



CULTURAL ARTS COMMISSION MEETING OCTOBER 24, 2023

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:00 PM

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE TO THE FLAG**
- IV. **APPROVAL OF MEETING MINUTES**
 - a. **Cultural Arts Commission Meeting Minutes from September 26, 2023**
Approve, as written, the Cultural Arts Commission meeting minutes from September 26, 2023, at 6:00 p.m.
- V. **OLD BUSINESS**
 - a. **Public Art Approval - The Longest Continuous Outdoor Mural Trail in the World**
Consideration and approval of the (9) mural designs, as presented, for the raised maintenance holes along the Big Creek Greenway as part the North Fulton Rotary "Turrets to Treasures" beautification project.
- VI. **NEW BUSINESS**
- VII. **STAFF PRESENTATIONS & WORK SESSION**
 - a. **Cultural Services Division Monthly Report - October 2023**
Report on the latest updates, projects, events and/or initiatives of the Cultural Services Division of the Recreation, Parks, & Cultural Services Department.
 - b. **Open Records Act Training & Presentation**
Brief training and presentation by the Office of the City Clerk on the latest requirements pertaining to open records.
- VIII. **ITEMS FROM COMMISSION MEMBERS**
- IX. **PUBLIC COMMENT**
- X. **ADJOURNMENT**



STAFF REPORT

Department: Recreation, Parks & Cultural Services

Submitted By: Amber O'Dwyer

Meeting Date: October 24, 2023

AGENDA ITEM:

Cultural Arts Commission Meeting Minutes from September 26, 2023

Approve, as written, the Cultural Arts Commission meeting minutes from September 26, 2023, at 6:00 p.m.

STAFF RECOMMENDATION:

Approve, as written, the Cultural Arts Commission meeting minutes from September 26, 2023, at 6:00 p.m.

ITEM DESCRIPTION:

Administrative Office Coordinator, Amber O'Dwyer, attended, recorded, and prepared a synopsis of the pertinent information that occurred during the Cultural Arts Commission meeting on September 26, 2023, at 6:00 p.m.

Commissioners in Attendance:

- Melody Cookson (Chair)
- Michael Barsky (Vice Chair)
- Sumita Patel
- Sabine Genet

Commissioners Absent:

- Gene Andrews
- Shital Foster
- Dianna Smeal

ATTACHMENTS:

1. 09.26.23 - CAC Minutes (Unofficial)



CULTURAL ARTS COMMISSION

MEETING

UNOFFICIAL MINUTES

SEPTEMBER 26, 2023

ALPHARETTA CITY HALL
COUNCIL CHAMBERS | 2 PARK PLAZA | 6:00 PM

This summary is provided as a convenience and service to the public, media, and staff. It is not the intent to record proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted as heard by the Cultural Arts Commission, but not quoted or paraphrased. This document includes limited presentation by the Cultural Arts Commission and invited speakers in summary form.

I. CALL TO ORDER

- ❖ Chairwoman Cookson called the meeting to order at 6:05 p.m.

II. ROLL CALL

- Cultural Arts Commission Members - Present
 - Melody Cookson (Chair)
 - Michael Barsky (Vice Chair)
 - Sabine Genet
 - Sumita Patel
- Cultural Arts Commission Members - Absent
 - Gene Andrews
 - Shital Foster
 - Dianna Smeal
- Staff
 - Morgan Rodgers – Director, Recreation, Parks & Cultural Services
 - Kim Manning – Cultural Services Manager, Recreation, Parks & Cultural Services
 - Nancy Murphy – Cultural Services Gallery Coordinator, Recreation, Parks & Cultural Services
 - Amber O'Dwyer – Administrative Office Coordinator, Recreation, Parks & Cultural Services

III. PLEDGE TO THE FLAG

IV. APPROVAL OF MEETING MINUTES

a. Cultural Arts Commission Meeting Minutes from August 22, 2023

- ❖ Chairwoman Cookson called for a motion to approve the minutes.
 - Commissioner Patel offered a motion to approve the minutes, as written, from the August 22, 2023, Cultural Arts Commission meeting.
 - Commissioner Barsky seconded the motion.
- ❖ The motion was approved unanimously.

V. OLD BUSINESS

- There was no old business.

VI. NEW BUSINESS

a. Public Art Approval – Standard at Alpharetta Mural Design

- Dallas Bond and Chris Anderson of Standard at Alpharetta came forward to present the item.
- Kim Manning came forward to mention that a mural already exists at the location of interest and the applicants are wishing to replace it with a new design.
- The applicant is opening a new restaurant at 4 South Main Street. The location is at the corner of South Main Street and Academy Street, currently where the replica of the Old Milton County Courthouse stands (previously Carson Kitchen).
- The applicant is redesigning the interior and one exterior wall on the patio to represent the new restaurant concept.
- The zoning of the property was approved for a mural that represents the previous business owner. The applicant is requesting approval to cover the old mural with a new mural design that represents the new restaurant concept.
- The Public Art Review Committee held the review on September 11, 2023, and recommended approval of the application with revised visuals and an updated maintenance plan.
- This mural design, a concept to be installed by the number three graffiti artist in the nation, is unique and differs from the mural at the restaurant's Roswell location and is comprised of details such as one owner's vehicle (the Jeep), the Atlanta skyline, and a gas pump as a nod to the gas station that once stood on the corner with the number "23" to represent the year of the restaurant's opening.
- The Commission agreed that the vibrant design and inclusion of the City's name could make the mural a hot spot for photos.
- The Commission requested that the gas pump in the mural design be modified to replicate one of the gas pumps from the historic gas station that once stood in downtown Alpharetta.

❖ Chairwoman Cookson called for a motion.

- Commissioner Genet offered a motion to approve, as presented, the mural design for Standard at Alpharetta for installation on the patio at 4 South Main Street, Alpharetta, GA 30009 with the specification that the gas pump illustrated in the mural be revised to resemble a gas pump from the location's historic gas station subject to staff approval.

- Commissioner Barsky seconded the motion.

❖ The motion was approved unanimously.

b. Public Art Approval – "The Visitor" Sculpture

- Nancy Murphy, President of Arts Alpharetta and Kim Manning, Cultural Services Manager for the Department of Recreation, Parks & Cultural Services came forward to present the item.
- The City of Alpharetta contracts bi-yearly with Arts Alpharetta to curate, install, and deinstall 5-8 temporary sculptures for an Art Walk. Arts Alpharetta offers an option to purchase the sculptures to help fund public art.
- In 2018, "The Visitor" (a.k.a. "the bear" sculpture) was introduced at Brooke Street Park as part of the Outdoor On Loan Exhibit "Miscellany" curated by Arts Alpharetta and in 2019, the sculpture was procured by the Alpharetta Convention & Visitors Bureau as a permanent piece for the City.

- After five years, "The Visitor", is deteriorating due to outdoor weather conditions. After further research, staff realized the sculpture was not intended for year-round outdoor exposure. While fiberglass can be used for outdoor sculptures, a proper sealant of the material is required. "The Visitor" needs repairs and refurbishing to the outer fiberglass layer as well as surface repainting to bring life back to the public art piece. Currently, the sculpture is in storage to protect the piece from any further damage.
 - Arts Alpharetta reached out to the original artist, Geemon Xin Meng, who declined the opportunity to repair "The Visitor". Staff then needed to consider whether to restore the sculpture or decommission it. The restoration of "The Visitor" would require resurfacing, repainting, and a new sealant, and with the original artist not interested, staff was presented with the opportunity to enlist an all-new design for the sculpture.
 - City Staff and Arts Alpharetta shared a Call to Artists for qualifications to repair the sculpture and received a resume from a local Alpharetta artist, Angelika Domschke, who has extensive experience with sculptures made from fiberglass, painting outdoor murals, and a chemistry degree to understand how to properly repair the sculpture base. This made her uniquely qualified to correctly refurbish the sculpture.
 - City Staff and Arts Alpharetta are recommending Angelika Domschke as the new artist of "The Visitor" by restoring the fiberglass surface and repainting a new mural on the exterior. The artist was required to give three options for a new mural exterior. Staff then deliberated on what the sculpture should represent and portray as one of the City's premier pieces of art.
 - City Staff presented the renderings to the Public Art Review Committee and the Alpharetta Convention & Visitors Bureau. Both were approving of the new concept for "The Visitor" which includes a "blue sky" featuring elements of nature, hearts, and welcoming eyes as shown in the artist's image.
 - Additionally, the words "hello" and "Alpharetta" in two differing fonts would be included to pay homage to the sculpture's original design (which consisted of numerous languages all translated to "hello").
 - Lastly, funds donated by Arts Alpharetta would be used for the restoration and repair of the "The Visitor" thereby rendering the City no fiscal impact.
 - Commissioners felt the fonts used for "hello" and "Alpharetta" clashed and were slightly illegible and would like to see a different font selection. Additionally, some felt that the new design moved away from the concept of "diversity" that the original piece conveyed.
 - Staff stated that they did consider restoring the piece to the original design but were informed that the intricacy of the varying fonts, etc. would significantly increase the restoration costs.
 - Commissioners felt by requesting that by removing one of the "hearts" in the design (specifically the heart located along the shoulder) space could be created to incorporate more translations of the word "hello" thus further cementing the tribute to the original piece, ensuring that the piece still recognized Alpharetta's diversity, and would subsequently make the varying fonts used in the restoration appear intentional and not mismatched. This request would find balance between ensuring that the piece represents Alpharetta as intended without radically modifying the art and vision of the artist.
- ❖ Chairwoman Cookson called for a motion.
- Commissioner Patel offered a motion to approve both the repair and the repainting design of the City's public art sculpture known as "The Visitor", located at Alpharetta City Hall along Brooke Street Park to include the proposed modifications of removing one of the hearts and revising the fonts located on the back of the sculpture subject to staff approval.

- Commissioner Genet seconded the motion.

❖ The motion was approved unanimously.

VII. STAFF PRESENTATIONS & WORKSHOP DISCUSSION

a. Cultural Services Division Monthly Report – September 2023

- Kim Manning, Cultural Services Manager for the Recreation, Parks & Cultural Services Department came forward to present the item.

Monthly Highlights

- October's is Natural Arts & Humanities month, and the Cultural Services Division is featuring the month as "ARTober" in a special brochure. Additionally, a proclamation will be presented at the October 16th City Council Meeting and commissioners are invited to attend.
- The City of Alpharetta and the Alpharetta & Old Milton County Historical Society have signed a new Memorandum of Understanding which addresses the assets and archives located at two historic sites: The Mansell House and Log Cabin.
- Current and recent classes being featured at the Arts Center include but are not limited to "Literacy Day", Professional Pet Photography, Adaptive Physio Jazz, Engineering Camp, and Watercolor.

Monthly Initiatives

- The "wave design" sculpture at Wills Park Pool is in the works. The wave will accompany the crosswalk mural to help enhance the overall design of the art installation known as "Here Comes the Sun".
- The Spotlight Theater Memorandum of Understanding (MOU) is currently underway between the City of Alpharetta and North Point Mall. The MOU will permit the use of a designated space within the mall as a community theater for shows and performances with an audience of approximately 150 people. Staff is hopeful that the MOU will be presented and approved at the October 16, 2023, Council Meeting.
- Flannery, the piano at Cogburn Park, has been discontinued. Staff is working with Play Me Again Pianos to raise funding for a replacement piano at the location.

Current & Upcoming Happenings

- Nancy Murphy Cultural Services Gallery Coordinator for the Department of Recreation, Parks & Cultural Services came forward to present the item.
- Alpharetta is fortunate that the City invests in the arts to make various exhibits possible.
- The *Warmth of Autumn Quilt Exhibit* courtesy of the Chattahoochee Evening Stars Quilt Guild is on display at the City Hall Community Room Gallery Exhibit. The exhibit's display overflowed to the Arts Center.
- *Wood Works* is the current exhibit on display at the Arts Center. Art pieces are constructed from wood salvaged from the Westbook Farm that had to be demolished at Mayfield Park.
- The annual Arts Center Family Day will be October 7th from 10am-2pm. The event features several local Art Leader Groups, free crafts for event attendees, and is a great way to engage with the community.
- *Hamlet* will be presented by ACT 1 at Brooke Street Park on October 27th, 28th, November 3rd, and November 4th.
- *Beethoven's 5th Symphony* will be performed by Alpharetta Symphony on November 3rd at 3pm at Alpharetta United Methodist Church.

- *Restless in Resthaven* will be returning courtesy of a partnership between Alpharetta and Old Milton County Historical Society and ACT 1.

CULTURAL ARTS COMMISSION DISCUSSION

RE: Cultural Services Division Monthly Report

- Q Last year, the Arts Center showcased a gallery featuring Indian art around the same time as Diwali. Will the Arts Center feature the show again this year given the turnout was amazing? (Patel)
- A Staff attempts to rotate out shows each year given the limited window of gallery time and try not have the same show if possible. Nevertheless, staff stays in close contact with the event organizers of the original show and was under the impression this year's show would take place at North Point Mall that could offer a larger space to accommodate the high attendance rate and event's scope. (Manning)
- C The event referenced is planned for North Point Mall the same weekend as Diwali and is anticipated to have a massive turnout. (Patel)

b. Director's Report

- Morgan Rodgers, Director of Recreation, Parks & Cultural Services came forward to comment on how far the City has come in terms of embracing arts and culture.
- Additionally, he is very proud of the progress The Cultural Arts Commission has made since its inception in terms of the role The Commission now plays due to the explosive interest and installation of public art sculptures, murals, music, etc. He is pleased to see how much we (the City) value the selection, curation, and restoration of art in its multiple forms.
- Lastly, he wished to remind commissioners about the upcoming 2023 Wire & Wood event. The event has increased from 6 stages to 8 and will incorporate many Music Match performances.
- Lastly, he teased an upcoming initiative to further promote Alpharetta as a "music city" and that more details were to come.

VIII. ITEMS FROM COMMISSION MEMBERS

- There were no items from commissioners.

IX. PUBLIC COMMENT

- There was no public comment.

X. ADJOURNMENT

- ❖ Chairwoman Cookson called for a motion to adjourn the meeting.
 - Commissioner Patel made a motion to adjourn the meeting.
 - Commissioner Barsky seconded the motion.
- ❖ With there being no further business to consider or discuss, Chairwoman Cookson adjourned the meeting at 7:01 p.m.

Respectfully submitted,



Amber O'Dwyer

Administrative Office Coordinator
Recreation, Parks & Cultural Services



STAFF REPORT

Department: Recreation, Parks & Cultural Services

Submitted By: Thomas Nolfi

Meeting Date: October 24, 2023

AGENDA ITEM:

Public Art Approval - The Longest Continuous Outdoor Mural Trail in the World

Consideration and approval of the (9) mural designs, as presented, for the raised maintenance holes along the Big Creek Greenway as part the North Fulton Rotary "Turrets to Treasures" beautification project.

STAFF RECOMMENDATION:

Approve, as presented, the mural design, for (9) of the Big Creek Greenway raised maintenance holes as part of a North Fulton Rotary beautification project.

ITEM DESCRIPTION:

BACKGROUND:

The applicant is requesting permission to paint (9) raised concrete maintenance holes (also known as turrets or manholes) murals along the Alpharetta Greenway Trails beginning at the Haynes Bridge Road entrance.

The raised concrete maintenance holes are owned by Fulton County and located along the Alpharetta Greenway Trails. The applicant received permission from the Fulton County Department of Public Works to paint the maintenance holes to support beautification of the Alpharetta Big Creek Greenway.

The initiative from Fulton County for the mural project will emphasize the importance of the water infrastructure system and demonstrate our collective commitment to protect our water resources through community and government partnership.

Fulton County will provide materials and tools to paint the maintenance holes. North Fulton Rotary placed a call for artists to local high school students, hosted a how-to-paint maintenance holes workshop for the selected students, and have committed to maintaining the maintenance holes in the future.

The City of Alpharetta will remove weeds and grass along the bottom of each maintenance hole to be painted to help access the site to paint the mural.

North Fulton Rotary will provide staff with a day-of logistics plan regarding how they will stage and paint the murals in 1-2 days. The plan will not impact the walkways or people along the greenway.

North Fulton Rotary's goal is to make this a yearly project and continue to paint maintenance holes along the Alpharetta Greenway. Fulton County has agreed to revisit the partnership in 2024 for additional support.

For 2023, the applicant is presenting (9) maintenance holes with individual murals and artists. Each maintenance hole mural proposal was curated by the Public Art Review Committee.

PUBLIC ART REVIEW COMMITTEE RECOMMENDATION:

The Public Art Review Committee held the review on October 9, 2023, and recommended approving the application with revised visuals for (2) of the (9) proposed murals; revised maintenance plan; and a day-of logistics plan.

ALTERNATIVES:

There are two alternatives to this recommendation:

1. Deny approval of the raised concrete maintenance hole mural application and request the Public Art Committee review the application once more to suggest additional modifications.
2. Approve and permit the painting of the (9) murals, currently presented by the North Fulton Rotary and request future murals be reviewed and approved by the Cultural Arts Commission prior to installation.

ATTACHMENTS:

1. NFR Mural Project - Public Art Application
2. NFR Mural Project - Public Art Committee Review Summary
3. NFR Mural Project - Maintenance Plan
4. NFR Mural Project - Fulton County Approval Letter
5. NFR Mural Project - Artist Submissions
6. NFR Mural Project - Maintenance Hole Locations
7. NFR Mural Project - Artist Workshop Flyer



2023 Public Art Application

Applicant Contact Name: North Fulton Rotary, Thomas Nolfi Richard Matherly

**Application Contact plans and/or funds the proposed public art.*

Contact Role (Choose One): Developer Artist ☒ Community Group

Other Phone Number: 4046679245 or 7703141880 Email: tnolfi@tnolfi.com or rmatherly@yahoo.com

Public Art (Choose One): Mural ☒ Sculpture Memorial Community Art

Integrated Architectural Landscape Architectural Work

Images (3) Three Enclosed: ☒ YES ☐ NO *Applicant must submit three (3) images with different vantage points for proposed public art piece. One (1) image of the (3) must reference the scale/size of the piece (Example- have a person in the photo with the art work). Artist renderings are acceptable. From Students*

Artist Name: AnnaLysa Kimball & local High School students Artist Contact (Website/ Email/Phone/Resume): 7707220802 annalysakimball@gmail.com

Maintenance Plan Enclosed: ☒ YES ☐ NO

**Maintenance plan for the proposed public art is required with application. Plan must include a description of all materials; how the piece was created; paint colors specifications; and so on as it applies to the piece.*

Proposed Public Art LocationAddress: Fulton County raised Sewer Manholes along Alpharetta Greenway Location Photos Enclosed: ☒ YES ☐ NO

**Photos of proposed public art location is required with application. Location photos must show the surrounding area and different vantage points. List in a separate word document any businesses, residents, etc. that might view the proposed public art on a daily basis.*

Describe the surroundingsand howit fits the proposed location: a beautification project for the unsightly sewer units along the Alpharetta Greenway to create a true Trash to Treasure Project turning a negative into a positive to enhance the experience offered

OwnerofProperty:Fulton County Public Work and NFR as liasons

Name of Conclusive Owner of Proposed Public Art: Fulton County Public Works **Attach a Letter of Permission from the Property Owner*

Final owner and responsible party for long term maintenance of the piece. Phone Number: Richard Matherly 7703141880 Email: rmatherly@yahoo.com

Email the following as separate attachments to Kim Zane, Cultural Services Manager kzane@alpharetta.ga.us

☒ Public Art Application (Page 1 Completed)

☒ (3) Images of Proposed Public Art

☒ Maintenance Plan

☒ Location Photos of Proposed Public Art

☒ Letter of Permission from Property Owner to Install Public Art Piece

**All above requirements must be completed for a Public Art Committee Review to be scheduled.*



PAGE (2) STAFF TO COMPLETE

Public Art Review Committee Criteria & Discussion:

**Below is for Public Art Committee only and will be completed during your proposed public art review. Please read through and be prepared to discuss during the review.*

	YES	NO
1. Public Art is handmade and original; not a reproduction	_____	_____
2. Overall quality & construction of the piece is of high standards	_____	_____
3. Strength and power of public art piece is good to above average	_____	_____
4. Public Art will add to the overall location	_____	_____
5. Any concerns about messaging that could be misinterpreted	_____	_____
6. Scale of the piece fits the location	_____	_____
7. Piece meets consensus of community standards	_____	_____

Additional Comments: _____

Public Art Review Committee Recommendations:

_____ **Approved as Proposed**

**Route to Alpharetta Cultural Arts Commission for final approval. Meetings occur on the fourth Wednesdays of the month so please plan appropriately.*

_____ **Approved with Minor Modifications / No Further Review Required**

**Applicant & Review Committee agree to modifications. Route to Cultural Arts Commission for final approval.*

_____ **Approved with Modifications / Further Review Committee Discussion Required**

**Applicant works on modifications. A second Public Art Committee review will be scheduled when modifications are submitted to Cultural Services Manager.*

_____ **Declined / Request for New Proposal / Further Discussion Optional**

**Applicant revises approach with Public Art Review Committee recommendations and resubmits application with a new proposed public art piece.*

Alpharetta Cultural Arts Commission Final Monthly Review:

Added to Agenda: _____ Commission Review Date: _____

**Final reviews takes place on the fourth Wednesdays of the month with agendas on the third Wednesday, so please plan appropriately. Once approved, activation of public art piece may begin.*



Public Art Review 10_09_23

Review Committee: Arts Alpharetta - Nancy Murphy, Shelton Cochran, and Ben Hollingsworth

Applicant In Attendance: North Fulton Rotary / Greenway Manhole Murals (9) – Thomas Nolf and Richard Matherly

Public Art Piece: The Applicant is requesting permission to paint (9) raised concrete manholes murals along the Alpharetta Greenway Trails beginning at the Haynes Bridge Road entrance.

Comments, & Discussion:

- 1- Applicants presented (9) murals to be painted on raised manholes.
- 2- Applicants plan to paint the murals in early November as the weather permits.
- 3- Before painting murals, artists and all volunteers sign a liability form through North Fulton Rotary releasing City of Alpharetta. Please forward these to city staff before beginning murals.
- 4- Artists will sign their murals.
- 5- Show artist application that states each mural is original artwork and not a duplication of clipart or another artist work.
- 6- Submit a day-of logistics plan that includes times, staging area, volunteers, and rain plan.
- 7- Ensure the greenway is not blocked and can be utilized throughout the painting of the murals.
- 8- Maintenance Plan Edits:
 - a. Revise dates.
 - b. Add anti-graffiti paint.
- 9- Review Committee & Artist Discussions & Comments: Each mural was reviewed individually with all seven review questions. (7) Murals were Approved as Proposed and (2) Murals were Approved with Modifications / Further Review Committee Discussion Required
 - a. Manhole Mural 1 – “Frogs & Ripples” – Approved as Proposed
 - b. Manhole Mural 2 – “Decant Defilement” - Approved as Proposed
 - c. Manhole Mural 3 – (Artist to Add Name) - Approved as Proposed
 - d. Manhole Mural 4 – (Artist to Add Name) - Approved as Proposed
 - e. Manhole Mural 5 – “Hope Grows” - Approved as Proposed
 - f. Manhole Mural 6 - (Artist to Add Name) - Approved as Proposed
 - g. Manhole Mural 7 – “Water Pups” - Approved with Modifications / Further Review Committee Discussion Required
 - i. Cannot accept a photo image.
 - ii. Need artist to represent their sketch and paint style to show how the mural will appear on the manhole.
 - h. Manhole Mural 8 - (Artist to Add Name) - Approved as Proposed



- i. Manhole Mural 9 - Approved with Modifications / Further Review Committee Discussion Required
 - i. Need to show more unity with design.
 - ii. Like the first concept best with pencil drawn hands one over each other in a vertical line and water running through them.
 - iii. Choose 3 hands and repeat on the mural.
 - iv. Floating arms do not feel like a part of the work.
 - v. Arts Alpharetta will call lead muralist to help them improve the concept on the cylinder manhole.

Public Art Review Committee Recommendation: Committee approves (7) murals as proposed. Committee approves (2) murals with modifications / further review committee discussion required. The Public Art Review Committee will review the (2) modified murals via email.



the Alpharetta GREENWAY MURAL TRAIL

MAINTENANCE GUIDE

THE ALPHARETTA GREENWAY MURAL TRAIL, is a 9 mile trek of woodland trails in Alpharetta beginning in Haynes Bridge Park. There are 9 large raised cement manholes of varying sizes and locations along this trail that will be painted by selected local high school students. The designs are inspired by the theme: **Clean Water for All!** This phase of the mural trail project should be complete in November 2023. The project is being supervised by local mural artist Annalisa Kimball. Among the many supporters we thank: The City of Alpharetta, Fulton County Works, North Fulton Rotary & Art Alpharetta.

**** An edited version of this guide will be updated throughout our process with more information, and shared with all parties.**

Information on the 9 manholes and prep work





- All manholes have been cleared of unnecessary vegetation and undergrowth by North Fulton Works
- All manholes have been or will be pressure washed for dirt, debris and living matter.
- All manholes will be inspected one more time for overgrowth before priming on 11/6-11/9
- All manholes will be primed with a light color, 2 coats of exterior/cement Primer/sealant **Locks on Primer** by Sherwin Williams. This primer must be applied on a day with no rain in the forecast so that it can cure properly to the cement.
- All manholes painting areas will be inspected by Richard & Annalysa for mud, bees, hazards to take care of before painting begins 11/11-11/12
- Primer and paint brands can be accessed in the Sherwin Williams database: file Annalysa Kimball, Woodstock Mural.

Regular Maintenance

Paint

- The Murals are painted in Sherwin Williams **Duration brand** paints that have a limited lifetime warrantee = no finishing coat on top of the mural. According to the experts at Sherwin Williams, a topcoat would dull the vibrancy, yellow, and even crack over time.
- Even though the paint has a limited lifetime warrantee, the conditions that this these manholes will undergo in a flood plain with moisture and cement absorbency may affect the longevity of some of these painted surfaces. If there is a need to contact Sherwin Williams and discuss a condition with the paints, they will send a representative out to test a paint sample. This test will determine if the paint failed and then the warranty can be applied.
- The paints used will be saved on a file and shared at the close of the project with pictures of each completed mural. The paints will also be saved in the local Sherwin Williams store under: GREENWAY MURAL TRAIL, Annalysa Kimball
- The artists will be instructed to paint 3 inches above flood levels from the bottom of the manhole

Cleaning the surface

- Do NOT power wash the wall. If you see mildew start to form. Please use a warm soapy mixture and wash the mildew off. A light textured sponge wouldn't hurt the paint surface but no abrasive cleaning tools or you risk scratching.
- The murals are separated from the road, so they should be relatively protected from street debris, oils from passerbyers hands, exhaust pollutants, etc.
- **Watch Dog Graffiti Removal:** Is a graffiti removal brand recommended by Sherwin Williams. Contact them to come to the mural and do a diagnostic assessment, & contact Richard Matherly to do the repairs. Once the diagnostic assessment has been done, Sherwin Williams can offer advice on which product would work best to not remove the mural paint layers from underneath the graffiti. Many factors will go into this decision such as;

how long the mural has had to dry/cure, and how soon the graffiti has had to dry/cure. It would be best to test the remover on the backside before risking the mural. Depending on the diagnostic, it might be safer to paint over the graffiti before risking cleaning it up. At this time, the artist would be notified and included on the next decision. If the artist wishes to help make the repairs, he/she is welcome to, or AnnaLysa & Richard can handle the repairs. The artists will share a list of the paints they used and this will be updated to the Maintenance Guide at the end of the project.

Watch Dog® Porous Surface Graffiti Remover easily and effectively removes graffiti from unpainted porous masonry substrates. This innovative formula delivers high performance without surface damage. Perfect for porous surfaces that have been defaced by aerosol spray paints, crayons, markers, and unwanted paints and coatings.

Watch Dog® Porous Surface Graffiti Remover is a non-drip, deep penetrating gel formulation that dissolves graffiti within 15 - 30 minutes. Ideal for restoration of historic stone and porous surfaces, salvaging the substrate and avoiding traditional damages from scraping, grinding and various blasting techniques.

Watch Dog® Porous Surface Graffiti Remover is easy to use and often requires no scrubbing. Simply apply, let set, and rinse off! It's that easy! Developed for use on all unpainted porous surfaces.

Environment

- Fulton County performs quarterly inspections and maintenance on the manholes and will continue to do so for the functionality of them.
- The City of Alpharetta currently conducts routine landscape pruning of the shrubbery and trees in the area and will as necessary.
- Richard Matherly will inspect and supervise the murals surface integrity and surrounding environment such as vegetation. He will report any findings to North Fulton Rotary and will be responsible for keeping record of maintenance.
- North Fulton Rotary will be responsible for preservation of the murals. Partnering with the City of Alpharetta to preserve the trail and the murals.

Contact Information

Contracted Mural Artist and Project Supervisor =
AnnaLysa Kimball: 770-722-0802, annalysakimball@gmail.com

Responsible party for inspecting the murals =
Richard Mallory: richard@generalrealtyservices.com

North Fulton Rotary = Thomas Nolf, tnolfa@tnolfa.com

Sherwin Williams=
678-393-8422
11266 State Bridge Road, St.100, Alpharetta Ga 30022



June 26, 2023

Thomas Nolf
Rotary Club of North Fulton
P.O. Box 352
Alpharetta, GA 30009

RE: Alpharetta Big Creek Greenway Beautification Project

Dear Mr. Nolf:

The Fulton County Department of Public Works is pleased to partner with the Rotary Club of North Fulton, the City of Alpharetta, the City of Roswell, and the Office of Cultural Affairs of Alpharetta, to support beautification of the Alpharetta Big Creek Greenway. This project will emphasize the importance of the water infrastructure system and demonstrate our collective commitment to the protect our water resources through community and governmental partnership.

Fulton County understands that the project involves the painting of raised concrete manholes to enhance the aesthetic appeal of the land while connecting people to their neighborhood and community. The project will utilize art created by students from the National Honor Art Society to raise awareness of our infrastructure, to educate the surrounding community about wildlife found along The Greenway, and to foster environmental stewardship about our precious water resources. This partnership is for the 2023 calendar year and will be revisited in 2024 for additional support.

As part of this opportunity, Public Works has offered to provide materials and tools (paint, paint brushes, scrub brushes, litter grabbers, and trash bags) necessary to facilitate the creation of artwork on the raised manholes along The Greenway, while removing excess litter and debris from the surrounding areas. In addition, Public Works will offer education and outreach opportunities at public events hosted in the Cities of Alpharetta and Roswell.

The Fulton County Department of Public works has worked successfully with the cities of Alpharetta, Roswell, and community High Schools in the past. As such, we are pleased to support this latest effort to improve educational efforts about the water infrastructure through artwork and community advocacy.

Sincerely,

David Clark, P.E.
Director, Fulton County Public Works

Greenway Mural Project 2023

High School

Design Submissions



Student: Komal Chugh
Manhole #1 "FROGS & RIPPLES"
School: Alpharetta HS, Junior
Teacher/contact:

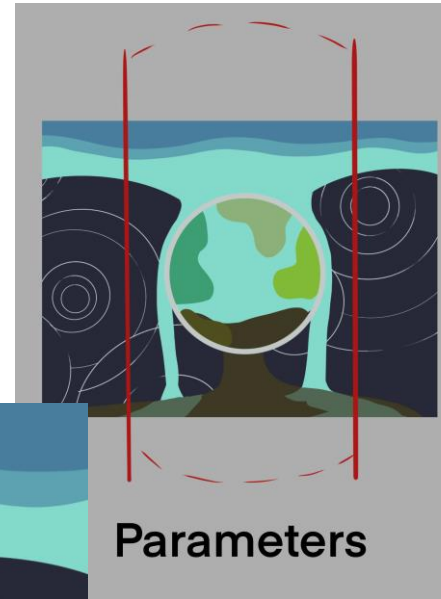


Student: Jordan Bride

**Manhole #2 "DECANT DEFILEMENT,
SUPERSEDE (WITH) UNSTAINED"**

School: Alpharetta HS, Sophomore

Teacher/contact:



Student: Pia Saraswat

Manhole #3 "FISH IN THE SEA"

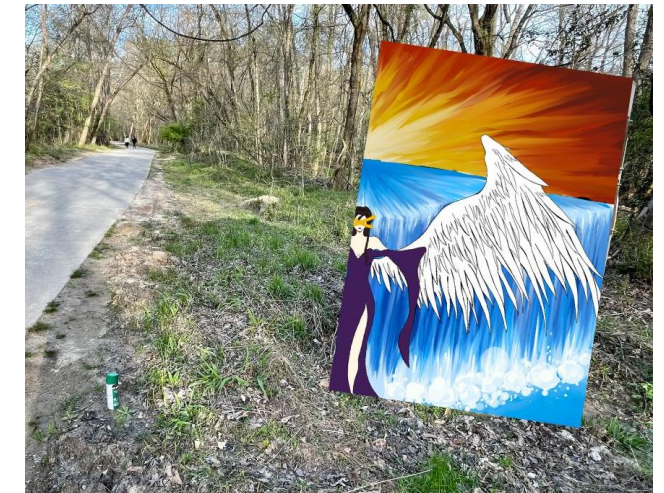
School: Alpharetta HS, Senior

Teacher/contact: Ms. Michael



Student: Fiona MacKay & Eden Kiewiet
Manhole #4 "DIVINE INTERVENTION"
School: Kings Ridge Christian School, Juniors
Teacher/contact: Jennifer Barrett

The students hand painted this. They are continuing to work on edits. They have decided to condense the wings, having more background so that the tips of the wings can be seen from the left and right sides. Only background on the backside of this manhole.

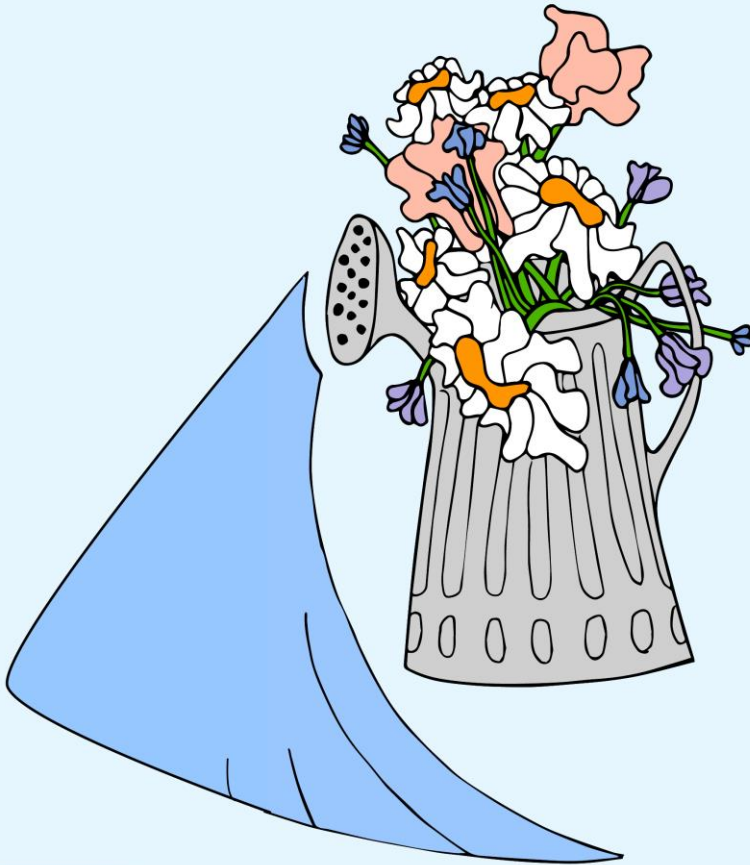


Student: Isabel Neely

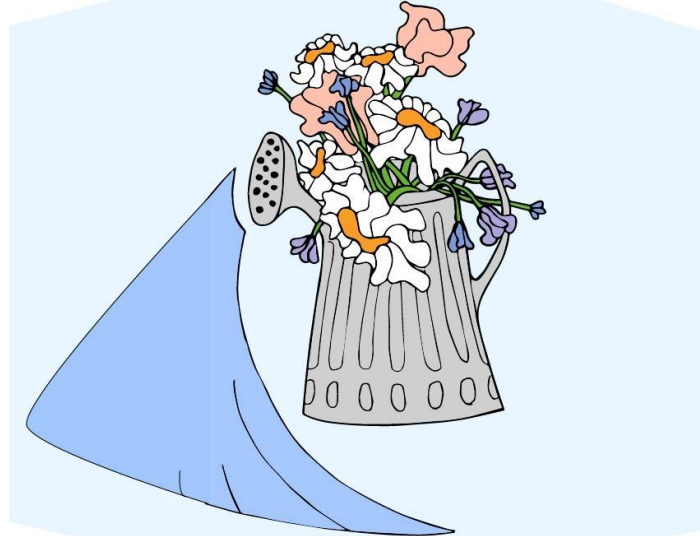
Manhole #5 "HOPE GROWS"

School: Alpharetta High School, Senior

Teacher/contact:



6 ft

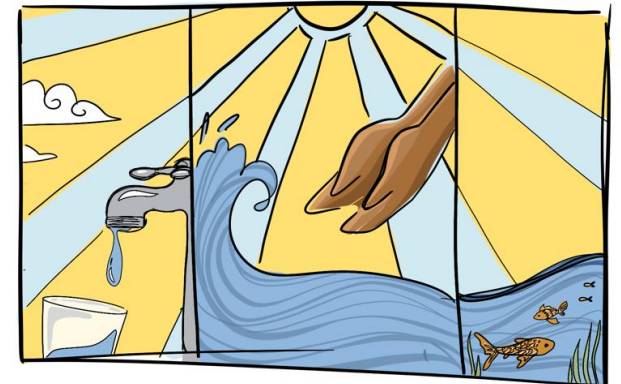
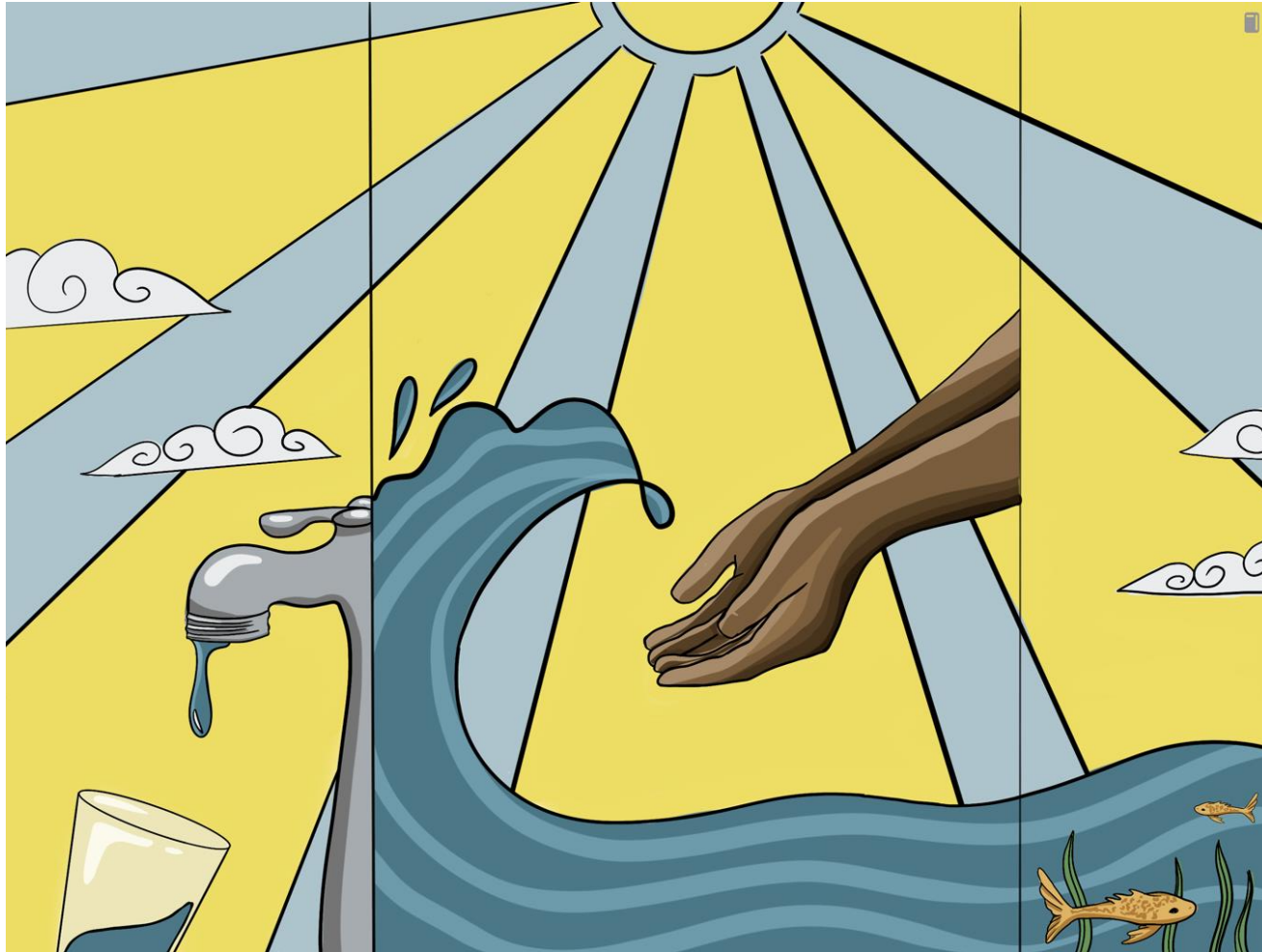


Student: Abby Allen

Manhole #6

School: Alpharetta HS, Senior

Teacher/contact:



AnnaLysa Kimball, Manhole #7 "WATER PUPS"

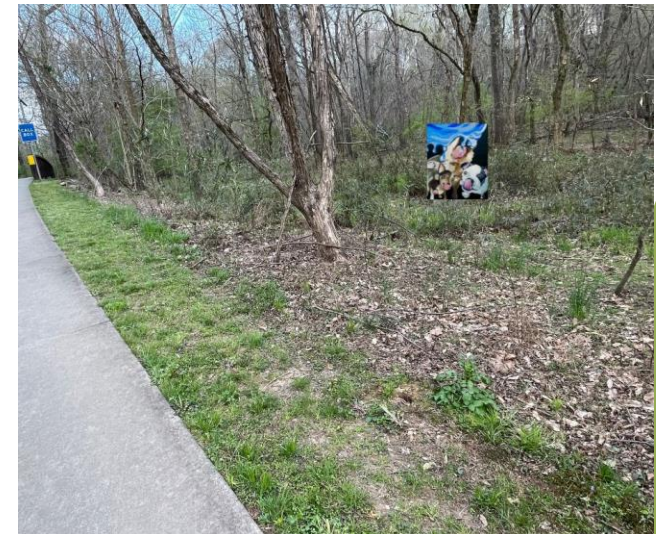


A 300 Degree image.

Considering the distance from the trail, it may help the pups pop with a black/dark color background.

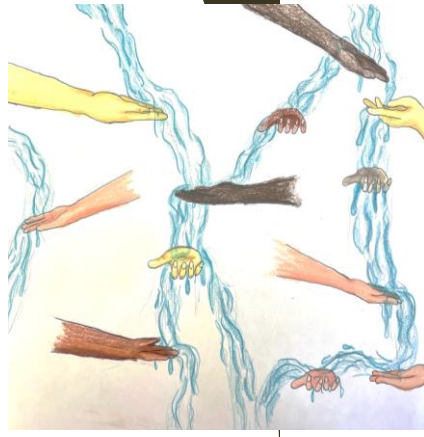


The original photo collage concept



Student: Olivia Taylor
Manhole #8 "THE LITTLE HELPERS"
School: Milton HS, Junior
Teacher/contact: Drew Brown





Student: Tessa Warren
Manhole #9
School: Milton HS, Junior
Teacher:





















2
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2
3

DESIGN WORKSHOP FOR MURAL ARTISTS

Congratulations!

On behalf of the Greenway Mural Project, your art piece has been selected as one of the 8 high school paintings to be placed along the hiking trails.

We are very excited for you to join in this collaborative effort.

You are invited to an Artist Design Workshop

SUNDAY OCTOBER 1ST

2:00-5:00

PRESTON RIDGE COMMUNITY CENTER

(ATTACHED TO THE YMCA)

3655 PRESTON RIDGE, RD, UNIT 100

ALPHARETTA GA 30005

Attending this workshop is important so that we can polish up designs, discuss a plan & prep for the painting day. We will ask that you sign a participation agreement, a waiver of liability and a social media agreement.

If possible, please bring the device you created your work on.

I will also have color prints to work from by hand.

Please RSVP AnnaLysa Kimball

annalysakimball@gmail.com



STAFF REPORT

Department: Recreation, Parks & Cultural Services

Submitted By: Kim Z. Manning

Meeting Date: October 24, 2023

AGENDA ITEM:

Cultural Services Division Monthly Report - October 2023

Report on the latest updates, projects, events and/or initiatives of the Cultural Services Division of the Recreation, Parks, & Cultural Services Department.

STAFF RECOMMENDATION:

This item is presented for the Cultural Arts Commission discussion and information purposes only. No vote or formal action is requested at this time.

ITEM DESCRIPTION:

MONTHLY HIGHLIGHTS:

- Family Day / Alpharetta Arts Center
- National Arts & Humanities Month – Proclamation at Council Meeting Oct 16

MONTHLY INITIATIVES:

- Crosswalks in Parks – November - Alpharetta Community Center Cross Walk
- Community Theater “The Spotlight” – MOU North Point Mall & City – Goal is Nov Council Meeting
- The Visitor Sculpture – Revised Rendering and Artist Beginning Work November

CULTURAL ARTS COMMISSION Q & A:

- There were no questions posed by the Cultural Arts Commission during the last meeting that warranted a follow-up response from the Cultural Services Division.

MONTHLY HAPPENINGS:

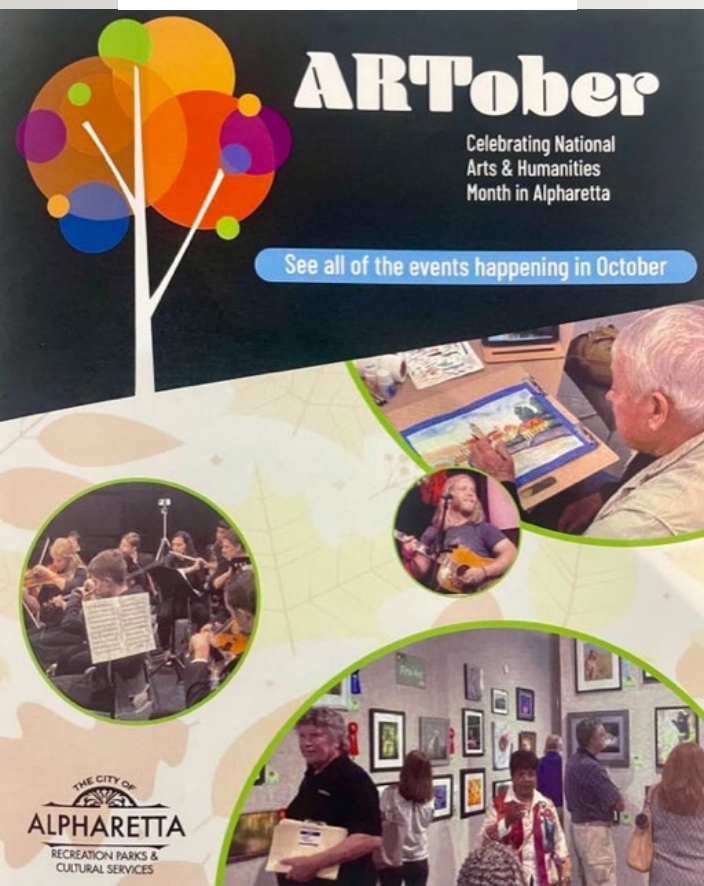
- Arts & Culture Online Calendar <https://www.alpharetta.ga.us/government/departments/recreation-parks/cultural-services>
- Alpharetta Music City -- Live Music Calendar <https://www.awesomealpharetta.com/calendar/category/alpharetta-music-city-live-music/>
- *Warmth of Autumn Quilt Show* presented by Chattahoochee Evening Stars Quilt Guild / Community Gallery at City Hall and Studio Gallery at Alpharetta Arts Center / Sept 12 – Nov 14
- *Wood Works Gallery Exhibit* / Alpharetta Arts Center / Sept 27 – Nov 14 / Free
- *Alpharetta Music Match featuring Surrender Hill* at Fogo & Lions / Oct 26 at 9pm
- *Hamlet* presented by ACT1 Community Theater / Brooke Street Park – East Lawn / Oct 27 & 28 and Nov 4 & 5 / Fri 7:30pm and Sat at 12pm and 7:30pm / Free
- *Beethoven's Fifth Symphony* presented by the Alpharetta Symphony Orchestra / Alpharetta First United Methodist Church / Nov 3 / 8pm / Tickets <https://www.alpharettasympphony.org/>
- *Diwali* presented by India American Cultural Association / Nov 11 at North Point Mall
- *Artists Holiday Market* presented by Arts Alpharetta / Alpharetta Arts Center / Nov 18 from 10am-6pm
- *Atlanta Portrait Society Annual Exhibit* / Alpharetta Arts Center Gallery / Nov 21, 2023 – Jan 20, 2024
- *She Loves Me* presented by ACT1 Community Theater / Dec 1-17 / Fri/Sat 8pm & Sun 2pm / Tickets: <https://act1theater.org/shelovesme>

ATTACHMENTS:

1. Cultural Services Division Monthly Presentation - October 2023

Alpharetta Cultural Arts Commission Staff Report October 2023





**A PROCLAMATION
BY THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA, GEORGIA**

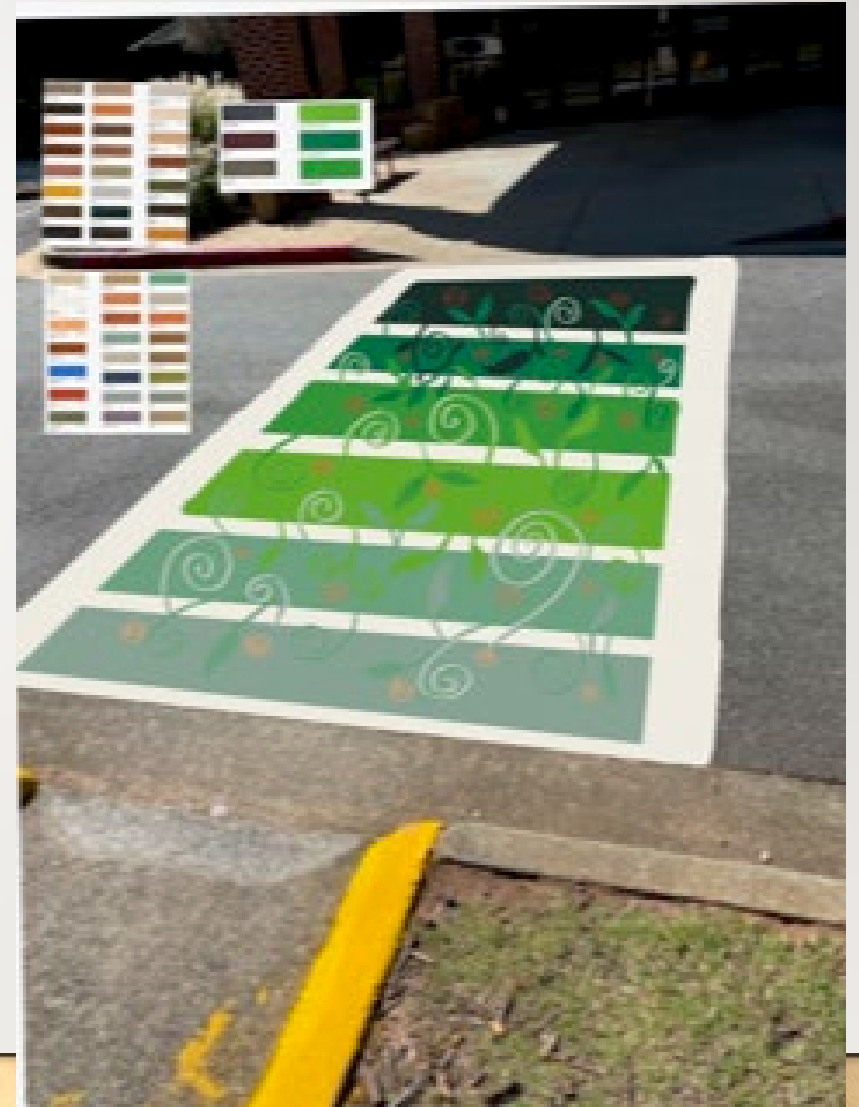
"National Arts and Humanities Month"

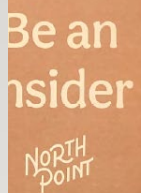
- WHEREAS:** The month of October has been recognized as National Arts and Humanities Month by thousands of arts and cultural organizations, communities, and states across the country, and by the White House and Congress for more than two decades; and
- WHEREAS:** The arts and humanities embody much of the accumulated wisdom, intellect, and imagination of humankind; and
- WHEREAS:** The arts and humanities enhance and enrich the lives of every American and play a unique and intrinsically valuable role in the lives of our families, our communities, and our country; and
- WHEREAS:** The arts and humanities contribute towards cross-cultural understanding and enhance the quality of life; and
- WHEREAS:** Studies show that arts and humanities serve as economic engines for many communities throughout the country; and
- WHEREAS:** The artistic community enhances culture and embraces creativity in music, dance, theater, literature, design, media, and visual arts; and
- WHEREAS:** The nonprofit groups and for-profit industries in arts and humanities work to promote, protect, and support the growth of culture and heritage within the City of Alpharetta; and
- WHEREAS:** The arts and humanities influence every aspect of our community in Alpharetta by improving our economy, enriching our civics, driving tourism, enhancing the quality of life, and exerting a positive influence on our children's education.
- NOW THEREFORE:** We, the Mayor and Council of the City of Alpharetta, Georgia, do hereby declare October 2023 as Arts and Humanities Month. We encourage all members of the community to celebrate, promote, support, and participate in the arts and culture throughout Alpharetta.
- SO PROCLAIMED:** This 25th day of September 2023, by the Mayor and City Council of the City of Alpharetta, Georgia.



Crosswalks in Parks...

Upcoming is the Alpharetta Community Center





First Proposal – Front and Back



Final Version - Front and Back





Experience Our Fall Exhibits:

- "The Warmth of Autumn" at the Community Gallery
- "Wood Works" at the Alpharetta Arts Center Gallery
- "Black Excellence" by the NAACP in the Studio Gallery



THEATER

IN PARTNERSHIP WITH

PRESENTS

THE CITY OF

ALPHARETTA

RECREATION PARKS &
CULTURAL SERVICES



HAMLET

by William Shakespeare

October 27 & 28, 2023

November 3 & 4, 2023

Fridays at 7:30 PM | Saturdays at Noon and 7:30 PM

On the Bandstand in Brooke Street Park

2 Park Plaza

Alpharetta, GA 30009

act1theater.org | (770) 663-8989



ALPHARETTA
SYMPHONY



BEETHOVEN'S FIFTH SYMPHONY

Diwali

November 11 @ 11:00 am - 10:00 pm



India American Cultural Association, a 53-year-old organization serving the Indian American community in Georgia, and North Point Mall are coming together to celebrate Diwali, the festival of lights, in Alpharetta. The event will continue from 11:00 am to 9:00 pm inside the mall and include Indian dance, music, yoga presentations, an art exhibition, clothes, jewelry, food and more. All are welcome with free admission. Visit www.iacaatl.org for more information.

4th Annual Artists' Holiday Market

Saturday, November 18, 10AM-6PM

Give the gift of art this holiday season!

The 4th Annual Artists' Holiday Market will showcase original work by local artists. Jewelry, paintings, ceramics, wearable art and much more, this is the market to get one-of-a kind gifts for everyone on your list this season.





We're excited to announce our first show at the Alpharetta Arts Center Gallery.

The opening reception will be from 5pm to 7pm on December 2nd. Arts Alpharetta is a vibrant arts community and we look forward to our first PSA exhibition at the Alpharetta Arts Center Gallery. Join us at the opening reception in this beautiful gallery for the awards presentation, hors d'œuvres and live music.



Below, Award Winners from our last exhibition:



(L to R): *Adam The Violinist* by Linda Maphet; *Money for Nothing Chicks for Free* by Michele Smither; *Baby* by Eric Nyros



STAFF REPORT

Department: Recreation, Parks & Cultural Services
Submitted By: Lauren Shapiro
Meeting Date: October 24, 2023

AGENDA ITEM:

Open Records Act Training & Presentation

Brief training and presentation by the Office of the City Clerk on the latest requirements pertaining to open records.

STAFF RECOMMENDATION:

This item is presented for the Cultural Arts Commission discussion and information purposes only. No vote or formal action is requested at this time.

ITEM DESCRIPTION:

This is a brief presentation and training at the request of the Office of the City Clerk regarding the latest requirements of the State of Georgia's Open Records Act.

ATTACHMENTS:

1. Boards + Open Records

The background image shows a vibrant town square. In the center is a large, ornate fountain with multiple tiers and water spraying upwards. Several people are seen walking around the fountain and sitting on black metal benches. The square is flanked by multi-story historic-style buildings with brick and stone facades, many featuring balconies with wrought-iron railings. A prominent building in the background has a large dome and classical architectural details. The foreground is a well-maintained green lawn. The overall atmosphere is that of a lively, historic community hub.

OPEN RECORDS

Board and Commission Presentation



What is the Open Records Act?

See O.C.G.A. 50-18-70 through 50-18-78

- The Georgia State legislature declares that government should be open to the public
- Open Meetings and Open Records
- Records should be available to be inspected by the public without delay, with some exceptions

OCGA 50-18-70(2)

Legal definition of what is considered a “public record”

- A public record is almost anything prepared or received or maintained during the operation of the government
 - Documents
 - Maps
 - Photos
 - Texts
 - Emails ... and more!



Open Records Requests

- In 2022, the City received over 6,200 open records requests.
- Requestors ask for all types of information:
 - Emails, notes, meeting invitations, text messages
 - Applications, plans, minutes
 - Car accident reports and fire inspections
 - Court records



Processing Requests

- Most often, individuals submit their request through the city's online open records portal, JustFOIA.
- Once submitted, each department prepares, reviews, and redacts the responsive documentation or provides a pre-retrieval estimate to the requestor.
- Any time that emails are requested, the City Clerk's Office conducts a search, reviews, and redacts for any privileged information.
- All documents may may be redacted under OCGA 50-18-72.



OCCGA 50-18-72

- Allows the City to redact or withhold certain documents or information within documents that are requested by the public (over 50 exceptions)
- Such as:
 - Personal cell phone number or personal email
 - Medical records
 - Attorney Client Privilege and Work Product
 - Trade secrets, real estate appraisals, economic development projects... just to name a few.



01

Issuing City Email

- Today, our IT team will issue you two things:
 - DUO Authentication
 - Microsoft Outlook Email Account
- Why?
 - Open Records
 - Cybersecurity

02

Future Emails

- Moving forward, city staff will ONLY email your city issued email account.
- Only use your city email for city business
- If you ever have an issue with your email account, please submit a help desk ticket at the site below:
<https://helpdesk.alpharetta.ga.us/hc/en-us/requests/new>

03

Compliance + Training

- Every 90 days you will be required to change your password.
- Once a month, you will also receive an email about a cybersecurity training video to complete

Personal Email account



- Completing city business on a personal account does not circumvent the Open Records Act.

Best Practice: Do not use personal accounts, for city business.

City Email account



- Any activity on a city account may be provided as a response to an ORR
- Records may be redacted, but there is not a broad exclusion

Best Practice: Use city account, for city business ONLY!

Questions?

678-297-6003

City of Alpharetta

lshapiro@alpharetta.ga.us