



RECREATION COMMISSION MEETING

OFFICIAL MINUTES

MAY 10, 2022

RECREATION, PARKS & CULTURAL SERVICES DEPARTMENT

ALPHARETTA CITY HALL

COUNCIL CHAMBERS | 2 PARK PLAZA | 5:30 PM

This summary is provided as a convenience and service to the public, media and staff. It is not the intent to record proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted as heard by the Commission, but not quoted or paraphrased. This document includes limited presentation by the Commission and invited speakers in summary form.

I. CALL TO ORDER

- Chairman Mitchell called the meeting to order at 5:30pm.

II. ROLL CALL

- Chairman Mitchell announced that a quorum was present.
- Commissioners
 - Dennis Mitchell, Chair
 - Arijit (Jit) Saha, Vice-Chair
 - Shuntel Beach
 - Scott Doll
 - Karla Piedrahita
 - Jeremy Scott
 - John Norton
 - Cheryl Rand
- Staff
 - Morgan Rodgers, Director of Recreation, Parks & Cultural Services
 - Kurt Kirby, Projects Manager
 - Amber O'Dwyer, ARPCS Administrative Office Coordinator

III. PLEDGE TO THE FLAG

IV. PRESENTATIONS & PROCLAMATIONS

- a. AYSA Canedo/Feldman Scholarship Award Recipients – Shelby Howerton & Haydn Bendall
 - Jamie Bendall came forward to introduce the two AYSA Canedo/Feldman Scholarship Award Recipients.
 - Shelby Howerton spoke of the role and impact AYSA has had in her life.
 - Haydn Bendall spoke of the role and impact AYSA has had in her life.

V. APPROVAL OF MEETING MINUTES

- a. Approval of Recreation Commission Meeting minutes from April 12, 2022
 - ❖ Commissioner Beach offered a motion to approve the Recreation Commission meeting minutes from 4/12/2022.
 - Commissioner Saha seconded the motion.
 - The motion was approved unanimously (7-0).

VI. OLD BUSINESS

- There were no "Old Business" items.

VII. NEW BUSINESS

- There were no "New Business" items.

VIII. REPORTS

a. DIVISIONS

i. Cultural Services Monthly Report – May 2022

- Project Manager, Kurt Kirby, came forward on behalf of Cultural Services Manager Kim Zane-Manning to present the monthly update for the Cultural Services Division of ARPCS.
 - Kurt Kirby highlighted the Alpharetta Music City Live Music Calendar, the upcoming Alpharetta Youth Symphony Orchestra & Instrument Petting Zoo for Kids, and the Juneteenth Celebrations.
 - Kurt Kirby stated a more extensive report in reference to the Juneteenth Celebrations will be presented next month.
 - Kurt Kirby stated the Alpharetta Arts Center Summer Camps are close to being completely full.
 - The Cultural Services Monthly Report is attached as "Exhibit A."

ii. Community Services Monthly Report – May 2022

- Project Manager, Kurt Kirby, came forward on behalf of Community Services Manager Amanda Musilli to present the monthly update for the Community Services Division of ARPCS.
 - Kurt Kirby stated we are expecting record crowds for the Taste of Alpharetta.
 - Kurt Kirby stated the Home by Dark Concert Series at Union Hill Park kicked-off last weekend. He passed around photos of the successful event.
 - Kurt Kirby stated the first Community Agriculture Steering Committee Meeting took place.
 - The Community Services Monthly Report is attached as "Exhibit B."

iii. Recreation Services Monthly Report – May 2022

- Project Manager, Kurt Kirby, came forward on behalf of Recreation Services Manager Christine Young to present the monthly update for the Recreation Services Division of ARPCS.
 - Kurt Kirby stated the pool is getting ready for the summer season.
 - Kurt Kirby informed the Commissioners that Recreation Coordinator, Kevin McDonald recently achieved 25 years of service with the City and was awarded for his service.
 - The Recreation Services Monthly Report is attached as "Exhibit C."

iv. Park Services Monthly Report – May 2022

- Project Manager, Kurt Kirby, came forward to present the monthly update for the Park Services Division of ARPCS.
 - Kurt Kirby delivered a brief update on the park bonds.
 - Soil testing for Webb Bridge Park's soccer field yielded negative results. Staff will need to determine next steps, but this likely places the project behind by six months.

- Kurt Kirby delivered a brief update on park services.
 - Facility cleaning services RFP is close to completion and staff is working on the recommendation report for City Council.
 - The hiring of two vacant Park Tech positions is likely to take place by the end of summer.
 - Kurt Kirby delivered a brief status update on Wills Park projects.
 - The Park Services Monthly Report is attached as "Exhibit D."
- Director Rodgers came forward in follow-up to the reports to given to state that the Union Hill Park venue proved to have excellent acoustics for the Home by Dark Concert Series first show.
- Commissioner Doll revisited the Webb Bridge Park Soccer Field topic and inquired as to whether a new location should be considered.
- Director Rodgers mentioned ARPCS could consider another location, but the bond referendum specifies Webb Bridge. Another issue to consider is the restrooms run on septic and thinking through next steps.
- Commissioner Rand inquired about restroom locations at the park.
- Director Rodgers and Kurt Kirby stated current locations of all restrooms on site.
- Commissioner Norton inquired about the field at Webb Bridge Middle School.
- Director Rodgers informed that the Fulton Board of Education facility leases were currently in moratorium as Fulton County worked to create a uniform approach across the county to facility rentals.
- Vice-Chairman Saha asked about the Mid-Broadwell Park shelter space no-longer resembling Cogburn Park and why pre-existing structures were no longer present.
- Director Rodgers informed that the design for Mid-Broadwell Park was to mirror that of Windward more so than Cogburn Park as they proved to be a better use of space.
- Chairman Mitchell asked about the equestrian center's status.
- Kurt Kirby responded to the status of the construction and reminded The Commission that the rodeo was in town, and though the facility was not designed to host such robust shows, it proved to be a good space.
- Commissioner Rand asked about all other camps not mentioned in reports.
- Kurt Kirby informed that all day camps were completely full. As to specialty camps, staff would have to look at numbers to provide an answer.
- Commissioner Norton inquired about staffing of lifeguards and pool closings.
- Director Rodgers informed that ARPCS changed the model to ensure enough lifeguards to avoid pool closings.
- Vice Chairman Saha asked if we had any understaffing of camp counselors.
- Director Rodgers ensured we had enough counselors on staff.
- Director Rodgers stated Specialty Camps were at 70-75% capacity.
- Director Rodgers anticipates the Taste of Alpharetta to hit record numbers.
- Director Rodgers informed The Commission about the shift in management of the

Taste of Alpharetta to an external vendor to begin the process of reducing the work it takes to execute the event.

b. DIRECTOR

i. 2023 Fiscal Year Budget Update

- Director Rodgers came forward to present the current status of the ARPCS FY2023 Budget.
- Director Rodgers anticipates a 10% increase in park revenue.
- Vice Chairman Saha asked if all expenditures were included.
- Director Rodgers stated they were shown with the exception of such detailed items as the Taste of Alpharetta which is illustrated in another document.
- Commissioner Rand asked for clarification of the Maintenance Contract and Professional Services expenditures.
- Director Rodgers explained the operating initiatives requested for FY23 that are above and beyond standard operational costs.
- Commissioner Rand asked for clarification on the gym floor replacement as to whether this would be the Wills Park Community Center or Wills Park Rec Center.
- Director Rodger's confirmed the gym replacement was for the Wills Park Community Center.
- Commissioner Doll inquired as to whether surveys were being completed for tree removals.
- Director Rodger's ensured a few processes were in place to determine the exact trees that need removal.
- Commissioner Piedrahita asked about the impact on the overall budget as we lose revenue from outsourcing events.
- Director Rodger's explained the impact should be minimal as the outsourcing of the event also ensures the less cost to produce. He also mentioned the City will be free to offer smaller events as we outsource larger ones.
- Chairman Mitchell asked about the cost vendors charge for restaurants.
- Director Rodger's asked that restaurants attempt to stay reasonable, but we understand inflation.
- Commissioner Norton asked about the spacing of the Taste of Alpharetta event.
- Director Rodger's stated we expanded the footprint to avoid overcrowding.
- Director Rodger's presentation is attached as "Exhibit E."

c. CITY COUNCIL (OR COMMISSION MEMBERS)

- There were no reports by Commission Members or City Council items.

VIII. CITIZEN'S COMMENTS

- There were no citizens present for comment.

X. ADJOURNMENT

- ❖ Vice Chairman Saha offered a motion to adjourn
 - Commissioner Doll seconded the motion.
 - The motion was approved unanimously (7-0).
- With there being no further items to consider or discuss, Chairman Mitchell adjourned the meeting at 6:36pm.