



# ALCOHOL LICENSE PUBLIC HEARING DECEMBER 28, 2023

ALPHARETTA CITY CLERK'S OFFICE  
VIRTUAL MEETING VIA ZOOM

CITY CLERK: [LSHAPIRO@ALPHARETTA.GA.US](mailto:LSHAPIRO@ALPHARETTA.GA.US)  
ASSISTANT CITY CLERK: [KVANHORN@ALPHARETTA.GA.US](mailto:KVANHORN@ALPHARETTA.GA.US)

2:00 PM

## I. VIRTUAL MEETING ZOOM LINK

The City of Alpharetta's Alcohol License Public Hearings are a virtual meeting via Zoom. The meeting begins at 2:00 p.m. on the day of the scheduled hearing. To join the meeting, please click on this link: <https://zoom.us>

Zoom Meeting ID: 892 8618 2315

## II. CALL TO ORDER

- City Clerk Lauren Shapiro called the meeting to order at 2:12 p.m.

## III. ROLL CALL

- Lauren Shapiro, City Clerk
- Kiersten VanHorn, Assistant City Clerk
- Jacob O'Donnell, Code Enforcement Supervisor
- Glenda Mata, Applicant and Co-Owner of Secreto Kitchen and Bar

## IV. PUBLIC HEARING

A. PH-23-AB-31 JG Group LLC  
d/b/a Secreto Kitchen and Bar  
6195 Windward Parkway Suite 102  
Alpharetta, GA 30005

Change in Ownership  
Eating Establishment  
Consumption on Premises  
Distilled Spirits, Beer, Wine & Sunday Sales

Owner: JG Group LLC  
Registered Agent: Glenda Mata

- Ms. Glenda Mata, co-owner of Secreto Kitchen and Bar and residing at 6060 Tamarack Court, Alpharetta, GA 30005, was on the call.
- Ms. Mata stated the new ownership took place on December 12, 2023.
- Ms. Mata stated she does currently own another business, Taramuhata Mexican Grill and Tequila Bar, in Alpharetta with an alcohol license. She stated she is familiar with the City of Alpharetta's alcohol ordinances.
- Ms. Mata stated they have retained the current employees, and all have their pouring permits.

- Officer O'Donnell confirmed that City staff has reviewed the application and that it meets all the City's requirements for an alcohol license. Ms. Shapiro recommended the application be approved and advised the applicant that a representative will need to appear in person at the Alpharetta City Council meeting on Monday, January 8, 2024, at 6:30 pm in case Mayor or Council have any questions.

V. PUBLIC COMMENT

- There were no public comments.

VI. ADJOURNMENT

- City Clerk Lauren Shapiro adjourned the hearing at 2:16 p.m.

Respectfully submitted,

*Kiersten VanHorn*

Kiersten VanHorn, Assistant City Clerk



# CITY OF ALPHARETTA

## REPORT FOR SURVEY FOR ALCOHOLIC BEVERAGE LICENSE

TO: Alcoholic Beverage Permitting - Department of Community Development

DATE: 11-16-23

APPLICANT: JG Group LLC

TRADE NAME: Secreto Bar and Grill

ADDRESS: 6195 Windward Pkwy (suite 102) CITY: Alpharetta STATE: GA  ZIP: 30005

The undersigned has examined the subject location and has made measurements to determine the compliance or noncompliance with distance requirement of the Code Of The City Of Alpharetta, Georgia, as follows:

1. 753 feet to the Ascend at Windward Apartments  
(private) residence located at 18000 Masters Way Bldg 3 Alpharetta Ga 30005

2. 919 feet to the Bus Stop  
(regular) school bus stop as designated by the Fulton County Board of Education\*\* where five (5) or more children board the bus and which is located at Union Hill Rd and Masters Way Alpharetta, Ga, 30005

\*\* This information can be obtained by faxing your request to "North Transportation: Fulton Board of Education" at 470-254-2978. List type of application applied for, name of company, owner of company, street address, your phone number, and name and information requested.

Distance requirements are defined in Section 4-17 and Section 4-398 of the Code of the City of Alpharetta.

3. 3175 feet to the Hope Church Union Hill  
(church or other place used primarily for religious service) located at 4250 McGinnis Ferry Rd Alpharetta, Ga 30005

4. 13,358 feet to the Ocee Library  
(public library or branch thereof) located at 5090 Abbeys bridge rd Johns Creek, Ga 30005

5. 2,182 feet to the Creek View Elementary School  
(school ground or college campus) located at 3995 Webb Bridge Rd Alpharetta, Ga 30005

6. 1,443 feet to the Union Hill Park  
(portion of public park habitually used for recreational purposes) located at 1590 Little Pine Trail Alpharetta Ga 30005

Distance requirements are defined in Section 4-17 and Section 4-398 of the Code of the City of Alpharetta. Please review these sections of the City Code prior to executing this document below. Any distance requirements required by State of Georgia law, such as the minimum distance between package stores, must also be shown on the survey.

In my opinion, the premises indicated above meets the distance requirements for licensing as prescribed by the Code of the City of Alpharetta, Georgia.

Lordan Persons  
Signature of Georgia Registered Land Surveyor

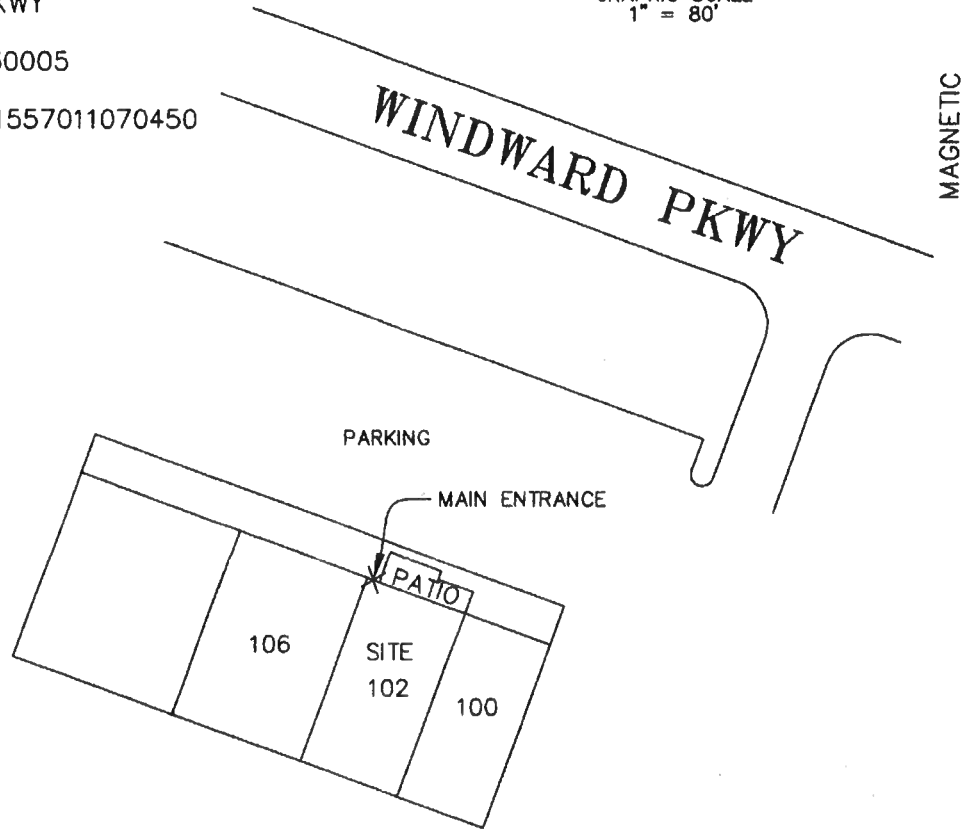
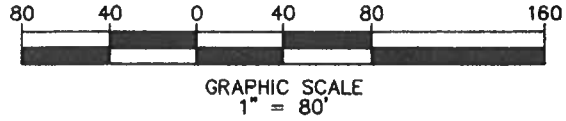
LS001918  
Surveyor Number



NOTE: A survey showing the distance to the use described above must be attached to this form at the time of submittal.

APPLICATION FOR: CITY OF ALPHARETTA

SITE ADDRESS:  
6195 WINDWARD PKWY  
SUITE 102  
ALPHARETTA, GA 30005  
ZONING: C4  
TAX PARCEL ID: 21557011070450



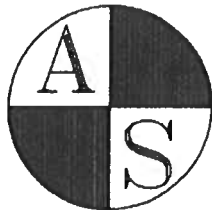
1. PRIVATE RESIDENCE: 753 FEET TO THE ASCENT AT WINDWARD APARTMENTS  
18000 MASTERS WAY BLDG 3 ALPHARETTA, GA 30005
2. BUS STOP: 919 FEET TO UNION HILL RD AND MASTERS WAY ALPHARETTA, GA 30005
3. CHURCH: 2,175 FEET TO HOPE CHURCH UNION HILL  
4250 MCGINNIS FERRY RD ALPHARETTA, GA 30005
4. LIBRARY: 13,358 FEET TO OCEE LIBRARY  
5090 ABBOTTS BRIDGE RD JOHNS CREEK, GA 30005
5. SCHOOL: 2,182 FEET TO CREEK VIEW ELEMENTARY SCHOOL  
3995 WEBB BRIDGE RD ALPHARETTA, GA 30005
6. PARK: 1,443 FEET TO UNION HILL PARK  
1590 LITTLE PINE TRAIL ALPHARETTA, GA 30005

ALL DISTANCES MEASURED IN A STRAIGHT LINE



**Advance Survey, Inc.**

634 N. CLAYTON STREET  
LAWRENCEVILLE, GA. 30046  
OFFICE: (770) 995-0938  
FAX: (770) 554-7539



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LSF000455  
ALL MATTERS OF TITLE EXCEPTED

ALCOHOLIC BEVERAGE SURVEY FOR:  
**SECRETO BAR AND GRILL**

LAND LOT:	557	SCALE:	1"=80'
DISTRICT:	2ND	DATE:	11/16/2023
SECTION:	1ST	DRAWN BY:	LAR
COUNTY:	FULTON	CHK BY:	GSO PC: GSO
STATE:	GEORGIA	JOB NO:	230309