



City Council Meeting & Public Hearing

OCTOBER 23, 2023

OFFICIAL MINUTES

Office of the City Clerk

ALPHARETTA CITY HALL

COUNCIL CHAMBERS | 2 PARK PLAZA | 6:30 PM

OFFICIAL MINUTES

The public is advised that the following minutes are not a verbatim transcription of business presented at the Council Meeting of the date shown; but are a synopsis of pertinent information. The public is further advised that the video recording for said meeting is a matter of public record and is available to be viewed at the City Clerk's office during normal business hours or viewed online at <https://www.youtube.com/user/alpharettagov>.

1. CALL TO ORDER

- Mayor Gilvin called the meeting to order at 6:30 p.m.
- Mayor Gilvin announced that Item "A" under New Business, Contract Award: Garland/DBS Inc. for Facility Roof Replacements for Fiscal Year 2024, has been deferred by staff to the November 6, 2023 City Council meeting.

2. ROLL CALL

- **Council Members**
 - Mayor Jim Gilvin
 - Mayor Pro Tem Dan Merkel
 - Douglas J. DeRito
 - John Hipes
 - Brian Will
- **Council Members Absent**
 - Jason Binder
 - Donald F. Mitchell
- **Staff**
 - Chris Lagerbloom, City Administrator
 - Molly Esswein, City Attorney
 - James Drinkard, Assistant City Administrator
 - Lauren Shapiro, City Clerk
 - Cris Randall, Director of Human Resources
 - John Robison, Director of Public Safety
 - Kathi Cook, Director of Community and Economic Development

- Pete Sewczwicz, Director of Public Works
- Morgan Rodgers, Director Recreation, Parks & Cultural Services
- Tom Harris, Director of Finance
- Ryan Thomas, Municipal Project Manager

3. PLEDGE TO THE FLAG

4. BOARDS & COMMISSIONS

A. Design Review Board Appointment by Council Member Will

- Council Member Will shared that Theresa Rhodes stepped down from the Design Review Board.
- Council Member Will appointed Jennifer Sprayberry to the Design Review Board.

B. Swearing-in of Board and Commission Members

- Mayor Gilvin issued the Oath of Office to recently re-appointed, Cheryl Rand, of the Recreation Commission

5. CONSENT AGENDA

A. City Council Meeting Minutes (Meeting of 9/25/2023)

Consideration of approval of the City Council Meeting Minutes from the meeting of September 25, 2023.

B. City Council Work Session Minutes (Work Session of 10/16/2023)

Consideration of approval of the City Council Work Session minutes from October 16, 2023 at 5:30pm.

C. Alcoholic Beverage License Application

Consideration of approval of the following alcoholic beverage license application:

PH-23-AB-23 Off Leash Alpharetta, LLC.

d/b/a Off Leash Alpharetta

142 South Main Street, Alpharetta, GA 30009

Restaurant

Consumption on Premises

Distilled Spirits, Beer, Wine & Sunday Sales

Owner: Off Leash Alpharetta, LLC.

Registered Agent: Lonnie Cooper

D. The Hotel at Avalon: Estoppel Certificate and Agreement of Ground Lessor

Consideration of approval of a new Estoppel Certificate and a new Agreement of Ground Lessor, related to The Hotel at Avalon's refinancing with a new lender, Forethought Life Insurance Company, and with authorization for the Mayor to execute all necessary documents.

PUBLIC COMMENTS:

- There were no public comments.

- Mayor Pro Tem Merkel requested that Item "B" of the Consent Agenda (City Council Work Session Minutes (Work Session of 10/16/2023)) be removed from the Consent Agenda, due to his absence.
- ❖ Council Member Hipes offered a motion to approve the Consent Agenda, without item "B."
 - Council Member Will seconded the motion.
 - The motion was approved unanimously (5-0).
- ❖ Council Member Will offered a motion to approve the City Council Meeting Minutes from the meeting of October 16, 2023.
 - Council Member Hipes seconded the motion.
 - The motion was approved unanimously (4-0-1; with Mayor Pro Tem Merkel in abstention).

6. NEW BUSINESS

A. Contract Award: Garland/DBS Inc. for Facility Roof Replacements for Fiscal Year 2024

DEFERRED: This item has been deferred by staff to the November 6, 2023 City Council Meeting and Public Hearing.

Consideration of approval of a contract award for the retrofit of the roofs at the Adult Activity Center and Public Works Headquarters to Garland/DBS, Inc. (under the competitively procured OMNIA Partners contract #PW1925) in the amount of \$398,894.00 and authorization for the Mayor to execute all necessary documents.

B. Purchase Approval: Novacoast Managed Services with Tanium Licenses

Consideration of approval of an agreement with Novacoast Inc. under U.S. General Services Administration contract GS-35F-246BA as the reseller to provide Tanium Subscriptions with Managed Services (asset management and vulnerability mitigation software) in the amount of \$96,400.00 and with authorization for the Mayor to execute all necessary documents.

- Director of Information Technology, Adam Montgomery, came forward to present this item.
- The IT Department began searching for a comprehensive endpoint management and cybersecurity system approximately five years ago. Tanium was identified as our top candidate; however, we were not a large enough customer to purchase directly. Two years ago, Tanium was presented again as an option through a service provider. We began directly discussing with Tanium which modules would fit the City and a recommended service provider (reseller).
- This initiative is being awarded to Novacoast Inc. under U.S. General Services Administration (GSA) contract GS-35F-246BA as the reseller to provide Tanium Subscriptions with Managed Services (asset management and vulnerability

mitigation software). GSA contracts are competitively procured with this contract being awarded pursuant to solicitation # 47QSM20R0001.

- The Fiscal Year 2024 budget included a funded operating initiative request totaling \$100,000 for asset management and vulnerability mitigation system software. The Novacoast proposal meets this initiative's parameters with a GSA contract cost of \$96,400. As detailed in the original operating initiative writeup, starting in fiscal year 2025, we will be able to transition away from current systems totaling \$42,000 annually, leaving a net annual cost for these services approximating \$54,400.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member Will offered a motion to approve the agreement with Novacoast Inc. under U.S. General Services Administration contract GS-35F-246BA as the reseller to provide Tanium Subscriptions with Managed Services (asset management and vulnerability mitigation software) in the amount of \$96,400.00 and authorize the Mayor to execute all necessary documents.
 - Mayor Pro Tem Merkel seconded the motion.
 - The motion was approved unanimously (5-0).

C. Recreation, Parks, & Cultural Services – Instructor & Service Provider License

Consideration of approval to revise the current terms and approval process for instructors and service providers for the City's recreational programs.

- Director of Recreation, Parks, and Cultural Services, came forward to present this item.
- In an effort to find a more efficient way to complete the approval process for instructors in the city's recreational programs, staff worked with the Department of Finance and the City's legal team to develop a new approach. The City's charter warrants that any contract or agreement requires legal review, approval as to content by the city administrator, and approval by the mayor on behalf of the City. By keeping the document as a contract or agreement, all three signatories would need to remain to comply with the City's charter. If staff revised the document to that of a license, the only signatures needed would be that of the contractor (instructor or service provider) and, if approved by City Council, the department director. This would minimize the impact on the mayor, legal team, and city administrator, permitting their focus to pivot to higher priorities.
- Staff also worked with Legal to further revise the license to permit a multi-year commitment for recreation instructors and service providers when possible. The license also maintains that a background check must be completed annually regardless of the license term.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member Hipes offered a motion to approve, as presented, the Recreation, Parks & Cultural Services Instructor License, as a replacement for the existing Instructor Agreement effectively authorizing staff to execute documents securing non-competitive recreation instructors and service providers and permitting multi-year terms for said instructors and service providers subject to annual budget appropriations.
 - Council Member DeRito seconded the motion.
 - The motion was approved unanimously (5-0).

7. PUBLIC COMMENT

- There were no public comments.

8. REPORTS

- There were no reports.

9. EXECUTIVE SESSION (IF NEEDED)

- There was not an executive session.

10. ADJOURNMENT

- ❖ Council Member Hipes offered a motion to adjourn.
 - Council Member Will seconded the motion.
 - The motion was approved unanimously (5-0).
- With there being no further items to consider or discuss, Mayor Gilvin adjourned the meeting at 6:47 p.m.

Respectfully submitted,



Lauren Shapiro, City Clerk