City Council Meeting & Public Hearing
JANUARY 29, 2024
OFFICIAL MINUTES
Office of the City Clerk

ALPHARETTA CITY HALL
COUNCIL CHAMBERS | 2 PARK PLAZA | 6:30 PM

OFFICIAL MINUTES

The public is advised that the following minutes are not a verbatim transcription of business presented at the Council Meeting of the date shown; but are a synopsis of pertinent information. The public is further advised that the video recording for said meeting is a matter of public record and is available to be viewed at the City Clerk's office during normal business hours or viewed online at https://www.youtube.com/user/alpharettagov.

1. CALL TO ORDER
   - Mayor Gilvin called the meeting to order at 6:30 p.m.
2. ROLL CALL
   - Council Members
     - Mayor Jim Gilvin
     - Mayor Pro Tem Dan Merkel
     - Donald F. Mitchell
     - John Hipes
     - Brian Will
   - Council Members Absent
     - Douglas J. DeRito
     - Fergal M. Brady
   - Staff
     - Chris Lagerbloom, City Administrator
     - Molly Esswein, City Attorney
     - James Drinkard, Assistant City Administrator
     - Kiersten VanHorn, Assistant City Clerk
     - Kathi Cook, Director of Community and Economic Development
     - Pete Sewczwicz, Director of Public Works
     - Tom Harris, Director of Finance
     - John Robison, Director of Public Safety
     - Michael Woodman, Development and Planning Services Manager

3. PLEDGE TO THE FLAG

4. PRESENTATIONS & PROCLAMATIONS

A. Service Award: Carl Hall, Public Safety

5. BOARDS & COMMISSIONS

A. Development Authority Nomination by Mayor Gilvin and City Council Vote

- Mayor Gilvin nominated Daniel Mitnick.
  - Council Member Hipes offered a motion to appoint Daniel Mitnick to Development Authority.
    - Council Member Mitchell seconded the motion.
    - The motion was approved unanimously (5-0).
- Mayor Gilvin swore in Daniel Mitnick to serve on the Development Authority.

6. NOMINATION AND ELECTION FOR MAYOR PRO TEM

A. Nomination and Election for Mayor Pro Tem

- Mayor Gilvin nominated Dan Merkel for Mayor Pro Tem.
  - Council Member Hipes offered a motion to appoint Dan Merkel as Mayor Pro Tem.
    - Council Member Will seconded the motion.
    - The motion was approved unanimously (5-0).

7. CONSENT AGENDA

A. City Council Meeting Minutes (Meeting of 1/8/2024)

Consideration of approval of the City Council Minutes from January 8, 2024.

B. City Council Planning Retreat Minutes (Meeting of 1/21/2024)

Consideration of approval of the City Council Planning Retreat Minutes from January 21, 2024.

C. City Council Planning Retreat Minutes (Meeting of 1/22/2024)

Consideration of approval of the City Council Planning Retreat Minutes from January 22, 2024.

D. Financial Management Report (Month Ending November 30, 2023)

Consideration of approval of the Financial Management Report for the month ending November 30, 2023.

E. Intergovernmental Agreement: The Georgia Department of Transportation and City of Alpharetta for Traffic Signal Operations Program (SigOps)

Consideration of approval of a revised Intergovernmental Agreement between The Georgia Department of Transportation and the City of Alpharetta for Traffic Signal Operations Program (SigOps) for the Georgia Department of Transportation and their consultants to work collaboratively with the City of Alpharetta to maintain operations of various traffic signals throughout the City, and authorize Mayor to execute all necessary documents.

PUBLIC COMMENTS:

- There were no public comments.

❖ Council Member Mitchell offered a motion to approve the Consent Agenda.

  - Council Member Will seconded the motion.
  - The motion passed unanimously (5-0).

8. PUBLIC HEARING

A. CU-24-01 Terra Nova Skin Clinic/5755 North Point Parkway

Consideration of a conditional use to allow a 'Spa Services' business to operate in a 1,115 square foot suite within an office condominium development. A conditional use is requested to allow 'Spa Services' for Terra Nova Skin Clinic. The property is located at 5755 North Point Parkway, Suite 62 and is legally described as being located in Land Lots 797, 798, 807 & 808, 1st District, 2nd Section, Fulton County, Georgia.

- Planning and Development Services Manager, Michael Woodman, came forward to present this item.
- The applicant, Terra Nova Skin Clinic, is requesting a conditional use to operate a 'Spa Services' business in a 1,115 square foot suite in the North Point Park office park. The business provides skin care services and treatments to clients with a variety of skin care challenges. The subject property is located at 5755 North Point Parkway, Suite 62 near the northwest corner of North Point Parkway and Rock Mill Road.
- The item was considered by the Planning Commission at the January 4, 2024 meeting. There were no public comments in opposition of the item.
- Staff is recommending that Mayor and Council approve CU-24-01 Terra Nova Skin Clinic / 5755 North Point Parkway, subject to the following conditions:
  1. 'Spa Services' shall be added as a conditional use at 5755 North Point Parkway, Suite 62 and limited to no more than 1,115 square feet.
  2. Conditional use approval shall be limited to Terra Nova Skin Clinic; no additional 'Spa Services' use or subleasing shall be permitted within the approved space.
  3. 'Spa Services' shall be limited to skin care services and treatments, including mastectomy reconstruction and 30 tattooing, scar and stretch mark camouflage, and skin treatments.
  4. Hours of operation shall be Monday - Saturday 10:00 AM - 6:00 PM.

5. Window signage shall be limited to no more than 10% of the window area and window area shall not be covered or blacked out. No lighted window trim.

- The subject property is zoned 0-1 (Office-Institutional), which allows 'Spa Services' as a conditional use. Suite 62 was previously occupied by Mango Bliss (d/b/a Tropical Bliss Spa & Beauty Bar), which received conditional use approval for 'Spa Services' in 2003. Surrounding properties are zoned 0-1, except that a property to the south is zoned CUP (Community Unit Plan) and a property to the east is zoned R-8A/D. Fulton County Schools North Maintenance Shop is located to the north and west, Verizon Wireless Corporate Office is located to the northeast, Adora Day Care and Pinecone Subdivision are under construction and located to the east; and an office building and Chuck E. Cheese are located to the south.
- The Citizen Participation Plan report submitted by the applicant states that property owners within 500' were contacted regarding the applicant's intent. The report states that no comments were received.
- The Community Zoning Information Meeting was held on December 13, 2023. There were no public comments.
- Staff reviewed the applicant's proposal in consideration of the review criteria for a conditional use. The proposed business would be compatible with surrounding businesses, which consist of a mix of medical and professional office uses, as well as personal services businesses. In addition, a conditional use permit was previously approved for 'Spa Services' at the subject property; however, that business is no longer in operation.
- The applicant, Esther Real, came forward to discuss the item.

PUBLIC COMMENTS:

- There were no public comments.

❖ Mayor Pro Tem Merkel offered a motion to approve CU-24-01 Terra Nova Skin Clinic / 5755 North Point Parkway, subject to the following conditions:

1. 'Spa Services' shall be added as a conditional use at 5755 North Point Parkway, Suite 62 and limited to no more than 1,115 square feet.
2. Conditional use approval shall be limited to Terra Nova Skin Clinic; no additional 'Spa Services' use or subleasing shall be permitted within the approved space.
3. 'Spa Services' shall be limited to skin care services and treatments, including mastectomy reconstruction and 30 tattooing, scar and stretch mark camouflage, and skin treatments.
4. Hours of operation shall be Monday - Saturday 10:00 AM - 6:00 PM.
5. Window signage shall be limited to no more than 10% of the window area and window area shall not be covered or blacked out. No lighted window trim.

   - Council Member Hipes seconded the motion.

- The motion passed unanimously (5-0).

B. PH-24-01 Unified Development Code Text Amendments – Golf Course Tree Removal
First Reading

Consideration of text amendments to the Unified Development Code (UDC). Amend Subsection 3.2.3 Exemptions, to exempt golf courses from the tree conservation, landscape, and buffer requirements.

- Director of Community Development, Kathi Cook, came forward to present this item.
- Staff recommends changes to UDC Subsection 3.2.3 Exemptions, to exempt golf courses from the provisions of Section 3.2 Tree Conservation, Landscape, and Buffer Requirements and require a 60% minimum tree canopy. Specifically, the text amendment would exempt golf courses from the City's tree removal permit requirements, if the golf course maintains a tree canopy coverage of at least 60%. Changes would not apply to areas of the golf course developed with permanent structures, such as parking lots, clubhouse, lodging, guest services, etc. In addition, the change does not apply to trees in stream buffers and new land development.
- If approved, golf courses will be required to maintain a tree canopy coverage of at least 60% versus calculating tree inches. 60% tree canopy is double the canopy required in the city for detached single-family residential lots. Staff is recommending the change because golf courses, although close to 100% pervious, can be impacted by moisture and shade with an overabundance of trees. Golf courses require the ability to manage the various shade and moisture tolerances of the different types of turf grasses around the playing surfaces (tee box, fairway, green). Golf courses also must manage the playability of the course. Trees can be natural obstructions on a golf course and their presence can make the course more difficult.
- The City Arborist and Golf Course Manager currently maintain a tally of replacement plantings for the removal of specimen trees. This is handled per the code and replacement trees are currently required at three times the inches removed. However, since most of the removals are being accomplished for turf grass management and playability, it is difficult to find new locations for replacement plantings without impacting these two objectives. Typical commercial and/or residential sites are not removing large amounts of trees and incurring extensive replacement plantings. A typical commercial property is only removing trees that need to be removed for safety purposes. Any replacement trees are typically planted back in the same or a similar location to meet the code requirements such as parking lot island trees, landscape strip trees, or minimum tree density. The Golf Club of Georgia is currently at 62% canopy coverage and a 60% requirement would maintain tree canopy.
- Molly Esswein, City Attorney, conducted the first reading.
- A copy of the proposed text amendments are attached hereto as Exhibit "A."

PUBLIC COMMENTS:

- There were no public comments.

- Mayor Pro Tem Merkel offered a motion to approve the First Reading of the Unified Development Code Text Amendments – Golf Course Tree Removal, with the following changes:

  7. The removal of trees from golf courses that maintain a tree canopy coverage of at least 60%.

  This exemption shall not apply to development of land, or areas previously improved as clubhouse. lodging. guest services. parking lots. or other similar improvements. or removal of trees in buffers and landscape strips. However, replacement plantings shall be required where any deficient landscape strips or buffers exist. A master tree removal plan shall be required for arborist approval. The plan may be updated, and removals shall include circumstances for removal that include one of the following:

  a. Turf grass management for existing course

  b. Course playability/obstruction

  c. Safety

  - Council Member Hipes seconded the motion.
  - The motion passed unanimously (5-0).

C. Ordinance: Fiscal Year 2024 Mid-Year Budget Amendment

First Reading

Consideration of an Ordinance to adopt a Mid-Year Fiscal 2024 Budget for certain funds of the City of Alpharetta, Georgia appropriating the amounts shown in each budget as expenditures, adopting the item of revenue anticipation, prohibiting expenditures to exceed appropriations, and prohibiting expenditures to exceed actual funding available.

- Molly Esswein, City Attorney, conducted the first reading.
- Director of Finance, Tom Harris, came forward to present the item.
- There have been no changes since the discussion of the Mid-Year Budget at the 2024 City Council retreat.
- Council Member Hipes asked Director Harris about the TSPLOST tiers, as well as the $1.65 million TSPLOST increase request in non-allocated funding. Director Harris explained that TSPLOST Tier 1 has about $3.5 million left in unallocated funds, and this will go towards the list of projects.
- Council Member Hipes asked if we will be confined to Tier 1 projects, or if we will be able to get into Tier 2 projects. Director Harris confirmed we will be able to spend money on Tier 2.
- Public Works Director, Pete Sewczwicz, explained that we have not appropriated all the funds for the TSPLOST Tier 1 projects yet.

- The $3.5 million in unallocated funds will primarily be used for the Encore Greenway.
- A copy of the proposed Mid-Year Budget Amendments are attached hereto as Exhibit "B."

PUBLIC COMMENTS:

- There were no public comments.

❖ Council Member Hipes offered a motion to adopt the first reading of the Fiscal Year 2024 Mid-Year Budget Amendment ordinance as presented.

  - Council Member Mitchell seconded the motion.
  - Council Member Will made a statement that this is the first time in a long time that the City Council has not increased the budget in the mid-year but instead put money back into our funds.
  - The motion passed unanimously (5-0).

9. NEW BUSINESS

A. 2024 Recycling and Waste Diversion Grant

Consideration of approval for the Public Works Department to apply for the 2024 Recycling and Waste Diversion Grant in the amount of $45,0000, and with authorization for the Mayor to execute all necessary documents.

- Director of Public Works, Pete Sewczwicz, came forward to present the item.
- Public Works has a household hazardous waste collection that is conducted twice a year.
- The grant was due before the end of 2023, but due to scheduling, it is now being brought before Council.

PUBLIC COMMENTS:

- There were no public comments.

❖ Mayor Pro Tem Merkel offered a motion to approve the 2024 Recycling and Waste Diversion Grant as presented.

  - Council Member Mitchell seconded the motion.
  - The motion passed unanimously (5-0).

B. Transportation Alternative Program (TAP) Grant Opportunity

Consideration of approval for City Staff to apply for a TAP Grant through GDOT for either the Alpha Link project, North Point Parkway Streetscape project, or both projects and with authorization for the Mayor to execute all necessary documents.

- Director of Public Works, Pete Sewczwicz, came forward to present the item.
- The Georgia Department of Transportation (GDOT) has a program called Transportation Alternatives (TA). Transportation alternatives include pedestrian facilities, bike facilities,

and streetscapes. GDOT has published a call for projects through the Transportation Alternatives Program (TAP) for fiscal year 2024 funding. Funding for the program is through Federal Highway Administration (FHWA) and Public Works staff have been informed that projects need to follow the GDOT Plan Development Process (PDP). The PDP process is much longer and more intense than the City's typical design process. The process consists of numerous traffic, noise, environmental, and alternative analysis studies. Currently, the City has 3 projects in design following GDOT's PDP process: Widening of Old Milton Parkway, North Point Parkway (NPP) Streetscape, and Alpha Link. Given the grant opportunity is focused on transportation alternatives, Public Works is recommending applying for both NPP Streetscape and the Alpha Link.

- The Alpha Link is a 12' wide lighted multi-use trail connection from Haynes Bridge Road to Encore Parkway, approximately 1.2 miles. More specifically, this segment connects the Big Creek Greenway (via Encore Parkway) to the Alpha Loop at Haynes Bridge Road. On August 23, 2021, the City Council approved the Alpha Link grant application through the Atlanta Regional Commission (ARC). The City was awarded a $1,000,000 grant with a required $250,000 match to go towards the design of the Alpha Link. The City is responsible for all expenses of the design, over $1,000,000. On July 25, 2022, the City Council approved the Alpha Link Project Framework Agreement (PFA) with the GDOT.
- The design process for the Alpha Link includes two phases: 1) surveying the project limit, conducting environmental studies, and preparing a concept design, and 2) preparing full engineering design and construction plans. Note, concept design established in the PDP includes identifying project constraints, preparing a detailed cost estimate, and finalizing the trail alignment. In other words, much more detailed than the word concept. For phase 1 of the design, RFQ 23-1002 was advertised on September 8, 2022. On Feb 20, 2023, the City Council approved awarding phase 1 of the design work to AECOM and project management to Atkins for an amount not to exceed $530,825.00. Phase 1 of the design is currently in progress and is scheduled to be completed by the end of 2024. The preliminary estimated cost for phase 2 of the design and project management is approximately $1.50 million.
- The North Point Parkway Streetscape project is in phase 2 of the design process and near completion. The North Point Parkway Streetscape project consists of removing a vehicular lane in each direction from Mansell Road to Haynes Bridge Road, a 6' wide planted buffer with pedestrians and streetlights, a 12' wide sidewalk on both sides of the street, and closing off numerous curb cuts along the corridor. The landscape median along the corridor remains. The next step is to receive authorization from GDOT to commence with obtaining the necessary easements and right of way to construct the project. The anticipated start date to acquire right of way and easements is July 2024. Once all the right of way and easements have been acquired and certified by GDOT, the City will receive authorization from GDOT to bid on the project for construction. Based on the number of parcels along the corridor and the time it takes to receive

approvals from GDOT, Public Works believes it will be another 3+ years before construction starts.

- Many grants prefer to have matching funds associated with the application. The TAP Grant requires a 20% match. This is in line with all other federally funded grants. The Alpha Link project does not have sufficient funds in the account to fund the remaining portion of the design of the project or any funds allocated for construction. Public Works is recommending allocating $250,000 from unallocated funds to serve as a matching dollar amount and requesting $1,000,000 from the TAP Grant. The remaining balance in the ARC Grant for this project will assist in funding the necessary dollars to complete the design. The current timeline of the project is for the design to be completed in Summer 2025, right of way and easements acquired by summer 2027, and the project to be bid out shortly thereafter. The North Point Parkway Streetscape has funding, through TSPLSOT 2, which the City can utilize for matching funds. Public Works is recommending a maximum $1,000,000 match and will request $4,000,000 from the TAP Grant program to go towards the construction of the North Point Parkway Corridor. The current timeline for the North Point Parkway Corridor project: right of way and easement acquisition is anticipated to start in July 2024 and the project bid out for construction in the first quarter 2026.
- Public Works is requesting approval to submit an application for either North Point Parkway or Alpha Link. Applications for the call for projects will be accepted until February 9th, 2024. The City's Grant Consultant, Witt O'Brien's is assisting the City in preparing the grant applications.

PUBLIC COMMENTS:

- There were no public comments.

❖ Council Member Mitchell offered a motion to approve the item.

- Mayor Pro Tem Merkel seconded the item.
- The motion passed unanimously (5-0).

C. Contract: Lobbying Services Alcalde & Fay

Consideration of approval of a contract agreement for Professional Services between the City of Alpharetta, Georgia and Alcade & Fay, Ltd. And with authorization for the Mayor to execute all necessary documents.

- City Administrator, Chris Lagerbloom, came forward to present the item.
- The proposed partnership between the City of Alpharetta and the firm Alcalde & Fay, headquartered in Washington, DC, is a strategic move aimed at bolstering the city's standing on the national stage. This contract signifies a proactive approach to federal policymaking, underscoring the City's commitment to securing crucial federal support and cultivating robust relationships with influential entities. The primary objectives of this partnership revolve around providing the city with indispensable resources and

professional representation to navigate the intricacies of federal policymaking. Alcalde & Fay will play a pivotal role in securing valuable federal support while concurrently establishing and fortifying relationships with key figures in Congress and federal agencies. The overarching goal is to enhance the city's influence within the federal government, ensuring that its unique needs and interests are effectively communicated and advocated for.

- At the heart of this partnership is Alcalde & Fay's dedicated team of seasoned professionals, each bringing a wealth of experience and expertise in federal lobbying. This team is uniquely focused on advancing the City of Alpharetta's agenda and elevating its profile in Washington. Their commitment extends beyond mere representation; it involves strategic advocacy tailored to the specific needs and priorities of our community. Alcalde & Fay's reputation as a leading lobbying firm stems from its proven track record of successfully elevating the profiles of their clients within the federal government. By leveraging its expertise, the City of Alpharetta aims to amplify its influence, ensuring that its concerns are not only heard but also given due consideration in the federal policymaking process.
- The recommendation for the City Council to approve the contract with Alcalde & Fay is grounded in the firm's stellar reputation, proven expertise, and demonstrated ability to effectively advance the interests of their clients in Washington. This decision reflects a strategic move to position the City of Alpharetta for success on the national stage, acknowledging the importance of proactive and professional federal advocacy.
- The partnership with Alcade & Fay represents a crucial step in navigating the complex landscape of federal policymaking. It is a forward-thinking initiative that aligns with the City's long-term goals and aspirations, and its success is expected to bring about positive and lasting outcomes for the Alpharetta community.
- Council Member Will asked if the $5,000 is a retainer, or if they charge the City on top of that if they do other work. Administrator Lagerbloom stated that it is a flat fee for services.
- Council Member Mitchell asked if the City will have meetings with them identifying Council's priorities, and they will proceed to look for grant opportunities based off of those priorities. Administrator Lagerbloom confirmed this is correct.

PUBLIC COMMENTS:

- There were no public comments.

❖ Council Member Mitchell offered a motion to approve the item.

  - Council Member Will seconded the motion.
  - Council Member Mitchell thanked Administrator Lagerbloom for adding as a focus of the City to include the federal funding that's available. We might have thought it was too complex before or it would take a long time to

receive those grants, and we did not actively pursue them as much as we could have.

- The motion passed unanimously (5-0).

10. WORK SESSION ITEMS

A. Community Project Funding/Congressionally Directed Spending FY2022 Grant for Downtown Bus Shelters

Discussion on accepting the $150,000 award of the FY 2022 Congressionally Directed Spending Grant for downtown bus shelters, which would include a City funding requirement of $123,600.

- City Administrator Chris Lagerbloom offered a comment that this was an application we did for a congressionally directed spending grant, which is in that earmark model. Those do come with required matches.
- Director of Community Development, Kathi Cook, came forward to present this item.
- his project includes awarded funding of $150,000 for construction and ROW acquisition of three Marta Bus stops in the downtown. The $150,000 will be used to purchase the shelters and any ROW that maybe required, prepare slabs and install them at three existing MARTA locations. Design costs for the three locations are estimated to be $76,100 and GDOT will require $10,000 to oversee and review the project. Recent shelter installations by the CID have cost from $45,000 - $60,000 per installation.
- Council Member Hipes asked if we had an estimate for what the bus shelters would cost if we did not have federal funding. Director Cook stated that the City estimated $45,000 - $60,000 per installation. We arrived at that cost from asking Kimley-Horn what they were spending for the bus shelters within the CID's overlay area. It could be anywhere from $135,000 to $185,000 altogether.
- Council Member Hipes asked Director Cook how she felt about the amount of $123,600. Director Cook stated the cost for the bus shelter will not come down, but the price for the design could come down. She believes this is a good estimate.
- Council Member Will asked what would happen if the design work came back at $25,000, which is $50,000 less than what we are budgeting. Director Cook stated that the grant contribution does not go down. It requires a 25% match. The $150,000 is a set price. The only amount we are required to match is the $37,500.
- Council Member Will asked if we have ever built bus stops like this in Alpharetta. Director Cook stated that we have on Windward Parkway.
- Director of Public Works, Pete Sewczwicz, stated that the difference in the one on Windward is that there is not the center post in there, so it is open across. This was built two years ago and was already designed; we just installed it.

- Council Member Mitchell asked what else is there to design. There is some environmental aspect to it, but what else is there besides pouring a slab and putting it on the shelter? Director Cook stated that there are surveys because of the utilities underground. There could be grading in some areas.
- Council Member Mitchell asked if we could not do this project in-house, since we have engineers on Staff. Director Sewczwicz stated that we could, but we have to follow Georgia Department of Transportation's plan development process, which requires us to get many Environmental studies and go through structural analysis.

11. PUBLIC COMMENT

12. REPORTS

A. Council Member Hipes mentioned the dedication & opening of the 12 pickleball courts at North Point Park Pickleball and Tennis Center.

B. Mayor Gilvin mentioned and thanked staff for a great Council Retreat last week.

13. EXECUTIVE SESSION (IF NECESSARY)

- ❖ Council Member Hipes offered a motion to adjourn to executive session at 7:34 p.m. to discuss matters of land acquisition and litigation.
  - Council Member Will seconded the motion.
  - The motion passed unanimously (5-0).
- ❖ Council Member Mitchell offered a motion to reconvene at 8:17 p.m.
  - Council Member Will seconded the motion.
  - The motion passed unanimously (5-0).

14. ADJOURNMENT

- ❖ Council Member Will offered a motion to adjourn.
  - Council Member Mitchell seconded the motion.
  - The motion passed unanimously (5-0).

- With there being no further items to consider or discuss, Mayor Gilvin adjourned the meeting at 8:17 p.m.

Respectfully submitted,

Lauren Shapiro

Lauren Shapiro, City Clerk

EXHIBIT A

ORDINANCE NUMBER:

AN ORDINANCE BY THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA, GEORGIA TO AMEND ARTICLE III OF THE UNIFIED DEVELOPMENT CODE OF THE CITY OF ALPHARETTA, GEORGIA; TO AMEND REGULATIONS PERTAINING TO TREE CONSERVATION, LANDSCAPE, BUFFER REQUIREMENTS – EXEMPTIONS; TO REPEAL CONFLICTING ORDINANCES; AND FOR OTHER PURPOSES.

WHEREAS, the Mayor and Council of the City of Alpharetta (the “City Council” or “Council”) are charged with the protection of the public health, safety, and welfare of the citizens of the City of Alpharetta;

WHEREAS, the Unified Development Code was designed to be amended from time to time when circumstances warrant that modifications be made in order to make said Codes more responsive to community needs;

WHEREAS, the City Council finds that ordinances and regulations governing the uses of land and development of land within the City, as well as the City’s operations, should be continually improved from time to time and modified as necessary to better protect and promote the public health, safety and welfare of the residents and businesses of the City of Alpharetta;

WHEREAS, the City Council desires to amend Article III of the Unified Development Code for the foregoing purposes; and

WHEREAS, the City Council finds that the following amendments to the Unified Development Code promote the health, safety, morals, convenience, order, prosperity and general welfare of the present and future inhabitants of the City of Alpharetta.

NOW THEREFORE, the Mayor and City Council of the City of Alpharetta hereby ordains, as follows:

<u>Section 1:</u> Article III, Subsection 3.2.3 titled “Exemptions” of the Unified Development Code is hereby amended by amending same as set forth in Exhibit “A” attached hereto as if fully set forth herein.

<u>Section 2:</u> If any section, subsection, provisions, or clause of any part of this Ordinance shall be declared invalid or unconstitutional or, if the provisions of any part of this Ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid, or the application of this Ordinance to other circumstances not so held to be invalid. It is hereby declared as the intent of the City Council that this Ordinance would have been adopted in its current form without the invalid or unconstitutional provision contained therein.

<u>Section 3:</u> This Ordinance shall be effective immediately upon its adoption by the City Council and the amendments made herein shall be incorporated into the Unified Development Code of the City of Alpharetta, Georgia, as applicable. This Ordinance hereby repeals any and all conflicting ordinances and amendments.

SO ORDAINED, this ____ day of November _____.

CITY OF ALPHARETTA

By: ____________________________________
Jim Gilvin, Mayor

COUNCIL MEMBERS

____
Mayor Pro Tem Dan Merkel

____
Council Member Donald F. Mitchell

____
Council Member Brian Will

____
Council Member Douglas J. DeRito

____
Council Member John Hipes

____
Council Member Fergal Brady

(SEAL)

Attest:

____
Lauren Shapiro, City Clerk

Approved as to form and legal sufficiency:

____
[INSERT ATTORNEY], City Attorney

Exhibit “A”

3.2.3 Exemptions.

A. The following shall be exempt from the provisions of this section:

1. The removal of trees with a Permit.

2. The removal of trees from horticultural properties such as farms, nurseries or orchards. This exception shall not be interpreted to include timber harvesting incidental to development of the land;

3. The necessary removal of trees by a utility company within dedicated utility easements;

4. The removal of trees on public rights-of-way conducted by, on behalf of, or any activity pursuant to work to be dedicated to, a federal, state, county, municipal or other governmental agency in pursuance of its lawful activities or functions in the construction or improvement of public rights-of-way;

5. The removal of trees from lakes and detention ponds, and drainage easements, unless specifically planted to be part of the stormwater system; or

6. The removal of any tree which is dead or has become or threatens to become a danger to human life or property;

7. The removal of trees from golf courses that maintain a tree canopy coverage of at least 60%. This exemption shall not apply to development of land, or areas improved as clubhouse, lodging, guest services, parking lots, or other similar improvements, or removal of trees in buffers and landscape strips. A master tree removal plan shall be required for arborist approval. The plan may be updated, and removals shall include circumstances for removal that include one of the following:

   a. Turf grass management for existing course

   b. Course playability/obstruction

   c. Safety

B. Notwithstanding the foregoing, all reasonable efforts shall be made to save specimen trees and trees of quality, and tree groupings.

C. Nothing in this section shall be deemed to authorize, directly or indirectly, the removal of a tree from the Georgia 400 Tree Protection Zone or any buffer.

(Ord. No. 739 , 5-1-2017)

EXHIBIT B

EXHIBIT A

City of Alpharetta, Georgia

Fiscal Year 2024
Budget Amendment Request

The purpose of the Fiscal Year (FY) 2024 Budget Amendment is to amend the base budget as adopted by City Council for targeted initiatives that have already occurred (e.g., during the first seven months of the fiscal year) or are planned to occur before fiscal year-end.

General Fund

This Fund is the principal operating fund of the city and includes governmental activities such as police, fire, recreation, transportation, and other general government functions that are primarily funded with property taxes, franchise fees, state shared revenues, and charges for services such as recreation program fees. State law requires that the city's budget be balanced: revenues = expenditures.

The budgetary legal level of control resides at the department level (e.g., City Administration, Recreation, Parks, and Cultural Services, etc.). A given department has the operational flexibility to reallocate appropriations within specific line-items to achieve its mission but cannot exceed its overall appropriation level as approved by City Council. Furthermore, the Adopted Budget approves the staffing level (i.e., authorized full-time equivalent staffing level) for each department. The FY 2024 Budget Amendment adjusts departmental budgets to fund/authorize the targeted initiatives discussed in detail over the following pages.

GENERAL FUND LEGAL LEVEL OF CONTROL	Fiscal Year 2024		
	Current Budget	Budget Amendment	Revised Budget
Revenues by Source:			
Property Taxes	$ 34,402,000	$ (105,670)	$ 34,296,330
Tax Allocation District #2 Increment	-	105,670	
Local Option Sales Taxes	22,100,000	-	22,100,000
Other Taxes	12,300,150	-	12,300,150
Insurance Premium Taxes	5,550,000	287,570	5,837,570
Licenses and Permits	3,394,500	-	3,394,500
Intergovernmental Revenue	165,548	-	165,548
Charges for Services	1,571,050	-	1,571,050
Recreation/Special Event Fees (existing)	3,127,450	(133,050)	2,994,400
Recreation/Special Event Fees (mid-year)	-	403,300	403,300
Fines and Forfeitures	3,143,250	-	3,143,250
Investment Earnings	650,000	-	650,000
Other/Miscellaneous	310,161	-	310,161
Other Financing Sources			
Transfer-in from Hotel/Motel Fund	3,581,250	-	3,581,250
Budgeted Fund Balance	10,547,818	-	10,547,818
Total Revenues	**$100,843,177**	**$ 557,820**	**$101,295,327**
Expenditures by Department:			
Mayor and City Council	$ 399,354	$ -	$ 399,354
City Administration	2,162,007	17,147	2,179,154
City Election	407,359	(407,090)	269
Finance	3,970,688	28,150	3,998,838
City Attorney	1,200,000	-	1,200,000
Information Technology	2,766,496	25,620	2,792,116
Human Resources	929,316	42,000	971,316
Municipal Court	1,222,688	-	1,222,688
Public Safety	40,195,439	-	40,195,439
Public Works	10,690,132	114,800	10,804,932
Recreation, Parks and Cultural Services	13,651,234	360,990	14,012,224
Community and Economic Development	5,010,278	-	5,010,278
subtotal	***$ 82,604,991***	***$ 181,617***	***$ 82,786,608***
General Government:			
Insurance Premiums	$ 928,885	$ -	$ 928,885
Gwinnett Tech Bond (P&I)	287,490	-	287,490
Transfer to Capital Project Fund	12,392,818	-	12,392,818
Transfer to Stormwater Capital Fund	3,950,000	-	3,950,000
Transfer to TAD #2 Fund	-	105,670	105,670
Contingency	678,993	270,533	949,526
subtotal	***$ 18,238,186***	***$ 376,203***	***$ 18,614,389***
Total Expenditures	**$100,843,177**	**$ 557,820**	**$101,400,997**

The following section provides, by department, the associated detail/justification for each targeted initiative requested through the FY 2024 Budget Amendment.

City Administration

Initiative: City Administrator Employment Contract (relocation expenses)

Funding Request: $17,147 (FY 2024; one-time funding)

This request is to provide funding for relocation expenses as allowed under the terms of the employment contract between the City of Alpharetta and Christopher J. Lagerbloom (City Administrator).

Initiative: City Election (reallocate unused appropriations)

Funding Reduction: $407,090 (reallocate to Contingency and other uses identified herein)

The City cancelled the General Municipal Election that was to occur on November 7, 2023 as the respective candidates qualified for office and were unopposed. Only minor expenses were incurred for advertisement requirements. All remaining funding is being reallocated to the initiatives set forth herein and augmenting the Contingency account.

Finance

Initiative: Timekeeping terminals (NOVAtime migration to Kronos)

Funding Request: $28,150 (FY 2024; one-time funding)

This request is to provide funding for the purchase of 10 biometric timekeeping terminals to be used at Public Works (qty: 2) and Recreation facilities (qty: 8). Specifically, the City's timekeeping software, NOVAtime, was acquired by Kronos back in 2021. At that time, NOVAtime was anticipated to remain as a standalone timekeeping software. However, the City was recently notified that NOVAtime is being phased-out over the next several years in favor of Kronos. Staff believes the City will experience a net gain in functionality from the move to Kronos.

Along with the functionality gains, Kronos commands a higher annual software maintenance fee (generally $6,000 to $8,000 more) than NOVAtime. That said, as the City is intending to migrate early, all implementation fees will be waived and annual software maintenance fees will be locked-in at the current rate structure through August 2029. The only additional expenses to be incurred by the City for this software migration is the need for replacement timekeeping terminals.

Information Technology

Initiative: ESRI ArcGIS Pro Migration Training Class (onsite; two-days)

Funding Request: $25,620 (FY 2024; one-time funding)

ESRI has ended the product support and updates for the ArcDesktop product line (ArcMap/ArcCatalog). The replacement product is ArcGIS Pro. There are large differences between the old and new products, which will require significant training. ESRI has introduced an in-person training class that runs for two days. ESRI will travel onsite, bring all equipment needed for the lab environment, set it up, and conduct all the training. The cost of this onsite training session is $25,620. There is only room for 16 attendees in the class. As such, attendees will be included from each pertinent department so they can train others within their department as needed.

Human Resources

Initiative: **GovInvest Live Compensation Software**

Funding Request: $42,000 (FY 2024); $37,000 annualized (FY 2025 and beyond)

GovInvest Live Compensation Software provides a customized compensation benchmarking tool to assist in the analysis of labor market competitiveness, hiring, and retention. This software will allow the City to benchmark against relevant agencies with ease and manage all supporting data in one place. By leveraging the algorithm to compare job duties rather than solely job titles, we can significantly enhance our ability to effectively manage compensation, make informed decisions driven by data, ensure fairness across the organization, and better prepare for both budgeting and workforce planning.

Key features of the Live Compensation Software include:

- Real-time Compensation Data: The software provides current compensation data, ensuring that public sector agencies always have access to the latest information possible.
- Comparator Analysis: The application includes tools that make it easy and visual to benchmark compensation against relevant public sector agencies of comparable size.
- Equity Assessment: Provides advanced analytics and reporting to help identify and address any compensation gaps amongst job classifications.

FY 2024 costs include $35,000 (on-going and subject to annual inflationary growth) for the maintenance/support fees and $7,000 (one-time) for implementation ($42,000 total).

Upon approval of this request, the FY 2025 preliminary operating budget would be programmed to include funding for this initiative (maintenance/support fees) at an annualized $37,000 appropriation level.

Public Works

Initiative: **Household Hazardous Waste Collection (Spring 2024)**

Funding Request: $35,000 (FY 2024 and beyond)

This request is to provide funding for an additional Household Hazardous Waste Collection event in Spring 2024. These events provide an environmentally proper recycling and disposal method for household hazardous wastes and paints to residents of Alpharetta. Its purpose is to prevent these materials from entering waterways, septic systems, landfills, sewers, and groundwater. There are very limited options locally for disposing/recycling of these types of materials.

The FY 2024 adopted budget includes $40,000 within the Solid Waste Fund for this purpose. This funding level approximates the City’s spending patterns for these events over the last 5-years (# of events hosted varied by year). However, recent quotes coupled with community usage estimates indicate that additional funding will be needed to conduct a second event. The Solid Waste Fund does not have sufficient resources to cover the additional event in FY 2024 which is why the funds are being requested through the General Fund.

The Finance Department will seek to program additional funding within the FY 2025 Solid Waste Fund preliminary operating budget to cover the increased funding needs of the Household Hazardous Waste Collection event.

Initiative: **Repair and Maintenance Operational Funding**

Funding Request: $48,000 (FY 2024; one-time funding)

City Hall HVAC ($34,000) - During July 2023, the City provided funding totaling $131,007 for replacement of the City Hall HVAC system. This replacement funding was provided through the General Fund contingency line item.

However, additional resources totaling $34,000 (rounded) were dedicated to maintenance/triage of the existing City Hall HVAC system by multiple vendors while the replacement system was being constructed. Services provided included constant monitoring and cleaning of the loop system, strainers, etc. This request is to reimburse the repair and maintenance account for the one-time City Hall HVAC maintenance funds expensed in FY 2024 so that needed resources are available to cover general repair and maintenance needs for City Hall.

Fire Station 84 Gas Leak Repair ($14,000) – In January 2024, a gas leak was discovered at FS 84 within the service line. Atlanta gas light (AGL) was notified and confirmed multiple leaks at their meter and the City's service line. AGL repaired their meter leaks but for safety reasons shut off the gas to FS 84 until the issues with the service line were resolved. The City worked with a plumbing contractor to assess the gas service lines and it was determined that a full gas line replacement was needed. This repair was done in the most feasible manner which involved running new aerial gas lines to the Station. In completing this repair work, it was found that other service systems have been impacted including a water heater that now needs replacement (specifically, the shutting on/off of natural gas impacted the water heater which would no longer ignite). Total cost for this scope approximates $14,000.

Initiative: **Fulton County Animal Control IGA**

Funding Request: $31,800 (FY 2024; additional ongoing funding)

The new IGA for Animal Control services from Fulton County went into effect on January 1, 2024. Cost estimates under the previous IGA were estimated at $100,000 annually and depended upon relative calls for service amongst the participating agencies. Cost estimates under the new IGA are estimated at $190,606 annually and, again, will be based upon relative calls for service amongst the participating agencies.

The Current FY 2024 Budget includes $100,000 for Fulton County Animal Services. The additional funding needed for the 6-month period of January through June totals $45,303. It should be noted that actual costs under the current IGA are trailing budget ($11,500 for the 3-month period ending September 30, 2023, as opposed to the $25,000 budget allotment) so additional funding request for the current year has been reduced accordingly. The FY 2025 preliminary operating budget will be programmed to include the full forecasted Animal Control IGA costs.

Recreation, Parks, and Cultural Services

Initiative: **Taste of Alpharetta Event (fully funding revenue/expense needs)**

Net Funding Source: $99,510 ($300,000 revenue; $200,490 additional expenses)

Background - The Taste of Alpharetta (TOA) is one of the City's premier events and one can expect producing such an event is quite a feat and takes substantial resources (both personnel and operational) to ensure a pleasurable and safe experience for event patrons. Over the last few years, the City contracted with a vendor (Outsourced Vendor) to manage the event's communications and tracking, on-site staffing, vendors and logistics, and sponsorship sales. Outsourcing the event to such a degree presented its own set of challenges and, in the end, the City and the Outsourced Vendor elected to discontinue the current contract effective September 4, 2023.

Staff chose to see this as an opportunity to collect the knowledge gained from hosting the event completely in-house as well as outsourced and drafted a new Scope of Work to develop a hybrid approach for the management of the Taste of Alpharetta moving forward. This approach will require appropriating all TOA activity, revenue, and expense, back into the budget as part of this request and a FY 2024 mid-year budget amendment (discussed below).

FY 2024 - The FY 2024 Budget was built upon the Outsourced Vendor contract terms, including the removal of the contribution. As such, the original FY 2024 Budget included only those certain expenses historically covered by the City, such as trash service, electrical service, barricade rentals, PS team overtime, etc. and totaled $108,640. An additional allocation of $70,000 was approved by the City Council on November 27, 2023, to fund TOA Event Management services.

	Current FY 2024 Budget	TOA Event Management Services	Est. Mid-Year 2024 Budget Request	Total
Revenue		$ -	$ 300,000	$ 300,000
Expense (TOA Project)	$ (68,640)	$ (70,000)	$ (200,490)	$ (339,130)
Expense (Citywide Overtime)	$ (40,000)	$ -	$ -	$ (40,000)
Surplus/Subsidy	$ (108,640)	$ (70,000)	$ 99,510	$ (79,130)

This request involves full appropriation of the remaining event resources including revenues ($300,000) and expenses ($200,490). The FY 2025 preliminary operating budget will be programmed to include the full forecasted operational needs of the TOA Event.

Initiative: **Farmers Market Event (operational funding)**

Funding Request: $12,000

This request is to cover additional waste management (dumpster rentals) expenses due to increased participation of vendors as the reputation and popularity of the event has grown.

The FY 2025 preliminary operating budget will be programmed to include the full forecasted operational needs of the Farmers Market Event.

Initiative: Cultural Services Operational Funding

Net Funding Request: $0 ($46,300 additional revenue; $46,300 additional expenses)

This request will provide art instruction, workshops, classes and learning opportunities to residents of all ages. Request details include:

- Arts Center & Log Cabin Camps ($19,400): The Division is adding camp offerings at the Arts Center and Log Cabin and will need funding to offset expenses.
- Arts Center Class Instruction ($26,900): This request is to cover forecasted program registration growth through year-end.

The expenses identified above will be fully offset through anticipated growth in Arts Camp Program Fees ($19,400) and Arts Program Fees ($26,900).

Initiative: Parks Services Operational Funding

Funding Request: $43,200

This request is to cover multiple initiatives including partial-year expenses for new parks (Water Road, Mid-Broadwell Road), new segments of the AlphaLoop, as well as other operational needs for the Parks Services Team including:

- Old Rucker Park and Farm ($7,800): Funding to cover new expenses for the Farm including janitorial services to clean the house (approx. 7 months) and landscape maintenance for the area inside the garden fence (approx. 6 months).
- Waters Road Park/Mid Broadwell Road Park ($14,000): Funding to cover maintenance (janitorial, landscaping, etc.), utilities, and supplies for the new Waters Road Park (est. Spring 2024 opening) as well as utilities and supplies for the new Mid-Broadwell Road Park.
- AlphaLoop ($3,400): Funding to cover expenses for the new AlphaLoop segment (approx. 1-mile) including landscape maintenance (approx. 3 months).
- Equestrian Center shavings ($15,000): Funding to cover additional needs for shavings based on expense trends coupled with forecasted expenditures through year-end.
- Innovation Academy ($3,000): Funding to cover the addition of internet service to the maintenance office.

The FY 2025 preliminary operating budget will be programmed to include the forecasted operational needs of the new parks and AlphaLoop segments.

Initiative: Community Center Operational Funding (Recreation Services)

Net Funding Request: $0 ($40,000 additional revenue; $40,000 additional expenses)

The request will provide benefits to the community and our participants. Request details include:

- Rhythm N Shoes ($20,000): Based on projections on winter enrollments and averages for spring and summer programming, an estimated $20,000 is needed to fund existing program needs above current FY 2024 budget appropriations.
- Specialty Programs ($20,000): $20,000 is requested to cover the projected shortage for June 2024 camp sessions for PlayWell Teknologies. The provider is offering (6) additional camps in May/June 2024 with an average enrollment of 24 participants.

The expenses identified above will be fully offset through anticipated growth in Community Center Fees ($40,000).

Initiative: **Athletics and Will Park Recreation Center Operational Funding (Recreation Services)**

Net Funding Request: $2,000 ($17,000 additional revenue; $19,000 additional expenses)

Providing new, in-demand programs for the community is vital to ensuring the city always offers relevant and appealing recreational activities for its residents. In addition, inflation occurs, and staff must navigate how to continue to provide popular programs despite growing costs. Additional funding ensures we do not lose participants (and therefore revenue) for popular programs that could otherwise experience negative impacts from lack of funding. Request details include:

- Athletics Professional Services ($17,000): Funding to cover the projected shortage for winter, spring, and summer tennis classes and camps. Increased winter enrollment and anticipated increases in spring and summer enrollment has prompted this request.
- Athletics General Supplies ($2,000): Funding to replace aging basketball equipment and supplies to include but not limited to basketballs, hoop netting, etc.

The expenses identified above will be partially offset through anticipated growth in Athletics Fees ($17,000) leaving a net funding requirement of $2,000.

General Government

Initiative: **Accounting for Tax Allocation District #2 (TAD #2)**

Funding Source: $105,670 (existing TAD #2 Increment Revenue collections)

Funding Request: $105,670 (Transfer to the TAD #2 Fund)

This request is to account for Tax Allocation District #2 which incurred redevelopment costs totaling $105,670. Additionally, this request formalizes the entries by recording the resources within the TAD #2 Fund.

Initiative: **Increase in Contingency**

Funding Request: $270,533

The increase in Contingency is funded through the reallocation of City Election funding and discussed in detail under the initiative entitled “Initiative: City Election (reallocate unused appropriations)” and netted against the revenue adjustments set forth herein (e.g., increase for Insurance Premium Taxes and reductions in existing Parks and Recreation) as well as the remaining expenditure funding requests set forth herein.

Tax Allocation District #2 Fund

This Fund accounts for the tax increment and associated redevelopment costs for Alpharetta's Tax Allocation District #2. The budgetary legal level of control resides at the project level.

TAX ALLOCATION DISTRICT (TAD) #2 FUND LEGAL LEVEL OF CONTROL (Impacted Line-Items)	Fiscal Year 2024 Current Budget	 Budget Amendment	 Revised Budget
Revenue by Source:			
Existing TAD #2 Increment Revenue Collections (Transfer-in from General Fund)	$ -	$ 105,670	$ 105,670
Net Budget Adjustments	**$ -**	**$ 105,670**	**$ 105,670**
Expenditures by Project:			
North Point Parkway Improvements (reimbursement to Capital Grant Fund for eligible TAD #2 expenses)	$ -	$ 105,670	$ 105,670
Net Budget Adjustments	**$ -**	**$ 105,670**	**$ 105,670**

<u>General Government</u>

Initiative: **Accounting for Tax Allocation District #2 (TAD #2)**

Funding Source: $105,670 (existing TAD #2 Increment Revenue collections; Transfer from the General Fund)

Funding Request: $105,670 (Reimbursement to Capital Grant Fund for eligible TAD #2 expenses)

This request is to account for Tax Allocation District #2 which incurred redevelopment costs totaling $105,670. Additionally, this request formalizes the entries by recording the resources within the TAD #2 Fund.

Specifically, costs incurred for the North Point Parkway Improvements project meet the TAD #2 eligible uses criteria which includes:

> "… capital costs of public improvements, including but not limited to, infrastructure to entice a multi-oriented land use pattern, pedestrian and bicycle specific infrastructure, public green space and/or pedestrian connections, and stormwater utility infrastructure that will allow for and promote greater development."

This request includes a reimbursement to the Capital Grant Fund from TAD #2 increment for costs incurred as part of the North Point Parkway Improvements project.

Capital Grant Fund

This fund accounts for resources received from federal, state, and local grants awarded to the city. Matching funds, which represent the city's financial investment, are also recorded within this fund. This fund accounts for capital grants only. Operating grant proceeds are recorded within the Operating Grant Fund. The budgetary legal level of control resides at the project level.

CAPITAL GRANT FUND LEGAL LEVEL OF CONTROL (Impacted Line-Items)			
	Fiscal Year 2024		
	Current Budget	Budget Amendment	Revised Budget
Revenue by Source:			
North Point Parkway Improvements reimbursement (Transfer-in from TAD #2 Fund)	$ -	$ 105,670	$ 105,670
Net Budget Adjustments	**$ -**	**$ 105,670**	**$ 105,670**
Expenditures by Project:			
Non-Allocated (TAD #2 Fund - North Point Parkway Improvements reimbursement)	$ (24,859)	$ 105,670	$ 80,811
Net Budget Adjustments	**$ (24,859)**	**$ 105,670**	**$ 80,811**

General Government

Initiative: **Accounting for Tax Allocation District #2 (TAD #2)**

Funding Source: $105,670 (Reimbursement from the TAD #2 Fund for eligible TAD #2 expenses)

Funding Request: $105,670 (Reimbursement deposited into Non-Allocated for future appropriation by the City Council)

This request is to account for Tax Allocation District #2.

TAD #2 incurred redevelopment costs totaling $105,670 and the requests set forth herein (General Fund and TAD #2 Fund) formalizes the entries by recording the resources within the TAD #2 Fund.

This request represents the final entry in dissolving TAD #2 and includes a reimbursement to the Capital Grant Fund for costs incurred as part of the North Point Parkway Improvements project and allocates that reimbursement into the Non-Allocated account for future appropriation by the City Council.

Capital Project Fund

This Fund accounts for the acquisition and construction of major items such as buildings, infrastructure, parks, streets, and other major capital facilities. The budgetary legal level of control resides at the project level.

CAPITAL PROJECT FUND
LEGAL LEVEL OF CONTROL (Impacted Line-Items)

	Fiscal Year 2024 Current Budget	Fiscal Year 2024 Budget Amendment	Fiscal Year 2024 Revised Budget
Revenue by Source:			
City of Milton Contribution (Mayfield Park demolition of structures)	$ -	$ 65,000	$ 65,000
Investment Earnings	150,000	275,000	425,000
Net Budget Adjustments	**$ 150,000**	**$ 340,000**	**$ 490,000**
Expenditures by Project:			
Public Works			
Waters Road Bridge (GDOT Local Bridge Replacement Project)	$ -	$ 100,000	$ 100,000
Recreation, Parks and Cultural Services			
Mayfield Park (demolition of structures; split funded with the City of Milton)	-	130,000	130,000
Shade Structures (Webb Bridge Park)	-	24,660	24,660
General Government			
Business Recovery Program	100,000	(100,000)	-
Non-Allocated	3,470,010	185,340	3,655,350
Net Budget Adjustments	**$ 3,570,010**	**$ 340,000**	**$ 3,910,010**

Public Works

Initiative: **Waters Road Bridge (GDOT Local Bridge Replacement Project)**

Funding Request: $100,000

The Georgia Department of Transportation (GDOT) has a bridge replacement program through their office. Specifically, GDOT receives federal funds to design and construct the replacement of bridges throughout the state that meet the necessary requirements. The City and GDOT have identified the Water's Road Bridge as an eligible project.

The Waters Road Bridge is safe to traverse. That said, GDOT is being proactive and looking to replace the bridge before any significant weight reduction would occur. GDOT has allocated $1M towards design, $1.46M towards ROW, $80k for utility relocations, and $3.3M for construction. All in all, GDOT is funding $5.8M towards the Waters Road bridge replacement. The City's portion totals $100k to be used towards the ROW phase.

The project is currently on schedule and set to be bid out in FY 2025. The City will need to execute a Memorandum of Agreement with GDOT along with the $100k appropriation referenced herein before GDOT can proceed with the bidding. The Waters Road bridge is more complicated than most because a temporary bridge will be constructed to the south which will enable Alpharetta residents along Waters Road to utilize Waters Road and not have to go through a long detour. Also included in the design of the project are 5' wide sidewalks with a 2' buffer between the vehicular lane and the sidewalk. The bridge will be raised several feet to meet FEMA requirements and raising the bridge will also minimize the steepness of Water Road.

<u>Recreation, Parks, and Cultural Services</u>

Initiative: **Mayfield Park (demolition of structures) – split funded with the City of Milton**

Funding Request: $130,000 ($65,000 funded by Alpharetta; $65,000 funded by Milton)

This request is for funding to complete the demolition and removal of structures located on the Mayfield Park parcels. Specifically, the City is planning to proceed with the abatement and demolition of approximately (19) structures, including (3) 1-story houses, on 11.6 acres (Mayfield Park = 1470 Mayfield Road, 1480 Mayfield Road, and 1490 Mayfield Road). The work would include the demolition and removal of the existing houses and associated structures, abatement services, erosion control measures, including backfilling, placement of topsoil, and permanent seeding, site clean-up, and stabilization for the impacted properties. Future plans for the properties include the development of a park for the residents of Alpharetta and Milton.

This request totals $130,000 and is proposed to be split funded between the City of Alpharetta and the City of Milton ($65,000 each).

Initiative: **Webb Bridge Park Shade Structure (reimbursement)**

Funding Request: $24,660

The Department reprioritized existing park improvement funding to replace 8 shade structures at Webb Bridge Park (fields A-D) as part of the dugout expansion project that is being completed in partnership with the Alpharetta Youth Baseball Association. This request is to reimburse that funding to enable the department to achieve the original intended uses (e.g., maintaining/replacing broken concrete sections leading to and around buildings at North Park, Webb Bridge Park, and Wills Park).

<u>General Government</u>

Initiative: **Business Recovery Program**

Funding Reduction: ($100,000)

Under an IGA with Fulton County representing the CARES Act (Coronavirus Aid, Relief, and Economic Security Act) Municipal Reimbursement Program, the City received its full allocable share of $2,804,182. This funding was designed to support cities located within the County that were not eligible to receive CARES Act funding directly from the U.S. Federal Government to mitigate the financial impact of COVID-19. Costs were submitted to the County supporting the eligibility for reimbursement by Finance. The resulting reimbursement proceeds were unrestricted and able to be used for any governmental purpose. Specific uses included the Covid-19 Vulnerable Population Program ($280,000 in appropriations which was fully spent) and Business Recovery Program ($150,000 in appropriations with $50,000 spent leaving a balance of $100,000). This request is to reallocate the remaining $100,000 from the Business Recovery Program into Non-Allocated for future appropriation by the City Council.

Initiative: **Increase in Non-Allocated**

Funding Request: $185,340

The increase in Non-Allocated is funded through the appropriation of anticipated investment earnings on the City's cash balances and reduced for the initiatives detailed herein. Balances within the Non-Allocated account are available for future appropriation by the City Council.

Stormwater Capital Project Fund

This fund accounts for stormwater/drainage maintenance, repair, and/or improvements. The budgetary legal level of control resides at the project level.

STORMWATER CAPITAL PROJECT FUND LEGAL LEVEL OF CONTROL (Impacted Line-Items)	Fiscal Year 2024 Current Budget	 Budget Amendment	 Revised Budget
Revenue by Source:			
Investment Earnings	$ 50,000	$ 120,000	$ 170,000
Net Budget Adjustments	**$ 50,000**	**$ 120,000**	**$ 170,000**
Expenditures by Project:			
Non-Allocated	$ 165,636	$ 120,000	$ 285,636
Net Budget Adjustments	**$ 165,636**	**$ 120,000**	**$ 285,636**

<u>**General Government**</u>

Initiative: **Increase in Non-Allocated**

Funding Request: $120,000

The increase in Non-Allocated is funded through the appropriation of anticipated investment earnings on the City's cash balances. Non-Allocated account balances are available for future appropriation by the City Council.

TSPLOST-I Capital Project Fund

This fund accounts for the collection of T-SPLOST 1 (Transportation Special Purpose Local Option Sales Taxes) revenue and the expenditure on eligible transportation improvements and congestion mitigation initiatives. Fund appropriations are perpetual with only new appropriations recognized in the annual budget. This tax was imposed for the period of April 1, 2017, through March 31, 2022. The budgetary legal level of control resides at the project level.

TSPLOST-I CAPITAL PROJECT FUND LEGAL LEVEL OF CONTROL (Impacted Line-Items)			
	Fiscal Year 2024		
	Current Budget	Budget Amendment	Revised Budget
Revenue by Source:			
Investment Earnings	$ -	$ 1,650,000	$ 1,650,000
Net Budget Adjustments	**$ -**	**$ 1,650,000**	**$ 1,650,000**
Expenditures by Project:			
Non-Allocated	$ 1,872,721	$ 1,650,000	$ 3,522,721
Net Budget Adjustments	**$ 1,872,721**	**$ 1,650,000**	**$ 3,522,721**

General Government
Initiative: Increase in Non-Allocated

Funding Request: $1,650,000

The increase in Non-Allocated is funded through the appropriation of anticipated investment earnings on the City's cash balances. Non-Allocated account balances are available for future appropriation by the City Council.

TSPLOST-II Capital Project Fund

This fund accounts for the collection of T-SPLOST (Transportation Special Purpose Local Option Sales Taxes) revenue and the expenditure on eligible transportation improvements and congestion mitigation initiatives. Fund appropriations are perpetual with only new appropriations recognized in the annual budget. This tax is imposed for the period of April 1, 2022, through March 31, 2027. The budgetary legal level of control resides at the project level.

TSPLOST-II CAPITAL PROJECT FUND LEGAL LEVEL OF CONTROL (Impacted Line-Items)	Fiscal Year 2024 Current Budget	 Budget Amendment	 Revised Budget
Revenue by Source:			
Investment Earnings	$ -	$ 690,000	$ 690,000
Net Budget Adjustments	**$ -**	**$ 690,000**	**$ 690,000**
Expenditures by Project:			
Public Works			
Kimball Bridge Road Widening (Tier-2)	$ -	$ 500,000	$ 500,000
Non-Allocated	381,095	190,000	571,095
Net Budget Adjustments	**$ 381,095**	**$ 690,000**	**$ 1,071,095**

<u>Public Works</u>
Initiative: **Kimball Bridge Road Improvements (lighting and associated right-of-way)**

Funding Request: $500,000

The Kimball Bridge Road Improvements project consists of widening Kimball Bridge Road between the Verizon and Georgia Power driveways, on the west side of North Point Parkway, to provide a 4-lane section with appropriate pedestrian and bicycle facilities. Costs for this project total in excess of $1 million and is being funded and managed by True North 400.

Alpharetta is responsible for the purchase and installation of street lighting (and associated right-of-way) along the project boundaries which is estimated at $500,000.

<u>General Government</u>
Initiative: **Increase in Non-Allocated**

Funding Request: $190,000

The increase in Non-Allocated is funded through the appropriation of anticipated investment earnings on the City’s cash balances and reduced for the initiative detailed herein. Balances within the Non-Allocated account are available for future appropriation by the City Council.

Series 2022 Parks Bond Fund

This Fund accounts for the proceeds and associated expenditures resulting from the issuance of Series 2022 voter approved general obligation bonds which funded projects focused on improving park amenities. The budgetary legal level of control resides at the project level.

SERIES 2022 PARKS BOND FUND LEGAL LEVEL OF CONTROL (Impacted Line-Items)	Fiscal Year 2024 Current Budget	 Budget Amendment	 Revised Budget
Revenue by Source:			
Investment Earnings	$ -	$ 1,400,000	$ 1,400,000
Net Budget Adjustments	**$ -**	**$ 1,400,000**	**$ 1,400,000**
Expenditures by Project:			
Non-Allocated	$ 1,151,624	$ 1,400,000	$ 2,551,624
Net Budget Adjustments	**$ 1,151,624**	**$ 1,400,000**	**$ 2,551,624**

General Government
Initiative: **Increase in Non-Allocated**

Funding Request: $1,400,000

The increase in Non-Allocated is funded through the appropriation of anticipated investment earnings on the City's cash balances. Non-Allocated account balances are available for future appropriation by the City Council.

Impact Fee Fund

This fund accounts for fees assessed upon development activity. These fees are collected to pay for system improvements (recreation/parks, streets, and public safety) as detailed within the city's impact fee ordinance. The budgetary legal level of control resides at the project level.

IMPACT FEE FUND LEGAL LEVEL OF CONTROL (Impacted Line-Items)			
	Fiscal Year 2024		
	Current Budget	Budget Amendment	Revised Budget
Revenue by Source:			
Impact Fees (Parks)	$ 49,057	$ 231,000	$ 280,057
Impact Fees (Roads)	-	151,000	151,000
Impact Fees (Public Safety)	-	16,000	16,000
Net Budget Adjustments	**$ 49,057**	**$ 398,000**	**$ 447,057**
Expenditures by Project:			
Impact Fees Non-Allocated (Parks)	$ -	$ 231,000	$ 231,000
Impact Fees Non-Allocated (Roads)	27,367	151,000	178,367
Impact Fees Non-Allocated (Public Safety)	148,329	16,000	164,329
Net Budget Adjustments	**$ 175,696**	**$ 398,000**	**$ 573,696**

General Government

Initiative: **Increase in Non-Allocated**

Funding Request: $398,000

The increase in Non-Allocated is funded through the appropriation of impact fees received for each system improvement category. Balances within the Non-Allocated account are available for future appropriation by the City Council.

Assets Forfeiture Fund (DEA)

The DEA Fund accounts for revenues received from the enforcement of drug laws and the confiscation of property from drug offender's arrests that can be used by public safety to aid in drug enforcement activity. The budgetary legal level of control resides at the department level (Public Safety) for operations/minor capital and project level for targeted initiatives.

ASSETS FORFEITURE FUND (DEA) LEGAL LEVEL OF CONTROL (Impacted Line-Items)	Fiscal Year 2024		
	Current Budget	Budget Amendment	Revised Budget
Revenue by Source:			
Asset Forfeiture	$ -	$ 40,379	$ 40,379
Net Budget Adjustments	**$ -**	**$ 40,379**	**$ 40,379**
Expenditures by Project:			
Non-Allocated	$ 161,077	$ 40,379	$ 201,456
Net Budget Adjustments	**$ 161,077**	**$ 40,379**	**$ 201,456**

General Government

Initiative: **Increase in Non-Allocated**

Funding Request: $40,379

The increase in Non-Allocated is funded through the appropriation of asset forfeiture collections. The balance within the Non-Allocated account is available for future appropriation by the City Council.