



RECREATION COMMISSION MEETING

OFFICIAL MINUTES

SEPTEMBER 13, 2022

ALPHARETTA CITY HALL
COUNCIL CHAMBERS | 2 PARK PLAZA | 5:30 PM

This summary is provided as a convenience and service to the public, media, and staff. It is not the intent to record proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted as heard by the Recreation Commission, but not quoted or paraphrased. This document includes limited presentation by the Recreation Commission and invited speakers in summary form.

I. CALL TO ORDER

❖ Chairman Mitchell called the meeting to order at 5:30 p.m.

II. ROLL CALL

- Recreation Commission Members - Present
 - Dennis Mitchell (Chairman)
 - Jit Saha (Vice Chair)
 - Cheryl Rand
 - John Norton
 - Shuntel Beach
 - Brad Bowers
 - Derek Kaighin
- Recreation Commission Members – Absent
 - Karla Peidrahita
 - Jeremy Scott
- Staff
 - Morgan Rodgers – Director, Recreation, Parks & Cultural Services
 - Kurt Kirby – Project Manager, Recreation, Parks & Cultural Services
 - Christine Young – Recreation Services Manager, Recreation, Parks & Cultural Services
 - Amanda Musilli – Community Services Manager, Recreation, Parks & Cultural Services
 - Eric Milley – Park Services Manager, Recreation, Parks & Cultural Services
 - Kevin McDonald, Recreation Services Coordinator, Recreation, Parks & Cultural Services Department
 - Amber O'Dwyer – Administrative Office Coordinator, Recreation, Parks & Cultural Services

III. PLEDGE TO THE FLAG

IV. ANNOUNCEMENTS

- a. Recognition – Marissa Sequeira

- Kevin McDonald, Recreation Services Coordinator of the Recreation, Parks & Cultural Services Department came forward to present this item.
- Marissa Sequeira has taught yoga for 4-5 years at the Adult Activity Center and her classes have exponentially grown. When outside on the Miracle League field attendance was nearly 25-30 people per class.
- One can tell by those who showed for her recognition this evening how much she has done for the class which includes not only teaching yoga but also teaching about the Indian culture and holidays (such as Diwali).
- She has been great, and the Adult Activity Center staff is happy to have her as an instructor and hope to continue to have her teach.
- Kevin McDonald invited Ms. Sequeira to the front to say a few words.
- Ms. Sequeira invited Donna Boudakian, Community Engagement Specialist for Galerie Living (the parent company over Village Park and Corso Properties in Alpharetta, Peachtree Corners, and Buckhead) to come forward.
- Ms. Boudakian contacted Dixie Pounds in the Recreation Services Division of Alpharetta's Recreation, Parks & Cultural Services Department regarding an instructor for the company's adult living communities. As a result, Marissa Sequeira is not only a yoga instructor for the Alpharetta Adult Activity Center but also for the various Village Park and Corso Properties in Alpharetta, Peachtree Corners, and Buckhead.
- Ms. Sequeira showed her gratitude for the opportunity to teach for the City of Alpharetta. She was trained by the first person to bring yoga to America in 1919. She stated her mother used to go to the Alpharetta Arts Center and at the time, the yoga instructor was inconsistent. Her mother, India's first Olympian, saw Marissa's talent, and encouraged Marissa to teach at the center to offer more consistent classes for residents. Now, she does! She teaches from the heart and is excited to be permitted to teach traditional Indian Yoga to her students.

V. APPROVAL OF MEETING MINUTES

a. Approval of Minutes from August 9, 2022, Meeting

- ❖ Chairman Mitchell asked for a motion to approve the minutes from the August 9, 2022, meeting.
 - Commissioner Beach seconded the motion.
 - Vice Chair Saha offered a friendly amendment that the minutes from the August 9, 2022, have the duplicated word "unofficially" removed from the sentence "He works for Colonial Pipeline. He was appointed by Donald Mitchell back in April and has unofficially been on the Recreation Commission unofficially until his swearing in."
 - Chairman Mitchell accepted the friendly amendment.
 - The motion was approved unanimously (7-0).

VI. REPORTS

a. Community Services Division Staff Report – September 2022

- Amanda Musilli, Community Services Manager for the Recreation, Parks & Cultural Services Department came forward to present this item.

Events:

- Scarecrows are coming back and are set to be installed the last week of September and as of today, the city has over 110 applicants.
 - Chairman Mitchell asked how many scarecrows are considered max capacity.
 - Amanda Musilli stated 115. The deadline was extended another week to hit capacity as it was first thought we might not reach 100 scarecrows.
 - Commissioner Beach asked for clarification on the Pre-K through 5th grade level application limitations.
 - Amanda Musilli did not realize there was a grade level cap on the application and requested that Commissioner Beach please extend the invite to all grade levels.
 - Amanda Musilli also stated that this year, downtown business owners have been informed not to put yard signs in hay bales. The structure must be a scarecrow or some type of creation otherwise it will be removed.
- Wire & Wood is the 2nd weekend in October and is ahead of schedule with all talent booked (including Music Match performances). A preview night on October 6th at Avalon will take place and feature a different artist than Wire & Wood but the same genre of music to kick-off the event.
- Season of Celebration plans are coming along nicely. The season will be very similar to last year with the first three Fridays in December being the tree lighting, photos with Santa, and holiday movies on the town green. There is a possibility that a third movie screening may be added into the rotation.
- The Farmers Market runs through end of November.

Community Agriculture:

- The Community Agriculture Plan has been drafted by the Atlanta Regional Commission (ARC) and Food Well Alliance. It is currently being updated based upon the steering committee's feedback. The goal is to present the plan to Mayor & Council this fall for approval and adoption.
- The October 3rd fall plant pick-up was successful with over 100 members taking home vegetables and flowers for fall/winter gardens.
- Cambridge High School (CHS) students are back five mornings a week. The group is strong this year appearing very engaged and interested in the work. In addition, a textbook has been added to the curriculum to further the credibility and structure of the program.
 - Vice Chair Saha asked how many students are participating in the program.
 - Amanda Musilli stated we have six, which is about the normal registration for the class. While we were told there could be a chance of fourteen students, we are still happy with the six participants.
- Commissioner Rand asked if there has been any luck in hiring a Volunteer & Education Coordinator.

- Amanda Musilli stated the last interview occurred today and that they may have settled on someone, but nothing is concrete yet.
- Commissioner Norton asked about the number of schools partnering with Old Rucker Farm.
 - Amanda Musilli stated there are four high schools partnering: Alpharetta High School (pickling, preserves, jellies, jams via culinary program); Cambridge High School (Community Agriculture Business class); Milton High School (CBI/special needs students for jar labeling); and Innovation Academy (RFID bee tracking system for foraging data).
 - Vice Chair Saha asked how the tracking system is applied to the bees.
 - Amanda Musilli stated through sedation. They use a vacuum process to extract the bees into a jar that is later refrigerated. The cooling process serves as a type of sedation process (like reptiles) for the bees in which they fall asleep. Once asleep, a tiny tracking device is attached to the thorax after which the bee is then return to the hive to awaken.
 - Vice Chair Saha asked how far the bees travel until they are out of range of the sensor.
 - Amanda Musilli stated bees travel up to five miles (2.5 miles one way) from their hive. The sensors read upon entry/exit of the hive.
 - Commissioner Beach asked where the hive was located.
 - Amanda Musilli stated there are four hives at Rucker Farm, but a community-based grant is underway to raise funding for a second hive to be installed at the school's property. Over \$1k has been raised already.

b. Cultural Services Division Staff Report – September 2022

- Christine Young, Recreation Services Manager for the Recreation, Parks & Cultural Services Department came forward to present this item on behalf of Kim Manning, Cultural Services Manager for the Recreation, Parks & Cultural Services Department.
- Christine Young reminded Commissioners that most of the information presented may also be found in the agenda packet as well as the Arts & Culture Online Calendar and the Music City Live Music Calendar.

Arts, Music, History Updates:

- The *Medley* Outdoor Exhibit was just installed in the City's parks.
 1. *Ribbon Arch* by Jim Gallucci at Wills Park
 2. *Hill Climb* by Jim Collins at Brooke Street Park
 3. *Tree* by Gus & Lina Ocamposilva at Thompson Street Park
 4. *Liquid Sunshine* by Michael Alfano at Brooke Street Park
 5. *Allura* by Nathan Pierce at Brooke Street Park

Upcoming Cultural Happenings:

- *Colors of India* is another exhibit on display at the Alpharetta Arts Center. The exhibit, on display through September 23rd, is hosted by the India American Cultural Association.
- 260 people attended the August 6th opening reception. The event will also have a closing reception/ Diwali kick-off event on September 17th.
 - Vice Chair Saha stated this was interesting as he did not recall closing receptions before.
 - Nancy Murphy of Arts Alpharetta responded this was correct, however, the India American Cultural Association is funding and hosting it.
- *Riders Give Back* (an exhibit of graphic designs used in local horse shows to support the organization's mission to partner with local equestrians to raise money for local children's charities) is also on display through September 23rd.
- The *John Williams Turns 90* concert will take place September 16th at 8pm at Alpharetta First United Methodist Church and is being presented by the Alpharetta Symphony Orchestra.
- ARTober, Alpharetta's Celebration of National Arts & Humanities Month, will be all month long in October and will include free cultural happenings and events.
- Family Day at the Arts Center will be October 1st on the Arts Center front lawn and adults and kids are invited to attend.
- Christine Young stated that for additional details or events, one can reference the staff report in the agenda packet and the Arts Center calendar.

c. Recreation Services Division Staff Report – September 2022

- Christine Young, Recreation Services Manager for the Recreation, Parks & Cultural Services Department came forward to present this item.

Aquatics:

- Highlighted swim season which ended on September 5th.
 - Christine Young mentioned she had the pleasure of lifeguarding recently and it was fun.
 - Weather permitting, senior swim will end September 24th.
 - Overall, it was a highly successful season (May 29th – September 5th) with over 30,855 to admissions. This is up 23% from last year and is likely attributed to less swim lessons and more open swim hours.
 - To add, the percentage of non-residents was 59%. People come from all over (Atlanta, Cherokee County) for the unique pool including the slide and high dive.
 - The city sold 431 unique member pool passes. This is also up from last year.
 - The Master Swim program permitted people to work with a trainer this year.
 - Water Fitness classes proved successful with a count of 745 pool passes swiped.
 - Overall, the city had 2,591 swipes of pool passes this year.

- Commissioner Kaighin asked if the pool usually closes around the same time every year.
 - Christine Young stated once the kids return to school, the pool is only open on weekends. There is not an incentive to keep the pool open once sport seasons start.
- Commissioner Norton asked if there had been trouble with lifeguards this year.
 - Christine Young stated there was none. Recreation Services was very intentional with hiring lifeguards this year. The plan was to keep properly training highschoolers versus college students to keep them on staff for 4-5 years until they graduate and cycle out with the next group.
 - Christine Young also stated Kat Abdolrazagh, the new Aquatics Supervisor did an amazing job with staff.
- Commissioner Rand asked how swim lessons went at the YMCA this season.
 - Christine Young stated the YMCA was packed. And those that wish to continue lessons can do so year-round at the YMCA if interested.
- Commissioner Rand asked if any people were turned away on account of max capacity.
 - Christine Young was unsure and stated this would be a good question for Ryder Leary with the YMCA who stated classes were full but did not indicate if there was a waiting list.
- Commissioner Bowers asked if the increased participation was anticipated.
 - Christine Young stated yes, due to more public swim hours and having remained open through Labor Day.
- Commissioner Bowers asked if non-resident attendance was typical/atypical for the season.
 - Christine Young stated it was higher than usual and once again, likely due to more open swim hours.
- Commissioner Rand asked if residents had to join and pay a membership for the YMCA to take place in the swim lessons offered.
 - Christine Young stated if someone was an Alpharetta resident, they received the resident rate for swim lessons offered at the YMCA.

Events:

- North Fulton Special Needs Field Day is this Saturday, September 17th from 10am-2pm on the event lawn in The Grove behind the Alpharetta Community Center. Collaboration between Alpharetta, Johns Creek, Roswell, Milton, and the YCMA make this event possible. It should be a fun afternoon of games and activities for special needs community members and their families.
- This is the second year for the event with the first year being highly successful.
- While the event is free, pre-registration is required.
- Commissioner Rand asked if this event was in lieu of the Special Needs Expo.

- Christine Young stated it is not. The Special Needs Expo was hosted by Roswell last March (as the hosting city rotates annually) and the next date has not been released.

Athletics:

- A new coordinator started last week, Alan Sanders. Another coordinator and an administrative assistant to replace Kim Unger should start in the next few weeks which will bring the Wills Park Recreation Center back to full staff.
- Commissioner Bowers asked if all were new positions or to fill vacated positions.
 - Christine Young stated it was to fill vacated positions.
- All fall sports are underway. The Alpharetta Ambush Soccer Club has almost 1600 kids participating in the upcoming fall season.

Active Adults:

- Preston Ridge will begin classes once renovations are complete on the storage area and coordinator's office.
- Staff and seniors had a great time rafting the Nantahala River. Attempted the one, Class III (advanced) route for the river and they really enjoyed it.
- Seniors had a luncheon at the center today with leftover fried chicken for anyone interested.

Health & Wellness:

- A new program "Kilometer Kids" via the Atlanta Track Club began September 6th and has 29 participants. The running program promotes healthy habits, goal setting, and respect for the sport of running.
 - Commissioner Bowers suggested free admission to Peachtree Road Race.
 - Christine Young stated this is something to be considered for next year.
 - Commissioner Rand asked if the city is hosting a kids' triathlon.
 - Christine Young stated one is coming up soon, but the Iron Kids triathlon had already taken place.

d. Park Services Division Staff Report (Excluding Wills Park) – September 2022

- Kurt Kirby, Project Manager for the Recreation, Parks & Cultural Services Department came forward to present this item on behalf of Eric Milley, Park Services Manager for the Recreation, Parks & Cultural Services Department.
- Opening Day of soccer and Miracle League programs started September 10th. Staff worked hard to make sure grounds were immaculate for the season.
- The tree removal initiative to remove dead wood has finished and capital funding has been depleted. At this time, there are still trees that need to be removed and expenses will come from existing operating funds. The continued goal is not to remove trees unless necessary.

- Staff is still interviewing for the position of Park Technician. Unfortunately, we cannot seem to close the deal with the last few candidates declining at the last minute.
 - Commissioner Rand asked if this could be due to a low pay wage.
 - Kurt Kirby stated many factors are involved not just pay though it can be an issue in the public sector. Other jobs often seem more appealing as the role constitutes hard work and not everyone is cut out for such a labor-intensive position.
- Staff is also currently seeking bids for shrub replacement, arboretum trees, and street trees at the City Center and Brooke Street in addition to bids to replace the privacy fence at Cogburn.

e. Park Services Division Staff Report (Wills Park) – September 2022

- Kurt Kirby, Project Manager for the Recreation, Parks & Cultural Services Department came forward to present this item on behalf of Matt Casey, Park Services Manager for the Recreation, Parks & Cultural Services Department.
- The focus of the park's "off season" is Wacky World which needs to be replaced. It will not be replaced soon as it must go through a formal process beginning with design of a new playground. That said, staff is currently trying to maintain the playground's integrity as the best playground in the state (maybe the country) until replacement can occur.
- The focus for the next few weeks will be on the Mansell House grounds and structures. Recently the gazebo was removed as it proved to be structurally unsound. The wooden bridge leading to the storage area was also hazardous, so it was replaced. Next, staff will upgrade the lighting and make other enhancements to revive the facility's event space.
- Staff has made multiple ground repairs to Wills Park including raising the tree canopy around walking trails and installing sod for worn spots in areas of heavy activity.
- As a reminder, The Equestrian Center Arena Ribbon Cutting is this Friday, September 16th at 5pm. Commissioners are encouraged to attend to see the nice, finished look.

f. Capital & Park Bond Projects Update – September 2022

- Kurt Kirby, Project Manager for the Recreation, Parks & Cultural Services Department came forward to present this item.

Capital Projects:

- Webb Zone, the mostly wooden playground at Webb Bridge Park, has reached the end of its life cycle and is due for replacement. Staff plans to seek approval of the replacement by City Council on September 26th.
 - Commissioner Rand stated she thought the Webb Zone playground was mostly metal.
 - Kurt Kirby stated that the Webb Zone play structures are mostly wood. The swings are not wood, but play structures are wood.
 - Kurt Kirby stated the city has spent \$74k in repairs and believes that for structural integrity and cost effectiveness it is time to focus on replacing the playground.
 - Staff has previously enhanced the area with new fencing, and other minor modifications, and now the focus is on equipment replacement.

- Chairman Mitchell asked how long the process from design to execution could take.
 - Kurt Kirby stated design could take 8-12 weeks while installation would only be 2-3 weeks. Hope is to have it completed in winter months in preparation of the warmer months.
- The Alpharetta Community Center Gym Floor replacement started in August.
 - Installation is now complete up to the bleachers. Bleachers have been moved to finish that portion of the floor and will then be reinstalled. The entire process should be completed by mid-October as to not interfere with the youth basketball program.
 - Commissioner Rand asked if the source of the water damage was able to be detected during the renovation.
 - Kurt Kirby stated the contractors did not find anything deemed a major foundation issue. Nevertheless, an epoxy was applied to the new flooring to serve as a water barrier to prevent future damage.
 - Director Rodgers added that installers were convinced the water came up through the concrete foundation across the entire floor and not via a solitary spring.
 - Commissioner Rand asked if this was isolated to just the one gym or an issue for the entire building.
 - Director Rodgers stated this was just the one gym floor and likely due to the lack of inclusion of water barrier at initial installation.
- The Greenway wayfinding project is also in its final stage. Staff hopes to begin the installation of the signage come the end of fall.

Bond Projects:

- Union Hill Park and Old Rucker Park designs were approved by City Council on August 22nd. The first kick-off meeting for Old Rucker Park takes place tomorrow.
- Wills Park Proper and Wills Park Equestrian designs still need City Council approval but hope to be approved and awarded to Barge Design Solutions, Inc.
- The Waters Road / Kimball Bridge Park design concept is set to be discussed by City Council as a workshop item for the October 3rd City Council Meeting. The Gordian Group prices the cost to build the park at \$1.1M which is under budget.
- Mid-Broadwell Park is estimated to exceed the funding allocated in the 2022 Park Bond. That said, the park project will now be delayed as Recreation, Parks & Cultural Services as well as Public Works staff work to determine cost and funding.
 - Commissioner Beach asked what caused the increased cost.
 - Kurt Kirby stated the increased cost is in materials. Staff also had to accommodate more stormwater design than anticipated and stream buffers driven by the infrastructure. While this does make the project challenging, the end goal, is to build the park properly and to not have issues down the road.

g. Director's Report

- Morgan Rodgers, Director of the Recreation, Parks & Cultural Services Department came forward to present his reports.
- Director Rodgers provided a City Council & Commission Agenda Schedule to illustrate items that must come before the Commission and City Council in the next few months.
 - Director Rodgers stated the deadline for which staff is to submit City Council agenda items has been increased thereby advancing the timeline of the Commission items.
 - Staff can no longer assume that workshop items may be approved by City Council as quickly as the very next week.
- Director Rodgers also informed Commissioners that Fulton County has notified staff that the county has plans to conduct sewer work along the Greenway between Rock Mill and Preston Ridge. This work will result in closure of the Greenway in October for about 3-5 days. Staff is informing the Commission because they understand residents will not be happy with the closing. Unfortunately, it is part of the agreement with Fulton County that the Greenway may be closed at any time for needed sewer maintenance or repair. To add, the October dates could change on a moment's notice so please be prepared.
 - Commissioner Beach asked about communication to the public regarding the upcoming closing.
 - Director Rodgers stated staff is currently gathering as much information as they can from Fulton County after which they will inform the public and give as much notice as possible.
- Director Rodgers reiterated that Friday, September 16th at 5pm is The Equestrian Center Arena Ribbon Cutting. Food trucks, music, four-pole contest of horses, and other activities are planned. Please do come and have a good time!
 - Commissioner Bowers asked if there was a specific place to meet or gather for the event.
 - Director Rodgers stated is next to the concession stand, closest to parking lot. It will be the only arena with a black, good-looking fence.
- Lastly, the Nashville based Veterans Songwriters Group that works with veterans and helps them write songs will be coming to Preston Ridge on November 4-6th. This is exciting and shows that branding Alpharetta as a music city is proving to be successful. More information will be provided as we draw closer to the event.

VII. OLD BUSINESS

VIII. NEW BUSINESS

a. Waters Road Park Concept

- Morgan Rodgers, Director of the Recreation, Parks & Cultural Services Department came forward to present this item.
- The city hosted virtual and in-person public input meetings regarding the Kimball Bridge / Waters Road Park design. Based upon citizen input, a revised design of Kimball Bridge/Waters Road Park has been conceptualized.
 - The main difference is that the dog park has been removed.

- The design has also shifted to be as close to Kimball Bridge Road as possible.
- The design includes a small parking lot (large enough for a fire truck to turnaround), a playground, trails, restrooms next to the playground, and two small picnic areas for two single picnic tables (to avoid larger gatherings).
- Staff is asking Commissioners to approve the design for City Council to discuss at the October 3rd City Council Meeting.
- Commissioner Kaighin asked what other parks the playground design is mirrored after.
 - Director Rodgers stated Cogburn Park is a similar concept.
- Commissioner Rand asked about swings.
 - Director Rodgers stated two sets are included: one for children under age five and one for older children.
- Vice Chair Saha asked when the naming of the park would take place.
 - Director Rodgers stated, while the park has not been formally named, the title is usually based upon the road the park is closest to so staff will recommend "Kimball Bridge Park". Until then, because residents know it to be "Waters Road Park", staff is calling the park the "Kimball Bridge/Waters Road Park" to avoid confusion.
- Commissioner Rand asked if the restrooms could deliver similar challenges to that of Mid-Broadwell Park.
 - Director Rodgers stated staff was not concerned and have planned accordingly. Staff is aware of where the location of the sewage lines reside based upon the location of where the house once stood on the property.
- Commissioner Kaighin asked if staff aimed for minimal tree removal and land disturbance.
 - Director Rodgers stated "Yes." Staff is using areas where the house once stood for the parking lot and playground in an to attempt to utilize areas where no trees currently stand as part of the effort to remove as few trees as possible.
- Commissioner Kaighin asked if the entry drive will remain open.
 - Director Rodgers stated "Yes." In similar fashion to other community parks. To add, restrooms will automatically lock at dark and unlock come the morning. Motion sensor lights will also alert Public Safety if someone is in the restrooms after hours.
- Commissioner Rand asked about pedestrian crossings.
 - Director Rodgers stated they are located at the intersection of Kimball Bridge Road and Waters Road.
 - Commissioner Rand asked about how far the apartment tenants would have to walk to reach the park crossing.
 - Director Rodgers stated that the question is more geared for Public Works staff who typically do not like mid-block crossings as they consider them too dangerous.
 - Commissioner Rand stated she was curious to know about the pedestrian crossings as there are no markings on the rendering.
 - Director Rodgers said he was not sure but would be happy to ask Public Works staff for answers and to ensure adequate crossings when the time comes.

- Commissioner Bowers asked if the only entry way into the park was coming from the west.
 - Chairman Mitchell stated a turn lane from both directions is included in the rendering though it may be difficult to see.
- Commissioner Beach inquired as to what material will be used for walking trails.
 - Director Rodgers indicated slate will be used which can allow for strollers and is ADA compliant.
- Chairman Mitchell asked if the plan was to keep the park as level as possible given the slope at the location.
 - Director Rodgers stated "Yes."
- Commissioner Rand asked about overflow parking at the Korean church.
 - Director Rodgers stated crafting a transition from our property to the church proved to be too expensive for the project's funding but could be considered in the future.

Public Comment:

- Dottie Cooper, a resident of the Waters Mill Subdivision came forward to speak.
- She noticed the trees on the rendering and asked why such a cluster of trees were left in the one area rather than being used for a greater purpose such as an additional park amenity.
 - Director Rodgers stated the rendering and may not illustrate the true number of trees in the cluster and that the goal was to have as little impact on trees as possible, only removing trees deemed unhealthy or dangerous.
- ❖ Chairman Mitchell asked for a motion to approve the latest rendering of the conceptual site plan for Kimball Bridge/ Waters Road Park based upon the original design by Pollack Associates.
 - Commissioner Rand offered a motion to approve the latest rendering of the conceptual site plan for Kimball Bridge/ Waters Road Park based upon the original design by Pollack Associates
 - Commissioner Kaighin seconded the motion.
 - The motion was approved unanimously (7-0).

IX. ITEMS FROM COMMISSION / CITY COUNCIL

- There were no commission comments or reports.

X. PUBLIC COMMENT

- There were no public comments.

XI. ADJOURNMENT

- ❖ Commissioner Rand offered a motion to adjourn the meeting.
 - Vice Chair Saha seconded the motion.
 - The motion was approved unanimously (7-0).

- With there being no further business to hear or discuss, Chairman Mitchell adjourned the meeting at 6:40 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Amber O'Dwyer". The signature is written in a cursive style with a large, stylized 'A' and 'O'.

Amber O'Dwyer
Administrative Office Coordinator
Recreation, Parks & Cultural Services