



APRIL 10, 2017

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:30 PM

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE TO THE FLAG**
- IV. CONSENT AGENDA**
 - A. Council Meeting Minutes (Meeting of 03/20/2017)**
 - B. Financial Management Report: Month Ending February 28, 2017**
- V. NEW BUSINESS**
 - A. Glass Recycling Services**
 - B. Memorandum Of Understanding With Fulton County Schools For Relocation Of The Old Milton Log Cabin**
 - C. Consideration To Relocate Old Milton Log Cabin To City Park Land - Milton Avenue Tract**
 - D. Pavement Markings (On-Call Vendor)**
 - E. MOU for Contract No. 17-005 - Landscape Maintenance Services: SR 400 at Five Interchanges**
 - F. Change Order #1 for Morris Road (Webb Bridge Road to Old Milton Parkway) Design Services**
- VI. PUBLIC COMMENT**
- VII. REPORTS**
- VIII. ADJOURNMENT TO EXECUTIVE SESSION**



STAFF REPORT

Submitting Department: City Clerk

Submitted By:

Meeting Date: April 10, 2017

I. AGENDA ITEM TITLE: COUNCIL MEETING MINUTES (MEETING OF 03/20/2017)

II. RECOMMENDATION:

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

V. ALTERNATIVES:

VI. ATTACHMENTS:

City Council Meeting Minutes 3-20-17



OFFICIAL MINUTES OF
COUNCIL MEETING
ON MARCH 20, 2017

CITY HALL – 2 PARK PLAZA
6:30PM

Official Minutes

The public is advised that the following minutes are not a verbatim transcription of business presented at the Council Meeting of the date shown; but are a synopsis of pertinent information. The public is further advised that the tapes recorded at said meeting are a matter of public record and are available to be heard at the City of Alpharetta's Clerk's office during normal business hours and on line at the City web site

I. CALL TO ORDER

❖ *Mayor Belle Isle called the meeting to order at 6:32 P.M.*

II. ROLL CALL

- Council Members
 - Mayor David Belle Isle
 - Chris Owens (Mayor Pro Tem) *arrived at 6:35p.m.
 - Jason Binder
 - Jim Gilvin
 - Mike Kennedy
 - Dan Merkel
 - Donald Mitchell
- Staff
 - Bob Regus, City Administrator
 - Coty Thigpen, City Clerk
 - Sam Thomas, City Attorney

- Kathi Cook, Director of Community Development
- James Drinkard, Asst. City Administrator
- John Robison, Director of Public Safety
- Pete Sewczwicz, Director of Public Works
- Tom Harris, Director of Finance
- Shawn Mitchell, Budget Manager

III. PLEDGE TO THE FLAG

IV. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 03/06/2017)

- ❖ Council Member Kennedy offered a motion to approve the Consent Agenda
 - The motion received a second from Council Member Mitchell
 - The motion was approved 6-0

V. OLD BUSINESS

A. PH-17-08: 2012 IPMC Adoption / Update to Property Maintenance Code (2nd Reading)

- City Staff is proposing to update the current City of Alpharetta Property Maintenance Code (PMC). Alpharetta adopted its first Property Maintenance Code in December of 2003. The PMC is based on a document that the ICC (International Code Council) drafted and distributed for local adoption if Municipalities want to use it.
- The City of Alpharetta has made some amendments to the PMC, since the initial adoption, including the following:
 - Grass height (12 inches)
 - Inactive Construction Sites
 - "Fences" was added to section 304.10 in order to clarify this section includes maintenance of fences. A resident requested Staff add language to the Code requiring fence construction specifics such as depth required for posts in order to avoid fences leaning onto adjacent properties. However, Staff is recommending that the word "Fence" be added to the existing code, which can be used to address fence maintenance such as leaning.
- The Appeals process is written in the International Property Maintenance Code as being heard by a Board of Appeals and in Alpharetta, Code violations are heard by the Code Enforcement Board.

- However, since 2003 the newer versions of the ICC Property Maintenance Code were not adopted.
- As required by state regulations, the City transmitted the update and Alpharetta's changes to the Georgia Department of Community Affairs (DCA) for review. They act as the State of Georgia's governing body for Building Codes, Life Safety Code, Fire Code and Property Maintenance Code. The City received approval from DCA for the proposed update and changes.
- Therefore, City Staff is proposing to adopt the International Property Maintenance Code, 2012 Edition, with Georgia Amendments (2015) edition of the Property Maintenance Code with Alpharetta's specifics.
- City Attorney, Sam Thomas, read a summary of the Ordinance aloud constituting a 2nd reading

❖ *Council Member Kennedy offered a motion to approve the Ordinance*

- *The motion received a second from Council Member Gilvin*
- *The motion was approved 6-0*

**B. PH-17-05: Unified Development Code Text Amendments - Signs & Downtown Parking
(2nd reading)**

❖ *Mayor Pro Tem Owens joined the meeting*

- Consideration of amendments to the Unified Development Code (UDC) Section 2.6.12 (C)(2) to increase the maximum wall sign area permitted in industrial and office parks from 156 square feet to 240 square feet and UDC Appendix A, Section 2.4 (C)(3) Downtown Parking Code to delete a provision that allows required parking to be met off-site within 500'.

UDC Section 2.6.12 (C)(2):

The Sign Code allows industrial and office parks to have a maximum wall sign area of 20 square feet per floor or story above road grade, not to exceed 156 square feet. The regulation, as currently written, allows for a proportionately larger wall sign area for buildings up to eight (8) stories. The maximum wall sign area of 156 square feet does not allow for larger wall signs on buildings over eight (8) stories. There are several office properties in the City that have entitled building heights greater than eight (8) stories, including at Avalon, Northwinds, North Point Parkway, and Preston Ridge, to name a few. These heights are now being realized in Alpharetta although zoning has allowed these heights for many years. Therefore, staff recommends a change to allow 20 square feet of sign area per floor or story above road grade for buildings up to 12 stories with a maximum wall sign area not to exceed 240 square

feet. The City of Dunwoody allows a maximum sign area of up to 300 square feet.

UDC Appendix A, Section 2.4 (C)(3):

The City has experienced parking shortages in the Downtown and as a result has a consultant under contract to prepare a parking study and parking management plan. The Alpharetta Downtown Code currently allows required non-residential parking to be met off-site, if the parking is located within 500 feet of the use it serves. However, this regulation does not consider the capacity available in off-site parking areas. Therefore, staff believes that the following provision should be deleted in its entirety until a solution is identified.

“Parking in the following locations may be used to satisfy the minimum requirements of the Vehicular Parking Requirements Table: 3. Off-site parking within 500 feet of the use it serves (as measured along a pedestrian walkway from the door of the use the parking serves).”

- It should also be noted that parking requirements are reduced within the Downtown Overlay.
- City Attorney, Sam Thomas, read a summary of the Ordinance aloud constituting a 2nd reading

❖ Council Member Kennedy offered a motion to approve the Ordinance

- The motion received a second from Council Member Mitchell
- The motion was approved 7-0

C. Fiscal Year 2017 Mid-Year Budget Amendment (2nd Reading)

- Director of Finance, Tom Harris, came forward to provide a brief overview of the budget amendment that includes one addition of \$30,000 for underground fiber
- The purpose of the Fiscal Year (FY) 2017 Mid-Year Budget Amendment is to amend the base budget as adopted by City Council for targeted initiatives that have already occurred (e.g. during the first eight months of the fiscal year) or are planned to occur before fiscal year-end.
- Initiatives are discussed in detail within the attached Fiscal Year 2017 Mid-Year Budget
Requests and have been adjusted for the amendments requested as part of the first reading approval.
- The initiative for demolition of structures on recently acquired park parcels has been removed as those activities will be funded directly through the existing Park Bond Land account.

- The only new initiative is the relocation of city fiber within the City Center area
 - City Attorney, Sam Thomas, read a summary of the Budget Amendment Ordinance constituting a 2nd reading
- ❖ Council Member Mitchell offered a motion to approve the FY2017 Mid-Year Budget
- The motion received a second from Council Member Kennedy
 - The motion was approved 7-0

VI. NEW BUSINESS

A. Agreement For The Purchase And Sale Of Real Estate: Teasley Street

- ❖ *Mayor Belle Isle recused himself and Mayor Pro Tem Owens assumed the Chair for this item*
- City Administrator, Bob Regus, provided a summary of this item
 - Staff recommends adoption of a Resolution authorizing the execution and delivery of that certain agreement for purchase and sale of real estate by and among the Fulton County Board of Education, the City of Alpharetta, River Rock Development LLC, and West Canton LLC; authorizing the execution and delivery of other documents required in connection therewith, including standard and customary closing documents; and authorizing all other actions necessary to the consummation of the transaction contemplated by this resolution.
 - The Agreement before you is a four party agreement between the Fulton County Board of Education (the "School Board"), the City of Alpharetta (the "City"), River Rock Development and West Canton LLC, a subsidiary of River Rock Development (collectively the "Developer").
 - The real estate involved is .268 acres owned by the School Board currently serving as one of the private drives off Milton Avenue into Milton Center. Although this private drive does not meet the dimensions or other standards for a city street, it is, in fact, being used as a city street, including providing an unsafe cutthrough from Canton Street to Milton Avenue. The City cannot improve the drive or add calming devices unless it owns the road. Under the terms of the Agreement, the Developer will pay the School Board \$100,000.00 for the real estate which will be conveyed and dedicated to the City for a public road. The City will then improve the street to City standards by adding curb and gutter, sidewalks, street lights and traffic calming measures where necessary.
 - Curb, gutter, sidewalks and street lights to the east of the street will be constructed by the Developer. The remaining curb, gutter, sidewalks and street lights, as well as traffic calming and repaving will be the responsibility of the City. Costs to the City should not exceed \$75,000.00 and efforts will be made to lower these costs if possible by using the Developer's contractor to install our improvements while installing improvements for River Rock.

- In addition to providing access to the Developer's condominium project, the road will improve vehicular and pedestrian access to visitors to the school and to downtown businesses, and benefit public safety in general.
- City Attorney, Sam Thomas, read the Resolution aloud

Public Comment

None

- ❖ Council Member Kennedy offered a motion to approve the Resolution
 - The motion received a second from Council Member Mitchell
 - The motion was approved 6-0

B. Construction Of Temporary Parking In Downtown Alpharetta

❖ *Mayor Belle Isle returned to the meeting and resumed as Chair*

- Director of Public Works, Pete Sewczwicz, came forward to present this item
- Staff requests approval of an agreement between the City of Alpharetta and Old Roswell St, LLC for the use and development of certain property for the purpose of providing temporary public parking; approval to allocate funds in the amount of \$94,488 to cover the cost to construct the temporary parking lot; and authorization for the mayor to execute all necessary documents between the two parties.
- With development of the outparcels of City Center now underway, all of the parallel parking spaces within the development have been fenced off to permit the contractor to work in the four quadrants of City Center. Maintaining all of the parking on the City Center streets would cause a safety hazard due to all of the construction equipment/vehicles working. In preparation of the losing the parking spaces, City staff has been working with neighboring properties to acquire an easement/permission to construct a temporary parking lot on the west side of Main Street.
- The proposed temporary parking lot is located adjacent to the Liberty Hall Development. The parking lot will serve two purposes, public parking and a staging area for Liberty Hall Development. Both the City and Liberty needed space and the partnership between the two resulted in a win-win relationship. Approximately 75

spaces will be built. The developer has the right to designate 10 spaces for exclusive use, leaving the balance open for public use.

- As stipulated in an agreement, Old Roswell St. LLC (Developer of Liberty Hall), the lessee of the subject property owned by Carlos L. Bagwell, will construct the parking lot and the City will pay for the parking lot at a cost of \$94,488. Additionally, the City will be responsible for any management company (if hired by the developer with the consent of the City) as well as any utilities and repairs and maintenance during the term. The City will be obligated to pay 50% of the cost at time of issuance of the permits for the parking lot construction with the balance due upon satisfactory completion. The term of the agreement which grants the City a license to use the property for public parking remains for so long as the underlying lease agreement (between Carlos L. Bagwell and Old Roswell St. LLC) remains but not to exceed 6 years. If for any reason the lease is terminated prior to three years, the developer shall reimburse the City for the cost of the parking improvements on a pro-rated basis.
- Once approved the City will work with Liberty Hall Development to expedite the construction of the parking lot to minimize any possible downtime related to the loss of parallel parking spaces within City Center.

Public Comment

None

- ❖ Mayor Pro Tem Owens offered a motion to approve an agreement between the City of Alpharetta and Old Roswell St, LLC for the use and development of certain property for the purpose of providing temporary public parking, approve the allocation of funds in an amount not to exceed \$94,488 to cover the cost to construct the temporary parking lot; and authorize the Mayor to execute all necessary documents between the two parties.
 - The motion received a second from Council Member Merkel
 - The motion was approved 7-0

C. Protecting and Restoring Urban Tree Canopy for Stormwater Management Grant

- City Arborist, David Shostak, came forward to present this item on behalf of staff
- Staff requests approval of the 'Protecting and Restoring Urban Tree Canopy for Stormwater Management' grant opportunity with the Georgia Forestry Commission and the Green Infrastructure Center and authorize the Mayor to execute all necessary documents.
- The City of Alpharetta has been chosen by the Georgia Forestry Commission (GFC) and the Green Infrastructure Center (GIC) to participate in this grant opportunity: Protecting and Restoring Urban Tree Canopy for Stormwater Management. Seven

states within the Southern Region of the USDA Forest Service have been awarded this grant and only 1-2 cities per state can participate in this project. Alpharetta has been chosen as one of these cities since we continue to show a willingness to innovate in the way we protect trees and manage our stormwater. This grant program will assist us in bringing these two together in a more efficient and effective way.

- This is a technical assistance program where the GIC provides 1,000 hours of service and the City will need to commit to in-kind matching funds in the form of staff time, time from the public who attend any presentations, fees for meeting rooms, printing, copies, etc. There will be no fiscal impact to the City since all matching funds can be in-kind. Technical support and project management will be provided by the GIC as well as the preparation of all deliverables. This project is expected to take 14-18 months.
- When the project is completed the City of Alpharetta should expect to receive:
 - Updated tree canopy and impervious land cover map used to map current canopy and analyze runoff, stormwater benefits and potential for mitigating stormwater (map and in GIS digital format) + metadata.
 - Potential planting areas map (digital GIS) used for strategic planning to set future canopy goals.
 - Codes and Ordinance Audit for urban trees to facilitate better management and care.
 - Workshops with local committees to provide education and solicit input.
 - Model ordinance language or other program/policy documents for using trees to meet stormwater regulations.
 - Written step-by-step- strategy and methodology for linking urban forest systems to urban MS4 requirements for each of the specific partner city(s).
 - Case study of the project suitable for sharing at workshops, with elected and appointed officials and other agencies and stakeholders.
- In addition to the outcomes listed above, by better evaluating and planning for its trees, cities will also realize other 'ecosystem services' of the urban forest such as cleaner water, air, aesthetic values, open space, walkable and bikeable streets, safer pathways, improved climate for businesses and better real estate values. These other values can also be calculated as part of the project.
- The outcomes of this grant program will assist City staff in their decision making processes to evaluate more sustainable private and public development in relation to trees and stormwater. The City of Alpharetta Department of Community Development along with the City of Alpharetta Department of Public Works, along with other City departments will benefit from cooperating with this grant project.

Public Comment
None

- ❖ Council Member Kennedy offered a motion to approve the city's participation in the Protecting and Restoring Urban Tree Canopy for Stormwater Management's grant opportunity and authorize the Mayor to execute all necessary documents.
 - The motion received a second from Council Member Owens
 - The motion was approved 7-0

D. Landscape Maintenance Services: SR 400 at Five Interchanges

- Director of Public Works, Pete Sewczwicz, came forward to present this item on behalf of staff
- Staff requests that ITB No. 17-005 be awarded to Russell Landscape for Landscape Maintenance Services – SR 400 at Five Interchanges in the amount of \$159,410.00 and authorize the Mayor to execute all necessary documents.
- The award of ITB No. 17-005 is for the Landscape Maintenance Services – SR 400 at Five Interchanges contract ("SR400 Landscaping Contract"). The scope of the SR400 Landscaping Contract includes, but is not limited to, turf mowing, tree and shrub pruning, pine straw and hardwood mulch installation, litter pick up, leaf removal, weed and pest control, and other landscape maintenance activities within the specified interchange locations.
- Selection of the landscape contractor was administered as a two-part process. First, a Request for Qualifications was advertised by the City on November 17, 2016, which resulted in shortlisting three qualified contractors, Russell Landscape, TriScapes, Inc., and Yellowstone Landscape. The City then issued an Invitation to Bid to the shortlisted contractors on January 12, 2017. Responses were due to the City from the selected contractors on January 26, 2017.
- TriScapes, Inc. failed to submit a bid and was not considered further.
- The remaining bids from Russell Landscape and Yellowstone Landscape company are as follows:

• Russell Landscape	\$159,410.00
• Yellowstone Landscape	\$227,004.00
- Russell Landscape is the current contractor for the SR400 Landscaping Contract (expires 3/31/2017), which includes four of the five interchanges within the proposed contract. The new contract will include the newly constructed Encore Parkway overpass as the fifth interchange location.
- As the current contractor for the SR400 Landscaping Contract, Russell Landscape has demonstrated that they are fully qualified to perform the work required within the new contract.

- Staff met with Russell Landscape on February 8, 2017 to review the scope of work and the City's expectations. Russell Landscape assured Staff they can perform the work as specified within the City's Invitation to Bid. Staff recommends award of ITB No. 17-005 to Russell Landscape. The duration of the contract will be for five (5) years, beginning on April 1, 2017.
- On March 7, 2017, the North Fulton Community Improvement District (NFCID) voted and approved to match 50-50 regarding the cost of the maintenance with the City of Alpharetta. The 50-50 match will last 3 years, this is due to current 'expiration date' of the NFCID. The NFCID Board may elect to extend the date and thus the City can approach the Board to request the match continue for another 2 years to line up with the contract.

Public Comment

- Don Nahser, 305 Karen Drive, Alpharetta, GA, came forward to speak on this item
- ❖ Mayor Pro Tem Owens offered a motion to approve a contract with Russell Landscape Services for landscape maintenance at the 4 GA 400 Interchanges plus Encore Parkway Bridge over GA 400 in an amount not to exceed \$159,410.00 per year with the understanding that we have a Memorandum of Understanding with the North Fulton Community Improvement District to share in that expense at 50/50 for 3 years with 2 option years based upon their contract life expectancy and authorize the Mayor to execute all necessary documents.
 - The motion received a second from Council Member Gilvin
 - The motion was approved 7-0

E. FY 17 Multimodal Safety And Access Program Proposal Application

- Director of Public Works, Pete Sewczwicz, came forward to present this item on behalf of staff
- Staff requests approval to submit an application to GDOT for funding for the FY 2017 Multimodal Safety & Access Program for the mid-block crosswalk at Marietta Street and Main Street improvement project and authorization of the Mayor to execute all necessary documents.
- GDOT is soliciting project proposals for small bike or ped safety or accessibility projects through the Regional Commissions. The program is targeted towards "quick fixes" that can be under construction by the end of 2017, such as sidewalk gaps, crosswalks, refuge islands, bike lanes, pedestrian signals, etc. GDOT will pay up to 70% of the construction cost.

- Proposed projects must be on the state route system and either connect or improve a connection in existing facilities for biking, walking, or connecting by biking or walking to transit. Any state route is eligible, the program is not specific to state or local bicycle or pedestrian corridors.
- Projects should demonstrate improve safety for people walking and/or biking and not adversely impact the safety of people driving. Projects should have public support. Additional consideration will be given to projects that will improve health outcomes and generate economic impact in the community.
- The Department of Public Works is requesting permission to submit an application on the City's behalf in regards to the mid-block crosswalk at Marietta Street and Main Street improvement project.
- This project has been designed by Pond & Company.

Public Comment

None

- ❖ Mayor Pro Tem Owens offered a motion to approve the submittal of an application to GDOT for funding for the FY 2017 Multimodal Safety & Access Program to be applied to the mid-block crosswalk at Marietta Street and Main Street improvement project and authorize the Mayor to execute all necessary documents.
 - The motion received a second from Council Member Gilvin
 - The motion was approved 7-0

F. Multiple Sidewalk Improvements, ITB 17-006

- Director of Public Works, Pete Sewczwicz, came forward to present this item on behalf of staff
- Staff recommends that Bid No. 17-006 be awarded to Excellere Construction, LLC in the amount of \$706,703.63 for the Multiple Sidewalk Improvements Project and authorize the Mayor to execute all necessary documents.
- The award of this bid is for the construction of nine sidewalk segments throughout the City of Alpharetta. Of these nine projects, seven were identified as part of the 2016 Bond and the other two were funded as part of the capital budget of prior fiscal years. The scope of work at each location is as follows:

- Canton Street (Capital) - Construction of approximately 430 linear feet of sidewalk along the east side of Canton Street in the vicinity of the intersection of Canton Street and Pebble Trail. Completion of this gap will provide contiguous sidewalk along the east side of Canton Street from Mayfield Road north to the City Limits.
- Cotton Creek Entry (Bond) - Construction of approximately 570 linear feet of sidewalk along the east side of Cotton Creek Entry from Cotton Mill Place north to the cul-de-sac. Project will also include the replanting of nine trees. Completion of this gap will provide contiguous sidewalk along the east side of Cotton Creek Entry from Old Milton Parkway north to the cul-de-sac.
- Crabapple Road / S.R. 372 (Bond) - Construction of approximately 470 linear feet of sidewalk along the north side of Crabapple Road from Green Road west to existing sidewalk. Project scope will also include installation and modification of storm drainage. Completion of this gap will provide contiguous sidewalk along the north side of Crabapple Road within the City Limits.
- Hembree Road (Bond) - Construction of approximately 275 linear feet of sidewalk along the south side of Hembree Road from North Fulton Industrial Boulevard east to existing sidewalk. Project scope also includes roadway repair of Hembree Road and North Fulton Industrial Boulevard made necessary by the high volume of large trucks in the area (cement trucks, tractor trailers, etc.). Completion of this sidewalk gap will provide contiguous sidewalk along the south side of Hembree Road from the City Limits east to Maxwell Road.
- North Point Parkway (Bond) - Construction of approximately 950 linear feet of sidewalk along the west side of North Point Parkway between Old Milton Parkway and the northern end of Great Oaks Way. Completion of this gap will provide contiguous sidewalk along the west side of North Point Parkway from Morris Road south to the northern end of Great Oaks Way.
- Pointe Place Northern Gap (Bond) - Construction of approximately 245 linear feet of sidewalk along the west side of Pointe Place from Upper Hembree Road south to existing sidewalk. Project also includes the construction of approximately 65 linear feet of sidewalk along the south side of Upper Hembree Road from Pointe Place east to existing sidewalk.
- Pointe Place Southern Gap (Bond) - Construction of approximately 215 linear feet of sidewalk along the west side of Pointe Place from approximately 650 feet south of Hembree Road south to the cul-de-sac. Construction of this gap, in conjunction with the Pointe Place Northern Gap, will provide contiguous sidewalk along the west side of Pointe Place from Upper Hembree Road south to the cul-de-sac.
- Upper Hembree Road (Bond) - Construction of approximately 340 linear feet of sidewalk along the south side of Upper Hembree Road between Taylor Oaks Drive and Pointe Place. Construction of this gap, in conjunction with the Pointe Place Northern Gap, will provide contiguous sidewalk along the south side of Upper Hembree Road within the City Limits.
- Waters Road (Capital) - Construction of approximately 525 linear feet of sidewalk along the west side of Waters Road from just north of Waters Mill Drive to Shiraz Lane / Waters Chase Subdivision (private development, under construction). Project scope also includes the installation of curb and gutter and storm drainage. Completion of this gap will complete the City's portion of sidewalk construction necessary to provide contiguous sidewalk along the west side of Waters Road from Kimball Bridge Road south to Jones

Bridge Road. Sidewalk improvements across the frontage of the Waters Chase Subdivision, including a pedestrian bridge across Long Indian River, are the responsibility of the private developer.

- The Department of Public Works prepared plans and specifications for the sidewalk projects and advertised for competitive bids during January and February 2017. Bids for the project were received on February 16, 2017 and the City received a total of eleven bids.
- On February 28, 2017, the CMEC bid was withdrawn due to multiple errors and omissions. Thus, Excellere Construction LLC (Excellere) became the apparent low bidder. Excellere is an experienced contractor which has worked on several projects with similar scopes for several Georgia agencies including the City of Milton, City of Royston, and Georgia Gwinnett College. The contacted references stated that Excellere provided reliable work on time and within budget and would utilize their services again. Further, the president of Excellere, Mr. Luigi Hernandez, has previous experience working on City sidewalk projects as project manager while employed by Lewallen Construction. This experience includes Mid Broadwell Road Sidewalk Improvements Phases 3, 4, and 5, and the Big Creek Greenway Connection from Fire Station 6.
- Staff met with representatives of Excellere on March 2, 2017 to review the scope of work and the City's expectations. When asked about the large gap between their submitted bid price and the next lowest bidder, Excellere offered three potential reasons. First, Excellere will be self-performing a large amount of the work including demolition and erosion control, where others may be utilizing subcontractors. Second, Excellere owns all of the necessary signs, barrels, arrow boards, and other devices necessary to provide traffic control and will not have to rent these devices. Third, Excellere personnel spent extensive time reviewing the plans and visiting all the sites prior to preparing their bid to ensure they understood the project scope and the existing conditions in which they would be working. Excellere assured Staff that they could complete the project for the submitted bid amount and within the allocated time frame. Thus, Staff determined Excellere Construction LLC to be the lowest responsive and responsible bidder.
- Once a contract with Excellere Construction LLC has been finalized and executed, construction may begin immediately. The anticipated completion date for work at all locations is no more than 270 days from notice to proceed. The work along Canton Street is anticipated to be complete no more than 30 days from start of construction. The work along Cotton Creek Entry Location is anticipated to be complete no more than 30 days from start of construction. The work along Crabapple Road is anticipated to be complete no more than 30 days from start of construction. The work along Hembree Road is anticipated to be complete no more than 30 days from start of construction. The work along North Point Parkway is anticipated to be complete no more than 45 days from start of construction. The work along Pointe Place and Upper Hembree is anticipated to be complete no more than 60 days from start of construction. The work along Waters Road is anticipated to be complete no more than 45 days from start of construction.

Public Comment

None

- ❖ Mayor Pro Tem Owens offered a motion to award Bid No. 17-006 to Excellere Construction, LLC in an amount not to exceed \$706,703.63 for the Multiple Sidewalk Improvements Project as listed in the staff presentation and authorize the Mayor to execute all necessary documents.
 - The motion received a second from Council Member Gilvin
 - The motion was approved 7-0

G. Purchase of Back-Up Pistols for Police Department Officers.

- Director of Public Safety, John Robison, came forward to present this item on behalf of staff
- The Alpharetta Department of Public Safety is requesting approval to use Department of Justice seized funds to purchase back-up pistols for all Sworn Officers. Back-up pistols are carried in the event of a catastrophic failure or the loss of a primary pistol during an active, rapidly evolving deadly force situation. Currently, Sworn Officers are authorized to carry a back-up pistol of their choice which they purchase. This leads to different types of pistols and different calibers of ammunition that our Officers are currently carrying. A uniform back-up weapon streamlines our qualification, maintenance, inspection and reporting processes. This also ensures common weapons training and weapons familiarization for all officers while supporting them with a common weapon. Issuing back-up weapons helps ensure Officer Safety and enhances our ability to protect the public.
- Seized funds in an amount totaling \$69,058.94 are recommended to be utilized as follows:
 - Purchase one-hundred thirty five (135) Glock 9mm, G43 pistols which are a compact design and can be easily concealed making it an ideal weapon for the intended purpose. The Glock weapon design is known to us and we already have several police officers who are trained as armorers with the weapon system. This will enable us to absorb the weapons with no additional armorer training needed. The pistols would be purchased through State Contract (#9999-SPD-ES40199379-0003) from Ed's Public Safety in an amount totaling \$43,267.50. Multiple vendors provide these pistols through State Contract but the Department has worked with Ed's Public Safety in the past and has found their customer service to be exceptional. Also, they have the weapons in stock and will expedite the order.
 - Purchase ammunition for the officers. This includes the initial training, qualification and their initial duty issue. The ammunition would be purchased through State Contract (#9999-SPD-ES40199379-0005) from Gulf States Distributors in an amount totaling \$12,291.44.

- Authorization to reimburse officers for the purchase of their preferred back-up holster - not to exceed \$100.00 per officer. The holsters would be turned in as Department property if the officer leaves the Agency. The cost for holster reimbursements is estimated at \$13,500.00.

Public Comment

- Alexander Williamson, 12535 Wexcroft Lane, Alpharetta, GA, came forward to speak on this item
- ❖ Council Member Gilvin offered a motion to approve the use of up to \$69,058.94 of Department of Justice seized funds for the purchase of 135 Glock 9mm, G43 pistols in the amount up to \$43,267.50 from Ed's Public Safety, an ammunition in an amount up to \$12,291.44 from Gulf States Distributors and reimbursement up to \$13,500 for holsters for those weapons as well.
- The motion received a second from Council Member Binder
- The motion was approved 7-0

VII. WORKSHOP

A. Discussion of Alpha Loop

- Director of Community Development, Kathi Cook, came forward to present an overview of the status of this project
- The City has presented the concept plan to the North Fulton CID and it was very well received. Mayor Belle Isle and Ms. Cook will be attending the next Board meeting to ask if there is an interest in a monetary partnership on this project.

VIII. PUBLIC COMMENT

- Beverly Iffland, 320 Jayne Ellen Way, Alpharetta, GA, came forward to speak on the proposed changes to the property maintenance code specifically in regard to fencing
- Don Nahser, 305 Karen Drive, Alpharetta, GA came forward to discuss the City's recent glass recycling survey

IX. REPORTS

- Council Member Mitchell announced that the Alpharetta Symphony Orchestra had a successful first performance this past weekend at Alpharetta United Methodist Church. Council Member Mitchell encouraged the public to support the this organization as well as the City Band and Alpharetta Community Choir.
- Mayor Belle Isle announced that the City will be having a Groundbreaking Ceremony for the private development of City Center this Thursday at 3:00 p.m.

X. ADJOURNMENT TO EXECUTIVE SESSION

- ❖ Council Member Binder offered a motion to adjourn into Executive Session
 - The motion received a second from Council Member Kennedy
 - The motion was approved 7-0

Respectfully Submitted,


Coty Thigpen, City Clerk



STAFF REPORT

Submitting Department: Finance

Submitted By: Thomas Harris

Meeting Date: April 10, 2017

I. AGENDA ITEM TITLE: FINANCIAL MANAGEMENT REPORT: MONTH ENDING FEBRUARY 28, 2017

II. RECOMMENDATION:

Approve the Financial Management Reports for the month ending February 28, 2017 (period 8 of Fiscal Year 2017).

III. REPORT IN BRIEF:

On a monthly basis, the Finance Department prepares detailed revenue and expenditure statements for all city operating funds (including prior-year comparisons for the General Fund).

In addition, this report includes:

1. Detailed capital project report including life-to-date activity;
2. Payments \$5,000 and greater;
3. Purchase orders with an estimated cost between \$5,000 and \$50,000; and
4. Status of current year bids/RFPs.

IV. ALTERNATIVES:

V. ATTACHMENTS:

Financial Management Reports (February 2017)

Financial Management Reports



for the month ending
February 28, 2017
(Period 8 of 12 - unaudited)

Financial Management Reports

Fiscal Year 2017

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2 PARK PLAZA
ALPHARETTA, GA 30009
PHONE: 678.297.6000
WWW.ALPHARETTA.GA.US

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS
FROM: THOMAS G. HARRIS, FINANCE DIRECTOR *TH*
DATE: APRIL 10, 2017
RE: FINANCIAL MANAGEMENT REPORTS AS OF FEBRUARY 28, 2017

The documents contained herein represent the financial management reports for the City of Alpharetta ("city") as of the period ending February 28, 2017.

General Fund

Revenue: The following section pertains to information detailed in the attached Revenue Summary and Collection Comparison report. FY 2017 revenues are budgeted at \$62 million (net of Carryforward Fund Balance totaling \$6 million). As of February 28, 2017, actual revenue collections total 81% or \$50 million.

Early collection trends indicate a net gain over budget of \$1.4 million. The revenue account detail is as follows:

• Insurance Premium Taxes:	\$ 198,813
• Building Permit Fees:	595,000
• Business and Occupational Taxes:	150,000
• Court Fines:	175,000
• Hotel Taxes (City portion):	375,000
• Motor Vehicle Title Fee:	(250,000)
• Franchise Taxes:	(314,123)
• Other:	<u>448,981</u>

Estimated Gain: \$1,378,671

The FY 2017 budget for current year property taxes (non-motor vehicle) totals \$19.9 million and is based on a billable digest of \$4.4 billion (net of all exemptions/motor vehicle values). This figure was calculated in April/May 2016 based on staff forecasts of property values/appeals.

The actual digest for FY 2017, as provided by the Fulton County Board of Assessors ("Board of Assessors"), currently totals \$4.4 billion (net of all

MAYOR
DAVID BELLE ISLE

COUNCIL MEMBERS
JASON BINDER
JIM GILVIN
MIKE KENNEDY
DAN MERKEL
DONALD F. MITCHELL
CHRIS OWENS

CITY ADMINISTRATOR
ROBERT J. REGUS

exemptions/motor vehicle values). This figure is net of all exemptions/motor vehicle values and assumes a 12%¹ write-down of appealed property values.

As detailed in the chart below, property tax collections at an estimated write-down trend of 12% on appealed properties would result in additional property tax collections of \$200,000.

General Fund			
	FY 2016 Budget	FY 2016 Estimate	Variance
Digest	4.4 billion	4.4 billion	(44 million)
Est. Revenue at:			
97% Budgeted Collection Rate	✓		
99% Historical Collection Rate		✓	
Property Tax Collections	\$19.9 million	\$20.1 million*	\$ 200,000
* Based on assessment (including appeals) write-down estimate of 12%.			

The budgetary estimate for FY 2017 property tax collections will remain at \$19.9 million pending further collection data and appeal write-down trends.

Insurance Premium Tax collections total \$3.6 million in FY 2017 and represent an 8% increase over FY 2016 collections of \$3.3 million.

Franchise Tax collections for electricity (Georgia Power and Suwanee) total \$4.6 million in FY 2017 (\$4.9 million was collected in FY 2016) which is \$314,123 less than budget. According to Georgia Power, energy sales growth trailed forecasts at less than 1% and contributed to the revenue decline.

Building Permit Fee collections is trending 26% higher than FY 2016 and is conservatively estimated to total \$2 million by year-end (\$2.5 million was collected in FY 2016) which is \$595,000 greater than budget. Building permit fee collections are variable but will likely exceed the estimate for FY 2017 and will be adjusted accordingly in future reports. Growth is being driven through an increase in the underlying number/value of permits.

Business and Occupational tax collections is trending 25% higher than FY 2016 and is estimated to total \$1.1 million by year-end (\$1.1 million was collected in FY 2016) which is \$150,000 greater than budget. The growth trend is partially influenced by payment timing (taxes carry a February due date with a one month grace period) and is expected to level out to a more sustainable growth rate over the next month.

Municipal Court Fine collections is trending 4% higher than FY 2016 and is estimated to total \$2.2 million by year-end (\$2.2 million was collected in FY 2016) which is \$175,000 greater than budget.

Motor Vehicle Title Tax (TAVT) collections is trending lower than FY 2016 (\$1.1 million was collected in FY 2016) and is estimated to total \$750,000 by year-end (non-standard revenue

¹ Appealed property values for FY 2017 currently total \$770 million with 79% (\$608 million) of these values included in the billable digest and the remaining 21% (\$162 million) representing the city's buffer. The current write-down trend of appealed properties has totaled 12%, which is within the city's buffer.

collection as it is dependent upon vehicle sales) which is \$250,000 less than budget. Main driver includes a revision in the TAVT formula that reduced the local share during 2016 from 45% to 41%. Starting January 1, 2017, the local share increased to 45%, which will improve collections moving forward.

The Finance Department will continue to monitor revenues and provide updates on collection trends as they become available.

Expenditures: The following section pertains to information detailed in the attached Expenditure Summary by Department (expenditure rollup by department) and Expenditure Summary by Category (expenditure rollup by account) reports.

As of February 28, 2017, city departments (not including General Government²) have encumbered and expensed 64%, or \$35 million, of their FY 2017 budget appropriations.

Contingency: The General Fund contingency balance as of February 28, 2017 totals \$544,163.

Special Revenue Funds (large funds only)

The following section references information included within the attached GAAP Financial Statements.

Hotel/Motel Fund: FY 2017 revenues are budgeted at \$6 million (net of carryforward fund balance totaling \$950,566) with budgeted disbursements as follows: Alpharetta Convention & Visitor's Bureau (43.75% or \$2.6 million); Convention Center (18.75% or \$775,630 for debt service on the Series 2016 Convention Center Bonds and \$349,370 for debt service reserve); and the city (37.5% or \$2.3 million). Total debt service reserve funding from the Convention Center portion of the tax currently approximates \$1.3 million (includes current year appropriations and a carryforward of the prior year reserve balance). As of February 28, 2017, the city has collected 67% or \$4 million (seven months of collections). All collections have been distributed to the participating entities based on their proportionate share.

Hotel Tax collections is trending higher than FY 2016 and is estimated to total \$7 million by year-end (\$6.4 million was collected in FY 2016) which is \$1 million greater than budget.

E-911 Fund: FY 2017 revenues are budgeted at \$3.7 million (net of carryforward fund balance totaling \$1.5 million for capital initiatives and reserve balances in excess of the 16% Emergency Reserve designation). As of February 28, 2017, the city has collected 54% or \$2 million (seven months of collections including the 1st and 2nd quarterly payments under the Milton IGA).

Expenditures/encumbrances during the same time period total \$3.3 million and represent general operations, blanket purchase orders that will sustain operations/capital initiatives throughout the year, and one-time capital initiatives. There are no budget variances anticipated at this time.

² General Government is utilized to account for non-operating transactions such as transfers-out to other city funds, contingency, etc.

Debt Service Fund

The following section pertains to information detailed within the attached GAAP Financial Statements.

FY 2017 revenues are budgeted at \$5.5 million (net of carryforward fund balance totaling \$814,052). As of February 28, 2017, actual revenue totaled 97% of budget or \$5.3 million.

The FY 2017 budget for current year property taxes (non-motor vehicle) totals \$5.4 million and is based on a billable digest of \$4.9 billion (net of all exemptions/motor vehicle values). This figure was calculated in April/May 2016 based on staff forecasts of property values/appeals.

The actual digest for FY 2017, as provided by the Fulton County Board of Assessors, currently totals \$4.8 billion (net of all exemptions/motor vehicle values). This figure is net of all exemptions/motor vehicle values and assumes a 12%³ write-down of appealed property values.

As detailed in the chart below, property tax collections at an estimated write-down trend of 12% on appealed properties would result in property tax collections trailing budget by (\$15,000).

Debt Service Fund			
	FY 2016 Budget	FY 2016 Estimate	Variance
Digest	4.9 billion	4.8 billion	(95 million)
Est. Revenue at:			
97% Budgeted Collection Rate	✓		
99% Historical Collection Rate		✓	
Property Tax Collections	\$5.4 million	\$5.4 million*	\$ (15,000)
* Based on assessment (including appeals) write-down estimate of 12%.			

The budgetary estimate for FY 2017 property tax collections will remain at \$5.4 million pending further collection data and appeal write-down trends.

Grant Funds

The following section references information included within the attached Grant Funds Detail Reports.

Operating Grant Fund (Fund 220): Available funding totals \$124,731 and represents unencumbered/unspent project appropriations of \$105,302 and a non-allocated reserve for future projects (grant matches) of \$19,429.

Capital Grants Fund (Fund 340): Available funding totals \$265,900 and represents unencumbered/unspent capital project appropriations of \$58,223 and a non-allocated reserve for future capital projects (grant matches) of \$207,677.

³ Appealed property values for FY 2017 currently total \$770 million with 79% (\$608 million) of these values included in the billable digest and the remaining 21% (\$162 million) representing the city's buffer. The current write-down trend of appealed properties has totaled 12%, which is within the city's buffer.

Capital Project Funds

The following section references information included within the attached Capital Project Funds Detail Reports.

General Capital Project Fund (Fund 301): Available city funding totals \$17.8 million and represents unencumbered/unspent capital project appropriations of \$17.4 million and a non-allocated reserve for future capital projects of \$418,137.

Available ABC (Alpharetta Business Community) funding totals \$436,967 and represents unencumbered/unspent capital project appropriations (sidewalk connectivity).

Stormwater Capital Fund (Fund 302): Available funding totals \$446,077 and represents unencumbered/unspent capital project appropriations.

Conference Center Bond Fund (Fund 316): This fund accounts for proceeds of the Development Authority of Alpharetta Revenue Bonds, Series 2016 (Alpharetta Conference Center Project). Design and construction related phases are fully encumbered and the bond issuance costs have been spent.

Parks and Transportation Bond Fund (Fund 317): This fund accounts for proceeds of the voter approved General Obligation Bonds, Series 2016. Available funding totals \$48.2 million and represents unencumbered/unspent capital project appropriations.

TSPLOST Capital Project Fund (Fund 335): This fund accounts for collections under the Transportation Special Local Option Sales Tax (TSPLOST) that goes into effect on April 1, 2017. Available funding totals \$1.7 million (non-allocated reserve).

Enterprise Fund

The following section pertains to information detailed within the attached GAAP Financial Statements.

Solid Waste Fund: FY 2017 revenues are currently budgeted at \$3.3 million (net of carryforward fund balance totaling \$593,989 constituting reserve balances in excess of the 16% Emergency Reserve designation). As of February 28, 2017, the city has collected \$3.2 million, which represents the 1st-4th quarter billings and associated investment earnings. Expenditures/encumbrances during the same time period total \$3.2 million and represent general operations and blanket purchase orders (e.g. sanitation hauler) that will sustain operations throughout the year. Any budget variances will be minor and coverable through fund balance.

Other Items

Council Member Stipend Activity Listing: The FY 2017 budget includes appropriations of \$9,000 for the Mayor and \$5,000 for each City Council Post and the available balances as of February 28, 2017 are as follows:

	Budget	Expenditures (year-to-date)	Available Balance
Mayor: David Belle Isle	\$ 9,000	\$ 2,918	\$ 6,082
Post #1: Donald Mitchell	\$ 5,000	\$ 1,736	\$ 3,264
Post #2: Mike Kennedy	\$ 5,000	\$ 798	\$ 4,202
Post #3: Chris Owens	\$ 5,000	\$ -	\$ 5,000
Post #4: Jim Gilvin	\$ 5,000	\$ 1,084	\$ 3,916
Post #5: Jason Binder	\$ 5,000	\$ 659	\$ 4,341
Post #6: Dan Merkel	\$ 5,000	\$ 888	\$ 4,112

Development Authority⁴ (Component Reporting Unit)

The following section pertains to information detailed within the attached Alpharetta Development Authority Financial Statements.

As of February 28, 2017, the Development Authority has \$20,391 in available resources to support its main functions of promoting the public good and general welfare, trade, commerce, industry, general tax base and the employment opportunities available in the city.

Other reports included with this packet are as follows:

- Listing of Payments \$5,000 and greater;
- Listing of PO's between \$5,000 and \$50,000; and
- Bid/RFP Status

⁴ The Development Authority is a public corporation created and existing under the Constitution and laws of the State of Georgia and is governed by seven directors duly appointed by the Alpharetta City Council.



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GENERAL FUND

Revenue Report



CITY OF ALPHARETTA
 Financial Management Reports
 General Fund (Unaudited)
Revenue Summary and Collection Comparison
 For the month ended February 28, 2017

	Current Fiscal Year					Prior Fiscal Year		
	2017 Budget	2017 YTD	% Collected	2017 Estimated	Variance	2016 Actual	2016 YTD	% Collected
Top 10 Revenues:								
Property Taxes								
Current Year	\$ 19,900,000	\$ 19,314,705	97.1%	\$ 19,900,000	\$ -	\$ 20,393,409	\$ 20,173,721	98.9%
Delinquent	259,000	258,068	99.6%	329,884	70,884	404,543	322,431	79.7%
Motor Vehicle Tax	250,000	159,621	63.8%	250,000	-	390,577	256,519	65.7%
Motor Vehicle Title Fee	1,000,000	499,229	49.9%	750,000	(250,000)	1,132,961	822,367	72.6%
Local Option Sales Tax	15,100,000	8,920,154	59.1%	15,100,000	-	14,953,985	8,756,688	58.6%
Franchise Tax	6,725,000	5,508,078	81.9%	6,410,877	(314,123)	6,630,390	5,764,795	86.9%
Insurance Premium Tax	3,390,000	3,588,813	105.9%	3,588,813	198,813	3,313,175	3,313,175	100.0%
Alcohol Beverage Excise Tax	2,015,000	1,216,162	60.4%	2,015,000	-	2,053,173	1,185,943	57.8%
Building Permit Fees	1,405,000	1,597,796	113.7%	2,000,000	595,000	2,542,159	1,272,312	50.0%
Business and Occupational Tax	950,000	971,863	102.3%	1,100,000	150,000	1,112,259	778,339	70.0%
Municipal Court Fines	2,025,000	1,530,260	75.6%	2,200,000	175,000	2,198,202	1,475,827	67.1%
Recreation/Special Event Fees	2,423,900	1,732,206	71.5%	2,479,956	56,056	2,678,423	1,766,408	65.9%
Hotel/Motel Tax (City portion)	2,250,000	1,499,033	66.6%	2,625,000	375,000	2,429,994	1,284,442	52.9%
subtotal	\$ 57,692,900	\$ 46,795,989	81.1%	\$ 58,749,529	\$ 1,056,629	\$ 60,233,250	\$ 47,172,968	78.3%
Other Revenues	4,090,916	3,205,394	78.4%	4,412,958	322,042	4,848,356	3,028,477	62.5%
Total Revenues	\$ 61,783,816	\$ 50,001,383	80.9%	\$ 63,162,487	\$ 1,378,671	\$ 65,081,606	\$ 50,201,445	77.1%
Carryforward Fund Balance	6,067,830							



GENERAL FUND

Expenditure Reports



CITY OF ALPHARETTA
 Financial Management Reports
 General Fund (unaudited)
Expenditure Summary by Department
 For the month ended February 28, 2017

	Current Fiscal Year						Prior Fiscal Year		
	2017 Budget	2017 Encumbrances	2017 Exp. (YTD)	Funds Available	% Enc./Exp.	% Exp.	2016 Exp. (Total)	2016 Exp. (YTD)	% Exp.
Expenditures by Department:									
Mayor & Council	\$ 360,977	\$ 432	\$ 207,266	\$ 153,280	57.5%	57.4%	\$ 321,095	\$ 216,038	67.3%
City Administration	2,037,438	82,507	1,241,980	712,951	65.0%	61.0%	1,893,792	1,206,466	63.7%
Finance	3,199,142	70,764	2,149,967	978,411	69.4%	67.2%	3,087,059	2,160,327	70.0%
City Attorney	650,000	-	265,157	384,843	40.8%	40.8%	726,165	436,329	60.1%
Information Technology	1,599,441	7,671	1,005,084	586,686	63.3%	62.8%	1,520,628	980,668	64.5%
Human Resources	401,756	7,810	238,580	155,367	61.3%	59.4%	393,603	256,030	65.0%
Municipal Court	1,092,257	94,307	602,051	395,900	63.8%	55.1%	955,841	614,849	64.3%
Public Safety	26,496,171	439,703	16,558,210	9,498,258	64.2%	62.5%	24,672,611	16,385,281	66.4%
Public Works	7,907,543	326,268	4,556,249	3,025,026	61.7%	57.6%	7,364,018	4,643,676	63.1%
Recreation & Parks	8,747,712	591,653	5,219,140	2,936,919	66.4%	59.7%	8,127,231	4,987,019	61.4%
Community Development	2,782,412	35,587	1,660,646	1,086,180	61.0%	59.7%	2,345,022	1,477,149	63.0%
subtotal	\$ 55,274,849	\$ 1,656,700	\$ 33,704,328	\$ 19,913,820	64.0%	61.0%	\$ 51,407,064	\$ 33,363,832	64.9%
General Government:									
Non-Departmental	\$ 45,000	\$ -	\$ 10,000	\$ 35,000	22.2%	22.2%	\$ 45,000	\$ 10,000	22.2%
Conv. Ctr Bonds Reserve	450,000	-	-	450,000	0.0%	0.0%	-	-	-
Insurance Premiums (Risk)	640,000	-	426,667	213,333	66.7%	66.7%	607,000	404,667	66.7%
Gwinnett Tech Bond P&I	286,940	-	58,470	228,470	20.4%	20.4%	290,340	60,170	20.7%
Transfer(s) to other Funds	10,549,857	-	7,033,238	3,516,619	66.7%	66.7%	8,943,236	5,962,157	66.7%
Contingency	605,000	3,466	57,372	544,163	10.1%	9.5%	84,663	9,598	11.3%
subtotal	\$ 12,576,797	\$ 3,466	\$ 7,585,746	\$ 4,987,585	60.3%	60.3%	\$ 9,970,239	\$ 6,446,592	64.7%
Total Expenditures	\$ 67,851,646	\$ 1,660,166	\$ 41,290,075	\$ 24,901,405	63.3%	60.9%	\$ 61,377,304	\$ 39,810,423	64.9%



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CITY OF ALPHARETTA
Financial Management Reports
General Fund (unaudited)
Expenditure Summary by Category
For the month ended February 28, 2017

	Current Fiscal Year						Prior Fiscal Year		
	2017 Budget	2017 Encumbrances	2017 Exp. (YTD)	Funds Available	% Enc./Exp.	% Exp.	2016 Exp. (Total)	2016 Exp. (YTD)	% Exp.
Expenditures by Category:									
Salaries & Benefits:									
(1) Regular Salaries	\$ 25,129,583	\$ -	\$ 14,907,472	\$ 10,222,111	59.3%	59.3%	\$ 24,084,319	\$ 14,984,833	62.2%
Overtime	1,045,000	-	674,739	370,261	64.6%	64.6%	1,174,251	732,473	62.4%
Group Insurance	7,573,002	-	4,601,462	2,971,540	60.8%	60.8%	6,528,813	4,525,291	69.3%
FICA and Social Security	1,997,108	-	1,118,654	878,454	56.0%	56.0%	1,812,614	1,122,737	61.9%
Defined Benefit Pension	2,387,665	-	2,387,665	-	100.0%	100.0%	2,276,470	2,276,470	100.0%
401(A) Retirement/Match	1,482,671	-	1,016,808	465,863	68.6%	68.6%	1,481,319	961,875	64.9%
(2) Other	791,126	-	516,559	274,567	65.3%	65.3%	778,040	519,151	66.7%
subtotal	\$ 40,406,155	\$ -	\$ 25,223,359	\$ 15,182,796	62.4%	62.4%	\$ 38,135,826	\$ 25,122,830	65.9%
Maintenance & Operations:									
Professional Services	\$ 2,350,678	\$ 543,751	\$ 1,358,866	\$ 448,061	80.9%	57.8%	\$ 2,197,742	\$ 1,282,827	58.4%
Legal Services	650,000	-	265,157	384,843	40.8%	40.8%	726,165	436,329	60.1%
Vehicle Fuel/Maintenance	1,109,715	4,241	561,666	543,808	51.0%	50.6%	888,211	561,005	63.2%
Maintenance Contracts	2,279,562	530,480	963,745	785,337	65.5%	42.3%	1,694,974	993,262	58.6%
IT Professional Services	1,396,932	236,795	979,562	180,575	87.1%	70.1%	1,297,004	914,300	70.5%
General Supplies	988,706	76,747	549,111	362,848	63.3%	55.5%	950,800	615,201	64.7%
Utilities	2,629,810	3,180	1,395,653	1,230,977	53.2%	53.1%	2,482,835	1,468,855	59.2%
Other	2,681,640	246,800	1,693,050	741,790	72.3%	63.1%	2,423,265	1,412,759	58.3%
subtotal	\$ 14,087,043	\$ 1,641,993	\$ 7,766,811	\$ 4,678,239	66.8%	55.1%	\$ 12,660,996	\$ 7,684,539	60.7%
Capital:									
OSSI/Fire Truck Leases	\$ 522,972	\$ -	\$ 522,971	\$ 1	100.0%	100.0%	\$ 355,747	\$ 355,747	100.0%
Software Leases	185,570	-	185,568	2	100.0%	100.0%	183,696	183,696	100.0%
Other	73,109	14,707	5,620	52,782	27.8%	7.7%	70,799	17,019	24.0%
subtotal	\$ 781,651	\$ 14,707	\$ 714,158	\$ 52,786	93.2%	91.4%	\$ 610,242	\$ 556,462	91.2%
General Government:									
Non-Departmental	\$ 45,000	\$ -	\$ 10,000	\$ 35,000	22.2%	22.2%	\$ 45,000	\$ 10,000	22.2%
Conv. Ctr Bonds Reserve	450,000	-	-	450,000	0.0%	0.0%	-	-	-
Insurance Premiums (Risk)	640,000	-	426,667	213,333	66.7%	66.7%	607,000	404,667	66.7%
Gwinnett Tech Bond P&I	286,940	-	58,470	228,470	20.4%	20.4%	290,340	60,170	20.7%
Transfer(s) to other Funds	10,549,857	-	7,033,238	3,516,619	66.7%	66.7%	8,943,236	5,962,157	66.7%
Contingency	605,000	3,466	57,372	544,163	10.1%	9.5%	84,663	9,598	11.3%
subtotal	\$ 12,576,797	\$ 3,466	\$ 7,585,746	\$ 4,987,585	60.3%	60.3%	\$ 9,970,239	\$ 6,446,592	64.7%
Total Expenditures	\$ 67,851,646	\$ 1,660,166	\$ 41,290,075	\$ 24,901,405	63.3%	60.9%	\$ 61,377,304	\$ 39,810,423	64.9%

Notes:

- (1) Includes the following components: regular salaries, holiday leave, temporary and seasonal salaries, and separation payout.
- (2) Includes the following components: workers compensation, educational programs, automobile allowance, tuition reimbursement, and employee service awards.



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GRANT FUNDS

Revenue & Expenditure Reports



CITY OF ALPHARETTA
 Financial Management Reports
 Grant Funds
Operating Grant Fund Detail (Fund 220; life-to-date for active projects)
 As of February 28, 2017

				Project Snapshot		FY 2017					
				Total Project Authorization	Prior Year Collections/ Expenditures	Carryforward Budget	FY 2017 Appropriations	Total Budget	Collections/ Expenditures	Encumbrances	Remaining
Account #	Project										
Revenues											
Public Safety											
22031150-371000-	G1407	BAC Pedal Car Walmart 2013		\$ 2,500	\$ 2,500	\$ -	\$ -	\$ -	\$ -		\$ -
22031150-331110-	C1617	2015 Bulletproof Vest Grant (DOJ)		29,586	4,242	7,319	18,025	25,344	-		25,344
22031150-3311150-	G1701	2017 Bicycle Safety Grant (GOHS)		26,985	-	-	26,985	26,985	1,435		25,550
22031150-3311110-	G1702	2017 Electronic Crime Taskforce		7,000	-	-	7,000	7,000	-		7,000
22031150-3311110-	G1703	2016 Homeland Security Grant		17,497	-	-	17,497	17,497	-		17,497
		subtotal		\$ 83,568	\$ 6,742	\$ 7,319	\$ 69,507	\$ 76,826	\$ 1,435		\$ 75,391
Recreation and Parks											
22061150-371000-	G1105	Camp Happy Hearts		\$ 30,645	\$ 29,845	\$ 300	\$ 500	\$ 800	\$ 500		\$ 300
22061150-371000	G1700	Camp Happy Hearts		15,000	-	-	15,000	15,000	15,000		-
		subtotal		\$ 45,645	\$ 29,845	\$ 300	\$ 15,500	\$ 15,800	\$ 15,500	\$ -	\$ 300
General Government											
22090200-391100		Transfer-In from the General Fund (Match)				\$ -	\$ 20,000	\$ 20,000	\$ 13,333		\$ 6,667
22090200-395000		Carryforward Fund Balance				49,593	-	49,593	-		49,593
		subtotal				\$ 49,593	\$ 20,000	\$ 69,593	\$ 13,333		\$ 56,260
		Total				\$ 57,212	\$ 105,007	\$ 162,219	\$ 30,268		\$ 131,951



CITY OF ALPHARETTA
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Operating Grant Fund Detail (Fund 220; life-to-date for active projects)
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				Project Snapshot		FY 2017						
				Total Project Authorization	Prior Year Collections/ Expenditures	Carryforward Budget	FY 2017 Appropriations	Total Budget	Collections/ Expenditures	Encumbrances	Remaining	
Account #	Project											
Expenditures												
Public Safety												
22031150-531600-	G1407	BAC Pedal Car Walmart 2013		\$ 2,500	\$ 687	\$ 1,813	\$ -	\$ 1,813	\$ -	\$ -	\$ 1,813	
22031150-542100	C1617	2015 Bulletproof Vest Grant (DOJ)		55,920	12,354	7,517	36,049	43,566	7,517	-	36,049	
22031150-521200	G1701	2017 Bicycle Safety Grant (GOHS)		425	-	-	425	425	425	-	-	
22031150-523500	G1701	2017 Bicycle Safety Grant (GOHS)		3,860	-	-	3,860	3,860	2,876	-	984	
22031150-523700	G1701	2017 Bicycle Safety Grant (GOHS)		3,150	-	-	3,150	3,150	-	-	3,150	
22031150-531100	G1701	2017 Bicycle Safety Grant (GOHS)		2,550	-	-	2,550	2,550	2,500	-	50	
22031150-531600	G1701	2017 Bicycle Safety Grant (GOHS)		656	-	-	656	656	485	-	171	
22031150-542100	G1701	2017 Bicycle Safety Grant (GOHS)		16,344	-	-	16,344	16,344	-	16,344		
22031150-531600	G1702	2017 Electronic Task Force		7,000	-	-	7,000	7,000	-	-	7,000	
22031150-531100	G1703	2016 Homeland Security		10,579	-	-	10,579	10,579	1,041	-	9,538	
22031150-531600	G1703	2016 Homeland Security		6,918	-	-	6,918	6,918	6,300	-	618	
		subtotal		\$ 109,902	\$ 13,041	\$ 9,330	\$ 87,531	\$ 96,861	\$ 21,144	\$ 16,344	\$ 59,373	
Recreation and Parks												
22061150-531100-	G1105	Camp Happy Hearts		\$ 38,351	\$ 13,299	\$ 24,552	\$ 500	\$ 25,052	\$ -	\$ -	\$ 25,052	
22061150-531100-	G1700	Camp Happy Hearts		15,000	-	-	15,000	15,000	-	-	15,000	
22061150-521200-	G1401	Fresh Grant Special Needs		14,349	8,472	5,877	-	5,877	-	-	5,877	
		subtotal		\$ 67,700	\$ 21,771	\$ 30,429	\$ 15,500	\$ 45,929	\$ -	\$ -	\$ 45,929	
Non-Allocated												
(1) 22090200-579000		Reserve for City Grant Matches				\$ 17,453	\$ 1,976	\$ 19,429	\$ -	\$ -	\$ 19,429	
	(2)	2017 Camp Happy Hearts				-	-	-	-	-	-	
		subtotal				\$ 17,453	\$ 1,976	\$ 19,429	\$ -	\$ -	\$ 19,429	
		Total				\$ 57,212	\$ 105,007	\$ 162,219	\$ 21,144	\$ 16,344	\$ 124,731	

Notes:

(1) Represents funding available for City matches to City Council approved Grants.

(2) City Council approved the application for submission. Awaiting award determination by Grantor. Total Project = \$15,000 (\$15,000 grant; No City match).



CITY OF ALPHARETTA
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Capital Grant Fund Detail (Fund 340; life-to-date for active projects)
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			Project Snapshot		FY 2017					
			Total Project Authorization	Prior Year Collections/ Expenditures	Carryforward Budget	FY 2017 Appropriations	Total Budget	Collections/ Expenditures	Encumbrances	Remaining
Account #	Project									
Revenue										
Public Works										
34041100-331350-	C0005	Encore Pkwy Greenway Connection (TE Grant)	\$ 780,795	\$ 68,108	\$ 712,687	\$ -	\$ 712,687	\$ 121,804		\$ 590,883
34041100-331351-	C0005	Encore Pkwy Greenway Connection (GDOT)	7,600,000	878,922	6,721,078	-	6,721,078	3,198,852		3,522,226
34041100-336001-	C0005	Encore Pkwy Greenway Connection (NFCID SRTA)	1,000,000	337,013	662,987	-	662,987	620,534		42,453
34041100-336002-	C0005	Encore Pkwy Greenway Connection (NFCID)	3,262,757	601,956	2,660,801	-	2,660,801	639,933		2,020,868
34041100-334310-	C1219	Milling & Resurfacing (LMIG)	1,797,124	1,253,115	544,009	-	544,009	544,009		0
34041100-331350-	C1525	SR9 Operational Improvements	978,228	946,334	31,894	-	31,894	31,894		0
34090200-371000-	G1109	Encore Pkwy Improvements (Cousins Properties)	54,469	54,469	-	-	-	-		-
34041100-334310-	C1620	Northwinds Parkway	1,869,353	1,869,353	-	-	-	-		-
		subtotal	\$ 17,342,727	\$ 6,009,271	\$ 11,333,456	\$ -	\$ 11,333,456	\$ 5,157,025		\$ 6,176,431
Recreation and Parks										
34061150-331350-	C1539	LWCF Big Creek Drainage Improvement	\$ 80,000	\$ 72,167	\$ 7,833	\$ -	\$ 7,833	\$ -		\$ 7,833
		subtotal	\$ 80,000	\$ 72,167	\$ 7,833	\$ -	\$ 7,833	\$ -		\$ 7,833
General Government										
34090200-391100		Transfer-In from the General Fund (Match)			\$ -	\$ -	\$ -	\$ -		\$ -
34090200-395000		Carryforward Fund Balance			(2,286,335)	-	(2,286,335)	-		(2,286,335)
		subtotal			\$ (2,286,335)	\$ -	\$ (2,286,335)	\$ -		\$ (2,286,335)
		Total			\$ 9,054,954	\$ -	\$ 9,054,954	\$ 5,157,025		\$ 3,897,929



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			Project Snapshot		FY 2017						
			Total Project Authorization	Prior Year Collections/Expenditures	Carryforward Budget	FY 2017 Appropriations	Total Budget	Collections/Expenditures	Encumbrances	Remaining	
Account #	Project										
Expenditures											
Public Works											
34041100-541410-	C0005	Encore Parkway Greenway Connection	\$ 12,643,552	\$ 4,699,641	\$ 7,943,911	\$ -	\$ 7,943,911	\$ 3,736,122	\$ 4,207,787	\$ 2	
34041100-541410-	C1219	Milling & Resurfacing (LMIG)	1,797,124	1,253,115	544,009	-	544,009	544,009	-	0	
34041100-541410-	C1525	SR9 Operational Improvements	956,334	956,334	-	-	-	-	-	-	
34041100-541410-	C1620	Northwinds Parkway	1,287,941	983,053	304,888	-	304,888	107,349	193,787	3,752	
34041100-541410-	G1109	Encore Pkwy Improvements (LCI Grant)	54,469	-	54,469	-	54,469	-	-	54,469	
		subtotal	\$ 16,739,421	\$ 7,892,144	\$ 8,847,277	\$ -	\$ 8,847,277	\$ 4,387,480	\$ 4,401,574	\$ 58,223	
Recreation and Parks											
34061150-541510-	C1539	LWCF Big Creek Drainage Improvement	\$ 160,000	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		subtotal	\$ 160,000	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Non-Allocated											
(1) 34090200-579000		Reserve for City Grant Matches			\$ 207,677	\$ (25,000)	\$ 182,677	\$ -	\$ -	\$ 182,677	
	(2)	North Point Activity Center LCI			-	25,000	25,000	-	-	25,000	
	(3)	FY 2017 Multimodal Safety Program			-	-	-	-	-	-	
		subtotal			\$ 207,677	\$ -	\$ 207,677	\$ -	\$ -	\$ 207,677	
		Total			\$ 9,054,954	\$ -	\$ 9,054,954	\$ 4,387,480	\$ 4,401,574	\$ 265,900	

Notes:

- (1) Represents funding available for City matches to City Council approved Grants.
- (2) City Council approved the application for submission. Awaiting award determination by Grantor. Total Project = \$125,000 (\$100,000 grant; \$25,000 City match).
- (3) City Council approved the application for submission. Awaiting award determination by Grantor. Total Project = \$161,500 (\$1113,050 GDOT grant; \$48,450 City match through Major Intersection Improvements account in the Capital Project Fund account# 30141100-541410-C1606).



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CAPITAL PROJECT FUNDS

Expenditure Reports



CITY OF ALPHARETTA
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 Capital Project Funds
General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
 As of February 28, 2017

			Project Snapshot		FY 2017						
			Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2017 Appropriations	Total Budget	Expenditures	Encumbrances	Funds Available	
Account #	Project										
Administration											
30113230-544100-	C1130	Downtown Façade Grant Program	\$ 194,593	\$ 113,568	\$ 31,025	\$ 50,000	\$ 81,025	\$ 18,503	\$ -	\$ 62,522	
30113230-542400-	C1222	Records Management	5,000	-	5,000	-	5,000	-	2,425	2,575	
30113230-544100-	C1300	Economic Development Initiatives	93,160	42,373	787	50,000	50,787	40,352	-	10,435	
30113230-544300-	C1501	Alpharetta History Room Design Svcs (City Ctr)	303,500	9,500	44,000	250,000	294,000	44,876	244,780	4,344	
30113230-544100-	C1502	Shop-Local Initiative for Downtown	7,501	4,857	2,644	-	2,644	-	-	2,644	
30113230-544200-	C1527	Veterans Memorial	105,480	75,785	29,695	-	29,695	-	-	29,695	
30113230-544100-	C1538	Arts Center Feasibility Study	50,894	40,788	10,106	-	10,106	5,500	5,500	(894)	
30113230-544100-	C1600	Downtown Sculpture	165,000	-	90,000	75,000	165,000	-	-	165,000	
30113230-544200	C1614	Senior Citizen History Project	50,000	25,000	-	25,000	25,000	10,000	15,000	-	
30113230-544100-	C1625	Economic Development Video Marketing Program	145,600	45,600	-	100,000	100,000	100,000	-	-	
		subtotal	\$ 1,120,729	\$ 357,472	\$ 213,257	\$ 550,000	\$ 763,257	\$ 219,231	\$ 267,705	\$ 276,321	
Finance											
30115150-542400-	C1101	Archive Filing & Scanning	\$ 20,000	\$ 14,191	\$ 5,809	\$ -	\$ 5,809	\$ -	\$ -	\$ 5,809	
30115150-542400-	C1102	Finance Software Improvement	94,972	64,641	30,331	-	30,331	19,790	8,656	1,885	
30115150-542400-	C1141	Tyler ERP System	805,001	749,284	55,717	-	55,717	12,183	5,000	38,534	
		subtotal	\$ 919,973	\$ 828,116	\$ 91,857	\$ -	\$ 91,857	\$ 31,973	\$ 13,656	\$ 46,228	
Information Technology											
30117400-542400	C0900	Cisco Data Network	\$ 300,001	\$ 137,634	\$ 162,367	\$ -	\$ 162,367	\$ 6,424	\$ -	\$ 155,943	
30117400-542400-	C0903	Data Center (Test Equip. & Software)	112,381	112,282	99	-	99	-	99	0	
30117400-542400-	C1000	GIS Aerial Mapping	50,001	22,044	27,957	-	27,957	-	-	27,957	
30117400-542400-	C1103	Network and VOIP	566,401	415,449	952	150,000	150,952	-	191	150,761	
30117400-542400-	C1105	Fiber Connectivity Phase I	45,001	44,401	600	-	600	-	600	-	
30117400-542400-	C1312	Backup Data Storage Management	510,001	243,432	46,569	220,000	266,569	183,246	17,575	65,748	
30117400-542400-	C1313	Technology Replacement (recurring)	1,362,365	913,886	148,479	300,000	448,479	80,132	193,315	175,032	
30117400-542400-	C1400	PW Data Center Server Replacement	207,503	202,215	5,288	-	5,288	-	5,287	1	
30117400-542100	C1518	PW Data Center Generator/Air Conditioner	122,512	121,972	540	-	540	-	540	-	
30117400-542400	C1615	App/Desktop Virtualization	140,001	74,254	15,747	50,000	65,747	934	-	64,813	
30117400-542400	C1725	City Fiber Relocation	30,000	-	-	30,000	30,000	-	-	30,000	
		subtotal	\$ 3,446,167	\$ 2,287,569	\$ 408,598	\$ 750,000	\$ 1,158,598	\$ 270,735	\$ 217,608	\$ 670,255	



CITY OF ALPHARETTA
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Capital Project Funds
General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
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			Project Snapshot		FY 2017						
			Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2017 Appropriations	Total Budget	Expenditures	Encumbrances	Funds Available	
Account #	Project										
Public Safety											
30131150-542200-	C1202	Public Safety Fleet (recurring)	\$ 6,883,463	\$ 6,605,761	\$ (22,298)	\$ 300,000	\$ 277,702	\$ 227,098	\$ 30,171	\$ 20,433	
30131150-542400-	C1205	Security Camera System Expansion	68,383	6,555	61,828	-	61,828	-	61,828	-	
30131150-541300	C1229	PS Roof Repair/Replacement	237,295	44,941	-	192,354	192,354	192,354	-	-	
30131150-541300	C1241	Fire Truck	2,330,525	-	-	2,330,525	2,330,525	-	-	2,330,525	
30131150-542100-	C1315	Cardiac Monitor Replacement	247,305	-	-	247,305	247,305	(707)	247,305	707	
30131150-542100	C1401	PS Equipment Replacement	449,971	232,154	32,317	185,500	217,817	136,326	77,282	4,208	
30131150-541300	C1609	PS Headquarters Improvements	289,000	67,110	153,890	68,000	221,890	33,686	7,975	180,229	
30131150- 541300	C1630	PS HQ Expansion	650,000	-	-	650,000	650,000	-	-	650,000	
30131150-541300	C1706	RAPSTC Improvements	171,623	-	-	171,623	171,623	-	-	171,623	
30131150-544200	C1707	License Plate Rec Grant	80,000	-	-	80,000	80,000	-	-	80,000	
	subtotal		\$ 11,407,564	\$ 6,956,520	\$ 225,737	\$ 4,225,307	\$ 4,451,044	\$ 588,757	\$ 424,561	\$ 3,437,726	
Public Works											
30141100-541410-	C0005	Encore Parkway Greenway Connection	\$ 804,462	\$ 369,138	\$ 435,324	\$ -	\$ 435,324	\$ 308,612	\$ 122,206	\$ 4,506	
30141100-541410-	C0041	Traffic Signal Interconnect	958,596	708,595	250,001	-	250,001	-	-	250,001	
30141100-541200-	C0910	Tree Replacement Fund	966,498	469,693	496,805	-	496,805	10,156	115,166	371,484	
30141100-541200-	C1008	Cemetery Authority - Maintenance	517,567	122,728	394,839	-	394,839	5,901	18,360	370,578	
30141100-541000-	C1100	Land Acquisition	538,804	-	538,804	-	538,804	538,803	-	1	
30141100-541410-	C1207	Bridge Maintenance (recurring)	1,125,994	950,994	-	175,000	175,000	-	10,413	164,588	
30141100-541410-	C1208	Mast Arm Maintenance (recurring)	463,558	445,174	18,384	-	18,384	-	-	18,384	
30141100-541410-	C1215	Striping & Signage (recurring)	1,916,136	1,589,650	146,486	180,000	326,486	105,476	86,870	134,140	
		Storm/Drainage Repair & Maintenance (recurring)	893,689	865,345	28,344	-	28,344	27,172	542	630	
		Traffic Calming Equipment/Intersection Safety Improvements (recurring)	515,166	468,239	11,927	35,000	46,927	11,900	4,975	30,052	
30141100-541410-	C1218	Traffic Signal System Maintenance (recurring)	328,108	247,860	5,248	75,000	80,248	27,760	5,248	47,240	
30141100-541410-	C1219	Milling & Resurfacing (recurring)	14,311,900	12,292,506	19,394	2,000,000	2,019,394	937,485	968,553	113,356	
30141100-541410-	C1220	Traffic Control Equipment (recurring)	1,489,000	1,375,591	38,409	75,000	113,409	51,380	27,222	34,807	
30141100-541410-	C1221	Design Services (recurring)	796,119	653,575	27,544	115,000	142,544	43,930	12,404	86,210	
30141100-542200	C1223	Fleet Replacement	430,581	232,565	3,016	195,000	198,016	165,553	4,890	27,573	
		Tree Planting & Landscaping Improvements (recurring)	475,001	338,304	61,697	75,000	136,697	8,340	51,045	77,313	
30141100-541430	C1308	Pipe/Storm Structure Replacement	746,920	577,313	169,607	-	169,607	169,148	-	459	
30141100-541200-	C1311	Downtown Improvements	110,001	87,421	-	22,580	22,580	3,119	-	19,461	
		Charlotte Drive @ Rucker Rd Intersection Improvements	25,000	-	25,000	-	25,000	-	-	25,000	



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General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
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Account #	Project	Project Snapshot		FY 2017					Funds Available
		Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2017 Appropriations	Total Budget	Expenditures	Encumbrances	
30141100-541420-	C1325 Rucker Rd Sidewalk Improvements	50,000	-	50,000	-	50,000	5,000	-	45,000
30141100-541410-	C1407 Minor Intersection Upgrades	112,168	75,003	37,165	-	37,165	2,101	-	35,064
30141100-541410-	C1410 Rucker Road Corridor Design	734,571	465,712	268,859	-	268,859	125,283	143,575	1
30141100-541430-	C1416 Clairborne Drive Culvert Design	52,762	41,033	11,729	-	11,729	-	11,729	0
30141100-541420-	C1442 Main St. Improvements	87,565	86,904	661	-	661	-	-	661
30141100-541410-	C1444 Davis Drive Extension (Design)	93,800	89,294	4,506	-	4,506	-	4,506	-
30141100-541430-	C1503 Stormwater Studies/Design	426,386	301,826	124,560	-	124,560	41,251	83,309	-
30141100-541410-	C1507 Rucker Rd Corridor Improvements (ROW)	50,000	19,100	30,900	-	30,900	-	-	30,900
30141100-541420-	C1512 Sidewalk Improvements	824,799	354,155	470,644	-	470,644	273,228	43,328	154,087
30141100-541430-	C1513 Stormwater Inventory & GIS Update	449,999	306,421	143,578	-	143,578	141,132	2,445	1
30141100-541410-	C1533 Main St. Watermain (Fulton County)	68,637	68,637	-	-	-	-	-	-
30141100-541430-	C1604 Stormwater Inspections (recurring)	83,706	64,371	19,335	-	19,335	19,335	-	-
30141100-541410-	C1606 Major Intersection Improvements	150,427	63,514	86,913	-	86,913	2,246	15,625	69,042
30141100-541410-	C1607 Signal @ Westside (Fiserv)	689	689	-	-	-	-	-	-
30141100-542100-	C1608 Lowboy Trailer	60,000	27,820	32,180	-	32,180	12,901	17,130	2,149
30141100-541430-	C1616 Stormwater Ordinance	80,257	64,257	16,000	-	16,000	16,000	-	-
30141100-541300-	C1620 Northwinds Parkway	508,727	334,938	173,789	-	173,789	27,159	-	146,630
30141100-541000-	C1627 Academy @ City Center Intersection Improveme	18,220	-	18,220	-	18,220	-	-	18,220
30141100-571000-	C1631 McGinnis Ferry Road Expansion IGA	400,000	-	400,000	-	400,000	-	-	400,000
30141100-541000-	C1632 West Parking Garages/Lot Land	1,003,580	1,000,000	-	3,580	3,580	3,579	-	1
30141100-541300-	C1632 West Parking Garages/Lot Construction	122,191	11,653	-	110,538	110,538	20,743	17,300	72,495
30141100-541410	C1637 Old Roswell St Pedestrian Imp	150,000	-	-	150,000	150,000	-	-	150,000
30141100-541410	C1638 Webb Bridge Rd Corridor Imp	100,000	-	-	100,000	100,000	114	-	99,886
30141100-541300	C1639 Pole Barn Extension	36,420	-	1,420	35,000	36,420	-	36,420	-
30141100-541410	C1700 Northwinds St/Ped Lights	-	-	-	-	-	-	-	-
30141100-541410	C1701 Pedestrian Intersection Imp	60,000	-	-	60,000	60,000	-	-	60,000
30141100-541300	C1704 West Parking Garages	6,142,250	-	-	6,142,250	6,142,250	-	-	6,142,250
30141100-541300	C1705 Old City Hall Brick Wall	25,000	-	-	25,000	25,000	3,745	-	21,255
30141100-541410	C1720 Temporary Traffic Signal Northwinds	21,690	-	-	21,690	21,690	-	-	21,690
30141100-541430	C1721 Mayfield Road Culvert	420,000	-	-	420,000	420,000	-	-	420,000
30141100-541410	C1722 Traffic Signal Improvements	290,000	-	-	290,000	290,000	-	-	290,000



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General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
 As of February 28, 2017

Account #	Project	Project Snapshot		FY 2017					Funds Available
		Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2017 Appropriations	Total Budget	Expenditures	Encumbrances	
30141100-541410	C1723 Teasley Street Improvements	18,075	-	-	18,075	18,075	-	-	18,075
30141100-541200	C1724 Bagwell Parking Lot	94,488	-	-	94,488	94,488	-	-	94,488
30141100-541420	C1726 Sidewalks 2017 Phase 1	175,201	-	-	175,201	175,201	-	-	175,201
	subtotal	\$ 40,324,709	\$ 25,170,019	\$ 4,561,288	\$ 10,593,402	\$ 15,154,690	\$ 3,108,554	\$ 1,803,259	\$ 10,242,877
Recreation and Parks									
30161150-541000	C1100 Park Land Acquisition	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
30161150-541500	C1221 Design Services	102,501	38,013	14,488	50,000	64,488	25,261	13,816	25,410
30161150-541500-	C1225 Athletic Scoreboards (maint/replacement)	180,052	167,635	11,318	1,099	12,417	740	-	11,677
30161150-541300-	C1229 Rec & Parks Building Re-Roof	732,254	643,469	19,785	69,000	88,785	88,785	-	-
30161150-542200-	C1232 Recreation/Parks Fleet (recurring)	391,808	287,953	53,855	50,000	103,855	-	-	103,855
30161150-541510-	C1327 Greenway (AMLI Developer Contribution)	10,001	9,015	986	-	986	986	-	-
30161150-541200-	C1332 Milton Center Field Re-Sod	20,000	6,900	13,100	-	13,100	-	-	13,100
30161150-542100-	C1402 Rec/Parks Equipment Replacement	310,001	255,112	12,889	42,000	54,889	27,625	6,603	20,661
30161150-541430-	C1422 Webb Bridge Park Erosion & Repaving	534,025	534,024	1	-	1	-	-	1
30161150-541500-	C1424 Wills Park Pool Renovation	1,340,451	28,460	11,991	1,300,000	1,311,991	501	-	1,311,491
30161150-541500-	C1524 Adaptive Playground Equipment	28,501	20,422	8,079	-	8,079	-	-	8,079
30161150-541500-	C1612 Park Signage	55,000	-	55,000	-	55,000	8,767	41,133	5,100
30161150-541500-	C1613 Wills Park Batting Pavilion	271,401	8,150	16,850	246,401	263,251	110,527	152,724	1
30161150-541510-	C1636 Greenway Repair and Maintenance	44,500	39,081	5,419	-	5,419	3,250	-	2,169
30161150-541500	C1641 Park Master Plans	68,000	-	-	68,000	68,000	-	38,450	29,550
30161150-541500	C1642 Webb Br Pk Spectator Seating	135,000	-	-	135,000	135,000	23,690	100,892	10,418
30161150-541300	C1710 Log Cabin Relocation	50,000	-	-	50,000	50,000	-	-	50,000
	subtotal	\$ 5,273,497	\$ 2,038,236	\$ 1,223,761	\$ 2,011,500	\$ 3,235,261	\$ 290,132	\$ 353,618	\$ 2,591,512
Community Development									
30174150-544100-	C0019 Downtown Parking Fund	\$ 263,250	\$ 160,030	\$ 103,220	\$ -	\$ 103,220	\$ 35,363	\$ 57,200	\$ 10,657
30174150-542400	C1222 Records Management	50,001	8,082	41,919	-	41,919	4,891	2,425	34,603
30174150-542200-	C1433 Fleet Replacement	145,001	85,613	9,388	50,000	59,388	46,395	-	12,993
30174150-541410	C1602 Lilly Garden Terrace	40,000	27,750	12,250	-	12,250	-	11,000	1,250
30174150-541410	C1603 Design Services	123,037	29,827	18,210	75,000	93,210	19,138	38,292	35,780
30174150-521200	C1634 TSPL0ST Project Consultant	35,000	30,793	4,207	-	4,207	-	2,407	1,800
	subtotal	\$ 656,289	\$ 342,095	\$ 189,194	\$ 125,000	\$ 314,194	\$ 105,787	\$ 111,324	\$ 97,083



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
 As of February 28, 2017

			Project Snapshot		FY 2017					
			Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2017 Appropriations	Total Budget	Expenditures	Encumbrances	Funds Available
Account #	Project									
Alpharetta Business Community Sidewalk Projects										
30176100-541420-	C0005	Encore Parkway Sidewalk	\$ 1,705,000	\$ 507,859	\$ 1,197,141	\$ -	\$ 1,197,141	\$ 686,321	\$ 456,502	\$ 54,318
30176100-541420-	C1442	Main St. Improvements	1,812,724	1,774,772	37,952	-	37,952	-	-	37,952
30176100-541420-	C1712	City Trail (Loop)	388,769	-	237,879	150,890	388,769	34,696	9,377	344,697
	subtotal		\$ 3,906,494	\$ 2,282,632	\$ 1,472,972	\$ 150,890	\$ 1,623,862	\$ 721,016	\$ 465,879	\$ 436,967
Non-Departmental										
30190200-579000		Non-Allocated			\$ -	\$ 418,137	\$ 418,137	\$ -	\$ -	\$ 418,137
	subtotal				\$ -	\$ 418,137	\$ 418,137	\$ -	\$ -	\$ 418,137
	Total		\$ 67,055,422	\$ 40,262,659	\$ 8,386,664	\$ 18,824,236	\$ 27,210,900	\$ 5,336,186	\$ 3,657,609	\$ 18,217,106



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
Stormwater Capital Fund Detail (Fund 302; life-to-date for all projects)
 As of February 28, 2017

		Project Snapshot		FY 2017						
		Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2017 Appropriations	Total Budget	Expenditures	Encumbrances	Funds Available	
Account #	Project									
Administration										
30241100-541000-C1100	Land Acquisition (Stormwater)	\$ 60,842	\$ -	\$ -	\$ 60,842	\$ 60,842	\$ 60,841	\$ -	\$ 1	
30241100-541430-C1216	Stormwater Drainage Maintenance	89,428	-	-	89,428	89,428	22,522	21,570	45,336	
30241100-541430-C1308	Stormwater Pipe & Structure Maintenance	1,090,054	-	-	1,090,054	1,090,054	581,697	387,617	120,740	
30241100-541430-C1604	Stormwater Inspections	83,420	-	-	83,420	83,420	18,462	64,958	-	
30241100-541430-C1721	Mayfield Road Culvert	280,000	-	-	280,000	280,000	-	-	280,000	
30261150-541430-C1521	Wills Park Water Quality Improvement	36,496	-	-	36,496	36,496	21,060	15,436	-	
30261150-541430-C1640	Wills Park Drainage Improvement	34,760	-	-	34,760	34,760	20,856	13,904	-	
	Total	\$ 1,675,000	\$ -	\$ -	\$ 1,675,000	\$ 1,675,000	\$ 725,439	\$ 503,485	\$ 446,077	



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
Convention Center Capital Fund Detail (Fund 316; life-to-date for all projects)
 As of February 28, 2017

		Project Snapshot		FY 2017						
		Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2017 Appropriations	Total Budget	Expenditures	Encumbrances	Funds Available	
Account #	Project									
Administration										
31613230-541300-C1618	Conference Center (Construction/Design)	\$ 23,570,420	\$ -	\$ 23,570,420	\$ -	\$ 23,570,420	\$ 5,398,015	\$ 18,172,404		\$ 1
31613230-541300-C1619	Conference Center (Consulting)	234,829	-	234,829	-	234,829	7,630	24,529		202,670
31690200-579000	Non-Allocated	14,753	-	14,753	-	14,753	-	-		14,753
31690200-584000	Conference Center Issuance Cost	16,241	-	16,241	-	16,241	-	-		16,241
	Total	\$ 23,836,243	\$ -	\$ 23,836,243	\$ -	\$ 23,836,243	\$ 5,405,644	\$ 18,196,933		\$ 233,665



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
Parks and Transportation Bond Fund Detail (Fund 317; life-to-date for all projects)
 As of February 28, 2017

		Project Snapshot		FY 2017						
Account #	Project	Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2017 Appropriations	Total Budget	Expenditures	Encumbrances	Funds Available	
Administration										
31741100-541410-	C1410 Rucker Road Corridor Design	\$ 14,850,000	\$ -	\$ 14,850,000	\$ -	\$ 14,850,000	\$ 61,100	\$ 45,000	\$ 14,743,900	
31741100-541420-	C1512 Sidewalk Improvements	5,563,002	-	6,000,000	(436,998)	5,563,002	156,567	41,610	5,364,825	
31741100-541410-	C1602 Lilly Garden Terrace Ext.	1,500,000	-	1,500,000	-	1,500,000	-	-	1,500,000	
31740055-541410-	C1702 Kimball Br Rd Improvements	9,000,000	-	9,000,000	-	9,000,000	148,245	338,854	8,512,901	
31741100-541410-	C1703 Windward Pkwy Improvements	2,000,000	-	2,000,000	-	2,000,000	-	-	2,000,000	
31741100-541420	C1726 Sidewalks 2017 Phase 1	436,998	-	-	436,998	436,998	-	-	436,998	
31761150-541000-	C1100 Park Land Acquisition	4,000,000	-	4,000,000	-	4,000,000	2,530,810	350	1,468,840	
31761150-541500-	C1424 Wills Park Pool Design	2,700,000	-	2,700,000	-	2,700,000	49,995	345,231	2,304,774	
31761150-541500-	C1611 Mayfield Arts Center	1,500,000	-	1,500,000	-	1,500,000	-	-	1,500,000	
31761150-541300-	C1708 Greenway Ext to Forsyth County	6,500,000	-	6,500,000	-	6,500,000	55,943	18,648	6,425,410	
31761150-541300-	C1709 Eastside Community Center	2,500,000	-	2,500,000	-	2,500,000	-	-	2,500,000	
31761150-541000-	C1711 Cultural Arts Land/Park Land	1,450,000	-	1,450,000	-	1,450,000	-	-	1,450,000	
31741100-579000	Public Works Reserve	2,420	-	2,420	-	2,420	-	-	2,420	
31761150-579000	Parks Reserve	2,147	-	2,147	-	2,147	-	-	2,147	
31790200-584000	Bond Issuance Cost	378,119	-	378,119	-	378,119	361,301	-	16,818	
	Total	\$ 52,382,686	\$ -	\$ 52,382,686	\$ -	\$ 52,382,686	\$ 3,363,961	\$ 789,693	\$ 48,229,032	



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
TSPLOST Fund Detail (Fund 335; life-to-date for all projects)
 As of February 28, 2017

		Project Snapshot		FY 2017					
Account #	Project	Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2017 Appropriations	Total Budget	Expenditures	Encumbrances	Funds Available
Administration									
33541100-541410	Roadway Improvements	\$ 1,720,381	\$ -	\$ -	\$ 1,720,381	\$ 1,720,381	\$ -	\$ -	\$ 1,720,381
33541100-541410	C1713 Kimball Br Rd Operational Improvements	462,929	-	-	462,929	462,929	-	462,929	-
	Bethany Rd @ Mid-Broadwell Rd								
33541100-541410	C1714 Intersection Improvements	163,004	-	-	163,004	163,004	-	163,004	-
	Bethany Rd @ Mayfield Rd Intersection								
33541100-541410	C1715 Improvements	159,505	-	-	159,505	159,505	-	159,505	-
33541100-541410	C1716 Morris Rd Operational Improvements	207,234	-	-	207,234	207,234	2,535	204,699	-
33541100-541410	C1717 Old Milton Pkwy Capacity Improvements	83,556	-	-	83,556	83,556	-	83,556	-
	Windward Pkwy Business Dist/Union Hill								
33541100-541410	C1718 Rd Capacity Improvements	203,391	-	-	203,391	203,391	-	203,391	-
	Total	\$ 3,000,000	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000	\$ 2,535	\$ 1,277,084	\$ 1,720,381



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OTHER REPORTS

Payments \$5,000 and Greater



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended February 28, 2017

Vendor	Description	Department	\$ Amount
Ace American Insurance Company	Monthly Worker Comp Claims & Judgements	Risk Management	\$ 31,046.14
AECOM Technical Services Inc.	Mayfield Culvert	Public Works	\$ 13,500.00
Alpharetta Convention & Visitors Bureau	Hotel/Motel Tax for February 2017	Finance	\$ 237,293.14
Alpharetta Technology Commission Inc.	February and March 2017 ATC CEO Pay	Development Authority	\$ 20,833.32
Alta Planning + Design	Alpharetta Parks & Trails WO2	Recreation & Parks	\$ 8,766.84
American Facility Services Inc.	January 2017 Janitorial Services	Public Works	\$ 8,287.02
Arrow International Inc.	EZ-IO Intraosseous Device/Needles/Training Kits	Public Safety	\$ 5,008.59
Ashley Banan	February 2017 Team Gymnastics and January 2017 Optional Practice	Recreation & Parks	\$ 8,846.81
AT&T	January 2017 GLS	Information Technology	\$ 5,354.50
AT&T E911 Cost Recovery	August and September 2016 E911 Recurring Cost	Public Safety	\$ 8,038.07
Avalon Hotel Associates LLC (EFT)	Alpharetta Conference Center and Hotel Avalon Funding Request	Finance	\$ 1,064,115.48
B&T Shavings Inc.	Green Tree Premium Flakes	Recreation & Parks	\$ 5,460.00
B&T Shavings Inc.	Green Tree Premium Flakes	Recreation & Parks	\$ 5,460.00
Brit Insurance Services USA Inc.	Auto Liability Claims	Risk Management	\$ 5,735.49
Cafferatta, Fernando & Claudia	Land Purchase for ROW	Public Works	\$ 7,500.00
Carl Black Buick GMC	Vehicle Maintenance and Repairs	Public Safety	\$ 6,293.86
CBA Sports	Gym Flooring	Recreation & Parks	\$ 30,177.00
Cigna Premium (wire)	Monthly Premium	Finance	\$ 33,155.32
Cigna Premium (wire)	Monthly Premium	Finance	\$ 36,129.93
Cigna Premium (wire)	Monthly Premium	Finance	\$ 111,474.02
Cobb County Tractor Co Inc.	Tractor Maintenance and Repairs	Recreation & Parks	\$ 5,436.15
Comfort by Design	Contract PM Inspections & Units Maintenance/Repairs	Public Works	\$ 6,260.65
CW Matthews Contracting Co Inc.	Big Creek Greenway Trail Ext	Public Works	\$ 409,668.70
CW Matthews Contracting Co Inc.	Encore Parkway Streetscapes	Public Works	\$ 1,148,329.29
Dana Safety Supply Inc.	DSS Installation of Equipment	Public Safety	\$ 6,879.97
DeKalb Office Environments Inc.	Folding Tables and Cart	Finance	\$ 5,369.41
Ed Castro Landscape Inc.	Webb Bridge Park Spectator Seating	Recreation & Parks	\$ 21,321.16
Fulton County Board of Commissioners	January 2017 LVAP Fund Disbursements	Municipal Court	\$ 9,962.00
Fulton County Board of Education	January 2017 Fuel Bill	Finance	\$ 30,717.32
Garland/DBS Inc.	Public Safety Jail Re-Roof	Public Safety	\$ 48,088.50
Gas South	Gas Bill	Finance	\$ 5,350.55



CITY OF ALPHARETTA
Financial Management Reports
Listing of Payments \$5,000 and greater
for the month ended February 28, 2017

Vendor	Description	Department	\$ Amount
Georgia Bureau of Investigation	January 2017 Firefighter Check and Alcohol/Liquor Licenses	Public Safety	\$ 10,895.25
Georgia Power Co	Power Bill	Finance	\$ 141,387.92
Georgia Superior Court Clerks	January 2017 State Reports	Municipal Courts	\$ 42,501.45
Houser Walker Architecture LLC	Alpharetta Arts Center Design	Recreation & Parks	\$ 51,702.93
IPR Southeast LLC	Standby Storm Water Repair Contract	Public Works	\$ 170,694.00
J&J Computer Connection Inc.	PagePack	Finance	\$ 5,205.35
Krown USA Inc.	Spring 2017 Recreation Uniforms	Recreation & Parks	\$ 9,362.00
LD Gymnastics Inc.	Payment 4 of 4 Winter Gymnastics	Recreation & Parks	\$ 10,239.09
Mass Services Inc.	January 2017 Wills Park Equestrian Stall Cleaning	Recreation & Parks	\$ 10,298.35
Media Frenzy Global	Public Relations February 2017	City Administration	\$ 10,714.29
Miller, Wayne & Mendy	Land Purchase for ROW	Public Works	\$ 5,300.00
MJM Film and Video Inc.	2017 Alpharetta Historical Interviews Video	City Administration	\$ 7,500.00
Monro Muffler Brake Inc.	Vehicle Tires and Services	Public Safety	\$ 5,116.93
Morgan Stanley Global Banking Opera	Investment Advisory - 401A & 457	Finance	\$ 7,500.00
Nallapati, Venkatesh & Swathi	Land Purchase for ROW	Public Works	\$ 7,500.00
Neil J Humphrey	Innovation Center Breakroom Remodel	Development Authority	\$ 11,114.21
O'Connell, Thomas and Ellen	Land Purchase for ROW	Public Works	\$ 8,000.00
OPEB (wire)	Monthly Premium	Finance	\$ 7,083.35
Overhead Door Co of Atlanta	Door Repairs and Maintenance	Various	\$ 5,220.79
Peace Officers Annuity & Benefit Fund of GA	January 2017 State Reports	Municipal Courts	\$ 9,689.50
Raad, Nabil & Connie	Land Purchase for ROW	Public Works	\$ 14,000.00
Republic Services #800	January and February 2017 Waste Services	Finance	\$ 7,193.27
Republic Services #800	Waste Management Services and On Call Services	Various	\$ 258,575.53
Ruppert Landscape	January 2017 Landscape Management	Public Works	\$ 24,393.58
Russell Landscape Georgia LLC	SR400 @ Four Interchanges	Public Works	\$ 21,600.00
Sawnee Electric Membership Corp	Power Bills	Finance	\$ 30,645.71
Southern Hydro Vac Inc.	Hydrovac Truck Services	Public Works	\$ 10,655.75
Southern Hydro Vac Inc.	Hydrovac Truck Services	Public Works	\$ 16,176.25
SunTrust Pcard	Procurement Card Payment	Finance	\$ 142,805.58
Sustainable Water Planning & Engineering	Stormwater Infrastructure Pipeline and Structure Inspection	Public Works	\$ 10,532.00
Temple Inc.	Traffic Signals and Equipment	Public Works	\$ 17,007.86



CITY OF ALPHARETTA
Financial Management Reports
Listing of Payments \$5,000 and greater
for the month ended February 28, 2017

Vendor	Description	Department	\$ Amount
Ten 8 Fire & Safety Equipment of Georgia	Vehicle Maintenance and Repairs	Public Safety	\$ 5,609.04
Timmons Group Inc.	Alpharetta Recreation and Parks Phase 2	Recreation & Parks	\$ 6,484.40
Tri Scapes Inc.	January 2017 Maintenance Contract	Recreation & Parks	\$ 26,768.92
Velocity Ventures	Vehicle Maintenance and Repairs	Public Safety	\$ 6,306.77
Veristor Systems Inc.	January 6, 2017 thru July 28, 2017 Deep Security - Network Security	Information Technology	\$ 14,782.83
Veristor Systems Inc.	Nexscan/CommVault & HPE Environment and Nexscan Annual Renewal for Support	Information Technology	\$ 18,640.60
Wade Ford Inc.	2017 Ford T350 Transit Van	Public Safety	\$ 43,120.00



OTHER REPORTS

Purchase Orders between
\$5,000 and \$50,000



CITY OF ALPHARETTA
 Financial Management Reports
Listing of PO's between \$5,000.01 and \$50,000.00
 for the month ended February 28, 2017

Purchase Order #	Vendor	Department	Purchase Order Amt.	Description
17000397	Veristor Systems Inc.	Information Technology	\$ 17,575.00	Hewlett Packard M6710 SAS storage enclosure device, 3PAR license, and support
17000401	M. C. Dean Inc.	Recreation and Parks	\$ 11,109.00	Security system upgrade for the Crabapple Government Center
17000402	Emergency Care Medical Group Inc.	Public Safety	\$ 31,500.00	Medical Director stipend
17000403	LeadsOnline LLC	Public Safety	\$ 7,988.00	Online investigation system
17000405	Ruppert Landscape	Public Works	\$ 17,812.00	On-call landscape installation and construction services
17000406	Tunnell-Spangler & Associates Inc.	Community Development	\$ 7,300.00	On-call planning services for workforce housing study
17000413	Utilcom Supply Associates	Public Works	\$ 9,846.72	(6) time clocks and modems for school flasher signs
17000415	American Coach Lines	Recreation and Parks	\$ 9,708.00	Bus service for Wills Park Day Camp fieldtrips in June 2017
17000416	Deere & Company	Recreation and Parks	\$ 6,603.04	John Deere gator
17000418	Tunnell-Spangler & Associates Inc.	Recreation and Parks	\$ 10,600.00	Planning study of (1) Wills Park bathroom bldg. & (1) North Park bathroom/concession bldg.
17000420	Pond & Company	Community Development	\$ 22,080.00	Conceptual design of the downtown parking deck
17000421	Tunnell-Spangler & Associates Inc.	Community Development	\$ 49,900.00	On-call planning services for parking in-lieu study
17000424	Temple Inc.	Public Works	\$ 14,075.30	(2) signal cabinets
17000426	Veristor Systems Inc.	Information Technology	\$ 5,864.00	Global protect gateway subscription
17000429	Temple Inc.	Public Works	\$ 9,085.70	Traffic signals and equipment
17000430	Belco Plumbing Services Inc.	Public Works	\$ 8,135.00	Removal and replacement of an existing water heater at the jail
17000431	LANDAIR Surveying Co of Georgia	Public Works	\$ 41,610.00	Surveying services for Morris Road sidewalk improvement project
17000434	Carl Black Buick GMC LLC	Public Safety	\$ 29,426.00	(1) 2016 GMC Sierra Pickup Truck
17000438	Applied Concepts Inc.	Public Safety	\$ 16,344.00	(1) 3' X 6' message trailer
17000439	Care Environmental Corporation	Public Works	\$ 14,312.00	Household hazardous waste event service provider
17000440	Konark Software Solutions LLC	Information Technology	\$ 7,511.00	Manage engine event log analyzer



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OTHER REPORTS

Bid/RFP Status



CITY OF ALPHARETTA
Financial Management Reports
Bid/RFP Status
for the month ended February 28, 2017

Bid#	RFP#	Department	Description	Number of Vendor Responses	Award Date	Awarded To	Award Amount	Note	Purchase Order Date	Purchase Order #
	14-116	Administration	City Center Out-Parcels, Master Developer	3	8/10/2015	MidCity Real Estate Partners; Morris & Fellows; South City Partners; Hedgewood Homes	N/A	1	n/a	n/a
	RFQ 16-1008	Administration	Downtown Sculpture Project: Instruments of Inspiration	5	12/5/2016	Gregory Johnson; Ayokunle Odeleye; Sirlin Arts; Dillon Forge; Outdoor Art	22,500; 20,000; 30,400; 32,000; 20,000 (contingency 12,490)			
	16-1009 RFQ	Public Works	On-Call Engineering Services	14	8/1/2015	AECOM Technical Services, Inc.; Pond & Company; Tetra Tech, Inc.	N/A			
	Re-Issue 16-109 RFP	Public Works	On-Call Storm Structure & Drainage Repair	5	7/18/2016	Georgia Earth and Pipe, LLC; Cancelled 10-20-16	\$ 200,000.00	2	8/3/2016	17000150
	Re-Issue 16-109 RFP	Public Works	On-Call Storm Structure & Drainage Repair	5	11/14/2016	Butch Thompson Enterprises, Inc.	\$ 200,000.00	2	1/6/2017	17000365
	16-111 RFP	Public Works	On-Call Pipe Lining Services	5	7/18/2016	IPR Southeast, Inc.; Utility Asset Management, Inc.; Chase Plumbing & Mechanical, Inc.	\$350,000.00; \$75,000.00; \$75,000.00	3	8/26/2016; 9/8/2016; 9/8/2016	17000181; 17000205; 17000206
17-002		Public Works	FY 2017 Milling and Resurfacing	6	8/1/2016	Northwest Georgia Paving, Inc.	\$ 1,905,823.49		8/26/2016	17000180
	17-1001 RFQ	Rec/Parks	Wills Park Pool Design Services	7	8/12/2016	Shortlisted 3 Bidders for RFP 17-104	N/A			
	17-1002 RFQ	Rec/Parks	On-Call Park Planning Services	11	9/19/2016	Alta Planning + Design, Pond & Co., TSW	N/A			
	17-101 RFP	Rec/Parks	Design/Build for Webb Bridge Park Spectator Seating	4	9/26/2016	Ed Castro Landscape, Inc.	\$ 124,581.70		10/27/2016	17000296
	17-1003 RFQ	Public Works	City-wide landscape maintenance-ROW-excluding Park lands	9	N/A	Shortlisted 2 Bidders for RFP 17-103	N/A			
	17-1004 RFQ	Community Development	Design / Build for Downtown Parking Deck	10	N/A	Shortlisted 4 Bidders for RFP 17-102	N/A			
	17-104 RFP	Rec/Parks	Wills Park Pool Renovation	3	9/21/2016	Stevens & Wilkinson GA, Inc.	\$ 49,995.00		9/22/2016	17000240
	17-1006 RFQ	Community Development	On-Call Planning Services for Community Development	9	10/17/2016	2 Awards: TSW; Kimley-Horn	N/A			
17-001		Rec/Parks	Wills Park Batting Pavilion	5	12/5/2016	Riley Contracting, Inc.,	\$ 282,893.00		1/12/2017	17000381
	17-1007 RFQ	Public Works	Project Management Services	3	11/14/2016	Atkins North America, Inc.	N/A			



CITY OF ALPHARETTA
Financial Management Reports
Bid/RFP Status
for the month ended February 28, 2017

Bid#	RFP#	Department	Description	Number of Vendor Responses	Award Date	Awarded To	Award Amount	Note	Purchase Order Date	Purchase Order #
	17-1005 RFQ	Rec/Parks	Park Landscape Maintenance Services	7	N/A	Shortlisted Bidders for RFP 17-105 Parks and 17-106 City Ctr & Container Gardens	N/A			
	17-103 RFP	Public Works	City-wide landscape maintenance-ROW- excluding Park lands	2	11/14/2016	Ruppert Landscaping	\$ 329,963.00	4	2/7/2017	17000410
17-003		Public Works	Northwinds Street Lighting	4	12/12/2016	Brooks-Berry-Haynie & Associates, Inc.	\$ 193,787.00		1/26/2017	17000395
	17-1009 RFQ	Public Works	Landscape Maintenance Services: SR 400 at Five Interchanges	6	1/5/2017	Shortlisted 3 Bidders for ITB 17-005	N/A			
	17-105 RFP	Rec/Parks	Landscape Maintenance of City Parks and Athletic Fields	3	2/6/2017	Tri Scapes	\$ 235,270.00	5	3/8/2017	17000458
	17-106 RFP	Rec/Parks	Landscape Maintenance of City Center & Surrounding Area; & Maintenance of Downtown Container Gardens	4	2/6/2017	Ed Castro Landscape, Inc.	\$96,427.00; \$50,208.00	6	3/6/2017	17000454
17-004		Public Works	North Hickory Trace Storm Drain Repairs	8	2/20/2017	Tople Construction & Engineering, Inc.	\$ 114,770.00		3/21/2017	17000473
17-005		Public Works	Landscape Maintenance Services: SR 400 at Five Interchanges	2	3/20/2017	Russell Landscape	\$ 159,410.00			
17-006		Public Works	Multiple Sidewalk Improvements	11	3/20/2017	Excellere Construction, LLC	\$ 706,703.63			
	17-1010 RFQ	Rec/Parks	Renovation of Wills Park Pool Construction	3	N/A	Shortlisted 3 Bidders for RFP 17-109	N/A			
	17-107 RFP	Public Works	Mayfield Road Culvert Replacement							
	17-1011 RFQ	Rec/Parks	Alpharetta Arts Center Construction							
	17-1012 RFQ	Public Works	Janitorial Services for City Facilities and Park Restrooms							

Notes:

- 1 Negotiations for sale of City Center Out Parcels to MidCity Real Estate Partners
Update: 3-3-17 closing on parcels #1, #3, #4, and #7.
On-Call contract with annual appropriations: Update 10-20-16 contract with GEPI terminated. Butch Thompson Ent. willing to maintain pricing in proposal-award
- 2 recommendation to council 10-14-16.
- 3 On-Call Contracts for 3 different types of Pipe Lining Services with annual ap
- 4 Contract period begins 2-1-17
- 5 Contract period begins 3-1-17
- 6 Contract period begins 3-1-17; Two Contracts: City Center and Surrounding Areas = \$96,427.00 / year; Downtown Container Garden = \$50,208.00 / year



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OTHER REPORTS

GAAP Financial Statements

**City of Alpharetta
Balance Sheet
Governmental Funds
February 28, 2017**

	Major Governmental Funds							Non-Major	Total
	General Fund	Capital Project Fund	Capital Grant Fund	City Center Bond Fund	Conf Center Bond Fund	Construction Bond Fund	T-Splst Capital Fund	Governmental Funds	Governmental Funds
ASSETS									
Cash / Cash Equivalents / Investments	\$ 37,230,750	\$ 7,892,508	\$ -	\$ 85,554	\$ 18,495,823	\$ 49,127,823	\$ (2,535)	\$ 13,580,287	\$ 126,410,211
Receivables (net of allowance for uncollectibles)			845,916						845,916
Taxes Receivable									-
Property Taxes	650,553	-		-	-	-	-	157,388	807,941
Other Taxes	-	-		-	-	-	-	-	-
Interest	-	-		-	-	-	-	-	-
Accounts	162,183	1,235,168		-	-	-	-	16,250	1,413,601
Due from Other Funds	396,010	-	-	-	-	-	-	-	396,010
Prepaid Items	-	-		-	-	-	-	-	-
Cash - Restricted	-	-		-	-	-	-	-	-
Intergovernmental Receivable	-	-		-	-	-	-	-	-
Restricted	-	-		-	-	-	-	-	-
Total Assets	38,439,497	9,127,676	845,916	85,554	18,495,823	49,127,823	(2,535)	13,753,925	129,873,679
LIABILITIES AND FUND BALANCES									
Liabilities									
Current									
Accounts Payable	1,676,123	62,464	0	-	-	6,410	-	32,169	1,777,166
Retainage Payable	-	152,642	54,401	0	-	-	-	-	207,042
Intergovernmental Payable	-	-	-	-	-	-	-	-	-
Arbitrage Payable	-	-	-	-	-	-	-	-	-
Accounts payable/AR Suspense acct	-	-	-	-	-	-	-	-	-
Claims Payable	-	-	-	-	-	-	-	-	-
Payroll Payable	68,626	-	-	-	-	-	-	4,509	73,134
Due to Other Funds	-	-	-	85,554	-	-	-	122	85,676
Deferred Revenue	692,702	1,205,463	\$ 2,311,133	-	-	-	-	230,916	4,440,214
Unearned Revenue	-	-	-	-	-	-	-	-	-
Teen Driving/Donation	-	-	-	-	-	-	-	-	-
T.A.D Payment to County	-	-	-	-	-	-	-	-	-
Compensated Absences	-	-	-	-	-	-	-	-	-
Non-Current									
Unclaimed Property	-	-	-	-	-	-	-	-	-
Claims Payable	-	-	-	-	-	-	-	-	-
Total Liabilities	2,437,451	1,420,569	2,365,534	85,554	-	6,410	-	267,716	6,583,233
Fund Balances:									
Restricted for:									
Capital Projects	-	424,696	(1,519,618)	-	18,495,823	49,121,413	(2,535)	3,957,270	70,477,049
Law Enforcement	-	-	-	-	-	-	-	1,577,925	1,577,925
Emergency Telephone Activities	-	-	-	-	-	-	-	1,179,117	1,179,117
Grant Projects	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	5,007,403	5,007,403
Promotion of Tourism	-	-	-	-	-	-	-	1,314,435	1,314,435
Assigned for:									
Grant Projects	-	-	-	-	-	-	-	58,832	58,832
Capital Projects	-	7,282,411	-	-	-	-	-	-	7,282,411
2017 Fiscal year Expenditures	6,049,857	-	-	-	-	-	-	-	6,049,857
Unassigned	29,952,189	-	-	-	-	-	-	391,228	30,343,417
Total Fund Balances	36,002,046	7,707,107	(1,519,618)	-	18,495,823	49,121,413	(2,535)	13,486,208	123,290,445
Total Liabilities and Fund Balances	\$ 38,439,497	\$ 9,127,676	\$ 845,916	\$ 85,554	\$ 18,495,823	\$ 49,127,823	\$ (2,535)	\$ 13,753,925	\$ 129,873,679

City of Alpharetta
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Period Ended February 28, 2017

	Major Governmental Funds							Non-Major	Total
	General Fund	Capital Project Fund	Capital Grant Fund	City Ctr Fund	Conf Ctr Fund	S2016 Const Bond Fund	T-Splost Bond Fund	Governmental Funds	Governmental Funds
REVENUES									
Taxes:									
Property Tax	\$ 19,572,773	-	-	-	-	-	-	3,997,420	\$ 23,570,194
Local Option Sales Tax	8,920,154	-	-	-	-	-	-	5,329,167	14,249,322
Other Taxes	12,694,984	-	-	-	-	-	-	1,972,808	14,667,793
Licenses and permits	2,206,917	-	-	-	-	-	-	1,153,617	3,360,534
Intergovernmental	402,607	225,950	5,157,025	-	-	-	-	113,154	5,898,735
Charges for services	2,899,435	-	-	-	-	-	-	16,435	2,915,870
Impact Fees	-	-	-	-	-	-	-	500	500
Fines/Forfeitures	1,539,263	-	-	-	-	-	-	15,946	1,555,208
Investment earnings	53,188	14,269	(2,829)	-	65,224	102,689	-	2	232,544
Contributions and Donations	-	107,278	-	-	-	-	-	-	107,278
Other	137,695	-	-	-	18,911	1,527,686	-	-	1,684,292
Total revenues	48,427,017	347,497	5,154,196	-	84,135	1,630,375	-	12,599,049	68,242,269
EXPENDITURES									
Current:									
Unallocated	-	-	-	-	-	-	-	1,748,872	1,748,872
General government	5,710,084	521,940	-	-	5,405,644	361,301	-	-	11,998,969
Public safety	16,558,210	588,757	-	-	-	-	-	3,229,190	20,376,157
Public works	4,556,249	3,108,554	4,387,480	-	-	365,912	2,535	683,523	13,104,252
Economic and community development	1,660,646	105,787	-	-	-	-	-	-	1,766,433
Alpharetta Business Community	-	721,016	-	-	-	-	-	-	721,016
Culture and recreation	5,219,140	290,132	-	-	-	2,636,748	-	161,587	8,307,607
Debt service:									
Principal	-	-	-	-	-	-	-	110,550	110,550
Interest	58,470	-	-	-	-	-	-	1,415,778	1,474,248
Other Costs	494,038	-	-	-	-	-	-	-	494,038
Bond issuance costs	-	-	-	-	-	-	-	1,500	1,500
Capital outlay	-	-	-	-	-	-	-	-	-
Total expenditures	34,256,836	5,336,186	4,387,480	-	5,405,644	3,363,961	2,535	7,351,001	60,103,643
Excess (deficiency) of revenues over (under) expenditures	14,170,180	(4,988,688)	766,716	-	(5,321,509)	(1,733,586)	(2,535)	5,248,048	8,138,626
OTHER FINANCING SOURCES (USES)									
Transfers in	1,499,033	5,903,238	-	-	-	-	-	-	7,402,271
Transfers out	(7,033,238)	-	-	-	-	-	-	(369,033)	(7,402,271)
Loan Proceeds	-	-	-	-	-	-	-	-	-
Capital Leases	-	247,305	-	-	-	-	-	-	247,305
Sale of capital assets	31,750	-	-	-	-	-	-	-	31,750
Sale of non-capital assets	43,952	-	-	-	-	-	-	-	43,952
Insurance Proceeds	-	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	50,855,000	-	-	50,855,000
Total other financing sources and (uses)	(5,458,503)	6,150,543	-	-	-	50,855,000	-	(369,033)	51,178,007
Net change in fund balances	8,711,677	1,161,854	766,716	-	(5,321,509)	49,121,413	(2,535)	4,879,016	59,316,632
Fund balances - beginning	27,290,370	6,545,253	(2,286,335)	-	23,817,332	-	-	8,607,194	63,973,814
Fund balances - ending	\$ 36,002,046	\$ 7,707,107	\$ (1,519,618)	\$ -	\$ 18,495,823	\$ 49,121,413	\$ (2,535)	\$ 13,486,208	\$ 123,290,445

City of Alpharetta
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended February 28, 2017

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Taxes:			
Property Tax	\$ 20,159,000	\$ 19,572,773	\$ (586,227)
Local Option Sales Tax	15,100,000	8,920,154	(6,179,846)
Other Taxes	15,504,500	12,694,984	(2,809,516)
Licenses and Permits	1,765,550	2,206,917	441,367
Intergovernmental	511,000	402,607	(108,394)
Charges for Service	3,640,400	2,899,435	(740,965)
Fines/Forfeitures	2,404,000	1,539,263	(864,737)
Investment Earnings	60,000	53,188	(6,812)
Contributions and Donations			-
Other	199,366	137,695	(61,671)
Total revenues	59,343,816	48,427,017	(10,916,799)
EXPENDITURES			
Current:			
General government			
City Administration	2,037,438	1,324,487	712,951
Finance	3,199,142	2,220,731	978,411
Human Resources	401,756	246,389	155,367
Legal	650,000	265,157	384,843
Mayor and Council	360,977	207,697	153,280
Municipal Court	1,092,257	696,357	395,900
Information Technology	1,599,441	1,012,755	586,686
Non-Departmental	685,000	436,667	248,333
Contingency	1,055,000	60,838	994,163
Total general government	11,081,011	6,471,078	4,609,933
Public Safety	26,494,672	16,997,913	9,496,759
Public works	7,887,543	4,882,517	3,005,026
Economic and community development	2,727,412	1,696,232	1,031,180
Culture and recreation	8,737,712	5,810,793	2,926,919
Debt Service			
Principal	170,000	-	170,000
Interest	116,940	58,470	58,470
Total expenditures	57,215,290	35,917,003	21,298,287
Excess (Deficiency) of revenues over expenditures	2,128,526	12,510,013	10,381,487
OTHER FINANCING SOURCES (USES)			
Transfers in	2,250,000	1,499,033	(750,967)
Transfers out	(10,549,857)	(7,033,238)	3,516,619
Capital leases	-		-
Sale of capital assets	70,000	31,750	(38,250)
Sale of non-capital assets	35,000	43,952	8,952
Total other financing sources and uses	(8,194,857)	(5,458,503)	2,736,354
Net change in fund balances	(6,066,331)	7,051,510	13,117,841
Fund balances - beginning		27,290,370	
Fund balances - ending		\$ 34,341,879	
Adjustments to GAAP basis:			
Encumbrances		1,660,166	
Misc adj			
Fund balances-ending		\$ 36,002,046	

City of Alpharetta
Capital Project Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended February 28, 2017

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Intergovernmental	\$ 944,397	\$ 225,950	\$ (718,447)
Contributions & Donations	3,197,754	107,278	(3,090,476)
Investment earnings	-	14,269	14,269
Misc Revenue	-	-	-
Other			-
Total revenues	4,142,151	347,497	(3,794,654)
EXPENDITURES			
Capital Outlay			
General Government:			
City Administration	763,257	486,936	276,321
Finance	91,857	45,629	46,228
Information Technology	1,128,598	488,343	640,255
Non-departmental	1,028,079	-	1,028,079
Total general government	3,011,791	1,020,908	1,990,883
Public Safety	4,451,044	1,013,318	3,437,726
Engineering & Public Works	9,493,270	4,911,812	4,581,458
Alpharetta Business Community	1,623,862	1,186,895	436,967
Economic and community development	289,194	217,111	72,083
Culture and recreation	3,235,261	643,750	2,591,512
Total Capital Outlay	22,104,422	8,993,793	13,110,629
Excess (Deficiency) revenue over expenditures	(17,962,271)	(8,646,296)	9,315,975
OTHER FINANCING SOURCES (USES)			
Transfers in	8,854,857	5,903,238	(2,951,619)
Capital leases	2,577,830	247,305	(2,330,525)
Budgeted Fund Balance	-	-	-
Total other financing sources and uses	11,432,687	6,150,543	(5,282,144)
Net change in fund balances	(6,529,584)	(2,495,753)	4,033,831
Fund balances - beginning		6,545,253	
Fund balances - ending		\$ 4,049,499	
Adjustments to GAAP basis:			
Encumbrances		3,657,608	
Misc adj-			
Fund balances-ending		\$ 7,707,107	

City of Alpharetta
Capital Grant Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended February 28, 2017

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
Revenues:			
Intergovernmental	\$ 11,341,289	5,157,025	\$ (6,184,264)
Contributions & Donations	-	-	-
Interest Earnings	-	(2,829)	(2,829)
Total	<u>11,341,289</u>	<u>5,154,196</u>	<u>(6,187,093)</u>
Expenditures:			
Public Safety	-	-	-
General Government	207,677	-	207,677
Community Development	-	-	-
Public Works	8,847,277	8,789,054	58,223
Recreation & Parks	-	-	-
Non-Departmental	-	-	-
Total	<u>9,054,954</u>	<u>8,789,054</u>	<u>265,900</u>
Excess (Deficiency) revenue over expenditures	<u>2,286,335</u>	<u>(3,634,858)</u>	<u>(5,921,193)</u>
Other Financing Sources & Uses:			
Transfers in	-	-	-
Budgeted Fund Balance	-	-	-
Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>2,286,335</u>	<u>(3,634,858)</u>	<u>(5,921,193)</u>
Fund balance - beginning		<u>(2,286,335)</u>	
Fund balance - ending		<u>\$ (5,921,193)</u>	
Adjustments to GAAP basis:			
Misc adj			
Encumbrances		4,401,574	
Fund balances - ending		<u>\$ (1,519,618)</u>	

City of Alpharetta
Conference Center Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended February 28, 2017

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES	\$ -	\$ -	\$ -
Bond Proceeds	-	-	-
Premium on Bond Proceeds	-	-	-
Misc Rev	-	18,911.30	18,911
Investment Earnings	-	65,224	65,224.10
Total revenues	-	84,135	84,135.40
EXPENDITURES			
General Government:			
Cost of Bond Issuance	16,241	-	16,241
Non-Departmental	14,753	-	14,753
Total general government	30,994	-	30,994
City Administration	23,805,249	23,602,578	202,671
Public Safety	-	-	-
Excess (Deficiency) of Revenues Over expenditures	(23,836,243)	(23,518,443)	317,800
OTHER FINANCING SOURCES			
General Obligation Bond Proceeds	-	-	-
Operating Transfers Out	-	-	-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(23,836,243)	(23,518,443)	317,800
Fund balances - beginning		23,817,332	
Fund balances - ending		<u>\$ 298,890</u>	
Adjustments to GAAP basis:			
Encumbrances		18,196,933	
Fund balances-ending		<u>\$ 18,495,823</u>	

City of Alpharetta
Bond Construction Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended February 28, 2017

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Bond Proceeds	\$ 50,855,000	\$ 50,855,000	\$ -
Premium on Bond Proceeds	\$ 1,527,686	\$ 1,527,686	
Investment Earnings		102,689	102,689
Total revenues	52,382,686	52,485,374	102,688
EXPENDITURES			
General Government:			
Cost of Bond Issuance	378,119	361,301	16,818
Public Works	33,352,420	791,377	32,561,043
Recreation & Parks	18,652,147	3,000,976	15,651,171
Total general government	52,382,686	4,153,654	48,229,032
City Administration			-
Public Safety	-	-	-
Excess (Deficiency) of Revenues Over expenditures	-	48,331,720	48,331,720
OTHER FINANCING SOURCES			
General Obligation Bond Proceeds	-	-	-
Operating Transfers Out			-
Total other financing sources (uses)	-	-	-
Net change in fund balances	-	48,331,720	48,331,720

Fund balances - beginning

Fund balances - ending	\$ 48,331,720
Adjustments to GAAP basis:	
Encumbrances	789,693
Fund balances-ending	\$ 49,121,413

City of Alpharetta
T Splost Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended February 28, 2017

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Bond Proceeds	\$ 3,000,000		\$ (3,000,000)
Premium on Bond Proceeds			
Investment Earnings			-
Total revenues	3,000,000	-	(3,000,000)
EXPENDITURES			
General Government:			
Cost of Bond Issuance			-
Public Works	3,000,000	1,279,619	1,720,381
Recreation & Parks			-
Total general government	3,000,000	1,279,619	1,720,381
City Administration			-
Public Safety	-	-	-
Excess (Deficiency) of Revenues			-
Over expenditures	-	(1,279,619)	(1,279,619)
OTHER FINANCING SOURCES			
General Obligation Bond Proceeds	-	-	-
Operating Transfers Out			-
Total other financing sources (uses)	-	-	-
Net change in fund balances	-	(1,279,619)	(1,279,619)

Fund balances - beginning

Fund balances - ending	\$ (1,279,619)
Adjustments to GAAP basis:	
Encumbrances	1,277,084
Fund balances-ending	\$ (2,535)

City of Alpharetta
Internal Service Fund - Medical Insurance
Statement of Net Position
February 28, 2017

ASSETS

Current Assets:		
Cash and Cash Equivalents & Investments	\$	1,993,613
Accounts Receivables (net of allowance for uncollectibles)		-
Total Current Assets		<u>1,993,613</u>
Noncurrent Assets:		
Restricted Cash, Cash Equivalents, and Investments		-
Total Restricted Assets		<u>-</u>
Total Noncurrent Assets		<u>-</u>
Total Assets		<u>1,993,613</u>

LIABILITIES

Current Liabilities:		
Accounts Payable		-
Claims Payables		201,319
Accrued Interest Payable		-
Due to Other Funds		286,000
Total Current Liabilities		<u>487,319</u>
Current Liabilities Payable from Restricted Assets:		
		-
Total Current Liabilities Payable from Restricted Assets		<u>-</u>
Noncurrent Liabilities:		
Other Non-Current Liabilities		-
Total Noncurrent Liabilities		<u>-</u>
Total Liabilities		<u>487,319</u>

NET ASSETS

Invested in Capital Assets, net of related debt		-
Reserved for Debt Service		-
Reserved for Encumbrances		-
Unreserved		<u>1,506,294</u>
Total Net Assets		<u>1,506,294</u>
Total Liabilities & Net Assets	\$	<u>1,993,613</u>

City of Alpharetta
Internal Service Fund - Medical Insurance
Statement of Revenues, Expenses, and Changes in Net position - Budget and Actual
For the Period Ended February 28, 2017

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES			
Investment Earnings	\$ -	\$ 78	\$ (78)
Employer Medical Contribution	6,520,032	4,010,360	(2,509,672)
Employee Medical Contribution	724,448	481,446	(243,002)
Insurance Proceeds	-	-	
Total revenues	7,244,480	4,491,884	(2,752,596)
EXPENDITURES			
Medical Premiums	1,441,673	899,003	542,670
Medical Claims	5,714,666	2,752,210	2,962,456
Contingency	955,624	0	955,624
Total expenditures	8,111,963	3,651,212	4,460,751
Excess (Deficiency) of Revenues Over expenditures	(867,483)	840,672	1,708,155
OTHER FINANCING SOURCES			
Asset Disposition		-	
Operating Transfers In	-	-	-
Operating Transfers Out	-	-	-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(867,483)	840,672	1,708,155
Fund balances - beginning		665,623	
Fund balances - ending		<u><u>\$ 1,506,294</u></u>	
Adjustments to GAAP basis:			
Encumbrances		-	
Misc adj			
Fund balances-ending		<u><u>\$ 1,506,294</u></u>	

City of Alpharetta
Enterprise Fund -Solid Waste
Statement of Net Position
February 28, 2017

	<u>Solid Waste</u>
ASSETS	
Current Assets:	
Cash and Cash Equivalents & Investments	\$ 1,748,250
Inventories, at cost	-
Accounts Receivables (net of allowance for uncollectibles)	735,112
Prepaid Insurance Expenses	-
Total Current Assets	<u>2,483,361</u>
Noncurrent Assets:	
Restricted Cash, Cash Equivalents, and Investments	-
Total Restricted Assets	<u>-</u>
Other	-
Capital Assets	
Buildings and System	-
Machinery and Equipment	
Less Accumulated Depreciation	-
Total Capital Assets (net of accumulated depreciation)	<u>-</u>
Total Noncurrent Assets	<u>-</u>
Total Assets	<u>2,483,361</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	23
Accounts Payable/ Customer Credit Balances	(56)
Accounts Payable/ Customer Pre-Paid Service	-
Accounts Payable/ A/R Module Suspense Acct	43
Payroll Liabilities	157
Accrued Salaries	-
Accrued Interest Payable	-
Compensated Absences Payable	-
Notes Payable - Revenue Bonds	-
Due to Other Funds	-
Total Current Liabilities	<u>167</u>
Current Liabilities Payable from Restricted Assets:	
Revenue Bonds Payable	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
Customer Deposits	-
Compensated Absences less Current Portion	-
Revenue Bonds Payable	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>167</u>
NET ASSETS	
Invested in Capital Assets, net of related debt	-
Reserved for Debt Service	-
Reserved for Encumbrances	-
Unreserved	2,483,195
Total Net Assets	<u>2,483,195</u>
Total Liabilities & Net Assets	<u>\$ 2,483,361</u>

City of Alpharetta
Enterprise Fund - Solid Waste
Statement of Revenues, Expenses, and Changes in Net Position
For the Period Ended February 28, 2017

Operating revenues:		
Charges for sales and services:		
Refuse Collection charges	\$	3,245,876
Misc Revenue		3,714
Total operating revenues		<u>3,249,590</u>
Operating expenses:		
Administration		3,248,690
Non-departmental		-
Total operating expenses		<u>3,248,690</u>
Operating Gain (loss)		901
Non-operating revenues (expenses):		
Investment earnings		-
Total non-operating revenue (expenses)		<u>-</u>
Income (loss) before transfers		901
Transfers In		-
Transfers Out		<u>-</u>
Change In Net Assets		901
Total net assets-beginning		<u>1,123,990</u>
Total net assets-ending (net of encumbrances)		<u><u>1,124,891</u></u>
Adjustments to GAAP basis:		
Encumbrances		1,358,304
Misc adj-Encumbrances Resv/Prior Year		-
Total net assets-ending	\$	<u><u>2,483,195</u></u>

City of Alpharetta
Internal Service Fund - Risk Management
Statement of Net Position
February 28, 2017

ASSETS

Current Assets:	
Cash and Cash Equivalents & Investments	\$ 1,081,513
Accounts Receivables (net of allowance for uncollectibles)	-
Total Current Assets	<u>1,081,513</u>
Noncurrent Assets:	
Restricted Cash, Cash Equivalents, and Investments	-
Total Restricted Assets	<u>-</u>
Total Noncurrent Assets	<u>-</u>
Total Assets	<u>1,081,513</u>

LIABILITIES

Current Liabilities:	
Accounts Payable	6,626
Claims Payables	279,903
Accrued Interest Payable	-
Due to Other Funds	-
Total Current Liabilities	<u>286,529</u>
Current Liabilities Payable from Restricted Assets:	
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
Other Non-Current Liabilities	328,692
Total Noncurrent Liabilities	<u>328,692</u>
Total Liabilities	<u>615,221</u>

NET ASSETS

Invested in Capital Assets, net of related debt	-
Reserved for Debt Service	-
Reserved for Encumbrances	-
Unreserved	466,292
Total Net Assets	<u>466,292</u>
Total Liabilities & Net Assets	<u>\$ 1,081,513</u>

City of Alpharetta
Internal Service Fund - Risk Management
Statement of Revenues, Expenses, and Changes in Net position - Budget and Actual
For the Period Ended February 28, 2017

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES			
Investment Earnings	\$ 2,200	\$ 1,459	\$ (741)
Charges for Service	1,310,000	873,333	(436,667)
Discounts	-	-	-
Insurance Proceeds	-	93,510	
Total revenues	1,312,200	968,302	(343,898)
EXPENDITURES			
Workers Compensation Admin	-	-	-
Professional Fees	125,000	115,269	9,731
Auto Liability	137,000	143,111	(6,111)
Property & Equipment Liability	88,000	83,823	4,177
General Liability	60,000	56,244	3,756
Law Enforcement Liability	100,000	94,931	5,069
Public Entity Liability	55,000	57,900	(2,900)
Workers Comp Excess Liability	90,000	100,239	(10,239)
Employee Benefits Liability	-	-	-
Criminal Liability	4,200	4,275	(75)
Cyber Liability	8,000	6,806	1,194
Umbrella Liability	60,000	56,725	3,275
Medical Services	40,000	7,098	32,902
Claims/Judgements	545,000	373,716	171,284
Contingency	589,041	-	589,041
Total expenditures	1,901,241	1,100,137	801,104
Excess (Deficiency) of Revenues Over expenditures	(589,041)	(131,835)	457,206
OTHER FINANCING SOURCES			
Asset Disposition	-	-	-
Operating Transfers In	-	-	-
Operating Transfers Out	-	-	-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(589,041)	(131,835)	457,206

Fund balances - beginning

589,041

Fund balances - ending

\$ 457,206

Adjustments to GAAP basis:

Encumbrances

9,086

Misc adj

Fund balances-ending

\$ 466,292

City of Alpharetta
Statement of Net Position
OPEB Trust Fund
February 28, 2017

	OPEB Plan
ASSETS	
Current Assets:	
Cash and Cash Equivalents	\$ 1,143,009
Investments	-
Accounts Receivables (net of allowance for uncollectibles)	-
Total Assets	<u>1,143,009</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	\$ 25,999
Due to Other Funds	-
Total Current Liabilities	<u>25,999</u>
Current Liabilities Payable from Restricted Assets:	
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>25,999</u>
NET ASSETS	
Net Assets held in trust for pension benefits	<u>1,117,009</u>
Total Net Assets	<u>1,117,009</u>
Total Liabilities & Net Assets	<u><u>\$ 1,143,009</u></u>

City of Alpharetta
Statement of Changes in Fiduciary Net Position
OPEB Trust Fund
For the Period Ended February 28, 2017

	<u>Actual Amounts</u>
Additions:	
Employer Contribution	\$ 56,667
Employee Contribution	
Total Contribution	<u>56,667</u>
Investment Income	-
Net appreciation in FMV	-
Interest and Dividends	3,339
Total Investment Income	<u>3,339</u>
Total Additions (Deductions)	<u>60,006</u>
Deductions:	
Benefits payments	-
Professional Fees	-
Total deductions	<u>-</u>
Net Increase (Decrease)	<u>60,006</u>
Net Assets held in trust for pension benefits	
Beginning of year	1,057,003
Total net assets	<u>\$ 1,117,009</u>

**City of Alpharetta
Statement of Net Position
Pension Trust Fund
February 28, 2017**

	Pension Trust Fund
ASSETS	
Current Assets:	
Cash and Cash Equivalents	\$ -
Investments	64,553,029
	-
Accounts Receivables (net of allowance for uncollectibles)	-
Total Assets	<u>64,553,029</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	-
	-
Due to Other Funds	-
Total Current Liabilities	<u>-</u>
Current Liabilities Payable from Restricted Assets:	
	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>-</u>
NET ASSETS	
Net Assets held in trust for pension benefits	<u>64,553,029</u>
Total Net Assets	<u>64,553,029</u>
Total Liabilities & Net Assets	<u><u>\$ 64,553,029</u></u>

City of Alpharetta
Statement of Changes in Fiduciary Net Position
Pension Trust Fund
For the Period Ended February 28, 2017

	<u>Actual Amounts</u>
Additions:	
Employer Contribution	\$ 2,500,000
Employee Contribution	241,921
Total Contribution	<u>2,741,921</u>
Investment Income	-
Net appreciation in FMV	5,265,628
Interest and Dividends	682,294
Total Investment Income	<u>5,947,922</u>
Total Additions (Deductions)	<u>8,689,843</u>
Deductions:	
Benefits payments	1,145,758
Professional Fees	196,681
Total deductions	<u>1,342,439</u>
Net Increase (Decrease)	<u>7,347,404</u>
Net Assets held in trust for pension benefits	
Beginning of year	57,205,625
Total net assets	<u>\$ 64,553,029</u>

City of Alpharetta
Combining Balance Sheet
Non-Major Governmental Funds
February 28, 2017

	Special Revenue					Total Non-major Governmental Funds	
	Hotel Motel	Impact Fee	Confiscated Assets	Grant Operating	E911	Debt Service Fund	Stormwater Capital Fund
ASSETS							
Cash / Cash Equivalents / Investments	\$ 1,315,834	\$ 3,957,270	\$ 1,577,963	\$ 58,832	\$ 1,207,930	\$ 5,064,681	\$ 397,778
Taxes Receivable	-	-	-	-	-	-	-
Pre-Paid Expenditures	-	-	-	-	-	-	-
Accounts Receivable	-	-	-	16,250	\$ -	-	-
Property Taxes	-	-	-	-	-	157,388	-
Intergovernmental Receivable	-	-	-	-	-	-	-
Due From Other Funds	-	-	-	-	-	-	-
Restricted	-	-	-	-	-	-	-
Total Assets	1,315,834	3,957,270	1,577,963	75,082	1,207,930	5,222,069	397,778
LIABILITIES							
Accounts Payable	1,399	-	39	-	24,181	-	6,550
Retainage Payable	-	-	-	-	-	-	-
Intergovernmental Payable	-	-	-	-	-	-	-
Arbitrage Payable	-	-	-	-	-	-	-
Accounts payable/AR Suspense acct	-	-	-	-	-	-	-
Compensated Absences	-	-	-	-	-	-	-
Payroll Liabilities	-	-	(123)	-	4,631	-	-
Due to Other Fund	-	-	122	-	-	-	-
Deferred Revenue	-	-	-	16,250	-	214,666	-
Unearned Revenue	-	-	-	-	-	-	-
Total Liabilities	1,399	-	38	16,250	28,812	214,666	6,550
FUND BALANCES							
Restricted:							
Capital Projects	-	3,957,270	-	-	-	-	-
Law Enforcement	-	-	1,577,925	-	-	-	-
Promotion of Tourism	1,314,435	-	-	-	-	-	-
Emergency Telephone Activities	-	-	-	-	1,179,117	-	-
Debt Service	-	-	-	-	-	5,007,403	-
Assigned for: Grant Projects	-	-	-	-	-	-	-
Grant Projects	-	-	-	58,832	-	-	-
Unassigned:	-	-	-	-	-	-	391,228
Total Fund Balances	1,314,435	3,957,270	1,577,925	58,832	1,179,117	5,007,403	391,228
Total Liabilities and Fund Balances	\$ 1,315,834	\$ 3,957,270	\$ 1,577,963	\$ 75,082	\$ 1,207,930	\$ 5,222,069	\$ 397,778

City of Alpharetta
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Non-major Governmental Funds
For the Period Ending February 28, 2017

	Special Revenue							Total Non-major Governmental Funds
	Hotel Motel	Impact Fee	Confiscated Assets	Grant Operations	E911 Fund	Debt Service Fund	Stormwater Service Fund	
REVENUES:								
Hotel Motel Tax	\$ 3,997,420	-	-	-				\$ 3,997,420
Property tax						5,329,167	-	5,329,167
Charges for Service	-	-	-	-	1,972,808			1,972,808
Impact Fees	-	1,153,617		-				1,153,617
Forfeiture Income	-	-	113,154					113,154
Intergovernmental	-	-	-	16,435	-			16,435
Contributions & Donations	-	-	-	500				500
Investment Earnings	-	6,681	711	114	2,076	6,362	-	15,946
Other	1		-			1	-	2
Total revenues	3,997,421	1,160,298	113,865	17,049	1,974,885	5,335,531	-	12,599,049
EXPENDITURES:								
Tourism	1,748,872	-	-	-	-			1,748,872
Community Development	-	-	-	-	-			-
Culture/Recreation	-	119,671	-	-	-		41,916	161,587
Public Safety	-	10,621	278,800	21,144	2,918,625			3,229,190
Public Works							683,523	683,523
General Government	-	-	-	-	-	-	-	-
Debt Service:								
Principal						110,550	-	110,550
Interest	385,648					1,030,130	-	1,415,778
Bond Issuance Costs						1,500	-	1,500
Total expenditures	2,134,520	130,292	278,800	21,144	2,918,625	1,142,180	725,439	7,351,001
Excess (deficiency) of revenues over expenditures	1,862,901	1,030,006	(164,935)	(4,095)	(943,741)	4,193,350	(725,439)	5,248,048
OTHER FINANCING SOURCES (USES):								
Transfers in / out:								-
Debt service fund	-	-	-	-				-
Capital Projects								-
Operating grants fund	-	-	-	-				-
Capital grants fund	-	-	-	-				-
General fund	(1,499,033)		-	13,333	-		1,116,667	(369,033)
Budgeted Fund Balance:	-	-	-	-				-
Total other financing sources and (uses)	(1,499,033)	-	-	13,333	-		1,116,667	(369,033)
Net change in fund balances	363,868	1,030,006	(164,935)	9,238	(943,741)	4,193,350	391,228	4,879,016
Fund balances - beginning	950,567	2,927,264	1,742,859	49,594	2,122,858	814,052	-	8,607,194
Fund balances - ending	1,314,435	\$ 3,957,270	\$ 1,577,925	\$ 58,832	\$ 1,179,117	\$ 5,007,403	\$ 391,228	\$ 13,486,208

City of Alpharetta
Hotel Motel Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended February 28, 2017

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Hotel Motel Tax	\$ 6,000,000	\$ 3,997,420	\$ (2,002,580)
Misc Revenue	-	1	1
Investment Earnings	-	-	-
Total revenues	6,000,000	3,997,421	(2,002,579)
EXPENDITURES:			
Alpharetta Convention & Visitor's Bureau	2,625,000	1,748,872	876,128
Alpharetta Business Community	-	-	-
Debt Service Reserve	1,299,936		1,299,936
Bond Interest	775,630	385,648	389,982
Contingency	-	-	-
Total Expenditures	4,700,566	2,134,520	2,566,046
Excess of revenues over expenditures	1,299,434	1,862,901	563,467
OTHER FINANCING SOURCES (USES):			
Transfers Out	(2,250,000)	(1,499,033)	750,967
Total other financing sources and uses	(2,250,000)	(1,499,033)	750,967
Net change in fund balances	(950,566)	363,868	1,314,434
Fund balances - beginning		\$ 950,567	
Fund balances - ending		\$ 1,314,435	

City of Alpharetta
Impact Fee Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended February 28, 2017

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Impact Fees	\$ 605,000	\$ 1,153,617	\$ 548,617
Investment Earnings	3,000	6,681	3,681
Total Revenues	608,000	1,160,298	552,298
EXPENDITURES:			
Public Safety	524,063	252,663	271,401
Public Works	1,150,000	-	1,150,000
Recreation & Parks	1,300,000	230,800	1,069,200
Community Development	561,201	-	561,201
General Government	-	-	-
Total expenditures	3,535,264	483,463	3,051,802
Excess (deficiency) of revenues over expenditures	(2,927,264)	676,836	(3,604,100)
OTHER FINANCING SOURCES (USES):			
Transfers Out	-	-	-
Total other financing sources and uses	-	-	-
Net change in fund balances	(2,927,264)	676,836	(3,604,100)
Fund balances - beginning		2,927,264	
Fund balances - ending		\$ 3,604,100	
Encumbrances		353,170	
Fund balances - ending		\$ 3,957,270	

City of Alpharetta
Confiscated Assets Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended February 28, 2017

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Forfeiture Income	\$ 347,600	\$ 113,154	\$ (234,446)
Investment Earnings	976	711	(265)
Misc Revenue	-		
Total Revenues	<u>348,576</u>	<u>113,865</u>	<u>(234,710)</u>
EXPENDITURES:			
Public Safety	2,091,435	281,993	1,809,442
Non-Departmental	-		-
Total expenditures	<u>2,091,435</u>	<u>281,993</u>	<u>1,809,442</u>
Excess (deficiency) of revenues over expenditures	<u>(1,742,859)</u>	<u>(168,128)</u>	<u>1,574,732</u>
OTHER FINANCING SOURCES (USES):	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	<u>(1,742,859)</u>	<u>(168,128)</u>	<u>1,574,732</u>
Fund balances - beginning		<u>1,742,859</u>	
Fund balances - ending		<u>\$ 1,574,731</u>	
Adjustments to GAAP basis:			
Encumbrances		3,193	
Fund balances - ending		<u>\$ 1,577,925</u>	

City of Alpharetta
Grant Fund - Operating
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended February 28, 2017

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Intergovernmental	\$ 91,826	\$ 16,435	(75,391)
Contributions & Donations	800	500	(300)
Discounts Taken		-	-
Interest Earnings	-	114	114
Transfers in	20,000	13,333	(6,667)
Contingencies	-	-	-
Total	<u>112,626</u>	<u>30,382</u>	<u>(82,244)</u>
EXPENDITURES:			
General Government	19,429	-	19,429
Community Development	-	-	-
Engineering/Public Works	-	-	-
Public Safety	96,861	37,488	59,373
Recreation & Parks	45,929	-	45,929
Contingencies	-	-	-
Operating Transfers Out	-	-	-
Non-Allocated	-	-	-
Total	<u>162,219</u>	<u>37,488</u>	<u>124,731</u>
Excess (deficiency) of revenues over expenditures	<u>(49,593)</u>	<u>(7,106)</u>	<u>42,487</u>
OTHER FINANCING SOURCES (USES):	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>(49,593)</u>	<u>(7,106)</u>	<u>42,487</u>
Fund balance - beginning		<u>49,594</u>	
Fund balance - ending		<u>\$ 42,488</u>	
Adjustments to GAAP basis:			
Encumbrances		<u>16,344</u>	
Fund balances - ending		<u>\$ 58,832</u>	

City of Alpharetta
Emergency 911 Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended February 28, 2017

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Charges for Service	\$ 3,665,000	\$ 1,972,808	\$ (1,692,192)
Misc Revenue	-	-	-
Investment Earnings	5,259	2,076	(3,183)
Total Revenues	<u>3,670,259</u>	<u>1,974,885</u>	<u>(1,695,374)</u>
EXPENDITURES:			
Public Safety	5,203,116	3,303,259	1,899,857
Total expenditures	<u>5,203,116</u>	<u>3,303,259</u>	<u>1,899,857</u>
Excess (deficiency) of revenues over expenditures	<u>(1,532,857)</u>	<u>(1,328,374)</u>	<u>204,483</u>
OTHER FINANCING SOURCES (USES):			
Transfers In	-	-	-
Transfers Out - Capital Project Fund	-	-	-
Total other financing sources and uses	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	<u>(1,532,857)</u>	<u>(1,328,374)</u>	<u>204,483</u>
Fund balances - beginning		<u>2,122,858</u>	
Fund balances - ending		<u>\$ 794,484</u>	
Adjustments to GAAP basis:			
Encumbrances		384,634	
Fund balances - ending		<u>\$ 1,179,117</u>	

City of Alpharetta
Debt Service Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended February 28, 2017

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Property tax	\$ 5,505,000	\$ 5,329,167	\$ (175,833)
Misc Revenue		1	1
Investment earnings	9,000	6,362	(2,638)
Total revenues	5,514,000	5,335,531	(178,469)
EXPENDITURES:			
Current:			
General government			
Finance			-
Non-departmental		-	-
Total general government	-	-	-
Debt Service:			
Principal	2,560,550	110,550	2,450,000
Interest	3,251,257	1,030,130	2,221,127
Contingency	511,245	-	511,245
Bond issuance costs	5,000	1,500	3,500
Total debt service	6,328,052	1,142,180	5,185,872
Total expenditures	6,328,052	1,142,180	5,185,872
Excess (Deficiency) of revenues over expenditures	(814,052)	4,193,350	5,007,402
OTHER FINANCING SOURCES (USES):			
Transfers in			-
Transfers out			-
Total other financing sources and uses	-	-	-
	(814,052)	4,193,350	5,007,402
Fund balances - beginning		814,052	
Fund balances - ending		\$ 5,007,403	

City of Alpharetta
Stormwater Capital Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended February 28, 2017

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Misc Revenue	-	-	-
Investment Earnings	-	-	-
Total Revenues	-	-	-
EXPENDITURES:			
Public Works	1,590,896	1,157,667	433,229
Public Safety	84,104	71,256	12,848
Total expenditures	1,675,000	1,228,923	446,077
Excess (deficiency) of revenues over expenditures	(1,675,000)	(1,228,923)	446,077
OTHER FINANCING SOURCES (USES):			
Transfers In	1,675,000	1,116,667	(558,333)
Transfers Out	-	-	-
Total other financing sources and uses	1,675,000	1,116,667	(558,333)
Net change in fund balances	-	(112,256)	(112,256)
Fund balances - beginning			
Fund balances - ending		\$ (112,256)	
Adjustments to GAAP basis:			
Encumbrances		503,485	
Fund balances - ending		\$ 391,228	

DEVELOPMENT AUTHORITY



Revenue & Expenditure Report GAAP Financial Statements



ALPHARETTA DEVELOPMENT AUTHORITY

Financial Management Report - As of February 28, 2017

Account #	Project	Total Budget	Actuals (Collections/ Expenditures)	Encumbrances	Remaining
Revenues					
99575100-346900	Bond Application Fee	\$ -	\$ 1,000		\$ (1,000)
99575100-361000	Investment Earnings	-	102		(102)
99575100-334310-C1528	FISERV REBA Grant	125,000	-		125,000
99575100-371000-C1625	Alpharetta Virtual Reality Video (ACVB Contribution)	12,500	-		12,500
99575100-381000-C1535	Innovation Center Operations (ATC)	4,397	4,397		(0)
	<i>subtotal</i>	\$ 141,897	\$ 5,499		\$ 136,398
(1) 99575100-395000	Carryforward Fund Balance	\$ 295,462	\$ -		\$ 295,462
	<i>subtotal</i>	\$ 295,462	\$ -		\$ 295,462
	Total	\$ 437,359	\$ 5,499		\$ 431,860
Expenditures					
99575100-571000-C1403	Local Job Creation Grant Program	\$ 60,000	\$ 14,000	\$ -	\$ 46,000
99575100-544100-C1532	ATC Operational Funds	150,000	88,333	-	61,667
99575100-544100-C1719	ATC Kitchen Remodel	25,000	23,179	-	1,821
99575100-544100-C1601	High Impact Permitting Grant Program (IGA with COA)	20,948	-	-	20,948
99575100-544100-C1528	FISERV REBA Grant	125,000	-	-	125,000
99575100-544100-C1625	Alpharetta Virtual Reality Video (Economic Development)	25,000	25,000	-	-
99575100-571000	Convention Center Issuance Costs	-	18,911	-	(18,911)
	<i>subtotal</i>	\$ 405,948	\$ 169,424	\$ -	\$ 236,524
(2) 99575100-523860-C1535	Innovation Center Operations (Maintenance Contracts)	\$ 4,822	\$ 4,825	\$ -	\$ (3)
99575100-531200-C1535	Innovation Center Operations (Miscellaneous Utilities)	611	610	-	1
99575100-531210-C1535	Innovation Center Operations (Water/Sewer)	21	102	-	(81)
99575100-531220-C1535	Innovation Center Operations (Natural Gas)	2,229	2,229	-	0
99575100-531230-C1535	Innovation Center Operations (Electricity)	4,357	4,357	-	0
	<i>subtotal</i>	\$ 12,040	\$ 12,122	\$ -	\$ (82)
99575100-579000	Reserve	\$ 19,371	\$ -	\$ -	\$ 19,371
	<i>subtotal</i>	\$ 19,371	\$ -	\$ -	\$ 19,371
	Total	\$ 437,359	\$ 181,546	\$ -	\$ 255,813

(1) Carryforward Fund Balance represents cash available at the end of the prior fiscal year that is programmed into the current fiscal year budget. As this account represents cash already received, there will not be actual collections.

(2) Innovation Center utilities are being funded by the Alpharetta Technology commission (ATC) on a reimbursement basis. As such, expenses will outpace budget at month end due to the billing/reimbursement delay.



ALPHARETTA DEVELOPMENT AUTHORITY
Financial Management Report - As of February 28, 2017

Account #	Project	Total Budget	Actuals (Collections/ Expenditures)	Encumbrances	Remaining
Fund Balance Reconciliation					
Fund Balance (beginning of Fiscal Year)			\$ 314,374		
Revenues collected to date			5,499		
Expenditures incurred to date			(181,546)		
Fund Balance (current)			\$ 138,327		
Forecasted revenue collections			137,500		
Fund Balance (forecasted)			\$ 275,827		
Allocation of Forecasted Fund Balance:					
Spendable (available for investment by the Board)			\$ 20,391		
Non-Spendable (unspent/remaining project allocations)			255,435		
			\$ 275,827		



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GAAP



Financial Statements

City of Alpharetta
Balance Sheet
COMPONENT UNIT-DEVELOPMENT AUTHORITY
February 28, 2017

ASSETS

Current Assets:

Cash and Cash Equivalents	\$	138,327
Investments		

Restricted Cash for Bond Issuance Costs		-
Total Assets		<u>138,327</u>

LIABILITIES

Current Liabilities:

Accounts Payable		-
Due to Other Funds		-
Total Current Liabilities		<u>-</u>

Current Liabilities Payable from Restricted Assets:

Total Current Liabilities Payable from Restricted Assets		<u>-</u>
--	--	----------

Noncurrent Liabilities:

Total Noncurrent Liabilities		<u>-</u>
Total Liabilities		<u>-</u>

Fund Balance

Restricted		117,936
Unassigned		<u>20,391</u>
Total Fund Balance		<u>138,327</u>

Total Liabilities & Fund Balance	\$	<u><u>138,327</u></u>
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City of Alpharetta
Statement of Revenues, Expenditures, and Changes in Fund Balance
COMPONENT UNIT-DEVELOPMENT AUTHORITY
For the Period Ended February 28, 2017

	<u>Actual Amounts</u>
Revenues	
Rent/Royalties	\$ 4,397
State Grant	-
Fees	-
Contributions & Donations	-
Miscellaneous Income-Interest	1,102
	<u> </u>
Total Revenues	<u><u>5,499</u></u>
Expenditures	
Economic Development	136,513
Utilities - Miscellaneous	45,033
Debt Service:	
Principal	-
Interest	-
	<u> </u>
Total Expenditures	<u><u>181,546</u></u>
Excess (deficiency) of revenues over (under) expenditures	(176,047)
Other Financing Sources (Uses)	
Sale of capital assets	-
	<u> </u>
Net Change in Fund Balances	(176,047)
Fund Balance, Beginning of Year	<u>314,374</u>
Fund Balance, End of Year	<u><u>\$ 138,327</u></u>





STAFF REPORT

Submitting Department: Finance

Submitted By:

Meeting Date: April 10, 2017

I. AGENDA ITEM TITLE:

GLASS RECYCLING SERVICES

II. RECOMMENDATION:

Staff requests direction from City Council on which option for handling residential glass should be pursued and implemented.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL

IMPACT: NO

INCLUDED IN

CURRENT FY

OPRT.

BUDGET: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

TOTAL PROJECT COST: IF THE CITY CHOOSES TO PURSUE OPTION A, THERE WOULD BE NO RESULTING FISCAL IMPACT. COSTS ASSOCIATED WITH OPTION B ARE ANTICIPATED TO BE LOW AND COULD BE ABSORBED WITHIN OUR CURRENT RATE STRUCTURE FOR RESIDENTIAL WASTE. OPTION C WOULD BE COMPLETELY FUNDED BY THE INCREASE IN THE MONTHLY RATE FOR RESIDENTIAL WASTE COLLECTION.

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

While cardboard and paper are considered valuable by recycling companies, glass can damage recycling equipment, produce shards that can injure workers, and has a poor cost to revenue ratio to recycle. Because of this, recycling companies are now rejecting glass collected via single-stream recycling from their recycling stream and instead ship it to landfills.

The City has been notified that, beginning later this month, glass can no longer be accepted in our single-stream recycling program. If a recycling bin contains any glass products, all of the recyclables in that bin will be considered by the recycler to be "contaminated". This will result in the entire load of recyclables being sent to the landfill.

The City was presented with three options for handling glass moving forward:

- **Option A: Residents Put Glass In The Trash**
Under this option, you would simply place glass products into your trash rather than into your recycling container. The option does not require any additional containers, provides the same level of convenience for residents as you have today, and comes at no additional cost to residents.

- **Option B: Residents Drop Glass Off At A Collection Center**
Under this option, you would have to hold or store glass recyclables at your home. Periodically, you would load them into your car, drive to a collection center that would be established at our Public Works Department located on Hembree Road, and unload the glass into the collection container. Glass could not be placed into plastic bags or mixed with any other recyclable or waste product. While the option comes at no additional cost to residents, it is less convenient than the curbside service you have today and requires you to temporarily store the glass at your home.
- **Option C: Continue Curbside Glass Recycling At Additional Cost**
Under this option, you would be provided an additional 18 gallon plastic bin into which you would place any recyclable glass products. On your normally scheduled collection day, you would place the bin at the curb along with your other trash and recyclables. This option provides the convenience of curbside collection, but requires a third waste bin and a \$3 per month increase in your waste service bill. Additionally, it would require Republic to add another collection truck to the three already servicing each route, so there would be more heavy trucks in our neighborhoods.

To provide an initial opportunity for current customers of the City's residential waste / recycling program to provide feedback on these options, an online survey was launched on March 7 with survey responses being collected through March 24. Information on the issue and the survey was distributed to customers in the form of inserts into their residential waste collection bill and via hang tags that were placed on residential recycling carts during the week of March 7.

The City received 2,096 responses to the survey, representing approximately 14% of current customers. The results of the survey were:

- Option A: 38.98%
- Option B: 23.85%
- Option C: 37.17%

It should be noted that, if the City chooses to pursue Option A, residents would still have the personal option to collect recyclable glass products at home and physically take them to a recycling center such as the one currently operated by the City of Roswell. Staff has confirmed that the Roswell facility does currently accept glass recyclables from non-Roswell residents and is, in fact, seeing a considerable uptick in usage from residents of an adjoining county.

If the City pursues "Option B," the anticipated costs would be minimal, and it is believed that the cost could be absorbed within our current residential waste rate structure.

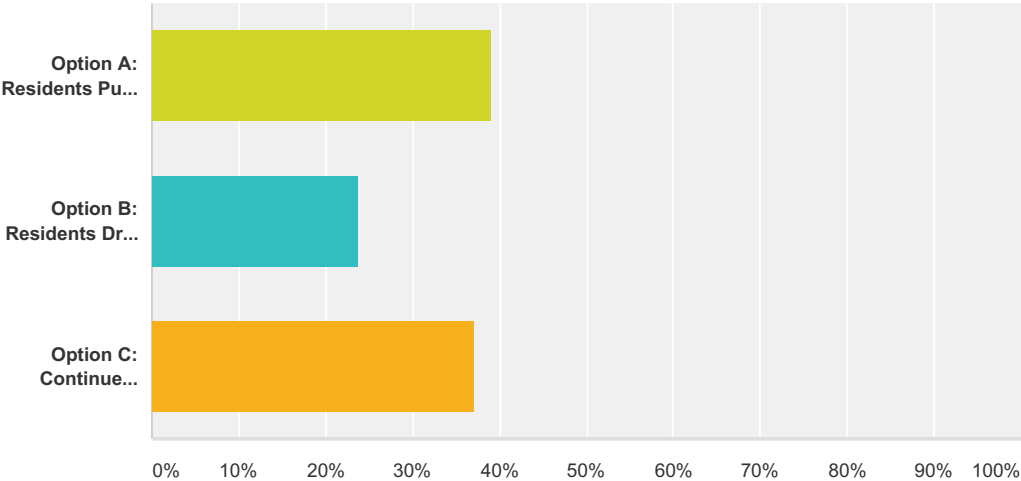
V. ALTERNATIVES:

VI. ATTACHMENTS:

Final Results - Glass Recycling Survey, Glass Recycling Issue - One Page Billing Insert, Glass Recycling Issue - Hang Tag For Roll Carts

Q1 The City of Alpharetta has been presented with three options for handling glass recycling / waste, and we are asking for your input to help decide which option will be chosen. Please select from the three options below the one that you prefer.

Answered: 2,096 Skipped: 0



Answer Choices	Responses
Option A: Residents Put Glass In The TrashUnder this option, you would simply place glass products into your trash rather than into your recycling container. The option does not require any additional containers, provides the same level of convenience for residents as you have today, and comes at no additional cost to residents.	38.98% 817
Option B: Residents Drop Glass Off At A Collection CenterUnder this option, you would be provided an additional 18 gallon plastic bin into which you would place any recyclable glass products. Periodically, you would load your bin into your car and drive to a collection center that would be established at our Public Works Department located on Hembree Road and empty your bin. Glass could not be placed into plastic bags or mixed with any other recyclable or waste product. While the option comes at no additional cost to residents, it is less convenient than the curbside service you have today and requires a third waste bin at your home.	23.85% 500
Option C: Continue Curbside Glass Recycling At Additional Cost To ResidentsUnder this option, you would be provided an additional 18 gallon plastic bin into which you would place any recyclable glass products. On your normally scheduled collection day, you would place the bin at the curb along with your other trash and recyclables. This option provides the convenience of curbside collection, but requires a third waste bin and a \$3 per month increase in your waste service bill.	37.17% 779
Total	2,096

A CHANGE IS COMING TO GLASS RECYCLING

AND WE WANT YOUR HELP IN DECIDING HOW TO HANDLE IT



DID YOU KNOW GLASS IN YOUR RECYCLING BIN

Is no longer recycled? It is going into area landfills.

While cardboard and paper are considered valuable by recycling companies, glass can damage recycling equipment, produce shards that can injure workers, and has a poor cost to revenue ratio to recycle. Because of this, recycling companies are now rejecting glass from their recycling stream and instead ship it to landfills.

SO, WHAT ARE OUR OPTIONS

The City of Alpharetta has been presented with three options for handling glass, and we are asking for your input to help decide which option will be chosen.

Option A: Residents Put Glass In The Trash

Under this option, you would simply place glass products into your trash rather than into your recycling container. The option does not require any additional containers, provides the same level of convenience for residents as you have today, and comes at no additional cost to residents.

Option B: Residents Drop Glass Off At A Collection Center

Under this option, you would have to hold or store glass recyclables at your home. Periodically, you would load them into your car, drive to a collection center that would be established at our Public Works Department located on Hembree Road, and unload the glass

into the collection container. Glass could not be placed into plastic bags or mixed with any other recyclable or waste product. While the option comes at no additional cost to residents, it is less convenient than the curbside service you have today and requires you to temporarily store the glass at your home.

Option C: Continue Curbside Glass Recycling At Additional Cost

Under this option, you would be provided an additional 18 gallon plastic bin into which you would place any recyclable glass products. On your normally scheduled collection day, you would place the bin at the curb along with your other trash and recyclables. This option provides the convenience of curbside



collection, but requires a third waste bin and a \$3 per month increase in your waste service bill. Additionally, it would require the addition of another collection truck to the three already servicing each route, so there would be more heavy trucks in our neighborhoods.

WHICH OPTION DO YOU PREFER

Go online to
<http://svy.mk/2kEMRiZ>
and select which option you want us to take.



DID YOU KNOW:

The glass that you put in your recycling bin is no longer recycled? It is going into area landfills.

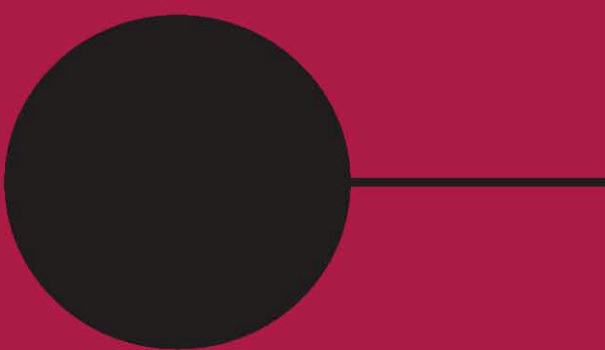
While cardboard and paper are considered valuable by recycling companies, glass can damage recycling equipment, produce shards that can injure workers, and has a poor cost to revenue ratio to recycle. Because of this, recycling companies are now rejecting glass from their recycling stream and instead ship it to landfills.

BEGINNING IN APRIL GLASS CAN NO LONGER BE PLACED IN YOUR RECYCLING BIN:

If your recycling bin contains any glass products, all of your recyclables will be considered by the recycler to be “contaminated”. This will result in your entire load of recyclables being sent to the landfill.



**REPUBLIC
SERVICES, INC.**



WHAT ARE OUR OPTIONS:

The City of Alpharetta has been presented with three options for handling glass, and we are asking for your input to help decide which option will be chosen.

Option A: Residents Put Glass In The Trash

Under this option, you would simply place glass products into your trash rather than into your recycling container. The option does not require any additional containers, provides the same level of convenience for residents as you have today, and comes at no additional cost to residents.

Option B: Residents Drop Glass Off At A Collection Center

Under this option, you would have to hold or store glass recyclables at your home. Periodically, you would load them into your car, drive to a collection center that would be established at our Public Works Department located on Hembree Road, and unload the glass into the collection container. Glass could not be placed into plastic bags or mixed with any other recyclable or waste product. While the option comes at no additional cost to residents, it is less convenient than the curbside service you have today and requires you to temporarily store the glass at your home.

Option C: Continue Curbside Glass Recycling At Additional Cost

Under this option, you would be provided an additional 18 gallon plastic bin into which you would place any recyclable glass products. On your normally scheduled collection day, you would place the bin at the curb along with your other trash and recyclables. This option provides the convenience of curbside collection, but requires a third waste bin and a \$3 per month increase in your waste service bill. Additionally, it would require Republic to add another collection truck to the three already servicing each route, so there would be more heavy trucks in our neighborhoods.

LET US KNOW WHICH OPTION YOU PREFER:

Take a moment to go online to <https://www.surveymonkey.com/r/N352BW5> and select which option you want the City of Alpharetta to take. Your vote along with those of other residents will help your City Council decide between these three options.



STAFF REPORT

Submitting Department: Legal

Submitted By:

Meeting Date: April 10, 2017

I. AGENDA ITEM TITLE:

MEMORANDUM OF UNDERSTANDING WITH FULTON COUNTY SCHOOLS FOR RELOCATION OF THE OLD MILTON LOG CABIN

II. RECOMMENDATION:

Approve a memorandum of understanding between Fulton County Schools and the City of Alpharetta allowing for the relocation of the Old Milton Log Cabin from the Milton Center Property.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

\$400,000 (DISCUSSED IN DETAIL BELOW)

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

The City Attorney will present and discuss a proposed Memorandum of Understanding between the City of Alpharetta and Fulton County Schools whereby the property known as the Old Milton Log Cabin (aka Log Cabin at Milton Center) would be conveyed to the City.

By approving the MOU the City would accept the property and agree that:

- The City will hire, at the City's expense, the services of a licensed and insured contractor for the removal of the Log Cabin property.
- The City shall be responsible for cleaning the area of removal so that no debris is left on the site and that it is in a safe condition with no large holes or trip hazards.
- The City shall remove the slab for the Log Cabin but shall not remove the foundation.
- The City shall ensure that all utilities providing services to the Log Cabin property are disconnected.
- The City agrees that work must be scheduled so that school operations will not be interrupted, including egress to the campus.
- The City shall complete all removal and cleanup of property by December 31, 2017, at which time the transfer of

the Log Cabin property shall be completed.

The total projected cost for the relocation and refurbishment of the cabin is \$400,000. At this time, a total of \$115,000 has been committed from the following sources:

- \$50,000 City of Alpharetta
- \$50,000 Alpharetta Historical Society
- \$15,000 Alpharetta Convention And Visitors Bureau

The balance of funds is expected to be secured through private donations, a campaign for which is now underway and being led by the Alpharetta Historical Society.

V. ALTERNATIVES:

VI. ATTACHMENTS:

MOU With Fulton County Schools - Old Milton Log Cabin

MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING (this "MOU") is made this ____ day of _____, 2017, (the "Effective Date") by and between the Fulton County Board of Education (hereinafter "FCBOE") and the City of Alpharetta (hereinafter "City"), and their respective successors and assigns:

WITNESSETH:

WHEREAS, FCBOE is the owner of the property known as the Log Cabin at Milton Center which property consists of one large building including all contents and one small outhouse, as depicted on the drawings attached hereto as Exhibit "A" and incorporated herein by reference; and

WHEREAS, FCBOE must remove this Log Cabin from the property of the Milton Center due to the demolition of the Milton Center; and

WHEREAS, the City wishes to obtain this Log Cabin property and relocate the property to a City location because of its historical significance;

NOW THEREFORE, in consideration of the covenants contained herein, the benefits to each party, and other good and valuable consideration, the receipt, adequacy and sufficiency of which are hereby acknowledged, FCBOE and the City hereby agree as follows:

1. FCBOE will declare the Log Cabin property as surplus property so that it may be removed.
2. The City will hire, at the City's expense, the services of a licensed and insured contractor for the removal of the Log Cabin property.
3. The City shall be responsible for cleaning the area of removal so that no debris is left on the site and that it is in a safe condition with no large holes or trip hazards.
4. The City shall remove the slab for the Log Cabin but shall not remove the foundation.
5. The City shall ensure that all utilities providing services to the Log Cabin property are disconnected.
6. The City agrees that work must be scheduled so that school operations will not be interrupted, including egress to the campus.

7. The City shall complete all removal and clean up of property by December 31, 2017, at which time the transfer of the Log Cabin property shall be completed.

IN WITNESS WHEREOF, FCBOE and the City have signed, sealed, and delivered this MOU as of the day and year first set forth above.

Fulton County Board of Education

By: _____
Linda Bryant, President

Attest: _____
Jeff Rose, Ed.D., Superintendent

City of Alpharetta, Georgia

By: _____
Mayor

By: _____

Exhibit "A"
Drawings

Attached.



STAFF REPORT

Submitting Department: Council

Submitted By:

Meeting Date: April 10, 2017

I. AGENDA ITEM TITLE:

CONSIDERATION TO RELOCATE OLD MILTON LOG CABIN TO CITY PARK LAND - MILTON AVENUE TRACT

II. RECOMMENDATION:

Authorize the relocation of the Old Milton Log Cabin from property owned by Fulton County Schools (Milton Center) to City of Alpharetta park land located at 200 and 210 Milton Avenue.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN
CURRENT FY OPRT.
BUDGET: NO

TOTAL PROJECT COST: THE TOTAL PROJECTED COST FOR THE RELOCATION AND REFURBISHMENT OF THE OLD MILTON LOG CABIN IS \$400,000. FUNDING FOR THE PROJECT WILL COME PRIMARILY FROM OUTSIDE SOURCES, INCLUDING PRIVATE DONATIONS, WITH THE TOTAL FISCAL COMMITMENT FROM THE CITY OF ALPHARETTA CURRENTLY SET BY CITY COUNCIL AT \$50,000.

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

IV. REPORT IN BRIEF:

The City of Alpharetta has been notified by Fulton County Schools (FCS) that the historic Old Milton Log Cabin (the cabin) located on the Milton Center Property (86 School Drive) will not be part of their planned redevelopment of the site.

In 2016 FCS representatives approached City officials regarding the possibility of interest on the City's part in acquiring and relocating the cabin. FCS has since presented an MOU / Intergovernmental Agreement by which ownership of the log cabin would be conveyed to the City and access to the 86 School Drive Property would be extended to us or our contractors for the purpose of relocating the cabin. Consideration of that agreement has been placed on the April 10 agenda of City Council, immediately before consideration of this item.

As part of the FY2017 budget, City Council appropriated \$50,000 in capital funds to be applied to the projected \$400,000 cost of relocation and refurbishment of the cabin. Additional funds have since been committed by the Alpharetta Historical Society (\$50,000) and Alpharetta Convention and Visitors Bureau (\$15,000). The balance of funding for the project will be generated through a private fund raising campaign that is currently underway and being led by the Alpharetta Historical Society.

Discussions have been ongoing with the Alpharetta Historical Society regarding possible site to which the cabin could be relocated. Early on in those discussions a preference for location within a City park was expressed by many participants. In fact, in 2016 discussion centered on a possible location within Wills Park and in March of that year the Alpharetta Recreation Commission expressed general support for location of the cabin within a park.

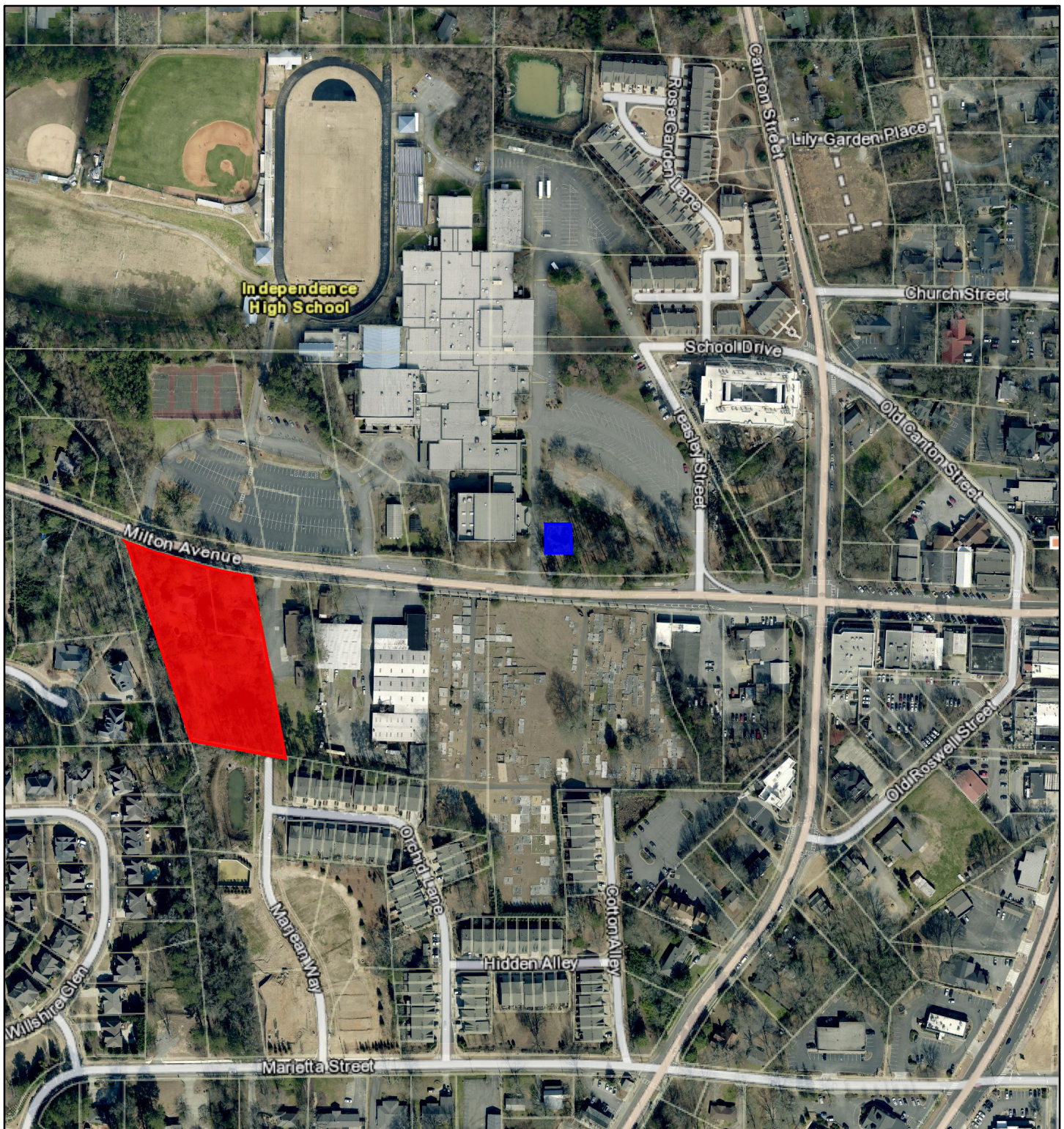
Following the City's acquisition of property at 200 and 210 Milton Avenue for purpose of creating a park, it was determined by the Historical Society that the property would be better suited for location of the cabin than any other site considered. The primary factor leading to the decision is the proximity to the cabin's current location; such proximity reducing both the cost of relocation and the potential for damage to the cabin structure during the relocation process.

V. ALTERNATIVES:

VI. ATTACHMENTS:

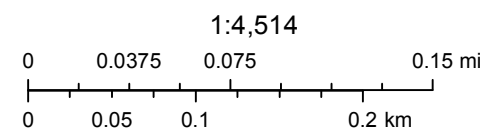
Map - Proposed Location Of Old Milton Log Cabin

Location Map: Proposed Location For Old Milton Log Cabin



April 5, 2017

Blue: Current Location
Red: Proposed Location



City of Alpharetta, City of Roswell, City of Milton, City of Johns Creek, City of Sandy Springs, and Forsyth County
City of Alpharetta
City of Alpharetta



STAFF REPORT

Submitting Department: Public Works
Submitted By: John Maloney
Meeting Date: April 10, 2017

I. AGENDA ITEM TITLE:

PAVEMENT MARKINGS (ON-CALL VENDOR)

II. RECOMMENDATION:

Please approve a task order under the City's On-Call Contract (RFP 15-102) with Peek Pavement LLC in the amount of \$96,251.00 for restoration of pavement markings associated with the annual milling and resurfacing project and maintenance or upgrades to existing roads and authorize the Mayor to execute all necessary documents.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: YES INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: \$96,251.00

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
Striping & Signage (301441100-541410-C1215)	\$96,251.00

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
N/A	\$0.00

IV. REPORT IN BRIEF:

The City of Alpharetta maintains over 500 lane miles of roadway. Each year the City budgets dollars toward the milling, resurfacing and striping of these roads.

Peek Pavement Marking, LLC holds the current contract for Pavement Markings On-Call Services for a period of five (5) years. This contract began on October 20, 2014 and is scheduled to end on October 19, 2019. The scope of work includes, but is not limited to, preparation of site layout, the installation of painted traffic stripe, thermoplastic traffic stripe, raised pavement markers (RPMs), pavement arrows, removal of existing pavement markings, removal of temporary marking tape, and On-Call maintenance services.

This request is for the replacement of striping along the following roads listed as part of the yearly inspection and maintenance program:

Beaver Creek Road from Mansell Road to Dead End
Mill Creek Avenue from North Point Parkway to Palisades
Haynes Bridge Road from Haynes Bridge Middle School to City Limits
Westside Parkway & Kimball Bridge Road (Intersection)
Windward Parkway & Mc Ginnis Ferry Road (Intersection)
Warsaw Road from Old Roswell Road to Mansell Road
Webb Bridge Road & North Point Parkway (Intersection)
Henderson Parkway from SR9 to Cumming Street

Also this request is for the replacement of raised pavement markings along the following roads listed as part

of the yearly inspection and maintenance program:

Old Alabama Connector from Mansell Road to City Limits
Canton Street from Old Canton Street to City Limits
Milton Avenue from Mid Broadwell road to SR9
Mansell Road from City Limits to Haynes Brigde Road
Mansell Road from North Point Parkway to City limits
Westside Parkway from Sanctuary Parkway to Mansell Road
Webb Bridge Road from Westside Parkway to Kimball Bridge Road
Mayfield Road from SR 9 to City Limits
Windward Parkway from SR9 to Mc Ginnis Ferry Road

V. ALTERNATIVES:

VI. ATTACHMENTS:

Peek Pavement Quote and Cost Estimates

2017 Striping Assessment for Retrace Roads in the City of Alpharetta

PART 1: THERMOPLASTIC

Items Description	Unit	Unit Price (\$)	Beaver Creek Road FROM Mansell Road TO Dead End		Mill Creek Road FROM North Point Parkway TO Palisades		Haynes Bridge Road FROM Hayned Bridge Middle School TO the City Limit		Westside Parkway at Kimball Bridge Road Intersection	
			Required Items (Unit)	Required Items Price (\$)	Required Items (Unit)	Required Items Price (\$)	Required Items (Unit)	Required Items Price (\$)	Required Items (Unit)	Required Items Price (\$)
Left or Right Turn Arrows	Each	75.00	0.00	0.00	2.00	150.00	22.00	1,650.00	15.00	1,125.00
Left/Right Turn AND Straight Thru Arrows	Each	95.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	190.00
5" Skip (2:6) White	Linear Foot	0.28	0.00	0.00	0.00	0.00	1,008.00	282.24	240.00	67.20
5" Skip (10:30) White	Linear Foot	0.28	0.00	0.00	0.00	0.00	14,504.00	4,061.12	0.00	0.00
8" Solid White	Linear Foot	2.50	0.00	0.00	0.00	0.00	1,500.00	3,750.00	3,000.00	7,500.00
24" Solid White	Linear Foot	7.50	0.00	0.00	50.00	375.00	132.00	990.00	195.00	1,462.50
5" Solid Yellow	Linear Foot	0.37	6,200.00	2,294.00	6,700.00	2,479.00	12,400.00	4,588.00	2,506.00	927.22
5" Solid White	Linear Foot	0.37	0.00	0.00	100.00	37.00	11,000.00	4,070.00	66.00	24.42
Estimated Total Striping Price of Each Street/Intersection (\$) -->			2,294.00		3,041.00		19,391.36		11,296.34	

Items Description	Unit	Unit Price (\$)	Windward Parkway at McGinnis Ferry Road Intersection		Warsaw Road FROM Old Roswell Road TO Mansell Road		Webb Bridge Road at North Point Parkway Intersection		Henderson Parkway FROM SR 9 TO Cumming Street	
			Required Items (Unit)	Required Items Price (\$)	Required Items (Unit)	Required Items Price (\$)	Required Items (Unit)	Required Items Price (\$)	Required Items (Unit)	Required Items Price (\$)
Left or Right Turn Arrows	Each	75.00	20.00	1,500.00	6.00	450.00	19.00	1,425.00	0.00	0.00
Left/Right Turn AND Straight Thru Arrows	Each	95.00	3.00	285.00	0.00	0.00	3.00	285.00	0.00	0.00
5" Skip (2:6) White	Linear Foot	0.28	609.00	170.52	0.00	0.00	1,040.00	291.20	200.00	56.00
5" Skip (10:30) White	Linear Foot	0.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8" Solid White	Linear Foot	2.50	1,850.00	4,625.00	0.00	0.00	2,900.00	7,250.00	0.00	0.00
24" Solid White	Linear Foot	7.50	180.00	1,350.00	24.00	180.00	240.00	1,800.00	0.00	0.00
5" Solid Yellow	Linear Foot	0.37	2,284.00	845.08	3,400.00	1,258.00	1,430.00	529.10	11,500.00	4,255.00
5" Solid White	Linear Foot	0.37	0.00	0.00	0.00	0.00	1,820.00	673.40	11,500.00	4,255.00
Estimated Total Striping Price of Each Street/Intersection (\$) -->			8,775.60		1,888.00		12,253.70		8,566.00	

ESTIMATED TOTAL PRICE FOR THERMOPLASTIC (\$): 67,506.00



PAVEMENT MARKING, LLC, 4600 PEEK INDUSTRIAL DRIVE, P.O. BOX 7337, COLUMBUS, GA 31908 (706) 563-5867 FAX (706) 563-7762

February 22, 2017

Michael (Kevin) Smith
Traffic Engineering Tech.
1790 Hembree Rd
Alpharetta GA, 30009

Please see attached spread sheet (page 2) of the requested roads that require striping and rpm's in the City of Alpharetta. I have estimated the total to be approximately \$ **96,251.00** based on the current unit price contract with the City. This is an estimate only and you will only be billed for the actual quantities installed.

If you would like us to proceed please send us (Peek) written confirmation (email is acceptable) and we will proceed as soon as possible. If you have any questions or concerns please do not hesitate give us a call.

Thanks again,

Brad Dye
Estimator
Peek Pavement Marking, LLC

(Attachment pg. 2 is legal size 8.5 x 14)



PAVEMENT MARKING, LLC, 4600 PEEK INDUSTRIAL DRIVE, P.O. BOX 7337, COLUMBUS, GA 31908 (706) 563-5867 FAX (706) 563-7762

CITY OF ALPHARETTA STRIPING ASSESSMENT 2017 FOR RETRACE ROADS

STREET	FROM	TO	RD LENGTH	LANES	URNS	COMBOS	5"2:6 SK-W	5"10:30SK-W	8"WHITE	24"WHITE	5"SOLID-Y	5"SOLID-W	TOTAL
THERMOPLASTIC					\$75.00	\$95.00	\$0.28	\$0.28	\$2.50	\$7.50	\$0.37	\$0.37	
BEAVER CREEK RD	MANSELL RD	DEAD END	3080	2							6200		
											\$2,294.00		\$2,294.00
MILL CREEK	N POINT PKWY	PALISADES	3350	2	2					50	6700	100	
					\$150.00					\$375.00	\$2,479.00	\$37.00	\$3,041.00
HAYNES BRIDGE ROAD	HAYNES BRIDGE Rd Sc	CITY LIMITS	5500	2	22		1008	14504	1500	132	12400	11000	
					\$1,650.00		\$282.24	\$4,061.12	\$3,750.00	\$990.00	\$4,588.00	\$4,070.00	\$19,391.36
WESTSIDE PARKWAY	KIMBRALL BR RD	INTERSECTION			15	2	240		3000	195	2506	66	
					\$1,125.00	\$190.00	\$67.20		\$7,500.00	\$1,462.50	\$927.22	\$24.42	\$11,296.34
WINDWARD PKWY	MCGINNIS FERRY RD	INTERSECTION			20	3	609		1850	180	2284		
					\$1,500.00	\$285.00	\$170.52		\$4,625.00	\$1,350.00	\$845.08		\$8,775.60
WARSAW RD	OLD ROSWELL RD	MANSELL RD	1700	2	6					24	3400		
					\$450.00					\$180.00	\$1,258.00		\$1,888.00
WEBB BRIDGE RD	N POINTE PKWY	INTERSECTION			19	3	1040		2900	240	1430	1820	
					\$1,425.00	\$285.00	\$291.20		\$7,250.00	\$1,800.00	\$529.10	\$673.40	\$12,253.70
HENDERSON PKWY	SR 9	CUMMING ST	5690	2			200				11500	11500	
							\$56.00				\$4,255.00	\$4,255.00	\$8,566.00
												sub total	\$67,506.00
STREET	FROM	TO		LANES	RPM'S								
RPM'S					WHITE	YELLOW	TOTAL	\$ 5.00 EA					
OLD ALABAMA CO	MANSELL RD	CITY LIMITS			20	88	108	\$ 540.00					
CANTON ST	OLD CANTON ST	CITY LIMITS			72	180	252	\$ 1,260.00					
MILTON AVE	MID BROADWELL	SR 9			300	84	384	\$ 1,920.00					
MANSELL ROAD	CITY LIMITS	HAYNES BR RD			300		300	\$ 1,500.00					
MANSELL ROAD	N POINT PKWY	CITY LIMITS			52		52	\$ 260.00					
WESTSIDE PKWY	SANCUTARY PKWY	MANSELL RD			150		150	\$ 750.00					
WEBB BR RD	WESTSIDE PKWY	KIMBRALL BR RD			420	700	1120	\$ 5,600.00					
MAYFIELD RD	SR 9	CITY LIMITS			408	156	564	\$ 2,820.00					
WINDWARD PKWY	SR 9	MCGINNIS FERRY			2410	409	2819	\$ 14,095.00					
							5749	\$ 28,745.00					
												ESTIMATED TOTAL:	\$96,251.00



STAFF REPORT

Submitting Department: Public Works

Submitted By: Will Eberly

Meeting Date: April 10, 2017

I. AGENDA ITEM TITLE:

MOU FOR CONTRACT NO. 17-005 - LANDSCAPE MAINTENANCE SERVICES: SR 400 AT FIVE INTERCHANGES

II. RECOMMENDATION:

Please approve the MOU for shared payment by North Fulton Community Improvement District and the City pertaining to Contract No. 17-005.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY
OPRT. BUDGET: YES

TOTAL PROJECT COST: \$159,410 FOR INTERCHANGE LANDSCAPE MAINTENANCE WITH THE FUNDING BREAKDOWN AS FOLLOWS:

50% CITY (\$79,705)

50% NFCID (\$79,705)

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
Interchange Maintenance Contract (10041050-523860-EPW00)	\$159,410.00

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
MOU - North Fulton CID (10041050-371001)	\$79,705.00

IV. REPORT IN BRIEF:

Contract No. 17-005, Landscape Maintenance Services: SR 400 at Five Interchanges, was approved by Council on March 20, 2017. North Fulton Community Improvement District and the City have agreed to partner together for shared payment (50-50) to Russell Landscape for Contract No. 17-005. A Memorandum of Understanding (MOU) has been prepared to document the shared payment agreement.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Proposed MOU

**AGREEMENT
BETWEEN
CITY OF ALPHARETTA
AND
NORTH FULTON COMMUNITY IMPROVEMENT DISTRICT
FOR
LANDSCAPE MAINTENANCE**

This AGREEMENT ("AGREEMENT") is made and entered into effective the date last signed below by and between the CITY OF ALPHARETTA (hereinafter called the "CITY") and the NORTH FULTON COMMUNITY IMPROVEMENT DISTRICT (hereinafter called the "CID").

WHEREAS, the CID and the CITY desire to maintain the existing landscape at four interchanges along, and one overpass across, Georgia 400 as outlined in red on **Appendix D**, attached and incorporated herein by reference, and hereinafter referred to as the "PROJECT"; and

WHEREAS, the CID has represented to the CITY a desire to participate in certain activities of the PROJECT as set forth in this AGREEMENT, and the CITY has relied upon such representations; and

WHEREAS, the CITY has represented to the CID a desire to participate in certain activities of the PROJECT as set forth in this AGREEMENT, and the CID has relied upon such representations.

NOW THEREFORE, in consideration of the mutual promises made and of the benefits to flow from one to the other, the CITY and the CID hereby agree each with the other as follows:

1. The CITY is responsible for soliciting proposals for a landscape maintenance contractor ("Contractor") to provide services for the PROJECT. The CITY and CID will agree upon the selection of the Contractor and the process shall be conducted in a manner which meets the CITY's procurement guidelines.

2. The CITY will execute a contract ("Contract") with the Contractor to provide services for the PROJECT, upon terms agreed to by the CITY and CID. The total monthly PROJECT cost for the four interchanges will not exceed \$12,785, and after the overpass construction is completed and accepted by the CITY and added to the PROJECT, will not exceed \$13,284. The CITY shall timely pay invoices for PROJECT costs, and the CID shall reimburse the CITY within fifteen (15) days for half of each PROJECT invoice.

3. The CID shall provide oversight of the Contractor during the PROJECT duration, which shall include inspection services, verification that the Contractor is complying with Contract specifications, and reviewing and recommending approval of Contractor payment applications. The CID retains the right to have the Contractor's Contract terminated.

4. The initial term of this AGREEMENT begins April 1, 2017 and continues for three (3) years.

5. After the three (3) year initial term has expired, the CID and CITY may agree to extend the term of this AGREEMENT for two (2) additional one (1) year periods. The issue of maintenance after the term is not addressed in this AGREEMENT and will be resolved between the parties at a later time.

6. The CITY shall be the sponsoring agency and applicant for any and all necessary permits required by any external agencies for the PROJECT. The CID shall assist with and prepare any and all permits and forward them to the CITY for execution. The CITY shall diligently pursue required permits to prevent delay to the PROJECT schedule.

7. This AGREEMENT is made and entered into in FULTON COUNTY, GEORGIA, and shall be governed and construed under the laws of the State of Georgia. The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assignees of the parties hereto.

IN WITNESS WHEREOF, the CITY and the CID have caused the AGREEMENT to be executed under seal by their duly authorized representatives.

CITY OF ALPHARETTA

BY: _____
Mayor

Date: _____

ATTEST:

City Clerk

RECOMMENDED:

Director of Engineering & Public Works

REVIEWED AS TO LEGAL FORM:

City Attorney

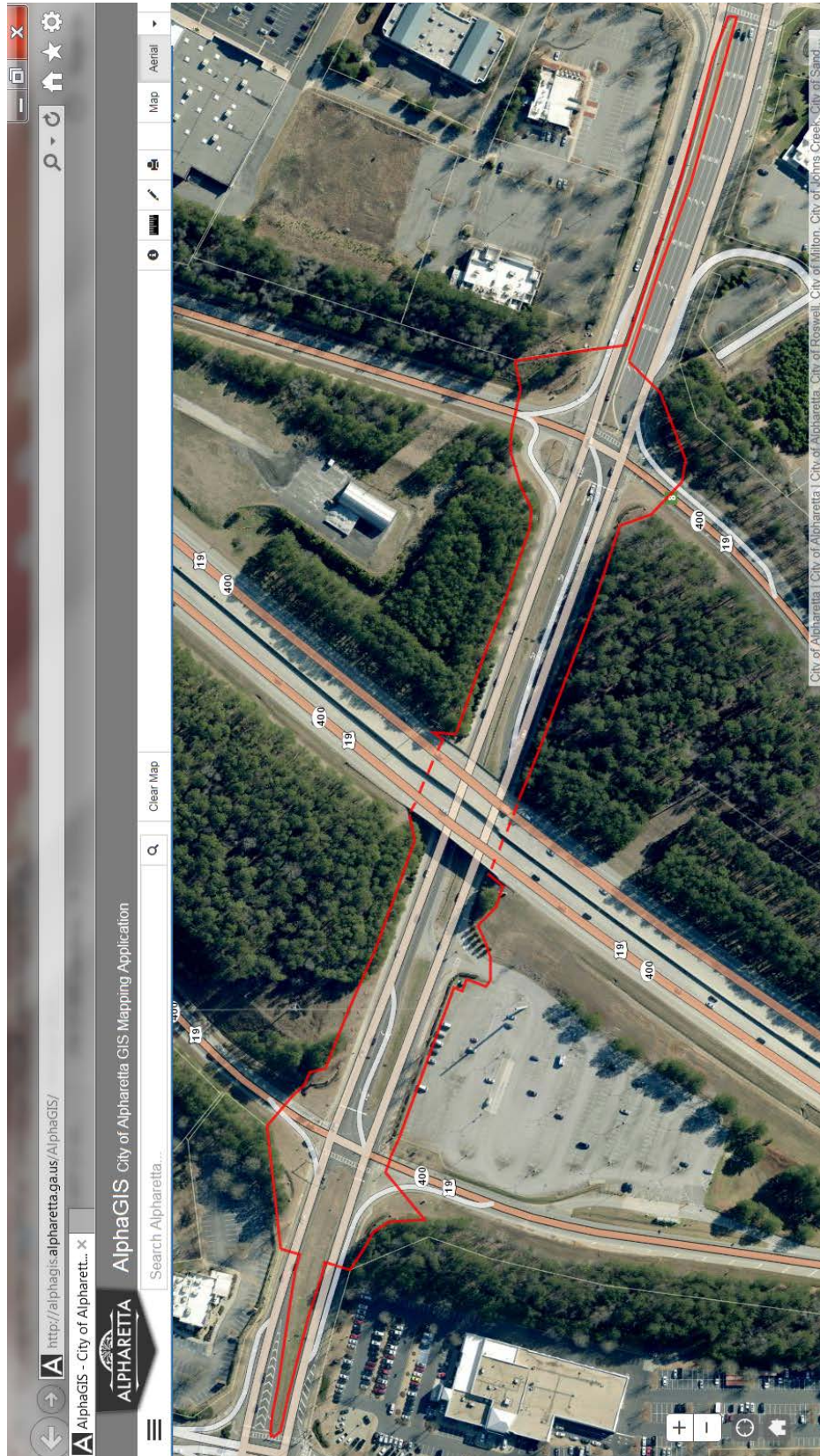
NORTH FULTON COMMUNITY IMPROVEMENT DISTRICT

BY: _____
Chairman

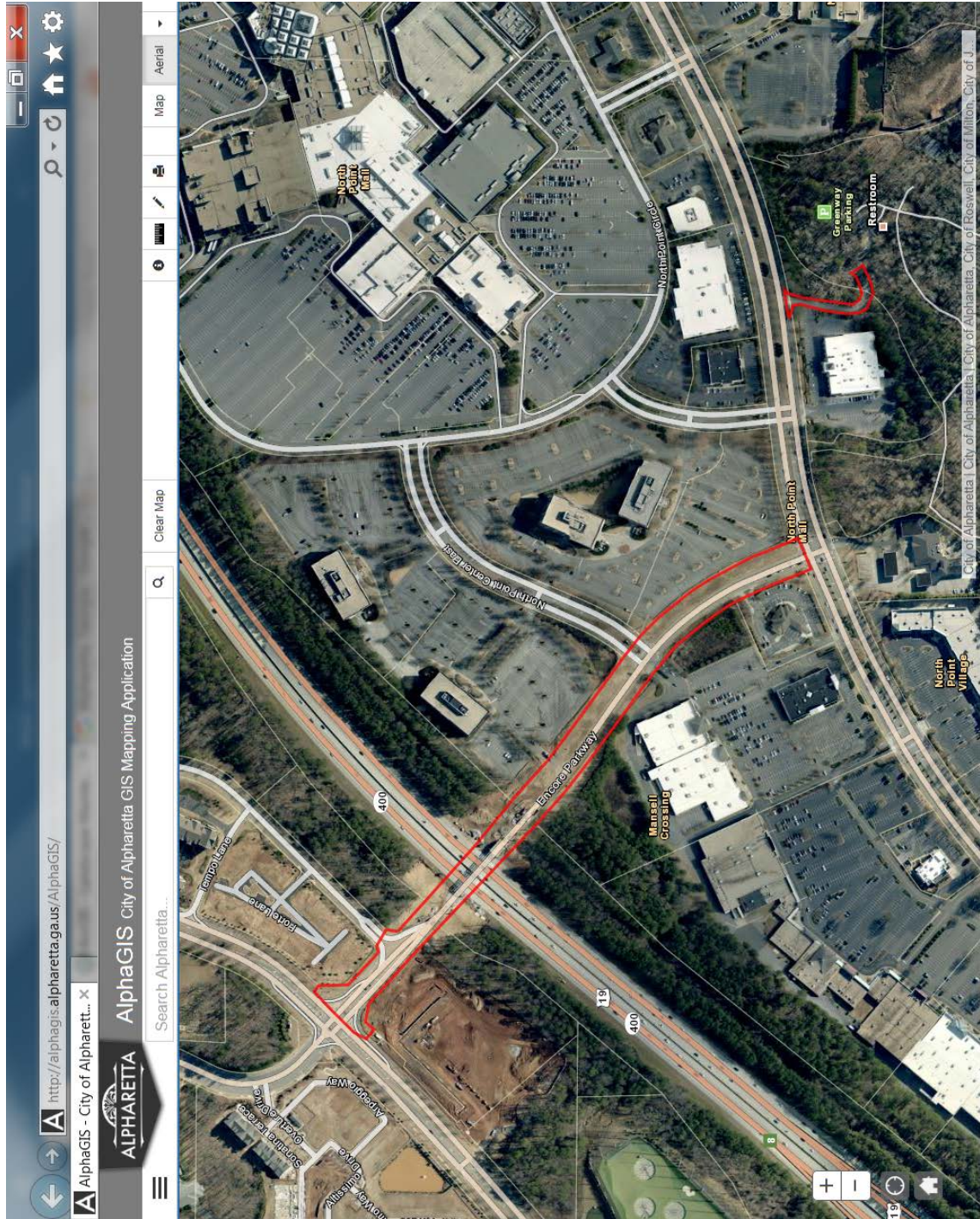
Date: _____

APPENDIX D: INTERCHANGE SITE MAPS

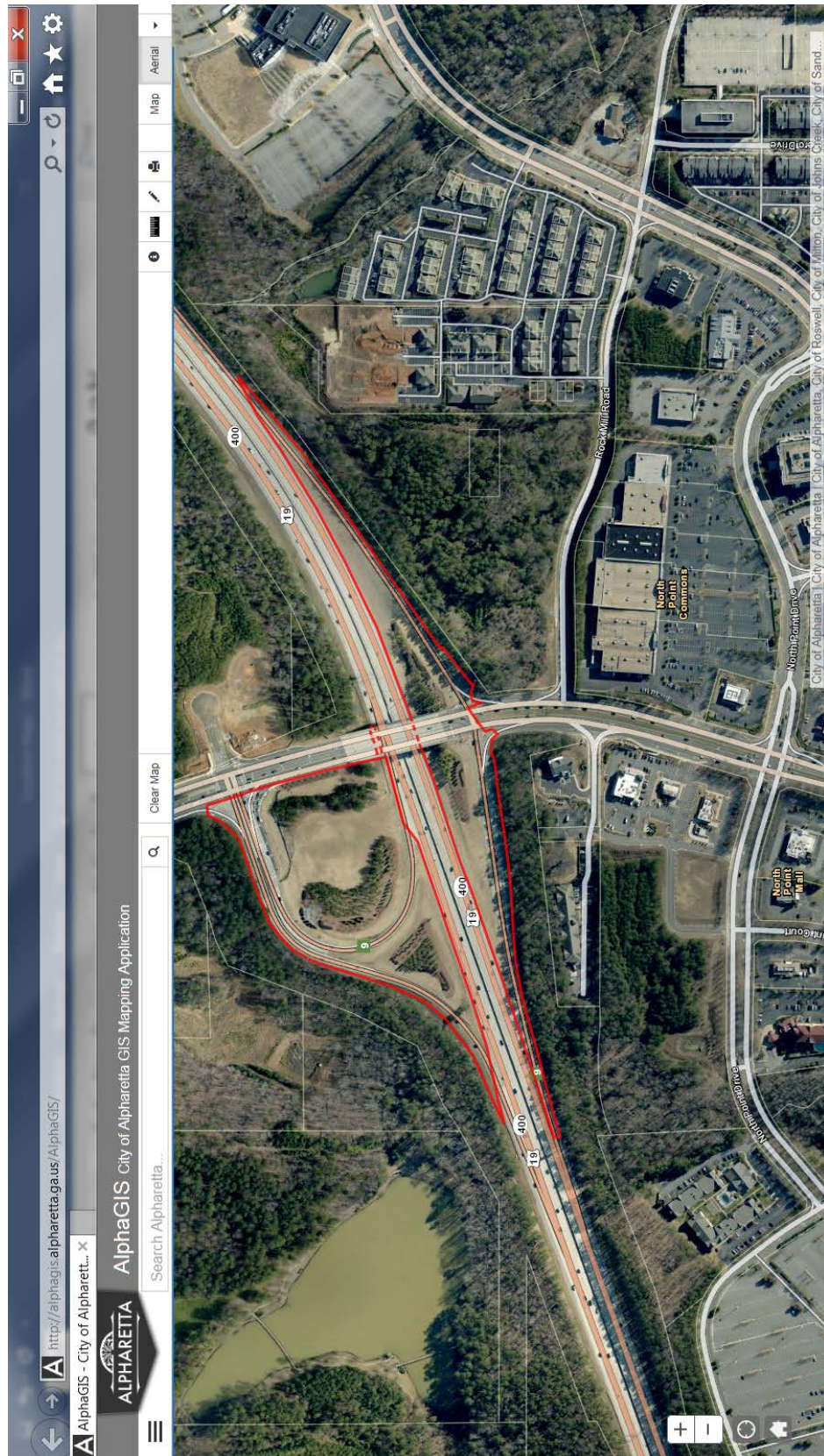
SR 400 at Mansell Rd Interchange



Encore Pkwy Overpass at SR 400 (Including Greenway Trail Driveway) (See Landscape Plans by Arcadis, last revision 7/13/2015)



SR 400 at Haynes Bridge Rd Interchange



SR 400 at Old Milton Pkwy Interchange



SR 400 at Windward Pkwy Interchange





STAFF REPORT

Submitting Department: Public Works
Submitted By: Geoffrey Sarra
Meeting Date: April 10, 2017

I. AGENDA ITEM TITLE: CHANGE ORDER #1 FOR MORRIS ROAD (WEBB BRIDGE ROAD TO OLD MILTON PARKWAY) DESIGN SERVICES

II. RECOMMENDATION:

Please approve Change Order #1 to Purchase Order 17000337 (Pond & Company) in the amount of \$69,480.00 for the design of a roundabout at the intersection of Morris Road and Preston Ridge Road; and authorize the Mayor to execute all necessary documents.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: YES

INCLUDED IN CURRENT FY
OPRT. BUDGET: NO

TOTAL PROJECT COST: \$213,045 FOR DESIGN (\$143,565 ORIGINAL VALUE FOR FOR PO#17000337 + CHANGE ORDER #1 OF \$69,480 REQUESTED HEREIN).

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
Morris Road Operational Improvements (33541100-541410-C1716)	\$69,480.00
T-SPLOST Non-Allocated (33541100-541410)	(\$69,480.00)

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
N/A	\$0.00
-	\$0.00

IV. REPORT IN BRIEF:

This change order request is for design modifications to the Morris Road Operational Improvements project to incorporate a roundabout at the intersection of Morris Road and Preston Ridge Road.

As design of the Morris Road Operational Improvements has progressed, a need to improve the intersection of Morris Road and Preston Ridge Road has been identified. Based on current traffic counts, the existing stop-controlled west-bound approach of Preston Ridge Road functions at a Level of Service (LoS) D during the AM peak hour and at a LoS F during the PM peak hour. Under a "No-Build" scenario in the design year of 2039 the LoS for this approach worsens during both peak hours to F, with an average delay in excess of 5 minutes. As part of their initial analysis, Pond & Company evaluated the installation of a roundabout at this location to help improve its functionality. Looking at the design year of 2039, the installation of a roundabout would improve the Level of Service for the west-bound approach to A during the AM peak and to C during the PM peak. The roundabout would provide a LoS A for the north-bound approach in both peak hours, a LoS A for the south-bound approach in the AM peak, and a LoS C for the south-bound approach in the PM peak.

The fee for this change order is \$69,480.00 which consists of a base design fee of \$52,280.00 and an additional \$17,200.00 for the preparation of lighting and landscape plans for the roundabout. This will increase the purchase order from \$143,565.00 to \$213,045.00. The addition of the roundabout design will add an additional 2 weeks to the project schedule.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Pond Additional Service Proposal, Typical Peak Traffic Conditions, Morris Road Concept, Roundabout Exhibit, Webb Bridge - Morris Intersection



Responsive People. Real Partners.

Architects
Engineers
Planners
Constructors

3500 Parkway Lane
Suite 500
Peachtree Corners, GA 30092

P 678.336.7740
F 678.336.7744
www.pondco.com

March 29, 2017

Mr. Peter Sewczwicz, PE
Director of Public Works
City of Alpharetta
1790 Hembree Road
Alpharetta, GA 30009

Re: **Morris Road Operational Improvement Project
Additional Design Services Fee Proposal**

Pond & Company (Pond) is pleased to assist the City in the delivery of this project to its citizens and the traveling public. In response to the City's request to evaluate the feasibility of a roundabout at the intersection of Morris Road and Preston Ridge, Pond has prepared the following additional scope and fee. The original scope of the project did not account for the additional task necessary to complete the roundabout design, which are detailed in the following paragraphs.

Pond determined it was necessary to extend the original survey limits in order to design the proposed roundabout. In the interest of keeping the project on schedule, this additional survey area was obtained during the initial project survey. Please note we will not be requesting any additional money for this survey.

Scope of Work

The work will consist of the design of a roundabout at the intersection of Morris Road and Preston Ridge Road and the preparation of construction plans. Pond will provide all labor, materials and equipment necessary to assist the City of Alpharetta Public Works in completing the tasks as described herein. Phases 2 through 4 detailed below is additional scope and follows the original scope of services provided. An additional phase 5 has been identified which includes Lighting and Landscape design service. This additional service includes additional staff not identified within the project's original fee proposal. The additional staff billing rates adhere to the billing rates of our on-call engineering services contract with the City. The following scope has been identified as part of the additional phase.

Phase 2: Concept Design

Task 2A: Roundabout Traffic Analysis – Pond will perform a roundabout feasibility analysis, evaluate, and determine the roundabout's lane configuration at the intersection of Morris Road and Preston Ridge Road. The evaluation of the roundabout operations will be aided by the use of GDOT's roundabout analysis tool.

Task 2B: Roundabout Concept Layout – Concept design of a roundabout in accordance with the lane configuration prescribed by the traffic analysis.

Task 2C: Roundabout Concept Performance Check – Performance checks in accordance with NCHRP's Report 672 will be performed. The performance checks include fastest path analysis, speed consistency check, and design vehicle turning movement analysis.

Task 2D: City of Alpharetta – We will meet with the City to refine the conceptual layout.

Phase 3: Preliminary Design

Task 3A: Preliminary Design Plans – The preliminary design will address comments received in the concept phase and will establish a draft final version of the plans to include the roundabout design. The inclusion of a roundabout at the intersection of Morris Road and Preston Ridge Road adds complexity to the construction staging and grading plan. Pond will develop a set of staging plans suitable for construction. A special grading plan will be developed to ensure proper pavement transitions and drainage flow at the roundabout. The roundabout design will also include careful planning and design of signing and marking.

Task 3B: Roundabout Preliminary Performance Check – Performance checks will be re-evaluated. The performance checks include fastest path analysis, speed consistency check, and design vehicle turning movement analysis.

Task 3C: City of Alpharetta– We will submit for comment/approval preliminary plans to the City. We will respond to any questions and incorporate appropriate comments into the plans.

Phase 4: Right of Way and Final Design

Task 4A: After preliminary plans approval, we will develop final plans that will be suitable for construction. We will also update the construction cost estimate.

Task 4B: City of Alpharetta - We will submit for comment/approval final construction and Right of Way plans to the City. We will respond to any questions and incorporate appropriate comments into the plans. We will also meet with the City as requested. We will submit all electronic document files.

Phase 5: Lighting and Landscape Design

Task 5A: Preliminary Lighting & Landscaping Plans will include landscape, and lighting plans. A Landscape Architect will meet once with the City staff to coordinate the development of the landscape plans. Photometric calculations and coordination of power requirements with electrical utility company will be performed as part of the lighting plan design.

Task 5B: Final Lighting & Landscaping Plans– After preliminary plans approval, we will develop final lighting and landscape plans that will be part of the final plans which will be suitable for construction.

Schedule

Pond has estimated that the inclusion of the roundabout design will affect the previously presented schedule minimally. Please see attached revised schedule.

ASSUMPTIONS

Services or tasks not specifically outlined above are excluded. Tasks associated with roundabout peer review are not included in the scope of services.

PROFESSIONAL FEES:

Pond proposes to accomplish Phase 2 through 4 for a proposed fee of \$52,280 and the additional Phase 5 for a fee of \$17,200 for a total proposed fee of \$69,480.

If this fee and scope is acceptable, Pond & Company is available to begin work immediately. If you need any additional information, please feel free to contact me at (678)336-7740.

Sincerely,

POND & COMPANY

A handwritten signature in blue ink, appearing to read "P. Hortman", with a large, sweeping flourish extending to the right.

Peter Hortman

Transportation Program Manager

Cc: Arwin Lopez, P.E.

Attachments: Schedule of Fees, and updated schedule

City of Alpharetta

PROJECT:
Morris Road Operational Improvements

Roundabout Design Additional Service

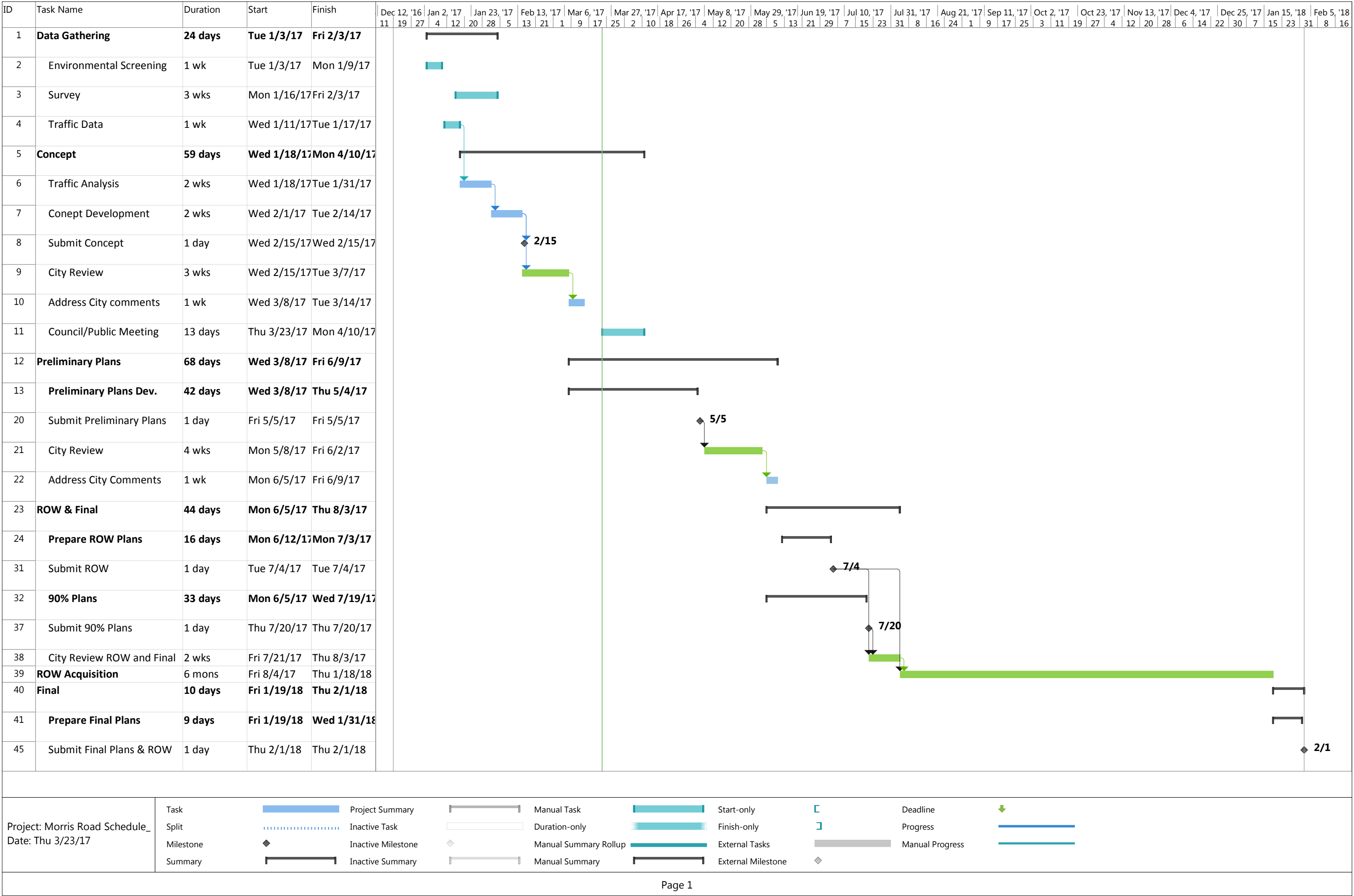
PERSONNEL PHASE 2 through 4				
PERSONNEL	EST. HOURS	RATE/HR.	COST \$	TOTALS
PRINCIPAL	8	\$200	\$1,600	
PROJECT MANAGER	55	\$160	\$8,800	
SENIOR ENGINEER	128	\$130	\$16,640	
TRANSPORTATION ENGINEER	218	\$100	\$21,800	
SENIOR TRAFFIC ENGINEER	8	\$130	\$1,040	
TRAFFIC ENGINEER	24	\$100	\$2,400	
CLERICAL	0	\$60	\$0	
Sub-Total				\$52,280
ADDITIONAL PERSONNEL PHASE 5				
SENIOR ENGINEER	26	\$130	\$3,380	
ENGINEER	60	\$100	\$6,000	
SENIOR LANDSCAPE ARCHITECT	22	\$110	\$2,420	
LANDSCAPE ARCHITECT	60	\$90	\$5,400	
Sub-Total				\$17,200
TOTAL DIRECT LABOR		609 Manhours		\$69,480
DIRECT COSTS (SPECIFY):				
SUBCONSULTANTS (LIST):	PHOTOGRAPHY & VIDEO	\$0		
	REPRODUCTION	\$0		
	SUPPLIES	\$0		
	TRAVEL	\$0		
	MAIL & DELIVERY	\$0		
	Traffic Counts	\$0		
OTHER DIRECT COSTS (LIST):	Survey	\$0		
TOTAL DIRECT COSTS			\$0	
COST AMOUNT FOR PHASE			\$69,480	

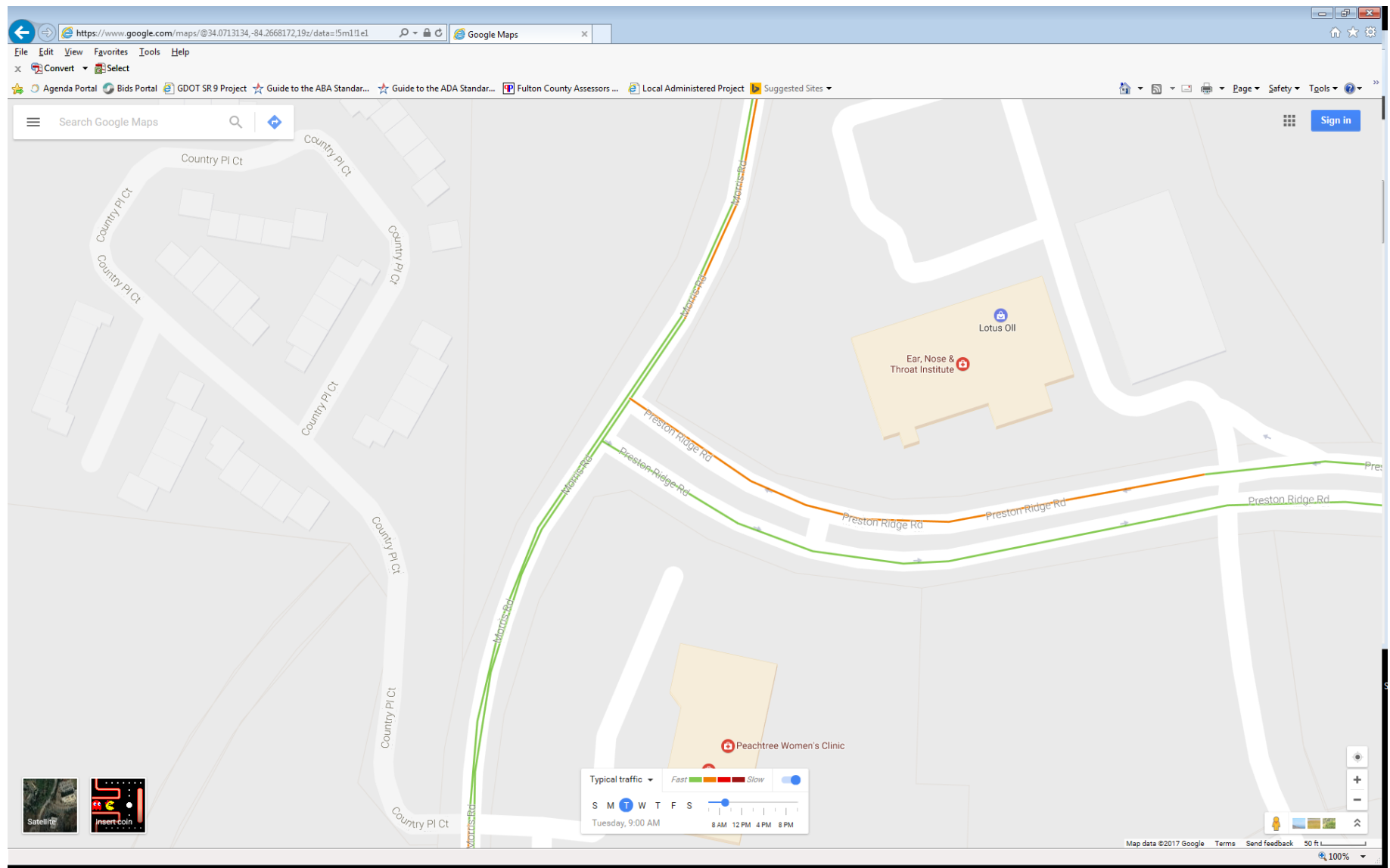
City of Alpharetta

PROJECT:
Morris Road Operational Improvements

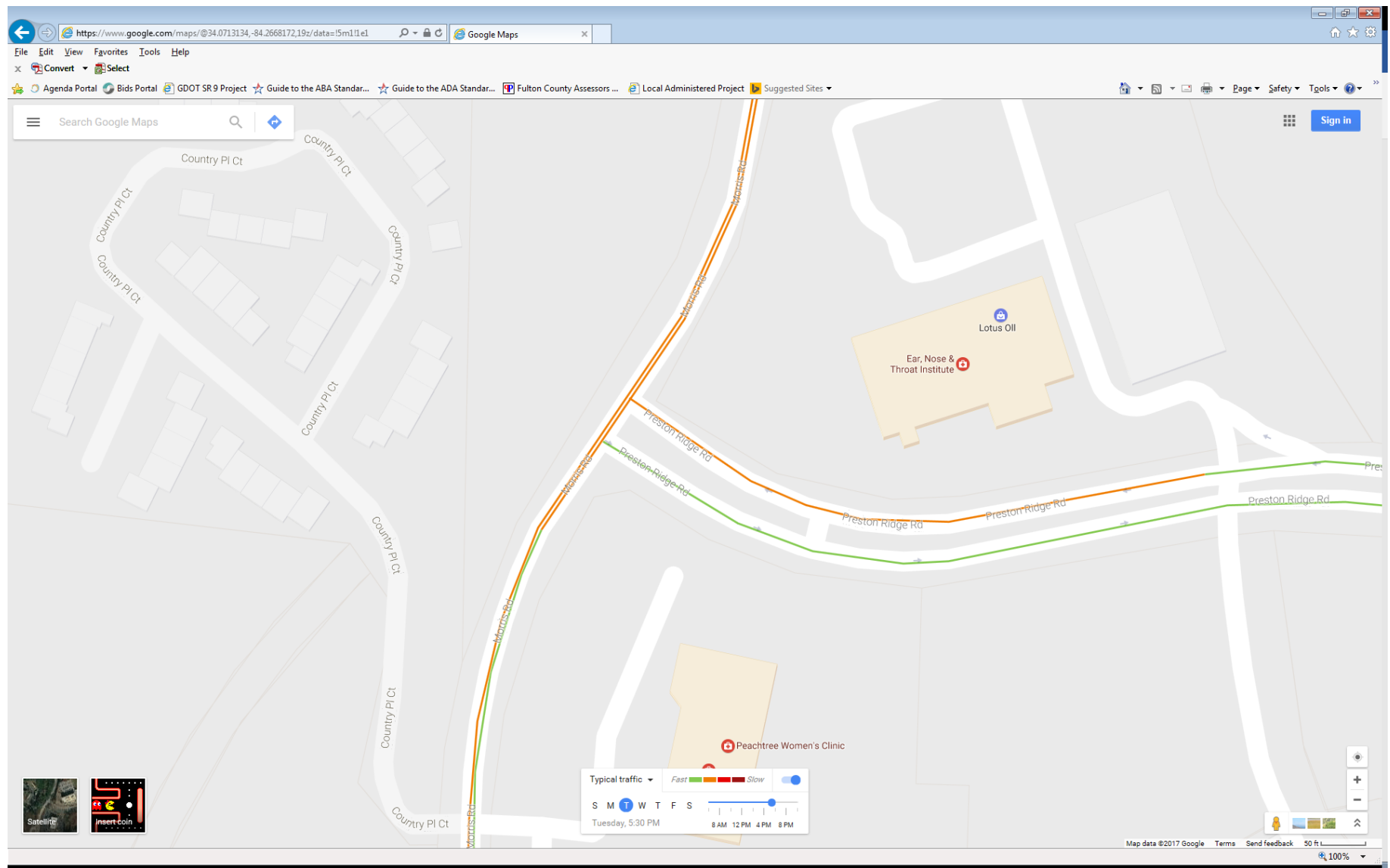
Roundabout Design Additional Service

TASKS	No. of SHT	PRINC.	PROJ. MAN.	SEN. ENG.	TRANS. ENG.	SEN. TRAF. ENG.	TRAF. ENG.	SEN. LAND. ARCH.	LAND. ARCH.	CLER.	TOTAL	% OF TOTAL
Phase 2 - Concept												
Traffic Analysis for Roundabout						8	24				32	5.3%
Roundabout Concept Design			1	8	16						25	4.1%
Roundabout Performance Checks			1	4	12						17	2.8%
Phase 3 - Preliminary												
General Notes	1		1	2	4						7	1.1%
Typical Sections	1			4	8						12	2.0%
Construction Layout	1		1	4	8						13	2.1%
Construction Plans	1		2	8	12						22	3.6%
Mainline Profile	1		2	4	8						14	2.3%
Cross Sections	4		2	6	12						20	3.3%
Drainage Profiles	1		2	4	8						14	2.3%
Signing and Marking Plans	1		1	2	4						7	1.1%
Right of Way Plans	1		1	4	4						9	1.5%
Staging Plans due to Roundabout	12		8	16	24						48	7.9%
Roundabout Grading Plan	1		4	8	16						28	4.6%
Roundabout Performance Checks			1	4	6						11	1.8%
Phase 4 - Final												
Summary of Quantities	1		2	2	4						8	1.3%
Construction Plans	1		2	8	12						22	3.6%
Mainline Profile	1			4	8						12	2.0%
Cross Sections	4			4	8						12	2.0%
Drainage Profiles	4			4	8						12	2.0%
Signing and Marking Plans	1			4	8						12	2.0%
Right of Way Plans	1			4	8						12	2.0%
Staging Plans due to Roundabout	12		6	8	12						26	4.3%
Roundabout Grading Plan	1		2	4	8						14	2.3%
Quality Control Reviews			8	8							16	2.6%
Project Management		8	8								16	2.6%
Phase 5 Lighting and Landscape Design												
Preliminary Lighting Plans				10	40						50	8.2%
Preliminary Landscape Plans								11	30		41	6.7%
Finals Lighting Plans				16	20						36	5.9%
Final Landscape Plans								11	30		41	6.7%
		8	55	154	278	8	24	22	60	0	609	100.0%



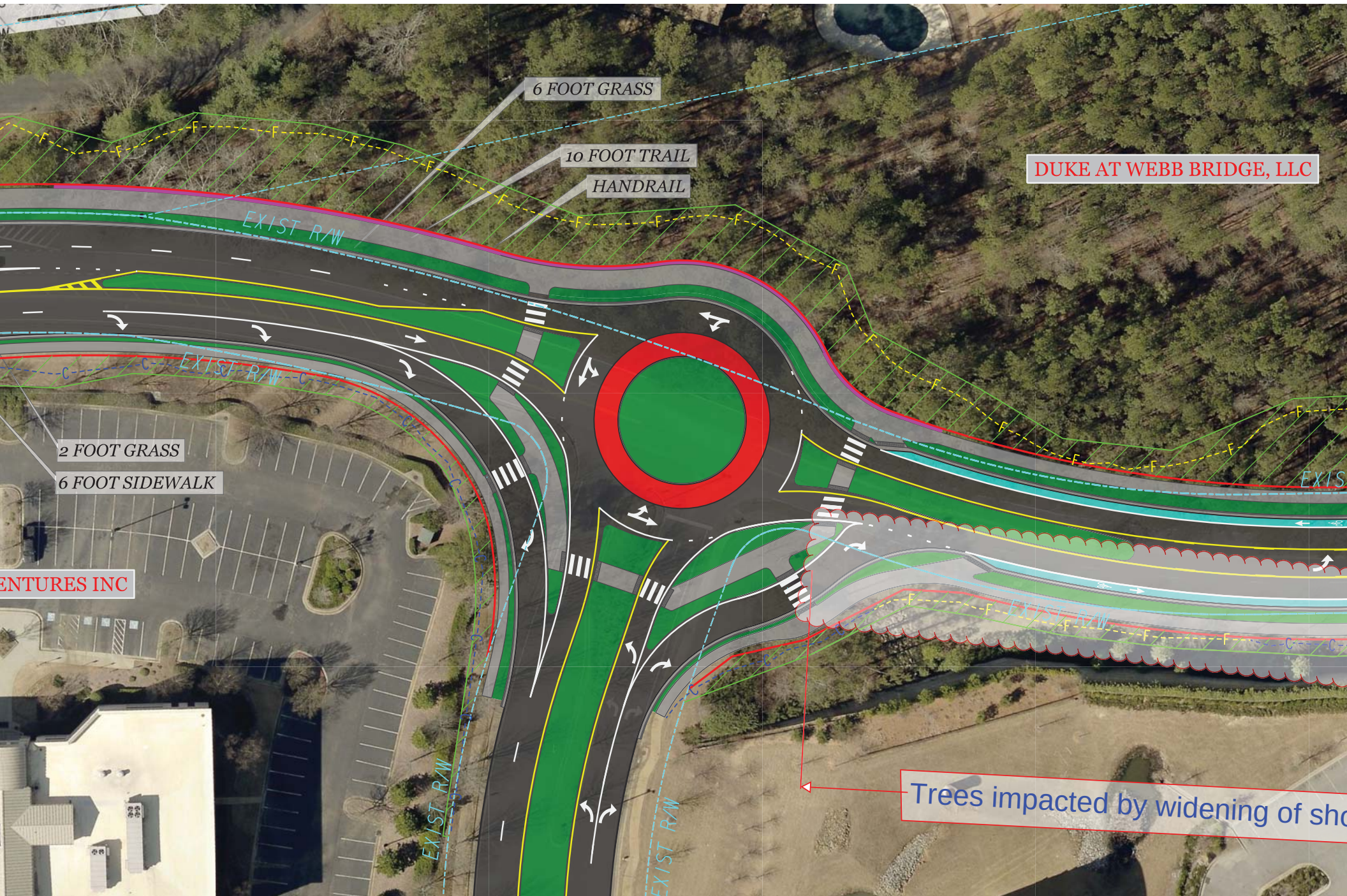


TYPICAL TRAFFIC CONDITIONS – TUESDAYS AT 9:00AM
(COURTESY OF GOOGLE MAPS)



TYPICAL TRAFFIC CONDITIONS – TUESDAYS AT 5:30PM
(COURTESY OF GOOGLE MAPS)





6 FOOT GRASS

10 FOOT TRAIL

HANDRAIL

DUKE AT WEBB BRIDGE, LLC

EXIST R/W

EXIST R/W

2 FOOT GRASS

6 FOOT SIDEWALK

ENTURES INC

EXIST R/W

EXIST R/W

Trees impacted by widening of shoulder

Alternative Stripping of Dual-Left Turns.



DUKE AT WEBB BRIDGE, LLC

6 FOOT SIDEWALK
6 FOOT GRASS
4 FOOT BIKE LANE



4 FOOT BIKE LANE
6 FOOT GRASS