthly basis to go over their findings and health condition of our preemption system. For timely repairs of preemption units and adjusting signal controllers programming, Metro Traftix LLC consulting firm was hired. Metro Traftix has completed repairs and field adjustments to signal controllers quick and within short period of given times. These have improved efficiency of emergency responses provided by fire trucks.
- A proposal has been received from Temple Inc to continue monitoring existing traffic signal preemption units, roadside communication units, V2X systems, Travel Safely equipment, ride through all corridors in the city, test and troubleshoot every unit installed at intersections in order to ensure full operational of existing connected vehicles system. Total estimated cost of Temple's service is \$65,020.00 for one year.
- In order to make necessary repairs, adjustments in traffic signal cabinets and programming, staff received three proposals from the following vendors for one year maintenance:

| Vendor                 | Cost     |
|------------------------|----------|
| MetroTraftix LLC       | \$28,400 |
| Wills Consultant Group | \$31,500 |
| Kimley Horn            | \$77,000 |

- **Public Comment:** No Public Comment
- ❖ Council Member Hipes offered a motion to award this project to Temple, Inc. and to Metro Traftix, LLC. in an amount not to exceed \$93,420.00
  - The motion received a second from Council Member Merkel
  - The motion was approved unanimously (6-0)

#### E. FY 2022 Local Maintenance and Improvement Grant

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Staff is recommending that Council adopt the attached resolution providing approval of the submission of the Fiscal Year 2022 Local Maintenance and Improvement Grant application to the Georgia Department of Transportation and authorize the Mayor to sign the submittal letter and application forms.

- The Georgia Department of Transportation (GDOT) has begun accepting applications for the Fiscal Year 2022 Local Maintenance and Improvement Grant (LMIG) Program. Per GDOT guidelines, the following projects are allowable under the LMIG program:
  - Preliminary engineering (including engineering for right-of-way plans and utility plans)
  - Construction supervision and inspection
  - Utility adjustments or replacement
  - Patching, leveling, and resurfacing a paved roadway
  - Grading, drainage, base, and paving existing or new roads
  - Replacing storm drainpipe or culverts
  - Intersection improvements
  - Turn lanes
  - Bridge repair or replacement
  - Sidewalk adjacent (within right-of-way) to a public road or street
  - Roadway signs, striping, and guardrail installation
  - Signal installation or improvement
  - Aggregate surface course for dirt road maintenance
- The following projects are not eligible with LMIG funds:
  - Right-of-way acquisition
  - Street lighting
  - Beautification and streetscapes
  - Walking trails and tracks
  - Landscaping
  - Administrative services
- The LMIG budget for FY 2022 is based on the collection of motor fuel taxes from FY 2021. The amount of each local government's allocation is based on the total centerline road miles for your local road system and the total population of your city / county as compared with the total statewide centerline road miles and total statewide population.
- LMIG funds can be escrowed by the local government for a maximum of three fiscal years for the construction of larger projects, but GDOT expects the vast majority of the projects to be completed within the fiscal year of the grant.
- All LMIG projects must be completed as soon as possible, but substantially complete within three years from the date of the LMIG application. All preconstruction activities, advertisements, lettings, and quality control of work and materials will be the responsibility of the local government.
- The Public Works Department proposes to use the FY2022 LMIG allocation and match to fund the following milling and resurfacing projects:

|     | <u>ROAD NAME</u>     | <u>EXTENTS</u>                          |
|-----|----------------------|-----------------------------------------|
| 1.  | Little Pine Trail    | Union Hill Road to Cul De Sac           |
| 2.  | Hamptons Crossing    | Clubhouse Drive to Cul De Sac           |
| 3.  | Hamptons Chase       | Hamptons Crossing to Cul De Sac         |
| 4.  | Hamptons Passage     | Hamptons Crossing to Cul De Sac         |
| 5.  | Hamptons Run         | Hamptons Passage to Cul De Sac          |
| 6.  | Gleneagles Pointe    | Clubhouse Drive to Cul De Sac           |
| 7.  | Haynes Forest Drive  | Haynes Bridge Road to Cul De Sac        |
| 8.  | Mist Green Court     | Haynes Bridge Road to Cul De Sac        |
| 9.  | Shadow Springs Drive | Haynes Forest Drive to Cul De Sac       |
| 10. | Woods Ridge Drive    | Mist Green Court to Haynes Forest Drive |

|                         |                                     |
|-------------------------|-------------------------------------|
| 11. Creek Spring Court  | Woods Ridge Drive to Cul De Sac     |
| 12. Malbrough Drive     | End to End                          |
| 13. Barnesville Court   | Malbrough Drive to Cul De Sac       |
| 14. Rexford Lane        | Kimball Crest Drive to Cul De Sac   |
| 15. Kimball Crest Court | Kimball Crest Drive to Cul De Sac   |
| 16. Cathedral Drive     | Broadwell Road to Knightsbridge Way |
| 17. Knightsbridge Way   | Cul De Sac to Cul De Sac            |
| 18. Jonquilla Drive     | Knightsbridge Way to Cul De Sac     |
| 19. Salisbury Drive     | Knightsbridge Way to Cul De Sac     |
| 20. Earls Court         | Salisbury Drive to Cul De Sac       |
| 21. Mainstay Place      | Waters Road to End                  |
| 22. Starboard Way       | End to End                          |
| 23. Sailmaker Circle    | Mainstay Place to Cul de Sac        |
| 24. Brookridge Terrace  | Henderson Parkway to Cul De Sac     |
| 25. Trellis Court       | Brookridge Terrace to Cul De Sac    |
| 26. Liana Point         | Brookridge Terrace to Cul De Sac    |
| 27. Arborhill Lane      | Henderson Parkway to end            |
| 28. Arbor View          | Arborhill Lane to Cul De Sac        |
| 29. Lullwater Way       | Arborhill Lane to Cul De Sac        |
| 30. Dania Drive         | Mayfield Road to end                |
| 31. Columbia Bay        | Southlake Drive to Cul De Sac       |
| 32. Ranger Passage      | Southlake Drive to Cul De Sac       |
| 33. Peace Creek Trace   | Southlake Drive to Cul De Sac       |
| 34. Stonehaven Lane     | Peace Creek Lane to Cul De Sac      |
| 35. Gannett Nook        | Southlake Drive to Cul De Sac       |

- This application is due on February 1, 2022.
- City Attorney, Sam Thomas, read the resolution aloud.
- **Public Comment:** No public comment
- ❖ Council Member Binder offered a motion to adopt the presented resolution providing approval of the submission of the Fiscal Year 2022 Local Maintenance and Improvement Grant application to the Georgia Department of Transportation and authorize the Mayor to sign the submittal letter and application forms
  - The motion received a second from Council Member Burnett
  - The motion was approved unanimously (6-0)

#### F. FY 2022 Milling And Resurfacing, ITB 22-001

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Staff is recommending that Council award Bid No. 22-001 to Bartow Paving Company, Inc. in an amount of \$2,706,131.16 for the FY 2022 Milling and Resurfacing Project and authorize the Mayor to execute all necessary documents.
- The City of Alpharetta maintains over 500 lane miles of roadway. Each year the City budgets dollars towards the milling and resurfacing of these roads. Accomplishing this task extends the roads' useful life and increases the roads' ability to handle traffic volumes.
- In FY2019 and again in FY2021 Alpharetta funded a project to evaluate city roadway conditions. The objective was to collect accurate data and information about the City's road inventory and surface condition that would allow the City's staff to optimize their plan for road network repair and rehabilitation under budget

constraints. The new information collected, in conjunction with historical repair, rehabilitation information, and traffic information helps the City make consistent and cost-effective decisions for roadway preservation.

- Based on these ratings, 54 locations were included in the annual offering. These roads include:

1. Arbor View - Arborhill Lane to Cul De Sac
2. Arborhill Lane - Henderson Parkway to end
3. Barnesville Court - Malbrough Drive to Cul De Sac
4. Bellflower Drive - Park Bridge Parkway to Cul De Sac
5. Bethany Road - Roundabout to roundabout
6. Brookridge Terrace - Henderson Parkway to Cul De Sac
7. Calla Lane - Water Lilly Drive to Cul De Sac
8. Cathedral Drive - Broadwell Road to Knightsbridge Way
9. Columbia Bay - Southlake Drive to Cul De Sac
10. Constantine Close – Centennial Drive to Cul de sac
11. Creek Spring Court - Woods Ridge Drive to Cul De Sac
12. Dania Drive - Mayfield Road to end
13. Earls Court - Salisbury Drive to Cul De Sac
14. Gannett Nook - Southlake Drive to Cul De Sac
15. Gleneagles Pointe - Clubhouse Drive to Cul De Sac
16. Gromwell Drive - Bellflower Drive to Cul De Sac
17. Hamptons Chase - Hamptons Crossing to Cul De Sac
18. Hamptons Crossing - Clubhouse Drive to Cul De Sac
19. Hamptons Passage - Hamptons Crossing to Cul De Sac
20. Hamptons Run - Hamptons Passage to Cul De Sac
21. Haynes Bridge Road - City limits to Mansell Road
22. Haynes Forest Drive - Haynes Bridge Road to Cul De Sac
23. Jenny Lind Lane – Centennial Drive to Cul de Sac
24. Jonquilla Drive - Knightsbridge Way to Cul De Sac and Eyebrow Cul De Sacs
25. Kimball Bridge Road - City limits to Waters Road
26. Kimball Crest Court - Kimball Crest Drive to Cul De Sac
27. Knightsbridge Way - Cul De Sac to Cul De Sac and extra Cul De Sacs
28. Liana Point - Brookridge Terrace to Cul De Sac
29. Little Pine Trail - Union Hill Road to Cul De Sac
30. Lullwater Way - Arborhill Lane to Cul De Sac
31. Mainstay Place - Waters Road to End
32. Malbrough Drive - End to End
33. May Apple Drive - Water Lilly Drive to 4410
34. May Apple Trace - May Apple Drive to Cul De Sac
35. Mid Broadwell Rd Patching - various locations on Mid Broadwell Rd
36. Mist Green Court - Haynes Bridge Road to Cul De Sac
37. Peace Creek Trace - Southlake Drive to Cul De Sac
38. Ranger Passage - Southlake Drive to Cul De Sac
39. Rexford Lane - Kimball Crest Drive to Cul De Sac
40. Sailmaker Circle - Mainstay Place to Cul de Sac
41. Salisbury Drive - Knightsbridge Way to Cul De Sac and eyebrow Cul De Sac
42. Shadow Springs Drive - Haynes Forest Drive to Cul De Sac
43. Sorrel Lane - Water Lilly Drive to Cul De Sac
44. Starboard Way - End to End and Cul De Sacs
45. Stonehaven Lane - Peace Creek Lane to Cul De Sac
46. Trellis Court - Brookridge Terrace to Cul De Sac
47. Union Hill Road - Windward Parkway to McGinnis Ferry Road
48. Water Lilly Drive - Bellflower Drive to Cul De Sac
49. Winthroe Chase Court - Winthroe Way Drive to Cul De Sac
50. Winthroe Chase Drive - Hwy 9 to Cul De Sac and 2 eyebrow Cul De Sacs
51. Winthroe Way Drive - End to End
52. Woods Ridge Drive - Mist Green Court to Haynes Forest Drive

- 53. May Apple Drive – 4410 May Apple Drive to Cul De Sac
- 54. May Apple Lane – May Apple Drive to Cul De Sac

- The Department of Public Works prepared a request for bids (ITB 22-001) for the locations listed above. The City advertised for competitive bids on July 1st, 2021. Bids for the project were received on July 29, 2021, and the City received a total of five bids from the following:

|                                       |                |
|---------------------------------------|----------------|
| Bartow Paving Company, Inc            | \$2,706,131.16 |
| Blount Construction Company, Inc      | \$3,220,160.68 |
| Allied Paving Contractors, Inc.       | \$3,128,205.20 |
| C W Matthews Contracting Company, Inc | \$3,126,248.04 |
| Stewart Brothers, Inc                 | \$3,890,046.05 |

- The apparent low bidder, Bartow Paving Company, Inc has completed multiple roadway and paving projects within the Metro Atlanta area including work for the Georgia Department of Transportation and Cobb County. The Department of Public Works contracted Bartow to complete our FY 2021 milling and resurfacing project and was pleased with their workmanship.
- On August 4, 2021, Staff met with representatives of Bartow Paving Company, Inc. to review the scope of work and the City's expectations. Bartow assured Staff that they could complete the project for the bid amount and within the allocated time frame. Thus, Staff determined Bartow Paving Company, Inc. to be the lowest responsive and responsible bidder.
- As this is a unit price contract, progress payments to the contractor will be based on the quantity of work completed for each item per the values submitted by the contractor in its bid to the City. The City's representative will verify the quantity is correct prior to approving the payment.
- The remaining funds in the Milling and Resurfacing account will be used for several things this fiscal year. We are planning on issuing an ITB later this fall to perform preventative maintenance on several roadways along with requesting a change order to this contract after the winter months identify problem areas.
- All work included within this project's scope shall be finished by Friday, July 1, 2022.
- Public Comment:** No public comment
- ❖ Council Member Richard offered a motion to award Bid No. 22-001 to Bartow Paving Company, Inc. in an amount not to exceed \$2,706,131.16 for the FY 2022 Milling and Resurfacing Project and authorize the Mayor to execute all necessary documents
  - The motion received a second from Council Member Burnett
  - The motion was approved unanimously (6-0)

## **G. On-Call Stormwater Pipe Lining Services**

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Staff is recommending that Council award the five-year contracts for RFP No. 21-112 Storm Pipe Lining Services to the following contractors and approve the FY22 allocations for pipe repairs at various locations throughout the City and authorize the Mayor to execute all necessary documents for:
  1. IPR Southeast, LLC for CIPP - Approve FY22 funding in an amount not to exceed \$990,874.50
  2. Utility Asset Management, Inc. for Spincast - Approve FY22 funding in an amount not to exceed \$209,077
- The life expectancy for corrugated metal pipes (CMP) is approximately 25 years. Due to the age of much of the City's stormwater infrastructure, many of our pipes have met or exceeded their life expectancy and are in need of repair. During routine inspections of the City's stormwater pipe conveyance infrastructure, pipe condition is evaluated and ranked, and work orders are entered into the Public Works Asset Management System for repairs.
- Pipe maintenance falls into two categories; full replacement and repairs in place. When pipes are in need of repair but are not to the point of complete failure or replacement, the City has a unique opportunity of extending pipe life expectancy through trenchless lining of the pipe. The trenchless system of lining pipes has been recognized as being the most efficient and cost-effective way of making repairs while minimizing the impacts on our roads, parking lots, and residents.
- Pipe lining is done by a variety of methods. Two that the city has had the most success with are Cured-in Place Pipe (CIPP) and Spincast. The city has just completed one 5-year contract on each of these pipe lining methods.
  1. CIPP - This process involves the installation of a resin-impregnated flexible tube that is either inverted or pulled into the original pipe and expanded to fit tightly against the existing pipe using water or air pressure. The resin system is hardened in place. This method is preferable for applications up to 42 or 48" pipes.
  2. Spincast - This process involves spraying a cementitious mortar along the inside surface of the existing pipe. This method is often preferred for larger pipes as access is needed for the spraying.
- On May 20, 2021, the City advertised RFPs for two 5-year pipe lining contracts (one for CIPP and one for Spincast). Proposals were received on June 17, 2021. Four contractors provided proposals for CIPP and five contractors provided proposals for Spincast.
- The evaluation committee reviewed and scored the proposals on the following:
  - Team, resumes/statement of qualifications and references = 30%
  - Proposal, project approach, and examples of previous projects = 30%
  - Available resources, schedule = 12%
  - Rate sheet = 25%
  - Local vendor preference = 3%

- The resulting scores were as follows:

| <b>CIPP Company</b>        | <b>Total Score</b> |
|----------------------------|--------------------|
| IPR Southeast, LLC         | 87                 |
| Vortex Services            | 73.47              |
| Coastal Gunit Construction | 63.24              |
| Granite Inliner, LLC       | 50.22              |

| <b>Spincast Company</b>        | <b>Total Score</b> |
|--------------------------------|--------------------|
| Utility Asset Management, Inc. | 77.09              |
| IPR Southeast, LLC             | 75.40              |
| Coastal Gunit Construction     | 72.95              |
| Vortex Services LLC            | 62.58              |
| RDJE, Inc.                     | 35.77              |

- The highest scoring contractor for CIPP is IPR Southeast, LLC. IPR has been working for the city on CIPP for the last 5 years. They are a nationally recognized contractor with many on-call accounts in the Atlanta area.
- The highest scoring contractor for Spincast is Utility Asset Management, Inc. Utility Asset Management, Inc. has been working for the city on Spincast for the last 5 years. They have multiple on-call accounts in Georgia.
- The award of these funds will provide for pipe lining throughout the City on our most critical pipes. We anticipate that this funding will cover 7,119 linear feet of CIPP lining and 712 linear feet of Spincast lining. The attached work order list identifies the pipes to be lined by IPR and UAM.
- **Public Comment:** No public comment
- ❖ Council Member Burnett offered a motion to award the five-year contracts for RFP No. 21- 112 Storm Pipe Lining Services to the following contractors and approve the FY22 allocations for pipe repairs at various locations throughout the City and authorize the Mayor to execute all necessary documents for:
  1. IPR Southeast, LLC for CIPP - Approve FY22 funding in an amount not to exceed \$990,874.50
  2. Utility Asset Management, Inc. for Spincast - Approve FY22 funding in an amount not to exceed \$209,077
    - The motion received a second from Council Member Merkel
    - The motion was approved unanimously (6-0)

#### **H. FY 2022 Skid Steer Loader Replacement**

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Staff is recommending that Council approve the purchase of a Takeuchi TL12V2 Track Loader from Cobb County Tractor in the amount of \$78,500.00.
- The Public Works Department budgeted for a Skid Steer Loader to replace a 2004 New Holland LS190 Skid Steer loader. This piece of equipment allows staff to perform various digging, hauling, and lifting tasks on jobsites as well as loading/unloading cargo at Public Works headquarters. The current unit is showings

it's age and has repair backlog including: unit will not maintain proper hydraulic pressure when using hydraulic attachments; both boom and pivot pins, mounting pins and attachment arms need to be replaced; both male and female hydraulic connections are worn out and will not safely keep hoses connected when in use; tires need replaced; and the unit tilt bucket is inoperable and should be re-wired.

- The New Holland LS190 Skid Steer will be replaced with a Takeuchi TL12V2 Track Loader from Cobb County Tractor. The cost of this unit is \$78,500.00. Approximate delivery time is 45-60 days after receipt of Purchase Order. The Department already has a Takeuchi Mini-Excavator, and the Mini-Excavator is performing extremely well for the crews. Purchasing the same brand of equipment will enable the Department to receive savings on maintenance costs since 1 manufacturer can serve multiple pieces of equipment. Staff first went through State Contract and in verifying State Contract Pricing, Cobb County Tractor submitted a quote, matching the specifications in the State Contract, at a lower price. Per policy, the equipment being replaced will be surplus by the Finance Department.
- **Public Comment:** No public comment
- ❖ Council Member Merkel offered a motion to approve the purchase of a Takeuchi TL12V2 Track Loader from Cobb County Tractor in an amount not to exceed \$78,500.00
  - The motion received a second from Council Member Richard
  - The motion was approved unanimously (6-0)

#### I. FY 2022 Storm Pipe Cleaning Services

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Staff is recommending that Council authorize funding of \$200,000.00 to Southern Hydro Vac, Inc. under the terms and conditions of the city's existing On-Call Storm Pipe Cleaning services contract and authorize the Mayor to execute all necessary documents.
- The award of this funding is for on-call Stormwater pipe cleaning services that are needed to supplement City resources in providing quick and proactive storm pipe flushing to prevent flooding and possible damage to property in the event of a clogged storm pipe during storm events.
- The City competitively procured its current On-Call Stormwater Pipe Cleaning contractor (Southern HydroVac) in 2020 and is currently in the first year of the 5-year contract term.
- Approximately 75 storm lines equal to 7,920 linear feet (1.5-miles) is anticipated to be completed during FY 2022 with the funding requested herein. The maintenance and cleaning of 15 stormceptors required annually will also be completed with the funding requested herein.
- **Public Comment:** No public comment

- ❖ Council Member Hipes offered a motion to authorize funding in an amount not to exceed \$200,000.00 to Southern Hydro Vac. Inc. under the terms and conditions of the city's existing On-Call Storm Pipe Cleaning services contract and authorize the Mayor to execute all necessary documents
  - The motion received a second from Council Member Burnett
  - The motion was approved unanimously (6-0)

#### J. FY 2022 Chipper Truck Replacement

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Staff is recommending that Council approve the purchase of a Freightliner M2-106 Chipper Truck utilizing State Contract 9999-SPDSPD0000155-0007 from Peach State Truck Center in the amount of \$101,093.00.
- The Public Works Department budgeted for a Chipper Truck to replace a 1994 Ford F-800 Chipper Truck (Unit #74) within the Public Works fleet. This vehicle enables staff to haul wood chips and is essential to enable staff to clear trees and brush from City right-of-way, while recycling the debris to usable mulch. This chipper truck replacement is based on age, wear and tear, and maintenance/repair costs and availability. This truck has extensive rust and corrosion on the frame, chassis, and suspension.
- Public Works made calls to other vendors to compare pricing and delivery time to the state contract and the vendor under state contract had a lower price and the delivery time was equal to the other vendors. Approximate delivery time is 300 days after receipt of Purchase Order. Per policy, the equipment being replaced will be surplus by the Finance Department.
- **Public Comment:** No public comment
- ❖ Council Member Binder offered a motion to approve the purchase of a Freightliner M2-106 Chipper Truck utilizing State Contract 9999-SPDSPD0000155-0007 from Peach State Truck Center in the amount of \$101,093.00
  - The motion received a second from Council Member Merkel
  - The motion was approved unanimously (6-0)

#### K. Encore Greenway Park

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Staff is recommending that Council approve change order 1 in the amount not to exceed \$243,000.00 to AECOM for additional design services and completion of construction plans associated with Encore Greenway Park; and authorize the Mayor to execute all necessary documents including the MOU with the NFCID.
- On March 1, 2001, Mayor and City Council approved AECOM's proposal of \$460,000 to develop construction plans of a greenway connection from Encore Parkway and conceptual plans of a park component. The North Fulton Community Improvement District (NFCID) contributed half of the design fees (\$230,000). On May 3rd, Council approved the conceptual site plan for the project and the project has been moving forward ever since.

- Through-out-the design process, NFCID staff has been sitting at the table providing valuable input. At a recent status meeting, NFCID inquired about the cost of designing the Park component. The design team did not have a formal number established to complete the entire design of the project.
- On August 3, 2021, the NFCID Board approved allocating an additional \$200,000 to go towards completion of construction plans for the entire Encore Greenway project.
- AECOM later informed Public Works the design fee to accomplish full construction plans of the approved concept would be \$243,000. The additional \$43,000 is necessary due to additional engineering and permitting required for the proposed work adjacent to floodplain, wetlands, and streams associated with the park components as well as the necessity to obtain soil borings to efficiently design the footings for the raised loop trail.
- The completion of the design work associated with the original scope was Spring 2022. The additional scope of work will result in an additional 90 days added to the contract. AECOM stated to Public Works staff they will strive to complete the design within the original timetable, though the additional environmental permitting may push the schedule out a few months.
- **Public Comment:** No public comment
- ❖ Council Member Richard offered a motion to approve change order 1 in the amount not to exceed \$243,000.00 to AECOM for additional design services and completion of construction plans associated with Encore Greenway Park; and authorize the Mayor to execute all necessary documents including the MOU with the NFCID
  - The motion received a second from Council Member Binder
  - The motion was approved unanimously (6-0)

#### **L. Temporary Outdoor Operations Permit Program Sponsored By: Council Member Burnett**

- Director of Community Development, Kathi Cook, came forward to present this item.
- Staff is recommending that Council approve reinstating the Temporary Outdoor Operations Permit Program for 60 days.
- The Mayor and Council approved a temporary outdoor operations permit program in April of 2020 which permitted businesses to expand outdoor seating into City right-of-way and parking spaces in an effort to prevent indoor crowding and safer conditions. The program was successful with around 20 participants and recently ended in May 2021. However, the latest Fulton County Board of Public Health epidemiology report on COVID activity indicates the 14-day COVID-19 incidence rate is increasing and therefore staff is recommending the program be reinstated for 60 days. This program could continue to assist businesses by permitting outdoor expansion where appropriate within the City right-of-way and parking spaces.

- There is no application fee and staff inspects/responds within 48 hours of receiving the required information. Community Development staff coordinates requested tent inspections as well as ADA compliance with the Fire Marshall. Last year we also permitted extra banners because, so few businesses were open, however we are not proposing additional banner allowances as part of the current program.
- **Public Comment:** No public comment
- ❖ Council Member Burnett offered a motion to approve reinstating the Temporary Outdoor Operations Permit Program for 60 days
  - The motion received a second from Council Member Hipes
  - The motion was approved unanimously (6-0)

## IX. WORKSHOP

### A. Recommended Amendment to Speed Zone Ordinance

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- This is a workshop item for discussion purposes only and no formal vote will be taken.
- The City's Speed Zone Ordinance was last amended in April 2018. In order to address traffic speeding complaints and provide a safer roadway network for pedestrians, cyclists, and drivers, Public Works and Public Safety staff reviewed the current Speed Zone Ordinance, and hereby recommend the following modifications:

| Road Name      | From                             | To                               | Current Approved Speed Limit (MPH) | Proposed Speed Limit (MPH) |
|----------------|----------------------------------|----------------------------------|------------------------------------|----------------------------|
| SR 9           | 50 feet north of Marietta Street | 160 feet north of Academy Street | 35                                 | 25                         |
| Academy Street | SR 9                             | Haynes Bridge Road               | 30                                 | 25                         |
| Bates Road     | Providence Road                  | Mayfield Road                    | 30                                 | 25                         |
| Canton Street  | Lily Garden Place                | Mayfield Road                    | 30                                 | 25                         |
| Cumming Street | SR 9                             | Cricket Lane                     | 35                                 | 25                         |
| Devore Road    | Haynes Bridge Road               | SR 9                             | 35                                 | 25                         |
| Lakeview Pkwy  | Haynes Bridge Road               | Morrison Pkwy                    | 35                                 | 25                         |

|                             |                                         |                               |    |    |
|-----------------------------|-----------------------------------------|-------------------------------|----|----|
| Mansell Road                | Haynes Bridge Road                      | City Limit                    | 45 | 40 |
| Marietta Street             | SR 9                                    | Old Milton Pkwy               | 30 | 25 |
| Maxwell Road                | SR 9                                    | 900 feet south of Brady Place | 40 | 25 |
| Maxwell Road (new addition) | Westside Pkwy                           | Fanfare Way                   | 25 | 25 |
| Mayfield Road               | SR 9                                    | Canton Street                 | 35 | 25 |
| Milton Avenue               | 0.29 miles west of Roswell St/Canton St | Wills Drive                   | 35 | 25 |

- Staff will work with the Georgia Department of Transportation (GDOT) to get necessary approvals.

#### **X. PUBLIC COMMENT**

- Birdel Jackson, 1055 Chasewood Trail, Alpharetta, GA, 30009, came forward to comment on police policy regarding the Travis Moya case.
- Maggie Goldman, 9605 Stoney Ridge Lane, Alpharetta, GA, 30022, came forward to comment on the results of the internal investigation regarding the Travis Moya case.

#### **XI. REPORTS**

- Council Member Merkel announced that Director Morgan Rodgers will be bringing forward an MOU for football.
- Council Member Burnett appointed Michael Simmons as his appointee to the Board of Zoning Appeals.
- Council Member Hipes announced the 9/11 Ceremony sponsored by the City of Alpharetta and the Rotary Club scheduled on September 11<sup>th</sup> at 8:30 A.M. on the Town Green.
- Mayor Pro Tem Mitchell announced the opening of the Hamilton Hotel.

## **XII. ADJOURNMENT**

- ❖ With no further items to be heard or business to discuss, Mayor Pro Tem Mitchell adjourned the meeting at 7:57 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Erin Cobb".

Erin Cobb, City Clerk