City Council Meeting & Public Hearing
DECMEBER 12, 2022
OFFICIAL MINUTES
Office of the City Clerk

ALPHARETTA CITY HALL
COUNCIL CHAMBERS | 2 PARK PLAZA | 12:00 PM

OFFICIAL MINUTES

The public is advised that the following minutes are not a verbatim transcription of business presented at the Council Meeting of the date shown; but are a synopsis of pertinent information. The public is further advised that the tapes recorded at said meeting are a matter of public record and are available to be heard at the City of Alpharetta's Clerk's office during normal business hours or viewed online at https://www.youtube.com/user/alpharettagov.

I. CALL TO ORDER

- Mayor Gilvin called the meeting to order at 6:30 p.m.
- Mayor Gilvin announced that CU-22-10 Foamworks Alpharetta / 11725 Cotton Creek Entry has been deferred by the applicant and will not be heard during tonight's meeting. This application will be heard during the January 17, 2023 City Council Meeting & Public Hearing.

II. ROLL CALL

- **Council Members**
  - Mayor Jim Gilvin
  - Mayor Pro Tem Dan Merkel
  - Donald F. Mitchell
  - Douglas J. DeRito
  - Brian Will
  - John Hipes
  - Jason Binder
- **Council Members Absent**
  - Jason Binder
- **Staff**
  - Chris Lagerbloom, City Administrator
  - Molly Esswein, City Attorney with Jarrard & Davis
  - James Drinkard, Asst. City Administrator
  - Lauren Shapiro, City Clerk

- Brooke Lappin, Director of Municipal Court
- John Robison, Director of Public Safety
- Kathi Cook, Director of Community and Economic Development
- Morgan Rodgers, Director of Parks, Recreation, and Cultural Services
- Pete Sewczwicz, Director of Public Works
- Randy Bundy, Director of Information Technology
- Thomas Harris, Director of Finance
- Amanda Musilli, Community Services Manager
- Michael Woodman, Planning & Development Services Manager

III. PLEDGE TO THE FLAG

IV. PRESENTATIONS & PROCLAMATIONS

A. Proclamation: Fulton County Commissioner Liz Hausmann

- Mayor Gilvin and City Council presented Fulton County Commissioner Liz Hausmann with a proclamation to thank her for her service in representing the City of Alpharetta.

B. The Bees Needs Fundraiser: Donor Appreciation

- Mayor Gilvin, Council Member Hipes, and Community Services Manager, Amanda Musilli, presented an appreciation award to the following community members who donated to the Bees Needs Fundraiser.
    - Bev Shiotelis
    - Jessica Jackson and Rae Shepard
    - Melanie Bailey
    - Whitney Cresci
    - Deborah Honan
    - Elle and Lauren Batchelor
    - Judith Dovers
    - Sally, Ian and Jemma Rose
    - Randall Kent and Anthony DeLong
    - Tiffany Jansen
    - Andrea Stalemark

V. CONSENT AGENDA

A. Special Called Council Meeting Minutes (Meeting of 11/9/2022)

Approval of the City Council meeting minutes from the November 9, 2022 Special Called meeting.

B. Council Meeting Minutes (Meeting of 11/28/2022)

Approval of the City Council meeting minutes from the November 28, 2022 meeting.

C. Alcoholic Beverage License Applications

Approval of the following alcoholic beverage license application:

i. PH-22-AB-36 First Watch Restaurants, Inc.
d/b/a First Watch #10015035 Windward Parkway, Alpharetta, GA 30004

Restaurant
Consumption on Premises
Liquor, Beer, Wine & Sunday Sales
Owner: First Watch Restaurants, Inc.
Registered Agent: Todd C. Smith

D. Financial Management Report (Month Ending October 31, 2022)

Approval of the Financial Management Report for the month ending October 31, 2022.

E. Intergovernmental Agreement: Fulton County Animal Control Services

Approval of the First Extension of the Intergovernmental Agreement for the provision of animal control services between Fulton County, Georgia and Alpharetta, Georgia.

F. Contract Award: Professional Probation Services, Inc. for Probation Supervision and Rehabilitation Services

Approval of the Contract for probation supervision and rehabilitation services between the City of Alpharetta and Professional Probation Services, Inc.

G. Cities of Alpharetta & Johns Creek Parks Without Borders Memorandum of Understanding

Consideration of a Memorandum of Understanding between the City of Alpharetta and the City of Johns Creek to allow residents and employees to access each city's softball, baseball, lacrosse, and soccer programs and facilities at the respective city's resident rate and to authorize the Mayor to execute all necessary documents.

H. City of Alpharetta – Northside Hospital, Inc. Memorandum of Understanding

Consideration of the Memorandum of Understanding between the City of Alpharetta and Northside Hospital, Inc. to renew the partnered sponsorship program focusing on the health and wellness aspects of the city's parks and programs and to authorize the mayor to execute all related documents.

I. City of Alpharetta Youth Athletic Association Facility Use agreement: 2023 Renewal

Approval of the 2023 facility use agreements between the City of Alpharetta and the Alpharetta Youth Baseball Association, the Alpharetta Girls Youth Softball Association, Inc., the Alpharetta Ambush Soccer Club, Inc., and the North Atlanta Football League respectively, and to authorize the mayor to execute all necessary documents.

- Council Member DeRito offered a motion to approve the Consent Agenda.

- Mayor Pro Tem Merkel seconded the motion.
- The motion was approved unanimously (6-0).

VI. PUBLIC HEARING

A. Z-22-14 / CU-22-08 / V-22-27 North Fulton Pharmacy / 2385 Old Milton Parkway

Consideration of a rezoning, conditional use and variances to allow for the construction of an 8,000 SF office over retail building and 8 'For-Sale' townhomes on 1.31 acres in the Downtown. A rezoning is requested from R-12 (Dwelling, 'For-Sale', Residential) to DT-LW (Downtown Live-Work) and a conditional use is requested to allow a 'Drug Store (Pharmacy)' and 'Restaurant' to allow a coffee shop. A variance is requested to allow front loaded townhome units. The property is located at 2385 Old Milton Parkway and is legally described as being located in Land Lot 748, 1st District, 2nd Section, Fulton County, Georgia.

- Planning & Development Services Manager, Michael Woodman, came forward to present this item.
- This item was considered at the 12/1/2022 Planning Commission meeting. Staff recommended approval subject to 28 conditions. There was one (1) public comment in support of the applicant's request. After discussion, Planning Commission recommended approval subject to staff's recommended conditions and adding language to conditions #2 and 26 (vote 6-0).
- Staff is recommending that Mayor and Council approve Z-22-14 / CU-22-08 / V-22-27 / 2385 Old Milton Parkway subject to the following conditions:

    1. Approximately 1.31 acres shall be zoned DT-LW and developed substantially similar to site plan prepared by KSi Design Group, labeled Exhibit A, except for modifications required to comply with the conditions below. However, lot yield depicted is not guaranteed and subject to meeting all City code requirements and conditions of zoning.
    2. Architecture and materials shall be substantially similar to the submitted renderings, labeled Exhibit B, and developed in compliance with the Downtown Code building design regulations and Downtown Consultant comments, subject to final approval by DRB. Storefront glass shall not extend to the ground. Non-residential building and townhomes shall have 4-sided architecture, materials and details.
    3. Density shall not exceed 6.11 dwelling units per acre.
    4. Developer shall improve Old Milton Parkway streetscape with a minimum 4' planter planted with street trees and/or shrubs (subject to Staff and GDOT approval), minimum 8' sidewalk west of project entrance and 12' sidewalk east of project entrance, and decorative pedestrian lighting, with final approval by Staff. In lieu of tree grates, the soil area around street trees shall

be planted with evergreen ornamental grasses, groundcovers and/or shrubs.

5. Minimum 20' landscape strip/building setback shall be provided along Old Milton Parkway. Landscape strip shall be planted with shade trees as a continuation of what has been planted or designed in the Downtown and outside of utility easements and overhead utilities, as approved by DRB.
6. New internal street, alley and sidewalks shall be developed as depicted on the site plan prepared by KSi Design Group, labeled Exhibit A, with final approval by Staff. Decorative pedestrian lighting shall be required throughout the development. Internal streets and alleys shall be private and maintained by the HOA.
7. Minimum 10' landscape strip shall be required along both sides of internal street, not including the alley. Landscape strips shall be exclusive of utilities and easements, except that if Fulton County requires an unencumbered easement shrubs shall replace tree requirements on one side of the street.
8. Landscape strips along the west, south and east property lines shall be planted with a double row of evergreen and hardwood trees and shrubs adjacent to the on-site townhomes and adjacent to the residential portion of Chelsea Walk, as approved by DRB.
9. Project entrance shall include a decorative paver apron, landscaping, and hardscape, as approved by DRB.
10. Developer shall be responsible for all costs associated with upgrading the Old Milton Parkway traffic signal to accommodate the new development. Traffic signal modification to be complete prior to final plat.
11. Developer shall upgrade the crosswalks across Old Milton Parkway at Kingry Lane to provide an enhanced pedestrian and bicycle crossing, as approved by Staff and GDOT. This improvement shall be eligible for impact fee credits.
12. Open space shall be developed substantially similar to the site plan prepared by KSi Design Group, labeled Exhibit A, as approved by Staff. Open space shall be developed with a park-like setting with decorative landscape, hardscape and seating. Landscape shall include plant selections promoting the historic Downtown.
13. Creeping vines shall be planted to cover retaining and low walls, as approved by DRB.
14. Developer shall save the following specimen trees: #676 (26" Cedar), #677 (50" Water Oak), #678 (44" Water Oak), and #683 (23" Pecan). Construction within the CRZ of saved specimen trees shall be limited to no more than a 20% encroachment and shall be accomplished using innovative

techniques to bridge over the root zones, as approved by Staff. Demolition and construction within the CRZ of saved specimen trees shall be completed under the supervision of an ISA Certified Arborist.

15. Developer shall save additional trees of quality and/or tree groupings, as approved by Staff.
16. Each townhome unit shall have at least 1 tree or large ornamental tree planted in the front yard along the alley, as approved by Staff.
17. Future interparcel connection to the east shall be striped as parking until such time that the adjacent property is developed.
18. Fences and walls visible from the public right-of-way shall be decorative, as approved by DRB. Unfinished wood fences and decks shall not be visible from the street.
19. HVAC and similar equipment shall not be visible from the public right-of-way.
20. Dumpster enclosure shall not be visible from the public right-of-way and shall be no closer than 100' from the adjacent townhomes in Chelsea Walk.
21. Garbage pickup shall be from within the development.
22. Underground stormwater management infrastructure may be placed in the parking lot and private alley as depicted on the site plan prepared by KSi Design Group, labeled Exhibit A, with final approval by Staff. Underground stormwater shall not be located in the fire truck turnaround. Stormwater facilities shall be indicated on the recorded final plat, clearly describing the underground facilities, their function, purpose, ownership, and granting access for inspection, maintenance and repair rights to the HOA and the City. Maintenance responsibilities shall be included in the recorded covenants with all costs to be borne by the HOA, home and business owners of the development.
23. 'No On-Street Parking' signage shall be posted at the hammerhead turnaround, alley and internal street.
24. No more than 1 of the residential units shall be permitted to be rented, as recorded in the HOA's declarations and covenants.
25. 'Drug Store, Pharmacy' and 'Restaurant' shall be added as a conditional use at 2385 Old Milton Parkway. 'Drug Store, Pharmacy' shall be limited to Avalon Pharmacy and no more than 2,500 square feet and 'Restaurant' shall be limited to Avalon Coffee Bar and no more than 1,500 square feet. No additional 'Drug Store, Pharmacy' or 'Restaurant' use or subleasing shall be permitted within the approved spaces.

26. 'Drug Store, Pharmacy' shall be limited to a retail pharmacy and 'Restaurant' shall be limited to a coffee shop. Neither conditional use shall have drive-through facilities.

27. Hours of operation for Avalon Pharmacy should be limited to Monday – Friday 9:00 AM – 6:00 PM and Saturday 10:00 AM – 2:00 PM. Hours of operation for Avalon Coffee Bar shall be limited to Monday – Sunday 8:00 AM – 6:00 PM.

28. There shall be joint property owners association for the entire property providing for the maintenance of site improvements.

- The applicant, Moslem Eskandari, is requesting a rezoning, conditional use and variance to allow for the construction of a two (2) story, 8,000 square foot office over retail building and eight (8) 'For-Sale' townhomes on 1.31 acres in the Downtown. The proposed density is 6.11 dwelling units per acre. A rezoning is requested from R-12 (Dwelling, 'For-Sale', Residential) to DT-LW (Downtown Live-Work) and a conditional use is requested to allow 'Drug Store, Pharmacy' and 'Restaurant' for a coffee shop. A variance is requested to allow townhomes to be front loaded. The subject property is located at 2385 Old Milton Parkway on the south side of Old Milton Parkway at the intersection with Kingry Lane.
- The property is developed with a one (1) story, 852 square foot single-family detached home. Surrounding properties are zoned O-I (Office-Institutional) to the north and west and DT-LW to the south and east. Chelsea Walk subdivision is located to the south and east, U.S. Postal Office and Cadence Bank are located to the north, and Beaty Facial Plastic Surgery is located to the west. The comprehensive land use plan designation of the property is 'Mixed Use Live Work', which allows the proposed uses.
- The applicant requests a variance to modify Downtown Overlay site regulations (building orientation) to allow townhomes to be front loaded. The applicant provided a site plan depicting rear loaded townhomes; however, the current site plan is preferred as it saves a 23" Pecan tree in the middle of the property.
- The submitted site plan depicts a two (2) story, 8,000 square foot office over retail building oriented to Old Milton Parkway with parking to the rear. Access to the property is from a curb cut off Old Milton Parkway at the traffic signal at Kingry Lane. Just south of the parking lot are eight (8), 3-story front-loaded 'For-Sale' townhomes with access from a new private alley. Townhomes are approximately 24' wide. The non-residential building is depicted with a twenty-foot (20') setback and landscape strip along Old Milton Parkway, which is consistent with setbacks approved along Old Milton Parkway in the Downtown.
- An eight-foot (8') sidewalk is depicted along Old Milton Parkway and a five-foot (5') sidewalk is depicted along the west side of the new private street. Future interparcel

access is accommodated to the east and west. A ten-foot (10') landscape strip is depicted along the new internal street.

- Sixteen (16) parking spaces are depicted to the rear of the non-residential building and an additional eleven (11) parking spaces are depicted on the east side of the new internal street. Townhomes will have two (2) side-by-side parking spaces in a garage and a Code-compliant driveway accommodating two (2) additional cars. Seven (7) shared commercial/guest parking spaces are provided at the end of the new street near the townhomes. As shown in the table below, the Downtown Code requires 40 parking spaces for the proposed development, of which 59 spaces are provided on the site plan.
- The site plan depicts 0.13 acres, or 10.3% amenity space within the proposed development. Amenity space is proposed to include a pocket park at the front of the development and a plaza to the side of the non-residential building, and a central park with tree save area in the middle of the property.
- Nine (9) specimen trees are identified in the applicant's arborist report, of which four (4) are proposed to be saved. Two (2) of the saved specimen trees are located on the subject property with the other two (2) trees are just off-site on the adjacent Chelsea Walk property.
- Underground stormwater management facilities are depicted in the commercial parking lot and at the end of the alley.
- The applicant submitted renderings depicting a two (2) story office over retail building and three (3) story townhomes in the Greek Revival style. Townhomes are depicted to have an exterior of brick, stone and siding and the commercial building has a varied exterior consisting of brick, stone and stucco.
- Staff estimates that the eight (8) townhome units and 8,000 square foot office of retail building would generate approximately 173 AM Peak Hour trips and 94 PM Peak Hour trips.
- Based on the total figure for all three school levels, it can be assumed that the proposed development could house approximately 0 – 5 school age children for Fulton County Schools. Numbers provided by Fulton County Schools show that Northwestern Middle School and Milton High School are over capacity.
- Staff has reviewed the applicant's proposal against the established review criteria for a rezoning, conditional use and variance. The zoning proposal is consistent with the future land use designation of the property and surrounding area, which is 'Mixed Use Live Work'. The zoning proposal is similar to the adjacent Chelsea Walk development, which was approved with a non-residential building at the front and townhomes behind. In addition, the proposed conditional uses would be compatible with surrounding uses and other locations for these businesses, which are similarly situated along commercial corridors.

- The report submitted by the applicant states that property owners within 500' were contacted regarding the applicant's intent. The report states that no comments were received. report states that no comments were received.
- Staff received correspondence from area residents with concerns over proximity of townhomes to Chelsea Walk along the rear property line, height of buildings in relation to Chelsea Walk, overall site density, lack of landscape screening, maintenance of underground detention, and outdoor space on rear townhome building.
- CZIM was held on October 12, 2022. There were public comments with concerns over the close proximity of townhomes to Chelsea Walk, lack of outdoor space for rear townhome building, height of townhomes, and underground detention maintenance with so few townhomes.
- The applicant, Moslem Eskandari, came forward to speak on behalf of this application.

CITY COUNCIL DISCUSSION

- Council Member Will asked about the application of Condition #25.
    - Manager Woodman shared that Condition #25 is limited to the applicant's proposed businesses. For example, a Starbucks could not come into this location at a later date based on tonight's approval.
- Council Member Hipes asked about the signage requirements for this property and asked about the number of signs available for this proposal.
    - Manager Woodman shared that he believes (but would need to confirm) that the applicant would be allotted a monument sign at the front of the development and wall signage for the first-floor retail. Also, he was unsure if the development would be entitled to wall signage for the third floor retail, but generally, the code does all rear signage facing the parking lot (smaller wall sign).

PUBLIC COMMENTS

- There were no public comments.

❖ Mayor Pro Tem Merkel offered a motion to approve Z-22-14 / CU-22-08 / V-22-27 / 2385 Old Milton Parkway subject to the following conditions:

1. Approximately 1.31 acres shall be zoned DT-LW and developed substantially similar to site plan prepared by KSi Design Group, labeled Exhibit A, except for modifications required to comply with the conditions below. However, lot yield depicted is not guaranteed and subject to meeting all City code requirements and conditions of zoning.
2. Architecture and materials shall be substantially similar to the submitted renderings, labeled Exhibit B, and developed in compliance with the Downtown Code building design regulations and Downtown Consultant comments, subject

to final approval by DRB. Storefront glass shall not extend to the ground. Non-residential building and townhomes shall have 4-sided architecture, materials and details.

3. Density shall not exceed 6.11 dwelling units per acre.
4. Developer shall improve Old Milton Parkway streetscape with a minimum 4' planter planted with street trees and/or shrubs (subject to Staff and GDOT approval), minimum 8' sidewalk west of project entrance and 12' sidewalk east of project entrance, and decorative pedestrian lighting, with final approval by Staff. In lieu of tree grates, the soil area around street trees shall be planted with evergreen ornamental grasses, groundcovers and/or shrubs.
5. Minimum 20' landscape strip/building setback shall be provided along Old Milton Parkway. Landscape strip shall be planted with shade trees as a continuation of what has been planted or designed in the Downtown and outside of utility easements and overhead utilities, as approved by DRB.
6. New internal street, alley and sidewalks shall be developed as depicted on the site plan prepared by KSi Design Group, labeled Exhibit A, with final approval by Staff. Decorative pedestrian lighting shall be required throughout the development. Internal streets and alleys shall be private and maintained by the HOA.
7. Minimum 10' landscape strip shall be required along both sides of internal street, not including the alley. Landscape strips shall be exclusive of utilities and easements, except that if Fulton County requires an unencumbered easement shrubs shall replace tree requirements on one side of the street.
8. Landscape strips along the west, south and east property lines shall be planted with a double row of evergreen and hardwood trees and shrubs adjacent to the on-site townhomes and adjacent to the residential portion of Chelsea Walk, as approved by DRB.
9. Project entrance shall include a decorative paver apron, landscaping, and hardscape, as approved by DRB.
10. Developer shall be responsible for all costs associated with upgrading the Old Milton Parkway traffic signal to accommodate the new development. Traffic signal modification to be complete prior to final plat.
11. Developer shall upgrade the crosswalks across Old Milton Parkway at Kingry Lane to provide an enhanced pedestrian and bicycle crossing, as approved by Staff and GDOT. This improvement shall be eligible for impact fee credits.
12. Open space shall be developed substantially similar to the site plan prepared by KSi Design Group, labeled Exhibit A, as approved by Staff. Open space shall be developed with a park-like setting with decorative landscape, hardscape

and seating. Landscape shall include plant selections promoting the historic Downtown.

13. Creeping vines shall be planted to cover retaining and low walls, as approved by DRB.
14. Developer shall save the following specimen trees: #676 (26" Cedar), #677 (50" Water Oak), #678 (44" Water Oak), and #683 (23" Pecan). Construction within the CRZ of saved specimen trees shall be limited to no more than a 20% encroachment and shall be accomplished using innovative techniques to bridge over the root zones, as approved by Staff. Demolition and construction within the CRZ of saved specimen trees shall be completed under the supervision of an ISA Certified Arborist.
15. Developer shall save additional trees of quality and/or tree groupings, as approved by Staff.
16. Each townhome unit shall have at least 1 tree or large ornamental tree planted in the front yard along the alley, as approved by Staff.
17. Future interparcel connection to the east shall be striped as parking until such time that the adjacent property is developed.
18. Fences and walls visible from the public right-of-way shall be decorative, as approved by DRB. Unfinished wood fences and decks shall not be visible from the street.
19. HVAC and similar equipment shall not be visible from the public right-of-way.
20. Dumpster enclosure shall not be visible from the public right-of-way and shall be no closer than 100' from the adjacent townhomes in Chelsea Walk.
21. Garbage pickup shall be from within the development.
22. Underground stormwater management infrastructure may be placed in the parking lot and private alley as depicted on the site plan prepared by KSi Design Group, labeled Exhibit A, with final approval by Staff. Underground stormwater shall not be located in the fire truck turnaround. Stormwater facilities shall be indicated on the recorded final plat, clearly describing the underground facilities, their function, purpose, ownership, and granting access for inspection, maintenance and repair rights to the HOA and the City. Maintenance responsibilities shall be included in the recorded covenants with all costs to be borne by the HOA, home and business owners of the development.
23. 'No On-Street Parking' signage shall be posted at the hammerhead turnaround, alley and internal street.
24. No more than 1 of the residential units shall be permitted to be rented, as recorded in the HOA's declarations and covenants.

25. 'Drug Store, Pharmacy' and 'Restaurant' shall be added as a conditional use at 2385 Old Milton Parkway. 'Drug Store, Pharmacy' shall be limited to Avalon Pharmacy and no more than 2,500 square feet and 'Restaurant' shall be limited to Avalon Coffee Bar and no more than 1,500 square feet. No additional 'Drug Store, Pharmacy' or 'Restaurant' use or subleasing shall be permitted within the approved spaces.
26. 'Drug Store, Pharmacy' shall be limited to a retail pharmacy and 'Restaurant' shall be limited to a coffee shop. Neither conditional use shall have drive-through facilities.
27. Hours of operation for Avalon Pharmacy should be limited to Monday – Friday 9:00 AM – 6:00 PM and Saturday 10:00 AM – 2:00 PM. Hours of operation for Avalon Coffee Bar shall be limited to Monday – Sunday 8:00 AM – 6:00 PM.
28. There shall be joint property owners association for the entire property providing for the maintenance of site improvements.

- Council Member DeRito seconded the motion.
  - Council Member Hipes offered a friendly amendment to add "Condition #29: The entirety of the property is entitled to one monument sign."
    - Mayor Pro Tem Merkel did not accept the friendly amendment, as he would prefer to stick to the City's Code in terms of signage and not add this condition for signage.
- The motion was approved unanimously (6-0).

B. CU-22-11 Jean-Claude Salon / 312 Maxwell Road, Suite 500

Consideration of a conditional use to allow a 'Barber/Beauty Shop' for Jean-Claude Salon in a 1,100 square foot suite in the Colony Park Offices on South Main. The property is located at 312 Maxwell Road, Suite 500 and is legally described as being located in Land Lot 693, 1st District, 2nd Section, Fulton County, Georgia.

- Planning and Development Services Manager, Michael Woodman, came forward to present this item.
- This item was considered at the 12/1/2022 Planning Commission meeting. Staff recommended approval subject to 5 conditions. There were no public comments. After discussion, Planning Commission recommended approval subject to staff's recommended conditions (vote 6-0).
- Staff is recommending that Mayor and Council approve CU-22-11 Jean-Claude Salon/312 Maxwell Road, subject to the following conditions:

1. 'Beauty Shop' shall be added as a conditional use at 312 Maxwell Road, Suite 500 and limited to no more than 1,100 square feet.
2. Conditional use approval shall be limited to Jean-Claude Salon; no additional 'Beauty Shop' use or subleasing shall be permitted within the approved space.
3. 'Beauty Shop' shall be limited to cosmetology services that do not require a customer to disrobe.
4. Hours of operation shall be limited to Monday – Sunday 9:00 AM – 5:00 PM.
5. Signage shall be limited to a wall sign no larger than three (3) square feet and located beside the front door. No additional signage shall be permitted. No lighting window trim.

- The applicant, Jean-Claude Salon, is requesting a conditional use to operate a 'Beauty Shop' in a 1,100 square foot suite in an existing building in the Colony Park Offices on South Main. The business provides image and hair consulting services with seniors being the targeted customer. The subject property is located at 312 Maxwell Road near the southeast corner of South Main Street and Maxwell Road.
- Colony Park Offices on South Main is an office (condominium) park developed with sixteen (16), two (2) story office buildings. A variety of businesses operate in the office park, including medical offices, professional offices, a medical spa, commercial schools, insurance agencies, a bank, law offices, and financial services. The applicant's business is proposed in a building toward the front of the office park. The subject property is zoned O-I (Office-Institutional), which allows 'Beauty Shop' with approval of a conditional use. Surrounding properties are zoned C-2 (General Commercial) to the north, west and south and R-12 (Dwelling, 'For-Sale', Residential) to the east. Alpha Park Subdivision is located to the east; Chevron, Reds Package Store, Gourmania, and Lamp & Shade City Lighting are located to the north; ALMAS Center to the west; and the former Comcast cable office is located to the south.
- Jean-Claude Salon is a new concept offering beauty services including image and hair consulting by appointment only. The applicant proposes to utilize an 1,100 square foot suite in an existing building. Parking on the property was developed to support professional and medical offices, which has a requirement of one (1) parking space per 200 square feet. The applicant's business has the same parking requirement and there are more than 50 parking spaces within 100' of the applicant's proposed location.
- Staff calculated trips for the proposed use which would generate an estimated one (1) AM Peak Hour trip and two (2) PM Peak Hour trips.

- compatible with surrounding businesses, which consist of a mix of medical, professional office, and personal services businesses. In addition, the applicant's business is by appointment, which is similar to other businesses operating in the office park. If approved, conditions should be established that regulate and limit an expansion of services and signage.
- The report submitted by the applicant states that property owners within 500' were contacted regarding the applicant's intent. The report states that comments were received in support of the applicant's request.
- The CZIM was held on November 9, 2022. There were a few public comments in support of the applicant's request.
- The applicant, Ana Rocha, came forward to speak on behalf of this application.

PUBLIC COMMENTS:

- There were no public comments.
- Mayor Pro Tem Merkel offered a motion to approve CU-22-11 Jean-Claude Salon/312 Maxwell Road, subject to the following conditions:
    1. 'Beauty Shop' shall be added as a conditional use at 312 Maxwell Road, Suite 500 and limited to no more than 1,100 square feet.
    2. Conditional use approval shall be limited to Jean-Claude Salon; no additional 'Beauty Shop' use or subleasing shall be permitted within the approved space.
    3. 'Beauty Shop' shall be limited to cosmetology services that do not require a customer to disrobe.
    4. Hours of operation shall be limited to Monday – Sunday 9:00 AM – 5:00 PM.
    5. Signage shall be limited to a wall sign no larger than three (3) square feet and located beside the front door. No additional signage shall be permitted. No lighting window trim.
    - Council Member Mitchell seconded the motion.
    - The motion was approved unanimously (6-0).

C. CU-22-10 Foamworks Alpharetta / 11725 Cotton Creek Entry

DEFERRED: *This item has been deferred by the applicant and will not be heard, discussed, or considered during the December 12, 2022 City Council Meeting & Public Hearing. This item will be heard during the January 17, 2023 City Council Meeting & Public Hearing.*

Consideration of a conditional use to allow a 'Car Wash' for Foamworks on a property previously developed and used for a car wash. The property is located at 11725 Cotton

Creek Entry and is legally described as being located in Land Lot 44, 1st District, 1st Section, Fulton County, Georgia.

D. PH-22-15 Unified Development Code (UDC) Text Amendments – Tree Conservation, Landscape, and Buffer Requirements

Consideration of text amendments to the Unified Development Code related to tree preservation in the Downtown Overlay. Regulations are proposed requiring that specimen trees and trees of quality be conserved if they are located within building setbacks along certain roads, including Academy Street, Canton Street, Church Street, Cumming Street, Marietta Street, Mayfield Road, Milton Avenue, and Roswell Street.

- Director for Community and Economic Development, Kathi Cook, came forward to present this item.
- This item was considered at the 12/1/2022 Planning Commission meeting. There were no public comments. After discussion, Planning Commission recommended approval. (vote 6-0).
- In order to preserve the character and existing tree canopy in the Downtown District, Staff proposes that specimen trees and trees of quality located in front building setbacks along certain streets in the Downtown be conserved. The following streets have been identified for tree conservation:
    - Academy Street
    - Canton Street
    - Church Street
    - Cumming Street
    - Marietta Street
    - Mayfield Road
    - Milton Avenue
    - Roswell Street
- City Attorney, Molly Esswein, read the ordinance aloud.

CITY COUNCIL DISCUSSION

- Council Member Hipes shared that he would like a definition of the word "conserved" added for clarity.
- Council Member Mitchell asked why North Main Street is not on this list.
    - Director Cook shared that this area was removed because it is a part of the GDOT construction project.

PUBLIC COMMENTS

- There were no public comments.

❖ Mayor Pro Tem Merkel offered a motion to approve PH-22-15 Unified Development Code (UDC) Text Amendments – Tree Conservation, Landscape, and Buffer Requirements.

  - Council Member Hipes seconded the motion.
  - The motion was approved unanimously (6-0).

VII. NEW BUSINESS

A. Reconsideration of Consent Agenda

- City Administrator, Chris Lagerbloom, came forward to ask for Mayor and Council to please reconsider the Consent Agenda for tonight's meeting due to the fact that Mayor did not announce "Item E: Intergovernmental Agreement: Fulton County Animal Control Services" when reading the Consent Agenda items aloud, as it was not printed on the Mayor's copy of the agenda. However, Item E was printed on the agenda that was posted in advance of the meeting and at the place of the meeting (outside of City Council Chambers), and on the agenda that was posted online on the City's website.
- City Attorney, Molly Esswein, shared that out of an abundance of caution, it would be best for Mayor and Council to reconsider the Consent Agenda to ensure that Item E received approval. She also clarified that Mayor Gilvin does not need to read each item title aloud for the Consent Agenda.

❖ Council Member DeRito offered a motion to reconsider the Consent Agenda.

  - Council Member Will seconded the motion.
  - The motion was approved unanimously (6-0).

❖ Council Member Hipes offered a motion to approve the Consent Agenda, including items "A" through "I," consecutively.

  - Mayor Pro Tem Merkel seconded the motion.
  - The motion was approved unanimously (6-0).

B. Contract Award and Intergovernmental Agreement: Webb Bridge Road: East of North Point Parkway to Greenway Construction

Consideration of the award of ITB 23-003 to Georgia Bridge & Concrete, LLC for the construction of Webb Bridge Road from East of North Point Parkway to the Big Creek Greenway in an amount not to exceed $9,557,603.40, approval of $270,800.00 for the bridge construction ecological permit from the US Army Corps of Engineers, approval of $333,925.00 and the Intergovernmental Government Agreement with Fulton County associated with Waterline Work, and approval of Atkins North America, Inc.'s proposal for the bridge construction and stream bank restoration management and inspections

services in an amount not to exceed of $255,729.10, and to authorize the Mayor to execute all necessary documents.

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- The project includes the addition of a roundabout at the intersection of Webb Bridge Road and Webb Bridge Way and the replacement of the bridge over Big Creek.
- The overall project stretches from Webb Bridge Way westward to Morris Road but is divided into multiple phases and funding is in TSPLOST 1 and 2; (1) Extending the Culvert/Tunnel and access to Big Creek Greenway from Webb Bridge Road, (2a) Roundabout to Webb Bridge Park, (2b) Roundabout to Big Creek Greenway, (3) Big Creek Greenway to North Point Parkway, and (4) Morris Road to North Point Parkway. Phases 1 and 2 are funded through TSPLOST 1, while Phases 3 and 4 are funded through TSPLOST 2.Phase 1 has been constructed and accepted by the City. Phase 1 was constructed earlier than the other phases to permit Big Creek Greenway to remain open predominately through construction.
- The item under consideration is the award of a contract for construction of a portion of Phase 3 of the Webb Bridge Road Improvement Project, specifically a 0.72-mile section running from a point east of North Point Parkway to the Big Creek Greenway and including the replacement of the bridge over Big Creek.
- The Fulton County waterline on the existing bridge will, as required by the County, be removed and replaced with a new waterline that will be attached to the new bridge. Under an intergovernmental agreement (IGA) between the City and the County, the County will reimburse the City for this waterline work. The IGA is included as an attachment to this report.
- It is important to note that the installation of landscaping is not included as part of this contract. Rather, a separate contract for landscape installation by the City's on-call landscape contractor will be presented for consideration by Mayor and Council at a later date.
- The existing pedestrian bridge located on the south side of Webb Bridge Road will be salvaged by the City's contractor and delivered to Wills Park for use on a future project. This work will cost $20,000, which is more cost-effective than demolishing the bridge and building a new one as part of a future project.
- Project construction is anticipated to take 30 months after issuance of a notice to proceed. This timeline is protracted due to supply chain issues resulting in extensive lead times of 3 to 10 months for materials such as ductile iron pipe, reinforced concrete pipe, and precast beams. Availability of concrete and scheduling of concrete pours (near school zone) also continue to be issues that will impact the construction timeline.

- Procurement for this project was initiated through Invitation to Bid (ITB 23-003), which was issued on September 29, 2022 with a response deadline of October 27, 2022. A total of six proposals were received in response to this invitation.
- After evaluation and verifying the submitted bids, staff from the Public Works Department met with representatives of Georgia Bridge & Concrete (GBC), as the low bidder, on Thursday, November 3, 2022.
- The construction of the new bridge will unavoidably have impacts on the Big Creek wetland and water stream. As a result, the City will be required to obtain a permit from the US Army Corps of Engineers (USACE) using ecological offsets in the form of mitigation credits. The necessary credits and permits will have to be purchased from USACE at a cost to the City of $270,800.00.
- Atkins will provide management services for the bridge construction and the stream bank restoration and will cost $255,729.10.
- These costs bring the total cost of this project to $10,084,132.50, of which $339,925.00 is associated with the waterline work and can be reimbursed by Fulton County.

PUBLIC COMMENTS

- There were no public comments.

❖ Council Member DeRito offered a motion to approve the award of ITB 23-003 to Georgia Bridge & Concrete, LLC for the construction of Webb Bridge Road from East of North Point Parkway to the Big Creek Greenway in an amount not to exceed $9,557,603.40, approval of $270,800.00 for the bridge construction ecological permit from the US Army Corps of Engineers, approval of $333,925.00 and the Intergovernmental Government Agreement with Fulton County associated with Waterline Work, and approval of Atkins North America, Inc.'s proposal for the bridge construction and stream bank restoration management and inspections services in an amount not to exceed of $255,729.10, and to authorize the Mayor to execute all necessary documents.

- Council Member Will seconded the motion.
- The motion was approved unanimously (6-0).

C. Contract Award: Webb Bridge Road Maid Marion Close to Webb Bridge Park Construction

Approval of the award of ITB 23-002 to Sol Construction, LLC for the construction of Webb Bridge Road from Maid Marion Close to Webb Bridge Park in an amount not to exceed $3,994,545.00 and to authorize the Mayor to execute all necessary documents.

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- The project includes the addition of a roundabout at the intersection of Webb Bridge Road and Webb Bridge Way and the replacement of the bridge over Big Creek.

- The overall project stretches from Webb Bridge Way westward to Morris Road but is divided into multiple phases and funding is in TSPLOST 1 and 2; (1) Extending the Culvert/Tunnel and access to Big Creek Greenway from Webb Bridge Road, (2a) Roundabout to Webb Bridge Park, (2b) Roundabout to Big Creek Greenway, (3) Big Creek Greenway to North Point Parkway, and (4) Morris Road to North Point Parkway. Phases 1 and 2 are funded through TSPLOST 1, while Phases 3 and 4 are funded through TSPLOST 2. Phase 1 has been constructed and accepted by the City. Phase 1 was constructed earlier than the other phases to permit Big Creek Greenway to remain open predominately through construction.
- The item under consideration is the award of a contract for construction of the Phase 2 section of the Webb Bridge Road Improvement Project, which includes the span running from the intersection with Maid Marion Close to Webb Bridge Park and includes construction of the new roundabout at the current intersection of Webb Bridge Road and Webb Bridge Way. The total length of this section is approximately 0.4 mile.
- It is important to note that the installation of landscaping is not included as part of this contract. Rather, a separate contract for landscape installation by the City's on-call landscape contractor will be presented for consideration by Mayor and Council at a later date.
- Project construction is anticipated to take 18 months from the issuance of a notice to proceed.
- Procurement for this project was initiated through Invitation to Bid (ITB 23-002), which was issued on September 29, 2022 with a response deadline of October 27, 2022. A total of four proposals were received in response to this invitation.
- After evaluation and verifying the submitted bids, staff from the Public Works Department met with representatives of Sol Construction (Sol), as the low bidder, on Tuesday November 8, 2022.

PUBLIC COMMENTS

- There were no public comments.
    - ❖ Council Member DeRito offered a motion to approve Approval of the award of ITB 23-002 to Sol Construction, LLC for the construction of Webb Bridge Road from Maid Marion Close to Webb Bridge Park in an amount not to exceed $3,994,545.00 and to authorize the Mayor to execute all necessary documents.
        - o Council Member Mitchell seconded the motion.
        - o The motion was approved unanimously (6-0).

D. Grant Acceptance: Environmental Protection Division Grant for Wills Park Stream Reforestation

Consideration of the use of grant funds authorized under section 319(h) of the Federal Water Pollution Control Act administered through the Georgia Environmental Protection Division up to $200,000.00 toward buffer enhancement and native plantings along the tributary to Foe Killer Creek within Wills Park, and to authorize the Mayor to execute all necessary documents.

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- The U.S. Environmental Protection Agency (USEPA) annually awards federal allocations from the Nonpoint Source Implementation Grant under Section 319(h) of the Clean Water Act to the Georgia Environmental Protection Division (EPD) that EPD, in turn, grants to local jurisdictions. The City of Alpharetta Public Works Department staff submitted a stream restoration project targeting a section of Foe Killer Creek located inside of Wills Park for available 319(h) grant funding through this EPD program. The grant would provide $200,000.00 towards approved projects pertaining to water quality with a $0 local match. In lieu of local match funding, in kind services provided by Public Works staff will be the only local match required if the grant request is approved.
- Located within Wills Park, this section of Foe Killer Creek is currently grassed and mowed to the stream banks. The Foe Killer Creek Watershed Improvement Plan (WIP) identifies Measure 13a: Wills Park Stream Restoration (750 feet of buffer enhancement) as the #2 priority project.
- The City of Alpharetta Urban Forestry Manager will provide the design and construction management services as the in-kind match for this project. The City has two on-call landscape companies, secured through competitive bidding processes, that would be able to install the buffer vegetation. The final project would vegetate approximately 750 feet of stream with native trees and shrubs along the stream.
- The grant requires that all work proposed should be completed no later than March 31st, 2023 and all in kind design and contractor oversight should be recorded/logged for submission to EPD for local funding match.

PUBLIC COMMENTS

- There were no public comments.

  ❖ Council Member DeRito offered a motion to approve the use of grant funds authorized under section 319(h) of the Federal Water Pollution Control Act administered through the Georgia Environmental Protection Division up to $200,000.00 toward buffer enhancement and native plantings along the tributary to Foe Killer Creek within Wills Park, and to authorize the Mayor to execute all necessary documents.

- Mayor Pro Tem Merkel seconded the motion.
- The motion was approved unanimously (6-0).

E. Waters Road & Kimball Bridge Road Community Park Design/Build Construction Award

Approval to award a contract with Prime Contractors, Inc. under the State of Georgia convenience contract (#99999-S20200901) for design and construction of the community park at the intersection of Kimball Bridge Road and Waters Road in an amount totaling $1,232,233.34 through Gordian and to authorize the Mayor to execute all necessary documents.

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Property located at Waters Road and Kimball Bridge Road was purchased utilizing funds from the Series 2016 Bond issue with the design and buildout funded through the Series 2022 Bond issue.
- Upon acquisition, the Department of Recreation, Parks, & Cultural Services Staff developed a preliminary plan of what might be possible for the site's future. To ensure resident engagement with the surrounding neighborhoods and the citizens of Alpharetta at large, staff held a virtual public input meeting on March 9, 2022, and an in-person public meeting at the Preston Ridge Community Center on March 10, 2022. For those unable to attend the public meetings, an online survey was made available on the City's website to allow for additional comments.
- A rendering was conceptualized and provided by Breedlove Planning & Associates. The conceptual site plan, Exhibit A-1 & A-2, includes a park entrance off Kimball Bridge Road, minimal parking, a restroom, a playground, picnic amenities, benches, and soft surface walking paths. Visually, the community park's design is in keeping with the same basic template as the City's other community parks such as Cogburn Road Park and Windward Community Park.
- On September 13, 2022, the final rendering was approved by the Alpharetta Recreation Commission for City Council approval. The conceptualized plan was then presented to Mayor and Council on October 3, 2022, for discussion and was approved at the October 17, 2022, Council Meeting.
- The ezIQC (indefinite quantity contract) solution is administered by Gordian through the GA Dept. of Administrative Services (convenience contract #99999- S20200901). The ezIQC program enables governmental entities to take advantage of cooperative volume discounts on contracts that have already been competitively awarded while working with numerous contractors across the state, such as Prime Contractors Inc.
- For a multitude of reasons, not the least of which is a fixed design and construction budget of $1.25 million for the buildout of this park in an inflationary environment, the Department determined this project was a good fit for the ezIQC program.

- Utilizing the ezlQC program, staff requested a proposal from Prime Contractors Inc. given the conceptualized plan that was drafted by Breedlove Planning & Associates, a sub of Prime Contractors Inc. The resulting proposal, attached hereto, included all the specifications to design and construct the community park and the total cost fell under the bond's project amount of $1.25 million.
- The approximate timeline for development of the Waters Road/Kimball Bridge Community Park will be 6-8 months from the execution of a contract.

CITY COUNCIL DISCUSSION

- Council Member Will shared his concerns with a contract that has not been bid out to multiple people.
    - Director Sewczwicz shared that the design fee of $40,000 would have been much higher if staff did not use the Gordian procees.

PUBLIC COMMENTS

- There were no public comments.

❖ Council Member DeRito offered a motion to approve the award of a contract with Prime Contractors, Inc. under the State of Georgia convenience contract (#99999-S20200901) for design and construction of the community park at the intersection of Kimball Bridge Road and Waters Road in an amount totaling $1,232,233.34 through Gordian and to authorize the Mayor to execute all necessary documents.

- Mayor Pro Tem Merkel seconded the motion.
- The motion was approved (5-1; with Council Member Will in opposition).

F. Contract Award: AT&T Network Integration Change Order Request for AT&T Network Integration Pricing Schedule dated 6/27/2017

Consideration of a contract award to AT&T to provide for telephony management, monitoring, and service for the City of Alpharetta in the amount of $60,256.20 and authorize the Mayor to execute all necessary documents.

- Director of Information Technology, Randy Bundy, came forward to present this item.
- This contract (amount of $60,256.20) provides for the telephony management, monitoring, and support services for the City of Alpharetta. This will provide greater reliability, greater efficiency for the use of the Voice Over IP (VOIP) telephony network services and support for individual employees of the City.
- This is procured via the existing AT&T telephony services contract. There is no alternative for FY2023 as this is under an existing AT&T Contract through June 2023.

PUBLIC COMMENTS

- There were no public comments.

- ❖ Council Member Mitchell offered a motion to approve the contract award to AT&T to provide for telephony management, monitoring, and service for the City of Alpharetta in the amount of $60,256.20 and authorize the Mayor to execute all necessary documents.
    - Council Member DeRito seconded the motion.
    - The motion was approved unanimously (6-0).

G. Memorandum of Understanding Renewal: City of Alpharetta & BrewAble

Approval of the 2023 Memorandum of Understanding between the City of Alpharetta and Brewable, Inc., and to authorize the Mayor to execute all necessary documents.

- Director of Recreation, Parks, and Cultural Services, Morgan Rodgers, came forward to present this item.
- BrewAble, Inc. has developed a program that offers fun, creative, vocational training for city residents with intellectual or developmental disabilities. Through an agreement with the City, BrewAble occupies a small space at the Alpharetta Community Center (ACC) to provide coffee concessions for City Staff and citizens who frequent the center.
- Today, the program has proven to be so effective and supported that the City wishes to further foster the partnership with BrewAble, Inc. With the MOU up for renewal, the two organizations have conceptualized a way to promote the program's growth and continued success while meeting a need recognized by City Staff. The new concept is simple. Brewable will be able to establish pop-up coffee kiosks in other City facilities, such as City Hall, and at parks during select special events. This idea increases the exposure of BrewAble's program, provides staff and residents with hot beverages to kick-start a workday or event, and both organizations' core missions are advanced – offering the highest quality services for citizens.
- Under the revised MOU, the City of Alpharetta will continue to permit BrewAble to operate primarily at the ACC under the same provisions as in the years prior, and give a five-year option to renew (renewable yearly). Additionally, the City would allow BrewAble coffee concession kiosks at multiple city facilities and at parks during select special events. As in the past, the City will not charge a rental fee for facility usage and BrewAble, Inc. will be solely responsible for securing funding for the program.

PUBLIC COMMENTS

- There were no public comments.
    - ❖ Council Member Hipes offered a motion to approve the 2023 Memorandum of Understanding between the City of Alpharetta and Brewable, Inc., and to authorize the Mayor to execute all necessary documents.
        - Mayor Pro Tem Merkel seconded the motion.
        - The motion was approved unanimously (6-0).

H. Resolution: City of Alpharetta Community Agriculture Plan

Adoption of a resolution to approve the City of Alpharetta Community Agriculture Plan and authorize the Mayor to execute all necessary documents.

- Director of Recreation, Parks, and Cultural Services, Morgan Rodgers, came forward to present this item.
- Together, the City of Alpharetta, Food Well Alliance, and Atlanta Regional Commission have established a vision and formal plan for the City's agricultural program to ensure the best success and sustainability. The formulation process included connecting with the Alpharetta's growers, residents, and City officials to develop a plan that was not only consensus-based and community-led, but also integrative into the City's overall plans and programs.
- The Memorandum of Understanding approved by City Council on January 18, 2022 and entered into by the City of Alpharetta in support of the City Agriculture Plan includes acceptance of a $75,000 monetary grant from the Food Well Alliance with required matching fiscal support match from the City of Alpharetta in the amount of $75,000. The grant and match would result in $150,000 being applied towards implementation of the plan.
- City Attorney, Molly Esswein, read the resolution title aloud.
  - ❖ Council Member Hipes offered a motion to approve a resolution to approve the City of Alpharetta Community Agriculture Plan and authorize the Mayor to execute all necessary documents.
    - Council Member Mitchell seconded the motion.
    - The motion was approved unanimously (6-0).

VIII. PUBLIC COMMENT

- There were no public comments.

IX. REPORTS

- Council Member DeRito thanked the Evans Family, Evans Family Construction, and everyone in the City (Directors and Staff) who made the Downtown City Center a tremendous success during the Season of Celebration event last week. City Center looks beautiful.
- Council Member Hipes shared that the annual food drive is underway and we are collecting non-perishable food items for North Fulton Community Charities. There are both indoor and outdoor donation locations.
  - Indoor Donation Locations: Alpharetta Adult Activity Center at North Park, Alpharetta City Hall, Alpharetta Community Center, Alpharetta First Baptist

Church, Avalon Concierge, Preston Ridge Community Center, and Wills Park Community Center.

- Outdoor Donation Locations: City Hall, Alpharetta Town Green, Milton Avenue at Canton Street, and the Teasley Fountain.

- Council Member Hipes also shared that on Friday, December 16th from 5:00 to 8:00 p.m. there will snow on the Town Green and two movies will be shown (Frosty the Snowman and Rudolph the Red-nosed Reindeer). There may also be holiday karaoke.

X. EXECUTIVE SESSION

- ❖ Council Member Will offered a motion to recess to Executive Session.
  - Council Member Mitchell seconded the motion.
  - The motion was approved unanimously (6-0).
- Mayor Gilvin recessed the meeting at 8:25 p.m.
- ❖ Council Member Will offered a motion to reconvene the meeting.
  - Council Member Mitchell seconded the motion.
  - The motion was approved unanimously (6-0).

XI. ADJOURNMENT

- ❖ Council Member Will offered a motion to adjourn.
  - Council Member Mitchell seconded the motion.
  - The motion was approved unanimously (6-0).
- With there being no further items to consider or discuss, Mayor Gilvin adjourned the meeting at 9:08 p.m.

Respectfully submitted,

Lauren Shapiro

Lauren Shapiro, City Clerk