



City Council Meeting & Public Hearing

JUNE 26, 2023

OFFICIAL MINUTES

Office of the City Clerk

ALPHARETTA CITY HALL
COUNCIL CHAMBERS | 2 PARK PLAZA | 6:30 PM

OFFICIAL MINUTES

The public is advised that the following minutes are not a verbatim transcription of business presented at the Council Meeting of the date shown; but are a synopsis of pertinent information. The public is further advised that the video recording for said meeting is a matter of public record and is available to be viewed at the City Clerk's office during normal business hours or viewed online at <https://www.youtube.com/user/alpharettagov>.

1. CALL TO ORDER

- Mayor Gilvin called the meeting to order at 6:30 p.m.

2. ROLL CALL

• Council Members

- Mayor Jim Gilvin
- Mayor Pro Tem Dan Merkel
- Donald F. Mitchell
- Brian Will
- Douglas J. DeRito
- John Hipes
- Jason Binder

• Council Members Absent

- Donald F. Mitchell

• Staff

- Chris Lagerbloom, City Administrator
- Molly Esswein, City Attorney with Jarrard & Davis
- James Drinkard, Assistant City Administrator
- Lauren Shapiro, City Clerk
- Ryan Thomas, Municipal Project Manager
- Kathi Cook, Director of Community and Economic Development
- Morgan Rodgers, Director of Recreation, Parks, and Cultural Services
- Pete Sewczwicz, Director of Public Works
- David Cureton, Information Technology Manager

3. PLEDGE TO THE FLAG

4. PRESENTATIONS & PROCLAMATIONS

A. Proclamation: 2023 National Recreation and Parks Month

- Mayor Gilvin presented a proclamation to the Director of Recreation, Parks, and Cultural Services, Morgan Rodgers, and several members of his department, to recognize 2023 National Recreation and Parks Month.

5. CONSENT AGENDA

A. Special Called City Council Meeting Minutes (Meeting of 6/19/2023 at 11:30 a.m.)

Consideration of approval of the Special Called City Council meeting minutes from the meeting of June 19, 2023 at 11:30 a.m.

B. City Council Meeting Minutes (Meeting of 6/19/2023)

Consideration of approval of the City Council meeting minutes from the meeting of June 19, 2023.

C. Alcoholic Beverage License Applications

Consideration of approval of the following alcoholic beverage license application:

1. PH-23-AB-13 Alpharetta Revolving Sushi Factory, Inc. 865 North Main Street, #108 Alpharetta, GA 30009

Restaurant

Consumption on Premises

Adding Distilled Spirits to an existing license

Owner: Alpharetta Revolving Sushi Factory, Inc.

Registered Agent: Scott Hamilton

❖ Council Member Hipes offered a motion to approve the Consent Agenda.

- Council Member Will seconded the motion.
- The motion was approved unanimously (6-0).

6. PUBLIC HEARING

A. MP-23-03 Fulton County Science Academy

DEFERRED: This item has been deferred by the Applicant to the July 17, 2023 City Council Meeting and Public Hearing.

Consideration of a master plan amendment to allow for the construction of several athletic fields (tennis and soccer) in conjunction with the Fulton Science Academy athletic program. A master plan amendment is requested to reduce building setbacks along Fanfare Way. The property is located at 3035 Fanfare Way and is legally described as being located in Land Lots 688, 689, and 700, 1st District, 2nd Section, Fulton County, Georgia.

7. NEW BUSINESS

A. PH-23-08 UDC Text Amendment – Zoning Procedures Law

SECOND READING

The first reading of this item occurred during the June 19, 2023 City Council Meeting & Public Hearing.

Consideration of text amendments to the Unified Development Code (UDC) to amend procedures to ensure consistency with the Zoning Procedures Law of the State of Georgia.

- City Attorney, Molly Esswein, read the ordinance aloud and presented this item.
- There were no changes to the draft of the text amendments for this item. There were two versions presented at the last City Council meeting, and the version that is being presented this evening, is what the state requires at a minimum, and which Council approved during the first reading.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Mayor Pro Tem Merkel offered a motion to approve PH-23-08 UDC Text Amendment – Zoning Procedures Law, as presented this evening.
 - Council Member Will seconded the motion.
 - The motion was approved unanimously (6-0).

B. PH-23-09 Alpharetta Design Review Board Ordinance and Design Guidelines Text Amendment – Zoning Procedures Law

SECOND READING

The first reading of this item occurred during the June 19, 2023 City Council Meeting & Public Hearing.

Consideration of text amendments to the Alpharetta Design Review Board Ordinance and Design Guidelines, Article II of Chapter 36 of the Code of Ordinances of the City of Alpharetta, Georgia to amend procedures to ensure consistency with the Zoning Procedures Law of the State of Georgia.

- City Attorney, Molly Esswein, read the ordinance aloud and presented this item.
- There were no changes to the draft since the last reading.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Mayor Pro Tem Merkel offered a motion to approve PH-23-09 Alpharetta Design Review Board Ordinance and Design Guidelines Text Amendment – Zoning Procedures Law.
 - Council Member Hipes seconded the motion.

- The motion was approved unanimously (6-0).

C. Resolution: Fulton County Community Development Block Grant Program Cooperation Agreement

Consideration of adoption of a Resolution authorizing the Mayor and City Council to approve the submission of the cooperative agreement for Fulton County's Community Development Block Grant Program for federal fiscal years 2024, 2025, and 2026. City Attorney, Molly Esswein, read the resolution title aloud.

- City Administrator, Chris Lagerbloom, came forward to present this item.
- By entering into the cooperative agreement with Fulton County, the City of Alpharetta is eligible to receive funding (as a third-party recipient) for CDBG and HOME projects through the County. In addition, the City is able to receive assistance from Fulton County in managing the CDBG and HOME programs.
- Fulton County submitted a copy of the 2024 - 2026 Community Development Block Grant Cooperative Agreement to the City of Alpharetta. If Alpharetta intends to participate in the program via Fulton County (as in the past), the agreement must be approved, signed, and delivered to Fulton County.
- The U.S. Department of Housing and Urban Development (HUD) has determined that Fulton County is eligible, as an "Urban County", to receive Entitlement Community Development Block Grant (CDBG) funds under Title I of the Housing and Community Development Act of 1974, as amended and HOME Investment Partnership Program funds.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Mayor Pro Tem Merkel offered a motion to approve a resolution of the Fulton County Community Development Block Grant Program Cooperation Agreement, as read by the City Attorney.
 - Council Member Hipes seconded the motion.
 - The motion was approved unanimously (6-0).

D. Request For Proposal 23-118: United Towing Contract for Towing Services

Consideration of approval of the award of RFP 23-118 to United Towing, Inc. for a 5-year towing contract and to authorize the Mayor to execute all necessary documents.

- City Administrator, Chris Lagerbloom, came forward to present this item.
- The City requires towing and certain roadside services for vehicles that are involved in accidents or are otherwise obstructing traffic, for towing and storing vehicles abandoned on the roadway, towing vehicles that need to be held as evidence, and occasionally for towing City-owned vehicles due to accidents or mechanical issues.
- The Department of Public Safety usually initiates calls for such services through the 911 Center. In virtually all cases, the vehicles' owners pay the fees.

- One of the most important considerations is response time, particularly to incidents that involve obstructions of major roadways and/or hazardous conditions. Other considerations include the proximity and security of storage lots, the skill and reliability of drivers, and the availability and capabilities of trucks and equipment.
- The Public Safety Department desires to enter into a 5-year contract with United Towing, Inc. The department has contracted with United Towing, Inc. for wrecker services since approximately 2003, and while the relationship and service have been excellent, the current contract expires on July 14, 2023.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member Will offered a motion to approve the award of RFP 23-118 to United Towing, Inc. for a 5-year towing contract and to authorize the Mayor to execute all necessary documents.
 - Council Member DeRito seconded the motion.
 - The motion was approved unanimously (6-0).

E. Request for Proposal 23-109: Log Cabin Park Stormwater Mitigation Design Services

Consideration of approval of the award of RFP 23-109 to Rummel, Klepper and Kahl, LLP (RK&K) for the performance of the Log Cabin Park Stormwater Mitigation Design Services in an amount not to exceed \$154,065.00 and to authorize the Mayor to execute all necessary documents.

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- The award of this request for proposals is for design services for one or more stormwater management facilities in a manner that augments the capture and infiltration or storage of stormwater on the Log Cabin Park property.
- A tributary to Foe Killer Creek flows through the Log Cabin Park and is upstream of the Meadow Brooks/ Milton Estates neighborhood, which suffers from nuisance flooding.
- The goal is to capture and infiltrate or retain stormwater within the city-owned property in combination with the existing and future park amenities. The Consultant will perform engineering services including, but not limited to, HEC-HMS hydrologic modeling, HEC-RAS hydraulic modeling, final design of one or more stormwater management facilities, cost estimation for construction, permitting, and development of an operations and maintenance plan.
- The options identified in the assessment will be presented to the city staff and the Consultant will then develop design drawings for the preferred alternative.
- Once a contract Council approval is received and necessary documents executed, design may begin immediately. The anticipated completion date is 32 weeks from notice to proceed.
- This approval is just for design services, not construction.

- Later on, when bids have been received for construction, Public Works will come back before Council to request approval of the contract in order to select the vendor for construction.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member DeRito offered a motion to approve the award of RFP 23-109 to Rummel, Klepper and Kahl, LLP (RK&K) for the performance of the Log Cabin Park Stormwater Mitigation Design Services in an amount not to exceed \$154,065.00 and to authorize the Mayor to execute all necessary documents.
 - Mayor Pro Tem Merkel seconded the motion.
 - The motion was approved unanimously (6-0).

8. PUBLIC COMMENT

- There were no public comments.

9. REPORTS

- Council Member Hipes shared that there are several upcoming recreation events in Alpharetta, including: Food Truck Alley has been rescheduled to this Thursday night, June 29th (since it was rained out last Thursday) and the yearly Fireworks Show will take place at Wills Park on July 4th.
- Mayor Pro Tem Merkel shared that he visited the I-Can Bike camp program earlier today and wanted to share that the Recreation and Parks Department, along with the Alpharetta Public Safety Foundation, is doing an outstanding job and have really grown this program.

10. EXECUTIVE SESSION (IF NEEDED)

- There was not an executive session.

11. ADJOURNMENT

- With there being no further items to consider or discuss, Mayor Gilvin adjourned the meeting at 7:14 p.m.

Respectfully submitted,



Lauren Shapiro, City Clerk