



# City Council Meeting & Public Hearing

## JANUARY 8, 2024

### OFFICIAL MINUTES

## Office of the City Clerk

ALPHARETTA CITY HALL

COUNCIL CHAMBERS | 2 PARK PLAZA | 6:30 PM

### OFFICIAL MINUTES

The public is advised that the following minutes are not a verbatim transcription of business presented at the Council Meeting of the date shown; but are a synopsis of pertinent information. The public is further advised that the video recording for said meeting is a matter of public record and is available to be viewed at the City Clerk's office during normal business hours or viewed online at <https://www.youtube.com/user/alpharettagov>.

#### 1. CALL TO ORDER

- Mayor Gilvin called the meeting to order at 6:30 p.m.

#### 2. ROLL CALL

##### • Council Members

- Mayor Jim Gilvin
- Mayor Pro Tem Dan Merkel
- Donald F. Mitchell
- Douglas J. DeRito
- John Hipes
- Brian Will
- Fergal Brady

##### • Staff

- Chris Lagerbloom, City Administrator
- Molly Esswein, City Attorney
- James Drinkard, Assistant City Administrator
- Lauren Shapiro, City Clerk
- Adam Montgomery, Director of Information Technology
- Cris Randall, Director of Human Resources
- Morgan Rodgers, Director Recreation, Parks & Cultural Services
- John Robison, Director Public Safety
- Kathi Cook, Director of Community and Economic Development
- Pete Sewczwicz, Director of Public Works
- Tom Harris, Director of Finance

3. **PLEDGE TO THE FLAG**

4. **BOARDS & COMMISSIONS**

A. **Appointment by Mayor Gilvin**

- Mayor Gilvin appointed Arthur Letchas to serve on the Historic Preservation Commission.

B. **Swearing In of Board and Commission Members**

- Mayor Gilvin swore in several of the City's Board and Commission members.

5. **CONSENT AGENDA**

A. **City Council Meeting Minutes (Meeting of 12/18/2023)**

*Consideration of approval of the City Council Minutes from December 18, 2023.*

B. **2024 City Council Swearing In Ceremony Minutes (Meeting of 1/2/2024)**

*Consideration of approval of the 2024 City Council Swearing In Ceremony meeting minutes from January 2, 2024.*

C. **Alcoholic Beverage License Applications**

*Consideration of approval of the following alcoholic beverage license applications:*

1. **PH-23-AB-31 JG Group LLC d/b/a Secreto Kitchen and Bar, 6195 Windward Parkway Suite 102, Alpharetta, GA 30005**

Change in Ownership

Eating Establishment

Consumption on Premises

Distilled Spirits, Beer, Wine & Sunday Sales

Owner: JG Group LLC

Registered Agent: Glenda Mata

2. **PH-23-AB-32 Delta Chapter Ramen LLC d/b/a Kyuramen, 735 North Main Street Suite 1700, Alpharetta, GA 30009**

Eating Establishment

Consumption on Premises

Beer, Wine & Sunday Sales

Owner: Delta Chapter Ramen LLC

Registered Agent: Bing Jie Wang

**PUBLIC COMMENTS:**

- There were no public comments.

- ❖ Council Member Mitchell offered a motion to approve the Consent Agenda.
  - Council Member Will seconded the motion.
  - The motion was approved unanimously (7-0).

## 6. NEW BUSINESS

### A. Request for Proposal 24-103 and Contract Award: Webb Zone Playground

*Consideration of approval to award the contract for RFP 24-103 to Bliss Products and Services, Inc. for the replacement of the Webb Zone playground equipment at Webb Bridge Park in an amount not to exceed \$400,000.00 and with authorization for the Mayor to execute all necessary documents.*

- Director of Recreation, Parks, and Cultural Services, Morgan Rodgers, came forward to present this item.
- Staff is recommending that Mayor and Council approve the award of a contract for RFP 24-103 to Bliss Products and Services, Inc. for the replacement of the Webb Zone playground equipment at Webb Bridge Park in an amount not to exceed \$400,000.00 and with authorization for the Mayor to execute all necessary documents.
- The wooden playground equipment known as “The Webb Zone” was built in 1999 as a featured element at Alpharetta’s newly built Webb Bridge Park.
- The Webb Zone’s playground equipment is made from pressure treated wood, which has a life span of 15-20 years. Between 2017 and 2021, the City spent over \$74k for repairs to the playground including \$24k during the FY 2022 budget year. With the yearly operational cost increasing and the materials having reached their life expectancy, staff has determined the best path forward is with replacement. Seeking information from various qualified vendors, staff developed a budget of \$400k to remove and replace the wooden equipment. Funding was approved over the next two budget cycles for completion of the project.
- On September 22, 2023, RFP 24-103 was published by the Finance Department seeking proposals for the removal and replacement of the existing playground equipment. Criteria included: a budget not to exceed \$400,000, inclusivity for all abilities, play equipment that challenges ages 2 – 5, and play equipment that challenges ages 5 – 12. RFP 24-103 was closed for submission on October 20, 2023.
- The City received a total of four (4) qualified responses. After the reviews were calculated, the scores for two of the four competitors were significantly higher. Given the scores were so close, the evaluation committee invited Bliss Products and Services, Inc and Playground Creations for a follow-up presentation/interview.
- After the follow-up presentations, the committee agreed that one playground company, Bliss Products and Services, Inc. best met the criteria overall for price, design, materials, necessary durability, and construction timeline.

## PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member Hipes offered a motion to award the contract for RFP 24-103 to Bliss Products and Services, Inc. for the replacement of the Webb Zone playground equipment at Webb Bridge Park in an amount not to exceed \$400,000.00 and authorization for the Mayor to execute all documents.
  - Council Member Will seconded the motion.
  - The motion was approved unanimously (7-0).

### **B. Request for Proposal 24-106 and Contract Award: North Metro Miracle League Field**

*Consideration of approval to award the contract for RFP 24-103 to RAM Enterprises, Inc. for the replacement of the North Metro Miracle League Field at North Park in an amount not to exceed \$483,800.00 and with authorization for the Mayor to execute all necessary documents.*

- Director of Recreation, Parks, and Cultural Services, Morgan Rodgers, came forward to present this item.
- Staff is recommending that Mayor and Council approve the award of a contract for RFP 24-103 to RAM Enterprises, Inc. for the replacement of the North Metro Miracle League Field at North Park in an amount not to exceed \$483,800.00 and with authorization for the Mayor to execute all necessary documents.
- The city is responsible for maintaining the North Metro Miracle League field and the surrounding supporting amenities. The current Miracle League field was installed in 2006. The North Metro Miracle League field is showing signs of wear. The surface is deteriorating due to the heavy use and several of the seams in the field have had to be repaired, so the field can continue to be utilized.
- As one of the City's synthetic turf fields, this field is scheduled for replacement in 2024. The current surface type is known as a "mondo" field. Mondo surfacing allows for easy access by everyone, regardless of their mobility. Given the benefits and quality of the material, the North Metro Miracle League board and staff indicated that they would like to replace the field surface with a new "mondo" type field surface.
- On October 12, 2023, the City issued a Request for Proposal that included a scope of work (Exhibit C) for the removal and replacement of the Synthetic Miracle League Adaptive Softball Field located at North Park and to make any sub-surface corrections prior to installing the new synthetic surface with a due date of November 9, 2023.
- Two vendors submitted proposals for the project; one of which did not provide the correct material for replacement and was subsequently eliminated from consideration. After review, the cost proposal provided by RAM Enterprises was reviewed. Their proposed cost came in under the allocated budget of \$500,000.00 at a cost of \$483,800 and includes all insurance, labor, materials, bonds, mobilization, clean-up, debris removal, etc.

## PUBLIC COMMENTS:

- Director of the North Metro Miracle League, Michael Haynes, came forward to speak in favor of this item.
- ❖ Council Member Hipes offered a motion to award the contract for RFP 24-103 to RAM Enterprises, Inc. for the replacement of the North Metro Miracle League Field at North Park in an amount not to exceed \$483,800.00 and authorization for the Mayor to execute all necessary documents.
  - Mayor Pro Tem Merkel seconded the motion.
  - The motion was approved unanimously (7-0).

### C. Purchase Approval: Wills Park Water Truck

*Consideration of approval of the purchase of a 2024 Freightliner M2106 Dust Control Truck from Peach State Truck Center, LLC in the amount of \$133,612.44 and with authorization for the Mayor to execute all necessary documents.*

- Director of Recreation, Parks, and Cultural Services, Morgan Rodgers, came forward to present this item.
- Staff is recommending that Mayor and Council approve the purchase of a 2024 Freightliner M2106 Dust Control Truck from Peach State Truck Center, LLC in the amount of \$133,612.44 and with authorization for the Mayor to execute all necessary documents.
- This Fiscal Year, the Recreation, Parks and Cultural Services Department budgeted for a Freightliner Dust Control Water Truck to replace a 2000 model International unit. This vehicle is used to water the arenas and roadways at the Wills Park Equestrian Center to control dust during events and to keep the correct amount of moisture in the arena footing mixture for the safety of the horses and riders.
- The 2000 model was purchased as a used water truck in 2013 and is overdue to be replaced. Numerous resources have been expended to keep it functional. The existing vehicle is in need of numerous repairs which are estimated to cost approximately \$50,000.
- This item was bid on 9/19/2023 and re-posted on 10/5/2023. As of 10/18/2023, only one (1) response had been received, and the advertisement was pushed out for another week. On 10/26/2023, three (3) bids were received, but they did not bid per the specifications. It was once again put out for bid on 11/6/2023 and, finally, on 12/4/2023, three (3) bids were received.

## PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member Hipes offered a motion to approve the purchase of a 2024 Freightliner M2106 Dust Control Truck from Peach State Truck Center, LLC in the amount of \$133,612.44 and authorization for the Mayor to execute all necessary documents.

- Mayor Pro Tem Merkel seconded the motion.
- The motion was approved unanimously (7-0).

#### **D. Contract Consolidation Approval: Flock Camera 5-Year Contract**

*Consideration of approval to merge multiple independent Flock Safety contracts into one (1) combined/merged contract and renewal of 67 Falcon, one (1) Flex cameras, and an additional twenty-five (25) Falcons at the current rate for a term of five (5) years and with authorization for the Mayor to execute all necessary documents.*

- Director of Public Safety, John Robison, came forward to present this item.
- Staff is recommending that Mayor and Council approve, as presented, the merging of multiple independent Flock Safety contracts into one (1) combined/merged contract and renewal of 67 Falcon, one (1) Flex cameras, and an additional twenty-five (25) Falcons at the current rate for a term of five (5) years and authorize the Mayor to execute all necessary documents.
- The Alpharetta Department of Public Safety has procured a network of 68 cameras with license plate recognition (LPR) technology through Flock Safety. These cameras, geographically positioned throughout the city, automatically read vehicle license plates and provide alerts to public safety of vehicles that have been reported stolen, suspected in criminal activity by the department or other law enforcement agencies, have registration violations, or are identified in endangered missing or abducted children (AMBER), endangered missing or abducted senior citizens with Alzheimer's disease, dementia, or other mental disabilities (SILVER), or other adults who are in danger of death or injury.
- Expanding the existing camera system through procuring 25 additional cameras addresses geographic areas within the city where existing camera infrastructure is limited but a defined need exists based on data and analysis. Furthermore, while the entire camera system and access to the data are used department-wide, the 25 additional cameras will be a focus of ARTIC operators since they are being placed in specific areas of need to address criminal activity.
- The current contract for Flock Safety Cameras is \$175,500 for 68 cameras. Based on the same unit cost per camera of approximately \$2,580, the new contract will amount to approximately \$238,000 for 93 cameras (25 additional). The additional cameras replace budgeted cameras from another vendor with a higher cost. The additional budget needed for Flock Safety is available due to the discontinuance of \$68,400 previously budgeted for Motorola Vigilant.

#### **PUBLIC COMMENTS:**

- There were no public comments.
- ❖ Council Member Will offered a motion to approve to merge multiple independent Flock Safety contracts into one (1) combined/merged contract and renewal of 67 Falcon, one (1) Flex cameras, and an additional twenty-five (25) Falcons at the

current rate for a term of five (5) years and authorization for the Mayor to execute all necessary documents.

- Council Member Mitchell seconded the motion.
- The motion was approved unanimously (7-0).

## 7. PUBLIC COMMENT

- There were no public comments.

## 8. REPORTS

- Mayor Pro Tem Merkel shared that Chief Robison had a birthday yesterday and wished him a happy birthday.
- Council Member DeRito shared that there are two Alpharetta residents playing in the College Football Playoffs this evening who play for University of Michigan and attended Alpharetta High School: William Wagner (starting long-snapper #49) and Alexander Lidback (Linebacker #46)

## 9. EXECUTIVE SESSION (IF NECESSARY)

- ❖ Mayor Pro Tem Merkel offered a motion to recess to executive session.
  - Council Member Will seconded the motion.
  - The motion was approved unanimously (7-0).
- Mayor Gilvin recessed for the purposes an executive session for litigation at 6:56 p.m.
- ❖ Council Member Will offered a motion to reconvene the meeting.
  - Council Member Mitchell seconded the motion.
  - The motion was approved unanimously (7-0).
- Mayor Gilvin reconvened the meeting at 8:10 p.m.

## 10. ADJOURNMENT

- ❖ Council Member Hipes offered a motion to adjourn the meeting.
  - Council Member Will seconded the motion.
  - The motion was approved unanimously (7-0).
- With there being no further items to consider or discuss, Mayor Gilvin adjourned the meeting at 8:11 p.m.

Respectfully submitted,



Lauren Shapiro, City Clerk