



RECREATION COMMISSION MEETING NOVEMBER 15, 2022

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
5:30 PM

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE TO THE FLAG**
- IV. **APPROVAL OF MEETING MINUTES**
 - a. **Recreation Commission Workshop Minutes (Meeting of 9/28/2022)**
Approval of the Recreation Commission Workshop minutes from September 28, 2022.
 - b. **Recreation Commission Meeting Minutes (Meeting of 10/11/2022)**
Approval of the Recreation Commission Meeting minutes from October 11, 2022.
- V. **OLD BUSINESS**
 - a. **Youth Athletic Association Sponsorship Banner Policy**
Approve renewal of the Youth Athletic Association Banner Policy permitting local athletic associations to seek sponsorships through vendor marketing on banners posted within Wills Park, North Park, and Webb Bridge Park under the terms and conditions as written within the policy.
- VI. **NEW BUSINESS**
- VII. **COMMISSIONER REPORTS**
- VIII. **STAFF PRESENTATIONS & WORKSHOP DISCUSSION**
 - a. **DIVISIONS**
 - Community Services Monthly Division Report - November 2022
 - Cultural Services Monthly Division Report - November 2022
 - Recreation Services Monthly Division Report - November 2022
 - Park Services (Excluding Wills Park) Monthly Division Report - November 2022
 - Parks Services (Wills Park) Monthly Division Report - November 2022
 - RPCS Project Management Update – November 2022
 - b. **DIRECTOR**
 - Bi-Annual 2022 Park Bond Series Update
- IX. **PUBLIC COMMENT**
- X. **ADJOURNMENT**



RECREATION COMMISSION MEETING STAFF REPORT

SUBMITTING DEPARTMENT: RECREATION, PARKS & CULTURAL SERVICES
SUBMITTED BY: AMBER O'DWYER, ADMINISTRATIVE OFFICE COORDINATOR

I. AGENDA ITEM TITLE: Recreation Commission Minutes (Workshop of 9/28/2022)

II. RECOMMENDATION:

Approve the Recreation Commission workshop minutes from September 28, 2022, at 5:30 p.m.

III. BUDGET IMPLICATIONS:

☐ NON-BUDGETED ITEM

☒ NO FISCAL IMPACT

☐ INCLUDED IN CURRENT FY CAPITAL BUDGET

☐ INCLUDED IN CURRENT FY OPERATING BUDGET

IV. REPORT IN BRIEF:

Administrative Office Coordinator, Amber O'Dwyer, attended, recorded, and prepared a synopsis of the pertinent information that occurred during the Recreation Commission workshop on September 28, 2022, at 5:30 p.m. attached hereto as "Recreation Commission Workshop Minutes – 9.28.22 (Unofficial)".

Attendance – September 28, 2022, Recreation Commission Workshop:

- Recreation Commission Members - Present
 - Dennis Mitchell (Chairman)
 - Jit Saha (Vice Chair)
 - Cheryl Rand
 - Derek Kaighin
 - John Norton
 - Karla Peidrahita
- Recreation Commission Members – Absent
 - Jeremy Scott
 - Brad Bowers
 - Shuntel Beach

V. ALTERNATIVES:

None.

VI. ATTACHMENTS:

Recreation Commission Workshop Minutes – 9.28.22 (Unofficial)



RECREATION COMMISSION WORKSHOP

UNOFFICIAL MINUTES

SEPTEMBER 28, 2022

ALPHARETTA CITY HALL
COMMUNITY ROOM | 2 PARK PLAZA | 5:30 PM

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I. CALL TO ORDER

- ❖ Chairman Mitchell called the meeting to order at 5:30 p.m.

II. ROLL CALL

- Recreation Commission Members – Present
 - Dennis Mitchell (Chairman)
 - Jit Saha (Vice Chair)
 - Cheryl Rand
 - John Norton
 - Karla Peidrahita
 - Derek Kaighin
- Recreation Commission Members - Absent
 - Shuntel Beach
 - Jeremy Scott
 - Brad Bowers
- Staff
 - Morgan Rodgers – Director, Recreation, Parks & Cultural Services
 - Kurt Kirby – Project Manager, Recreation, Parks & Cultural Services
 - Christine Young – Recreation Services Manager, Recreation, Parks & Cultural Services
 - Amber O'Dwyer – Administrative Office Coordinator, Recreation, Parks & Cultural Services

III. WORKSHOP ITEMS

- Commission Meeting & Workshop Schedule
 - Recreation Commissioners discussed the current schedule of Recreation Commission meetings and how best to proceed in the future.

- Currently, the schedule includes one meeting and one workshop each month with division managers on rotation to present staff reports so that not all need be in attendance.
- Commissioners voiced they wish to feel more connected and have better conversation with department staff during commission meetings and feel this is not possible given the staff rotation.
- Commissioners also preferred to have questions answered during the meeting versus via email or phone and to not have just a bird's eye view of happenings but details on specific topics.
- A few commissioners felt The Commission was designed differently from other boards and commissions with the purpose being to include engagement and conversation and not to meet only for points of action.
- Commissioner Piedrahita stated she understood the staff rotation as an effort to make the most use of staff's time, respecting the fact that division managers may have additional commitments making attendance at every meeting challenging.
- Kurt Kirby, Project Manager for the Recreation, Parks & Cultural Services Department stated staff would love any guidance provided by The Commission, and candidly speaking, many are lost directionally in terms of agenda reports and that the current approach feels monotonous.
- Chairman Mitchell suggested it might be wise to have Recreation Commissioners rekindle their division liaison assignments to help address the issue.
- Morgan Rodgers, Director of the Recreation, Parks & Cultural Services Department stated he would be happy to increase staff engagement with the Recreation Commission, requesting feedback to help steer staff in the right direction.
- Christine Young, Recreation Services Manager for the Recreation, Parks & Cultural Services Department requested that if any Recreation Commissioners had questions arise between meetings, to please contact staff for more immediate answers.
- Commissioner Rand mentioned she would like to see partner associations come back before The Commission for annual reports as well.
- The final decision included a trial period lasting through February 2023 in which:
 - The meeting schedule would remain as is with two meetings a month: one official meeting and one workshop (pending items).
 - All department division managers would be present at the meetings to report on their respective divisions and to answer division-related questions.
 - Recreation Commissioners would provide continued feedback and clarification as to the level of detail and content they wish to see from staff reports.
 - Agenda packets would be released at least two days prior to meetings and workshops to allow Commissioners an opportunity to review discussion topics and reports.
 - Partner associations would begin presenting annual reports come January 2023.

- Director Rodgers asked Commissioners to provide questions pertaining to agenda items in advance of meetings, when possible, to allow staff an opportunity to prepare the best responses.
- **Johns Creek MOU – Discussion**
 - Christine Young, Recreation Services Manager for the Recreation, Parks & Cultural Services Department came forward to present the item.
 - Currently, the Parks Without Borders Memorandum of Understanding (MOU) permits residents and employees of the Cities of Johns Creek and Alpharetta to participate in either city's recreational softball, baseball, and lacrosse programs at the respective city's resident rate. It is important to note that travel programs are excluded from the MOU.
 - With the MOU up for renewal, the City of Johns Creek wishes to add recreational soccer to the list of programs shared between the two cities and City of Alpharetta staff sees this as mutually beneficial given the increased interest and participation in the program.
 - Additionally, the two parks that offer soccer fields and programs, Webb Bridge Park (City of Alpharetta) and Ocee Park (City of Johns Creek) sit along the adjoining border of both cities. This ease of access for Alpharetta and Johns Creek citizens furthers the idea that sharing in the recreational soccer programs and facilities is advantageous.
 - Commissioner Rand asked about the addition of the word "club" used in the MOU and whether it was a distinguishing difference between "travel select" and "travel select club".
 - Christine Young stated there was no difference but reiterated that travel programs are not currently included in the MOU.
 - Director Rodgers stated that while travel programs might be considered for the MOU in the future, Kirk Franz with Johns Creek wished to wait until the city's comprehensive plan was finalized before proceeding with the idea.
 - The Recreation Commission will vote to recommend City Council renew the Parks Without Borders Memorandum of Understanding to include recreational soccer programs at the October 11, 2022, Recreation Commission Meeting.
- **Design Services – Wills Park Proper & Equestrian Center**
 - Morgan Rodgers, Director of the Recreation, Parks, & Cultural Services Department came forward to present the item.
 - Director Rodgers informed the Recreation Commission that the Department of Public Works has been steering the project and is now ready to recommend Barge Design Solutions, Inc. as the designer for the Wills Park Proper & Equestrian Center improvements to City Council at the October 3, 2022, Council Meeting.
 - Through a Request for Qualifications and thorough evaluation of vendor submissions, Barge Design Solutions, Inc. was selected for the project.
 - Rendering costs are approximately \$1.8M and includes all aspects of design leading up to construction as well as an estimated cost to build.

- Wills Park Proper improvement designs are an amount not to exceed \$625,650.00.
 - Wills Park Equestrian Center improvement designs are an amount not to exceed \$1,184,750.00.
- Commissioner Norton asked if the design would incorporate ADA restrooms for Wacky World playground.
 - Director Rodgers stated that it would.
- Commissioner Piedrahita asked for the overall timeline of the project.
 - Director Rodgers stated he believed the project would take 18 months to complete.
- Vice Chair Saha asked about tennis court lighting.
 - Director Rodgers stated that while athletic lighting was not included in the bond renovation, renovations are planned and to be funded by a separate initiative and will include lighting for the tennis courts.
- **Youth Athletic Association Banner Policy**
 - Christine Young, Recreation Services Manager for the Recreation, Parks & Cultural Services Department came forward to present the item.
 - The Youth Athletic Association Banner Policy Program permits local athletic associations to seek sponsorships through vendor marketing on banners posted within Wills Park.
 - Currently, the program includes four associations: AMBUSH (soccer), NAFL (football), AYBA (baseball), and AYSA (softball).
 - A few of the associations are still determining their bandwidth for participation while others have found it essential for funding.
 - The program includes policies and guidelines to avoid clutter or inappropriate advertising within Wills Park.
 - Banners are permitted only during the length of the season and not all year long.
 - Currently, the banner program requires review and renewal by the Recreation Commission as it expired in May 2022.
 - Chairman Mitchell asked how much the program has raised to date.
 - Christine Young stated that estimates would be provided in reports come the end of the year and that despite a vote to renew the program would need to come prior to the release of the numbers, this is due, in part, to having intentionally not asked the associations' profit margins on account of the short ROI window.
 - Vice Chair Saha asked if staff had received any feedback, positive or negative as to the commercializing of the fields.
 - Director Rodgers and Christine Young both stated that neither had heard any negative comments to date.
 - Staff will seek approval to renew the program and policy by the Recreation Commission at the October 11, 2022, Recreation Commission Meeting.

IV. REPORTS

- Director Rodgers stated that the Annual Holiday Dinner Mixer of the Recreation Commission and the Cultural Arts Commission has been scheduled for December 13, 2022 and will likely take place at Rena's Restaurant.
- Director Rodgers and Chairman Mitchell announced Recreation workshops for November and December are cancelled on account of the holiday season and would resume in January. The last workshop for 2022 would be October 26, 2022.
- Vice Chair Saha asked for staff updates to be provided at the next Recreation Commission meeting regarding Waters Road crosswalks and left turn lanes as they relate to the Kimball Bridge / Waters Road Park design. He also asked for updates on the Department's bench memorial program.
- Commissioner Norton stated the equestrian arena ribbon cutting was fantastic.
 - Director Rodgers stated that there is better to come with the entire area receiving major enhancements. He also noted that most of the arena project was funded without 2022 Series Bond funding with the exception for the natural, tiered seating wall.
- Director Rodgers announced that October 24, 2022, will be the groundbreaking of the Alpha Loop extension from Old Milton Parkway to Northwinds Parkway adding connectivity to the Atley residential development, Westside Parkway, and the Northwinds office campus. More details are forthcoming.

V. ADJOURNMENT

- ❖ With there being no further items to discuss, Chairman Mitchell adjourned the meeting at 6:30pm.

Respectfully submitted,



Amber O'Dwyer
Administrative Office Coordinator
Recreation, Parks & Cultural Services



RECREATION COMMISSION MEETING STAFF REPORT

SUBMITTING DEPARTMENT: RECREATION, PARKS & CULTURAL SERVICES
SUBMITTED BY: AMBER O'DWYER, ADMINISTRATIVE OFFICE COORDINATOR

I. AGENDA ITEM TITLE: Recreation Commission Minutes (Meeting of 10/11/22)

II. RECOMMENDATION:

Approve the Recreation Commission meeting minutes from October 11, 2022, at 5:30 p.m.

III. BUDGET IMPLICATIONS:

☐ NON-BUDGETED ITEM

☒ NO FISCAL IMPACT

☐ INCLUDED IN CURRENT FY CAPITAL BUDGET

☐ INCLUDED IN CURRENT FY OPERATING BUDGET

IV. REPORT IN BRIEF:

Administrative Office Coordinator, Amber O'Dwyer, attended, recorded, and prepared a synopsis of the pertinent information that occurred during the Recreation Commission meeting on October 11, 2022, at 5:30 p.m. attached hereto as "Recreation Commission Meeting Minutes – 10.11.22 (Unofficial)".

Attendance – October 11, 2022, Recreation Commission Meeting:

- Recreation Commission Members - Present
 - Dennis Mitchell (Chairman)
 - Jit Saha (Vice Chair)
 - Cheryl Rand
 - Jeremy Scott
 - Shuntel Beach
 - Brad Bowers
- Recreation Commission Members – Absent
 - Karla Peidrahita
 - John Norton
 - Derek Kaighin

V. ALTERNATIVES:

Option 1: To deny the minutes as written, request corrections, and then approve the minutes.

Option 2: To defer the minutes should a quorum of the members who attended the October 11, 2022, meeting not be present to vote accordingly.

VI. ATTACHMENTS:

Recreation Commission Meeting Minutes – 10.11.22 (Unofficial)



RECREATION COMMISSION MEETING

UNOFFICIAL MINUTES

OCTOBER 11, 2022

ALPHARETTA CITY HALL
COUNCIL CHAMBERS | 2 PARK PLAZA | 5:30 PM

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I. CALL TO ORDER

- ❖ Chairman Mitchell called the meeting to order at 5:30 p.m.

II. ROLL CALL

- Recreation Commission Members - Present
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 - Jeremy Scott
 - Shuntel Beach
 - Brad Bowers
- Recreation Commission Members – Absent
 - Karla Peidrahita
 - John Norton
 - Derek Kaighin
- Staff
 - Morgan Rodgers – Director, Recreation, Parks & Cultural Services
 - Kurt Kirby – Project Manager, Recreation, Parks & Cultural Services
 - Christine Young – Recreation Services Manager, Recreation, Parks & Cultural Services
 - Kim Manning – Cultural Services Manager, Recreation, Parks & Cultural Services
 - Eric Milley – Park Services Manager, Recreation, Parks & Cultural Services
 - Matt Casey – Wills Park Services Manager, Recreation, Parks & Cultural Services
 - Amber O'Dwyer – Administrative Office Coordinator, Recreation, Parks & Cultural Services

III. PLEDGE TO THE FLAG

IV. APPROVAL OF MEETING MINUTES

a. Approval of Minutes from August 24, 2022, Workshop

- ❖ Chairman Mitchell asked for a motion to approve the minutes from the August 24, 2022, workshop.

- Commissioner Scott made the motion to approve the minutes from the August 24, 2022, workshop.
 - Commissioner Bowers seconded the motion.
 - ❖ The motion was approved (4-0), with Vice Chair Saha and Commissioner Beach abstaining.
- b. **Approval of Minutes from September 13, 2022, Meeting**
 - ❖ Chairman Mitchell asked for a motion to approve the minutes from the September 13, 2022, meeting.
 - Commissioner Beach made motion to approve the minutes from the September 13, 2022, meeting.
 - Commissioners Bowers seconded the motion.
 - ❖ The motion was approved (4-0), with Vice Chair Saha and Commissioner Scott abstaining.
- c. **Approval of Minutes from September 28, 2022, Workshop**
 - ❖ Chairman Mitchell asked for a motion to approve the minutes from the September 28, 2022, workshop.
 - Commissioner Rand made motion to approve the minutes from the September 29, 2022, workshop.
 - Commissioner Bowers seconded the motion.
 - ❖ The motion failed (2-0) with Vice Chair Saha, Commissioner Scott, Commissioner Beach, and Commissioner Bowers abstaining.
 - ❖ Chairman Mitchell tabled to the minutes for approval at the next meeting of the Recreation Commission.

V. **CONSENT AGENDA**

- **Cities of Johns Creek & Alpharetta Parks Without Borders Memorandum of Understanding**
 - ❖ Chairman Mitchell asked for a motion.
 - ❖ Commissioner Rand inquired about a possible typo on the MOU regarding the effective date of December 1, 2020. She asked as to whether that date should be updated to reflect the current year.
 - ❖ Chairman Mitchell asked for a motion to approve the MOU with the inclusion of an updated date.
 - Commissioner Rand made a motion to approve recommending the Mayor and City Council approve the renewal of the Parks Without Borders Memorandum of Understanding with the inclusion of an updated effective date between the City of Alpharetta and the City of Johns Creek to allow residents and employees access to each city's recreational soccer program and continued access to each city's softball, baseball, and lacrosse programs and facilities at the respective city's resident rate and to permit the mayor to execute all necessary documents.
 - Vice Chair Saha seconded the motion.
 - ❖ The motion was approved (5-0) with Commissioner Bowers abstaining.

- Director Rodgers commented that the date in question was the original date of the MOU and must remain.
- ❖ Chairman Mitchell asked for a motion to approve the MOU as written.
 - Commissioner Rand made a motion to Motion to approve recommending the Mayor and City Council approve the renewal of the Parks Without Borders Memorandum of Understanding as written between the City of Alpharetta and the City of Johns Creek to allow residents and employees access to each city's recreational soccer program and continued access to each city's softball, baseball, and lacrosse programs and facilities at the respective city's resident rate and to permit the mayor to execute all necessary documents.
 - Vice Chair Saha seconded the motion.
- ❖ The motion was approved (5-0) with Commissioner Bowers abstaining.

VI. OLD BUSINESS

- Chairman Mitchell noted there was no old business to discuss.

VII. NEW BUSINESS

- Chairman Mitchell noted there was no new business to discuss.

VIII. COMMISSIONER REPORTS

- Commissioner Bowers asked if the City of Alpharetta and City of Johns Creek Park Without Borders MOU was renewed annually.
 - Director Rodgers stated the MOU is renewed every two years.
 - Commissioner Rand added the MOU is eligible for termination within one year.
 - Chairman Mitchell asked if the MOU has an automatic renewal or whether it requires a vote for renewal.
 - Director Rodgers stated the MOU requires a vote of approval each time it is up for renewal.

IX. STAFF PRESENTATIONS & WORKSHOP DISCUSSION

a. DIVISIONS

- Community Services Monthly Division Report – October 2022
 - Morgan Rodgers, Director for the Recreation, Parks & Cultural Services Department came forward to present this item on behalf of Amanda Musilli, Community Services Manager for the Recreation, Parks & Cultural Services Department.
 - Director Rodgers referenced the report for all details but wished to highlight three items.
 - Old Rucker Farm held the 3rd annual harvest dinner onsite on Saturday, September 24th. It was very successful, very fun, and very delicious.
 - Vice Chair Saha seconded the comments of the event, stating it was a success.
 - The scarecrow harvest is currently displaying 120 scarecrows located throughout the city as well as details for who sponsors each scarecrow. A map is available to show each scarecrow's location and sponsor.
 - There are "12 pumpkin patches" around downtown for scarecrow displays.
 - The yard signs posted have a QR code to give you access to the map and further details.

- Wire & Wood Singers/Songwriter Festival took place over the past weekend.
 - The event hosted over 50 artists and was a three-night event kicking off at Avalon on Thursday. Weather was incredible and led to a very good weekend for Alpharetta.
 - Chairman Mitchell asked about attendance.
 - Director Rodgers stated the follow-up meeting hasn't occurred yet, but his guess is 30,000-40,000 people across both nights for the event.
 - Vice Chair Saha stated he saw on the website the event was Friday and Saturday only and made no mention of Thursday at Avalon.
 - Director Rodgers stated that the additional night came as a late addition to the event when Avalon approached the city to include concerts at Avalon preceding the event. It was on the website but at the bottom of the site.
 - Vice Chair Saha mentioned the heading only suggested October 7th & 8th but the event was still great.
- **Cultural Services Monthly Division Report – October 2022**
 - Kim Manning, Cultural Services Manager for the Recreation, Parks & Cultural Services Department came forward to present this item.
 - This month is Natural Arts & Humanities Month. In honor of the month, a proclamation was presented to Arts Alpharetta at the October 3, 2022, Council Meeting acknowledging them for the support they give to many community projects and their role in curating the outdoor exhibit.
 - The Mondrian Crosswalk was completed at the Arts Center. The work was inspired by Piet Mondrian, and several art groups contributed to painting the squares.
 - The Cultural Services Division staff met with Lionheart to partner on a new approach to adaptive art programs.
 - The Arts Center currently offers adaptive art classes for students but they have not been fruitful.
 - A new program is currently in process titled the "Art Pal Program." Under the program, a special needs student interested in any art class will have the opportunity to work with a trained buddy to complete the class.
 - Commissioner Rand asked for clarification on the program.
 - Kim Manning stated that adaptive art classes have proven to be challenging as students have different needs and finding instructors to fulfill the varying needs has been a struggle. The new approach would permit a special needs student to select any class at the Arts Center. The student would then be assigned a buddy (Art Pal) to help guide him or her through the class.
 - The Lionheart Gallery, located on Old Roswell Street struggles to stay filled. 250 pieces of art crafted by Lionheart students have been taken from the free gallery.
 - Commissioner Rand asked where the art is created. And if staff is also wanting the Lionheart kids to come take classes at the Arts Center.

- Kim Manning stated the art is created at the Lionheart school and yes, the Art Pal Program would provide additional opportunities for the students to participate in art classes at the Arts Center.
- This year, the city was once again awarded the Fulton County's Art & Culture Grant for \$15k for Music Match.
 - The grant is usually awarded earlier in the year with this year's award being late (available in September) and requires spending by December 2022.
 - In anticipation of the grant, the Cultural Arts Division has already utilized some of the funding.
 - For those unfamiliar with the program, Music Match positions musicians around town at local businesses.
 - Local businesses complete an application process and pay a \$25 application fee.
 - Once approved, the city helps them with a producer, choose a musician for the location.
 - The city then helps pay up to \$300 for the musician.
 - The program places music around town in support of the Alpharetta Music City initiative.
- The *Natural Expressions* exhibit is on display at the Arts Center. The opening reception occurred this past Sunday. The exhibit includes wildlife and landscapes.
- The Community Gallery at City Hall is featuring the Georgia Artists with Disabilities 37th Annual Art Show. The reception is this coming weekend.
- The Studio Gallery exhibit at the Arts Center is featuring an independent art show, *Variations on a Theme* featuring huge pieces commissioned by the artist.
- Arts Center Family Day
 - The event had over 400 attendees and had over 450 art projects that were gone by the end of the day.
 - All art supplies gift bags were taken and staff projects over 200 gift bags will be needed next year.
 - The Scarecrow at the Arts Center looked like David Bowie and was accompanied by a spaceship residents could help paint.
 - A face painting artist was also there, as well as a music match musician, and a live artist onsite to complete a live painting during the duration of the event.
 - CW-69 News stopped by to interview participants as well.
- Deborah Nadelhoffer, who participated in the City's annual plein air event, was highlighted in *Georgia* magazine.
- Olu Amoda, another local artist, who had a piece of art featured in one of our outdoor exhibits recently won the Hudgens Award.
- Michael Dillion, another artist with a piece of work on display at the Arts Center, was featured on the History Channel's *Forge & Fire* show and was the season winner.

- Commissioner Bowers asked about whether Music Match is a program available to all businesses in Alpharetta or limited to the City Center.
 - Kim Manning stated throughout Alpharetta.
- Vice Chair Saha asked about a special needs grant enacted a few years ago that partnered with businesses.
 - Director Rodgers stated the grant referenced was the city's award of \$50k across various organizations to partner with the city in offering special needs programs. This initiative was pre-covid and was not reinstated afterwards. The hope is to try again next year.
 - Vice Chair Saha asked if the city provided the funding.
 - Director Rodgers stated yes, the city funded the program.
- Commissioner Rand inquired about the Farmhouse Park project.
 - Kim Manning stated that at this time, there are no updates, but Morgan has met with the Historical Society regarding the Farmhouse location/project.
 - Director Rodgers stated the Farmhouse Park is part of Park Bond projects and is currently awaiting estimates for design costs from various design firms.
 - Director Rodgers reiterated the Farmhouse Park project proves to be the most challenging of all park bond projects to date.
- **Recreation Services Monthly Division Report – October 2022**
 - Christine Young, Cultural Services Manager for the Recreation, Parks & Cultural Services Department came forward to present this item.
 - The last two years have been interesting. 2022 was great and she wishes to highlight those successes.
 - Staff felt a return to normalcy post COVID.
 - There has been an uptick in programming and participation; especially with gymnastics.
 - New, innovative programs were added as an extension of Wills Park day camps and teen camps.
 - Partnership programs were established or strengthened including I Can Bike, Camp Momentum, Alpharetta Lacrosse Club Camp, and more.
 - YMCA took on swim lessons which proved to be a beneficial partnership.
 - Recreation Services experienced staffing changes. The team lost four people this year but have now recruited new staff members as well as promoted others.
 - In summary, the division's staff have worked diligently to find and recognize activities and programs that meet the needs of the community with many kids having lost time in school and classroom settings due to COVID.
 - New challenges have risen as kids display the effects of the COVID lockdown. Many ranging from kindergarten through 2nd grade lack social skills, or experience physical and emotional difficulties having missed out on a traditional school setting or outdoor, interactive activities.

- Staff also saw a surge because of parents needing a break and seeking physical activity for children, giving them a way to relieve stress through the enjoyment of sport.
- The community response made staff realize how essential the Recreation, Parks, and Cultural Services Department was at providing an emotional and physical outlet for residents during that time.
- **Active Adults**
 - Active adults are now in the baby boomer wave.
 - The new demographic proves to be healthier and comprised of bigger risk takers than in the past.
 - Activities and events must be challenging and engage the new generation so current activities include adventurous happenings such as whitewater rafting and zip lining.
 - Pickleball has exploded resulting in an addition of more classes and the formation of a new league.
 - It is the fastest growing sport in the nation having grown 39% nationwide.
 - 33% are over 65+ and the average age is 39 so programs must also adapt to include a younger crowd.
 - Bo Pracht is now overseeing the Fine Arts program for the Adult Activity Center.
 - Vice Chair Saha asked where the group travels for white water rafting and zip lining.
 - Christine Young stated Nantahala and Amicalola Falls respectively.
- **Aquatics**
 - A new supervisor was hired who has done a fantastic job though she required lot of training and had to hit the ground running.
 - Pool improvements included painting and polishing all elements and doors, replacing the high dive board, and painting the surface splash pad to make the facilities fresh and clean for the opening of the season.
 - Sharks had a banner season breaking records during state championships.
 - Pool attendance had an increase (mentioned in a prior meeting).
 - Staff will be obtaining and renewing numerous certifications in preparation for the upcoming year.
 - One goal this year is to launch a public water safety campaign come early May.
- **Camps**
 - Camps were restructured to include educational opportunities.
 - Teen Adventure Camp & MVP Zone (added in FY21, expanded in FY22) extended from two weeks in duration to six weeks and was very well received.
 - Commissioner Rand asked about transportation for camps.
 - Christine Young mentioned there were 40 kids per week, so multiple trips and buses from the Adult Activity Center were used for transport.

- Commissioner Bowers asked how many buses the Recreation Department had for use.
- Christine Young stated three buses are available: two small and one large.
- There was a 31% increase in participation registration for camps. It is believed this is partly due to the addition of camps, but all were full.
- All teams worked seamlessly to include arts and pool time across the different programs and identified discounted rates by combining efforts between the different field trips.
- Staff from Teen Adventure Camp assisted with I Can Bike, a program geared towards teaching special needs kids how to ride a bike.
- **Athletics**
 - Ambush joined as an association.
 - All associations saw an increase in participation for the same reasons as other city programs.
 - Field #2 at North Park was turfed, and trees were cleared, and fencing replaced at the softball fields.
 - The addition of Innovation Academy fields increased facility options for Ambush soccer.
- **Adult, Teen & Youth Leagues**
 - Leagues had increased participation.
 - The Department expanded offerings with a 40+ basketball league as well as teen and adult leagues over the summer.
 - A March Madness basketball tournament was held.
 - Commissioner Rand asked if the games had referees or were self-refereed.
 - Christine Young stated games were refereed.
 - Youth Basketball returned after two years.
 - Partnerships were bolstered or established to include Alpharetta Beach (a volleyball program), rugby, and lacrosse.
- **Adaptive Programming**
 - Staff recognizes adaptive programming as an area of the Master Plan and Recreation Strategy that needs to be expanded upon.
 - Each year, programs are added and staff works to advertise not only Camp Happy Hearts but also Camp Joyful Souls, Camp Moe-Mentum, and NMML.
 - The Special Needs Task Force is in effect with the cities of North Fulton.
 - The task force is comprised of the recreation directors from the various North Fulton cities.
 - The directors collaborate and coordinate activities to promote all adaptive programs available across the North Fulton communities.
 - BrewAble also continues to be supported and is great to have at the Alpharetta Community Center.

- The Recreation Strategy is due for renewal and staff is looking at programming for 2024-2029.
- Recreation Services staff will seek various forms of training including the Certified Parks and Recreation Professional Certification (all staff encouraged to complete), the Certified Youth Sports Administrator certification, Stand Up Paddle Board Training, Lifeguard Certification or Recertification, Certified Red Cross Trainers, Lifeguard Trainers, and more.
- Staff is currently taking a closer look at Alpharetta's current offerings in comparison to what similar communities across the nation are offering to consider new programs and assess whether they fit into Alpharetta's programming.
- Staff continues to grow partnerships.
- Staff continues to keep making it "fun".
- Commissioner Bowers asked about Trails & Ales and whether it is still taking place.
 - Christine Young stated yes. The Trails & Ales has been revamped and details may be found in the Recreation guide.
- Commissioner Rand asked about the Banner Policy.
 - Christine Young stated she thought it was on the agenda.
 - Amber O'Dwyer stated unfortunately it did not make the agenda for the evening and would be included on the next meeting's agenda.
- Commissioner Rand asked for clarification as to whether the Recreation Strategy was in lieu of the Master Plan.
 - Christine Young mentioned the Recreation Strategy is a subset of the Master Plan and serves as a road map for the Recreation Services team.
 - Director Rodgers stated the last Master Plan will be up for renewal in 2024 for an update and the Master Plan is for a five-year term.
- Vice Chair Saha stated the introductory Pickleball classes are fantastic and waitlisted.
- **Park Services Division (Excluding Wills Park) Monthly Report – October 2022**
 - Eric Milley, Park Services Manager for the Recreation, Parks & Cultural Services Department came forward to present this item.
 - This coming week seasonal plantings will be exchanged in the concrete planters and in the medians downtown and along Haynes Bridge Road.
 - Beginning October 24th, a one-time construction project will begin on Main Street to raise the soil levels in the tree wells that have settled. The maintenance should not exceed one week but may result in a few small road closures.
 - Commissioner Rand inquired as to how the medians became the responsibility of Recreation, Parks & Cultural Services Department.
 - Director Rodgers stated that as the downtown medians are more of a beautification project and require a higher level of care than standard city road medians, the downtown tree wells became the responsibility of the Recreation, Parks & Cultural Services Department.
 - The chain link fence at the underpass at Webb Bridge Park was also replaced with new, traditional black chain link fencing to enhance the space.

- Park Services is also preparing to replace the lights within a few of the trees around City Hall as the trees have outgrown the lighting. Less lighting will be installed focusing mainly on the walkways.
- Commissioner Rand mentioned Kurt Kirby stated there wasn't funding available.
 - Eric Milley stated funding exists but perhaps not in the account referenced by Kurt Kirby.
- A portion of the wooden fence behind Cogburn Park was replaced with other parts of the fence repaired.
- **Park Services Division (Wills Park) Monthly Report – October 2022**
 - Matt Casey, Wills Park Services Manager for the Recreation, Parks & Cultural Services Department came forward to present this item.
 - The Wills Park Equestrian Arena Grand Opening had over 500 people attend and included a band and food trucks. The event was very successful and it was beautiful day.
 - Staff has started the process to make the other arenas resemble the newly renovated arena.
 - The covered arena was laser graded bringing it up to par for competition shows, and had speakers and amps were also installed.
 - Commissioner Rand asked about the shows' prior orchestration.
 - Matt Casey stated the arena had a P.A. system, but it was not ideal. Now the arena has extended and enhanced sound production with the aid of funding from the Equestrian Foundation.
 - The walking trail along the perimeter of Wills Park continues to be approached with a "Band-Aid" method for addressing holes that develop from overgrown tree roots, etc. as funding for major repair continues to get pulled. Staff is hoping to tackle new areas of concern with existing funding and is currently seeking quotes.
 - Weather for fall baseball has been perfect and the season ends at the end of October or the first week of November after which the artificial turf at Field #4 is slated to be replaced.

b. PARK BONDS

- **Parks Bond Projects Update – October 2022**
 - Kurt Kirby, Project Manager for the Recreation, Parks & Cultural Services Department came forward to present this item.
 - **Old Rucker Road Park**
 - The kick-off meeting with the design team has taken place and it appears Phase I of design will be completed in 6 months.
 - **Union Hill Park**
 - The kick-off meeting took place last Friday.
 - Once the studies are complete and a budget set, a concept to meet budget requirements will be crafted and finalized within six months.
 - The schematic phase is anticipated for the 3rd quarter of 2023.

- The current approach to the project is design/build with approval for both simultaneously. With this approach, approval is sought for both the design and the construction plan to avoid delays or additional procurement processes between the development of the design and the beginning of construction. To add, the designer will have to work in conjunction with the contractor.
- **Wills Park Master Plan & Equestrian Center Improvements**
 - The project is set for approval by City Council at the October 17, 2022, Council Meeting.
- **Waters Road / Kimball Bridge Park**
 - The workshop discussion during the October 3, 2022, City Council meeting went well.
 - All indications are for approval of the contract by City Council in an upcoming Council Meeting.
 - The project is under budget and staff is excited about the outcome and hopes it will stay that way.
 - Commissioner Rand asked if City Council approved the same design the Recreation Commission approved the month prior.
 - Kurt Kirby confirmed it was the same design.
- **Mid-Broadwell Park**
 - Currently the project is not progressing as anticipated.
 - Staff is slowing the process down to ensure they approach the project properly and with funding.
 - Commissioner Rand stated maybe the implementation of a nice playground to offset the patience of the residents could be considered.
- **Park Amenity Memorial/Tribute Program**
 - The program, launched in January, does receive inquiries regularly. To date, there have been seventeen inquiries with at least twelve applications.
 - Most requests are for benches. Staff is trying to see if people will consider memorial rocks to feature trees already planted.
 - No bike racks or swings have been requested. Because of this, staff anticipates removing bike racks from the program but keeping the possibility of swings.
 - Commissioner Rand stated she was under the impression that we were no longer having signs on trees and were moving strictly to benches and swings.
 - Kurt Kirby clarified the plan was to move away from planting new trees to feature existing trees as part of the memorial/tribute program.
 - Webb Bridge Park, the Greenway, and Brooke Street Park are the most popular locations for the benches.
 - As far as an increase in the number of requests, it is hard to tell due to a lack of tracking. The program was created to formalize the process and to establish a benchmark.

- Vice Chair Saha asked that of the twelve applications, how many were for memorial benches.
 - Kurt Kirby stated nine requests are for benches: with six installed and three on order.
 - Vice Chair Saha asked if the benches have the plaques installed already.
 - Kurt Kirby stated the bench design includes a recessed setting for the future plaque.
- Commissioner Rand asked for clarity on the memorial rocks stating that Cogburn Park features a tree with a rock. She wondered if that was the new style not to be confused with arboretum stakes.
 - Kurt Kirby stated yes, this was the design. Unfortunately, self-installation did not prove successful so future memorial rocks will be completed by professionals. Older designs (such as the stakes) will remain the same design unless a change is requested, but the new design will be the plaque on the rock.
- Vice Chair Saha asked how many are from memorials versus weddings / celebrations?
 - Kurt Kirby stated all are memorials.
- Chairman Mitchell asked to revisit the Farmhouse Park project. He asked for clarity on the type of design quote we were requesting and if it was specific to accessing the historical site.
 - Kurt Kirby confirmed the starting point was to seek a design that focused on access to the historical site.
- Commissioner Rand asked if the Farmhouse Park project was included in the park bond.
 - Director Rodgers confirmed yes, it was included with \$1.2M set aside for the Farmhouse project.
 - Commissioner Rand asked what the duration of time was for spending the bond funding.
 - Director Rodgers confirmed the city had five years to spend the funding.
 - Kurt Kirby stated the five years was limited to spending the bond funds but not necessarily for completion of the project.
- Commissioner Bowers asked about the AlphaLoop grand opening.
 - Director Rodgers stated he would address the event under the Director's report.
- Commissioner Rand inquired about a restroom inventory referenced in the minutes from an August Recreation meeting.
 - Kurt Kirby stated he would be happy to revisit the topic that was unfortunately not heard in August on account of time limitations.

c. DIRECTOR

- **2022 Schedule of Agenda Items for City Council & Recreation Commission**
 - Morgan Rodgers, Director for the Recreation, Parks & Cultural Services Department came forward to present this item.
 - Director Rodgers presented the current schedule for the City Council & Recreation Commission.

- Director Rodgers mentioned a minor change stating staff will not be presenting the Webb Bridge playground to Council at the October 17, 2022, Council Meeting as staff has been asked to complete a formal RFP process for the project.
- October 24, 2022 is the groundbreaking date for the AlphaLoop connection from Old Milton Parkway to Northwinds Parkway. The event will be directly behind Village Tavern restaurant.
 - Director Rodgers mentioned he would email a map to provide a visual of the completed connection to the Recreation Commission.
- Director Rodgers encouraged commissioners to join the staff at the Alpharetta Community Center on October 31st for the Department Halloween party from 11am-1pm. All are encouraged to dress in Halloween costumes for the costume contest and a chance to win a prize. Lunch will be catered.
- There will not be a workshop on October 26, 2022. Workshop items will be presented at the November 8th Recreation Commission meeting and will include a full update on park bonds and special events due to be provided to City Council in December.

d. CITY COUNCIL

- There were no City Council comments or reports.

X. ITEMS FROM COMMISSION / CITY COUNCIL

- There were no Recreation Commission comments or reports.

XI. PUBLIC COMMENT

- There were no public comments.

XII. ADJOURNMENT

- ❖ Chairman Mitchell asked for a motion to adjourn the meeting.
 - Commissioner Rand offered a motion to adjourn the meeting.
 - Commissioner Beach seconded the motion.
- ❖ The motion was approved unanimously (6-0).
- ❖ With there being no further business to hear or discuss, Chairman Mitchell adjourned the meeting at 6:50 p.m.

Respectfully submitted,



Amber O'Dwyer
Administrative Office Coordinator
Recreation, Parks & Cultural Services



RECREATION COMMISSION MEETING STAFF REPORT

SUBMITTING DEPARTMENT: RECREATION, PARKS & CULTURAL SERVICES
SUBMITTED BY: CHRISTINE YOUNG

I. AGENDA ITEM TITLE: Youth Athletic Association Banner Policy

II. RECOMMENDATION:

Approve renewal of the Youth Athletic Association Banner Policy permitting local athletic associations to seek sponsorships through vendor marketing on banners posted within Wills Park, North Park, and Webb Bridge Park under the terms and conditions as written within the policy.

III. BUDGET IMPLICATIONS:

☐ NON-BUDGETED ITEM

☒ NO FISCAL IMPACT

☐ INCLUDED IN CURRENT FY CAPITAL BUDGET

☐ INCLUDED IN CURRENT FY OPERATING BUDGET

IV. REPORT IN BRIEF:

BACKGROUND:

The Youth Athletic Association Banner Policy Program was established as a fundraising initiative for North Fulton athletic associations. Participating associations receive sponsorship funding from various vendors in exchange for marketing on banners posted within Wills Park, North Park, and Webb Bridge Park during the sports season.

Currently, the program has four associations participating:

1. Alpharetta AMBUSH Soccer Club
2. North Atlanta Football League
3. Alpharetta Youth Baseball Association
4. Alpharetta Youth Softball Association

Though the program is still in its infancy, several of the associations have stated the banner program has been advantageous as a source of funding. To better indicate the value of the program, staff anticipates the first revenue report from participating associations to be available come the end of the year (allowing for one full term of the program).

AGREEMENT FOR 2023:

Under the agreement attached hereto, the Youth Athletic Association Banner Policy Program permits local athletic associations to seek sponsorships through vendor marketing on banners posted within Wills Park, North Park, and Webb Bridge Park. The program includes policies and guidelines to avoid clutter or inappropriate advertising within the parks and limits the duration of posted banners to the length of the sports season. To be included in and to seek annual renewed participation in the program,

an association must be in good standing with the City of Alpharetta and continue to serve the citizens of Alpharetta with high quality programs.

The program policy would be in effect from November 15, 2022, to June 30, 2023.

V. ALTERNATIVES:

- To discontinue the Youth Athletic Association Banner Policy Program.

VI. ATTACHMENTS:

- Youth Athletic Association Banner Policy



CITY OF ALPHARETTA YOUTH ATHLETIC ASSOCIATION BANNER POLICY 2022 - 2023

Partner Youth Athletic Associations may be authorized to invite sponsors to hang banners on the inside of the athletic fences of the athletic fields as assigned by the Recreation, Parks & Cultural Services Department staff.

- This policy shall be in effect from November 15, 2022, through June 30, 2023.
- The Recreation Commission shall determine in early 2023 if the policy shall be extended.
- Banners must be family appropriate, non-political, and be approved by Recreation, Parks & Cultural Services Department staff.
- Banners shall be single-sided black windscreen material, with white or color logos; additional wording must be white. Minimum of six (6) grommets.
- Banners shall not be any larger than 4' x 8' and may be smaller if appropriate for location.
- Banners must be the same size on each designated field, as appropriate to the size of the field.
- Final design and size must be approved by Recreation, Parks & Cultural Services Department staff.
- Banners may be hung no earlier than one week prior to the start of the first game of the season and must be removed no more than one week after the last game of the season.
- The hanging and removal of banners is solely the responsibility of the Youth Athletic Associations.
- The Association will monitor the condition of the banners. Should any banner become damaged or worn, it must be replaced immediately or removed for the season.
- The location of all banners must be approved by Recreation, Parks & Cultural Services Department staff.
- The fee schedule charged for the banners will be determined by the Association Boards and must be approved by Recreation, Parks & Cultural Services Department Staff.



RECREATION COMMISSION MEETING MONTHLY DIVISION STAFF REPORT

SUBMITTING DEPARTMENT: RECREATION, PARKS & CULTURAL SERVICES
SUBMITTED BY: AMANDA MUSILLI

I. AGENDA ITEM TITLE: Community Services Division Report – November 2022

II. RECOMMENDATION:

This report is presented for Recreation Commission discussion and information purposes. No vote or formal action is requested at this time.

III. REPORT IN BRIEF:

Monthly Highlight:

- Community Agriculture Program membership renewal for 2023 started 11/7.
- There is approximately a 90% renewal rate on garden beds at Old Rucker Farm.
- The City Agriculture Plan will be presented to Mayor and Council during the November 28th workshop meeting.

Monthly Initiatives:

- Special Events
 - Preparing for Season of Celebration and all décor installed downtown.
- Community Agriculture
 - Preparing for City Ag Plan review on 11/28; new Volunteer & Education Coordinator joined Community AG team.

Recreation Commission Q&A:

- No questions related to the Community Services Division were posed by Commissioners at the last meeting or workshop in which a follow-up response was required.

Monthly Happenings:

- 11/7 – Community Garden Membership Renewal for Existing Members (11/14 for new members)
- 12/2, 12/9, 12/16 – Season of Celebration in Downtown Alpharetta. Tree lighting, snow falling, photos with Santa, caroling. Christmas tree installed and white lights on trees lit the Friday before Thanksgiving. All other décor lit on 12/2. White lights on trees will stay lit until 2nd week of February.
- Work has begun for the Summer Activity Guide, which is our primary guide for all summer camp activities.

IV. ALTERNATIVES:

None.

V. ATTACHMENTS:

None.



RECREATION COMMISSION MEETING MONTHLY DIVISION STAFF REPORT

SUBMITTING DEPARTMENT: RECREATION, PARKS & CULTURAL SERVICES
SUBMITTED BY: KIM MANNING

I. AGENDA ITEM TITLE: Cultural Services Division Report – November 2022

II. RECOMMENDATION:

This report is presented for Recreation Commission discussion and information purposes. No vote or formal action is requested at this time.

III. REPORT IN BRIEF:

Monthly Highlight:

- Arts, Music, History Updates
 - New "Arts Walking Tour" Brochure

Monthly Initiatives:

- Arts, Music, History Updates
 - Upcoming Project - Crosswalk Mural at the Pool "Here Comes the Sun"

Recreation Commission Q&A:

- No questions related to the Community Services Division were posed by Commissioners at the last meeting or workshop in which a follow-up response was required.

Monthly Happenings:

- *Arts & Culture Online Calendar*
<https://www.alpharetta.ga.us/government/departments/recreation-parks/cultural-services>
- *Alpharetta Music City – Live Music Calendar*
<https://www.awesomealpharetta.com/calendar/category/alpharetta-music-city-live-music/>
- 9/2-11/30 - *Georgia Artists with Disabilities Exhibit* at Alpharetta City Hall Community Gallery Presented by Georgia Artists with Disabilities
- 10/31-11/22 - *All About Pastels Exhibit* at Alpharetta Arts Center Gallery
- 11/17-18 - *A Charlie Brown Christmas* at Alpharetta Arts Center Black Box, 7-9pm / City of Alpharetta Musical Youth Theater by the City Center Players / FREE
- 11/11-1/6 - *Nan Griffith Exhibit* at Studio Gallery at the Alpharetta Arts Center
- 11/25 - *Black Friday Performance* of Alpharetta City Band at North Point Mall Near Macys, - 3pm
- 12/1-1/31 - *Portrait Quilts - Quilting by Numbers Exhibit* at Community Gallery in Alpharetta City Hall
- 12/2-18 - *A Christmas Story, the Musical* at ACT1 Theater 180 Academy St, Fri/Sat at 8pm; Sun at 2 pm / Tickets: <https://act1theater.org/shows-20222023>

- 12/2-3 - *Artist's Holiday Market by Arts Alpharetta* at Alpharetta Arts Center, 10am-4pm
- 12/7-1/23 - *Color & Light Exhibit* at Alpharetta Arts Center Gallery
 - 12/10 - *Reception & Jazz Night*, 5-7 PM
- 12/11 - Alpharetta Community Chorus Winter Concert at Alpharetta Presbyterian Church
180 Academy St, 3pm
- 12/16-18 - The Nutcracker Presented by Metropolitan Ballet Theater / Blessed Trinity 11320
Woodstock Rd / Tickets: <https://www.metropolitanballet.org/>
 - Fri (Dec 16) - 7:30pm
 - Sat (Dec 17) - Sugarplum Storytime 12:30pm, Matinee 2pm, Evening Show 7pm
 - Sun (Dec 18) - Sugarplum Storytime 12:30, Matinee 2pm, Evening Show 6pm

IV. ALTERNATIVES:

None.

V. ATTACHMENTS:

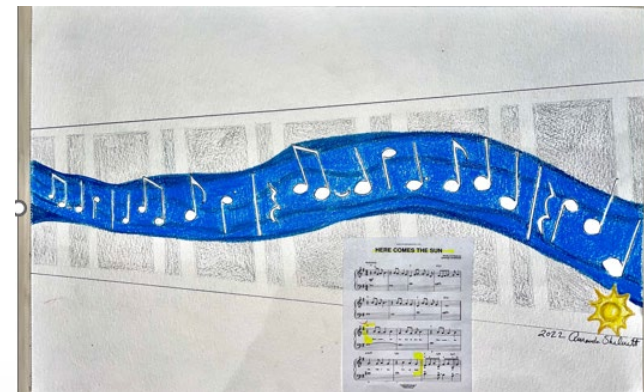
- Cultural Services November 2022 Presentation

ALPHARETTA ARTS & CULTURE RECREATION COMMISSION REPORT NOVEMBER 2022



CROSSWALK MURAL CONCEPT AT THE POOL...

"HERE COMES THE SUN"



COMMUNITY GALLERY EXHIBIT –ALPHARETTA CITY HALL



**Georgia Artists
with Disabilities
37th Annual
Art Show
and Tour**

Sept 27 thru Nov 30

Community Gallery
Alpharetta City Hall
2 Park Plaza

THE CITY OF
ALPHARETTA
ARTS CENTER





SPS 2022 National Exhibition "All About Pastel"

Juror- Linda Richichi

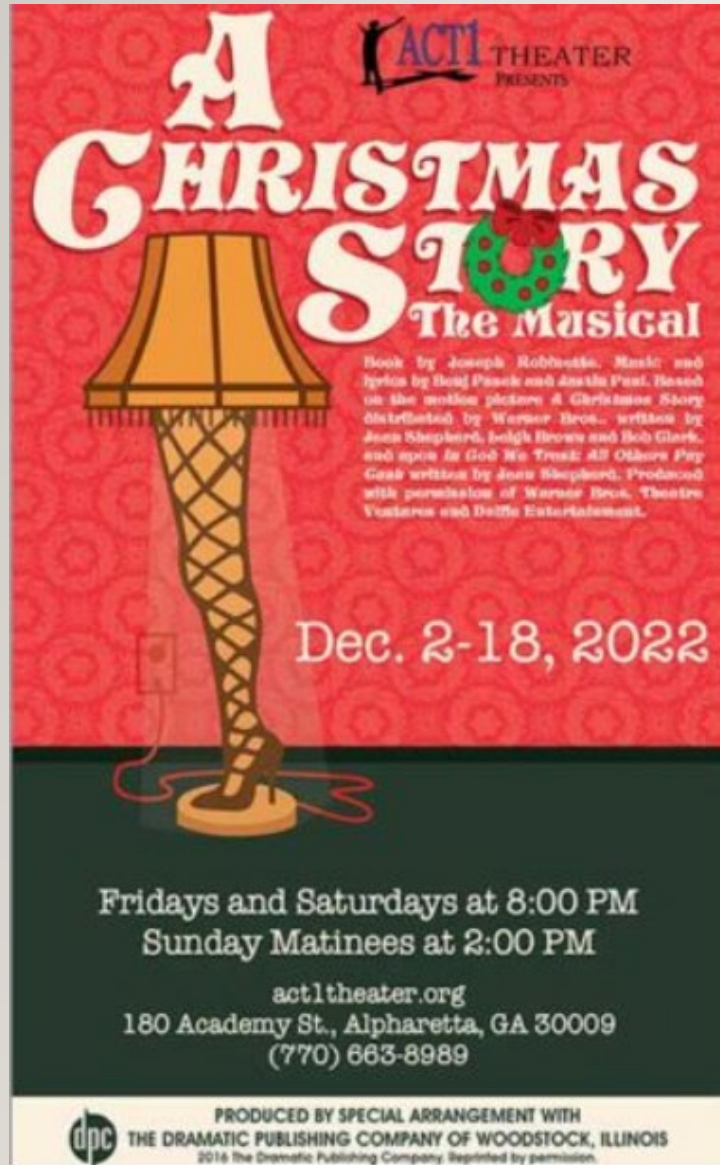
Opening Reception : Thursday, November 3 at 5-7 pm

Show: October 31 - November 29, 2022

OVER \$7,000 IN AWARDS!

In Partnership with Alpharetta Art Center, Alpharetta, Georgia







Artists' Holiday Market 2022

December 2 and 3, 2022
10 am - 6 pm

THE CITY OF
ALPHARETTA
ARTS CENTER

238 CANTON STREET
ALPHARETTA, GA 30009
678-297-6135

ArtsAlpharetta
Nurturing Creativity for a Vibrant Community



THE CITY OF
ALPHARETTA
ARTS CENTER

Gift Making Class

With Libby



DECEMBER 3RD
10:30AM-2:30PM
AGES 8-13
REGISTRATION #29361

Christmas stocking class

WITH SARAH

Nov 18 at 10am
ages 16+

REGISTRATION
#29401



THE CITY OF
ALPHARETTA
ARTS CENTER

COLOR & LIGHT – GALLERY RECEPTION & JAZZ NIGHT AT THE ALPHARETTA ARTS CENTER





METROPOLITAN BALLET THEATRE

The Nutcracker

DECEMBER 16, 17 & 18
BLESSED TRINITY HS, ROSWELL

TICKETS AT
metropolitanballet.org





RECREATION COMMISSION MEETING MONTHLY DIVISION STAFF REPORT

SUBMITTING DEPARTMENT: RECREATION, PARKS & CULTURAL SERVICES
SUBMITTED BY: CHRISTINE YOUNG

I. AGENDA ITEM TITLE: Recreation Services Division Report – November 2022

II. RECOMMENDATION:

This report is presented for Recreation Commission discussion and information purposes. No vote or formal action is requested at this time.

III. REPORT IN BRIEF:

Monthly Highlights:

- Boo Bash
- Veteran's Day Celebration at the AAAC

Monthly Initiatives:

- Update on summer camp drop off and team collaboration

Recreation Commission Q&A:

- Q: Request to develop a cohesive approach to summer camp drop-offs across all department divisions.
- A: Addressed under monthly initiative.

Monthly Happenings:

- 12/2 - Jolly Jingle Jam at PRCC, 10am-12pm Ages 2-5
- 11/28-12/10 - Santa's Mailbox starts at the ACC
- 12/3 - Heartfelt Holiday Market at PRCC, 10am-5pm

IV. ALTERNATIVES:

None.

V. ATTACHMENTS:

- Recreation Service Division Photos – November 2022

















RECREATION COMMISSION MEETING MONTHLY DIVISION STAFF REPORT

SUBMITTING DEPARTMENT: RECREATION, PARKS & CULTURAL SERVICES
SUBMITTED BY: ERIC MILLEY

I. AGENDA ITEM TITLE: Park Services (Excluding Wills Park) Staff Report – November 2022

II. RECOMMENDATION:

This report is presented for Recreation Commission discussion and information purposes. No vote or formal action is requested at this time.

III. REPORT IN BRIEF:

Monthly Highlights:

- Finished up the seasonal color downtown in planters and medians.
- The one-time capital median improvement to raise the soil levels in the Main Street medians and tree wells was completed.

Monthly Initiatives:

- We are still in the pricing process of getting street trees replaced in and around city center.

Recreation Commission Q&A:

- No questions related to the Community Services Division were posed by Commissioners at the last meeting or workshop in which a follow-up response was required.

IV. ALTERNATIVES:

None.

V. ATTACHMENTS:

None.



RECREATION COMMISSION MEETING MONTHLY DIVISION STAFF REPORT

SUBMITTING DEPARTMENT: RECREATION, PARKS & CULTURAL SERVICES
SUBMITTED BY: MATT CASEY

I. AGENDA ITEM TITLE: Park Services (Wills Park) Division Report – November 2022

II. RECOMMENDATION:

This report is presented for Recreation Commission discussion and information purposes. No vote or formal action is requested at this time.

III. REPORT IN BRIEF:

Monthly Highlights:

- Field 4 turf replacement has started. We will be adding new turf, fencing, and additional netting along third baseline to protect trail users.
- We had the canopy on the interior trees at the Community center raised. This will help with security as well as safety accessing the building during the evening hours. Also, new signage will be installed for the Community Center as well as the Recreation Center in the coming weeks.

Monthly Initiatives:

- Wills Park Basketball resurfacing, and the Walking trail resurfacing quotes came in lower than anticipated. I am in the process of adding more linear footage and more park enhancements for those projects.

Recreation Commission Q&A:

- No questions related to the Community Services Division were posed by Commissioners at the last meeting or workshop in which a follow-up response was required.

Monthly Happenings:

- Wills Park Equestrian center is finishing up its events for the year. The Georgia Hunter Jumper Grand Finale will be this weekend. This horseshow will run Thursday through Sunday. Please come and checkout this well-produced event.

IV. ALTERNATIVES:

None.

V. ATTACHMENTS:

None.



RECREATION COMMISSION MEETING MONTHLY DIVISION STAFF REPORT

SUBMITTING DEPARTMENT: RECREATION, PARKS & CULTURAL SERVICES
SUBMITTED BY: KURT KIRBY

I. AGENDA ITEM TITLE: Recreation, Parks & Cultural Services Department Project Management Update – November 2022

II. RECOMMENDATION:

This report is presented for Recreation Commission discussion and information purposes. No vote or formal action is requested at this time.

III. REPORT IN BRIEF:

Featured Project:

- **Alpharetta Community Center Gym Floor Replacement:**
 - The installation came in on time and on budget.
 - The process of the replacement was very interesting to observe (See the attached)
 - Presented by Lindsey Pritchard, Recreation Services Supervisor over the Community Center.

Park Enhancements and Improvements:

- **Wayfinding and Park Signage:**
 - Has been delayed to 1st quarter of 2023 while staff requests reallocation of funding from City Council.
 - In production:
 - Webb Bridge traffic signage,
 - Park Rules signage at Cogburn,
 - Facility entrance signage at the Community Center and Recreation Center
- **Athletic Field wooden pole and lighting upgrade:**
 - Staff is working on a Request for Proposal package to be advertised in January of 2023. \$200,000.00 has been allocated to replace the wooden poles and upgrade to LED lights for Wills Park fields 1-3.
- **Webb Zone Replacement:**
 - Staff is working on a Request for Proposal package to be advertised in January of 2023. \$200,000.00 has been allocated to replace the 23-year-old wooden play structures in the playground. This will be the first phase of a four-phase project focusing on the ages 5-12 equipment.

Recreation Commission Q&A:

- **Q:** Is there an update on the restroom inventory originally slated for workshop discussion in August?

A: Staff is working on an updated report to be provided at the January 2023 Recreation Commission workshop.

IV. ATTACHMENTS:

- ACC Gym Floor Renovation Overview



COMMUNITY CENTER

BASKETBALL COURT RENOVATION

OUT WITH THE OLD

- Floor cut into small sections
- Portion of wood was donated to veteran's group that will repurpose the wood into furniture
- Moisture was present on the concrete slab
- Floor dried for multiple days



SLAB IS THEN "SHOT BLASTED"

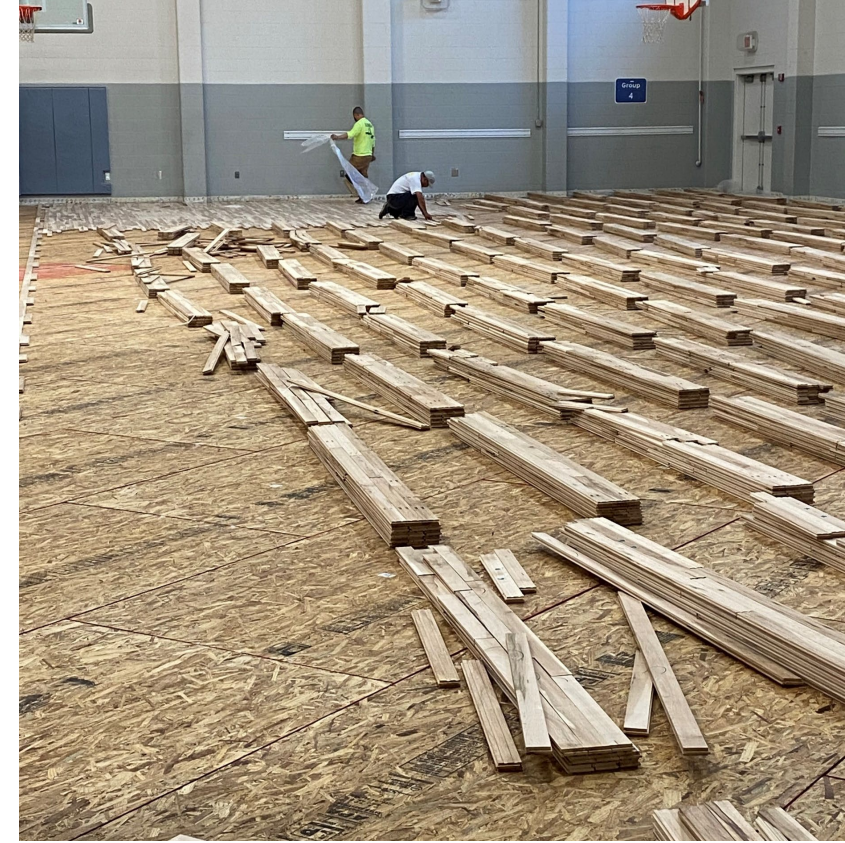
- The concrete pores are open, to allow the epoxy moisture system to sink into and seal the slab
- Multiple day process



EPOXY

- Cracks and seams were patched
- Two-part epoxy applied
- Cured for a few days
- This will seal and stop moisture from penetrating the slab





IN WITH THE NEW

- Plastic vapor barrier added as additional protection
- Floating subfloor installed
- Second layer of plywood installed with nails
- Floor racking began

GETTING IT DOWN

- Bleachers were uninstalled
- Demolition process was repeated
- Sanding & two coats of sealing applied
- Court is lined by hand using tape
- Court is stained and painted
- Two coats of oil-based finish applied





**PROJECT COMPLETED
MONDAY, OCTOBER 10**

**GYM OPENS BACK FOR PLAY
TUESDAY, NOVEMBER 1**





COMMUNITY CENTER

BASKETBALL COURT RENOVATION



RECREATION COMMISSION WORKSHOP

STAFF REPORT

SUBMITTING DEPARTMENT: RECREATION, PARKS & CULTURAL SERVICES
SUBMITTED BY: KURT KIRBY

I. AGENDA ITEM TITLE: Bi-Annual 2022 Park Bond Series Report

II. RECOMMENDATION:

This item is presented for Recreation Commission discussion and information purposes. No vote or formal action is requested at this time.

III. REPORT IN BRIEF:

The City Council collaborated with staff to develop a list of park projects that would improve the quality of life for residents. To fund the projects, the Citizens of Alpharetta would need to approve a bond issuance and on November 2, 2021, residents voted in favor of the \$29.5M parks bond initiative. The 2022 Park Bond Series focuses on nine projects ranging from park and trail development to park infrastructure improvements. The list of projects, further detailed in the attached presentation includes:

1. Mid-Broadwell Park

Development of a playground area, trails throughout the property, a limited parking area, and other amenities.

2. Webb Bridge Park Soccer Field

Replacement of the natural grass on the upper soccer field at Webb Bridge Park with artificial turf.

3. Waters Road / Kimball Bridge Community Park

Creation of a design plan as well as development of the property for use as a passive park space to include parking, play areas, restrooms, trails, and other park amenities.

4. Farmhouse Park

Creation of a master plan for the original settlement site for present-day Alpharetta including necessary surveys and engineering assessments along with the initial development of trails, paths, and other amenities.

5. Old Rucker Park

Design, construction, and installation of trails, restrooms, and amenities necessary to create a functional passive park space for the undeveloped 7.5 acreage that currently accompanies the smaller section of the site developed into the city's operating educational farm.

6. Union Hill Park

Reformation of the park as a recreational and gathering space that better meets the needs of current and future Alpharetta residents to include trails, expanded Greenway connectivity, and other amenities.

7. Wills Park Equestrian Center Master Plan Build-Out

Replacement of all barns on site; renovation of the three existing equestrian arenas to include improved drainage and erosion control, new footings, new fencing, and new lighting; improvement of drainage and stormwater management; and enhanced access to barns and arenas.

8. Wills Park Master Plan Improvements

Unification of the park's various facilities, identification of key facility improvements, and greater connectivity to nearby neighborhoods.

9. Alpha Loop

Construction of a pedestrian tunnel as part of the Alpha Loop trail system under Haynes Bridge Road to connect developments on the northern and southern sides of Haynes Bridge Road.

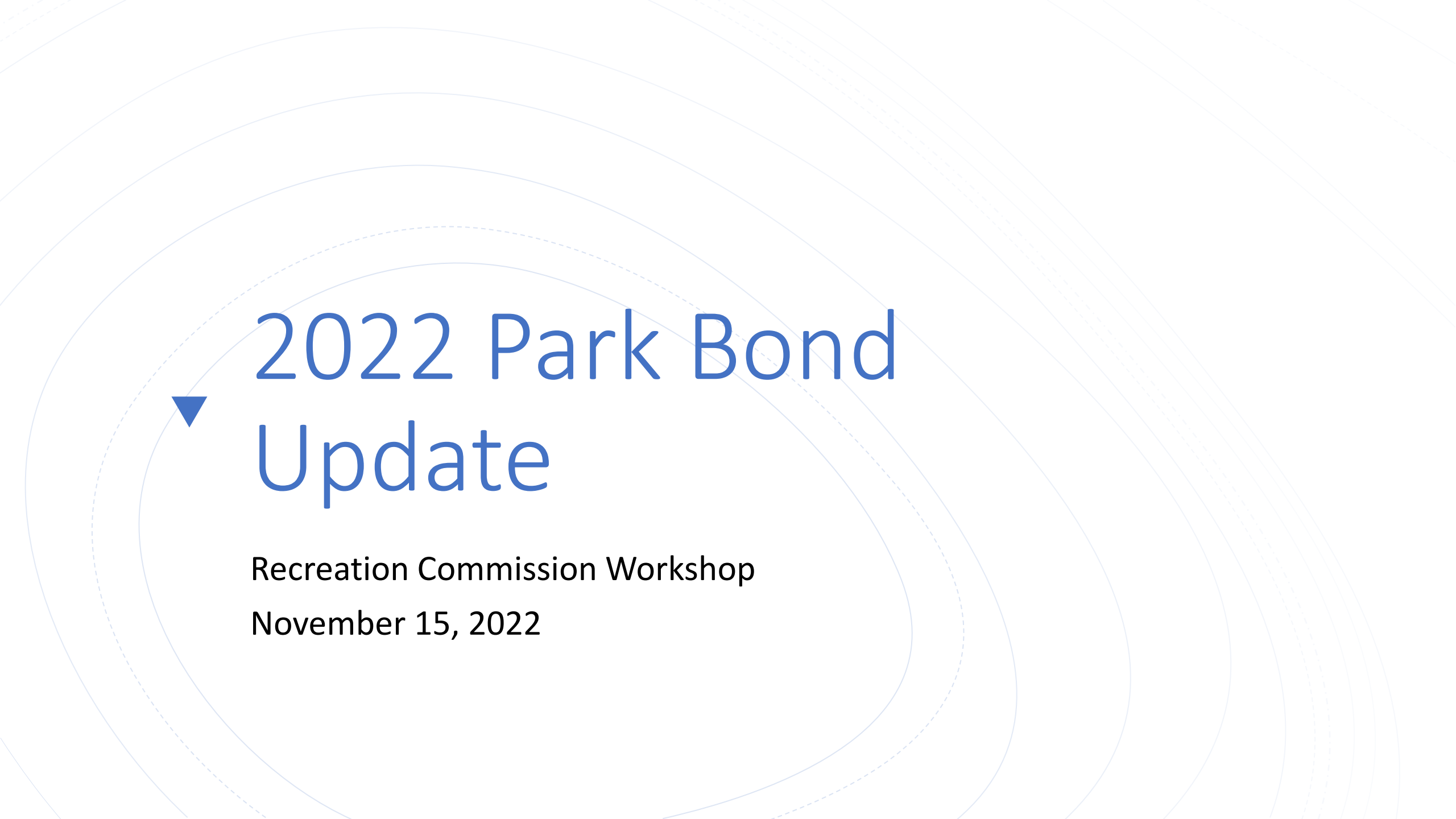
The Department of Recreation, Parks & Cultural Services staff wish to keep the Recreation Commission and City Council well-informed on the status of each park bond project. While it is customary for the Recreation Commission to hear from staff monthly, the City Council receives a formal update on a bi-annual basis. Attached is the bi-annual park bond report prepared for City Council that gives a detailed overview and status update for each bond project under the 2022 Park Bond Series. The report is slated to be presented to the Mayor and Council at the December 5, 2022, council meeting.

IV. ALTERNATIVES:

This item is presented for Recreation Commission discussion and information purposes. No vote or formal action, and therefore alternatives, are needed at this time.

V. ATTACHMENTS:

Bi-Annual 2022 Park Bond Series Presentation



2022 Park Bond Update

Recreation Commission Workshop
November 15, 2022

1. Mid-Broadwell Park

Bond Investment: \$500,000

2. Webb Bridge Park Soccer Field

Bond Investment: \$1 Million

3. Waters Road Park

Bond Investment: \$1.25 Million

4. Farmhouse Park

Investment: \$2 Million

5. Old Rucker Park

Bond Investment: \$3 Million

6. Union Hill Park

Bond Investment: \$3.25 Million

7. Wills Park Equestrian Center

Bond Investment: \$5 Million plus \$5 Million Equestrian Foundation match

8. Wills Park Improvements

Bond Investment: \$6 Million

9. Alphaloop

Bond Investment: \$7.5 Million

2021 Approved
Bond Referendum
Projects

MID-BROADWELL PARK

PROJECT SCOPE

The project involves constructing the final elements of Mid Broadwell Park including development of a playground area, trails throughout the property, a limited parking area, and other amenities. The park's development is based on a plan that was developed through a community-driven process in 2019. Bond funds will be used to construct restrooms, trails/sidewalks, and parking and outfit the park with basic amenities such as trashcans and benches.

- Project Details:
 - Funding: Park Bond
 - Bond Allocation: \$500K
 - Available funds to Date: \$449,987.50
 - Encumbrances to Date: \$50,012.50
 - Design: \$49,500.00
 - Survey Update: \$512.50

MID- BROADWELL PARK

Project Specifics:	
Project Phase	Construction Procurement
Status	On schedule.
Target Completion of Phase	12/31/22
Current Activity	Plans were approved and Land Disturbance Permit issued by Community Development on August 24, 2022. RPCS staff provided plans to Gordian Group on June 19, 2022 for preliminary pricing. Initial cost for entire project is \$1.1M. A meeting was held on September 7, 2022 to review pricing with Gordian and discuss next steps. Public Works has been working with the Recreation, Parks, and Cultural Services (RPCS) Department to evaluate various scenarios. At the December 5th Council Meeting, RPCS staff will be presenting City Council with an update on the status of several park projects, including this one. It is anticipated that a decision will be made at that time on how to proceed with the project - be that to reduce the project scope to remain within budget, to reallocate funds to cover the shortfall, or some other decision.
Recent Milestone	Approval of plans and Issuance of LDP on August 24, 2022.
Next Milestone	City Council workshop on December 5, 2022.
Outstanding Item(s)	None
Designer	Pond & Company

WEBB BRIDGE PARK SOCCER FIELD

PROJECT SCOPE

This project will resurface the upper soccer field at Webb Bridge Park, replacing the existing natural grass with artificial turf. During the last soccer season 60% of the practices and games that were scheduled on this field were cancelled due to wet conditions while only 10% of scheduled events on the lower soccer field, which has artificial turf, had to be cancelled. Converting the upper field to artificial turf would greatly improve the playability, usage, and athletic experience for the Alpharetta soccer program.

- Project Details:
- Funding: Park Bond
- Bond Allocation: \$1.0M
- Available funds to Date: \$976,010
- Encumbrances to Date: \$23,990.00
 - Survey: \$11,140.00
 - Geotechnical: \$8,350.00
 - Septic/Sewer Consultant: \$4,500.00

WEBB BRIDGE PARK SOCCER FIELD

Project Specifics:	
Project Phase	Design
Status	On schedule.
Target Completion of Phase	To be determined.
Current Activity	PW has engaged the services of NV5 for the inspection of the four existing septic systems in the park prior to any further decisions being made. Field work was completed on October 25, 2022. NV5 is currently reviewing the collected data and preparing their report.
Recent Milestone	Delivery of the geotechnical report on April 29, 2022.
Next Milestone	Delivery of septic system inspection report by November 18, 2022.
Outstanding Item(s)	None
Designer	To be determined.

WATERS ROAD PARK

PROJECT SCOPE

Waters Road Park will be located on a 1.6-acre parcel of land located near the intersection of Waters Road and Kimball Bridge Road. The project as proposed includes the creation, with public input, of a design plan and development of the land for use as a passive park space. Such passive park areas are commonly developed to include parking, designed play areas, restrooms, trails, pavilions, and park amenities such as benches and trash receptacles as appropriate to the size of the property and character of the area in which the site is located.

- Project Details:
- Funding: Park Bond
- Bond Allocation: \$1.25M
- Available funds to Date: \$1,232,233.34
- Encumbrances to Date: \$17,766.66
 - Survey: \$11,135.00
 - Conceptual Design: \$1,861.00
 - Miscellaneous Costs: \$4,770.00

WATERS ROAD PARK

Project Specifics:	
Project Phase	Design
Status	On schedule.
Target Completion of Phase	To be determined.
Current Activity	Staff is reviewing a proposal from the Gordian Group that would use a design/build approach for an amount not to exceed \$1,232,233.00. Gordian administers the ezlQC program through the Georgia Department of Administrative Services statewide convenience contract 99999-S20200901. The ezlQC program enables governmental entities to take advantage of cooperative volume discounts on contracts that have already been competitively awarded while working with numerous contractors across the State. In this case, Prime Contractors Inc. An additional key benefit is the ability to work cooperatively with the contractor to value engineer the project to ensure financial constraints are met while still meeting minimum functional needs. Utilizing the ezlQC program, City will be able to design build this community park for an amount for less than the bond amount approved by the citizens of Alpharetta
Recent Milestone	The conceptual design was approved by City Council on October 17, 2022.
Next Milestone	Staff will be seeking approval of a design/build contract for an amount not to exceed \$1,232,233.00.
Outstanding Item(s)	None
Designer	To be determined.

FARMHOUSE PARK

PROJECT SCOPE

The 5.36-acre Farmhouse Property is the site of the original settlement that became present day Alpharetta and has been acquired by the City and proposed for a “heritage park.” Currently, the property has not been master planned to determine the best manner in which to make the historic site available for public use. The City proposes to dedicate up to \$2 million to create such a plan, complete necessary surveys and engineering assessments, and begin development of trails, paths, and other amenities.

- Project Details:
- Funding: Park Bond
- Bond Allocation: \$2.0M
- Available funds to Date: \$1,969,430
- Encumbrances to Date: \$30,570.00
 - Survey: \$16,720.00
 - Concept Design: \$13,850.00

FARMHOUSE PARK

Project Specifics:	
Project Phase	Design
Status	On Schedule
Target Completion of Phase	Concept Design - 11/18/2022
Current Activity	Survey has been completed. Staff requested proposals from Columbia Engineering (awarded Old Rucker Park), Dix.Hite + Partners (awarded Union Hill Park), and Barge Design Solutions (recommended for award of Wills Park and Wills Park Equestrian Center) for conceptual design and cost estimates for an access trail from the existing sidewalk along Old Milton Parkway down to the old mill site. Consultant's scope will include the development of an ADA compliant and a non-compliant route. Proposals were received by September 27, 2022. Columbia Engineering submitted the lowest cost proposal and was issued their notice to proceed on October 7, 2022. A site meeting between City and Columbia staff was held on October 26, 2022. Columbia continues to work on development of the concept designs.
Recent Milestone	Notice to proceed with conceptual design issued on October 7, 2022.
Next Milestone	Submittal of conceptual designs and cost estimates by November 18, 2022.
Outstanding Item(s)	None
Designer	Columbia Engineering (Conceptual Design)

OLD RUCKER ROAD PARK

PROJECT SCOPE

Old Rucker Park is an approximately 10-acre tract of land that was once a commercial nursery and is home to a variety of species of plants and trees. The rolling topography of the property is highlighted by a small stream that runs through the park. While a small section of the site has been developed into our operating educational farm, the Farm at Old Rucker Park, approximately 7.5 acres remain to be planned and developed into a passive recreational space.

- Project Details:
- Funding: Park Bond
- Bond Allocation: \$3.0M
- Available funds to Date: \$2,621,930
- Encumbrances to Date: \$378,070.00
 - Survey: \$20,170.00
 - Design: \$357,900.00

OLD RUCKER ROAD PARK

Project Specifics:	
Project Phase	Design
Status	On schedule.
Target Completion of Phase	August 31, 2023
Current Activity	A design kickoff meeting was held on September 14, 2022. A progress meeting was held on October 12, 2022 and Columbia presented an initial draft of their concept plan. The ecology/wetland study was completed on October 20, 2022. Columbia is currently working on preparing the concept design plan and geotechnical investigation. The first submittal of the concept design plan has been delayed to November 11, 2022.
Recent Milestone	A design kickoff meeting was held on September 14, 2022.
Next Milestone	First submittal of the concept design plan on November 11, 2022.
Outstanding Item(s)	None
Designer	Columbia Engineering & Services Inc.

UNION HILL PARK

PROJECT SCOPE

Union Hill Park is a roughly 11-acre park space located on Union Hill Road south of McGinnis Ferry Road. The park today is very much under-utilized and consists primarily of a covered roller hockey rink, combined restroom and concession building, and a parking lot.

- Project Details:
- Funding: Park Bond
- Bond Allocation: \$3.25M
- Available funds to Date: \$2,887,747.2
- Encumbrances to Date: \$362,252.80
 - Survey: \$25,430.00
 - Public Outreach Signs: \$322.80
 - Design: \$336,500.00

UNION HILL PARK

Project Specifics:	
Project Phase	Design
Status	On schedule.
Target Completion of Phase	December 31, 2023
Current Activity	A design kickoff meeting was held on October 7, 2022. Dix.Hite team is working on design of conceptual plan. A progress update meeting is scheduled for November 2, 2022. First submittal of concept design is scheduled for November 23, 2022.
Recent Milestone	Design kickoff meeting was held on October 7, 2022.
Next Milestone	First submittal of concept design by November 23, 2022.
Outstanding Item(s)	None
Designer	Dix.Hite + Partners, Inc.

WILLS PARK EQUESTRAIN CENTER

PROJECT SCOPE

In 2019 the City adopted a master plan for the Equestrian Center as part of the larger Wills Park Master Plan. While the Wills Park Equestrian Center is older and smaller than some of its competitors, its neighborhood setting and shed row barns tucked into the trees give it an edge with a homey, boutique feeling and an in-town location. The master plan identified priority improvements that will better connect the facility to the larger Wills Park and the overall community while also better positioning the facility as a draw for regional events. These priorities include leveling rings and improving their drainage; new footing; an additional outdoor show ring; additional schooling areas at the end of show rings; new, safe barns; improved manure management; separate circulation for pedestrians, horses, and cars; and maximizing the continuity of operations during construction

Project Details:

- Funding: Park Bond
- Bond Allocation: \$5.0M
- Available funds to Date: \$3,734,252.34
- Encumbrances to Date: \$1,265,747.66
 - Design - Ring 3: \$19,190.00
 - Retaining Wall Construction - Ring 1: \$49,015.65
 - Design - Full Park: \$1,184,750.00
 - Miscellaneous: \$7,382.01

WILLS PARK EQUESTRAIN CENTER

Project Specifics:	
Project Phase	Design
Status	On schedule
Target Completion of Phase	To be determined.
Current Activity	A RFP for design services was issued on April 7, 2022. On May 5, 2022 an addendum was issued converting the procurement from a Request for Proposals to a Request for Qualifications and extending the due date to May 26, 2022. On May 26, 2022, the City received a total of two responses. Interviews were conducted with the two firms on June 14, 2022 (Pond & Company) and June 22, 2022 (Barge Design Solutions). Based on the interviews, the evaluation team selected Barge as the high scoring firm. A scoping meeting was held on June 30, 2022. Barge submitted their initial proposal for design of the Wills Park Improvements and Wills Park Equestrian Center Improvements on July 29, 2022 and a revised proposal addressing Staff comments on August 8, 2022. The proposed overall design fee is \$1,810,400 of which \$1,184,750.00 is for the Equestrian Center (~11.8% of overall budget for the Wills Park Equestrian Center project including the \$5M match from the Equestrian Foundation). Award of the design was approved by City Council on October 17, 2022. Contract is currently under review by Legal. Staff is working with Finance to prepare an RFP to renovate the existing Arena #3. This is scheduled to be advertised the week of November 7, 2022, with proposals due on December 15, 2022. The intent is to have renovations completed by the spring/summer show season. This is an extension of the existed LDP used to constructed the new arena this past spring and is why this project is moving forward.
Recent Milestone	City Council awarded the design contract to Barge Design Solutions on October 17, 2022.
Next Milestone	Execution of contract and issuance of notice to proceed.
Outstanding Item(s)	None
Designer	Barge Design Solutions

WILLS PARKS IMPROVEMENTS

PROJECT SCOPE

At 120 acres, Wills Park is Alpharetta's largest single park property and includes a 60-acre equestrian show facility, 10 baseball fields, the newly renovated Wills Park Pool, three playgrounds, six tennis courts, and an 18-hole disc golf course. The park amenities have been developed over the years, but until 2019 there was not a single vision or plan for the park and many of the park's facilities are showing their age.

Project Details:

- Funding: Park Bond & Impact Fees
- Bond Allocation: \$6.0M
- Available funds to Date: \$5,198,250.97
- Encumbrances to Date: \$801,749.03
 - Architectural Design of Wacky World Restroom: \$56,580.00
 - Survey: \$95,475.00
 - Title Report: \$945.00
 - Playground Design Deposit: \$257.50
 - Maintenance Building Change Order: \$21,930.00
 - Design: \$625,650.00
 - Miscellaneous: \$911.53

WILLS PARKS IMPROVEMENTS

Project Specifics:	
Project Phase	Design
Status	On Schedule
Target Completion of Phase	To be determined.
Current Activity	A qualifications-based RFQ procurement for design services was issued on April 7, 2022. A total of five responses were received on May 5, 2022. Shortlisting of the firms has been delayed to line up with three other park design services procurements. This was done to: A) minimize time requirements on staff and respondents for interviewing should the same firm be shortlisted for multiple opportunities; and, B) present an opportunity to negotiate better overall costs for the City if a firm is selected for multiple projects. Interviews were held with the two highest scoring firms on June 17, 2022 (Lose Design) and June 22, 2022 (Barge Design Solutions). Based on the interviews, the evaluation team selected Barge as the high scoring firm. A scoping meeting was held on June 30, 2022. Barge submitted their initial proposal for design of the Wills Park Improvements and Wills Park Equestrian Center Improvements on July 29, 2022 and a revised proposal addressing Staff comments on August 8, 2022. The proposed overall design fee is \$1,810,400 of which \$625,650.00 is for the main park (~10.4% of \$5M budget). Award of the design was approved by City Council on October 17, 2022. Contract is currently under review by Legal. TSW has completed the architectural design of the Wacky World restroom. Plans were submitted to the Building Department for review on July 20, 2022. Building Department approved the plans and final plans were issued on August 5, 2022. Current cost estimate for the new restroom building is \$846,453.92. TerraMark has completed a boundary and partial topographic survey of the park. Preliminary survey was received on June 13, 2022. Final survey was delivered on July 12, 2022.
Recent Milestone	City Council awarded the design contract to Barge Design Solutions on October 17, 2022.
Next Milestone	Execution of contract and issuance of notice to proceed.
Outstanding Item(s)	None
Designer	TSW (Architectural, Wacky World Restroom) Barge Design Solutions (Civil/Landscape, Wills Park Improvements)